

AGENDA

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A. PUBLIC HEARINGS: Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.
- B. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

1. CITY COUNCIL MEETING CALLED TO ORDER
2. ROLL CALL: Wagner, Murphy, Webb, Parisian, Mayor Blonigan
3. MICROPHONE CHECK: Wagner, Murphy, Webb, Parisian, Mayor Blonigan
4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
5. APPROVAL OF THE OCTOBER 3, 2023 MEETING AGENDA
6. CONSENT AGENDA: Pursuant to Council rules, one motion, non- debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the

Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:

- A. Motion to approve the City Council Special Work Session meeting minutes of September 5, 2023.
- B. Motion to approve the City Council Special Work Session meeting minutes of September 12, 2023.
- C. Motion to approve the City Council meeting minutes of September 19, 2023.
- D. Receive Planning Commission meeting minutes from August 17, 2023.
- E. Receive Parks, Recreation, and Forestry Commission minutes from August 22, 2023.
- F. Receive Human Rights Commission meeting minutes from July 27, 2023.
- G. Receive Human Rights Commission meeting minutes from August 24, 2023.
- H. Robbinsdale Wine & Spirits' Monthly Financial Statements
- I. Deputy Registrar's Monthly Financial Statements
- J. Approval of Credit Card Charges and Payment
- K. Approval of Licenses
- L. SECOND READING of an Ordinance rezoning 3826 West Broadway from B-2, Limited Community Business to B-4, Community Business.
- M. FIRST READING of an Ordinance amending City Code Section 520.07, Subd. 2 concerning the inclusion of Retail Financial Services as a permitted use.
- N. Consideration of Overnight Work on County Road 9
- O. Recommendation for Charter Commission Reappointment
- P. Recommendation for Charter Commission Appointment
- Q. Robbinsdale School District Event

7. PRESENTATIONS

- A. None

8. PUBLIC HEARINGS

- A. Public Hearing and Adoption of Assessment Roll for Emergency Water and Sewer Repairs
- B. Public Hearing and Adoption of Assessment Roll for Forced Tree Removal Costs

- C. Public Hearing and Adoption of Assessment Roll for Unpaid Administrative Penalties
- D. Public Hearing and Adoption of Assessment Roll for Delinquent Utilities
- 9. OLD BUSINESS
 - A. None
- 10. NEW BUSINESS
 - A. None
- 11. OTHER BUSINESS
 - A. Voucher Requests Pending Approval for Disbursement
 - B. City Council Meeting Date Change
- 12. ADMINISTRATIVE REPORTS
- 13. COUNCIL GENERAL COMMUNICATIONS
- 14. ADJOURNMENT

ROBBINSDALE CITY COUNCIL
SPECIAL WORK SESSION
September 5, 2023
5:00 p.m.
Robbinsdale City Hall
4100 Lakeview Avenue North

MINUTES

1. The work session was called to order by Mayor Pro Tem Wagner at 5:02 p.m.
2. Council Members present: Murphy, Parisian, Blonigan, Mayor Pro Tem Wagner
3. Council Members absent: Webb
4. Staff present: Tim Sandvik, City Manager; Kayla Kirtz, Assistant to City Manager – Communications; Chase Peterson-Etem, City Clerk/Assistant to City Manager; Rick Pearson, Community Development Coordinator; Diaa Tahoun, Finance Director

Discussion: 2024 Budget Discussion

5. Sandvik introduced the discussion.
6. Staff and Council discussed staffing requests.
7. Staff and Council discussed Local Government Aid.
8. Sandvik reviewed budgetary adjustments from the Administration Department.
9. Staff and Council discussed the amount budgeted for a compensation study and logistics of completing a compensation study.
10. Sandvik reviewed budgetary adjustments in assessments related to city projects and processes.
11. Sandvik reviewed budgetary adjustments from the City Council, Community Development, Engineering, Finance, Fire, Forestry, and Legal departments. Member Blonigan clarified the Legal adjustment.
12. Sandvik reviewed budgetary adjustments from the Parks and Police Departments. Mayor Pro Tem Wagner asked what the funding from the Public Safety bill can be used for. Sandvik noted payroll, facilities, and office space. Staff and Council discussed staffing of the Police Department. Sandvik and Council discussed the Joint Community Police Partnership with Hennepin County.

13. Sandvik reviewed budgetary adjustments from the Recreation and Streets Departments.
14. Sandvik and Council discussed the proposed Sustainability Coordinator position.
15. Sandvik and Council discussed investments.
16. Sandvik explained revenue projections for the General Fund.
17. Sandvik summarized the City Council Goals from the 2023 Goals Session.
18. Staff and Council discussed 2024 tax levy options.
19. Staff discussed scheduling of the Truth in Taxation meeting.
20. Sandvik discussed American Rescue Plan Act funding.

ADJOURNMENT

21. Mayor Pro Tem Wagner adjourned the meeting at 6:40 p.m.

Kayla Kirtz, Recorder

Aaron Wagner, Mayor Pro Tem



City of Robbinsdale

MINUTES

CITY COUNCIL MEETING CALLED TO ORDER

Mayor Pro Tem Wagner called the meeting to order at 7:26 p.m.

ROLL CALL

Present: Murphy, Webb, Parisian, Blonigan, Mayor Pro Tem Wagner

Absent: None

Staff: Chase Peterson-Etem, City Clerk; Richard McCoy City Engineer/Public Works Director

DISCUSSION

A. Telework Policy Discussion

Peterson-Etem introduced the item and noted this policy is being created in response to the Cities goal session earlier this year which identified staffing as an area to focus on. He noted increased recruitment and retention as two areas where this policy could help to meet staffing goals. It was also mentioned that a city-wide survey was conducted and teleworking received a positive response from staff members and department heads.

Member Webb stated she thinks every organization needs a telework policy and that it is the way the workforce is heading now. She asked if there would be specific people who would be a part of the pilot. Peterson-Etem noted several factors that would determine who could telework.

Member Wagner asked who completed the survey and if there was leadership support. Peterson-Etem stated the survey was available to all staff and that leadership was in support of this policy.

Member Parisian stated she supports a telework policy, especially if the goal is for employee retention and recruitment. She also recommended the pilot be increased to staff teleworking two days a week. She also inquired about on-site inspections of the work area.

Mayor Blonigan stated the policy is well drafted and noted this is something that the Council did push for.

Member Webb asked that language be added that addresses what employees who are teleworking can expect from the city.

Member Wagner asked about the need for laptops in order for staff to telework. Peterson-Etem stated there could be some cost associated with supplying laptops, but noted laptops would be supplied to employees as their work stations are being updated on an equipment replacement schedule.

Member Parisian suggested staff create a survey to determine if a teleworking pilot is successful.

McCoy provided his thoughts on the policy, including staff coverage, security, and equity. Member Wagner noted staff could add language if there is a staff member unexpectedly out and coverage that would be needed.

Mayor Blonigan asked if other cities are allowing employees to telework. Peterson-Etem noted several cities around the metro are offering telework options.

B. Zenith Avenue Traffic Controls

McCoy presented the item and provided background to the Council. He noted this has been presented to the Council previously and staff has been gathering additional information related to the traffic on Zenith Avenue. He noted the traffic speeds are being followed and staff recommends taking no action, but to continue to have the police department monitor the vehicle speeds and enforcement.

Member Blonigan mentioned the possibility of having sidewalks, but stated the raw data shows this street doesn't have an overwhelming number of people speeding and agrees with staff's recommendation.

Member Webb stated she also thinks sidewalks would be helpful and is interested in reducing the speed limit. She noted the biggest hurdle is enforcement.

Member Murphy noted in 2023 there were significantly more vehicles and asked why that may be. McCoy stated it is most likely from other roads being closed.

McCoy noted there is still a percentage of people that will not abide by the posted speed limit and anything under 10-15 percent is acceptable.

Mayor Pro Tem Wagner asked if that street is on the schedule for reconstruction soon. McCoy stated not anytime soon.

Member Blonigan asked how much it would cost to add sidewalks. McCoy stated it would cost between \$100,000 to \$150,000, but that the topography would make adding sidewalks challenging. Mayor Blonigan asked about an assessment to add sidewalks. McCoy stated he would need to look at the policy.

Member Webb asked staff if they could provide numbers for the potential cost of an assessment. McCoy noted whatever the City decides to do here, has to be something the Council is comfortable doing everywhere in the City.

Mayor Pro Tem Wagner stated he would like to look into an assessment option for future use. McCoy noted there is currently a process to do this through a petition.

Member Parisian asked if there are any plans for follow-up communications and if the staff would send updates to residents. McCoy stated staff could send information to residents based on Council feedback, but would want to connect with the City Manager first to get his direction.

STAFF UPDATES

None.

COUNCIL UPDATES

Blonigan stated there is a program called the Livable Communities Advisory Commission through the Met Council and that he will be the Chair of it. He noted the City of Robbinsdale should seek money through this program.

ADJOURNMENT

Mayor Pro Tem Wagner adjourned the meeting at 8:27 p.m.

Chase Peterson-Em, City Clerk

William A. Blonigan, Mayor



City of Robbinsdale

City Council Meeting
Tuesday, September 19, 2023
Meeting No.

MINUTES

CITY COUNCIL MEETING CALLED TO ORDER

Mayor Blonigan called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Parisian, Wagner, Murphy, Webb, Mayor Blonigan

Absent: None

Staff: Tim Sandvik, City Manager; Chase Peterson-Etem, City Clerk; Diaa Tahoun, Finance Director

MICROPHONE CHECK

Present: Parisian, Wagner, Murphy, Webb, Mayor Blonigan

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Jonathan Hansen, of Robbinsdale, thanked the Council for their advocacy and support of the Blue Line Extension and encouraged them to continue to pursue this.

APPROVAL OF THE SEPTEMBER 19, 2023 MEETING AGENDA

Peterson-Etem noted two items to add to the agenda. The first is an addition to the consent agenda for a request from Miller Concessions to park three food trailers in the Hy-vee parking lot. The second item is the voucher disbursement report that accompanies Other Business item A.

Member Murphy MOVED, seconded by Webb to approve the September 19, 2023 Meeting Agenda. The vote was unanimous and the motion Passed.

CONSENT AGENDA

Member Parisian MOVED, seconded by Member Wagner to Approve The Consent Agenda. The vote was unanimous and the motion Passed.

- A. Motion to approve the City Council meeting minutes of September 5, 2023.
- B. Motion to receive the Parks, Recreation, and Forestry Commission minutes of May 23, 2023.
- C. Robbinsdale Wine & Spirits' Monthly Financial Statements
- D. Deputy Registrar's Monthly Financial Statements
- E. Approval of Credit Card Charges and Payment
- F. Scheduling the date for the Truth-in-Taxation Budget Meeting

- G. Amendment of the 2024 Budget Calendar
- H. Hy-Vee Movie Night
- I. Memorial Bench Donation
- J. Approval of Licenses
- K. Gathering Community Church Event
- L. Miller Concessions at Hy-Vee

PRESENTATIONS

- A. None

PUBLIC HEARINGS

- A. None

OLD BUSINESS

- A. None

NEW BUSINESS

- A. Minnesota Assistance Council for Veterans 4628 41stAve. N.
 - Conditional Use Permit C23-1 for multiple family units.
 - Variance V23-1 to reduce parking, lot and unit area requirements.
 - Conditional Use Permit C23-3 for off-site parking.

Pearson introduced the item and noted this is a project the City has been working on for several months. He stated the Minnesota Assistant Council for Veterans (MACV) is going to update the living space to convert some sleeping rooms into 4 apartments, which requires us to bring the building up to current standards. He noted there is limited parking and usable area and so land will be leased from Robbinsdale Economic Development Authority. He noted MACV also has an agreement with Hennepin County Regional Rail Authority for 7 additional parking spaces. He stated the Council is being asked to approve a resolution for a conditional use permit for multiple family units, a conditional use permit for off-site parking, and a variance to reduce parking lot and unit area requirements.

Member Murphy asked about parking around the property and if there would be staff living there. Pearson stated staff would be working there, but not living there.

Jon Lovald, Minnesota Assistant Council for Veterans (MACV), stated they want to provide dignified housing for low income veterans and that there is more need for single apartments rather than for single room occupancy.

Member Parisian thanked the planning commission, City staff, and Mr. Lovald for their efforts on this.

Member Wagner MOVED, seconded by Member Webb to Approve Resolution No. 8051 A Resolution Approving Variance Request to Reduce Onsite Parking, Lot Area, Usable Open Space and Apartment Square Footage, Conditional Use Permit Requests For Multiple Family Use And For Off-Site Parking At 4628 41st St

Avenue North for The Minnesota Assistance Council for Veterans. The vote was unanimous and the motion Passed.

B. Proposed 2024 General Fund and Debt Service Property Tax Levies

Sandvik stated there is a lot of time and energy that goes into creating and implementing a preliminary budget and noted that the Council has spent several hours at Work Sessions discussing this. He also mentioned the Council goals that were established earlier this year and noted that was the framework for this year's budget.

Tahoun presented the item and gave an overview of the budgeting process. He noted the preliminary proposed tax levy was 8% and detailed the components of the 2024 budget, including budget requests, general fund revenue and expenditures, and tax impacts.

The Council thanked Mr. Tahoun and staff for their work on this.

Mayor Blonigan noted that the money that comes from the legislature is provided to the City towards the end of the year, and so it's important to have a reserve. He also mentioned the city's AA+ credit rating and is hopeful that the levy will be lowered when it's approved by the City Council in December.

Member Parisian MOVED, seconded by Webb to Approve Resolution No. 8052 Setting the Proposed 2024 General Fund and Debt Service Net Property Tax Levies for Certification to Hennepin County. The vote was unanimous and the motion Passed.

C. Proposed 2024 HRA Property Tax Levy

Member Wagner MOVED, seconded by Murphy to Approve Resolution No. 8053 Adopting the Proposed 2024 Housing and Redevelopment Authority (HRA) Property Tax Levy for Certification to Hennepin County. The vote was unanimous and the motion Passed.

D. Enterprise Funds Budget, Capital Project Funds Budget, and CIP Plan Work Sessions

Sandvik noted the Council is being asked to schedule a Special Work Session and provided several dates for them to choose from.

Member Murphy MOVED, seconded by Webb to Schedule a Special Work Session on October 17, 2023, at 5:00 p.m. to discuss the Enterprise Funds Budget, Capital Project Funds Budget, And CIP Plan. The vote was unanimous and the motion Passed.

OTHER BUSINESS

A. Voucher Requests Pending Approval for Disbursement

Member Webb MOVED, seconded by Murphy to approve the Voucher Requests Pending Approval for Disbursement. The vote was unanimous and the motion.

ADMINISTRATIVE REPORTS

Sandvik thanked Ann Tranvik for her donation of a memorial bench as well as members of the community who went to the Meet & Greet held by the Robbinsdale Chamber of Commerce. He noted Saturday, September 23, 2023 is the last day of the Robbinsdale Farmers Market and also mentioned the City will be hosting the Boo Bash on October 6, 2023.

Peterson-Etem noted that September 19, 2023, is National Voter Registration Day and encouraged people to register to vote.

COUNCIL GENERAL COMMUNICATIONS

Member Parisian stated that she was impressed with the Fall/Winter Newsletter and also encouraged people to attend the Robbinsdale Farmers Market. She noted that the Metropolitan Council has openings on their Transportation Advisory Board and are looking for diverse community members to serve on the board.

Member Murphy mentioned resident concerns over rising utility bills and stated it would be nice to offer an FAQ to residents who want to understand their utility bills more.

Member Webb invited members of the Community to attend the Robbinsdale Farmers Market.

Mayor Blonigan mentioned that Chaz Sandifer who directs the Robbinsdale Farmers Market, is in the running for an award as Black Business Woman Owner of the Year for an organization in the Twin Cities and encouraged people to vote for her.

ADJOURNMENT

Member Murphy MOVED, seconded by Parisian to adjourn the meeting at 8:14 p.m. The vote was unanimous and the motion Passed.

Chase Peterson-Etem, City Clerk

William A. Blonigan, Mayor

**ROBBINSDALE
PLANNING COMMISSION
MEETING MINUTES
THURSDAY, AUGUST 17, 2023
7:00 P.M.
Council Chambers**

1. **MEETING CALL TO ORDER:**

Meeting called to order at 7:00 p.m.

ROLL CALL:

Commissioners Present: Weinberg, Montemayor, Harris

Commissioners Absent: Allen, Ralston Aoki

Staff Present: Rick Pearson, Community Development Coordinator

2. **#2A: CONSIDERATION OF MINUTES:**

MOTION by Commissioner Montemayor, seconded by Commissioner Harris to approve Planning Commission Meeting Minutes of July 20, 2023.

Line 10 and Line 12 change motions made to Commissioner Montemayor.

Line 15 change to 95% leased and 75% occupied.

The vote was 3-0 and the motion carried. (Allen, Ralston Aoki absent)

3. **#3A: CONTINUED PUBLIC HEARING:**

Consideration of Conditional Use Permit C23-2 to allow multiple family housing;

And Variance Request V23-1 for: Reduction of required parking; reduction of required minimum floor space for multiple family units; reduction of required lot area for the combined number of hotel and multiple family units, and Conditional Use Permit C23-3 for off-site parking at 4628 41st Ave N as requested by the Minnesota Assistance Council for Veterans

5. **MOTION** by Commissioner Montemayor, seconded by Commissioner Harris to re-open the public hearing. **The vote was 3-0 and the motion carried. (Allen, Ralston Aoki absent)**

6. Pearson presented the updated staff report. Noted that no one from MACV was in the audience. Reviewed the history of the site. Reviewed the permits and variances applied for by MACV. Changes to the plan since January include reducing the number of apartments from 5 to 4 on the first floor and 4 parking spaces; EDA supports licensing some land at Broadway Court to MACV for additional parking; amenities are located in the basement. Reduction of 15 to 11 parking spaces. Majority of tenants not expected to own cars. To be clear, if parking goes away, the MACV will have to come up with another parking plan. Reviewed the seven recommended conditions. The Nuisance Ordinance will be in full effect.

7. No one from the audience addressed this agenda item.

8. **MOTION** by Commissioner Harris, seconded by Commissioner Montemayor to close the public hearing. **The vote was 3-0 and the motion carried (Allen, Ralston Aoki absent)**

Planning Commission
Meeting Minutes
August 17, 2023
1

9. **MOTION** by Commissioner Harris, seconded by Commissioner Montemayor to recommendation to the City Council to approve conditional use permit C23-2 for multiple family use and variance request V23-1 for 4628 41st Ave. N. to reduce parking requirements, lot area, useable open space and apartment square footage based upon the following findings of fact:
- a. That the re-use of the property is consistent with the mixed-use area in the Comprehensive Plan;
 - b. That the re-use of the property provides housing for very-low income veterans, some of whom have been homeless;
 - c. That the re-use of the property is a reduction of density in a building originally constructed in 1900 and moved to its current location in 1958;
 - d. That Hennepin County bears responsibility for acquiring the property with all of its deficiencies and should be expected to assist or contribute to the creation of realistic and functional solutions to issues caused by the site's non-conformities;
 - e. That the off-site parking secured by the Minnesota Assistance Council for Veterans is not sufficient for all of the tenants; but it is expected that not all tenants will have vehicles;

And with the following conditions:

1. That any parking congestion created by tenants resulting from insufficient parking affecting private or public parking will be treated as a violation of the conditional use permit;
2. That loss of off-site parking leased or licensed from other property owners or agencies will cause the use to be discontinued per Section 510.17, Subd. 4(b) unless the owner (MACV) is able to secure replacement off-site parking;
3. That the remodeled building shall comply with all applicable building and fire codes including (but not limited to):
 - a. Install Fire Suppression Sprinkler System;
 - b. Upgrade and update Fire Alarm System;
 - c. Construct a fire rated exit corridor in one of the stair wells;
4. That the remodeled building and the site shall comply with the Americans with Disabilities Act (ADA);
5. That the parking areas shall be paved, striped and include concrete curb and gutter and landscaped as shown in the revised site plan. The landscaping and parking areas shall be maintained by the MACV.
6. That building permits are required; and
7. That the property, its owner and its tenants are subject to all aspects of the nuisance ordinance and the property maintenance code.

The vote was 3-0 and the motion carried. (Allen, Ralston Aoki absent)

10. Pearson announced that this item would go before the City Council on September 5 or September 19, 2023.

#4A PUBLIC HEARING:

Consideration of Rezoning Request Z23-7 to rezone the property from B-2 Limited Community Business to B-4 Community Business at 3826 West Broadway as requested by Dan Forest of North Forest LLC

11. **MOTION** by Commissioner Harris, seconded by Commissioner Montemayor to open the public hearing. **The vote was 3-0 and the motion carried. (Allen, Ralston Aoki absent)**
12. Pearson presented the staff report for this property, which was formerly the Robbinsdale Women's Clinic. The clinic is now vacant. The new buyer wants to rent it out as commercial space. We have an inquiry by someone that wants to do body art but may offer other procedures as well. Tattoos are not mentioned in the zoning ordinance but tattoos show up in the licensing section under City Code for Body Art that says it has to be in B-3 Highway Commercial or B-4 Community Business. This property is currently zoned B-2 which is Limited Community Business. Seeing a trend where commercial land becomes residential or a combination of the two.

This property may have some limitations. The second floor may not be handicap accessible. The basement could also be used for a commercial use. Reviewed the neighboring businesses. Potential for commercial use of this property. Staff is in support of this rezoning request.
13. Commissioner Weinberg asked if the B-4 District, will there be multiple tenants or one sole tenant. Pearson stated the body art business maybe a one-person shop. There could be other tenants in the building.
14. Commissioner Harris asked how does this rezoning fit into the City's master plan for that corridor. Pearson replied that this property is part of the mixed-use area. Area designed to be very flexible with commercial and residential.
15. Commissioner Montemayor asked if more businesses are added they will have to be ADA compliant. Pearson responded yes they would have to be handicapped accessible.
16. **Taylor Cox, 3505 McNair Dr., Robbinsdale Resident**
Can there be other commercial businesses other than tattoo shop, use the only floor that is ADA compatible. Pearson replied that yes other businesses are allowed in this zoning district.
17. Commissioner Harris asked if there would be exterior changes, signage to the building. Pearson replied yes there will be. Sign ordinance has requirements for type and size of signs.
18. **MOTION** by Commissioner Montemayor, seconded by Commissioner Montemayor to close the public hearing. **The vote was 3-0 and the motion carried. (Allen, Ralston Aoki absent)**
19. **MOTION** by Commissioner Montemayor, seconded by Commissioner Harris to recommend that the City Council rezone the property at 3826 West Broadway to B-4 Community business.

The vote was 3-0 and the motion carried (Allen, Ralston Aoki absent)

#5A: PUBLIC HEARING:

Consideration of Conditional Use Permit C23-4 to construct a sunroom addition at 3815 Crystal Lake Blvd as requested by Homestead Remodeling & Consulting LLC

20. **MOTION** by Commissioner Harris, seconded by Commissioner Montemayor to open the public hearing. **The vote was 3-0 and the motion carried. (Allen, Ralston Aoki absent)**
21. Pearson presented the staff report for this property. Residents are requesting to construct a sunroom on the back of the house. He presented a drawing from the surveyor of the property grade that is below 856 contour elevations, which means the entire backyard is in the floodplain. This sunroom will be built on 2 posts holding up the sunroom. Conditional use permit prohibits walling in the lower half of the sunroom.

The hitch with this application is that the contractor did not get the signature of the property owner. The property owner does not want to proceed with the work. We have asked for written statement of denial from the property owner but they are out of town. Presented map from Department of Natural Resources showing the contours as well. Robbinsdale does not have a shoreland ordinance.

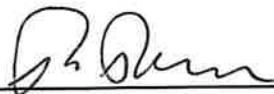
22. Commissioner Weinberg clarified that a completed application signed by the owner is required to take any further action.
23. **MOTION** by Commissioner Montemayor, seconded by Commissioner Harris to table action regarding the conditional use permit request and continue the public hearing to September 21 2023.
The vote was 3-0 and the motion carried. (Allen, Ralston Aoki absent).

#6: INFORMATION ONLY: Project Updates

24. The Reeve is 75% occupied and 95% leased.

#7: ADJOURNMENT:

25. **MOTION** by Commissioner Montemayor, seconded by Commissioner Harris to adjourn the meeting at 7:53 p.m.
The vote was 3-0 and the motion carried. (Allen, Ralston Aoki absent)



Rick Pearson, AICP
Community Development Coordinator

ROBBINSDALE PARKS, RECREATION & FORESTRY COMMISSION

Tuesday, August 22, 2023 Minutes

Robbinsdale City Hall

The Parks, Recreation, and Forestry Commission, is an advisory commission to the City Council on matters relating to the City's parks system, recreation programs, and forestry activities.

1) Commission Meeting Called to Order

Present: Beck, Erdos-Thayer, Hickman, Hill, Markfort, Vaith

Excused: Rochon-Washington

Others: Matt Bazyk and Tim Sandvik

2) Approval of the minutes of the regular meeting of May 23, 2023. (pg 2-3)

Minutes approved from May 23, 2023 Meeting.

3) New Business

A) Oath of Office – Daniel Hickman

Daniel Hickman set to take Oath of Office. Due to Ryan Parks transitioning out of Recreation Manager roll. Official Oath language not available. Matt Bazyk will bring to Commission Meeting in September.

B) Election of Parks, Recreation & Forestry Commission Chair

4) Old Business

A) Equity in Recreational programming

Matt Bazyk and Tim Sandvik gave update on what the Recreation Dept has been doing to increase equity in recreation programming. This included but was not limited to providing program opportunities at an increased number of parks, such the Summer Program addition at Manor, and creation of recreation marketing in Spanish, Somali and Hmong.

B) Program updates

C) Park Project updates

a) National Fitness Campaign fitness court

Matt Bazyk gave an update on the Fitness Court that is proposed in Lakeview Terrace Park. The City is currently in the grant writing process and the grant is due to Hennepin County by October 17th.

5) Presentation by Human Rights Commission

A) Consider the renaming of Sanborn Park

- Attachments:

o HRC Proposal (pg 4-5)

Human Rights Commission presented on a consideration to change the name of Sanborn Park. Two votes were taken.

1) Does the Recreation Commission support the HRC in their pursuance of a name change.

2) Does the Recreation Commission support Sanborn Park being changed to the "Philando Castile Park".

Commission supported both votes.

- Most recent example of Parks Naming – Hollingsworth (pg 6-10)
Sandvik provided the most recent examples of park name changes in Robbinsdale. (*i.e. Hollingsworth Park)
- Park Update (Limited Use Agreement) Example (pg 11-13)
Sandvik provided the Park Donation Policy which included examples of park name changes such as the renaming of Chuck Violet Field, which states that name changes are for “distinguished efforts for the health, welfare, and safety within the community or substantial volunteer efforts for the care and appearance of the city’s parks.”
- Robbinsdale Park Donation Policy (Pg 13-16)
- Example of Parks Naming policy for future consideration (pg 17-22)

6) City Report & Updates

A) Parks

No update.

B) Recreation

Parks and Recreation updates included the where the city was in the hiring process to replace Ryan Parks and Recreation Services Manager.

C) Forestry

Extensive report from Stephan on process in battling Emerald Ash Borer.

7) Adjournment

Meeting moved and voted to adjourn.

ROBBINSDALE HUMAN RIGHTS COMMISSION
MEETING MINUTES
July 27, 2023

The meeting was called to order at 7:01 p.m.

Members present: Nailon, Fox, Hansen, Beahen, Vanausdall-Smith, Lee,
Ralston Aoki
Member absent:
Members excused: Sedqi
Staff present: O'Donnell
Others present: Orla White

APPROVAL OF AGENDA AND MINUTES:

MOVED by Beahen to approve agenda, seconded by Ralston Aoki. **MOTION CARRIED.**
MOVED by Hansen to approve minutes of June 22, 2023, seconded by Nailon. **MOTION CARRIED.**

Commissioners in attendance did a round table of introductions for the benefit of Orla White who is a student who came to the meeting. She grew up in the area, but is now attending college in Ireland and doing research while she is home for the summer.

CHAIR REPORT:

Chair Lee reported findings by the Department of Justice.

OLD BUSINESS:

- A. Chair Lee has been talking to Valerie Castile, Philando's mother. Chair Lee created a proposal and has been distributed to the commission. Chair Lee intended to present the proposal to the Parks and Recreation Commission, but that commission does not meet in July, so will present to them at their August meeting. The HRC reviewed and discussed the proposal. The effort may result in creating a policy (process for changing a park name).

MOVED by Lee, seconded by Nailon, to present to the Robbinsdale Parks and Recreation Commission at their August meeting the amended proposal to change the name of Sanborn Park. **MOTION CARRIED.**

Chair Lee and Commissioner Nailon will attend the August Parks and Recreation Commission meeting.

- B. Many commissioners participated in the Whiz Bang Days parade. Hansen will attend the Park and Rec meeting.
- C. Racism is a Health Crisis – Commissioner Ralston Aoki stated there are no updates. As a side note, through her employer, Commissioner Ralston Aoki is going to check out a new DEI connect group.

- D. Crime Free Housing – Commissioner Fox reported that this could be reported to the City Council in September/October.

MOVED by Hansen, seconded by Beahen, to present the Crime Free Housing report to the City Council this fall. **MOTION CARRIED.**

- E. Report from Vice Chair Hansen that may need to propose an alternative complaint process. Chair Lee asked if any other cities have anything. Chair Lee and Vice Chair Hansen will do some advisory committee research. Orla White suggested “MN Teen Activists” as a resource.
- F. Report from Vice Chair Hansen on Robbinsdale’s energy future – report received. It is dense. Not specific. The report will go to Council in August.
- G. Public Initiated Topics – none.
- H. DEI in the City of Robbinsdale – Vice Chair Hansen stated that modifications will be presented to the Charter Commission in easy to understand language and an equity addition. Vice Chair Hansen read the proposal. Ralston Aoki queried if this would apply only to existing code.
- I. Khalil Azad – No report of anything new. Chair Lee will check with Michelle Gross and the City Manager.

MOVED by Hansen, seconded by Fox, to make another request to share with the HRC the answers to questions about Khalil Azad. **MOTION CARRIED.**

- J. Renter Report – Commissioner Sedqi is absent from this meeting and she was going to present a report.

NEW BUSINESS:

- A. Commissioner Fox reported discrimination with this entity server business with ramifications against the Human Rights Act.

MOVED by Fox, seconded by Beahen, to invite Michelle Gross from Communities Against Police Brutality, to attend a Human Rights Commission meeting. **MOTION CARRIED.**

- B. **Added agenda item** – Does the HRC plan to have a table at the annual Chamber of Commerce Meet and Greet on Monday, September 11, 2023?

