

AGENDA

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A. PUBLIC HEARINGS: Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.
- B. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

1. CITY COUNCIL MEETING CALLED TO ORDER
2. ROLL CALL: Webb, Parisian, Wagner, Murphy, Mayor Blonigan
3. MICROPHONE CHECK: Webb, Parisian, Wagner, Murphy, Mayor Blonigan
4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
5. APPROVAL OF THE SEPTEMBER 5, 2023 MEETING AGENDA
6. CONSENT AGENDA: Pursuant to Council rules, one motion, non- debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the

Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:

- A. Motion to approve City Council Work Session Meeting minutes of August 8, 2023.
- B. Motion to approve City Council Meeting minutes of August 15, 2023.
- C. Accept Quotes for Replacement Pickup Trucks and Associated Equipment – City Projects 8156, 8157, 8159 and 8161
- D. Approval of Licenses
- E. Recommendation for Charter Commission Reappointments
- F. Scheduling Public Hearing on October 3, 2023 to Certify the Assessment Roll for Forced Tree Removals
- G. Scheduling Public Hearing on October 3, 2023 to Certify the Assessment Roll for Emergency Water, Sewer, and Sump Pump Repairs
- H. Scheduling Public Hearing on October 3, 2023 to Certify the Assessment Roll for Delinquent Utilities
- I. Scheduling Public Hearing on October 3, 2023 to Certify the Assessment Roll for Unpaid Administrative Penalties
- J. SECOND READING of an Ordinance rezoning 3836 Hubbard Ave. N. from R-2, Single and two-family residential to R-1, Single family residential
- K. FIRST READING of an Ordinance rezoning 3826 West Broadway from B-2, Limited Community Business to B-4, Community Business.
- L. Access Agreement with North Memorial

7. PRESENTATIONS

- A. METRO Blue Line LRT Extension (BLRT) Updates

8. PUBLIC HEARINGS

- A. None

9. OLD BUSINESS

- A. Wheels of Italy Event

10. NEW BUSINESS

- A. None

11. OTHER BUSINESS

A. Voucher Requests Pending Approval for Disbursement

12. ADMINISTRATIVE REPORTS

13. COUNCIL GENERAL COMMUNICATIONS

14. ADJOURNMENT

ROBBINSDALE CITY COUNCIL
WORK SESSION
August 8, 2023
IMMEDIATELY FOLLOWING THE REGULAR MEETING OF REDA
Robbinsdale City Hall
4100 Lakeview Avenue North

MINUTES

1. The work session was called to order by Mayor Pro Tem Wagner at 8:22 p.m.
2. Council Members present: Murphy, Webb, Parisian, Blonigan, Mayor Pro Tem Wagner
3. Staff present: Tim Sandvik, City Manager; Kayla Kirtz, Assistant to City Manager – Communications; Rick Pearson, Community Development Coordinator

Discussion: Draft Robbinsdale Energy Action Plan

4. Kirtz and Partners in Energy facilitators gave the presentation and discussed the Energy Action Plan.

Discussion: Impacts of Cannabis Legislation

5. Sandvik introduced the attachment.
6. Member Webb stated that she did not support smoking in public spaces.
7. Member Murphy clarified that we currently do not allow tobacco in parks and it would make sense to also not allow marijuana.
8. Council discussed enforcement of smoking marijuana in public spaces.
9. Council expressed agreement for adding marijuana prohibition into ordinances that prohibit tobacco in parks.
10. Sandvik discussed moratoriums on licensing.

Staff Updates: 2024 Budget

11. Sandvik reminded staff of the Special Work Session to discuss the 2024 budget on September 5th, and encouraged Council to reach out with questions regarding the 2024 budget.

Staff Updates: Twin Lake

12. Sandvik reminded Council of the oil spill from earlier this summer. Council and staff discussed making infrastructure changes, inspection changes, and additional educational efforts.

Staff Updates: Rental Licenses

13. Sandvik gave an update on a rental property.

Staff Updates: Zoning Text Amendment Process

14. Sandvik introduced the topic. Pearson explained the zoning text amendment process.

Staff Updates: Special Event Notifications

15. Sandvik asked the Council if they would like to be notified when special event permits are issued, Council responded yes.

Staff Updates: Other

16. Sandvik provided updated data on vehicle speeds on Zenith Avenue, and discussed potential speed reduction measures.
17. Staff and Council discussed parking on Zenith Avenue.
18. Sandvik let the Council know that the Blue Line Extension project office has updated information for the Council.
19. Council discussed the Blue Line Extension project.
20. Member Blonigan gave an update on Twin Lake signage.
21. Member Wagner provided a public comment on the City social media accounts.

