

AGENDA

1. CITY COUNCIL MEETING CALLED TO ORDER
2. ROLL CALL: Murphy, Webb, Parisian, Blonigan, Mayor Pro Tem Wagner
3. DISCUSSION
 - A. Telework Policy Discussion
 - B. Zenith Avenue Traffic Controls
4. STAFF UPDATES
5. COUNCIL UPDATES
6. ADJOURNMENT



City of Robbinsdale

TO: Mayor and City Council

PREPARED BY: Chase Peterson-Etem, City Clerk/Assistant to City Manager, Kayla Kirtz, Assistant to City Manager - Communications, Charnelle Dengnoue, HR/Risk Management Coordinator

APPROVED BY: Tim Sandvik, City Manager

DATE: September 12, 2023

RE: Telework Policy Discussion

Background:

In May 2023, a committee was created to discuss a potential teleworking policy. The committee identified that a telework policy could help with employee retention, recruitment, and overall job satisfaction. A draft policy was created that covers program guidelines and employee responsibility and is included as Attachment 1 of this memo. An initial draft of the policy was provided to department heads and feedback has been incorporated into the current policy. Employees that request telework would be required to sign an agreement outlining expectations and would be subject to permission from their department head as well as business needs.

A staff survey was also distributed inquiring about employees' desire to work from home. The survey, which received 54 responses, yielded 78.8% of workers would want to telework if given the option. Along with this question, the survey asked staff about the number of days they would want to telework as well as if they had a city-issued laptop. These results are included in Attachment 2. Staff would propose this policy be implemented on a trial basis for a time period of 6 months, and would allow eligible employees an option to telework one day a week. If Council supports staff moving forward with this policy, the committee will work with Human Resources to update the Employee Handbook in addition to working with IT to obtain the appropriate equipment and software required for teleworking.

Analysis:

None.

Recommendation:

Staff is seeking the Council's support in moving forward with updating the Employee Handbook and implementing this policy, which would come back to council for formal approval at a later date.

Attachments:

1. Telework Policy
2. Telework Survey Results



City of Robbinsdale
Telework Policy
September 2023

Purpose

The purpose of this policy is to establish guidelines for teleworking. Teleworking may be offered to designated employees determined by the City Manager. **Telework is not appropriate for all employees and no employee is entitled or guaranteed the opportunity to telework. It is a management option rather than a universal employee benefit.**

The scope of this policy includes all regular full-time and regular part-time employees. Employees shall be eligible for teleworking upon successful completion of their probationary period as agreed upon in their offer letter. Seasonal/Temporary employees may NOT telework.

Policy Application

The City supports teleworking when it is reasonable and practical to do so, and where operational needs will not be adversely affected. The City has sole discretion to determine which positions are appropriate for teleworking. The City reserves the right to identify positions where work cannot be performed from an alternate site and exempt those positions from the ability to telework.

Several criteria will be considered when determining whether an individual employee will be successful in their job when teleworking, including, but not limited to:

- The ability for the employee's work to be performed from an alternate site
- The employee's job knowledge
- The ability to establish clear objectives
- The ability to work independently
- The employee's demonstrated dependability
- Employee is meeting work place expectations for quality and quantity of work
- Equipment and scheduling needs

Department heads will be responsible for identifying all roles within the City where work can be performed at an alternate site.

Teleworking does not change the terms and conditions of employment with the City. This program does not create a contract of employment and does not alter the employee's status. The terms and conditions of employment are governed by applicable rules, laws, City policies and practices.

The employee's duties, obligations, and responsibilities with the City remain unchanged. The teleworking employee is expected to maintain the same level of performance, responsiveness and customer service whether they are teleworking or working on-site.

This program may be revoked or changed at any time at the City's sole discretion based on operational needs, position requirements, employee work performance, or other factors. The supervisor may discontinue schedules approved in accordance with this policy at any time.

Discontinuance, change or denial of telework is not subject to appeal.



Definitions

Teleworking: A work arrangement that allows employees to fulfill their job responsibilities at a site other than their normal work location.

On-request Teleworker: An employee, as determined by their department head in agreement with the City Manager, to have the appropriate job duties and necessary resources to fulfill their responsibilities at a site other than their normal work location.

Ineligible Teleworker: An employee who is not eligible to participate in teleworking due to job responsibilities and/or business necessity, as determined by their department head in agreement with the City Manager.

Core Work Hours: The hours between 9:00 a.m. – 3:00 p.m. when all employees who are teleworking are expected to be available and working. Most employees will maintain a typical 8:00 a.m. – 4:30 p.m. schedule. However, due to individual circumstances, certain employees may maintain a different work schedule, with approval from their supervisor and department heads. All employees shall maintain an 8-hour per day work schedule. Absent explicit written direction from the City, all office employees teleworking shall maintain the same core work hours. Union employees are subject to the hours set forth in their union contract.

