

AGENDA

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A. PUBLIC HEARINGS: Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.
- B. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

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1. CITY COUNCIL MEETING CALLED TO ORDER
 2. ROLL CALL: Blackledge, Greenberg, Parisian, Caceres Aranda, Mayor Sutton
 3. MICROPHONE CHECK: Blackledge, Greenberg, Parisian, Caceres Aranda, Mayor Sutton
 4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
 5. APPROVAL OF THE MARCH 3, 2026 MEETING AGENDA
 6. CONSENT AGENDA: Pursuant to Council rules, one motion, non- debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:
 - A. Approve City Council Meeting minutes from February 17, 2026

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- B. Approve Top Goals and Priorities Session from February 26, 2026
 - C. Approval of Credit Card Charges and Payment – January 2026
 - D. Deputy Registrar’s Monthly Financial Statements
 - E. Robbinsdale Wine & Spirits’ Monthly Financial Statements
 - F. Approve submission of an Expedited Conservation Project grant application
 - G. Approval of Licenses
 - H. Authorize staff to credit Utility Bill
 - I. Purchase of Police Patrol Vehicles
 - J. Violent Crime Reduction Task Force
7. PRESENTATIONS
- A. Women's History Month Proclamation
8. PUBLIC HEARINGS
- A. None
9. OLD BUSINESS
- A. None
10. NEW BUSINESS
- A. Approve submission of an AARP Community Challenge grant application
11. OTHER BUSINESS
- A. Voucher Requests Pending Approval for Disbursement
12. ADMINISTRATIVE REPORTS
13. COUNCIL GENERAL COMMUNICATIONS
14. ADJOURNMENT

MINUTES

CITY COUNCIL MEETING CALLED TO ORDER

Mayor Sutton called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Blackledge, Greenberg, Parisian, Sutton, Caceres Aranda

Absent:

Staff: Tim Sandvik, City Manager; Chase Peterson-Etem, Assistant City Manager/City Clerk

MICROPHONE CHECK**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA**

Greg Salyers, 3980 Lake Curve, inquired about the projected costs for the Sanborn Park project.

City Manager Sandvik noted the Parks Master Plan and Capital Improvement Plan (CIP) earmarks certain funds for this project and anticipated costs have been built into the CIP.

APPROVAL OF THE FEBRUARY 17, 2026, MEETING AGENDA

City Clerk Peterson-Etem noted the addition of Other Business Item 11B, Voucher Disbursement Request.

Member Parisian MOVED, seconded by Blackledge, to approve the February 17, 2026, City Council agenda, as amended. The vote was unanimous, and the motion carried.

CONSENT AGENDA

Member Parisian MOVED, seconded by Greenberg, to approve the consent agenda. The vote was unanimous, and the motion carried.

- A. Approve City Council Meeting Minutes from February 4, 2026, City Council Meeting Agenda, February 17, 2026, Page 2
- B. Approve City Council Work Session Meeting Minutes from January 13, 2026
- C. Approve Special City Council Work Session Meeting Minutes from January 22, 2026
- D. Hennepin County Grant for Community Gardens
- E. Recommendation for Charter Commission Reappointment
- F. Investment Report
- G. Bond Reimbursement Resolution

- H. Quarterly Financial Information for General, Water, Sanitary Sewer, Storm Sewer, and Solid Waste
- I. Approval of Licenses
- J. Approve Purchase of Solar Trail Lights and Poles
- K. Reappointment of Commissioner and Alternate Commissioner to the Shingle Creek Watershed Commission
- L. Firefighter Forcible Entry Training Prop
- M. Hennepin County IGNITE Grant
- N. Appoint Council Member Greenberg and Council Member Caceres Aranda (alternate) to the Blue Line LRT Coordinator Management Committee (CMC)

PRESENTATIONS

- A. None

PUBLIC HEARINGS

- A. None

OLD BUSINESS

- A. None

NEW BUSINESS

- A. Consider an Ordinance Adding New Language Relating to Administration and Employee Authority in Immigration Matters

City Manager Sandvik provided an overview of the item, detailed the history of conversations pertaining to the item, discussed Staff concerns, and discussed expectations of the Council moving forward.

Member Greenberg expressed gratitude towards the Staff for their work in sharing resources with the community. He highlighted his belief in City Staffing not being utilized to carry out immigration activity and noted that this is the majority of feedback received from residents. Member Greenberg discussed what was previously noted in the work session and shared concerns about the new Ordinance language and timeline. Therefore, he made a suggestion to remove the additional language and focus on the original draft language of the Separation Ordinance, and move it to be an Emergency Ordinance so it would go into effect on March 17.

Member Caceres Aranda asked for clarification from Member Greenberg on what he is proposing.

Member Greenberg stated clarified that he would like to move the entire conversation to an Emergency Ordinance focused on the original draft language that the Council received. He reiterated concern from Staff regarding the new language they received, but is still open to further conversation about it.

Member Parisian asked what Member Greenberg thinks about the amendments, and whether Member Greenberg is risk-averse enough to remove them. Member Greenberg stated the feedback expressing concern from the Staff and the residents' concerns not aligning with what the amendments address. He continued that he

doesn't think amendments are inherently bad, but they are not his focus, and noted they do not need to happen immediately.

Member Parisian voiced support for keeping the amendments in and shared why she feels the amendments are important. She noted that litigation risk alone should not deter the City from adopting policies that protect constitutional values.

Member Greenberg commented on the importance of listening to feedback from community members and noted that he had not heard the concerns addressed in the amendments from residents. He then highlighted the difference in timelines by adding the amendments.

Member Blackledge thanked the Staff for their time in creating the original draft and amendments. He voiced support for keeping the amendments as he views them as a way to intentionally support the community and potentially address concerns that haven't yet been raised.

Member Greenberg asked if Member Blackledge would be open to additional amendments.

Member Blackledge noted that he views the amendments as an extra layer of protection to ensure the City is not utilized for ICE activity.

Member Greenberg again asked if Member Blackledge would be open to additional amendments. Member Blackledge stated that if Member Greenberg feels there are additional amendments that need to be made, they can be discussed.

Member Greenberg noted that if the Council is leaning towards adopting the amendments, then the Council should look at other hypothetical scenarios as well. Member Blackledge stated that he feels the Council was thoughtful in creating this Ordinance and the amendments, noting the time constraints.

Member Greenberg commented that the Council received the amendment language before the last work session, whereas the Council had been discussing the Separation Ordinance for over a month. He noted that if the Council desires to keep the amendments, they should have further discussion surrounding other hypothetical community concerns related to ICE. He highlighted that his highest priority is to address what the community feels is most important.

Member Caceres Aranda noted the upcoming town hall and discussed what other cities are doing in terms of reporting. He commented that the feedback he has heard from residents is that they are in favor of a Separation Ordinance, and they don't want to prolong it.

Member Parisian stated that the Council did hear community feedback about the Separation Ordinance at the work session last week, but the amendments were discussed after. Member Parisian proposed opening a public comment section for feedback specifically related to the amendments.

Mayor Sutton stated he would like to put a four-minute feedback parameter in place.

Mayor Sutton opened the floor for public comment.

Carissa Wyant, 4503 York Avenue North, thanked the Council for the opportunity to address them. She stated that she wrote an email to the Council a month ago and continues to see City residents traumatized. She expressed that the City needs to take action, but should do so thoughtfully and correctly. She stated that residents are looking to the City for protection and guidance and urged the Council to act expeditiously.

Greg Salyers, 3980 Lake Curve Avenue, encouraged the Council to read his letter, noting that he is not a strong public speaker.

Nick Heid, 3931 Perry, urged the Council to pass the ordinance immediately, stating that it may already be too late. He emphasized the importance of acting quickly.

Roselyn Lawrence, 3717 Orchard Avenue, stated that she wants to feel safe and wants the community to feel safe attending meetings. She asked the Council to help ensure community safety.

Julie Ralston Aoki, 3615 Abbott Avenue North, expressed confusion regarding the discussion of amendments. She voiced concern about conduct involving City Staff in addition to Police and stated that it would make sense for the Policy to address more than just Police conduct. She questioned why the discussion was opening the door to additional changes and possible delays. She emphasized that while expediency is important, it is also important to do the work well. She noted that there is a process to amend an Ordinance if needed and described the work as a marathon rather than a sprint. She stated that the Policy is necessary.

Mayor Sutton closed the public comment section.

Member Greenberg asked why there was no feedback related to new data that would be created from the original draft Ordinance.

Sandvik responded that three areas of data are addressed in the Ordinance, including data sharing, reporting requirements, and the no-consent provision. He discussed the risk profile, statutory guidance, hypothetical scenarios, and the distinction between public and private data.

Mayor Sutton commented that if the goal is to pass the Ordinance expediently, the Council should consider reducing complexity and building onto it in the future if necessary. He also noted additional provisions could increase legal risk and asked for clarification regarding what the Council was currently approving.

Sandvik clarified that the item before the Council was the first reading of the original Ordinance as drafted during the work session and that amendments could be considered at a later time.

Member Parisian stated that an Emergency Ordinance requires a higher threshold for passage and that she was not confident a consensus existed to pass it under that standard. She stated that she would prefer to proceed with the draft as written and follow the standard Ordinance procedure.

Member Greenberg stated he believed there would be five votes in favor of the original drafted language and asked Member Parisian if she didn't have an interest in approving. Member Parisian stated that it was correct.

Mayor Sutton stated that he had heard from many residents and that relatively few expressed what was in the letter received today. He expressed his desire to listen to residents and stated that he had not heard significant opposition to the Separation Ordinance itself.

Member Caceres Aranda stated that time is of the essence, but that he also believes Member Parisian's amendments are worthwhile. He stated that if there is reassurance that the Council will continue working on the Ordinance after passage, he would be open to moving forward. He noted that many conversations, while door-knocking and through email, have focused on ICE and that this issue is a top priority for him.

Member Greenberg asked Member Caceres Aranda whether he was suggesting moving forward with an Emergency Ordinance and addressing amendments afterward.

Sandvik stated that the Council could hold the first reading while directing Staff to bring the Ordinance back at the March 10 work session if desired as part of the motion. He also noted they could include it as an Emergency Ordinance.

Member Blackledge stated that he appreciates Member Parisian's emphasis on strong language and the importance of acting promptly. He expressed willingness to support an Emergency Ordinance if the Council commits to revisiting and adjusting the language later.

Mayor Sutton asked the City Manager what he needed to hear. Sandvik stated that the Council could hold the first reading while directing Staff to bring the emergency ordinance back at the March 10 work session if desired as part of the motion.

Member Greenberg MOVED to hold the first reading with direction to Staff to consider an Emergency Ordinance at the next work session that would be based on the original draft language discussed before the amendments.