MOVED by Nailon, seconded by Ralston Aoki, that the HRC host a table at the annual Chamber of Commerce Meet and Greet on September 11th. **MOTION CARRIED.**

Commissioners Lee, Hansen and Nailon can set up and represent the HRC.

COMMISSIONER REPORTS/UPDATES:

Chair Lee asked for the Parks and Recreation Commission meeting to be on the next HRC agenda.

Beahen reported that notable months and days were forwarded to all commissioners. Beahen requested for this topic to be on the next HRC agenda.

Vice Chair Hansen would like to propose to Council to make May 3rd a recognized holiday in observance of the anniversary of the Shelley vs. Kramer court case.

Ralston Aoki noted that July is Disability Pride Month and 33 years since the passing of ADA (Americans with Disabilities Act).

Fox shared with Orla her United Nations Human Rights contact.

OTHER BUSINESS:

None.

ADJOURNMENT

MOVED by Nailon, seconded by Hansen, to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 8:25 p.m.


Recorded by, Sherry O'Donnell

ROBBINSDALE HUMAN RIGHTS COMMISSION
MEETING MINUTES
August 24, 2023

The meeting was called to order at 7:05 p.m.

Members present:	Fox, Hansen, Sedqi, Lee
Members excused:	Ralston Aoki Vanausdall-Smith, Nailon
Members Absent	Beahen,
Staff present:	Dengnoue

APPROVAL OF AGENDA AND MINUTES:

Minutes and Agenda were not approved due to no quorum.

CHAIR REPORT:

Chair Lee reported that the Community sessions on Police Policy are still going through the city of Minneapolis, August 29th, 30th, and September 6th.

OLD BUSINESS:

- A. Chair Lee and Vice Chair Jonathan attended the Park and Recreation meeting last month and reported that the Commission supports the HRC idea of naming a park after Philando Castile.
Staff Dengnoue to check with the City Manager for council availability next month for work session with Council.
Vice Chair Hansen shared that the Parks & Recs Commission shared appreciation for the work the HRC is doing on the topic.
- B. Application received from Fox for the HRC to attend the Meet and Greet event on September 11th, 2023. Commissioners Fox, Lee, and Hansen will attend the event.
Chair Lee will make kids activities for the event.
Staff shared application for open seat with commissioners. Applicant will attend next HRC meeting of September.
- C. Racism is a Health Crisis – Tabled
- D. Crime Free Housing – tabled.
- E. Report from Vice Chair Hansen – no updates
- F. Public Initiated Topics – none.
- G. DEI in the City of Robbinsdale – no updates
- H. Khalil Azad – No report of anything new.
- I. Renter Report – no updates

NEW BUSINESS:

Charter – Vice Chair talked about the email he shared with all commissioners.

COMMISSIONER REPORTS/UPDATES:

Fox suggested that it will be important to make sure that when speaking to other residents or council members (Ward reps), to clarify/specify when talking on behalf of the Commission or as a resident.

Sedqi – reminded the group that she brought signs showing support of the Blue Line Light Rail Extension for anyone who wants it in their yard.

Vice Chair Hansen talked about his meeting with Council Webb and her ideas about racial covenant.

OTHER BUSINESS:

None.

ADJOURNMENT

The meeting adjourned at 7:50 p.m.


Recorded by: Charnelle Dengnoue



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Daaa Tahoun, Finance Director
APPROVED BY: Tim Sandvik, City Manager
DATE: October 3, 2023
RE: Robbinsdale Wine & Spirits' Monthly Financial Statements

Background:

Attached are the Robbinsdale Wine & Spirits' financial reports for the month of August 2023 prepared by the Finance department. The report includes monthly and year to date amounts for 2023 with comparable amounts to 2022.

Analysis:

Year to date sales are \$2,837,189, which is up \$43,221 from the prior year. Gross profit on sales is at \$773,391 compared with \$767,031 in 2022. Gross profit year to date is at 28%, which is our target. Net income before transfers for the year is \$66,557, compared to a net income of \$91,165 in 2022.

The rent expense associated with the Hy-Vee location, amounting to \$12,075 per month, is accounted for within the depreciation expense because of GASB 87.

Recommendation:

Approve a motion to acknowledge the Robbinsdale Wine & Spirits' financial reports for the month of August 2023.

Attachments:

1. Liquor Aug 2023 P&L

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending August 31, 2023

			Year to Date			
	Aug-2023	Aug-2022	2023	2022	Amount Difference	% Inc (Dec) from Previous Year
Sales	381,549	367,101	2,837,189	2,793,968	43,221	1.5%
Less Customer Discounts	4,418	4,252	32,926	32,459	467	1.4%
Net Sales	377,131	362,849	2,804,263	2,761,509	42,754	1.5%
Cost of Sales	270,417	262,421	2,030,872	1,994,478	36,394	1.8%
Gross Profit	106,714	100,428	773,391	767,031	6,360	0.8%
Percent to Net Sales	28%	28%	28%	28%	15%	
Operating Expenses:						
Personal Services	53,707	45,490	431,377	369,238	62,139	16.8%
Supplies & Repairs	4,097	1,375	15,774	12,316	3,458	28.1%
Other Charges & Services	23,298	20,218	170,339	160,468	9,871	6.2%
Rent		15,437	0	125,980	(125,980)	(100.0%)
Depreciation	11,178	1,042	89,424	8,336	81,088	972.7%
Other (Income) Expense	(37)	55	(80)	(472)	392	(83.1%)
Total	92,243	83,617	706,834	675,866	30,968	4.6%
Operating Income / (Loss)	14,471	16,811	66,557	91,165	(24,608)	(27.0%)
	4%	5%	2%	3%		

Nonoperating Revenues (Expenses)

GASB 87 Adjustment					
Lease Interest Expense	(5,300)	0	(42,400)	0	(42,400)
	(5,300)	0	(42,400)	0	(42,400)
Income/(Loss) Before Transfers	9,171	16,811	24,157	91,165	(67,008)

	Current Month Analysis					
	Liquor	Wine	Beer	Misc	THC	Totals
Sales	155,405	59,637	147,970	10,414	3,705	377,131
Inventory of August 1	317,506	178,847	86,128	9,202	227	591,910
Purchases	119,104	49,068	135,768	9,779	3,550	317,269
Less Inventory of August 31	327,743	188,181	109,388	10,794	2,656	638,762
Cost of Sales	108,867	39,734	112,508	8,187	1,121	270,417
Gross Profit	46,538	19,903	35,462	2,227	2,584	106,714
Percent to Net Sales	30%	33%	24%	21%	70%	28%

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending August 31, 2023

Sales / Cost of Sales Analysis

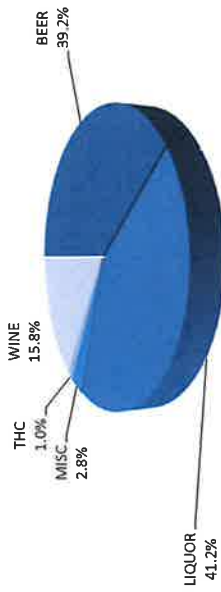
			Year to Date		% Inc (Dec) from Previous Year
	Aug-2023	Aug-2022	2023	2022	
Liquor Sales	155,405	147,829	1,167,306	1,133,365	3.0%
Liquor Cost of Sales	108,867	104,551	824,604	799,434	3.1%
Gross Profit	46,538	43,278	342,702	333,931	2.6%
Percent to Net Sales	30%	29%	29%	29%	
Wine Sales	59,637	59,263	470,579	483,706	(2.7%)
Wine Cost of Sales	39,734	40,609	317,457	321,488	(1.3%)
Gross Profit	19,903	18,654	153,122	162,218	(5.6%)
Percent to Net Sales	33%	31%	33%	34%	
Beer Sales	147,970	148,586	1,095,524	1,092,443	0.3%
Beer Cost of Sales	112,508	112,429	840,078	838,653	0.2%
Gross Profit	35,462	36,157	255,446	253,790	0.7%
Percent to Net Sales	24%	24%	23%	23%	
Misc Sales	10,414	7,171	66,194	51,995	27.3%
Misc Cost of Sales	8,187	4,832	47,039	34,903	34.8%
Gross Profit	2,227	2,339	19,155	17,092	12.1%
Percent to Net Sales	21%	33%	29%	33%	
THC Sales	3,705	0	4,660	0	#DIV/0!
THC Cost of Sales	1,121	0	1,694	0	#DIV/0!
Gross Profit	2,584	0	2,966	0	#DIV/0!
Percent to Net Sales	70%	#DIV/0!	64%	#DIV/0!	
Total Sales	377,131	362,849	2,804,263	2,761,509	1.5%
Total Cost of Sales	270,417	262,421	2,030,872	1,994,478	1.8%
Gross Profit	106,714	100,428	773,391	767,031	0.8%
Percent to Net Sales	28%	28%	28%	28%	

Liquor Store Sales - 2022 and 2023

	<u>Jan 22</u>	<u>Jan 23</u>	<u>Feb 22</u>	<u>Feb 23</u>	<u>Mar 22</u>	<u>Mar 23</u>
Liquor	123,900.00	120,997.00	125,645.00	129,535.00	136,615.00	140,562.00
Wine	57,476.00	51,902.00	58,802.00	58,399.00	62,698.00	58,217.00
Beer	103,532.00	105,442.00	108,537.00	111,560.00	121,472.00	119,259.00
THC		-		-		-
Misc	4,854.00	5,147.00	4,878.00	5,664.00	5,265.00	5,807.00
	<u>289,762.00</u>	<u>283,488.00</u>	<u>297,862.00</u>	<u>305,158.00</u>	<u>326,050.00</u>	<u>323,845.00</u>
	<u>Apr 22</u>	<u>Apr 23</u>	<u>May 22</u>	<u>May 23</u>	<u>Jun 22</u>	<u>Jun 23</u>
Liquor	138,057.00	142,789.00	152,041.00	156,806.00	149,756.00	159,354.00
Wine	60,785.00	59,356.00	62,406.00	62,001.00	59,268.00	60,566.00
Beer	127,068.00	126,409.00	154,493.00	157,829.00	159,730.00	161,572.00
THC		-		-		-
Misc	5,885.00	6,733.00	7,309.00	10,038.00	7,960.00	11,036.00
	<u>331,795.00</u>	<u>335,287.00</u>	<u>376,249.00</u>	<u>386,674.00</u>	<u>376,714.00</u>	<u>392,528.00</u>
	<u>Jul 22</u>	<u>Jul 23</u>	<u>Aug 22</u>	<u>Aug 23</u>	<u>Sept 22</u>	<u>Sept 23</u>
Liquor	159,522.00	161,858.00	147,829.00	155,405.00	149,773.00	-
Wine	63,008.00	60,501.00	59,263.00	59,637.00	61,433.00	-
Beer	169,025.00	165,483.00	148,586.00	147,970.00	147,546.00	-
THC		955.00		3,705.00		-
Misc	8,673.00	11,355.00	7,171.00	10,414.00	7,275.00	-
	<u>400,228.00</u>	<u>400,152.00</u>	<u>362,849.00</u>	<u>377,131.00</u>	<u>366,027.00</u>	<u>-</u>

August 2023

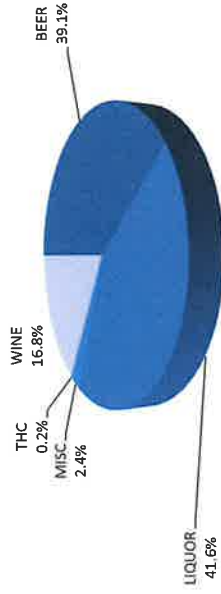
Liquor Store - Net Sales



August 2023	Net Sales per Dept	% Net Sales of Total
BEER	147,970	39.2%
LIQUOR	155,405	41.2%
MISC	10,414	2.8%
THC	3,705	1.0%
WINE	59,637	15.8%
	377,131	

Yearly 2023

Liquor Store - Net Sales



Total 2023	Net Sales per Dept	% Net Sales of Total
BEER	1,095,526	39.1%
LIQUOR	1,167,304	41.6%
MISC	66,194	2.4%
THC	4,660	0.2%
WINE	470,579	16.8%
	2,804,263	



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Daaa Tahoun, Finance Director
APPROVED BY: Tim Sandvik, City Manager
DATE: October 3, 2023
RE: Deputy Registrar's Monthly Financial Statements

Background:

Attached are the Deputy Registrar's financial reports for the month of August 2023 prepared by the Finance department. The reports include monthly and year to date amounts for 2023 with comparable amounts to 2022.

Analysis:

Year to date revenues are \$416,022 which is \$66,810 higher than the prior year. Expenditures were higher by \$12,285. There is a net gain before transfers of \$81,212 year to date, which is \$54,525 more than last year.

Passport revenue year to date increased \$24,279, (33.3%) and motor vehicle fees have decreased \$3,330, (-1.2%).

In July 2023, the Deputy Registrar received a payment in the amount of \$46,502.12 for the Transportation Omnibus Bill.

Recommendation:

Approve a motion to acknowledge the Deputy Registrar's financial reports for the month of August 2023.

Attachments:

1. DEPS Aug 2023 P&L

City of Robbinsdale
Deputy Registrar
Profit and Loss Statement From Operations
For Period Ending August 31, 2023

			Year to Date		% Inc (Dec) from Previous Year
	<u>Aug-2023</u>	<u>Aug-2022</u>	<u>2023</u>	<u>2022</u>	
Notary Fees	20	15	80	50	60.0%
Motor Vehicle Fees	37,035	36,646	268,599	271,929	(1.2%)
Boat/Snow/ATV/ORV Fees	382	300	3,391	3,900	(13.1%)
Fish & Game Fees	13	7	101	72	40.3%
Passport Fees	14,892	9,828	97,291	73,012	33.3%
State Grants - Other			46,502	-	0%
Other Revenue		101	58	249	(76.7%)
Revenues	<u>52,342</u>	<u>46,897</u>	<u>416,022</u>	<u>349,212</u>	<u>19.1%</u>
Operating Expenses:					
Personal Services	33,165	30,083	260,792	257,487	1.3%
Supplies & Repairs	567	421	5,724	3,066	86.7%
Internal Serv Charges	7,275	6,633	58,197	53,064	9.7%
Other Charges & Services	723	1,044	7,883	8,775	(10.2%)
Other (Income) Expense	189		2,214	133.00	0.0%
Total	<u>41,919</u>	<u>38,181</u>	<u>334,810</u>	<u>322,525</u>	<u>3.8%</u>
Operating Income / (Loss)	<u>10,423</u>	<u>8,716</u>	<u>81,212</u>	<u>26,687</u>	
Percent to Revenues	20%	19%	20%	8%	



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Diaa Tahoun, Finance Director
APPROVED BY: Tim Sandvik, City Manager
DATE: October 3, 2023
RE: Approval of Credit Card Charges and Payment

Background:

The City has issued credit cards to certain employees as designated by the City Manager. Credit card payments are made using the ACH payment method directly to the bank, no check is issued, and payment is required by a certain date to avoid finance charges.

Analysis:

The attached listings are the credit card payments made in the month of August 2023 representing charges for the period July 11, 2023 through August 10, 2023, for expenses for City operations.

Recommendation:

By motion approve the August 2023 payment for City credit card charges.

Attachments:

1. Aug 2023 credit cards

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
07112023 114291	MN RECREATION & PARK JOB POSTING FOR RYAN PARKS POSITIO 1000-1318-6382.00000	07/11/2023 Bjohnson18	09/10/2023	125.00	0.00	Paid	Y 07/11/2023
	ADVERTISING / PROMOTIONS			125.00			
07122023 114292	OFFICE LIQUIDATOR DESKS 1000-1205-6214.00000	07/12/2023 Bjohnson18	09/10/2023	1,386.00	0.00	Paid	Y 07/12/2023
	OPERATING SUPPLIES			1,386.00			
07312023 114293	AMAZON AED BOXES 1000-1205-6234.00000	07/31/2023 Bjohnson18	09/10/2023	394.37	0.00	Paid	Y 07/31/2023
	EQUIPMENT PARTS & SUPPLIES			394.37			
07112023 114294	MENARDS WEED KILLER 1000-1569-6234.00000	07/11/2023 Bjohnson18	09/10/2023	159.99	0.00	Paid	Y 07/11/2023
	EQUIPMENT PARTS & SUPPLIES			159.99			
08092023 114295	AMAZON METAL POLISHING TOOLS 1000-1260-6234.00000	08/09/2023 Bjohnson18	09/10/2023	105.51	0.00	Paid	Y 08/09/2023
	EQUIPMENT PARTS & SUPPLIES			105.51			
08072023 114296	EXO FORMA PERMA SHINE TIRE COATING 7000-7010-6234.00000	08/07/2023 Bjohnson18	09/10/2023	47.89	0.00	Paid	Y 08/07/2023
	EQUIPMENT PARTS & SUPPLIES			47.89			
08072023 114297	EXO FORMA TIRE CLEANER 7000-7010-6234.00000	08/07/2023 Bjohnson18	09/10/2023	19.96	0.00	Paid	Y 08/07/2023
	EQUIPMENT PARTS & SUPPLIES			19.96			
08072023 114298	MENARDS CREDIT - VULKEM GRAY 10.10 OZ 7100-7115-6214.00000	08/07/2023 Bjohnson18	09/10/2023	(112.20)	0.00	Paid	Y 08/07/2023
	OPERATING SUPPLIES			(112.20)			
08012023 114299	MENARDS VULKEN GRAY 10.10 OZ 7100-7115-6214.00000	08/01/2023 Bjohnson18	09/10/2023	209.94	0.00	Paid	Y 08/01/2023
	OPERATING SUPPLIES			209.94			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
08012023							
114300	MENARDS	08/01/2023	09/10/2023	19.60	0.00	Paid	Y
	BACKER ROD	Bjohnson18					08/01/2023
	1000-1567-6214.00000	OPERATING SUPPLIES		19.60			
07262023							
114301	MENARDS	07/26/2023	09/10/2023	46.93	0.00	Paid	Y
	LUMBER GREEN TREATED	Bjohnson18					07/26/2023
	1000-1567-6214.00000	OPERATING SUPPLIES		46.93			
07162023							
114302	AMAZON	07/16/2023	09/10/2023	83.00	0.00	Paid	Y
	FIRE APPARATUS DRIVER/OPERATOR	Bjohnson18					07/16/2023
	1000-1260-6516.00000	SUBSCRIPTIONS & BOOKS		83.00			
08072023							
114303	MENARDS	08/07/2023	09/10/2023	118.71	0.00	Paid	Y
	SQUEEGEE SPRAYPAINT BUCKET	Bjohnson18					08/07/2023
	7100-7115-6214.00000	OPERATING SUPPLIES		118.71			
08042023							
114304	HY-VEE INC	08/04/2023	09/10/2023	6.00	0.00	Paid	Y
	FLOOR CLEANER	Bjohnson18					08/04/2023
	6400-6405-6214.00000	OPERATING SUPPLIES		6.00			
07132023							
114305	HY-VEE INC	07/13/2023	09/10/2023	9.78	0.00	Paid	Y
	FLOOR & TOILET CLEANER	Bjohnson18					07/13/2023
	6400-6405-6214.00000	OPERATING SUPPLIES		9.78			
07242023							
114306	USPS	07/24/2023	09/10/2023	66.10	0.00	Paid	Y
	POSTAGE	Bjohnson18					07/24/2023
	6000-6010-6378.00000	POSTAGE & SHIPPING		66.10			
08082023							
114307	USPS	08/08/2023	09/10/2023	22.35	0.00	Paid	Y
	POSTAGE	Bjohnson18					08/08/2023
	6000-6010-6378.00000	POSTAGE & SHIPPING		22.35			
08092023							
114308	FLEET FARM	08/09/2023	09/10/2023	388.71	0.00	Paid	Y
	MORTON SALT	Bjohnson18					08/09/2023
	6000-6020-6248.00000	OTHER CHEMICAL SUPPLIES		388.71			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
08092023	FLEET FARM	08/09/2023	09/10/2023	728.00	0.00	Paid	Y
114310	GINDER TOOL COMBO	Bjohnson18					08/09/2023
	6100-6110-6234.00000	EQUIPMENT PARTS & SUPPLIES		728.00			
07182023	SHERWIN WILLIAMS	07/18/2023	09/10/2023	238.39	0.00	Paid	Y
114311	BLUE TAPE VELOUR 4"	Bjohnson18					07/18/2023
	6000-6020-6234.00000	EQUIPMENT PARTS & SUPPLIES		238.39			
07202023	ACE HARDWARE	07/20/2023	09/10/2023	8.59	0.00	Paid	Y
114312	TAPE	Bjohnson18					07/20/2023
	6400-6405-6214.00000	OPERATING SUPPLIES		8.59			
07102023	CRYSTAL CAR WASH	07/10/2023	09/10/2023	24.00	0.00	Paid	Y
114313	CAR WASHES - ENGINEERING/CE	Bjohnson18					07/10/2023
	7000-7010-6336.00000	OTHER CONTRACTS		24.00			
07162023	AMAZON	07/16/2023	09/10/2023	17.66	0.00	Paid	Y
114314	PARK & REC SUPPLIES	Bjohnson18					07/16/2023
	1000-1300-6214.00000	OPERATING SUPPLIES		17.66			
07172023	AMAZON	07/17/2023	09/10/2023	48.99	0.00	Paid	Y
114315	IT DEPT SUPPLIES - AIR DUSTER CANS	Bjohnson18					07/17/2023
	7100-7110-6214.00000	OPERATING SUPPLIES		48.99			
07182023	AMAZON	07/18/2023	09/10/2023	85.98	0.00	Paid	Y
114316	PARK & REC SUPPLIES	Bjohnson18					07/18/2023
	1000-1300-6214.00000	OPERATING SUPPLIES		85.98			
07192023	AMAZON	07/19/2023	09/10/2023	23.90	0.00	Paid	Y
114317	STAMP - FINANCE DEPT	Bjohnson18					07/19/2023
	1000-1050-6214.00000	OPERATING SUPPLIES		23.90			
07212023	AMAZON	07/21/2023	09/10/2023	49.98	0.00	Paid	Y
114318	BATTERIES FOR PUBLIC WORKS	Bjohnson18					07/21/2023
	1000-1500-6214.00000	OPERATING SUPPLIES		49.98			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
07212023							
114319	AMAZON	07/21/2023	09/10/2023	17.60	0.00	Paid	Y
	3 HOLE PUNCH - RENTAL	Bjohnson18					07/21/2023
	1000-1450-6214.00000	OPERATING SUPPLIES		17.60			
07232023							
114324	AMAZON	07/23/2023	09/10/2023	10.99	0.00	Paid	Y
	IT SUPPLIES	Bjohnson18					07/23/2023
	7100-7110-6214.00000	OPERATING SUPPLIES		10.99			
07232023							
114325	AMAZON	07/23/2023	09/10/2023	9.75	0.00	Paid	Y
	IT SUPPLIES	Bjohnson18					07/23/2023
	7100-7110-6214.00000	OPERATING SUPPLIES		9.75			
07252023							
114326	AMAZON	07/25/2023	09/10/2023	165.06	0.00	Paid	Y
	LIQUOR STORE TONER - 4 PACK	Bjohnson18					07/25/2023
	6400-6405-6214.00000	OPERATING SUPPLIES		165.06			
07262023							
114327	AMAZON	07/26/2023	09/10/2023	21.72	0.00	Paid	Y
	PENS - DMV	Bjohnson18					07/26/2023
	6700-6705-6214.00000	OPERATING SUPPLIES		21.72			
07262023							
114328	AMAZON	07/26/2023	09/10/2023	21.72	0.00	Paid	Y
	PENS - CITY HALL	Bjohnson18					07/26/2023
	7100-7105-6214.00000	OPERATING SUPPLIES		21.72			
08012023							
114329	CRYSTAL CAR WASH	08/01/2023	09/10/2023	98.00	0.00	Paid	Y
	CAR WASHES - FIRE DEPT	Bjohnson18					08/01/2023
	7000-7010-6336.00000	OTHER CONTRACTS		98.00			
08012023							
114330	CRYSTAL CAR WASH	08/01/2023	09/10/2023	560.00	0.00	Paid	Y
	CAR WASHES - POLICE DEPT	Bjohnson18					08/01/2023
	7000-7010-6336.00000	OTHER CONTRACTS		560.00			
08022023							
114331	AMAZON	08/02/2023	09/10/2023	19.95	0.00	Paid	Y
	STEPHAN PAPIZ - 3RD CELL PHONE	CAS Bjohnson18					08/02/2023
	1000-1370-6214.00000	OPERATING SUPPLIES		19.95			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	JrnLized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
08022023	AMAZON	08/02/2023	09/10/2023	18.21	0.00	Paid	Y
114332	HAND SANITIZING WIPES - ROBIN/ENGI	Bjohnson18					08/02/2023
	1000-1400-6214.00000	OPERATING SUPPLIES		18.21			
08012023	HOLIDAY CAR WASH	08/01/2023	09/10/2023	22.00	0.00	Paid	Y
114333	POLICE DEPT CAR WASHES	Bjohnson18					08/01/2023
	7000-7010-6336.00000	OTHER CONTRACTS		22.00			
08082023	AMAZON	08/08/2023	09/10/2023	52.80	0.00	Paid	Y
114334	QUAD DRAWING PADS - ANDY/ENGINEERI	Bjohnson18					08/08/2023
	1000-1400-6214.00000	OPERATING SUPPLIES		52.80			
07112023	AMAZON	07/11/2023	09/10/2023	65.00	0.00	Paid	Y
114335	GRINDING WHEEL	Bjohnson18					07/11/2023
	7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES		65.00			
07112023	AMAZON	07/11/2023	09/10/2023	27.54	0.00	Paid	Y
114336	GRINDING WHEEL	Bjohnson18					07/11/2023
	7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES		27.54			
07122023	SNAP ON	07/12/2023	09/10/2023	37.50	0.00	Paid	Y
114337	SOCKET	Bjohnson18					07/12/2023
	7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES		37.50			
07172023	AMAZON	07/17/2023	09/10/2023	75.99	0.00	Paid	Y
114338	HUSQVARNA CARBURETOR PART # 544160	Bjohnson18					07/17/2023
	7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES		75.99			
08012023	AMAZON	08/01/2023	09/10/2023	50.46	0.00	Paid	Y
114339	STICKERS FOR FIEL TANKS/DRAIN PLUG	Bjohnson18					08/01/2023
	7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES		50.46			
07242023	AMAZON	07/24/2023	09/10/2023	30.95	0.00	Paid	Y
114340	STICKERS / STENCILS	Bjohnson18					07/24/2023
	7000-7010-6214.00000	OPERATING SUPPLIES		30.95			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
07112023	AMAZON	07/11/2023	09/10/2023	54.99	0.00	Paid	Y
114341	TIRES	Bjohnson18					07/11/2023
	7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES		54.99			
07172023	UPS	07/17/2023	09/10/2023	7.88	0.00	Paid	Y
114342	SHIPPING	Bjohnson18					07/17/2023
	6700-6705-6378.00000	POSTAGE & SHIPPING		7.88			
07202023	FULL SLATE	07/20/2023	09/10/2023	49.95	0.00	Paid	Y
114343	APPOINTMENT SOFTWARE	Bjohnson18					07/20/2023
	6700-6705-6336.00000	OTHER CONTRACTS		49.95			
07212023	AMAZON	07/21/2023	09/10/2023	47.78	0.00	Paid	Y
114344	SUPPLIES - DMV	Bjohnson18					07/21/2023
	6700-6705-6214.00000	OPERATING SUPPLIES		47.78			
07252023	AMAZON	07/25/2023	09/10/2023	19.12	0.00	Paid	Y
114345	SUPPLIES - DMV	Bjohnson18					07/25/2023
	6700-6705-6214.00000	OPERATING SUPPLIES		19.12			
07292023	JD POWER	07/29/2023	09/10/2023	353.04	0.00	Paid	Y
114346	SUPPLIES - DMV	Bjohnson18					07/29/2023
	6700-6705-6214.00000	OPERATING SUPPLIES		353.04			
07312023	UPS	07/31/2023	09/10/2023	23.64	0.00	Paid	Y
114347	SHIPPING	Bjohnson18					07/31/2023
	6700-6705-6378.00000	POSTAGE & SHIPPING		23.64			
07312023	DRIVERS LICENSE GUIDE CO	07/31/2023	09/10/2023	31.95	0.00	Paid	Y
114348	SUPPLIES - DMV	Bjohnson18					07/31/2023
	6700-6705-6214.00000	OPERATING SUPPLIES		31.95			
08082023	AMAZON	08/08/2023	09/10/2023	298.00	0.00	Paid	Y
114349	2 CANOPIES FOR TRAINING	Bjohnson18					08/08/2023
	1000-1260-6512.00000	CONFERENCE & SCHOOLS		298.00			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
08082023	AMAZON	08/08/2023	09/10/2023	32.98	0.00	Paid	Y
114350	WEIGHT BAGS FOR CANOPIES	Bjohnson18					08/08/2023
	1000-1260-6512.00000	CONFERENCE & SCHOOLS		32.98			
07202023	DELUXE	07/20/2023	09/10/2023	530.79	0.00	Paid	Y
114351	DBA ICR DEPOSIT TICKET	Bjohnson18					07/20/2023
	7100-7105-6214.00000	OPERATING SUPPLIES		530.79			
07222023	DELUXE	07/22/2023	09/10/2023	(37.15)	0.00	Paid	Y
114352	SALES TAX REFUND	Bjohnson18					07/22/2023
	7100-7105-6214.00000	OPERATING SUPPLIES		(37.15)			
07302023	GFOA	07/30/2023	09/10/2023	250.00	0.00	Paid	Y
114353	TAHOUN GFOA - MN ANNUAL CONFERENCE	Bjohnson18					07/30/2023
	1000-1050-6512.00000	CONFERENCE & SCHOOLS		250.00			
07312023	GFOA	07/31/2023	09/10/2023	250.00	0.00	Paid	Y
114354	SIBELL GFOA - MN ANNUAL CONFERENCE	Bjohnson18					07/31/2023
	1000-1050-6512.00000	CONFERENCE & SCHOOLS		250.00			
08082023	GFOA	08/08/2023	09/10/2023	8.00	0.00	Paid	Y
114355	TAHOUN MN GFOA DAY TO UNITE SHAKOP	Bjohnson18					08/08/2023
	1000-1050-6512.00000	CONFERENCE & SCHOOLS		8.00			
07262023	MISSION CRITICAL	07/26/2023	09/10/2023	1,850.00	0.00	Paid	Y
114356	TRAINING	Bjohnson18					07/26/2023
	1000-1200-6512.00000	CONFERENCE & SCHOOLS		1,850.00			
07262023	DRONEGENUITY	07/26/2023	09/10/2023	199.00	0.00	Paid	Y
114357	TRAINING	Bjohnson18					07/26/2023
	1000-1200-6512.00000	CONFERENCE & SCHOOLS		199.00			
08082023	JIU JITSU FIVE-O	08/08/2023	09/10/2023	499.99	0.00	Paid	Y
114358	TRAINING	Bjohnson18					08/08/2023
	1000-1200-6512.00000	CONFERENCE & SCHOOLS		499.99			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
08092023	TARGET	08/09/2023	09/10/2023	19.58	0.00	Paid	Y
114359	SWAT EQUIPMENT	Bjohnson18					08/09/2023
1000-1215-6234.00000	EQUIPMENT PARTS & SUPPLIES			19.58			
07182023	APRES	07/18/2023	09/10/2023	2,143.00	0.00	Paid	Y
114360	PET & WHEEL - STAGE RENTAL	Bjohnson18					07/18/2023
1000-1380-6710.00000	RECREATION SERVICES			2,143.00			
07262023	BROADWAY PIZZA	07/26/2023	09/10/2023	193.01	0.00	Paid	Y
114361	LUNCH & LEARN	Bjohnson18					07/26/2023
1000-1010-6214.00000	OPERATING SUPPLIES			193.01			
07172023	LAKESHORE LEARNING	07/17/2023	09/10/2023	33.59	0.00	Paid	Y
114362	PROGRAM MATERIALS	Bjohnson18					07/17/2023
1000-1330-6214.00000	OPERATING SUPPLIES			33.59			
07262023	HY-VEE INC	07/26/2023	09/10/2023	51.96	0.00	Paid	Y
114363	PROGRAM MATERIALS	Bjohnson18					07/26/2023
1000-1330-6214.00000	OPERATING SUPPLIES			51.96			
07282023	HY-VEE INC	07/28/2023	09/10/2023	33.96	0.00	Paid	Y
114364	EVENT SNACKS FOR TWINS DAY	Bjohnson18					07/28/2023
1000-1330-6214.00000	OPERATING SUPPLIES			33.96			
08012023	PRINCESS PARTY PALS	08/01/2023	09/10/2023	150.00	0.00	Paid	Y
114365	PROGRAM VENDOR - STORY DAY	Bjohnson18					08/01/2023
1000-1340-6214.00000	OPERATING SUPPLIES			150.00			
07292023	SUBWAY	07/29/2023	09/10/2023	68.44	0.00	Paid	Y
114366	LUNCH FOR HOSE TESTING	Bjohnson18					07/29/2023
1000-1260-6510.00000	MEETING / TRAVEL EXPENSE			68.44			
07112023	FRANKIES	07/11/2023	09/10/2023	271.06	0.00	Paid	Y
114367	FOOD DURING WHIZ BANG MEETING (REQ	Bjohnson18					07/11/2023
1000-1205-6510.00000	MEETING / TRAVEL EXPENSE			271.06			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
07142023	RADIO PARTS	07/14/2023	09/10/2023	71.80	0.00	Paid	Y
114368	RADIO CLIP - ELDER	Bjohnson18					07/14/2023
	1000-1200-6214.00000	OPERATING SUPPLIES		71.80			
07262023	I TUNER	07/26/2023	09/10/2023	33.41	0.00	Paid	Y
114369	ANTENNAE	Bjohnson18					07/26/2023
	1000-1200-6214.00000	OPERATING SUPPLIES		33.41			
07282023	MNCPA	07/28/2023	09/10/2023	300.00	0.00	Paid	Y
114370	CONFERENCE REGISTRATION	Bjohnson18					07/28/2023
	1000-1220-6512.00000	CONFERENCE & SCHOOLS		300.00			
08012023	INTOXIMETERS	08/01/2023	09/10/2023	289.00	0.00	Paid	Y
114371	INTOXIMETER PARTS	Bjohnson18					08/01/2023
	1000-1205-6214.00000	OPERATING SUPPLIES		289.00			
07122023	WSPG INC	07/12/2023	09/10/2023	121.39	0.00	Paid	Y
114372	RESCUE GLOVES	Bjohnson18					07/12/2023
	1000-1260-6216.00000	CLOTHING & PERSONAL EQUIPMENT		121.39			
07202023	AXON	07/20/2023	09/10/2023	495.00	0.00	Paid	Y
114373	TASER INSTRUCTOR COURSE HEASLEY	Bjohnson18					07/20/2023
	1000-1205-6512.00000	CONFERENCE & SCHOOLS		495.00			
07272023	BCA	07/27/2023	09/10/2023	50.00	0.00	Paid	Y
114374	TRAINING GIESER NIBRS BCA	Bjohnson18					07/27/2023
	1000-1200-6512.00000	CONFERENCE & SCHOOLS		50.00			
08012023	HY-VEE INC	08/01/2023	09/10/2023	27.96	0.00	Paid	Y
114375	NNO WATER FOR OFFICERS	Bjohnson18					08/01/2023
	1000-1200-6214.00000	OPERATING SUPPLIES		27.96			
08032023	BCA	08/03/2023	09/10/2023	75.00	0.00	Paid	Y
114376	DMT CERTIFICATION	Bjohnson18					08/03/2023
	1000-1205-6512.00000	CONFERENCE & SCHOOLS		75.00			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
08092023	JIU JITSU FIVE O	08/09/2023	09/10/2023	499.99	0.00	Paid	Y
114377	VEHICLE EXTRACTION COURSE	Bjohnson18					08/09/2023
	1000-1205-6512.00000	CONFERENCE & SCHOOLS		499.99			
07112023	MN DEPT OF LABOR	07/11/2023	09/10/2023	20.00	0.00	Paid	Y
114378	BOILER LICENSE	Bjohnson18					07/11/2023
	1000-1600-6718.00000	LICENSES TAXES & FEES		20.00			
07212023	SHEELS	07/21/2023	09/10/2023	99.99	0.00	Paid	Y
114379	RAIN JACKET & JEANS	Bjohnson18					07/21/2023
	6000-6005-6216.00000	CLOTHING & PERSONAL EQUIPMENT		99.99			
07212023	SHEELS	07/21/2023	09/10/2023	99.99	0.00	Paid	Y
114380	RAIN JACKET & JEANS	Bjohnson18					07/21/2023
	6100-6105-6216.00000	CLOTHING & PERSONAL EQUIPMENT		99.99			
08012023	USPS	08/01/2023	09/10/2023	16.15	0.00	Paid	Y
114381	SHIPPING TO EVOQUA	Bjohnson18					08/01/2023
	6000-6005-6378.00000	POSTAGE & SHIPPING		16.15			
08022023	MBFTE	08/02/2023	09/10/2023	300.00	0.00	Paid	Y
114382	MBFTE LICENSING	Bjohnson18					08/02/2023
	1000-1260-6514.00000	DUES & MEMBERSHIPS		300.00			
08082023	HASSAN SAND & GRAVEL	08/08/2023	09/10/2023	197.50	0.00	Paid	Y
114383	TOP SOIL	Bjohnson18					08/08/2023
	1000-1569-6266.00000	SAND, GRAVEL AND WOOD CHIPS		197.50			
08042023	HOME DEPOT	08/04/2023	09/10/2023	39.85	0.00	Paid	Y
114384	TESTER WAND	Bjohnson18					08/04/2023
	1000-1567-6214.00000	OPERATING SUPPLIES		39.85			
07212023	HOME DEPOT	07/21/2023	09/10/2023	174.85	0.00	Paid	Y
114385	TRASH CAN	Bjohnson18					07/21/2023
	1000-1565-6234.00000	EQUIPMENT PARTS & SUPPLIES		174.85			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
08042023							
114386	UNIQUE METAL WORX WELDING	08/04/2023	09/10/2023	1,300.00	0.00	Paid	Y
	RAILING AT CITY HALL	Bjohnson18					08/04/2023
	7100-7115-6915.00000-00101023	BUILDING & STRUCTURES (INCLUDE		1,300.00			
07262023							
114387	MN RURAL WATER	07/26/2023	09/10/2023	150.00	0.00	Paid	Y
	PEABODY - OPERATOR EXPO	Bjohnson18					07/26/2023
	7000-7010-6512.00000	CONFERENCE & SCHOOLS		150.00			
07282023							
114388	MN RURAL WATER	07/28/2023	09/10/2023	150.00	0.00	Paid	Y
	POWELL - OPERATOR EXPO	Bjohnson18					07/28/2023
	6000-6005-6512.00000	CONFERENCE & SCHOOLS		150.00			
07162023							
114389	AMAZON	07/16/2023	09/10/2023	239.98	0.00	Paid	Y
	MONITORS	Bjohnson18					07/16/2023
	7100-7110-6234.00000	EQUIPMENT PARTS & SUPPLIES		239.98			
07142023							
114390	AMAZON	07/14/2023	09/10/2023	57.97	0.00	Paid	Y
	SURGE PROTECTORS	Bjohnson18					07/14/2023
	7100-7110-6234.00000	EQUIPMENT PARTS & SUPPLIES		57.97			
07232023							
114391	PDQ	07/23/2023	09/10/2023	1,275.00	0.00	Paid	Y
	PDQ DEPLOY & INVENTORY	Bjohnson18					07/23/2023
	7100-7110-6326.00000	APPLICATION SUPPORT		1,275.00			
Total Purchase Card Vendor: 100292 U. S. BANCORP				19,147.76	0.00		
# of Invoices: 94 # Due: 0				Totals:	0.00		
# of Credit Memos: 2 # Due: 0				Totals:	0.00		
Net of Invoices and Credit Memos:				19,147.76	0.00		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
1000	- GENERAL FUND			11,654.80	0.00		
6000	- WATER			981.69	0.00		
6100	- SANITARY SEWER			827.99	0.00		
6400	- LIQUOR OPERATIONS			189.43	0.00		
6700	- DEPUTY REGISTRAR			555.08	0.00		
7000	- CENTRAL GARAGE			1,264.28	0.00		
7100	- CENTRAL SERVICES			3,674.49	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
1010	- PUBLIC RELATIONS			193.01	0.00		
1050	- FINANCIAL SERVICES			531.90	0.00		
1200	- POLICE SUPPORT SERVICES			2,732.16	0.00		
1205	- PATROL SERVICES			3,410.42	0.00		
1215	- EMERGENCY RESPONSE UNIT			19.58	0.00		
1220	- INVESTIGATIONS / SPECIAL S			300.00	0.00		
1260	- FIRE PREVENTION / SUPPRESS			1,009.32	0.00		
1300	- RECREATION ADMINISTRATION			103.64	0.00		
1318	- ADULT TAXABLE			125.00	0.00		
1330	- YOUTH - CHILDREN PROGRAMS			119.51	0.00		
1340	- COOPERATIVE PROGRAMMING			150.00	0.00		
1370	- FORESTRY			19.95	0.00		
1380	- CITY BAND			2,143.00	0.00		
1400	- ENGINEERING SERVICES			71.01	0.00		
1450	- RENTAL LICENSING			17.60	0.00		
1500	- PARKS ADMINISTRATION			49.98	0.00		
1565	- PARKS FACILITY MAINTENANCE			174.85	0.00		
1567	- PARKS EQUIPMENT MAINTENANC			106.38	0.00		
1569	- PARKS TURF MAINTENANCE			357.49	0.00		
1600	- STREETS ADMINISTRATION			20.00	0.00		
6005	- WATER UTILITY ADMINISTRATION			266.14	0.00		
6010	- WATER UTILITY DISTRIBUTION			88.45	0.00		
6020	- WATER UTILITY WELL & PLANT			627.10	0.00		
6105	- SANITARY SEWER ADMINISTRATION			99.99	0.00		
6110	- SAN SEWER LIFT STATION MA			728.00	0.00		
6405	- LIQUOR OPERATIONS			189.43	0.00		
6705	- LICENSE CENTER OPERATIONS			555.08	0.00		
7010	- CG VEHICLE MAINTENANCE			1,264.28	0.00		
7105	- CS GENERAL OFFICE			515.36	0.00		
7110	- CS INFORMATION TECHNOLOGY			1,642.68	0.00		
7115	- CS GOVERNMENT BUILDINGS			1,516.45	0.00		

