

AGENDA

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A. **PUBLIC HEARINGS**: Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.

- B. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

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1. CITY COUNCIL MEETING CALLED TO ORDER
 2. ROLL CALL: Blackledge, Greenberg, Parisian, Wagner, Mayor Sutton
 3. MICROPHONE CHECK: Blackledge, Greenberg, Parisian, Wagner, Mayor Sutton
 4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
 5. APPROVAL OF THE OCTOBER 21, 2025 MEETING AGENDA
 6. **CONSENT AGENDA**: Pursuant to Council rules, one motion, non- debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:
 - A. Approve City Council Meeting minutes from October 7, 2025

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- B. Parks, Recreation and Forestry Commissioner Resignations
 - C. Rescind Award of Contract for Sanborn Park Tennis and Pickleball Courts - Project 23625
 - D. PUPS facility expansion and member city reinvestment
 - E. Tasty Foods Food Truck at Hy-Vee
 - F. Approval of Licenses
- 7. PRESENTATIONS
 - A. 2025 Domestic Violence Awareness Month Proclamation
- 8. PUBLIC HEARINGS
 - A. None
- 9. OLD BUSINESS
 - A. Second reading of Ordinance 25-12 amending sections of the Robbinsdale City Code relating to Electric Vehicle Charging Stations and Solar Energy Systems
- 10. NEW BUSINESS
 - A. Accept Grant for PFAS Planning
- 11. OTHER BUSINESS
 - A. Voucher Requests Pending Approval for Disbursement
- 12. ADMINISTRATIVE REPORTS
 - 13. COUNCIL GENERAL COMMUNICATIONS
 - 14. ADJOURNMENT

MINUTES

CITY COUNCIL MEETING CALLED TO ORDER

Mayor Sutton called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Blackledge, Greenberg, Parisian, Wagner, Sutton

Absent:

Staff: Tim Sandvik, City Manager; Matt Bazyk, Recreation Services Manager; Chase Peterson-Etem, City Clerk

MICROPHONE CHECK

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Calvin Hedricks, 4322 Toledo Ave. N., mentioned the Citizens Utility Board noting they help to educate folks on ways they can reduce their utility bills and asked if the city would want to partner on ways to spread this information.

Jack Chesney, 4118 Shoreline Drive, asked about the Shoreline Drive project and indicated he was at the last Council meeting. He stated he would still like to talk to staff about the project to understand more details. Sandvik noted staff would be in touch.

APPROVAL OF THE OCTOBER 7, 2025, MEETING AGENDA

City Clerk Peterson-Etem noted two additions to the agenda and one recommendation for tonight.

1. Addition of Other Business Item 11A, Voucher Requests Pending Approval for Disbursement
2. Addition of Public Hearing Item 8C, Updated List of Pending Special Assessments
3. Recommendation to move New Business Item C to New Business Item A

Member Parisian MOVED, seconded by Greenberg, to move New Business Item C to New Business Item and approve the October 7, 2025, City Council agenda as amended. The vote was unanimous, and the motion carried.

CONSENT AGENDA

Member Blackledge removed Item G for further consideration.

Member Parisian MOVED, seconded by Greenberg, to approve the consent agenda, as revised. The vote was unanimous, and the motion carried.

- A. Approve City Council Meeting minutes from September 2, 2025
- B. Approve City Council Meeting minutes from September 16, 2025

- C. Approve Work Session meeting minutes from August 12, 2025
- D. Approve Special Work Session meeting minutes from August 19, 2025
- E. Approve Work Session meeting minutes from September 9, 2025
- H. Approve new citation platform for Police
- I. Receive Sustainability Committee Meeting Minutes from August 20, 2025
- J. Receive Sustainability Committee Meeting Minutes from September 17, 2025
- K. Investment Report
- L. Accept Organics Recycling Drop Off Grant from Hennepin County
- M. Deputy Registrar's Monthly Financial Statements
- N. Robbinsdale Wine & Spirits' Monthly Financial Statements
- G. Recommendation for Charter Commission Appointment

Member Blackledge acknowledged Jessica Cameron for stepping into the Charter Commission role.

Mayor Sutton welcomed Jessica Cameron to the Charter Commission.

Member Blackledge MOVED, seconded by Greenberg, to approve the Recommendation for Charter Commission Appointment. The vote was unanimous, and the motion carried.

PRESENTATIONS

A. Sustainability Committee Presentation

Robbinsdale Sustainability Committee Member, Erin Hart, introduced the agenda for tonight, highlighted the Committee's community engagement, and stated the Committee's requests and recommendations.

Green Spaces and Land Use Sub-Committee Member, Megan Hanelitz, discussed the ongoing efforts in Robbinsdale to be an eco-friendly community and future goals at City Hall.

Climate Action Plan Sub-Committee Member, Nick Heid, discussed Robbinsdale's climate initiatives, discussed the need for a Climate Action Plan, and noted the sub-committee's recommendations.

Member Parisian expressed gratitude to the Committee for their efforts. She voiced her support for developing a Climate Action Plan and emphasized the importance of exploring funding opportunities and grants to hire a consultant. While she is interested in learning more about the Gold Leaf Challenge, she stated that her top priority is the Climate Action Plan if she needs to choose.