Member Blackledge asked if that included the amendments that were in the packet.

Sandvik recommended rescinding the motion and making two separate motions to hold the first reading of the Ordinance in front of you and another to direct Staff to bring back language for an Emergency Ordinance on March 10.

Member Greenberg withdrew the motion.

Member Greenberg MOVED, seconded by Caceres Aranda, to waive the first reading of the Ordinance to Consider Adding New Language Relating to Administration and Employee Authority in Immigration Matters. The vote was unanimous, and the motion carried.

Member Greenberg MOVED, seconded by Sutton, to direct Staff to prepare an Emergency Ordinance for the March 10 Work Session using the Language from the Original Draft Ordinance. The vote was unanimous, and the motion carried.

A. Authorize City Manager to execute an agreement with Cities for Safe and Stable Communities.

Sandvik provided an overview of the item and explained that a coalition of cities is coming together to address concerns regarding governance and resource sharing.

Mayor Sutton provided additional context regarding participation in the coalition.

Member Parisian stated that she is fully supportive of joining and expressed gratitude to the Mayor and staff for initiating the conversation.

Member Caceres Aranda voiced his support.

Member Blackledge stated that any opportunity to use a collective voice is important.

Member Greenberg also expressed support.

Mayor Sutton thanked staff for their work on the matter.

Member Greenberg MOVED, seconded by Caceres Aranda, to authorize the City Manager to execute an agreement with Cities for Safe and Stable Communities. The vote was unanimous, and the motion carried.

OTHER BUSINESS

A. Set February 23, 2026, Special Work Session for Community Town Hall

Sandvik provided an overview of the item and stated that Staff was seeking direction on the format of the town hall.

Member Parisian asked whether the Police Chief had been invited. Sandvik stated that the Police Chief and Captain Elder had prior engagements.

Member Parisian proposed having a sign-up sheet and not requiring public addresses during testimony for privacy reasons, while still verifying residency for ward purposes. She suggested implementing time parameters for speakers and providing options for residents who are unable or unwilling to attend in person, such as email or phone submissions if feasible. She stated that the immediate goal is to ensure residents are heard and that testimony should be documented in a way that extends beyond standard meeting minutes. She expressed hope that the testimony could be analyzed for themes and compiled into an aggregate report.

Member Greenberg agreed with those suggestions and asked whether Council Members could serve as contact points for ward residents. He suggested sharing an aggregate report with the Attorney General and allowing advance sign-ups in addition to on-site sign-ups, with a cutoff time for participation.

Member Caceres Aranda agreed with the suggestions and emphasized additional protective measures for residents. He suggested using a Google Form or end-of-town-hall survey to collect information, such as asking what brought attendees to the meeting.

Member Blackledge stated that he supported the ideas shared. He did not express a strong preference regarding time limits, but emphasized the importance of ensuring that people feel heard.

Member Greenberg noted that time limits during a prior work session were effective.

Mayor Sutton stated that time limits are important to respect everyone's time.

Member Blackledge suggested establishing community agreements encouraging speakers to be concise and mindful of others who wish to speak.

Mayor Sutton stated that while he appreciated that approach, he believed clear guidelines would still be necessary so that speakers would not need to be interrupted abruptly.

Sandvik noted that the rules of quorum include language allowing four minutes per speaker.

Member Parisian observed that a member of the public wished to speak, and the Council reached consensus to open the floor for brief feedback.

Julie Ralston Aoki, 3615 Abbott Avenue North, expressed appreciation for the town hall and suggested ensuring that Police representation and as many City Staff members as possible attend. She recommended being prepared for questions and following up when answers are not immediately available.

Jess Lewis, a resident and candidate for State House, shared her experience at a town hall in Golden Valley. She described opening remarks from the Mayor and Council Members summarizing the City's position and actions, followed by a legal summary from the City Attorney and updates from the City Manager and Police Chief. She

explained that volunteers distributed notecards for written questions, consolidated duplicate questions, and directed them to appropriate officials for response. She stated that this approach reduced vulnerability concerns and focused the forum on City actions rather than personal testimony.

Greg Salyers, 3980 Lake Curve Avenue, asked whether attendees would be asked to confirm that they are residents and noted that many residents may not yet be aware of the town hall. Mayor Sutton responded that the event had been mentioned in the Mayor's Minutes and that Staff were continuing outreach efforts.

Mayor Sutton summarized the proposed structure, including opening remarks with contextual updates, an explanation of proposed actions, structured public commentary, a two-and-a-half-hour meeting length, no public address requirement with residency verification, and a follow-up process for unanswered questions. He asked whether someone from the police department could attend.

Sandvik stated that Staff would reach out to police leadership, noting the tight turnaround time.

Member Greenberg stated that many residents are scared and angry and are seeking an opportunity to provide testimony. He emphasized focusing on testimony, given the limited preparation time, and noted that this does not need to be the only forum for discussion.

Mayor Sutton agreed.

Member Parisian suggested collecting questions with the intention of providing additional information later and enhancing the frequently asked questions resources.

Sandvik stated that Staff would continue outreach efforts.

Member Parisian MOVED, seconded by Greenberg, to set the February 23, 2026, Special Work Session for a Community Town Hall. The vote was unanimous, and the motion carried.

B. Voucher Requests Pending Approval for Disbursement

Member Greenberg MOVED, seconded by Blackledge, to approve voucher disbursement requests for the period ending February 17, 2026. The vote was unanimous, and the motion carried.

ADMINISTRATIVE REPORTS

City Manager Sandvik noted that the recreation newsletter will arrive during the first week of March. He stated that the native plant sale and tree sale will begin at the start of March. He thanked participants in the Plastic Free Challenge for their involvement. He also reminded the community about the upcoming town hall and noted that the Council and leadership will hold a discussion next Thursday regarding top goals and priorities.

COUNCIL GENERAL COMMUNICATIONS

Member Parisian stated that she was impressed with this week's Birdtown Brief and appreciated the sustainability information included. She highlighted the movie night at Elim scheduled for the following evening and reminded residents about the upcoming town hall.

Member Blackledge commented on the pleasant weather and encouraged residents to say hello to their neighbors. He thanked the Council for a meaningful and thoughtful discussion and thanked members of the public for attending the meeting.

Member Greenberg thanked the Council for working collaboratively on an important topic. He noted that his home backs up to Lakeview Terrace Park and shared that the recently installed electric vehicle charger at the park is being used daily.

Member Caceres Aranda thanked members of the community for attending the meeting and stated that he hopes to see them at the town hall.

Mayor Sutton thanked the Council for the discussion that evening. He extended well wishes to those observing Ramadan and the Lunar New Year. He also noted that it was National Random Acts of Kindness Day and encouraged residents to do something kind for someone.

ADJOURNMENT

Member Parisian MOVED, seconded by Blackledge to adjourn the meeting at 8:50 p.m. The vote was unanimous, and the motion carried.

Chase Peterson-Etem, City Clerk

Bradley Sutton, Mayor

MINUTES

CITY COUNCIL WORK SESSION CALLED TO ORDER

Mayor Pro Tem Blackledge called the meeting to order at 4:00 p.m.

ROLL CALL

Present: Greenberg, Parisian, Caceres Aranda, Sutton, Mayor Pro Tem Blackledge
Absent: None
Staff: Tim Sandvik, City Manager; Chase Peterson-Etem, Assistant City Manager/City Clerk; Kayla Kirtz, Sustainability Coordinator; Joanan Brookes, Human Resources Manager; Guy Dorholt, Fire Chief; Patrick Foley, Police Chief; Heather Rand, Community Development Director; Diaa Tahoun, Finance Director; Richard McCoy, Public Works Director/City Engineer; Matt Bazyk, Recreation Services Manager; Rachel Leen, Communications Coordinator

DISCUSSION

Staff and Council Members discussed top priorities and goals for 2026.

STAFF UPDATES

None.

COUNCIL UPDATES

None.

ADJOURNMENT

Mayor Pro Tem Blackledge adjourned the meeting at 8:15 p.m.

Chase Peterson-Etem, City Clerk

Raymond Blackledge, Mayor Pro Tem



TO: Mayor and City Council
PREPARED BY: Diaa Tahoun, Finance Director
APPROVED BY: Tim Sandvik, City Manager
DATE: March 3, 2026
RE: Approval of Credit Card Charges and Payment – January 2026

Background:

The City has issued credit cards to certain employees as designated by the City Manager. Credit card payments are made using the ACH payment method directly to the bank, no check is issued, and payment is required by a certain date to avoid finance charges.

Analysis:

The attached listings are the credit card payments made in the month of January 2026 representing charges for the period December 11, 2025, through January 10, 2026, for expenses for City operations.

Recommendation:

By motion approve the January 2026 payment for City credit card charges.

Attachments:

1. Jan 2026 CC

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 01/27/2026 - 01/27/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12312025 00132990	IACP MEMBERSHIP 1000-1200-6514.00000	12/31/2025 Bjohnson18	01/27/2026	220.00	0.00	Paid	Y 12/31/2025
		DUES & MEMBERSHIPS		220.00			
12312025 00132991	AMAZON GYM SUPPLIES 1000-1200-6214.00000	12/31/2025 Bjohnson18	01/27/2026	117.64	0.00	Paid	Y 12/31/2025
		OPERATING SUPPLIES		117.64			
01122026 00132992	MEMA MEMBERSHIP 1000-1200-6514.00000	01/12/2026 Bjohnson18	01/27/2026	125.00	0.00	Paid	Y 01/12/2026
		DUES & MEMBERSHIPS		125.00			
01122026 00132993	FBI - LEEDA MEMBERSHIP - FOLEY 1000-1200-6514.00000	01/12/2026 Bjohnson18	01/27/2026	50.00	0.00	Paid	Y 01/12/2026
		DUES & MEMBERSHIPS		50.00			
12312025 00132994	MENARDS RANGE 7100-7115-6915.00000-00102225	12/31/2025 Bjohnson18	01/27/2026	912.00	0.00	Paid	Y 12/31/2025
		BUILDING & STRUCTURES (INCLUDE		912.00			
01122026 00132995	MENARDS MATTRESS 1000-1260-6960.00000	12/31/2025 Bjohnson18	01/27/2026	1,985.00	0.00	Paid	Y 12/31/2025
		FURNITURE & OFFICE EQUIPMENT		1,985.00			
01122026 00132996	MENARDS DISTILLED WATER 6000-6020-6214.00000	01/12/2026 Bjohnson18	01/27/2026	36.60	0.00	Paid	Y 01/12/2026
		OPERATING SUPPLIES		36.60			
01122026 00132997	AMAZON HAND SANITIZER / ORINGS 1000-1260-6234.00000	12/31/2025 Bjohnson18	01/27/2026	108.65	0.00	Paid	Y 12/31/2025
		EQUIPMENT PARTS & SUPPLIES		108.65			

