



Parks, Recreation, and Forestry Commission Meeting
Tuesday, August 26, 2025
4100 Lakeview Avenue North
Robbinsdale, MN
7:00 PM

AGENDA

1. ROLL CALL: Beck, Erdos-Thayer, Lavery, Davis, Rochon-Washington, Sparks
2. APPROVAL OF AGENDA:
3. CONSIDERATION OF MINUTES
 - A. Approve 6.24.25 Meeting Minutes
4. NEW BUSINESS
 - A. Code of Respect
 - B. Sanborn Renaming Update
5. OLD BUSINESS
 - A. Manor Park Playground
 - B. LVT Fitness Court Update
 - C. Tennis and Pickleball Courts
 - D. Triangle Park Pump Track Meeting
6. INFORMATION ONLY
 - A. Parks Updates
7. ADJOURNMENT

MINUTES

1. ROLL CALL: _X_ Beck, _X_ Erdos-Thayer, _X_ Davis, _X_ Rochon-Washington, _O_ Laverty, _X_ Sparks

Motion to Approve June Agenda
Davis: Motion Sparks: 2nd
Agenda Approved

2. CONSIDERATION OF MINUTES

A. May Minutes
Motion to Approve: Davis
Second: Beck
Vote to Approve: 5-0

3. NEW BUSINESS

Davis: Brought the “What happened to Robbinsdale’s Black owned farmers market?” article for discussion.

Beck: Concerned about the article and would like for someone to reach out to Chaz.

Rochon-Washington: Would like to have a successful program run in that space. It would be great for community growth.

Erdos-Thayer: Curious about what events were scheduled in conflict with the Farmers Market.

Bazyk: Events that were contentious were the yoga run by the City and the Police and Fire Open House.

4. OLD BUSINESS

A. Sanborn Tennis Courts:
All bids declined.

Erdos-Thayer: Article about the council declining the project. Sun Post article talking about why.

B. Manor Park Playground
(Proposals Delivered at Meeting)

Rochon-Washington: Three groups use the playground. Hospital staff, older groups and younger groups. Would be nice to keep older kids and younger kids separate for safe play.

St. Croix Recreation Proposal

Rochon-Washington: If recumbent bikes are still an option for caregivers, St. Croix option is his favorite.

Kompan Proposal

Decline option one. Move forward with 30’ tower for community option.

MWP Proposal

Potential for pour in place under more swings.

Rochon-Washintong: Musical play could be a concern with the close homes.

Community Engagement Date: July 11th 4pm-6pm and July 12th 4pm-6pm

Second week of July ideal to stay on track for installation this year.

Manor Park Building available: July 11th, 12th, 13th, 15th, 18th, 19th

Rochon-Washington: Could we have goals posted at community event so that they know why options were presented.

C. Sanborn Ice Rink

D. Park Signage

Rochon-Washington: Place a “Thank you” on future signs.

E. Sanborn Building RFP

Bazyk: Explained current process.

Erdos-Thayer: Is the building placement a concern in regards to previous concerns about blocking views of residents.

Sparks: Grant opportunities for building deconstruction.

Erdos-Thayer: Idea from Bike and Ped Committee. Potentially use wood from fallen trees from Shoreline project.

Beck: “Wood from the Hood” group that repurposes fallen trees.

Erdos-Thayer: Cost savings from deconstruction could be used to fund these opportunities.

F. Triangle Park Community Date for Pump Track:

(Added at meeting)

Bazyk: Could we plan a community meeting in August or September. Ideally still hold our regular meeting in August.

Erdos-Thayer: Out last two weeks of September.

September 16th 5:30-7:00 pm.

5. INFORMATION ONLY

Whiz Bang Days July 10-13

Erdos-Thayer: For Forestry and Parks if they have future projects that they need Commission help with, please bring those to meetings.

Rochon-Washington: Benches for school bus stops. Could promote Robbinsdale Parks Logo on benches. Could the Commission help with construction or delivery and pickup.

