ROBBINSDALE

City Council Meeting
Tuesday, July 15, 2025
4100 Lakeview Avenue North
Robbinsdale, MN
7:00 PM

AGENDA

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

A. PUBLIC HEARINGS: Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.

B. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

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1. CITY COUNCIL MEETING CALLED TO ORDER

2. ROLL CALL: Blackledge, Greenberg, Parisian, Wagner, Mayor Sutton

3. MICROPHONE CHECK: Blackledge, Greenberg, Parisian, Wagner, Mayor Sutton

4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

5. APPROVAL OF THE JULY 15, 2025 MEETING AGENDA

6. CONSENT AGENDA: Pursuant to Council rules, one motion, non- debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:

   A. Approve City Council meeting minutes from July 1, 2025

B. Approve City Council Work Session meeting minutes of June 10, 2025

C. Donation from Jason Greenberg

D. Second Reading of an Ordinance Clarifying Zoning Text Code Pertaining to Cannabis Business Zoning Regulations

E. Second Reading of an Ordinance Amending the City Charter

F. Approval of Licenses

G. Road Closure Request

H. Robbinsdale Wine & Spirits' Monthly Financial Statements

I. Deputy Registrar's Monthly Financial Statements

7. PRESENTATIONS

   A. 2025 GreenStep Award

   B. City of Robbinsdale Annual Comprehensive Financial Report for 2024

   C. Certificate of Achievement for Excellence in Financial Reporting

8. PUBLIC HEARINGS

   A. Resolution adopting Street Reconstruction Plan and authorizing preliminary Bond

9. OLD BUSINESS

   A. Second Reading of an Ordinance related to Camping on City Property

10. NEW BUSINESS

    A. Sanborn Building Architecture Firm

    B. A Resolution Confirming the Desire to rename Sanborn Park

11. OTHER BUSINESS

    A. Voucher Requests Pending Approval for Disbursement

    B. Special Work Session - August 19, 6pm

12. ADMINISTRATIVE REPORTS

13. COUNCIL GENERAL COMMUNICATIONS

14. ADJOURNMENT

MINUTES

CITY COUNCIL MEETING CALLED TO ORDER
Mayor Sutton called the meeting to order at 7:00 p.m.

ROLL CALL

Present:	Blackledge, Greenberg, Parisian, Wagner, Sutton
Absent:	
Staff:	Tim Sandvik, City Manager; Chase Peterson-Etem, City Clerk, Patrick Foley, Police Chief, Members of the Police Department

MICROPHONE CHECK

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Jan Dickinson, 3512 Indianan Ave. N., asked about the Pro-Community Resolution and wanted to make sure LGBTQ+ included the "T" in the executed version. Sandvik noted staff would send the executed version to Jan.

APPROVAL OF THE JULY 1, 2025, MEETING AGENDA

City Clerk Peterson-Etem noted the addition of Other Business Item 11A, Voucher Disbursement Request.

Member Parisian MOVED, seconded by Greenberg to approve the July 1, 2025, City Council agenda as amended. The vote was unanimous and the motion carried.

CONSENT AGENDA

Member Wagner MOVED, seconded by Blackledge to approve the consent agenda. The vote was unanimous and the motion carried.

A. Approve City Council Meeting Minutes from June 17, 2025

B. Approve Special Work Session Minutes from the Public Works Facility Tour on June 17, 2025

C. Receive Sustainability Committee Meeting Minutes

D. Approval of Licenses

PRESENTATIONS

A. Police Officer Swearing In

Police Chief Foley discussed the Robbinsdale Police Department hiring process, field training process, and introduced the three Officers being sworn in as Sergeant Beau Schoenhard, Officer Jacob Mullen, and Officer Nathan Paulnock.

Mayor Sutton swore in the three Officers.

Mayor Sutton noted that several member of the Police Department were in attendance, as well as volunteers and their families. He further commented on the wonderful culture within the Robbinsdale Police Department.

Member Blackledge thanked families for their service as well.

PUBLIC HEARINGS

A. On-Sale Intoxicating Liquor License w/ Sunday Sales for Taqueria El Parian

Sandvik discussed the history of the license and the updates made to the application by the business owners. Sandvik noted that a background investigation has been completed, the Police Chief recommends approval, and the Community Development Director has been a part of the process.

Member Parisian MOVED, seconded by Greenberg to open the public hearing. The vote was unanimous and the motion carried.

Jose Rodriquez, owner of Taqueria El Parian, along with his interpreter Luis, stated they would like to be able to sell margaritas on Sundays, and will continue to comply with all other requirements.

Member Parisian MOVED, seconded by Wagner to close the public hearing. The vote was unanimous and the motion carried.

Member Wagner thanked Rodriquez for taking the time to come speak with them.

Member Wagner MOVED, seconded by Blackledge to approve the issuance of the On-Sale Intoxicating Liquor License with Sunday Sales to Taqueria El Parian, LLC, dba Taqueria El Parian, 4080 West Broadway, Suite 129. The vote was unanimous and the motion carried.

OLD BUSINESS

A. None

NEW BUSINESS

A. None

OTHER BUSINESS

A. Voucher Requests Pending Approval for Disbursement

Member Parisian MOVED, seconded by Blackledge to approve the voucher disbursement requests for the period ending July 1, 2025. The vote was unanimous and the motion carried.

ADMINISTRATIVE REPORTS

Sandvik noted City Hall will be closed on the Fourth to recognize Independence Day, discussed Whizbang Days updates, and highlighted summer recreation events.

COUNCIL GENERAL COMMUNICATIONS

Member Wagner wished everyone a happy and safe Fourth of July.

Member Parisian echoed Member Wagner's sentiment and wished everyone a happy Whizbang Days.

Member Greenberg stated that he attended the League of Minnesota Cities Conference and heard about how different cities handle various issues, as well as met other council members and mayors. He described discussions by other cities and news articles regarding the light rail and its environmental impacts and crime. Member Greenberg would like to be proactive and talk about this in a future work session. Sandvik stated they can plan to discuss that further in August. Lastly, Member Greenberg wished everyone a happy and safe Fourth of July.

Member Blackledge wished all a happy Fourth of July and encouraged the community to enjoy Whizbang Days. He also encouraged residents to provide their feedback regarding the City ordinance around camping on public property.

Mayor Sutton stated that the meeting to discuss the City Ordinance about camping will take place on July 15, 2025, and wished everyone a fun and safe Fourth of July and Whizbang Days.

ADJOURNMENT

Member Blackledge MOVED, seconded by Greenberg to adjourn the meeting at 7:32 p.m. The vote was unanimous and the motion carried.

________________________________	________________________________
Chase Peterson-Etem, City Clerk	Bradley Sutton, Mayor

ROBBINSDALE

MINUTES

CITY COUNCIL WORK SESSION CALLED TO ORDER

Mayor Pro Tem Blackledge called the meeting to order at 7:26 PM.

ROLL CALL

Present: Mayor Pro Tem Blackledge, Mayor Sutton, Member Greenberg, Member Parisian
Absent: Member Wagner
Staff: Tim Sandvik, City Manager; Richard McCoy, City Engineer/Public Works Director; Rachel Leen, Communications Coordinator

DISCUSSION

A. Preliminary Discussion on 2026 Budget

Sandvik introduced the 2025 budget conversation and emphasized that staff are looking to Council to understand what a successful budget looks for them. Sandvik reminded Council of the timeline — Council must approve a preliminary not-to-exceed budget in September and must approve a formal levy in December. Sandvik explained that Local Government Aid (LGA) and Fiscal Disparities are established by outside entities, where LGA is decided via a formula on housing stock and age of infrastructure, and Fiscal Disparities are based on tax-base in surrounding communities. Sandvik emphasized that the primary role of Council is to give direction on the levy increase from year to year. He advised Council to keep the County levy and school board levy in mind when discussing the City's budget, but to also make decisions focused on what the City needs.

Member Parisian asked what the biggest items are for the 2026 budget. McCoy shared that the biggest item on the schedule for next year is the Public Works building, as well as a few street reconstruction projects. Member Parisian asked how the big-ticket items scheduled in quick succession impacts our budget strategy. Sandvik reminded Council that the ten-year Capital Improvement Plan is a living and flexible thing, so items could get pushed back if needed. He shared that the strategic planning for the budget includes trying to keep the budget steady, as well as avoiding huge highs and huge lows.

Mayor Pro Tem Blackledge asked for advice on how to communicate the need for big budget items to the public. Sandvik shared that being proactive with aging infrastructure instead of reactive is far better in terms of cost and provided examples to share.

Sandvik explained that if Council shares a levy increase number, staff will come back with a budget at that number based on Council's top goals and priorities. Member Greenberg shared that with a potentially bad levy outlook from the county and school board, he wants to focus only on the big-ticket necessary items instead of our wish list items. Member Parisian asked if there are any new positions being added to City staff next year. Sandvik answered that there will likely not be new positions added, but there may be slight adjustments to staff, such as rearranging police leadership positions. Mayor Sutton shared that his primary focus for next year's budget is prioritizing safety. He highlighted the new public safety facility as a priority since it is a hazardous workplace. He emphasized his focus on ensuring the nuts and bolts of the City are functioning properly before adding wish-list items.

Member Parisian emphasized the importance of communication in relation to the budget. She stated that we need to explain the "why" very clearly to residents and businesses, and that she wants to be proactive and forward with communication that features storytelling.

B. Parks Naming Policy

Sandvik explained that former Mayor Blonigan raised the idea to rename Sanborn Park a few years ago due to conversations with Just Deeds, which led to the need for a policy for renaming parks. He explained that the former Council took a few nominations for Sanborn Park last year based on the policy — one name did not pass, and another name was not voted upon. The former Council then passed a resolution stating the desire to rename Sanborn Park but recommended restructuring the policy. Sandvik asked for recommendations from Council on how they would like to move forward with the policy.

Member Parisian mentioned that an issue with the previous policy is that it was open to residents to submit name changes for any park at any time. She suggested that a name change of a specific park should first be declared by Council, and then submissions could be accepted. Council agreed. Member Greenberg emphasized that the new policy should focus on getting as much community involvement as possible. Mayor Pro Tem Blackledge highlighted the importance of education about why Council is suggesting a name change for Sanborn Park.

Sandvik recommended that Council set specific parameters for the new policy centered around their goals of engagement, inclusivity, and accessibility. He asked for specific direction on how Council would like to collect community engagement. He also noted the importance of involving the Parks, Recreation, and Forestry Commission in the process.

Member Parisian suggested that a one-month submission window would be appropriate and put forward that PRFC could first evaluate submissions and then bring their top 3-5 names to Council. Member Parisian stated that there should not be a fee associated with submitting a name, but that a name submission should require a certain number of signatures of support to be viable. She also proposed that members of staff or members of Council should not be eligible to submit a name. Member Greenberg asked if commission members should be limited from submitting names to Council as well. Mayor Sutton supported not having staff, Council, or commission members able to make submissions.

Member Greenberg shared his opinion that we should not name parks after people. The rest of Council did not support this limitation.

Sandvik summarized that community participation is a priority, and shared that staff will draft a resolution declaring the intention to rename the park and provide more parameters about submission procedures.

STAFF UPDATES

A. Bassett Creek Watershed 10-Year Plan Update - McCoy

McCoy started his presentation by noting that Bassett Creek Watershed is focused on integrating use of the native name,Ȟaȟa Wakpadaŋ, into various materials. McCoy provided background that the City of Robbinsdale is in two watersheds — Bassett Creek and Shingle Creek. He explained that Bassett Creek Watershed is currently working on its 10-year watershed management plan and is looking for feedback.

McCoy shared background information on Bassett Creek Watershed, including how their primary purpose was once to minimize flooding along the creek, but now they have moved into focusing on water quality issues. He shared some of their high priority issues, which included tackling impaired water issues, reducing chloride pollution, evaluating climate change's impact on the watershed, working to reduce flood risk, improving organizational capacity and staffing, looking into other funding mechanisms, pushing to address AIS challenges, improving equity, and generally reducing the carbon footprint of the watershed.

McCoy mentioned his concern with their goal of changing organizational structure. He explained that one of the voting members last year wanted to shift to a Watershed District instead of a JPA, which did not garner support. However, he expressed concern that some folks are still interested in the concept of becoming a Watershed District, and he urges Council to refrain from agreeing to that idea since we would lose our control as a City.

McCoy noted that Bassett Creek will gather feedback from cities, neighborhoods, and interested parties on the management plan, and it will be officially published at the end of the year.

Mayor Sutton emphasized the importance of getting lakes in surrounding communities off the impaired lakes list. McCoy agreed and emphasized that Ryan Lake and Lower Twin are off the list, and that he has a goal to get Crystal Lake off the list someday too. The Council thanked McCoy for the update.

COUNCIL UPDATES

Member Parisian shared that she has spoken with a resident who is concerned with a previously approved limited-use agreement for lights on trees in the boulevard in front of a home on Orchard Ave. She explained that the former Council and staff looked through any safety concerns and decided to approve the limited-use agreement, but the resident is concerned about the bright lights and tree health. She asked whether Council wants to reassess the limited use agreement.

Sandvik added that he would be happy to have more conversations with residents in the area. He mentioned that staff have offered to have conversations to come to a resolution with the resident, but those offers have been turned down.

Council discussed and agreed that they do not want to reevaluate the limited use agreement.

A. Commission Application Process

Sandvik shared that a few HRC commission member applications came through a May Council meeting, which led to some questions from Council about the commission applications. He explained that Council and staff support removing complications and barriers when applying for commission positions. He clarified that some of the questions on the HRC application may require people to share very personal information. He explained that staff are looking for direction on how to make the process easier.

Mayor Sutton asked why the HRC is appointed by the Mayor, which is different from how the rest of the commissioners are appointed. Sandvik shared the history and mentioned that Council could update it to be more consistent if desired. Mayor Sutton put forward the idea of staggering terms on the HRC, but Sandvik shared the opinion that it would not likely make much of a difference in turnover, since the end of a term is not typically the reason why folks leave.

Sandvik urged Council to be more direct with commissions about what they would like to see them work on going forward. He suggested that Council could appoint liaisons to various commissions to attend meetings and give explicit direction. Council agreed that they should utilize the relationship with commissions more.

Mayor Sutton summarized that he supports toning down the HRC application and that he is fine to continue appointing HRC members if Council is comfortable. Council agreed and emphasized that they are always here to support the Mayor.

Member Parisian mentioned that she would like to keep #3 and #4 on the HRC application, which pertains to planning events and creating ideas for the HRC. Sandvik suggested looking into options such as a letter of interest for the HRC, which is what other commissions do. Mayor Pro Tem Blackledge spoke to the value of

#7 on the application, which pertains to advocating for human rights. Staff shared that they are comfortable putting together a new application based on the language in #3, #4, #7, as well as a letter of interest.

B. Comprehensive List of Recent and Proposed Proclamations

Sandvik shared that a list of recent and proposed proclamations was requested based on recent discussions with the HRC about use of proclamations versus resolutions. He highlighted that the internal staff DEI committee is recommending passing proclamations for a few federally recognized month-long celebrations.

Mayor Sutton asked which of these proclamations were recommended by the HRC. Sandvik shared that HRC brought the PRIDE suggestion forward a few years ago, and that the staff DEI committee put together many of the recent proclamations for the federally recognized months.

ADJOURNMENT

Mayor Pro Tem Blackledge adjourned the meeting at 10:17 PM.

____
Rachel Leen, Communications Coordinator

____
Raymond Blackledge, Mayor Pro Tem

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	Donation from Jason Greenberg

Background:

The Robbinsdale Human Rights Commission Sub-Committee, "Racism is a Public Health Crisis," recently held an event at Robbins Landing to bring awareness to and support renters in Robbinsdale. To cover the expenses of the event, Jason Greenberg generously donated $241.73. The City thanks Jason for his donation and commitment to the residents of Robbinsdale.

Analysis:
None

Recommendation:
Motion to accept the donations from Jason Greenberg in the amount of $241.73.

Attachments:
None

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Heather Rand, Community Development Director
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	Second Reading of an Ordinance Clarifying Zoning Text Code Pertaining to Cannabis Business Zoning Regulations

Background:

This ordinance adds clarity to city's zoning code, further addressing permitted locations for state-licensed and city-registered cannabis and low-potency hemp product businesses in the city.

Analysis:

On May 6, 2025, the Robbinsdale City Council adopted an ordinance with new city regulations pertaining to retail and other state-licensed cannabis and low-potency hemp edible (LPHE) product businesses, with such code to become Section 1165 in Robbinsdale's City Code Chapter 11, Business and Trade Regulations.

The new city code included relevant definitions, laid out reasonable requirements for cannabis product business registration, included operational regulations like 300-foot buffers from schools, and delineated city regulation enforcement processes. The code also established fees, special event permit regulations, permitted the city to sell cannabis and LPHE products (but did not require), and it prohibits the use of cannabis and LPHE products in public. Lastly, the new code the city adopted on May 6th included a summary of city zoning code language in narrative form, denoting what land use planning districts cannabis and LPHE product businesses may or may not be located within the city.

More specifically, the zoning code narrative adopted as 1165.04 read:
Zoning and Land Use.

State-licensed, city-registered cannabis retail businesses and LPHE product retail businesses are allowed to be located in the city's B-2 (Limited Community Business), B-3 (Highway Commercial), B-4 (Community Business), DD-1 (Downtown Business District) and DD-2 (Downtown transition and Transit District) zoning districts.

State-licensed cannabis cultivation businesses and hemp cultivation businesses are allowed to be located within the city's B-W (Business Warehouse) district. This includes cannabis and hemp product manufacturers, product testing businesses, product transportation and delivery businesses, and cannabis and/or hemp product wholesalers.

Inadvertently, the May 6th Ordinance that was adopted failed to include a companion zoning code amended text language to be located in Robbinsdale City Code Chapter V, Planning and Land Use Regulation that had been reviewed and recommended for approval by the Robbinsdale City Council after a public hearing held in March 2025. The zoning code text format contains bolded lettering when new words are added to the code and strike though wording when code language was to be eliminated and more clearly specifies the zoning intent summarized in 1165.04. To provide more code clarity, the Chapter V text amendment language has been drafted in an attached ordinance for a second reading, and council approval. The first reading of the ordinance was held at the June 17th, 2025 City Council Meeting and unanimously approved by city council.

Recommendation:

Staff, with consultation from the city attorney, recommend that the Robbinsdale city council adopt this second reading of the attached ordinance that contains text amendments to Chapter V. Land Use and Planning Regulations of the Robbinsdale city code. The intention behind this action is to provide greater zoning clarity of city code pertaining to state-licensed and city-registered cannabis and LPHE product businesses.

Attachments:

1. Ord - Cannabis Zoning Text Amendments for Chapter V

Member ___________ moved and Member ___________ seconded a motion that the following Ordinance, having been given its first public reading on June 17, 2025, be given its second reading this 15th day of July, 2025 and that it be adopted.

ORDINANCE 25-

AN ORDINANCE AMENDING TEXT IN CHAPTER V, PLANNING AND LAND USE REGULATIONS, SECTIONS 520, 521, 525 FOR THE PUROSE OF ESTABLISHING ZONING REQUIREMENTS FOR THESE STATE LICENSED CANNABIS AND HEMP BUSINESSES

THE CITY COUNCIL OF THE CITY OF ROBBINSDALE DOES ORDAIN:

1) That Robbinsdale's Chapter V, Planning and Land Use Regulations be amended as follows with bolded text language indicating new words to be added to code and strike-thru text indicating deleted words in code:

Section 520.03. B-2 limited commercial district. Subd. 2. Permitted uses. Permitted uses in a B-2 district are:

(x) ~~cannabis retailers and restaurant establishments that sell THC products, as defined in city code subject to licensing requirements of section 1160 of the City Code~~ **cannabis retail business and lower-potency hemp edible retailer business with a license from the state of Minnesota Office of Cannabis Management.**

Chapter V, Section 521.01. DD-1 -downtown district.
Subd. 2. Permitted uses. The following are permitted uses, up to 10,000 square feet gross square area, in the downtown district:

(a) retail uses including, but not limited to, the sale of hardware, paint and wallpaper, meat market, bakery, grocery food items, gifts, flowers, drug store/pharmacy, books, hobby supplies, jewelry, antiques, new wearing apparel, pets and pet supplies, marine tropical fish sales and service, ~~cannabis retailers and THC products, as defined in City Code~~ **cannabis retail businesses and lower-potency hemp edible retail businesses** and craft shops making articles exclusively for sale at retail on the premises.

(c) food retail services including, but not limited to, restaurant, delicatessen, coffee shop, ice cream shop, ~~THC products, as defined in City Code subject to licensing requirements of section 1160 of the City Code,~~ convenience food establishments, including those establishments that provide drive-through window service.

Chapter V, Section 521.03. DD-2 – Downtown transition and transit district.
Subd. 2. Permitted uses. The permitted uses in the DD-2 district are:

(a) retail uses including, but not limited to, the sale of hardware, paint and wallpaper, meat market, baker, grocery food items, gifts, flowers, drug store/pharmacy, books, hoppy supplies, jewelry, antiques, wearing apparel, pets and pet supplies, marine tropical fish sales and services, **cannabis retail businesses and lower-potency hemp edible retail businesses** and craft shops making articles exclusively for sale at retail on the premises.

Robbinsdale Code Chapter V Section 525.01. B-W, Business-warehouse district.
Subdivision 1. Purpose. A district to provide for the establishment of wholesale retail trade, large volume or bulk commercial items, warehousing, and light industry or processing.

Subd.2. Permitted uses. Permitted uses in a B-W district are:

(r) State licensed Cannabis Cultivation Business, Cannabis Manufacturing Business, Cannabis Testing Business, Cannabis Transporter Business, Cannabis Wholesaling Business, and Lower-Potency Hemp Edible Manufacturer Businesses.

2) That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:

   City Code CHAPTER V, Planning and Land Use Regulation Section 520.03 Zoning: Cannabis Businesses Allowed in Certain Business Districts. 521.01. Zoning: Cannabis Businesses Allowed in Downtown District-1. 521.03. Zoning: Cannabis Businesses Allowed in Downtown District -2. 525.01. Zoning: Cannabis Businesses Allowed in B-W, Business Warehouse District.

First Reading:	YEAS: Blackledge, Greenberg, Parisian, Sutton, Wagner
	NAYS:
Second Reading:	YEAS:
	NAYS:

PASSED BY THE CITY COUNCIL THIS 15th DAY OF JULY, 2025.

Brad Sutton, Mayor

ATTEST:

Chase Etem-Peterson, City Clerk

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	Second Reading of an Ordinance Amending the City Charter

Background:

At the June 17, 2025, City Council meeting, an ordinance was presented to the Council amending the City Charter. This ordinance included four sections of the charter and was unanimously passed with no alterations.

Analysis:

The Council is being asked to consider the following amendments:

- Section 1.04. Equity. - Adding this section to reinforce the desire of the city to be equitable.
- Section 2.10. Investigation of City Affairs. - Much of the language will stay the same, but rearranged to provide clarity and add the last sentence related to making public data available as soon as reasonably possible.
- Section 5.04. Form of Petition and of Signature Papers. - proposed language to clarify interpretation and include requirements for persons signing the petition.
- Section 5.14. Recall Petitions. - language to include requirements for persons signing the petition.

Recommendation:

Motion to waive the second reading and Adopt Ordinance No. 25-11 "An Ordinance Adding Section 1.04 Equity and Amending Various Other Sections of the Robbinsdale City Charter to Include Sections 2.10, 5.04, and 5.14."

Attachments:

1. City Charter Amedments Ordinance - 43

Member _____________ moved and Member ______________ seconded a motion that the following ordinance, which was given its first reading on June 17, 2025, be given its second reading on this 15th day of July 2025, and that it be adopted.

ORDINANCE NO. 25-11

CHARTER AMENDMENT NO. 43

AN ORDINANCE ADDING SECTION 1.04 EQUITY AND AMENDING VARIOUS OTHER SECTIONS OF THE ROBBINSDALE CITY CHARTER TO INCLUDE SECTIONS 2.10, 5.04, AND 5.14

THE CITY COUNCIL OF THE CITY OF ROBBINSDALE DOES ORDAIN THAT:

1) Sections 1.04, 2.10, 5.04, and 5.14 of the City Charter are hereby amended with the following language to be removed shown by ~~strikeout~~ and new language added shown in **<u>bold and underlined</u>**:

Section 1.04 Equity.

<u>The City shall strive to improve equity for historically marginalized groups and people in the protected classes of: race, religion, disability, national origin, sex, marital status, familial status, age, sexual orientation, and gender identity.</u>

Section 2.10 Investigation of City Affairs.