Program Guidelines

1. Each department head must ensure complete departmental coverage at all times.
2. Work expectations will be established prior to authorizing a telework status for an employee. The employee in consultation with the supervisor will determine work assignments and expected productivity. Timeliness, quality, and quantity of work must be maintained.
3. Employees will not be allowed to start work earlier than 7:00 a.m.
4. Employees must adhere to a telework schedule. Circumstances in which an employee needs to modify their schedule on a given day must be pre-approved by their supervisor.
5. Modified work schedules that result in additional overtime liability will not be allowed.
6. The employees work location is assumed to be their principal residence/home. Temporary work locations other than the employee's personal residence must be approved by a supervisor.
7. Employees are not allowed to work for or at a second place of employment during the normal or temporarily revised work schedule.
8. Robbinsdale's Drug and Alcohol Policy as well as all other city rules, administrative directives, policies, and procedures, etc. are still in effect while teleworking.
9. The supervisor is expected to communicate this policy to employees.

Employee Responsibilities

- Employees agree to be available during normal business hours, online and fully accessible during agreed upon times between the employee, their supervisor and coworkers, as necessary.
- Employees agree to be responsive to emails, telephone calls, and voicemails in the same manner they are when physically in the work place. This includes participating in meetings (via telephone or teleconference).
- Employees shall utilize the WebEx platform, or another IT approved program linked with their office phone line, to make and receive phone calls and must be available during their agreed upon working hours.



- If any assignments or meetings take place that require the employee's physical presence in the office or other location, the employee is required to report to work or to said location.
- If an employee is required to step away from their work during the course of the work day and this absence would normally result in the employee using leave time, the employee will need to use leave for those hours.
- Employees who leave their telework site for official City business must adhere to the expense reimbursement policy set forth in the Employee Handbook.
- *Hourly (non-exempt) employees* are generally expected to be available and working during their regularly scheduled work day unless a different work schedule has been agreed upon by the supervisor.
- *Hourly (non-exempt) employees* are to stop working at the end of the work day as defined by the supervisor. This includes responding to emails, phone calls, and/or voicemails. Hourly employees are not permitted to work unauthorized overtime under any circumstances, unless they have received prior approval from their supervisor.
- Employees shall not post or access social media using City owned equipment during scheduled work hours, unless it's part of their job responsibilities on behalf of the City.
- The City reserves the right to make an on-site inspection of the work area to assure ergonomically correct workstation, and to modify or rescind the teleworking arrangement.
- Employees refusal for an inspection of their telework workstation will result in immediate termination of their ability to telework.
- Employees are responsible for reading and understanding this policy.

Equipment and Work Environment

The employee is responsible for providing a remote work environment that is safe and as conducive to productivity as possible.

The employee agrees to provide a secure location for City-owned equipment and materials, and will use such equipment for City business purposes only. Family members may not use City equipment under any circumstances. The employee is responsible for ensuring that all items are properly used.

The employee may be required to provide personal furniture, equipment, as well as internet connectivity. These expenses will not be reimbursed by the City. When City equipment is supplied, it must be used in order to maintain compliance with Data Practices Law.

The cost associated with the initial and ongoing setup of the remote work area at the employee's home is the sole responsibility of the employee. This includes payment of the teleworking employee's utilities (heat, electricity, etc.), internet, and other expenses and supplies. Office supplies may be provided by the City and shall be obtained in-office. Unused supplies shall be returned to the City.

The City of Robbinsdale assumes no responsibility for any use, wear and tear, loss, or maintenance of employee-owned devices or systems.



Security

Work done at the telework site is considered official City business. All City records, and correspondence must be safeguarded and protected from unauthorized use or disclosure. No paper materials may be brought to an employee's telework site, and must be scanned to their City issued computer if needed while teleworking.

Employees are expected to ensure the protection of information and to adhere to data privacy and records retention laws. Employees must take care to ensure private and/or confidential data is not accessible and that proper methods are used to transmit any private/confidential data electronically.

Employees are required to comply with all data security standards established by the City. When assigned to telework the employee must use an internet connection that is secure and locked to the public. The method of connecting to the City's network infrastructure must use the IT approved method of remote access and authentication through a City issued VPN.

If the employee has access to confidential information or related infrastructure, then they also need to ensure that their telework environment complies with security rules related to maintaining the confidentiality of such information. At no time may a computer that is connected remotely to the City network be left unattended without locking the screen. The employee must alert the IT staff if they believe their connection has been compromised in any way. Other security steps include but are not limited to, the use of locked file cabinets and desks, regular password maintenance, and any other steps appropriate for the job and the environment.

No employee is allowed to make audio or video recordings of any City meetings (other than meetings subject to the Open Meeting Law), or discussions conducted via Zoom, WebEx or any other similar virtual platform being utilized for work purposes without the explicit written permission from all employees participating in the meeting. Any recordings such as this are considered the property of the City of Robbinsdale.

Safety

The employee agrees to maintain a safe, secure and ergonomically sound work environment. Injuries sustained by the employee while at their designated remote work location and in conjunction with their regular work duties are normally covered by the City's workers' compensation policy provided that the work station has been approved. Employees are not covered under workers' compensations when not working from their approved designated remote work space.

Employees must promptly report work-related injuries to their supervisor at the earliest opportunity. Employees agree to hold the City of Robbinsdale harmless for injury to others at the teleworking location.