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Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12312025 00132998	TWILIO INC SCADA SOFTWARE 6000-6020-6336.00000	01/07/2026 Bjohnson18	01/27/2026	100.00 100.00	0.00	Paid	Y 01/07/2026
12312025 00132999	ALCOHOL AND GAMBLING ENFO AGED LICENSE 6400-6405-6214.00000 6400-6405-6214.00000	12/31/2025 Bjohnson18	01/27/2026	20.43 20.00 0.43	0.00	Paid	Y 12/31/2025
12312025 00133000	HY-VEE INC CLEANING SUPPLIES FOR LIQUOR STORE 6400-6405-6214.00000	12/31/2025 Bjohnson18	01/27/2026	4.33 4.33	0.00	Paid	Y 12/31/2025
01122026 00133001	AMAZON TONER FOR LIQUOR STORE PRINTER 6400-6405-6214.00000	01/12/2026 Bjohnson18	01/27/2026	85.62 85.62	0.00	Paid	Y 01/12/2026
01122026 00133002	WE CARD PROGRAM WE CARD PROGRAM - LIQUOR STORE 6400-6405-6214.00000	01/12/2026 Bjohnson18	01/27/2026	54.92 54.92	0.00	Paid	Y 01/12/2026
12312025 00133003	AMAZON CABURETOR 7000-7010-6234.00000	12/31/2025 Bjohnson18	01/27/2026	59.98 59.98	0.00	Paid	Y 12/31/2025
12312025 00133004	AMAZON CAPACITORS & DROPPER 7000-7010-6234.00000 7000-7010-6214.00000	12/31/2025 Bjohnson18	01/27/2026	18.97 8.48 10.49	0.00	Paid	Y 12/31/2025
12312025 00133005	AMAZON KEY BOX - FIRE DEPT / DRAIN PLUG 7100-7115-6214.00000 7000-7010-6234.00000	12/31/2025 Bjohnson18	01/27/2026	43.87 26.99 16.88	0.00	Paid	Y 12/31/2025

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Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
01122026 00133006	AMAZON OIL CHANGE STICKER 7000-7010-6234.00000	01/12/2026 Bjohnson18	01/27/2026	9.99	0.00	Paid	Y 01/12/2026
		EQUIPMENT PARTS & SUPPLIES		9.99			
01122026 00133007	AMAZON DISPOSABLE GLOVES / WIRE 7000-7010-6234.00000 7000-7010-6234.00000	01/12/2026 Bjohnson18	01/27/2026	145.31	0.00	Paid	Y 01/12/2026
		EQUIPMENT PARTS & SUPPLIES		120.32			
		EQUIPMENT PARTS & SUPPLIES		24.99			
01122026 00133008	AMAZON RING CLIPS / CALENDAR 7000-7010-6234.00000 7000-7010-6234.00000	01/12/2026 Bjohnson18	01/27/2026	26.97	0.00	Paid	Y 01/12/2026
		EQUIPMENT PARTS & SUPPLIES		13.98			
		EQUIPMENT PARTS & SUPPLIES		12.99			
01122026 00133009	AMAZON MOUNT BRACKETS 7000-7010-6234.00000	01/12/2026 Bjohnson18	01/27/2026	69.99	0.00	Paid	Y 01/12/2026
		EQUIPMENT PARTS & SUPPLIES		69.99			
12312025 00133010	UPS SHIPPING 6700-6705-6378.00000	12/31/2025 Bjohnson18	01/27/2026	9.23	0.00	Paid	Y 12/31/2025
		POSTAGE & SHIPPING		9.23			
01122026 00133011	AMAZON CALENDARS - DMV 6700-6705-6214.00000	12/31/2025 Bjohnson18	01/27/2026	17.00	0.00	Paid	Y 12/31/2025
		OPERATING SUPPLIES		17.00			
01122026 00133012	AMAZON CALENDARS - DMV 6700-6705-6214.00000	01/12/2026 Bjohnson18	01/27/2026	46.12	0.00	Paid	Y 01/12/2026
		OPERATING SUPPLIES		46.12			
01122026 00133013	GFOA GFOA CONFERENCE 1000-1050-6512.00000	01/12/2026 Bjohnson18	01/27/2026	600.00	0.00	Paid	Y 01/12/2026
		CONFERENCE & SCHOOLS		600.00			

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Purchase Card Vendor: 100292 U. S. BANCORP							
12312025 00133014	AXON TRAINING VOUCHER ORDER# 00332793 1000-1220-6512.00000	12/31/2025 TASER I Bjohnson18 CONFERENCE & SCHOOLS	01/27/2026	895.00 895.00	0.00	Paid	Y 12/31/2025
01122026 00133015	SHERATON SUITES SHERATON HOTEL FEE 1000-1200-6510.00000	01/12/2026 Bjohnson18 MEETING / TRAVEL EXPENSE	01/27/2026	17.99 17.99	0.00	Paid	Y 01/12/2026
01122026 00133016	SHERATON SUITES SHERATON HOTEL FEE 1000-1200-6510.00000	01/12/2026 Bjohnson18 MEETING / TRAVEL EXPENSE	01/27/2026	859.60 859.60	0.00	Paid	Y 01/12/2026
01122026 00133017	CONDOR ELITE SWAT UNIFORM 1000-1215-6216.00000	01/12/2026 Bjohnson18 CLOTHING & PERSONAL EQUIPMENT	01/27/2026	779.36 779.36	0.00	Paid	Y 01/12/2026
01122026 00133018	SHOOTSTEEL RANGE TARGETS 1000-1205-6235.00000	01/12/2026 Bjohnson18 SMALL EQUIP EXP <\$5,000	01/27/2026	290.00 290.00	0.00	Paid	Y 01/12/2026
12312025 00133019	CANVA CANVA SUBSCRIPTION 1000-1030-6214.00000	01/01/2026 Bjohnson18 OPERATING SUPPLIES	01/27/2026	144.60 144.60	0.00	Paid	Y 01/01/2026
12312025 00133020	USPS MAILING 7100-7105-6378.00000	12/31/2025 Bjohnson18 POSTAGE & SHIPPING	01/27/2026	6.08 6.08	0.00	Paid	Y 12/31/2025
12312025 00133021	KIRBY K9 K9 SUPPLY 1000-1250-6214.00000	12/31/2025 Bjohnson18 OPERATING SUPPLIES	01/27/2026	1,800.00 1,800.00	0.00	Paid	Y 12/31/2025

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 01/27/2026 - 01/27/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12312025 00133022	USPCA USPCA DUES 1000-1250-6214.00000	12/31/2025 Bjohnson18 OPERATING SUPPLIES	01/27/2026	50.00 50.00	0.00	Paid	Y 12/31/2025
01122026 00133023	DELTA AIRFARE 1000-1200-6510.00000	01/12/2026 Bjohnson18 MEETING / TRAVEL EXPENSE	01/27/2026	539.00 539.00	0.00	Paid	Y 01/12/2026
01122026 00133024	REDLINE K9 K9 SUPPLY 1000-1250-6214.00000	01/12/2026 Bjohnson18 OPERATING SUPPLIES	01/27/2026	101.92 101.92	0.00	Paid	Y 01/12/2026
12312025 00133025	QUALIFICATION TARGETS INC TRAINING TARGETS 1000-1205-6512.00000	12/31/2025 Bjohnson18 CONFERENCE & SCHOOLS	01/27/2026	101.44 101.44	0.00	Paid	Y 12/31/2025
12312025 00133026	ALLIED MEDICAL EMT - SMALL 1000-1205-6512.00000	12/31/2025 Bjohnson18 CONFERENCE & SCHOOLS	01/27/2026	195.00 195.00	0.00	Paid	Y 12/31/2025
12312025 00133027	ALLIED MEDICAL EMT - PAULNOCK 1000-1205-6512.00000	12/31/2025 Bjohnson18 CONFERENCE & SCHOOLS	01/27/2026	195.00 195.00	0.00	Paid	Y 12/31/2025
12312025 00133028	MENARDS 75 GALLON EQUIPMENT TOTES 1000-1330-6214.00000	12/31/2025 Bjohnson18 OPERATING SUPPLIES	01/27/2026	164.97 164.97	0.00	Paid	Y 12/31/2025
12312025 00133029	SCHEELS BASKETBALLS 1000-1330-6214.00000	12/31/2025 Bjohnson18 OPERATING SUPPLIES	01/27/2026	150.00 150.00	0.00	Paid	Y 12/31/2025

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 01/27/2026 - 01/27/2026

POSTED AND UNPOSTED OPEN AND PAID

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Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
01122026 00133030	IGL TRAVEL HOOP 2 PORTABLE BASKETBALL RIMS 1000-1330-6214.00000	01/12/2026 Bjohnson18 OPERATING SUPPLIES	01/27/2026	718.00 718.00	0.00	Paid	Y 01/12/2026
12312025 00133031	SAMS CLUB LEISURE AGE PROGRAM FOOD 1000-1335-6214.00000	12/31/2025 Bjohnson18 OPERATING SUPPLIES	01/27/2026	15.84 15.84	0.00	Paid	Y 12/31/2025
12312025 00133032	SAMS CLUB LEISURE AGE PROGRAM FOOD 1000-1335-6214.00000	01/12/2026 Bjohnson18 OPERATING SUPPLIES	01/27/2026	79.44 79.44	0.00	Paid	Y 01/12/2026
12312025 00133033	AMAZON EAR BUDS - POLICE 7100-7110-6235.00000	12/31/2025 Bjohnson18 SMALL EQUIP EXP <\$5,000	01/27/2026	101.06 101.06	0.00	Paid	Y 12/31/2025
12312025 00133034	AMAZON MULTI-BIT SCREWDRIVER 7100-7110-6234.00000	12/31/2025 Bjohnson18 EQUIPMENT PARTS & SUPPLIES	01/27/2026	17.98 17.98	0.00	Paid	Y 12/31/2025
12312025 00133035	AMAZON COLOR PRINTER - LIQUOR 7100-7110-6235.00000	12/31/2025 Bjohnson18 SMALL EQUIP EXP <\$5,000	01/27/2026	519.00 519.00	0.00	Paid	Y 12/31/2025
12312025 00133036	AMAZON COFFEE 1000-1200-6214.00000	12/31/2025 Bjohnson18 OPERATING SUPPLIES	01/27/2026	56.14 56.14	0.00	Paid	Y 12/31/2025
12312025 00133037	AMAZON WRENCHES FOR O2 TANKS 1000-1205-6234.00000	12/31/2025 Bjohnson18 EQUIPMENT PARTS & SUPPLIES	01/27/2026	125.93 125.93	0.00	Paid	Y 12/31/2025

