



CITY COUNCIL MEETING
Tuesday, January 17, 2023
4100 Lakeview Avenue North
Robbinsdale, Minnesota
7:00 p.m.

A G E N D A

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A) **PUBLIC HEARINGS**: Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.
- B) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item **NOT** on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

1. CITY COUNCIL MEETING CALLED TO ORDER
2. ROLL CALL: Parisian, Wagner, Webb, Mayor Blonigan
3. **MICROPHONE CHECK:** Parisian, Wagner, Webb, Mayor Blonigan
4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
5. APPROVAL OF THE JANUARY 17, 2023 MEETING AGENDA

CITY COUNCIL MEETING AGENDA

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6. CONSENT AGENDA: Pursuant to Council rules, one motion, non-debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:

- A. Motion to approve and order placed on file minutes of the City Council meeting:
- City Council meeting minutes on 12/20/22 1-20
 - City Council meeting minutes on 1/3/23
 - Special Work Session minutes on 1/3/23
 - Regular Work Session minutes on 1/10/23
- B. Motion to approve issuance of licenses dated 1/17/23. 21-24
- C. Motion to approve the December 2022 payment for City credit card charges. 25-37
- D. Motion to appoint Susan Carlson Weinberg to the Planning Commission as the At-Large Commissioner effective immediately. 38-39
- E. Motion to waive the reading and order the adoption of Resolution #___
“A RESOLUTION DESIGNATING 2023 POLLING LOCATIONS
FOR THE CITY OF ROBBINSDALE.” 40-41
Res. 41
- F. Motion to authorize the Mayor and City Manager to sign the Election Equipment Lease Agreement with Hennepin County for a term of March 1, 2023 to February 28, 2031. 42-43
- G. Motion to waive the reading and order the adoption of Resolution #___
“A RESOLUTION APPROVING VARIANCE REQUEST V22-8
ALLOWING A SIX FOOT HIGH METAL PICKET FENCE IN THE
FRONT YARD AT 4137-39 LAKELAND AVENUE NORTH.” 44-61
Res. 59
- H. Motion to authorize the Mayor and City Manager to enter into an agreement for the provision of HVAC services in City buildings with Total Mechanical Services of St. Paul Park Minnesota for the period February 1, 2023 through December 31, 2025 with an option for an additional three (3) years extension in one year increments. The schedule of proposed services and annual costs shall be as submitted in Total Mechanical Services submission dated January 6, 2023. 62-64

7. PRESENTATIONS

*There are no presentations scheduled.

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8. PUBLIC HEARINGS

*There are no public hearings scheduled.

9. OLD BUSINESS

*There is no old business scheduled.

10. NEW BUSINESS

- A. Second Reading of a City of Robbinsdale Ordinance to Regulate the Sale of Legalized Adult-Use Products Containing Tetrahydrocannabinol (THC).

65-72

Ord. 66

Motion to waive the reading and hold the second reading of Ordinance No. 22-11 “AN ORDINANCE REGULATING THE SALE OF LEGALIZED ADULT-USE PRODUCTS CONTAINING TETRAHYRDOCANNABINOL (THC).”

- B. Second Reading of an amendment to the Zoning Ordinance Regulating the Sale of THC or Cannabinoid Products.

73-75

Ord. 74

Motion to waive the reading and hold the second reading of Ordinance No. 22-10 “AN ORDINANCE AMENDING ZONING CODE SECTIONS 505.09, 520.03, AND 521.01 OF THE CITY CODE FOR THE REGULATION OF THC OR CANNABINOID PRODUCTS.”

- C. Ordinance Repealing Moratorium Regarding the Regulation of THC Products.

Motion to waive the reading and approve Ordinance #23-___ “AN EMERGENCY ORDINANCE REPEALING ORDINANCE #22-09 ‘AN EMERGENCY INTERIM ORDINANCE PROHIBITING THE ESTABLISHMENT OF NEW USES OR THE EXPANSION OF EXISTING USES RELATED TO THE SALES, TESTING, MANUFACTURING, AND DISTRIBUTION OF THC PRODUCTS’” effective February 16, 2023.

76-79

Res. 78

11. OTHER BUSINESS

- A. Motion to approve disbursement requests for period ending 1/17/2023.

80

12. ADMINISTRATIVE REPORTS

13. COUNCIL GENERAL COMMUNICATIONS

14. ADJOURNMENT

A handwritten signature in black ink, appearing to read 'T. Sandvik', written over a horizontal line.

Tim Sandvik, City Manager

**City of Robbinsdale
CITY COUNCIL MINUTES
December 20, 2022
Meeting No. 24**

CALL TO ORDER

1. Mayor William A. Blonigan called the meeting to order at 7:00 p.m.

ROLL CALL

2. Present: Webb, Selman, Backen, Mayor Blonigan
Staff: Tim Sandvik, City Manager; Diaa Tahoun, Finance Director; Richard McCoy, Public Works Director;

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

3. Mayor Blonigan opened the floor to anyone wishing to speak on any items not on the agenda.
4. No one addressed the Council, Mayor Blonigan closed Matters not on the Agenda.

APPROVAL OF THE DECEMBER 20, 2022 MEETING AGENDA

5. Sandvik reported the following change to the agenda:
 - The Voucher Report was added to Other Business D.
 - Staff also recommended considering the Public Hearing regarding Streets BEFORE the Capital Improvement Plan
6. Member Selman requested consideration of a discussion for Old Business, Item E - a Resolution regarding Light Rail Transit - Blue Line Extension.
7. **Member Selman MOVED, seconded by Member Webb to approve the December 20, 2022 Agenda with the update and recommendation given to Council by the City Manager and Councilmember Selman's addition to Old Business. The vote was unanimous and the motion carried.**

CONSENT AGENDA

8. **Member Selman MOVED, seconded by Member Webb to approve the December 20, 2022 Consent Agenda The vote was unanimous and the motion carried.**

- A. Motion to approve and order placed on file minutes of the City Council meeting:
 - City Council meeting minutes on 12/6/22
 - City Council Work Session minutes on 12/13/22
- B. Motion to approve issuance of licenses dated 12/20/22.
- C. Motion to approve the November 2022 payment for City credit card charges.
- D. Motion to waive the reading and order the adoption of Resolution #8011 “A RESOLUTION APPROVING RE-APPOINTMENT OF WAYNE SICORA AS COMMISSIONER TO THE SHINGLE CREEK AND BASSETT CREEK WATERSHED MANAGEMENT COMMISSIONS FOR THE TERM CONCLUDING JANUARY 31ST, 2026.”
- E. Motion to waive the reading and order the adoption of Resolution #8012 “A RESOLUTION APPOINTING ELECTION JUDGES FOR THE SPECIAL ELECTION FEBRUARY 14, 2023.”

PUBLIC HEARING A: PUBLIC HEARING TO RECEIVE COMMENTS REGARDING THE CITY’S STREET IMPROVEMENT AND RECONSTRUCTION PLAN AND ADOPT THE CITY’S STREET IMPROVEMENT AND RECONSTRUCTION PLAN.

- 9. Mr. Tahoun introduced the item. Mr. McCoy presented staff’s recommendation for the Street Improvement and Reconstruction Plan.
- 10. Mayor Blonigan opened the public hearing at 7:48.
- 11. No one spoke. Backen motioned and Webb seconded to close the Public Hearing. Mayor Blonigan closed the Public Hearing.
- 12. Council briefly discussed how this plan is described in the 10 year map
- 13. **Member Backen MOVED, seconded by Member Selman to waive the reading the order the adoption of Resolution #8014 “A RESOLUTION ADOPTING THE CITY’S STREET IMPROVEMENT AND RECONSTRUCTION PLAN 2023-2032**
- 14. Council thanked staff for the work on this item. Mayor Blonigan confirmed with staff, that by hearing the Streets plan first, was intentional as the streets plan plays into the Capital Improvement Plan. Sandvik confirmed.

15. PUBLIC HEARING B: PUBLIC HEARING TO RECEIVE COMMENTS REGARDING THE CITY'S CAPITAL IMPROVEMENT PLAN 2023-2032 AND TO ADOPT THE CITY'S CAPITAL IMPROVEMENT PLAN 2023-2032

16. Mr. Tahoun introduced the item. Mr. McCoy presented staff's recommendation for the ten-year Capital Improvement and Plan.
17. Mayor Blonigan opened the Public Hearing at 8:29.
18. David Robbins of Welcome Ave N expressed the concern of the City caring financial reserves.
19. Jason Greenberg of Beard Ave expressed his support to maintain the current (historic) water tower.
20. Karen Schull of Crystal Lake Boulevard asked if it would be cheaper to maintain the historic water tower or to remove it. She also asked about the financing for the Street Improvement and Reconstruction plan affects property taxes. She also expressed concerns related to Light Rail Transit.
21. **Member Backen MOVED, seconded by Member Webb to close the public hearing at 8:40. The vote was unanimous and the motion carried.**
22. Selman noted that this plan is a best effort to forecast, as things change over time. He also offered thanks to staff.
23. Backen reiterated this is a blueprint for planning for the future.
24. Blonigan and Webb both thanked staff.
25. Blonigan shared his thanks to the public for their comments.
26. **Member Backen MOVED, seconded by Member Webb to waive the reading and order the adoption of Resolution .”#8013 “A RESOLUTION ADOPTING THE CITY’S CAPITAL IMPROVEMENT PLAN 2023-2032.” The vote was unanimous and the motion carried.**

OLD BUSINESS A: ADOPT RESOLUTIONS PERTAINING TO THE 2023 BUDGET AND PROPERTY TAX LEVIES

27. Mr. Tahoun introduced the item. Mr. Sandvik provided reminders that this item was described in detail at the previous City Council meeting, and as is tradition with Council, was tabled to allow for additional feedback from the public. Sandvik thanked staff and Council for the months long process of developing the 2023 budget.

28. Backen shared the process, going back to the summer, and offered thanks to staff.
29. Blonigan thanked staff for their work on the budget.
30. Webb shared that Council was responding to residents concerns over an increase in crime, which resulted in additional support for Public Safety. Webb also shared these are incredibly difficult decisions.
31. Selman reiterated these are difficult decisions.
32. Blonigan offered thanks to the two, outgoing, Council Members for their work on the budget.
33. **Member Selman MOVED, seconded by Member Backen to waive the reading and order the adoption of Resolution #8015 "A RESOLUTION ADOPTING THE 2023 CITY PROPERTY TAX LEVY IN THE AMOUNT OF \$9,269,027 AND ORDERING ITS CERTIFICATION TO THE HENNEPIN COUNTY AUDITOR." The vote was unanimous and the motion carried.**
34. **Member Selman MOVED, seconded by Member Backen to waive the reading and order the adoption of Resolution #8016 "A RESOLUTION ADOPTING THE 2023 FINAL BUDGET AND COMMITTING FUND BALANCE." The vote was unanimous and the motion carried.**
35. **Member Backen MOVED, seconded by Member Webb to waive the reading and order the adoption of Resolution #8017 "A RESOLUTION ADOPTING THE 2023 HRA PROPERTY TAX LEVY IN THE AMOUNT OF \$274,836 AND ORDERING ITS CERTIFICATION TO THE HENNEPIN COUNTY AUDITOR." The vote was unanimous and the motion carried.**

NEW BUSINESS A: NON-UNION PAY AND INSURANCE INCREASES

36. Sandvik shared that Council has traditionally observed any cost of living adjustments (COLA) increases. While observed in the budget, this adds additional transparency to the process.
37. **Member Backen MOVED, seconded by Member Webb to approve the non-represented employees 3.25% wage adjustment effective January 1, 2023 and change in monthly health insurance contribution. The vote was unanimous and the motion carried.**

NEW BUSINESS B: FIRST READING OF A CITY OF ROBBINSDALE ORDINANCE TO REGULATE THE SALE OF LEGALIZED ADULT-USE OF ANY PRODUCT THAT CONTAINS TETRAHYDROCANNABINOL

38. Sandvik introduced the item, reminding Council that an emergency moratorium went into effect last summer after a change at the legislature. Sandvik shared it is staff's intent to have second readings of Licensing Ordinance, Zoning Ordinance, and an Ordinance lifting the emergency moratorium at the second Council meeting in January.
39. Selman expressed frustration at the amount of time the process took.
40. Backen shared that this was something Council had as a priority, and appreciated the discussion of the past months.
41. **Member Backen MOVED, seconded by Member Webb to waive the reading and hold the first reading of Ordinance #22-11 "AN ORDINANCE TO REGULATE THE SALE OF LEGALIZED ADULT-USE OF ANY PRODUCT THAT CONTAINS TETRAHYDROCANNABINOL." The vote was unanimous and the motion carried.**

OTHER BUSINESS A: RESOLUTION RECOGNIZING AND COMMENDING PAT BACKEN FOR HIS SERVICE TO THE CITY OF ROBBINSDALE AS WARD IV COUNCIL MEMBER

42. Sandvik introduced the resolution, and shared his thanks with Councilmember Backen for his service to Robbinsdale.
43. Council shared their appreciation with Council Member Backen.
44. Backen expressed his gratitude to staff, his fellow Council Members, and the Community for his years on Council.
45. **Mayor Blonigan, seconded by Member Webb to waive the reading and order the adoption of Resolution #8018 "A RESOLUTION RECOGNIZING AND COMMENDING PAT BACKEN FOR HIS COMMUNITY SERVICE, DEDICATION, TIME, AND TALENT IN REPRESENTING THE CITY OF ROBBINSDALE AS WARD IV COUNCIL MEMBER." The vote was unanimous and the motion carried.**

OTHER BUSINESS B: RESOLUTION RECOGNIZING AND COMMENDING GEORGE SELMAN FOR HIS SERVICE TO THE CITY OF ROBBINSDALE AS WARD III COUNCIL MEMBER

46. Sandvik introduced the item, and shared his thanks to Council Member Selman for his service to Robbinsdale.

47. Council shared their appreciation with Council Member Selman.
48. Selman reflected on his years on Council, celebrating many accomplishments. He shared his thanks with his fellow Council Members, current and past, and shared that he looks forward to continuing to serve Robbinsdale in other capacities.
49. **Mayor Blonigan MOVED, seconded by Member Webb to waive the reading and order the adoption of Resolution #8019 “A RESOLUTION RECOGNIZING AND COMMENDING GEORGE SELMAN FOR HIS COMMUNITY SERVICE, DEDICATION, TIME, AND TALENT IN REPRESENTING THE CITY OF ROBBINSDALE AS WARD III COUNCIL MEMBER.” The vote was unanimous and the motion carried.**

OTHER BUSINESS C: SET WORK SESSION FOR COMMISSION AND COUNCIL APPOINTMENTS

50. **Member Selman MOVED, seconded by Member Webb to schedule a special work session to discuss City Commission and Council Appointments for January 3, 2023 at 6:00 p.m. The vote was unanimous and the motion carried.**

OTHER BUSINESS D: VOUCHER REQUESTS PENDING APPROVAL FOR DISBURSEMENT

51. **Member Backen MOVED, seconded by Member Webb to approve disbursement requests for period ending 12/20/2022. The vote was unanimous and the motion carried.**

OTHER BUSINESS E: DISCUSSION ON A RESOLUTION PROPOSED BY SELMAN, TO CONSIDER A FORMAL OBJECTION TO LIGHT RAIL TRANSIT – BLUE LINE EXTENSION

52. Selman introduced the draft resolution, that staff provided to Council. He shared a variety of concerns related to the proposed Light Rail Transit project, and the process hosted by the project office.
53. Webb asked for public testimony.
54. Joanne F of York Ave shared concerns for project.
55. Aaron Wagner of Miranda Drive shared he believes the project would be a benefit to the community and promote infill redevelopment. He found the language in the resolution to not be productive.
56. David Robbins of Welcome Ave applauded the courage of Council Member Selman.
57. Council discussed the resolution, including an additional ‘Whereas’ presented by Backen.

58. Member Backen MOVED and seconded by Member Selman to approve execution of the draft resolution. Members Selman and Backen voted in favor, Members Webb and Blonigan voted in opposition. The Resolution failed.

ADMINISTRATIVE REPORTS

59. Sandvik shared his thanks to Mr. Sicora as Council approved his re-appointments to the Shingle Creek and Bassett Creek Watershed Management Commissions. Shared there is a special election for Ward 1 on February 14, 2023.
60. Webb shared the District 281 meeting went well this morning. Reminded people to sign up for Tip 411.
61. Selman shared a resident had passed along concerns related to grocery carts being left in streets and on sidewalks.
62. Backen offered a thanks to all residents during his time on Council.
63. Blonigan wished all a happy holiday season and New Year. Expressed appreciation for the new Newsletter that has been sent to residents.

COUNCIL GENERAL COMMUNICATIONS

Adjournment:

64. **Member Backen MOVED, seconded by Member Selman to adjourn the meeting at 10:53 p.m. The vote was unanimous and the motion carried.**

Dustin Leslie, City Clerk

William A. Blonigan, Mayor

**City of Robbinsdale
CITY COUNCIL MINUTES
January 3, 2023
Meeting No. 1**

CALL TO ORDER

1. Mayor William A. Blonigan called the meeting to order at 7:00 p.m.

ROLL CALL

2. Present: Webb, Parisian, Wagner, Mayor Blonigan
Staff: Tim Sandvik, City Manager; Dustin Leslie, City Clerk; Kayla Kirtz,
Assistant to City Manager – Communications.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON
MATTERS NOT ON THE AGENDA**

3. Mayor Blonigan opened the floor to anyone wishing to speak on any items not on the agenda. No one spoke.

**OATHS OF OFFICE ADMINISTERED BY THE CITY CLERK TO COUNCIL
MEMBER WARD 3 AND COUNCIL MEMBER WARD 4**

4. Leslie administered the oath of office to Councilmembers Parisian and Wagner.

APPROVAL OF THE JANUARY 3, 2023 MEETING AGENDA

5. Leslie reported the following update to the agenda:
 - The Voucher Report was added to Other Business A.
6. Member Webb **MOVED**, seconded by Member Parisian to approve the January 3, 2023 Agenda with the update given to Council by the City Clerk. The vote was unanimous and the motion carried.

CONSENT AGENDA

7. Mayor Blonigan removed items E, N, and R from the Consent Agenda for further consideration.
8. Member Parisian **MOVED**, seconded by Member Wagner to approve the January 3, 2023 Consent Agenda with the exception of items E, N, and R which were pulled for further consideration. The vote was unanimous and the motion carried.

