

AGENDA

VIRTUAL ATTENDANCE NOTICE

Minnesota State Statute 13D.02 allows for Council members to participate in meetings through interactive technology. This notice is to inform the public that Mayor Sutton will be participating in the February 4, 2026, City Council meeting via interactive technology.

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

A. PUBLIC HEARINGS: Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.

B. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

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1. CITY COUNCIL MEETING CALLED TO ORDER
 2. ROLL CALL: Blackledge, Greenberg, Parisian, Mayor Sutton
 3. MICROPHONE CHECK: Blackledge, Greenberg, Parisian, Mayor Sutton
 4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
 5. OATH OF OFFICE
 - A. Oath of Office for Ward 4 Council Member Alejandro Caceres Aranda
 6. APPROVAL OF THE FEBRUARY 4, 2026 MEETING AGENDA

7. CONSENT AGENDA: Pursuant to Council rules, one motion, non- debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:
 - A. Approve City Council Meeting Minutes From January 20, 2026
 - B. Receive PRFC Meeting Minutes from November 25
 - C. Accept the meeting minutes from the October 22, 2025 Planning Commission Meeting
 - D. Accept Quote for Replacement of Street Sweeper – City Project 8004
 - E. Accept Quote for Replacement of Tandem Dump Truck – City Project 8119
 - F. Authorize City Manager to Execute Organized Labor Agreement
 - G. Deputy Registrar’s Monthly Financial Statements
 - H. Robbinsdale Wine & Spirits’ Monthly Financial Statements
 - I. Approval of Credit Card Charges and Payment
8. PRESENTATIONS
 - A. Black History Month Proclamation
9. PUBLIC HEARINGS
 - A. On-Sale Intoxicating Liquor License w/ Sunday Sales and Restaurant License for Risata Cucina
10. OLD BUSINESS
 - A. Consider a Closed Session to Discuss the Purchase of Real Property
11. NEW BUSINESS
 - A. Schedule Special Work Session - Top Goals and Priorities Session
12. OTHER BUSINESS
 - A. Voucher Requests Pending Approval for Disbursement
13. ADMINISTRATIVE REPORTS
14. COUNCIL GENERAL COMMUNICATIONS
15. ADJOURNMENT



TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, Assistant City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: February 4, 2026
RE: Oath of Office for Ward 4 Council Member Alejandro Caceres Aranda

Background:

On January 6, 2026, the City Council officially declared a vacancy on the City Council for the Ward 4 seat. After determining an appointment procedure as prescribed by the City Charter, the Council interviewed candidates on January 22, 2026. After interviewing 8 candidates, the Council decided to appoint Alejandro Caceres Aranda as the Ward 4 Council member. The City Charter notes the appointment must be made within 30 days of the declaration of vacancy, and February 4 is within that deadline.

Analysis:

None

Recommendation:

1. Motion to adopt a Resolution Appointing Alejandro Caceres Aranda as the Robbinsdale Ward 4 Council Member.
2. Have Alejandro read and sign the Oath of Office.

Attachments:

1. Resolution
2. Caceres Aranda Oath

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 4th day of February 2026.

RESOLUTION NO.

A RESOLUTION APPOINTING ALEJANDRO CACERES ARANDA AS THE ROBBINSDALE WARD 4 COUNCIL MEMBER

WHEREAS, on January 6, 2026, the City Council officially declared a vacancy on the City Council for Ward 4; and

WHEREAS, Section 2.07 of the City Charter states that in the case of a Council member voluntarily resigning their position, the resignation will be accepted at the next Council meeting following the Council Member’s declaration of their intent to resign. In the case of a vacancy, the Council will, by Resolution, declare such a vacancy to exist and will appoint an eligible person to fill the same within 30 days of the passage of the Resolution; and

WHEREAS, Section 2.07 of the City Charter further states that if the vacancy occurs on or after the first day to file affidavits of candidacy for the regular City election or when less than two years remain in the unexpired term the appointed person will serve until the qualification of a successor; and

WHEREAS, the city received eight applications for the seat and interviewed all candidates on January 22, 2026; and

WHEREAS, Alejandro Caceres Aranda was selected by the City Council to fill the Ward 4 seat for the remainder of the term, which expires at the end of 2026;

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Robbinsdale, Minnesota, does hereby appoint Alejandro Caceres Aranda as the Robbinsdale Ward 4 Council Member to fill the seat for the remainder of the term, which expires at the end of 2026.

The question was on the adoption of the resolution and upon a vote being taken thereon, and the following voted in favor thereof:

And the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 4th DAY OF FEBRUARY 2026.

Bradley Sutton, Mayor

Attest:

Chase Peterson-Em, City Clerk

City of Robbinsdale
4100 Lakeview Avenue North
Robbinsdale, MN 55422
763-537-4534
www.robbinsdalemn.com



February 4, 2026

OATH OF OFFICE

City of Robbinsdale

County of Hennepin

I, Alejandro Caceres Aranda, do solemnly swear to support the Constitution of the United States, the Constitution of the State of Minnesota, and to faithfully discharge the duties of the Office of Ward 4 Council Member of the City of Robbinsdale, Minnesota, to the best of my judgment and ability.

Alejandro Caceres Aranda, Ward 4 Councilmember

Subscribed and sworn to before me this 4th day of February 2026.

Chase Peterson-Etem, City Clerk



MINUTES

CITY COUNCIL MEETING CALLED TO ORDER

Mayor Sutton called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Blackledge, Greenberg, Parisian, Sutton

Absent:

Staff: Tim Sandvik, City Manager; Heather Rand, Community Development Director; Chase Peterson-Etem, Assistant City Manger/City Clerk

MICROPHONE CHECK**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA**

Jonathan Wonder, 3811 27th Ave. N., mentioned the possibility of a separation ordinance and noted his support.

Resident, 4609 Chowen Ave. N., asked about the cities response to what guidance is the city providing to residents, how does the city decide whether to share data with federal agencies, what protections exist, and how should residents support suspected legal activity.

Samantha Weick, 3315 Beard Ave. N., noted her thoughts on Federal Immigration Agents in town, noting concern about what is happening in the metro and wanted to know what's being done by the city to help and is advocating for more to be done.

Clair, 4273 46th Ave. N., noted concern over the federal agents in the city and wanted to know what the city could do to help protect the residents of Robbinsdale and wanted to see more action being taken.

Julie Ralston Aoki, 3615 Abbott Ave. N., noted she is speaking on behalf of herself. She reiterated what had been previously said, she encouraged the Council to think about policy around after care from interactions with federal agents and what support is available to folks.

Angela Carpio, 3922 Abbott Ave. N., noted that she is deeply concerned about her family and other citizens and hoped more action could be taken with the Immigration and Customs Enforcement agents in the city.

Kyle Reeves, 3540 Noble Ave. N., echoed what has been said previously, noting his concern about how the federal agents are acting and asked about the protections of folks in the city and surrounding areas.

Kat Mcquarter, 3636 Regent Ave. N., noted she feels the community is under attack and asked what more the city can do about the federal immigration officers in the city. She noted the community feels as though it's coming together and asked how the Police can support the community.

Member Parisian asked about what communication is being provided to the community.

City Manager Sandvik noted the discussion the Council had related to this at the Work Session last week, which included the Police Department. He indicated the cities website has information and resources on what the city can and cannot do, and stated this information is being updated often.

Mayor Sutton noted community voices are being heard and taken into consideration.

Member Greenberg noted an ordinance is not being voted on tonight.

Member Parisian asked that a topic about after care be added to the next Work Session and recognized the courage of her constituents and appreciated all that showed up tonight.

APPROVAL OF THE JANUARY 20, 2026, MEETING AGENDA

City Clerk Peterson-Etem noted two updates to the agenda for tonight.

1. Update to Consent Item G, Approval of Licenses
2. Addition to Other Business Item 11A, Voucher Requests Pending Approval for Disbursement

Member Parisian MOVED, seconded by Blackledge, to approve the January 20, 2026, City Council agenda, with the addition of Old Business Item 9A, to Discuss a Joint Council Statement Related to Increased Presence of Federal Immigration Operations. The vote was unanimous, and the motion carried.

CONSENT AGENDA

Mayor Sutton removed Item H for further consideration.

Member Greenberg removed Item F for further consideration.

Member Parisian MOVED, seconded by Greenberg, to approve the consent agenda, as revised. The vote was unanimous, and the motion carried.

- A. Approve City Council meeting minutes from January 6, 2026
- B. Sanborn Playground RFP
- C. Second Reading and adoption of an Ordinance Updating Various Sections of the City Charter
- D. Resolution of Support for 4orty 2wo Development, LLC Grant Application to MN Brownfields & Hennepin County
- E. Mayor Pro Tem and Staff Appointments
- G. Approval of Licenses
- F. Accept Annual Planning Commission Report (2025)

Member Greenberg expressed gratitude towards the Planning Commission for their service.

Member Greenberg MOVED, seconded by Parisian, to accept the Annual Planning Commission Report (2025). The vote was unanimous, and the motion carried.

- H. Robbinsdale Lions Premises Permit Application

Mayor Sutton recused himself from the vote due to being a Lions member.

Member Greenberg MOVED, seconded by Parisian, to approve the Robbinsdale Lions Premises Permit Application. The motion carried (3-0-1, Sutton).

PRESENTATIONS

A. None

PUBLIC HEARINGS

A. None

OLD BUSINESS

A. Discuss a Joint Council Statement Related to Increased Presence of Federal Immigration Operations

Member Parisian thanked members of the public who participated in the prior work session. She noted that while draft Ordinance language has not yet been prepared for the City of Robbinsdale, she wished to bring forward a joint Council statement for consideration. As the item was not on the agenda, Member Parisian asked for Council support to read the statement aloud. The Council agreed.

Member Parisian read a draft letter expressing concern regarding the tragic death of Renee Good and the impact of ICE activity within the community and region. The letter noted that Robbinsdale residents, businesses, and organizations have expressed concern; outlined the purpose and intent of a potential separation Ordinance; described how the discussion originated; thanked the Human Rights Commission for fostering community dialogue; invited residents to provide input at a future public meeting; and reaffirmed the City's commitment to being a welcoming community for all, standing with residents shaken by recent events.

Member Blackledge thanked Member Parisian for drafting the letter, agreed with its content, and stated it was important for the City to issue such a statement.

Member Greenberg thanked Member Parisian for the draft and suggested a grammatical change to replace "anyone who lives, works, or attends school in Robbinsdale" with "anyone who is in Robbinsdale" to be more inclusive. He expressed concern that the letter may go beyond what is appropriate before the Staff has drafted Ordinance language, noting discomfort with stating what the City will do before reviewing formal Ordinance language.