Erdos-Thayer: Storage might not be an issue if “sponsors” just keep it during the summer. Potentially promote with a “city service” like a program entry to incentivise participation.

6. ADJOURNMENT



Parks, Recreation, and Forestry Commission Meeting
Tuesday, June 24, 2025
4100 Lakeview Avenue North
Robbinsdale, MN
7:00 PM

Motion to adjourn: Beck
2nd: Sparks
Adjourn: 8:42 pm

MINUTES

1. ROLL CALL: Beck _X_, Erdos-Thayer _X_, Lavery _O_, Rochon-Washington _X_, Davis _X_, Sparks _O_

Also in attendance: Matt Bazyk: Recreation Services Manager, Gene Trattles: Community Member and Robbinsdale Recreation Staffer

2. CONSIDERATION OF MINUTES

- A. April Meeting Minutes
Motion to approve:
Beck 2nd: Edros-Thayer
Vote: 4-0 approved

3. NEW BUSINESS

- A. Sanborn Building RFP
Bazyk: Discussed scope of project and timeline for proposals.
- B. Park Signage
Bazyk: Introduced the new “Pet-iquette” for parks and need for additional signage in parks.
Trattles: Expressed need for alcohol rules signage. Continued use of alcohol in parks and little to no support to stop usage or signage to mitigate usage.
Bazyk: City is having discussions to create signage to address liquor use in parks.
Beck: How can we ensure coverage of sign placement in parks. Multiple entries.
Bazyk: Liquor usage signs will be targeted to rentable spaces, specifically pavilions.
Future more comprehensive rule signs will be placed strategically, but there is no way to guarantee people read them.
Davis: Potentially add a QR code to liquor usage signage to limit barriers to applying for a use permit.
Erdos-Thayer: Be intentional with new sign placement and not reactionary to recent event in Sanborn Park.

4. OLD BUSINESS

- A. Manor Park Playground:
Bazyk: Design requests have been made to firms. Will have examples of playgrounds at June meeting. We will need to schedule a Community Feedback event at Manor Park. Erdos-Thayer: July could be best for staying on schedule with installation. Should wait until June meeting to schedule CF meeting.
Beck: If needed we could add a meeting in July along with the CF meeting.
- B. Triangle Park Pump Track
Bazyk: Community Feedback for desire to install pump track into park. Park usage will start to look different but the location of the pump track is well placed at Triable, being centrally located and at the end of the bike path on Noble Ave.
Beck: Ensure community at large knows and is invited.



Parks, Recreation, and Forestry Commission Meeting
Tuesday, May 27,
2025 4100 Lakeview Avenue
North
Robbinsdale, MN
7:00 PM

Erdos-Thayer: When getting bids, ensure that they are from companies that specialize in Page 2 of

8

track installation. Not just a concrete company. These are technical tracks and can easily be done poorly.

C. Sanborn Tennis and Pickleball Courts

Bazyk: Tennis court design complete and going out to bid. USTA has grant dollars that we will be going after. In talks with them to see what that takes. Concerns about the courts not being true N-S in orientation.

D. Fitness Court

Bazyk: Concrete is poured and site being prepped! Equipment delivery scheduled for July 28.

5. DEPARTMENT UPDATES

A. Recreation

B. Forestry

C. Parks

6. ADJOURNMENT

Adjournment: 8:29 pm

Motion:

Rochon-Washington 2nd:

Davis

Vote: 4-0 approved



TO: Parks, Recreation, and Forestry Commission

PREPARED BY:

DATE: June 24, 2025

RE: Sanborn Tennis Courts

Background:

Bids received for tennis court construction. All over budget and all declined. USTA grant won't fund courts not aligned N-S or made by concrete slab. Only asphalt or pole-tensioned concrete. Engineers redesigning and rebidding project to fit within these guidelines.

Analysis:

Recommendation:

Attachments:

None



TO: Parks, Recreation, and Forestry Commission

PREPARED BY:

DATE: June 24, 2025

RE: Manor Park Playground

Background:

Playground proposals are coming in. Will receive them on Monday the 23rd. Designs will be presented to Commission on the 24th. We will need to schedule a community feedback meeting, potentially the second week of July.

