

AGENDA

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A. **PUBLIC HEARINGS:** Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.

- B. **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

-
1. CITY COUNCIL MEETING CALLED TO ORDER
 2. ROLL CALL: Blackledge, Greenberg, Parisian, Wagner, Mayor Sutton
 3. MICROPHONE CHECK: Blackledge, Greenberg, Parisian, Wagner, Mayor Sutton
 4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
 5. APPROVAL OF THE JULY 1, 2025 MEETING AGENDA
 6. **CONSENT AGENDA:** Pursuant to Council rules, one motion, non- debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:
 - A. Approve City Council meeting minutes from June 17, 2025

B. Approve Special Work Session minutes from the Public Works Facility tour on June 17, 2025

C. Receive Sustainability Committee Meeting Minutes

D. Approval of Licenses

7. PRESENTATIONS

A. Police Officer Swearing In

8. PUBLIC HEARINGS

A. On-Sale Intoxicating Liquor License w/ Sunday Sales for Taqueria El Parian

9. OLD BUSINESS

A. None

10. NEW BUSINESS

A. None

11. OTHER BUSINESS

A. Voucher Requests Pending Approval for Disbursement

12. ADMINISTRATIVE REPORTS

13. COUNCIL GENERAL COMMUNICATIONS

14. ADJOURNMENT

MINUTES

CITY COUNCIL MEETING CALLED TO ORDER

Mayor Sutton called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Blackledge, Greenberg, Parisian, Wagner, Sutton

Absent:

Staff: Tim Sandvik, City Manager; Matt Bazyk, Recreation Services Manager; Chase Peterson-Etem, City Clerk, Heather Rand, Community Development Director; Richard McCoy, Public Works Director/City Engineer

MICROPHONE CHECK

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

None.

APPROVAL OF THE JUNE 17, 2025, MEETING AGENDA

City Clerk Peterson-Etem noted the addition of Other Business Item 11A, Voucher Disbursement Request.

Member Parisian MOVED, seconded by Greenberg to approve the June 17, 2025, City Council agenda as amended. The vote was unanimous and the motion carried.

CONSENT AGENDA

Member Parisian MOVED, seconded by Blackledge to approve the consent agenda. The vote was unanimous and the motion carried.

- A. Approve City Council Meeting Minutes from June 3, 2025
- B. Approval of Credit Card Charges and Payment – April 2025
- C. Approve Quote for Sidewalk Replacement
- D. Authorize Adoption and Implementation of State Performance Measures
- E. Hennepin County IGNITE Community Climate Mitigation Fund
- F. Consumer Fireworks Sales Application
- G. Approval of Licenses
- H. Recreation Receives Hennepin County Arts & Music Grant

PRESENTATIONS

A. 2025 Juneteenth Proclamation

City Manager Sandvik introduced the background of the Proclamation and noted the Proclamation's importance to Staff and Council.

Member Blackledge commented on his appreciation for this Proclamation and thanked Staff for putting the Proclamation together.

Member Parisian noted her support of this Proclamation, stated she hopes others have plans to celebrate Juneteenth, and highlighted how she plans to celebrate Juneteenth.

Member Wagner stated there is still work to do despite having this Proclamation and thanked the DEI Committee for putting the Proclamation together.

Member Greenberg echoed the sentiments shared by fellow Council Members and thanked the DEI Committee for putting the Proclamation together, Staff for making it available to Council, and for Council supporting it.

Mayor Sutton shared his support and expressed gratitude towards the DEI Committee and Staff for putting this Proclamation together.

Member Parisian MOVED, seconded by Wagner to waive the reading and order the adoption of the 2025 Juneteenth Proclamation of Freedom Day. The vote was unanimous and the motion carried.

PUBLIC HEARINGS

A. None

OLD BUSINESS

A. None

NEW BUSINESS

A. Resolution Affirming Commitment to Our City

Sandvik provided an overview of the item and detailed the background pertaining to the Resolution.

Member Parisian thanked everyone involved in the effort of creating this Resolution to create equity within Robbinsdale, noted her appreciation for the detailed history of past efforts to create equity by the City, and highlighted affirmations noted in the Resolution. Member Parisian specifically expressed gratitude towards Julie on the Human Rights Commission for her intentionality and assistance.