- A. Motion to receive advisory commission minutes:
 - Planning Commission meeting minutes on 10/27/22
- B. Motion to approve issuance of licenses dated 1/3/23.
- C. Motion to acknowledge the Robbinsdale Wine & Spirits' financial reports for the month of November 2022.
- D. Motion to acknowledge the Deputy Registrar's financial reports for the month of November 2022.
- E. (Removed).
- F. Motion to waive the reading and order the adoption of Resolution #8020 "A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO PAY CERTAIN CLAIMS."
- G. Designation of Depositories for City Funds in 2023:
 - 1) Motion to designate US Bank and Citizens Independent Bank as depositories for the City of Robbinsdale for 2023.
 - 2) Motion to designate UBS Wealth Management to safe-keep the City's investments for 2023.
 - 3) Motion to direct Tim Sandvik, City Manager, and Diaa Tahoun, Finance Director, to execute the necessary documents to assure continuity of banking services.
- H. Motion to acknowledge receipt of the Electronic Funds Transfer Policy and direct the City Manager, Finance Director, and Accountant to sign the Electronic Funds Transfer Authorization Form for 2023 for staff to distribute to U.S. Bank, UBS, and Citizens Independent Bank.
- I. Motion to waive the reading and order the adoption of Resolution #8021 "A RESOLUTION ACKNOWLEDGING AND AUTHORIZING LISTED CITY EMPLOYEES TO BE ISSUED CITY CREDIT CARDS."
- J. Motion to affirm the action of the City Manager's appointment of Dustin Leslie as City Clerk and Sherry O'Donnell as Deputy City Clerk for the year 2023.
- K. Motion to designate the Crystal/Robbinsdale *Sun Post* as the official newspaper for the City of Robbinsdale for 2023 with notices and ordinances appearing in the *Sun Post* as required by Charter or Minnesota Statutes.

- L. Motion to appoint the City's License Center Manager, Jeff Lenarz, as the Deputy Registrar for the Robbinsdale Motor Vehicle Office.
- M. Motion to acknowledge receipt of the Fair Housing Policy and direct any questions to staff for review.
- N. (Removed).
- O. Motion to acknowledge receipt of the Social Media Policy.
- P. Motion to approve adoption of the General Records Retention Schedule for Minnesota Cities.
- Q. 2023 Council Appointments:
 - 1) Motion to appoint the Mayor Pro Tem for the year 2023 as chosen at the 1/3/23 Council Work Session.
 - 2) Motion to appoint appropriate representatives to the legislative bodies as shown in Exhibit 1 determined during the 1/3/23 Council Work Session.
 - 3) Motion to waive the reading and order the adoption of Resolution #8022 "A RESOLUTION APPOINTING RICHARD MCCOY AS DIRECTOR AND WILLIAM A. BLONIGAN AS ALTERNATE DIRECTOR TO THE SUBURBAN RATE AUTHORITY FOR 2023."
- R. (Removed).
- S. Motion to approve the 2023 health, dental, life insurance contribution for the City's Union groups and non-represented employees.
- T. Motion to authorize staff to execute Master Service Agreement with Lexipol and acknowledge receipt of the purchase of the Lexipol Annual Law Enforcement Policy Manual & Daily Training Bulletins with Supplemental Publication Service w/ Procedures and Tier I – V implementation.
- U. Motion to direct the City Manager to contract with the League of Minnesota Cities Insurance Trust Fund for the workers' compensation insurance at a fixed cost regular premium option rate of \$388,894.

CONSENT ITEM E: ACCEPTING DONATIONS DURING 2022 FROM VARIOUS INDIVIDUALS, BUSINESSES, AND ORGANIZATIONS

9. Mayor Blonigan thanked those who donated to the City during 2022.
10. **Member Webb MOVED, seconded by Member Parisian to waive the reading and order the adoption of Resolution #8023 "A RESOLUTION ACCEPTING DONATIONS." The vote was unanimous and the motion carried.**

CONSENT ITEM N: ELECTED OFFICIAL OUT-OF-STATE TRAVEL POLICY

11. Mayor Blonigan stated he would like to table approval of the policy so the new Council could discuss at a future work session. Sandvik suggested holding a discussion at the February 15 regular work session and tabling the vote until the February 21 City Council meeting.
12. **Mayor Blonigan MOVED, seconded by Member Webb to table approval of the Elected Official Out-of-State Travel Policy to the February 21, 2023 City Council meeting and to discuss the policy at the February 15 regular City Council work session. The vote was unanimous and the motion carried.**

CONSENT ITEM R: APPOINTMENT OF PARKS, RECREATION, & FORESTRY (PRF); PLANNING; SENIOR; AND HUMAN RIGHTS COMMISSIONERS

13. Mayor Blonigan thanked Commissioners for volunteering and listed the names of appointments for the PRF and Planning Commissions. Mayor Blonigan noted that Council held a work session before the meeting to discuss appointments.
14. Member Wagner thanked his appointees for agreeing to be on the commissions and volunteering their time.
15. **Member Parisian MOVED, seconded by Member Wagner to appoint commissioners as determined at the 1/3/23 City Council work session and as seen in Attachment 1. The vote was unanimous and the motion carried.**

NEW BUSINESS A: 2023 MEETING DATES

16. Sandvik and Leslie gave the report. Leslie noted staff was recommending canceling the 7/4/23 Council meeting due to the Independence Day holiday and moving the first meeting in August to 7/31/23.
17. **Member Wagner MOVED, seconded by Member Webb to approve the recommended meeting dates for the 2023 City Council meeting, Robbinsdale Economic Development Authority meetings, and regular City Council work sessions as seen in attachment 2 with the suggestions given to Council by the City Clerk. The vote was unanimous and the motion carried.**

OTHER BUSINESS A: VOUCHER REQUESTS PENDING APPROVAL FOR DISBURSEMENT

18. Member Wagner MOVED, seconded by Member Parisian to approve disbursement requests for period ending 1/3/2023. The vote was unanimous and the motion carried.

ADMINISTRATIVE REPORTS

19. Leslie gave an update about early voting and the special election.
20. Sandvik spoke about open positions at the City and encouraged residents to apply.

COUNCIL GENERAL COMMUNICATIONS

21. Member Webb congratulated and welcomed new Councilmembers Parisian and Wagner.
22. Member Webb stated that she and Member Parisian would work with staff to put together a public forum for residents to attend in the near future.
23. Member Parisian thanked residents for voting in the General Election. Member Parisian also gave thanks to family, friends, Councilmembers, and city staff for their help and support.
24. Member Wagner thanked campaign staff, those who endorsed him, city staff, Councilmembers, and those who voted for him in the election.
25. Mayor Blonigan welcomed new Councilmembers.
26. Mayor Blonigan spoke about recent tax increases and of the expected increase in aid from the State Legislature.
27. Mayor Blonigan noted it was the first time in which there was two females on the City Council and that the new diversity was good for the city.

Adjournment:

28. Member Parisian MOVED, seconded by Member Wagner to adjourn the meeting at 7:35 p.m. The vote was unanimous and the motion carried.

Dustin Leslie, City Clerk

William A. Blonigan, Mayor



City of Robbinsdale

Parks, Recreation & Forestry Commission	Planning Commission	Senior Commission	Human Rights Commission
Raymond Blackledge, Ward 1	Melissa Markfort, W1	David Bjorkquist	Rita Fox
Jennifer Hill, Ward 2	Julie Ralston Aoki, W2	Diane Jorde	Krystyn Lee
_____, Ward 3	Rebecca Allen, Ward 3	Mary Mennenga	Julie Ralston
Damien Rochon-Washington, ward 4	Jane Montemayor, W4	Carol Kile	Sarah Vanausdall-Smith
Danny Sussman, At-Large	_____, At-Large	Claudia Fuglie	Carissa Wyant
Michelle Vaith, At-Large			Jonathan Hanson
Nicholas Erdos-Thayer, At-Large			Molly Beahen
			Patrick Nailon

2023 Council Assignments/Appointments

1	<i>Mayor Pro Tem</i>	Aaron Wagner
2-A	<i>League of Minnesota Cities</i>	Mia Parisian
		Aaron Wagner
B	<i>National League of Cities</i>	Aaron Wagner
		Mia Parisian
C	<i>Metro Cities (formerly AMM)</i>	Sheila Webb
		Mia Parisian
D	<i>School District 281 Government Advisory Committee</i>	Sheila Webb
		Mia Parisian
E	<i>Suburban Rate Authority</i>	Richard McCoy
		William A. Blonigan
F	<i>NW Suburbs Cable Communications Commission</i>	William A. Blonigan
		Sheila Webb
G	<i>Northwest Community Television Board of Directors</i>	
H	<i>NWCTV Coordinators Advisory Committee</i>	Kayla Kirtz
		Dustin Leslie
I	<i>Corridor Management Committee</i>	William A. Blonigan
		Aaron Wagner
J	<i>Bottineau Works Committee</i>	Aaron Wagner
		Mia Parisian

**ROBBINSDALE CITY COUNCIL
SPECIAL WORK SESSION
6:00 p.m. January 3, 2023
Robbinsdale City Hall
4100 Lakeview Avenue North**

A G E N D A

1. The work session was called to order by Mayor Pro Tem Webb at 6:02 p.m.
2. Councilmembers present: Webb, Parisian, Wagner, Mayor Blonigan
3. Staff present: Tim Sandvik, City Manager; Dustin Leslie, City Clerk; Kayla Kirtz, Assistant to City Manager – Communications.

Discussion: 2023 Commissioner Appointments (Attachment 1)

4. Sandvik introduced item and discussed commission appointments and process.
5. Member Webb and Mayor Blonigan discussed being equitable and inclusive in appointing commission members.
6. Member Webb and Sandvik discussed emergency planning for when staff or Councilmembers could not make it to a meeting.
7. Members of Council introduced their appointments (Attachment 1). Member Parisian noted she is waiting for confirmation from her choice to appoint to the Parks, Recreation, & Forestry (PRF) Commission. Mayor Blonigan is still soliciting for the at-large Planning Commissioner.
8. Leslie recommended Council approve Raymond Blackledge (PRF Commission) and Melissa Markfort (Planning Commission) continue to be appointed until the Ward 1 Special Election is decided. Council agreed unanimously.

Discussion: 2023 Council Appointments (Attachment 2)

9. Sandvik explained the process and gave a brief overview of each organization. Council discussed and set their appointments (Attachment 2).

ADJOURNMENT

10. Mayor Pro Tem Webb adjourned the meeting at 6:47 p.m.

Dustin Leslie, Recorder

Aaron Wagner, Mayor Pro Tem



City of Robbinsdale

Parks, Recreation & Forestry Commission	Planning Commission	Senior Commission	Human Rights Commission
Raymond Blackledge, Ward 1	Melissa Markfort, W1	David Bjorkquist	Rita Fox
Jennifer Hill, Ward 2	Julie Ralston Aoki, W2	Diane Jorde	Krystyn Lee
_____, Ward 3	Rebecca Allen, Ward 3	Mary Mennenga	Julie Ralston
Damien Rochon-Washington, ward 4	Jane Montemayor, W4	Carol Kile	Sarah Vanausdall-Smith
Danny Sussman, At-Large	_____, At-Large	Claudia Fuglie	Carissa Wyant
Michelle Vaith, At-Large			Jonathan Hanson
Nicholas Erdos-Thayer, At-Large			Molly Beahen
			Patrick Nailon

2023 Council Assignments/Appointments

1	<i>Mayor Pro Tem</i>	Aaron Wagner
2-A	<i>League of Minnesota Cities</i>	Mia Parisian
		Aaron Wagner
B	<i>National League of Cities</i>	Aaron Wagner
		Mia Parisian
C	<i>Metro Cities (formerly AMM)</i>	Sheila Webb
		Mia Parisian
D	<i>School District 281 Government Advisory Committee</i>	Sheila Webb
		Mia Parisian
E	<i>Suburban Rate Authority</i>	Richard McCoy
		William A. Blonigan
F	<i>NW Suburbs Cable Communications Commission</i>	William A. Blonigan
		Sheila Webb
G	<i>Northwest Community Television Board of Directors</i>	
H	<i>NWCTV Coordinators Advisory Committee</i>	Kayla Kirtz
		Dustin Leslie
I	<i>Corridor Management Committee</i>	William A. Blonigan
		Aaron Wagner
J	<i>Bottineau Works Committee</i>	Aaron Wagner
		Mia Parisian

**ROBBINSDALE CITY COUNCIL
WORK SESSION**

January 10, 2023

**After the Robbinsdale Economic Development Authority (REDA) Meeting that
takes place at 7:00 p.m.**

**Robbinsdale City Hall
4100 Lakeview Avenue North**

A G E N D A

1. The work session was called to order by Mayor Pro Tem Wagner at 7:42 p.m.
2. Councilmembers present: Parisian, Webb, Wagner, Mayor Blonigan
3. Staff present: Tim Sandvik, City Manager; Rick Pearson, Community Development Coordinator; Matt Bazyk, Recreation Services Community Engagement Coordinator; Kayla Kirtz, Assistant to City Manager – Communications
4. Order of discussion of agenda items was altered slightly to discuss agenda attachments 1-4 first.

Discussion: Robbinsdale Ordinance to regulate the sale of legalized adult-use of any product that contains tetrahydrocannabinol (THC) (Attachments 1-4)

5. Sandvik introduced the attachments and explained the review process and timeline for the City's THC legislation. Sandvik highlighted details of the licensing language and asked for questions on specific items pertaining to the licensing language.
6. Pearson explained the zoning language and the different types of zoning the City has. Pearson explained this THC ordinance will be zoned B-2.
7. Sandvik explained staff's recommendations for the forthcoming council meeting.
8. Wagner asked about language changes following the second reading, Pearson responded. Wagner voiced opinions on the language, Blonigan offered a compromise. Webb shared thoughts and Council came to an agreement on language changes.
9. Parisian asked about the licensing fee and expiration dates, Sandvik answered. Parisian asked about a basis for denial of license.
10. Wagner asked about the City's position in regard to changes in the state legislature related to THC regulation. Sandvik responded.
11. Sandvik and Council confirmed the language changes necessary prior to next Council meeting.

Discussion: Lakeview Terrace Farmer's Market Strategic Planning – Chaz Sandifer

12. Sandifer introduced some of the farmer's market sponsors, vendors, and participants and explained the need for more sponsors.
13. Sandifer, Council, and staff discussed timing of the farmer's market with activities, sports at Lakeview Terrace Park, and the need for increased visibility and numbers at the market.
14. Sandifer, Council, and staff discussed fundraising ideas.
15. Webb proposed the idea of having activities for young and preschool-aged kids.
16. Bazyk introduced himself and explained the planning of a future fundraising event between Robbinsdale Recreation Services and the farmer's market. Sandifer suggested working with Whiz Bang Days for further marketing and vendors.
17. Webb asked how much it costs for vendors, Sandifer responded. Blonigan asked how many vendors the market had last year.
18. Sandifer explained the need for increased marketing, including yard signs, Chamber of Commerce involvement, getting signage in different locations, and more announcements. Webb discussed communication strategies and Sandvik explained the City's general role in supporting the farmer's market.
19. Wagner asked about the logistics for yard signs, Sandifer noted that her budget will include yard signs.
20. Wagner asked about the farmer's market outreach with the school board.
21. Sandifer and Council discussed the various types of classes that have been offered at the farmer's market.
22. Sandifer explained the lack of signage as a barrier. Sandifer discussed the potential for a seasonal sign at the intersection of County Road 81 and 36th Ave N.
23. Staff discussed policy and procedure for signage in rights-of-way. Pearson explained that Council could potentially sponsor signage in a City right-of-way.

Discussion: Problem Properties

24. Staff and Council discussed the protocol for classifying a problem property.
25. Sandvik advised Council to contact staff with questions or concerns about properties.
26. Staff and Council discussed short-term rental properties and their licensing procedure.
27. Council and staff discussed potential strategies for future discussions of problem properties.

Discussion: Employee Handbook Updates (Attachment 5)

28. Sandvik introduced the attachment and requested Council direction.
29. Blonigan provided his opinion. Aaron asked for clarifications on Sandvik's request. Sandvik clarified there is support from staff for employee handbook updates.
30. Webb provided her opinion and Council agreed unanimously.
31. Council and staff discussed staff events and staff volunteer time.

ADJOURNMENT

32. Mayor Pro Tem Wagner adjourned the meeting at 9:36 p.m.

Kayla Kirtz, Recorder

Aaron Wagner, Mayor Pro Tem



City of Robbinsdale

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: January 17, 2023
RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Recommendation:

By motion approve issuance of licenses dated 1/17/23.

Tim Sandvik, City Manager

CONCURRENCE:

Dustin Leshe, City Clerk

BUSINESS LICENSES FOR COUNCIL APPROVAL

01/17/2023

License Type	Applicant	License Fee
Temporary Liquor	Church of the Sacred Heart	50.00
Restaurant/Café	EMPLOYEE CAFETERIA-NORTH MEMORIAL	50 200.00
Convenience Foods	ESPRESSO COFFEE SHOP-NORTH MEMORIAL	50.00
Massage Therapy - Individual	NEW ORIENTAL MASSAGE, LLC	125.00
Liq Off Sale (3.2% Malt Bev & Bre	ROBBINSDALE WINE & SPIRITS	0.00

Contractor Licenses for Council Approval

<u>Name</u>	<u>Licensee Type</u>	<u>Fee Amount</u>
ANDERSON'S RESIDENTIAL HEATING & A/C, INC	Mechanical Contractor	\$50.00
ASSOCIATED MECHANICAL CNTRCTRS INC	Mechanical Contractor	\$50.00
ASSOCIATED MECHANICAL CNTRCTRS INC	Plumbing Contractor	\$50.00
BWS PLUMBING HEATING AND A/C LLC	Mechanical Contractor	\$50.00
BWS PLUMBING HEATING AND A/C LLC	Plumbing Contractor	\$50.00
CENTERPOINT ENERGY	Mechanical Contractor	\$50.00
D & K PLUMBING	Plumbing Contractor	\$50.00
DEAN'S HOME SERVICES	Mechanical Contractor	\$50.00
GV HEATING & AIR	Mechanical Contractor	\$50.00
MATRIX HVAC INC	Mechanical Contractor	\$50.00
PROFESSIONAL MECHANICAL SERVICES	Plumbing Contractor	\$50.00
PROFESSIONAL MECHANICAL SERVICES	Mechanical Contractor	\$50.00
RICHARD OSNESS CONSTRUCTION INC	Commercial Contractor	\$50.00
SOUTH-TOWN REFRIGERATION & MECHANICAL	Mechanical Contractor	\$50.00
TRIPLE E WATER & SEWER	Sewer / Water Contractor	\$50.00
TRIPLE E WATER & SEWER	Excavation Contractor	\$50.00
VALLEY-RICH COMPANY INC	Sewer / Water Contractor	\$50.00

Number of Licenses Requesting Council Approval:

17

BUSINESS LICENSES FOR COUNCIL APPROVAL

01/06/2023

License Type	Applicant	License Fee
Solid Waste Haulers	WASTE MANAGEMENT OF MINNESOTA INC.	600.00
Tree/Lawn Fertilizer	NORTHEAST TREE INC	50.00
Tree/Lawn Fertilizer	THE F. A. BARTLETT TREE EXPERTS	50.00
Tree/Lawn Fertilizer	GOLDEN LEAF TREE SERVICE	50.00
Tree/Lawn Fertilizer	MIDWEST TREE EXPERTS MN INC	50.00
Tree/Lawn Fertilizer	HANTHO OUTDOOR SERVICES	50.00



City of Robbinsdale

MEMORANDUM

TO: City Council
FROM: Tim Sandvik, City Manager
DATE: January 17, 2023
RE: Approval of Credit Card Charges and Payment

The City has issued credit cards to certain employees as designated by the City Manager. Credit card payments are made using the ACH payment method directly to the bank, no check is issued, and payment is required by a certain date to avoid finance charges.

