

AGENDA

1. ROLL CALL: Beck, Erdos-Thayer, Davis, Rochon-Washington, Laverty, Sparks
2. CONSIDERATION OF MINUTES
 - A. March Minutes
3. NEW BUSINESS
 - A. Manor Park Playground
 - B. Triangle Park Pump Track
 - C. Community Feedback Dates
4. OLD BUSINESS
 - A. Sanborn Tennis Courts
 - B. Ice Rink in Manor
 - C. Fitness Court
5. INFORMATION ONLY
 - A. Recreation
 - B. Forestry
 - C. Parks
6. ADJOURNMENT

[MEET_FOOT]

MINUTES

7:02

1. ROLL CALL: X Beck, X Erdos-Thayer, X Davis, X Rochon-Washington, X Laverty, X Sparks

Also in attendance Matt Bazyk City Representative.
Eugene Trattles

2. CONSIDERATION OF MINUTES

- A. February Minutes
Motion to Approve: Sparks
Second: Rochon-Washington

3. NEW BUSINESS

- A. New Commissioners' Oath of Office Mark and Mary read and signed the Oath of Office.
- B. Chair and Vice Chair Elections (Added after sending on 3/24)
Motion to Vote on Chair and Vice Chair for the Parks and Recreation Commission 2025-2026 term: Laverty Nominates Erdos-Thayer for Chair. Seconded by Rochon-Washington. 6-0 in favor

Rochon-Washington nominated for Vice President, Seconded by Erdos-Thayer: 6-0 in favor

VOTE RESULTS: Erdos-Thayer: President
Rochon-Washintong: Vice President

- C. Park Improvement Schedule 2025 and 2026
Laverty: With levy increase, what is amount is available for spending?

Kelly Park

Davis: Natural play area, where kids can get dirty.

Manor Park

Rochon-Washington: Updated playground. Could there be an ice rink in the winter at Manor?

Davis: Accessible playground. Take into account the kids coming from the hospital.

Triangle Park

Erdos-Thayer: Pump track addition to Triangle.

Davis: Indoor bathrooms.

MINUTES

Bazyk: Potential third location for Community Garden.

Erdos-Thayer and Sparks: Future meetings, bring suggestions. Creating from scratch doesn't feel like the best use of Commissions time.

4. OLD BUSINESS

- A. Tennis and Pickleball Courts: Looking to elevate to 2025/2026 project. Need to get approval from Council.
- B. Sanborn Playground: Moving project to 2026 due to other projects happening in the park and need to remove the current building.
- C. Fitness Court: Schedule for delivery and installation in June 2025.
- D. Native Plant Sale: Going well. 110 kits sold.

5. INFORMATION ONLY

A. Recreation Report

Eggstravaganza: April 12th

Robbinsdale Roots Program: 15 registered participants. They will sell fresh produce downtown through the summer.

Whiz Bang: New Events: Volleyball Tournament, Garden Tour, Entrepreneur Fair

General Programs: 2025 Recreation goal of 1,000 registered participants. Received over 300 registrations within the first month.

Sparks: See if others who are participating in the Community Gardens would like to sell produce during the Robbinsdale Roots sell days.

B. Forestry Report

Have resumed regular tree pruning by our contractor (Bratt Tree)

Had a single tree removed on an EDA lot by our new removal contractor

Tree Trust tree Sale is live – see website for details & please ask constituents to participate & buy a \$45 tree or two

Annual prairie burns and mows are in progress with the dry weather and lack of snow. Very burn-heavy year with all park prairies getting burned

Submitted application for a DNR grant "Expedited Conservation Project" for \$50K to help pay for prairie maintenance through June 2028

Seeking GreenCorps member to perform shared duties with Sustainability, Forestry and Water. Term would be Aug. 2025 – September 2026

Finishing up Forestry report presentation for the April 1st City Council meeting

Having STS continue to cut buckthorn in Sochacki Park. Been treating cut stumps >1" in diameter. County will help plant >1000 new seedlings there at end of April

Adopt-a-Park letters & permits sent out earlier this month – signed permits trickling in
Arbor Day scheduled for April 26th at Norma-Kelly Park

Attending 2 new local professional forestry groups and also the annual shade tree conference on the 11-12th of March

MINUTES

C. Parks Department

We received two all-electric mowers. These are the smaller mowers that typically do the smaller parks, some trim work at the bigger parks, City Hall, Public Safety and the Historic Library.

We received a new ballfield paint sprayer that we will be sharing with Crystal.

Finished the install of the new countertops at the LVT concession stand.

Remodeling work at DMV at City Hall.

Moving doors and patching walls at Public Safety.

Remodeling Kitchen area at Public Safety basement.

Remove aerator equipment in Crystal Lake.

Prep floor in the LVT concession stand bathrooms for an epoxy floor install.

Tree Trimming.

Garbage.

Replace tube section in play structure at South Halifax Park.

Finalizing bid to repair elevator at the Public Safety Building.