INVOICE REGISTER REPORT FOR CITY OF ROBBINSDALE
EXP CHECK RUN DATES 08/24/2023 - 08/24/2023
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
VENDOR CODE: CC VENDOR - CHECK TYPE: EFT

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
0337				1,001.64			
0517				8.59			
0731				1,389.70			
1219				269.51			
1355				20.00			
1541				68.44			
1568				2,336.01			
2743				2,568.57			
3103				699.33			
4364				1,147.95			
5111				533.36			
5157				330.98			
6449				15.78			
6719				1,780.37			
6734				125.00			
6932				342.43			
8046				1,443.55			
8415				1,572.95			
8424				1,712.20			
8631				965.27			
8722				300.00			



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: October 3, 2023
RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Analysis:

Not applicable.

Recommendation:

By motion, approve issuance of licenses dated 10/03/2023.

Attachments:

1. Licenses

Contractor Licenses for Council Approval

<u>Name</u>	<u>Licensee Type</u>	<u>Fee Amount</u>
DJ'S HOME SERVICES, LLC	Mechanical Contractor	\$50.00
KARPE MECHANICAL	Mechanical Contractor	\$50.00
LONDON CHIMNEY SERVICES	Masonry	\$50.00
SAFE STEP TUBS OF MINNESOTA, INC	Plumbing Contractor	\$50.00
SEABASS PLUMBING LLC	Mechanical Contractor	\$50.00
SEABASS PLUMBING LLC	Plumbing Contractor	\$50.00
TOP TIER HEATING & AIR CONDITIONING	Mechanical Contractor	\$50.00

Number of Licenses Requesting Council Approval:

7



City of Robbinsdale

TO: Mayor and City Council

PREPARED BY: Rick Pearson, Community Development Coordinator

APPROVED BY: Tim Sandvik, City Manager

DATE: October 3, 2023

RE: SECOND READING of an Ordinance rezoning 3826 West Broadway from B-2, Limited Community Business to B-4, Community Business.

Background:

On September 5, 2023, the Ordinance received its first reading.

Analysis:

The Ordinance is ready for its second reading.

Dan Forest acquired 3826 West Broadway, the former location of the Robbinsdale Women's clinic. He has requested that the property be rezoned to allow a new business that is limited by licensing to B-3 or B-4 districts.

Recommendation:

Motion to waive the reading and hold the **SECOND READING** of the Ordinance shown in **Attachment 1** approving the rezoning of 3826 West Broadway from B-2, Limited Community Business to B-4, Community Business

Attachments:

1. Ordinance 23-12

Member _____ moved and Member _____ seconded a motion that the following Ordinance, which was given its first reading on September 5, 2023 be given its second reading this 3rd day of October 2023 and that it be adopted.

ORDINANCE NO. 23-12

AN ORDINANCE REZONING 3826 WEST BROADWAY FROM B-2, LIMITED COMMUNITY BUSINESS TO B-4 COMMUNITY BUSINESS

THE CITY COUNCIL OF THE CITY OF ROBBINSDALE DOES ORDAIN:

- 1) That Zoning Code Section 510.03 states that The boundary lines of the districts listed in this section are hereby established as shown on that certain map entitled "Zoning District Map of Robbinsdale, Minnesota," which map is properly approved and filed with the city clerk.
- 2) That the property located at 3826 West Broadway, Robbinsdale, legally described as:

Tract B, Registered Land Survey No. 0919, Hennepin County, Minnesota

is hereby rezoned from B-2, Limited Community Business to B-4, Community Business.
- 3) That the Zoning District Map of Robbinsdale Minnesota will be updated to reflect the rezoning of the above referenced property.
- 4) **That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:**

3826 West Broadway is rezoned from B-2, Limited Community Business to B-4, Community Business

First Reading: YEAS: Murphy, Webb, Parisian, Wagner, Mayor Blonigan
NAYS: None

Second Reading: YEAS:
NAYS:

PASSED AND ADOPTED BY THE CITY COUNCIL THIS 3RD DAY OF OCTOBER, 2023.

William A Blonigan, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk
(SEAL)



City of Robbinsdale

TO: Mayor and City Council

PREPARED BY: Rick Pearson, Community Development Coordinator

APPROVED BY: Tim Sandvik, City Manager

DATE: October 3, 2023

RE: FIRST READING of an Ordinance amending City Code Section 520.07, Subd. 2 concerning the inclusion of Retail Financial Services as a permitted use.

Background:

Scott Bennett applied for a zoning text amendment that would allow his service doing business as “Your Exchange” to be allowed in Robin Center, which is in the B-4, Community Business zoning district. On September 21, 2023, the Planning Commission conducted a public hearing as required. The minutes to the meeting are attached as **Attachment 1**.

Analysis:

The report prepared for the Planning Commission is included as **Attachment 2**. The report explained:

- Mr. Bennett’s application to the Minnesota Department of Commerce triggered correspondence to the City Clerk referencing check cashing with no additional explanation. As a result, staff’s interpretation of the zoning code was that check cashing is not specifically a permitted or conditional use in the zoning.
- “Bank or savings institutions” are permitted uses in the B-2 limited commercial district. An example is Citizen’s Independent Bank at 3700 West Broadway. While check cashing is included as a service offered, staff feels that the bank or savings institution use tends to serve residents in the neighborhood who have accounts and do business regularly.
- Mr. Bennett made a presentation to the City Council explaining that his business offers a variety of services that, in some cases, are a benefit to people who do not have bank accounts, or do not trust banks.
- Check cashing is a service that is available to anybody without ties to the neighborhood or area and should be in a commercial district with access to arterial or collector streets rather than being in or on the edge of a residential area.
- Staff supports the idea of creating an allowance for a retail financial services use that may offer a variety of services that are more retail in nature, but are not banks or savings institutions.

The Planning Commission agreed that the code amendment made sense, especially in the location adjacent to the Post Office in Robin Center. As no one other than Mr. Bennett participated for comment at the public hearing, the Commissioners unanimously (of those present) adopted a motion recommending adoption of the ordinance amendment.

Recommendation:

Motion to hold the FIRST READING of the ORDINANCE shown in **Attachment 3** AMENDING CITY CODE SECTION 520.07, SUBD. 2. PERMITTED USES TO INCLUDE RETAIL FINANCIAL SERVICES OFFERING A VARIETY OF SERVICES THAT MAY INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING: CHECK AND CARD CASHING, MONEY ORDERS AND TRANSFERS, COIN AND BILL EXCHANGE, TRANSIT PASSES, BILL PAYMENT OPTIONS AND PACKAGE SHIPPING;

Attachments:

1. Planning Commission meeting minutes
2. Planning Commission staff report
3. Ordinance 23-13

EXCERPT OF PLANNING COMMISSION MEETING NOTES OF SEPTEMBER 21, 2023

#4A: PUBLIC HEARING:

Consideration of Zoning Text Amendment Z23-8 to amend the B-4 Community business district to allow retail financial services as a permitted use requested by SJB Enterprises Inc. DBA Your Exchange at 4050 Lakeland Ave N.

6. **MOTION** by Commissioner Ralston Aoki, seconded by Commissioner Montemayor to **OPEN** the public hearing.
The vote was 3-0 and the motion carried. (Harris, Weinberg)
7. Pearson presented the staff report for this zoning text amendment request. Clarified the use of the property by the business to include a number of services one of which includes check cashing. The owner is requesting that the ordinance be changed to include a variety of retail financial services which will include check cashing. There are a number of people that do not trust banks, can't have a bank account or access to loan institutions. People will now have access to a number of financial services. We think that it makes sense to allow retail financial services since it includes a variety of services in the B4 Community Business District.

Presented an overhead view of the location of the proposed business next door to the post office.

Staff is recommending to the City Council approval of this zoning text amendment.
8. **MOTION** by Commissioner Ralston Aoki, seconded by Commissioner Montemayor to **OPEN** the public hearing.
The vote was 3-0 and the motion carried. (Harris, Weinberg)
9. **Scott Bennett, Owner of SJB Enterprises DBA Your Exchange:**
Operates in 6 cities – St. Paul, Columbia Heights, Blaine, Coon Rapids, Fridley, and Brooklyn Park. In the industry for 22 years. Active nationally for the industry. Check cashing has a negative connotation but this service is used by a lot of normal people. Really a money center, check cashing just one of the services. Operates through the Department of Commerce. Robbinsdale would be a great area to operate in. Will be open after bank hours until from 9:00 am to 6 or 6:30 pm. Feels strongly that they have a great model and offer great services.
10. Commissioner Montemayor stated it's a great location next to the post office.
Mr. Bennett stated that they offer green dot network, prepaid cards, digital products. We sell money orders .99 cents up to \$1000.
11. Commissioner Montemayor stated this business would be good for veterans.

12. Commissioner Ralston Aoki asked if the business will offer shipping. **Mr. Bennett** stated: "Not at this time, could get Amazon pick-up but not for large packages."
13. **MOTION** by Commissioner Montemayor, seconded by Commissioner Ralston Aoki to CLOSE the public hearing.
The vote was 3-0 and the motion carried. (Harris, Weinberg absent)
14. There was no further discussion.
15. **MOTION** by Commissioner Ralston Aoki, seconded by Commissioner Montemayor to recommend that the City Council amend Section 520.07 B-4 Community Business District, Subd. 2 Permitted uses to include:
(dd) retail financial services offering a variety of services that may include but are not limited to the following: check and card cashing, money orders and transfers coin and bill exchange, transit passes, bill payment options packing shipping;
The vote was 3-0 and the motion carried. (Harris, Weinberg absent)
16. Pearson stated he would try to get this item on the October 3, 2023 city council agenda.

ADMINISTRATIVE STAFF REPORT

APPLICANT: SJB Enterprises, Inc.
CASE NO: Z23-8
ADDRESS: City wide
PC DATE: September 21, 2023
APPLICATION DATE: August 16, 2023
PROCESSING DEADLINE: October 15, 2023

ACTION/REQUEST:

Scott Bennett on behalf of SJB Enterprises, Inc. has applied for a zoning text amendment that will allow his service doing business as “Your Exchange” to be allowed in Robin Center which is in the B-4 Community business zoning district. The location is shown in **Attachments A & B.**

BACKGROUND/ANALYSIS:

Mr. Bennett’s service includes check cashing. He applied for a license to the Minnesota Commerce Department which in turn contacted the city. No other information was provided, so staff’s interpretation of the zoning code was that check cashing is not specifically a permitted or conditional use in the zoning.

“Bank or savings institutions” are permitted uses in the B-2 limited commercial district. An example is Citizen’s Independent Bank at 3700 West Broadway. While check cashing is included as a service offered, staff feels that the bank or savings institution use tends to serve residents in the neighborhood who have accounts and do business regularly. Check cashing is a service that is available to anybody without ties to the neighborhood or area and should be in a commercial district with access to arterial or collector streets rather than being in or on the edge of a residential area.

Mr. Bennett made a presentation to the City Council explaining that his business offers a variety of services that in some cases, is a benefit to people who do not have bank accounts, or do not trust banks. Mr. Bennett provided promotional literature which has been condensed and provided as **Attachment C.**

The business called “Your Exchange” offers a variety of services including:

- Check cashing, card cashing and ATM
- Money transfers and money orders
- Cash for gold & silver
- Buy and sell gift cards
- Coin and bill exchange
- Prepaid services including Debit card, Mobile recharge and Metro Transit cards
- Bill pay services including payment options
- Tax refund prep

Therefore, staff feels there can be support for creating an allowance for a retail financial services use that may offer a variety of services that are more retail in nature, but are not banks or savings institutions.

Robbinsdale's zoning is "cumulative" which means that uses allowed in B-2 and B-3 districts are allowed in the B-4 district unless the uses are modified. The "B" districts are provided for reference in **Attachment D**.

Proposed language is in bold and underlined. Subsequent paragraphs will be renumbered:

520.07. B-4 community business district.

Subdivision 1. **Purpose.** A district provide for the establishment of commercial and service activities which draw from and serve customers from the entire community or region.

Subd. 2. **Permitted uses.** Permitted uses in a B-4 district are:

(a) all permitted uses allowed in B-1, B-2, and B-3 districts except as hereinafter modified;

(b) antique and gift shops;

(c) appliance stores;

(d) art and school supplies;

(e) bicycle sales and repair;

(f) boat and marine including servicing or repair when totally enclosed within a building;

(g) books and office supplies;

(h) bowling alleys, billiard rooms, skating rinks;

(i) carpet and rugs;

(j) clothing stores;

(k) coin and philatelic stores;

(l) costume rentals;

(m) department stores limited to permitted uses allowed within this district;

(n) electrical appliance store including incidental repair;

(o) employment agency;

(p) florist shop;

(q) furniture store including upholstery as a secondary use;

(r) furrier, retail only, plus storage;

(s) glass, china, or pottery;

(t) interior decorating studio;

(u) jewelry store and watch repair;

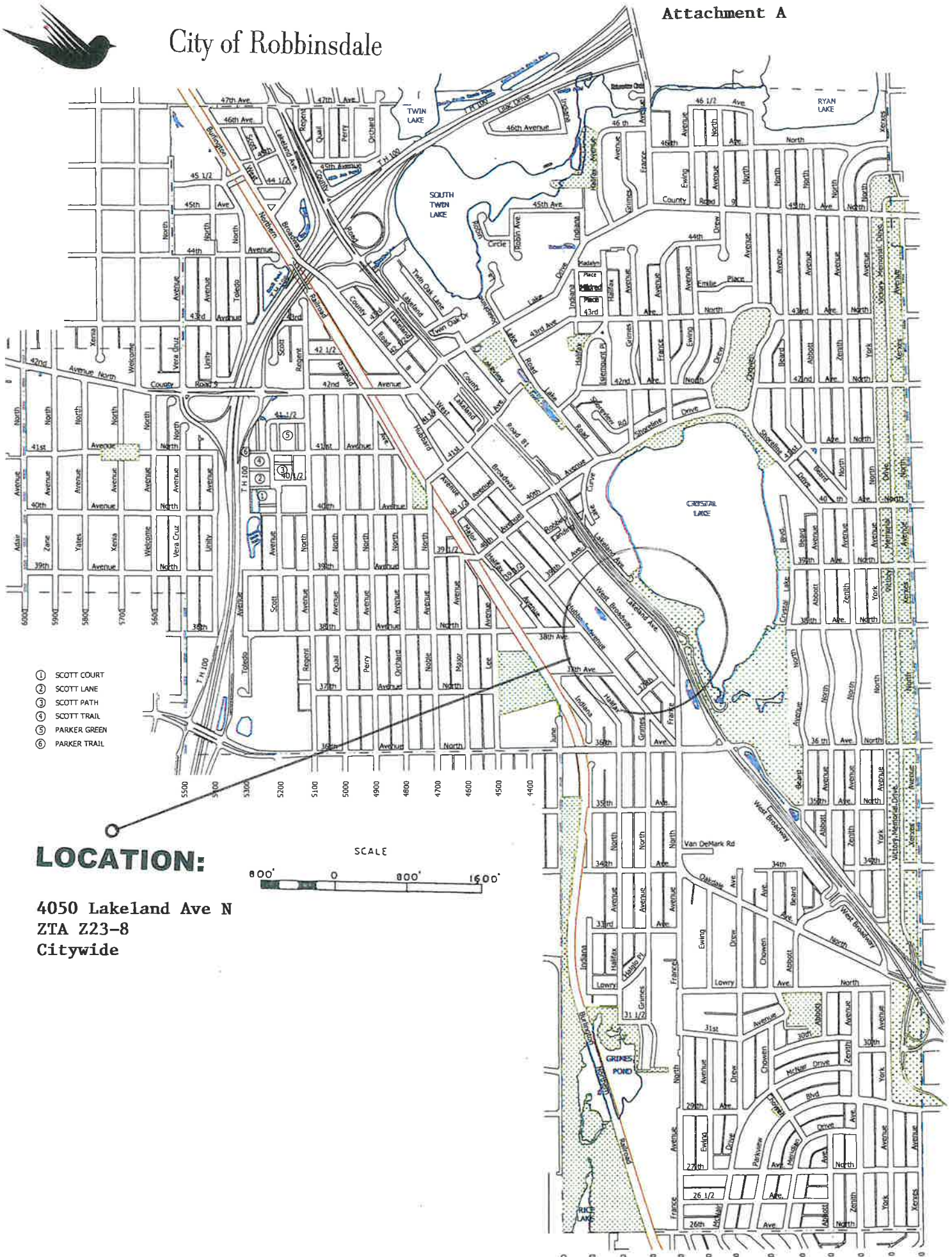
(v) leather goods and luggage;

(w) light fixture and lamps;

- (x) meeting halls;
- (y) musical instrument sales and incidental parts;
- (z) physical culture, health services, reducing salons, public bath, excepting saunas and massage services;
- (aa) picture framing;
- (bb) record shops;
- (cc) restricted production and repair limited to the following: art, needlework, clothing, custom manufacturing and alterations, jewelry from precious metals, watches, dentures and optical lenses, household electrical appliances;
- (dd) retail financial services offering a variety of services that may include but are not limited to the following: check and card cashing, money orders and transfers coin and bill exchange, transit passes, bill payment options, package shipping;**
- (dd) schools - music, dance, business, beauty, and barber;
- (ee) sewing machine sale and service;
- (ff) shoe repair;
- (gg) sporting goods;
- (hh) tailor shops;
- (ii) tobacco product shops as defined in City Code section 1132.01;
- (Added, Ord. No. 19-15)
- (jj) toy store;
- (kk) variety store limited to permitted uses allowed within this district;
- (ll) wearing apparel;
- (mm) off-set duplication.
- (nn) minor dealers as defined by section 530.02, subdivision 3(f).
- (Added, Ord. No. 98-17)
- (oo) furniture and home decorating consignment house dealers exempted by section 530.02, subdivision 8. (Added, Ord. No. 02-10)

RECOMMENDATION:

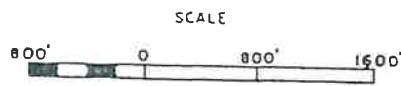
1. Hold the public hearing.
2. Motion to recommend that the City Council amend Section 520.07 B-4 Community business district Subd. 2 Permitted uses to include:
 - (dd) retail financial services offering a variety of services that may include but are not limited to the following: check and card cashing, money orders and transfers coin and bill exchange, transit passes, bill payment options, package shipping;



- ① SCOTT COURT
- ② SCOTT LANE
- ③ SCOTT PATH
- ④ SCOTT TRAIL
- ⑤ PARKER GREEN
- ⑥ PARKER TRAIL

LOCATION:

4050 Lakeland Ave N
ZTA Z23-8
Citywide

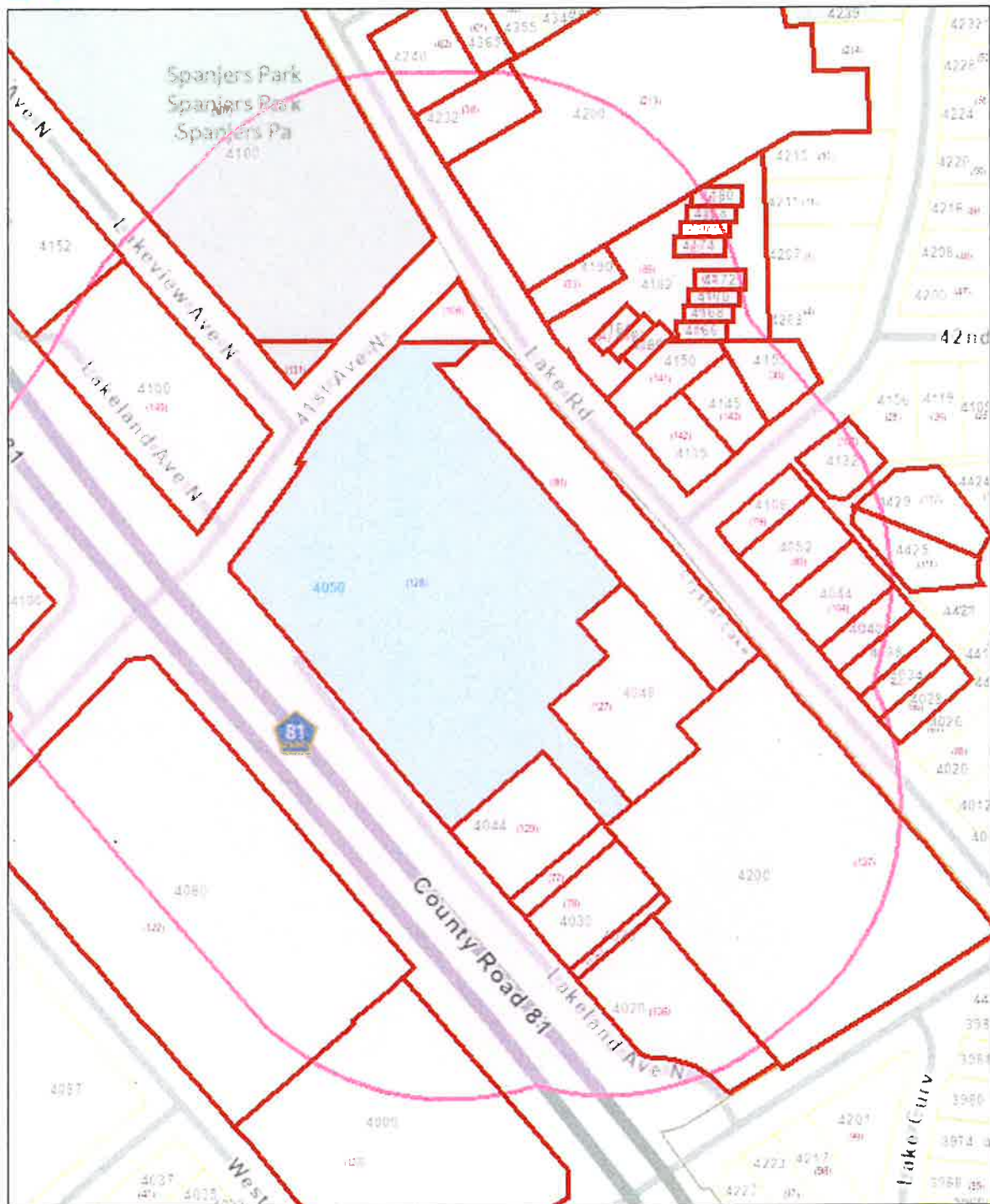




Hennepin County Locate & Notify Map

ATTACHMENT B

Date: 8/17/2023



Buffer Size: 350

0 50 100 200 Feet

Map Comments:

Z23-8 4050 LAKELAND AVE N (SJB ENTERPRISES)
Zoning Text Amendment

This data (i) is furnished 'AS IS' with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this data.