The attached listings are the credit card payments made in the month of December 2022 representing charges for the period November 11, 2022 through December 10, 2022, for expenses for City operations.

Recommendation

By motion approve the December 2022 payment for City credit card charges.

Tim Sandvik, City Manager

CONCURRENCE:

Diah Tahoun, Finance Director

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
11292022 109204	BEST BUY REPLACEMENT TV/MONITORS IN OFFICE 1000-1260-6960.00000	11/29/2022 Bjohnson18	01/12/2023	899.98	0.00	Paid	Y 11/29/2022
12032022 109205	MENARDS HOLIDAY DISPLAYS FOR TRICITY SANTA 1000-1260-6382.00000	12/03/2022 Bjohnson18	01/12/2023	42.96	0.00	Paid	Y 12/03/2022
11172022 109206	AMERICAN RED CROSS TRAINING & CERTIFICATION 7100-7105-6336.00000	11/17/2022 Bjohnson18	01/12/2023	350.00	0.00	Paid	Y 11/17/2022
11212022 109207	AMAZON CPR FACE SHIELD 7100-7105-6336.00000	11/21/2022 Bjohnson18	01/12/2023	33.90	0.00	Paid	Y 11/21/2022
11212022 109208	FBI LEEDA SEMINAR 1000-1200-6512.00000	11/21/2022 Bjohnson18	01/12/2023	695.00	0.00	Paid	Y 11/21/2022
11282022 109209	MN CHIEFS OF POLICE MEMBERSHIP DUES 1000-1200-6514.00000	11/28/2022 Bjohnson18	01/12/2023	434.00	0.00	Paid	Y 11/28/2022
11292022 109210	AMAZON MULTI CAM OCP BLACK 1000-1205-6216.00000	11/29/2022 Bjohnson18	01/12/2023	31.93	0.00	Paid	Y 11/29/2022
12062022 109211	AMAZON GUN CLEANER OIL 1000-1205-6234.00000	12/06/2022 Bjohnson18	01/12/2023	20.50	0.00	Paid	Y 12/06/2022
11162022 109212	HOME DEPOT HARDWOOD HANDLE 1000-1260-6214.00000	11/16/2022 Bjohnson18	01/12/2023	29.91	0.00	Paid	Y 11/16/2022

Inv Num	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
11162022							
109214	HOME DEPOT GREAT STUFF 1000-1390-6214.00000	11/16/2022 Bjohnson18 OPERATING SUPPLIES	01/12/2023	24.85	0.00	Paid	Y 11/16/2022
11182022							
109215	HOME DEPOT REFRIGERATOR 7100-7115-6340.00000	11/18/2022 Bjohnson18 REPAIR & MAINTENANCE	01/12/2023	1,461.60	0.00	Paid	Y 11/18/2022
12062022							
109216	MENARDS FILTERS/CLEANER 6000-6020-6232.00000	12/06/2022 Bjohnson18 FACILITY MAINTENANCE SUPPLIES	01/12/2023	367.46	0.00	Paid	Y 12/06/2022
12062022							
109217	MENARDS GLASS CLEANER 1000-1260-6214.00000	12/06/2022 Bjohnson18 OPERATING SUPPLIES	01/12/2023	9.36	0.00	Paid	Y 12/06/2022
12052022							
109218	AMAZON CORD REEL 1000-1260-6214.00000	12/05/2022 Bjohnson18 OPERATING SUPPLIES	01/12/2023	113.86	0.00	Paid	Y 12/05/2022
12062022							
109219	AMAZON 20 AMP PLUG 1000-1260-6214.00000	12/06/2022 Bjohnson18 OPERATING SUPPLIES	01/12/2023	12.97	0.00	Paid	Y 12/06/2022
12062022							
109220	AMAZON CORD REEL 1000-1260-6214.00000	12/06/2022 Bjohnson18 OPERATING SUPPLIES	01/12/2023	128.09	0.00	Paid	Y 12/06/2022
11222022							
109221	MENARDS SPRING CLAMPS BANNERS 1000-1605-6214.00000	11/22/2022 Bjohnson18 OPERATING SUPPLIES	01/12/2023	70.03	0.00	Paid	Y 11/22/2022
11222022							
109222	MENARDS CEMENT/PRIMER 6000-6020-6268.00000	11/22/2022 Bjohnson18 GENERAL MAINTENANCE SUPPLIES	01/12/2023	45.12	0.00	Paid	Y 11/22/2022

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlnized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
11222022	HOME DEPOT	11/22/2022	01/12/2023	57.60	0.00	Paid	Y
109223	SPRING LINK FOR BANNERS	Bjohnson18					11/22/2022
	1000-1605-6214.00000	OPERATING SUPPLIES		57.60			
12092022	HARBOR FREIGHT	12/09/2022	01/12/2023	34.26	0.00	Paid	Y
109224	PUTTY KNIFE/SCRAPER	Bjohnson18					12/09/2022
	6000-6010-6214.00000	OPERATING SUPPLIES		34.26			
12112022	MENARDS	12/01/2022	01/12/2023	93.29	0.00	Paid	Y
109225	PVC TEE/VINYL/COUPLING	Bjohnson18					12/01/2022
	6000-6020-6234.00000	EQUIPMENT PARTS & SUPPLIES		93.29			
11302022	QUILL	11/30/2022	01/12/2023	73.76	0.00	Paid	Y
109226	OPERATING SUPPLIES	Bjohnson18					11/30/2022
	7100-7105-6214.00000	OPERATING SUPPLIES		73.76			
11302022	GFOA	11/30/2022	01/12/2023	190.00	0.00	Paid	Y
109227	MEMBERSHIP - TAHOUN 2023	Bjohnson18					11/30/2022
	1000-0000-1510.00000	PREPAID ITEMS		190.00			
12022022	MN GFOA	12/02/2022	01/12/2023	70.00	0.00	Paid	Y
109228	MEMBERSHIP - TAHOUN 2023	Bjohnson18					12/02/2022
	1000-0000-1510.00000	PREPAID ITEMS		70.00			
11212022	AMAZON	11/21/2022	01/12/2023	(17.59)	0.00	Paid	Y
109229	RETURNED CABLE	Bjohnson18					11/21/2022
	7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES		(17.59)			
112222	AMAZON	11/22/2022	01/12/2023	37.98	0.00	Paid	Y
109230	CASE/GUAGE	Bjohnson18					11/22/2022
	7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES		37.98			
11142022	AMAZON	11/14/2022	01/12/2023	17.59	0.00	Paid	Y
109231	CABLE	Bjohnson18					11/14/2022
	7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES		17.59			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlnized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
12052022	AMAZON	12/05/2022	01/12/2023	67.98	0.00	Paid	Y
109232	WATER FILTER	Bjohnson18					12/05/2022
	7000-7005-6234.00000	EQUIPMENT PARTS & SUPPLIES		67.98			
11122022	AMAZON	11/12/2022	01/12/2023	7.99	0.00	Paid	Y
109233	PHONE CASE	Bjohnson18					11/12/2022
	7000-7010-6214.00000	OPERATING SUPPLIES		7.99			
11292022	HCRNOW.COM	11/29/2022	01/12/2023	57.98	0.00	Paid	Y
109234	REPAIR KIT/FLOOR JACK	Bjohnson18					11/29/2022
	7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES		57.98			
11142022	UPS	11/14/2022	01/12/2023	14.44	0.00	Paid	Y
109235	SHIPPING	Bjohnson18					11/14/2022
	6700-6705-6378.00000	POSTAGE & SHIPPING		14.44			
11172022	AMAZON	11/17/2022	01/12/2023	23.97	0.00	Paid	Y
109236	SUPPLIES	Bjohnson18					11/17/2022
	6700-6705-6214.00000	OPERATING SUPPLIES		23.97			
11202022	FULL SLATE	11/20/2022	01/12/2023	49.95	0.00	Paid	Y
109237	APPOINTMENT SOFTWARE	Bjohnson18					11/20/2022
	6700-6705-6336.00000	OTHER CONTRACTS		49.95			
11212022	UPS	11/21/2022	01/12/2023	7.22	0.00	Paid	Y
109238	SHIPPING	Bjohnson18					11/21/2022
	6700-6705-6378.00000	POSTAGE & SHIPPING		7.22			
11282022	UPS	11/28/2022	01/12/2023	(8.89)	0.00	Paid	Y
109239	SHIPPING	Bjohnson18					11/28/2022
	6700-6705-6378.00000	POSTAGE & SHIPPING		(8.89)			
11282022	UPS	11/28/2022	01/12/2023	16.72	0.00	Paid	Y
109240	SHIPPING	Bjohnson18					11/28/2022
	6700-6705-6378.00000	POSTAGE & SHIPPING		16.72			

INVOICE REGISTER REPORT FOR CITY OF ROBBINSDALE
EXP CHECK RUN DATES 12/27/2022 - 12/27/2022
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
VENDOR CODE: CC VENDOR - CHECK TYPE: EFT

Inv Num	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
11292022							
109241	MNSCU BLDG CONSTRUCTION CLASS - MURTAGH/ 1000-1260-6512.00000 Bjohnson18 CONFERENCE & SCHOOLS	11/29/2022 Bjohnson18	01/12/2023	1,100.00	0.00	Paid	Y 11/29/2022
12042022							
109242	MNSCU BLDG CONSTRUCTION CLASS - JOHNSON/ 1000-1260-6512.00000 CONFERENCE & SCHOOLS	12/04/2022 Bjohnson18	01/12/2023	1,100.00	0.00	Paid	Y 12/04/2022
11102022							
109243	CRYSTAL CAR WASH CARWASHES - ENGINEERING/CE 7000-7010-6336.00000 OTHER CONTRACTS	11/10/2022 Bjohnson18	01/12/2023	24.00	0.00	Paid	Y 11/10/2022
11222022							
109244	AMAZON WHITEBOARD ACCESSORIES - TIME SAND 1000-1030-6214.00000 OPERATING SUPPLIES	11/22/2022 Bjohnson18	01/12/2023	15.91	0.00	Paid	Y 11/22/2022
11262022							
109245	CRYSTAL CAR WASH CAR WASHES - POLICE 7000-7010-6336.00000 OTHER CONTRACTS	11/26/2022 Bjohnson18	01/12/2023	14.00	0.00	Paid	Y 11/26/2022
11222022							
109246	AMAZON WHITEBOARD - TIM SANDVIK 1000-1030-6214.00000 OPERATING SUPPLIES	11/22/2022 Bjohnson18	01/12/2023	199.30	0.00	Paid	Y 11/22/2022
11292022							
109247	CRYSTAL CAR WASH CAR WASHES - POLICE (CREDIT) 7000-7010-6336.00000 OTHER CONTRACTS	11/29/2022 Bjohnson18	01/12/2023	(14.00)	0.00	Paid	Y 11/29/2022
11302022							
109248	AMAZON CITY HALL SUPPLIES 7100-7105-6214.00000 OPERATING SUPPLIES	11/30/2022 Bjohnson18	01/12/2023	30.01	0.00	Paid	Y 11/30/2022
12012022							
109249	AMAZON CITY HALL SUPPLIES 7100-7105-6214.00000 OPERATING SUPPLIES	12/01/2022 Bjohnson18	01/12/2023	11.11	0.00	Paid	Y 12/01/2022

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlnized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
12012022							
109250	CRYSTAL CAR WASH	12/01/2022	01/12/2023	72.00	0.00	Paid	Y
	FIRE DEPT CAR WASHES	Bjohnson18					12/01/2022
	7000-7010-6336.00000	OTHER CONTRACTS		72.00			
12012022							
109251	CRYSTAL CAR WASH	12/01/2022	01/12/2023	456.00	0.00	Paid	Y
	POLICE DEPT CAR WASHES	Bjohnson18					12/01/2022
	7000-7010-6336.00000	OTHER CONTRACTS		456.00			
12012022							
109252	AMAZON	12/01/2022	01/12/2023	35.84	0.00	Paid	Y
	CITY HALL SUPPLIES	Bjohnson18					12/01/2022
	7100-7105-6214.00000	OPERATING SUPPLIES		35.84			
12052022							
109253	AMAZON	12/05/2022	01/12/2023	8.99	0.00	Paid	Y
	CITY HALL SUPPLIES	Bjohnson18					12/05/2022
	7100-7105-6214.00000	OPERATING SUPPLIES		8.99			
12052022							
109254	AMAZON	12/05/2022	01/12/2023	10.22	0.00	Paid	Y
	CITY HALL SUPPLIES	Bjohnson18					12/05/2022
	7100-7105-6214.00000	OPERATING SUPPLIES		10.22			
12052022							
109255	AMAZON	12/05/2022	01/12/2023	19.96	0.00	Paid	Y
	CITY HALL SUPPLIES	Bjohnson18					12/05/2022
	7100-7105-6214.00000	OPERATING SUPPLIES		19.96			
12072022							
109256	AMAZON	12/07/2022	01/12/2023	151.23	0.00	Paid	Y
	PARK & REC - GYM WIPES	Bjohnson18					12/07/2022
	1000-1305-6214.00000	OPERATING SUPPLIES		151.23			
12102022							
109257	CRYSTAL CAR WASH	12/10/2022	01/12/2023	12.00	0.00	Paid	Y
	CAR WASHES - ENGINEERING/CE	Bjohnson18					12/10/2022
	7000-7010-6336.00000	OTHER CONTRACTS		12.00			
11162022							
109258	USPS	11/16/2022	01/12/2023	12.75	0.00	Paid	Y
	CERTIFIED MAIL	Bjohnson18					11/16/2022
	1000-1200-6378.00000	POSTAGE & SHIPPING		12.75			

Inv Num	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnized Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12012022							
109259	ACTIVE 911	12/01/2022	01/12/2023	14.47	0.00	Paid	Y
	ACTIVE 911 LICENSE	Bjohnson18					12/01/2022
	1000-1205-6380.00000	COMMUNICATION SYSTEMS RENTAL &		14.47			
12012022							
109260	ACTIVE 911	12/01/2022	06/05/2023	165.00	0.00	Paid	Y
	ACTIVE 911 ALERT SYSTEM	Bjohnson18					12/01/2022
	1000-1205-6380.00000	COMMUNICATION SYSTEMS RENTAL &		165.00			
12012022							
109261	MN SECRETARY OF STATE	12/01/2022	01/12/2023	120.00	0.00	Paid	Y
	NOTARY	Bjohnson18					12/01/2022
	1000-1200-6514.00000	DUES & MEMBERSHIPS		120.00			
12062022							
109262	MENARDS	12/06/2022	01/12/2023	49.99	0.00	Paid	Y
	ORANGE CHAPS	Bjohnson18					12/06/2022
	1000-1600-6216.00000	CLOTHING & PERSONAL EQUIPMENT		49.99			
12092022							
109263	NORTHERN GREEN 2023	12/09/2022	01/12/2023	199.00	0.00	Paid	Y
	GREEN EXPO - LEONARD	Bjohnson18					12/09/2022
	1000-1500-6512.00000	CONFERENCE & SCHOOLS		199.00			
12022022							
109264	HOME DEPOT	12/02/2022	01/12/2023	206.90	0.00	Paid	Y
	SPRICE TOPS	Bjohnson18					12/02/2022
	1000-1605-6214.00000	OPERATING SUPPLIES		206.90			
12042022							
109265	AMAZON	12/04/2022	01/12/2023	40.90	0.00	Paid	Y
	CLOCK - CRI SATIN	Bjohnson18					12/04/2022
	7100-7115-6214.00000	OPERATING SUPPLIES		40.90			
11092022							
109266	AMAZON	11/09/2022	01/12/2023	49.84	0.00	Paid	Y
	FLASHLIGHT/PHONE CASE	Bjohnson18					11/09/2022
	1000-1500-6214.00000	OPERATING SUPPLIES		49.84			
11182022							
109267	ANTHEM SPORTS	11/18/2022	01/12/2023	2,362.18	0.00	Paid	Y
	BASES/TENNIS NET	Bjohnson18					11/18/2022
	1000-1567-6234.00000	EQUIPMENT PARTS & SUPPLIES		2,362.18			

User: DTAHOUN

EXP CHECK RUN DATES 12/27/2022 - 12/27/2022

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

DB: Robbinsdale

VENDOR CODE: CC VENDOR - CHECK TYPE: EFT

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlnized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
11152022							
109268	UNIVERSITY OF MN	11/15/2022	01/12/2023	40.00	0.00	Paid	Y
	ILLICIT DISCHARGE MANAGEMENT COURS	Bjohnson18					11/15/2022
	1000-1400-6512.00000	CONFERENCE & SCHOOLS		40.00			
11152022							
109269	YSI	11/15/2022	01/12/2023	313.75	0.00	Paid	Y
	ELECTROLYTE AND PH BUFFER	Bjohnson18					11/15/2022
	6200-6212-6234.00000	EQUIPMENT PARTS & SUPPLIES		313.75			
12012022							
109270	CHIEF RIVER	12/01/2022	01/12/2023	748.66	0.00	Paid	Y
	SEEDLINGS FOR ARBOR DAY	Bjohnson18					12/01/2022
	1000-1370-6706.00000	LANDSCAPING		748.66			
12022022							
109271	CENTURY COLLEGE	12/02/2022	01/12/2023	716.00	0.00	Paid	Y
	TRAINING	Bjohnson18					12/02/2022
	1000-1220-6512.00000	CONFERENCE & SCHOOLS		716.00			
11302022							
109272	HILTON ALEXANDRIA	11/30/2022	01/12/2023	128.14	0.00	Paid	Y
	HOTEL - TRAINING	Bjohnson18					11/30/2022
	1000-1205-6510.00000	MEETING / TRAVEL EXPENSE		128.14			
11302022							
109273	HILTON ALEXANDRIA	11/30/2022	01/12/2023	128.14	0.00	Paid	Y
	HOTEL - TRAINING	Bjohnson18					11/30/2022
	1000-1205-6510.00000	MEETING / TRAVEL EXPENSE		128.14			
11092022							
109274	DOMINOS PIZZA	11/09/2022	01/12/2023	101.02	0.00	Paid	Y
	TRAINING LUNCH	Bjohnson18					11/09/2022
	1000-1030-6214.00000	OPERATING SUPPLIES		101.02			
11092022							
109275	DOMINOS PIZZA	11/09/2022	01/12/2023	101.02	0.00	Paid	Y
	TRAINING LUNCH	Bjohnson18					11/09/2022
	1000-1030-6214.00000	OPERATING SUPPLIES		101.02			
12062022							
109276	CLEARING HOUSE	12/06/2022	01/12/2023	125.00	0.00	Paid	Y
	DL CHECKS	Bjohnson18					12/06/2022
	1000-1600-6310.00000	PROFESSIONAL SERVICES		125.00			