Member Blackledge asked what the most rewarding piece of being a part of the Committee has been. One Sustainability Committee Member stated it has been encouraging to know how many like-minded community members there are. Another Sustainability Committee Member stated that helping the community in this way and hearing the excitement from other community members was a positive experience. Another Member noted their excitement to make progress on the current climate crisis.

Member Blackledge asked if the Sustainability Committee knew of any other carbon-free cities. Heid stated he doesn't know of any United States Cities, but knows there are other Cities around the world that are carbon-free.

Mayor Sutton asked about cost offsets due to maintenance through replacing the berm and asked if the April plant sale was the one discussed in the presentation. Hart stated yes and highlighted that fiscal sustainability is also on their minds, both in the short and long term.

Mayor Sutton stated it would be great to see a collaboration between Ace and the Sustainability Committee.

Member Wagner asked if other Cities needed to make code changes before implementation. One Sustainability Committee Member noted decibel limits to installing heat pumps. Member Wagner commented on his support of the Climate Action Plan and noted his desire to find alternative funding options aside from raising property taxes.

Member Wagner asked if the Sustainability Committee is looking for specific action from Council in the future. Heid stated the biggest need is funding for a consultant to create the Climate Action Plan. Member Wagner stated he would like to see numbers for the consultant, for landscaping around City Hall, and for the Committee's desired swag.

Member Greenberg thanked the Committee for being engaged in the community and noted resource availability from Hennepin County.

Member Greenberg asked which area would have the greatest impact if efforts were focused on initiatives Robbinsdale is already pursuing. Heid responded that it's a complex issue, noting that reducing the residential carbon footprint has its limits. Hart provided examples of actions the City itself could take.

Member Parisian asked how community members can get involved. Heid stated residents can email the Sustainability Coordinator, Kayla and noted a sustainability section on the City website.

B. National Disability Employment Awareness Month Proclamation

Peterson-Etem introduced the Proclamation.

Member Parisian MOVED, seconded by Greenberg, to adopt the Proclamation declaring October 2025 to be National Disability Employment Awareness Month in the City of Robbinsdale. The vote was unanimous, and the motion carried.

PUBLIC HEARINGS

A. Public Hearing and Adoption of Assessment Roll for Unpaid Administrative Penalties

Finance Director Tahoun discussed current penalties and amounts.

Mayor Sutton asked about current balances and what communication with residents looks like. City Manager Sandvik noted the wide variety of offenses that can cause penalties and the wide variety of means of communication.

Member Wagner MOVED, seconded by Parisian, to open the public hearing. The vote was unanimous, and the motion carried.

Member Parisian MOVED, seconded by Greenberg, to close the public hearing. The vote was unanimous, and the motion carried.

Member Wagner MOVED, seconded by Greenberg, to waive the reading and adopt Resolution No. 8176 “A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR UNPAID ADMINISTRATIVE PENALTIES.” The vote was unanimous, and the motion carried.

B. Public Hearing and Adoption of Assessment Roll for Emergency Water and Sewer Repairs

Tahoun introduced the Item and amounts.

Member Greenberg MOVED, seconded by Parisian, to open the public hearing. The vote was unanimous, and the motion carried.

Member Parisian MOVED, seconded by Greenberg, to close the public hearing. The vote was unanimous, and the motion carried.

Member Greenberg MOVED, seconded by Parisian, to adopt Resolution No. 8177 “A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR EMERGENCY WATER AND SEWER REPAIRS.” The vote was unanimous, and the motion carried.

C. Public Hearing and Adoption of Assessment Roll for Delinquent Utilities

Tahoun introduced the Item and amounts.

Member Greenberg asked if these amounts were from years past or solely this year. Tahoun stated just this year.

Member Wagner asked if the Staff can go over the process post tonight. Tahoun stated residents have up to November 14, 2025, to pay balances.

Mayor Sutton asked if residents would pay for the remaining balances in the end. Tahoun stated that some remaining balances are paid through taxes, but the State has some avenues.

Member Parisian asked about the formatting of the report. Tahoun stated they will fix that for future meetings.

Member Wagner MOVED, seconded by Blackledge, to open the public hearing. The vote was unanimous, and the motion carried.

Nick Heid, Resident, asked if this was gas, utility, or water. Tahoun stated water.

Member Parisian MOVED, seconded by Greenberg, to close the public hearing. The vote was unanimous, and the motion carried.

Member Wagner MOVED, seconded by Parisian, to adopt Resolution No. 8178 “A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR DELINQUENT UTILITIES.” The vote was unanimous, and the motion carried.

OLD BUSINESS

A. None

NEW BUSINESS

A. Approve settlement in Nelson v. Kusick

Sandvik provided an overview of the item and detailed the history of the situation.

Mayor Sutton MOVED, seconded by Wagner, to approve the settlement in the lawsuit Nelson v. Kusick and approve appropriating \$1.175 million from the City of Robbinsdale to the global settlement of any claims in this litigation, including attorney fees. The vote was unanimous, and the motion carried.