INVOICE REGISTER FOR CITY OF ROBBINSDALE

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Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12312025 00133038	BSA SCOUTING RENEWAL FOR EXPLORERS 1000-1240-6214.00000	01/01/2026 Bjohnson18 OPERATING SUPPLIES	01/27/2026	51.50 51.50	0.00	Paid	Y 01/01/2026
12312025 00133039	AMAZON TONER FOR PRINTER 1000-1200-6234.00000	12/31/2025 Bjohnson18 EQUIPMENT PARTS & SUPPLIES	01/27/2026	36.95 36.95	0.00	Paid	Y 12/31/2025
12312025 00133040	AMAZON COFFEE SUPPLIES 1000-1200-6214.00000	12/31/2025 Bjohnson18 OPERATING SUPPLIES	01/27/2026	65.75 65.75	0.00	Paid	Y 12/31/2025
01122026 00133041	AMAZON POLICE DEPT OFFICE SUPPLIES 1000-1200-6214.00000	01/12/2026 Bjohnson18 OPERATING SUPPLIES	01/27/2026	102.97 102.97	0.00	Paid	Y 01/12/2026
01122026 00133042	FRANKIE'S END OF YEAR RESERVE MEETING MEAL 1000-1225-6510.00000	01/12/2026 Bjohnson18 MEETING / TRAVEL EXPENSE	01/27/2026	331.21 331.21	0.00	Paid	Y 01/12/2026
01122026 00133043	HOLIDAY INN HOTEL FOR JCPP CONFERENCE 1000-1200-6510.00000	01/12/2026 Bjohnson18 MEETING / TRAVEL EXPENSE	01/27/2026	276.84 276.84	0.00	Paid	Y 01/12/2026
12312025 00133044	SOCIETY OF AMERICAN FORESTERS SOCIETY OF AMERICAN FORESTERS 2026 MEMBE 1000-1370-6514.00000	01/12/2026 Bjohnson18 DUES & MEMBERSHIPS	01/27/2026	136.00 136.00	0.00	Paid	Y 01/12/2026
12312025 00133045	ROBBINSDALE SCHOOL DISTRICT BAND RENTAL CHARGES 1000-1380-6710.00000	12/31/2025 Bjohnson18 RECREATION SERVICES	01/27/2026	585.00 585.00	0.00	Paid	Y 12/31/2025

INVOICE REGISTER FOR CITY OF ROBBINSDALE

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Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
01122026 00133046	UPRINTING COMPOST SITE SIGNAGE 1000-1030-6740.00000	01/12/2026 Bjohnson18	01/27/2026	237.92	0.00	Paid	Y 01/12/2026
		CONTINGENCY		237.92			
12312025 00133047	AMAZON 2026 CALENDAR - LIQUOR STORE 6400-6405-6214.00000	12/31/2025 Bjohnson18	01/27/2026	9.98	0.00	Paid	Y 12/31/2025
		OPERATING SUPPLIES		9.98			
12312025 00133048	AMAZON WOOD FLOOR CLEANER - PARK & REC DEPT 1000-1305-6214.00000	12/31/2025 Bjohnson18	01/27/2026	32.97	0.00	Paid	Y 12/31/2025
		OPERATING SUPPLIES		32.97			
12312025 00133049	AMAZON BATTERIES - CITY HALL 7100-7105-6214.00000	12/31/2025 Bjohnson18	01/27/2026	26.74	0.00	Paid	Y 12/31/2025
		OPERATING SUPPLIES		26.74			
12312025 00133050	AMAZON TAZZA WET WIPES/DISPENSER FOR GYMS - PAR 1000-1305-6214.00000	12/31/2025 Bjohnson18	01/27/2026	199.99	0.00	Paid	Y 12/31/2025
		OPERATING SUPPLIES		199.99			
12312025 00133051	AMAZON TRIPOD STAND/TABLE/DIGITAL SCOREBOARD - 1000-1205-6214.00000	12/31/2025 Bjohnson18	01/27/2026	807.89	0.00	Paid	Y 12/31/2025
		OPERATING SUPPLIES		807.89			
12312025 00133052	AMAZON 2026 CALENDARS - TIM / PARK & REC 7100-7105-6214.00000	12/31/2025 Bjohnson18	01/27/2026	23.17	0.00	Paid	Y 12/31/2025
		OPERATING SUPPLIES		23.17			
12312025 00133053	AMAZON LACROSSE MASSAGE BALL SET - NOELLE / APP 7100-7105-6214.00000	12/31/2025 Bjohnson18	01/27/2026	59.99	0.00	Paid	Y 12/31/2025
		OPERATING SUPPLIES		59.99			

INVOICE REGISTER FOR CITY OF ROBBINSDALE

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Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12312025 00133054	AMAZON EXERCISE RESISTANCE BAND - NOELLE / APPR Bjohnson18 7100-7105-6214.00000	12/31/2025 OPERATING SUPPLIES	01/27/2026	36.63 36.63	0.00	Paid	Y 12/31/2025
12312025 00133055	AMAZON SEWING KITS-WILL C/PARK & REC & PLASTIC Bjohnson18 1000-1330-6710.00000 1000-1370-6214.00000	12/31/2025 RECREATION SERVICES OPERATING SUPPLIES	01/27/2026	71.62 23.59 48.03	0.00	Paid	Y 12/31/2025
01122026 00133056	CRYSTAL CAR WASH CAR WASHES - FIRE DEPT 7000-7010-6336.00000	01/12/2026 Bjohnson18 OTHER CONTRACTS	01/27/2026	126.00 126.00	0.00	Paid	Y 01/12/2026
01122026 00133057	CRYSTAL CAR WASH CAR WASHES - POLICE DEPT 7000-7010-6336.00000	01/12/2026 Bjohnson18 OTHER CONTRACTS	01/27/2026	700.00 700.00	0.00	Paid	Y 01/12/2026
01122026 00133058	HOLIDAY CAR WASH CAR WASHES #809 & #811 - EXPLORERS 7000-7010-6336.00000	01/12/2026 Bjohnson18 OTHER CONTRACTS	01/27/2026	16.50 16.50	0.00	Paid	Y 01/12/2026
01122026 00133059	AMAZON PENS - CITY HALL 7100-7105-6214.00000	01/12/2026 Bjohnson18 OPERATING SUPPLIES	01/27/2026	18.36 18.36	0.00	Paid	Y 01/12/2026
01122026 00133060	AMAZONPAY MICROFRAME TAKE-A-NUMBER TICKETS FOR DMV Bjohnson18 6700-6705-6214.00000	01/12/2026 OPERATING SUPPLIES	01/27/2026	123.02 123.02	0.00	Paid	Y 01/12/2026
12312025 00133061	SCHEELS WORK CLOTHING 6000-6005-6216.00000 6100-6105-6216.00000	12/31/2025 Bjohnson18 CLOTHING & PERSONAL EQUIPMENT CLOTHING & PERSONAL EQUIPMENT	01/27/2026	159.93 79.96 79.97	0.00	Paid	Y 12/31/2025

INVOICE REGISTER FOR CITY OF ROBBINSDALE

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Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12312025 00133062	ANTHEM SPORTS BASEBALL BASES 1000-1571-6214.00000	12/31/2025 Bjohnson18	01/27/2026	899.05	0.00	Paid	Y 12/31/2025
		OPERATING SUPPLIES		899.05			
12312025 00133063	AMAZON GERMICIDE CLEANER 1000-1260-6234.00000	12/31/2025 Bjohnson18	01/27/2026	299.92	0.00	Paid	Y 12/31/2025
		EQUIPMENT PARTS & SUPPLIES		299.92			
12312025 00133064	MENARDS ELECTRIC RANGE 7100-7115-6915.00000-00102225	12/31/2025 Bjohnson18	01/27/2026	669.99	0.00	Paid	Y 12/31/2025
		BUILDING & STRUCTURES (INCLUDE		669.99			
01122026 00133065	HOME DEPOT ANCHORS / SHOCKWAVES 7100-7115-6214.00000	01/12/2026 Bjohnson18	01/27/2026	116.04	0.00	Paid	Y 01/12/2026
		OPERATING SUPPLIES		116.04			
12312025 00133066	MN PARK & SPORTS FIELD MGMT ASSN 2025 MEMBERSHIP 1000-1500-6514.00000	01/12/2026 Bjohnson18	01/27/2026	80.00	0.00	Paid	Y 01/12/2026
		DUES & MEMBERSHIPS		80.00			
12312025 00133067	MN EROSION CONTROL MECA CONFERENCE / MS4 WORKSHOP - JENNA 1000-1400-6512.00000 1000-1400-6512.00000	12/31/2025 Bjohnson18	01/27/2026	645.00	0.00	Paid	Y 12/31/2025
		CONFERENCE & SCHOOLS		435.00			
		CONFERENCE & SCHOOLS		210.00			
01122026 00133068	MN NURSEY & LANDSCAPE SHADE TREE COURSE - STEPHAN / FORESTRY & 1000-1370-6512.00000 1000-1005-6512.00000	01/12/2026 Bjohnson18	01/27/2026	290.00	0.00	Paid	Y 01/12/2026
		CONFERENCE & SCHOOLS		240.00			
		CONFERENCE & SCHOOLS		50.00			
01122026 00133069	MN EROSION CONTROL MECA CONVERENCE - GWEN 1000-1005-6512.00000	01/12/2026 Bjohnson18	01/27/2026	290.00	0.00	Paid	Y 01/12/2026
		CONFERENCE & SCHOOLS		290.00			

INVOICE REGISTER FOR CITY OF ROBBINSDALE

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Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12312025							
00133070	MN DEPT OF AGRICULTURE LICENSE - STEPHAN PAPIZ 1000-1370-6718.00000	12/31/2025 Bjohnson18	01/27/2026	15.32	0.00	Paid	Y 12/31/2025
		LICENSES TAXES & FEES		15.32			
Total Purchasing Card Vendor 100292:							
Total Purchase Card Vendor: 100292 U. S. BANCORP				20,333.22	0.00		
# of Invoices: 81 # Due: 0				Totals: 20,333.22	0.00		
# of Credit Memos: 0 # Due: 0				Totals: 0.00	0.00		
Net of Invoices and Credit Memos:				20,333.22	0.00		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0084			159.93			
	0337			600.00			
	0517			165.30			
	1331			95.28			
	1568			150.68			
	2743			2,841.95			
	3103			3,042.25			
	4364			1,047.29			
	4754			638.04			
	5111			72.35			
	5971			1,032.97			
	6142			958.92			
	6348			1,225.00			
	6658			491.44			
	6719			512.64			
	6932			375.08			
	8046			100.00			
	8424			2,065.00			
	8510			2,252.86			
	8631			2,490.92			
	8722			15.32			
--- TOTALS BY FUND ---							
	1000 GENERAL FUND			15,941.42	0.00		
	6000 WATER			216.56	0.00		
	6100 SANITARY SEWER			79.97	0.00		
	6400 LIQUOR OPERATIONS			175.28	0.00		
	6700 DEPUTY REGISTRAR			195.37	0.00		
	7000 CENTRAL GARAGE			1,190.59	0.00		