INVOICE REGISTER REPORT FOR CITY OF ROBBINSDALE
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
11282022	MNSCU	11/28/2022	01/12/2023	1,100.00	0.00	Paid	Y
109277	BLDG CONSTRUCTION CLASS - HOEKSTRA	Bjohnson18					11/28/2022
	1000-1260-6512.00000	CONFERENCE & SCHOOLS		1,100.00			
11302022	PEACH JAR	11/30/2022	01/12/2023	100.00	0.00	Paid	Y
109278	ELEMENTARY PROGRAM PROMOTION	Bjohnson18					11/30/2022
	1000-1330-6382.00000	ADVERTISING / PROMOTIONS		100.00			
12012022	PEACH JAR	12/01/2022	01/12/2023	100.00	0.00	Paid	Y
109279	HIGH SCHOOL PROMOTION	Bjohnson18					12/01/2022
	1000-1330-6382.00000	ADVERTISING / PROMOTIONS		100.00			
11272022	WITMER	11/27/2022	01/12/2023	754.06	0.00	Paid	Y
109280	BOOTS, RADIO STRAPS	Bjohnson18					11/27/2022
	1000-1260-6216.00000	CLOTHING & PERSONAL EQUIPMENT		754.06			
12032022	WITMER	12/03/2022	01/12/2023	(152.20)	0.00	Paid	Y
109281	TAX CREDIT FOR WITMER	Bjohnson18					12/03/2022
	1000-1260-6216.00000	CLOTHING & PERSONAL EQUIPMENT		(152.20)			
12102022	CENTURY COLLEGE	12/10/2022	01/12/2023	550.00	0.00	Paid	Y
109282	CLASS REGISTRATION	Bjohnson18					12/10/2022
	1000-1260-6512.00000	CONFERENCE & SCHOOLS		550.00			
11232022	AMAZON	11/23/2022	01/12/2023	119.98	0.00	Paid	Y
109283	WEBCAM	Bjohnson18					11/23/2022
	7100-7110-6214.00000	OPERATING SUPPLIES		119.98			
11232022	AMAZON	11/23/2022	01/12/2023	299.98	0.00	Paid	Y
109284	MONITORS	Bjohnson18					11/23/2022
	7100-7110-6234.00000	EQUIPMENT PARTS & SUPPLIES		299.98			
11232022	AMAZON	11/23/2022	01/12/2023	19.99	0.00	Paid	Y
109285	HEADSET	Bjohnson18					11/23/2022
	7100-7110-6234.00000	EQUIPMENT PARTS & SUPPLIES		19.99			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
11252022							
109286	AMAZON	11/25/2022	01/12/2023	7.89	0.00	Paid	Y
	ETHERNET WALL PLATE	Bjohnson18					11/25/2022
	7100-7110-6234.00000	EQUIPMENT PARTS & SUPPLIES		7.89			
11252022							
109287	AMAZON	11/25/2022	01/12/2023	126.85	0.00	Paid	Y
	SPEAKERS/HDMI EXTENDER	Bjohnson18					11/25/2022
	7100-7110-6214.00000	OPERATING SUPPLIES		126.85			
12062022							
109288	AMAZON	12/06/2022	01/12/2023	33.99	0.00	Paid	Y
	CUBICLE MOUNT FOR MONITOR	Bjohnson18					12/06/2022
	7100-7110-6234.00000	EQUIPMENT PARTS & SUPPLIES		33.99			
12102022							
109289	AMAZON	12/10/2022	01/12/2023	8.99	0.00	Paid	Y
	PHONE CASE	Bjohnson18					12/10/2022
	7100-7110-6214.00000	OPERATING SUPPLIES		8.99			
11232022							
109290	US BANK REBATE	11/23/2022	01/12/2023	(1,028.74)	0.00	Paid	Y
	US BANK REBATE	Bjohnson18					11/23/2022
	8900-8900-4852.00000	INTEREST INCOME		(1,028.74)			
Total Purchase Card Vendor: 100292 U. S. BANCORP				16,475.89	0.00		
# of Invoices:				17,697.31	0.00		
# of Credit Memos:				(1,221.42)	0.00		
Net of Invoices and Credit Memos:				16,475.89	0.00		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
----	TOTALS BY FUND ----						
	1000 - GENERAL FUND			13,117.45	0.00		
	6000 - WATER			540.13	0.00		
	6200 - STORM SEWER			313.75	0.00		
	6700 - DEPUTY REGISTRAR			103.41	0.00		
	7000 - CENTRAL GARAGE			735.93	0.00		
	7100 - CENTRAL SERVICES			2,693.96	0.00		
	8900 - INVESTMENT CONTROL			(1,028.74)	0.00		
----	TOTALS BY DEPT/ACTIVITY ----						
	0000 -			260.00	0.00		
	1030 - ADMINISTRATIVE SERVICES			417.25	0.00		
	1200 - POLICE SUPPORT SERVICES			1,261.75	0.00		
	1205 - PATROL SERVICES			488.18	0.00		
	1220 - INVESTIGATIONS / SPECIAL S			716.00	0.00		
	1260 - FIRE PREVENTION / SUPPRESS			5,688.99	0.00		
	1305 - COMMUNITY CENTER OPERATION			151.23	0.00		
	1330 - YOUTH - CHILDREN PROGRAMS			200.00	0.00		
	1370 - FORESTRY			748.66	0.00		
	1390 - LIBRARY BUILDING OPERATION			24.85	0.00		
	1400 - ENGINEERING SERVICES			40.00	0.00		
	1500 - PARKS ADMINISTRATION			248.84	0.00		
	1567 - PARKS EQUIPMENT MAINTENANC			2,362.18	0.00		
	1600 - STREETS ADMINISTRATION			174.99	0.00		
	1605 - STREETSCAPE			334.53	0.00		
	6010 - WATER UTILITY DISTRIBUTION			34.26	0.00		
	6020 - WATER UTILITY WELL & PLANT			505.87	0.00		
	6212 - STORM SEWER FLOCCULATION P			313.75	0.00		
	6705 - LICENSE CENTER OPERATIONS			103.41	0.00		
	7005 - CG BUILDING OPERATIONS			67.98	0.00		
	7010 - CG VEHICLE MAINTENANCE			667.95	0.00		
	7105 - CS GENERAL OFFICE			573.79	0.00		
	7110 - CS INFORMATION TECHNOLOGY			617.67	0.00		
	7115 - CS GOVERNMENT BUILDINGS			1,502.50	0.00		
	8900 - INVESTMENT CONTROL			(1,028.74)	0.00		

----- TOTALS BY PAYMENT CARD ACCOUNT -----

0337	333.76
0371	1,151.86
0731	1,046.57
1179	942.94
1219	200.00
1355	49.99

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
---	TOTALS BY PAYMENT CARD ACCOUNT ---						
	1568			327.04			
	2743			972.28			
	2842			1,100.00			
	3103			2,148.10			
	4364			312.22			
	5111			103.41			
	5157			2,200.00			
	6348			1,102.41			
	6719			1,181.43			
	6734			383.90			
	6932			171.93			
	8046			300.30			
	8415			617.67			
	8424			2,858.82			



City of Robbinsdale

MEMORANDUM

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: January 17, 2023
RE: Appointment of the At-Large Planning Commissioner

Background

The at-large position of the Robbinsdale Planning Commission is currently vacant.

Ward 2 resident Susan Carlson Weinberg mailed an application showing her interest in the vacancy. The Mayor appoints the at-large spot and has decided to appoint Weinberg to the vacancy contingent on Council approval. Susan Carlson Weinberg's application is attached for reference.

Recommendation

By motion, appoint Susan Carlson Weinberg to the Planning Commission as the At-Large Commissioner effective immediately.

Tim Sandvik, City Manager

NAME: Susan Carlson Weinberg ADDRESS: 4221 York Ave N

EMAIL: _____

OCCUPATION: Semi-retired EMPLOYER: University of Minnesota

COMMISSION YOU ARE SEEKING: Planning Commission

EDUCATION: (Please indicate highest grade completed or highest degree and major course of study.)

I have an MBA degree. I was the long-time Director of Real Estate for the University of Minnesota until late-2017. I have taught Urban Real Estate Development at the University of Minnesota each fall semester since 2019. My undergraduate degree is a BA in Mathematics.

CIVIC AND OTHER ACTIVITIES: (Please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking.)

I have been a volunteer assistant coach for the University of Minnesota student team competing in the NAIOP University Challenge each spring since 2018. I am a board member of the Ebenezer Society and the Minnesota Autism Center. I have been on the Hennepin County Budgeting Task Force since 2001 and its chair since 2016.

COMMENTS: (Please briefly describe other qualifications, experiences and other information which you would like to have considered or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

I held a real estate broker's license for many years, but am not licensed at the present time. I founded and own a real estate consulting business, Carlson Weinberg and Associates.

October 2016



City of Robbinsdale

TO: Mayor and City Council

FROM: Tim Sandvik, City Manager

DATE: January 17, 2023

RE: Designation of 2023 Polling Locations

Background:

Per Minnesota Statutes section 204B.16, each year the governing body of each municipality must designate either by ordinance or resolution polling places for the following calendar year. This is a new annual requirement that began in 2019.

Analysis/Conclusion:

The polling places designated in this resolution will be the polling locations for 2023, if needed. If a location changes, a re-designation will be a separate resolution action prior to election with notice sent to voters at least 25 days before the next election. The only change from last year is the Ward 1 polling place which has been changed from Redeemer Church to Robbinsdale City Hall for the Ward 1 Special Election.

Recommendation:

By motion, adopt the resolution shown in Exhibit 1 "A RESOLUTION DESIGNATING 2023 POLLING LOCATIONS FOR THE CITY OF ROBBINSDALE."


 Tim Sandvik, City Manager

Concurrence:


 Dustin Leslie, City Clerk

Member _____ moved and Member _____ seconded a motion that the following Resolution be read and adopted this 17th day of January, 2023.

RESOLUTION NO.
A RESOLUTION DESIGNATING 2023 POLLING LOCATIONS
FOR THE CITY OF ROBBINSDALE

WHEREAS, Minnesota Statutes, Section 204B.06 sets forth the requirement that cities designate polling place locations within their city; and

WHEREAS, per State statute, this must be done annually and the City will designate by Resolution the locations of its polling places; and

WHEREAS, the following locations are designated as polling places for the City of Robbinsdale:

Ward 1:	Robbinsdale City Hall 4100 Lakeview Avenue North
Ward 2:	Olivet United Methodist Church 3620 – 43 rd Avenue North
Ward 3:	Elim Lutheran Church 3978 West Broadway
Ward 4:	North Memorial Health Training Center 3500 France Avenue; and

WHEREAS, if a location for a polling place changes, a re-designation of location will be a separate action prior to an election with notice being sent to voters at least 25 days before the next election;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Robbinsdale, Minnesota that the four (4) locations listed above are the designated 2023 polling locations for the City of Robbinsdale.

The question was on adoption of the Resolution and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 17th DAY OF JANUARY 2023.

William A. Blonigan, Mayor

ATTEST:

Dustin Leslie, City Clerk



City of Robbinsdale

TO: Mayor and City Council

FROM: Tim Sandvik, City Manager

DATE: January 17, 2023

RE: Election Equipment Lease Agreement with Hennepin County

Background:

The City of Robbinsdale currently leases its election equipment through Hennepin County who periodically updates its lease agreements. Hennepin County has created a combined lease agreement to include all elections equipment including ballot counters, Omniballot tablets, and Poll Books. The lease agreement lays out terms for the county-owned and county-leased equipment for cities. Terms and conditions are generally the same with minor changes.

Analysis/Conclusion:

Hennepin County is asking Robbinsdale to sign a new lease agreement for the following reasons:

- 1) Combining all election equipment onto one lease agreement instead of two different agreements as has been done in the past.
- 2) Account for the change of assistive voting equipment from AutoMARK to Omniballot Tablets.
- 3) Add SeaChange to the list of maintenance vendors.
- 4) Updating expiration dates and contract numbers.

The updated lease agreement is set to last from March 1, 2023 to February 28, 2031. The City Attorney and City Clerk's Office has reviewed the agreement and recommends authorization.

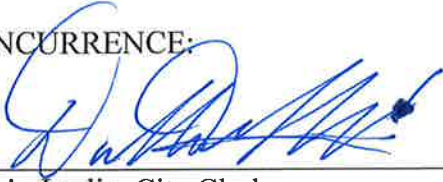
Recommendation:

Make a motion to authorize the Mayor and City Manager to sign the Election Equipment Lease Agreement with Hennepin County for a term of March 1, 2023 to February 28, 2031.



Tim Sandvik, City Manager

CONCURRENCE:



Dustin Leslie, City Clerk



MEMORANDUM

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: January 17, 2023
RE: Variance request V22-8 for 4137-39 Lakeland Ave. N.

BACKGROUND:

Mark Welna, owner of the Ace Hardware store is making improvements to the former Robbinsdale Marine site including a formalized fenced outdoor storage and display area along and within the Lakeland Ave. N. boulevard. The fenced in area will have a six-foot high fence in what is the front yard of the property needing a variance. On December 15, 2022, the Planning Commission conducted a public hearing for the variance. The minutes to the public hearing are included in **Exhibit 1**.

ANALYSIS/CONCLUSION:

The report prepared for the Planning Commission is provided as **Exhibit 2**. In the report, it was noted that:

- The storage area that encroaches into the boulevard area has been previously approved by the City Council and the City Engineer with a limited use agreement.
- The fenced in area will be enclosed by a metal picket fence, and not a privacy fence.
- One third of all of the front-yard fence variances going back to the 1980s involve Lakeland Ave. N., generally for screening the impacts of County Road 81 from residential uses.

At the public hearing, Mr. Welna and Architect Al Plutowski were present to answer questions. The commissioners generally noted support for the garden center and the fence materials. One Commissioner suggested adding additional specificity to the findings in support of the variance acknowledging the limited options for storage and the fence materials not being opaque. Subsequently, the Commissioners unanimously (of those present) adopted a motion recommending approval of the variance.

After the Planning Commission public hearing, comments were received from the Fire Department about emergency access. As a result condition has been added for approval of the enclosure by the Fire Marshall.

RECOMMENDATION:

Motion to waive the reading and adopt the resolution shown in **Exhibit 3** recommending APPROVAL OF VARIANCE REQUEST V22-8 ALLOWING A SIX FOOT HIGH METAL PICKET FENCE IN THE FRONT YARD AT 4137-39 LAKELAND AVENUE NORTH

CONCURRENCE:

Rick Pearson, Community Development Coordinator

Tim Sandvik, City Manager

EXCERPT OF THE PLANNING COMMISSION MEETING MINUTES OF 12-15-22

#3A: PUBLIC HEARING:

Consideration of Variance Request V22-8 to allow a 6-foot high fence in the front yard for outdoor sales/storage. Portions of the proposed iron picket fence will be on top of retaining walls increasing the overall height to more than six feet at 4137 and 4139 Lakeland Ave N as requested by Mark Welna of Welna Ace Hardware

3. **MOTION** by Commissioner Harper, seconded by Commissioner Ulbrich to OPEN the public hearing. **The vote was 4-0 and the motion carried. (Ralston Aoki absent)**
4. Pearson presented the staff report for this variance request involving two parcels at 4137-4139 Lakeland Ave N. Presented photo of properties indicating the existing fence has been there for a long time. Survey showed the topography, parking layout, and signage, reviewed the property line in conjunction with the storage area. Approval of the use of the right-of-way has been legitimized. Zoning code restricts height of fence to 4 feet. There is an existing 6-foot high fence and adding a 4-foot high fence on top of the existing fence, requiring the variance.

Staff is recommending approval of the variance. Acknowledged that the variance does not extend into the boulevard area. Terms of limited use agreement still apply.
5. Commissioner Harper asked if there was any other issue that tied these two properties together. Pearson replied that only the use is different. Suggested that the properties are tax combined as one property.
6. **Mark Welna, Owner of Welna Ace Hardware, 4137-39 Lakeland Ave N:** Thanked all for their time and effort reviewing their plans. Both properties will work together to expand lawn and garden area. Same wrought iron fence as Wicked Wort. Only spot for the lawn and garden area, plus security and safety. One owner owned both properties a long time ago per Tom Sipes. Wants to serve the community as best they can.
7. **MOTION** by Commissioner Ulbrich, seconded by Commissioner Markfort to CLOSE the public hearing. **The vote was 4-0 and the motion carried. (Ralston Aoki absent)**

Discussion:

8. Commissioner Markfort had no concerns. Great for visibility of the garden center, safety for drivers and pedestrians. New awning looks great!

9. Chair Parisian likes that it is the same fence material will be used.
10. Commissioner Ulbrich supports the variance request.
11. Commissioner Harper supports the variance request. Are there any other hardships to put in the recommendation? Buildings have zero lot line or setbacks. Pearson stated that most lots are with zero lot lines. Can be memorialized in the findings by adding item "F: That there is no other viable location for storage on this site and the fence is not opaque" to the findings of fact.
12. **MOTION** by Commissioner Harper, seconded by Commissioner Markfort to recommend that the City Council approve Variance Request V22-8 to allow a six-foot high fence in the front yard of 4137-39 Lakeland Ave. N. on top of retaining walls based upon the following findings of fact:
 - a. That the property combined with the hardware store use being improved in terms of materials and functionality while preserving the long established outdoor display use;
 - b. That the variance supports a use accessory to a commercial anchor in the downtown commercial area which is consistent with the comprehensive plan;
 - c. That the location of the existing building combined with the larger hardware commercial use of the site leaves the outdoor storage are in the functional rear of the site and enhances the functionality and character of the site.
 - d. That the building which is being re-used and the organization of the site dates back to 1960; and
 - e. That the variance reinforces the established pattern of the West Broadway commercial area with the "front doors" opening up to West Broadway.
 - f. That there is no other viable location for storage on the site and the fence is not opaque.

And with the following condition:

That the variance does not replace or super-cede the terms of the Limited Use Agreement for the structures permitted by the City Engineer in the Lakeland Avenue Boulevard right-of-way.

The vote was 4-0 and the motion carried. (Ralston Aoki absent)

13. Pearson announced this item would go before the City Council January 10 or 24, 2023 and this item will be on the Consent Agenda.