City of Robbinsdale **TELEWORK AGREEMENT**

1. Teleworker understands that this telework agreement is not a contract of employment between the City and employee, and does not provide any contractual rights to continued employment. It does not supersede the terms of the existing employment relationship.
2. The teleworker understands they remain obligated to comply with all City rules, policies, practices and instructions that would apply if the employee was still working at their regular worksite.
3. Teleworker agrees to provide a designated work space, furniture, equipment, and peripherals as needed at the telework location identified.
4. Teleworker agrees to provide internet services and access, at the employee's expense, of sufficient quality and speed to support working efficiently and effectively via the internet.
5. Teleworker agrees to use a secure internet system that is password protected.
6. Teleworker agrees they will not copy City-owned software in any manner unless such copying is expressly permitted by the licensing agreement and approved by IT.
7. Teleworker agrees that work products developed and/or produced by the employee while teleworking remain the property of the City of Robbinsdale.
8. Teleworker understand that all equipment, records and materials provided by the City remain the property of the City.
9. Teleworker agrees to protect City-owned equipment, records and materials from unauthorized or accidental access, use, modification, destruction or disclosure.
10. Teleworker agrees to take reasonable steps to protect any City property from theft, damage or misuse and agrees to report any incidents of loss, damage or unauthorized access at the earliest opportunity.
11. The teleworker agrees to return City equipment, records, and materials within three business days of termination of the Telework Agreement. The employee also agrees to return all City equipment within three days of a written request for inspection, repair, replacement or repossession as needed while the Telework Agreement is in place.
12. Teleworker understands that requests to work overtime or use accrued leave must be approved by the employee's supervisor in advance.
13. Teleworker agrees and understands that use of their own personal vehicle for City business is not covered by the City's auto or liability insurance.
14. Teleworker agrees not to conduct face-to-face meeting at the telework location.
15. Teleworker agrees to allow a City representative to make on-site visits to employee's telework location to ensure that the designated work space is safe and free from hazards, provides adequate protection and security of City property, and to maintain, repair, inspect, or retrieve City property. Employees refusal for an inspection of their telework workstation will result in immediate termination of their ability to telework.
16. Teleworker understands that they are responsible for tax consequences of this arrangement, if any, and for conformance to any local zoning regulations.



17. The teleworker remains liable for injuries to third parties and/or members of the employee's family on the employee's premises or other designated telework location.
18. This agreement may be modified on a temporary basis as a result of business necessity.

I have read, understood, and agree to abide by the Telework Policy and this Telework Agreement with the City of Robbinsdale.

I have discussed with my supervisor the terms and conditions of employment, scheduling days and hours of work, communication, employee/supervisor responsibility, the use of City equipment, and data privacy.

I understand that I am expected to satisfy all job responsibilities and performance requirements of my position, and acknowledge that if I fail to perform duties or meet project or other related milestones or deadlines, my teleworking privileges may be revoked or reduced at any time, and that I may be subject to discipline.

I understand that the City will not pay for the following expenses:

- Telecommunications services, internet services, telephone lines charges not attributed to a City-owned cell phone
- Maintenance or repairs on, or replacement of, privately-owned equipment
- Utility costs associated with the use of a computer, printer, personal phone or occupation of the teleworking location
- Travel expenses associated with commuting to City offices, buildings or meetings as defined in the Employee Handbook and expense reimbursement policy
- Other expenses as outline in the Telework Policy

I have read this Teleworking Agreement, understand it, and agree to its terms.

I understand that teleworking privileges may be revised or terminated by the City as provided in the policy, especially if abuse of the Telework Policy occurs.

Employee

Date

Supervisor

Date

Department Head

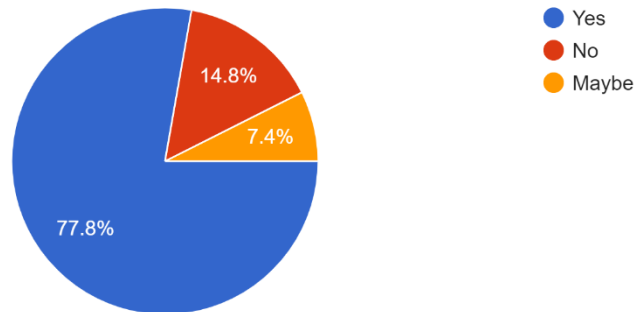
Date

Send this signed agreement to Human Resources for placement in the Employee's Personnel File. The employee and the supervisor shall each keep a copy of this agreement for future reference.

I-drive/Policies/Telework Policy

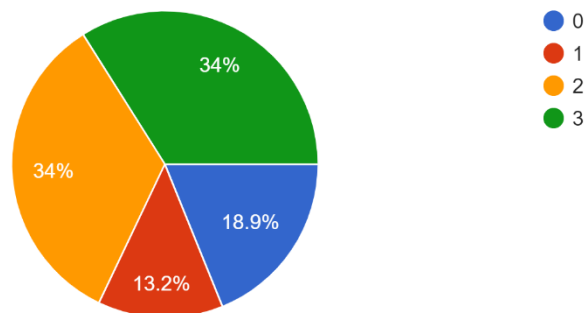
If given the option, would you want to telework?