~~The council and the city manager, or either of them, and any officer or officers formally authorized by them, or either of them, shall have power to make investigations into the city's affairs, to subpoena witnesses, administer oaths, and compel the production of books and papers. The council shall provide for an audit of the city's accounts at least once a year by the state department in charge of such work or by a certified public accountant. The council may at any time provide for an examination or audit of the accounts of any officer or department of the city government and it may cause to be made any survey or research study of any subject of municipal concern.~~

<u>The power to make investigations into the City's affairs, to subpoena witnesses, administer oaths, and compel the production of records and data is available to:</u>

<u>a) The Council</u>
<u>b) The City Manager</u>
<u>c) Any officer(s) formally authorized by either the Council or the City Manager</u>

<u>The Council shall provide for an audit of the City's accounts at least once a year by the state department in charge of such work or by a certified public accountant. The Council may at any time require an examination or audit of the accounts of any officer or department of the city government and it may require a survey or research study of any subject of municipal concern.</u>

<u>If, as the result of an investigation, the City Council finds evidence that an elected official has committed malfeasance or nonfeasance, the Council will direct that any public data be made available as soon as reasonably possible.</u>

Section 5.04. Form Of Petition and of Signature Papers.

The petition for the adoption of an ordinance shall consist of the **text of the proposed** ordinance, together with all of the **necessary** signature papers and affidavits. Petitions **must be** signed by **enough** eligible voters equal to **at least** 15% of the number of registered voters at the time of the **most recent municipal election.** The signatures can be on multiple pieces of paper, but the circulator**(s)** of every **signature** paper must make an affidavit that each signature **submitted** is the genuine signature of the person whose name is on the petition. **Petition signatures must be observed in person to be valid**. Each signature paper shall be in substantially the following form:

INITIATIVE PETITION

Proposed an ordinance to ____________________________ (stating the purpose of the ordinance), a copy of which ordinance is hereto attached. This Ordinance is sponsored by the following committee of eligible voters:
Name Address
1. __________________________ ____________________________
2. __________________________ ____________________________
3. __________________________ ____________________________
4. __________________________ ____________________________
5. __________________________ ____________________________

Persons signing this petition:
1. Must be eligible voters residing within the city;
2. Must sign of their own free will and may sign only once; and
3. Must add their signature; print full legal name; residence address; and date of signing.

Signature	Name (printed)	Address	**Date**
1. _______________	________________	______________	___________
2. _______________	________________	______________	___________
3. _______________	________________	______________	___________

At the end of the list of signatures shall be appended the affidavit of the circulator.

Section 5.14. Recall Petitions

The petition for the recall of any official shall consist of a certificate identical with that filed with the city clerk together with all the signature papers, but the circulator of every paper shall make an affidavit that each signature appended to the paper is the genuine signature of the person whose name it purports to be.

Each signature paper shall be in substantially the following form:
RECALL PETITION

Proposing the recall of ______________________ from office as ______________________ which recall is sought for the reasons set forth in the attached certificate. This movement is sponsored by the following committee of eligible voters:
Name Address

1. ____________________________ ______________________________
2. ____________________________ ______________________________
3. ____________________________ ______________________________
4. ____________________________ ______________________________
5. ____________________________ ______________________________

Persons signing this petition:
1. Must be eligible voters residing within the ward the Council Member serves or, in the case of Mayor, within the city;
3. Must add their signature; print full legal name; residence address; and date of signing.

Signature	Name (printed)	Address	**Date**
1. ________________	__________________	________________	____________
2. ________________	__________________	________________	____________
3. ________________	__________________	________________	____________

At the end of the list of signatures shall be appended the affidavit of the circulator.

2) The following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:

The purpose of this ordinance is to add and update Sections of the City Charter related to Equity, Investigation of City Affairs, Form Of Petition and of Signature Papers, and Recall Petitions.

3) The effective date of this ordinance will be 90 days after the adoption and subject to other procedural requirements of law.

First Reading: YEAS: Blackledge, Greenberg, Parisian, Wagner, Sutton
NAYS: None

Second Reading: YEAS:
NAYS:

PASSED AND ADOPTED BY THE CITY COUNCIL ON THIS _____ DAY OF ____________________, 2025

____
Bradley Sutton, Mayor

Attest:

____
Chase Peterson-Etem, City Clerk

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Analysis:

Not applicable.

Recommendation:

By motion, approve issuance of licenses dated 7/15/2025.

Attachments:

1. Licenses

BUSINESS LICENSES
FOR COUNCIL APPROVAL

07/15/2025

License Type	Applicant	License Fee
Temporary Food	HY-VEE	
Temporary Food	Robbinsdale Lions	
Fireworks	Robbinsdale Whiz Bang Days	

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Sherry O'Donnell, Admin Support/Deputy City Clerk
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	Road Closure Request

Background:

Heather Kok and Ian Elletson, 3358 Chowen Avenue North, submitted an application for street closure for a wedding/celebration on Saturday, July 19, 2025, from 3:30-7:30 p.m. They requested the street closure to be on Chowen Avenue North between Oakdale Avenue North and 34th Avenue North.

Approximately 80 guests are expected. No food or beverages will be sold. There will be no entertainment.

Analysis/Conclusion
The city's policy for street closures for private celebrations are:

1. Must be accompanied by petition signed by at least 50% of the households facing the street to be closed.
2. Printed name and address must be listed next to all signatures.
3. No State Aid Street closure.
4. No partial block closures. The entire street must be closed.
5. Application fee of $50 must be submitted at time of request.

The petition and fee were received.

Chowen is not a state aid street, but Oakdale is and per the city's guidelines barricades provided for major street closures as determined by the Police Chief and Public Works Director. The Public Works Director and Police Chief reviewed the application, and both approve the request with the closure extending to the alley on 34th so that vehicles don't have to reverse to turn around.

Analysis:
None

Recommendation:
Review and discuss approval of the request from Heather Kok and Ian Elletson, 3358 Chowen Avenue North for street closure for a wedding/celebration on Saturday, July 19, 2025, from 3:30-7:30 p.m. with the closure extending to the alley on 34th so that vehicles don't have to reverse to turn around and the city providing barricades.

Attachments:

None

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Diaa Tahoun, Finance Director
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	Robbinsdale Wine & Spirits' Monthly Financial Statements

Background:

Attached are the Robbinsdale Wine & Spirits' financial reports for the month of May 2025 prepared by the Finance department. The report includes monthly and year-to-date amounts for 2025 with comparable amounts to 2024.

Analysis:

Year-to-date sales amount to $1,563,756, reflecting a $72,798 decrease (4.4%) from the previous year. Gross profit from sales stands at $483,040 compared to $462,497 in 2024 (4.4% increase). Our year-to-date gross profit is currently at 31%, meeting our target. The net income before transfers including the non-operating revenue/expenses for this year totals -$1,096 showing a decrease of $33,827 from the net loss of -$34,923 in 2024.

The rent expense associated with the Hy-Vee location, amounting to $12,075 per month, is accounted for within the depreciation and interest expense because of GASB 87.

Recommendation:

Approve a motion to acknowledge the Robbinsdale Wine & Spirits' financial reports for the month of May 2025.

Attachments:

1. Liquor P&L - May 2025
2. Liquor P&L pie - May 2025

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending May 31, 2025

	May-2025	May-2024	Year to Date 2025	Year to Date 2024	Amount Difference	% Inc (Dec) from Previous Year
Sales	378,993	387,370	1,577,976	1,652,674	(74,698)	(4.5%)
Less Customer Discounts	2,987	3,084	14,220	16,120	(1,900)	(11.8%)
Net Sales	376,006	384,286	1,563,756	1,636,554	(72,798)	(4.4%)
Cost of Sales	263,052	276,492	1,080,716	1,173,857	(93,141)	(7.9%)
Gross Profit	112,954	107,794	483,040	462,697	20,343	4.4%
Percent to Net Sales	30%	28%	31%	28%		
Operating Expenses:						
Personal Services	77,427	78,663	278,056	290,402	(12,346)	(4.3%)
Supplies & Repairs	1,579	1,574	6,069	9,963	(3,894)	(39.1%)
Other Charges & Services	24,070	24,622	118,392	115,460	2,932	2.5%
Depreciation	11,250	11,250	56,250	56,250	0	0.0%
Other (Income) Expense	119	7	269	(395)	664	(168.1%)
Total	114,445	116,116	459,036	471,680	(12,644)	(2.7%)
Operating Income / (Loss)	(1,491)	(8,322)	24,004	(8,983)	32,987	(367.2%)
Percent to Net Sales	0%	-2%	2%	-1%		
Nonoperating Revenues (Expenses)						
GASB 87 Adjustment						
Lease Interest Expense	(5,020)	(5,020)	(25,100)	(25,940)	840	
	(5,020)	(5,020)	(25,100)	(25,940)	840	
Income/(Loss) Before Transfers	(6,511)	(13,342)	(1,096)	(34,923)	33,827	

Current Month Analysis

	Liquor	Wine	Beer	Misc	THC	Totals
Sales	154,296	53,947	146,062	10,176	11,525	376,006
Inventory of May 1	326,757	156,439	92,551	9,951	12,247	597,945
Purchases	91,177	36,334	89,874	6,368	8,454	232,207
Less Inventory of May 31	313,808	158,870	71,742	9,276	13,404	567,100
Cost of Sales	104,126	33,903	110,683	7,043	7,297	263,052
Gross Profit	50,170	20,044	35,379	3,133	4,228	112,954
Gross Profit % to Net Sales	33%	37%	24%	31%	37%	
Product % to Total Sales	41%	14%	39%	3%	3%	

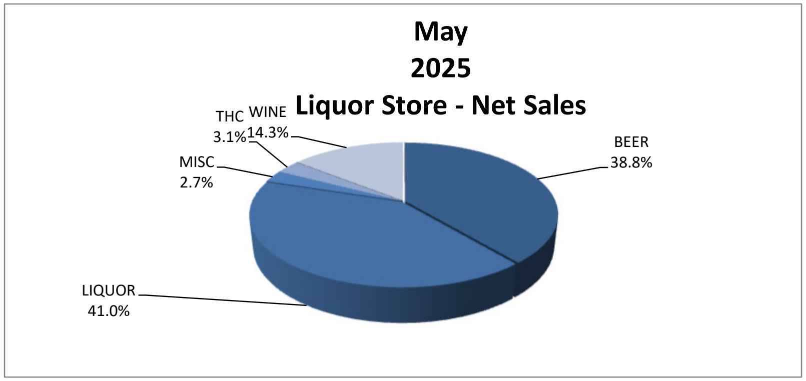
City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending May 31, 2025

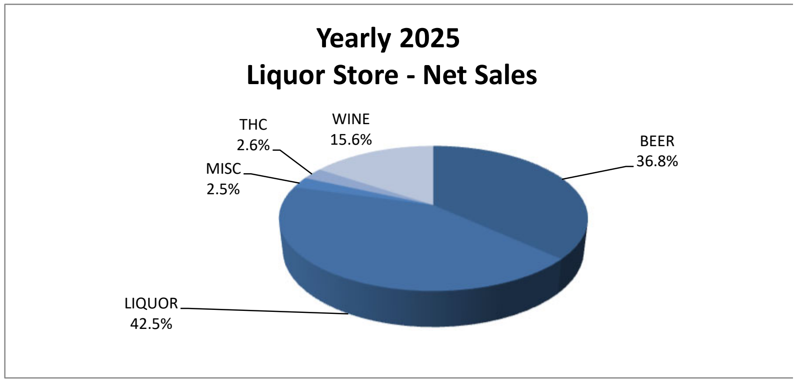
Sales / Cost of Sales Analysis

	May-2025	May-2024	Year to Date 2025	Year to Date 2024	% Inc (Dec) from Previous Year
Liquor Sales	154,296	156,053	664,465	683,961	(2.9%)
Liquor Cost of Sales	104,126	107,610	441,470	476,028	(7.3%)
Gross Profit	50,170	48,443	222,995	207,933	7.2%
Percent to Net Sales	33%	31%	34%	30%	
Wine Sales	53,947	58,864	243,243	275,899	(11.8%)
Wine Cost of Sales	33,903	39,831	147,263	185,685	(20.7%)
Gross Profit	20,044	19,033	95,980	90,214	6.4%
Percent to Net Sales	37%	32%	39%	33%	
Beer Sales	146,062	150,018	575,436	600,948	(4.2%)
Beer Cost of Sales	110,683	116,085	438,806	460,790	(4.8%)
Gross Profit	35,379	33,933	136,630	140,158	(2.5%)
Percent to Net Sales	24%	23%	24%	23%	
Misc Sales	10,176	11,695	39,272	43,418	(9.5%)
Misc Cost of Sales	7,043	8,329	26,875	31,150	(13.7%)
Gross Profit	3,133	3,366	12,397	12,268	1.1%
Percent to Net Sales	31%	29%	32%	28%	
THC Sales	11,525	7,655	41,340	32,327	27.9%
THC Cost of Sales	7,297	4,637	26,302	20,204	30.2%
Gross Profit	4,228	3,018	15,038	12,123	24.0%
Percent to Net Sales	37%	39%	36%	38%	
Total Sales	376,006	384,285	1,563,756	1,636,553	(4.4%)
Total Cost of Sales	263,052	276,492	1,080,716	1,173,857	(7.9%)
Gross Profit	112,954	107,793	483,040	462,696	4.4%

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending May 31, 2025

Percent to Net Sales	30%	28%	31%	28%





May 2025		Net Sales per Dept	% Net Sales of Total
BEER	6401.4763	146,062	38.8%
LIQUOR	6401.4761	154,295	41.0%
MISC	6401.4764	10,176	2.7%
THC	6401.4766	11,525	3.1%
WINE	6401.4762	53,947	14.3%
		376,005	

Total 2025		Net Sales per Dept	% Net Sales of Total
BEER	6401.4763	575,436	36.8%
LIQUOR	6401.4761	664,469	42.5%
MISC	6401.4764	39,272	2.5%
THC	6401.4766	41,340	2.6%
WINE	6401.4762	243,242	15.6%
		1,563,759	

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Diaa Tahoun, Finance Director
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	Deputy Registrar's Monthly Financial Statements

Background:

Attached are the Deputy Registrar's financial reports for the month of May 2025 prepared by the Finance department. The reports include monthly and year-to-date amounts for 2025 with comparable amounts to 2024.

Analysis:

Year-to-date revenues amount to $321,793 showing an increase of $39,371 (13.9%) compared to the previous year. Expenditure has increased by $11,837 (5.1%). The net gain before transfers for the year is $76,525 which is $27,534 (56.2%) more than last year at this time.

Passport revenue year to date has increased by $27,863 (50.5%) and motor vehicle fees have increased by $11,166 (5%).

Recommendation:

Approve a motion to acknowledge the Deputy Registrar's financial reports for the month of May 2025.

Attachments:

1. DEPS P&L - May 2025

City of Robbinsdale
Deputy Registrar
Profit and Loss Statement From Operations
For Period Ending May 31, 2025

	May-2025	May-2024	Year to Date 2025	Year to Date 2024	% Inc (Dec) from Previous Year
Notary Fees			10	15	(33.3%)
Motor Vehicle Fees	48,847	45,774	227,331	221,407	2.7%
Motor Vehicle Fees - Kiosk	2,842	1,582	8,785	3,543	
Boat/Snow/ATV/ORV Fees	773	815	1,836	2,164	(15.2%)
Fish & Game Fees	10	24	12	48	(75.0%)
Passport Fees	12,319	5,896	82,995	55,132	50.5%
Other Revenue	160	30	825	113	630.1%
Revenues	64,951	54,121	321,793	282,422	13.9%

Operating Expenses:

	May-2025	May-2024	Year to Date 2025	Year to Date 2024	% Inc (Dec) from Previous Year
Personal Services	61,417	50,069	199,707	190,122	5.0%
Supplies & Repairs	151	723	1,096	1,416	(22.6%)
Internal Serv Charges	7,913	7,367	39,565	36,835	7.4%
Other Charges & Services	1,657	939	4,280	4,773	(10.3%)
Other (Income) Expense	10	170	620	285	0.0%
Total	71,148	59,268	245,268	233,431	5.1%
Operating Income / (Loss)	(6,197)	(5,147)	76,525	48,991	
Percent to Revenues	-10%	-10%	24%	17%	

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Kayla Kirtz, Sustainability Coordinator
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	2025 GreenStep Award

Background:

Minnesota GreenStep Cities & Tribal Nations is a voluntary challenge, assistance, and recognition program to help communities achieve their sustainability and quality-of-life goals. This free continuous improvement program, managed by a public-private partnership, is based upon a menu of 29 optional best practices. Each best practice can be implemented, as decided by elected officials, staff and community members, by completing one or more actions from a list of over 180 actions. These voluntary actions are tailored to Minnesota, focus on cost savings and energy use reduction, and encourage civic innovation.

The City of Robbinsdale joined the GreenStep Cities program in August of 2019 by designating a city staff person as the GreenStep coordinator and adopting a formal Council resolution. Since 2019, the City has been working to implement numerous best practices to progress from Step 1 to Step 2 in June of 2020, and Step 3 in June of 2023. The primary purpose and benefit of Steps 4 and 5 is for participants to gather data against which they can compare itself over time. To achieve Step 4, communities must measure and report a minimum number of core and optional metrics for the previous calendar year. To achieve Step 5, communities must demonstrate improvement upon three eligible metrics measured in Step 4, from one data year to the next. For the first time, Robbinsdale achieved Step 4 in June of 2024. Staff are proud and excited to share that the City of Robbinsdale has officially maintained Step 4 and achieved Step 5 in the Minnesota GreenStep Cities program as of June 25, 2025.

Each June the League of Minnesota Cities formally recognizes all new and continuing GreenStep cities at its annual conference. Recognition is based upon a review of city-reported progress towards completing actions and measuring performance metrics. Sustainability Coordinator Kayla Kirtz and Ward 2 Council Member Jason Greenberg attended the League of Minnesota Cities annual conference June 25-27 and were proud to accept the City of Robbinsdale's 2025 Step 4 and Step 5 award.

Metric highlights from the 2024 reporting year include an increase in purchased and generated renewable energy for city operations energy use from 6.5% in 2023 to 32.6% in 2024 and the installation of an 80 kilowatt array on the Water Treatment Plant in 2024 that produces 135 megawatts of electricity per year,

Analysis:

None.

Recommendation:

None.

Attachments:

1. GreenStep 2025 Award

GreenStep Cities

CERTIFICATE

OF ACHIEVEMENT

PROUDLY PRESENTED TO THE

City of Robbinsdale

for maintaining Step 4 and achieving Step 5
in the Minnesota GreenStep Cities program

June 25, 2025
DATE

SIGNATURE

CERTs CLEAN ENERGY RESOURCE TEAMS
GREAT PLAINS INSTITUTE Better Energy. Better World.
LMC LEAGUE of MINNESOTA CITIES
ULI Urban Land Institute Minnesota
RETHOS PLACES REIMAGINED
MINNESOTA POLLUTION CONTROL AGENCY
COMMERCE DEPARTMENT ENERGY RESOURCES
MINNESOTA ENVIRONMENTAL QUALITY BOARD

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Diaa Tahoun, Finance Director
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	City of Robbinsdale Annual Comprehensive Financial Report for 2024

Background:

The City Council annually acknowledges the receipt of the City's Annual Comprehensive Financial Report, Auditor's Management Report, Special Purpose Audit Reports.

Analysis:

The City's Annual Financial Report for 2024, the Auditor's Management Report, and Special Purpose Audit Reports on compliance have been distributed to the City Council and are available by request from the Finance Director. Mr. Aaron Nielsen, CPA, of LB Carlson, LLP, will make a formal presentation. Aaron currently serves as the audit partner on our audit. LB Carlson and Malloy, Montague, Karnowski, Radosevich, and Co. P.A. (MMKR) merged on January 1, 2025, and now operates under LB Carlson LLP.

The following portions of the financial report the council may find useful in providing summarized information related to the city financial report:

Letter of Transmittal – pages i – vi,
Management Discussion and Analysis – pages 4 – 14,
Notes to the financial statements – pages 39 – 78,
Divider pages provide an explanation of the funds.

Recommendation:

Approve a motion to acknowledge the receipt of the City's Audited Annual Comprehensive Financial Report for the year ended December 31, 2024, Auditor's Management Report, and Special Purpose Audit Reports, as submitted by LB Carlson, LLP, and direct staff to distribute the report to other agencies as required.

Attachments:

1. 2024 Robbinsdale Audit Presentation

City of Robbinsdale, Minnesota

Audit Report for Year Ended December 31, 2024

Presented by: Aaron J. Nielsen, CPA
Principal
952-224-1627 ◆ anielsen@lbcarlson.com

Audit Results

LB | CARLSON

Financial Audit

- Unmodified Opinion on Basic Financial Statements

Internal Control and Compliance – Financial Audit

- No deficiencies in internal control over financial reporting
- No instances of noncompliance

AUDIT RESULTS

LB | CARLSON

MN Legal Compliance

- No instances of noncompliance with Minnesota laws and regulations reported in the current year.

Other Comments

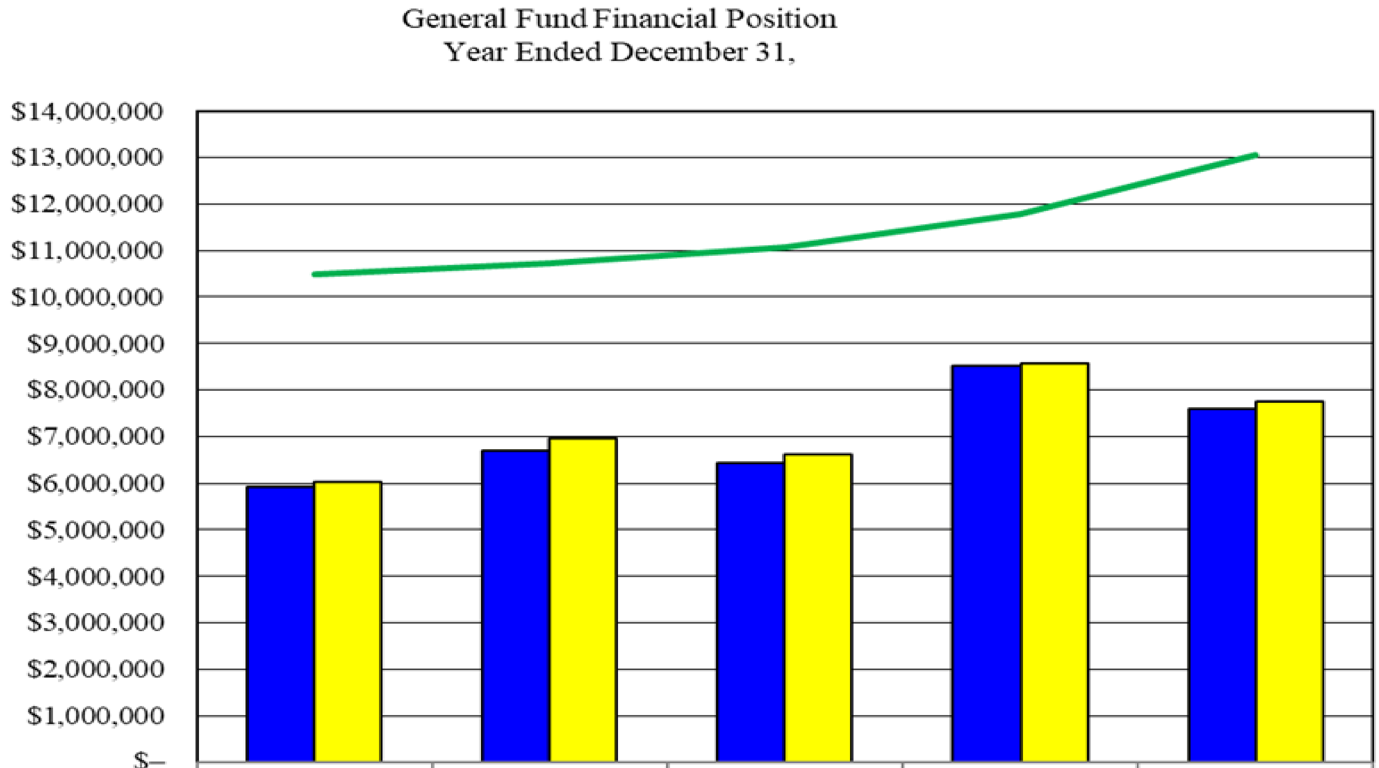
- Management of Fund Balance Deficits.