For more information, contact Hennepin County GIS Office
300 6th Street South, Minneapolis, MN 55487 / gis.info@hennepin.us

Unbanked – about 4.5% of U.S. Households do not have a bank account. These consumers tend to be lower income HHs and are more concentrated in minorities, less educated. The primary reasons are “Don't have enough money to meet minimum balance requirements” was cited by 21.7%; “Don't trust banks” 13.2%; and “Avoiding a bank gives more privacy” by 8.4%.

Underbanked - An estimated 14.1 percent of U.S. households (approximately 18.7 million) were “underbanked” in 2021. Underbanked means a household was banked and in the past 12 months used at least one nonbank transaction or credit product or service disproportionately used by unbanked households.



Our Business-Use Customers – Many small businesses are also “underbanked”. That is, sole proprietors or other self-employed often do not have enough balance in their bank account to cover a large check without the bank putting a hold. The need for liquidity to pay laborers or buy materials can't often wait for a check to clear, so these individuals pay for liquidity by cashing those checks at a money center like YOUR EXCHANGE.

Our Personal-Use Customers – These are customers that will utilize our pay-as-you-go services for things like money orders, Western Union money transfer, ATMs, prepaid debit cards and more. They may not use these stores as heavily as those listed above, but will visit a store that looks clean and inviting.



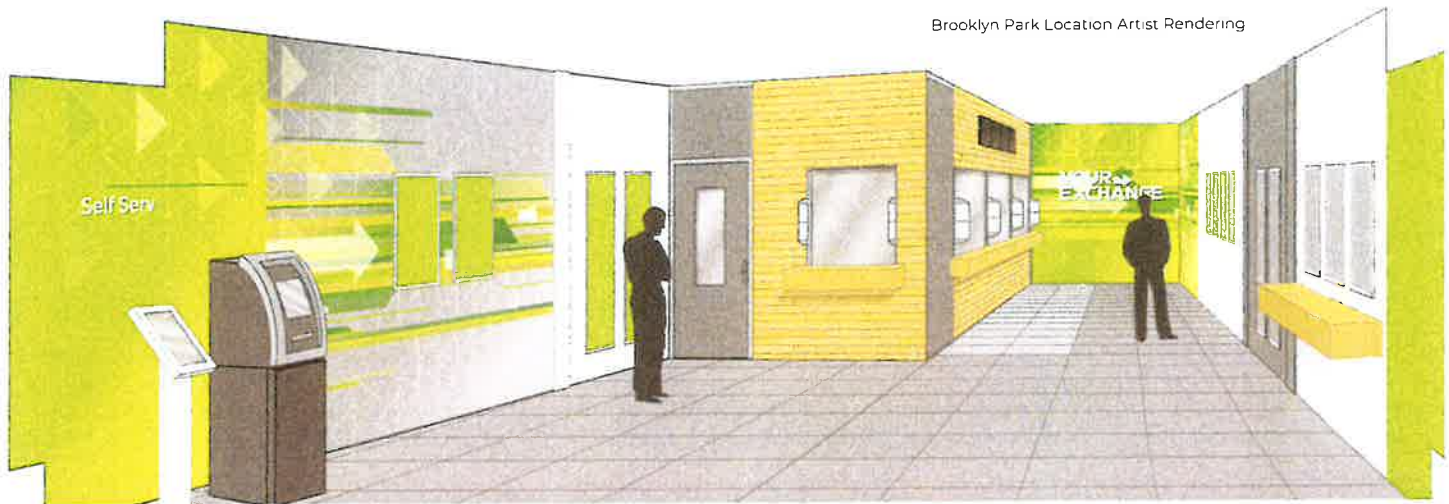
Your Exchange Money Centers have a very safe track record, our employees are also trained in various safety procedures.

Six convenient locations and growing include:

- > Blaine
- > Brooklyn Park
- > Coon Rapids
- > Fridley
- > Columbia Heights
- > St. Paul

The Solution: Innovating Retail Financial Services

Your Exchange Money Center is not your typical check cashing store. It is Minnesota's fastest growing branded chain, clean, professional, safe, and provides valuable services to local residents.



Essential Services & The Lowest Check Cashing Fee... Guaranteed

We offer a variety of personal and business use financial services.

Cash Services

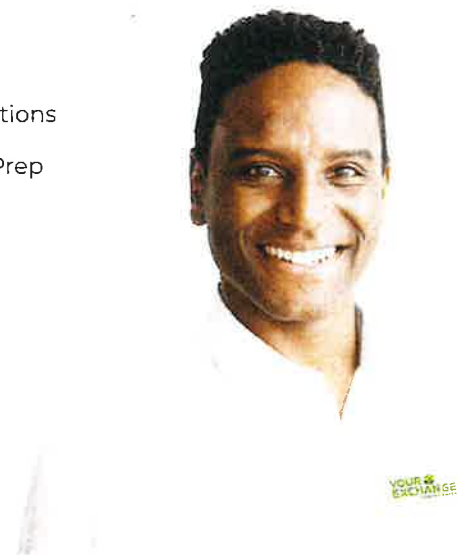
- ▶ Check Cashing
- ▶ Card Cashing
- ▶ ATM
- ▶ WU® Money Transfer
- ▶ WU® Money Orders
- ▶ Cash for Gold & Silver
- ▶ Buy & Sell Gift Cards
- ▶ Coin & Bill Exchange

Prepaid Services

- ▶ Green Dot® Visa® Debit Card
- ▶ Prepaid Mobile Recharge
- ▶ Metro Transit Go-To Card™

Convenience Services

- ▶ Bill Pay
- ▶ Payment Options
- ▶ Tax Refund Prep



Some benefits of leasing to a Your Exchange Money Center

Provide Cash – most customers are coming to our Money Centers to get cash, either from a check or debit card or receiving funds via Western Union. A portion is often spent at neighboring businesses.



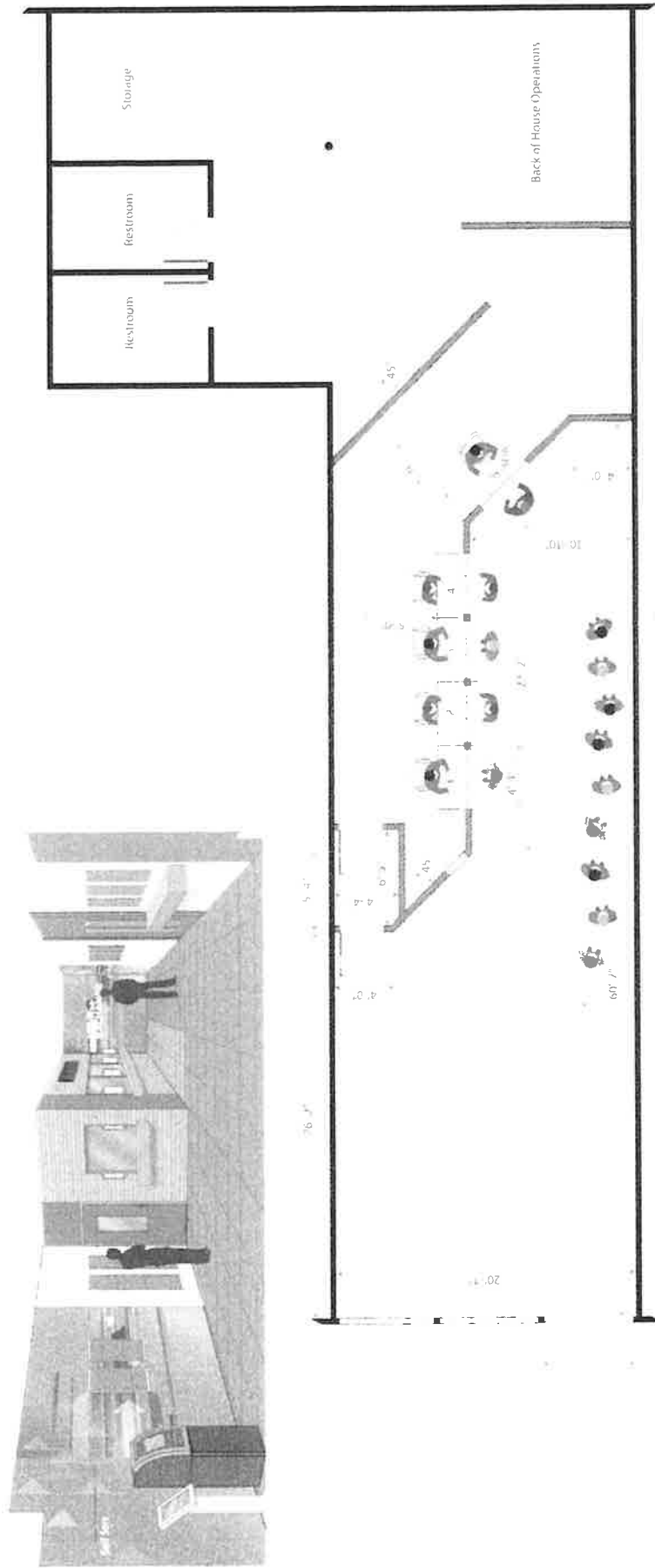
YOUR EXCHANGE
MONEY CENTER

Transaction Type	Rate	
Payroll & Government \$0 - \$59.99	0%	
Government \$60 - \$499.99	2.0%	
Payroll \$60 - \$499.99	2.5%	
Payroll & Government \$500 - \$999	2.5%	
Payroll & Government over \$1000	3.0%	
Handwritten	5.0%	
Money Orders	5.0%	
Return Money Orders (from Your Exchange)	2.0%	
Insurance	4.0%	
Personal Checks	10.0%	

* Best rate guarantee with competitor receipt or lower posted rate online

Some benefits of leasing to a Your Exchange Money Center

Robbinsdale Interior Improvements – our retail model will upgrade the current facility with new paint, signage, interior modifications.



520.01. B-1, Neighborhood commercial district.

Attachment D

Subdivision 1. Purpose. A district to provide for the establishment of local centers limited retail or services outlets not larger than 5,000 square feet of gross floor area, directly with the customer for whom the goods or services are furnished. These centers are to provide services and goods only for the surrounding neighborhoods and are not intended to draw customers from the entire community.

Subd. 2. Permitted uses. The following are permitted uses in B-1 districts provided they are less than 2,000 square feet of gross floor area:

- (a) barbershops;
- (b) beauty parlors;
- (c) drug stores;
- (d) essential services;
- (e) grocery stores;
- (f) marine tropical fish sales and service;
- (g) medical and general office excluding counseling or training services, less than 2,000 square feet. (Added, Ord. No. 01-02; Ord. No. 07-06)

Subd. 3. Permitted accessory uses. Permitted accessory uses in a B-1 district are:

- (a) commercial or business buildings and structures for a use accessory to the principal use but such use shall not exceed 30% of the floor space or require over 30% of the gross man hours required to conduct the principal use;
- (b) off-street parking as regulated by subsection 510.17 of this code;
- (c) off-street loading as regulated by subsection 510.19 of this code;
- (d) signs as regulated by section 410 of the city code;
- (e) interior storage of merchandise solely intended to be retailed by the principal use;
- (f) solar energy devices that are an integral part of the principal structure;
- (g) bingo as an activity related to a civic celebration or by an organization which conducts four or fewer bingo occasions in a calendar year, subject to approval of city permit.

Subd. 4. Conditional uses. The uses described in this subdivision require a conditional use permit based on procedures set forth in and regulated by subsection 535.01 of this code and are the following:

- (a) (Amended, Ord. No. 97-06; Deleted, Ord. No. 11-07)
- (b) General and medical offices excluding counseling or training services greater than 2,000 square feet but less than 5,000 square feet of gross floor area provided that: (Amended, Ord. No. 07-06)
 - (1) the services which are provided are for the local area rather than the community or region;
 - (2) the traffic generated will not raise traffic volumes beyond the capacity of the surrounding streets; and (Amended, Ord. No. 07-06)

(3) the architectural appearance of the building housing the office use shall reflect the building character of the area and shall not be so dissimilar as to cause impairment of property values or to constitute a blighting influence within the neighborhood. (Amended, Ord. No. 01-02)

(c) Sales and installation of mobile electronics and accessories provided that:

(1) conformity with the surrounding neighborhood is maintained and required setbacks are met;

(2) equipment and materials are completely enclosed in a permanent structure with no outside storage and the architectural appearance of the structure housing the use shall reflect the building character of the area and shall not be so dissimilar as to cause impairment of property values or constitute blighting influence within the neighborhood;

(3) the traffic generated will not increase traffic volumes beyond the traffic capacity of surrounding streets;

(4) adequate screening from neighboring uses and landscaping is provided in accordance with subsection 510.25, subdivision 2 of this code.

(d) Grocery stores larger than 2,000 square feet but less than 5,000 square feet provided that:

(1) the property is a corner lot;

(2) all signs and lighting be subject to city approval.

(e) Buildings combining residential and permitted or conditional nonresidential uses allowed in this district provided that:

Robbinsdale City Code (Zoning) 520.01, Subd. 4 (e)(1) (Rev. 2018)

(1) residential and nonresidential uses shall be in separate rooms and clearly defined spaces;

(2) the residential and nonresidential uses shall not conflict in any manner.

(3) the residential building standards as outlined in subsection 515.07 of this code are met.

(f) Retail sale of limited paperback book; new and used vinyl records; second hand, used or consignment wearing apparel, accessories, costume jewelry, shoes, boots, furniture; and antique sales provided that: (Amended, Ord. No. 18-08)

(1) the retail area be no larger than 1,500 gross square feet;

(2) there is no outside storage;

(3) adequate screening from neighboring uses and landscaping is provided in accordance with subsection 515.25, subdivision 2 of this code;

(4) all parking areas be hard surfaced and have six inch high poured concrete curb and gutter installed around the perimeter;

(5) There is conformance with licensing requirements under Section 1135.05. (Added, Ord. No. 18-08)

(g) On-site retail dry cleaning and shoe repair provided that:

(1) the dry cleaning and shoe repair operation be no larger than 1,800 gross square feet;

(2) there is no outside storage;

(3) adequate screening from neighboring uses and landscaping is provided in accordance with subsection 510.25, subdivision 2 of this code;

(4) all parking areas be hard surfaced and have six inch high poured concrete curb and gutter installed around the perimeter.

(h) Off-site parking which uses private property to meet the parking requirements of this code.

(i) Use of public right-of-way to meet the parking requirements of this code.

(j) Wind generators and other tower mounted energy devices.

(k) Solar energy devices not an integral part of the principal structure.

(l) Satellite antennas provided they are located in the rear yard and screened from public view.

(m) Land reclamation involving 400 cubic yards or more of fill per section 510.21. (Amended, Ord. No. 01-02)

(n) Coffee house provided that:

(1) the coffee house operation be no larger than 1,500 gross square feet;

(2) there is no outside storage;

(3) adequate screening from residential uses and landscaping is provided in accordance with subsection 510.25, subdivision 2 of this code;

(4) all parking areas be hard surfaced and have six inch high poured concrete curb and gutter installed around the perimeter;

(5) that any live entertainment be licensed per section 1100.07, that said entertainment not use any amplification device of any kind or be audible at the property line;

(6) that there be no amusement devices; and

(7) that the hours of operation not be before 6:00 a.m. or after 10:00 p.m. (Added, Ord. No. 97-17)

(o) (Added, Ord. No. 02-01, Sec. 1) Townhouse, cooperative, condominium development per section 515.09, provided that:

(1) the development is compatible with existing and planned use of the area and conflicts are not created between commercial and residential use and activities;

(2) the development is located adjacent to mass transit service.

Subd. 5. Additional restrictions. For uses other than principal uses, requirements as to lot size, setbacks, building, parking, landscaping, screening, etc., shall be at least comparable to similar uses in other districts, but also subject to additional provisions as provided by the city.

Subd. 6. Lot and setback requirements. The following minimum requirements shall be observed in a B-1 district subject to additional requirements, exceptions and modifications set forth in this code.

(a) Lot area: 6,000 square feet. Lot area may be reduced to 1,500 square feet per unit for townhouse, cooperative and condominium development if it is located adjacent to mass transit service. (Amended, Ord. No. 02-01, Sec. 2)

(b) Lot width: 50 feet. Lot width may be reduced for townhouse, cooperative and condominium development to 20 feet per section 515.09, subdivision 3(d)(8) if adjacent to mass transit service. (Amended, Ord. No. 02-01, Sec. 2)

(c) Setbacks:

(1) Front yards:

(i) not less than 10 feet; (Amended, Ord. No. 01-02)

(ii) in a block where a lot fronts on a side street next to a block which has its side facing the same side street, the setback on each lot shall be 15 feet from the side street (right-of-way).

(2) Side yards:

(i) five feet;

(ii) side yards abutting a public right-of-way (street) shall not be less than 15 feet from the right-of-way;

(iii) a side yard that contains a driveway shall be at least 15 feet if there is one-way traffic movement or at least 20 feet if there is two-way traffic movement;

(iv) a side yard that directly abuts a residential use or residential district shall be increased five additional feet over the minimum stated above and shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.

(v) rear yards: 20% of lot depth and if abutting a residential district, shall be increased five feet and shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.

Subd. 7. Building requirements.

(a) Height. No structure shall exceed two stories or 25 feet except as provided in subsection 510.15, subdivision 1 of this code. Height may be increased to three stories or 30 feet for townhouse, cooperative, or condominium development adjacent to mass transit service. (Amended, Ord. No. 02-01, Sec. 3)

(b) Exterior materials. The type of building materials used on exterior walls shall be modular brick, natural stone, and/or portland cement stucco. Accent materials may be tile, stone, metal and/or wood. The city council may waive these exterior material requirements for townhouse, cooperative and condominium development provided:

(1) the exterior materials are maintenance free and contain ornamental patterns;

(2) the development contains other architectural features (i.e. ornamental columns, unique roof lines, special exterior spaces such as porches and decks). (Amended, Ord. No. 02-01, Sec. 3)

Subd. 8. Parking requirements.

(a) Reduction of parking. Reduction of parking stalls may be allowed when the provision of space required for parking stalls, due to the particular nature of the proposed use or other considerations, would be an unnecessary hardship. Adequate open space shall be provided to satisfy the total number of required parking stalls.

(b) Waiver of parking design, driveway and setback requirements. The city council may waive some of the design, driveway, and setback requirements for parking areas of six or less spaces which are affiliated with a townhouse, cooperative, or condominium development adjacent to mass transit service. (Added, Ord. No. 02-01, Sec. 4)

(c) Additional parking. When the provisions for parking space required for specific district uses is inadequate the city may require that additional off-street parking be provided.

(d) Parking ratio. At least one off-street parking space shall be provided for each 200 square feet of gross floor area in the B-1 district, except: (Amended, Ord. No. 01-02)

(1) at least one off-street parking space shall be provided for each five seats for all theaters, churches, lodges, and other assembly facilities;

(2) at least one off-street parking space shall be provided for each 250 square feet of gross floor area for general office use; (Amended, Ord. No. 01-02)

(3) at least one off-street parking space shall be provided for each 110 net square feet of gross floor area. (Amended, Ord. No. 01-02)

(4) at least one off-street parking stall shall be provided for each 200 square feet of speculative gross floor area; (Amended, Ord. No. 01-02)

(5) at least one handicap off-street parking space shall be provided for each 50 spaces or fraction thereof.

(6) at least one and one-half off-street parking spaces shall be provided for each dwelling unit of a townhouse, cooperative, or condominium development. (Added, Ord. No. 02-01, Sec. 5)

(e) Design requirements.

(1) Stall sizes:

(i) regular parking stalls shall be at least 8 1/2 feet wide and 18 feet long;

(ii) compact parking stalls shall be at least 7 1/2 feet wide and 16 feet long;

(iii) handicap parking stalls shall be at least 12 feet wide and 18 feet long;

(iv) only 25% of the required parking may be compact size.

(2) Drainage. All driveways and parking areas, except those for less than four vehicles, shall be graded according to a drainage plan which has been approved by the city.

(3) Lighting. Any lighting used to illuminate an off-street parking area shall be shielded (concealed light source). (Amended, Ord. No. 02-01, Sec. 6)

(4) Curbing. The entire perimeter of all parking areas in excess of four stalls, access driveways, truck loading spaces or other hard surface areas that handle motor vehicle traffic shall be curbed with a poured six inch high concrete curb.

(i) curbing shall be required around safety islands;

(ii) curb cuts and ramps for the handicapped shall be installed as required by state law;

(iii) construction shall be in accordance with curbing specifications on file at the city;

(iv) the city may exempt curbing where the parking lot directly abuts a sidewalk which is sufficiently higher than the grade of the parking lot and satisfies the curbing requirements, or where the city has approved future expansion.

(f) Driveway requirements:

(1) a maximum driveway width of 35 feet at the curb opening, excluding the entrance radii can be constructed;

(2) the parking aisle shall be a minimum of 25 feet in width for two-way traffic and according to Table I, subsection 510.17, subdivision 2(d) of this code, for one- way traffic;

(3) the edge of the curb opening shall not be closer to the nearest portion of a street right-of-way intersection than 75 feet or two-thirds of the lot width, whichever is smaller;

(4) where a T intersection exists, a driveway may be located opposite the end of the intercepted street;

(5) the minimum driveway angle to the street shall be 60 degrees;

(g) Parking setback requirements. (Amended, Ord. No. 02-01, Sec. 7)

(1) no closer than five feet from any street right-of-way. A direct parking access may encroach in this five feet; (Amended, Ord. No. 01-02)

(2) no closer than five feet from any side lot line, or one foot if a guard rail approved by the city is installed. A common drive approved by both adjoining property owners may be allowed by the city; (Amended, Ord. No. 01-02)

(3) no closer than five feet from any rear lot line. A direct parking access may encroach into the five feet; (Amended, Ord. No. 01-02)

(4) no closer than five feet from the main building or one foot if a guard rail approved by the city is installed. (Amended, Ord. No. 01-02).

(h) Loading docks:

(1) outside loading docks shall be located in the rear or side yard and be properly screened;

(2) the space needed for the loading docks must be adequate to handle the loading and unloading needs, without obstructing the public right-of-way.

(i) Off-street parking shall be provided for all vehicles concerned with any use on the lot.

(j) Parking lots with more than four parking stalls shall be striped.

(k) Sufficient concrete areas may be required for motorcycle parking in addition to the required vehicle parking stalls.

(l) Bike racks may be required by the city in an area that is convenient to each major building entrance and will not disrupt pedestrian or vehicular traffic or fire lanes.

(m) Safety signs, markings and traffic control devices may be required to promote vehicular and pedestrian safety.

Subd. 9. Landscape requirements:

(a) All open areas of any site, except for areas used for parking, driveways or storage shall be landscaped and be incorporated in a landscape plan.

(b) The landscape plan shall be submitted for approval by the city and indicate the location, size and species, and method and quantity of all proposed plants, including designation of any existing vegetation which is to be removed or which will remain with construction.

(c) Underground lawn sprinkling systems or other provision for watering shall be provided to maintain the lawns and landscaping within the boulevards, front, and side yard areas.

Subd. 10. Performance standards:

(a) Parking facilities: All driveways, parking areas, and loading docks shall be surfaced with blacktop, concrete or other hard surface material approved by the city.

(b) Exterior storage: All materials and commercial equipment shall be kept in a building and nothing shall be stored outside.

(c) Refuse: All waste materials, refuse or garbage shall be contained in closed containers as required by section 605 of the city code.

(d) Screening:

(1) All required screening shall be according to subsection 510.25, subdivision 2 of this code.

(2) Plantings shall not be placed so as to obstruct lines of sight at street corners and driveways.

(3) Screening of off-street parking shall be required for:

(i) any off-street parking area requiring more than four spaces or adjoining a residential district;

(ii) any driveway to a parking area of four or more spaces within 30 feet of an adjoining residential district.

(4) All trash or garbage storage receptacles must be located in the rear or side yard and be totally screened from view from any public right-of-way. Provisions must be taken to protect screening from vehicle damage.

(5) All roof equipment, except alternate energy devices must be screened from public view unless the equipment is designed as an integral part of the building and is compatible with the lines of the building. The required screening must be consistent with subsection 510.25, subdivision 2(h).
(Amended, Ord. No. 01-02)

(e) Drainage and grade requirements: A finished ground grade shall be established such that natural drainage away from all buildings is provided. The following minimum criteria shall apply:
(Amended, Ord. No. 02-01, Sec. 8)

(1) the minimum elevation of finished grade shall not be less than one-fourth inch rise per horizontal foot of setback measured from curb grade;

(2) the city may specify a minimum finished ground grade for any structure in order to allow proper drainage and connection to city utilities.

(f) Landscaping: The following shall be minimum criteria for landscaping:

(1) it shall be the owner's responsibility to see that all required landscaping is maintained in an attractive, well kept condition;

(2) all vacant lots, tracts or parcels shall be properly maintained in an orderly manner free of litter and junk;

(3) all uses shall provide water facilities to yard areas for maintenance and landscaping.

(g) Maintenance: It shall be the responsibility of the property owner to ensure that:

(1) Every exterior wall, foundation and roof of any building or structure shall be reasonably watertight, weathertight, and rodentproof, and shall be kept in a good state of maintenance and repair. Exterior walls shall be maintained free from extensive dilapidation due to cracks, tears or breaks of deteriorated plaster, stucco, brick, wood or other materials that gives evidence of long neglect.

(2) The protective surface on exterior walls of a building shall be maintained in good repair and provide a sufficient covering and protection of the structural surface against its deterioration. Without limiting the generality of this section, a protective surface of a building shall be deemed to be out of repair if:

(i) more than 25% of the area of any plane or wall on which the protective surface is blistered, cracked, flaked, scaled or chalked away; or

(ii) more than 25% of the pointing of any brick or stone wall is loose or has fallen out.

(3) Every yard and all structures, walls, fences, walks, steps, driveways, landscaping and other exterior developments shall be maintained in an attractive, well kept condition.

(4) The boulevard area of a premise shall be properly maintained, groomed, and cared for by the abutting property owner.

(h) Essential services: (Amended, Ord. No. 01-02)

(1) connection is required on each lot served by city sanitary sewer;

(2) connection is required on each lot served by city water line.

(i) Signs. All signs shall comply with section 410 of the city code and consistent with the Downtown Robbinsdale Architectural Design Guidelines. (Added, Ord. No. 02-01, Sec. 9)

520.03. B-2 limited commercial district.

Subdivision 1. Purpose. A district to provide for low density, retail or service outlets which deal directly with the customer for whom the goods or services are furnished. The uses allowed in this district are to provide goods and services on a limited community market scale and located in areas which are well served by street or highway facilities at the edge of residential districts.