ADMINISTRATIVE STAFF REPORT

APPLICANT: Mark Welna for Ace Hardware
CASE NO: V22-8
ADDRESS: 4137-39 Lakeland Ave. N.
PC DATE: December 15, 2022
APPLICATION DATE: November 29, 2022
PROCESSING DEADLINE: January 28, 2023

ACTION/REQUEST:

Mark Welna of Ace Hardware acquired the Robbinsdale Marine property at 4137-39 Lakeland Ave. N. and has been making improvements to the building, parking lot and exterior storage/display area.

The Council has already approved a limited use agreement for use of the boulevard of the Lakeland Ave. right-of-way for the outdoor display area. However, the plans include a six-foot high fence in the front yard of the property (between the building and the Lakeland Ave. N. right-of-way) which requires a variance. The location is shown in **Attachments A & B.**

BACKGROUND/ANALYSIS:

A site plan/survey, narrative and pictures are provided on **Attachment C.** The space between Lakeland Ave. N. and the building is considered to be the front yard of the property. It should be noted that this portion of the property has been used as outdoor storage for many years and was enclosed by a six-foot high chain link fence. However, the configuration of the storage is changing and expanding including an encroachment into the Lakeland Ave. N. boulevard. A trade-off is that non-conforming 90 degree parking directly coming off of Lakeland Ave. N. is being removed creating space for a depression for stormwater management. 90 degree parking directly off of a through-street or even an alley is no longer allowed without a variance.

The City Engineer has agreed to the allowance of a portion of the Lakeland Ave. N. right-of-way for the outdoor storage and display area. The encroachment ranges from 7 to 11.5 feet. The Council approval resulted in a limited use agreement or license which can be terminated if necessary. The variance only involves the fence on the privately owned property associated with the hardware store.

Staff researched 12 variances for fence height in front yards going back to the 1980s. All were for privacy fences to protect residential properties and four of the variances were adjacent to Lakeland Ave. N. to mitigate the effects of County Road 81.

Two things that set this variance apart from all of the others:

- The proposed fence will consist of metal pickets – the same as has been used in the temporary outdoor products area near the alley for the 2022 season. That means the fence can be easily seen through.
- The property is a commercial use and the fence is intended to secure the products rather than screen a residential use from the effects of traffic noise.

In addition, the land slopes down towards the frontage road. The lower portion of the storage area is being built up with retaining walls to create a gentle slope which is more consistent. The height of the retaining walls will add as much as 42 inches to the height of the fence which will increase the variance in some areas.

The relevant section of the zoning ordinance restricts fence heights in front yards to four feet:

510.25 General performance standards

(b) General screening and landscaping.

(1) No fence shall exceed six feet in height and in the case of grade separation such as the division of properties by a retaining wall, the height shall be determined on the basis of measurement from the average point between the highest and lowest grades.

(2) Fences located in a front yard may not exceed four feet in height.

Section 535.05. Variances and Appeals

Subdivision 2. Authority/variances. The City Council, acting as the board of appeals and adjustments, upon the receipt of the recommendation of the Planning Commission, shall have the authority to consider and grant variances to the provisions of this code, including the expansion of nonconformities subject to the following:

(a) variances shall only be granted;

(1) when the variance is in harmony with the purposes and intent of the code; ***The property combined with the hardware store use of the property is improving an area which has long been used for outdoor storage and upgrading it in terms of materials and functionality and***

(2) when the variance is consistent with the comprehensive plan. ***The outdoor display and storage area supports a commercial use which is an anchor in the downtown commercial area consistent with the comprehensive plan.***

(b) as part of the determination of whether to grant a variance, the applicant may also be required to establish that there are practical difficulties in complying with this code. "Practical difficulties," as used in connection with the granting of a variance, means that:

(1) the property owner proposes to use the property in a reasonable manner not permitted by the code ***Given the position of the building, there is no alternative for outdoor storage or display on the site which enhances the functionality of the site. In effect, the commercial hardware use extends from West Broadway to Lakeland Ave. N. with the outdoor display/storage area in the functional rear of the property;***

(2) the plight of the landowner is due to circumstances unique to the property and not created by the landowner *The existing building was constructed in 1960*; and

(3) the variance, if granted, will not alter the essential character of the locality. *The variance preserves the established pattern of the West Broadway commercial area.*

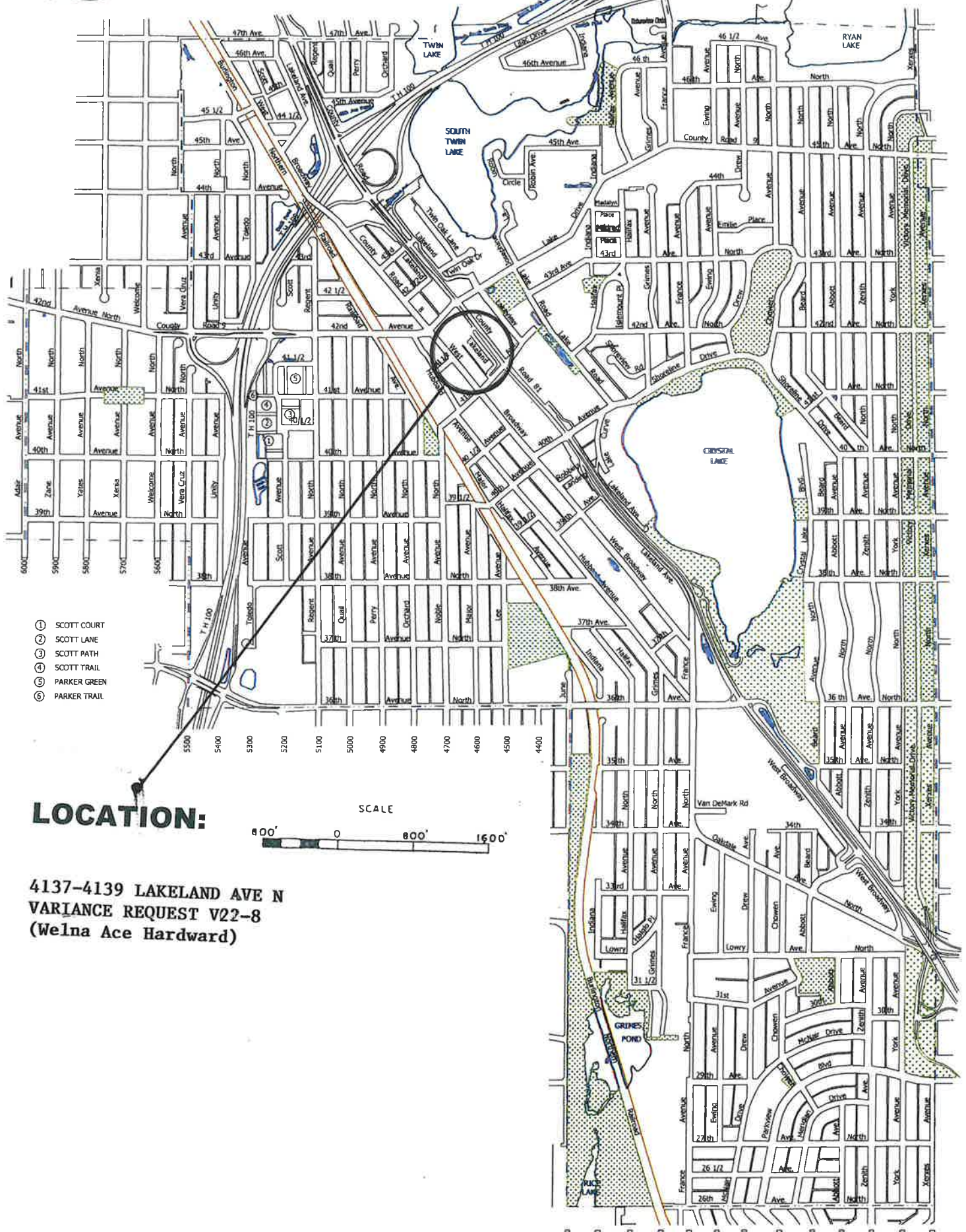
Staff is in support of the variance. The location of the storage area is in the functional rear yard of the combined properties if one considers West Broadway to be the front door of the property. It also substantially upgrades the long established storage use with the character of a wrought iron fence and eliminates the 90 degree parking that enters straight off of the Lakeland Ave. N frontage road.

RECOMMENDATION:

1. Hold the public hearing.
2. Motion to recommend that the City Council approve variance request V22-8 to allow a six-foot high fence in the front yard of 4137-39 Lakeland Ave. N. on top of retaining walls based upon the following findings of fact:
 - a. That the property combined with the hardware store use being improved in terms of materials and functionality while preserving the long established outdoor display use;
 - b. That the variance supports a use accessory to a commercial anchor in the downtown commercial area which is consistent with the comprehensive plan;
 - c. That the location of the existing building combined with the larger hardware commercial use of the site leaves the outdoor storage area in the functional rear of the site and enhances the functionality and character of the site.
 - d. That the building which is being re-used and the organization of the site dates back to 1960; and
 - e. That the variance reinforces the established pattern of the West Broadway commercial area with the “front doors” opening up to West Broadway.

And with the following condition:

That the variance does not replace or super-cede the terms of the limited use agreement for the structures permitted by the City Engineer in the Lakeland Avenue Boulevard right-of-way.





Hennepin County Locate & Notify Map

ATTACHMENT B

Date: 12/1/2022



Buffer Size: 350

Map Comments:

Ace Hardware (Weina)
4137-39 Lakeland Ave N
Variance Request V22-8

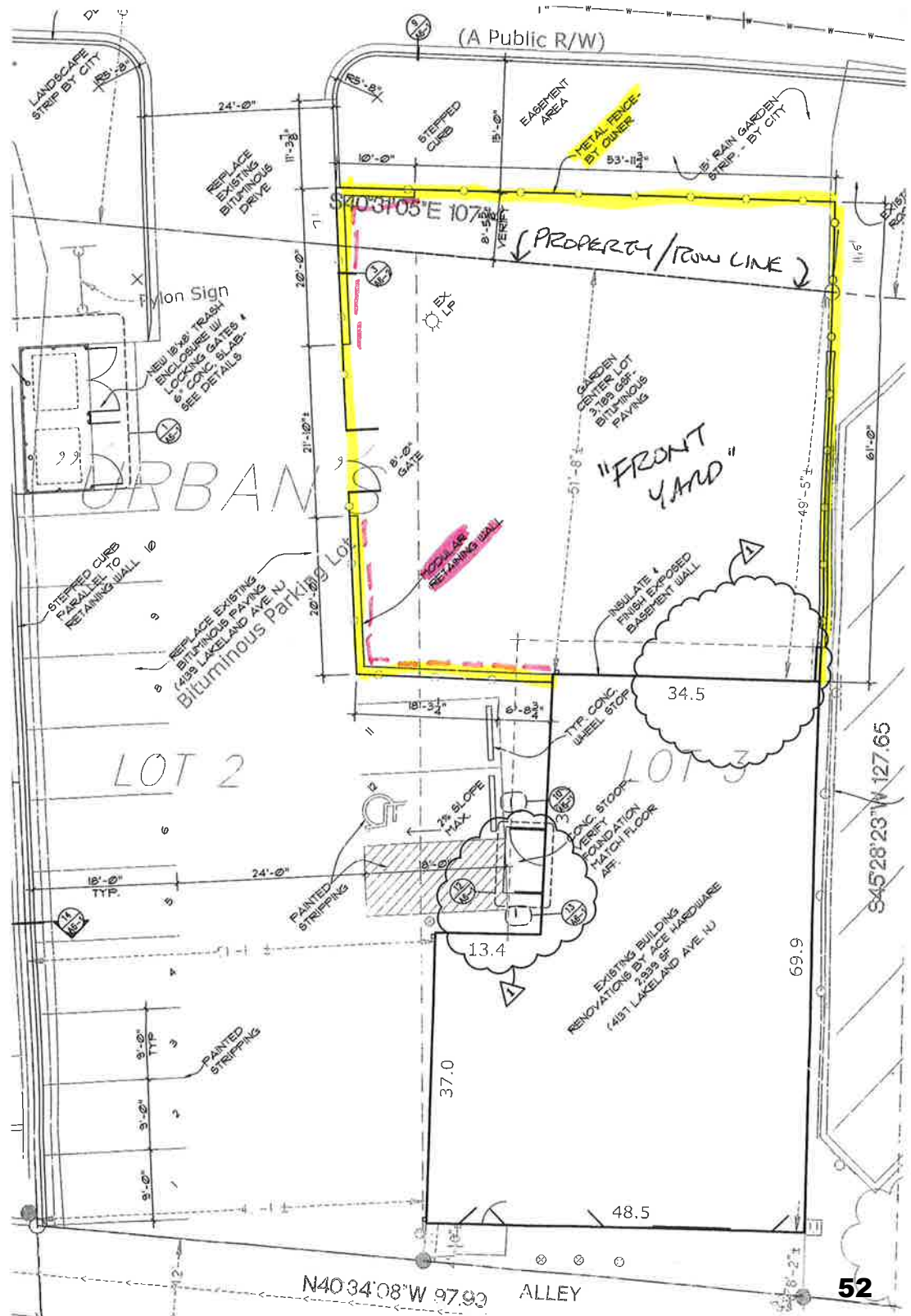
0 50 100 200 Feet



This data (i) is furnished 'AS IS' with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this data.

For more information, contact Hennepin County GIS Office
300 6th Street South, Minneapolis, MN 55487 / gis.info@hennepin.us

LAKELAND AVE. N.





MAITSON
P.I.D. 0602924130135
Address: 4165 Lakeland Ave N
Owner: City Of Robbinsdale

LAKELAND AVE N

(A Public R/W)

6" WM

S40°31'05"E 107.14

LOT 5
Address: 4139 Lakeland Ave N
P.I.D. 0602924130101

LOT 6
One Story Concrete Block Building
Foundation Area = 2,939 Sq. Ft. +/-
Address: 4137 Lakeland Ave N
P.I.D. 0602924130102

Concrete Retaining Wall

Pylon Sign

Guard Rail

Bituminous Parking Lot

Concrete

Guard Rail

Found 1/2 Inch Pinched Iron Pipe
2' N'y of Corner

Building Corner 0.1' NW'y of Property Line

ALLEY

(A Public R/W)

Exhibit A – Variance Description.

4137 & 4139 Lakeland Ave N, Robbinsdale, MN 55433

Ace Garden Center

SEM Investments, LLC has purchased the former Robbinsdale Marine property and proposes to convert the front outdoor storage area to an outdoor sales area for bagged mulch, rock, soil and live plant material (Outdoor Garden area) for Ace Hardware. The prior use of this area was exterior storage, enclosed by an existing six-foot-high chain link security fence with lockable gates.

Proposed exterior improvements to this area include regarding the outdoor sales area to a maximum slope of 2% to allow for a flatter site area. To achieve this flattened sales area, retaining walls were added to the Northwest and southeast corners of the sales areas (see photos). The Northeast corner starts at 42" at the building and steps down to the north and then turns east till it meets the parking lot grade. The Southeast retaining wall starts at grade and steps up approximately 2' in height above the drive until it reaches the east limit of the sales area (within the city easement) then turns south 10' until it meets grade. (See Exhibit C - dimensioned site plan of Proposed fence limits and retaining wall).

The variance requested is to allow a 6' high fence on all sides surrounding the sales area including the areas at the retaining walls except along the east face of the existing building. The proposed fence is a replacement of an existing chain link fence for security of the sales area and provides fall protection adjacent to the retaining walls. The proposed fence will be an open metal pickets at 4" on center style with vertical posts concreted into the ground. The fence will have an 8' wide operable gate that will be locked during non-business hours. The gate and fence will match the existing fence located at the adjacent Ace Hardware store location in the rear of the hardware store building which is behind the Garden Center. (See exhibit B photos of existing/proposed fence style).

EXISTING P-1



NE RETAINING WALL

EXHIBIT B-2



NW RETAINING WALL

EXHIBIT B-3



EXISTING/PROPOSED FENCE

EXHIBIT B-4



EXISTING / PROPOSED FENCE

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 17th day of January 2023.

RESOLUTION NO.

A RESOLUTION APPROVING VARIANCE REQUEST V22-8 ALLOWING A SIX FOOT HIGH METAL PICKET FENCE IN THE FRONT YARD AT 4137-39 LAKELAND AVENUE NORTH (Welna)

WHEREAS, the owner of Ace Hardware acquired the former Robbinsdale Marine property at 4137-39 Lakeland Ave. N.; and

WHEREAS, the Lakeland Avenue North property has had outdoor storage for many years and the new owner will upgrade the storage and display area with a six-foot tall metal picket fence which requires a variance; and

WHEREAS, the Planning Commission conducted a public hearing for the variance as required and unanimously adopted a recommendation of approval based upon the following findings of fact:

- a. That the property combined with the hardware store use being improved in terms of materials and functionality while preserving the long established outdoor display use;
- b. That the variance supports a use accessory to a commercial anchor in the downtown commercial area which is consistent with the comprehensive plan;
- c. That the location of the existing building combined with the larger hardware commercial use of the site leaves the outdoor storage area in the functional rear of the site and enhances the functionality and character of the site.
- d. That the building which is being re-used and the organization of the site dates back to 1960;
- e. That the variance reinforces the established pattern of the West Broadway commercial area with the “front doors” opening up to West Broadway;
- f. That there is no other viable option for storage on the site and the fence is not opaque; and

WHEREAS, the Council accepts these findings:

NOW, THEREFORE, BE IT RESOLVED by the Robbinsdale City Council as follows: That variance request V22-8 that would allow a six foot high metal picket fence to be constructed in the front yard at 4137-39 Lakeland Ave. N. as shown and legally described on **Attachment 1** pursuant to Sections 510.25 (b) and 535.05 is hereby approved subject to the following conditions:

1. That the variance does not replace or super-cede the terms of the limited use agreement for the structures permitted by the City Engineer in the Lakeland Avenue Boulevard right-of-way.
2. That the fence is subject to the approval of the Fire Marshall.

The question was on adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

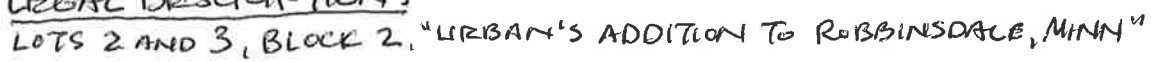
And the following voted against the same:

PASSED AND ADOPTED BY THE CITY COUNCIL THIS 17TH DAY OF JANUARY 2023.

William A. Blonigan, Mayor

ATTEST:

Dustin Leslie, City Clerk
(Seal)



MEMORANDUM

TO: Mayor and City Council

FROM: Tim Sandvik, City Manager

DATE: January 17, 2023

SUBJECT: Contract for HVAC Maintenance Services

Background:

The current contract for the maintenance of HVAC systems in City buildings expired on December 31st, 2022. The current contractor is Yale Mechanical who have held the contract since January 2017. Arrangements have been made with Yale to continue to assist the City for a month while this process of seeking new submissions runs its course.