Governmental Funds
Change in Fund Balances

Governmental Fund Changes in Fund Balance

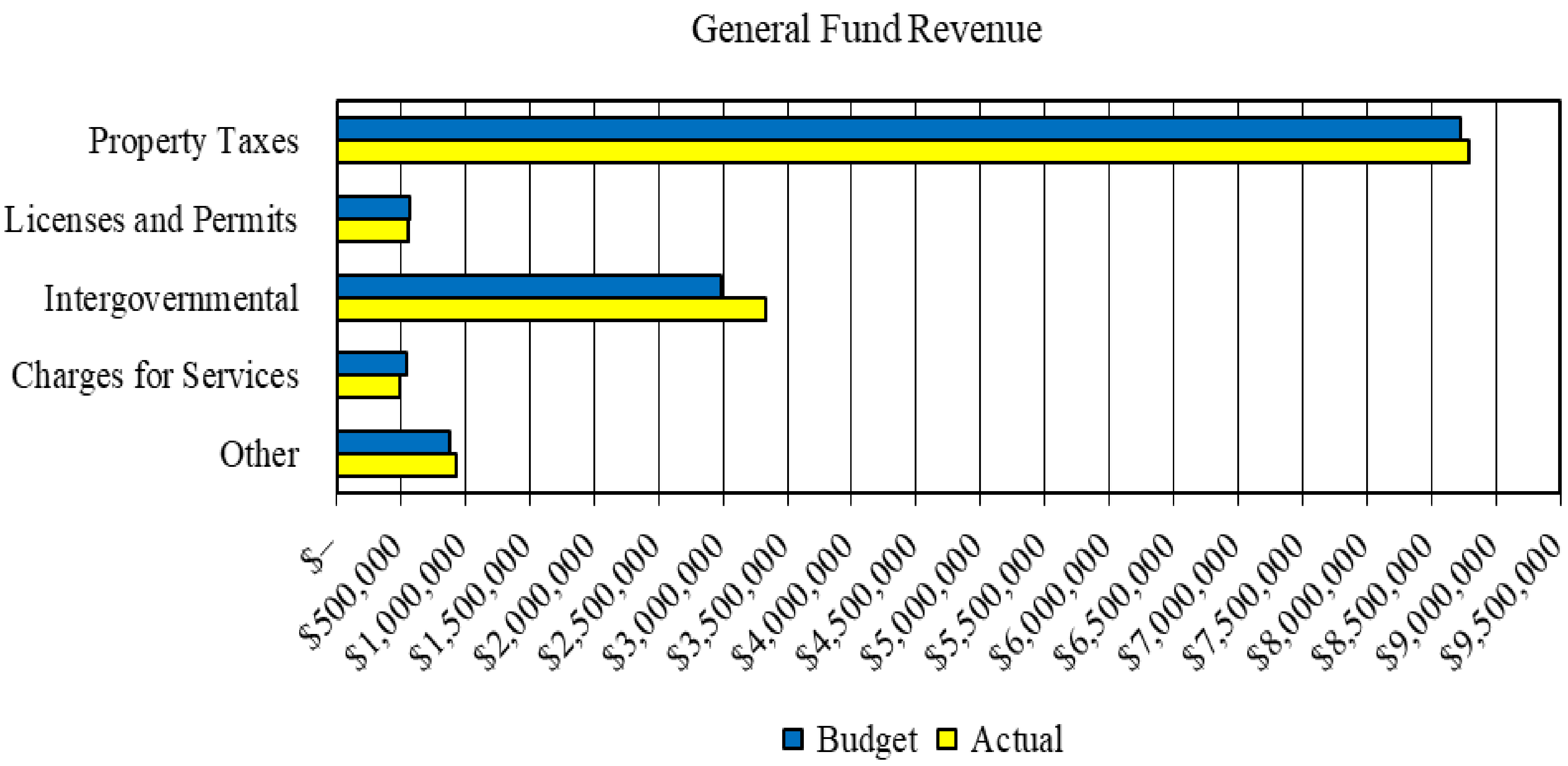
	Fund Balance as of December 31, 2024	Fund Balance as of December 31, 2023	Change
Fund balances of governmental funds			
Total by classification			
Nonspendable	$ 79,709	$ 85,627	$ (5,918)
Restricted	15,055,100	13,723,499	1,331,601
Committed	1,028,293	1,793,482	(765,189)
Assigned	10,418,406	8,132,158	2,286,248
Unassigned	2,935,576	3,758,578	(823,002)
Total governmental funds	$ 29,517,084	$ 27,493,344	$ 2,023,740
Total by fund			
Major funds			
General	$ 7,583,798	$ 8,528,175	$ (944,377)
Special revenue funds			
REDA General Development	10,414,346	9,754,976	659,370
REDA TIF Development	(3,640,324)	(3,796,917)	156,593
Debt service funds			
REDA Tax Increment	1,354,906	1,073,733	281,173
General	1,449,036	1,843,599	(394,563)
Capital project funds			
Permanent Improvement Revolving	8,786,341	7,204,806	1,581,535
Nonmajor funds	3,568,981	2,884,972	684,009
Total governmental funds	$ 29,517,084	$ 27,493,344	$ 2,023,740

GENERAL FUND FINANCIAL POSITION

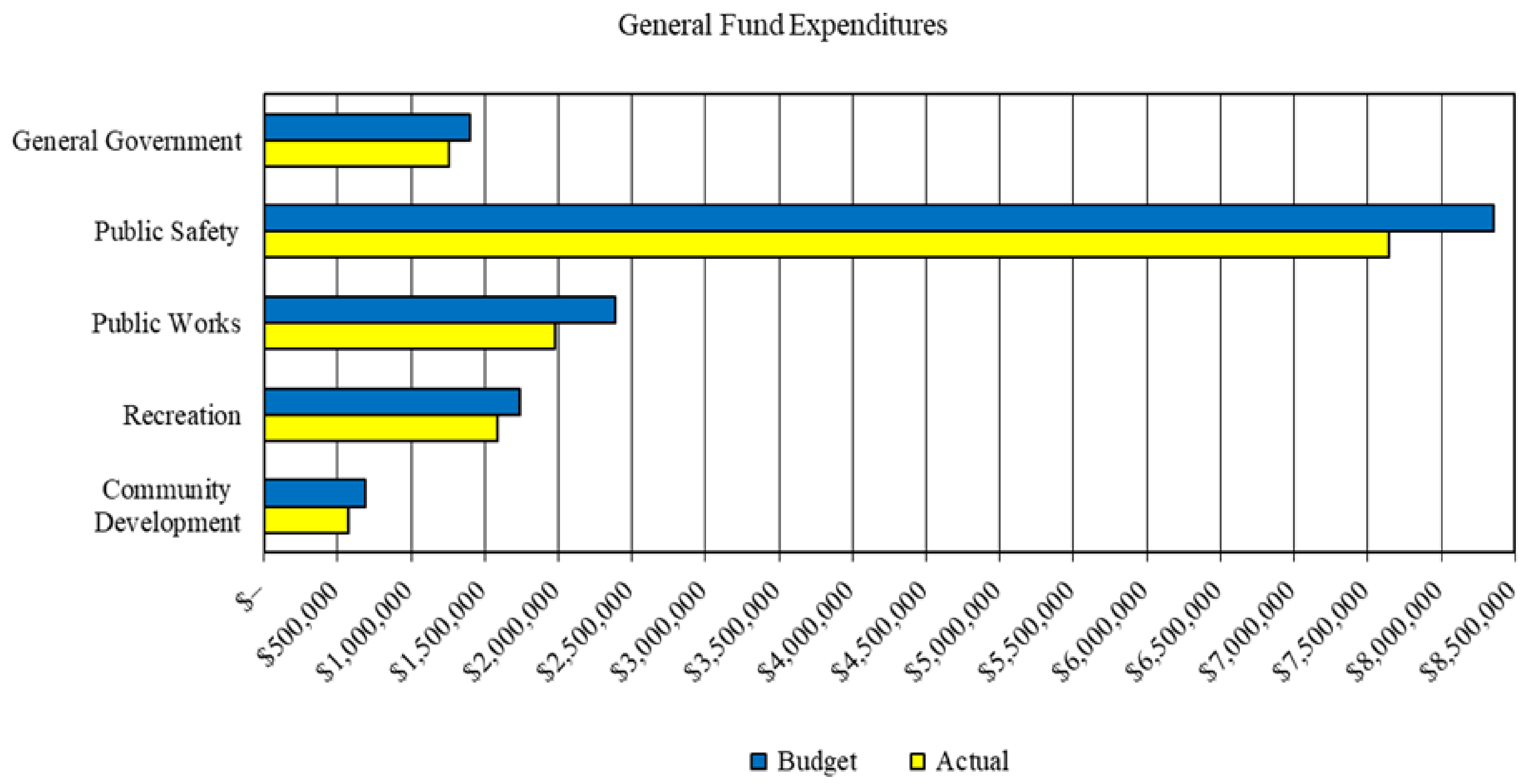


	2020	2021	2022	2023	2024
Fund Balance	$5,925,159	$6,693,284	$6,425,793	$8,528,175	$7,583,798
Cash and Investments Balance	$6,042,080	$6,948,792	$6,601,174	$8,573,887	$7,738,157
Expenditures	$10,480,110	$10,738,055	$11,058,661	$11,778,712	$13,048,337

GENERAL FUND REVENUE



GENERAL FUND EXPENDITURES



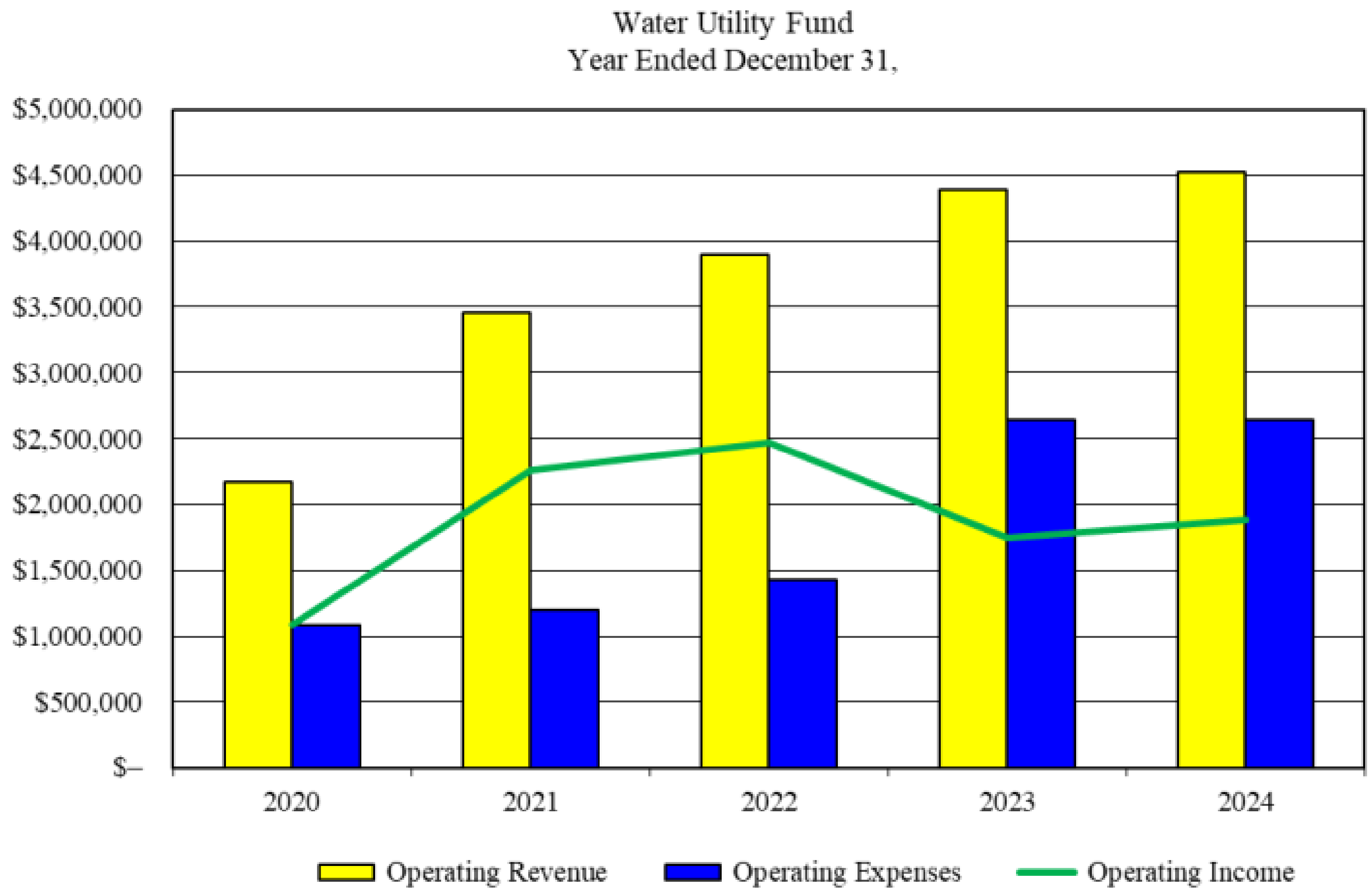
ENTERPRISE FUNDS
SUMMARY OF CHANGES IN NET POSITION

LB | CARLSON

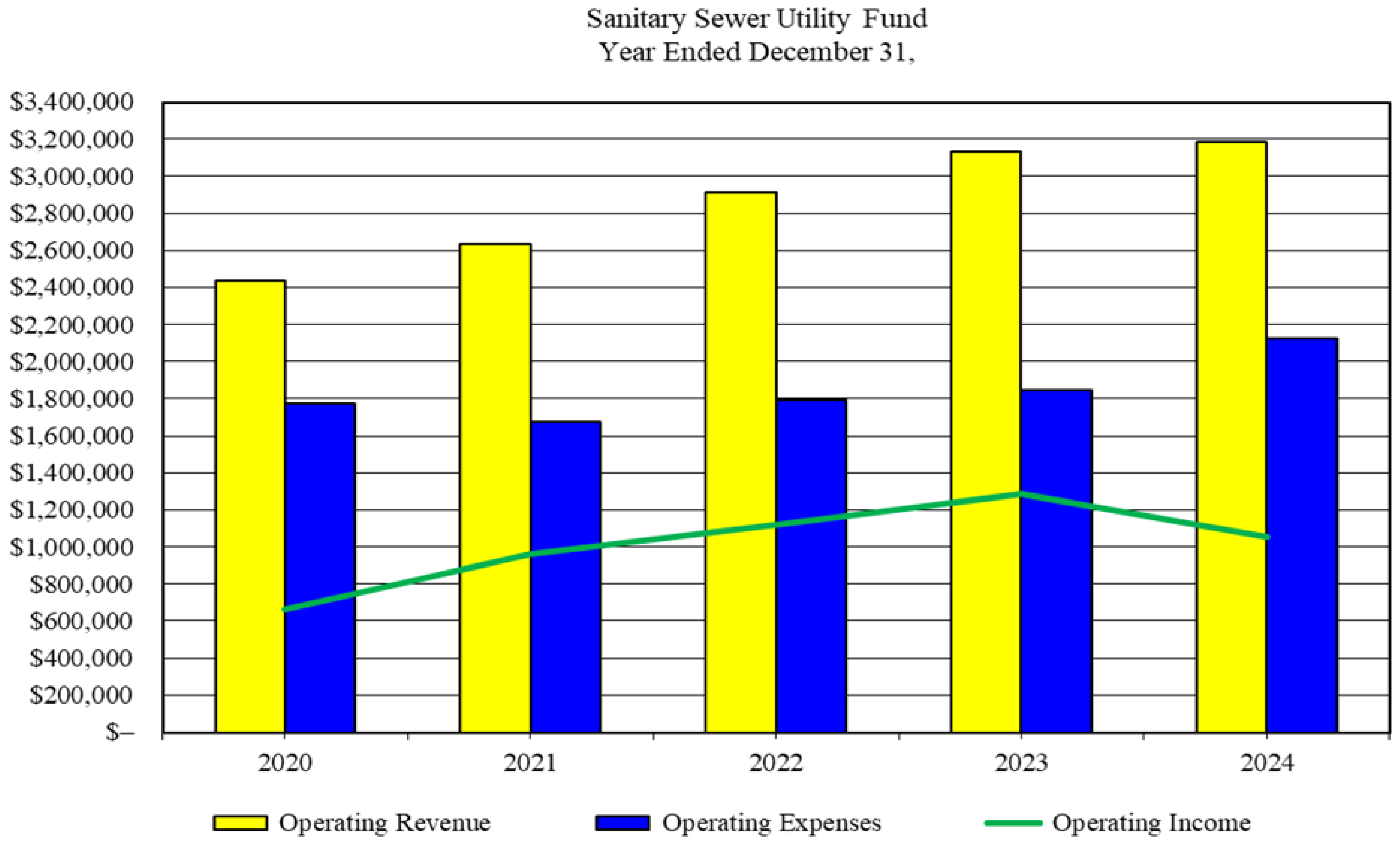
Enterprise Fund Changes in Financial Position

	Net Position as of December 31, 2024	Net Position as of December 31, 2023	Change
Net position of enterprise funds			
Total by classification			
Net investment in capital assets	$ 37,577,932	$ 34,245,269	$ 3,332,663
Unrestricted	20,056,957	18,792,960	1,263,997
Total enterprise funds	$ 57,634,889	$ 53,038,229	$ 4,596,660
Total by fund			
Water Utility	$ 21,235,580	$ 19,616,351	$ 1,619,229
Sanitary Sewer Utility	13,568,861	12,447,584	1,121,277
Storm Sewer Utility	12,511,425	11,292,362	1,219,063
Solid Waste Removal	4,614,762	4,182,380	432,382
Liquor Operations	133,690	177,362	(43,672)
Broadway Court	5,364,732	5,165,428	199,304
Deputy Registrar	205,839	156,762	49,077
Total enterprise funds	$ 57,634,889	$ 53,038,229	$ 4,596,660