Subd. 2. Permitted uses. Permitted uses in a B-2 district are:

(a) all permitted uses allowed in the B-1 neighborhood commercial district, except as hereinafter modified;

(b) bakery goods and baking of goods for retail sale on the premises;

(c) bank or savings institutions;

(d) candy, ice cream, popcorn, nuts, frozen desserts, and soft drinks, but not of the drive-in or convenience food type of service;

(e) commercial office space and professional offices;

(f) delicatessen;

(g) on-site retail dry cleaning, dry cleaning pick-up stations and laundry pick-up stations including incidental repair and assembly but no fabricating or manufacturing;

(h) dry goods store;

(i) florist shop;

(j) frozen food store but not including locker plant;

(k) hardware store;

(l) hobby store including handicraft classes but not to exceed 15 students;

(m) ice sales with storage not to exceed five ton and coin operated machines;

(n) liquor (off-sale) stores;

(o) locksmith;

(p) meat market, but not including the processing for a locker plant;

(q) medical and dental clinics;

(r) newsstand;

(s) paint and wallpaper sales;

(t) photographic studios;

(u) postal or telegraph substation;

(v) public utility collection office;

- (w) real estate agencies;
- (x) retail and restaurant establishments that sell THC products, as defined in City Code subject to licensing requirements of Section 1160 of the City Code.
- (y) shoe repair;
- (z) supermarkets;
- (aa) loan offices;
- (bb) travel agency;
- (cc) off-set duplication establishments provided the business neither ships out nor receives supplies or materials in trucks with more than two axels;

(Added, Ord. No. 99-02; Amended, Ord. No. 08-03; Deleted, Ord. No. 10-18; Deleted, Ord. No. 19-15; Amended Ord. No. 22-10)

Subd. 3. Permitted accessory uses. Permitted accessory uses in a B-2 district are:

- (a) all permitted accessory uses allowed in a B-1 district except as hereinafter modified;
- (b) any incidental repair or processing necessary to conduct a permitted principal use shall not exceed 40% of the floor space nor 40% of the man hours required to conduct the principal permitted use;
- (c) off-street parking of trucks in excess of 9,000 pounds gross weight.

Subd. 4. Conditional uses. The uses described in this subsection require a conditional use permit based upon procedures set forth in and regulated by subsection 535.01 of this code and are the following:

- (a) Multiple family dwellings provided that:
 - (1) development is compatible with existing and planned use of the area and conflicts are not created between commercial and residential use and activities;
 - (2) the lot requirements and setbacks outlines in subsection 515.05, subdivision 5 of this code and building requirements outlined in subsection 515.05, subdivision 6 of this code are complied with;
 - (3) at least 300 square feet of usable open space as defined by subsection 505.09, subdivision 110 of this code is provided for each dwelling unit;
 - (4) adequate off-street parking is provided in compliance with subsection 510.17 of this code;
- (b) Buildings combining residential and nonresidential uses allowed in this district provided that:
 - (1) residential and nonresidential uses shall not be contained on the same floor;
 - (2) the residential and nonresidential uses shall not conflict in any manner;
 - (3) the residential building standards as outlined in subsection 515.07 of this code are met;
- (c) Municipal and public utility buildings and structures necessary for the health, safety and general welfare of the community provided that:
 - (1) conformity with the surrounding neighborhood is maintained and required setbacks and side yard requirements are met;
 - (2) equipment is completely enclosed in a permanent structure with no outside storage;

(3) adequate screening from neighboring uses and landscaping is provided in accordance with subsection 510.25, subdivision 2 of this code;

(d) Buildings in excess of three stories or 40 feet provided that:

(1) the site is capable of accommodating the increased intensity of the use;

(2) the increased intensity of use does not cause an increase in traffic volumes beyond the capacity of the surrounding streets;

(3) public utilities and services are adequate;

(4) except for senior housing for each additional story over three stories or for each additional ten feet above 40 feet, front and side yard setback requirements shall be increased five feet; (Amended, Ord. No. 08-02)

(e) Theatres (not of the drive-in type) provided that:

(1) adequate off-street parking in compliance with subsection 510.17 of this code is provided;

(2) an off-street rider drop-off and pick-up drive and entrance is provided;

(3) when abutting a residential use or an R-1 or R-2 district a buffer area with screening and landscaping in compliance with subsection 510.25, subdivision 2 of this code shall be provided;

(4) all signing and information or visual communication devices shall be in compliance with section 410 of the city code and shall not impact surrounding or abutting residential uses;

(f) Commercial planned unit development as regulated by subsection 530.05 of this code.

(g) Senior housing provided that: (Amended, Ord. No. 08-02)

(1) development is compatible with existing and planned use of the area and conflicts are not created between commercial and residential uses and activities;

(2) the conditions established in subsection 515.07, subdivision 4(h) of this code are satisfactorily met;

(3) the lot and building standards as established in subsection 515.07, subdivisions 5 and 6 of this code are met;

(h) Schools - music, dance, business, beauty, and barber provided that:

(1) development is compatible with the existing and planned uses of the area and conflicts are not created between commercial and residential use and activities;

(2) adequate off-street parking in compliance with subsection 510.17 of this code is provided;

(3) an off-street rider drop-off and pick-up drive and entrance is provided;

(4) the site of the principal use and related parking is served by an arterial or collector street of sufficient capacity to accommodate the traffic which will be generated;

(5) all signing and information or visual communication devices shall be in compliance with section 410 of this city code when directly abutting a residential use or district;

(6) adequate screening is provided in conjunction with subsection 510.25, subdivision 2 of this code when directly abutting a residential use or district;

(i) Day Care accessory to a school or church; (Added, Ord. No. 94-11, Sec. 1)

(j) Mortuaries - provided that:

(1) there is no outside storage;

(2) adequate screening from residential uses and landscaping is provided in accordance with subsection 510.25, subdivision 2 of this code;

(3) all parking areas be hard surfaced and have six inch high poured concrete curb and gutter installed around the perimeter;

(4) an off-street rider drop-off and pick-up drive and entrance is provided;

(5) vehicular access points shall create a minimum of conflict with through traffic movement and shall be subject to the approval of the city engineer or city planner or both. (Added, Ord. No. 95-03)

Subd. 5. Lot requirements and setbacks. The following minimum requirements shall be observed in a B-2 district subject to additional requirements, exceptions and modifications set forth in this code.

(a) Lot area: 10,000

(b) Lot width: 60

(c) Setbacks:

(1) Front yards: five feet unless:

(i) in a block where a lot fronts on a side street next to a lot which has its side facing the same side street, the setback on each lot shall be 15 feet from the side street (right-of-way).

(2) Side yards: zero unless:

(i) side yard abutting a public right-of-way (street) shall be not less than 15 feet from the right-of-way except in the case of 40 foot lots, the side yard may be reduced to not less than five feet from the right-of-way;

(ii) a side yard that contains a driveway shall be at least 15 feet if there is one-way traffic movement or at least 20 feet if there is two-way traffic movement;

(iii) a side yard that directly abuts a residential use or residential district shall be increased ten additional feet over the minimums stated above and shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.

(3) Rear yards. 12 feet and if abutting a residential use or residential district shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.

Subd. 6. Building requirements.

(a) Height. No structure shall exceed three stories or 30 feet except as provided in subsections 510.15, subdivision 1 and 520.03, subdivision 4(d) of this code.

520.05. B-3, highway commercial district.

Subdivision 1. Purpose. A district to provide for the establishment of automobile oriented or dependent commercial and service activities.

Subd. 2. Permitted uses. Permitted uses in a B-3 district are:

(a) all permitted uses allowed in B-1 and B-2 districts except as hereinafter modified;

(b) auto accessory store;

(c) garden, farm and feed supply stores;

(d) motels, motor hotels, and hotels provided that the site shall contain not less than five hundred square feet of lot area per unit;

(e) mortuary;

(f) municipal and public utility buildings and structures;

(g) restaurant, cafe, tea room, tavern and private clubs serving prepared food and beverages;

(h) taxi terminals;

(i) governmentally owned open parking lots and parking ramps.

Subd. 3. Permitted accessory uses. Permitted accessory uses in a B-3 district are:

(a) all accessory uses allowed in B-1 and B-2 districts except as hereinafter modified;

(b) state licensed bingo in a church or club, limited to three occasions per week. (Amended, Ord. No. 93-16, Sec. 2)

(c) Food trucks provided that:

(1) An application including a site plan and hours of operation is submitted and approved by the city manager;

(2) The location shall abut and have access to an arterial or collector street;

(3) The use shall not be located within a public right-of-way;

(4) The use shall not cause congestion on the site or adjacent streets or block fire lanes;

(5) The use shall be on a paved surface and not shall displace required parking needed to support the existing principal use(s) of the site;

(6) The use shall be subject to all applicable nuisance and general performance standards in the city code and must be kept free of trash, rubbish, litter and debris;

(7) All tents, canopies, awnings or similar items and all water, electrical and lighting facilities shall be in compliance with applicable codes;

(8) Signs used to advertise the food truck, not permanently affixed to the truck, shall comply with temporary sign standards and permit requirements;

(9) The food truck shall be licensed by the State of Minnesota, Hennepin County and the City of Robbinsdale, as required;

(10) The use shall have written permission from the property owner;

(11) The use shall not be located within 100 feet of the main entrance of any other permanent food establishment; the setback shall be measured from the food truck to the main entrance of the building; and

(12) The use at any site shall be limited to no more than 3 consecutive days and a total of 10 days in a calendar year unless approved by the city council.

(Added, Ord. No. 15-09)

Subd. 4. Conditional uses. The uses described in this subdivision require a conditional use permit based upon procedures set forth in and regulated by subsection 535.01 of this code and are the following:

(a) All conditional uses allowed in B-1 and B-2 districts except as hereinafter modified.

(b) Drive-in establishments and convenience food establishments provided that:

(1) the architectural appearance and functional plan of the building and site shall not be so dissimilar to the existing buildings or area as to cause impairment in property values or constitute a blighting influence within a reasonable distance of the lot;

(2) at the boundaries of a residential use, a strip of not less than five feet shall be landscaped and screened in compliance with subsection 510.25, subdivision 2 of this code. Each light standard island and all islands in the parking lot landscaped or covered;

(3) parking areas shall be screened from view of abutting residential uses in compliance with subsection 510.25, subdivision 2 of this code;

(4) parking areas and driveways shall be curbed with continuous curbs not less than six inches high above the parking lot or driveway grade;

(5) all lighting shall be hooded and so directed that the light source is not visible from the public right-of-way or from an abutting residence and shall be in compliance with subsection 510.25, subdivision 2 of this code;

(6) the entire area shall have a drainage system which is subject to the approval of the city engineer;

(7) the entire area other than occupied by buildings or structures or plantings shall be surfaced with a material which will control dust and drainage and which is subject to the approval of the city engineer;

(8) vehicular access points shall create a minimum of conflict with through-traffic movement and shall be subject to the approval of the city engineer or city planner, or both;

(9) all signing and informational or visual communication devices shall be in compliance with subsection 410 of the city code and shall not impact surrounding or abutting residential uses;

(10) the provisions of subsection 535.01, subdivision 2(e) of this code are considered and satisfactorily met.

(c) Car washes (drive-through and self-service) provided that:

(1) the architectural appearance and functional plan of the building and site shall not be so dissimilar to the existing buildings or area as to cause impairment in property values or constitute a blighting influence within a reasonable distance of the lot;

(2) off-street parking space is constructed to accommodate that number of vehicles which can be washed during a maximum 30 minute period and shall be subject to the approval of the city engineer or city planner, or both;

(3) at the boundaries of a residential use, a strip of not less than five feet shall be landscaped and screened in compliance with subsection 510.25, subdivision 2 of this code. Each light standard island and all islands in the parking lot landscaped or covered;

(4) parking or car magazine storage space shall be screened from view of abutting residential uses in compliance with subsection 510.25, subdivision 2 of this code;

(5) the entire area other than occupied by the building or plantings shall be surfaced with material which will control dust and drainage which is subject to the approval of the city engineer;

(6) the entire area shall have a drainage system which is subject to the approval of the city engineer;

(7) all lighting shall be hooded and so directed that the light source is not visible from the public right-of-way or from an abutting residence and shall be in compliance with subsection 510.25, subdivision 5 of this code;

(8) vehicular access points shall create a minimum of conflict with through-traffic movement and shall be subject to the approval of the city engineer or city planner, or both;

(9) all signing and informational or visual communication devices shall be in compliance with section 410 of the city code and shall not impact surrounding or abutting residential uses;

(10) provisions are made to control and reduce noise;

(11) the provisions of subsection 535.01, subdivision 2(e) of this code are considered and satisfactorily met.

(d) Motor fuel station, auto repair - minor, and tire and battery stores provided that:

(1) the architectural appearance and functional plan of the building and site shall not be so dissimilar to the existing buildings or area as to cause impairment in property values or constitute a blighting influence within a reasonable distance of the lot;

(2) the entire site other than that taken up by a building, structure or planting shall be surfaced with a material to control dust and drainage which is subject to the approval of the city engineer;

(3) a drainage system subject to the approval of the city engineer shall be installed;

(4) a curb not less than six inches above grade shall separate the public sidewalk from motor vehicle service areas;

(5) the lighting shall be accomplished in such a way as to have no direct source of light visible from adjacent land in residential use or from the public right-of-way and shall be in compliance with subsection 510.25, subdivision 5 of this code;

(6) wherever fuel pumps are to be installed, pump islands shall be installed;

(7) at the boundaries of a residential use, a strip of not less than five feet shall be landscaped and screened in compliance with subsection 510.25, subdivision 2 of this code. Each light standard landscaped;

(8) parking or car magazine storage space shall be screened from view of abutting residential uses in compliance with subsection 510.25, subdivision 2 of this code;

(9) vehicular access points shall create a minimum of conflict with through-traffic movement and shall be subject to the approval of the city engineer or city planner, or both;

(10) all signing and informational or visual communication devices shall be in compliance with section 410 of the city code, and shall not impact surrounding or abutting residential uses;

(11) provisions are made to control and reduce noise;

(12) no outside storage except as allowed in compliance with subsection 520.05, subdivision 4(e) of this code;

(13) no outside sale or service except as allowed in compliance with subsection 520.05, subdivision 4(f) of this code.

(14) all conditions pertaining to a specific site are subject to change when the council, upon investigation in relation to a formal request, finds that the general welfare and public betterment can be served as well or better by modifying the conditions;

(15) the provisions of subsection 535.01, subdivision 2(e) of this code are considered and satisfactorily met.

(e) open or outdoor storage provided that:

(1) the area is fenced and screened from view of neighboring residential uses or if abutting an R district in compliance with subsection 510.25, subdivision 2 of this code;

(2) storage is screened from view from the public right-of-way in compliance with subsection 510.25, subdivision 2 of this code;

(3) storage area is grassed or surfaced to control dust;

(4) all lighting shall be hooded and so directed that the light source shall not be visible from the public right-of-way or from neighboring residences and shall be in compliance with subsection 510.25, subdivision 2 of this code;

(f) Open or outdoor service, sales and equipment rental as an accessory use or area of principal use provided that:

(1) outside services, sales and equipment rental connected with the principal use is limited to 30% of the floor area of the principal use;

(2) outside sales areas are fenced or screened from view of neighboring residential uses or an abutting R district in compliance with subsection 510.25, subdivision 2 of this code;

(3) all lighting shall be hooded and so directed that the light source shall not be visible from the public right-of-way or from neighboring residences and shall be in compliance with subsection 510.25, subdivision 5 of this code;

(4) sales areas are grassed or surfaced to control dust;

(g) Restricted production and repair limited to the following: art, needlework, clothing, custom manufacturing and alteration, jewelry from precious metals, watches, dentures and optical lenses, household appliances provided that:

(1) all activities are totally enclosed within a structure and provisions are made to control and reduce noise. Noise control provisions shall be reviewed by the construction coordinator and are subject to his approval;

(2) no outside storage will be allowed;

(3) all signing and informational or visual communication devices shall be in compliance with section 410 of the city code and shall not impact surrounding or abutting residential uses;

(4) the architectural appearance and functional plan of the building and site shall not be so dissimilar to the existing buildings or areas as to cause impairment in property values or constitute a blighting influence within a reasonable distance of the lot;

(5) the entire site other than that taken up by a building, structure or planting shall be surfaced with a material to control dust and drainage which is subject to the approval of the city engineer;

(6) a drainage system subject to the approval of the city engineer shall be installed;

(7) the lighting shall be accomplished in such a way as to have no direct source of light visible from adjacent land in residential use or from the public right-of-way and shall be in compliance with subsection 510.25, subdivision 5 of this code.

(8) at the boundaries of a residential use, a strip of not less than five feet shall be landscaped and screened in compliance with subsection 510.25, subdivision 2 of this code. Each light standard

landscaped;

(9) vehicular access points shall create a minimum of conflict with through-traffic movement and shall be subject to the approval of the city engineer or city planner, or both;

(10) parking or car magazine storage space shall be screened from view of abutting residential uses in compliance with subsection 510.25, subdivision 2 of this code;

(11) the location of such use will not encourage traffic through a residential district;

(12) adequate off-street parking is provided in compliance with subsection 510.17 of this code;

(13) no outside sale or service except as allowed in compliance with subsection 520.05, subdivision 4(e) of this code;

(14) all conditions pertaining to a specific site are subject to change when the council, upon investigation in relation to a formal request, finds that the general welfare and public betterment can be served as well or better by modifying the conditions;

(h) Retail fence sales and service provided that:

(1) no outside storage except as allowed in compliance with subsection 520.05, subdivision 4(e) of this code;

(2) no open or outdoor sales or service except as allowed in compliance with subsection 520.05, subdivision 4(f) of this code.

(i) Privately owned open parking lots as a principal use provided that:

(1) access is from and onto a collector or arterial street;

(2) entrances and exits create a minimum of conflict with through-traffic movement;

(3) sufficient magazine space is provided within the structure or on the site to minimize or eliminate the blocking of traffic in the public right-of-way;

(4) parking spaces and aisle or driveways shall be developed in compliance with subsection 510.17 of this code and are subject to the review and approval of the city engineer or city planner, or both;

(5) the location is at least 60 feet from the boundary of an R-1 or R-2 district;

(6) when abutting an R-1 or R-2 district, a buffer area with screening and landscaping in compliance with subsection 510.25, subdivision 2 of this code shall be provided;

(7) when abutting a residential use which is not related to the parking ramp or open parking lot, a setback of at least 30 feet shall be provided from the property line and this area shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code;

(8) all signing and informational or visual communication devices shall be in compliance with section 410 of the City code and shall not impact surrounding or abutting residential uses;

(j) Automobile sales showroom provided that:

(1) no automobile repair or maintenance activities are conducted upon the site;

(2) there shall be no exterior storage or display of either new or used automobiles upon the site;

(3) no stock of either new or used automobiles, except for those utilized for display purposes, shall be maintained upon the site.

(k) Repair, testing and assembly of electrical appliances, apparatuses and related equipment. The above would be restricted to light assembly and limited warehouse activities.

(l) Shared parking.

(m) Automobile sales with exterior display of vehicles provided that: (Added, Ord. No. 11-05)

(1) the use is accessory to an auto repair (minor) service conditional use;

(2) the outdoor display of automobiles occupies less than 30% of the principal building main floor area;

(3) the outdoor display and/or storage of vehicles shall not be located within a front yard;

(4) the outdoor display and/or storage of vehicles shall not be allowed in the required parking for the auto repair service conditional use;

(5) a site plan is required showing the parking spaces designated to the auto sales conditional use consistent with Section 510.17;

(6) the use shall be screened from adjacent residential uses in conformance with section 510.25;

(7) no vehicles exceeding a gross weight of 9,000 pounds may be displayed or stored outdoors;

(8) no inoperable or unregistered vehicles, outdoor storage of parts, tires, or other waste associated with the use, and no outside maintenance or repair of vehicles will be permitted;

(9) there shall be no pennants, streamers, string lighting or spotlights allowed. Only indirect lighting shall be permitted;

(10) no visual messages or sales information beyond vehicle warranty required by state law may be attached or affixed to vehicles; and

(11) no public address or paging system is permitted to be audible outside of the building.

(n) Small brewery with or without a taproom in compliance with Minnesota Statutes Section 340A.301 and the licensing requirements in city code section 1200 and provided that:

(1) 1 parking space per 400 sq. ft. for brewery, processing, production, storage or cooler areas and 1 parking space per 200 sq. ft. for taproom and office areas;

(2) All bulk deliveries shall be to the rear of the building and screened from residential uses;

(3) There is no outdoor storage of any brewing materials; and

(4) Outdoor taproom seating and service areas shall require a conditional use permit and shall be regulated by city code section 1200.03, subd. 5 and 1205.23, subd. 4.

(Added, Ord. No. 14-21)

Subd. 5. Lot and setback requirements. The following minimum requirements shall be observed in a B-3 district subject to additional requirements, exceptions, and modifications set forth in this ordinance.

(a) Lot area: no minimum

(b) Lot width: no minimum

(c) Setbacks:

(1) Front yard: five feet.

(2) Side yard: Zero unless

(i) a side yard that contains a driveway shall be at least 15 feet if there is one-way traffic movement or at least 20 feet if there is two-way traffic movement;

(ii) A side yard that directly abuts a residential use or residential district shall be increased ten additional feet over the minimum stated above and shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.

(3) Rear yard: 12 feet and if abutting a residential use or residential district shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.

Subd. 6. Building requirements.

(a) Height. No structure shall exceed three stories or 40 feet except as provided in subsections 510.15, subdivision 1 and 520.03, subdivision 4(d) of this code.

520.07. B-4 community business district.

Subdivision 1. Purpose. A district provide for the establishment of commercial and service activities which draw from and serve customers from the entire community or region.

Subd. 2. Permitted uses. Permitted uses in a B-4 district are:

- (a) all permitted uses allowed in B-1, B-2, and B-3 districts except as hereinafter modified;
- (b) antique and gift shops;
- (c) appliance stores;
- (d) art and school supplies;
- (e) bicycle sales and repair;
- (f) boat and marine including servicing or repair when totally enclosed within a building;
- (g) books and office supplies;
- (h) bowling alleys, billiard rooms, skating rinks;
- (i) carpet and rugs;
- (j) clothing stores;
- (k) coin and philatelic stores;
- (l) costume rentals;
- (m) department stores limited to permitted uses allowed within this district;
- (n) electrical appliance store including incidental repair;
- (o) employment agency;
- (p) florist shop;
- (q) furniture store including upholstery as a secondary use;
- (r) furrier, retail only, plus storage;
- (s) glass, china, or pottery;
- (t) interior decorating studio;

- (u) jewelry store and watch repair;
- (v) leather goods and luggage;
- (w) light fixture and lamps;
- (x) meeting halls;
- (y) musical instrument sales and incidental parts;
- (z) physical culture, health services, reducing salons, public bath, excepting saunas and massage services;
- (aa) picture framing;
- (bb) record shops;
- (cc) restricted production and repair limited to the following: art, needlework, clothing, custom manufacturing and alterations, jewelry from precious metals, watches, dentures and optical lenses, household electrical appliances;
- (dd) schools - music, dance, business, beauty, and barber;
- (ee) sewing machine sale and service;
- (ff) shoe repair;
- (gg) sporting goods;
- (hh) tailor shops;
- (ii) tobacco product shops as defined in City Code section 1132.01; (Added, Ord. No. 19-15)
- (jj) toy store;
- (kk) variety store limited to permitted uses allowed within this district;
- (ll) wearing apparel;
- (mm) off-set duplication.
- (nn) minor dealers as defined by section 530.02, subdivision 3(f). (Added, Ord. No. 98-17)
- (oo) furniture and home decorating consignment house dealers exempted by section 530.02, subdivision 8. (Added, Ord. No. 02-10)

Subd. 3. Permitted accessory uses. Permitted accessory uses in a B-4 district are:

- (a) All accessory uses allowed in B-1, B-2, and B-3 districts.

Subd. 4. Conditional uses. The uses described in this subdivision require a conditional use permit based upon procedures set forth in and regulated by subsection 535.01 of this code and are the following:

- (a) All conditional uses allowed in B-1, B-2 and B-3 districts.
- (b) Privately owned parking ramps as a principal or accessory use and privately owned open parking lot as a principal use, provided that:
 - (1) access is from and onto a collector or arterial street;
 - (2) entrances and exists create a minimum of conflict with through traffic movement;

(3) sufficient magazine space is provided within the structure or on the site to minimize or eliminate the blocking of traffic in the public right-of-way;

(4) parking spaces and aisle or driveways shall be developed in compliance with subsection 510.17 of this code and are subject to the review and approval of the city engineer or city planner, or both;

(5) the location is at least 60 feet from the boundary of an R-1 or R-2 district;

(6) when abutting an R-1 or R-2 district a buffer area with screening and landscaping in compliance with subsection 510.25, subdivision 2 of this code shall be provided;

(7) when abutting a residential use which is not related to the parking ramp or open parking lot, a setback of at least 30 feet shall be provided from the property line and this area shall be maintained as open space, and screening and landscaping shall be provided in compliance with subsection 510.25, subdivision 2 of this code;

(8) all signing and informational or visual communication devices shall be in compliance with section 410 of the city code and shall not impact surrounding or abutting residential uses;

(c) Saunas and massage services provided that:

(1) the establishment, maintenance, or operation of the facility will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;

(2) the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted nor substantially diminish and impair property values within the neighborhood;

(3) the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;

(4) adequate utilities, access roads, drainage, and necessary facilities have been or are being provided;

(5) the conditional use shall, in all other respects, conform to section 610 of the city code, and to the applicable regulations of the district in which it is located;

(d) State licensed bingo more than one night per week provided that:

(1) an off-street rider drop-off and pick-up drive and entrance is provided;

(2) the site does not abut any residential district;

(3) all signs and information or visual communication devices shall not impact surrounding or abutting residential uses;

(4) the site is served by an arterial street;

(5) requirements of Minnesota Statutes, chapter 349 and as amended, entitled bingo, gambling devices and video games of chance licensing act, are met;

(6) requirements of section 1105 of the city code and as amended, relating to regulation of lawful gambling, are met;

(7) the establishment, maintenance, or operation of the facility will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;

(8) the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted nor substantially diminish and impair property values within the neighborhood;

(9) the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;

(10) no alcohol is allowed on the premises;

(11) no one under age 18 is allowed on the premises;

(12) the site is not within 1,000 feet of the site of any other state licensed bingo.

(e) Veterinary services provided that:

(1) Must have a separate entrance.

(2) If adjacent to residential zoning district, then it must be screened as set forth in section 510.25. (Added, Ord. No. 00-09)

(f) Counseling or training services subject to the standards specified in section 515.07, subdivision 4 (c). (Added, Ord. No. 07-06)

Subd. 5. Lot requirements and setback requirements. The following minimum requirements shall be observed in a B-4 district subject to additional requirements, exceptions and modifications set forth in this ordinance.

(a) Lot area: no minimum.

(b) Lot width: no minimum.

(c) Setbacks:

(i) a side yard that contains a driveway shall be at least 15 feet if there is one-way traffic movement or at least 20 feet if there is two-way traffic movement;

(ii) A side yard that directly abuts a residential use or residential district shall be increased ten additional feet over the minimums stated above and shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.

(iii) Rear yard: 12 feet and if abutting a residential use or residential district, shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.

Subd. 6. Building requirements.

(a) Height: No structure shall exceed three stories or 40 feet except as provided in subsections 510.15, subdivision 1 and 520.03, subdivision 4(d) of this code.

Member _____ moved and Member _____ seconded a motion that the following Ordinance, which was given its first reading on October 3, 2023, be given its second reading this ____ day of _____ 2023 and that it be adopted.

ORDINANCE NO. 23-

AN ORDINANCE AMENDING SECTION 520.07 OF THE CITY CODE PERTAINING TO B-4 COMMUNITY BUSINESS DISTRICT PERMITTED USES TO INCLUDE RETAIL FINANCIAL SERVICES OFFERING A VARIETY OF SERVICES THAT MAY INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING: CHECK AND CARD CASHING, MONEY ORDERS AND TRANSFERS, COIN AND BILL EXCHANGE, TRANSIT PASSES, BILL PAYMENT OPTIONS AND PACKAGE SHIPPING;

(SJB Enterprises, Inc.)

THE CITY COUNCIL OF THE CITY OF ROBBINSDALE DOES ORDAIN:

1) That City Code Chapter 5 Section 520.07 Community Business Permitted uses is hereby amended with the following language to be removed shown by strikeout and new language added shown in bold and underlined:

(dd) retail financial services offering a variety of services that may include but are not limited to the following: check and card cashing, money orders and transfers coin and bill exchange, transit passes, bill payment options, package shipping;

2) That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:

Retail financial services offering a variety of services is a permitted use in the B-4, Community business zoning district

First Reading: YEAS:
NAYS:

Second Reading: YEAS:
NAYS:

PASSED AND ADOPTED BY THE CITY COUNCIL THIS ____ DAY OF _____, 2023.

William A. Blonigan, Mayor

ATTEST:

Chase Etem-Peterson, City Clerk
(SEAL)



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Richard McCoy, City Engineer/Public Works Director
APPROVED BY: Tim Sandvik, City Manager
DATE: October 3, 2023
RE: Consideration of Overnight Work on County Road 9

Background:

Staff has received a request from a Contractor working on behalf of Hennepin County to perform overnight work on County Road 9 between Bottineau Boulevard and the BNSF Railroad. This work is part of a wider program being performed in various localities throughout the County.

The specific work involves mastic crack sealing on the pavement and the Contractor (Allied Blacktop Company) is seeking to work overnight hours from 8:30pm to 5:30am starting Monday October 9th through Thursday October 12th (finishing early Friday morning). These hours have been selected to avoid interference with Met Transit bus services through the area. Council Members should note that the proposed work dates are subject to suitable weather.

During the performance of the work, the identified portion of County Road 9 would be completely closed to through traffic. Rerouting traffic via Douglas Drive-West Broadway-Bass Lake Road-Bottineau Boulevard is proposed as the official eastbound traffic detour and Bottineau Boulevard-Bass Lake Road-West Broadway-Douglas Drive has been proposed for the official westbound traffic detour. The detours would only be activated during the overnight work hours to minimize disruption to travellers.

A review of the proposed detour plan indicates that the passage along West Broadway across County Road 9 is proposed to remain available throughout the duration of the proposed work.

The Contractor has advised that one element of the work (cleaning out cracks with compressed air) will generate some noise, but that this portion of the work will be the first task performed each evening and will conclude by 10:00 p.m. each night.

Given the number of vehicle trips using County Road 9 during 'regular' hours, performing this work overnight is a very practical solution. Given the location of the work relative to residences, the willingness to stop the noisiest element of the work by 10:00 p.m. and the relatively minimal impact on vehicle trips compared to normal working hours, staff supports the request to work overnight on the dates identified, with the understanding that the work is weather dependent.