Analysis:

Recommendation:

Attachments:

None



TO: Parks, Recreation, and Forestry Commission

PREPARED BY:

DATE: June 24, 2025

RE: Sanborn Ice Rink

Background:

Being removed. Should be gone by Tuesdays meeting.

Analysis:

Recommendation:

Attachments:

None

TO: Parks, Recreation, and Forestry Commission

PREPARED BY:

DATE: June 24, 2025

RE: Park Signage

Background:

Pet-iguette signs have been well-received. Community members have requested additional signs in different areas of parks. We've talked with multiple community members at parks with dogs off leash and the signs have helped direct those conversations in a positive direction.

Alcohol usage signs have been delivered and will be installed shortly. We are discussing how many we need at different parks and specifically where they should be located at pavilions and rentable spaces.

Analysis:

Recommendation:

Attachments:

None

TO: Parks, Recreation, and Forestry Commission

PREPARED BY:

DATE: June 24, 2025

RE: Sanborn Building RFP

Background:

RFP is gaining traction. We have a number of firms interested in the project that have verbally said they will be submitting a proposal. After continued internal conversation, it was decided to remove the demolition of the current building from the RFP and reduce deliverables to 70% plan design.

Matt Bazyk is going to get quotes from construction firms to demolish current building. A second option is the Building Reuse Grant through Hennepin County. I have reached out to them on more information about this program. Here is a quick overview of what this program does.

Resources to deconstruct publicly owned properties

As construction season kicks-off in Minnesota, this is a reminder that Hennepin County has resources available to help cities deconstruct rather than demolish buildings. Hennepin County has agreements with two Minneapolis-based deconstruction organizations to reduce the cost of deconstructing building materials on publicly owned properties. The discounted rate depends on the amount of building materials deconstructed for reuse.

Analysis:

Recommendation:

Attachments:

None

TO: Parks, Recreation, and Forestry Commission

PREPARED BY:

DATE: August 26, 2025

RE: Code of Respect

Background:

City staff have seen and there have been instances reported of poor behavior in, around and from City Commissioners.

Analysis:

City Staff will be implementing a Code of Respect to outline how Commissioners, City Council Members, and residents should interact.

Recommendation:

Attachments:

1. Sample Code of Respect

Brooklyn Center City Commission Code of Respect and Ethics

Table of Contents

Brooklyn Center City Commission Code of Respect and Ethics.....	2
A. Commissioner Conduct with One Another.....	2
1. In Public Meetings.....	2
2. In Private Encounters	3
B. Commissioner Conduct with City Staff.....	4
C. Commissioner Conduct with the Public	4
1. In Public Meetings (For Commissions with Public Hearings)	4
2. In Unofficial Settings	5
D. Commissioner Conduct with Other Public Agencies	6
E. Poor Conduct and Accountability Measures	6
1. Conduct	6
2. Types of Accountability Measures	6
3. Process	7
4. Conduct During Meetings	8
F. Ethics.....	8
1. Open Meeting Law	8
2. Gift Law	9
3. Conflict of interest.....	9

Brooklyn Center City Commission Code of Respect and Ethics

A. Commissioner Conduct with One Another

City Commissions are composed of individuals with a wide variety of backgrounds, personalities, values, opinions, and goals. Despite this diversity, all have chosen to serve the community. In all cases, this common goal should be acknowledged even as Commissioners may "agree to disagree" on contentious issues.