Member Greenberg believes this Resolution is important to show Robbinsdale's commitment to being a welcoming place and is happy to support this Resolution.

Member Wagner commented on his appreciation for the federal-level economic piece discussed within the Resolution.

Member Blackledge expressed his gratitude towards the Human Rights Commission and appreciated the accountability the Resolution creates.

Mayor Sutton stated the passion within the Resolution is clear and highlighted that all should feel welcome in the City. He also thanked the Human Rights Commission, along with Staff, for their work on creating this Resolution.

The League of Women Voters expressed its support and endorsement of the Resolution. The League of Women Voters did note some discrepancies in how the LGBTQ+ community was acknowledged within the resolution.

Member Wagner MOVED, seconded by Blackledge to adopt Resolution No. 8159, A RESOLUTION AFFIRMING THE CITY OF ROBBINSDALE'S COMMITMENT TO MAINTAINING AND SUSTAINING THE CITY'S VALUES AND INTERESTS IN WELCOMING AND SERVING ALL PEOPLE IN OUR COMMUNITY, AND IN THE ORDERLY FUNCTIONING OF GOVERNMENT AND PUBLIC SECTOR SYSTEMS. The vote was unanimous and the motion carried.

B. First Reading of an Ordinance Clarifying Zoning Text Code about Cannabis Business Zoning Regulation

Community Development Director Rand provided an overview of the item and detailed the history of the City Code pertaining to Cannabis, specifically in regard to zoning.

Member Greenberg asked for clarification regarding the zoning of B2 and the language in the memo. Rand stated that if something is permitted in zone B2, it is automatically permitted in B3 and B4.

Member Wagner thanked Rand for her work on this and the process behind this.

Member Parisian MOVED, seconded by Wagner to approve the first reading of an Ordinance Containing Text Amendments to Chapter V. Land Use and Planning Regulations of the Robbinsdale City Code. The vote was unanimous and the motion carried.

C. Reject All Bids for Sanborn Park Tennis and Pickleball Courts – Project 23625

Public Works Director/City Engineer McCoy provided an overview of the item and detailed the CIP, range of bids, issues with grant funding, and amendment plans.

Member Greenberg asked if the specifications related to grant funding had recently changed. McCoy stated that by the time Staff was given feedback, it was already too late to create an addendum.

Member Parisian asked if this second round would be expedited. McCoy stated that it may potentially change, given that the material is moving from concrete to asphalt.

Member Blackledge asked what the significance is for moving the courts in different directions. McCoy stated it is a United States Tennis Association standard.

Member Greenberg asked if the orientation of the tennis courts would impact the rest of the Sanborn Park remodel. McCoy stated there would be no substantive impact.

Member Wagner clarified that the Council is not rejecting the creation of these courts.

Member Blackledge MOVED, seconded by Greenberg to approve waiving the reading and adopting Resolution No. 8160, A RESOLUTION REJECTING ALL BIDS AND AUTHORIZING RE-BIDDING OF THE SANBORN PARK TENNIS AND PICKLEBALL COURTS – PROJECT 23625 FOLLOWING AMENDMENTS TO THE PLANS AND SPECIFICATIONS. The vote was unanimous and the motion carried.

D. First Reading of an Ordinance Amending City Charter

Peterson-Em provided an overview of the item, discussed which sections would be revised, and noted voting requirements.

Member Blackledge commented that the overview was very clear.

Member Wagner MOVED, seconded by Parisian to approve the first reading of an Ordinance Amending the City Charter. The vote was unanimous and the motion carried.

OTHER BUSINESS

A. Voucher Requests Pending Approval for Disbursement

Member Wagner MOVED, seconded by Blackledge to approve the voucher disbursement requests for the period ending June 17, 2025. The vote was unanimous and the motion carried.

ADMINISTRATIVE REPORTS

Sandvik offered his condolences to the family of Representative Hortman and his thoughts are with Senator Hoffman and his wife. Sandvik encouraged residents to continue to engage in the community and check out the City website. He also stated that he hopes everyone has a meaningful Juneteenth.