ADJOURNMENT

22. Mayor Pro Tem Wagner adjourned the meeting at 10:04 p.m.

Kayla Kirtz, Recorder

Aaron Wagner, Mayor Pro Tem

City of Robbinsdale
CITY COUNCIL MINUTES
August 15, 2023
Meeting No. 16

CALLED TO ORDER

1. Mayor Pro Tem Wagner called the meeting to order at 7:00 p.m.

ROLL CALL

2. Present: Webb, Parisian, Mayor Pro Tem Wagner
Absent: Murphy, Mayor Blonigan
Staff: Tim Sandvik, City Manager; Chase Peterson-Etem, City Clerk; Rick Pearson, Community Development Coordinator

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

3. Mayor Pro Tem Wagner opened the floor to members of the public. No members of the public spoke.

APPROVAL OF THE AUGUST 15, 2023 MEETING AGENDA

4. Peterson-Etem noted two updates to the agenda for tonight. One addition to the consent agenda for an event at Hy-Vee and the voucher disbursement report.
5. **Member Parisian MOVED, second by member Webb to approve the City Council agenda for August 15, 2023. The vote was unanimous and the motion carried.**

CONSENT AGENDA

6. Member Parisian removed item E from the Consent Agenda for further consideration.
7. **Member Parisian MOVED, second by member Webb to approve the consent agenda. This vote was unanimous and the motion carried.**
 - A. Motion to approve and order placed on file minutes of the City Council Meeting:
 - City Council meeting minutes of July 31, 2023.
 - Special Work Session meeting minutes of July 31, 2023.
 - B. Motion to receive advisory commission minutes:
 - Human Rights Commission meeting minutes of June 22, 2023.
 - Planning Commission meeting minutes of June 15, 2023.
 - Planning Commission meeting minutes of May 18, 2023.
 - Planning Commission meeting minutes of April 20, 2023.
 - C. Motion to approve issuance of licenses dated August 15, 2023.
 - D. Consider application for a 5k walk to raise funds for UNCF (United Negro College Fund) on Saturday, September 23, 2023, from 7:30 a.m. to noon.
 - E. (Removed).

- F. Motion to acknowledge the financial reports for the quarter ended June 2023.
- G. Motion to waive the reading and hold the second reading of Ordinance No. 23-10 “AN ORDINANCE AMENDING CITY CODE ZONING SECTIONS 505.09 DEFINITIONS, 510.11 ACCESSORY STRUCTURES, 510.17 OFF-STREET PARKING AND 515.01 R-1 SINGLE FAMILY RESIDENTIAL ACCESSORY USES.”
- H. Motion to waive the reading and adopt Resolution No. ____ “A RESOLUTION AFFIRMING THE INTERPRETATION OF THE ROBBINSDALE CITY CODE THAT CHECK CASHING IS NOT A PERMITTED, ACCESSORY OR CONDITIONAL USE IN THE B-4 COMMUNITY BUSINESS DISTRICT BASED UPON FINDINGS OF FACT.”
- I. Consider approval of Hy-Vee’s, 3505 Bottineau Blvd., event application for a car and motorcycle show on their parking lot on Monday, September 4, 2023, from 11:00 a.m. until 7:00 p.m., with conditions noted by staff.

CONSENT ITEM E: MOTION TO APPROVE THE ROBBINSDALE ENERGY ACTION PLAN.

8. Member Parisian thanked members of the Energy Action Plan Team, including community members, staff, council, and Partners in Energy. She highlighted the plan and some of the goals, specifically Robbinsdale’s goal to avoid an additional 30% of greenhouse gas emissions by 2030 compared to business as usual. She encouraged members of the community to view the Energy Action Plan and noted if folks want to get involved they should contact Kayla Kirtz, Assistant to the City Manager.
9. **Member Parisian MOVED, seconded by member Webb to approve the Robbinsdale Energy Action Plan. This vote was unanimous and the motion carried.**

PRESENTATION A: INTRODUCTION OF THE 2023 ROBBINSDALE AMBASSADORS.

10. Mayor Pro Tem invited the Robbinsdale Ambassadors to the podium to introduce themselves and give a brief overview of the things they are doing in the community.

NEW BUSINESS A: DISCUSS SUBMITTED BLOCK PARTY/EVENT APPLICATION FOR THE “WHEELS OF ITALY” EVENT ON SEPTEMBER 24, 2023.

11. Sandvik stated the City received an application to hold an event for “Wheels of Italy.” He noted this event has been held at other places in the metro throughout the last several years and that an event of this size takes several months to coordinate. He mentioned staff received the application last week and because of that, staff’s recommendation would be to table this item. He continued that the City wants to ensure the applicant has a plan for public safety, coordinating with downtown businesses, and transit needs and would recommend bringing this back to the next Council meeting when more details have been established.

12. Phill Slavik, Wheels of Italy, explained the proposed event.
13. Member Parisian asked what brought them to Robbinsdale this year. Slavik stated they liked the community feel and wanted to help support the local businesses and promote Robbinsdale.
14. Slavik asked if there are specific concerns Council has. Member Wagner stated he would prefer to discuss this when more details have been figured out and staff has had time to review the request further.
15. **Member Webb MOVED, seconded by member Parisian to table the discussion for the “Wheels of Italy” event and bring this item back to Council at the September 5, 2023, City Council meeting. The vote was unanimous and the motion carried.**

OTHER BUSINESS A: MOTION TO APPROVE DISBURSEMENT REQUESTS FOR PERIOD ENDING AUGUST 15, 2023

16. **Member Webb MOVED, seconded by member Parisian to approve disbursement requests for the period ending August 15, 2023. This vote was unanimous and the motion carried.**

OTHER BUSINESS B: MOTION TO SET A SPECIAL WORK SESSION FOR SEPTEMBER 5, 2023, AT 5:00 P.M. TO CONTINUE DISCUSSING THE 2024 BUDGET.

