

AGENDA

1. ROLL CALL: Greenberg, Hansen, Hanelitz, Hart, Heid, Lyng, Pendaz-Foster, Presler, Myers, Sande
2. CONSIDERATION OF MINUTES
 - A. April 16, 2025 Meeting Minutes
3. NEW BUSINESS
 - A. Guest Speaker: Jenna Wolf, Water Resources Specialist
 - B. Recap of Compost Giveaway and Native Plant Kit Pick-Up
 - C. Adopt a Park: South Halifax
 - D. Summer Schedule
 - E. City Council Meeting
4. OLD BUSINESS
5. INFORMATION ONLY
6. ADJOURNMENT

MINUTES

ROLL CALL

Present: Greenberg, Hanelitz, Hart, Heid, Lyng, Myers, Pendaz-Foster, Presler, Sande

Absent: Hansen

Staff: Stephan Papiz, City Forester/Natural Resources Specialist; Kayla Kirtz, Sustainability Coordinator

CONSIDERATION OF MINUTES

A. February 19, 2025 Sustainability Committee Minutes

Presler motioned to approve the minutes of the February 19, 2025 Sustainability Committee Meeting and Sande seconded. The meeting minutes were unanimously approved.

NEW BUSINESS

A. Guest Speaker: Stephan Papiz, City Forester/Natural Resources Specialist

Stephan Papiz, City Forester/Natural Resources Specialist for the City of Robbinsdale, gave a presentation to the Sustainability Committee. Papiz discussed his various job duties and shared information about upcoming forestry-related events. The Committee discussed with Papiz about ways that they could support his work, including:

- Connecting residents to the City's list of licensed tree care companies.
- Creating forestry-related educational materials.
- Recommending a Tree Preservation Ordinance to the City Council.
- Creating criteria for an Adopt-a-Tree program.
- Talking to residents to spread the word about the City's forestry program, events, services, and offerings.
- Planting fruit trees at the community gardens.
- Adopting South Halifax Park.

B. Community Recycling Ambassadors Program Takeaways

The Committee decided to move this discussion to a future meeting agenda.

OLD BUSINESS

A. Events: Arbor Day, Compost Giveaway, Rain Garden Planting

Kirtz reminded the group of the upcoming Arbor Day Celebration on Saturday, April 26th. Kirtz confirmed that members Hart and Larson would attend the event. They planned to clean up South Halifax Park after the tree planting. Kirtz confirmed that the City would provide trash bags, rubber gloves, and trash pickers.

Kirtz confirmed that the Sustainability Committee will host the Compost Giveaway on Saturday, May 17th in conjunction with the Native Plant Sale pick up. Ten cubic yards of compost will be delivered to the Lee Park parking lot prior to the event. Members of the Committee confirmed that they are volunteering to help out at the event. Hart said she would provide a table and a canopy. Heid said that he would provide a few shovels. Kirtz

said that she will provide educational materials and handouts.

Kirtz confirmed that the Committee will be planting a rain garden on Saturday, May 31st starting at 8:00 a.m. at the Water Treatment Plant. There will be a few City staff in attendance to help out, as well as some volunteers from the Lee Square Housing Cooperative. Kirtz advised the group to bring their own water bottles, gardening gloves, and snacks, although Kirtz is looking into providing snacks for the group.

INFORMATION ONLY

A. Roundtable Updates

None.

ADJOURNMENT

Kirtz adjourned the meeting at 8:10 p.m.

City of Robbinsdale
4100 Lakeview Avenue North
Robbinsdale, MN 55422
763-537-4534
www.robbinsdalemn.gov



10 March 2025

Dear Adopt-a-Park participant,

You are receiving this letter because you or a group you represent has been an Adopt-a-Park volunteer in the past. It is that time of the year to renew your commitment to the Adopt-a-Park program.

In previous years assigned groups have stopped by the City's annual Arbor Day and Watershed Clean-up event to grab cleanup materials and perform their first of three annual trash pickup activities in their respective parks. We will be hosting our annual Arbor Day/Park Clean-up event this year at 9:30 AM on Saturday, April 26th at Norma Kelly Park. For any Adopt-a-Park groups who wish to stop by this event we will have bags and gloves available for pick up. In addition, we have 6 industrial grade trash extension grabbers available for any interested groups. If you would like to pick up your supplies at an alternative place or time this can be arranged at City Hall. Please contact Melissa Steward, Recreation Services, at msteward@robbinsdalemn.gov or 763-531-1278 at least three days in advance to set up a time to grab supplies or rent out any grabbers.