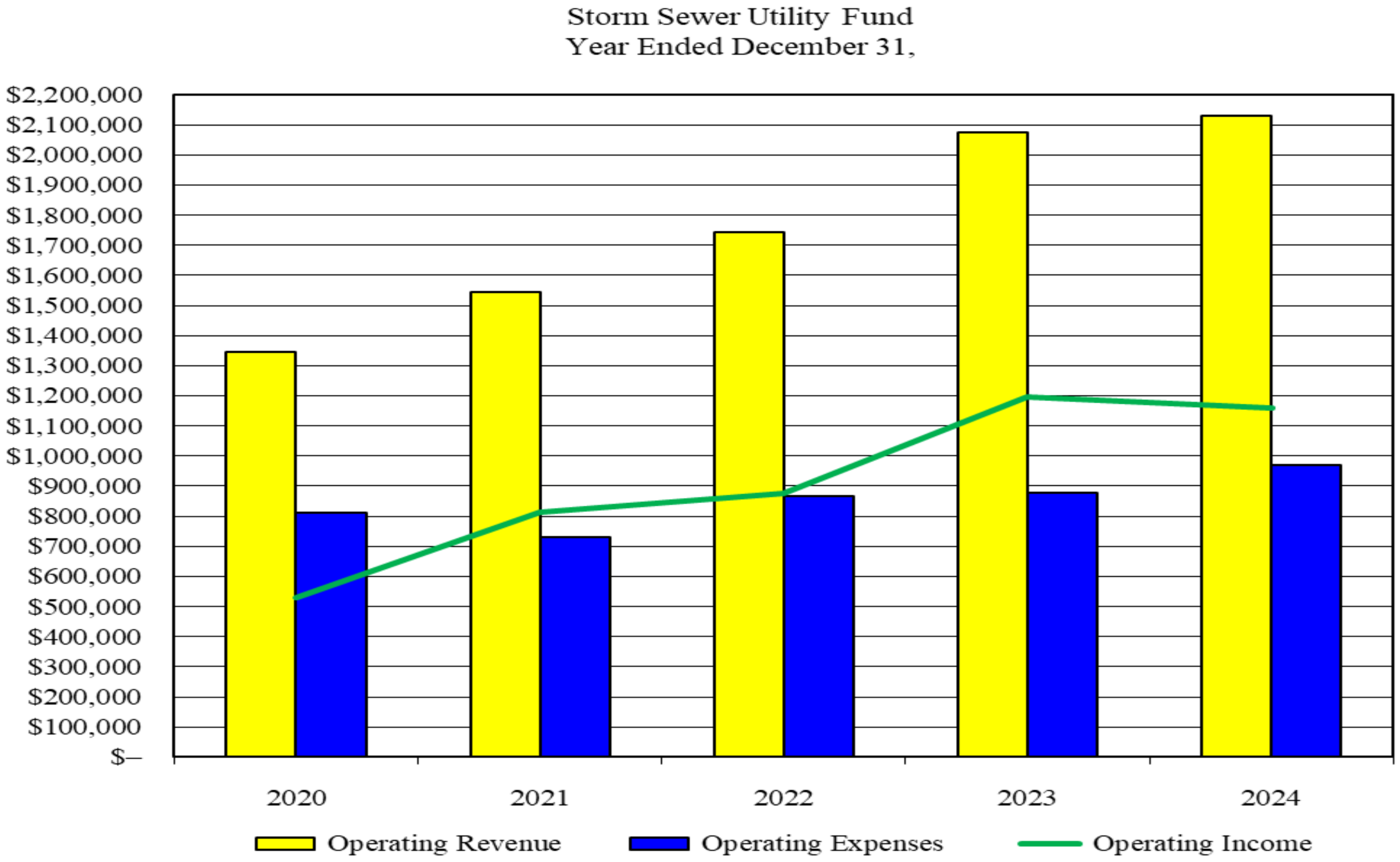
WATER UTILITY FUND



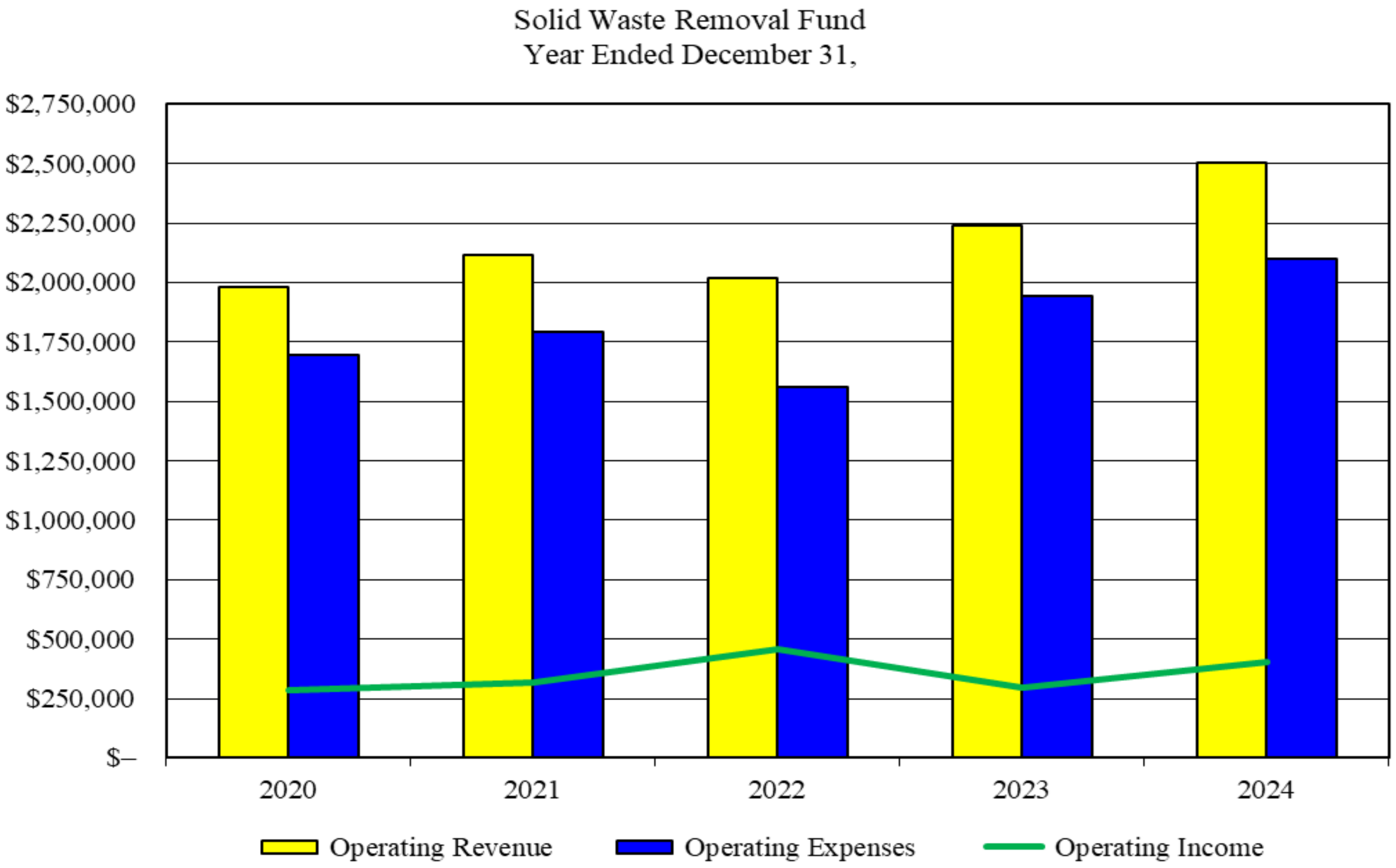
Sanitary Sewer Utility Fund



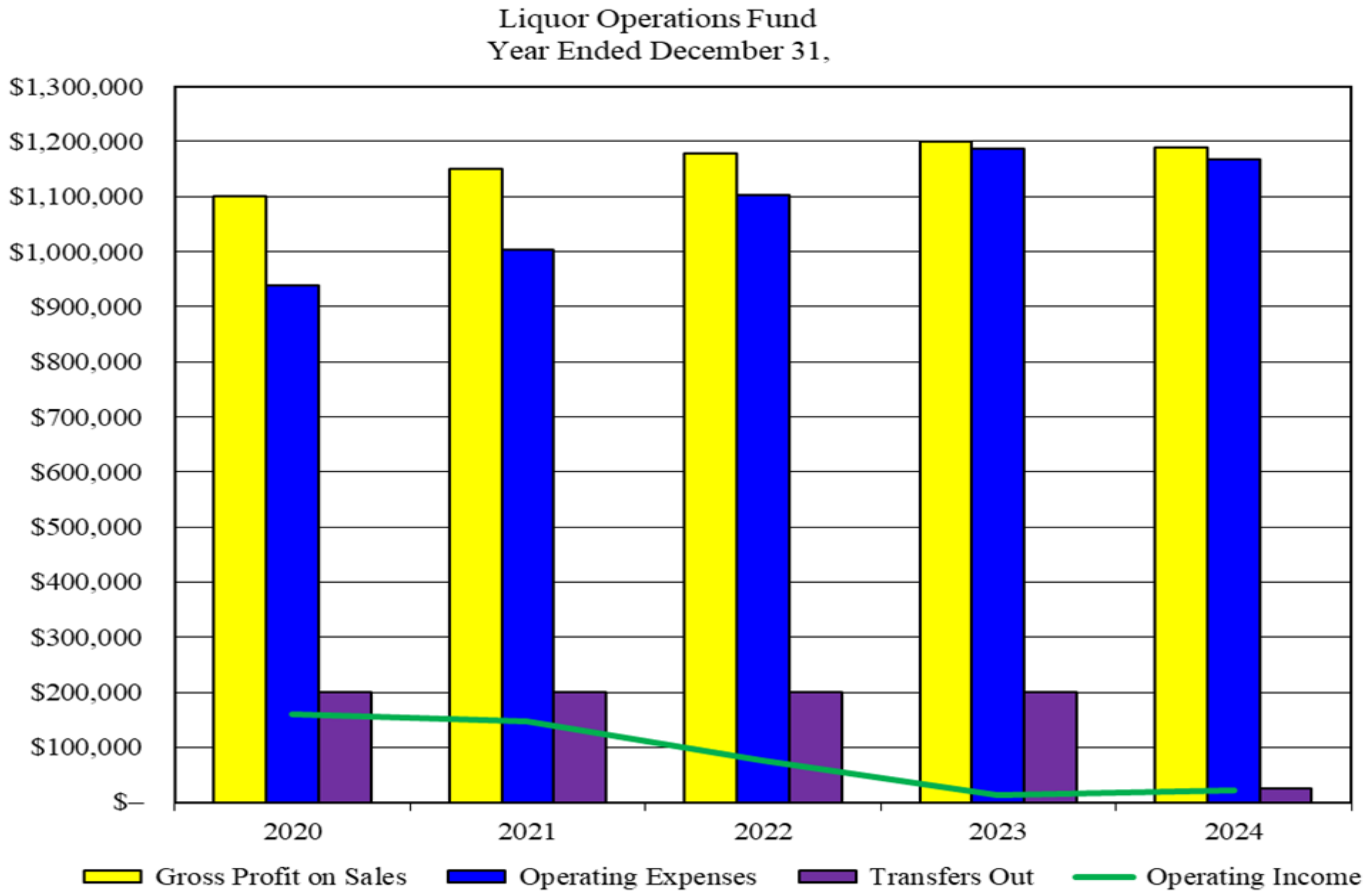
STORM SEWER UTILITY FUND



SOLID WASTE REMOVAL FUND



LIQUOR OPERATIONS FUND



Broadway Court Fund

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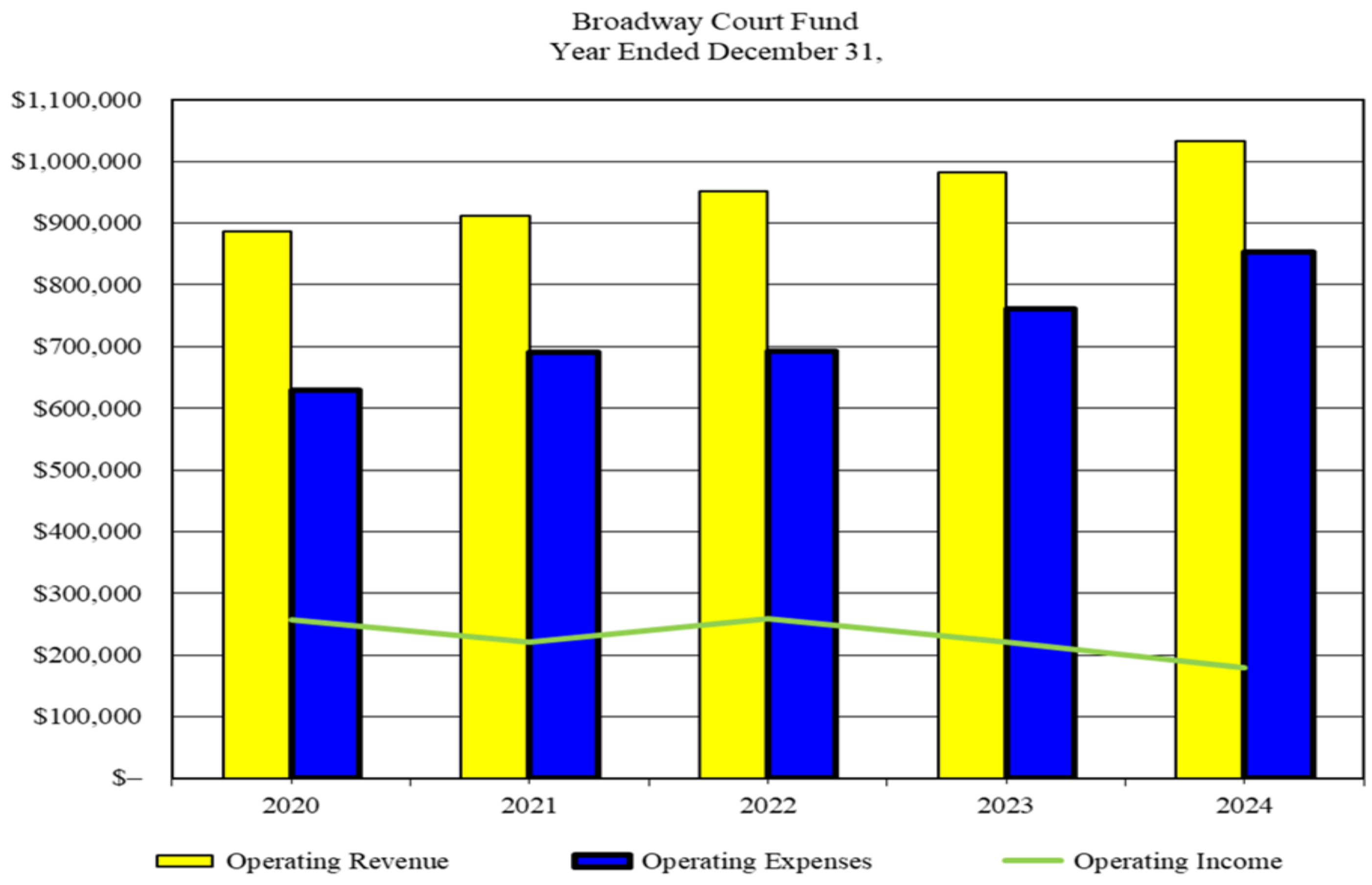
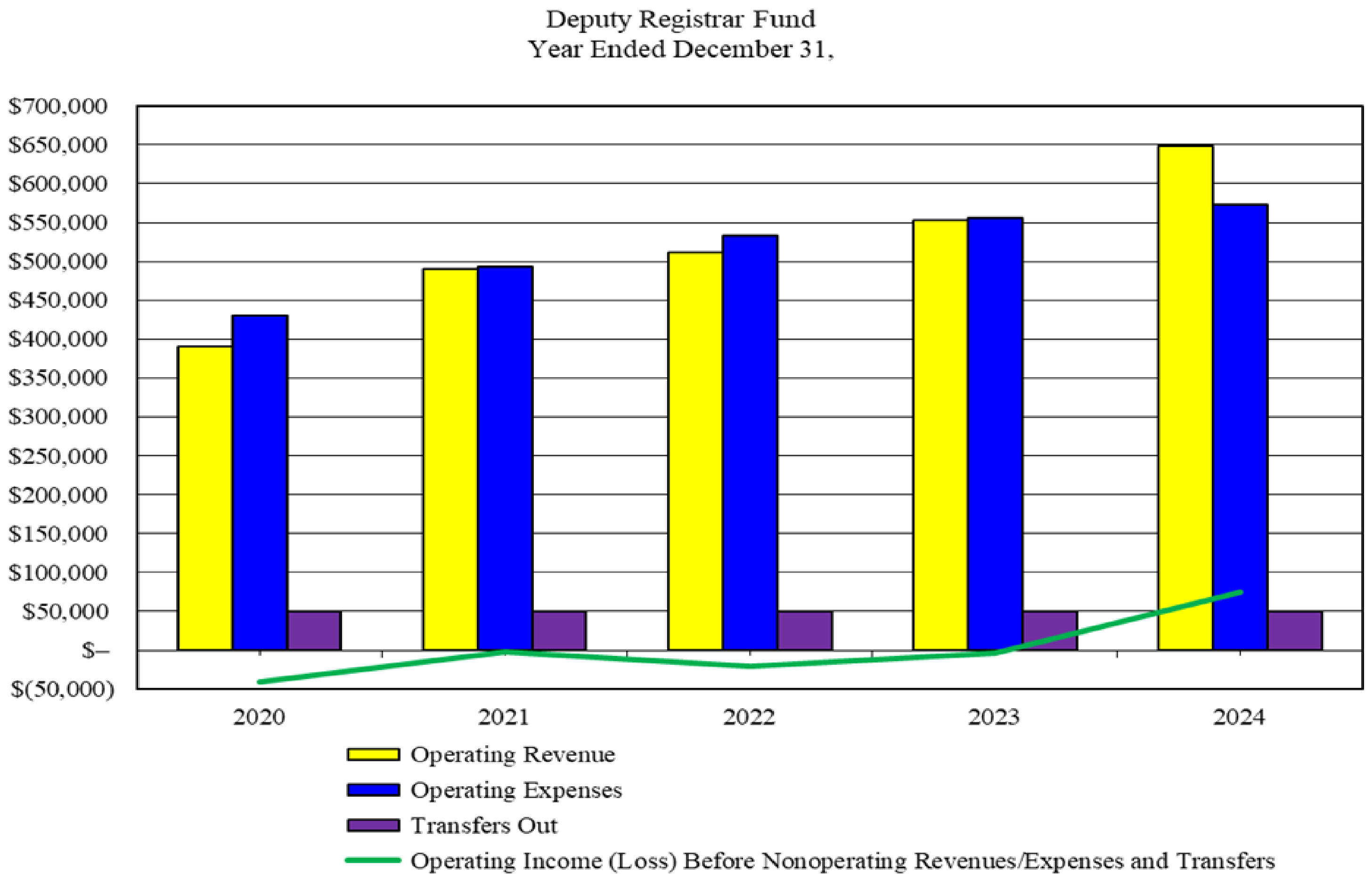


DEPUTY REGISTRAR FUND

LB | CARLSON



Summary of Net Position

	As of December 31,		
	2024	2023	Change
Net position			
Governmental activities			
Net investment in capital assets	$ 29,370,040	$ 29,779,159	$ (409,119)
Restricted	15,779,625	15,400,738	378,887
Unrestricted	15,012,513	11,869,506	3,143,007
Total governmental activities	60,162,178	57,049,403	3,112,775
Business-type activities			
Net investment in capital assets	37,577,932	34,245,269	3,332,663
Unrestricted	20,056,957	18,792,960	1,263,997
Total business-type activities	57,634,889	53,038,229	4,596,660
Total net position	$ 117,797,067	$ 110,087,632	$ 7,709,435

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Diaa Tahoun, Finance Director
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	Certificate of Achievement for Excellence in Financial Reporting

Background:

For the 45th consecutive year, the City has been awarded the Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended December 31, 2023.

Analysis:

This award is given by the Government Finance Officers Association of the United States and Canada (GFOA) to governments who meet a stringent set of criteria. The award was established in 1945 and is designed to recognize and encourage excellence in financial reporting by state and local governments throughout the United States and Canada. The City of Robbinsdale received its first award for the year ending December 31, 1979.

Recommendation:

(Plaque to be given to the Mayor at the meeting, during the presentation by Finance Director Diaa Tahoun)

Attachments:

None

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Diaa Tahoun, Finance Director
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	Resolution adopting Street Reconstruction Plan and authorizing preliminary Bond

Background:

On December 3, 2024, the City Council adopted the 2025 Budget and approved the 2025 - 2034 Street Reconstruction Plan (CIP) Document. The 2025 Adopted Budget and CIP planned for the issuance of General Obligation Bonds to fund portions of the street reconstruction. On February 4, 2025, the City Council approved resolutions declaring intent to reimburse expenditures.

Analysis:

The text of the attached resolution provides history, and the objectives are clearly articulated in the resolution prepared by the bond counsel. The resolution allows staff to proceed with the preparation of documents and bids. The resolution authorizes the issuance of bonds according to Minnesota Statutes.

This method of financing will provide adequate cash flows for the various funds involved in the planned street reconstruction and takes advantage of a very favorable interest rate environment.

Recommendation:

1) Hold a public hearing to receive comments on the City's Proposed Street Reconstruction Plan 2025-2034.

AND

2) Hold a public hearing to receive comments on the City's Proposed Capital Improvement Plan 2025-2034.

AND

3) Hold a public hearing to receive comments on Property Tax Abatement Bonds.

AND

4) By motion, waive the reading and order the adoption of the 2025 Street Reconstruction Plan Resolution

AND

5) By motion, waive the reading and order the adoption of the 2025 Abatement Resolution

AND

6) By motion, waive the reading and order the adoption of the 2025 CIP Resolution

AND

7) By motion, waive the reading and order the adoption of the GO 2025A Authorizing Resolution

Attachments:

1. Robbinsdale MN Five-Year Street Reconstruction Plan 2025-2029
2. Robbinsdale MN Five-Year Capital Improvement Plan 2025-2029
3. Robbinsdale MN 2025A Bonds Pre-Issuance Report

4. Robbinsdale 2025 Street Reconstruction Plan Resolution
5. Robbinsdale 2025 Abatement Resolution
6. Robbinsdale 2025 CIP Resolution
7. Robbinsdale GO 2025A Authorizing Resolution

CITY OF ROBBINSDALE, MINNESOTA

5-YEAR STREET RECONSTRUCTION PLAN

July 15, 2025

A. Background

On December 3, 2024, the City Council of the City of Robbinsdale, Minnesota (the "City") held a public hearing to adopt the City's Capital Improvement Plan 2025-2034 (CIP). Included in the CIP is the Proposed Street Improvement Plan as detailed in the Traffic & Transportation Section of the CIP (the "Plan"). This section encompasses the improvement/or replacement of streets, alleys, sidewalks, streetlights, and traffic control lights. The City has determined to adopt this plan in accordance with Minnesota Statutes, Section 475.58, subd. 3b (the "Act").

B. Minnesota Statutes, Section 475.58, subd. 3b (the "Act")

Below are excerpts of the act outlining eligible projects and the required process.

(a) A municipality may, without regard to the election requirement under subdivision 1, issue and sell obligations for street reconstruction or bituminous overlays, if the following conditions are met:

(1) the streets are reconstructed or overlaid under a street reconstruction or overlay plan that describes the street reconstruction or overlay to be financed, the estimated costs, and any planned reconstruction or overlay of other streets in the municipality over the next five years, and the plan and issuance of the obligations has been approved by a vote of a two-thirds majority of the members of the governing body present at the meeting following a public hearing for which notice has been published in the official newspaper at least ten days but not more than 28 days prior to the hearing; and

(2) if a petition requesting a vote on the issuance is signed by voters equal to five percent of the votes cast in the last municipal general election and is filed with the municipal clerk within 30 days of the public hearing, the municipality may issue the bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the obligations.

C. Five-Year Street Reconstruction Plan

The following is a description of projected projects and estimated costs covering the five-year period from 2025 through 2029. Only projects being financed under the Act are included.

Year	Project	Estimated Cost
2025	Shoreline/Chowen – CR 81 to 43rd Oakdale Avenue – Reconstruct Broadway to Abbott	\$200,000 \$450,000
2026	See project detailed in 2025-2034 CIP	\$3,552,100
2027	See project detailed in 2025-2034 CIP	\$3,229,500
2028	See project detailed in 2025-2034 CIP	\$933,675
2029	See project detailed in 2025-2034 CIP	\$2,570,000

D. 2025 Detailed Project Description:

The street reconstruction activities to be financed in year 2025 (the "2025 Street Project") will consist of street improvements related to (i) Shoreline/Chowen-CR81 to 43rd Reconstruction and (ii) Oakdale Avenue – Reconstruction W Broadway to Abbott.

E. Bonds

The City may issue general obligation bonds pursuant to the Act to finance any street reconstruction costs described in this plan. The City currently plans to issue bonds in the maximum principal amount of $850,000 to finance the 2025 Street Project. If the City determines to issue additional bonds for future projects, the City will revise this plan to identify the amount of such bonds after a public hearing in accordance with the Act.

CITY OF ROBBINSDALE
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
GENERAL OBLIGATION BONDS
SERIES 2025A

ADOPTED July 15, 2025

GENERAL OBLIGATION
BONDS, SERIES 2025A

I. Statutory Authority and Requirements

Minnesota Statutes Section 475.521 (the "Act") authorizes cities to issue General Obligation Bonds to finance projects approved in a capital improvement plan (the "Plan" or "CIP"). The Plan must cover at least a five-year period, beginning with the date of its adoption, and set forth the estimated schedule, timing, and details of specific capital improvements by year, together with the estimated cost, the need for the improvement, and sources of revenue to pay for the improvements. The Plan must be approved by at least two-thirds of the City Council members following a public hearing, in the case of a governing body having more or less than five members.

Capital improvements may include land acquisition or betterment of public lands, buildings or other improvements for the purpose of a city hall, library, public safety facility, and public works facility. An improvement must have an expected useful life of five years or more to qualify. Capital improvements do not include light rail transit or any activity related to it, or parks, roads, bridges or land for those facilities.

A City may issue general obligation bonds for projects included in an approved Plan if the following conditions are satisfied:

- The City must publish notice of and conduct a public hearing on the issuance of the bonds. The notice must be published at least 10 but not more than 28 days prior to the date of the hearing. If a petition requesting a vote signed by voters equal to five (5) percent of the votes cast in the last general election is filed with the City Clerk within 30 days of the hearing, the City must obtain the approval of a majority of the voters voting on the question of issuing the bonds.

- The maximum annual debt service payment on all bonds issued under the Act does not exceed 0.16 percent of the estimated market value of property in the City.

- The issuance of bonds must be approved by at least two-thirds of the members of the City Council.

M.S. 475.53 - Statutory Debt Limit

Minnesota Statutes Chapter 475.53, Subd. 1, states that no municipality, except a school district or a city of the first class, shall incur or be subject to a net debt in excess of three percent of the estimated market value of taxable property in the municipality. Table 1 below shows the City's statutory debt limit, including the proposed bond issuance:

Table 1: Statutory Debt Limit

Legal Debt Limit (3% of 2024/25 Estimated Market Value)	$ 55,115,787
Less: Outstanding Debt Subject to Limit	(6,520,000)
Legal Debt Margin as of September 18, 2025	$ 48,595,787

M.S. 475.521 – CIP Bonds Debt Limit
A municipality may not issue bonds if the maximum amount of principal and interest to become due in any year on all the outstanding bonds issued under the Act, including the bonds to be issued, will equal or exceed 0.16 percent of the estimated market value of property in the municipality. Calculation of the limit must be made using the estimated market value for the taxes payable in the year the obligations are issued.

The City is proposing to issue up to $1,750,000 of General Obligation Capital Improvement Plan Bonds in 2025. The bonds will be paid over approximately ten years at current market interest rates. The maximum annual principal and interest payment is estimated to be well below the maximum limitation as shown in Table 2.

Table 2: CIP Authority Maximum Annual Debt Service

Pay 2025 Estimated Market Value *times 0.16%*	$1,837,192,900
Statutory Maximum Annual Debt Service	$2,939,509
Estimated Maximum Annual Debt Service on the City's outstanding CIP Bonds plus the 2025 CIP Bonds	$305,701

II. M.S. 475.521 Expenditures
The expenditures included in the 5-year plan are limited to those that the City is expected to finance in full or in part with the issuance of General Obligation Capital Improvement Plan Bonds. In subsequent years the Plan will be updated if needs arise and eligible projects are identified.

<u>2025 Expenditures</u>

The City proposes to issue up to a maximum $1,750,000, plus premium received, in General Obligation Capital Improvement Bonds in 2025 for the purpose of financing capital improvements described in the Capital Improvement Plan, including but not limited to improvements to and renovation of the public works building in the City.

<u>2026 Expenditures</u>

The City proposes to issue up to a maximum $31,000,000 General Obligation Capital Improvement Bonds in 2026 for the purpose of financing a public works building.

<u>2027 Expenditures</u>

The City proposes to issue up to a maximum $8,500,000 General Obligation Capital Improvement Bonds in 2027.

<u>2028 Expenditures</u>

The City proposes to issue up to a maximum $0 General Obligation Capital Improvement Bonds in 2028.

<u>2029 Expenditures</u>

The City proposes to issue up to a maximum $1,700,000 General Obligation Capital Improvement Bonds in 2029.

III. Statutory Factors Considered

The City has considered the factors required by the Act as outlined below:

(1) Conditions of Existing City Facility and Need for Repair or Replacement
The City facility was built over 50 years ago and no longer meets the current needs of the City.

(2) Likely Demand for the Improvement
A new City facility will fully meet the City's needs without requiring further improvements.

(3) Estimated Cost
The estimated cost of the project to be financed in 2025 is approximately $1,475,000. To ensure adequate resources are available to fund construction once construction bids are received, the City is seeking a not to exceed par amount of $1,750,000, plus premium received.

(4) Available Public Resources
The City will issue general obligation bonds under the Act in a principal amount not to exceed $1,750,000, plus premium received, to be repaid with an annual property tax levy.

(5) Overlapping Debt
Overlapping debt is general obligation debt issued by other governmental entities which provide services within the City's borders. The percentage is estimated using taxable assessed property values.

Taxing Unit(1)	2024/25 Adjusted Taxable Net Tax Capacity	Est. G.O. Debt As of 9-18-25(2)	Debt Applicable to Tax Capacity in City Percent	Debt Applicable to Tax Capacity in City Amount
Hennepin County	$ 2,835,449,560	$1,231,570,000	0.7%	$8,494,990
Hennepin County Regional Railroad Authority	2,835,449,560	76,945,000	0.7	538,615
Three Rivers Park District	2,073,090,874	49,625,000	1.0	496,250
ISD No. 281 (Robbinsdale Area Schools)	165,630,794	175,675,000	12.0	21,081,000
Metropolitan Council	6,313,906,674(5)	12,100,000(3)	0.3	36,300
Metropolitan Transit	4,183,975,217(5)	223,650,000(4)	0.5	1,118,250
Total				$31,765,405

(1) Only those units with outstanding general obligation debt are shown here.
(2) Excludes general obligation tax and aid anticipation certificates and revenue-supported debt.
(3) Excludes general obligation debt supported by wastewater revenues and housing rental payments. Includes certificates of participation.
(4) Excludes general obligation grant anticipation notes.
(5) 2023/2024 Values. Most Recent Available

(6) Project Priority and Relative Benefits vs Cost
See #1 above.