17. Sandvik stated the Council had an in-depth budget conversation a few weeks ago and gave direction to staff. He noted the Work Session is being set to continue that discussion with the goal of having a better understanding of what levy amount the Council will be comfortable with.
18. **Member Parisian MOVED, seconded by member Webb to set a Special Work Session for September 5, 2023, at 5:00 p.m. to continue discussing the 2024 budget. This vote was unanimous and the motion carried.**

ADMINISTRATIVE REPORTS

19. Peterson-Etem mentioned the City is partnering with Tree Trust to offer residents discounted trees for \$40 per tree and information can be found on the City website and social media accounts.
20. Sandvik thanked folks that came to the Public Safety Open House as well as people that continue to support the Robbinsdale Farmers Market. He also noted the Fall/Winter Recreation Brochure and encouraged people to register for programs.

COUNCIL GENERAL COMMUNICATIONS

21. Member Webb asked staff who residents should be calling if they notice any code violations. Sandvik stated residents can contact the Community Development department by calling the main line for City Hall and asking for the Code Enforcement Officer or Community Development in general. He also noted residents can call him.
22. Member Parisian thanked Ryan Parks, former Recreation Services Manager, for his service and dedication to the City and Recreation Department.

23. Mayor Pro Tem Wagner thanked all that attended National Night Out and that it was a pleasure meeting new folks.

ADJOURNMENT

24. **Member Parisian MOVED, seconded by member Webb to adjourn the meeting at 7:28 p.m. The vote was unanimous and the motion carried.**

Chase Peterson-Etem, City Clerk

William A. Blonigan, Mayor



City of Robbinsdale

TO: Mayor and City Council

PREPARED BY: Richard McCoy, City Engineer/Public Works Director

APPROVED BY: Tim Sandvik, City Manager

DATE: September 5, 2023

RE: Accept Quotes for Replacement Pickup Trucks and Associated Equipment
– City Projects 8156, 8157, 8159 and 8161

Background:

Part of the approved 2023 Capital Equipment Budget is the replacement of four of the City's Pickup Trucks. The equipment consists of two parts for each of the vehicles – the vehicle itself and associated equipment such as plows, back racks and lift gates.

Purchasing mobile equipment has been challenging these past few years with severe supply chain issues as a flow on from the pandemic. Those issues seem to be loosening somewhat, however windows to secure vehicles for the next 12 months are tight and timely action is needed.

The proposed purchases include four (4) Ford F250 4x4. Three of the vehicles are proposed with a 6.8L V8 gasoline engine and the fourth is a 7.3L V8 gasoline engine. All vehicles are expected to achieve 15mpg as fuel economy. Alternate fuel vehicles are not suited for the expected work load. These vehicles will be used for everyday maintenance activities, including plow duties during winter months. The proposed vehicles will replace existing units as follows –

#8156 will replace Unit 156, a 2016 GMC with 30,579 miles
#8157 will replace Unit 157, a 2016 GMC with 16,384 miles
#8159 will replace Unit 161, a 2016 Ford with 18,270 miles
#8161 will replace Unit 203, a 2015 Ford with 30,253 miles

The vehicles are available through State Contracts # T-642(5) and # T-763(5) and are proposed to be purchased through Midway Ford of Roseville, MN. The existing units are proposed to be traded, such that the net price for each vehicle is as follows –

Project	Proposed Vehicle	Trade of Old Unit	Net Price
#8156	F250 4x4 Supercab (6.75' box, 6.8L V8)	\$20,000.00	\$33,903.05
#8157	F250 4x4 Reg Cab (8' box, 6.8L V8)	\$20,000.00	\$29,005.45
#8159	F250 4x4 Supercab (6.75' box, 7.3L V8)	\$16,000.00	\$41,239.82
#8161	F250 4x4 Reg Cab (8' box, 6.8L V8)	\$22,500.00	\$26,338.58

The proposed equipment includes front plows and back racks. Three of the four include running boards and one of the four includes a liftgate. The additional equipment is included in Government Contracts 229754 and 230110 with pricing obtained through Aspen Equipment of Bloomington, MN.

In summary, the proposed net expenditure for the proposed vehicles and equipment is outlined as follows –

Project	Net Vehicle (Midway Ford)	Equipment (Aspen)	Total Vehicle
#8156	\$33,903.05	\$10,628.00	\$44,531.05
#8157	\$29,005.45	\$11,902.00	\$40,907.45
#8159	\$41,239.82	\$ 9,769.00	\$51,008.82
#8161	\$26,338.58	\$18,174.00	\$44,507.58
TOTALS	\$130,486.90	\$50,473.00	\$180,959.90

Taxes and licenses on the vehicles is additional. The total aggregated budget as approved in 2023 for these vehicles and equipment is \$180,000.00. It should be noted that the vehicles will not arrive until sometime in 2024. Each vehicle should be carried forward from a budget perspective with minor adjustments to allow for the actual costs as outlined.

Staff recommends the purchase of the vehicles and equipment as outlined in the report. The vehicles will be licensed at the Robbinsdale Deputy Registrar.

Analysis:

None.