1. In Public Meetings

- (a) **Commissioner Interaction.** Commissioners agree to practice civility, professionalism and decorum in discussions and debate. Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Commissioners can promote camaraderie and collaboration by refraining from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments. Shouting or physical actions that could be construed as threatening will not be tolerated. Commissioners should make every effort to conduct themselves in a professional manner at all times, including listening actively during Commission meetings.
- (b) **Deference to Order.** Commissioners agree to honor the roles of Commission leadership including the Chair and Co-Chair in maintaining order by deferring to their direction and guidance. It is the responsibility of the Chair and/or Co-Chair to keep the Commission meetings on track during meetings. Commissioners agree to honor efforts by the Chair or Co-Chair to focus discussion on current agenda items. If there is disagreement about the agenda or Chair or Co-Chair's actions, those objections should be voiced politely and with reason, following procedures outlined in parliamentary procedure.
- (c) **Setting a Positive Example.** One prominent goal of every commission meeting should be to demonstrate a positive example of decorum and respect for constituents. To accomplish that goal, Commissioners agree to avoid comments that personally attack other Commissioners. If a Commissioner is personally attacked by the comments of another Commissioner, the offended Commissioner will make notes of the actual words used and may call for a "point of order" to challenge the other Commissioner to justify or apologize for the language used. The Chair or Co-Chair will maintain control of this discussion.
- (d) **Collaborative Problem Solving.** Another goal of the commission meeting is to demonstrate effective problem-solving approaches. Commissioners have a responsibility to show how individuals with disparate points of view can find common ground and seek a compromise that benefits the community as a whole.
- (e) **Timeliness.** To ensure smooth and timely execution of each commission meeting, Commissioners agree to make best efforts to be punctual and keep comments relative to topics discussed. Every Commissioner has made a commitment to attend meetings and participate in discussions. Therefore, it is important

that Commissioners be punctual and that meetings start on time. It is equally important that discussions on issues be relative to the topic at hand to allow adequate time to fully discuss scheduled issues.

- (f) **Endorsement of Candidates.** It is inappropriate to mention endorsements during commission meetings or other official City meetings or functions.
- (g) **Professional Courtesy.** Commissioners endeavor to avoid putting colleagues in awkward or disadvantageous positions in an effort to capitalize on another colleagues' vulnerability or to embarrass them publicly. Commissioners agree to make every attempt to submit questions or concerns to the Staff Liaison prior to formal meetings to avoid surprising Commissioners, Council Liaisons, or Staff at said meetings.
- (h) **Personal Attacks.** Commissioners shall not personally attack, under any circumstance, another member of a Commission. Commissioners acknowledge that cultural differences, body language, tone of voice, as well as the words they use, could be experienced as intimidating, off-putting, or aggressive to the message recipient.

2. In Private Encounters

- (a) **Respectful Workplace Values.** Commissioners agree to continue to model respectful behavior in private. The same level of respect and consideration of differing points of view that is deemed appropriate for public discussions should be maintained in private conversations.
- (b) **Data Practices.** Commissioners recognize that written notes, voicemail messages, social media and email may be public information. Technology allows words written or said without much forethought to be distributed wide and far. Commissioners agree to consider the following: (1) how they, their family and/or friends would feel if this voicemail message was played on a speaker phone in a full office? Or broadcast on the nightly news; (2) What could the consequences be if this email message was forwarded to others? Commissioners agree that written notes, social media postings, voicemail messages and email should be treated as potentially "public" communication.
- (c) **Public-Private Considerations.** Even private conversations can have a public presence. City officials are always on display – their actions, mannerisms, and language are monitored by people around them that they may not know. Lunch table conversations could be overheard, parking lot debates may be watched, and casual comments between individuals before and after public meetings noted.
- (d) **Personal Comments.** Commissioners agree to refrain from making personal comments about other Commissioners. It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other Commissioners, their opinions and actions.