54 responses



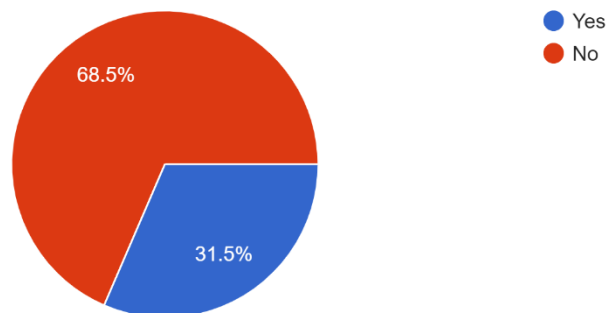
How many days of the week would you want to telework?

53 responses



Do you currently have a city issued laptop, with which you could use to telework?

54 responses





City of Robbinsdale

TO: Mayor and City Council

PREPARED BY: Tim Sandvik, City Manager, Richard McCoy, City Engineer/Public Works Director

APPROVED BY: Tim Sandvik, City Manager

DATE: September 12, 2023

RE: Zenith Avenue Traffic Controls

Background:

In the spring of 2022, the City Council charged City staff to collect information for Council consideration related to changing of Speed Limits on residential streets. In May of 2022, Council hosted a discussion to better understand the authority granted to the City under Minnesota State Statutes, Chapter 169 – specifically, “...that cities may consider alleys, residential roadways, urban districts, rural residential districts, and others.” A part of that discussion directed staff to solicit feedback from the community. This feedback was shared at the June 7, 2022 City Council meeting. In October 2022, staff brought back the discussion to the City Council Work Session, where it was ultimately agreed upon that a speed reduction on residential streets would not likely achieve the desired results, so no formal action was taken.

Concurrent with the residential speed discussion, was a discussion specific to vehicle speed on Zenith Ave, between 36th Ave N, and 38th Ave N. Council was approached by residents of Zenith Ave in the spring of 2022, and more recently at the June 20, 2023 City Council meeting, to discuss vehicle speed and pedestrian safety. In a Work Session this past summer, Council, residents, and staff discussed the item, where staff recommended no changes.

Analysis:

To better understand the considerations, staff collected data related to speed. Between June 23, 2022 and July 1, 2022, the following measurements were taken on Zenith Ave, between 36th Ave N and 38th Ave N:

	Total Vehicles	Avg Speed	85 th percentile	Total Exceeding 30 mph
Northbound	2,369	21.7 mph	26.34 mph	70 (2.955%)
Southbound	2,297	21.9 mph	26.79 mph	73 (3.178%)

Between July 13, 2023 to August 3, 2023. Additional data from the Robbinsdale speed trailer included:

	Total Vehicles	Avg Speed	85 th percentile	Total Exceeding 30 mph
Northbound	4,173	22.3 mph	28 mph	381 (9.13%)
Southbound	3,053	20.6 mph	26 mph	70 (2.29%)

Ultimately, the data is the basis for staff's recommendation of no changes. From both an Engineering perspective and a policy perspective, no changes are warranted or desired. Complete data from both,

aforementioned references are available as attachments to this item.

Following the collection of the second set of data, staff solicited feedback from the residents on the corridor - in total, 34 letters were sent out. This letter is attached. The basis of the letter was to solicit feedback on a proposal staff introduced to Council - striping (and limit on-street parking). The idea was that, while not physical impediments (like speed bumps or chicanes, which staff does not support), the additional obstructions may reduce vehicle speed. However, this would cause a reduction in parking. At the time of preparing the packet, twelve residents responded - Council will receive a complete set of responses, but in summary, they were (at the time of preparing the packet on 9.7.23):

- Opposed to striping - data does not support it, loss of parking would be a detriment
- Opposed to striping
- Opposed to striping - data does not support it, the street should not be considered safe for kids to play in
- Opposed to striping - it would present a hardship (loss of parking)
- Opposed to striping - does not believe it will reduce speed, takes away parking
- Opposed to striping - does not believe it will reduce speed, takes away parking
- Supports striping - recommends additional (striped) zones and physical impediments in street
- Supports striping - recommends additional (striped) zones and physical impediments in street
- Opposed to striping - loss of parking (specific for those that need nursing care)
- Supports striping - recommends additional (striped) zones and physical impediments in street
- Supports striping - recommends additional (striped) zones and physical impediments in street
- Opposed to striping - loss of parking, clutters street

Recommendation:

It is staff's recommendation that Council take no action. Staff, through RPD, will continue to monitor vehicle speed and promote enforcement as appropriate.

Attachments:

1. 6.23.22 - 7.1.22 Speed Data
2. 7.13.23 - 8.3.23 Speed Data
3. Zenith Traffic Letter - 18Aug23

Speed Statistics

SpeedStat-76

Site: Zenith North of 36th.0.1SN
Description: **Zenith Ave N of 36th**
Filter time: 10:48 Thursday, June 23, 2022 => 11:32 Friday, July 1, 2022
Scheme: Vehicle classification (Scheme F3)
Filter: Cls(1-13) Dir(NESW) Sp(5,100) Headway(>0) Span(0 - 300) Lane(0-16)

Vehicles = 2369

Posted speed limit = 30 mph, Exceeding = 70 (2.955%), Mean Exceeding = 32.35 mph

Maximum = 47.5 mph, Minimum = 5.5 mph, Mean = 21.7 mph

85% Speed = 26.34 mph, 95% Speed = 29.02 mph, Median = 21.81 mph

10 mph Pace = 17 - 27, Number in Pace = 1754 (74.04%)