(7) Operating Cost

The operating costs of the new facility are expected to be comparable to the existing facility.

(8) Other Alternatives Considered

The City considered other alternative funding sources and concluded that bonding for the projects was the best option.

July 10, 2025

Pre-issuance report for

City of Robbinsdale, MN

$8,650,000* General Obligation Bonds, Series 2025A (the "Bonds")

PREPARED BY
Baker Tilly Municipal Advisors, LLC
30 East 7th Street, Suite 3025
St. Paul, MN 55101

ADVISOR
Chris Hogan | Director
651-223-3034
chris.hogan@bakertilly.com

Issue summary

PROPOSED ISSUE

The Council has under consideration the issuance of the Bonds to finance (i) the construction of capital improvements to the City's Public Works building authorized by the City's capital improvement plan to be approved on July 15, 2025 (the "CIP Bonds"), (ii) the construction of various street reconstruction projects authorized by the City's street reconstruction plan to be approved on July 15, 2025, (the "Street Reconstruction Bonds") (iii) the construction of infrastructure improvements to Sanborn Park (the "Tax Abatement Bonds"), (iv) the acquisition of various items of capital equipment (the "Equipment Certificates"), (v) construction of water utility improvements to Water Tower Two, (vi) the construction of various storm sewer utility projects within the City (together the water and sewer projects, the "Utility Revenue Bonds"), and (vii) the costs of issuance on the Bonds. This document provides information related to the proposed issuance.

The project funding amounts for the CIP Bonds, Street Reconstruction Bonds, Tax Abatement Bonds, Utility Revenue Bonds and Equipment Certificates are detailed in the attached Sources and Uses of Funds.

AUTHORITY

Statutory Authority:
The Bonds are being issued pursuant to Minnesota Statutes Chapters 444, 469 and 475; and Sections 475.521, 469.1812 through 469.1815, 475.58 (Subd. 3b.) and 412.301. Also, a resolution to be adopted on July 15, 2025. All as detailed in the table below.

Purpose	Minnesota Statutory Authority
CIP Bonds	475.521
Tax Abatement Bonds	469.1812-469.1815
Street Reconstruction Bonds	475.58 (Subd. 3b.)
Utility Revenue Bonds	444
Equipment Certificates	412.301

Statutory Requirements:

CIP Bonds – Pursuant to the CIP Statute, the City must have an adopted 5-year Capital Improvement Plan (CIP) and comply with the public hearing requirements outlined in Minnesota Statutes Section 475.521. The City will hold a public hearing on July 15, 2025 at which time they will adopt a 5-year Capital Improvement Plan and authorize the issuance of bonds in an amount not to exceed $1,750,000, plus any premium.

Under the CIP authority, City's may issue General Obligation Capital Improvement Plan Bonds as long as the maximum amount of the principal and interest to become due in any year on all outstanding bonds issued under this authority, including the Capital Improvement Plan Bonds to be issued does not exceed 0.16% of the City's estimated market value in the year the CIP Bonds are issued and sold. The City currently has one other obligation (2024A) outstanding under this authority The maximum calendar year debt service on the CIP Bonds; including this issue is estimated to be $305,701, which is below the maximum annual debt service limitation summarized below.

2024/2025 Estimated Market Value	Statutory Principal and Interest Limitation	Statutory Maximum Principal and Interest
$1,837,192,900	0.16%	$2,939,508

Abatement Bonds – The City must specify the public benefit of the abatement, identify properties located within its jurisdiction whose value will equal the proposed amount of abatement and the term of the abatement and further comply with public hearing requirements. A public hearing will be held on July 15, 2025. The public hearing proceedings will establish a not to exceed principal amount of $600,000 and a 10-year abatement term.

Under state statutes, the maximum amount of abatement by the City in any given year cannot exceed the greater 10% of the net tax capacity of the City or $200,000. Based on the City's 2024/25 net tax capacity of $19,817,584, the maximum annual abatement shall not exceed $1,981,758. The maximum anticipated abatement of the Abatement Bonds is within the limitation of the City's annual abatement capacity. The City has no other debt issues outstanding which is payable from tax abatement revenues.

Street Reconstruction Bonds –The City must have a 5-year Street Reconstruction Plan and comply with the public hearing requirements outlined in Minnesota Statutes Section 475.58 subd. 3b. The City will hold a public hearing on July 15, 2025, at which time they will adopt a 5-year street reconstruction plan for years 2025-2029 and approve the issuance of the Street Reconstruction Bonds. The public hearing will set a not to exceed principal amount of $850,000, plus any premium.

Utility Revenue Bonds (water projects) – Pursuant to Minnesota Statute Chapters 444, and the resolution awarding the Bonds the City will covenant to maintain rates and charges in an amount sufficient to support operations of the water utility and pay debt service on the Utility Revenue Bonds, and any other debt payable from the water utility. The City is required to annually review the budget of its water utility to determine whether current rates and charges are sufficient and to adjust the rates and charges if necessary.

The City currently has seven outstanding bond issues payable from the net revenues of the City's Water Utility. The maximum annual calendar year debt service, including the estimated debt service of the Bonds is $3,111,142. An aggregate debt service schedule showing existing debt payable from water utility revenues including this issue is shown on Page 16. Page 18 shows the projected debt service coverage for the Water Utility fund based on the 2023 net revenues. Based on 2023 net revenues of the water utility, coverage is below 1.0 times. The City will be required to increase rates as necessary to meet the coverage requirements pursuant to Minnesota Statutes 444.

Utility Revenue Bonds – (storm sewer projects)– Pursuant to Minnesota Statute Chapters 444 and the resolution awarding the Bonds: The City will covenant to maintain rates and charges in an amount sufficient to support operations of the storm sewer utility and pay debt service on the Utility Revenue Bonds, and any other debt payable from the storm sewer utility. The City is required to annually review the budget of its storm sewer utility to determine whether current rates and charges are sufficient and to adjust the rates and charges if necessary.

The City currently has six outstanding bond issues payable from the net revenues of the City's Storm Sewer Utility. The maximum annual calendar year debt service, including the estimated debt service of the Bonds is $774,927. An aggregate debt service schedule showing existing debt payable from storm sewer utility revenues including this issue is shown on Page 17. Page 18 shows the projected debt service coverage for the Storm Sewer Utility fund based on the 2023 net revenues.

Equipment Certificates – Pursuant to Minnesota Statutes, Section 412.301, the City may finance capital equipment without being subject to a referendum petition if the total amount of the issue does not exceed ¼ of 1% of the estimated market value of the City. Based on the City's 2024/25 estimated market value of $1,837,192,900, the maximum issue size is $4,592,982. The Equipment Certificates in the estimated par amount of $2,490,000 is within the statutory limit and therefore, not subject to a referendum petition.

SECURITY/SOURCE OF PAYMENT

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the City will pledge annual tax abatement revenues derived from certain abatement parcels for the Abatement Bonds and net revenues of the City's water and storm sewer utilities for the Utility Revenue Bonds.

The City will make its first levy in 2025 for collection in 2026 (general levy and tax abatement levy). Each year's collection of taxes and tax abatement revenue will be used to make the August 1 interest payment due in the collection year and the February 1 principal and interest payment due in the following year for the CIP Bonds, Abatement Bond, Street Reconstruction Bonds and Equipment Certificates. Net revenues of the City's water and storm sewer utilities will be used to make the debt service payments due on the Utility Revenue Bonds when they become due.

FINANCING STRUCTURE

The Bonds have been structured with six purposes by statutory authority and payment source. In consultation with the City, each of the purposes have been structured with a repayment term of 10 years to result in approximately level annual debt service.

Issue terms

BANK QUALIFICATION

The City is issuing less than $10 million in tax-exempt obligations in 2025; therefore, the Bonds are designated as bank qualified.

PREMIUM

The outcome of this financing will rely on the market conditions at the time of the sale. Any projections included herein are estimates based on current market conditions.

Estimated interest rates applied in the structuring of the Bonds are based on current market conditions and assume a reoffering premium. The underwriter will take their compensation from the reoffering premium and any remaining premium can be used to downsize the issue, applied to additional project needs or deposited to the debt service fund. Our preliminary bond structure has applied the estimated premium to financing project needs thereby reducing the principal amount of the Bonds. Determination of the use of premium, if received, will be made by the City prior to or on the day of sale.

OPTIONAL REDEMPTION

Bonds maturing on or after February 1, 2034 may be prepaid at a price of par plus accrued interest on or after February 1, 2033.

Rating

An application will be made to S&P Global Ratings (S&P) for a rating on the Bonds. The City's general obligation debt is currently rated and "AA+" by S&P.

Issuance timeline

Council sets sale date and terms	July 15th, 2025
Rating conference is conducted	Week of July 28th, 2025
Competitive bids are received	August 19th, 2025, 10:00 a.m.
Council considers award of the Bonds	August 19th, 2025, 7:00 p.m.
Proceeds are received	September 18th, 2025

Post issuance

The issuance of the Bonds will result in post-issuance compliance responsibilities. The responsibilities are in two primary areas: (i) compliance with federal arbitrage requirements and (ii) compliance with secondary disclosure requirements.

ARBITRAGE/REBATE

Federal arbitrage requirements include a wide range of implications that have been taken into account as this issue has been structured. Post-issuance compliance responsibilities for this tax-exempt issue include both rebate and yield restriction provisions of the IRS Code. In general terms the arbitrage requirements control the earnings on unexpended bond proceeds, including investment earnings, moneys held for debt service payments (which are considered to be proceeds under the IRS regulations), and/or reserves. Under certain circumstances any “excess earnings” will need to be paid to the IRS to maintain the tax-exempt status of the Bonds. Any interest earnings on gross bond proceeds or debt service funds should not be spent until it has been determined based on actual facts that they are not “excess earnings” as defined by the IRS Code.

The arbitrage rules provide for spend-down exceptions for proceeds that are spent within either a 6-month, 18-month or, for certain construction issues, a 24-month period each in accordance with certain spending criteria. Proceeds that qualify for an exception will be exempt from rebate. These exceptions are based on actual expenditures and not based on reasonable expectations, and expenditures, including any investment proceeds, will have to meet the spending criteria to qualify for the exclusion. The City expects to meet the 18-month spending exception.

Regardless of whether the issue qualifies for an exemption from the rebate provisions, yield restriction provisions will apply to Bond proceeds (including interest earnings) unspent after three years and the debt service fund throughout the term of the Bonds. These moneys should be monitored until the Bonds are retired.

CONTINUING DISCLOSURE

Secondary disclosure requirements result from an SEC requirement that underwriters provide ongoing disclosure information to investors. To meet this requirement, any prospective underwriter will require the City to commit to providing the information needed to comply under a continuing disclosure agreement.

Baker Tilly Municipal Advisors (Baker Tilly MA) currently provides both arbitrage and continuing disclosure services to the City. Baker Tilly MA will work with City staff to include the Bonds under the existing Agreement for Municipal Advisor Services.

Finance team

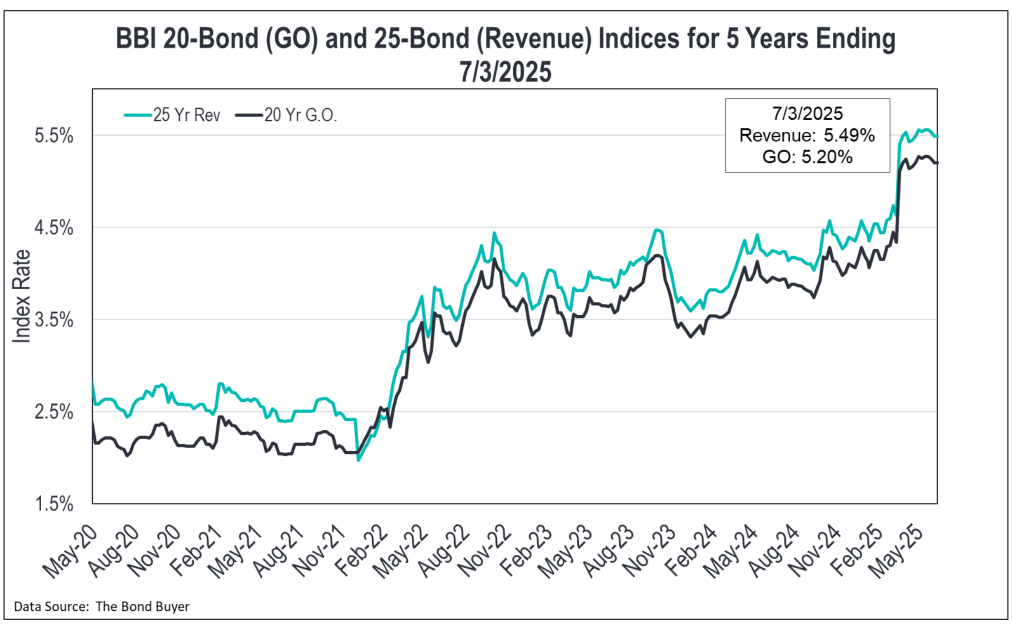
The issuance of the Bonds will require the work of various other public finance professionals. Fees for these professionals shall be paid by proceeds of this issuance unless directed otherwise by the City. The following professionals and their role have been identified below:

Bond Counsel: Kutak Rock LLP
Municipal Advisor: Baker Tilly Municipal Advisors, LLC
Registrar/Paying Agent: US Bank

Attachments

Attachments for the Bonds include (i) Bond Buyer Index (ii) sources and uses of funds, (iii) pricing summary, (iv) estimated net debt service schedules as a whole and by purpose (v) aggregate debt payable from the water and storm sewer funds and (vi) 2023 net revenue calculations.

Performance of the tax-exempt market is often measured by the Bond Buyer's Index ("BBI") which measures the yield of high grade municipal bonds in the 20th year for general obligation bonds rated Aa2 by Moody's or AA by S&P (the BBI 20-Bond GO Index) and the 30th year for revenue bonds rated A1 by Moody's or A+ by S&P (the BBI 25-Bond Revenue Index). The following chart illustrates these two indices over the past five years:



$8,650,000

City of Robbinsdale, Minnesota

General Obligation Bonds, Series 2025A

Issue Summary

Total Issue Sources And Uses

Dated 09/18/2025 | Delivered 09/18/2025

				Utility Revenue Bonds			
	CIP	Abatement	Street Recon	Water	Storm	Equipment Certs	Issue Summary
Sources Of Funds							
Par Amount of Bonds	$1,455,000.00	$100,000.00	$630,000.00	$970,000.00	$3,005,000.00	$2,490,000.00	$8,650,000.00
Reoffering Premium	76,863.60	5,209.90	33,252.35	51,277.70	158,809.70	131,733.70	457,146.95
Total Sources	**$1,531,863.60**	**$105,209.90**	**$663,252.35**	**$1,021,277.70**	**$3,163,809.70**	**$2,621,733.70**	**$9,107,146.95**
Uses Of Funds							
Deposit to Project Construction Fund	1,500,000.00	100,000.00	650,000.00	1,000,000.00	3,100,000.00	2,566,755.00	8,916,755.00
Costs of Issuance	16,766.13	1,152.32	7,259.57	11,177.43	34,626.98	28,692.57	99,675.00
Total Underwriter's Discount (1.000%)	14,550.00	1,000.00	6,300.00	9,700.00	30,050.00	24,900.00	86,500.00
Rounding Amount	547.47	3,057.58	(307.22)	400.27	(867.28)	1,386.13	4,216.95
Total Uses	**$1,531,863.60**	**$105,209.90**	**$663,252.35**	**$1,021,277.70**	**$3,163,809.70**	**$2,621,733.70**	**$9,107,146.95**

$8,650,000

City of Robbinsdale, Minnesota

General Obligation Bonds, Series 2025A

Issue Summary

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	YTM	Call Date	Call Price	Dollar Price
02/01/2027	Serial Coupon	5.000%	3.260%	560,000.00	102.308%	-	-	-	572,924.80
02/01/2028	Serial Coupon	5.000%	3.260%	740,000.00	103.932%	-	-	-	769,096.80
02/01/2029	Serial Coupon	5.000%	3.260%	770,000.00	105.506%	-	-	-	812,396.20
02/01/2030	Serial Coupon	5.000%	3.300%	810,000.00	106.860%	-	-	-	865,566.00
02/01/2031	Serial Coupon	5.000%	3.370%	850,000.00	107.941%	-	-	-	917,498.50
02/01/2032	Serial Coupon	5.000%	3.460%	890,000.00	108.731%	-	-	-	967,705.90
02/01/2033	Serial Coupon	5.000%	3.550%	935,000.00	109.325%	-	-	-	1,022,188.75
02/01/2034	Serial Coupon	5.000%	3.650%	980,000.00	108.650% c	3.784%	02/01/2033	100.000%	1,064,770.00
02/01/2035	Serial Coupon	4.070%	4.070%	1,035,000.00	100.000%	-	-	-	1,035,000.00
02/01/2036	Serial Coupon	4.210%	4.210%	1,080,000.00	100.000%	-	-	-	1,080,000.00
Total	**-**	**-**	**-**	**$8,650,000.00**	**- -**	**-**	**-**	**-**	**$9,107,146.95**

Bid Information

Par Amount of Bonds	$8,650,000.00
Reoffering Premium or (Discount)	457,146.95
Gross Production	$9,107,146.95
Total Underwriter's Discount (1.000%)	$(86,500.00)
Bid (104.285%)	9,020,646.95
Total Purchase Price	$9,020,646.95
Bond Year Dollars	$54,875.69
Average Life	6.344 Years
Average Coupon	4.6744320%
Net Interest Cost (NIC)	3.9990019%
True Interest Cost (TIC)	3.8970663%

$8,650,000

City of Robbinsdale, Minnesota

General Obligation Bonds, Series 2025A

Issue Summary

NET DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	105% of Total	Water Utility	Storm Utility	Abatement Revenue	Levy Required
02/01/2026	-	-	-	-	-	-	-	-	-
02/01/2027	560,000.00	5.000%	567,419.02	1,127,419.02	1,183,789.97	135,087.96	411,723.01	5,000.00	631,979.00
02/01/2028	740,000.00	5.000%	386,342.50	1,126,342.50	1,182,659.63	134,644.13	408,648.98	10,000.00	629,366.53
02/01/2029	770,000.00	5.000%	349,342.50	1,119,342.50	1,175,309.63	130,181.63	411,011.48	10,000.00	624,116.53
02/01/2030	810,000.00	5.000%	310,842.50	1,120,842.50	1,176,884.63	130,969.13	407,336.48	10,000.00	628,579.03
02/01/2031	850,000.00	5.000%	270,342.50	1,120,342.50	1,176,359.63	131,494.13	408,386.48	10,000.00	626,479.03
02/01/2032	890,000.00	5.000%	227,842.50	1,117,842.50	1,173,734.63	131,756.63	408,648.98	10,000.00	623,329.03
02/01/2033	935,000.00	5.000%	183,342.50	1,118,342.50	1,174,259.63	131,756.63	408,123.98	10,000.00	624,379.03
02/01/2034	980,000.00	5.000%	136,592.50	1,116,592.50	1,172,422.13	131,494.13	406,811.48	10,000.00	624,116.53
02/01/2035	1,035,000.00	4.070%	87,592.50	1,122,592.50	1,178,722.13	130,969.13	409,961.48	10,000.00	627,791.53
02/01/2036	1,080,000.00	4.210%	45,468.00	1,125,468.00	1,181,741.40	131,304.60	410,326.88	15,000.00	625,109.93
Total	**$8,650,000.00**	**-**	**$2,565,127.02**	**$11,215,127.02**	**$11,775,883.37**	**$1,319,658.06**	**$4,090,979.18**	**$100,000.00**	**$6,265,246.13**

Dated	9/18/2025
Delivery Date	9/18/2025
First Coupon Date	8/01/2026

Yield Statistics

Bond Year Dollars	$54,875.69
Average Life	6.344 Years
Average Coupon	4.6744320%
Net Interest Cost (NIC)	3.9990019%
True Interest Cost (TIC)	3.8970663%
Bond Yield for Arbitrage Purposes	3.7005308%
All Inclusive Cost (AIC)	4.1042819%

IRS Form 8038

Net Interest Cost	3.6623985%
Weighted Average Maturity	6.320 Years

$1,455,000

City of Robbinsdale, Minnesota

General Obligation Bonds, Series 2025A

GO CIP

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2026	-	-	-	-	-
02/01/2027	95,000.00	5.000%	95,450.96	190,450.96	199,973.51
02/01/2028	125,000.00	5.000%	64,950.50	189,950.50	199,448.03
02/01/2029	130,000.00	5.000%	58,700.50	188,700.50	198,135.53
02/01/2030	135,000.00	5.000%	52,200.50	187,200.50	196,560.53
02/01/2031	145,000.00	5.000%	45,450.50	190,450.50	199,973.03
02/01/2032	150,000.00	5.000%	38,200.50	188,200.50	197,610.53
02/01/2033	155,000.00	5.000%	30,700.50	185,700.50	194,985.53
02/01/2034	165,000.00	5.000%	22,950.50	187,950.50	197,348.03
02/01/2035	175,000.00	4.070%	14,700.50	189,700.50	199,185.53
02/01/2036	180,000.00	4.210%	7,578.00	187,578.00	196,956.90
Total	**$1,455,000.00**	**-**	**$430,882.96**	**$1,885,882.96**	**$1,980,177.11**

SIGNIFICANT DATES

Dated	9/18/2025
Delivery Date	9/18/2025
First Coupon Date	8/01/2026

Yield Statistics

Bond Year Dollars	$9,217.54
Average Life	6.335 Years
Average Coupon	4.6745974%
Net Interest Cost (NIC)	3.9985646%
True Interest Cost (TIC)	3.8966352%
Bond Yield for Arbitrage Purposes	3.7005308%
All Inclusive Cost (AIC)	4.1041164%

IRS Form 8038

Net Interest Cost	3.6617695%
Weighted Average Maturity	6.311 Years

Interest rates are estimates. Changes in rates may cause significant alterations to this schedule. The actual underwriter's discount bid may also vary

$100,000

City of Robbinsdale, Minnesota

General Obligation Bonds, Series 2025A

GO Abatement

NET DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	105% of Total	Abatement Revenue	Levy Required
02/01/2026	-	-	-	-	-	-	-
02/01/2027	5,000.00	5.000%	6,557.58	11,557.58	12,135.46	5,000.00	7,135.46
02/01/2028	10,000.00	5.000%	4,538.50	14,538.50	15,265.43	10,000.00	5,265.43
02/01/2029	10,000.00	5.000%	4,038.50	14,038.50	14,740.43	10,000.00	4,740.43
02/01/2030	10,000.00	5.000%	3,538.50	13,538.50	14,215.43	10,000.00	4,215.43
02/01/2031	10,000.00	5.000%	3,038.50	13,038.50	13,690.43	10,000.00	3,690.43
02/01/2032	10,000.00	5.000%	2,538.50	12,538.50	13,165.43	10,000.00	3,165.43
02/01/2033	10,000.00	5.000%	2,038.50	12,038.50	12,640.43	10,000.00	2,640.43
02/01/2034	10,000.00	5.000%	1,538.50	11,538.50	12,115.43	10,000.00	2,115.43
02/01/2035	10,000.00	4.070%	1,038.50	11,038.50	11,590.43	10,000.00	1,590.43
02/01/2036	15,000.00	4.210%	631.50	15,631.50	16,413.08	15,000.00	1,413.08
Total	**$100,000.00**	**-**	**$29,497.08**	**$129,497.08**	**$135,971.93**	**$100,000.00**	**$35,971.93**

Dated	9/18/2025
Delivery Date	9/18/2025
First Coupon Date	8/01/2026

Yield Statistics

Bond Year Dollars	$631.94
Average Life	6.319 Years
Average Coupon	4.6676698%
Net Interest Cost (NIC)	4.0014878%
True Interest Cost (TIC)	3.9017382%
Bond Yield for Arbitrage Purposes	3.7005308%
All Inclusive Cost (AIC)	4.1099226%