B. Commissioner Conduct with City Staff

Governance of the City is a cooperative effort, including elected officials, appointed officials, and staff. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

1. Respectful Workplace Values. Commissioners agree to treat all staff as professionals. Commissioners agree to engage in clear, honest communication that respects the abilities, experience, expertise, and dignity of each individual. Berating, personal, impertinent, slanderous, threatening, abusive, or disparaging comments toward staff are not acceptable and are automatic grounds for a Code of Resect violation.
2. Limited City Staff Contact. Questions for City staff and/or requests for additional background information should be directed to the City Manager or City Attorney. Commissioners agree to copy the City Manager on or keep the City Manager informed of any request. Except in extraordinary circumstances, Commissioners agree to avoid disrupting City staff while they are in meetings, on the phone, or engrossed in performing their job functions.
3. Staff Criticism. Commissioners should not publicly criticize an individual employee. Commissioners agree to express concerns about the performance of a City employee directly to the City Manager through private correspondence or conversation. Commissioners will refrain from expressing concerns in public, to the employee directly, or to the employee's manager.
4. Political Solicitation. Commissioners will not solicit any type of political support (financial contributions, display of posters or lawn signs, name on support list, etc.) from City staff.
5. Personal Comments about other Commissioners. Commissioners agree to refrain from speaking ill of other Commissioners to staff. This puts staff in an uncomfortable and compromising position because staff have the responsibility to treat all Commissioners equally and with respect.
6. Personal Attacks. Commissioners shall not personally attack, under any circumstance, a member if city staff. Commissioners acknowledge that cultural differences, body language, tone of voice, as well as the words they use, could be experienced as intimidating, off-putting, or aggressive to the message recipient.

C. Commissioner Conduct with the Public

1. In Public Meetings (For Commissions with Public Hearings)
 - (a) **Create a Welcoming Environment.** Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of individual Commissioners toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.

- (b) **Speaking Time.** The Commission as a body agrees to be fair and equitable in allocating public hearing time to individual speakers. The Commission Chair or Co-Chair will determine and announce limits on speakers at the start of the public hearing process and ensuring those with Brooklyn Center addresses have an opportunity to speak. Generally, each speaker will be allocated two minutes to speak. Applicants or their designated representatives may be allowed more time. If many speakers are anticipated, the Chair or Co-Chair may shorten the time limit and/or ask speakers to limit themselves to new information and points of view not already covered by previous speakers.
- (c) **Public Hearing Speakers.** No speaker will be turned away unless the speaker exhibits inappropriate behavior. Each speaker may only speak once during the public hearing unless the Commission requests additional clarification later in the process. After the close of the public hearing, no more public testimony will be accepted unless agreed upon by the Commission.
- (d) **Avoid Public Debate.** Commissioners agree to avoid debate and argument with the public. Only the Chair or Co-Chair – not individual Commissioners – can interrupt a speaker during a presentation. However, a Commissioner can ask the Chair or Co-Chair for a point of order if the speaker is off the topic or exhibiting behavior or language the Commissioner finds disturbing. Commissioners may request that the Chair or Co-Chair seek clarification from the speaker.
- (e) **Commission Chair to Focus Discussion.** If speakers become flustered or defensive by Commissioner questions, it is the responsibility of the Chair or Co-Chair to calm and focus the speaker and to maintain the order and decorum of the meeting. Questions by Commissioners to members of the public testifying should seek to clarify or expand information. It is never appropriate to belligerently challenge or belittle the speaker. Commissioners agree to refrain from providing personal opinions or revealing inclinations about upcoming votes until after the public hearing is closed.
- (f) **Personal Attacks.** Commissioners shall not personally attack, under any circumstance, a member/members of the public. Commissioners acknowledge that cultural differences, body language, tone of voice, as well as the words they use, could be experienced as intimidating, off-putting, or aggressive to the message recipient.

2. In Unofficial Settings

- (a) **No Promises.** Commissioners may not make promises on behalf of the Commission. Commissioners may be asked to explain a Commission policy or recommendation or to give their opinion about an issue as they meet and talk with constituents in the community. It is appropriate to give a brief overview of City policy and to refer to City staff for further information. It is inappropriate to overtly or implicitly promise Commission or Council action, or to promise City staff will do something specific (fix a pothole, plow a specific street, plant new flowers in the median, etc.).
- (b) **Personal Comments.** Commissioners agree to refrain from making personal comments about other Commissioners to constituents. It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other Commissioners, their opinions and actions.