Variance = 22.38, Standard Deviation = 4.73 mph

Speed Bins (Partial days)

Speed	Bin	Below	Above	Energy	vMult	n * vMult
0 - 5	0 0.000%	0 0.000%	2369 100.0%	0.00	0.00	0.00
5 - 10	40 1.688%	40 1.688%	2329 98.31%	0.00	0.00	0.00
10 - 15	139 5.867%	179 7.556%	2190 92.44%	0.00	0.00	0.00
15 - 20	599 25.28%	778 32.84%	1591 67.16%	0.00	0.00	0.00
20 - 25	1061 44.79%	1839 77.63%	530 22.37%	0.00	0.00	0.00
25 - 30	460 19.42%	2299 97.05%	70 2.955%	0.00	0.00	0.00
30 - 35	64 2.702%	2363 99.75%	6 0.253%	0.00	0.00	0.00
35 - 40	3 0.127%	2366 99.87%	3 0.127%	0.00	0.00	0.00
40 - 45	0 0.000%	2366 99.87%	3 0.127%	0.00	0.00	0.00
45 - 50	3 0.127%	2369 100.0%	0 0.000%	0.00	0.00	0.00
50 - 55	0 0.000%	2369 100.0%	0 0.000%	0.00	0.00	0.00
55 - 60	0 0.000%	2369 100.0%	0 0.000%	0.00	0.00	0.00
60 - 65	0 0.000%	2369 100.0%	0 0.000%	0.00	0.00	0.00
65 - 70	0 0.000%	2369 100.0%	0 0.000%	0.00	0.00	0.00
70 - 75	0 0.000%	2369 100.0%	0 0.000%	0.00	0.00	0.00
75 - 80	0 0.000%	2369 100.0%	0 0.000%	0.00	0.00	0.00
80 - 85	0 0.000%	2369 100.0%	0 0.000%	0.00	0.00	0.00
85 - 90	0 0.000%	2369 100.0%	0 0.000%	0.00	0.00	0.00
90 - 95	0 0.000%	2369 100.0%	0 0.000%	0.00	0.00	0.00
95 - 100	0 0.000%	2369 100.0%	0 0.000%	0.00	0.00	0.00

Total Speed Rating = 0.00

Total Moving Energy (Estimated) = 0.00

Speed limit fields (Partial days)

Limit	Below	Above
0 30 (PSL)	2299 97.0%	70 3.0%

MetroCount Traffic Executive Speed Statistics

SpeedStat-76 -- English (ENU)

Datasets:

Site: [Zenith North of 36th] Zenith Ave N of 36th
Attribute:
Direction: 5 - South bound A>B, North bound B>A. **Lane:** 0
Survey Duration: 10:47 Thursday, June 23, 2022 => 11:32 Friday, July 1, 2022,
Zone:
File: Zenith North of 36th 0 2022-07-01 1133.EC0 (Plus)
Identifier: FG33GTCH MC56-L5 [MC55] (c)Microcom 19Oct04
Algorithm: Factory default axle (v5.02)
Data type: Axle sensors - Paired (Class/Speed/Count)

Profile:

Filter time: 10:48 Thursday, June 23, 2022 => 11:32 Friday, July 1, 2022 (8.03112)
Included classes: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13
Speed range: 5 - 100 mph.
Direction: North, East, South, West (bound), P = North, Lane = 0-16
Separation: Headway > 0 sec, Span 0 - 300 ft
Name: Default Profile
Scheme: Vehicle classification (Scheme F3)
Units: Non metric (ft, mi, ft/s, mph, lb, ton)
In profile: Vehicles = 2369 / 2373 (99.83%)

Speed Statistics

SpeedStat-77

Site: Zentih Ave N south of 38th.0.1SN
Description: Zenith Ave. N south of 38th Ave
Filter time: 10:51 Thursday, June 23, 2022 => 11:29 Friday, July 1, 2022
Scheme: Vehicle classification (Scheme F3)
Filter: Cls(1-13) Dir(NESW) Sp(5,100) Headway(>0) Span(0 - 300) Lane(0-16)

Vehicles = 2297

Posted speed limit = 30 mph, Exceeding = 73 (3.178%), Mean Exceeding = 32.10 mph

Maximum = 45.5 mph, Minimum = 5.1 mph, Mean = 21.9 mph

85% Speed = 26.79 mph, 95% Speed = 29.36 mph, Median = 22.54 mph

10 mph Pace = 18 - 28, Number in Pace = 1648 (71.75%)

Variance = 26.59, Standard Deviation = 5.16 mph

Speed Bins (Partial days)