B. Closed session pursuant to Minn. Stat. section 13D.05, subd. 2(b) for preliminary consideration of allegations against the City Manager.

Member Blackledge MOVED, seconded by Greenberg, to approve moving to a closed session pursuant to Minn. Stat. section 13D.05, subd. 2(b) for preliminary consideration of allegations against the City Manager. The vote was unanimous, and the motion carried.

C. Closed session pursuant to Minn. Stat. section 13D.05, subd. 2(b) for preliminary consideration of allegations against Commissioner Jonathan Hansen.

Member Greenberg MOVED, seconded by Blackledge, to approve moving to a closed session pursuant to Minn. Stat. section 13D.05, subd. 2(b) for preliminary consideration of allegations against Commissioner Jonathan Hansen. The vote was unanimous, and the motion carried.

Member Greenberg MOVED, seconded by Wagner, to reopen the session. The vote was unanimous, and the motion carried.

OTHER BUSINESS

A. Voucher Requests Pending Approval for Disbursement

Member Parisian MOVED, seconded by Blackledge, to approve disbursement requests for the period ending October 7, 2025. The vote was unanimous, and the motion carried.

ADMINISTRATIVE REPORTS

Sandvik thanked everyone who came to the Boo Bash, discussed the Manor Park removal and replacement, and thanked Staff for coming to the bus tour on Thursday.

COUNCIL GENERAL COMMUNICATIONS

Member Wagner asked if the Council would receive an update regarding the project status on Shoreline Drive. Sandvik stated that staff will update the Council when more formal information has been prepared. Member Wagner thanked residents who have spoken recently and noted that Council took the Settlement that was voted on tonight very seriously.

Member Blackledge thanked the Staff for putting together the bus tour and thanked fellow Council Members.

Member Greenberg expressed gratitude to all who contributed and attended Boo Bash. Member Greenberg noted they are currently working on the budget, and Council values resident feedback.

Mayor Sutton echoed the sentiments surrounding Boo Bash and highlighted the Council's care in creating budgets.

ADJOURNMENT

Member Parisian MOVED, seconded by Greenberg to adjourn the meeting at 10:04 p.m. The vote was unanimous, and the motion carried.

Chase Peterson-Etem, City Clerk

Bradley Sutton, Mayor

TO: Mayor and City Council
PREPARED BY: Matthew Bazyk, Recreation Services Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: October 21, 2025
RE: Parks, Recreation and Forestry Commissioner Resignations

Background:

Erick Sparks, Ward 2 representative, and Mark Lavery, At Large Commissioner from Ward 2, have both submitted their resignations to the Parks, Recreation and Forestry Commission.

Analysis:

Erin Sparks joined in 2024 but recently purchased a house outside of Robbinsdale. They will be moving prior to the next PRFC meeting.

Mark Lavery joined in 2025. His work schedule has increased and does not allow him to attend meetings consistently.

Recommendation:

City staff have reached out to Ward 2 Council Person, Jason Greenberg, for a Parks, Recreation and Forestry Commissioner recommendation. City staff will be accepting applications to help fill the At Large seat.

Attachments:

None

TO: Mayor and City Council

PREPARED BY: Richard McCoy, City Engineer/Public Works Director

APPROVED BY: Tim Sandvik, City Manager

DATE: October 21, 2025

RE: Rescind Award of Contract for Sanborn Park Tennis and Pickleball Courts
- Project 23625

Background:

The construction of new Tennis and Pickleball courts in Sanborn Park has been included in the 2025 Capital Improvement Plan.

Following an initial call for bids in June of 2025, staff were informed that grant funding would not be available unless the courts were realigned north-south and the court materials were changed from what staff had specified to something different. Based on the amendments that would be needed for the plans to be brought into compliance, staff sought, and City Council agreed to reject all bids, amend the plans and specifications and re-bid.

Re-bidding of the project took place in August of 2025. At that time, City Council approved entering into a contract for the work conditional that the City receive notification that it had been successful receiving grant funding of \$85,000. Since this time, the US Tennis Association (USTA) and staff have had disagreements about the differences between guidelines and specifications with USTA insisting that some of its guidelines are what is required. The resultant is that staff have been unable to secure the necessary commitment of grant funding to allow the project to proceed this year.

While this project has proven to be challenging to implement, staff is recommending the following actions be taken –

- i) Relocation of the courts as part of general repositioning of elements in the park be agreed by the PR&F Commission and City Council.
- ii) Once the location is agreed upon, staff make further amendments to the plans and specifications and obtain USTA approval, including verification that \$85,000 in grant funds will be received.
- iii) The project be re-bid with funding being reallocated from the 2025 Capital Improvement Plan to 2026.

Further, based on advice received from the City Attorney, staff recommend formal rescinding the previous conditional award of the project. A resolution to this effect has been attached.

Analysis:

None

Recommendation:

Waive the reading and order the adoption of the attached resolution rescinding the award of a

contract for the construction of Tennis / Pickleball court in Sanborn Park, City Project 23625 to Sunram Construction Co. Inc, of Corcoran, MN.