- (c) **Public-Private Considerations.** Commissioners may be observed by the community as they serve the city in their capacity as commissioners. Commissioner behaviors and comments serve as models for proper conduct in the City of Brooklyn Center. Commissioners agree to reflect honesty and respect for the dignity of each individual in every word, communication, (whether in social media or otherwise), and action taken by Commissioners, 24 hours a day, seven days a week. It is a serious and continuous responsibility.

D. Commissioner Conduct with Other Public Agencies

Commissioners will be as clear as possible when representing City or personal interests. If a Commissioner appears before another governmental agency or organization to give a statement on an issue, the Commissioner must clearly state:

1. If his or her statement reflects personal opinion or is the official stance of the City;
2. Whether this is the majority or minority opinion of the Commission. Even if the Commissioner represents his/her/their own personal opinions, the Commissioner must remember that the comments may reflect upon the City as an organization.

If the Commissioner is representing the City, the Commissioner must support and advocate the official City position on an issue, not a personal viewpoint.

E. Poor Conduct and Accountability Measures

1. Conduct

- (a) **Violations.** Commissioners who violate the Code of Respect will be subject to accountability measures. Any violations that potentially constitute criminal conduct shall be handled by the criminal justice system.
- (b) **Factors.** Factors that will be considered in determining the appropriate restorative measure or sanction include but are not limited to the following: seriousness of the violation and number of preceding violations.

2. Types of Accountability Measures

(a) **Restorative Measures**

Commissioners agree to engage in restorative measures prior to initiating sanctions for violations of the Code of Respect. Restorative measures include, but are not limited to:

- (i) Private meeting Commissioner and City Manager
- (ii) Informal Mediation between involved parties and Mediator
- (iii) Mediator issues recommendations (i.e. training, public apology, meeting suspension, etc.)
- (iv) Commissioner / Involved Parties to follow recommendations
- (v) If Commissioner refuses to follow recommendations, then the process moves to sanctions:

(b) Sanction

Commissioners may face commission removal for failing to engage in restorative measures or for continued violations of the Code of Respect.

3. Process

(a) Complaint / Reporting a Code of Respect Violation

- (i) A Commissioner may report a potential Code of Respect violation by another Commissioner by bringing the matter to the attention of the official of their choice, Mayor, or the City Manager.
- (ii) A Brooklyn Center staff member may report a potential Code of Respect violation by a City Commissioner by bringing the matter to the attention of the City Manager or Human Resources Manager.
- (iii) If the potential violation involves the Mayor, it should be brought to the attention of the Mayor Pro Tem, City Manager, or City Attorney.
- (iv) A community member may report potential Code of Respect violations by a member of a City Commission to the Mayor, City Manager or any member of the City Council.

(b) Investigation

- (i) Triage. The Mayor and City Manager will gather initial information, consult with the City Attorney if necessary and decide how to move forward.
- (ii) Fact Finding. If necessary, the matter will be referred to the criminal justice system. The Mayor and City Manager will determine whether to pursue independent fact-finding or internal fact-finding.
- (iii) Possible Outcomes. After an investigation, the City Manager, in consultation with proper staff, will determine if the complaint is substantiated or unsubstantiated. A restorative solution will be sought prior to moving to a sanction.
 - (1) If Substantiated: The Commissioner will have a consultation with the City Manager, if that is unsuccessful, then the parties move to a graduated resolution process:
 - Informal mediation with harmed individuals and City designee (Mediator);
 - Mediator issues recommendations
 - Commissioner / Involved Parties to follow recommendations
 - If Commissioner refuses to follow recommendations, then the process moves to sanction.