Speed	Bin	Below	Above	Energy	vMult	n * vMult
0 - 5	0 0.000%	0 0.000%	2297 100.0%	0.00	0.00	0.00
5 - 10	53 2.307%	53 2.307%	2244 97.69%	0.00	0.00	0.00
10 - 15	206 8.968%	259 11.28%	2038 88.72%	0.00	0.00	0.00
15 - 20	415 18.07%	674 29.34%	1623 70.66%	0.00	0.00	0.00
20 - 25	977 42.53%	1651 71.88%	646 28.12%	0.00	0.00	0.00
25 - 30	573 24.95%	2224 96.82%	73 3.178%	0.00	0.00	0.00
30 - 35	68 2.960%	2292 99.78%	5 0.218%	0.00	0.00	0.00
35 - 40	3 0.131%	2295 99.91%	2 0.087%	0.00	0.00	0.00
40 - 45	1 0.044%	2296 99.96%	1 0.044%	0.00	0.00	0.00
45 - 50	1 0.044%	2297 100.0%	0 0.000%	0.00	0.00	0.00
50 - 55	0 0.000%	2297 100.0%	0 0.000%	0.00	0.00	0.00
55 - 60	0 0.000%	2297 100.0%	0 0.000%	0.00	0.00	0.00
60 - 65	0 0.000%	2297 100.0%	0 0.000%	0.00	0.00	0.00
65 - 70	0 0.000%	2297 100.0%	0 0.000%	0.00	0.00	0.00
70 - 75	0 0.000%	2297 100.0%	0 0.000%	0.00	0.00	0.00
75 - 80	0 0.000%	2297 100.0%	0 0.000%	0.00	0.00	0.00
80 - 85	0 0.000%	2297 100.0%	0 0.000%	0.00	0.00	0.00
85 - 90	0 0.000%	2297 100.0%	0 0.000%	0.00	0.00	0.00
90 - 95	0 0.000%	2297 100.0%	0 0.000%	0.00	0.00	0.00
95 - 100	0 0.000%	2297 100.0%	0 0.000%	0.00	0.00	0.00

Total Speed Rating = 0.00

Total Moving Energy (Estimated) = 0.00

Speed limit fields (Partial days)

Limit	Below	Above
0 30 (PSL)	2224 96.8%	73 3.2%

MetroCount Traffic Executive Speed Statistics

SpeedStat-77 -- English (ENU)

Datasets:

Site: [Zentih Ave N south of 38th] Zenith Ave. N south of 38th Ave
Attribute:
Direction: 5 - South bound A>B, North bound B>A. **Lane:** 0
Survey Duration: 10:50 Thursday, June 23, 2022 => 11:29 Friday, July 1, 2022,
Zone:
File: Zentih Ave N south of 38th 0 2022-07-01 1130.EC0 (Plus)
Identifier: FF34K5GE MC56-L5 [MC55] (c)Microcom 19Oct04
Algorithm: Factory default axle (v5.02)
Data type: Axle sensors - Paired (Class/Speed/Count)

Profile:

Filter time: 10:51 Thursday, June 23, 2022 => 11:29 Friday, July 1, 2022 (8.02679)
Included classes: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13
Speed range: 5 - 100 mph.
Direction: North, East, South, West (bound), P = North, Lane = 0-16
Separation: Headway > 0 sec, Span 0 - 300 ft
Name: Default Profile
Scheme: Vehicle classification (Scheme F3)
Units: Non metric (ft, mi, ft/s, mph, lb, ton)
In profile: Vehicles = 2297 / 2309 (99.48%)

Robbinsdale Police Department

Survey Description

Survey Details

Survey Location	3600-blk Zenith Ave N	
Survey GPS Coordinates		
Survey Dates	Start	Stop
	Thursday, 7/13/2023 12:00	Thursday, 8/3/2023 11:00
Posted Speed Limit	30 mph	
Traffic Zone	Normal	
File Name	STALKER_ROADSIDE_LOG_160217_EW002897_78C4@2023-08-03_12-33-41.xml	
Device Type	Traffic Trailer	
Device Serial Number	SNAA000000	
Survey Note		

Total Vehicle Count	7226	
<i>Traffic Direction</i>	South (Closing)	North (Away)
<i>Vehicle Count</i>	3053	4173

Survey Map



Robbinsdale Police Department

Survey Summary

Survey Description

Survey Location	3600-blk Zenith Ave N	
Survey GPS Coordinates		
Survey Dates	Start	Stop
	Thursday, 7/13/2023 12:00	Thursday, 8/3/2023 11:00
Posted Speed Limit	30 mph	
Traffic Zone	Normal	

Survey Result

Total Vehicle Count		7226		
	Traffic Direction	Closing South	Away North	Combined
	Vehicle Count	3053	4173	7226
Posted Speed Limit		30 mph		
	Vehicles Under the Speed Limit Count	2983	3792	6775
	Vehicles Under the Speed Limit Percentage	97.71%	90.87%	93.76%
	Vehicles Over the Speed Limit Count	70	381	451
	Vehicles Over the Speed Limit Percentage	2.29%	9.13%	6.24%
Excessive Speed Threshold		45 mph		
	Vehicles Over the Excessive Speed Count	0	12	12
	Vehicles Over the Excessive Speed Percentage	0	0.29%	0.17%
	Average Violation Speed	32.3 mph	34.76 mph	34.37 mph
Speed Profile				
	Average Speed	20.65 mph	22.27 mph	21.58 mph
	Minimum Speed	10 mph	10 mph	10 mph
	Maximum Speed	36 mph	61 mph	61 mph
	85th Percentile Speed	26 mph	28 mph	27 mph
	Standard Deviation	5 mph	6 mph	5 mph
	10 mph Pace	16-25 mph	18-27 mph	17-26 mph
	In Pace Count	1854	2268	4097
Data Recording Limits				
	Highest Speed Allowed	120 mph		
	Lowest Speed Allowed	10 mph		
	Minimum Following Time	0 Second(s)		