Attachments:

1. Resolution - Rescind Bid CIP 23625 - 21Oct25

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 21st day of October, 2025

RESOLUTION NO.

A RESOLUTION RESCINDING THE AWARD OF A
CONTRACT FOR CONSTRUCTION OF SANBORN PARK
TENNIS AND PICKLEBALL COURTS – CITY PROJECT 23625

WHEREAS, at its meeting of August 4th 2025, the City Council approved the award of a contract for the construction of Tennis and Pickleball Courts in Sanborn Park to Sunram Construction Inc. of Corcoran, Minnesota; and

WHEREAS, the award of the contract was conditional on staff receiving notification that the City has been successful in obtaining \$85,000 in grant funds; and

WHEREAS, the City has not received such notification;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE, MINNESOTA THAT:

1. The conditional award of the construction contract for Sanborn Park Tennis and Pickleball Courts with Sunram Construction, Inc. is hereby rescinded.
2. The City Clerk be directed to return forthwith any bid bond or other securities being held by the City to the low bidder.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 21ST DAY OF OCTOBER, 2025.

Bradley Sutton, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk

(SEAL)

Res

TO: Mayor and City Council
PREPARED BY: Patrick Foley, Police Chief
APPROVED BY: Tim Sandvik, City Manager
DATE: October 21, 2025
RE: PUPS facility expansion and member city reinvestment

Background:

At the beginning of the PUPS rehabilitation discussion, member cities included Maple Grove, Brooklyn Park, Brooklyn Center, Champlin, Crystal, New Hope, Plymouth and Robbinsdale. After nearly two years of discussion surrounding building expansion to solve capacity issues and to update the decades-old facility, the remaining member cities of PUPS are now New Hope, Maple Grove, Plymouth and Robbinsdale. The planned exodus of Brooklyn Park, Brooklyn Center, Champlin and Crystal has solved current and future capacity concerns, allowing the focus of the capital investment to be on updating the current facility with a moderate plan for about 700 square feet of expansion and a complete refresh of mechanical and some fixtures with a reduced projected project cost of \$3 million.

Analysis:

Given the new makeup of 4 member cities, Robbinsdale impound percentage is now at 13.79% making the projected contribution for Robbinsdale \$413,649.03 of the \$3 million projected project. Council has already authorized continued operations with PUPS and updated JPA language, but staff is formally requesting authorization of an initial 30% payment of the City's cost share.

Recommendation:

Authorize payment of \$125,348.19 towards the PUPS rehabilitation project.

Attachments:

None

TO: Mayor and City Council
PREPARED BY: Sherry O'Donnell, Admin Support/Deputy City Clerk
APPROVED BY: Tim Sandvik, City Manager
DATE: October 21, 2025
RE: Tasty Foods Food Truck at Hy-Vee

Background:

Stanley Riley, dba Tasty Foods by Stan & Tracy, submitted an application to park and serve on the parking lot at Hy-Vee, 3503 Bottineau Blvd. They are requesting every Wednesday-Sunday, 10 am to 8 pm beginning October 22, 2025 through December 31, 2025

Analysis:

More than 3 consecutive days requires City Council approval. This request is for more than 3 consecutive days. The Engineering, Planning and Police Departments approve the request with all usual conditions. As of the writing of this memo, the Fire Marshal had not yet responded with his review of the application, but will usually conduct an inspection when they are set up to make sure they are in compliance with all requirements. Hy-Vee has approved.

Recommendation:

Consider approval of the request for Tasty Foods by Stan & Tracy, to park their food truck on the Hy-Vee parking lot (3503 Bottineau Blvd.) every Wednesday-Sunday, 10 am to 8 pm beginning October 22, 2025 through December 31, 2025, in the staff approved area and staff conditions.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: October 21, 2025
RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Analysis:

Not applicable.

Recommendation:

By motion, approve issuance of licenses dated 10/21/2025.

Attachments:

1. Licenses

Robbinsdale Licensee List

<u>Licensee Type</u>	<u>Licensee Name</u>	<u>Contractor Name</u>	<u>Date Expires</u>	<u>License Number</u>	<u>FEIN</u>
	PRECISION UTILITIES LLC	PRECISION UTILITIES	12/31/2025 12:00:00 A		AVpZum0X6hxeHk3uw
	MPLS & SUBURBAN SEWER & WATER	MPLS & SUBURBAN S	12/31/2025 12:00:00 A		axT1GNXfc4e5yT+85C
	MPLS & SUBURBAN SEWER & WATER	MPLS & SUBURBAN S	12/31/2025 12:00:00 A	PC646483	axT1GNXfc4e5yT+85C
	VALLEY-RICH COMPANY INC	VALLEY-RICH COMPA	12/31/2025 12:00:00 A	11027	jywyL2tF+RWKLutu24I
	PRECISION UTILITIES LLC	PRECISION UTILITIES	12/31/2025 12:00:00 A		AVpZum0X6hxeHk3uw

Domestic Violence Awareness Month Proclamation

WHEREAS, October has been designated as Domestic Violence Awareness Month in the city of Robbinsdale; and

WHEREAS, Missions Inc. Programs began providing shelter and legal advocacy services to victims of domestic violence in Northwest Hennepin County in 1980. Today their legal advocates coordinate with local Police Departments, including Robbinsdale, to support victims of domestic violence; and

WHEREAS, Missions Inc. Programs served 716 victims of domestic violence in 2024 through their shelter and legal advocacy programs; and

WHEREAS, Domestic violence is a serious and challenging public health problem. Approximately 1 in 3 women and 1 in 10 men 18 years of age or older experience domestic violence. Annually, domestic violence is responsible for over 1,500 deaths in the United States.