(2) Sanction: (Last Resort)

- City Manager compiles redacted report for Council review (names, commission, other identifying information will be removed from the report)
- After review of the circumstances and recommendation, Council will use a standard form provided by the Administration to communicate their vote
- Administration will provide Council forms to Mayor
- Mayor will state Council vote on the record
- If Commissioner is removed from service, Commissioner will receive a letter of removal from the Council
- Commission Removal results in automatic bar from Commission Appointment for 2 years

(3) If Unsubstantiated: City Manager to work with City Attorney to determine resolution compliant with the Minnesota Government Data Practices Act

4. Conduct During Meetings

- (a) **Inappropriate Statements.** For inappropriate statements or conduct by Commissioners occurring during a Commission meeting, a verbal correction by the Commission Chair will normally be the first step to address the matter, either during or after the meeting.
- (b) **Further Incidents.** Further incidents at the same meeting may be addressed by subsequent verbal corrections accompanied Repeated incidents can give rise to Chair not recognizing the offending Commissioner to speak. A Commissioner can request that the Chair take any of these actions against an offending Commissioner if the Chair has not done so on her/his/their own.

F. Ethics

1. Open Meeting Law

- (a) With certain exceptions, meetings of Council Commissions must be open the public. A meeting is a gathering of a majority of Commissioners at which City business is discussed. It is not necessary that action be taken for a gathering to constitute a “meeting.”
- (b) A meeting does not include chance social gatherings as long as public business is not discussed.
- (c) A majority of Commissioners should not communicate with each other by phone, email, in-person, or otherwise, to discuss City business.
- (d) Use of social media does not violate the open meeting law as long as social media use is accessible to all Members of the public.

See Minnesota Statutes, Chapter 13D, for further information regarding the Open Meeting Law.

2. Gift Law

A City Commissioner cannot accept a gift from someone who has an interest in any matter involving the City.

A “gift” includes money, property, a service, a loan, forgiveness of a loan, or a promise of future employment.

A “gift” does not include:

- Campaign contributions;
- Items costing less than \$5;
- Items given to members of a group; the majority of whose members are not local officials;
- Gifts given by family members; or
- Food or beverages given at a reception, meal or meeting at which a Council Member is making a speech or answering questions as part of a program

See Minnesota Statutes, Section 471.895 City Charter, Section 14.04(A), and Section II, 2.95 of the Brooklyn Center Code of Policies for further information regarding the Gift Law and procedure.

3. Conflict of interest

(a) Commissioners cannot have a personal financial interest in a sale, lease, or contract with the City.

(b) Commissioners cannot participate in matters in which the Commissioner’s own personal interest, financial or otherwise, is so distinct from the public interest that the Commissioners cannot be expected to fairly represent the public’s interest when voting on the matter.

See Minnesota Statutes Section 471.87, and Section II, 2.95 of the Brooklyn Center Code of Policies of further information about Conflicts of Interest involving Public Officers.

TO: Parks, Recreation, and Forestry Commission

PREPARED BY:

DATE: August 26, 2025

RE: Sanborn Renaming Update

Background:

The City of Robbinsdale is resuming the process to rename Sanborn Park and invites community members to submit name suggestions that reflect the values, history, and identity of the area. The submission form is now live from August 11 – September 17, 2025.

The discussion of renaming Sanborn Park began some years ago after discovering that the Sanborn Holding Company, along with others in the real estate profession, sold off dozens of properties near Sanborn Park while utilizing the practice of incorporating racially restrictive covenants.

This renewed renaming effort provides an opportunity for the community to help shape the future of this public space. Suggestions must include your name, contact information, the proposed name, and a brief explanation.

Analysis:

Over 100 submissions have been received. During the September meeting, the PRFC will be charged with sorting proposed names for the Council. Eliminating ones that don't fit within the guidelines.

Recommendation:

Familiarize yourself with the naming guidelines and be ready for a lengthy parks renaming discussion in September.

Attachments:

1. Parks Renaming Guidelines

Parks Renaming Guidelines

In considering naming or renaming a city asset, the Robbinsdale City Council should consider the following criteria:

1. Individuals who have made a significant contribution to the city of Robbinsdale and communities it serves can be considered. These can include but are not limited to:

Honored community leaders and inspiring figures who have contributed outstanding civic service and/or engender a strong sense of civic responsibility or social/economic justice that inspire future generations and promote positive values.

Someone who has made a significant contribution to the protection of the city's natural or cultural resources or has enhanced the quality of life for residents.