Mayor Sutton stated he supported the spirit of the letter but also requested edits. He expressed concern about forecasting or committing to actions before Ordinance language, legal review, costs, and potential risks were known, noting this could create issues in the future. He suggested rewording the letter and adding specificity about recent events in Robbinsdale.

Member Parisian agreed with the inclusive language change suggested by Member Greenberg. She noted that during the work session, significant time was spent reviewing the Minneapolis draft Ordinance line by line, and that the bullet points in the letter reflected that discussion in spirit. She stated that residents deserve a level of specificity given the concern expressed by the community and that the Ordinance would be based on those adopted by other Minnesota cities.

Member Blackledge asked which specific bullet points were considered premature, stating that he viewed them as intentional in outlining the direction the city is heading and as a recommitment to the community.

Member Greenberg shared that since the work session, he had spoken with other elected officials, community leaders, businesses, and residents, and received feedback that not everyone is comfortable with the approach. He expressed concern that the letter could create risks for the people it seeks to support and may not result in actionable outcomes or new protections.

Mayor Sutton asked whether the City Attorney had completed a review, what litigation risks might exist, and what cost implications there could be for the city. He reiterated that while he supported issuing a letter, he was not comfortable with language that promises or commits the City to specific actions before formal adoption.

City Manager Sandvik stated that the Council could either table the item for further discussion at a future work session or proceed with edits. He suggested changing language such as “will” and “shall” to “may,” and revising wording to state that the City “intends to consider” rather than “intends to adopt” an Ordinance, acknowledging the real-time and unprecedented nature of events.

Member Parisian acknowledged the importance of compromise and consensus and expressed openness to the suggested wording changes, while emphasizing the desire to focus Council time on Ordinance development rather than prolonged discussion of a letter of intent.

Mayor Sutton stated that the proposed edits addressed his concerns.

Member Greenberg indicated support for the revised language and encouraged residents to continue providing feedback.

Member Blackledge again thanked Member Parisian for drafting the statement and emphasized the importance of residents feeling heard, echoing the desire to prioritize Ordinance development.

Member Parisian MOVED, seconded by Blackledge, to approve the draft joint Council statement with discussed edits, and requested Staff to make the letter publicly available in meeting minutes and communication channels. The vote was unanimous, and the motion carried.

NEW BUSINESS

A. Letter of Support for Velair Development's Consolidated Affordable Housing Grant Application to Hennepin County for a Potential Affordable Housing Project at 3839 Lakeland Avenue North

Community Development Director Rand provided an overview of the item, including detailed information on the site, Staff recommendations, and anticipated next steps for both the Council and the developer.

Member Greenberg asked whether Staff had discussed future projections with the Metropolitan Council and whether the City’s planning assumptions align with those projections. Rand responded that the city receives those projections annually and could bring that information forward at a future work session.

Mayor Sutton asked whether, as development increases along Highway 81, the city has addressed potential light pollution impacts on nearby lake residents, referencing lessons learned from the Birdtown Flats development. Sandvik responded that lighting impacts were discussed during the design phase and will continue to be considered in future developments.

Mayor Sutton expressed support for the project and stated he was excited to see this type of development occurring in Robbinsdale.

Member Blackledge thanked Director Rand for the information and preparation and also acknowledged Mayor Sutton’s thoughtful question.

Member Greenberg MOVED, seconded by Blackledge, to approve a Letter of Support for Velair Development's Consolidated Affordable Housing Grant Application to Hennepin County for a Potential Affordable Housing Project at 3839 Lakeland Avenue North. The vote was unanimous, and the motion carried.

B. Resolution Supporting the Authority to Impose a Local Sales Tax

Sandvik provided an overview of the item and reviewed the City's history of establishing legislative priorities and researching alternative revenue streams. He discussed the local sales tax option, related statutory requirements, the City's application for funding, the current resolution, and next steps in the process.

Member Parisian stated her support for this as an important first step.

Member Greenberg echoed that sentiment and expressed support.

Mayor Sutton stated the action is intended to offset the tax burden on residents more creatively and expressed his support.

Member Parisian moved, seconded by Member Greenberg, to waive the reading and adopt Resolution No. 8207, "A RESOLUTION SUPPORTING THE AUTHORITY TO IMPOSE A LOCAL SALES TAX TO FUND SPECIFIC CAPITAL IMPROVEMENTS PROVIDING REGIONAL BENEFIT, ESTABLISHING THE DURATION OF THE TAX AND THE REVENUE TO BE RAISED BY THE TAX, AND AUTHORIZING THE CITY TO ISSUE BONDS SUPPORTED BY THE SALES TAX REVENUE." The vote was unanimous, and the motion carried.

OTHER BUSINESS

A. Set Special Work Session for February 4th, 2026

Sandvik provided an overview of the item and reviewed the history of scheduling a special work session to advance the conversation. He explained that a February 4 meeting would allow the discussion to move forward sooner, while a February 10 meeting would provide staff additional time to review separation ordinances from other cities and allow time for the appointment of a new Council Member.

Mayor Sutton stated he has a conflict on February 4 and expressed a strong desire to participate in the discussion. He indicated he did not feel the conversation would be effective in a virtual format and supported allowing time for the new Council Member to become oriented.

Member Greenberg asked whether the meeting could be scheduled before February 4. Sandvik responded that February 4 is the next standing meeting date and noted varying Council availability. Mayor Sutton noted he would not be able to participate in a meeting before February 4.

Member Greenberg stated that it is important to hold the discussion given current events, while also acknowledging the importance of Mayor Sutton's participation.

Member Blackledge stated that, based on the discussion, the upcoming appointment of a new Council Member, and the value of additional time for community conversations, he supported scheduling the work session for February 10.

Mayor Sutton noted that Council Members are already engaging with community members on the issue.

Member Parisian expressed a strong sense of urgency but stated that, given the absence of a full Council, she supported scheduling the work session for February 10 and emphasized the importance of community feedback.

Council consensus was reached that no special work session will be added and to hold discussion at the regularly scheduled work session on February 10, 2026.

B. Voucher Requests Pending Approval for Disbursement

Member Parisian MOVED, seconded by Greenberg, to approve voucher disbursement requests for the period ending January 20, 2026. The vote was unanimous, and the motion carried.

ADMINISTRATIVE REPORTS

Peterson-Etem highlighted data provided by Republic Services related to improvements in recycling efforts and described Republic's initiatives to reuse recycling materials multiple times. He also discussed the "Track My Truck" program. Peterson-Etem announced that interviews for the Ward Four Council vacancy will be held on Thursday at 6:30 p.m. and noted that the Human Rights Commission meeting has been rescheduled to the following Thursday.

Sandvik thanked community members who attended the ice fishing demonstration. He announced that Will Cardenas received the Emerging Leader Award and highlighted his contributions to the city. Sandvik noted a job opening in Public Works maintenance and shared that Home Energy Squad visits have begun and are currently underway, with additional information available on the city website. He also stated that the City is increasing its presence on the website, social media, and in the newsletter to provide information regarding knowing one's rights and frequently asked questions. Residents were encouraged to reach out to him or the Chief of Police with additional questions or if information is missing.

Mayor Sutton asked whether the Ward 4 appointment interviews would be 30 minutes in length and noted that the Council had not received guidance regarding the number or type of questions. Peterson-Etem responded that packets containing additional information would be distributed to Council Members following the meeting.

Mayor Sutton discussed his approach to the interview process and planned questions. Sandvik reviewed the vacancy timeline and stated that the Staff prepared five high-level questions intended to address key topics of interest. He noted he would assist with timekeeping during the interviews and that follow-up questions would be permitted. Sandvik also noted that an open-ended question regarding candidates' interest was included to provide additional insight beforehand.

COUNCIL GENERAL COMMUNICATIONS

Member Parisian thanked residents who attended the meeting and participated in recent events, meetings, and Commission activities. She noted increased community engagement both within and beyond Robbinsdale and highlighted the success of the MLK Jr. Breakfast. Member Parisian expressed hope after witnessing neighbors supporting one another and encouraged residents to continue showing up for their community and for themselves.

Member Greenberg thanked Member Parisian for her remarks regarding the MLK Jr. Breakfast and expressed appreciation to all who helped organize the event. He thanked community members for attending meetings and sharing feedback, and encouraged residents to continue supporting one another and participating in Council meetings. Member Greenberg recognized Golden Age Design for organizing a large food drive and thanked those who donated. He encouraged continued support of local businesses and acknowledged that some residents are feeling fearful, while emphasizing that the Robbinsdale Police Department is listening. He highlighted his focus on action, education, and continued communication.

Member Blackledge echoed the sentiments of his colleagues and stated that he is encouraged by the level of community mobilization and neighbors looking out for one another. He also referenced the MLK Jr. Breakfast, noting the message was meaningful and timely. Member Blackledge encouraged residents to continue voicing concerns and affirmed that the Council sees and hears the community and is working to represent residents to the best of its ability.

Mayor Sutton shared that he had listened to a law enforcement press conference earlier that day and expressed concern over the events discussed. He stated that while he seeks to remain calm and avoid escalating situations, he believes it is important to acknowledge what is happening. Mayor Sutton expressed concern for residents, encouraged them to stay safe and continue speaking up for one another, and stated that while he wishes the city could do more, the Council hears the community's concerns.

ADJOURNMENT

Member Parisian MOVED, seconded by Greenberg to adjourn the meeting at 8:38 p.m. The vote was unanimous, and the motion carried.

Chase Peterson-Etem, City Clerk

Bradley Sutton, Mayor

City of Robbinsdale

4100 Lakeview Avenue North

Robbinsdale, MN 55422

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The Robbinsdale City Council expresses deep concern following the tragic death of Renee Nicole Good, a 37-year old mother of three who was fatally shot by a U.S. Immigration and Customs Enforcement (ICE) agent in Minneapolis on January 7, 2026. The increased presence of ICE operations, including here in Robbinsdale, has deeply affected families across our community.

The violence that has resulted from these federal immigration operations has reverberated throughout our region, heightening fear, anxiety, and uncertainty among residents, particularly within our immigrant and multi-lingual communities who already face systemic barriers and heightened exposure during federal enforcement actions. The visible and aggressive presence of federal immigration officers conducting operations in our region has contributed to a climate where many feel unsafe reporting crimes, attending school, participating in community life, or simply going about everyday activities.