NOW, THEREFORE BE IT RESOLVED, that October, is proclaimed as Domestic Violence Awareness Month in the city of Robbinsdale to increase public awareness and understanding of domestic violence and available resources.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Robbinsdale to be affixed this 21st day of October 2025.

Bradley Sutton, Mayor





TO: Mayor and City Council

PREPARED BY: Kayla Kirtz, Sustainability Coordinator

APPROVED BY: Tim Sandvik, City Manager

DATE: October 21, 2025

RE: Second reading of Ordinance 25-12 amending sections of the Robbinsdale City Code relating to Electric Vehicle Charging Stations and Solar Energy Systems

Background:

On September 16th, 2025, the Robbinsdale City Council held the first reading of Ordinance No. 25-12 which amends various sections of the Robbinsdale City Code to include more specific language about electric vehicle charging stations and solar energy systems. This ordinance sets basic design, maintenance, and use standards for EV charging stations and solar energy systems. The language also requires a minimum number of EV charging stations at new and reconstructed parking lots of 50 spaces or more.

The Council had a robust discussion with staff about the ordinance and its development at the first reading on September 16th and at the September 9th work session. Staff also presented the draft language to the Planning Commission on July 17th and August 21st. The Planning Commission unanimously voted to recommend City Council approval of the changes to City Code.

Analysis:

None.

Recommendation:

Hold the second reading of Ordinance No. 25-12 amending sections 505, 510, 515, 517, 520, and 525 of the Robbinsdale City Code.

Attachments:

1. Ordinance 25-12 Second Reading

Member _____ moved and Member _____ seconded a motion that the following ordinance, which was given its first reading on September 16th, 2025, be given its second reading on this 21st day of October, 2025, and that it be adopted.

ORDINANCE NO. 25-12

AN ORDINANCE AMENDING SECTIONS 505, 510, 515, 517, 520, AND 525 OF THE ROBBINSDALE CITY CODE RELATING TO ELECTRIC VEHICLES, ELECTRIC VEHICLE CHARGING STATIONS, AND SOLAR ENERGY SYSTEMS

- 1) Sections 505, 510, 515, 517, 520, and 525 of the City Code are hereby amended with the following language to be removed shown by ~~strikeout~~ and new language added shown in **bold and underlined**:

CHAPTER V PLANNING AND LAND USE REGULATION

505.09. Definitions.

“Accessible Electric Vehicle Charging Station” means an electric vehicle charging station where the battery charging station is located within accessible reach of a barrier-free access aisle and the electric vehicle and is installed and maintained in accordance with Americans with Disabilities Act (ADA) requirements using U.S. Access Board Design Recommendations or other relevant state-level standards for guidance.

“Battery Electric Vehicle” means any vehicle that operates exclusively on electrical energy from an off-board source that is stored in the vehicle’s batteries and produces zero tailpipe emissions or pollution when stationary or operating.

“Charging levels” means the standardized indicators of electrical force or voltage, at which an electric vehicle’s battery is recharged. The terms 1, 2, and Direct Current Fast Charging are the most common charging levels, and include the following specifications:

- a. **Level 1 is considered slow charging with 120-volt outlets.**
- b. **Level 2 is considered medium charging with 208/240-volt outlets.**
- c. **Direct Current Fast Charging is considered fast or rapid charging. Voltage is greater than 240.**

“Electric capacity” means at a minimum:

- a. **Panel capacity to accommodate a dedicated branch circuit and service capacity to install a 208/240V outlet per charger;**
- b. **Conduit from an electric panel to future electric vehicle charging station location(s).**

“Electric Vehicle” means a vehicle that uses electricity, either partially or exclusively, for propulsion. “Electric vehicle” includes:

- a. **Battery Electric Vehicle**
- b. **Plug-in Hybrid Electric Vehicle**

“Electric Vehicle Charging Station (EVCS)” means a public or private parking space that is served by electric vehicle supply equipment that has as its primary purpose the transfer of electric energy (by conductive or inductive means) to a battery or other energy storage device in an electric vehicle.

“Electric Vehicle Infrastructure” means conduit/wiring, structures, machinery, and equipment necessary and integral to support an electric vehicle.

“Electric Vehicle Parking Space” means any marked parking space that identifies the use to be exclusively for the parking of an electric vehicle.

“Electric Vehicle Supply Equipment” means an electrical component assembly or cluster of component assemblies designed to specifically charge batteries within electric vehicles.