COUNCIL GENERAL COMMUNICATIONS

Member Wagner expressed his condolences to the families of Representative Hortman and Senator Hoffman and his struggles with this assault on democracy. Member Wagner also thanked the Senator, Representative, and all elected officials in Minnesota for their service. Additionally, Member Wagner thanked Chief Elder for his attentiveness, the Staff for providing resources, and the Mayor for sending out a statement to City residents. Member Wagner noted he went on the tour this evening of the Public Works facility and hopes they can make progress in creating a new facility. Member Wagner wished everyone a meaningful Juneteenth.

Member Parisian gave her condolences to those affected by the tragic events that occurred over the weekend. She commented on her gratitude to the law enforcement communities who took quick action. Member Parisian hopes residents can find ways to celebrate Juneteenth.

Member Greenberg echoed the sentiments shared by other Council members and shared a message of supporting one another versus divisiveness. He also noted the movie at Hollingsworth Park on Friday at 8:30. He wished everyone a meaningful Juneteenth.

Member Blackledge appreciated his fellow Council Members' remarks. He commented that violence is never the answer and stated that lives are precious. He wished those celebrating a Happy Juneteenth and encouraged residents to learn the history of the holiday.

Mayor Sutton stated the importance of democracy and the importance of finding common ground despite different political beliefs. Mayor Sutton wished everyone a Happy Juneteenth and thanked the Advisor Realty Group for paying off the remaining Whizbang fireworks bill.

ADJOURNMENT

Member Parisian MOVED, seconded by Blackledge to adjourn the meeting at 7:51 p.m. The vote was

unanimous and the motion carried.

Chase Peterson-Etem, City Clerk

Bradley Sutton, Mayor

MINUTES

CITY COUNCIL SPECIAL WORK SESSION CALLED TO ORDER

The meeting was called to order at 6:00 p.m.

ROLL CALL

Present: Greenberg, Parisian, Wagner, Sutton

Absent: None

Staff: Tim Sandvik, City Manager; Richard McCoy, Public Works Director/City Engineer

DISCUSSION

A. Tour of the Public Works Facility

McCoy led the Public Works Facility tour and provided an overview of the buildings, their functionality, and areas of improvement and possible limitations with the current facilities. The Council asked questions and discussed operations here.

STAFF UPDATES

None.

COUNCIL UPDATES

None.

ADJOURNMENT

The meeting adjourned at 6:45 p.m.

Chase Peterson-Etem, City Clerk

Raymond Blackledge, Mayor Pro Tem

MINUTES

ROLL CALL

Present: Hart, Heid, Larson, Lyng, Myers, Pendaz-Foster, Presler, Sande

Absent: Greenberg, Hanelitz

Staff: Jenna Wolf, Water Resources Specialist; Kayla Kirtz, Sustainability Coordinator

CONSIDERATION OF MINUTES

A. April 16, 2025 Meeting Minutes

Sande motioned to approve the minutes of the April 16, 2025 Sustainability Committee Meeting and Lyng seconded. The meeting minutes were unanimously approved.

NEW BUSINESS

A. Guest Speaker: Jenna Wolf, Water Resources Specialist

Jenna Wolf, Water Resources Specialist for the City of Robbinsdale, gave a presentation to the Sustainability Committee. Wolf discussed her various job duties and highlighted ways in which the Sustainability Committee can support her work, including:

- Advocating for legislation related to PFAS
- Adopting a storm drain and encouraging neighbors and residents to adopt a storm drain
- Informing the community that the Robbinsdale storm drains drain into Crystal Lake
- Advocating for amended yard waste pick-up dates
- Creating a citizen's association for Crystal Lake
- Planting rain gardens
- Attending City events
- Assisting with the creation and distribution of educational materials
- Attending City Council meetings
- Identifying funding sources for water resources work

B. Recap of Compost Giveaway and Native Plant Kit Pick-Up

The Committee discussed a recap of the Compost Giveaway and Native Plant Sale Kit Pick-Up which was held on Saturday, May 17th. Members of the Committee said that the event was a success and would anticipate an even bigger event in the future. One Committee member suggested more clear communication about the designated time frame for compost pickup. Another Committee member suggested hosting a compost giveaway twice a year. Heid stated that he would draft a thank-you note to the Dakota Prairie Compost Facility for the Committee to review and approve.