Robbinsdale's local businesses and community organizations have also signaled concern that fear of immigration enforcement impacts patronage, disrupts staffing and hiring, and harms the economic stability of businesses that are vital to Robbinsdale's prosperity and character.

As city leaders, we recognize that responsibility for federal civil immigration enforcement, including use of force decisions by ICE agents, lies within the federal government. However, we also have a responsibility to protect the public safety, well-being, and civil liberties of all in Robbinsdale.

For these reasons, the Robbinsdale City Council intends to consider an emergency separation ordinance in the coming weeks. This ordinance, based on models adopted by other Minnesota cities may:

- Clarify that Robbinsdale will not use local resources, personnel, or facilities to assist in federal civil immigration enforcement beyond what is required by federal and state law.
- Establish clear internal policies and training for city staff on how to respond to federal requests, including federal agent access to city property and limits on assistance with civil immigration actions.
- Protect the rights of residents to access city services without fear of inquiries into immigration status.
- Enhance public trust by codifying transparent reporting when local public safety personnel interact with federal agents.

This action is not an indictment of federal law enforcement generally, nor is it intended to impede lawful criminal investigations where local cooperation is required. Instead, it is a practical, local measure to strengthen community trust, promote public safety, and protect civil liberties in Robbinsdale.

The Council first discussed an emergency separation ordinance at a Council Work Session on January 13, with thanks to several members of the public who attended. The Council would also like to thank the Robbinsdale Human Rights Commission for hosting a listening session on January 14 and for facilitating a conversation that ultimately helps make Robbinsdale a more connected community during these difficult times. The emergency separation ordinance will be discussed further at an upcoming public meeting, and we encourage community members to participate and share their input.

We stand with residents who have been shaken by recent events and remain committed to fostering a safe, inclusive, and welcoming city for all families regardless of national origin or immigration status. To our immigrant neighbors, you are a valued part of Robbinsdale's community.



MINUTES

1. ROLL CALL: X Beck, X Erdos-Thayer, X Rochon-Washington, X Davis, X Rasmussen

Also in attendance: Matt Bazyk, city representative. Resident: Pete Johnson and Teresa Bayerd

Call to order: 7:04 PM

2. APPROVAL OF AGENDA

Motion: Davis

2nd: Beck

Vote: 4 yes – 0 no

3. CONSIDERATION OF MINUTES

- A. Minutes from 10/28/25 Meeting (with corrections)

Motion: Rochon-Washington

2nd: Beck

Vote: 4 yes – 0 no

Erdos-Thayer open floor for public comment:

Residents Teresa Bayerd and Pete Johnson: Spoke on their opinion for the direction of the Sanborn Park renaming.

4. NEW BUSINESS

- A. Jana Rasmussen Oath of Office

Commissioner Rasmussen of Ward 2 recited and signed Oath of Office.

- B. Process for Including Dakota Tribes in Sanborn Park Renaming

Bazyk: Discussed steps that would need to be taken to best include the Dakota People in the renaming of Sanborn Park. This includes relinquishing naming power to them, holding a naming ceremony, creating a land acknowledgment and continued education around the Dakota people.

RW: Strongly agree that we shouldn't continue to engage the Dakota people without the guarantee that we are going to use a Dakota name. Dual naming would be interesting, only bc they suggested it.

Davis: Interested in the dual naming option, for safety concerns around pronouncing.

Beck: Agree that Dakota track is preferred and a dual naming is an option.

Palatability of name shouldn't be a concern.

ET: Renaming could be considered scary, but mainly because people are scared with change. Recommends going down the path for Dakota people to rename.

RW: Renaming started with an air of reparations. The current non-Dakota naming

options don't carry that same spirit. Recommends going with a Dakota name to keep that spirit in mind.

Davis: Ward 1 residents have shown a seemingly tired of the discussion.

Ras: Prefers Dakota option. Of the none-Dakota options Shoreline is the preferred name.

RW: This is chance to enrich and educate our community. The name should be something that has movement behind it.

Beck: Surveyed 61 People 1) Blue Ribbon 2) Unity 3) Birdtown Park 4) Dakota name 5) Shoreline 6) Mendenhall

- C. Sanborn Renaming Commission Feedback
(See attached Excel document)

5. OLD BUSINESS

- A. Manor Park Playground

Construction is complete. Woodchips have been placed. In the Spring we will pour in the pour-in-place surfacing and hold a grand opening.

RW: Families are loving it. Seeing new faces in the park. Seeing a larger range of kids playing on it as well.

Beck: Process was incredibly quick and smooth.

- B. Sanborn Park Construction

6. INFORMATION ONLY

- A. Recreation:

Rasmussen: Picnic table near ice for people to put on skates.

- B. Parks

- C. Forestry: Rasmussen: Blue Thumb-Lawns to Lagoons Grant

7. SUGGESTIONS FOR NEXT MEETING

RW: POOP AT MANOR ON TENNIS COURTS AND ALSO, COURT PLAYABILITY COULD BE A CONCERN. LOOK INTO ADDITIONAL SIGNAGE AND COURT IMPROVEMENTS.

ET: PROVIDE POOP BAG CONTAINERS AND BAGS IN THE PARKS TO HELP ENSURE PEOPLE HAVE

ET: EARLY SUGGESTIONS FOR CITY CODE AND NATIVE PLANTS. PRFC SHOULD BE INVOLVED IN THE DISCUSSION.

8. ADJOURNMENT

MOTION: ROCHON-WASHINGTON

2ND: DAVIS

ADJOURNMENT: 8:25 PM

MINUTES

ROLL CALL

Present: Allen, Ulbrich, Carlson-Weinberg, Montemayor
Absent: Chair Harris
Staff: Heather Rand, Community Development Director; Will Bucheger, Assistant Planner

CONSIDERATION OF MINUTES

A. Approve Planning Commission Minutes from August 21, 2025

Commissioner Carlson-Weinberg MOVED, seconded by Commissioner Ulbrich to approve the meeting minutes from August 21, 2025. The vote was unanimous and the motion carried

PUBLIC HEARINGS

A. Zoning Text Amendment to Domestic Animal Permits

Assistant Planner Bucheger gave a staff presentation introducing a Zoning Text Amendment application requesting the inclusion of quails as an approved species under the Domestic Animal Permit. He said that currently, the Domestic Animal Permit does not reference quails; therefore, staff cannot process permit applications involving them under the existing code language.

Commissioner Carlson-Weinberg asked if she could have a single pheasant through code language.

Bucheger stated that anyone wanting a pheasant would have to go through a similar zoning text amendment, but at this moment they would not be allowed.

Carlson-Weinberg asked if other cities are similar in their allowance for outdoor animals.

Commissioner Ulbrich MOVED, seconded by Commissioner Allen to open the public hearing at 7:09pm. The vote was unanimous, and the motion carried, the public hearing is now open.

No one stepped forward.

Commissioner Carlson-Weinberg MOVED, seconded by Commissioner Montemayor, to close the public hearing at 7:09pm. The vote was unanimous, and the motion carried, the public hearing is now closed.

Commissioner Ulbrich MOVED, seconded by Commissioner Montemayor, to recommend approval to the draft resolution presented by. The vote was unanimous and the motion carried.

B. Zoning Text Amendment to the B4 Community Business District

Bucheger gave a staff presentation proposing a zoning text amendment to allow event centers as a conditional use within the B4 Community Business District. This proposal is in response to multiple inquiries and requests from business owners interested in operating event-focused venues within commercial zones of the city.

Commissioner Ulbrich asked if the light rail will affect the parking lot for the proposed area an event center where it would like to be proposed.

Community Development Director Heather Rand stated that the light rail will not affect the parking area for this area and that this zoning text amendment is only to allow event centers as a conditional use within city code.

Commissioner Montemayor asked inquired about including language about hours of operation.

Rand discussed that adding hours of operation may not be in the best interest to include within the proposed text amendment and it would be better to discuss such a topic on a case by case basis.

Carlson-Weinberg asked why Standpoint Event Center did not have permission.

Bucheger stated that the city does not have business licensing for all uses and that Standpoint Event Center set up operation before staff review and ended up causing confusion. He stated that if Standpoint Event Center came by today, they would have been asked to apply for a Conditional Use Permit to allow their business. +

Commissioner Montemayor MOVED, seconded by Commissioner Carlson-Weinberg to open the public hearing at 7:20pm. The vote was unanimous and the motion carried, the public hearing is now open.

Jennifer Van Ripper, the applicant for the evening's next item, stepped forward and presented her vision for Flying V Music. She detailed her plans to benefit metro-area youth by introducing them to the world of music

Commissioner Ulbrich MOVED, seconded by Commissioner Montemayor to close the public hearing at 7:22pm. The vote was unanimous and the motion carried, the public hearing is now closed.

Commissioner Montemayor MOVED, seconded by Commissioner Ulbrich to recommend approval of the draft resolution presented by staff. The vote was unanimous and the motion carried.

C. Conditional Use Permit for 4130 Lakeland Ave N

Bucheger gave a staff presentation on a submitted a Conditional Use Permit (CUP) application to allow for the operation of an "event center" at the property located at 4130 Lakeland Ave N. This location previously operated as the Standpoint Event Center, which was primarily used for wedding venues. He said that the applicant, Flying V Music, aims to establish a community-oriented music space that serves as both an educational and performance venue. The business is designed to support Twin Cities youth by offering a safe environment where they can learn, practice, record, and rehearse music.

Commissioner Ulrich MOVED, seconded by Commissioner Montemayor to open the public hearing at 7:32pm. The vote was unanimous, and the motion carried, the public hearing is now open.

The property owner for Golden Age Design stepped forward and expressed his excitement for Flying V Music to come into the city with their goals. He spoke that music is a large part of this life and this kind of business is an amazing addition to the city that will benefit young people.

Commissioner Montemayor MOVED, seconded by Commissioner Ulbrich to close the public hearing at 7:37pm. The vote was unanimous and the motion carried, the public hearing is now closed.

Commisisoner Ulbrich MOVED, seconded by Commissioner Montemayor to recommend approval of the draft resolution presented by staff. The vote was unanimous and the motion carried.

D. Zoning Text Amendment to the R-1 Single Family Residential District

Bucheger gave a staff presentation proposing a zoning text amendment to eliminate the requirement for Conditional Use Permits for boarding houses or home boarding situations involving foster children. Based on guidance from our legal advisors at Kennedy & Graven, staff believe that this type of oversight falls under the jurisdiction of the state rather than the city. As such, the city should not retain review authority in these cases.

Carlson-Weinberg asked if a group home from this information can appear in a residential area without notice to their neighbors.