6. ADJOURNMENT: 8:31 PM

Motion: Sparks

Second: Rochon-Washington



TO: Parks, Recreation, and Forestry Commission

PREPARED BY:

DATE: April 22, 2025

RE: Manor Park Playground

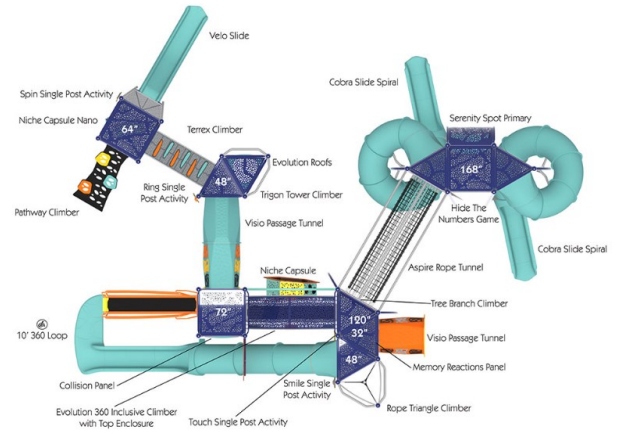
Background:

Analysis:

Recommendation:

Attachments:

1. Burke Nucleus NU-3607





TO: Parks, Recreation, and Forestry Commission

PREPARED BY:

DATE: April 22, 2025

RE: Triangle Park Pump Track

Background:

Analysis:

Recommendation:

Attachments:

1. Triangle Pump Track Concept

Triangle Park: Pump Track Concept

\$350,000 Budget

12-14 month scheduling timeline for construction

A: Budget Sized Project, B: Expanded Larger Project, C: Actual Comparable Project





TO: Parks, Recreation, and Forestry Commission
PREPARED BY: Matthew Bazyk, Recreation Services Manager
DATE: April 22, 2025
RE: Community Feedback Dates

Background:

Before making improvements to parks, City Staff and Commissioners should take in community feedback on potential options.

Analysis:

We need to set a couple of dates to receive Community feedback. One for Triangle Park pump track and one for Manor Park playground.

Recommendation:

Manor Park playground is a 2025 project and should be scheduled first. Triangle Park pump track is a potential 2026 project.

Attachments:

None

TO: Parks, Recreation, and Forestry Commission

PREPARED BY:

DATE: April 22, 2025

RE: Sanborn Tennis Courts

Background:

Due to the installation of a storm sewer in Sanborn Park in 2025, playground improvements have been postponed and dollars were going to be reallocated to improve the tennis courts and install the pickleball courts.

Analysis:

We needed City Council approval to reallocate the funds earmarked for the playground which we received on April 15th.

Recommendation:

Engineering is working on the renderings for the tennis court and pickleball court installation. Once Recreation receives them, we will issue an RFP to start construction in late 2025 or early spring 2026.

Attachments:

None

TO: Parks, Recreation, and Forestry Commission
PREPARED BY:
DATE: April 22, 2025
RE: Ice Rink in Manor

Background:

Rochon-Washington asked about the feasibility of flooding Manor Park during the winter.

Analysis:

Parks is concerned about the irrigation in the park. They aren't sure if it will damage it. Also, currently the grass is great in Manor, unlike the areas that get flooded in other parks. The building in Manor has the incorrect flooring to be a warming house.

Recommendation:

Parks are considering placing irrigation in Sanborn. If they do they are curious if they will still be able to flood Sanborn. They are willing to test this in Manor prior to installing irrigation in Sanborn. We could create an ice sheet in Manor Park, much like Triangle Park, and not have a warming house available.

Attachments:

None



TO: Parks, Recreation, and Forestry Commission
PREPARED BY:
DATE: April 22, 2025
RE: Fitness Court

Background:

Analysis:

Recommendation:

Attachments:

1. Handout for PRFC

Lakeview Terrace Fitness Court

Notes

Rubberized Tile, not woodchips

Concrete Walking Path Surround, not Plastic Border





TO: Parks, Recreation, and Forestry Commission
PREPARED BY:
DATE: April 22, 2025
RE: Recreation

Background:

Upcoming Events

- Arbor Day Event @ Kelly Park, April 26th 9:30am-11:30 am
- Walk with the May @ Graeser Park, May 8th 6:00-8:00 pm
- Native Plant Sale Pick-Up @ Lee Park, May 17th 8:00 am-12:00 pm
- Community Cleanup @ Hollingsworth Park, May 22nd 6:30-7:30 pm

Analysis:

Recommendation:

Attachments:

None

TO: Parks, Recreation, and Forestry Commission
PREPARED BY:
DATE: April 22, 2025
RE: Forestry

Background:

- Currently in middle of seasonal tree pruning along West Broadway & Hubbard Ave corridor. Pruning through April until we reach \$70K
- Last remaining stumps from 2024 ground & backfilled by previous removal contractor
- Native plant kit sale popularity has exploded, sold 209 kits as of Wednesday AM, logistics on pickup on May 17th to be worked out after sale closes on May 7th
- Cleaned out City Hall, Van Demark, Manor Park & Welcome to 81 sign native species/prairie planting beds
- All annual spring burns (all parks) & most dormant mows now complete
- Awarded \$50K conservation grant from the DNR to fund prairie/raingarden vegetation work through middle 2028
- MNL completed spring dormant mow of Co Rd 81 medians
- Might get a GreenCorps member to be shared between Sustainability, Water Resources and forestry for 13 months
- Tree Trust sale now closed. Will report numbers later. Will likely reopen in fall if we fell well short of goal of 100 trees
- Continued buckthorn cutting in Sochacki Park by STS. Very large dent made. Planning to add a bunch of new seedlings there with the County's help at the end of April, if feasible
- Adopt a Park is Saturday the 26th at 9:30am at Norma Kelly Park. Preparations underway. Would expect a few PRF Commissioners will attend
- South Halifax Park was vacated for adoption by the Human Rights Commission. It sounds like Sustainability Committee is willing to adopt the park
- Gave Forestry Report to Council on April 1st & Attended the April 16th resident Sustainability Committee & Attended North Metro Forestry Professionals group last Friday
- Will begin planting out last year's bareroot trees over the next month

Analysis:

Recommendation:

Attachments:

None



TO: Parks, Recreation, and Forestry Commission
PREPARED BY:
DATE: April 22, 2025
RE: Parks

Background:

Will be removing the wooden ice rink in Sanborn.

Analysis:

Recommendation:

Attachments:

None