All such honored individuals as indicated above must be deceased for at least one year.

2. Natural and geographic features that reflect the area's natural elements, landscape, flora or fauna.

3. Names that provoke positive themes fostering a sense of unity and inclusiveness (e.g. Unity Park).

4. Names that reflect the connections to indigenous communities from the area.

5. Recommendations shall include at least one of the following priorities: Equity/Inclusiveness, Service to the Community, and/or Observe Local History.

In considering naming or renaming city assets, the Robbinsdale City Council shall be guided by the following principles:

1. At least one of the above stated criteria is met.

2. Names with connotations that by contemporary standards are derogatory or profane will not be considered, and any assets named for such shall be renamed.

3. Aim for a name that is inclusive and ensures that various demographics are represented throughout the city's assets, so all individuals are welcomed and represented.

4. The proposed name may not be considered if it is a duplication of adjacent cities' parks and facilities to minimize confusion amongst the public and emergency response teams.

TO: Parks, Recreation, and Forestry Commission
PREPARED BY:
DATE: August 26, 2025
RE: Manor Park Playground

Background:

The PRFC held community feedback events for the new playground at Manor Park on July 11th and 12th. Community members voted on options from KOMPAN, St. Croix Recreation and MWP Recreation.

Analysis:

St. Croix Recreation's design received 48 of the 74 first-place votes.

Recommendation:

Combining this information with the preferences from the PRFC and City staff, the City ordered the St. Croix playground and delivery of the equipment is expected in the second week of October.

Attachments:

1. 100-203125-3-R2_1
2. 100-203125-3-R2_2



COLOR KEY

- YELLOW
- ORANGE
- LIME
- AQUA
- ORANGE/BLACK





TO: Parks, Recreation, and Forestry Commission

PREPARED BY:

DATE: August 26, 2025

RE: LVT Fitness Court Update

Background:

The Fitness Court at LVT has been a project that has spanned over the past two years. In 2024 a design was selected. In Spring of 2025 installation began. Installation is complete as of 8.22.25

Analysis:

The City would like to schedule a grand opening for the equipment, but there are natural oils from the rubberized surface that is making the equipment slippery.

Recommendation:

Schedule a grand opening event in two weeks, allowing for the slippery layer to wash off. Possibly the week of September 15th.

Attachments:

1. IMG_4100





TO: Parks, Recreation, and Forestry Commission
PREPARED BY:
DATE: August 26, 2025
RE: Tennis and Pickleball Courts

Background:

The tennis courts at Sanborn Park need to be updated. The project originally went out for bid and came back significantly over budget. After updating the project specs, new bids came back just over \$421,713, 20% over the Engineer's Estimate of \$349,302.50.

Analysis:

Council approved the project pending grant support. USTA is currently reviewing the updated plans. We are waiting to hear from them if we will be awarded the grant.

Recommendation:

Attachments:

None

TO: Parks, Recreation, and Forestry Commission

PREPARED BY:

DATE: August 26, 2025

RE: Triangle Park Pump Track Meeting

Background:

During the June meeting the PRFC set a community feedback meeting for September 16th 5:30-7:00 pm. At that time, we discussed holding this event instead of our regular meeting. Since then, City Council has announced that we will be renaming Sanborn Park, and the timeline for that requires us to review submissions in September.

Analysis:

Since we have to hold our regular meeting, does the Commission want to reschedule the feedback event or hold them both?

Recommendation:

Attachments:

None

TO: Parks, Recreation, and Forestry Commission

PREPARED BY:

DATE: August 26, 2025

RE: Parks Updates

Background:

- Concrete pads and new benches for Spanjers Park
- Install 9 new trash cans for Streetscape
- Rebuild downtown fountain including new motor, plumbing and electrical work
- Grading work at JTS and Spanjers ballfields
- Fall fertilizing and seeding
- Replace kitchen cabinets and flooring in the basement of Public Safety
- Pergolas for both Community Garden sites
- Permanent water source for Chowen Community Garden site

Analysis:

Recommendation:

Attachments:

None