Rand discussed that per Minnesota Statute this is correct and that cities have become stunted from in the notification and enforcement for group homes.

Commissioner Carlson-Weinberg MOVED, seconded by Commissioner Montemayor, to open the public hearing at 7:50pm. The vote was unanimous and the motion carried, the public hearing is now open.

No one stepped forward.

Commissioner Montemayor MOVED, seconded by Commissioner Ulbrich to close the public hearing at 7:50pm. The vote was unanimous and the motion carried.

Commissioner Ulbrich MOVED, seconded by Commissioner Carlsons-Weinberg to recommend approval to the draft resolution presented by staff. The vote was unanimous and the motion carried.

E. Zoning Text Amendment to Tobacco Product Shops Licenses

Bucheger gave a staff presentation proposing a zoning text amendment to reduce the setback distance of Tobacco Product Shops from each other from one half mile to 500 feet. This proposed setback distance matches the current setback distance for Cannabis Retailers from each other.

Commissioner Ulbrich asked why the ordinance wasn't enforced when Vapor Bunker originally came into the city.

Rand discussed that this was most likely over looked and that staff are now attempting to clean up the language to make it more applicable to potential new businesses in the future.

Commissioner Montemayor MOVED, seconded by Commissioner Ulbrich to open the public hearing at 8:00pm. The vote was unanimous and the motion carried, the public hearing is now open.

No one stepped forward.

Commissioner Montemayor MOVED, seconded by Commissioner Ulbrich to close the public hearing at 8:00pm. The vote was unanimous and the motion carried.

Commissioner Ulbrich MOVED, seconded by Commissioner Carlson-Weinberg to approve the draft resolution brought forward by staff. The vote was unanimous and the motion carried.

OLD BUSINESS

NEW BUSINESS

OTHER BUSINESS

A. Debrief Bus Tour

Rand thanked the commissioners for attending the October 2nd bus tour, which showcased transportation planning strategies from various other cities. She then invited the Planning Commission to share their thoughts on the trip.

Commissioner Montemayor expressed her pleasure with the tour and how informative it was. She then spoke that downtown Hopkins was a very inviting downtown setting and was done in a very positive matter.

Commissioner Allen shared that she appreciated the amount of public art around the other cities.

Commissioner Carlson-Weinberg said that she appreciated that Hopkins worked with small local businesses to assist in funding the upkeep of the historical exterior of the buildings.

INFORMATION ONLY

Commissioner Allen asked the status of the UPS Store inside the city.

Bucheger said that the business at this time has received zoning approval for the use of the property. Staff stated that the UPS Store has the ability to move forward but not done so.

ADJOURNMENT

Commissioner Carlson-Weinberg MOVED, seconded by Commissioner Ulbrich to adjourn the meeting at 8:22pm. The vote was unanimous and the motion carried.



TO: Mayor and City Council
PREPARED BY: Richard McCoy, City Engineer/Public Works Director
APPROVED BY: Tim Sandvik, City Manager
DATE: February 4, 2026
RE: Accept Quote for Replacement of Street Sweeper – City Project 8004

Background:

Part of the approved 2026 Capital Equipment Budget is the replacement of the City’s mechanical street sweeper (Unit #217). It is proposed to replace this vehicle with a new Elgin Pelican Street Sweeper with dual brooms. The dual brooms improve efficiencies and garner a better trade value.

The proposed new unit will have a John Deere, 4 cylinder turbo diesel engine that works in conjunction with a hydrostatic propulsion system to drive the machine. It is expected that the sweeper will achieve fuel economy of approximately 5 mpg. The engine is capable of using bio-diesel as an alternate fuel. The existing Unit #217 is a 2019 vehicle with 16,520 miles (approx 4500 engine hours).

The proposed replacement vehicle is a Government Contract item (Contract #265382 Release #S-843(5)). The price for the new vehicle including a number of options to improve operations is \$333,294.00 which been obtained through MacQueen Equipment Inc of Saint Paul, Minnesota. This cost will be offset by the trade value of \$48,000.00 for the existing unit.

In summary, the total proposed net expenditure for the vehicle as outlined in the report is \$285,294.00. The approved budget for this project is \$325,000.00.

Staff recommends the purchase of the vehicle as outlined in the report. There is no licensing on this vehicle.

Analysis:

Recommendation:

By motion, authorize the City Manager and Finance Director to issue a Purchase Order to MacQueen Equipment of Saint Paul, Minnesota for the purchase of a new Elgin Pelican Street Sweeper with dual brooms for the net amount of \$285,294.00.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Richard McCoy, City Engineer/Public Works Director
APPROVED BY: Tim Sandvik, City Manager
DATE: February 4, 2026
RE: Accept Quote for Replacement of Tandem Dump Truck – City Project 8119

Background:

Part of the approved 2026 Capital Equipment Budget is the replacement of the tandem dump truck (Unit #205). It is proposed to replace this vehicle with a new International Tandem Dump Truck with a diesel engine. The existing Unit is a 2017 vehicle with 45,170 miles. The new vehicle purchase consists of two components through two vendors. The first component is the purchase of the cab and chassis and the second component is the fitting out of the vehicle with the body, plows and safety equipment.

The price for the unequipped new cab and chassis is \$124,631.10. This price has been obtained through North Central International LLC of St Cloud, MN and is part of State Contract #242589 Release T-647(5). The proposed vehicle has an 8.9L turbocharged diesel engine with 370HP. Alternate engine types and fuels are not viable for this vehicle given the nature of its usage.

The cost of fitting out this vehicle is a net of \$133,307.62 and includes a stainless steel elliptical body, belly plow, front plow, plow controls, salt / sand unit with pre-wetting, back up alarm and amber LED strobe lights. This pricing has been obtained through Crysteel Truck Equipment of Fridley, MN and is also based on State Contract #267389 Release T-863(5). This price is inclusive of a \$40,000.00 trade in value for the existing unit.

In summary, the total proposed net expenditure as outlined in the report is \$257,938.72.

Licensing is additional and will be performed at the Robbinsdale Deputy Registrar. The approved budget for this vehicle is \$250,000.00. Staff recommends the purchase of the vehicle as outlined in the report.

Analysis:

Recommendation:

By motion, authorize the City Manager and Finance Director to issue a Purchase Order to North Central International of St Cloud, Minnesota for the purchase of a new 2027 International Tandem Dump Truck Chassis with diesel engine for the amount of \$124,631.10.

Further, the City Manager and Finance Director be authorized to issue a Purchase Order to Crysteel Truck Equipment of Fridley, Minnesota for the fitting of a stainless steel elliptical body, belly plow, front plow, plow controls, salt / sand unit with pre-wetting, back up alarm and amber LED strobe lights for a net amount of \$133,307.62 inclusive of a \$40,000.00 trade value on the existing unit).

Licensing for this vehicle will be performed at the Robbinsdale Deputy Registrar.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Joanna Brookes, Human Resources and Risk Management Manager,
Chase Peterson-Etem, Assistant City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: February 4, 2026
RE: Authorize City Manager to Execute Organized Labor Agreement

Background:

Robbinsdale City Staff began meeting with the Law Enforcement Labor Services (LELS), Police Captains Local #517 union, last Summer to negotiate a new labor agreement.

Analysis:

Over several months, both parties came to agreements as highlighted in the attached resolution.

Recommendation:

Authorize the City Manager to execute a Labor Agreement between the City of Robbinsdale, MN, and the Law Enforcement Labor Services (LELS), Police Captinas Local #517, effective January 1, 2026 - December 31, 2028.

Attachments:

1. Resolution

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 4th day of February 2026.

RESOLUTION NO.

A RESOLUTION APPROVING THE LABOR AGREEMENT WITH THE CITY OF ROBBINSDALE, MN, AND LAW ENFORCEMENT LABOR SERVICES (LELS), POLICE CAPTAINS LOCAL # 517 EFFECTIVE JANUARY 1, 2026 – DECEMBER 31, 2028

WHEREAS, the City of Robbinsdale staff and Law Enforcement Labor Services (LELS), Police Captains Local # 517, have agreed to a three-year contract from January 1, 2026, through December 31, 2028; and

WHEREAS, the two parties have agreed to the following base wage rate schedule:

	January 1, 2026	January 1, 2027	January 1, 2028
Step 1	\$ 63.05	\$ 65.26	\$ 67.54
Step 2	\$ 66.08	\$ 68.39	\$ 70.78
Step 3	\$ 70.06	\$ 72.51	\$ 75.05
Step 4	\$ 74.25	\$ 76.85	\$ 79.54
Step 5	\$ 78.71	\$ 81.46	\$ 84.31

and;

WHEREAS, the two parties have agreed to an increase in insurance contributions to \$1,300 each month per Employee for those selecting single coverage and \$2,100 for Employee + Child(ren), Employee + spouse, and Family coverage; and

WHEREAS, both parties agree to the Paid Time Off (PTO) proposal as presented by the City of Robbinsdale; and

WHEREAS, both parties agree to split Minnesota Paid Family Medical Leave (MNPFML) premiums 50/50; and

WHEREAS, both parties have agreed to an increase in uniform allowance to be consistent with the annual wage increase percentage; and

WHEREAS, both parties have agreed to provide incentive pay of \$10 per diem, not to exceed \$50 per pay period, for employees who assist customers in a language in which they are fluent that is not English;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE:

That the labor agreement for 2026 through 2028 between the City of Robbinsdale and Law Enforcement Labor Services (LELS), Police Captains Local # 517, is hereby approved.

The question was on adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

PASSED AND ADOPTED BY THE CITY COUNCIL THIS 4th DAY OF FEBRUARY 2026.

ATTEST:

Bradley Sutton, Mayor

Chase Peterson-Etem, City Clerk



TO: Mayor and City Council
PREPARED BY: Diaan Tahoun, Finance Director
APPROVED BY: Tim Sandvik, City Manager
DATE: February 4, 2026
RE: Deputy Registrar's Monthly Financial Statements

Background:

Attached are the Deputy Registrar's financial reports for the month of December 2025 prepared by the Finance department. The reports include monthly and year-to-date amounts for 2025 with comparable amounts to 2024.

Analysis:

Year-to-date revenues amount to \$682,697, showing an increase of \$35,496 (5.5%) compared to the previous year. Expenditure has increased by \$26,220 (4.6%). The net gain after transfers for the year is \$41,856, which is \$9,276 (28.5%) more than last year at this time.

Passport revenue year to date has increased by \$35,496 (25.2%) and motor vehicle fees have increased by \$4,106 (0.8%).