IRS Form 8038

Net Interest Cost	3.6697372%
Weighted Average Maturity	6.291 Years

$630,000

City of Robbinsdale, Minnesota

General Obligation Bonds, Series 2025A

GO Street Reconstruction

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2026	-	-	-	-	-
02/01/2027	40,000.00	5.000%	41,316.82	81,316.82	85,382.66
02/01/2028	55,000.00	5.000%	28,170.50	83,170.50	87,329.03
02/01/2029	55,000.00	5.000%	25,420.50	80,420.50	84,441.53
02/01/2030	60,000.00	5.000%	22,670.50	82,670.50	86,804.03
02/01/2031	60,000.00	5.000%	19,670.50	79,670.50	83,654.03
02/01/2032	65,000.00	5.000%	16,670.50	81,670.50	85,754.03
02/01/2033	70,000.00	5.000%	13,420.50	83,420.50	87,591.53
02/01/2034	70,000.00	5.000%	9,920.50	79,920.50	83,916.53
02/01/2035	75,000.00	4.070%	6,420.50	81,420.50	85,491.53
02/01/2036	80,000.00	4.210%	3,368.00	83,368.00	87,536.40
Total	**$630,000.00**	**-**	**$187,048.82**	**$817,048.82**	**$857,901.26**

SIGNIFICANT DATES

Dated	9/18/2025
Delivery Date	9/18/2025
First Coupon Date	8/01/2026

Yield Statistics

Bond Year Dollars	$4,002.75
Average Life	6.354 Years
Average Coupon	4.6730078%
Net Interest Cost (NIC)	3.9996620%
True Interest Cost (TIC)	3.8979619%
Bond Yield for Arbitrage Purposes	3.7005308%
All Inclusive Cost (AIC)	4.1049195%

IRS Form 8038

Net Interest Cost	3.6637061%
Weighted Average Maturity	6.329 Years

Interest rates are estimates. Changes in rates may cause significant alterations to this schedule. The actual underwriter's discount bid may also vary

$970,000

City of Robbinsdale, Minnesota

General Obligation Bonds, Series 2025A

GO Utility Revenue - Water

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% DS
02/01/2026	-	-	-	-	-
02/01/2027	65,000.00	5.000%	63,655.20	128,655.20	135,087.96
02/01/2028	85,000.00	5.000%	43,232.50	128,232.50	134,644.13
02/01/2029	85,000.00	5.000%	38,982.50	123,982.50	130,181.63
02/01/2030	90,000.00	5.000%	34,732.50	124,732.50	130,969.13
02/01/2031	95,000.00	5.000%	30,232.50	125,232.50	131,494.13
02/01/2032	100,000.00	5.000%	25,482.50	125,482.50	131,756.63
02/01/2033	105,000.00	5.000%	20,482.50	125,482.50	131,756.63
02/01/2034	110,000.00	5.000%	15,232.50	125,232.50	131,494.13
02/01/2035	115,000.00	4.070%	9,732.50	124,732.50	130,969.13
02/01/2036	120,000.00	4.210%	5,052.00	125,052.00	131,304.60
Total	**$970,000.00**	**-**	**$286,817.20**	**$1,256,817.20**	**$1,319,658.06**

SIGNIFICANT DATES

Dated	9/18/2025
Delivery Date	9/18/2025
First Coupon Date	8/01/2026

Yield Statistics

Bond Year Dollars	$6,133.36
Average Life	6.323 Years
Average Coupon	4.6763462%
Net Interest Cost (NIC)	3.9984520%
True Interest Cost (TIC)	3.8962402%
Bond Yield for Arbitrage Purposes	3.7005308%
All Inclusive Cost (AIC)	4.1040856%

IRS Form 8038

Net Interest Cost	3.6608616%
Weighted Average Maturity	6.300 Years

Interest rates are estimates. Changes in rates may cause significant alterations to this schedule. The actual underwriter's discount bid may also vary

$3,005,000

City of Robbinsdale, Minnesota

General Obligation Bonds, Series 2025A

GO Utility Revenue - Storm

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% DS
02/01/2026	-	-	-	-	-
02/01/2027	195,000.00	5.000%	197,117.15	392,117.15	411,723.01
02/01/2028	255,000.00	5.000%	134,189.50	389,189.50	408,648.98
02/01/2029	270,000.00	5.000%	121,439.50	391,439.50	411,011.48
02/01/2030	280,000.00	5.000%	107,939.50	387,939.50	407,336.48
02/01/2031	295,000.00	5.000%	93,939.50	388,939.50	408,386.48
02/01/2032	310,000.00	5.000%	79,189.50	389,189.50	408,648.98
02/01/2033	325,000.00	5.000%	63,689.50	388,689.50	408,123.98
02/01/2034	340,000.00	5.000%	47,439.50	387,439.50	406,811.48
02/01/2035	360,000.00	4.070%	30,439.50	390,439.50	409,961.48
02/01/2036	375,000.00	4.210%	15,787.50	390,787.50	410,326.88
Total	**$3,005,000.00**	**-**	**$891,170.65**	**$3,896,170.65**	**$4,090,979.18**

SIGNIFICANT DATES

Dated	9/18/2025
Delivery Date	9/18/2025
First Coupon Date	8/01/2026

Yield Statistics

Bond Year Dollars	$19,065.18
Average Life	6.344 Years
Average Coupon	4.6743363%
Net Interest Cost (NIC)	3.9989705%
True Interest Cost (TIC)	3.8970459%
Bond Yield for Arbitrage Purposes	3.7005308%
All Inclusive Cost (AIC)	4.1042467%

IRS Form 8038

Net Interest Cost	3.6623932%
Weighted Average Maturity	6.320 Years

Interest rates are estimates. Changes in rates may cause significant alterations to this schedule. The actual underwriter's discount bid may also vary

$2,490,000

City of Robbinsdale, Minnesota

General Obligation Bonds, Series 2025A
GO Equipment

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2026	-	-	-	-	-
02/01/2027	160,000.00	5.000%	163,321.31	323,321.31	339,487.38
02/01/2028	210,000.00	5.000%	111,261.00	321,261.00	337,324.05
02/01/2029	220,000.00	5.000%	100,761.00	320,761.00	336,799.05
02/01/2030	235,000.00	5.000%	89,761.00	324,761.00	340,999.05
02/01/2031	245,000.00	5.000%	78,011.00	323,011.00	339,161.55
02/01/2032	255,000.00	5.000%	65,761.00	320,761.00	336,799.05
02/01/2033	270,000.00	5.000%	53,011.00	323,011.00	339,161.55
02/01/2034	285,000.00	5.000%	39,511.00	324,511.00	340,736.55
02/01/2035	300,000.00	4.070%	25,261.00	325,261.00	341,524.05
02/01/2036	310,000.00	4.210%	13,051.00	323,051.00	339,203.55
Total	**$2,490,000.00**	**-**	**$739,710.31**	**$3,229,710.31**	**$3,391,195.83**

SIGNIFICANT DATES

Dated	9/18/2025
Delivery Date	9/18/2025
First Coupon Date	8/01/2026

Yield Statistics

Bond Year Dollars	$15,824.92
Average Life	6.355 Years
Average Coupon	4.6743394%
Net Interest Cost (NIC)	3.9992413%
True Interest Cost (TIC)	3.8972493%
Bond Yield for Arbitrage Purposes	3.7005308%
All Inclusive Cost (AIC)	4.1041105%

IRS Form 8038

Net Interest Cost	3.6627436%
Weighted Average Maturity	6.331 Years

Interest rates are estimates. Changes in rates may cause significant alterations to this schedule. The actual underwriter's discount bid may also vary

City of Robbinsdale, Minnesota
Aggregate Water Utility Debt

Aggregate Debt Service -- Accrual Basis

Calendar Year	2015A Water	2017A Water	2018A Water	2020A Water	2020B Water	2022 Water	2023A Water	2025A Water	TOTAL
2025	82,400.00	70,825.00	36,700.00	144,150.00	2,109,490.00	420,644.43	153,600.00	-	3,017,809.43
2026	80,800.00	74,150.00	40,075.00	148,900.00	2,109,500.00	420,844.02	194,475.00	40,413.95	3,109,157.97
2027	-	72,662.50	38,325.00	148,275.00	2,109,330.00	420,926.43	194,100.00	109,857.50	3,093,476.43
2028	-	75,937.50	36,750.00	148,000.00	2,109,980.00	420,891.66	193,475.00	126,107.50	3,111,141.66
2029	-	-	35,525.00	148,100.00	2,109,440.00	420,739.71	197,475.00	121,857.50	3,033,137.21
2030	-	-	-	148,650.00	2,109,720.00	420,470.58	196,100.00	122,482.50	2,997,423.08
2031	-	-	-	145,400.00	2,109,810.00	420,084.27	194,475.00	122,857.50	2,992,626.77
2032	-	-	-	147,750.00	2,109,710.00	420,580.78	192,600.00	122,982.50	2,993,623.28
2033	-	-	-	150,000.00	2,109,420.00	420,940.58	195,350.00	122,857.50	2,998,568.08
2034	-	-	-	147,200.00	2,109,940.00	420,163.67	193,500.00	122,482.50	2,993,286.17
2035	-	-	-	149,350.00	2,109,260.00	420,269.58	197,100.00	122,392.25	2,998,371.83
2036	-	-	-	146,450.00	2,109,390.00	420,238.78	195,400.00	122,526.00	2,994,004.78
2037	-	-	-	-	2,109,320.00	420,071.27	193,500.00	-	2,722,891.27
2038	-	-	-	-	2,110,050.00	420,767.05	196,300.00	-	2,727,117.05
2039	-	-	-	-	2,109,570.00	420,306.59	193,800.00	-	2,723,676.59
2040	-	-	-	-	2,109,890.00	420,709.42	-	-	2,530,599.42
2041	-	-	-	-	-	420,956.01	-	-	420,956.01
2042	-	-	-	-	-	420,046.36	-	-	420,046.36
-	**$163,200.00**	**$293,575.00**	**$187,375.00**	**$1,772,225.00**	**$33,753,820.00**	**$7,569,651.19**	**$2,881,250.00**	**$1,256,817.20**	**$47,877,913.39**

City of Robbinsdale, Minnesota

Aggregate Storm Utility Debt

Aggregate Debt Service -- Accrual Basis

Calendar Year	2015A	2017A	2018A	2020A	2023A	2024A	2025A	TOTAL
	Storm	Storm	Storm	Storm	Storm	Storm	Storm	
2025	144,300.00	119,312.50	60,950.00	142,900.00	39,875.00	4,809.58	-	512,147.08
2026	146,450.00	116,562.50	63,325.00	142,775.00	53,750.00	15,700.00	125,147.40	663,709.90
2027	-	119,168.75	60,575.00	142,400.00	52,250.00	15,200.00	334,064.50	723,658.25
2028	-	116,437.50	63,000.00	142,350.00	50,750.00	19,575.00	382,814.50	774,927.00
2029	-	-	60,900.00	142,650.00	49,250.00	18,825.00	384,689.50	656,314.50
2030	-	-	-	143,375.00	52,625.00	18,075.00	380,939.50	595,014.50
2031	-	-	-	145,200.00	50,875.00	17,325.00	381,564.50	594,964.50
2032	-	-	-	147,550.00	54,000.00	16,650.00	381,439.50	599,639.50
2033	-	-	-	144,850.00	52,000.00	16,125.00	380,564.50	593,539.50
2034	-	-	-	147,100.00	50,200.00	15,675.00	378,939.50	591,914.50
2035	-	-	-	144,300.00	53,500.00	15,225.00	383,113.50	596,138.50
2036	-	-	-	146,450.00	51,700.00	-	382,893.75	581,043.75
2037	-	-	-	-	49,900.00	-	-	49,900.00
2038	-	-	-	-	53,000.00	-	-	53,000.00
2039	-	-	-	-	51,000.00	-	-	51,000.00
2040	-	-	-	-	-	-	-	-
2041	-	-	-	-	-	-	-	-
2042	-	-	-	-	-	-	-	-
-	**$290,750.00**	**$471,481.25**	**$308,750.00**	**$1,731,900.00**	**$764,675.00**	**$173,184.58**	**$3,896,170.65**	**$7,636,911.48**

2023 Net Revenues - Enterprise Funds	Water Utility	Storm Utility
Operating Revenues	4,391,336	2,074,292
Operating Expenses	2,642,317	877,305
Net Operating Income	1,749,019	1,196,987
Add:		
Depreciation	817,593	225,783
Nonoperating Revenues/(Expenses)	132,688	55,689
Net Revenue Available for D/S	2,699,300	1,478,459
Projected Max Annual D/S	3,111,142	774,927
Remaining Capacity for Annual D/S	(411,842)	703,532
Coverage	0.87	1.91

Member _____________ moved and Member _____________ seconded a motion that the following resolution be read and adopted this 15th day of July 2025.

RESOLUTION NO. _____

RESOLUTION ADOPTING A STREET RECONSTRUCTION PLAN, PROVIDING PRELIMINARY APPROVAL FOR THE ISSUANCE OF BONDS THEREUNDER, AND TAKING OTHER ACTIONS IN CONNECTION THEREWITH

BE IT RESOLVED By the City Council (the "City Council") of the City of Robbinsdale, Minnesota (the "City") as follows:

Section 1. Authorization.

1.01. The City is authorized under Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to prepare a plan for reconstruction of streets in the City over the next five (5) years, including a description of the affected streets and estimated costs, and to issue general obligation bonds to finance the cost of street reconstruction activities described in such plan.

1.02. Before the issuance of any bonds under the Act, the City is required to hold a public hearing on the plan and issuance of the bonds.

1.03. Pursuant to the Act, the City, in consultation with its City engineer, has caused preparation of a five (5) year street reconstruction plan (the "Street Reconstruction Plan"), which describes certain street reconstruction activities in the City for the years 2025 through 2029. The reconstruction activities described in the Plan for calendar year 2025 include the reconstruction of all or portions of Shoreline/Chowen-CR81 and Oakdale Avenue in the City (collectively, the "Street Reconstruction").

1.04. The City has determined that it is in the best interests of the City to authorize the issuance and sale of general obligation bonds pursuant to the Act in the maximum principal amount of $850,000, plus any premium received (the "Street Reconstruction Bonds"). The purpose of the Street Reconstruction Bonds is to finance all or a portion of the costs of the Street Reconstruction as described in the Street Reconstruction Plan.

1.05. On the date hereof, the City Council held a public hearing on the Street Reconstruction Plan and the issuance of the Street Reconstruction Bonds, after publication in the City's official newspaper of a notice of public hearing at least ten (10) days but no more than twenty-eight (28) days before the date of the hearing.

Section 2. Street Reconstruction Plan.

2.01. The City Council hereby ratifies all actions of the City's staff and consultants in preparing the Plan and arranging for approval of this resolution in accordance with the Act.

2.02. The City Council finds that the Street Reconstruction Plan will improve the City's street system, which serves the interests of the City as a whole.

2.03. The Street Reconstruction Plan is approved in the form on file in City Hall.

2.04. The City gives preliminary approval to the issuance of the Street Reconstruction Bonds in the maximum principal amount of $850,000, plus any premium received; provided that if a petition requesting a vote on issuance of the Street Reconstruction Bonds, signed by voters equal to five percent (5%) of the votes cast in the last municipal general election, is filed with City Clerk within thirty (30) days of the date hereof, the City may issue the Street Reconstruction Bonds only after obtaining approval of a majority of voters voting on the question at an election.

Section 3. Miscellaneous.

3.01. City staff are hereby authorized to do all other things and take all other actions as may be necessary or appropriate to carry out the intent of this resolution in accordance with the Act.

3.02. The Mayor and City Manager are authorized and directed to execute and deliver any agreements, certificates or other documents that the City determines are necessary to implement this resolution.

3.03. This resolution shall be in full force and effect following its approval.

(The remainder of this page is intentionally left blank.)

The question was on the adoption of the resolution and upon vote being taken thereon, the following members voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 15TH DAY OF JULY 2025.

____

Brad Sutton, Mayor

ATTEST:

____

Chase Peterson-Etem, City Clerk

Member _____________ moved and Member _____________ seconded a motion that the following resolution be read and adopted this 15th day of July 2025.

RESOLUTION NO. _______

RESOLUTION APPROVING PROPERTY TAX ABATEMENT FOR IMPROVEMENTS TO SANBORN PARK IN THE CITY OF ROBBINSDALE, AND TAKING OTHER ACTIONS IN CONNECTION THEREWITH

BE IT RESOLVED by the City Council (the "City Council") of the City of Robbinsdale, Minnesota (the "City") as follows:

Section 1. Background.

1.01. Pursuant to Minnesota Statutes, Sections 469.1812 through 469.1815, as amended (the "Act"), the City may grant an abatement of all or a part of the taxes levied by the City on real property within its boundaries (the "Abatement") and issue general obligation bonds to finance improvements to Sanborn Park in the City, including but not limited to hockey rink replacement and new concession/community building facilities, which will provide or help acquire or construct public facilities in the City and provide access to services to residents (the "Project").

1.02. Pursuant to Section 469.1813, subdivision 1 of the Act, the City may grant an abatement of all or a portion of the taxes imposed by the City on a parcel of property to pay for all or part of the cost of acquisition or improvement of public infrastructure, whether or not located on or adjacent to the parcel for which the tax is abated.

1.03. The City has identified certain parcels located in the City, identified in EXHIBIT A attached hereto (the "Abatement Property"), which will be benefitted by the Project and from which the City proposes to abate all or a portion of the City's share of taxes to help finance the Project, subject to all the terms and conditions of this resolution (the "Abatement"). The Abatement Property is not located in a tax increment financing district.

1.04. The City intends to issue one or more series of general obligation tax abatement bonds (the "Abatement Bonds") in the estimated maximum principal amount of $600,000 pursuant to the Act to pay the costs of the Project. The Abatement Bonds are expected to be paid primarily through the collection of Abatement revenues.

1.05. On the date hereof, the City Council conducted a duly noticed public hearing on the proposed Abatement, at which the views of all interested persons were heard.

Section 2. Findings.

2.01. It is hereby found and determined that the benefits to the City from the Abatement will be at least equal to the costs to the City of the Abatement because the Abatement will help finance the Project, which is necessary to provide or help acquire or construct public facilities in the City, help provide access to services for residents of the City, and ensure a high quality of life for residents of the City.

2.02. It is hereby found and determined that the Abatement is in the public interest because the Abatement will provide or help acquire or construct public facilities in the City and help provide access to services for residents of the City.

Section 3. Actions Ratified; Abatement Approved.

3.01. The City Council hereby ratifies all actions of the City's staff and consultants in arranging for approval of this resolution in accordance with the Act.

3.02. Subject to the provisions of the Act, the Abatement is hereby approved and adopted subject to the following terms and conditions:

(a) The term "Abatement" means the City's share of the real property taxes generated from the land and improvements on the Abatement Property, in the amounts described in this Section:

(i) The aggregate Abatement paid by the City during the term of this resolution will not exceed the amount necessary to pay all of the principal of and all or a portion of the interest on the Abatement Bonds, up to a maximum amount of $600,000.

(ii) Notwithstanding anything to the contrary herein, the Abatement payable on any February 1 and the subsequent August 1, combined, will not exceed the amount produced by extending the City's total tax rate for the applicable year against the tax capacity of the Abatement Property, as of January 2 in the prior year.

(iii) In accordance with Section 469.1813, subdivision 8 of the Act, in no year shall the Abatement, together with all other abatements approved by the City under the Act and paid in that year, exceed the greater of ten percent (10%) of the City's net tax capacity for that year or $200,000 (the "Abatement Volume Cap"). The City may grant any other abatements permitted under the Act after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Cap, the allocation of Abatement Cap to such other abatements is subordinate to the Abatements under this resolution.

(b) The Abatement will be for a term of up to ten (10) years, and the City will collect the Abatement in semiannual installments, commencing in 2026 consistent with their regular general ad valorem tax levy calculations. The City will pay the Abatement solely to finance the cost of the Project, through application of Abatement amounts toward debt service payments on the Abatement Bonds (including any bonds issued to refund the initial Abatement Bonds).

(c) This resolution may be modified only with the prior written approval of the City, and any modification is subject to Section 469.1813, subdivision 7 of the Act. Once the Abatement Bonds are issued, this resolution may not be amended.

(d) In accordance with Section 469.1815 of the Act, the City will add to its levy in each year during the term of the Abatement the total estimated amount of current year Abatement granted under this resolution.

Section 4. Miscellaneous.

4.01. City staff are hereby authorized to do all other things and take all other actions as may be necessary or appropriate to carry out the intent of this resolution in accordance with the Act.

4.02. The Mayor and City Manager are authorized and directed to execute and deliver any agreements, certificates or other documents that the City determines are necessary to implement this resolution.

4.03. This resolution shall be in full force and effect following its approval.

(The remainder of this page is intentionally left blank.)

The question was on the adoption of the resolution and upon vote being taken thereon, the following members voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 15TH DAY OF JULY 2025.

____
Brad Sutton, Mayor

ATTEST:

____
Chase Peterson-Etem, City Clerk

EXHIBIT A

ABATEMENT PROPERTY

Parcel Identification Numbers:

0502924220067	0502924220072
0502924220068	0502924220073
0502924220069	0502924220074
0502924220070	0502924220075
0502924220071	0502924220076

Member _____________ moved and Member _____________ seconded a motion that the following resolution be read and adopted this 15th day of July 2025.

RESOLUTION NO. _____

RESOLUTION ADOPTING A CAPITAL IMPROVEMENT PLAN, PROVIDING PRELIMINARY APPROVAL FOR THE ISSUANCE OF BONDS THEREUNDER, AND TAKING OTHER ACTIONS IN CONNECTION THEREWITH

BE IT RESOLVED By the City Council (the "City Council") of the City of Robbinsdale, Minnesota (the "City") as follows:

Section 1. Authorization.

1.01. Pursuant to Minnesota Statutes, Section 475.521, as amended (the "Act"), cities are authorized to adopt a capital improvement plan and carry out programs for the financing of capital improvements.

1.02. The City has caused to be prepared a five (5) year capital improvement plan for the years 2025 through 2029 (the "Capital Improvement Plan").

1.03. On the date hereof, the City Council held a public hearing, after publication in the City's official newspaper of a notice of public hearing at least ten (10) days but no more than twenty-eight (28) days before the date of the hearing, on the Capital Improvement Plan and the issuance of one or more series of general obligation bonds thereunder (the "CIP Bonds") in a maximum principal amount of $1,750,000, plus any premium received, to finance various capital improvements in year 2025, including but not limited to improvements to and renovation of the public works garage in the City (the "Project").

1.04. In considering the Capital Improvement Plan, the City Council has considered for each project and for the overall Capital Improvement Plan:

1. the condition of the City's existing infrastructure, including the projected need for repair and replacement;
2. the likely demand for the improvement;
3. the estimated cost of the improvement;
4. the available public resources;
5. the level of overlapping debt in the City;
6. the relative benefits and costs of alternative uses of the funds;
7. operating costs of the proposed improvements; and
8. alternatives for providing services more efficiently through shared facilities with other local government units.

Section 2. Capital Improvement Plan.

2.01. The Capital Improvement Plan is hereby approved.

2.02. City staff are hereby authorized to do all other things and take all other actions as may be necessary or appropriate to carry out the Capital Improvement Plan in accordance with any applicable laws and regulations.

2.03. The City gives preliminary approval to the issuance of the CIP Bonds in the maximum principal amount of $1,750,000, plus any premium received; provided that if a petition requesting a vote on issuance of the CIP Bonds, signed by voters equal to five percent (5%) of the votes cast in the last municipal general election, is filed with City Clerk within thirty (30) days of the date hereof, the City may issue the CIP Bonds only after obtaining approval of a majority of voters voting on the question at an election.

Section 3. Miscellaneous.

3.01. City staff are hereby authorized to do all other things and take all other actions as may be necessary or appropriate to carry out the intent of this resolution in accordance with the Act.

3.02. The Mayor and City Manager are authorized and directed to execute and deliver any agreements, certificates or other documents that the City determines are necessary to implement this resolution.

3.03. This resolution shall be in full force and effect following its approval.

(The remainder of this page is intentionally left blank.)

The question was on the adoption of the resolution and upon vote being taken thereon, the following members voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 15TH DAY OF JULY 2025.

____
Brad Sutton, Mayor

ATTEST:

____
Chase Peterson-Etem, City Clerk

Member _____________ moved and Member _____________ seconded a motion that the following resolution be read and adopted this 15th day of July 2025.

RESOLUTION NO. ________

RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, SERIES 2025A, IN THE PROPOSED AGGREGATE PRINCIPAL AMOUNT OF $8,650,000

BE IT RESOLVED By the City Council of the City of Robbinsdale, Minnesota (the "City"), as follows:

Section 1. Authorization.

(a) CIP Bonds.

(i) The City is authorized by Minnesota Statutes, Chapter 475, as amended, including Section 475.521 (the "CIP Act"), to finance certain capital improvements under an approved capital improvement plan by the issuance of general obligation bonds of the City payable from ad valorem taxes. Capital improvements include acquisition or betterment of public lands, buildings or other improvements for the purpose of a city hall, library, public safety facility and public works facilities (excluding light rail transit or any activity related to it, or a park, road, bridge, administrative building other than a city hall, or land for any of those activities).

