

## MINUTES

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### ROLL CALL

Present: Hanelitz, Hansen, Hart, Heid, Larson, Myers, Myrfield, Pendaz-Foster

Absent: Greenberg, Lyng, Presler, Sande

Staff: Kayla Kirtz, Sustainability Coordinator

### CONSIDERATION OF MINUTES

#### A. June 18, 2025 Meeting Minutes

Hanelitz motioned to approve the minutes of the June 18, 2025 Sustainability Committee meeting, and Heid seconded. The meeting minutes were unanimously approved.

### NEW BUSINESS

#### A. Sub-Committee Updates

Each subcommittee provided an update from their meetings over the summer. Hanelitz presented slides from the Green Space and Land Use subcommittee. Heid, Hansen, and Pendaz-Foster shared a draft document from the Climate Action Planning subcommittee. Hart presented slides from the Community Engagement subcommittee. All documents shared from the subcommittees are included in the 08-20-2025 Sustainability Committee Meeting Agenda.

In preparation for the September meeting of the Sustainability Committee, Myrfield agreed to create a PowerPoint template for the subcommittees to use. Myrfield would share the template with Kirtz who will distribute it to the Committee. The Committee planned to spend the September Committee meeting refining the details of their presentation to the City Council. The Committee also agreed to schedule an additional meeting on Wednesday, October 1st at 6:00 p.m. at Robbinsdale City Hall to prepare their presentation.

#### B. Chamber of Commerce Meet & Greet Tabling

Kirtz asked if the Sustainability Committee would like to have their own table at the Chamber of Commerce Meet & Greet and the Committee said yes. Kirtz asked for volunteers and Hart, Myrfield, Heid, and Larson expressed interest. Kirtz said she would coordinate with Hart to make sure the Committee has the materials they need for tabling.

#### C. CERTs Seed Grants

Kirtz shared the Clean Energy Resource Teams (CERTs) Seed Grants with the group and noted that another round of funding is available for community clean energy projects. The grant application is due on October 1, 2025. Kirtz encouraged the Committee to read more about the grants and to brainstorm a few potential project ideas.

#### D. City Commission/Committee Code of Respect

Kirtz stated that City Manager Sandvik is asking for feedback on the draft City Commission/Committee Code of Respect. Kirtz requested that the Committee review the draft and provide any feedback to Kirtz by September 3rd.

**OLD BUSINESS**

None.

**INFORMATION ONLY**

The Committee agreed that it would be helpful for the City Manager to attend an upcoming Sustainability Committee meeting.

**ADJOURNMENT**

Kirtz adjourned the meeting at 8:22 p.m.

*Kayla Kirtz*

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Kayla Kirtz, Staff Liaison

9-17-2025

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Date