It is considered a prudent action to go to the open market occasionally in order to ensure the City is receiving the best service possible in this field of numerous service providers.

An RFP was prepared and sent to four companies, requesting prices for full service contracts for City Hall, Public Safety, Public Works and Robbinsdale Wine and Spirits and a preventative maintenance contract for the Historic Library. The RFP also sought a full service contract for the new Water Treatment Plant (WTP) starting in 2024 (after initial equipment warranties expire). The terms of the service contract are for an initial period of 3 years with the ability to extend an additional year at a time up to 3 additional years subject to satisfactory performance and mutual agreement by both parties.

A mandatory pre-bid meeting / inspection was held in order for prospective providers to familiarize themselves with the equipment that is the subject of the contract (the existing service provider was exempt from these inspections except for the new WTP). Two of the three non-exempt companies attended this meeting deeming them eligible to submit a proposal.

The RFP consisted of two parts – the Technical Proposal which outlined how the companies are going to perform the requested services, the experience of the staff allocated to perform the work and references of other agencies using the company's services, and the Dollar Cost Proposal which outlines the cost of the services sought for each of the three years.

At the formal closing time for submissions, only one proposal had been received. This proposal was received from Total Mechanical Services Inc of St Paul Park. Staff was disappointed that the current service provider (Yale Mechanical) did not submit a proposal, but it is understood that the company was recently restructured and has maybe moved them away from this sort of service.

The received submission was independently reviewed by three members of City Staff – the Public Works Director / City Engineer, the Senior Engineering Technician and the Parks Supervisor. Criteria used to evaluate the submission included company staff having proper licensing, adherence to the requirements of the RFP, the company's past experience, the

experience of the individuals on the team that will be allocated to perform the work, comprehensiveness of the submission and price. In addition, phone calls were made to references to verify satisfaction with performance and quality of service. Following the individual reviews, the group members convened to discuss the merits of the submission.

A summary table of the Contractors who were contacted and the proposed costs are shown as follows –

Company	Attended Inspection	Cost Proposal		
		2023	2024	2025
Total Mechanical Services	☒	\$39,600.00	\$67,288.00	\$69,305.00
Northland Mechanical	☒	No submission received		
UHL	☒	Did not attend inspection. Ineligible to submit		
Yale Mechanical (existing)	Exempt	No submission received		

Analysis and Evaluation:

The received submission has been evaluated and comments are as follows –

The company has been operational for 34 years and is based out of St Paul Park. The submission was quite comprehensive and outlined the necessary services being sought. While it was not specifically stated whether this company works with Alerton controls, the submission does indicate they will provide remote monitoring of our systems and will establish the proper and secure access to these systems.

The cost profile provided is an increase of 17.2% relative to the amount paid in 2022 (\$39,600.00 vs \$33,780.00), however given that the 2022 price was set at the end of 2019, and given the impacts of inflation, materials availability and staff retention issues since then, this amount of increase is considered reflective of current rate increases being seen across the board.

Annual increases for 2024 and 2025 as outlined in the proposal are 3% per year which is considered reasonable. It should be noted that the apparent price jump between 2023 and 2024 is a reflection of the start of HVAC maintenance needs at the new WTP as stated earlier in the report.

This company has contracts with the Cities of Cottage Grove, Hastings and Eden Prairie and Mounds View Schools. References checked with these organizations have indicated high levels of satisfaction with the services being provided.

Summary:

Based on the submission and the responses contained within, the staff review panel independently and unanimously came to the conclusion that the submission received from Total Mechanical Services is acceptable. The company made a very thorough submission that demonstrated to the reviewers a very clear understanding of what the City is seeking. The company has a suitable number of staff and services numerous clients including Cities and other agencies. Telephone calls to references verified satisfaction with the services the company provides.

Consequently, it is recommended that the HVAC service contract for the period February 1st, 2023 through December 31st 2025 be awarded to Total Mechanical Services of St Paul Park Minnesota, with the option for extension being reviewed prior to the expiration date in 2025.

Recommendation:

Authorize the Mayor and City Manager to enter into an agreement for the provision of HVAC services in City buildings with Total Mechanical Services of St Paul Park Minnesota for the period February 1st 2023 through December 31st 2025 with an option for an additional three (3) years extension in one year increments. The schedule of proposed services and annual costs shall be as submitted in Total Mechanical Services submission dated January 6th, 2023 and as outlined in this report.



Tim Sandvik, City Manager

CONCURRENCE:



Richard McCoy, P.E.
Public Works Director / City Engineer



City of Robbinsdale

TO: Mayor and City Council

FROM: Tim Sandvik, City Manager

DATE: January 17, 2023

RE: SECOND READING of a City of Robbinsdale Ordinance to regulate the sale of legalized adult-use products containing tetrahydrocannabinol (THC)

Background:

At the August 10 Council work session, Council directed staff to pursue licensing and zoning considerations in response to legislation legalizing certain products containing THC. Staff worked with the City Attorney to craft licensing requirements in the form of an ordinance which passed first reading at the December 20, 2022 meeting.

Analysis/Conclusion:

At the December 20, 2022 City Council meeting, Council passed first reading of the attached ordinance and answered outstanding questions so staff could finalize language. Attachment 1 shows the updated ordinance language. Per City Charter, ordinances not related to zoning or Charter amendments go into effect 30 days after approval. If approved tonight, the ordinance would go into effect February 16, 2023.

Recommendation:

Motion to waive the reading and hold the second reading of Ordinance No. 22-11 "AN ORDINANCE REGULATING THE SALE OF LEGALIZED ADULT-USE PRODUCTS CONTAINING TETRAHYDROCANNABINOL (THC)."

Tim Sandvik, City Manager

CONCURRENCE:

Dustin Leslie, City Clerk

Member _____ moved and Member _____ seconded a motion that the following Ordinance, which was given its first reading on December 20, 2022, be given its second reading this 17th day of January, 2023, and that it be adopted.

ORDINANCE NO. 22-11

AN ORDINANCE REGULATING THE SALE OF LEGALIZED ADULT-USE PRODUCTS CONTAINING TETRAHYDROCANNABINOL (THC)

THE CITY OF ROBBINSDALE DOES ORDAIN:

Section 1.

1160.01 – Findings and Purpose

The purpose of the Section is to regulate the sale of legalized adult-use of any product that contains tetrahydrocannabinol and that meets the requirements to be sold for human or animal consumption under Minnesota Statutes, section 151.72 (“THC products”) for the following reasons:

- (a) The City recognizes that, based on the most reliable and up-to-date scientific evidence, the rapid introduction of newly legalized adult-use THC products, could present a significant potential threat to the public health, safety, and welfare of the residents of Robbinsdale, and particularly to youth.
- (b) The City has the opportunity to be proactive and make decisions that will mitigate this threat and reduce exposure of minors and adults to the products or to the marketing of these products and improve compliance among THC product retailers with laws prohibiting the sale or marketing of THC products to minors.
- (c) A local regulatory system for THC product retailers is appropriate to ensure that retailers comply with THC product laws and business standards of the City of Robbinsdale to protect the health, safety, and welfare of our youth and most vulnerable residents.
- (d) Minnesota Statutes § 151.72 requires THC product retailers to check the identification of purchasers to verify that they are at least 21 years of age, comply with certain packaging and labeling requirements to protect children and youth, and meet certain potency and serving size requirements.
- (e) State law authorizes the Board of Pharmacy to adopt product and testing standards in part to curb the illegal sale and distribution of THC products and ensure the safety and compliance of commercially available THC products in the state of Minnesota.
- (f) State law does not preempt the authority of a local jurisdiction to adopt and enforce local ordinances to regulate THC product businesses including, but not limited to, local zoning and land use requirements and business license requirements.

- (g) A requirement for a THC product retailer license will not unduly burden legitimate business activities of retailers who sell or distribute THC products to adults but will allow the City of Robbinsdale to regulate the operation of lawful businesses to discourage violations of state and local THC product-related laws.

In making these findings and enacting this ordinance, it is the intent of the Robbinsdale City Council to ensure responsible THC product retailing, allowing legal sale and access without promoting increases in use, and to discourage violations of THC product-related laws, especially those which prohibit or discourage the marketing, sale or distribution of THC products to youth under 21 years of age.

1160.02 Definitions and interpretations.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Cannabinoid Products License means the license issued by the city that allows a business to sell licensed products.

Compliance checks means the system the city uses to investigate and ensure that those authorized to sell licensed products are following and complying with the requirements of this section. Compliance checks shall involve the use of persons under the age of 21 as authorized by this section. Compliance checks shall also mean the use of persons under the age of 21 who attempt to purchase licensed products for educational, research and training purposes as authorized by state and federal laws. Compliance checks may also be conducted by other units of government for the purpose of enforcing appropriate federal, state, or local laws and regulations relating to licensed products.

Exclusive Liquor Store means an establishment that meets the definition of exclusive liquor store in Minnesota Statutes, section 340A.101, subdivision 10.

Moveable place of business means any form of business operated out of a truck, van, automobile, or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.

Retail establishment means any place of business where licensed products are available for sale to the general public. Retail establishments shall include, but not be limited to, grocery stores, convenience stores, and restaurants. Retail establishments shall not include home occupations.

Sale means any transfer of goods for money, trade, barter, or other consideration.

Self-service merchandising means open displays of licensed products in any manner where any person shall have access to the licensed product without the assistance or intervention of the licensee or the licensee's employee. The assistance or intervention shall entail the actual physical exchange of the licensed product between the customer and the licensee or employee.

Licensed Product means any product that contains more than trace amounts of tetrahydrocannabinol ("THC") and that meets the requirements to be sold for human or animal consumption under Minnesota Statutes, section 151.72.

Vending machine means any mechanical, electric, electronic, or other type of device that dispenses licensed products upon the insertion of money, tokens, or other forms of payment directly into the machine by the person seeking to purchase the licensed product.

1160.03 License Required

No person shall directly, by coin machine, or otherwise, keep for retail sale, sell at retail, or otherwise furnishing, any licensed products at any place in the city unless they have obtained a Cannabinoid Products License.

1160.04 Application and Issuance

Application for such license shall be made to the city clerk and shall state the full name and address of the applicant, the location of the building to be occupied by the applicant in the conduct of the business, the kind of business to be conducted, and such other information as the city clerk may require. The application shall be presented to the city council for its consideration, and if granted by the council, a license will be issued by the city clerk upon payment of the required fee.

1160.05 Basis for denial of license.

(a) Grounds for denying the issuance or renewal of a license include, but are not limited to, the following:

- (1) The applicant is under 21 years of age.
- (2) The applicant has been convicted within the past five years of any violation of a federal, state, or local law, ordinance provision, or other regulation relating to licensed products.
- (3) The applicant has had a license to sell licensed products suspended or revoked within the preceding 12 months of the date of application.
- (4) The applicant fails to provide any information required on the application, or provides false or misleading information.
- (5) The applicant is prohibited by federal, state, or other local law, ordinance, or other regulation from holding a license.
- (6) Applicant is acting as an agent or pass through for another person or entity whose prior acts violated subsections (a) 1, 2, 3, or 4 above or who is otherwise prohibited from holding a license under any applicable rule or law.
- (7) The applicant is an exclusive liquor store.
- (8) The applicant does not meet all applicable zoning requirements.

(b) However, except as may otherwise be provided by law, the existence of any particular ground for denial does not mean that the city must deny the license.

(c) If a license is mistakenly issued or renewed to a person, it may be revoked upon the discovery that the person was ineligible for the license under this ordinance. Notice of the revocation will be given to the person along with information on the right to appeal.

1160.06 License fee.

The fee for a license will be \$500 (five hundred dollars and no cents). Fees must be paid at the office of the city clerk before the issuance of a license. The city clerk, building inspector, or other

person authorized to issue a permit for which the payment of a fee is required under the provisions of this code may not issue a license until the fee has been paid. Except as otherwise provided in this code, a license fee once paid will not be refunded.

1160.07 Term

The issuance of license is a privilege and does not entitle the holder to an automatic renewal of the license. Licenses expire annually on December 31. Licenses are not transferable. License renewal is subject to the license provisions described in section 1005 Licensing Procedures.

1160.08 License displayed

The license must be kept conspicuously posted on the premises for which the license is issued and must be exhibited to any person upon request.

1160.09 Location

(a) A license will not be issued to a movable place of business. Only fixed-location businesses are eligible to be licensed and separate licenses are required for each location.

1160.10. Prohibited acts.

(a) In general.

(1) No person shall sell or offer to sell any licensed product:

(i) By means of any type of vending machine.

(ii) By means of self-service merchandising.

(iii) By any other means, to any other person, on in any other manner or form prohibited by state or other local law, ordinance provision, or other regulation.

(2) No person shall sell or offer for sale a product containing THC that does not meet all the requirements of Minnesota Statutes, section 151.72, subdivision 3.

(b) Legal Age. No person shall sell any licensed product to any person under the age of 21.

(1) Age verification. Licensees shall verify by means of government issued photographic identification that the purchaser is at least 21 years of age. Verification is not required for a person over the age of 30. That the person appeared to be 30 years of age or older does not constitute a defense to a violation of this subsection.

(2) Signage. Notice of the legal sales age and age verification requirement must be posted prominently and in plain view at all times at each location where licensed products are offered for sale. The required signage, which will be provided to the licensee by the City, must be posted in a manner that is clearly visible to anyone who is or is considering making a purchase.

(c) Samples Prohibited. No person shall distribute samples of any licensed product free of charge or at a nominal cost.

1160.11 Other illegal acts.

(a) Illegal procurement.

It shall be a violation of this section for any person 21 years of age or older to purchase or otherwise obtain licensed products on behalf of a person under the age of 21.

(b) Use of false identification.

It shall be a violation of this section for any person to attempt to disguise their true age by the use of a false form of identification, whether the identification is that of another person or one on which the age of the person has been modified or tampered with to represent an age older than the actual age of the person.

(c) Storage.

All licensed products shall either be stored behind a counter or other area not freely accessible to customers, or in a case or other storage unit not left open and accessible to the general public.

1160.12 Responsibility.

All licensees are responsible for the actions of their employees in regard to the sale, offer to sell, and furnishing of licensed products on the licensed premises. The sale, offer to sell, or furnishing of any licensed product by an employee shall be considered an act of the licensee. Nothing in this section shall be construed as prohibiting the City from also subjecting the employee to any civil penalties that the City deems to be appropriate under this ordinance, state or federal law, or other applicable law or regulation.

1160.13 Compliance Checks and Inspections.

All premises licensed under this subdivision shall be open to inspection by the City during regular business hours. From time to time, but at least once per year, the City shall conduct compliance checks.

No person used in compliance checks shall attempt to use a false identification misrepresenting their age. All persons lawfully engaged in a compliance check shall answer all questions about their age asked by the licensee or their employee, and produce any identification, if any exists, for which they are asked. The City will conduct a compliance check that involves the participation of a person at least 18 years of age, but under the age of 21 to enter the licensed premises to attempt to purchase the licensed products. Persons used for the purpose of compliance checks shall be supervised by law enforcement or other designated personnel. Nothing in this article shall prohibit compliance checks authorized by state or federal laws for educational, research, or training purposes, or required for the enforcement of a particular State or Federal law.

Additionally, from time to time, the City will conduct inspections to determine compliance with any or all other aspects of this ordinance.

1160.14 Violations and Penalty

(a) Administrative Civil Penalties—Individuals. If a person who is not a licensee is found to have violated this article, the person shall be charged an administrative penalty as follows:

- (1) First Violation. The Council shall impose a civil fine not to exceed \$50.00.
- (2) Second Violation Within 12 months. The Council shall impose a civil fine not to exceed \$100.00.
- (3) Third Violation Within 12 months. The Council shall impose a civil fine not to exceed \$150.00.

(b) Same—Licensee. If a licensee or an employee of a licensee is found to have violated this article, the licensee shall be charged an administrative penalty as follows:

(1) First Violation. The Council shall impose a civil fine of \$500.00 and suspend the license for not less than 1 day.

(2) Second Violation Within 36 Months. The Council shall impose a civil fine of \$1,000.00 and suspend the license for not less than 3 consecutive days.

(3) Third Violation Within 36 Months. The Council shall impose a civil fine of \$2,000.00 and suspend the license for not less than 10 consecutive days.

(4) Fourth Violation Within 36 Months. The Council shall revoke the license for at least one year.

(c) Administrative Penalty Procedures. Notwithstanding anything to the contrary in this section:

(1) Any of the administrative civil penalties set forth in this section that may be imposed by the Council, may in the alternative be imposed by an administrative citation

(2) If one of the foregoing penalties is imposed by an action of the Council, no penalty shall take effect until the licensee or person has received notice (served personally or by mail) of the alleged violation and of the opportunity for a hearing before the Council, and such notice must be in writing and must provide that a right to a hearing before the Council must be requested within 10 business days of receipt of the notice or such right shall terminate.

(d) Misdemeanor Prosecution. Nothing in this section shall prohibit the City from seeking prosecution as a misdemeanor for any alleged violation of this article.

1160.15 Severability

If any section or provision of this ordinance is held invalid, such invalidity will not affect other sections or provisions that can be given force and effect without the invalidated section or provision.

1160.16. Exceptions and defenses.

Nothing in this chapter shall prevent the providing of a THC product to a person under the age of 21 as part of a lawfully recognized religious, spiritual, or cultural ceremony. It shall be an affirmative defense to the violation of this ordinance for a person to have reasonably relied upon proof of age.

1160.17 Effective Date

This ordinance becomes effective upon passage and publication.

Section 2. That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication: “The purpose of this ordinance is to establish definitions and procedures related to the licensure for the sale of cannabinoid products.”

First Reading: YEAS: Webb, Selman, Backen, Mayor Blonigan

NAYS: None

Second Reading: YEAS:

NAYS:

Passed by the City Council this 17th day of January, 2023.

William A. Blonigan, Mayor

ATTEST:

Dustin Leslie, City Clerk

(SEAL)



MEMORANDUM

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: January 17, 2023
RE: SECOND READING of an amendment to the Zoning Ordinance regulating the sale of THC or Cannabinoid products.

BACKGROUND:

On August 10, 2022, the Council provided staff direction regarding their preferred approach to the zoning strategy for regulating the sale of THC or Cannabinoid products. The first reading occurred on November 15, 2022

ANALYSIS/CONCLUSION:

The Ordinance is ready for its second reading. The Council had no direction to provide changes or edits to the draft ordinance.

RECOMMENDATION:

Motion to waive the reading and hold the SECOND READING of the Ordinance shown in **Exhibit 1** amending the zoning ordinance to regulate the sale and service of THC or Cannabinoid products.