Recommendation:

By motion, authorize the City Manager and Finance Director to issue a Purchase Order to Midway Ford of Roseville, Minnesota for the purchase of four (4) F250 4x4 with various configurations as outlined in this report, net of trade-in value for the aggregated amount of \$130,486.90 + tax and licenses. The licenses shall be obtained from the Robbinsdale Deputy Registrar.

Further, the City Manager and Finance Director shall be authorized to issue a Purchase Order to Aspen Equipment of Bloomington, Minnesota for equipment for these pickups for the aggregated amount of \$50,473.00.

Attachments:

None



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: September 5, 2023
RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Analysis:

Not applicable.

Recommendation:

By motion, approve issuance of licenses dated 9/5/2023.

Attachments:

1. Contractor licenses dated 9/5/2023
2. Business licenses dated 9/5/2023

Contractor Licenses for Council Approval

<u>Name</u>	<u>Licensee Type</u>	<u>Fee Amount</u>
ALEXANDER PLUMBING, LLC	Plumbing Contractor	\$50.00
ARC MANUFACTURING INC	Mechanical Contractor	\$50.00
C & N PLUMBING INC	Plumbing Contractor	\$50.00
CICHY'S WATER & SEWER	Excavation Contractor	\$50.00
JP SCHMITZ CONSTRUCTION COMPANY LLC	Sewer / Water Contractor	\$50.00
KTK CONSTRUCTION INC	Commercial Contractor	\$50.00
MAJESKI PLUMBING & HEATING	Mechanical Contractor	\$50.00
MAJESKI PLUMBING & HEATING	Plumbing Contractor	\$50.00
MODERN HOME SERVICES LLC	Mechanical Contractor	\$50.00
STEINKRAUS PLUMBING INC	Plumbing Contractor	\$50.00

Number of Licenses Requesting Council Approval:

10

BUSINESS LICENSES FOR COUNCIL APPROVAL

09/05/2023

License Type	Applicant	License Fee
Transient Merchant - Food Truck	L&D BBQ	25.00
Massage Therapy - Individual	NEW ORIENTAL MASSAGE, LLC	125.00



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: September 5, 2023
RE: Recommendation for Charter Commission Reappointments

Background:

The Charter Commission is comprised of 15 eligible resident voters who are appointed at-large by the Chief Judge of Hennepin County after a recommendation is made by the City Council. Members are not paid, but serve as volunteers. There are no term limits; however, their terms need to be renewed every four years.

Analysis:

Scott Allen and Larrin Bergman have requested reappointment to the Charter Commission. They have both offered valuable insight during their terms with the Charter Commission and are being recommended for reappointment.

Recommendation:

Motion to waive the reading and adopt a resolution recommending the reappointment of Scott Allen and Larrin Bergman to the Robbinsdale Charter Commission.

Attachments:

1. Charter Commission Reappointment Resolution

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 5th day of September, 2023.

RESOLUTION NO. _____

A RESOLUTION RECOMMENDING TO THE CHIEF JUDGE OF THE HENNEPIN COUNTY DISTRICT COURT REAPPOINTMENT OF QUALIFIED VOTERS OF THE CITY OF ROBBINSDALE TO THE ROBBINSDALE CHARTER COMMISSION

WHEREAS, Minnesota Statute 410.05, Subdivision 2, empowers the Chief Judge of the Hennepin County District Court to fill vacancies in the Robbinsdale Charter Commission; and

WHEREAS, the terms of Scott Allen and Larrin Bergman expired on April 1, 2023; and

WHEREAS, Scott Allen and Larrin Bergman have indicated a desire to continue to serve on the Charter Commission; and

WHEREAS, the City Council wishes to recommend that these qualified voters of the City of Robbinsdale be appointed to the Charter Commission.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale that the following residents are hereby recommended to the Chief Judge of the Hennepin County District Court for appointment to the Robbinsdale Charter Commission:

Scott Allen
Larrin Bergman

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 5th DAY OF SEPTEMBER, 2023.

William A. Blonigan, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk



City of Robbinsdale

TO: Mayor and City Council

PREPARED BY: Daa Tahoun, Finance Director

APPROVED BY: Tim Sandvik, City Manager

DATE: September 5, 2023

RE: Scheduling Public Hearing on October 3, 2023 to Certify the Assessment Roll for Forced Tree Removals

Background:

The City has established a program where a property owner can arrange for the removal of diseased trees on their property. These trees were either a forced removal or were petitioned for removal by property owners. The trees have been removed and the costs finalized.

Analysis:

It is recommended that the terms for this assessment be 8% interest on the unpaid balance over three (3) years, as well as a \$2.50 surcharge from Hennepin County. At the time of the hearing, a \$50.00 administrative fee will be added to all properties on the assessment roll.

Recommendation:

By motion,

- Set a Public Hearing to certify the assessment roll for forced tree removal for Monday October 3, 2023 at 7 p.m. at Robbinsdale City Hall.
- Authorize the City Clerk to publish the public hearing notice in the official paper of the City and send notices to the affected property owners.