Recommendation:

Approve a motion to acknowledge the Deputy Registrar's financial reports for the month of December 2025.

Attachments:

1. DEPS DEC 2025

City of Robbinsdale
License Center
Profit and Loss Statement From Operations
For Period Ending December 31, 2025 - **Unaudited**

			<u>Year to Date</u>		% Inc (Dec) from Previous Year
	<u>Dec-2025</u>	<u>Dec-2024</u>	<u>2025</u>	<u>2024</u>	
Notary Fees		5	10	60	(83.3%)
Motor Vehicle Fees	34,763	37,370	497,295	508,782	(2.3%)
Motor Vehicle Fees - Kiosk	183	1,328	29,915	14,322	
Boat/Snow/ATV/ORV Fees	197	101	3,927	3,982	(1.4%)
Fish & Game Fees	1	4	35	83	(57.8%)
Passport Fees	9,820	14,621	150,042	119,861	25.2%
Interest Income			-	-	0.0%
State Grants - Other			(1)	-	0.0%
Other Revenue/Transfer In	(112)	112	1,474	112	1216.1%
Revenues	<u>44,852</u>	<u>53,541</u>	<u>682,697</u>	<u>647,202</u>	<u>5.5%</u>
 Operating Expenses:					
Personal Services	36,901	36,907	479,574	458,989	4.5%
Supplies & Repairs		612	3,528	3,937	(10.4%)
Internal Serv Charges	7,913	7,367	94,956	88,443	7.4%
Other Charges & Services	836	1,242	12,144	12,754	(4.8%)
Other (Income) Expense			639	498	0.0%
Total	<u>45,650</u>	<u>46,128</u>	<u>590,841</u>	<u>564,621</u>	<u>4.6%</u>
Operating Income / (Loss)	<u>(798)</u>	<u>7,413</u>	<u>91,856</u>	<u>82,581</u>	
Percent to Revenues	-2%	14%	13%	13%	
Transfers Out	50,000	50,000	50,000	50,000	
Net Income After Transfers	<u>(50,798)</u>	<u>(42,587)</u>	<u>41,856</u>	<u>32,581</u>	<u>28.5%</u>



TO: Mayor and City Council
PREPARED BY: Diaan Tahoun, Finance Director
APPROVED BY: Tim Sandvik, City Manager
DATE: February 4, 2026
RE: Robbinsdale Wine & Spirits' Monthly Financial Statements

Background:

Attached are the Robbinsdale Wine & Spirits' financial reports for the month of December 2025 prepared by the Finance department. The report includes monthly and year-to-date amounts for 2025 with comparable amounts to 2024.

Analysis:

Year-to-date sales total **\$4,122,996**, representing a **\$122,176 decrease (2.9%)** compared to the prior year. **Gross profit** stands at **\$1,173,438**, down **\$16,443 (1.4%)** from **\$1,189,881 in 2024**. Despite the decline, **year-to-date gross margin remains at 28%**, meeting the established target. After transfers and including non-operating revenues and expenses, the **net loss for the year-to-date totals \$168,134**, reflecting an **increase of \$93,022** compared to the **\$70,923 net loss in 2024**.

The rent expense associated with the Hy-Vee location, amounting to \$12,075 per month, is accounted for within the depreciation and interest expense because of GASB 87.

Recommendation:

Approve a motion to acknowledge the Robbinsdale Wine & Spirits' financial reports for the month of December 2025.

Attachments:

1. Liquor Dec 2025
2. Pie Chart 2025

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending December 31, 2025- **Unaudited**

	Dec-2025	Dec-2024	Year to Date		Amount Difference	% Inc (Dec) from Previous Year
			2025	2024		
Sales	398,537	397,986	4,161,555	4,285,400	(123,845)	(2.9%)
Less Customer Discounts	4,046	3,987	38,559	40,228	(1,669)	(4.1%)
Net Sales	<u>394,491</u>	<u>393,999</u>	<u>4,122,996</u>	<u>4,245,172</u>	<u>(122,176)</u>	<u>(2.9%)</u>
Cost of Sales	<u>329,795</u>	<u>304,363</u>	<u>2,949,558</u>	<u>3,055,291</u>	<u>(105,733)</u>	<u>(3.5%)</u>
Gross Profit	64,696	89,636	1,173,438	1,189,881	(16,443)	(1.4%)
Percent to Net Sales	16%	23%	28%	28%		
Operating Expenses:						
Personal Services	67,339	55,422	658,387	709,522	(51,135)	(7.2%)
Supplies & Repairs	1,609	2,242	17,332	20,699	(3,367)	(16.3%)
Other Charges & Services	25,065	26,011	295,052	302,649	(7,597)	(2.5%)
Rent			0	0	0	0.0%
Depreciation	11,250	11,250	135,000	146,957	(11,957)	(8.1%)
Other (Income) Expense	27	92	561	(83)	644	(775.9%)
Total	<u>105,290</u>	<u>95,017</u>	<u>1,106,332</u>	<u>1,179,744</u>	<u>(73,412)</u>	<u>(6.2%)</u>
Operating Income / (Loss)	<u>(40,594)</u>	<u>(5,381)</u>	<u>67,106</u>	<u>10,137</u>	<u>56,969</u>	<u>562.0%</u>
Percent to Net Sales	-10%	-1%	2%	0%		

Nonoperating Revenues (Expenses)

GASB 87 Adjustment						
Lease Interest Expense	<u>(5,020)</u>	<u>(5,020)</u>	<u>(60,240)</u>	<u>(56,060)</u>	<u>(4,180)</u>	
	<u>(5,020)</u>	<u>(5,020)</u>	<u>(60,240)</u>	<u>(56,060)</u>	<u>(4,180)</u>	
Income/(Loss) Before Transfers	<u>(45,614)</u>	<u>(10,401)</u>	<u>6,866</u>	<u>(45,923)</u>	<u>52,789</u>	
Transfers Out	175,000	25,000	175,000	25,000		
Net Income/(Loss) After Transfers	<u>(220,614)</u>	<u>(35,401)</u>	<u>(168,134)</u>	<u>(70,923)</u>	<u>52,789</u>	

Current Month Analysis

	Liquor	Wine	Beer	Misc	THC	Totals
Sales	170,937	72,212	127,270	9,153	14,919	394,491
Inventory of December 1	301,198	161,996	88,218	9,723	11,488	572,623
Purchases	142,220	47,322	116,291	7,492	11,133	324,458
Inventory of December 31	306,117	150,027	90,346	9,778	11,018	567,286
Cost of Sales	<u>137,301</u>	<u>59,291</u>	<u>114,163</u>	<u>7,437</u>	<u>11,603</u>	<u>329,795</u>
Gross Profit	<u>33,636</u>	<u>12,921</u>	<u>13,107</u>	<u>1,716</u>	<u>3,316</u>	<u>64,696</u>
Gross Profit % to Net Sales	20%	18%	10%	19%	22%	

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending December 31, 2025- **Unaudited**

Product % to Total Sales	43%	18%	32%	2%	4%
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City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending December 31, 2025- **Unaudited**

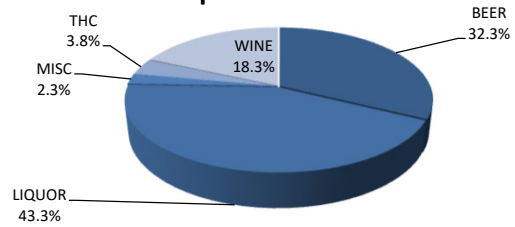
Sales / Cost of Sales Analysis

	Dec-2025	Dec-2024	Year to Date		% Inc (Dec) from Previous Year
			2025	2024	
Liquor Sales	170,937	172,960	1,725,219	1,777,795	(3.0%)
Liquor Cost of Sales	<u>137,301</u>	<u>135,165</u>	<u>1,191,034</u>	<u>1,250,941</u>	<u>(4.8%)</u>
Gross Profit	<u>33,636</u>	<u>37,795</u>	<u>534,185</u>	<u>526,854</u>	<u>1.4%</u>
Percent to Net Sales	20%	22%	31%	30%	
Wine Sales	72,212	76,511	618,615	697,660	(11.3%)
Wine Cost of Sales	<u>59,291</u>	<u>59,050</u>	<u>404,221</u>	<u>470,756</u>	<u>(14.1%)</u>
Gross Profit	<u>12,921</u>	<u>17,461</u>	<u>214,394</u>	<u>226,904</u>	<u>(5.5%)</u>
Percent to Net Sales	18%	23%	35%	33%	
Beer Sales	127,270	127,323	1,536,410	1,569,773	(2.1%)
Beer Cost of Sales	<u>114,163</u>	<u>98,046</u>	<u>1,190,064</u>	<u>1,197,483</u>	<u>(0.6%)</u>
Gross Profit	<u>13,107</u>	<u>29,277</u>	<u>346,346</u>	<u>372,290</u>	<u>(7.0%)</u>
Percent to Net Sales	10%	23%	23%	24%	
Misc Sales	9,153	9,212	106,737	113,791	(6.2%)
Misc Cost of Sales	<u>7,437</u>	<u>6,503</u>	<u>75,423</u>	<u>80,143</u>	<u>(5.9%)</u>
Gross Profit	<u>1,716</u>	<u>2,709</u>	<u>31,314</u>	<u>33,648</u>	<u>(6.9%)</u>
Percent to Net Sales	19%	29%	29%	30%	
THC Sales	14,919	7,993	136,015	86,152	57.9%
THC Cost of Sales	<u>11,603</u>	<u>5,599</u>	<u>88,817</u>	<u>55,967</u>	<u>58.7%</u>
Gross Profit	<u>3,316</u>	<u>2,394</u>	<u>47,198</u>	<u>30,185</u>	<u>56.4%</u>
Percent to Net Sales	22%	30%	35%	35%	97%
Total Sales	394,491	393,999	4,122,996	4,245,171	(2.9%)
Total Cost of Sales	<u>329,795</u>	<u>304,363</u>	<u>2,949,559</u>	<u>3,055,290</u>	<u>(3.5%)</u>
Gross Profit	<u>64,696</u>	<u>89,636</u>	<u>1,173,437</u>	<u>1,189,881</u>	<u>(1.4%)</u>

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending December 31, 2025- **Unaudited**

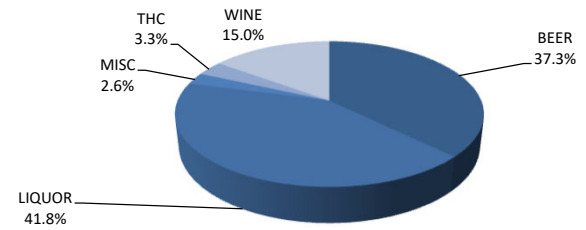
Percent to Net Sales	16%	23%	28%	28%
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**December
2025
Liquor Store - Net Sales**



December 2025		Net Sales per Dept	% Net Sales of Total
BEER	6401.4763	127,302	32.3%
LIQUOR	6401.4761	170,905	43.3%
MISC	6401.4764	9,153	2.3%
THC	6401.4766	14,919	3.8%
WINE	6401.4762	72,212	18.3%
		<u>394,491</u>	

**Yearly 2025
Liquor Store - Net Sales**



Total 2025		Net Sales per Dept	% Net Sales of Total
BEER	6401.4763	1,536,441	37.3%
LIQUOR	6401.4761	1,725,190	41.8%
MISC	6401.4764	106,737	2.6%
THC	6401.4766	136,014	3.3%
WINE	6401.4762	618,614	15.0%
		<u>4,122,996</u>	



TO: Mayor and City Council
PREPARED BY: Daaa Tahoun, Finance Director
APPROVED BY: Tim Sandvik, City Manager
DATE: February 4, 2026
RE: Approval of Credit Card Charges and Payment

Background:

The City has issued credit cards to certain employees as designated by the City Manager. Credit card payments are made using the ACH payment method directly to the bank, no check is issued, and payment is required by a certain date to avoid finance charges.