Analysis:

Recommendation:

That City Council approve Allied Blacktop Company performing overnight work on County Road 9 on behalf of Hennepin County, between Bottineau Boulevard and the BNSF Railroad

starting 8:30pm on Monday October 9th, 2023 through 5:30am on Friday October 13th, 2023 (subject to suitable weather) for the purposes of mastic crack sealing, subject to the following conditions -

- i) All traffic control and detour signage being provided in accordance with the submitted detour plan.
- ii) Signage shall be erected each night and removed each morning to allow regular usage of the road during the day.
- iii) Passage across West Broadway shall remain open at all times during the work.
- iv) Air compressor and other loud noise generating work shall be concluded by 10:00pm each evening.
- v) Businesses adjacent to the work area, that have delivery access and that accept regularly scheduled deliveries from the area of the closed portion of the road during the proposed closure hours shall be contacted and advised of the proposed closures.
- vi) The City being provided with Contacts (including out-of-hours contacts) that residents / business operators can call with issues.
- vii) Robbinsdale Police Department, Robbinsdale Fire Department, Met Transit and North Memorial Ambulance being made aware of the closure.

Attachments:

None



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: October 3, 2023
RE: Recommendation for Charter Commission Reappointment

Background:

The Charter Commission is comprised of 15 eligible resident voters who are appointed at-large by the Chief Judge of Hennepin County after a recommendation is made by the City Council. Members are not paid, but serve as volunteers. There are no term limits; however, their terms need to be renewed every four years.

Analysis:

Dennis Motl has requested reappointment to the Charter Commission. He has offered valuable insight during his terms with the Charter Commission and is being recommended for reappointment.

Recommendation:

Motion to waive the reading and adopt a resolution recommending the reappointment of Dennis Motl to the Robbinsdale Charter Commission.

Attachments:

1. Charter Commission Reappointment Resolution

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 3rd day of October, 2023.

RESOLUTION NO. _____

A RESOLUTION RECOMMENDING TO THE CHIEF JUDGE OF THE HENNEPIN COUNTY DISTRICT COURT REAPPOINTMENT OF QUALIFIED VOTERS OF THE CITY OF ROBBINSDALE TO THE ROBBINSDALE CHARTER COMMISSION

WHEREAS, Minnesota Statute 410.05, Subdivision 2, empowers the Chief Judge of the Hennepin County District Court to fill vacancies in the Robbinsdale Charter Commission; and

WHEREAS, the term of Dennis Motl expired on April 1, 2023; and

WHEREAS, Dennis Motl indicated a desire to continue to serve on the Charter Commission; and

WHEREAS, the City Council wishes to recommend that this qualified voter of the City of Robbinsdale be appointed to the Charter Commission; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale that the following resident is hereby recommended to the Chief Judge of the Hennepin County District Court for appointment to the Robbinsdale Charter Commission:

Dennis Motl

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 3rd DAY OF OCTOBER, 2023.

William A. Blonigan, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: October 3, 2023
RE: Recommendation for Charter Commission Appointment

Background:

The Charter Commission is comprised of 15 eligible resident voters who are appointed at-large by the Chief Judge of Hennepin County after a recommendation is made by the City Council. Members are not paid, but serve as volunteers. There are no term limits; however, their terms need to be renewed every four years.

Analysis:

The City recently received a Charter Commission application from Dustin Leslie who previously worked for the City of Robbinsdale as the City Clerk, and was the staff liaison to the Charter Commission. He has a lot of experience with the rules and by-laws of a Charter Commission and we are recommending his appointment to the Commission. Dustin Leslie's application is shown in attachment 1.

Recommendation:

Motion to waive the reading and adopt a Resolution recommending to the Chief Judge of the Hennepin County District Court to appoint Dustin Leslie to the Robbinsdale Charter Commission.

Attachments:

1. Charter Commission Appointment Resolution
2. Charter Commission Application

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 3rd day of October, 2023.

RESOLUTION NO. _____

A RESOLUTION RECOMMENDING TO THE CHIEF JUDGE OF THE HENNEPIN COUNTY DISTRICT COURT REAPPOINTMENT OF QUALIFIED VOTER OF THE CITY OF ROBBINSDALE TO THE ROBBINSDALE CHARTER COMMISSION

WHEREAS, Minnesota Statute 410.05, Subdivision 2, empowers the Chief Judge of the Hennepin County District Court to fill vacancies in the Robbinsdale Charter Commission; and

WHEREAS, the Robbinsdale Charter Commission has four vacancies to fill; and

WHEREAS, staff has received an application from Dustin Leslie to serve on the Robbinsdale Charter Commission; and

WHEREAS, the City Council wishes to recommend that this qualified voter of the City of Robbinsdale be appointed to the Charter Commission; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale that the following resident is hereby recommended to the Chief Judge of the Hennepin County District Court for appointment to the Robbinsdale Charter Commission:

Dustin Leslie

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 3rd DAY OF OCTOBER, 2023.

William A. Blonigan, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk

APPLICATION FOR APPOINTMENT
TO ROBBINSDALE CITY COMMISSION

NAME: _____ ADDRESS: _____

PHONE: (Home) _____ (Work) _____

EMAIL: _____

RESIDENT OF ROBBINSDALE SINCE (Year) _____ WARD: _____

OCCUPATION: _____ EMPLOYER: _____

COMMISSION YOU ARE SEEKING: _____

For the Senior Commission, you must be over 55 years old. If seeking a position on the Senior Commission, you must initial here to indicate that you meet that qualification: _____

EDUCATION: (Please indicate highest grade completed or highest degree and major course of study.)

CIVIC AND OTHER ACTIVITIES: (Please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking.)

COMMENTS: (Please briefly describe other qualifications, experiences and other information which you would like to have considered or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

Please return to City Clerk's Office - 4100 Lakeview Avenue North, Robbinsdale, Minnesota 55422
Phone: 763-537-4534 Fax: 763- 531-1291

October 2016



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Sherry O'Donnell, Admin Support/Deputy City Clerk
APPROVED BY: Tim Sandvik, City Manager
DATE: October 3, 2023
RE: Robbinsdale School District Event

Background:

Robbinsdale School District 281 submitted an application for a community connect event. The event is scheduled for Saturday, October 7, 2023 from 9:30 a.m. until 4:00 p.m. at Lakeview Terrace Park (LVT). They have rented the pavilion at LVT, and will include using the connected concrete area and restrooms in the concession stand available. They are expecting approximately 500 people.

Analysis:

The Police Chief and Public Works Director/City Engineer approved the application, subject to staff requirements and recommendations. Emergency vehicle access must be maintained at all times on parking surfaces and on to the park grounds.

Entertainment will include a family friendly DJ, sports activities, school performances and face painting.

There will be one food truck, possibly two. Staff will ensure that all required paperwork is submitted. Staff recommends that the food truck(s) park around the exterior curb line of the 'fishbone' parking area (closest to the concession stand/pavilion) rather than in interior angled spaces. The school district will sell candy, soda and possibly chips. Appropriate permits will be obtained, if required. No alcohol will be served. All areas must be cleaned of any trash at the end of the event.

Recommendation:

By motion, approve the Robbinsdale School District 281 application for a community connect event scheduled for Saturday, October 7, 2023 from 9:30 a.m. until 4:00 p.m. at Lakeview Terrace Park (LVT), subject to staff requirements, including one or two food trucks.

Attachments:

None



City of Robbinsdale

TO: Mayor and City Council

PREPARED BY: Daa Tahoun, Finance Director

APPROVED BY: Tim Sandvik, City Manager

DATE: October 3, 2023

RE: Public Hearing and Adoption of Assessment Roll for Emergency Water and Sewer Repairs

Background:

Annually, the City Council considers the assessments for emergency water and sewer repairs. **The property owners petitioned for these improvements** and are requesting that the City assist with financing emergency water and sewer repairs by assessing those costs over a number of years. In this manner, a property owner can have repairs made that they could not otherwise afford. Property owners have been duly notified.

Analysis:

The following costs represent those outstanding obligations that are to be assessed in accordance with City Code and Minnesota State Statutes, section 429.101.

The roll for this assessment is shown in Attachment 1. The costs for emergency sewer and water repairs range from **\$4,500.00 to \$8,200.00**. An administrative fee of \$50.00 will *not* be added to cover the cost of certifying assessments to the County since the property owners petitioned for the improvements. The County will add a \$2.50 service charge per year for each assessment (as per Minn Statute 429.061, subd. 5). The total cost to be assessed is **\$36,072.08**. There have been instances in the past where a payment was made prior to this hearing and then after the hearing the City is notified the payment was returned due to issues of insufficient funds, banking information entered incorrectly, etc. If a payment is returned after the hearing, the total amount to be assessed would be the amount in Attachment 1 plus the returned payment amount.

The resolution certifying assessments for these items is in Attachment 2. The resolution sets final assessment amounts and establishes a **10-year** payback period at an interest rate of **8.0%**. Property owners have until November 15, 2023 to pay assessments in full without interest.

Recommendation:

Staff recommends that the City Council take the following actions:

1. Conduct the public hearing.
2. Waive the reading and order the adoption of the attached resolution adopting the assessment roll for emergency water and sewer repairs.

Attachments:

1. Attach 1 Emer Water Sewer
2. Resolution Emergency Water and Sewer Repairs



City of Robbinsdale
2023 Pending Special Assessments
 (To be assessed to taxes payable in 2024)

Attachment 1

Last Updated
9/26/2023

PID #	House #	Street Name	Assessment Type:	Original Amount	Admin Fee	Prepayments	Amount to certify
0802924320078	2960	France Ave N	2022 Emergency Water & Sewer Assessment	\$ 4,500.00			\$ 4,500.00
0602924440039	3639	France Ave N	2023 Emergency Water & Sewer Assessment	\$ 7,536.00			\$ 7,536.00
0602924240084	4049	Perry Ave N	2022 Emergency Water & Sewer Assessment	\$ 8,200.00			\$ 8,200.00
0602924210109	4345	West Broadway	2022 Emergency Water & Sewer Assessment	\$ 8,162.08			\$ 8,162.08
0802924340043	2718	Zenith Ave N	2022 Emergency Water & Sewer Assessment	\$ 7,674.00			\$ 7,674.00
				<u>\$ 36,072.08</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 36,072.08</u>

Note: We do not charge Administrative fees to Emergency Water & Sewer Assessments - owner signed a waiver for City to do work.

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted on this 3rd day of October 2023.

RESOLUTION NO.

**A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR
EMERGENCY WATER AND SEWER REPAIRS**

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met, heard, and passed upon all objections to the proposed assessment for emergency water and sewer repairs;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale, Minnesota, as follows:

1. That such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the delivered services in the amount of the assessment levied against it.
2. That such assessment shall be payable in annual equal installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday of January 2024, and shall bear interest at the rate of 8.0 percent per annum from November 15, 2023 until December 31, 2024. To each subsequent installment when due shall be added interest for one year at the rate of 8 percent per annum on all unpaid installments.
3. That the owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor before November 15, 2023, pay the whole of the assessment on such property with no interest accrual.
4. That the City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid in the same manner as other municipal taxes.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 3RD DAY OF OCTOBER, 2023.

William A. Blonigan, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk



City of Robbinsdale

TO: Mayor and City Council

PREPARED BY: Diaa Tahoun, Finance Director

APPROVED BY: Tim Sandvik, City Manager

DATE: October 3, 2023

RE: Public Hearing and Adoption of Assessment Roll for Forced Tree Removal Costs

Background:

Throughout the year the City Forester has determined, in accordance with the city code, **trees that needed to be removed on private property** for public safety or disease prevention reasons. Property owners have been duly notified, and the following costs represent outstanding obligations that are to be assessed in accordance with City Code Section 820 and Minnesota State Statutes, section 429.101.

Analysis:

The roll for this assessment of those properties that have unpaid obligations for tree removals is in Attachment 1. This listing includes the total cost of the removal for a property. The property owner has met the requirements for the special assessment to be deferred. Under Minnesota Statutes, Sections 435.193 to 435.195, the council may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older for whom it would be a hardship to make the payments. The assessment roll needs to be sent to Hennepin County to place on the property. An administrative fee of \$50.00 will not added to cover the cost of certifying assessments to the County. The County will also add a \$2.50 service charge per year for each assessment (as per Minn Statute 429.061, subd. 5). The total amount to be assessed is **\$3,800**.

The resolution certifying assessments for these items is Attachment 2. The resolution sets final assessment amounts and establishes a **3-year** payback period at an interest rate of **8.0%**.

Recommendation:

Staff recommends that the City Council take the following actions:

1. Conduct the public hearing.
2. Waive the reading and order the adoption of the attached resolution adopting the assessment roll for forced tree removal costs.

Attachments:

1. Attach 1 Forced Tree
2. Resolution Tree Removals 2023



City of Robbinsdale
2023 Pending Special Assessments
(To be assessed to taxes payable in 2024)

Attachment 1

Last Updated
9/26/2023

PID #	House #	Street Name	Assessment Type:	Original Amount	Admin Fee	Prepayments	Amount to certify
0602924340160	3655	Noble Ave N	2022 Forced Tree Removal	\$ 3,750.00	\$ 50.00		\$ 3,800.00
				\$ 3,750.00	\$ 50.00	\$ -	\$ 3,800.00

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted on this 3rd day of October 2023.

RESOLUTION NO.

**A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR
FORCED TREE REMOVALS**

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met, heard, and passed upon all objections to the proposed assessment for forced tree removals;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Robbinsdale, Minnesota, as follows:

1. That such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the delivered services in the amount of the assessment levied against it. In addition, each property shall have a \$50 administration fee added to their assessment.
2. That such assessment shall be payable in annual equal installments extending over a period of 3 years, the first of the installments to be payable on or before the first Monday of January 2024, and shall bear interest at the rate of 8.00 percent per annum from November 15, 2023 until December 31, 2024. To each subsequent installment when due shall be added interest for one year at the rate of 8 percent per annum on all unpaid installments.
3. That the owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor before November 15, 2023, pay the whole of the assessment on such property with no interest accrual.
4. That the City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid in the same manner as other municipal taxes.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: none;

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 3RD DAY OF OCTOBER, 2023.

William A. Blonigan, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Daa Tahoun, Finance Director
APPROVED BY: Tim Sandvik, City Manager
DATE: October 3, 2023
RE: Public Hearing and Adoption of Assessment Roll for Unpaid Administrative Penalties

Background:

Throughout the year, city staff has sent administrative citations and notices to property owners **that have incurred administrative penalties**. The properties were found to be in violation of Administrative Penalties, Chapter 1, Section 117 of the Robbinsdale City Code. Certain amounts have been billed to the owners or occupants pursuant to Section 117. If an amount is not paid within thirty (30) days after the billing statement is sent, the Code provides that it will constitute a lien on the real property where the violation occurred. The lien may be assessed against the property and collected in the same manner as taxes. Citations and notices have been sent to the property owners and are delinquent at this time. The following costs represent those outstanding obligations that are to be assessed in accordance with City Code and Minnesota State Statutes, section 429.101.

Analysis:

The roll for this assessment of properties that have outstanding unpaid administrative penalties is shown in *Attachment 1*. Administrative penalties range from **\$50.00 to \$2,200.00 per penalty**. An administrative fee of \$50.00 will be added to cover the cost of certifying assessments to the County. The County will also add a \$2.50 service charge per year for each assessment (as per Minn Statute 429.061, subd. 5). The total amount to be assessed, including a \$50.00 administrative fee, is **\$63,684.66**. There have been instances in the past where a payment was made prior to this hearing and then after the hearing the City is notified the payment was returned due to issues of insufficient funds, banking information entered incorrectly, etc. If a payment is returned after the hearing, the total amount to be assessed would be the amount in Attachment 1 plus the returned payment amount.

The resolution certifying assessments for these items is in *Attachment 2*. The resolution sets final assessment amounts and establishes a **one-year** payback period at an interest rate of **8.0%**. Property owners have until November 15, 2023 to pay assessments in full without interest.

Recommendation:

Staff recommends that the City Council take the following actions:

1. Conduct the public hearing.
2. Waive the reading and order the adoption of the attached resolution adopting the assessment roll for unpaid administrative penalties.

Attachments:

1. Attach 1 Cert Lists to Council 20230926
2. Resolution Certify Unpaid Administrative Citations 2023



City of Robbinsdale
2023 Pending Special Assessments
 (To be assessed to taxes payable in 2024)

Attachment 1

Last Updated
 9/26/2023

PID #	House #	Street Name	Assessment Type:	Original Amount	Prepayments	Admin Fee	Amount to certify	Property Total
1611821240007	5624	42nd Ave N	2022 Administrative Citation	\$ 1,760.00			\$ 1,760.00	
1611821240007	5624	42nd Ave N	2022 Administrative Citation	\$ 115.00			\$ 115.00	
1611821240007	5624	42nd Ave N	2022 Administrative Citation	\$ 2,200.00			\$ 2,200.00	
1611821240007	5624	42nd Ave N	2022 Administrative Citation	\$ 65.00			\$ 65.00	
1611821240007	5624	42nd Ave N	2022 Administrative Citation	\$ 2,200.00			\$ 2,200.00	
1611821240007	5624	42nd Ave N	2022 Administrative Citation	\$ 65.00			\$ 65.00	
1611821240007	5624	42nd Ave N	2022 Administrative Citation	\$ 65.00			\$ 65.00	
1611821240007	5624	42nd Ave N	2022 Administrative Citation	\$ 65.00			\$ 65.00	
1611821240007	5624	42nd Ave N	2022 Administrative Citation	\$ 2,200.00			\$ 2,200.00	
1611821240007	5624	42nd Ave N	2023 Administrative Citation	\$ 115.00			\$ 115.00	
1611821240007	5624	42nd Ave N	2023 Administrative Citation	\$ 65.00			\$ 65.00	
1611821240007	5624	42nd Ave N	2023 Administrative Citation	\$ 115.00			\$ 115.00	
1611821240007	5624	42nd Ave N	2023 Administrative Citation	\$ 115.00			\$ 115.00	
1611821240007	5624	42nd Ave N	2023 Administrative Citation	\$ 2,200.00			\$ 2,200.00	
1611821240007	5624	42nd Ave N	2023 Administrative Citation	\$ 220.00		\$ 50.00	\$ 270.00	\$ 11,615.00
1611821240078	5716	42nd Ave N	2022 Administrative Citation	\$ 65.00			\$ 65.00	
1611821240078	5716	42nd Ave N	2023 Administrative Citation	\$ 65.00		\$ 50.00	\$ 115.00	\$ 180.00
0602924210053	5020	42nd 1/2 Ave N	2022 Administrative Citation	\$ 65.00			\$ 65.00	
0602924210053	5020	42nd 1/2 Ave N	2022 Administrative Citation	\$ 65.00		\$ 50.00	\$ 115.00	\$ 180.00
0911821430081	5418	45th 1/2 Ave N	2022 Administrative Citation	\$ 115.00		\$ 50.00	\$ 165.00	\$ 165.00
1011821340071	3940	46th Ave N	2022 Administrative Citation	\$ 880.00			\$ 880.00	
1011821340071	3940	46th Ave N	2022 Administrative Citation	\$ 880.00			\$ 880.00	
1011821340071	3940	46th Ave N	2022 Administrative Citation	\$ 1,760.00			\$ 1,760.00	
1011821340071	3940	46th Ave N	2022 Administrative Citation	\$ 440.00			\$ 440.00	
1011821340071	3940	46th Ave N	2022 Administrative Citation	\$ 2,200.00			\$ 2,200.00	
1011821340071	3940	46th Ave N	2022 Administrative Citation	\$ 2,200.00			\$ 2,200.00	
1011821340071	3940	46th Ave N	2023 Administrative Citation	\$ 2,200.00		\$ 50.00	\$ 2,250.00	\$ 10,610.00
1611821230012	4162	Adair Ave N	2023 Administrative Citation	\$ 880.00			\$ 880.00	
1611821230012	4162	Adair Ave N	2022 Administrative Citation	\$ 880.00			\$ 880.00	
1611821230012	4162	Adair Ave N	2023 Administrative Citation	\$ 880.00		\$ 50.00	\$ 930.00	\$ 2,690.00
0502924210040	4328	Abbott Ave N	2022 Administrative Citation	\$ 440.00			\$ 440.00	
0502924210040	4328	Abbott Ave N	2023 Administrative Citation	\$ 880.00			\$ 880.00	
0502924210040	4328	Abbott Ave N	2023 Administrative Citation	\$ 1,760.00			\$ 1,760.00	
0502924210040	4328	Abbott Ave N	2023 Administrative Citation	\$ 440.00		\$ 50.00	\$ 490.00	\$ 3,570.00
0802924230149	3315	Beard Ave N	2023 Administrative Citation	\$ 65.00			\$ 65.00	
0802924230149	3315	Beard Ave N	2023 Administrative Citation	\$ 115.00		\$ 50.00	\$ 165.00	\$ 230.00
0502924240140	4019	Beard Ave N	2022 Administrative Citation	\$ 65.00			\$ 65.00	
0502924240140	4019	Beard Ave N	2022 Administrative Citation	\$ 65.00		\$ 50.00	\$ 115.00	\$ 180.00
0502924240064	4106	Beard Ave N	2022 Administrative Citation	\$ 65.00			\$ 65.00	
0502924240064	4106	Beard Ave N	2022 Administrative Citation	\$ 115.00			\$ 115.00	
0502924240064	4106	Beard Ave N	2022 Administrative Citation	\$ 65.00			\$ 65.00	
0502924240064	4106	Beard Ave N	2022 Administrative Citation	\$ 65.00			\$ 65.00	
0502924240064	4106	Beard Ave N	2023 Administrative Citation	\$ 65.00		\$ 50.00	\$ 115.00	\$ 425.00

0502924220096	4364	Chowen Ave N	2023 Administrative Citation	\$	65.00		\$	65.00		
0502924220096	4364	Chowen Ave N	2023 Administrative Citation	\$	115.00		\$	115.00		
0502924220096	4364	Chowen Ave N	2023 Administrative Citation	\$	440.00		\$	440.00		
0502924220096	4364	Chowen Ave N	2023 Administrative Citation	\$	220.00	\$	50.00	\$	270.00	\$ 890.00
0802924320093	2901	Drew Ave N	2023 Administrative Citation	\$	65.00	\$	50.00	\$	115.00	\$ 115.00
0802924320101	2928	Ewing Ave N	2022 Administrative Citation	\$	65.00	\$	50.00	\$	115.00	\$ 115.00
0802924230098	3265	Ewing Ave N	2023 Administrative Citation	\$	65.00	\$	50.00	\$	115.00	\$ 115.00
0702924410003	2941	France Ave N	2022 Administrative Citation	\$	880.00			\$	880.00	
0702924410003	2941	France Ave N	2022 Administrative Citation	\$	1,760.00			\$	1,760.00	
0702924410003	2941	France Ave N	2022 Administrative Citation	\$	1,760.00			\$	1,760.00	
0702924410003	2941	France Ave N	2022 Administrative Citation	\$	440.00			\$	440.00	
0702924410003	2941	France Ave N	2022 Administrative Citation	\$	65.00			\$	65.00	
0702924410003	2941	France Ave N	2022 Administrative Citation	\$	2,200.00			\$	2,200.00	
0702924410003	2941	France Ave N	2023 Administrative Citation	\$	2,200.00			\$	2,200.00	
0702924410003	2941	France Ave N	2023 Administrative Citation	\$	2,200.00			\$	2,200.00	
0702924410003	2941	France Ave N	2023 Administrative Citation	\$	65.00			\$	65.00	
0702924410003	2941	France Ave N	2023 Administrative Citation	\$	2,200.00			\$	2,200.00	
0702924410003	2941	France Ave N	2023 Administrative Citation	\$	115.00			\$	115.00	
0702924410003	2941	France Ave N	2023 Administrative Citation	\$	115.00			\$	115.00	
0702924410003	2941	France Ave N	2023 Administrative Citation	\$	2,200.00			\$	2,200.00	
0702924410003	2941	France Ave N	2023 Administrative Citation	\$	2,200.00			\$	2,200.00	
0702924410003	2941	France Ave N	2023 Administrative Citation	\$	2,200.00	\$	50.00	\$	2,250.00	\$ 20,650.00
0802924230027	3332	France Ave N	2022 Administrative Citation	\$	50.00	\$	50.00	\$	100.00	\$ 100.00
0502924220124	4350	France Ave N	2022 Administrative Citation	\$	65.00			\$	65.00	
0502924220124	4350	France Ave N	2022 Administrative Citation	\$	440.00	\$	50.00	\$	490.00	\$ 555.00
0702924410022	3049/51	Grimes Ave N	2023 Administrative Citation	\$	880.00			\$	880.00	
0702924410022	3049/51	Grimes Ave N	2023 Administrative Citation	\$	65.00			\$	65.00	
0702924410022	3049/51	Grimes Ave N	2022 Administrative Citation	\$	50.00	\$	50.00	\$	100.00	\$ 1,045.00
0702924410019	3109/11	Grimes Ave N	2022 Administrative Citation	\$	65.00			\$	65.00	
0702924410019	3109/11	Grimes Ave N	2022 Administrative Citation	\$	65.00	\$	50.00	\$	115.00	\$ 180.00
0702924140009	3220/22	Grimes Ave N	2022 Administrative Citation	\$	440.00	\$	50.00	\$	490.00	\$ 490.00
0702924110033	3551	Grimes Ave N	2022 Administrative Citation	\$	65.00	\$	50.00	\$	115.00	\$ 115.00
0702924140104	3227	Halglö Place	2022 Administrative Citation	\$	115.00	\$	50.00	\$	165.00	\$ 165.00
0702924140119	3239	Halifax Ave N	2022 Administrative Citation	\$	65.00			\$	65.00	
0702924140119	3239	Halifax Ave N	2023 Administrative Citation	\$	115.00			\$	115.00	
0702924140119	3239	Halifax Ave N	2023 Administrative Citation	\$	220.00			\$	220.00	
0702924140119	3239	Halifax Ave N	2023 Administrative Citation	\$	65.00			\$	65.00	
0702924140119	3239	Halifax Ave N	2023 Administrative Citation	\$	115.00			\$	115.00	
0702924140119	3239	Halifax Ave N	2023 Administrative Citation	\$	220.00			\$	220.00	
0702924140119	3239	Halifax Ave N	2023 Administrative Citation	\$	440.00	\$	50.00	\$	490.00	\$ 1,290.00
0702924110134	3439	Halifax Ave N	2023 Administrative Citation	\$	440.00	\$	50.00	\$	490.00	\$ 490.00
0702924110045	3526	Halifax Ave N	2022 Administrative Citation	\$	50.00	\$	50.00	\$	100.00	\$ 100.00
1011821340054	4508	Halifax Ave N	2023 Administrative Citation	\$	65.00			\$	65.00	
1011821340054	4508	Halifax Ave N	2023 Administrative Citation	\$	115.00			\$	115.00	
1011821340054	4508	Halifax Ave N	2023 Administrative Citation	\$	440.00	\$	50.00	\$	490.00	\$ 670.00
1511821120013	3701/03	Lake Drive	2022 Administrative Citation	\$	65.00	\$	50.00	\$	115.00	\$ 115.00
0602924130145	4100	Lakeland Ave N	2022 Administrative Citation	\$	115.00	\$	50.00	\$	165.00	\$ 165.00
0702924410042	4109 1/2	Lowry Ave N	2022 Administrative Citation	\$	440.00	\$	50.00	\$	490.00	\$ 490.00
0602924430051	3608	Noble Ave N	2023 Administrative Citation	\$	440.00			\$	440.00	
0602924430051	3608	Noble Ave N	2022 Administrative Citation	\$	50.00	\$	50.00	\$	100.00	\$ 540.00
0602924310060	3945	Perry Ave N	2022 Administrative Citation	\$	115.00	\$	50.00	\$	165.00	\$ 165.00

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted on this 3rd day of October 2023.

RESOLUTION NO.

**A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR
UNPAID ADMINISTRATIVE PENALTIES**

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met, heard, and passed upon all objections to the proposed assessment for unpaid administrative penalties;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale, Minnesota, as follows:

1. That such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the delivered services in the amount of the assessment levied against it. In addition, each property shall have a \$50 administration fee added to their assessment.
2. That such assessment shall be payable in one annual installment, the first and only installment to be payable on or before the first Monday of January 2024, and shall bear interest at the rate of 8.0 percent per annum from November 15, 2023 until December 31, 2024.
3. That the owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor before November 15, 2023, pay the whole of the assessment on such property with no interest accrual.
4. That the City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid in the same manner as other municipal taxes.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 3RD DAY OF OCTOBER, 2023.

William A. Blonigan, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Daa Tahoun, Finance Director
APPROVED BY: Tim Sandvik, City Manager
DATE: October 3, 2023
RE: Public Hearing and Adoption of Assessment Roll for Delinquent Utilities

Background:

Annually, the City Council considers the assessment for all delinquent residential utility accounts which are more than 30 days past due **for amounts that were due in August**, and for which payments have not been received by the public hearing date. Services for May and June were billed in July, with a due date in August, and balances remain unpaid in an amount of \$100 or more. Monthly accounts which are delinquent on payments for August service with payments due September 8th are also included.

Analysis:

The roll for this assessment is shown in *Attachment 1*. The total amount of the proposed delinquent utility assessment is currently **\$690,936.03**. An administrative fee of \$50.00 will be added to cover the cost of certifying assessments to the County. The County will also add a \$2.50 service charge per year for each assessment (as per Minn Statute 429.061, subd. 5). The total amount to be assessed is **\$714,936.03**. There have been instances in the past where a payment was made prior to this hearing and then after the hearing the City is notified the payment was returned due to issues of insufficient funds, banking information entered incorrectly, etc. If a payment is returned after the hearing, the total amount to be assessed would be the amount in Attachment 1 plus the returned payment amount.

The attachment includes columns for service address, PID, certification balance, certification fee, and final amount to certify. All assessments will be payable with 2024 property taxes (over a one-year period) at 8.0% interest plus the County filing fee if not paid by November 15, 2023. Attempts have been made to notify all property owners of this public hearing and the amount of their proposed assessment. Some notices have been returned by the post office with expired forwarding, or no forwarding addresses and current address information can not be located.

One issue that may arise with delinquent utility accounts relates to tenants that have not remained current with the utility account. Landlords/owners are responsible for the utility balance. Beginning in 2015, the City mails the landlord the monthly invoices, and a duplicate copy is mailed to the tenant if requested. As part of the rental license renewal process and landlord training, this matter is addressed. During 2014, the City Code was amended to clarify that the landlord is responsible for the utility bill.

Another issue that may arise is with properties that have been sold during the year and the previous owner does not pay the balance due on the account through their occupancy dates. We inform the current owner that the service dates are for the previous owner but that they are responsible for the utility payment. The current owner would need to resolve the issue with the

previous owner. State Statutes provide that the unpaid utility obligation may be assessed to the property.

The resolution certifying assessments for these items is in Attachment 2. The resolution sets final assessment amounts and establishes a **one-year** payback period at an interest rate of **8.0%**. Property owners have until November 15th of the year of adoption to pay assessments in full without interest.

Recommendation:

Staff recommends the following:

1. Conduct the public hearing.
2. Waive the reading and order the adoption of the attached resolution adopting the assessment roll for delinquent utilities.