INVOICE REGISTER FOR CITY OF ROBBINSDALE

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Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
	7100 CENTRAL SERVICES			2,534.03	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	1005 LEGISLATIVE			340.00	0.00		
	1030 ADMINISTRATIVE SERVICES			382.52	0.00		
	1050 FINANCIAL SERVICES			600.00	0.00		
	1200 POLICE SUPPORT SERVICES			2,467.88	0.00		
	1205 PATROL SERVICES			1,715.26	0.00		
	1215 EMERGENCY RESPONSE UNIT			779.36	0.00		
	1220 INVESTIGATIONS / SPECIAL SVCS			895.00	0.00		
	1225 POLICE RESERVES			331.21	0.00		
	1240 POLICE EXPLORERS			51.50	0.00		
	1250 K9			1,951.92	0.00		
	1260 FIRE PREVENTION / SUPPRESSION			2,393.57	0.00		
	1305 COMMUNITY CENTER OPERATIONS			232.96	0.00		
	1330 YOUTH - CHILDREN PROGRAMS			1,056.56	0.00		
	1335 SENIOR PROGRAMS			95.28	0.00		
	1370 FORESTRY			439.35	0.00		
	1380 CITY BAND			585.00	0.00		
	1400 ENGINEERING SERVICES			645.00	0.00		
	1500 PARKS ADMINISTRATION			80.00	0.00		
	1571 PARKS BALLFIELD MAINTENANCE			899.05	0.00		
	6005 WATER UTILITY ADMINISTRATION			79.96	0.00		
	6020 WATER UTILITY WELL & PLANT MAI			136.60	0.00		
	6105 SANITARY SEWER ADMINISTRATION			79.97	0.00		
	6405 LIQUOR OPERATIONS			175.28	0.00		
	6705 LICENSE CENTER OPERATIONS			195.37	0.00		
	7010 CG VEHICLE MAINTENANCE			1,190.59	0.00		
	7105 CS GENERAL OFFICE			170.97	0.00		
	7110 CS INFORMATION TECHNOLOGY			638.04	0.00		
	7115 CS GOVERNMENT BUILDINGS			1,725.02	0.00		



TO: Mayor and City Council
PREPARED BY: Daa Tahoun, Finance Director
APPROVED BY: Tim Sandvik, City Manager
DATE: March 3, 2026
RE: Deputy Registrar's Monthly Financial Statements

Background:

Attached are the Deputy Registrar's financial reports for the month of January 2026 prepared by the Finance department. The reports include monthly and year-to-date amounts for 2026 with comparable amounts to 2025.

Analysis:

Year-to-date revenues amount to \$54,563, showing a decrease of \$10,373 (16%) compared to the previous year. Expenditure has increased by \$103 (0.3%). The net gain before transfers for the year is \$20,170, which is \$10,476 (34.2%) less than last year at this time.

Passport revenue year to date has decreased by \$88 (0.4%) and motor vehicle fees have decreased by \$10,037 (22.52%).

Recommendation:

Approve a motion to acknowledge the Deputy Registrar's financial reports for the month of January 2026.

Attachments:

1. DEPS P&L - Jan 2026

City of Robbinsdale
Deputy Registrar
Profit and Loss Statement From Operations
For Period Ending January 31, 2026

	Jan-2026	Jan-2025	Year to Date		% Inc (Dec) from Previous Year
			2026	2025	
Notary Fees		5	-	5	0.0%
Motor Vehicle Fees	30,404	41,322	30,404	41,322	(26.4%)
Motor Vehicle Fees - Kiosk	4,136	3,255	4,136	3,255	27.1%
Boat/Snow/ATV/ORV Fees	294	332	294	332	(11.4%)
Fish & Game Fees	2	2	2	2	0.0%
Passport Fees	19,710	19,798	19,710	19,798	(0.4%)
Cash Over & Short	(125)	(1)	(125)	-	
Other Revenue	142	222	142	222	(36.0%)
Revenues	<u>54,563</u>	<u>64,935</u>	<u>54,563</u>	<u>64,936</u>	<u>(16.0%)</u>
Operating Expenses:					
Personal Services	24,376	25,488	24,376	25,488	(4.4%)
Supplies & Repairs	180	11	180	11	1536.4%
Internal Serv Charges	8,256	7,913	8,256	7,913	4.3%
Other Charges & Services	1,581	878	1,581	878	80.1%
Other (Income) Expense			0	-	0.0%
Total	<u>34,393</u>	<u>34,290</u>	<u>34,393</u>	<u>34,290</u>	<u>0.3%</u>
Operating Income / (Loss)	<u>20,170</u>	<u>30,645</u>	<u>20,170</u>	<u>30,646</u>	<u>(34.2%)</u>
Percent to Revenues	37%	47%	37%	47%	



TO: Mayor and City Council
PREPARED BY: Diaan Tahoun, Finance Director
APPROVED BY: Tim Sandvik, City Manager
DATE: March 3, 2026
RE: Robbinsdale Wine & Spirits' Monthly Financial Statements

Background:

Attached are the Robbinsdale Wine & Spirits' financial reports for the month of January 2026 prepared by the Finance department. The report includes monthly and year-to-date amounts for 2026 with comparable amounts to 2025.

Analysis:

Year-to-date sales amounted to \$ 297,695, reflecting a \$ 13,771 increase (4.9%) from the previous year. Gross profit from sales stands at \$ 136,201 compared to \$ 105,067 in 2025 (9.7% increase). Our year-to-date gross profit is currently at 46%, meeting our target. The net income before transfers including the non-operating revenue/expenses for this year totals \$ 57,397 showing an increase of \$28,184 from the net income of \$29,213 in 2025.

The rent expense associated with the Hy-Vee location, amounting to \$12,075 per month, is accounted for within the depreciation and interest expense because of GASB 87.

Recommendation:

Approve a motion to acknowledge the Robbinsdale Wine & Spirits' financial reports for the month of January 2026.

Attachments:

1. Liquor P&L - Jan 2026
2. Pie Chart 2026

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending January 31, 2026

	Jan-2026	Jan-2025	Year to Date		Amount Difference	% Inc (Dec) from Previous Year
			2026	2025		
Sales	300,898	286,594	300,898	286,594	14,304	5.0%
Less Customer Discounts	3,203	2,670	3,203	2,670	533	20.0%
Net Sales	<u>297,695</u>	<u>283,924</u>	<u>297,695</u>	<u>283,924</u>	<u>13,771</u>	<u>4.9%</u>
Cost of Sales	<u>161,494</u>	<u>178,857</u>	<u>161,494</u>	<u>178,857</u>	<u>(17,363)</u>	<u>(9.7%)</u>
Gross Profit	136,201	105,067	136,201	105,067	31,134	29.6%
Percent to Net Sales	46%	37%	46%	37%	226%	
Operating Expenses:						
Personal Services	36,718	37,998	36,718	37,998	(1,280)	(3.4%)
Supplies & Repairs	1,490	744	1,490	744	746	100.3%
Other Charges & Services	24,046	20,779	24,046	20,779	3,267	15.7%
Depreciation	11,587	11,250	11,587	11,250	337	3.0%
Other (Income) Expense	(57)	63	(57)	63	(120)	0.0%
Total	<u>73,784</u>	<u>70,834</u>	<u>73,784</u>	<u>70,834</u>	<u>2,950</u>	<u>4.2%</u>
Operating Income / (Loss)	<u>62,417</u>	<u>34,233</u>	<u>62,417</u>	<u>34,233</u>	<u>28,184</u>	<u>82%</u>
Percent to Net Sales	21%	12%	21%	12%		

Nonoperating Revenues (Expenses)

GASB 87 Adjustment						
Lease Interest Expense	<u>(5,020)</u>	<u>(5,020)</u>	<u>(5,020)</u>	<u>(5,020)</u>	<u>0</u>	
	<u>(5,020)</u>	<u>(5,020)</u>	<u>(5,020)</u>	<u>(5,020)</u>	<u>0</u>	
Income/(Loss) Before Transfers	<u>57,397</u>	<u>29,213</u>	<u>57,397</u>	<u>29,213</u>	<u>28,184</u>	

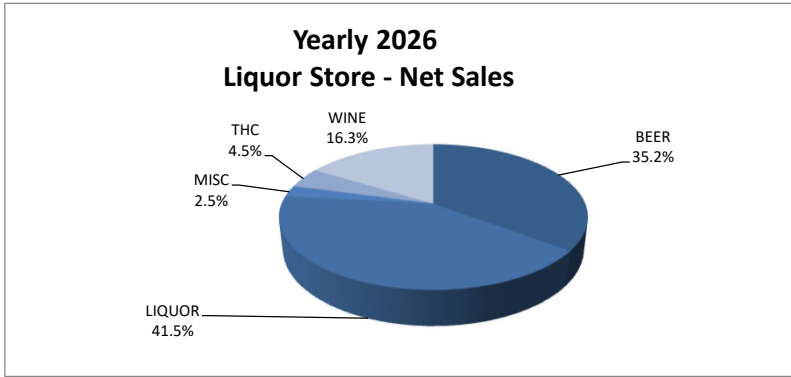
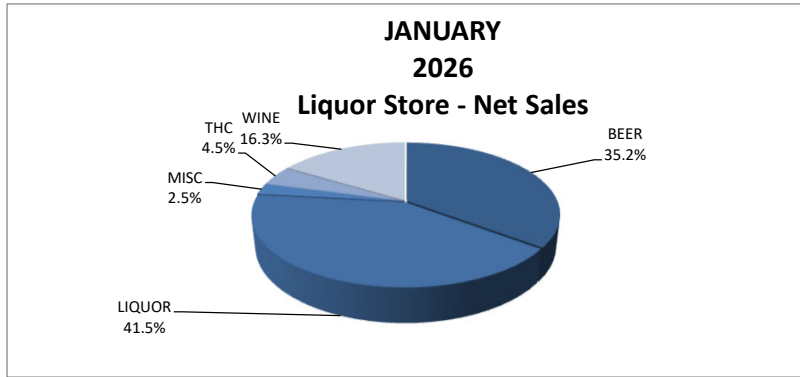
Current Month Analysis