Attachments:

None



City of Robbinsdale

TO: Mayor and City Council

PREPARED BY: Diaa Tahoun, Finance Director

APPROVED BY: Tim Sandvik, City Manager

DATE: September 5, 2023

RE: Scheduling Public Hearing on October 3, 2023 to Certify the Assessment Roll for Emergency Water, Sewer, and Sump Pump Repairs

Background:

The City has established a program where a property owner with a failed sanitary sewer system or water service may request financial assistance to have it repaired. Additionally, the program has been expanded to include City required sump pump fixes under the Sump Pump Inspection Program. Under these programs, the property owner files a petition with the City and then hires a contractor to make the repairs. The contractor bills the City for the repairs and the City then assesses the costs back to the property owners over a five (5) to ten (10) year period.

Analysis:

It is recommended that the terms for this assessment be 8% interest on the unpaid balance over ten (10) years, as well as a one-time \$2.50 surcharge from Hennepin County. An administrative fee of \$50.00 will not be added to cover the cost of certifying assessments to the County since the property owners petitioned for the improvements.

Recommendation:

By motion,

- Set a Public Hearing to certify the assessment roll for emergency water and sewer repairs, and required sump pump repairs for Tuesday, October 3, 2023, at 7 p.m. at Robbinsdale City Hall.
- Authorize the City Clerk to publish the public hearing notice in the official paper of the City and send notices to the affected property owners.

Attachments:

None



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Diaa Tahoun, Finance Director
APPROVED BY: Tim Sandvik, City Manager
DATE: September 5, 2023
RE: Scheduling Public Hearing on October 3, 2023 to Certify the Assessment Roll for Delinquent Utilities

Background:

Annually, utility accounts that are more than 30 days past due, as of the public hearing, are classified as delinquent.

Analysis:

Those utility accounts classified as delinquent are assessed annually against the subject property. The final step in the assessment process is to hold a public hearing to certify the assessment. Assessment period is one year at 8% interest on the unpaid balance plus a one-time \$2.50 surcharge from Hennepin County. At the time of the hearing, a \$50.00 administrative fee will be added to all properties on the assessment roll.

Recommendation:

By motion,

- Set a Public Hearing to certify the assessment roll for delinquent utilities for Tuesday, October 3, 2023, at 7 p.m. at Robbinsdale City Hall.
- Authorize the City Clerk to publish the public hearing notice in the official paper of the City and send notices to the affected property owners.

Attachments:

None



City of Robbinsdale

TO: Mayor and City Council

PREPARED BY: Diaa Tahoun, Finance Director

APPROVED BY: Tim Sandvik, City Manager

DATE: September 5, 2023

RE: Scheduling Public Hearing on October 3, 2023 to Certify the Assessment Roll for Unpaid Administrative Penalties

Background:

Throughout the year, City staff has issued administrative citations to properties that were found to be in violation of Administrative Penalties, Chapter 1, Section 117 of the Robbinsdale City Code. Certain amounts have been billed to the owners or occupants pursuant to Section 117. If an amount is not paid within thirty (30) days after the billing statement is sent, the Code provides that it will constitute a lien on the real property where the violation occurred. The lien may be assessed against the property and collected in the same manner as taxes.

Analysis:

The owners or occupants of the properties on the proposed assessment roll have not paid the administrative penalties, and will therefore be assessed in accordance with Minnesota Statutes. The final step in the assessment procedure is to hold a public hearing to certify the assessment. It is recommended that the terms for this assessment be 8% interest on the unpaid balance over one year, as well as a one-time \$2.50 surcharge from Hennepin County. At the time of the hearing, a \$50.00 administrative fee will be added to all delinquent amounts on the assessment roll.

Recommendation:

By motion,

- Set a Public Hearing to certify the assessment roll for unpaid administrative penalties for Tuesday, October 3, 2023 at 7 p.m. at Robbinsdale City Hall.
- Authorize the City Clerk to publish the public hearing notice in the official paper of the City and send notices to the affected property owners.

Attachments:

None



City of Robbinsdale

TO: Mayor and City Council

PREPARED BY: Rick Pearson, Community Development Coordinator

APPROVED BY: Tim Sandvik, City Manager

DATE: September 5, 2023

RE: SECOND READING of an Ordinance rezoning 3836 Hubbard Ave. N. from R-2, Single and two-family residential to R-1, Single family residential

Background:

On July 31, the Council held the first reading of the Ordinance rezoning Lisa Richardson's property at 3836 Hubbard Ave. N. from R-2, Single and two family residential to R-1, Single family residential.

Analysis:

The Ordinance is ready for its second reading.

Recommendation:

Motion to waive the reading and concur with the Planning Commission by holding the **SECOND READING** of the Ordinance shown in **Attachment 1** approving the rezoning of 3836 Hubbard Ave. N. from Single and Two-family residential to R-1, Single family residential.

Attachments:

1. 3836 Hubbard Ordinance

Member _____ moved and Member _____ seconded a motion that the following Ordinance, which was given its first reading on July 31, 2023 be given its second reading this 5th day of September 2023 and that it be adopted.

ORDINANCE NO. 23-11

AN ORDINANCE REZONING 3836 HUBBARD AVENUE NORTH FROM R-2, SINGLE AND TWO FAMILY RESIDENTIAL TO R-1 SINGLE FAMILY RESIDENTIAL

THE CITY COUNCIL OF THE CITY OF ROBBINSDALE DOES ORDAIN:

1) That Zoning Code Section 510.03 states that The boundary lines of the districts listed in this section are hereby established as shown on that certain map entitled "Zoning District Map of Robbinsdale, Minnesota," which map is properly approved and filed with the city clerk.