“Ground-mounted” means a solar energy system mounted on a rack or pole that is ballasted on, or is attached to, the ground. Ground-mounted systems can be either accessory or principal uses.

“Roof-mounted” means a solar energy system mounted on a rack that is ballasted on, or is attached to, the roof of a building or structure. Roof-mounted systems are accessory to the primary use.

“Solar carport” means a solar energy system of any size that is installed on a carport structure that is accessory to a parking area, and which may include electric vehicle supply equipment or energy storage facilities.”

“Solar energy system” means a device, array of devices, or structural design feature, the purpose of which is to provide for generation or storage of electricity from sunlight, or the collection, storage, and distribution of solar energy for space heating or cooling, daylight for interior lighting, or water heating.

“Solar photovoltaic system” means a solar energy system that converts solar energy directly into electricity, the primary components of which are solar panels, mounting devices, inverters, and wiring.

510.17. Off-street parking.

Subd. 10. Electric Vehicles.

- (a) **Permitted Locations. Level 1, Level 2, and Direct Current Fast Charging EVCS are permitted in every zoning district, when accessory to the primary permitted use.**
- (b) **Cords and other design elements extending from EVCS are not permitted in the right of way.**
- (c) **Minimum Number of Required Electric Vehicle Charging Stations**

- (1) All new parking areas, existing parking areas expanding by more than 25% additional parking spaces, and existing parking areas improving more than 25% of the parking area are subject to the standards of Table III.
- (2) For all calculations of required parking spaces based on percentages, any result less than one shall be rounded up to one and, above that, fractional results of at least one half shall be rounded up to the nearest whole number.
- (3) All EVCS, including parking spaces replaced with EVCS or other required design elements, count toward minimum parking requirements.
- (4) Table III.

<u>Table III. Minimum Number of Required Electric Vehicle Charging Stations</u>		
<u>Number of Spaces</u>	<u>New Parking Areas</u>	<u>Expansion or Improvement of Existing Parking Areas</u>
<u>< 50</u>	<u>Optional</u>	<u>Optional</u>
<u>50+</u>	<u>Multiple-unit residential (5 or more units) land uses:</u> • <u>10% of required parking spaces, of which at least one shall be an accessible EVCS, as Level 1 or greater</u> • <u>One guest parking space as Level 2 or greater</u>	<u>EVCS shall be provided at the minimum quantities required for new parking areas, prorated to the number of parking spaces in the area of expansion or improvement.</u>
	<u>Non-residential land uses:</u> • <u>5% of required parking spaces, of which at least one shall be an accessible EVCS, as Level 2 or greater</u>	

- (d) Notwithstanding the requirements of subsections above, all new gasoline service stations as defined in Section 1130.11 shall be required to install at least one EVCS as Level 2 or greater.
- (e) In addition to the number of required EVCS, the following accommodations shall be required for the anticipated future growth in market demand for electric vehicles:
 - (1) New Non-Residential and Multiple-Unit Residential Land Uses (5 or more units): all new parking areas shall provide electrical capacity necessary to accommodate the future hardwire installation of EVCS as Level 2 or greater for a minimum of 10% of required parking spaces.
 - (2) Existing Non-Residential and Multiple-Unit Residential Land Uses (5 or more units): all existing parking areas that are expanded or improved by more than 25%, electrical capacity shall be provided according to the preceding standards required for new parking areas, prorated to the number of parking spaces in the area of expansion or improvement.

- (f) These requirements may be revised upward or downward by the City Council as part of an application for a conditional use permit or planned unit development based on verifiable information pertaining to parking.
- (g) Reductions to EVCS requirements: When the cost of installing EVCS required by this Subdivision would exceed 5% of the total project cost, the property owner or applicant may request a reduction in the EVCS requirements and submit cost estimates for city consideration. When City Council approval of the project is not required, the Community Development Director may administratively approve a reduction in the required amount of EVCS in order to limit the EVCS installation costs to not more than 5% of the total project cost.
- (h) General Requirements for Properties Comprised of Four or Fewer Housing Units
- (1) EVCS shall be located in a garage, or on the exterior wall of the home or garage adjacent to a parking space.
 - (2) EVCS shall comply with all relevant design criteria as outlined in each specific Zoning District unless specifically exempted.
 - (3) All new construction of single-family homes shall have electric capacity to support future EVCS installation.
- (i) General Requirements for Properties Comprised of Five or More Housing Units and Non-Residential Properties
- (1) Accessibility: An EVCS will be considered accessible if it is located adjacent to, and can serve, an accessible parking space as defined and required by the ADA. It is not necessary to designate the EVCS exclusively for the use of vehicles parked in the accessible parking space.
 - (2) EVCS for public use shall be subject to the following requirements:
 - i. EVCS shall be located in a manner that will be easily seen by the public for informational and security purposes.
 - ii. EVCS shall be located in desirable and convenient parking locations that will serve as an incentive for the use of electric vehicles.
 - iii. EVCS must be operational during the normal business hours of the use(s) that it serves. EVCS may be de-energized or otherwise restricted after normal business hours of the use(s) it serves.
 - (3) Lighting: Site lighting shall be provided where EVCS is installed, unless charging is for daytime purposes only.
 - (4) Equipment Design Standards:
 - i. Battery charging station outlets and connector devices shall be mounted to comply with state code and must comply with all relevant ADA requirements. EVCS mounted on pedestals, lighting posts, bollards, or other devices shall be designed and located as to not impede pedestrian travel or create trip hazards on sidewalks.