Tim Sandvik, City Manager

CONCURRENCE:

Rick Pearson, Community Development Coordinator

Member _____ moved and Member _____ seconded a motion that the following Ordinance, which was given its first reading on November 15, 2022 be given its second reading this 17th day of January 2023 and that it be adopted.

ORDINANCE NO. 22-10

AN ORDINANCE AMENDING ZONING CODE SECTIONS 505.09, 520.03 AND 521.01 OF THE CITY CODE FOR THE REGULATION OF THC OR CANNABINOID PRODUCTS

THE CITY COUNCIL OF THE CITY OF ROBBINSDALE DOES ORDAIN:

- 1) That the following Sections are hereby amended with new language added shown in bold and underlined:

Zoning Code Section 505.09. Definitions

Subd. 119. "THC or Cannabinoid Products" means any product that contains more than trace amounts of tetrahydrocannabinol and that meets the requirements to be sold for human or animal consumption under Minnesota Statutes, section 151.72, as may be amended from time to time. Licensed product does not include medical cannabis as defined in Minnesota Statutes, section 152.22, subdivision 6, as may be amended from time to time.

520.03. B-2 limited commercial district

(x) retail and restaurant establishments that sell THC products, as defined in City Code subject to licensing requirements of Section 12XX.XX of the City Code.

521.01. DD-1 – downtown district

Subd. 2. Permitted uses

(a) retail including, but not limited to, the sale of hardware, paint and wallpaper, meat market, bakery, grocery food items, gifts, flowers, drug store/pharmacy, books, hobby supplies, jewelry, antiques, new wearing apparel, pets and pet supplies, marine tropical fish sales and service, **THC products, as defined in City Code subject to licensing requirements of Section 12XX.XX of the City Code** and craft shops making articles exclusively for sale at retail on the premises.

(c) food retail services including, but not limited to, restaurant, delicatessen, coffee shop, ice cream shop, **THC products, as defined in City Code subject to licensing requirements of Section 12XX.XX of the City Code**, and convenience food establishment, excluding those establishments that provide drive-through window service.

- 2) That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:

Sections 505.09, Definitions, 520.03, B-2 Limited Community Business and 521.01, DD-1 Downtown are amended to allow the retail sale and service of THC or Cannabinoid products as allowed by Minnesota State Statutes and in accordance with City license requirements.

First Reading: YEAS: Webb, Backen, Selman, Mayor Blonigan
 NAYS: None

Second Reading: YEAS:
 NAYS:

PASSED AND ADOPTED BY THE CITY COUNCIL THIS 17TH DAY OF JANUARY, 2023.

William A. Blonigan, Mayor

ATTEST:

Dustin Leslie, City Clerk
(SEAL)



City of Robbinsdale

TO: Mayor and City Council

FROM: Tim Sandvik, City Manager

DATE: January 17, 2023

RE: Ordinance Repealing Moratorium Regarding the Regulation of THC Products

Background:

In the summer of 2022, the Minnesota State Legislature passed legislation allowing certain products containing Delta-9 Tetrahydocannabinoid (THC) to be sold throughout the state. At the July 12, 2022 work session, members of the City Council expressed interest in adopting a moratorium of the sale of THC products within Robbinsdale. Since the moratorium was put in place at the July 19, 2022 City Council meeting, staff created language to put zoning and licensing requirements in place. Both the zoning and licensing ordinances have passed first reading and second readings of both will be up for approval at tonight's meeting.

Analysis/Conclusion:

This moratorium was adopted to allow the city time to examine the issues and research methods for regulating the sale of THC as defined by state statute. Staff has been in consultation with the City Attorney for the language in both zoning and licensing ordinances. Contingent on Council approval of the THC ordinances, it would be appropriate for Council to lift the moratorium on a date when both ordinances are in effect. Further, the original emergency ordinance stated it would be effective until the date upon which the City Council adopts an ordinance repealing the emergency moratorium. Per City Charter, zoning ordinances go into effect immediately after passage while the licensing ordinances go into effect 30 days after second reading approval. Therefore, staff is recommending the moratorium be lifted Thursday, February 16, 2023, which is 30 days after tonight's meeting.

Recommendation:

Make a motion to waive the reading and approve Ordinance #23-__ "AN EMERGENCY ORDINANCE REPEALING ORDINANCE #22-09 'AN EMERGENCY INTERIM ORDINANCE PROHIBITING THE ESTABLISHMENT OF NEW USES OR THE EXPANSION OF EXISTING USES RELATED TO THE SALES, TESTING, MANUFACTURING, AND DISTRIBUTION OF THC PRODUCTS'" effective February 16, 2023.



Tim Sandvik, City Manager

Member _____ moved and Member _____ seconded a motion that the following ordinance be adopted on this 17th day of January, 2023.

ORDINANCE NO. 23 - _____

AN ORDINANCE REPEALING EMERGENCY INTERIM ORDINANCE NO. 22-09 ENTITLED “AN EMERGENCY INTERIM ORDINANCE PROHIBITING THE ESTABLISHMENT OF NEW USES OR THE EXPANSION OF EXISTING USES RELATED TO SALES, TESTING, MANUFACTURING AND DISTRIBUTION OF THC PRODUCTS”

THE CITY OF ROBBINSDALE DOES ORDAIN:

WHEREAS, Ordinance No. 22-09 was adopted on July 19, 2022 with the purpose of establishing a moratorium on the sales and distribution on THC products in the City of Robbinsdale; and

WHEREAS, during this moratorium, a study relating to the sales, testing, manufacturing, and distribution of legalized consumable cannabinoid products was implemented by city staff with assistance from the City Attorney; and

WHEREAS, through that study, city staff created zoning and licensing regulations which have been approved by the Robbinsdale City Council and will go into effect February 16, 2023; and

WHEREAS, Ordinance No. 22-09 states that the Ordinance “shall be effective until the earlier of the following events: (a) one year from the effective date of this Ordinance or (b) the date upon which the City Council adopts an ordinance repealing this Ordinance.”

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Robbinsdale, that Ordinance No. 22-09 entitled “AN EMERGENCY INTERIM ORDINANCE PROHIBITING THE ESTABLISHMENT OF NEW USES OR THE EXPANSION OF EXISTING USES RELATED TO SALES, TESTING, MANUFACTURING AND DISTRIBUTION OF THC PRODUCTS” is hereby repealed in whole effective February 16, 2023 when the zoning and licensing ordinances both go into effect.

Section 2. That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication: “The purpose of this ordinance is to repeal Ordinance No. 22-09 entitled ‘AN EMERGENCY INTERIM ORDINANCE PROHIBITING THE ESTABLISHMENT OF NEW USES OR THE EXPANSION OF EXISTING USES RELATED TO SALES, TESTING, MANUFACTURING AND DISTRIBUTION OF THC PRODUCTS’.”

Passed by the City Council this 17th day of January, 2023.

William A. Blonigan, Mayor

ATTEST:

Dustin Leslie, City Clerk

(SEAL)



City of Robbinsdale

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: January 17, 2023
RE: Voucher Requests Pending Approval for Disbursement

The check register dated 1/17/23 reflects the voucher requests pending approval for disbursement.

The check register dated 1/4/23 through 1/17/23 is a list of vouchers requiring payment for city funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Recommendation:

By motion, approve disbursement requests for period ending 1/17/23.

A handwritten signature in black ink, appearing to read 'TS4', positioned above a horizontal line.

Tim Sandvik, City Manager

CONCURRENCE:

A handwritten signature in blue ink, appearing to read 'Dustin Leslie', positioned above a horizontal line.

Dustin Leslie, City Clerk

INVOICE GL DISTRIBUTION REPORT FOR CITY OF ROBBINSDALE
EXP CHECK RUN DATES 01/04/2023 - 01/19/2023
JOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 1000 GENERAL FUND	85,166.80	
			Fund 5410 TRAFFIC/TRAN	3,425.00	
			Fund 6000 WATER	157,965.76	
			Fund 6100 SANITARY SEW	2,855.91	
			Fund 6200 STORM SEWER	21,379.89	
			Fund 6300 SOLID WASTE	99,107.18	
			Fund 6400 LIQUOR OPERA	118,902.18	
			Fund 6700 DEPUTY REGIS	111.79	
			Fund 6800 BROADWAY COU	150.00	
			Fund 7000 CENTRAL GARA	4,381.28	
			Fund 7100 CENTRAL SERV	24,604.50	
			Fund 7300 RISK INSURAN	4,879.35	
			Fund 7400 BENEFIT ACCR	1,279.85	
Total For All Funds:				524,209.49	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 463					
6400-0000-1420.00000	BEER INVENTORY	CAPITOL BEVERAGE SALES L	BEER INVENTORY	240.35	463
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	CAPITOL BEVERAGE SALES L	BEER & MISC INVENTORY	22.49	463
Total For Check 463				2,971.54	
Check 464					
6000-6030-6310.00000-00051	PROFESSIONAL SERVICES	AMERICAN ENGINEERING TES	P-0012149-ROBBINSDALE WATER TOWER	2,310.50	464
Total For Check 464				2,310.50	
Check 467					
6400-0000-1410.00000	LIQUOR INVENTORY	CAPITOL BEVERAGE SALES L	LIQUOR CREDIT	(14.13)	467
6400-0000-1410.00000	LIQUOR INVENTORY	CAPITOL BEVERAGE SALES L	LIQUOR INVENTORY	120.60	467
6400-0000-1420.00000	BEER INVENTORY	CAPITOL BEVERAGE SALES L	BEER CREDIT	(12.58)	467
6400-0000-1420.00000	BEER INVENTORY	CAPITOL BEVERAGE SALES L	BEER INVENTORY	215.00	467
6400-0000-1420.00000	BEER INVENTORY	CAPITOL BEVERAGE SALES L	BEER INVENTORY	8,589.65	467
Total For Check 467				8,898.54	
Check 468					
6000-6030-6920.00000-00051	WATER DISTRIBUTION SYSTEM	LANDMARK STRUCTURES I LP	PAY APP 8	58,524.75	468
Total For Check 468				58,524.75	
Check 469					
6000-6025-6930.00000-00055	OTHER IMPROVEMENTS	LOGIS	EPS 0237 PROJ 302470 RO-LEE, SHI 0672	2,538.79	469
6000-6025-6930.00000-00055	OTHER IMPROVEMENTS	LOGIS	NETWORK SERVICES THRU 12/10/22	325.00	469
6000-6030-6920.00000-00059	WATER DISTRIBUTION SYSTEM	LOGIS	EPS 0237 PROJ 302470 RO-LEE, SHI 0672	6,800.52	469
6000-6030-6920.00000-00059	WATER DISTRIBUTION SYSTEM	LOGIS	NETWORK SERVICES THRU 12/10/22	1,007.50	469
7100-7110-6234.00000	EQUIPMENT PARTS & SUPPLIES	LOGIS	EPS 0237 PROJ 302470 RO-LEE, SHI 0672	4,535.27	469
7100-7110-6322.00000	NETWORK SERVICES	LOGIS	NETWORK SERVICES THRU 12/10/22	1,202.50	469
Total For Check 469				16,409.58	
Check 472					
6400-0000-1410.00000	LIQUOR INVENTORY	CAPITOL BEVERAGE SALES L	LIQUOR INVENTORY	120.60	472
6400-0000-1420.00000	BEER INVENTORY	CAPITOL BEVERAGE SALES L	BEER CREDIT	(36.55)	472
6400-0000-1420.00000	BEER INVENTORY	CAPITOL BEVERAGE SALES L	BEER INVENTORY	167.40	472
6400-0000-1420.00000	BEER INVENTORY	CAPITOL BEVERAGE SALES L	BEER & MISC INVENTORY	3,748.80	472
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	CAPITOL BEVERAGE SALES L	BEER & MISC INVENTORY	103.40	472
Total For Check 472				4,043.65	
Check 473					
6000-6005-6718.00000	LICENSES TAXES & FEES	GOPHER STATE ONE INC	EMAIL TICKETS, CORRECTION TICKETS, TO	14.18	473
6100-6105-6718.00000	LICENSES TAXES & FEES	GOPHER STATE ONE INC	EMAIL TICKETS, CORRECTION TICKETS, TO	14.17	473
Total For Check 473				28.35	
Check 474					
1000-1030-6310.00000	PROFESSIONAL SERVICES	HEALTH PARTNERS	EAP DATES 12/01/22-01/01/23	30.00	474
Total For Check 474				30.00	
Check 475					
7100-7115-6416.00000	SOLAR ENERGY SERVICE	POTENTIA MN SOLAR FUND 1	SOLAR GARDENS NOVEMBER 2022	612.56	475
7100-7115-6416.00000	SOLAR ENERGY SERVICE	POTENTIA MN SOLAR FUND 1	SOLAR GARDENS NOVEMBER 2022	628.42	475
Total For Check 475				1,240.98	

GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Check 211967
6200-6205-6514.00000 DUES & MEMBERSHIPS SHINGLE CREEK WATERSHED 2023 MEMBER ASSESSMENT 20,853.81 211967
Total For Check 211967 20,853.81

Check 211968
6400-0000-1410.00000 LIQUOR INVENTORY SOUTHERN WINE & SPIRITS 4250.91 211968
6400-0000-1410.00000 LIQUOR INVENTORY SOUTHERN WINE & SPIRITS (79.20) 211968
6400-0000-1410.00000 LIQUOR INVENTORY SOUTHERN WINE & SPIRITS 2,647.24 211968
6400-0000-1415.00000 WINE INVENTORY SOUTHERN WINE & SPIRITS 1,856.00 211968
6400-0000-1415.00000 WINE INVENTORY SOUTHERN WINE & SPIRITS (96.00) 211968
6400-0000-1415.00000 WINE INVENTORY SOUTHERN WINE & SPIRITS 52.00 211968
6400-0000-1425.00000 MISCELLANEOUS INVENTORY SOUTHERN WINE & SPIRITS 115.00 211968
6400-6405-6378.00000 POSTAGE & SHIPPING SOUTHERN WINE & SPIRITS 4.48 211968
6400-6405-6378.00000 POSTAGE & SHIPPING SOUTHERN WINE & SPIRITS 16.64 211968
6400-6405-6378.00000 POSTAGE & SHIPPING SOUTHERN WINE & SPIRITS 6.40 211968
6400-6405-6378.00000 POSTAGE & SHIPPING SOUTHERN WINE & SPIRITS 46.40 211968
6400-6405-6378.00000 POSTAGE & SHIPPING SOUTHERN WINE & SPIRITS 1.28 211968
6400-6405-6378.00000 POSTAGE & SHIPPING SOUTHERN WINE & SPIRITS 21.23 211968
Total For Check 211968 8,795.98

Check 211969
7400-0000-2120.00000 LIFE INSURANCE PAYABLE STANDARD INSURANCE COMPA LIFE INSURANCE 1/12/23 PR 137.70 211969
7400-0000-2125.00000 SUPPLEMENTAL LIFE/PAYABLE STANDARD INSURANCE COMPA LIFE INSURANCE 1/12/23 PR 1,142.15 211969
Total For Check 211969 1,279.85

Check 211970
1000-1205-6216.00000 CLOTHING & PERSONAL EQUIPMENT STREICHER'S INC JOHN TOMCZIK UNIFORM, BALLISTIC PANEL 4,779.00 211970
1000-1205-6216.00000 CLOTHING & PERSONAL EQUIPMENT STREICHER'S INC NICK SMALL COMBAT GEAR, TACTICAL GEAR 4,779.00 211970
Total For Check 211970 9,558.00

Check 211971
6400-0000-1415.00000 WINE INVENTORY THE WINE COMPANY WINE INVENTORY 252.00 211971
6400-6405-6378.00000 POSTAGE & SHIPPING THE WINE COMPANY WINE INVENTORY 10.00 211971
Total For Check 211971 262.00

Check 211972
7300-7305-6398.00000 INSURANCE DEDUCTIBLES THOMAS AUTO BODY AND COL POLICE ACCIDENT #809 POLICE INTERCEPT 3,939.61 211972
Total For Check 211972 3,939.61

Check 211973
1000-1220-6336.00000 OTHER CONTRACTS THOMSON REUTERS - WEST ONLINE/SOFTWARE SUBSCRIPTION CHARGES 182.63 211973
Total For Check 211973 182.63

Check 211974
1000-1340-6710.00000 RECREATION SERVICES THREE RIVERS PARK DISTRI MGW 5/15/22, ONSITE GROUP LESSON, MG 6.00 211974
1000-1340-6710.00000 RECREATION SERVICES THREE RIVERS PARK DISTRI MGW 5/15/22, ONSITE GROUP LESSON, MG 112.50 211974
1000-1340-6710.00000 RECREATION SERVICES THREE RIVERS PARK DISTRI MGW 5/15/22, ONSITE GROUP LESSON, MG 9.00 211974
1000-1340-6710.00000 RECREATION SERVICES THREE RIVERS PARK DISTRI MGW 5/15/22, ONSITE GROUP LESSON, MG 172.50 211974
1000-1340-6710.00000 RECREATION SERVICES THREE RIVERS PARK DISTRI MGW 5/15/22, ONSITE GROUP LESSON, MG 20.00 211974
Total For Check 211974 320.00

Check 211975
1000-1220-6336.00000 OTHER CONTRACTS TRANS UNION CREDIT SUMMARY, EMPLOYMENT CRD REPORT 10.56 211975
Total For Check 211975 10.56