2) That the property located at 3836 Hubbard Avenue North, Robbinsdale, legally described as:

The Northwesterly 60 feet of the Southeasterly 285 feet of the Southwesterly 150.8 feet of Lot 024 Auditor's Subdivision No. 180, Hennepin County, Minnesota'

is hereby rezoned from R-2, Single and Two Family Residential to R-1, Single family Residential.

3) That the Zoning District Map of Robbinsdale Minnesota will be updated to reflect the rezoning of the above referenced property.

4) That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:

3836 Hubbard Ave. N. is rezoned from R-2, Single and Two family residential, to R-1, Single family residential.

First Reading: YEAS: Wagner, Murphy, Webb, Parisian, Mayor Blonigan
NAYS: None

Second Reading: YEAS:
NAYS:

PASSED AND ADOPTED BY THE CITY COUNCIL THIS 5TH DAY OF SEPTEMBER, 2023.

William A Blonigan, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk
(SEAL)



City of Robbinsdale

TO: Mayor and City Council

PREPARED BY: Rick Pearson, Community Development Coordinator

APPROVED BY: Tim Sandvik, City Manager

DATE: September 5, 2023

RE: FIRST READING of an Ordinance rezoning 3826 West Broadway from B-2, Limited Community Business to B-4, Community Business.

Background:

Dan Forest acquired 3826 West Broadway, the former location of the Robbinsdale Women's clinic. He has requested that the property be rezoned to allow a new business that is limited by licensing to B-3 or B-4 districts. On August 17, the Planning Commission conducted a public hearing regarding the requested rezoning. The minutes to the public hearing are provided as **Attachment 1**.

Analysis:

The report prepared for the Planning Commission is included as **Attachment 2**. The report detailed the rezoning request including:

- The property was constructed as a single-family house in 1924.
- The business involves body art which, while not specifically mentioned in the zoning ordinance is restricted to B-3 Highway commercial or B-4, Community business districts in the licensing section of the City Code.
- Excerpts of the current B-2 zoning and the B-3 and B-4 districts for comparison.
- Staff suggests considering B-4 because it is the most permissive commercial zoning, and B-3 tends to be automobile oriented.
- A list of adjacent properties and their uses was provided for neighborhood context.

At the public hearing, there were several people in attendance who were curious about the rezoning and the process. However, they were not from the immediate neighborhood and had no objection to the request. Subsequently, the Planning Commission unanimously (of those present) adopted a recommendation approving the rezoning.

Staff followed up with Mr. Forest, the property owner, who confirmed that the proposed business would not occupy the entire building.

Recommendation:

Motion to waive the reading and concur with the Planning Commission by holding the **FIRST READING** of the Ordinance shown in **Attachment 3** approving the rezoning of 3826 West Broadway from B-2, Limited Community Business to B-4, Community Business

Attachments:

1. Planning Commission meeting minutes

2. Planning Commission Staff Report
3. 3826 West Broadway Ordinance first reading

**EXCERPT OF THE PLANNING COMMISSION MEETING MINUTES OF
AUGUST 17, 2023**

#4A PUBLIC HEARING:

Consideration of Rezoning Request Z23-7 to rezone the property from B-2 Limited Community Business to B-4 Community Business at 3826 West Broadway as requested by Dan Forest of North Forest LLC

11. **MOTION** by Commissioner Harris, seconded by Commissioner Montemayor to open the public hearing. **The vote was 3-0 and the motion carried. (Allen, Ralston Aoki absent)**
12. Pearson presented the staff report for this property, which was formerly the Robbinsdale Women's Clinic. The clinic is now vacant. The new buyer wants to rent it out as commercial space. We have an inquiry by someone that wants to do body art but may offer other procedures as well. Tattoos are not mentioned in the zoning ordinance but tattoos show up in the licensing section under City Code for Body Art that says it has to be in B-3 Highway Commercial or B-4 Community Business. This property is currently zoned B-2 which is Limited Community Business. Seeing a trend where commercial land becomes residential or a combination of the two.

This property may have some limitations. The second floor may not be handicap accessible. The basement could also be used for a commercial use. Reviewed the neighboring businesses. Potential for commercial use of this property. Staff is in support of this rezoning request.
13. Commissioner Weinberg asked if the B-4 District, will there be multiple tenants or one sole tenant.
Pearson stated the body art business maybe a one-person shop. There could be other tenants in the building.
14. Commissioner Harris asked how does this rezoning fit into the City's master plan for that corridor.
Pearson replied that this property is part of the mixed-use area. Area designed to be very flexible with commercial and residential.
15. Commissioner Montemayor asked if more businesses are added they will have to be ADA compliant. Pearson responded yes they would have to be handicapped accessible.
16. **Taylor Cox, 3505 McNair Dr., Robbinsdale Resident**
Can there be other commercial businesses other than tattoo shop, use the only floor that is ADA compatible. Pearson replied that yes other businesses are allowed in this zoning district.