Robbinsdale Police Department

Survey Description

Survey Location 3600-blk Zenith Ave N

Survey GPS Coordinates

Survey Dates

Start

Thursday, 7/13/2023 12:00

Stop

Thursday, 8/3/2023 11:00

Posted Speed Limit

30 mph

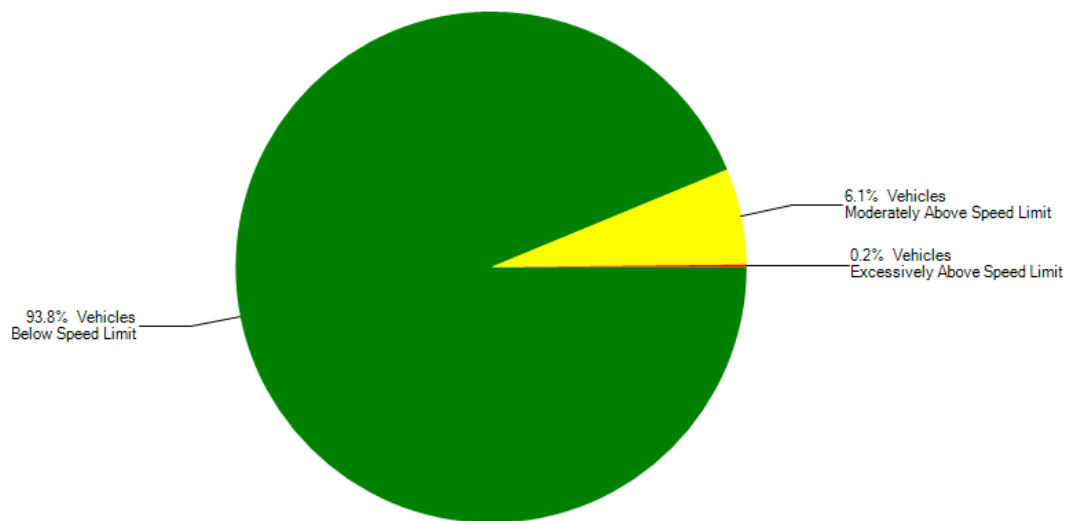
Traffic Zone

Normal

Speed Pie Chart

Date Range: 2023-07-13 - 2023-08-03

Direction: Both



	Traffic Direction		
	Closing	Away	Combined
Posted Speed Limit	30 mph		
<i>Vehicles Under the Speed Limit Count</i>	2983	3792	6775
<i>Vehicles Under the Speed Limit Percentage</i>	97.71%	90.87%	93.76%
<i>Vehicles Over the Speed Limit Count</i>	70	381	451
<i>Vehicles Over the Speed Limit Percentage</i>	2.29%	9.13%	6.24%
Excessive Speed Threshold	45 mph		
<i>Vehicles Over the Excessive Speed Count</i>	0	12	12
<i>Vehicles Over the Excessive Speed Percentage</i>	0	0.29%	0.17%
<i>Average Violation Speed</i>	32.3 mph	34.76 mph	34.37 mph

Robbinsdale Police Department

Survey Description

Survey Location 3600-blk Zenith Ave N

Survey GPS Coordinates

Survey Dates

Start

Thursday, 7/13/2023 12:00

Stop

Thursday, 8/3/2023 11:00

Posted Speed Limit

30 mph

Traffic Zone

Normal

Speed - Volume Matrix

Date Range: 2023-07-13 - 2023-08-03

Direction: Both

Date Span	Total	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	71-75	76-80	81-85	86+
00:00 - 00:59	49		7	9	18	11	3	1										
01:00 - 01:59	40		3	10	14	8	5											
02:00 - 02:59	18	1	1	7	5	2	1		1									
03:00 - 03:59	10		1	3	3	2		1										
04:00 - 04:59	12		4	3	4		1											
05:00 - 05:59	103	1	15	30	24	23	9	1										
06:00 - 06:59	87	2	15	23	28	13	5	1										
07:00 - 07:59	338	4	45	85	132	50	13	5	2	2								
08:00 - 08:59	413	4	55	98	153	84	13	5					1					
09:00 - 09:59	353	3	48	98	134	53	12	2	2	1								
10:00 - 10:59	408	5	55	106	144	76	16	4	1	1								
11:00 - 11:59	425	11	55	125	154	60	16	3	1									
12:00 - 12:59	578	14	87	146	184	104	27	15	1									
13:00 - 13:59	459	14	71	127	147	76	16	4	3	1								
14:00 - 14:59	483	14	73	124	170	80	15	4	2	1								
15:00 - 15:59	538	9	83	129	190	97	26	3	1									
16:00 - 16:59	667	13	97	165	220	131	28	10	2	1								
17:00 - 17:59	528	8	62	140	186	99	25	5	2	1								
18:00 - 18:59	492	13	84	108	167	93	19	5	3									
19:00 - 19:59	373	6	61	81	135	67	20	3										
20:00 - 20:59	375	4	78	92	120	51	25	2	3									
21:00 - 21:59	242	2	38	59	74	48	18	3										
22:00 - 22:59	124	4	16	28	45	19	8	2	1	1								
23:00 - 23:59	111	1	10	29	30	25	10	6										

