

## MINUTES

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### ROLL CALL

Present: Heid, Hart, Hanelitz, Lyng, Myers, Myrfield, Sande, Pendaz-Foster

Absent: Larson, Hansen

Staff: Gwen Casey, Minnesota GreenCorps Member; Kayla Kirtz, Sustainability Coordinator

### CONSIDERATION OF MINUTES

#### A. October 1, 2025 Meeting Minutes

Hanelitz motioned to approve the minutes of the October 1, 2025 Sustainability Committee meeting, and Lyng seconded. The meeting minutes were unanimously approved.

### NEW BUSINESS

None.

### OLD BUSINESS

#### A. City Council Presentation Recap: Engagement, Green Spaces, & Climate Action Plan

The Committee debriefed the City Council presentation. Kirtz provided a few updates about outcomes from the presentation. Kirtz directed the Committee to compile a list of specific asks and a budget for community engagement needs. The group discussed creating reusable nametags and handing out reusable bags. They discussed determining a tabling "focus area" for each event to minimize confusion at the table. Lyng said he could 3D-print nametags for the Committee. The Committee determined that they would not table at the upcoming Tree Lighting event.

Kirtz informed the Committee that staff are requesting a meeting with Prairie Restorations Inc. to discuss replacing the turf grass at City Hall with native plantings.

Kirtz informed the Committee that she is submitting an application to the Minnesota Pollution Control Agency for a Local Climate Action Planning Grant. The application will request funding to create a climate action plan for Robbinsdale.

Kirtz informed the Committee that she is initiating participation in the Gold Leaf challenge, with formal approval to come from the City Council at the November 18th, 2025 meeting.

Kirtz explained that she and staff from Community Development are conducting research on City Code limitations on side yard heat pump installations. Kirtz also informed the Committee that she is researching neighboring cities' green cost share programs.

Kirtz said she hopes to have more updates for the group at their next meeting.

**INFORMATION ONLY**

The group confirmed that they would not table at the upcoming annual Tree Lighting event on Tuesday, December 2nd.

Kirtz asked if the Committee is available for their regular meeting in December. The group decided to meet socially at Pig Ate My Pizza in lieu of a regular meeting. Kirtz said she would post proper public notices on the City website.

The group discussed inviting additional City staff to present at future Committee meetings. They expressed interest in hearing more from the Sustainability Coordinator, the Communications Coordinator, and a spokesperson from DarkSky International.

**ADJOURNMENT**

Kirtz adjourned the meeting at 7:04 p.m.

*Kayla Kirtz*  
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Kayla Kirtz, Staff Liaison

03-20-2026  
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Date