- ii. EVCS may be located adjacent to designated parking spaces in a garage or parking lot as long as the devices do not encroach into the required dimensions of the parking space (length, width, and height clearances).
 - iii. The design should be appropriate to the location and use. Facilities should be able to be readily identified by electric vehicle users and blend into the surrounding landscape/architecture for compatibility with the character and use of the site.
 - iv. EVCS pedestals shall be designed to minimize potential damage by accidents, vandalism, and to be safe for use in inclement weather.
- (5) Usage Fees: The property owner may collect a service fee for the use of EVCS.
- (6) Maintenance: EVCS shall be maintained in all respects, including the functioning of the equipment. A phone number or other contact information shall be provided on the equipment for reporting problems with the equipment or access to it.

515.01. R-1, single family residential district

Subd. 3. Permitted accessory uses. Permitted accessory uses in an R-1 district are:

(i) solar energy devices that are attached to principal or accessory structures or located in rear yards; (Amended, Ord. No. 23-08), provided that they meet the following performance standards:

(1) Height, Solar energy systems shall comply with the following height requirements:

(i) Roof mounted solar energy systems shall comply with the height standards of the applicable zoning district.

(ii) Ground mounted solar energy systems shall not exceed fifteen feet in height when orientated at maximum tilt.

(2) Setback. Solar energy systems shall comply with the following setback requirements:

(i) Roof mounted solar energy systems shall comply with the setback requirements for the applicable zoning district and structure type (principal or accessory) on which they are mounted.

(ii) Ground mounted solar energy systems shall comply with the principal front yard setback requirements of the abutting zoning district.

(3) Visibility. Solar energy systems shall be designed to blend into their surroundings or the architecture of the associated building provided mitigating for visual impacts will allow the system to function within expected industry standards.

The color of the solar collector is not required to be consistent with other roofing materials.

517.01. P, Public facilities district

Subd. 3. Permitted accessory uses. The following are accessory uses in P districts:

(b) **Roof mounted solar** ~~Solar energy devices as an integral part of the principal structure,~~
provided that they meet the following performance standards:

(1) Height. Roof mounted solar energy systems shall comply with the height standards of the applicable zoning district.

(2) Setback. Roof mounted solar energy systems shall comply with the setback requirements for the applicable zoning district.

(3) Visibility. Solar energy systems shall be designed to blend into their surroundings or the architecture of the associated building provided mitigating for visual impacts will allow the system to function within expected industry standards. The color of the solar collector is not required to be consistent with other roofing materials.

Subd. 4. Conditional uses. The following are uses permitted with a conditional use permit in P districts:

(e) **Ground mounted solar** ~~Solar energy devices NOT an integral part of the principal structure,~~
provided that they meet the following performance standards:

(1) Height. Ground mounted solar energy systems shall not exceed fifteen feet in height when oriented at maximum tilt.

(2) Setback. Ground mounted solar energy systems shall comply with the principal front yard setback requirements of the abutting zoning district.

(3) Visibility. Ground mounted solar energy systems shall be designed to blend into their surroundings provided mitigating for visual impacts will allow the system to function within expected industry standards.

520.01. B-1, Neighborhood commercial district

Subd. 3. Permitted accessory uses. Permitted accessory uses in a B-1 district are:

(f) **roof mounted** solar energy devices, **provided that they meet the following performance standards:**

(1) Height. Roof mounted solar energy systems shall comply with the height standards of the applicable zoning district.

(2) Setback. Roof mounted solar energy systems shall comply with the setback requirements for the applicable zoning district.

(3) Visibility. Solar energy systems shall be designed to blend into their surroundings or the architecture of the associated building provided mitigating for visual impacts will allow the system to function within expected industry standards. The color of the solar collector is not required to be consistent with other roofing materials.

Subd. 4. Conditional uses. The uses described in this subdivision require a conditional use permit based on procedures set forth in and regulated by subsection 535.01 of this code and are the following:

(k) **Ground mounted** solar energy devices, **provided that they meet the following performance standards:**

(1) Height. Ground mounted solar energy systems shall not exceed fifteen feet in height when oriented at maximum tilt.

(2) Setback. Ground mounted solar energy systems shall comply with the principal front yard setback requirements of the abutting zoning district.

(3) Visibility. Ground mounted solar energy systems shall be designed to blend into their surrounded provided mitigating for visual impacts will allow the system to function within expected industry standards.

525.01. B-W, Business-warehouse District.

Subd. 2 Permitted uses. Permitted uses in a B-W district are:

(r) ground mounted solar energy devices, provided that they meet the following performance standards:

(1) Height. Ground mounted solar energy systems shall not exceed fifteen feet in height when oriented at maximum tilt.