To streamline reporting, City staff developed an online Google Form that you can use to record the amount of garbage you pick up during each of your events this year. While staff will continue to accept reports via phone call or email, the online form will be an easy, straightforward way for you to report info to us from a smartphone or other internet-enabled device. The Google Form link is being sent to your email address on file and we ask that you use this form as your primary way of reporting data to the City.

Please review the enclosed Adopt-a-Park information and return the completed permit form with your group's information, along with your tentatively planned clean-up dates. If, for whatever reason, you no longer wish to participate in the program, please let us know. Completed permit forms can be mailed to Robbinsdale City Hall at 4100 Lakeview Ave N, Robbinsdale, MN 55422, addressed to Stephan Papiz, Forester/Natural Resources Specialist. Alternatively, you can scan and email your permit to spapiz@robbinsdalemn.gov

Thank you for helping to keep our parks, waterways, and recreation areas clean!

Regards,

Stephan Papiz
Forester/Natural Resources Specialist
(763) 531-1273
spapiz@robbinsdalemn.gov





CITY OF ROBBINSDALE ADOPT-A-PARK

Adopt-a-Park is a public service program for volunteers to pick up litter and help keep Robbinsdale's parks clean. It enables citizens to provide a meaningful contribution to a healthier environment. Removing litter is expensive and citizens lending a hand to keep parks clean will help the city reduce its maintenance costs. Robbinsdale community groups and businesses may "Adopt a Park" by contacting the city.

Terms and Conditions

1. The group agrees to pick up litter in a Robbinsdale park or portion of a park. The group agrees to pick up the park three times each year (spring, summer, and fall).
2. The group shall pick up litter during daylight hours and good weather. Also, the supervisor of the group must inform the participants of the safety tips (see below).
3. The group shall provide adequate supervision to participants eighteen years of age or younger.
4. The group shall arrange litter pick up dates with the City three days in advance of the event. Please notify either Stephan Papiz, Natural Resources Specialist, at spapiz@robbinsdalemn.gov or Melissa Steward at msteward@robbinsdalemn.gov.
5. The group shall place any filled trash bags at a single designated portion of the park. This way Parks maintenance staff can be notified where to pick up any trash bags on the next business day.

Safety Tips

1. Participants should be mentally alert and use good judgment and common sense.
2. Participants should be in good physical condition, including sight and hearing.
3. Groups should stay away from construction sites and avoid all construction equipment.
4. Groups should avoid poison ivy and other noxious weeds, recently applied herbicides, and open water, unless otherwise specified.
5. Participants should never pick up heavy, large, or hazardous material. Please notify City staff of any such items.
6. Participants should wear work gloves, light colored clothing and heavy leather shoes or boots.
7. Participants should wear appropriate clothing for brushy areas; apply tick & insect repellent as needed.
8. Supervisors should assign work teams and distribute trash bags. Also, estimate the amount of time needed for pickup and agree on a meeting place when the job is finished.
9. Bring along a first aid kit. Have at least one charged cellphone per group in case 911 needs to be used for emergency assistance.

City of Robbinsdale 2025 Adopt-a-Park Permit

The group agrees to pick up litter three (3) times per year.

Date Received _____

Park Assigned: South Halifax

The City of Robbinsdale reserves the right to refuse, cancel or revise this agreement if in its sole judgment the nature of the group or its sign is political, controversial or in questionable taste, or if the group is not meeting the terms and conditions of this agreement. By signing this agreement, the group acknowledges the hazardous nature of the work and agrees to comply with the terms and conditions herewith to the satisfaction of the City of Robbinsdale.

Except for the negligent acts of the City, its agents and employees, the volunteers or their agents shall assume all liability for and save the City, its agents and employees, harmless from all claims for damages, actions or causes of action arising out of the work to be done herein.

Any and all volunteers of the group or other persons while engaged in the performance of any work or service performed under this agreement shall not be considered employees of the City, and any claims that may or might arise under the Workers Compensation Act of Minnesota on behalf of said employees or other persons while so engaged, and any and all claims made by any third party of the group's volunteers or other persons while so engaged on any of the work or services to be rendered shall in no way be the obligation or responsibility of the City.



Name of Group _____

Name of Group Representative _____

Email Address of Group Representative _____

Signature of Group Representative _____

Address _____ City _____ Zip _____

Phone _____ (home) _____ (cell) _____ (work)

Dates group plans to pick up litter:

1) _____ 2) _____ 3) _____

Please check one:

- Group will pick up supplies at the Arbor Day Event on April 26th Group prefers to pick up supplies at City Hall
 Group will provide its own supplies Group no longer wants to participate in the Adopt-a-Park program

Please return form to: 4100 Lakeview Ave N, Robbinsdale, MN 55422, Attention: Stephan Papiz,
OR scan and email to spapiz@robbinsdalemn.gov