Robbinsdale Police Department

Survey Description

Survey Location 3600-blk Zenith Ave N

Survey GPS Coordinates

Survey Dates

Start

Thursday, 7/13/2023 12:00

Stop

Thursday, 8/3/2023 11:00

Posted Speed Limit

30 mph

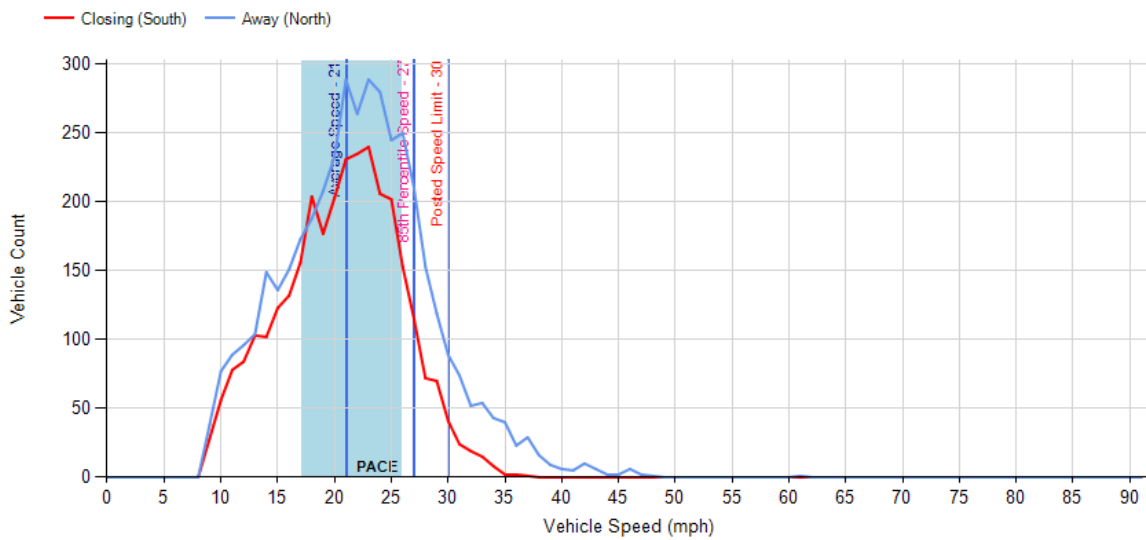
Traffic Zone

Normal

Count vs Speed - Line Chart

Date Range: 2023-07-13 - 2023-08-03

Direction: Both





August 18, 2023

Resident
3600/3700 Block Zenith Ave N
ROBBINSDALE MN 55422

RE: Reduced Speed, Pedestrian Safety on Zenith Ave N

Dear Resident

You are receiving this letter as a resident on Zenith Ave N, between 36th and 38th Ave N.

In the spring of 2022, neighbors on Zenith Ave N attended a City Council meeting to share concerns related to vehicular speed, and how this might affect pedestrian safety. As the City Council always appreciates resident feedback, they directed staff to provide formal data, to better understand traffic patterns.

Between June 23, 2022 and July 1, 2022, the following measurements were taken:

	Total Vehicles	Avg Speed	85 th percentile	Total Exceeding 30 mph
Northbound	2,369	21.7 mph	26.34 mph	70 (2.955%)
Southbound	2,297	21.9 mph	26.79 mph	73 (3.178%)

While the City Council discussed what a city-wide speed reduction (lowering City-streets from 30 mph to 25 mph) in 2022, no formal action was taken.

More recently, neighbors of Zenith Ave attended a City Council Worksession to solicit additional feedback, and discuss vehicle speed and pedestrian safety. As a result, you may have noticed the Robbinsdale Police Department speed trailer on your block from July 13, 2023 to August 3, 2023. Additional data from the trailer included:

	Total Vehicles	Avg Speed	85 th percentile	Total Exceeding 30 mph
Northbound	4,173	22.3 mph	28 mph	381 (9.13%)
Southbound	3,053	20.6 mph	26 mph	70 (2.29%)

City staff is not recommending physical impediments (eg speed bumps or chicanes) to reduce speed. However, striping a parking lane that alternates from side to side along the road may be

considered. It should be noted that because of the width of the street, any area that includes a striped parking lane would require no parking on the opposite side of the street. Diagrams showing how this might be implemented have been included for your review.

At this time, we are soliciting feedback from the entirety of the street to better understand if neighbors would support the painting of striping, that would result in the loss of on-street parking (on the opposite side to the parking, alternating sides along the block).

Please share any feedback directly with me, and it will be passed along to the City Council for further decision making. To ensure your feedback is included, send by Tuesday, September 5, 2023. To share feedback, you can contact me via tsandvik@ci.robbinsdale.mn.us, USPS via Robbinsdale City Hall, or via phone 763. 531.1258 (direct).

Best,

A handwritten signature in black ink, appearing to read 'T. Sandvik', with a stylized flourish at the end.

Tim Sandvik
City Manager - City of Robbinsdale