C. Adopt a Park: South Halifax

Following the City Forester's presentation at the April Sustainability Committee Meeting, the Sustainability Committee expressed interest in adopting South Halifax Park through the City's Adopt-a-Park Program. Kirtz explained the procedures for adopting a park and the Committee unanimously agreed that they would adopt South Halifax Park. Sande volunteered to be the spokesperson and fill out and submit the necessary form to the City. The Committee agreed upon June 17th at 5:00 p.m. for the first park clean-up day.

D. Summer Schedule

The Committee discussed cancelling their July meeting to accommodate busy summer schedules. The Committee agreed to make a formal decision on canceling at the June Committee Meeting.

E. City Council Meeting

Kirtz suggested that the Committee decide upon a date to give formal recommendations to the City Council. The Committee voiced preference for giving a formal presentation at a City Council Meeting rather than giving a more informal, conversation-based presentation at a City Council Work Session. The Committee agreed to prepare a presentation for October 2025.

OLD BUSINESS

None.

INFORMATION ONLY

Kirtz informed the Committee that the upcoming Diggers Garden Club Plant Sale on June 7th from 9:00 a.m. to 3:00 p.m. would be another opportunity to table.

ADJOURNMENT

Kirtz adjourned the meeting at 8:00 p.m.



Kayla Kirtz, Staff Liaison

June 20, 2025

Date



TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: July 1, 2025
RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Analysis:

Not applicable.

Recommendation:

By motion, approve issuance of licenses dated 7/1/2025.

Attachments:

1. Licenses

BUSINESS LICENSES FOR COUNCIL APPROVAL

07/01/2025

License Type	Applicant	License Fee
Transient Merchant - Food Truck	BRICK OVEN BUS	25.00
Transient Merchant - Food Truck	Pharaohs Gyros	25.00
Transient Merchant - Food Truck	What's the Scoop	25.00



TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: July 1, 2025
RE: Police Officer Swearing In

Background:

Police to be sworn in:

- Sergeant Beau Schoenhard
- Officer Jacob Mullen
- Officer Nathan Paulnock

Analysis:

None

Recommendation:

None

Attachments:

None

TO: Mayor and City Council

PREPARED BY: Sherry O'Donnell, Admin Support/Deputy City Clerk

APPROVED BY: Tim Sandvik, City Manager

DATE: July 1, 2025

RE: On-Sale Intoxicating Liquor License w/ Sunday Sales for Taqueria El Parian

Background:

Taqueria El Parian, LLC, dba Taqueria El Parian, 4080 West Broadway, Suite 129, submitted an application for an On-Sale Intoxicating Liquor license w/ Sunday Sales. Currently they have an On-Sale Wine License w/ Sunday Sales. The public hearing notice was published in the Sun Post on June 19, 2025.

Analysis:

A background investigation was completed, and the Police Chief approved the on-sale intoxicating liquor license w/ Sunday sales application. The Community Development Director approved the application also.

They currently have a restaurant license. There are no proposed changes to the interior.

The current certificate of insurance is on file as well as the required bond.

City staff will submit the appropriate liquor license paperwork to the Minnesota Department of Public Safety Alcohol Enforcement Division after Council approval.

Recommendation:

1. Hold the public hearing and consider testimony from the public.
2. By motion, approve the issuance of the On-Sale Intoxicating Liquor License w/ Sunday Sales to Taqueria El Parian, LLC, dba Taqueria El Parian, 4080 West Broadway, Suite 129, if all requirements are satisfied.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: July 1, 2025
RE: Voucher Requests Pending Approval for Disbursement

Background:

The check register dated 7/1/25 reflects the voucher requests pending approval for disbursement.

The check register dated 6/18/25 through 7/1/25 is a list of vouchers requiring payment for city funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Analysis:

None

Recommendation:

By motion, approve disbursement requests for the period ending 7/1/2025.

Attachments:

None