Analysis:

The attached listings are the credit card payments made in the month of December 2025 representing charges for the period October 11, 2025, through December 10, 2025, for expenses for City operations.

Recommendation:

By motion approve the December 2025 payment for City credit card charges.

Attachments:

1. Dec 2025 CC

INVOICE REGISTER FOR ROBBINSDALE
 EXP CHECK RUN DATES 12/24/2025 - 12/24/2025
 POSTED AND UNPOSTED OPEN AND PAID
 VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12012025 00132444	NBPA MEMBERSHIP 1000-0000-1510.00000	12/01/2025 Bjohnson18	12/24/2025	100.00	0.00	Paid	Y 12/01/2025
		PREPAID ITEMS		100.00			
12012025 00132445	FBI NATIONAL ACADEMY MEMBERSHIP 1000-1200-6514.00000	12/01/2025 Bjohnson18	12/24/2025	145.00	0.00	Paid	Y 12/01/2025
		DUES & MEMBERSHIPS		145.00			
12012025 00132446	MN CHIEFS OF POLICE MEMBERSHIP 1000-1200-6514.00000	12/01/2025 Bjohnson18	12/24/2025	528.39	0.00	Paid	Y 12/01/2025
		DUES & MEMBERSHIPS		528.39			
12012025 00132447	MENARDS POLICE DEPT KITCHEN ROLLER COVERS/HAMPTO 7100-7115-6214.00000	12/01/2025 Bjohnson18	12/24/2025	222.94	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		222.94			
12012025 00132448	MENARDS BLADES / TRAPS 7100-7115-6214.00000	12/01/2025 Bjohnson18	12/24/2025	23.07	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		23.07			
12012025 00132449	AMAZON WATER WAND 1000-1260-6214.00000	12/01/2025 Bjohnson18	12/24/2025	199.16	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		199.16			
12012025 00132450	MENARDS BOLT / WASHER / NUT 6200-6205-6214.00000	12/01/2025 Bjohnson18	12/24/2025	176.05	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		176.05			
12012025 00132451	AMAZON COPIER TONER - LIQUOR STORE 6400-6405-6214.00000	12/01/2025 Bjohnson18	12/24/2025	88.98	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		88.98			

INVOICE REGISTER FOR ROBBINSDALE
 EXP CHECK RUN DATES 12/24/2025 - 12/24/2025
 POSTED AND UNPOSTED OPEN AND PAID
 VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12012025 00132452	AMAZON GERMICIDAL CLEANER 1000-1260-6214.00000	12/01/2025 Bjohnson18	12/24/2025	299.92	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		299.92			
12012025 00132453	AMAZON MIRROR BRACKET 7000-7010-6234.00000	12/01/2025 Bjohnson18	12/24/2025	34.46	0.00	Paid	Y 12/01/2025
		EQUIPMENT PARTS & SUPPLIES		34.46			
12012025 00132454	AMAZON WIPER BLADES 7000-7010-6234.00000	12/01/2025 Bjohnson18	12/24/2025	176.86	0.00	Paid	Y 12/01/2025
		EQUIPMENT PARTS & SUPPLIES		176.86			
12012025 00132455	AMAZON HITCH ADAPTER / WINCH 7000-7010-6234.00000	12/01/2025 Bjohnson18	12/24/2025	49.98	0.00	Paid	Y 12/01/2025
		EQUIPMENT PARTS & SUPPLIES		49.98			
12012025 00132456	UPS SHIPPING 6700-6705-6378.00000	12/01/2025 Bjohnson18	12/24/2025	9.29	0.00	Paid	Y 12/01/2025
		POSTAGE & SHIPPING		9.29			
12012025 00132457	AMAZON SUPPLIES DMV - DOLLY CART 6700-6705-6214.00000	12/01/2025 Bjohnson18	12/24/2025	189.99	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		189.99			
12012025 00132458	UPS SHIPPING 6700-6705-6378.00000	12/01/2025 Bjohnson18	12/24/2025	18.19	0.00	Paid	Y 12/01/2025
		POSTAGE & SHIPPING		18.19			
12012025 00132459	AMAZON TEXTBOOK - LOGAN 1000-1260-6516.00000	12/01/2025 Bjohnson18	12/24/2025	101.55	0.00	Paid	Y 12/01/2025
		SUBSCRIPTIONS & BOOKS		101.55			

INVOICE REGISTER FOR ROBBINSDALE
 EXP CHECK RUN DATES 12/24/2025 - 12/24/2025
 POSTED AND UNPOSTED OPEN AND PAID
 VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12012025 00132460	MNSCU BUILDING CONSTRUCTION - LOGAN 1000-1260-6512.00000	12/01/2025 Bjohnson18	12/24/2025	580.00	0.00	Paid	Y 12/01/2025
		CONFERENCE & SCHOOLS		580.00			
12012025 00132461	GFOA GFOA MEMBERSHIP 2026 1000-0000-1510.00000	12/01/2025 Bjohnson18	12/24/2025	500.00	0.00	Paid	Y 12/01/2025
		PREPAID ITEMS		500.00			
12012025 00132462	AXON BWC CRADLE 1000-1200-6234.00000	12/01/2025 Bjohnson18	12/24/2025	43.90	0.00	Paid	Y 12/01/2025
		EQUIPMENT PARTS & SUPPLIES		43.90			
12012025 00132463	FBINAA 2026 MEMBERSHIP 1000-0000-1510.00000	12/01/2025 Bjohnson18	12/24/2025	145.00	0.00	Paid	Y 12/01/2025
		PREPAID ITEMS		145.00			
12012025 00132464	AMAZON SUPPLIES - POLICE DEPT 1000-1200-6214.00000	12/01/2025 Bjohnson18	12/24/2025	39.98	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		39.98			
12012025 00132465	AMAZON GUN CLEANING ALUM ROD - POLICE DEPT SUPP 1000-1200-6214.00000	12/01/2025 Bjohnson18	12/24/2025	34.37	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		34.37			
12012025 00132466	AMAZON POLICE DEPT - TACKLE BOX, SCRAPER, MISC 1000-1200-6214.00000	12/01/2025 Bjohnson18	12/24/2025	241.96	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		241.96			
12012025 00132467	TARGET CAMERA FOR CITY FUNCTIONS 1000-1030-6740.00000	12/01/2025 Bjohnson18	12/24/2025	529.99	0.00	Paid	Y 12/01/2025
		CONTINGENCY		529.99			

INVOICE REGISTER FOR ROBBINSDALE
 EXP CHECK RUN DATES 12/24/2025 - 12/24/2025
 POSTED AND UNPOSTED OPEN AND PAID
 VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12012025 00132468	FRANKIES MAC MEETING 1000-1200-6382.00000	12/01/2025 Bjohnson18	12/24/2025	100.91	0.00	Paid	Y 12/01/2025
		ADVERTISING / PROMOTIONS		100.91			
12012025 00132469	CIRCLE K FUEL 1000-1215-6234.00000	12/01/2025 Bjohnson18	12/24/2025	54.57	0.00	Paid	Y 12/01/2025
		EQUIPMENT PARTS & SUPPLIES		54.57			
12012025 00132470	USPCA USPCA - ROBLES K9 1000-1250-6214.00000	12/01/2025 Bjohnson18	12/24/2025	300.00	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		300.00			
12012025 00132471	LLRMI INTERVIEW INTERROGATION - SHOENHARD 1000-1205-6512.00000	12/01/2025 Bjohnson18	12/24/2025	250.00	0.00	Paid	Y 12/01/2025
		CONFERENCE & SCHOOLS		250.00			
12012025 00132472	MN ST IAP ADM PARKING FOR MN DOT MEETING IN ST PAUL 1000-1100-6510.00000	12/01/2025 Bjohnson18	12/24/2025	8.00	0.00	Paid	Y 12/01/2025
		MEETING / TRAVEL EXPENSE		8.00			
12012025 00132473	SAMS CLUB LEISURE AGE PROGRAM FOOD 1000-1335-6214.00000	12/01/2025 Bjohnson18	12/24/2025	62.36	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		62.36			
12012025 00132474	SAMS CLUB LEISURE AGE PROGRAM FOOD 1000-1335-6214.00000	12/01/2025 Bjohnson18	12/24/2025	8.56	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		8.56			
12012025 00132475	MRPA MRPA SENIOR COMMITTEE MEMBERSHIP: 11/14/ 1000-1300-6514.00000 1000-0000-1510.00000	12/01/2025 Bjohnson18	12/24/2025	40.00	0.00	Paid	Y 12/01/2025
		DUES & MEMBERSHIPS		22.60			
		PREPAID ITEMS		17.40			