17. Commissioner Harris asked if there would be exterior changes, signage to the building. Pearson replied yes there will be. Sign ordinance has requirements for type and size of signs.
18. **MOTION** by Commissioner Montemayor, seconded by Commissioner Montemayor to close the public hearing. **The vote was 3-0 and the motion carried. (Allen, Ralston Aoki absent)**
19. **MOTION** by Commissioner Montemayor, seconded by Commissioner Harris to recommend that the City Council rezone the property at 3826 West Broadway to B-4 Community business.

The vote was 3-0 and the motion carried (Allen, Ralston Aoki absent)

ADMINISTRATIVE STAFF REPORT

APPLICANT: Dan Forest
CASE NO: Z23-7
ADDRESS: 3826 West Broadway
PC DATE: August 17, 2023
APPLICATION DATE: July 11, 2023
PROCESSING DEADLINE: September 9, 2023

ACTION/REQUEST:

Dan Forest acquired 3826 West Broadway. The property is in the B-2 Limited Community Business district. He wants to rezone the property to B-4, Community Business. The location is shown in **Attachments A & B**.

BACKGROUND/ANALYSIS:

The property is the former Robbinsdale Women's Clinic. Now that Mr. Forest acquired the property, he wants to lease space to a person who offers body art, which is only allowed in the B-3 or B-4 districts as stated in the licensing section of the City Code.



The purpose and intent of the current B-2 zoning is:

520.03. B-2 limited commercial district.

Subdivision 1. Purpose. A district to provide for low density, retail or service outlets which deal directly with the customer for whom the goods or services are furnished. The uses allowed in this district are to provide goods and services on a limited community market scale and located in areas which are well served by street or highway facilities at the edge of residential districts.

Most of the B-2 zoning is on the east side of West Broadway from 39th Ave. N., south to 37th Ave. N.

The permitted and conditional uses allowed in the B-2, B-3 and B-4 districts are included as **Attachment C**.

The purpose and intent of the B-3 Highway commercial district:

520.05. B-3, highway commercial district.

Subdivision 1. Purpose. A district to provide for the establishment of automobile oriented or dependent commercial and service activities.

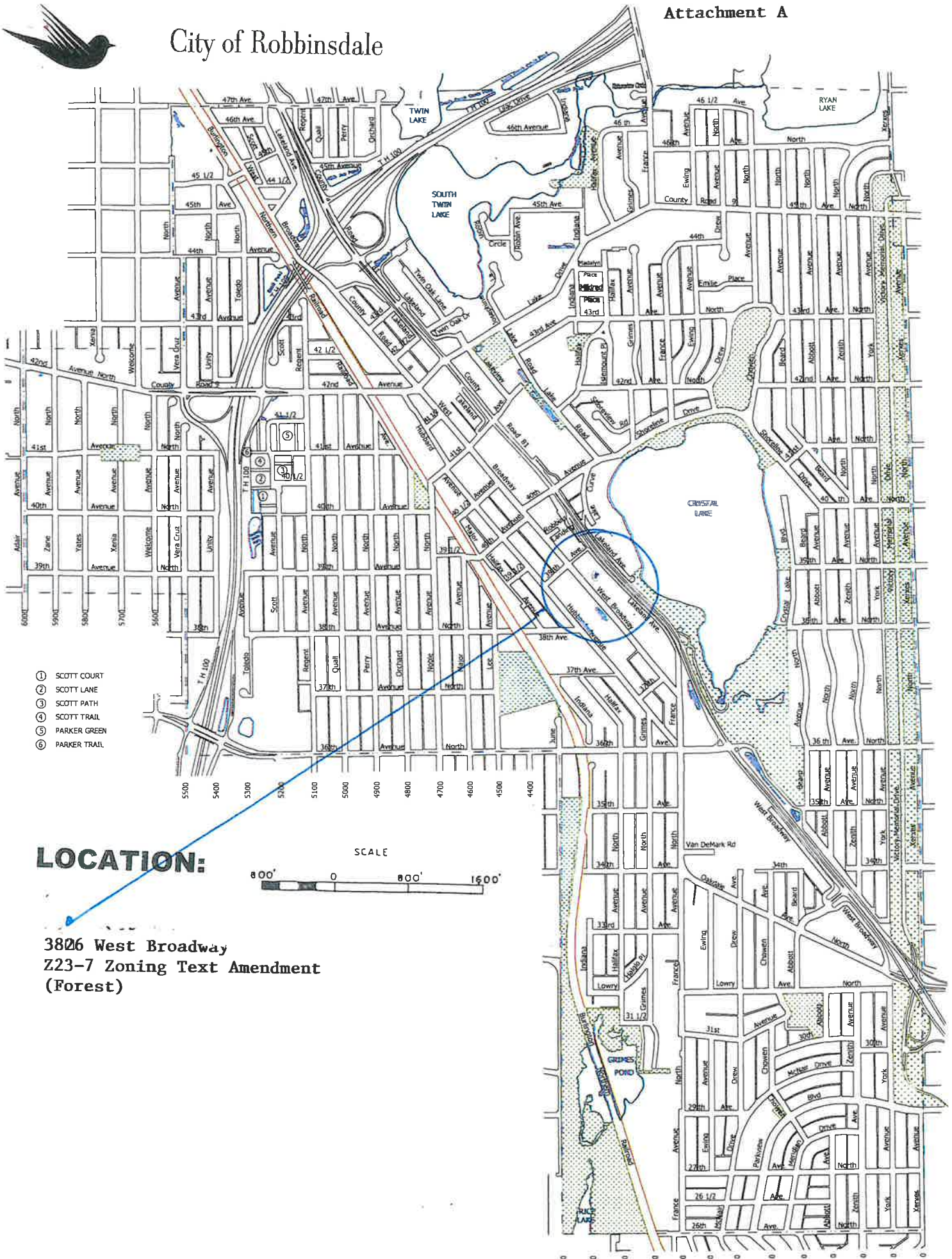
Most of the properties currently zoned B-3 are located adjacent to and have access from the Lakeland Ave. N. frontage road on the west side of County Road 81. They include: Papa John's, the Architects and Dental office, the parking lot for Pawn America and the Welna Hardware store east of the alley. Other B-3 properties include: US Bank, the 4000 block of West Broadway on the west side of West Broadway, The Mai Thai site and Parker Station Flats.