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 211946		Total For Check 211946			916.12	
Check 211947	RECREATION SERVICES	JONES, TRYENYSE		NOV-DEC ZUMBA CLASSES	49.50	211947
1000-1315-6710.00000		Total For Check 211947			49.50	
Check 211948	MOTOR FUELS	KATH FUEL OIL SERVICE CO		TERRACAIR DEF CLOSED DRUM, CORE DEPOS	275.50	211948
7000-7010-6236.00000		Total For Check 211948			275.50	
Check 211949	RECREATION SERVICES	LATOUR, JENNA		YOGA INSTRUCTION 12/14 & 12/28	50.00	211949
1000-1315-6710.00000		LATOUR, JENNA		YOGA INSTRUCTION 12/14 & 12/28	50.00	211949
1000-1315-6710.00000		Total For Check 211949			100.00	
Check 211950	MAINTENANCE CONTRACTS	LOFFLER		/CONTRACT BASE CHARGE FOR THE 09/28/2	333.10	211950
1000-1260-6332.00000		LOFFLER		/CONTRACT BASE CHARGE FOR THE 09/28/2	21.16	211950
1000-1335-6332.00000		LOFFLER		/CONTRACT BASE CHARGE FOR THE 09/28/2	3.79	211950
6700-6705-6332.00000		LOFFLER		/CONTRACT BASE CHARGE FOR THE 09/28/2	111.79	211950
7000-7005-6332.00000		LOFFLER		/CONTRACT BASE CHARGE FOR THE 09/28/2	63.88	211950
7100-7105-6332.00000		LOFFLER		/CONTRACT BASE CHARGE FOR THE 09/28/2	1,277.95	211950
		Total For Check 211950			1,811.67	
Check 211951	BEER INVENTORY	LUPULIN BREWING		BEER INVENTORY	217.00	211951
6400-0000-1420.00000		Total For Check 211951			217.00	
Check 211952	REPAIR & MAINTENANCE	MACQUEEN EMERGENCY GROUP		LIGHT STEP WELD, LIGHT, STEP, WELDON,	46.26	211952
7000-7010-6340.00000		Total For Check 211952			46.26	
Check 211953	RENTALS/LEASES	METROTRANSIT		PARKING SPACE 4215 RAILROAD AVE N- 4T	824.18	211953
1000-1010-6338.00000		METROTRANSIT		PARKING LOT LEASE 4TH QUARTER DEC-FEB	424.82	211953
1000-1010-6338.00000		Total For Check 211953			1,249.00	
Check 211954	DUE TO STATE - PERMIT SURCHARG	MN DEPT OF LABOR & INDUS		QUARTERLY BUILDING PERMIT SURCHARGE R	1,013.48	211954
1000-0000-2415.00000		Total For Check 211954			1,013.48	
Check 211955	BEER INVENTORY	MODIST BREWING CO LLC		BEER INVENTORY	94.00	211955
6400-0000-1420.00000		Total For Check 211955			94.00	
Check 211956	DUES & MEMBERSHIPS	NATIONAL LEAGUE OF CITIE		DIRECT MEMBER DUES 01/01/23-12-31-23	1,652.00	211956
1000-1005-6514.00000		Total For Check 211956			1,652.00	
Check 211957	OTHER CONTRACTS	NICK'S TREE SERVICE INC		HAUL 40 YARDS OF DEBRIS AROUND DRAIN	1,020.00	211957
1000-1370-6336.00000		Total For Check 211957			1,020.00	
Check 211958	OPERATING SUPPLIES	NIHCA		ANNUAL MEMBERSHIP INVESTMENT	399.00	211958
1000-1305-6214.00000						

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
PAID					
Check 211928					
6400-6405-6344.00000	CLEANING SERVICES	CINTAS CORP	LIQUOR STORE MATS 12/27/22	22.63	211928
6400-6405-6344.00000	CLEANING SERVICES	CINTAS CORP	LIQUOR STORE MAT SERVICES AND SOAP/SA	22.63	211928
6400-6405-6344.00000	CLEANING SERVICES	CINTAS CORP	LIQUOR STORE MAT AND SOAP/SANI SERVI	22.63	211928
7100-7115-6344.00000	CLEANING SERVICES	CINTAS CORP	MATS & HAND SANITIZING SERVICE @ CITY	30.21	211928
7100-7115-6344.00000	CLEANING SERVICES	CINTAS CORP	MATS & HAND SANITIZING SERVICE @ CITY	(1.38)	211928
7100-7115-6344.00000-00091	CLEANING SERVICES	CINTAS CORP	MATS & HAND SANITIZING SERVICE @ CITY	38.67	211928
Total For Check 211928				193.05	
Check 211929					
1000-1200-6214.00000	OPERATING SUPPLIES	CLOUD CABLING INC	AV EQUIPMENT FOR DOWNSTAIRS TRAINING	1,903.56	211929
1000-1235-6214.00000	OPERATING SUPPLIES	CLOUD CABLING INC	AV EQUIPMENT FOR DOWNSTAIRS TRAINING	500.00	211929
1000-1235-6232.00000	FACILITY MAINTENANCE SUPPLIES	CLOUD CABLING INC	AV EQUIPMENT FOR DOWNSTAIRS TRAINING	500.00	211929
1000-1260-6960.00000	FURNITURE & OFFICE EQUIPMENT	CLOUD CABLING INC	AC EQUIPMENT FOR UPSTAIRS TRAINING RO	2,993.56	211929
Total For Check 211929				5,807.12	
Check 211930					
7100-7115-6336.00000	OTHER CONTRACTS	COMCAST	SERVICES FROM 01/08/23 TO 02/07/23 FI	73.78	211930
7100-7115-6336.00000	OTHER CONTRACTS	COMCAST	CITY HALL SERVICES 01/08/23-02/07/23	6.33	211930
Total For Check 211930				80.11	
Check 211931					
6000-6025-6334.00000-00053	CONSTRUCTION CONTRACTS	CORE & MAIN	ONE YEAR PROOF OF CONCEPT FEE	10,273.97	211931
6000-6025-6334.00000-00053	CONSTRUCTION CONTRACTS	CORE & MAIN	ONE YEAR PROOF OF CONCEPT FEE	39,726.03	211931
Total For Check 211931				50,000.00	
Check 211932					
1000-1200-6728.00000	MISCELLANEOUS OTHER CHARGES	CRYSTAL, CITY OF	PIZZA-HALF OF PIZZA COST	84.00	211932
1000-1340-6710.00000	RECREATION SERVICES	CRYSTAL, CITY OF	COOPERATIVE PROGRAMS-AMAZING ATHLETES	380.00	211932
Total For Check 211932				464.00	
Check 211933					
6000-0000-2050.00000	OVERPAYMENT	CTW GROUP	UB refund for account: 18686	152.42	211933
Total For Check 211933				152.42	
Check 211934					
1000-1020-6312.00000	LEGAL FEES - PROSECUTION	ECKBERG LAMMERS	FLAT FEE-ROBBINSDALE PROSECUTION FOR	-8,466.95	211934
Total For Check 211934				8,466.95	
Check 211935					
1000-1005-6712.00000	LEGAL NOTICES	ECM PUBLISHERS INC	ORDINANCE 23-0X	84.00	211935
1000-1005-6712.00000	LEGAL NOTICES	ECM PUBLISHERS INC	ORDINANCE 23-10 2ND READING	77.60	211935
1000-1005-6712.00000	LEGAL NOTICES	ECM PUBLISHERS INC	ORDINANCE NO 22-11 2ND READING	71.20	211935
Total For Check 211935				232.80	
Check 211936					
6100-6105-6214.00000	OPERATING SUPPLIES	FERGUSON WATERWORKS #251	M148 FUEL 2-TL COMB KIT	399.99	211936
6100-6110-6234.00000	EQUIPMENT PARTS & SUPPLIES	FERGUSON WATERWORKS #251	M18 FUEL 3 IN 1 BCK PK VACUUM	299.00	211936
Total For Check 211936				698.99	
Check 211937					
1000-1260-6340.00000	REPAIR & MAINTENANCE	FIRE SAFETY USA	AIR QUALITY TEST SAMPLE	135.00	211937
Total For Check 211937				135.00	
Check 211938					
7300-7305-6398.00000	INSURANCE DEDUCTIBLES	GRAFTX SHOPPE	#809 POLICE ACCIDENT	855.00	211938

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 211899				Total For Check 211899	1,058.00	
Check 211900	6000-6030-6920.00000-00053 WATER DISTRIBUTION SYSTEM	TWIN CITY HARDWARE		INTERCHANGEABLE CORE FSIC EVEREST 29	1,551.20	211900
		Total For Check 211900			1,551.20	
Check 211901	6400-6405-6214.00000 OPERATING SUPPLIES	ULINE		GLOVES - LIQUOR STORE	256.88	211901
		Total For Check 211901			256.88	
Check 211902	1000-1200-6382.00000 ADVERTISING / PROMOTIONS	VINCENT PROMOTIONS LLC		6 '(3-SIDED) BK LACK TABLE THROW WITH F	210.00	211902
		Total For Check 211902			210.00	
Check 211903	6400-0000-1410.00000 LIQUOR INVENTORY	VINOCOPIA		LIQUOR & WINE	126.00	211903
	6400-0000-1415.00000 WINE INVENTORY	VINOCOPIA		LIQUOR & WINE	192.00	211903
	6400-6405-6378.00000 POSTAGE & SHIPPING	VINOCOPIA		LIQUOR & WINE	7.50	211903
		Total For Check 211903			325.50	
Check 211904	6200-6215-6342.00000 DUMP CHARGES	VONCO CORPORATION		STREET SWEEPING MUNICIPAL-TONS, ENVIR	466.61	211904
		Total For Check 211904			466.61	
Check 211905	6000-6010-6340.00000 REPAIR & MAINTENANCE	WATER CONSERVATION SERVI		LEAK LOCATES- 12/27/22 @4631 CHOWEN	652.51	211905
		Total For Check 211905			652.51	
Check 211907	1000-0000-2415.00000 State Surcharge - Valuation	WINDOW NATION LLC		BD Payment Refund	3.30	211907
	1000-1001-4350.00000 Window or Ext Door Replacement	WINDOW NATION LLC		BD Payment Refund	50.00	211907
		Total For Check 211907			53.30	
Check 211908	6400-0000-1415.00000 WINE INVENTORY	WINE MERCHANTS INC		WINE INVENTORY	3,042.00	211908
	6400-6405-6378.00000 POSTAGE & SHIPPING	WINE MERCHANTS INC		WINE INVENTORY	44.18	211908
		Total For Check 211908			3,086.18	
Check 211913	6400-0000-1420.00000 BEER INVENTORY	56 BREWING LLC		BEER INVENTORY	336.00	211913
		Total For Check 211913			336.00	
Check 211914	6000-6010-6234.00000 EQUIPMENT PARTS & SUPPLIES	ABLE HOSE & RUBBER INC		KANALINER SR, PT 20-C-POLY, PT 20-A-P	901.95	211914
		Total For Check 211914			901.95	
Check 211915	7100-7115-6336.00000 OTHER CONTRACTS	ADAM'S PEST CONTROL INC		PREVENTION PIUS	46.80	211915
		Total For Check 211915			46.80	
Check 211916	6000-0000-2050.00000 OVERPAYMENT	ALEX IRRGANG		UB refund for account: 01424	290.04	211916
		Total For Check 211916			290.04	
Check 211917	1000-1205-6152.00000 CONTRIBUTED BENEFIT	ALLEN, CHRISTINE		REFUND JUNE HEALTH INSURANCE PREMIUMS	109.59	211917

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 211880	REPAIR & MAINTENANCE	KILLMER ELECTRIC COMPANY		CONDUIT HIT, REPAIR CONDUIT & REPAIR	1,283.60	211880
1000-1635-6340.00000		Total For Check 211880			1,283.60	
Check 211881	BEER INVENTORY	LUPULIN BREWING		BEER INVENTORY	157.00	211881
6400-0000-1420.00000		Total For Check 211881			157.00	
Check 211882	REPAIR & MAINTENANCE REPAIR & MAINTENANCE MEDICAL FEES	MACQUEEN EMERGENCY GROUP MACQUEEN EMERGENCY GROUP MACQUEEN EMERGENCY GROUP		MSA G1 CYLINDER 35G, MSA G1 CYLINDER LENS AMB TRAFFI, LENS, AMBER, WHELEN PORTACOUNT FIT	335.10 90.54 35.00	211882 211882 211882
1000-1260-6340.00000 1000-1260-6340.00000 1000-1260-6714.00000		Total For Check 211882			460.64	
Check 211883	BEER INVENTORY	MEGA BEER LLC		BEER INVENTORY	401.10	211883
6400-0000-1420.00000		Total For Check 211883			401.10	
Check 211884	DUES & MEMBERSHIPS	METRO CITIES		2023 METRO CITIES MEMBERSHIP DUES	5,563.00	211884
1000-1005-6514.00000		Total For Check 211884			5,563.00	
Check 211885	OVERPAYMENT	MICHELLE RADACK		UB refund for account: 06252	40.66	211885
6000-0000-2050.00000		Total For Check 211885			40.66	
Check 211886	PROFESSIONAL SERVICES	MINNESOTA POLLUTION CONT		VIC REIMBURSEMENTS, SCHMITT, SHANNA A	150.00	211886
6800-6802-6310.00000-00005		Total For Check 211886			150.00	
Check 211887	SMALL EQUIP EXP <\$5,000	MOTOROLA INC		AUDIO ACCESSORY-REMOTE SPEAKER MICROP	427.68	211887
1000-1260-6235.00000		Total For Check 211887			427.68	
Check 211888	CLOTHING & PERSONAL EQUIPMENT	NOKOMIS SHOE SHOP		VICIOUS 8" BROWN 400G NMT	176.36	211888
1000-1500-6216.00000		Total For Check 211888			176.36	
Check 211889	OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES	OFFICE DEPOT OFFICE DEPOT OFFICE DEPOT OFFICE DEPOT OFFICE DEPOT OFFICE DEPOT OFFICE DEPOT OFFICE DEPOT		FRAME, CORNELL 8.5X11 BLACK, COPY PAP WALL SIGN, DUSTIN LESLIE NAME PLATE, WALL SIGN, DUSTIN LESLIE NAME PLATE, UB COPY PAPER POST IT POP UP DISPENSER FRAME, CORNELL 8.5X11 BLACK, COPY PAP OD RED TOP 17" 5RM CTN COPY PAPER & STAPLES - PAST DUE NOTIC	9.58 29.98 14.99 73.77 28.08 46.99 66.61 148.51	211889 211889 211889 211889 211889 211889 211889 211889
1000-1005-6214.00000 1000-1005-6214.00000 1000-1030-6214.00000 1000-1050-6214.00000 1000-1050-6214.00000 1000-1200-6214.00000 7100-7105-6214.00000 7100-7105-6214.00000 7100-7105-6214.00000		Total For Check 211889			418.51	
Check 211890	WINE INVENTORY POSTAGE & SHIPPING	PAUSTIS WINE COMPANY PAUSTIS WINE COMPANY		WINE INVENTORY WINE INVENTORY	1,751.00 19.50	211890 211890
6400-0000-1415.00000 6400-6405-6378.00000		Total For Check 211890			1,770.50	
Check 211891	LIGUOR INVENTORY	PHILLIPS WINE & SPIRITS		LIGUOR INVENTORY (2 INVOICES COMBINED	3,600.14	211891
6400-0000-1410.00000						

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
PAID					
Check 211858		Total For Check 211858		63.50	
Check 211859					
1000-1640-6262.00000	ROAD SALT	CARGILL	CLEARLAND DEICER EN HANCED BULK	5,622.68	211859
		Total For Check 211859		5,622.68	
Check 211860					
1000-1390-6410.00000	GAS SERVICE	CENTERPOINT ENERGY MINNE	CITY OF ROBBINSDALE REDA GAS CHARGES	289.79	211860
1000-1565-6410.00000-00001	GAS SERVICE	CENTERPOINT ENERGY MINNE	CITY OF ROBBINSDALE REDA GAS CHARGES	225.14	211860
1000-1565-6410.00000-00001	GAS SERVICE	CENTERPOINT ENERGY MINNE	CITY OF ROBBINSDALE REDA GAS CHARGES	198.75	211860
6000-6020-6410.00000	GAS SERVICE	CENTERPOINT ENERGY MINNE	CITY OF ROBBINSDALE REDA GAS CHARGES	10.85	211860
7000-7005-6410.00000	GAS SERVICE	CENTERPOINT ENERGY MINNE	GAS CHARGES 11/03/22-12/02/22: 4133 &	1,172.65	211860
7100-7115-6410.00000	GAS SERVICE	CENTERPOINT ENERGY MINNE	CITY OF ROBBINSDALE REDA GAS CHARGES	862.34	211860
7100-7115-6410.00000	GAS SERVICE	CENTERPOINT ENERGY MINNE	CITY OF ROBBINSDALE REDA GAS CHARGES	1,528.73	211860
			CITY OF ROBBINSDALE REDA GAS CHARGES	752.30	211860
		Total For Check 211860		5,040.55	
Check 211861					
1000-1600-6216.00000	CLOTHING & PERSONAL EQUIPMENT	CHORZEMPA, DERRICK	LINED WR BUFFALO GLOVE	13.03	211861
		Total For Check 211861		13.03	
Check 211862					
6400-6405-6214.00000-00091	OPERATING SUPPLIES	CINTAS CORP	LIQUOR STORE MATS 12/19/22	3.75	211862
6400-6405-6344.00000	CLEANING SERVICES	CINTAS CORP	LIQUOR STORE MATS 12/19/22	22.63	211862
7000-7005-6344.00000	CLEANING SERVICES	CINTAS CORP	SHOP TOWELS, UNIFORM SERVICES	47.36	211862
7000-7005-6344.00000	CLEANING SERVICES	CINTAS CORP	SHOP TOWELS, UNIFORM SERVICES	(0.95)	211862
		Total For Check 211862		72.79	
Check 211863					
7000-7005-6344.00000	CLEANING SERVICES	COMPTON'S COMMERCIAL CLE	JANUARY 2023 CLEANING SERVICES: CH, P	693.33	211863
7100-7115-6344.00000	CLEANING SERVICES	COMPTON'S COMMERCIAL CLE	JANUARY 2023 CLEANING SERVICES: CH, P	1,863.33	211863
7100-7115-6344.00000	CLEANING SERVICES	COMPTON'S COMMERCIAL CLE	JANUARY 2023 CLEANING SERVICES: CH, P	1,300.00	211863
7100-7115-6344.00000	CLEANING SERVICES	COMPTON'S COMMERCIAL CLE	JANUARY 2023 CLEANING SERVICES: CH, P	(60.00)	211863
		Total For Check 211863		3,796.66	
Check 211864					
1000-1030-6512.00000	CONFERENCE & SCHOOLS	CRAIG RAPP LLC	PRIMARY MEMBERSHIP TIM SANDVIK	1,600.00	211864
		Total For Check 211864		1,600.00	
Check 211865					
6400-6405-6214.00000	OPERATING SUPPLIES	CULLIGAN BOTTLED WATER	LIQUOR STORE WATER SERVICES 12/01/22-	80.69	211865
		Total For Check 211865		80.69	
Check 211866					
1000-1500-6216.00000	CLOTHING & PERSONAL EQUIPMENT	FAST TRACK PRODUCTS INC	STITCHING-CITY OF ROBBINSDALE LOGO ON	92.50	211866
		Total For Check 211866		92.50	
Check 211867					
6100-6110-6234.00000	EQUIPMENT PARTS & SUPPLIES	FERGUSON WATERWORKS #251	M18 XC5.0 EXT CAPA BATRY 2PK, FUEL BA	1,099.97	211867
		Total For Check 211867		1,099.97	
Check 211868					
1000-1260-6216.00000	CLOTHING & PERSONAL EQUIPMENT	FIRE EQUIPMENT SPECIALTY	LION PBI MAX CUSTOM V-FORCE COATS, PA	4,075.00	211868
1000-1260-6234.00000	EQUIPMENT PARTS & SUPPLIES	FIRE EQUIPMENT SPECIALTY	BULLDOG/ANGUS HI COMBAT II FIRE HOSE	6,037.00	211868
		Total For Check 211868		10,112.00	