INVOICE REGISTER FOR ROBBINSDALE
 EXP CHECK RUN DATES 12/24/2025 - 12/24/2025
 POSTED AND UNPOSTED OPEN AND PAID
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Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12012025 00132476	SAMS CLUB LEISURE AGE PROGRAM FOOD 1000-1335-6214.00000	12/01/2025 Bjohnson18	12/24/2025	114.26	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		114.26			
12012025 00132533	AMAZON LAPTOP POWER BANK 7100-7110-6234.00000	12/01/2025 Bjohnson18	01/24/2025	104.49	0.00	Paid	Y 12/01/2025
		EQUIPMENT PARTS & SUPPLIES		104.49			
12012025 00132534	AMAZON CABLES 7100-7110-6234.00000	12/01/2025 Bjohnson18	12/24/2025	48.44	0.00	Paid	Y 12/01/2025
		EQUIPMENT PARTS & SUPPLIES		48.44			
12012025 00132535	HY-VEE INC HY VEE LUNCH & LEARN FOOD 7100-7110-6512.00000	12/01/2025 Bjohnson18	12/24/2025	27.47	0.00	Paid	Y 12/01/2025
		CONFERENCE & SCHOOLS		27.47			
12012025 00132537	AMAZON MONITORS 7100-7110-6234.00000	12/01/2025 Bjohnson18	12/24/2025	659.94	0.00	Paid	Y 12/01/2025
		EQUIPMENT PARTS & SUPPLIES		659.94			
12012025 00132538	KYMER A SYSTEMS KYMER A (TWILIO) PRIMARY & BACKUP NOTIFIC 7100-7110-6324.00000	12/01/2025 Bjohnson18	12/24/2025	1,218.75	0.00	Paid	Y 12/01/2025
		TECHNOLOGY DEVELOPMENT		1,218.75			
12012025 00132539	THE FIRE STORE WPSG HOODS & GLASSES 1000-1260-6216.00000	12/01/2025 Bjohnson18	12/24/2025	608.43	0.00	Paid	Y 12/01/2025
		CLOTHING & PERSONAL EQUIPMENT		608.43			
12012025 00132540	BCA CYBERSTORE BCA TRAINING 1000-1200-6512.00000	12/01/2025 Bjohnson18	12/24/2025	150.00	0.00	Paid	Y 12/01/2025
		CONFERENCE & SCHOOLS		150.00			

INVOICE REGISTER FOR ROBBINSDALE
 EXP CHECK RUN DATES 12/24/2025 - 12/24/2025
 POSTED AND UNPOSTED OPEN AND PAID
 VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12012025 00132541	DOLLAR TREE SHOP WITH A COP SUPPLIES 1000-1200-6382.00000	12/01/2025 Bjohnson18	12/24/2025	143.50	0.00	Paid	Y 12/01/2025
		ADVERTISING / PROMOTIONS		143.50			
12012025 00132542	AMAZON BATTERIES FOR OFFICER EQUIPMENT 1000-1205-6214.00000	12/01/2025 Bjohnson18	12/24/2025	85.45	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		85.45			
12012025 00132543	MN RURAL WATER ASSOCIATION MN RURAL WATER ASSOCIATION CLASS - J OPH 1000-1500-6512.00000	12/01/2025 Bjohnson18	12/24/2025	150.00	0.00	Paid	Y 12/01/2025
		CONFERENCE & SCHOOLS		150.00			
12012025 00132544	FORESTRY SUPPLIERS INC TREE BAGS & OTHER MISC GEAR 1000-1370-6214.00000	12/01/2025 Bjohnson18	12/24/2025	371.05	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		371.05			
12012025 00132545	CHIEF RIVER NURSERY TREES 1000-1370-6706.00000	12/01/2025 Bjohnson18	12/24/2025	542.49	0.00	Paid	Y 12/01/2025
		LANDSCAPING		542.49			
12012025 00132546	AMAZON 2026 CALENDARS - FIRE DEPT (7) & JOEL G 1000-1260-6214.00000 7100-7105-6214.00000	12/01/2025 Bjohnson18	12/24/2025	75.69	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		66.71			
		OPERATING SUPPLIES		8.98			
12012025 00132547	AMAZON PORTABLE POWER BANK - RICHARD MCCOY 7100-7110-6214.00000	12/01/2025 Bjohnson18	12/24/2025	90.05	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		90.05			
12012025 00132548	CRYSTAL CAR WASH FIRE DEPT CAR WASHES 7000-7010-6336.00000	12/01/2025 Bjohnson18	12/24/2025	28.00	0.00	Paid	Y 12/01/2025
		OTHER CONTRACTS		28.00			

INVOICE REGISTER FOR ROBBINSDALE
 EXP CHECK RUN DATES 12/24/2025 - 12/24/2025
 POSTED AND UNPOSTED OPEN AND PAID
 VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12012025 00132549	CRYSTAL CAR WASH POLICE DEPT CAR WASHES 7000-7010-6336.00000	12/01/2025 Bjohnson18	12/24/2025	540.00	0.00	Paid	Y 12/01/2025
		OTHER CONTRACTS		540.00			
12012025 00132550	CRYSTAL CAR WASH CAR WASHES #238 7000-7010-6336.00000	12/01/2025 Bjohnson18	12/24/2025	18.00	0.00	Paid	Y 12/01/2025
		OTHER CONTRACTS		18.00			
12012025 00132551	HOLIDAY CAR WASH CAR WASHES #809 & # 811 EXPLORERS 7000-7010-6336.00000	12/01/2025 Bjohnson18	12/24/2025	11.00	0.00	Paid	Y 12/01/2025
		OTHER CONTRACTS		11.00			
12012025 00132552	AMAZON STATIC SPRAY - CITY HALL/ENGINEERING 7100-7105-6214.00000	12/01/2025 Bjohnson18	12/24/2025	10.44	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		10.44			
12012025 00132553	AMAZON REC/WILL C-SCISSORS BALLOONS SEWING KITS 1000-1330-6710.00000 1000-1330-6214.00000 1000-1330-6710.00000	12/01/2025 Bjohnson18	12/24/2025	270.90	0.00	Paid	Y 12/01/2025
		RECREATION SERVICES		179.85			
		OPERATING SUPPLIES		98.97			
		RECREATION SERVICES		(7.92)			
12012025 00132554	AMAZON REC-WILL C: PAPER CUTTER, FABRIC, PORTAB 1000-1330-6710.00000	12/01/2025 Bjohnson18	12/24/2025	709.93	0.00	Paid	Y 12/01/2025
		RECREATION SERVICES		709.93			
12012025 00132555	AMAZON SCISSORS BALLOONS SEWING KITS - REC / WI 1000-1330-6710.00000	12/01/2025 Bjohnson18	12/24/2025	64.04	0.00	Paid	Y 12/01/2025
		RECREATION SERVICES		64.04			
12012025 00132556	GOLDCOM HDMI CABLE FOR UPSTAIRS TRAINING 1000-1260-6214.00000	12/01/2025 Bjohnson18	12/24/2025	24.50	0.00	Paid	Y 12/01/2025
		OPERATING SUPPLIES		24.50			

INVOICE REGISTER FOR ROBBINSDALE
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Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12012025 00132557	GOLDCOM HDMI CABLE FOR UPSTAIRS TRAINING - RETUR Bjohnson18 1000-1260-6214.00000	12/01/2025 OPERATING SUPPLIES	12/24/2025	(24.50) (24.50)	0.00	Paid	Y 12/01/2025
12012025 00132558	BRAY SALES WTP SUPPLIES - EPDM FDGR SEAT 6000-6020-6234.00000	12/01/2025 Bjohnson18 EQUIPMENT PARTS & SUPPLIES	12/24/2025	41.20 41.20	0.00	Paid	Y 12/01/2025
12012025 00132559	ACME TOOL MILWAUKEE TOOLS 1000-1569-6234.00000	12/01/2025 Bjohnson18 EQUIPMENT PARTS & SUPPLIES	12/24/2025	574.33 574.33	0.00	Paid	Y 12/01/2025
12012025 00132560	MENARDS CABINETS - POLICE DEPT 7100-7115-6915.00000-00102225	12/01/2025 Bjohnson18 BUILDING & STRUCTURES (INCLUDE	12/24/2025	1,739.14 1,739.14	0.00	Paid	Y 12/01/2025
12012025 00132561	BEACON ATHLETICS ANCHORS / PITCHING RUBBER 1000-1571-6214.00000	12/01/2025 Bjohnson18 OPERATING SUPPLIES	12/24/2025	705.33 705.33	0.00	Paid	Y 12/01/2025
12012025 00132562	ANTHEM SPORTS CONVERTABLE BASES 1000-1571-6214.00000	12/01/2025 Bjohnson18 OPERATING SUPPLIES	12/24/2025	899.05 899.05	0.00	Paid	Y 12/01/2025
12012025 00132563	MENARDS CABINETS - POLICE DEPT 7100-7115-6915.00000-00102225	12/01/2025 Bjohnson18 BUILDING & STRUCTURES (INCLUDE	12/24/2025	571.51 571.51	0.00	Paid	Y 12/01/2025
12012025 00132564	AMAZON VEHICLE SIGN 1000-1565-6214.00000	12/01/2025 Bjohnson18 OPERATING SUPPLIES	12/24/2025	39.99 39.99	0.00	Paid	Y 12/01/2025

INVOICE REGISTER FOR ROBBINSDALE
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Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12012025 00132565	MENARDS MICROWAVE 7100-7115-6915.00000-00102225	12/01/2025 Bjohnson18	12/24/2025	377.00	0.00	Paid	Y 12/01/2025
	BUILDING & STRUCTURES (INCLUDE			377.00			
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12012025 00132566	AMERICAN RED CROSS FIRST AID / CPR / AED TRAINING (7): SCAR	12/01/2025 Bjohnson18	12/24/2025	280.00	0.00	Paid	Y 12/01/2025
	1000-1500-6512.00000	CONFERENCE & SCHOOLS		40.00			
	1000-1500-6512.00000	CONFERENCE & SCHOOLS		40.00			
	7000-7010-6512.00000	CONFERENCE & SCHOOLS		40.00			
	1000-1500-6512.00000	CONFERENCE & SCHOOLS		40.00			
	1000-1500-6512.00000	CONFERENCE & SCHOOLS		40.00			
	1000-1400-6512.00000	CONFERENCE & SCHOOLS		40.00			
	6000-6010-6512.00000	CONFERENCE & SCHOOLS		40.00			
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12012025 00132567	AMERICAN RED CROSS FIRST AID / CPR / AED TRAINING (9): SMYK	12/01/2025 Bjohnson18	12/24/2025	360.00	0.00	Paid	Y 12/01/2025
	1000-1600-6512.00000	CONFERENCE & SCHOOLS		40.00			
	1000-1500-6512.00000	CONFERENCE & SCHOOLS		40.00			
	6100-6105-6512.00000	CONFERENCE & SCHOOLS		40.00			
	1000-1370-6512.00000	CONFERENCE & SCHOOLS		40.00			
	6000-6010-6512.00000	CONFERENCE & SCHOOLS		40.00			
	6700-6705-6512.00000	CONFERENCE & SCHOOLS		40.00			
	6200-6205-6512.00000	CONFERENCE & SCHOOLS		40.00			
	6100-6105-6512.00000	CONFERENCE & SCHOOLS		40.00			
	1000-1030-6512.00000	CONFERENCE & SCHOOLS		40.00			
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12012025 00132568	AMERICAN RED CROSS FIRST AID / CPR / AED TRAINING (4): PEAB	12/01/2025 Bjohnson18	12/24/2025	160.00	0.00	Paid	Y 12/01/2025
	7000-7010-6512.00000	CONFERENCE & SCHOOLS		40.00			
	1000-1400-6512.00000	CONFERENCE & SCHOOLS		40.00			
	1000-1400-6512.00000	CONFERENCE & SCHOOLS		40.00			
	1000-1400-6512.00000	CONFERENCE & SCHOOLS		40.00			
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12012025 00132569	DEPT OF LABOR & INDUSTRY BOILER LICENSE - KONKOL	12/01/2025 Bjohnson18	12/24/2025	20.00	0.00	Paid	Y 12/01/2025
	7100-7115-6718.00000	LICENSES TAXES & FEES		20.00			