Attachments:

1. Attach 1 UB Certification List for Council 20230926
2. Resolution -Certify Delinquent Utilities 2023



City of Robbinsdale
2023 Pending Special Assessments
(To Be Assessed To Taxes Payable in 2024)

Attachment 1

Last Updated
9/26/2023

Service Address	Parcel Number	Certification Balance	Admin Fee	Final Amount to Certify
3726 26 1/2 AVE N	08-029-24-33-0083	\$ 514.43	\$ 50.00	\$ 564.43
3816 26TH AVE N	08-029-24-33-0117	\$ 700.00	\$ 50.00	\$ 750.00
3912 26TH AVE N	07-029-24-44-0024	\$ 123.70	\$ 50.00	\$ 173.70
3815 27TH AVE N	08-029-24-33-0075	\$ 1,820.49	\$ 50.00	\$ 1,870.49
3401 30TH AVE N	08-029-24-31-0056	\$ 2,425.19	\$ 50.00	\$ 2,475.19
3608 31ST AVE N	08-029-24-32-0015	\$ 2,483.98	\$ 50.00	\$ 2,533.98
3612 31ST AVE N	08-029-24-32-0016	\$ 2,410.65	\$ 50.00	\$ 2,460.65
3715 31ST AVE N	08-029-24-32-0110	\$ 1,660.04	\$ 50.00	\$ 1,710.04
3915 36TH AVE N	07-029-24-11-0194	\$ 3,583.11	\$ 50.00	\$ 3,633.11
3917 36TH AVE N	07-029-24-11-0193	\$ 1,733.64	\$ 50.00	\$ 1,783.64
3919 36TH AVE N	07-029-24-11-0192	\$ 1,634.42	\$ 50.00	\$ 1,684.42
3920 36TH AVE N	06-029-24-44-0054	\$ 277.81	\$ 50.00	\$ 327.81
3921 36TH AVE N	07-029-24-11-0191	\$ 1,428.83	\$ 50.00	\$ 1,478.83
4016 37TH AVE N	06-029-24-44-0131	\$ 630.37	\$ 50.00	\$ 680.37
4028 37TH AVE N	06-029-24-44-0013	\$ 7,688.94	\$ 50.00	\$ 7,738.94
4032 37TH AVE N	06-029-24-44-0013	\$ 7,349.49	\$ 50.00	\$ 7,399.49
4430 40TH AVE N	06-029-24-42-0046	\$ 1,573.90	\$ 50.00	\$ 1,623.90
5210 40TH AVE N	06-029-24-23-0235	\$ 713.51	\$ 50.00	\$ 763.51
5212 40TH AVE N	06-029-24-23-0236	\$ 991.58	\$ 50.00	\$ 1,041.58
4801 41ST AVE N	06-029-24-24-0060	\$ 708.44	\$ 50.00	\$ 758.44
5605 42ND AVE N	16-118-21-24-0021	\$ 1,395.28	\$ 50.00	\$ 1,445.28
5707 42ND AVE N	16-118-21-24-0121	\$ 1,464.76	\$ 50.00	\$ 1,514.76
5716 42ND AVE N	16-118-21-24-0078	\$ 572.67	\$ 50.00	\$ 622.67
3300 43RD AVE N	05-029-24-21-0074	\$ 1,785.49	\$ 50.00	\$ 1,835.49
3406 43RD AVE N	05-029-24-21-0079	\$ 584.63	\$ 50.00	\$ 634.63
3706 43RD AVE N	05-029-24-22-0043	\$ 1,355.00	\$ 50.00	\$ 1,405.00
4308 43RD AVE N	06-029-24-11-0178	\$ 222.77	\$ 50.00	\$ 272.77
5208 44TH AVE N	16-118-21-12-0031	\$ 800.00	\$ 50.00	\$ 850.00
5418 45TH AVE N	09-118-21-43-0070	\$ 925.86	\$ 50.00	\$ 975.86
3616 46 1/2 AVE N	10-118-21-43-0109	\$ 219.20	\$ 50.00	\$ 269.20
3000 46TH AVE N	10-118-21-44-0040	\$ 2,071.12	\$ 50.00	\$ 2,121.12
3008 46TH AVE N	10-118-21-44-0042	\$ 785.00	\$ 50.00	\$ 835.00
3506 46TH AVE N	10-118-21-44-0094	\$ 680.50	\$ 50.00	\$ 730.50
3940 46TH AVE N	10-118-21-34-0071	\$ 2,233.77	\$ 50.00	\$ 2,283.77
4212 46TH AVE N	10-118-21-34-0075	\$ 218.93	\$ 50.00	\$ 268.93
4214 46TH AVE N	10-118-21-34-0075	\$ 322.57	\$ 50.00	\$ 372.57
2608 ABBOTT AVE N	08-029-24-34-0168	\$ 917.74	\$ 50.00	\$ 967.74
2640 ABBOTT AVE N	08-029-24-34-0176	\$ 1,742.57	\$ 50.00	\$ 1,792.57
2644 ABBOTT AVE N	08-029-24-34-0177	\$ 320.91	\$ 50.00	\$ 370.91
2720 ABBOTT AVE N	08-029-24-34-0084	\$ 1,517.44	\$ 50.00	\$ 1,567.44
3010 ABBOTT AVE N	08-029-24-31-0014	\$ 1,071.46	\$ 50.00	\$ 1,121.46
3108 ABBOTT AVE N	08-029-24-31-0017	\$ 2,078.89	\$ 50.00	\$ 2,128.89
3400 ABBOTT AVE N	08-029-24-21-0102	\$ 533.78	\$ 50.00	\$ 583.78
3427 ABBOTT AVE N	08-029-24-21-0087	\$ 1,213.71	\$ 50.00	\$ 1,263.71
3444 ABBOTT AVE N	08-029-24-21-0108	\$ 213.42	\$ 50.00	\$ 263.42
3610 ABBOTT AVE N	05-029-24-34-0056	\$ 461.98	\$ 50.00	\$ 511.98
3939 ABBOTT AVE N	05-029-24-31-0063	\$ 1,793.25	\$ 50.00	\$ 1,843.25
3942 ABBOTT AVE N	05-029-24-31-0058	\$ 250.22	\$ 50.00	\$ 300.22
3943 ABBOTT AVE N	05-029-24-31-0062	\$ 225.58	\$ 50.00	\$ 275.58
4116 ABBOTT AVE N	05-029-24-24-0043	\$ 411.15	\$ 50.00	\$ 461.15
4146 ABBOTT AVE N	05-029-24-24-0049	\$ 354.92	\$ 50.00	\$ 404.92
4216 ABBOTT AVE N	05-029-24-21-0127	\$ 474.83	\$ 50.00	\$ 524.83
4328 ABBOTT AVE N	05-029-24-21-0040	\$ 2,001.99	\$ 50.00	\$ 2,051.99
4424 ABBOTT AVE N	15-118-21-11-0021	\$ 907.90	\$ 50.00	\$ 957.90
4440 ABBOTT AVE N	15-118-21-11-0024	\$ 454.95	\$ 50.00	\$ 504.95
4525 ABBOTT AVE N	10-118-21-44-0021	\$ 2,684.15	\$ 50.00	\$ 2,734.15
3920 ADAIR AVE N	16-118-21-32-0030	\$ 2,117.79	\$ 50.00	\$ 2,167.79
3948 ADAIR AVE N	16-118-21-32-0035	\$ 445.86	\$ 50.00	\$ 495.86
4120 ADAIR AVE N	16-118-21-23-0091	\$ 496.94	\$ 50.00	\$ 546.94
4152 ADAIR AVE N	16-118-21-23-0017	\$ 316.73	\$ 50.00	\$ 366.73
4164 ADAIR AVE N	16-118-21-23-0012	\$ 1,172.24	\$ 50.00	\$ 1,222.24
4172 ADAIR AVE N	16-118-21-23-0112	\$ 256.15	\$ 50.00	\$ 306.15
3301 BEARD AVE N	08-029-24-23-0156	\$ 2,757.90	\$ 50.00	\$ 2,807.90
3333 BEARD AVE N	08-029-24-23-0144	\$ 1,634.85	\$ 50.00	\$ 1,684.85
3440 BEARD AVE N	08-029-24-21-0090	\$ 228.16	\$ 50.00	\$ 278.16
3512 BEARD AVE N	08-029-24-21-0074	\$ 1,838.89	\$ 50.00	\$ 1,888.89
4106 BEARD AVE N	05-029-24-24-0064	\$ 2,136.18	\$ 50.00	\$ 2,186.18
4151 BEARD AVE N	05-029-24-23-0023	\$ 1,085.25	\$ 50.00	\$ 1,135.25
4207 BEARD AVE N	05-029-24-22-0136	\$ 300.00	\$ 50.00	\$ 350.00
4211 BEARD AVE N	05-029-24-22-0135	\$ 192.35	\$ 50.00	\$ 242.35
4235 BEARD AVE N	05-029-24-22-0130	\$ 2,281.09	\$ 50.00	\$ 2,331.09
4250 BEARD AVE N	05-029-24-21-0106	\$ 1,736.63	\$ 50.00	\$ 1,786.63
4316 BEARD AVE N	05-029-24-21-0067	\$ 565.98	\$ 50.00	\$ 615.98
4500 BEARD AVE N	10-118-21-44-0104	\$ 202.97	\$ 50.00	\$ 252.97
4501 BEARD AVE N	10-118-21-44-0035	\$ 397.37	\$ 50.00	\$ 447.37

Comments



City of Robbinsdale
2023 Pending Special Assessments
(To Be Assessed To Taxes Payable in 2024)

Attachment 1

Last Updated
9/26/2023

Service Address	Parcel Number	Certification Balance	Admin Fee	Final Amount to Certify
3667 W BROADWAY	06-029-24-44-0034	\$ 951.19	\$ 50.00	\$ 1,001.19
3743 W BROADWAY	06-029-24-44-0029	\$ 422.43	\$ 50.00	\$ 472.43
3761 W BROADWAY	06-029-24-44-0010	\$ 131.83	\$ 50.00	\$ 181.83
3770 W BROADWAY	06-029-24-41-0083	\$ 448.09	\$ 50.00	\$ 498.09
3776 W BROADWAY	06-029-24-41-0084	\$ 103.71	\$ 50.00	\$ 153.71
3822 W BROADWAY	06-029-24-41-0069	\$ 370.92	\$ 50.00	\$ 420.92
3829 W BROADWAY	06-029-24-41-0019	\$ 10,196.85	\$ 50.00	\$ 10,246.85
3833 W BROADWAY	06-029-24-41-0022	\$ 7,625.47	\$ 50.00	\$ 7,675.47
3837 W BROADWAY	06-029-24-41-0023	\$ 6,475.48	\$ 50.00	\$ 6,525.48
3883 W BROADWAY	06-029-24-41-0020	\$ 2,100.98	\$ 50.00	\$ 2,150.98
3955 W BROADWAY	06-029-24-42-0190	\$ 688.47	\$ 50.00	\$ 738.47
4001 W BROADWAY	06-029-24-42-0053	\$ 2,624.24	\$ 50.00	\$ 2,674.24
4003 W BROADWAY	06-029-24-42-0053	\$ 295.74	\$ 50.00	\$ 345.74
4005 W BROADWAY	06-029-24-42-0053	\$ 1,590.51	\$ 50.00	\$ 1,640.51
4017 W BROADWAY	06-029-24-13-0045	\$ 972.27	\$ 50.00	\$ 1,022.27
4139 W BROADWAY	06-029-24-13-0111	\$ 1,167.28	\$ 50.00	\$ 1,217.28
4256 W BROADWAY	06-029-24-21-0092	\$ 2,616.69	\$ 50.00	\$ 2,666.69
4282 W BROADWAY	06-029-24-21-0097	\$ 205.09	\$ 50.00	\$ 255.09
4340 W BROADWAY	06-029-24-21-0083	\$ 436.69	\$ 50.00	\$ 486.69
4510 W BROADWAY	09-118-21-43-0091	\$ 740.15	\$ 50.00	\$ 790.15
2927 CHOWEN AVE N	08-029-24-32-0125	\$ 1,301.53	\$ 50.00	\$ 1,351.53
2931 CHOWEN AVE N	08-029-24-32-0124	\$ 1,095.93	\$ 50.00	\$ 1,145.93
2947 CHOWEN AVE N	08-029-24-32-0120	\$ 648.81	\$ 50.00	\$ 698.81
3224 CHOWEN AVE N	08-029-24-23-0061	\$ 3,984.66	\$ 50.00	\$ 4,034.66
3332 CHOWEN AVE N	08-029-24-23-0006	\$ 720.07	\$ 50.00	\$ 770.07
3353 CHOWEN AVE N	08-029-24-23-0070	\$ 2,789.81	\$ 50.00	\$ 2,839.81
3400 CHOWEN AVE N	08-029-24-22-0007	\$ 586.59	\$ 50.00	\$ 636.59
4406 CHOWEN AVE N	15-118-21-12-0043	\$ 3,377.27	\$ 50.00	\$ 3,427.27
4433 CHOWEN AVE N	15-118-21-12-0033	\$ 1,468.71	\$ 50.00	\$ 1,518.71
4512 CHOWEN AVE N	10-118-21-43-0102	\$ 1,578.65	\$ 50.00	\$ 1,628.65
4538 CHOWEN AVE N	10-118-21-43-0099	\$ 570.39	\$ 50.00	\$ 620.39
4606 CHOWEN AVE N	10-118-21-43-0085	\$ 204.42	\$ 50.00	\$ 254.42
3821 CRYSTAL LAKE BLVD	05-029-24-32-0008	\$ 2,220.70	\$ 50.00	\$ 2,270.70
3918 CRYSTAL LAKE BLVD	05-029-24-31-0076	\$ 1,352.19	\$ 50.00	\$ 1,402.19
2901 DREW AVE N	08-029-24-32-0093	\$ 479.70	\$ 50.00	\$ 529.70
2904 DREW AVE N	08-029-24-32-0127	\$ 204.85	\$ 50.00	\$ 254.85
2920 DREW AVE N	08-029-24-32-0130	\$ 1,392.78	\$ 50.00	\$ 1,442.78
2929 DREW AVE N	08-029-24-32-0087	\$ 812.02	\$ 50.00	\$ 862.02
2952 DREW AVE N	08-029-24-32-0138	\$ 570.71	\$ 50.00	\$ 620.71
3255 DREW AVE N	08-029-24-23-0057	\$ 2,927.47	\$ 50.00	\$ 2,977.47
4201 DREW AVE N	05-029-24-22-0080	\$ 2,346.56	\$ 50.00	\$ 2,396.56
4334 DREW AVE N	05-029-24-22-0018	\$ 867.94	\$ 50.00	\$ 917.94
4342 DREW AVE N	05-029-24-22-0020	\$ 1,917.73	\$ 50.00	\$ 1,967.73
4348 DREW AVE N	15-118-21-12-0001	\$ 493.26	\$ 50.00	\$ 543.26
4401 DREW AVE N	15-118-21-12-0017	\$ 2,056.89	\$ 50.00	\$ 2,106.89
4501 DREW AVE N	10-118-21-43-0060	\$ 2,040.20	\$ 50.00	\$ 2,090.20
4607 DREW AVE N	10-118-21-43-0043	\$ 1,316.45	\$ 50.00	\$ 1,366.45
3700 EMILIE PL	05-029-24-22-0032	\$ 1,209.32	\$ 50.00	\$ 1,259.32
3706 EMILIE PL	05-029-24-22-0031	\$ 2,606.22	\$ 50.00	\$ 2,656.22
2731 EWING AVE N	08-029-24-33-0170	\$ 379.09	\$ 50.00	\$ 429.09
2738 EWING AVE N	08-029-24-33-0043	\$ 1,519.17	\$ 50.00	\$ 1,569.17
2905 EWING AVE N	08-029-24-32-0065	\$ 390.85	\$ 50.00	\$ 440.85
2928 EWING AVE N	08-029-24-32-0101	\$ 349.53	\$ 50.00	\$ 399.53
2956 EWING AVE N	08-029-24-32-0107	\$ 200.00	\$ 50.00	\$ 250.00
3007 EWING AVE N	08-029-24-32-0050	\$ 619.76	\$ 50.00	\$ 669.76
3200 EWING AVE N	08-029-24-23-0091	\$ 2,793.80	\$ 50.00	\$ 2,843.80
3208 EWING AVE N	08-029-24-23-0090	\$ 522.76	\$ 50.00	\$ 572.76
3265 EWING AVE N	08-029-24-23-0098	\$ 864.30	\$ 50.00	\$ 914.30
3269 EWING AVE N	08-029-24-23-0097	\$ 501.26	\$ 50.00	\$ 551.26
3301 EWING AVE N	08-029-24-23-0095	\$ 1,448.57	\$ 50.00	\$ 1,498.57
3316 EWING AVE N	08-029-24-23-0048	\$ 477.51	\$ 50.00	\$ 527.51
4229 EWING AVE N	05-029-24-22-0054	\$ 1,391.33	\$ 50.00	\$ 1,441.33
4247 EWING AVE N	05-029-24-22-0051	\$ 416.51	\$ 50.00	\$ 466.51
4253 EWING AVE N	05-029-24-22-0050	\$ 2,138.02	\$ 50.00	\$ 2,188.02
4254 EWING AVE N	05-029-24-22-0090	\$ 318.72	\$ 50.00	\$ 368.72
4257 EWING AVE N	05-029-24-22-0049	\$ 313.77	\$ 50.00	\$ 363.77
4261 EWING AVE N	05-029-24-22-0048	\$ 2,145.16	\$ 50.00	\$ 2,195.16
4335 EWING AVE N	05-029-24-22-0115	\$ 1,596.57	\$ 50.00	\$ 1,646.57
2627 FRANCE AVE N	07-029-24-44-0010	\$ 3,912.65	\$ 50.00	\$ 3,962.65
2900 FRANCE AVE N	08-029-24-32-0067	\$ 296.72	\$ 50.00	\$ 346.72
2905 FRANCE AVE N	07-029-24-41-0035	\$ 1,215.75	\$ 50.00	\$ 1,265.75
2908 FRANCE AVE N	08-029-24-32-0069	\$ 1,639.03	\$ 50.00	\$ 1,689.03
2941 FRANCE AVE N	07-029-24-41-0003	\$ 1,046.43	\$ 50.00	\$ 1,096.43
2943 FRANCE AVE N	07-029-24-41-0003	\$ 2,913.72	\$ 50.00	\$ 2,963.72
2960 FRANCE AVE N	08-029-24-32-0078	\$ 1,860.70	\$ 50.00	\$ 1,910.70

Comments



City of Robbinsdale
2023 Pending Special Assessments
(To Be Assessed To Taxes Payable in 2024)

Attachment 1

Last Updated
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Service Address	Parcel Number	Certification Balance	Admin Fee	Final Amount to Certify
3160 FRANCE AVE N	08-029-24-32-0038	\$ 408.24	\$ 50.00	\$ 458.24
3206 FRANCE AVE N	08-029-24-23-0040	\$ 1,392.56	\$ 50.00	\$ 1,442.56
3321 FRANCE AVE N	07-029-24-14-0081	\$ 1,879.82	\$ 50.00	\$ 1,929.82
3331 FRANCE AVE N	07-029-24-14-0165	\$ 2,176.90	\$ 50.00	\$ 2,226.90
3332 FRANCE AVE N	08-029-24-23-0027	\$ 1,589.78	\$ 50.00	\$ 1,639.78
3339 FRANCE AVE N	07-029-24-14-0078	\$ 2,000.00	\$ 50.00	\$ 2,050.00
3342 FRANCE AVE N	08-029-24-23-0025	\$ 1,511.31	\$ 50.00	\$ 1,561.31
3506 FRANCE AVE N	08-029-24-22-0031	\$ 184.76	\$ 50.00	\$ 234.76
3510 FRANCE AVE N	08-029-24-22-0031	\$ 345.00	\$ 50.00	\$ 395.00
3525 FRANCE AVE N	07-029-24-11-0060	\$ 2,324.91	\$ 50.00	\$ 2,374.91
3555 FRANCE AVE N	07-029-24-11-0195	\$ 621.41	\$ 50.00	\$ 671.41
3639 FRANCE AVE N	06-029-24-44-0039	\$ 391.40	\$ 50.00	\$ 441.40
4241 FRANCE AVE N	06-029-24-11-0144	\$ 365.00	\$ 50.00	\$ 415.00
4361 FRANCE AVE N	15-118-21-12-0049	\$ 2,288.31	\$ 50.00	\$ 2,338.31
4369 FRANCE AVE N	15-118-21-12-0046	\$ 1,555.82	\$ 50.00	\$ 1,605.82
4531 FRANCE AVE N	10-118-21-34-0026	\$ 1,487.81	\$ 50.00	\$ 1,537.81
4616 FRANCE AVE N	10-118-21-43-0017	\$ 471.90	\$ 50.00	\$ 521.90
3049 GRIMES AVE N	07-029-24-41-0022	\$ 141.47	\$ 50.00	\$ 191.47
3051 GRIMES AVE N	07-029-24-41-0022	\$ 558.99	\$ 50.00	\$ 608.99
3131 GRIMES AVE N	07-029-24-41-0050	\$ 2,863.22	\$ 50.00	\$ 2,913.22
3133 GRIMES AVE N	07-029-24-41-0050	\$ 585.42	\$ 50.00	\$ 635.42
3220 GRIMES AVE N	07-029-24-14-0009	\$ 3,780.97	\$ 50.00	\$ 3,830.97
3231 GRIMES AVE N	07-029-24-14-0103	\$ 2,701.70	\$ 50.00	\$ 2,751.70
3242 GRIMES AVE N	07-029-24-14-0166	\$ 2,187.17	\$ 50.00	\$ 2,237.17
3251 GRIMES AVE N	07-029-24-14-0098	\$ 967.94	\$ 50.00	\$ 1,017.94
3331 GRIMES AVE N	07-029-24-14-0056	\$ 297.30	\$ 50.00	\$ 347.30
3419 GRIMES AVE N	07-029-24-11-0111	\$ 859.23	\$ 50.00	\$ 909.23
3534 GRIMES AVE N	07-029-24-11-0188	\$ 663.12	\$ 50.00	\$ 713.12
3559 GRIMES AVE N	07-029-24-11-0032	\$ 1,350.50	\$ 50.00	\$ 1,400.50
3621 GRIMES AVE N	06-029-24-44-0070	\$ 159.42	\$ 50.00	\$ 209.42
4248 GRIMES AVE N	06-029-24-11-0161	\$ 1,857.19	\$ 50.00	\$ 1,907.19
4336 GRIMES AVE N	06-029-24-11-0105	\$ 336.56	\$ 50.00	\$ 386.56
3223 HALGLO PL	07-029-24-14-0105	\$ 212.06	\$ 50.00	\$ 262.06
3226 HALGLO PL	07-029-24-14-0151	\$ 943.96	\$ 50.00	\$ 993.96
3239 HALIFAX AVE N	07-029-24-14-0119	\$ 1,015.42	\$ 50.00	\$ 1,065.42
3252 HALIFAX AVE N	07-029-24-14-0114	\$ 976.61	\$ 50.00	\$ 1,026.61
3312 HALIFAX AVE N	07-029-24-14-0064	\$ 1,542.27	\$ 50.00	\$ 1,592.27
3333 HALIFAX AVE N	07-029-24-14-0027	\$ 455.14	\$ 50.00	\$ 505.14
3428 HALIFAX AVE N	07-029-24-11-0123	\$ 309.44	\$ 50.00	\$ 359.44
3458 HALIFAX AVE N	07-029-24-11-0129	\$ 1,616.62	\$ 50.00	\$ 1,666.62
3522 HALIFAX AVE N	07-029-24-11-0044	\$ 1,323.91	\$ 50.00	\$ 1,373.91
3526 HALIFAX AVE N	07-029-24-11-0045	\$ 407.96	\$ 50.00	\$ 457.96
3556 HALIFAX AVE N	07-029-24-11-0050	\$ 304.70	\$ 50.00	\$ 354.70
3613 HALIFAX AVE N	06-029-24-44-0106	\$ 798.32	\$ 50.00	\$ 848.32
3622 HALIFAX AVE N	06-029-24-44-0079	\$ 358.06	\$ 50.00	\$ 408.06
3632 HALIFAX AVE N	06-029-24-44-0081	\$ 421.75	\$ 50.00	\$ 471.75
3647 HALIFAX AVE N	06-029-24-44-0100	\$ 503.19	\$ 50.00	\$ 553.19
3674 HALIFAX AVE N	06-029-24-44-0090	\$ 225.56	\$ 50.00	\$ 275.56
3805 HALIFAX AVE N	06-029-24-42-0022	\$ 1,576.81	\$ 50.00	\$ 1,626.81
3828 HALIFAX AVE N	06-029-24-42-0015	\$ 392.11	\$ 50.00	\$ 442.11
3947 HALIFAX AVE N	06-029-24-42-0177	\$ 409.17	\$ 50.00	\$ 459.17
4215 HALIFAX AVE N	06-029-24-11-0010	\$ 2,858.94	\$ 50.00	\$ 2,908.94
4216 HALIFAX AVE N	06-029-24-11-0049	\$ 1,773.17	\$ 50.00	\$ 1,823.17
4240 HALIFAX AVE N	06-029-24-11-0041	\$ 3,360.21	\$ 50.00	\$ 3,410.21
4312 HALIFAX AVE N	06-029-24-11-0128	\$ 691.64	\$ 50.00	\$ 741.64
4508 HALIFAX AVE N	10-118-21-34-0054	\$ 2,731.84	\$ 50.00	\$ 2,781.84
4570 HALIFAX AVE N	10-118-21-34-0042	\$ 1,990.58	\$ 50.00	\$ 2,040.58
3643 HUBBARD AVE N	06-029-24-44-0138	\$ 1,955.06	\$ 50.00	\$ 2,005.06
3653 HUBBARD AVE N	06-029-24-44-0065	\$ 1,529.10	\$ 50.00	\$ 1,579.10
3737 HUBBARD AVE N	06-029-24-44-0014	\$ 3,253.75	\$ 50.00	\$ 3,303.75
3780 HUBBARD AVE N	06-029-24-44-0024	\$ 1,272.17	\$ 50.00	\$ 1,322.17
3837 HUBBARD AVE N	06-029-24-42-0006	\$ 224.33	\$ 50.00	\$ 274.33
3900 HUBBARD AVE N	06-029-24-42-0186	\$ 4,063.63	\$ 50.00	\$ 4,113.63
3920 HUBBARD AVE N	06-029-24-42-0071	\$ 3,442.63	\$ 50.00	\$ 3,492.63
3934 HUBBARD AVE N	06-029-24-42-0074	\$ 1,650.01	\$ 50.00	\$ 1,700.01
3939 HUBBARD AVE N	06-029-24-42-0079	\$ 343.68	\$ 50.00	\$ 393.68
4145 HUBBARD AVE N	06-029-24-24-0135	\$ 1,079.51	\$ 50.00	\$ 1,129.51
3420 INDIANA AVE N	07-029-24-11-0147	\$ 1,763.89	\$ 50.00	\$ 1,813.89
3442 INDIANA AVE N	07-029-24-11-0152	\$ 1,072.59	\$ 50.00	\$ 1,122.59
3450 INDIANA AVE N	07-029-24-11-0154	\$ 2,016.91	\$ 50.00	\$ 2,066.91
3454 INDIANA AVE N	07-029-24-11-0155	\$ 849.52	\$ 50.00	\$ 899.52
3502 INDIANA AVE N	07-029-24-11-0168	\$ 2,067.32	\$ 50.00	\$ 2,117.32
3518 INDIANA AVE N	07-029-24-11-0026	\$ 486.62	\$ 50.00	\$ 536.62
3530 INDIANA AVE N	07-029-24-11-0029	\$ 1,035.29	\$ 50.00	\$ 1,085.29
3544 INDIANA AVE N	07-029-24-11-0160	\$ 1,105.54	\$ 50.00	\$ 1,155.54

Comments



City of Robbinsdale
2023 Pending Special Assessments
(To Be Assessed To Taxes Payable in 2024)