(ii) On the date hereof, following a duly noticed public hearing, the City Council adopted a five (5) year capital improvement plan (the "Capital Improvement Plan") and the issuance of general obligation bonds thereunder. The Capital Improvement Plan authorizes the issuance of general obligation bonds to provide for the undertaking of certain capital improvements described in the Capital Improvement Plan for year 2025, including but not limited to improvements to and renovation of the public works garage (the "Capital Improvements").

(iii) As required by the CIP Act, the City has determined that (i) the expected useful life of the project to be financed with the proceeds of the general obligation bonds will be at least five (5) years; and (ii) the amount of principal and interest due in any year on all outstanding bonds issued by the City under the CIP Act, including the general obligation bonds issued under the Capital Improvement Plan, will not exceed 0.16 percent of the estimated market value of property in the City for taxes payable in 2025.

(iv) It is necessary and expedient to the sound financial management of the affairs of the City to issue general obligations in the approximate principal amount of $1,455,000 (the "CIP Bonds"), pursuant to the CIP Act, to provide financing for the Capital Improvements; provided, however, that the City does not receive a qualified petition for a referendum on the issuance of the CIP Bonds within thirty (30) days of the date of hereof.

(b) Street Reconstruction Bonds.

(i) Pursuant to Minnesota Statutes, Chapter 475, as amended, specifically Section 475.58, subdivision 3b (the "Street Reconstruction Act"), the City is authorized to finance all or a portion of the cost of street reconstruction projects by the issuance of general bonds of the City payable from ad valorem taxes.

(ii) On the date hereof, following a duly noticed public hearing, the City Council adopted a five (5) year street reconstruction plan (the "Street Reconstruction Plan") describing the streets to be reconstructed, estimated costs, and any planned reconstruction of other streets in the City and approved the issuance of obligations by vote of at least two-thirds of the members thereof, all pursuant to the Street Reconstruction Act.

(iii) Expenditures described in the Street Reconstruction Plan for 2025 include the reconstruction of all or portions of Shoreline/Chowen-CR81 and Oakdale Avenue in the City (the "Street Reconstruction").

(iv) It is necessary and expedient to the sound financial management of the affairs of the City to issue general obligations in the approximate principal amount of $630,000 (the "Street Reconstruction Bonds"), pursuant to the Street Reconstruction Act, to provide financing for the Street Reconstruction; provided, however, that the City does not receive a qualified petition for a referendum on the issuance of the Street Reconstruction Bonds within thirty (30) days of the date hereof.

(c) Abatement Bonds.

(i) The City has determined to finance improvements to Sanborn Park in the City, including but not limited to hockey rink replacement and new concession/community building facilities (the "Abatement Project").

(ii) Under Minnesota Statutes, Chapter 475, as amended, and Sections 469.1812 through 469.1815, as amended (the "Abatement Act"), the City is authorized to grant a property tax abatement on specified parcels in order to accomplish certain public purposes, including the acquisition or construction of public facilities and provide access to services to residents of the City.

(iii) On the date hereof, following a duly noticed public hearing, the City Council adopted a resolution (the "Abatement Resolution") approving a property tax abatement (the "Abatements") for certain property in the City (the "Abatement Parcels") over a period of ten (10) years, in an amount sufficient to pay the principal amount of and a portion of the interest on bonds issued to finance the Abatement Project in a maximum amount of $100,000.

(iv) In the Abatement Resolution, the City Council found and determined that the Abatement Project benefits the Abatement Parcels and that the maximum principal amount of bonds to be secured by Abatements does not exceed the estimated sum of Abatements from the Abatement Parcels for the term authorized under the Abatement Resolution.

(v) It is necessary and expedient to the sound financial management of the affairs of the City to issue general obligations in the approximate principal amount of

$100,000 (the "Abatement Bonds"), pursuant to the Abatement Act, to provide financing for the Abatement Project.

(d) Utility Revenue Bonds.

(i) The City engineer has recommended the construction of improvements to the water and storm sewer systems of the City (the "Utility Improvements"), pursuant to Minnesota Statutes, Chapters 444 and 475, as amended (the "Utility Revenue Act").

(ii) The City Council finds it necessary and expedient to the sound financial management of the affairs of the City to issue general obligations in the approximate principal amount of $3,975,000, pursuant to the Utility Revenue Act, to provide financing for the Utility Improvements.

(e) Equipment Certificates.

(i) The City is authorized by Minnesota Statutes, Chapter 475, as amended, and Minnesota Statutes, Sections 410.32 and 412.301, as amended (the "Equipment Acquisition Act"), to issue its general obligation equipment certificates of indebtedness on such terms and in such manner as the City determines to finance the purchase of items of capital equipment (the "Capital Equipment"), subject to certain limitations contained in the Equipment Acquisition Act.

(ii) The City will purchase and acquire various items of Capital Equipment, which items are anticipated to be those listed on EXHIBIT A attached hereto and made a part hereof, or other similar equipment to be purchased pursuant to the Equipment Acquisition Act.

(iii) As required by the Equipment Acquisition Act:

(1) the expected useful life of each item of Capital Equipment is or will be at least as long as the term of the equipment certificates issued to finance such Capital Equipment; and

(2) the principal amount of equipment certificates to be issued in the year 2025 will not exceed one-quarter of one percent (0.25%) of the estimated market value of taxable property in the City for the year 2025.

(iv) The City Council finds it necessary and expedient to the sound financial management of the affairs of the City to issue general obligations in the approximate principal amount of $2,490,000 (the "Equipment Certificates"), pursuant to the Equipment Acquisition Act, to provide financing for the acquisition of the Capital Equipment.

Section 2. Sale of Bonds.

(a) To provide financing for the Capital Improvements, the Street Reconstruction, the Abatement Project, the Utility Improvements, and the Capital Equipment, the City will therefore issue and sell its General Obligation Bonds, Series 2025A (the "Bonds"), in the proposed aggregate principal amount of $8,650,000, pursuant to the CIP Act, the Street Reconstruction Act, the Abatement Act, the Utility Revenue Act, and the Capital Equipment Act (collectively, the "Act").

The principal amount of the Bonds is subject to adjustment in accordance with the official Terms of Proposal attached hereto as EXHIBIT B.

(b) The City is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the City has retained an independent municipal advisor in connection with such sale. The actions of the City staff and the City's municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all respects.

Section 3. Authority of Municipal Advisor. Baker Tilly Municipal Advisors, LLC (the "Municipal Advisor") is authorized and directed to negotiate the sale of the Bonds. The City Council will meet on Tuesday, August 19, 2025, or another date selected by City staff, to consider proposals on the Bonds and take any other appropriate action with respect to the Bonds.

Section 4. Authority of Bond Counsel. The law firm of Kutak Rock LLP, Minneapolis, Minnesota, as bond counsel for the City ("Bond Counsel"), is authorized to act as bond counsel and to assist in the preparation and review of necessary documents, certificates and instruments relating to the Bonds. The officers, employees and agents of the City are hereby authorized to assist Bond Counsel in the preparation of such documents, certificates, and instruments.

Section 5. Covenants. In the resolution awarding the sale of the Bonds, the City Council will set forth the covenants and undertakings required by the Act.

Section 6. Official Statement. In connection with the sale of the Bonds, the officers or employees of the City are authorized and directed to cooperate with the Municipal Advisor and participate in the preparation of an official statement for the Bonds and to deliver it on behalf of the City upon its completion.

Section 7. Declaration of Official Intent to Reimburse Expenditures.

(a) The Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the "Reimbursement Regulations") providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; the City expects to incur certain expenditures with respect to projects that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of tax-exempt bonds.

(b) The City has determined to make a declaration of official intent (the "Declaration") to reimburse certain costs with respect to the Capital Improvements, the Street Reconstruction, the Abatement Project, the Utility Improvements, and the Capital Equipment from proceeds of the Bonds, in the principal amount of the Bonds, in accordance with the Reimbursement Regulations.

(c) All reimbursed expenditures will be capital expenditures, costs of issuance of the Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

(d) This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of the Bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of $100,000 or five percent (5%) of the proceeds of an issue; or (c) "preliminary expenditures" up to an amount not in excess of twenty percent (20%) of the aggregate issue price of the issue or issues that finance or are reasonably expected by the City to finance the project for which the preliminary expenditures were incurred. The term "preliminary expenditures" includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

(e) This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to the City as of the date hereof. The anticipated original expenditures for the Capital Improvements, the Street Reconstruction, the Abatement Project, the Utility Improvements, and the Capital Equipment and the principal amount of the Bonds described herein are consistent with the City's budgetary and financial circumstances. No sources other than proceeds of the Bonds to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the City's budget or financial policies to pay such expenditures.

(f) This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

(The remainder of this page is intentionally left blank.)

The question was on the adoption of the resolution and upon vote being taken thereon, the following members voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 15TH DAY OF JULY 2025.

Brad Sutton, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk

EXHIBIT A

LIST OF EQUIPMENT

Equipment	Cost

*Proceeds of the Equipment Certificates in the approximate principal amount of $295,000 will be used to purchase the Capital Equipment listed above. The remaining costs will be paid with funds on hand.

EXHIBIT B

TERMS OF PROPOSAL

THE CITY HAS AUTHORIZED BAKER TILLY MUNICIPAL ADVISORS, LLC TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

$6,535,000*

CITY OF ROBBINSDALE, MINNESOTA

GENERAL OBLIGATION BONDS, SERIES 2025A

(BOOK ENTRY ONLY)

Proposals for the above-referenced Bonds (the "Bonds") will be received by the City of Robbinsdale, Minnesota (the "City") on Tuesday, August 19, 2025 (the "Sale Date") until 10:00 A.M., Central Time (the "Sale Time") at the offices of Baker Tilly Municipal Advisors, LLC ("Baker Tilly MA"), 30 East 7th Street, Suite 3025, Saint Paul, MN 55101, after which time proposals will be opened and tabulated. Consideration for award of the Bonds will be by the City Council at its meeting commencing at 7:00 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Baker Tilly MA will assume no liability for the inability of a bidder or its proposal to reach Baker Tilly MA prior to the Sale Time, and neither the City nor Baker Tilly MA shall be responsible for any failure, misdirection or error in the means of transmission selected by any bidder. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Bonds regardless of the manner in which the proposal is submitted.

(a) ***Sealed Bidding.*** Completed, signed proposals may be submitted to Baker Tilly MA by email to bids@bakertilly.com, and must be received prior to the Sale Time.

OR

(b) ***Electronic Bidding.*** Proposals may also be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all proposals submitted to PARITY®. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal*. Neither the City, its agents, nor PARITY® shall have any duty or Bond to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the City, its agents, nor PARITY® shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The City is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Bonds, and PARITY® is not an agent of the City.

If any provisions of this Terms of Proposal conflict with information provided by PARITY®, this Terms of Proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

*Preliminary; subject to change.

DETAILS OF THE BONDS

The Bonds will be dated as of the date of delivery and will bear interest payable on February 1 and August 1 of each year, commencing August 1, 2026. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Bonds will mature February 1 in the years and amounts* as follows:

2027	$420,000	2029	$585,000	2031	$645,000	2033	$705,000	2035	$770,000
2028	$560,000	2030	$620,000	2032	$675,000	2034	$750,000	2036	$805,000

*The City reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Bonds or the amount of any maturity or maturities in multiples of $5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per $1,000 of Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the City for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository for the Bonds. Individual purchases of the Bonds may be made in the principal amount of $5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder (the "Purchaser"), as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR/PAYING AGENT

U.S. Bank Trust Company, National Association, Saint Paul, Minnesota will serve as Registrar/Paying Agent (the "Registrar") for the Bonds, and shall be subject to applicable regulations of the Securities and Exchange Commission. The City will pay for the services of the Registrar.

OPTIONAL REDEMPTION

The City may elect on February 1, 2033, and on any day thereafter, to redeem Bonds due on or after February 1, 2034. Redemption may be in whole or in part and if in part at the option of the City and in such manner as the City shall determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All redemptions shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the City will pledge utility revenues from the City's Water and Storm Sewer utilities and tax abatement revenues from certain designated parcels located within the City for repayment of the Bonds. The proceeds of the Bonds will be used to finance (i) the construction of capital improvements to the City's Public Works building authorized by the City's capital improvement plan approved on July 15, 2025, (ii) the construction of various street reconstruction projects authorized by the City's street reconstruction plan approved on July 15, 2025 (iii) the construction of infrastructure improvements to Sanborn Park, (iv) the acquisition of various items of capital equipment, (v) the construction of utility improvements to Water Tower Two, (vi) the construction various storm sewer utility projects within the City, and (vii) the costs of issuance on the Bonds.

BANK QUALIFIED TAX-EXEMPT BONDS

The City will designate the Bonds as qualified tax-exempt Bonds for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BIDDING PARAMETERS

Proposals shall be for not less than $6,535,000 (Par) plus accrued interest, if any, on the total principal amount of the Bonds. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater.

Proposals for the Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth herein. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the proposal form.

No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

ESTABLISHMENT OF ISSUE PRICE

In order to provide the City with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the City in establishing the issue price of the Bonds and shall complete, execute, and deliver to the City prior to the closing date, a written certification in a form acceptable to the Purchaser, the City, and Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) to the extent the hold-the-offering-price rule applies, pricing wires or equivalent communications supporting such offering or sale price. Any action to be taken or documentation to be received by the City pursuant hereto may be taken or received on behalf of the City by Baker Tilly MA.

The City intends that the sale of the Bonds pursuant to this Terms of Proposal shall constitute a "competitive sale" as defined in the Regulation based on the following:

(i) the City shall cause this Terms of Proposal to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;

(ii) all bidders shall have an equal opportunity to submit a bid;

(iii) the City reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Bonds; and

(iv) the City anticipates awarding the sale of the Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Bonds.

If all of the requirements of a "competitive sale" are not satisfied, the City shall advise the Purchaser of such fact prior to the time of award of the sale of the Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Bonds, the Purchaser shall advise the City and Baker Tilly MA if 10% of any maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which it was sold. The City will treat such sale price as the "issue price" for such maturity, applied on a maturity-by-maturity basis. The City will not require the Purchaser to comply with that portion of the Regulation commonly described as the "hold-the-offering-price" requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the City will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the City and Baker Tilly MA the prices at which 10% of such maturities are sold to the public; provided such determination shall be made and the City and Baker Tilly MA notified of such prices whether or not the closing date has occurred, until the 10% test has been satisfied as to each maturity of the Bonds or until all of the Bonds of a maturity have been sold.

GOOD FAITH DEPOSIT

To have its proposal considered for award, the Purchaser is required to submit a good faith deposit via wire transfer to the City in the amount of $65,350 (the "Deposit") no later than 1:00 P.M., Central Time on the Sale Date. The Purchaser shall be solely responsible for the timely delivery of its Deposit, and neither the City nor Baker Tilly MA have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the City may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

A Deposit will be considered timely delivered to the City upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Baker Tilly MA following the receipt and tabulation of proposals. The successful bidder must send an e-mail including the following information: (i) the federal reference number and time released; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the Purchaser will be retained by the City and no interest will accrue to the Purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the Purchaser fails to comply with the accepted proposal, said amount will be retained by the City.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the City. The City's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The City will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the City determines to have failed to comply with the terms herein.

BOND INSURANCE AT PURCHASER'S OPTION

The City has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Bonds. If the Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The City specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the City. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the City) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Bonds.

CUSIP NUMBERS

If the Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Bonds; however, neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Bonds. Baker Tilly MA will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

SETTLEMENT

On or about September 18, 2025, The Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Kutak Rock LLP of Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Bonds has been made impossible by action of the City, or its agents, the Purchaser shall be liable to the City for any loss suffered by the City by reason of the Purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

In accordance with SEC Rule 15c2-12(b)(5), the City will undertake to provide annual reports and notices of certain events. A description of this undertaking, including the financial/operating information to be provided and the events to be noticed, is set forth in the form of Continuing Disclosure Certificate attached as an appendix to the Official Statement. The Purchaser’s obligation to purchase the Obligations will be conditioned upon receiving evidence of this undertaking at or prior to delivery of the Bonds.

OFFICIAL STATEMENT

The City has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Bonds, and said Preliminary Official Statement has been deemed final by the City as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For an electronic copy of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the City, Baker Tilly Municipal Advisors, LLC, by telephone (651) 223-3000, or by email bids@bakertilly.com.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Bonds, together with any other information required by law. By awarding the Bonds to the Purchaser, the City agrees that, no more than seven business days after the date of such award, it shall provide to the Purchaser an electronic copy of the Final Official Statement. The City designates the Purchaser as its agent for purposes of distributing the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by the City, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated July 15, 2025

BY ORDER OF THE CITY COUNCIL

/s/ Tim Sandvik
City Manager

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Tim Sandvik, City Manager
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	Second Reading of an Ordinance related to Camping on City Property

Background:

At a recent work session, the City Council discussed updating Ordinance to include language related to Camping on City owned property, streets, or public right-of-way.

Analysis:

Council and staff were in agreement that the discussion is first and foremost directed by the priority of safety of individuals, including those who may be unhoused. To start the conversation, staff will present two attached items - first, a Memo from Chief Foley, and then RPD Policy 428.

The ordinance is made available from a recent update to legal and jurisdictional authority. Last year, the U.S. Supreme Court issued a decision upholding a city ordinance that banned camping on public land. *City of Grants Pass, Oregon v. Johnson, et al.*, 603 U.S. 520 (2024). In the *Grants Pass* case, persons experiencing homelessness alleged that the city's ordinance violated the Cruel and Unusual Punishment Clause of the U.S. Constitution's Eighth Amendment. The Court upheld the ordinance, finding that the city was permissibly (and neutrally) regulating behavior rather than criminalizing the status of people experiencing homelessness. Thus, cities have authority to regulate behavior in public places, like overnight camping. An ordinance should prohibit conduct rather than focus on the status of individuals.

Recommendation:

Staff recommends that the City Council hold a second reading of, and approve an Ordinance Amending Section 930 of the Robbinsdale City Code Relating to Camping on Public Property.

Attachments:

1. Ord XXXX Camping on City Property
2. RPD Policy 428
3. Unhoused Police Response - Memo from RPD 6.3.25
4. www-robbinsdalemn-gov-369-Social-Work-Resources
5. Camping and Tenting Ordinance - Public Comment
6. Camping Ordinance - Public Comment
7. Camping on Public Property Ordinance - Public Comment
8. HRC Comments On Proposed Ordinance Adding Section 930

Member __________ moved and Member __________ seconded a motion that the following ordinance, which was given its first reading on __________, 2025 be given its second reading on this ____ day of _________, 2025, and that it be adopted.

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 930 OF THE ROBBINSDALE CITY CODE RELATING TO CAMPING ON PUBLIC PROPERTY

THE CITY OF ROBBINSDALE DOES ORDAIN THAT:

Section 1– That Robbinsdale City Code Section 930.01 is hereby amended by inserting the <u>underlined</u> language as follows:

<u>930.01. Camping on City Property.</u>
<u>No person shall set up, or remain in, any tent, lean-to, shack or temporary shelter or any house trailer, camp trailer, camp wagon, or the like, upon any City-owned property, street, or public right-of-way. Any such items or personal property related to those items may be removed or cleaned up by the City or its designated contractors.</u>

Section 2. Summary. That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication: "The purpose of this ordinance is to update and clarify the existing sections of City Code regulating the occurrence of false alarm calls."

Section 4. This Ordinance shall be effective immediately upon its passage and publication.

First Reading: YEAS:
NAYS:

Second Reading: YEAS:
NAYS:

PASSED AND ADOPTED BY THE CITY COUNCIL THIS _____ DAY OF __________, 2025

____
Brad Sutton, Mayor

ATTEST:

____
Chase Peterson-Etem, City Clerk

Homeless Persons

428.1 PURPOSE AND SCOPE

The purpose of this policy is to ensure that personnel understand the needs and rights of the homeless and to establish procedures to guide officers during all contacts with the homeless, whether consensual or for enforcement purposes. The Robbinsdale Police Department recognizes that members of the homeless community are often in need of special protection and services. The Robbinsdale Police Department will address these needs in balance with the overall missions of this department. Therefore, officers will consider the following policy when serving the homeless community.

428.2 POLICY

It is the policy of the Robbinsdale Police Department to provide law enforcement services to all members of the community while protecting the rights, dignity and private property of the homeless. Homelessness is not a crime and members of this department will not use homelessness solely as a basis for detention or law enforcement action.

428.3 FIELD CONTACTS

Officers are encouraged to contact the homeless for purposes of rendering aid, support and for community-oriented policing purposes. Nothing in this policy is meant to dissuade an officer from taking reasonable enforcement action when facts support a reasonable suspicion of criminal activity. However, when encountering a homeless person who has committed a non-violent misdemeanor and continued freedom is not likely to result in a continuation of the offense or a breach of the peace, officers are encouraged to consider long-term solutions to problems that may relate to the homeless, such as shelter referrals and counseling in lieu of physical arrest. Officers should provide homeless persons with resource and assistance information whenever it is reasonably apparent such services may be appropriate.

428.3.1 OTHER CONSIDERATIONS

Homeless members of the community will receive the same level and quality of service provided to other members of our community. The fact that a victim or witness is homeless can, however, require special considerations for a successful investigation and prosecution. Officers should consider the following when handling investigations involving homeless victims, witnesses or suspects:

(a) Documenting alternate contact information. This may include obtaining addresses and telephone numbers of relatives and friends.

(b) Document places the homeless person may frequent.

(c) Provide homeless victims with victim/witness resources when appropriate.

(d) Obtain statements from all available witnesses in the event a homeless victim is unavailable for a court appearance.

(e) Consider whether the person may be a dependent adult or elder and if so proceed in accordance with the Adult Abuse Policy.

(f) Arrange for transportation for investigation-related matters, such as medical exams and court appearances.

(g) Consider whether a crime should be reported and submitted for prosecution even when a homeless victim indicates he/she does not desire prosecution.

428.4 PERSONAL PROPERTY

The personal property of homeless persons must not be treated differently than the property of other members of the public. Officers should use reasonable care when handling, collecting and retaining the personal property of homeless persons and should not destroy or discard the personal property of a homeless person.

When a homeless person is arrested or otherwise removed from a public place, officers should make reasonable accommodations to permit the person to lawfully secure his/her personal property. Otherwise, the arrestee's personal property should be collected for safekeeping. If the arrestee has more personal property than can reasonably be collected and transported by the officer, a supervisor should be consulted. The property should be photographed and measures should be taken to remove or secure the property. It will be the supervisor's responsibility to coordinate the removal and safekeeping of the property.

Officers should not conduct or assist in clean-up operations of belongings that reasonably appear to be the property of homeless persons without the prior authorization of a supervisor.

Officers who encounter unattended encampments, bedding or other personal property in public areas that reasonably appears to belong to a homeless person should not remove or destroy such property and should inform a supervisor. If such property appears to involve a trespass, blight to the community or is the subject of a complaint.

428.5 MENTAL ILLNESSES AND MENTAL IMPAIRMENTS

Some homeless persons may suffer from a mental illness or a mental impairment. Officers shall not detain a homeless person under a 72-hour emergency medical hold unless facts and circumstances warrant such a detention.

428.6 ECOLOGICAL ISSUES

Sometimes homeless encampments can affect the ecology and natural resources of the community and may involve criminal offenses beyond mere littering. Officers are encouraged to notify other appropriate agencies or departments when a significant impact to the environment has or is likely to occur. Significant impacts to the environment may warrant a crime report, investigation, supporting photographs and supervisor notification.

ROBBINSDALE POLICE DEPARTMENT

Memo

Date: 05-29-2025

To: Tim Sandvik

Cc: Mayor Sutton, Council Members Blackledge, Parisian, Greenberg and Wagner

From: Chief Patrick Foley

RE: **Unhoused individuals Police Response**

Policy 428 outlines the Robbinsdale Police Department's approach when interacting with unhoused or homeless individuals. Officers are expected to engage with compassion and respect, working to understand the individual's circumstances and identify any needed resources or support services. The goal is to find constructive, helpful solutions tailored to the person's situation.

If criminal activity is observed, officers will respond appropriately, using discretion and professionalism as the situation requires.

During or after the encounter, officers will connect with the department's embedded social worker to ensure follow-up support. This collaboration helps ensure individuals are aware of available services and receive assistance that meets their specific needs.

The Robbinsdale Police Department and the City of Robbinsdale are committed to assisting those in need by guiding them toward meaningful, effective support and long-term stability.