INVOICE REGISTER FOR ROBBINSDALE
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Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
12012025 00132570	DEPT OF LABOR & INDUSTRY BOILER LICENSE - RYKS 7100-7115-6718.00000	12/01/2025 Bjohnson18	12/24/2025	20.00	0.00	Paid	Y 12/01/2025
		LICENSES TAXES & FEES		20.00			
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12012025 00132571	US BANK REBATE US BANK REBATE 8900-8900-4852.00000	12/01/2025 Bjohnson18	12/24/2025	(885.78)	0.00	Paid	Y 12/01/2025
		INTEREST INCOME		(885.78)			
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12012025 00132572	HY VEE INC HY VEE LUNCH & LEARN FOOD 7100-7110-6512.00000	12/01/2025 Bjohnson18	12/24/2025	187.48	0.00	Paid	Y 12/01/2025
		CONFERENCE & SCHOOLS		187.48			
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Total Purchasing Card Vendor 100292:							
Total Purchase Card Vendor: 100292 U. S. BANCORP				16,435.00	0.00		

# of Invoices:	70 # Due: 0	Totals:	17,345.28	0.00
# of Credit Memos:	2 # Due: 0	Totals:	(910.28)	0.00
Net of Invoices and Credit Memos:			16,435.00	0.00
* 1 Net Invoices have Credits Totalling:			(7.92)	

--- TOTALS BY PAYMENT CARD ACCOUNT ---

0084	41.20
0337	500.00
0371	608.43
0517	88.98
1331	225.18
1355	150.00
1568	529.99
2399	360.21
3103	445.17
4364	378.95
4754	2,246.57
5111	217.47
5157	681.55
5319	8.00
6142	913.54
6348	800.00

INVOICE REGISTER FOR ROBBINSDALE
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 VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
	6658			550.00			
	6719			773.39			
	6932			561.22			
	8046			176.05			
	8424			4,334.84			
	8510			1,818.05			
	8631			155.48			
	8722			40.00			
	none			(885.78)			
--- TOTALS BY FUND ---							
	1000 GENERAL FUND			10,289.08	0.00		
	6000 WATER			121.20	0.00		
	6100 SANITARY SEWER			80.00	0.00		
	6200 STORM SEWER			216.05	0.00		
	6400 LIQUOR OPERATIONS			88.98	0.00		
	6700 DEPUTY REGISTRAR			257.47	0.00		
	7000 CENTRAL GARAGE			938.30	0.00		
	7100 CENTRAL SERVICES			5,329.70	0.00		
	8900 INVESTMENT CONTROL			(885.78)	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	0000			762.40	0.00		
	1030 ADMINISTRATIVE SERVICES			569.99	0.00		
	1100 PLANNING & ZONING			8.00	0.00		
	1200 POLICE SUPPORT SERVICES			1,428.01	0.00		
	1205 PATROL SERVICES			335.45	0.00		
	1215 EMERGENCY RESPONSE UNIT			54.57	0.00		
	1250 K9			300.00	0.00		
	1260 FIRE PREVENTION / SUPPRESSION			1,855.77	0.00		
	1300 RECREATION ADMINISTRATION			22.60	0.00		
	1330 YOUTH - CHILDREN PROGRAMS			1,044.87	0.00		
	1335 SENIOR PROGRAMS			185.18	0.00		
	1370 FORESTRY			953.54	0.00		
	1400 ENGINEERING SERVICES			160.00	0.00		
	1500 PARKS ADMINISTRATION			350.00	0.00		
	1565 PARKS FACILITY MAINTENANCE			39.99	0.00		
	1569 PARKS TURF MAINTENANCE			574.33	0.00		
	1571 PARKS BALLFIELD MAINTENANCE			1,604.38	0.00		
	1600 STREETS ADMINISTRATION			40.00	0.00		
	6010 WATER UTILITY DISTRIBUTION SYS			80.00	0.00		
	6020 WATER UTILITY WELL & PLANT MAI			41.20	0.00		
	6105 SANITARY SEWER ADMINISTRATION			80.00	0.00		
	6205 STORM SEWER ADMINISTRATION			216.05	0.00		
	6405 LIQUOR OPERATIONS			88.98	0.00		
	6705 LICENSE CENTER OPERATIONS			257.47	0.00		
	7010 CG VEHICLE MAINTENANCE			938.30	0.00		
	7105 CS GENERAL OFFICE			19.42	0.00		

INVOICE REGISTER FOR ROBBINSDALE
 EXP CHECK RUN DATES 12/24/2025 - 12/24/2025
 POSTED AND UNPOSTED OPEN AND PAID
 VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
	7110 CS INFORMATION TECHNOLOGY			2,336.62	0.00		
	7115 CS GOVERNMENT BUILDINGS			2,973.66	0.00		
	8900 INVESTMENT CONTROL			(885.78)	0.00		

Black History Month Proclamation

February 2026

WHEREAS, The City of Robbinsdale is dedicated to acknowledging and honoring Black History Month and contributions of all members of our community; and

WHEREAS, across the United States this February, millions will join to celebrate the extraordinary accomplishments of African American leaders, communities, and individuals; and

WHEREAS, in this national celebration, we applaud transformational impacts of the African American community, which has overcome tremendous adversity to build lasting change for generations to come; and

WHEREAS, in 2026, the Black History Month theme is “A Century of Black History Commemorations,” which marks the 100th anniversary of the first organized national observance of Black history founded by Dr. Carter G. Woodson; and

WHEREAS, this centennial theme encourages us to explore the impact and meaning of Black history commemorations in transforming the status of Black people in the modern world and acknowledges the essential role of storytelling, memory, and institutionalizing the study of Black life and culture; and

WHEREAS, over the last century, these commemorations have evolved from a week-long observance into a month-long global movement, becoming a permanent part of the fabric of American culture and a vital tool in the ongoing struggle for freedom and equality; and

WHEREAS, as the United States approaches its 250th anniversary of independence, it is increasingly important to tell an accurate and inclusive history that recognizes the resonance of the Black experience as central to the American narrative; and

WHEREAS, The City of Robbinsdale invites all members of the Robbinsdale Community to re-establish their commitment to ensuring racial equality, dignity, cultural empathy and justice to participate in activities designed to advance the human rights of freedom and equality for all;

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby declares February 2026, to be Black History Month in the City of Robbinsdale, County of Hennepin, State of Minnesota, U.S.A.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Robbinsdale to be affixed this 4th day of February 2026.

Bradley Sutton, Mayor



TO: Mayor and City Council
PREPARED BY: Sherry O'Donnell, Admin Support/Deputy City Clerk
APPROVED BY: Tim Sandvik, City Manager
DATE: February 4, 2026
RE: On-Sale Intoxicating Liquor License w/ Sunday Sales and Restaurant License for Risata Cucina

Background:

Brian Douglas Gooding, dba Risata Cucina, 4168 West Broadway, submitted applications for an On-Sale Intoxicating Liquor license w/ Sunday Sales, and a restaurant license. The public hearing notice was published in the Sun Post on January 22, 2026.

Analysis:

A background investigation was completed, and the Police Chief approved the on-sale intoxicating liquor license w/ Sunday sales application. The Community Development Director approved both applications.

The Minnesota Department of Health and Robbinsdale Fire Department will conduct their final inspections before the restaurant opens.

The current certificate of insurance is on file as well as the required bond.

City staff will submit the appropriate liquor license paperwork to the Minnesota Department of Public Safety Alcohol Enforcement Division after Council approval.

Recommendation:

1. Hold the public hearing and consider testimony from the public.
2. By motion, approve staff to issue the On-Sale Intoxicating Liquor License w/ Sunday Sales, and restaurant license, to Brian Douglas Gooding, dba Risata Cucina, 4168 West Broadway, if all requirements are satisfied.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Richard McCoy, City Engineer/Public Works Director
APPROVED BY: Tim Sandvik, City Manager
DATE: February 4, 2026
RE: Consider a Closed Session to Discuss the Purchase of Real Property

Background:

City staff will ask that Council consider a closed session to consider the purchase of real property.

Analysis:

Under MN State Statute 13D.05 subd 3(c)(3), the Council may enter closed session to discuss the purchase of real property. The property to be discussed, is 3400 Oakdale Ave N, Robbinsdale, MN.

Recommendation:

By motion, move to closed session to discuss the purchase of real property.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Tim Sandvik, City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: February 4, 2026
RE: Schedule Special Work Session - Top Goals and Priorities Session

Background:

The City Manager has requested the City Council and staff leadership hold a Goals and Top Priorities work session these past few years - results have helped guide decision making throughout the year.

Analysis:

With a fully seated Council, staff have confirmed potential dates with the facilitator - (start time 4pm) February 26th, March 5th, March 11th, March 12th and March 16 are currently available.

Recommendation:

Set a Special Work Session for Goal Setting for 2026.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, Assistant City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: February 4, 2026
RE: Voucher Requests Pending Approval for Disbursement

Background:

The check register dated 2/4/26 reflects the voucher requests pending approval for disbursement.

The check register dated 1/21/26 through 2/4/26 is a list of vouchers requiring payment for city funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Analysis:

None

Recommendation:

By motion, approve disbursement requests for the period ending 2/4/2026.

Attachments:

None