	Liquor	Wine	Beer	Misc	THC	Total
Sales	123,446	48,643	104,881	7,405	13,320	297,695
Inventory of January 1	306,117	150,027	90,280	9,778	10,997	567,199
Purchases	47,513	15,868	63,531	4,558	7,365	138,835
Less Inventory of January 31	287,110	146,327	89,792	10,003	11,308	544,540
Cost of Sales	<u>66,520</u>	<u>19,568</u>	<u>64,019</u>	<u>4,333</u>	<u>7,054</u>	<u>161,494</u>
Gross Profit	<u>56,926</u>	<u>29,075</u>	<u>40,862</u>	<u>3,072</u>	<u>6,266</u>	<u>136,201</u>
Gross Profit % to Net Sales	46%	60%	39%	41%	47%	
Product % to Total Sales	41%	16%	35%	2%	4%	

City of Robbinsdale
 Robbinsdale Wine & Spirits
 Profit and Loss Statement From Operations
 For Period Ending January 31, 2026

Sales / Cost of Sales Analysis

	Jan-2026	Jan-2025	Year to Date		% Inc (Dec) from Previous Year
			2026	2025	
Liquor Sales	123,446	124,081	123,446	124,081	(0.5%)
Liquor Cost of Sales	<u>66,520</u>	<u>72,275</u>	<u>66,520</u>	<u>72,275</u>	(8.0%)
Gross Profit	<u>56,926</u>	<u>51,806</u>	<u>56,926</u>	<u>51,806</u>	9.9%
Percent to Net Sales	46%	42%	46%	42%	
Wine Sales	48,643	45,814	48,643	45,814	6.2%
Wine Cost of Sales	<u>19,568</u>	<u>22,362</u>	<u>19,568</u>	<u>22,362</u>	(12.5%)
Gross Profit	<u>29,075</u>	<u>23,452</u>	<u>29,075</u>	<u>23,452</u>	24.0%
Percent to Net Sales	60%	51%	60%	51%	
Beer Sales	104,881	99,251	104,881	99,251	5.7%
Beer Cost of Sales	<u>64,019</u>	<u>74,462</u>	<u>64,019</u>	<u>74,462</u>	(14.0%)
Gross Profit	<u>40,862</u>	<u>24,789</u>	<u>40,862</u>	<u>24,789</u>	64.8%
Percent to Net Sales	39%	25%	39%	25%	
Misc Sales	7,405	7,641	7,405	7,641	(3.1%)
Misc Cost of Sales	<u>4,333</u>	<u>5,211</u>	<u>4,333</u>	<u>5,211</u>	(16.8%)
Gross Profit	<u>3,072</u>	<u>2,430</u>	<u>3,072</u>	<u>2,430</u>	26.4%
Percent to Net Sales	41%	32%	41%	32%	
THC Sales	13,320	7,137.00	13,320	7,137.00	86.6%
THC Cost of Sales	<u>7,054</u>	<u>4,547.00</u>	<u>7,054</u>	<u>4,547.00</u>	55.1%
Gross Profit	<u>6,266</u>	<u>2,590.00</u>	<u>6,266</u>	<u>2,590.00</u>	141.9%
Percent to Net Sales	47%	36%	47%	36%	
Total Sales	297,695	283,924	297,695	283,924	4.9%
Total Cost of Sales	<u>161,494</u>	<u>178,857</u>	<u>161,494</u>	<u>178,857</u>	(9.7%)
Gross Profit	<u>136,201</u>	<u>105,067</u>	<u>136,201</u>	<u>105,067</u>	29.6%
Percent to Net Sales	46%	37%	46%	37%	



January 2026		Net Sales per Dept	% Net Sales of Total
BEER	6401.4763	104,881	35.2%
LIQUOR	6401.4761	123,446	41.5%
MISC	6401.4764	7,405	2.5%
THC	6401.4766	13,320	4.5%
WINE	6401.4762	48,643	16.3%
		297,695	

Total 2026		Net Sales per Dept	% Net Sales of Total
BEER	6401.4763	104,881	35.2%
LIQUOR	6401.4761	123,446	41.5%
MISC	6401.4764	7,405	2.5%
THC	6401.4766	13,320	4.5%
WINE	6401.4762	48,643	16.3%
		297,695	

TO: Mayor and City Council

PREPARED BY: Kayla Kirtz, Sustainability Coordinator, Stephan Papiz, Forester/Natural Resources Specialist, Jenna Wolf

APPROVED BY: Tim Sandvik, City Manager

DATE: March 3, 2026

RE: Approve submission of an Expedited Conservation Project grant application

Background:

The Minnesota Department of Natural Resources manages the Conservation Partners Legacy (CPL) grant program to provide competitive matching grants to local, regional, state, and national non-profit organizations and government entities. Grants must restore, protect, or enhance prairies, wetlands, forests, or habitat for fish, game, or wildlife in Minnesota. A 10% match of non-state funds is required for all grants. There are different grant cycles within the CPL program. The Expedited Conservation Project (ECP) grant cycle is what staff intend to pursue. ECP grants are between \$5,000 and \$75,000. ECP grants are applicable to restoration and enhancement projects only, including specific activities such as establishment of new prairie, prescribed burning, mowing/herbicide for invasive species control, and seed purchase of native species.

One of the Robbinsdale Sustainability Committee's top priorities is green spaces and land use. The Committee formally recommended to the City Council in October of 2025 to pursue options to reduce the amount of turfgrass on publicly owned land in the City. Further, the Committee recommended starting with City Hall because it is a highly visible, widely used location that represents the values we uphold as a community.

Analysis:

The Sustainability Coordinator, City Forester/Natural Resources Specialist, and Water Resources Specialist have been working together to request a proposal from Prairie Restorations Inc. (PRI) that would convert the areas of turf grass around City Hall and on the northern edge of Spanjers Park into a combination of sedge grasses, short prairie plantings, raingarden plantings, and wildflowers. This project would convert approximately one acre of turfgrass into more sustainable plantings that will promote erosion control, pollinator habitat, and water retention. The proposal from PRI includes site preparation, seeding, planting, erosion control, and mowing and management for three years following the project (2027-2029). The proposal came in at approximately \$55,050.50. Staff have identified the ECP grant program as an optimal source of funding for this type of project. Staff intend to apply for a grant to cover the cost of the project. Staff also intend to attend the March 10th City Council Work Session to discuss the project in more detail with the City Council.

Recommendation:

Motion to approve the submission of a Minnesota Department of Natural Resources Expedited Conservation Project grant application.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, Assistant City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: March 3, 2026
RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Analysis:

Not applicable.

Recommendation:

By motion, approve issuance of licenses dated 3/3/2026.

Attachments:

1. Licenses

LICENSE APPROVAL LIST

3/3/26

BUSINESS

TYPE

FEE

Shannon Glover

Domestic Animals (bees)

\$52



TO: Mayor and City Council
PREPARED BY: Tim Sandvik, City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: March 3, 2026
RE: Authorize staff to credit Utility Bill

Background:

In mid-February, City staff were alerted that 4440 Vera Cruz was being charged utility rates, not consistent with the home's designation.

Analysis:

Upon review, staff recommends a credit to the account, in a total of \$1,799.76.

City staff is currently working on a Utility-related policy to update City Code, that will address a number of concerns, including usages and billing; however, current policy does not address this unique circumstance, so staff is requesting formal approval from Council on this item.

Recommendation:

Authorize staff to credit 4440 Vera Cruz in the amount of \$1,799.76 through the utility billing system.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Richard McCoy, City Engineer/Public Works Director
APPROVED BY: Tim Sandvik, City Manager
DATE: March 3, 2026
RE: Purchase of Police Patrol Vehicles

Background:

Included in the 2026 Capital Equipment budget is the purchase of Patrol vehicles for the Police Department. These replacements are part of the expected schedule of vehicle changeouts which has been developed to minimize the overall lifecycle cost of ownership (combination of maintenance / repair / operations and resale costs).

There are 5 vehicles proposed to be replaced for this cycle are Ford Explorers that have been operated since 2022 and have current mileages ranging from 55,557 to 129,333 miles. The proposed replacement vehicles are Chevrolet Tahoes (Police Package). These vehicles have equipped with 5.3L V8 gasoline engines with an expected fuel economy of approximately 18mpg. These engines are the standard in the police package and are needed for the police duties that will be expected.

The vehicles are available through State Contract # 260206 and are proposed to be purchased through North Country GM of Hibbing, MN. The contract price is \$55,391.92 per vehicle for a total of \$276,909.60. The expected delivery of these vehicles would be the end of March.

Council Members should note that there will be additional costs to fit the standard equipment into these vehicles. Prices for the fitting out is currently being obtained and will be brought to City Council for approval once available. Fit out may take up to 6 months.

License on the vehicles is additional and will be obtained at the Robbinsdale Deputy Registrar. The 2026 Capital Equipment budget has allocated \$500,000.00 for these replacements. The existing units are proposed to be sent to auction.

Staff recommends the purchase of the vehicles as outlined in the report.

Analysis:

Recommendation:

By motion, authorize the City Manager and Finance Director to issue a Purchase Order to North Country GM of Hibbing, Minnesota for the purchase of five (5) Chevrolet Tahoes (Police Packages) for the total amount of \$276,909.60 + license. The license shall be obtained from the Robbinsdale Deputy Registrar.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Tim Sandvik, City Manager, Patrick Foley, Police Chief
APPROVED BY: Tim Sandvik, City Manager
DATE: March 3, 2026
RE: Violent Crime Reduction Task Force

Background:

Violent crime reduction is a key pillar for law enforcement. The Robbinsdale Police Department has been in conversations with several surrounding law enforcement agencies, including the Minnesota Bureau of Criminal Apprehension (BCA) in regards to this. The MN BCA has put together a Violent Crime Reduction Task Force (VCRT) comprised of numerous agencies - the City of Robbinsdale originally joined following Council approval in early 2024.

Analysis:

Statewide law enforcement has seen that crime doesn't stop at the border of any jurisdiction and that people committing crime are more transient than ever before. By placing a Robbinsdale Police Officer on this task force, we will have increased communication with other agencies and a heightened knowledge of what their crime issues are. It will bolster investigative powers in our city as well as provide additional resources to address violent crime in our community. Having a position such as this will also help bolster our current efforts for recruitment and retention of employees.

At the time of preparing packet materials, the City Attorney and staff were still reviewing the attached JPA. If updates/changes are recommended, they will be presented to Council.

Recommendation:

Authorize the Mayor, City Manager, and Police Chief to execute an updated Joint Powers Agreement, with the State of Minnesota - BCA Violent Crime Reduction Unit.