Resources for the City Website:

Hennepin Waypoint | Hennepin County

Where to find free and low-cost community resources near you

Resources for youth | Hennepin County

Help for unsheltered homelessness | Hennepin County

Streets to Housing Program Referral and Information

Youth Services Network

Helping youth find shelter & services

Cope: mobile crisis response | Hennepin County

Mental Health and Community Crisis Response

Robbinsdale Police & Hennepin County Embedded Social Worker Partnership:

General Overview:

Officers encounter someone who could benefit from assistance from the Embedded Social Worker (ESW).

Officers notify the ESW who provides outreach to the client, collaborates with other County programs for referrals, or connects with services the client is already working with.

The ESW is notified each time officers encounter the client in the community for continued service and follow-up.

Resources can be offered to the client by officers and the ESW. All outreach services are voluntary to the client.

Success Story:

Last summer officers were called to assist a gentleman living in a broken-down car with his 2 dogs. After hearing his story, they referred the client to the ESW who met with the client to see how best to support him. The ESW was able to connect him to services through the county such as the VA, Streets to Housing, and the Animal Humane Society. In a few short months, the client was able to receive housing along with his 2 dogs, get reconnected to his VA services and benefits, and has had steady housing for 9 months.

Another way the department has worked on removing barriers for clients, is by providing transportation to shelters if the client doesn't have any other way to get there. There is a lot that happens behind the scenes of what the community sees, but the partnership between the police department and the county has been beneficial to providing services to many of those we have come in contact with.

How can I get involved?

Here are some local resources if you're looking to make a difference in your community through donating or volunteering

PRISM - Providing Dignity of Services in the Twin Cities Metro

NEAR Food Shelf

Robbinsdale Winter Coat Drive

Crime Prevention

Help the Needy, Serve the Poor | Sharing & Caring Hands | MN

10th Annual Beds & Bluegrass Fundraiser | My Very Own Bed

The Salvation Army Thrift Stores | Find a Dropoff Location

Hennepin County Continuum of Care | Hennepin County

ROBBINSDALE POLICE DEPARTMENT

A couple videos to share if interested regarding unhoused/homelessness in Hennepin County:

Introduction to the Hennepin County Coordinated Entry System

Streets to Housing

Can We End Homelessness? Hennepin County Shows How

Crime Prevention
Emergency Management Sirens
Frequently Asked Questions
Home Premises Survey
Police Recruitment
Police Reserves
Predatory Offenders
Social Work Resources
Weekly Reports

Home › Services › Police Department › Social Work Resources

Social Work Resources

Robbinsdale Police & Hennepin County Embedded Social Worker Partnership:

If officers encounter someone who could benefit from assistance from the Embedded Social Worker (ESW), officers notify the ESW who provides outreach to the client, collaborates with other County programs for referrals, or connects with services that the client is already working with. The ESW is notified each time officers encounter the client in the community for continued service and follow-up. Resources can be offered to the client by officers and the ESW. All outreach services are voluntary to the client.

Community Resources:

- Hennepin Waypoint | Hennepin County
  - Where to find free and low-cost community resources near you
- Resources for youth | Hennepin County
- Help for unsheltered homelessness | Hennepin County
  - Streets to Housing Program Referral and Information
- Youth Services Network
  - Helping youth find shelter & services
- Cope: mobile crisis response | Hennepin County
  - Mental Health and Community Crisis Response, call 612-596-1223
- Family Response and Stabilization Services | Hennepin County:
  - Call 612-979-9511. Offering in-person support and stabilization for youth (ages 5-18) and their parents/caregivers. Available 24/7
- Minnesota Recovery Connections
- Rehab treatment resources
- Parent's Guide to Fentanyl:
  - This comprehensive guide equips parents with valuable information, including tips, warning signs, and helpful videos/articles. It empowers parents to protect their children from the dangers of fentanyl and make informed decisions regarding substance use.
- Protecting Children From Online Drug Dealers:
  - This resource provides essential tools to safeguard children, including the "Emoji code" to identify online drug dealing, insights into the dark web, and other online safety measures.

How Can I Get Involved?

Local resources for those looking to make a difference in the community through donating or volunteering:

- PRISM - Providing Dignity of Services in the Twin Cities Metro
- NEAR Food Shelf
- Robbinsdale Winter Coat Drive: Look out for information on the Robbinsdale's social media accounts in December.
- Crime Prevention Board: Learn more about how to get involved at Crime Prevention.
- Help the Needy, Serve the Poor | Sharing & Caring Hands | MN
- 10th Annual Beds & Bluegrass Fundraiser | My Very Own Bed
- The Salvation Army Thrift Stores | Find a Dropoff Location
- Hennepin County Continuum of Care | Hennepin County: Join a governing board and committee

Contact Us

Police Department
Email Police Department

Physical Address
4101 Hubbard Avenue N
Robbinsdale, MN 55422

Phone: 763-531-1220
Emergency Phone: 911

From: Whitney Barkley
To: Tim Sandvik
Subject: Camping and Tenting Ordinance - Public Comment
Date: Saturday, July 5, 2025 4:31:50 PM

Afternoon,

I am writing as a resident of Robbinsdale. I would like to vote in opposition to prohibiting camping and tenting in our town. I would like my opinion to be entered into public record and considered. I know as a resident I consider this a topic I am very concerned about, especially as an active voter.

I worry about the message this sends and the direction it pushes Birdtown. We just passed a resolution that promotes diversity and inclusion and purported to have the mission of making Robbinsdale feel welcoming. This not only stops people from temporarily enjoying our parks and pretty gorgeous nighttime skies, but creates punitive measures to enforce this. Robbinsdale police already have a reputation of harming people which is both measurable and observable in the United States, but specifically our force has been involved in cases where the suspects were killed and never were given their right to due process. This allows opportunity for frequent harassing, destruction of camper property, and conflict.

I would hope Robbinsdale continues to be a family friendly town. I know as a kid in a nearby burb, I frequently went camping with friends in the nearby parks and loved it. And though that was in the 90s, I would hope the same joy and sense of community could be fostered here in this city. I could even buy an opportunity to have community events where we come together. Robbinsdale continues to want to feel like it's growing but honoring its roots. It's full of old churches and community spaces, it should feel welcoming and safe for all, especially our young. Young people want spaces to play and that includes camping with their adults and experiencing the beauty of our parks and public spaces even after the sun sets.

Speaking of our towns foundation in the church community, this feels like it's preemptively trying to restrict any concern of a "homelessness" problem trickling into Robbinsdale (especially with the blue line coming in). Again, I'm concerned a town so heavily populated by Christians would be concerned with how this opens up abuse and discrimination against those with less fortune.
It feels like weren't not welcoming or loving thy neighbors but putting up high fences with barb wire and saying keep out.

Again I am in opposition to this ordinance passing and would like it entered into public comment and consideration.

Thank you for your time.

Respectfully,
Whitney Barkley

763-732-3735
3925 Halifax Ave N
Robbinsdale, MN 55422

From: Kelsey Barkley
To: Whitney Barkley
Cc: Tim Sandvik
Subject: Camping Ordinance - Public Comment
Date: Saturday, July 5, 2025 5:41:36 PM

EXTERNAL EMAIL ALERT: This message originated from outside the City of Robbinsdale email system. Unless you recognize the sender and know the content, **DO NOT** click any links or open attachments.

Tim Sandvik,
I am writing in opposition of the proposed Camping on Public Property Ordinance. As a resident of Robbinsdale now ten years, an active voter and community member, I ask that my opinion be in consideration of public record.
I fear Robbinsdale is moving away from what I value in a small community. I value small businesses, family friendly and all inclusive spaces. I want a community that supports each other rather than one who has police driving 50mph on residential streets, throws anti protesting signs on every corner, labels kids and unhoused people as loiterers, and limits activities such as skate boarding. Very simply this ordinance is aiming to criminalize people who are unhoused. I would like a government that supports community and offers resources, rather than always taking punitive actions.
Thank you for your time.

Kelsey Barkley
3925 Halifax Ave N.,
Robbinsdale, MN 55422
763-732-3734

From: Jack Stine [redacted]
Sent: Saturday, July 12, 2025 9:44 AM
To: Raymond Blackledge <rblackledge@robbinsdalemn.gov>
Subject: Camping on Public Property Ordinance

Hello Councilman Blackledge,

My name is Jack Stine. I live at 4333 43rd Ave N. I will be unable to attend the city council meeting, but would like my comments included in the public record.

I am contacting you to share my thoughts on the ordinance related to camping on public land. It is my strong opinion that camping on public land should not be allowed in Robbinsdale. In May of 2025 a man who was living in a small trailer parked it behind my neighbors home on the property of the United Church of Christ. Within a week there was a pile of trash a few feet high next to the trailer. The person living in the trailer ran an extension cord from one of my neighbor's properties to their trailer without the neighbor's permission. It wasn't noticed immediately because the neighbor is a snowbird and hadn't yet come back to MN for the summer. The person was asked to leave the premises within 5 days once it was noticed. They did not. The trailer had to be towed by the city and the trash was left behind.

My immediate neighbors are retirees and a family with a 5 year old. None of them should have to worry about who has chosen to set up camp next to their home without their input, using their utilities without consent, dumping refuse, and trespassing on their property. My neighbor should be able to let his 5 year old play in their backyard without having to think about who might be camping just feet from their property.

This ordinance wouldn't have solved the exact situation I had since the camping was on private property, but someone who lives adjacent to public property could have a very similar scenario.

Thank you,
--
Jack Stine
[redacted]

July 9, 2025

Re: *HRC Public Comment on the Proposed Ordinance to Amend Section 930 of the City Code to Prohibit Camping on Public Property*

Dear Mayor Sutton and the Robbinsdale City Council:

On behalf of the Human Rights Commission (HRC), the HRC's Subcommittee on Unhoused Policy respectfully submits these comments and recommendations to be included in the public record regarding the proposed amendment to Section 930 of the Robbinsdale City Code, relating to camping and temporary shelters on public property. Our intent is to support the development of evidence-based, compassionate and sound public policy that protects the rights, dignity, and safety of unhoused people and families and supports community safety for all.

The proposed ordinance states:

> *"No person shall set up, or remain in, any tent, lean-to, shack or temporary shelter or any house trailer, camp trailer, camp wagon, or the like, upon any City-owned property, street, or public right-of-way. Any such items or personal property related to those items may be removed or cleaned up by the City or its designated contractors."*

As such, the proposed ordinance expressly prohibits any type of tent, temporary structure, or camping vehicle on all City property, streets, and public rights-of-way. Any such structures or vehicles may be removed by the City without notice, and presumably thrown away, resold, or disposed of in any manner the City decides, with no recourse for the owners. Additionally, because the proposed amendment is silent as to the penalty for violation, a violation appears to be a misdemeanor and subject to criminal penalties under Robbinsdale City Code Section 115.

The HRC finds the proposed ordinance to be problematic in several respects. We urge the City Council to pause or withdraw this proposed ordinance and to take time to assess the actual need for this type of law for Robbinsdale. If, after engaging in a thoughtful process, it is determined that this type of law is actually needed, the City Council should then draft an ordinance that minimizes harm to people and families who are homeless, and that is informed by data and expertise from social workers, advocates for the unhoused, the RPD, community members with lived experience being unhoused, and professionals who have experience in working with unhoused people and balancing community concerns.[1]

Our concerns and recommendations are more fully explained below.

1. **The proposed ordinance appears to criminalize people for being unhoused. If the City Council does not intend to criminalize being homeless, it must clarify the proposed ordinance.** The proposed ordinance is silent as to penalties for violation. Robbinsdale City Code Section 115 provides that unless stated otherwise, a violation of the code is a misdemeanor, which the city code defines as a "penal offense or crime" punishable with fines or imprisonment. Criminalization of homelessness does not decrease homelessness[2] and is harmful to people who are homeless. The HRC strongly opposes any effort to criminalize being homeless and believes that such an effort would directly conflict with the Pro-Community Resolution adopted by the City Council last month.

2. **The need for this type of law in Robbinsdale has not been established. Balancing potential concerns about community safety and the rights and needs of unhoused individuals, who are often members of vulnerable and/or socially marginalized groups, is a challenging issue that deserves a careful, thoughtful approach. This needs more time and study.** Our understanding is that the Robbinsdale Police Department (RPD) has been able to apply its Policy 428 to situations involving unhoused people with satisfactory outcomes. This includes the most recent incidents involving two people camping by the water tower which gained some social media attention (both positive and negative), and which has seemed to spur the creation of this proposal.

   The HRC Vice-Chair Courtney Kirkeeng requested information on June 10th from the City and the RPD about "documented incidents or reports involving unhoused individuals" and about "any internal tracking or data collection related to safety, housing status, or tenting." The RPD's response was received on July 7th, after Vice-Chair Kirkeeng asked why no response had yet been received. The RPD's response stated three times that the RPD does not track interactions with individuals who are unhoused, including stating that "Calls for service that involve public initiated interaction with unhoused individuals are not tracked" and again, later on, that it "does not track unhoused individual contacts as it is not a crime to be unhoused." The RPD response referred to a Hennepin County "Point in Time" (PIT) tracker which is an annual count of the sheltered and unsheltered homeless

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[1] See, e.g., https://housingnothandcuffs.org/wp-content/uploads/2017/11/Encampment-Principles-Practices-1.pdf.
[2] A New Study Proves Criminalizing Homelessness Doesn't Reduce Homelessness (June 30, 2025), https://nextcity.org/urbanist-news/a-new-study-proves-criminalizing-homelessness-doesnt-reduce-homelessness.

persons in the County, conducted on one day of the year. The 2025 Hennepin County PIT count was conducted on Jan. 22, 2025 and provides no way of determining whether any people in Robbinsdale were included in the count (see https://www.hennepin.us/en/residents/human-services/point-in-time-count).[3] Thus, it appears that there is no data available to support the need for this proposed new law or to inform how it should be drafted.

Given that the current policy seems to be working, and that there is no data or evidence to show a need for this type of law (and it should be noted that the 2025 PIT count found that unsheltered homelessness has actually decreased by 33.5% since 2020 in the County, although again, we have no idea how this relates to Robbinsdale specifically), we urge the Council to take the time needed to fully assess the need for this type of law, collect more information in a methodical and intentional way (including information about the RPD's experiences in working with unhoused people), and to conduct research about sound policy approaches.

The HRC is willing to assist with the research process, assuming a reasonable timeline that accounts for the fact that we are a 100% voluntary group.

3. **The proposed ordinance is flawed and omits critical protections for people and families experiencing homelessness. If the City Council decides to proceed with the proposed ordinance, the Council should amend it to clarify that no criminal penalties apply and to include basic protections and fair process for unhoused people and families.** Based on non-comprehensive, preliminary research conducted by HRC members, we recommend that the following requirements be added to the proposed law:
    - Advance notice that the person's/family's shelter and possessions will be taken away by the City, so they have an opportunity to move or identify options before they are again displaced and their belongings thrown away. Unless there is some kind of immediate hazard, 72 hours (3 days) notice or longer should be provided.[4]

[3] The RPD response, which consisted of about 1.25 pages of text in total, also included brief descriptions of how calls that come in from the public may be categorized by the telecommunicator who receives the call; of the "self-initiated field activity" category where an officer initiates a contact with someone or something (e.g., an abandoned car); what resources the Embedded Social Worker can provide; and that under Minnesota law, personal information on unhoused interactions would not be public data.

[4] A quick scan of various municipal policies and reports of policies indicate notice can range from 24 hours to 2 weeks, with exceptions for hazards or dangerous conditions. Washington DC provides 2 weeks' notice (https://dmhhs.dc.gov/sites/default/files/dc/sites/dmhhs/page_content/attachments/Encampment%20Protocol%20Engagement%20FAQ.pdf). Minneapolis requires 72 hours notice (see p. 12 of https://lims.minneapolismn.gov/Download/FileV2/30901/Homeless-Encampment-Closures-Legislative-Directive-Response-Apr-11-2023.pdf). HF 5038 introduced during the 2023-24 Minnesota legislative session called for 96 hours of notice (https://www.revisor.mn.gov/bills/text.php?number=HF5038&type=bill&version=0&session=ls93&session_year=2024&session_number=0).

- Outreach, social worker engagement, offering of services, or service coordination prior to the person/family being displaced and their belongings thrown away.
- The safe and respectful handling, storage, and return of personal belongings as much as possible. Personal possessions could include legal documents necessary for applying for public assistance, applying for a job or housing, and other social safety net services, which could be difficult, if not impossible, to replace.
- Exceptions for extreme weather or emergency health situations.
- Periodic reporting (such as quarterly, semi-annually, or annually) to support transparent and useful monitoring and tracking of the law's implementation and enforcement. Report information could include:
    - Number of removals
    - Number of unhoused people removed, and demographic information including but not limited to age, gender identity, disability status, race, ethnicity, and/or LGBTQ+ status could be collected on a voluntary basis
    - What services were offered and were accepted
    - Any citations or fines issued
    - Items removed and reclaimed

Finally, the proposed ordinance is confusing and vague in other aspects. It arguably could apply to RVs or campers parked on a street or in the City Hall parking lot, regardless of the time or circumstances, authorizing the City to tow these away without any advance warning. While we think that that particular scenario is unlikely, the broad language of the proposed ordinance leaves open that possibility.

We respectfully request that the City Council consider these comments and recommendations in deciding whether and how to move forward with this proposed ordinance. We urge the City Council to pause or withdraw this proposed ordinance and to take time to assess whether it is actually needed and if so, to re-draft it to ensure that it minimizes harm to people and families who are homeless, and is informed by good data and policy research.

We thank you for your leadership and service to the City of Robbinsdale.

Sincerely,

Courtney Kirkeeng and Julie Ralston Aoki, Subcommittee on Unhoused Policy
On behalf of the Human Rights Commission

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Matthew Bazyk, Recreation Services Manager
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	Sanborn Building Architecture Firm

Background:

The existing building at Sanborn Park has surpassed its useful lifespan and no longer meets the operational or community needs of the area. In 2019, a proposal was introduced for a new two-story building intended to replace the aging structure. However, the proposed design received negative feedback from residents, with concerns focused on the building's size, height, and its location on the south side of the park.

Due to the onset of the COVID-19 pandemic, the 2019 project was never advanced. In 2022, the City collected updated community feedback specific to Sanborn Park. Many residents reiterated the need for a new facility but emphasized that it should be a smaller, single-story building and not located on the south side of the park.

Community engagement continued in 2024 as part of the citywide Parks Master Plan process. Residents again supported replacing the building but favored relocating it away from the hill and confirmed that a one-story structure would be more appropriate for the park's scale and surroundings.

Based on this evolving and consistent community input, the City is moving forward with the selection of an architecture firm to design a new facility that reflects the community's priorities.

The City issued a Request for Proposals (RFP) to local architectural firms and received six submissions. The City Manager, Recreation Manager, Sustainability Coordinator, Engineering Team, and Parks Supervisor conducted an initial review of all proposals. Following this review, each firm was interviewed by the Recreation Manager and the Sustainability Coordinator. After a thorough evaluation and group discussion, staff collectively identified Alliiance as a consistent top choice based on their experience, approach, and alignment with community priorities.

Analysis:

Alliiance emerged as a top firm through the City's competitive and thorough RFP process for the Sanborn Park building project. The firm brings a strong track record of design excellence and community-focused work. Their experience includes multiple projects for MnDOT Safety Rest Areas, notably the Clear Lake and Des Moines River facilities in Jackson, MN, which received a 2023 AIA Minneapolis Merit Award for both design quality and community impact.

In addition to their design credentials, Alliiance is a leader in sustainable architecture. Their portfolio includes 21 Minnesota B3 projects, 15 LEED-certified projects, and one Green Globescertified project—demonstrating a commitment to environmental performance and energy efficiency that aligns with the City's goals.

Furthermore, Alliiance's proposal included a clear and transparent pricing structure, which enhances the City's ability to plan effectively and avoid unexpected costs throughout the design process.

Recommendation:

Based on the outcome of the RFP process and staff review, it is recommended that the City enter into a contract with Alliiance to lead the design process for a new building at Sanborn Park. Alliiance brings extensive experience in sustainable design and submitted a clear, transparent pricing structure. The design phase is scheduled to conclude in November 2025, with construction documents and bidding anticipated in early 2026. The total cost for design services is not to exceed $228,700.

It is important to note that this action does not authorize the construction of a new building. This contract will initiate the design phase only, allowing for continued community engagement, refined planning, and development of a building concept that reflects the priorities and feedback gathered through the Sanborn Park and Parks Master Plan processes.

Staff recommends a motion and approval of authorizing the City Manager to execute an agreement with Alliiance.

Attachments:
None

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Tim Sandvik, City Manager
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	A Resolution Confirming the Desire to rename Sanborn Park

Background:

During multiple Work Sessions, Council has discussed and confirmed the desire to rename Sanborn Park.

Analysis:
Following the approval of the attached resolution, staff will advertise a process for community involvement, including solicitations for naming. It would be the intention to receive submissions mid-August to mid-September, promote through our regular efforts and events, bring proposals to the September Parks, Recreation, and Facilities Commission meeting, and bring a narrowed selection to the October City Counicl Work Session.

The following Guidelines that staff would propose are:

Guidelines for the naming of City of Robbinsdale's Assets and Facilities
In considering naming or renaming a city asset, the Robbinsdale City Council should consider the following criteria:

1. Individuals who have made a significant contribution to the city of Robbinsdale and communities it serves can be considered. These can include but are not limited to:
    - Honor community leaders and inspiring figures who have contributed outstanding civic service and or engender a strong sense of civic responsibility or social/economic justice that inspire future generations and promote positive values.
    - Someone who has made a significant contribution to the protection of the city's natural or cultural resources or has enhanced the quality of life for residents.
    - All such honored individuals, as indicated in a. and b. above, must be deceased for at least one year.

2. Natural and geographic features that reflect the area's natural elements, landscape, flora or fauna.
3. Names that provoke positive themes fostering a sense of unity and inclusiveness (e.g. Unity Park).
4. Names that reflect the connections to indigenous communities from the area.
5. Recommendations shall include at least one of the following priorities: Equity/Inclusiveness, Service to the Community, and/or Observe Local History.

In considering naming or renaming city assets, the Robbinsdale City Council shall be guided by the following principles:

1. At least one of the above stated criteria is met.
2. Names with connotations that by contemporary standards are derogatory or profane will not be considered, and any assets named for such shall be renamed.
3. Aim for a name that is inclusive and ensures that various demographics are represented throughout the city's assets, so all individuals are welcomed and represented.
4. The proposed name may not be considered if it is a duplication of adjacent cities' parks and facilities to minimize confusion amongst the public and emergency response teams.

Staff will also solicit Council feedback on a proposed process, that would include public solicitation, involvement of the Parks, Recreation, and Forestry Commission, and require Council decision making to complete the process.

Recommendation:

Motion and approve the attached resolution.

Attachments:

1. Resolution - Sanborn Renaming

_________________ moved and Member ________________ seconded a motion that the following resolution be read and adopted this 15th day of July, 2025.

RESOLUTION NO. xxxx

A RESOLUTION CONFIRMING THE DESIRE TO RENAME SANBORN PARK IN THE CITY OF ROBBINSDALE

WHEREAS, Some years ago, Mayor Blonigan began an effort to share information related to racially restrictive covenants on homeowners' deeds; and

WHEREAS, this process led to the creation of Just Deeds, which continues that inspirational work to this day; and

WHEREAS, through the process of information sharing, a high number of racially restrictive deeds related to properties formerly owned and sold by the Sanborn Holding Company were discovered; and

WHEREAS, in 2024 the City Council established a Parks and Facilities naming policy, and the current City Council desired more community input into the process; and

WHEREAS, Council agreed that the appropriate action would be to formally acknowledge the desire to rename the park, AND solicit community feedback in the near future.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE, MINNESOTA: that the City Council fully supports the renaming of Sanborn Park, and the Community be involved in the process at the highest level possible.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 15TH DAY OF JULY 2025.

____
Brad Sutton, Mayor

ATTEST:

____
Chase Peterson-Etem, City Clerk

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	Voucher Requests Pending Approval for Disbursement

Background:

The check register dated 7/15/25 reflects the voucher requests pending approval for disbursement.

The check register dated 7/2/25 through 7/15/25 is a list of vouchers requiring payment for city funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Analysis:

None

Recommendation:

By motion, approve disbursement requests for the period ending 7/15/2025.

Attachments:

None

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Tim Sandvik, City Manager
APPROVED BY:	Tim Sandvik, City Manager
DATE:	July 15, 2025
RE:	Special Work Session - August 19, 6pm

Background:

At the July Work Session, staff suggested scheduling a Special Work Session for August 19th at 6pm to discuss the 2026 budget.

Analysis:

Recommendation:

By motion and vote, set a Special Work Session for August 19th, 6pm, at City Hall.

Attachments:

None