Attachment 1

Last Updated
9/26/2023

Service Address	Parcel Number	Certification Balance	Admin Fee	Final Amount to Certify
4200 ISLEMOUNT PL	06-029-24-11-0026	\$ 285.66	\$ 50.00	\$ 335.66
4213 ISLEMOUNT PL	06-029-24-11-0044	\$ 972.98	\$ 50.00	\$ 1,022.98
4258 ISLEMOUNT PL	06-029-24-11-0015	\$ 1,136.48	\$ 50.00	\$ 1,186.48
3520 JUNE AVE N	07-029-24-11-0008	\$ 2,301.97	\$ 50.00	\$ 2,351.97
3600 JUNE AVE N	06-029-24-44-0135	\$ 359.04	\$ 50.00	\$ 409.04
3624 JUNE AVE N	06-029-24-44-0115	\$ 384.31	\$ 50.00	\$ 434.31
3717 LAKE DR	15-118-21-12-0002	\$ 394.31	\$ 50.00	\$ 444.31
3719 LAKE DR	15-118-21-12-0002	\$ 1,510.48	\$ 50.00	\$ 1,560.48
3827 LAKE DR	15-118-21-12-0030	\$ 333.03	\$ 50.00	\$ 383.03
4203 LAKE DR	06-029-24-11-0183	\$ 1,492.47	\$ 50.00	\$ 1,542.47
4320 LAKE DR	06-029-24-12-0088	\$ 279.49	\$ 50.00	\$ 329.49
4520 LAKE DR	06-029-24-12-0006	\$ 612.14	\$ 50.00	\$ 662.14
4026 LAKE RD	06-029-24-14-0087	\$ 484.38	\$ 50.00	\$ 534.38
4028 LAKE RD	06-029-24-14-0086	\$ 2,039.71	\$ 50.00	\$ 2,089.71
4038 LAKE RD	06-029-24-14-0084	\$ 279.91	\$ 50.00	\$ 329.91
3755 LAKELAND AVE N	06-029-24-41-0033	\$ 451.53	\$ 50.00	\$ 501.53
4050 LAKELAND AVE N	06-029-24-13-0128	\$ 1,332.62	\$ 50.00	\$ 1,382.62
4058 LAKELAND AVE N	06-029-24-13-0128	\$ 1,286.72	\$ 50.00	\$ 1,336.72
4086 LAKELAND AVE N	06-029-24-13-0128	\$ 820.18	\$ 50.00	\$ 870.18
4112 LAKELAND AVE N	06-029-24-13-0145	\$ 2,273.48	\$ 50.00	\$ 2,323.48
4118 LAKELAND AVE N	06-029-24-13-0145	\$ 3,210.56	\$ 50.00	\$ 3,260.56
4124 LAKELAND AVE N	06-029-24-13-0145	\$ 810.25	\$ 50.00	\$ 860.25
4130 LAKELAND AVE N	06-029-24-13-0145	\$ 1,410.99	\$ 50.00	\$ 1,460.99
4283 LAKELAND AVE N	06-029-24-21-0085	\$ 1,936.58	\$ 50.00	\$ 1,986.58
4329 LAKELAND AVE N	06-029-24-21-0072	\$ 1,193.96	\$ 50.00	\$ 1,243.96
4527 LAKELAND AVE N	09-118-21-43-0041	\$ 2,554.90	\$ 50.00	\$ 2,604.90
3800 LEE AVE N	06-029-24-42-0119	\$ 691.71	\$ 50.00	\$ 741.71
4201 LILAC DR N	10-118-21-34-0014	\$ 285.71	\$ 50.00	\$ 335.71
3611 LOWRY AVE N	08-029-24-32-0023	\$ 443.54	\$ 50.00	\$ 493.54
4116 LOWRY AVE N	07-029-24-14-0176	\$ 750.82	\$ 50.00	\$ 800.82
3623 MAJOR AVE N	06-029-24-43-0036	\$ 1,544.70	\$ 50.00	\$ 1,594.70
3734 MAJOR AVE N	06-029-24-43-0073	\$ 373.37	\$ 50.00	\$ 423.37
3739 MAJOR AVE N	06-029-24-43-0085	\$ 658.85	\$ 50.00	\$ 708.85
3759 MAJOR AVE N	06-029-24-43-0080	\$ 198.46	\$ 50.00	\$ 248.46
3832 MAJOR AVE N	06-029-24-42-0132	\$ 630.48	\$ 50.00	\$ 680.48
3843 MAJOR AVE N	06-029-24-42-0146	\$ 836.78	\$ 50.00	\$ 886.78
3848 MAJOR AVE N	06-029-24-42-0136	\$ 1,494.89	\$ 50.00	\$ 1,544.89
3861 MAJOR AVE N	06-029-24-42-0142	\$ 629.74	\$ 50.00	\$ 679.74
2656 MCNAIR DR	08-029-24-33-0092	\$ 235.82	\$ 50.00	\$ 285.82
2735 MCNAIR DR	08-029-24-33-0030	\$ 1,420.97	\$ 50.00	\$ 1,470.97
2744 MCNAIR DR	08-029-24-33-0020	\$ 2,857.00	\$ 50.00	\$ 2,907.00
3326 MCNAIR DR	08-029-24-31-0045	\$ 391.88	\$ 50.00	\$ 441.88
3401 MCNAIR DR	08-029-24-31-0080	\$ 1,767.99	\$ 50.00	\$ 1,817.99
3406 MCNAIR DR	08-029-24-31-0048	\$ 1,277.29	\$ 50.00	\$ 1,327.29
3421 MCNAIR DR	08-029-24-31-0076	\$ 871.22	\$ 50.00	\$ 921.22
3424 MCNAIR DR	08-029-24-32-0143	\$ 240.19	\$ 50.00	\$ 290.19
3500 MCNAIR DR	08-029-24-32-0144	\$ 196.33	\$ 50.00	\$ 246.33
2613 MERIDIAN DR	08-029-24-33-0163	\$ 2,404.47	\$ 50.00	\$ 2,454.47
2664 MERIDIAN DR	08-029-24-33-0141	\$ 550.72	\$ 50.00	\$ 600.72
2700 MERIDIAN DR	08-029-24-34-0098	\$ 915.80	\$ 50.00	\$ 965.80
3328 MERIDIAN DR	08-029-24-34-0069	\$ 277.18	\$ 50.00	\$ 327.18
4100 MILDRED PL	06-029-24-11-0067	\$ 1,528.47	\$ 50.00	\$ 1,578.47
3601 NOBLE AVE N	06-029-24-34-0172	\$ 868.56	\$ 50.00	\$ 918.56
3608 NOBLE AVE N	06-029-24-43-0051	\$ 1,875.84	\$ 50.00	\$ 1,925.84
3655 NOBLE AVE N	06-029-24-34-0160	\$ 935.24	\$ 50.00	\$ 985.24
3658 NOBLE AVE N	06-029-24-43-0041	\$ 227.26	\$ 50.00	\$ 277.26
3722 NOBLE AVE N	06-029-24-43-0097	\$ 1,963.39	\$ 50.00	\$ 2,013.39
3730 NOBLE AVE N	06-029-24-43-0099	\$ 333.34	\$ 50.00	\$ 383.34
3749 NOBLE AVE N	06-029-24-34-0189	\$ 2,415.17	\$ 50.00	\$ 2,465.17
3822 NOBLE AVE N	06-029-24-42-0159	\$ 2,202.83	\$ 50.00	\$ 2,252.83
3825 NOBLE AVE N	06-029-24-31-0199	\$ 2,669.60	\$ 50.00	\$ 2,719.60
3853 NOBLE AVE N	06-029-24-31-0192	\$ 764.61	\$ 50.00	\$ 814.61
3857 NOBLE AVE N	06-029-24-31-0191	\$ 1,053.90	\$ 50.00	\$ 1,103.90
3933 NOBLE AVE N	06-029-24-31-0005	\$ 1,708.77	\$ 50.00	\$ 1,758.77
3620 OAKDALE AVE N	08-029-24-23-0013	\$ 188.16	\$ 50.00	\$ 238.16
3716 OAKDALE AVE N	08-029-24-23-0021	\$ 997.62	\$ 50.00	\$ 1,047.62
3811 OAKDALE AVE N	08-029-24-23-0031	\$ 954.94	\$ 50.00	\$ 1,004.94
3628 ORCHARD AVE N	06-029-24-34-0180	\$ 293.66	\$ 50.00	\$ 343.66
3634 ORCHARD AVE N	06-029-24-34-0181	\$ 1,098.33	\$ 50.00	\$ 1,148.33
3644 ORCHARD AVE N	06-029-24-34-0184	\$ 2,226.61	\$ 50.00	\$ 2,276.61
3716 ORCHARD AVE N	06-029-24-34-0017	\$ 2,914.91	\$ 50.00	\$ 2,964.91
3759 ORCHARD AVE N	06-029-24-34-0028	\$ 317.47	\$ 50.00	\$ 367.47
3807 ORCHARD AVE N	06-029-24-31-0174	\$ 1,746.49	\$ 50.00	\$ 1,796.49
3816 ORCHARD AVE N	06-029-24-31-0210	\$ 2,095.23	\$ 50.00	\$ 2,145.23
3817 ORCHARD AVE N	06-029-24-31-0171	\$ 2,561.40	\$ 50.00	\$ 2,611.40

Comments



City of Robbinsdale
2023 Pending Special Assessments
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Attachment 1

Last Updated
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Service Address	Parcel Number	Certification Balance	Admin Fee	Final Amount to Certify
3832 ORCHARD AVE N	06-029-24-31-0214	\$ 1,295.96	\$ 50.00	\$ 1,345.96
4517 ORCHARD AVE N	09-118-21-44-0050	\$ 314.74	\$ 50.00	\$ 364.74
4536 ORCHARD AVE N	09-118-21-44-0056	\$ 870.17	\$ 50.00	\$ 920.17
5102 PARKER CIR	06-029-24-23-0240	\$ 1,085.23	\$ 50.00	\$ 1,135.23
5112 PARKER CIR	06-029-24-23-0242	\$ 1,782.70	\$ 50.00	\$ 1,832.70
5123 PARKER CIR	06-029-24-23-0253	\$ 260.70	\$ 50.00	\$ 310.70
4116 PARKER GRN	06-029-24-23-0098	\$ 1,728.56	\$ 50.00	\$ 1,778.56
4118 PARKER GRN	06-029-24-23-0097	\$ 417.33	\$ 50.00	\$ 467.33
4123 PARKER GRN	06-029-24-23-0107	\$ 264.35	\$ 50.00	\$ 314.35
4102 PARKER TRL	06-029-24-23-0151	\$ 318.47	\$ 50.00	\$ 368.47
4104 PARKER TRL	06-029-24-23-0150	\$ 1,886.99	\$ 50.00	\$ 1,936.99
2700 PARKVIEW BLVD	08-029-24-33-0133	\$ 324.71	\$ 50.00	\$ 374.71
2744 PARKVIEW BLVD	08-029-24-33-0124	\$ 1,871.21	\$ 50.00	\$ 1,921.21
3420 PARKVIEW BLVD	08-029-24-31-0074	\$ 1,219.69	\$ 50.00	\$ 1,269.69
3427 PARKVIEW BLVD	08-029-24-33-0122	\$ 2,462.85	\$ 50.00	\$ 2,512.85
3428 PARKVIEW BLVD	08-029-24-32-0154	\$ 750.27	\$ 50.00	\$ 800.27
3605 PERRY AVE N	06-029-24-34-0122	\$ 709.78	\$ 50.00	\$ 759.78
3631 PERRY AVE N	06-029-24-34-0116	\$ 1,840.14	\$ 50.00	\$ 1,890.14
3644 PERRY AVE N	06-029-24-34-0155	\$ 487.24	\$ 50.00	\$ 537.24
3645 PERRY AVE N	06-029-24-34-0111	\$ 931.05	\$ 50.00	\$ 981.05
3727 PERRY AVE N	06-029-24-34-0060	\$ 117.50	\$ 50.00	\$ 167.50
3736 PERRY AVE N	06-029-24-34-0049	\$ 614.75	\$ 50.00	\$ 664.75
3738 PERRY AVE N	06-029-24-34-0050	\$ 1,587.29	\$ 50.00	\$ 1,637.29
3814 PERRY AVE N	06-029-24-31-0179	\$ 549.51	\$ 50.00	\$ 599.51
3815 PERRY AVE N	06-029-24-31-0144	\$ 1,419.84	\$ 50.00	\$ 1,469.84
3856 PERRY AVE N	06-029-24-31-0190	\$ 1,542.82	\$ 50.00	\$ 1,592.82
3904 PERRY AVE N	06-029-24-31-0043	\$ 121.17	\$ 50.00	\$ 171.17
3945 PERRY AVE N	06-029-24-31-0060	\$ 3,668.70	\$ 50.00	\$ 3,718.70
4028 PERRY AVE N	06-029-24-24-0075	\$ 1,803.60	\$ 50.00	\$ 1,853.60
4118 PERRY AVE N	06-029-24-24-0138	\$ 453.76	\$ 50.00	\$ 503.76
4515 PERRY AVE N	09-118-21-44-0038	\$ 339.40	\$ 50.00	\$ 389.40
3861 QUAIL AVE	06-029-24-31-0109	\$ 312.16	\$ 50.00	\$ 362.16
3601 QUAIL AVE N	06-029-24-34-0210	\$ 3,664.64	\$ 50.00	\$ 3,714.64
3609 QUAIL AVE N	06-029-24-34-0208	\$ 296.92	\$ 50.00	\$ 346.92
3621 QUAIL AVE N	06-029-24-34-0205	\$ 1,864.31	\$ 50.00	\$ 1,914.31
3629 QUAIL AVE N	06-029-24-34-0203	\$ 638.04	\$ 50.00	\$ 688.04
3632 QUAIL AVE N	06-029-24-34-0221	\$ 1,334.56	\$ 50.00	\$ 1,384.56
3649 QUAIL AVE N	06-029-24-34-0104	\$ 174.29	\$ 50.00	\$ 224.29
3729 QUAIL AVE N	06-029-24-34-0081	\$ 3,378.77	\$ 50.00	\$ 3,428.77
3744 QUAIL AVE N	06-029-24-34-0193	\$ 219.56	\$ 50.00	\$ 269.56
3748 QUAIL AVE N	06-029-24-34-0194	\$ 473.16	\$ 50.00	\$ 523.16
3811 QUAIL AVE N	06-029-24-31-0118	\$ 1,969.81	\$ 50.00	\$ 2,019.81
3845 QUAIL AVE N	06-029-24-31-0112	\$ 273.07	\$ 50.00	\$ 323.07
3847 QUAIL AVE N	06-029-24-31-0111	\$ 1,537.14	\$ 50.00	\$ 1,587.14
3852 QUAIL AVE N	06-029-24-31-0160	\$ 258.93	\$ 50.00	\$ 308.93
3859 QUAIL AVE N	06-029-24-31-0109	\$ 2,304.57	\$ 50.00	\$ 2,354.57
3932 QUAIL AVE N	06-029-24-31-0077	\$ 2,619.85	\$ 50.00	\$ 2,669.85
3936 QUAIL AVE N	06-029-24-31-0078	\$ 2,343.39	\$ 50.00	\$ 2,393.39
3939 QUAIL AVE N	06-029-24-31-0088	\$ 70,288.04	\$ 50.00	\$ 70,338.04
3951 QUAIL AVE N	06-029-24-31-0085	\$ 564.07	\$ 50.00	\$ 614.07
4000 QUAIL AVE N	06-029-24-24-0092	\$ 245.39	\$ 50.00	\$ 295.39
4128 QUAIL AVE N	06-029-24-24-0048	\$ 2,229.44	\$ 50.00	\$ 2,279.44
4154 QUAIL AVE N	06-029-24-24-0054	\$ 455.98	\$ 50.00	\$ 505.98
3704 REGENT AVE N	06-029-24-34-0089	\$ 1,016.90	\$ 50.00	\$ 1,066.90
3717 REGENT AVE N	06-029-24-33-0029	\$ 951.50	\$ 50.00	\$ 1,001.50
3719 REGENT AVE N	06-029-24-33-0029	\$ 729.16	\$ 50.00	\$ 779.16
3838 REGENT AVE N	06-029-24-31-0128	\$ 2,563.44	\$ 50.00	\$ 2,613.44
3845 REGENT AVE N	06-029-24-32-0046	\$ 244.62	\$ 50.00	\$ 294.62
3850 REGENT AVE N	06-029-24-31-0131	\$ 2,932.93	\$ 50.00	\$ 2,982.93
3930 REGENT AVE N	06-029-24-31-0104	\$ 1,990.56	\$ 50.00	\$ 2,040.56
3939 REGENT AVE N	06-029-24-32-0004	\$ 1,306.16	\$ 50.00	\$ 1,356.16
4014 REGENT AVE N	06-029-24-24-0119	\$ 3,072.07	\$ 50.00	\$ 3,122.07
4035 REGENT AVE N	06-029-24-23-0071	\$ 335.07	\$ 50.00	\$ 385.07
4201 REGENT AVE N	06-029-24-22-0003	\$ 15,033.57	\$ 50.00	\$ 15,083.57
4214 REGENT AVE N	06-029-24-21-0063	\$ 1,223.54	\$ 50.00	\$ 1,273.54
4230 REGENT AVE N	06-029-24-21-0062	\$ 4,241.39	\$ 50.00	\$ 4,291.39
4248 REGENT AVE N	06-029-24-21-0056	\$ 223.93	\$ 50.00	\$ 273.93
4250 REGENT AVE N	06-029-24-21-0056	\$ 192.65	\$ 50.00	\$ 242.65
4253 REGENT AVE N	06-029-24-22-0029	\$ 1,057.51	\$ 50.00	\$ 1,107.51
4255 REGENT AVE N	06-029-24-22-0029	\$ 1,363.02	\$ 50.00	\$ 1,413.02
4259 REGENT AVE N	06-029-24-22-0028	\$ 586.10	\$ 50.00	\$ 636.10
4540 REGENT AVE N	09-118-21-44-0011	\$ 2,003.88	\$ 50.00	\$ 2,053.88
4544 REGENT AVE N	09-118-21-44-0010	\$ 1,750.97	\$ 50.00	\$ 1,800.97
5210 SCOTT LN	06-029-24-23-0200	\$ 755.18	\$ 50.00	\$ 805.18
5123 SCOTT PATH	06-029-24-23-0188	\$ 963.79	\$ 50.00	\$ 1,013.79

Comments



City of Robbinsdale
2023 Pending Special Assessments
(To Be Assessed To Taxes Payable in 2024)

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Last Updated
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Service Address	Parcel Number	Certification Balance	Admin Fee	Final Amount to Certify
5126 SCOTT PATH	06-029-24-23-0183	\$ 709.23	\$ 50.00	\$ 759.23
5131 SCOTT PATH	06-029-24-23-0192	\$ 3,525.75	\$ 50.00	\$ 3,575.75
5213 SCOTT TRL	06-029-24-23-0172	\$ 847.46	\$ 50.00	\$ 897.46
3829 SCOTT AVE N	06-029-24-32-0080	\$ 392.13	\$ 50.00	\$ 442.13
3937 SCOTT AVE N	06-029-24-32-0059	\$ 275.54	\$ 50.00	\$ 325.54
3949 SCOTT AVE N	06-029-24-32-0089	\$ 1,498.69	\$ 50.00	\$ 1,548.69
4103 SCOTT AVE N	06-029-24-23-0143	\$ 219.53	\$ 50.00	\$ 269.53
4114 SCOTT AVE N	06-029-24-23-0123	\$ 754.05	\$ 50.00	\$ 804.05
4119 SCOTT AVE N	06-029-24-23-0135	\$ 1,289.74	\$ 50.00	\$ 1,339.74
4120 SCOTT AVE N	06-029-24-23-0120	\$ 248.68	\$ 50.00	\$ 298.68
4238 SCOTT AVE N	06-029-24-22-0127	\$ 213.42	\$ 50.00	\$ 263.42
4536 SCOTT AVE N	09-118-21-43-0009	\$ 1,755.68	\$ 50.00	\$ 1,805.68
4543 SCOTT AVE N	09-118-21-43-0020	\$ 115.54	\$ 50.00	\$ 165.54
4546 SCOTT AVE N	09-118-21-43-0007	\$ 1,602.89	\$ 50.00	\$ 1,652.89
4216 SHORELINE DR	05-029-24-23-0018	\$ 441.98	\$ 50.00	\$ 491.98
4428 SHORELINE DR	06-029-24-14-0138	\$ 358.98	\$ 50.00	\$ 408.98
4432 SHORELINE DR	06-029-24-14-0092	\$ 163.61	\$ 50.00	\$ 213.61
3832 TOLEDO AVE N	06-029-24-32-0167	\$ 1,984.58	\$ 50.00	\$ 2,034.58
3850 TOLEDO AVE N	06-029-24-32-0170	\$ 979.92	\$ 50.00	\$ 1,029.92
4329 TOLEDO AVE N	06-029-24-22-0045	\$ 128.98	\$ 50.00	\$ 178.98
4349 TOLEDO AVE N	06-029-24-22-0043	\$ 215.75	\$ 50.00	\$ 265.75
4353 TOLEDO AVE N	06-029-24-22-0042	\$ 661.92	\$ 50.00	\$ 711.92
4506 TOLEDO AVE N	09-118-21-43-0045	\$ 1,863.55	\$ 50.00	\$ 1,913.55
4515 TOLEDO AVE N	09-118-21-43-0052	\$ 592.27	\$ 50.00	\$ 642.27
4518 TOLEDO AVE N	09-118-21-43-0043	\$ 2,376.37	\$ 50.00	\$ 2,426.37
4553 TWIN OAK DR	06-029-24-12-0103	\$ 2,510.15	\$ 50.00	\$ 2,560.15
4313 TWIN OAK LN	06-029-24-21-0130	\$ 587.86	\$ 50.00	\$ 637.86
4316 TWIN OAK LN	06-029-24-21-0133	\$ 574.36	\$ 50.00	\$ 624.36
3829 UNITY AVE N	06-029-24-32-0133	\$ 380.68	\$ 50.00	\$ 430.68
4005 UNITY AVE N	06-029-24-23-0039	\$ 1,905.32	\$ 50.00	\$ 1,955.32
4007 UNITY AVE N	06-029-24-23-0038	\$ 2,896.85	\$ 50.00	\$ 2,946.85
4025 UNITY AVE N	06-029-24-23-0035	\$ 473.45	\$ 50.00	\$ 523.45
4231 UNITY AVE N	06-029-24-22-0087	\$ 1,989.45	\$ 50.00	\$ 2,039.45
4252 UNITY AVE N	06-029-24-22-0114	\$ 2,927.67	\$ 50.00	\$ 2,977.67
4349 UNITY AVE N	06-029-24-22-0063	\$ 1,065.87	\$ 50.00	\$ 1,115.87
4364 UNITY AVE N	06-029-24-22-0059	\$ 379.00	\$ 50.00	\$ 429.00
3800 VERA CRUZ AVE N	06-029-24-32-0141	\$ 2,322.95	\$ 50.00	\$ 2,372.95
3923 VERA CRUZ AVE N	16-118-21-31-0128	\$ 2,104.49	\$ 50.00	\$ 2,154.49
4001 VERA CRUZ AVE N	16-118-21-31-0111	\$ 1,646.15	\$ 50.00	\$ 1,696.15
4006 VERA CRUZ AVE N	06-029-24-23-0041	\$ 236.74	\$ 50.00	\$ 286.74
4030 VERA CRUZ AVE N	06-029-24-23-0045	\$ 1,363.23	\$ 50.00	\$ 1,413.23
4440 VERA CRUZ AVE N	16-118-21-12-0018	\$ 852.01	\$ 50.00	\$ 902.01
4576 VERA CRUZ AVE N	09-118-21-43-0076	\$ 1,477.60	\$ 50.00	\$ 1,527.60
4578 VERA CRUZ AVE N	09-118-21-43-0076	\$ 1,532.30	\$ 50.00	\$ 1,582.30
3850 WELCOME AVE N	16-118-21-31-0170	\$ 1,857.36	\$ 50.00	\$ 1,907.36
3910 WELCOME AVE N	16-118-21-31-0133	\$ 980.85	\$ 50.00	\$ 1,030.85
4012 WELCOME AVE N	16-118-21-31-0116	\$ 427.14	\$ 50.00	\$ 477.14
4123 WELCOME AVE N	16-118-21-24-0017	\$ 3,169.36	\$ 50.00	\$ 3,219.36
4237 WELCOME AVE N	16-118-21-24-0001	\$ 955.91	\$ 50.00	\$ 1,005.91
3920 XENIA AVE N	16-118-21-31-0074	\$ 1,181.63	\$ 50.00	\$ 1,231.63
4152 XENIA AVE N	16-118-21-24-0096	\$ 1,598.66	\$ 50.00	\$ 1,648.66
2651 XERXES AVE N	08-029-24-34-0105	\$ 625.65	\$ 50.00	\$ 675.65
2717 XERXES AVE N	08-029-24-34-0009	\$ 3,479.59	\$ 50.00	\$ 3,529.59
3911 YATES AVE N	16-118-21-31-0040	\$ 3,530.30	\$ 50.00	\$ 3,580.30
4010 YATES AVE N	16-118-21-31-0020	\$ 300.00	\$ 50.00	\$ 350.00
4011 YATES AVE N	16-118-21-31-0006	\$ 459.54	\$ 50.00	\$ 509.54
4012 YATES AVE N	16-118-21-31-0019	\$ 782.02	\$ 50.00	\$ 832.02
4112 YATES AVE N	16-118-21-24-0161	\$ 2,449.55	\$ 50.00	\$ 2,499.55
4153 YATES AVE N	16-118-21-24-0040	\$ 1,864.77	\$ 50.00	\$ 1,914.77
2623 YORK AVE N	08-029-24-34-0136	\$ 1,773.37	\$ 50.00	\$ 1,823.37
2732 YORK AVE N	08-029-24-34-0020	\$ 244.99	\$ 50.00	\$ 294.99
2733 YORK AVE N	08-029-24-34-0031	\$ 342.42	\$ 50.00	\$ 392.42
2909 YORK AVE N	08-029-24-31-0118	\$ 220.88	\$ 50.00	\$ 270.88
3011 YORK AVE N	08-029-24-31-0094	\$ 323.64	\$ 50.00	\$ 373.64
3615 YORK AVE N	05-029-24-34-0010	\$ 416.87	\$ 50.00	\$ 466.87
4317 YORK AVE N	05-029-24-21-0008	\$ 2,014.36	\$ 50.00	\$ 2,064.36
4333 YORK AVE N	05-029-24-21-0004	\$ 1,515.98	\$ 50.00	\$ 1,565.98
4433 YORK AVE N	15-118-21-11-0002	\$ 1,018.41	\$ 50.00	\$ 1,068.41
3953 ZANE AVE N	16-118-21-32-0018	\$ 512.23	\$ 50.00	\$ 562.23
4004 ZANE AVE N	16-118-21-31-0008	\$ 491.54	\$ 50.00	\$ 541.54
4046 ZANE AVE N	16-118-21-24-0066	\$ 2,592.24	\$ 50.00	\$ 2,642.24
4058 ZANE AVE N	16-118-21-24-0068	\$ 2,386.65	\$ 50.00	\$ 2,436.65
4119 ZANE AVE N	16-118-21-23-0036	\$ 251.45	\$ 50.00	\$ 301.45
4134 ZANE AVE N	16-118-21-24-0054	\$ 1,633.08	\$ 50.00	\$ 1,683.08
4141 ZANE AVE N	16-118-21-23-0032	\$ 1,269.13	\$ 50.00	\$ 1,319.13

Comments



City of Robbinsdale
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 (To Be Assessed To Taxes Payable in 2024)

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Last Updated
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Service Address	Parcel Number	Certification Balance	Admin Fee	Final Amount to Certify
4209 ZANE AVE N	16-118-21-23-0003	\$ 1,165.18	\$ 50.00	\$ 1,215.18
2657 ZENITH AVE N	08-029-24-34-0154	\$ 2,102.72	\$ 50.00	\$ 2,152.72
2700 ZENITH AVE N	08-029-24-34-0039	\$ 232.38	\$ 50.00	\$ 282.38
2715 ZENITH AVE N	08-029-24-34-0075	\$ 145.96	\$ 50.00	\$ 195.96
2725 ZENITH AVE N	08-029-24-34-0074	\$ 497.70	\$ 50.00	\$ 547.70
2731 ZENITH AVE N	08-029-24-34-0073	\$ 1,459.17	\$ 50.00	\$ 1,509.17
2732 ZENITH AVE N	08-029-24-34-0204	\$ 2,984.35	\$ 50.00	\$ 3,034.35
2773 ZENITH AVE N	08-029-24-31-0131	\$ 1,655.33	\$ 50.00	\$ 1,705.33
2965 ZENITH AVE N	08-029-24-31-0038	\$ 558.73	\$ 50.00	\$ 608.73
3111 ZENITH AVE N	08-029-24-31-0006	\$ 1,420.99	\$ 50.00	\$ 1,470.99
3415 ZENITH AVE N	08-029-24-21-0099	\$ 171.54	\$ 50.00	\$ 221.54
3426 ZENITH AVE N	08-029-24-21-0036	\$ 174.12	\$ 50.00	\$ 224.12
3436 ZENITH AVE N	08-029-24-21-0037	\$ 1,921.64	\$ 50.00	\$ 1,971.64
3457 ZENITH AVE N	08-029-24-21-0092	\$ 531.90	\$ 50.00	\$ 581.90
3536 ZENITH AVE N	08-029-24-21-0018	\$ 346.36	\$ 50.00	\$ 396.36
3600 ZENITH AVE N	05-029-24-34-0017	\$ 1,915.24	\$ 50.00	\$ 1,965.24
3808 ZENITH AVE N	05-029-24-31-0091	\$ 596.31	\$ 50.00	\$ 646.31
3813 ZENITH AVE N	05-029-24-31-0099	\$ 803.13	\$ 50.00	\$ 853.13
3839 ZENITH AVE N	05-029-24-31-0120	\$ 636.79	\$ 50.00	\$ 686.79
3917 ZENITH AVE N	05-029-24-31-0045	\$ 2,374.44	\$ 50.00	\$ 2,424.44
3947 ZENITH AVE N	05-029-24-31-0038	\$ 2,808.46	\$ 50.00	\$ 2,858.46
4026 ZENITH AVE N	05-029-24-24-0131	\$ 1,232.10	\$ 50.00	\$ 1,282.10
4050 ZENITH AVE N	05-029-24-24-0136	\$ 236.16	\$ 50.00	\$ 286.16
4145 ZENITH AVE N	05-029-24-24-0030	\$ 786.95	\$ 50.00	\$ 836.95
4265 ZENITH AVE N	05-029-24-21-0110	\$ 311.23	\$ 50.00	\$ 361.23
4309 ZENITH AVE N	05-029-24-21-0034	\$ 637.47	\$ 50.00	\$ 687.47
4409 ZENITH AVE N	05-029-24-21-0024	\$ 339.19	\$ 50.00	\$ 389.19
4523 ZENITH AVE N	10-118-21-44-0088	\$ 1,302.41	\$ 50.00	\$ 1,352.41
4536 ZENITH AVE N	10-118-21-44-0071	\$ 1,672.65	\$ 50.00	\$ 1,722.65
4568 ZENITH AVE N	10-118-21-44-0078	\$ 565.19	\$ 50.00	\$ 615.19
		\$ 690,936.03	\$ 24,000.00	\$ 714,936.03

Comments

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 3rd day of October 2023.

RESOLUTION NO.

**A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR
DELINQUENT UTILITIES**

WHEREAS, pursuant to proper notice duly given as required by law, Council has met, and heard, and passed upon all objections to the proposed assessment for delinquent utilities;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale, Minnesota, as follows:

1. That such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the delivered services in the amount of the assessment levied against it. In addition, each property shall have a \$50 administration fee added to their assessment.
2. That such assessment shall be payable in one annual installment, the first and only installment to be payable on or before the first Monday of January 2024, and shall bear interest at the rate of 8.0 percent per annum from November 15, 2023 until December 31, 2024.
3. That the owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor before November 15, 2023, pay the whole of the assessment on such property with no interest accrual.
4. That the City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid in the same manner as other municipal taxes.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 3RD DAY OF OCTOBER, 2023.

ATTEST:

William A. Blonigan, Mayor

Chase Peterson-Etem, City Clerk



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: October 3, 2023
RE: Voucher Requests Pending Approval for Disbursement

Background:

The check register dated 10/3/23 reflects the voucher requests pending approval for disbursement.

The check register dated 9/20/23 through 10/3/23 is a list of vouchers requiring payment for city funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Analysis:

None

Recommendation:

By motion, approve disbursement requests for the period ending 10/3/2023.

Attachments:

None



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: October 3, 2023
RE: City Council Meeting Date Change

Background:

In January 2023, the Council approved meeting dates for the City Council, which included having a meeting on Tuesday, November 7, 2023. However, State Statute 204C.03, Subd. 1, prohibits public meetings on election day. Because of this provision, staff is asking the Council to cancel the November 7, 2023, City Council Meeting and Schedule a City Council meeting for Wednesday, November 8, 2023 at 7:00 p.m.

Analysis:

None

Recommendation:

Motion to Cancel the Tuesday, November 7, 2023, City Council Meeting and Schedule a City Council Meeting for Wednesday, November 8, 2023, at 7:00 p.m.

Attachments:

None