Attachments:

1. Robbinsdale PD - BCA Violent Crime Reduction Unit JPA (002)



STATE OF MINNESOTA BCA VIOLENT CRIME REDUCTION UNIT JOINT POWERS AGREEMENT

This Joint Powers Agreement (“Agreement”) is between the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension (“BCA”), **and City of Robbinsdale acting on behalf of its Police Department, 4101 Hubbard Ave N, Robbinsdale, MN 55422** (“Governmental Unit”), together known as “Parties.”

Recitals. Under Minnesota Statutes § 471.59, the BCA and the Governmental Unit are empowered to engage in agreements to jointly and cooperatively exercise their powers. The Parties wish to work together to prevent, investigate, and prosecute violent crimes, including but not limited to murder and assaults, the trafficking of illicit drugs and firearms, carjacking, and other violent crimes. The Governmental Unit wants to work cooperatively with the BCA Violent Crime Reduction Unit (“VCRU”), which is operated by the BCA.

1. **Term of Agreement.**
 - A. **Effective Date.** This Agreement is effective on the date the BCA obtains all required signatures pursuant to Minnesota Statutes § 16C.05, subdivision 2.
 - B. **Expiration Date.** This Agreement expires three (3) years from the Effective Date, unless terminated at an earlier date pursuant to clause 14.
 - C. This Agreement does not establish an employment relationship between the BCA and the Governmental Unit, nor any persons performing under the Agreement.

2. **Purpose.** The Governmental Unit and the BCA enter into this Agreement to facilitate the cooperation and coordination of the Governmental Unit with the work of the VCRU, which uses an array of proactive and reactive investigative techniques to prevent, investigate, and prosecute violent crime; gathers information necessary to identify crime patterns and uses this information to develop strategies for prevention and enforcement; and conducts outreach and education to community members, groups, and stakeholders in order to facilitate the creation and implementation of solutions to deter and prevent violent crime.

3. **Responsibilities of the Governmental Unit.** The VCRU’s interagency collaborative approach is implemented via the performance of the following activities by the Governmental Unit and any individuals working with the VCRU on its behalf, under the leadership of the Special Agent in Charge of the VCRU (“the SAIC”) and the VCRU’s Assistant Special Agents in Charge (“ASAICs”):
 - A. Assign one or more investigators or employees of the Governmental Unit to the VCRU. This agreement shall refer to them as “Assigned Investigator” or “Assigned Employee,” throughout. These Assigned Investigators or Assigned

Employees must be approved to participate in VCRU activities, in advance of doing so, by the BCA's Deputy Superintendent - Investigations. During the period of assignment to this task force, the Governmental Unit will remain responsible for establishing the salary and benefits, including overtime, of the Assigned Investigator(s) and/or Assigned Employee(s), and for making all payments due them. BCA will reimburse the Governmental Unit for the full salary and fringe costs of the assigned employee, and will reimburse overtime costs of the assigned employee up to \$21,000.00.

- B.** Be willing and able to respond and/or work jointly on violent crimes and complete any duties assigned to the Governmental Unit, by the SAIC, for the duration of the term of this Agreement.
- C.** Conduct investigations in accordance with provisions of state and federal law, BCA policies and operating procedures as indicated herein, and any other investigative standards required of a BCA Special Agent.
- D.** Investigate illicit firearms trafficking crimes committed by organized groups or individuals, including the trafficking in illicit firearms parts and the illicit manufacture of firearms.
- E.** Investigate homicide, assault, carjacking and other crimes against the person as directed by the SAIC/ASAICs, utilizing best investigative practices to create prosecutable cases, and providing support to victims and witnesses involved therein.
- F.** Investigate illicit street racing and automobile theft cases with a focus on identifying and disrupting organizations or networks of individuals involved in the commission or facilitation of such crimes.
- G.** Where indicated to have a nexus with firearms crimes or other violent crimes under VCRU investigation, investigate illicit drug trafficking crimes as necessary to facilitate VCRU investigative purposes.
- H.** Participate in operations to apprehend dangerous fugitives as directed by the SAIC/ASAICs.
- I.** Maintain accurate records of prevention, education, and enforcement activities, to be collected and forwarded quarterly to the SAIC for statistical reporting purposes.
- J.** Prepare an operational briefing sheet for each active operation, including deconfliction measures as directed, to be approved by the SAIC/ASAICs.
- K.** Prepare investigative reports to be submitted to the BCA's chain of command.
- L.** Ensure evidence collected is appropriately collected, accounted for, and retained in a BCA-authorized secure facility.
- M.** Each assigned investigator will be issued a body-worn camera by the BCA, to be utilized in the course of VCRU activities. Assigned investigators will adhere to BCA's policies regarding body-worn cameras, and shall ensure footage captured by BCA-issued cameras is appropriately uploaded to the BCA system(s).
- N.** Participate in training as directed by the SAIC/ASAICs or designee(s).
- O.** While conducting VCRU activities, adhere to the following BCA policies and/or procedures:
 - 1.** BCA-1008 Operation of a State Vehicle
 - 2.** DPS-5100 Acceptable Use of Department Computers, Electronic Equipment, Information Systems and Resources
 - 3.** INV-7002 Informants
 - 4.** INV-7003 Confidential Funds

5. INV-7004 Police Pursuits and Emergency Vehicle Operations
 6. INV-7010 Critical Incidents
 7. INV-7013 Evidence Handling
 8. INV-7014 Procession of Property Seized for Administrative Forfeiture
 9. INV-7015 Inventory of Seized Impounded Vehicles
 10. INV-7016 Consumption of Alcoholic Beverages
 11. INV-7017 Reverse Undercover Drug Operations
 12. INV-7020 Radio Communications
 13. INV-7022 Cellular Exploitation Equipment
 14. INV-7026 Online Resources and Social Media in Investigative Activities
 15. INV-7030 Consular Notification
 16. INV-7033 Unmanned Aircraft Systems
 17. INV-7034 Conflicts of Interest
 18. INV-7035 Search Warrants for Nighttime and/or Unannounced Entry
 19. INV-7037 Body Worn Cameras
- P.** While conducting VCRU activities, adhere to required policies, operations plans, or other operational guidance issued by the SAIC/ASAICs, including new policies governing VCRU activities as directed.
- Q.** Assigned Investigators must comply with the use of force provisions of their home agency's policies/procedures. Assigned Investigators must also comply with directives issued by the SAIC/ASAICs. In the event of a conflict between the use of force requirements of the Assigned Investigator's home agency policy, and the policies or directives of the VCRU, the policies and procedures of the home agency shall govern. Prior to deployment in the field, Assigned Investigators will confer with the VCRU SAIC/ASAIC to identify any potential use of force policy conflicts and work to resolve them in advance of operational activities.
- R.** Utilize task management and accountability programs and procedures, including Time Tracker, as directed by the SAIC/ASAICs.
- S.** Submit all requests in the requested format for reimbursement in a timely manner to the SAIC.
- 4. Responsibilities of the BCA.** The aforementioned approach will be implemented via the performance of the following activities by the BCA:
- A.** The BCA will provide the VCRU with a BCA Special Agent in Charge to serve as the SAIC of the VCRU.
 - B.** Provide guidance and training, as appropriate, on all VCRU standards to be followed by the Governmental Unit, Assigned Investigators, and Assigned Employees.
 - C.** Review, approve or decline, or request additional information on appropriately submitted and pre-approved reimbursement requests, within three (3) business days of receipt.
 - D.** Provide reimbursement within thirty (30) business days of the appropriately submitted and pre-approved reimbursement requests directly to the Governmental Unit.
 - E.** Provide supplies and equipment to Assigned Investigators and Assigned Employees. Supplies issued to Assigned Investigators include, but are not limited to, a squad vehicle, a body worn camera, a computer, a cellular phone, and office supplies. Supplies issued to civilian Assigned Employees include, but are not

limited to, a computer, a cellular phone, and office supplies. Supplies issued to Assigned Investigators and Assigned Employees remain the property of the State of Minnesota, and shall be remitted back to the BCA when the Assigned Investigator or Assigned Employee leaves the VCRU.

- F. Provide copies of body worn camera footage that captures or documents the activities of the Governmental Unit's Assigned Investigator for purposes of internal review/investigation by the Governmental Unit, upon request of the Assigned Investigator's chief law enforcement officer. Body worn camera recordings shall be treated in accordance with the Minnesota Government Data Practices Act, the premature disclosure of which could reasonably be expected to interfere with criminal investigation and prosecution. The Governmental Unit shall not further disseminate the recording(s) beyond the Governmental Unit or release to the public without consultation with the BCA.
- G. Provide evidence storage at BCA headquarters or a BCA-approved secure facility.
- H. Proceeds from assets seized through VCRU activities and forfeited through judicial proceedings shall be maintained in a separate fund administered by the state, for purposes of offsetting equipment expenses, future salaries, and other expenses incurred by the VCRU. The BCA retains the right to distribute proceeds from forfeited assets to the Governmental Unit at its discretion.

5. Standards of the Governmental Unit. The following standards must be met by the Governmental Unit, each Assigned Investigator, and each Assigned Employee:

- A. Assigned Investigators must be licensed peace officers in good standing with the Minnesota Peace Officer's Standards and Training Board (POST). Assigned Investigators and Assigned Employees must be in good standing with their home agency.
- B. Assigned investigators and Assigned Employees must be skilled in a broad array of investigative technologies and techniques, to be used as appropriate, throughout their work with the VCRU.
- C. Assigned Investigators and Assigned Employees must utilize task management and accountability programs and procedures, including Time Tracker, as directed by the SAIC/ASAICs.
- D. Assigned Investigators and Assigned Employees will follow all applicable and appropriate state and/or federal laws in all VCRU-related activities.
- E. Assigned Investigators and Assigned Employees must be employed by the Governmental Unit.
- F. Assigned Investigators and Assigned Employees must follow best law enforcement practices in the discharge of their VCRU duties, conducting themselves with the highest degree of professionalism, avoiding any conflicts of interest, and conducting their activities impartially.

6. Employment Relationship. This agreement does not create an employment relationship between the Assigned Investigators and/or Assigned Employees and the BCA. All Assigned Investigators & Assigned Employees from the Governmental Unit shall continue to be employed and directly supervised by the same Governmental Unit currently employing that member, regardless of their participation in VCRU activities. All services, duties, acts or omissions performed by the Assigned Employee or Assigned Investigator will be within the course and duty of their employment and, therefore,

covered by any benefits or protections provided them as employees of the Governmental Unit. This includes, but is not limited to, workers compensation, health, and dental benefits. Nothing in this Agreement shall otherwise limit the jurisdiction, powers, and responsibilities possessed by an Assigned Investigator and Assigned Employee of the Governmental Unit.