(2) Setback. Ground mounted solar energy systems shall comply with the principal front yard setback requirements of the abutting zoning district.

(3) Visibility. Ground mounted solar energy systems shall be designed to blend into their surrounded provided mitigating for visual impacts will allow the system to function within expected industry standards.

- 2) The following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:
 - a. To facilitate and encourage the use of electric vehicles, to expedite the establishment of convenient, cost-effective electric vehicle infrastructure, and establish minimum requirements for such infrastructure to serve both short and long-term parking needs.

- b. To allow for and regulate the location, placement, design, and maintenance of active and passive solar energy systems to ensure such equipment are appropriately located and are used in a safe and effective manner.

3) This ordinance shall be effective immediately upon its passage and publication.

First Reading: YEAS: Blackledge, Greenberg, Parisian, Wagner

NAYS: Sutton

Second Reading: YEAS:

NAYS:

**PASSED AND ADOPTED BY THE CITY COUNCIL ON THIS 21st DAY OF
OCTOBER, 2025.**

Bradley Sutton, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk

(SEAL)

TO: Mayor and City Council
PREPARED BY: Richard McCoy, City Engineer/Public Works Director
APPROVED BY: Tim Sandvik, City Manager
DATE: October 21, 2025
RE: Accept Grant for PFAS Planning

Background:

Council Members may be aware of the stricter rules about allowable concentrations of a family of man-made chemicals, commonly referred to as PFAS in water supplies throughout the country. These chemicals were originally developed in the mid to late 1940's and include a varied range of products such as waterproofing, non-stick applications on cooking equipment, fire-fighting foam and cosmetics.

Various health studies over the years have recommended that the allowable levels of these chemicals in water be reduced to extremely low concentrations. These 'forever chemicals' are extremely challenging to remove and generally just pass straight through the typical water treatment processes.

Analysis:

Low concentrations of the family of chemicals have been found in the wells supplying Robbinsdale residents with their drinking water. The levels of these chemicals have been found to be slightly above the threshold limits and as such, the City will be required to take necessary action to reduce the concentrations of these chemicals in the drinking water to below the established levels by April of 2029.

A number of treatment methods specifically geared toward PFAS removal have been / continue to be developed to remove these chemicals from drinking water. In order for the City to implement the solution best suited for our situation from both an initial cost and an ongoing operational perspective, a feasibility investigation along with piloting different solutions will need to be undertaken.

The Minnesota Pollution Control Agency (MPCA) has recognized the need and has made grants available towards planning efforts for PFAS treatment. Staff applied for grant funds with the assistance of AE2S and has been successful in obtaining a substantial grant of up to \$2,790,300.00 in funds to perform this necessary work. This is a reimbursement grant and there is no City match requirement for these funds.

It is expected that at the conclusion of the planning work, the City will be in a position to move to the next step of implementing the recommended action(s) to be in compliance by the April 2029 compliance date. It is expected that the recommended solution will be very costly (in the millions) to implement. City staff have joined multiple class actions against the multiple manufacturers of the PFAS products. Funds received from these legal actions is expected to help contribute toward the expected initial implementation costs.

The initial steps in proceeding with this grant includes having the City Council formally accept the grant. A grant agreement document has also been provided and reviewed by the City Attorney. Upon approval, the document can be executed by staff. A resolution to this effect has been included as an attachment.

Recommendation:

By motion, waive the reading and order the adoption of the attached resolution
“A RESOLUTION ACCEPTING THE MINNESOTA POLLUTION CONTROL AGENCY
GRANT IN THE AMOUNT OF \$2,790,300.00 FOR PFAS PLANNING”

Further, authorize staff to sign the document.

Attachments:

1. Resolution - PFAS Planning - 21Oct25

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 21st day of October, 2025

RESOLUTION NO. _____

A RESOLUTION ACCEPTING A GRANT FROM THE MINNESOTA
POLLUTION CONTROL AGENCY IN THE AMOUNT
OF UP TO \$2,790,300.00 FOR PFAS PLANNING

WHEREAS, the City of Robbinsdale is generally authorized to accept grants and donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS, the City of Robbinsdale has been awarded a Grant by the Minnesota Pollution Control Agency in the amount of up to \$2,790,300.00 for PFAS Planning that will assist in the development of actions that will keep drinking water in the City of Robbinsdale safe and compliant with health regulations; and

WHEREAS, the City Council finds that it is appropriate to accept the grant awarded and to authorize staff to sign the necessary agreement document;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE MINNESOTA that the grant described above is accepted and shall be used for the benefit of its citizens as allowed by law.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND
ADOPTED THIS 21ST DAY OF OCTOBER, 2025

ATTEST:

Bradley Sutton, Mayor

Chase Peterson-Etem, City Clerk



TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: October 21, 2025
RE: Voucher Requests Pending Approval for Disbursement

Background:

The check register dated 10/21/25 reflects the voucher requests pending approval for disbursement.

The check register dated 10/8/25 through 10/21/25 is a list of vouchers requiring payment for city funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Analysis:

None

Recommendation:

By motion, approve disbursement requests for the period ending 10/21/2025.

Attachments:

None