7. **Reimbursement of Expenses.** In order to obtain reimbursement for expenses associated with activities of the VCRU, the Governmental Unit must:
- A. Submit a written request, in the appropriate format, for pre-approval of the reimbursement for funds expended as a result of the activities of the VCRU.
 - B. If and when this pre-approval is received, the Governmental Unit may expend funds to be reimbursed within the limitations of the pre-approval.
 - C. In order to receive reimbursement following this expenditure, the Governmental Unit must supply original receipts to be reimbursed on the aforementioned pre-approvals.

8. **Authorized Representatives.**

The BCA's Authorized Representative is the individual noted below, or his/her successor:

Name: Scott Mueller, Deputy Superintendent
Address: Department of Public Safety, Bureau of Criminal Apprehension
1430 Maryland Avenue East
Saint Paul, MN 55106
Telephone: 651-793-1129
Email: Scott.D.Mueller@state.mn.us

The Governmental Unit's Authorized Representative is the individual noted below or his/her successor:

Name: Chad Stensrud, Captain
Address: 4101 Hubbard Ave N
Robbinsdale, MN 55422
Telephone: 763.531.1284
Email: cstensrud@robbinsdalemn.gov

If either of the Parties must change their Authorized Representative, notice must be provided, in writing, to the other party.

If either Authorized Representative will be unavailable for a significant period of time, a temporary Authorized Representative may be assigned via the same notice process.

9. **Assignment, Amendments, Waiver, and Agreement Complete.**

- A. **Assignment.** The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement.
- B. **Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by both Parties, through their Authorized Representatives.
- C. **Waiver.** If the BCA fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- D. **Agreement Complete.** This Agreement contains all negotiations and agreements

between the BCA and the Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

10. **Liability.** The Parties agree that each will be responsible for its own acts, omissions, and/or the results thereof, to the extent permitted by law and shall not be responsible for the acts or omissions of any others, and/or the results thereof. The BCA's liability shall be governed by provisions of the Minnesota Tort Claims Act, Minnesota Statutes § 3.736, and other applicable law. The Governmental Unit's liability shall be governed by provisions of the Municipal Tort Claims Act, Minnesota Statutes §§ 466.01-466.15, and other applicable law.
11. **Audits.** Under Minnesota Statutes § 16C.05, subdivision 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the BCA and/or the State Auditor and/or Legislative Auditor for a minimum of six (6) years from the end of this Agreement.
12. **Government Data Practices.** The Governmental Unit and the BCA must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and other applicable law, as it applies to all data provided by the BCA under this Agreement and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the Governmental Unit or the BCA.
 - A. If the Governmental Unit receives a request to release the data referred to in this clause, the Governmental Unit must immediately notify and consult with the BCA's Authorized Representative as to how the Governmental Unit should respond to the request. The Governmental Unit's response to the request shall comply with applicable law.
13. **Governing Law, Jurisdiction, and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings that result out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
14. **Expiration and Termination.** Either party may terminate this Agreement at any time, with or without cause, upon 30 days written notice to the other party. To the extent funds are available, the Governmental Unit shall receive reimbursement in accordance with the terms of this Agreement through the end of the 30 days. Upon expiration or earlier termination of this Agreement, the Governmental Unit shall provide the VCRU SAIC all investigative equipment and supplies provided by the VCRU and/or the BCA.
15. **Survival of Terms.** The following clauses survive the expiration or cancellation of this Agreement: 10, Liability; 11, Audits; 12, Government Data Practices; and 13, Venue.

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1) STATE ENCUMBRANCE VERIFICATION
Individual Certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15 and 16C.05

**2) DEPARTMENT OF PUBLIC SAFETY;
BUREAU OF CRIMINAL APPREHENSION**

Signed: _____

By: _____
(with delegated authority)

Date: _____

Title: _____

SWIFT PO Number: 3-93155 _____

Date: _____

3) GOVERNMENTAL UNIT
The Governmental Unit certifies that the appropriate person(s) has (have) executed this Agreement on behalf of the Governmental Unit and its jurisdictional government entity as required by applicable articles, laws, by-laws, resolutions, or ordinances.

4) COMMISSIONER OF ADMINISTRATION
As delegated to the Office of State Procurement

By: _____

By: _____

Title: _____

Date: _____

Date: _____

By: _____

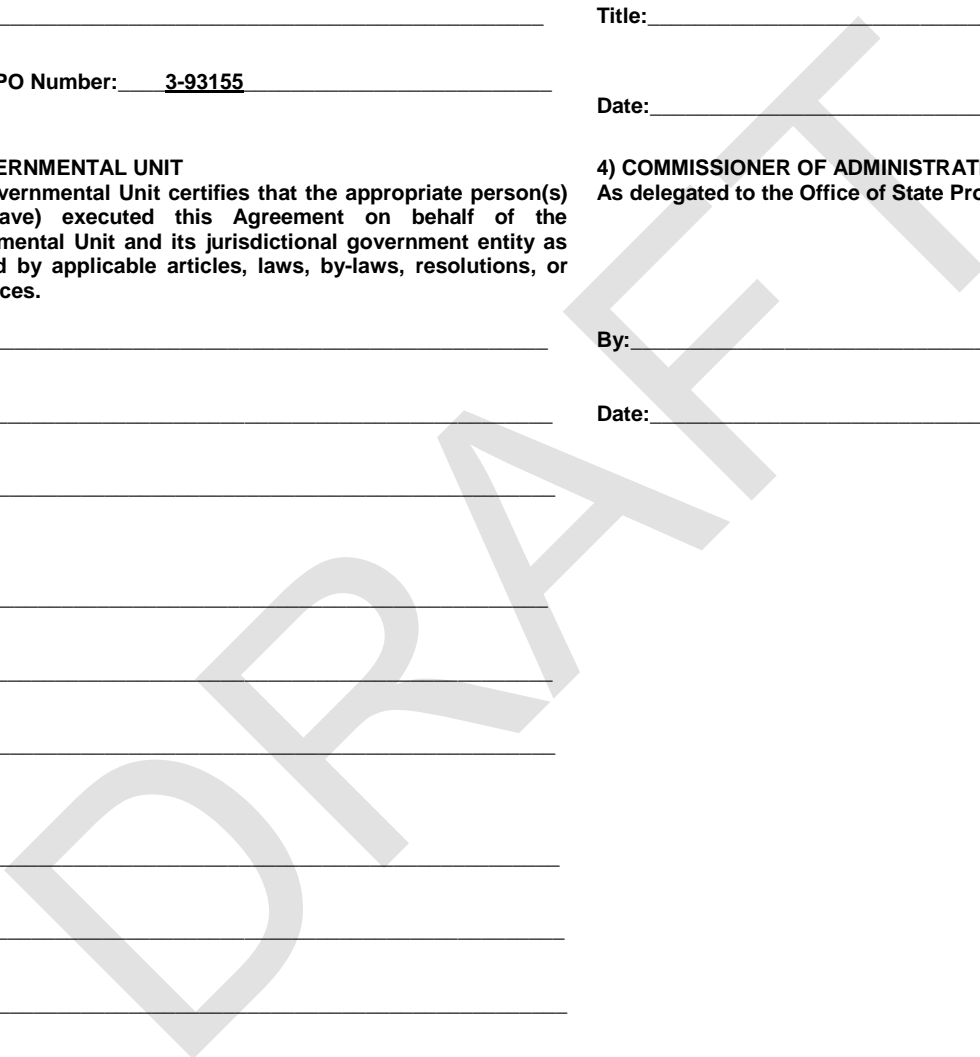
Title: _____

Date: _____

By: _____

Title: _____

Date: _____



Women’s History Month Proclamation

March 2026

WHEREAS, women of all backgrounds and walks of life have contributed their unique talents, vision, and tireless energy to the growth and strength of our Nation, our State, and the Robbinsdale community; and

WHEREAS, the 2026 national theme, “Leading the Change: Women Shaping a Sustainable Future,” recognizes the pivotal role women play in reimagining and rebuilding systems to ensure long-term environmental, economic, and social sustainability; and

WHEREAS, women in Robbinsdale have been at the forefront of local progress—serving as educators, small business owners, healthcare providers, civic leaders, and volunteers who have woven the social fabric of our community; and

WHEREAS, women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in lead roles for social change, environmental advocacy, and community organizing that create a more fair and just society for all; and

WHEREAS, despite these contributions, the role of women in history has been consistently overlooked and undervalued in the past, making the deliberate study and celebration of their achievements essential to a complete understanding of our heritage; and

WHEREAS, the City of Robbinsdale is proud to honor the trailblazers of the past, uplift the leaders of today, and empower the young women and girls who will shape our future.

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby declares March 2026, to be Women’s History Month in the City of Robbinsdale, County of Hennepin, State of Minnesota, U.S.A.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Robbinsdale to be affixed this 3rd day of March 2026.

Bradley Sutton, Mayor





TO: Mayor and City Council

PREPARED BY: Kayla Kirtz, Sustainability Coordinator, Matthew Bazyk, Recreation Services Manager

APPROVED BY: Tim Sandvik, City Manager

DATE: March 3, 2026

RE: Approve submission of an AARP Community Challenge grant application

Background:

The AARP Community Challenge is a grant program to make communities more livable for people of all ages with tangible improvements that jump-start long-term change. The flagship grants range from a few hundred dollars for short-term activities to \$15,000 for larger initiatives. Grant awards on average are between \$10,000 and \$12,000. Eligible projects should benefit residents - especially those age 50 and older - in at least one of the following categories: creating vibrant public spaces, expanding transportation and mobility options, increasing housing options, engaging digital connections and digital literacy, and strengthening disaster resilience.

Analysis:

The Sustainability Coordinator and Recreation Manager have identified numerous parks and areas throughout town that currently lack proper bike rack infrastructure. Besides larger parks like Lakeview Terrace, Manor, or Lee Parks, most City parks throughout Robbinsdale do not offer secure bike storage for visitors. Accessibility and availability of proper bike infrastructure is important to encourage bicycling as a mode of transportation. Bicycling promotes an active lifestyle and a cleaner environment by reducing the amount of carbon pollution in the air. Staff are seeking approval to submit an application to the AARP Community Challenge grant program requesting \$15,000 to expand bike rack infrastructure in specific locations throughout the City.

Recommendation:

Motion to approve the submission of an AARP Community Challenge grant application.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, Assistant City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: March 3, 2026
RE: Voucher Requests Pending Approval for Disbursement

Background:

The check register dated 3/3/26 reflects the voucher requests pending approval for disbursement.

The check register dated 2/18/26 through 3/3/26 is a list of vouchers requiring payment for city funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Analysis:

None

Recommendation:

By motion, approve disbursement requests for the period ending 3/3/2026.

Attachments:

None