The purpose and intent of the B-4 Community commercial district is:

520.07. B-4 community business district.

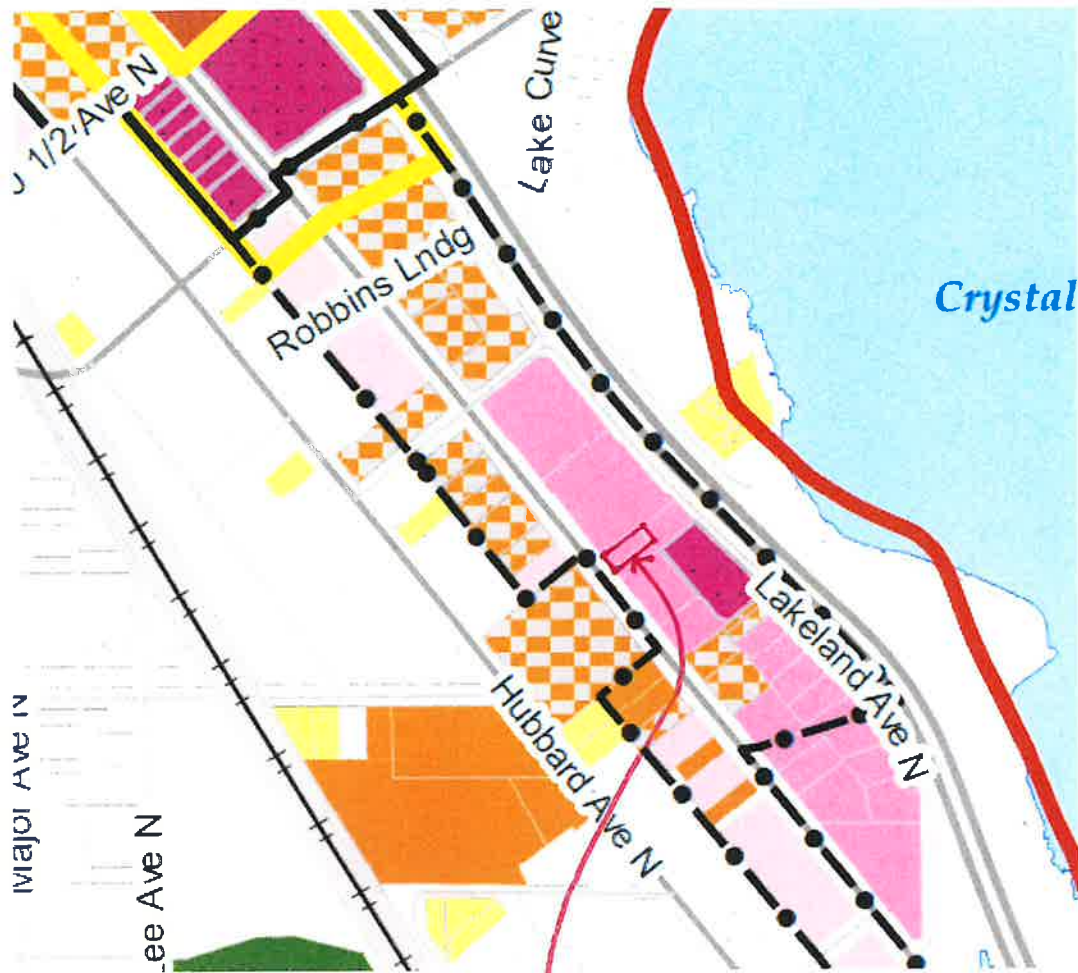
Subdivision 1. Purpose. A district provide for the establishment of commercial and service activities which draw from and serve customers from the entire community or region.

B-4 Community business properties are generally the multi-tenant retail buildings such as Robin Center, Town Center (including CVS) and those properties on the north side of 42nd Ave. N, including Pilgrim Cleaners, Sipes' Mobile station, Metro builders and Sawhorse. McDonald's is also B-4.



Date: 7/17/2023





Zoning Map excerpt

SUBJECT PROPERTY
3826 WEST BROADWAY

DRAFT ZONING CODES AND SYMOLS

Date: 9/24/2020

Zoning Districts

	R-1, Single family residential
	R-2, Single and two-family residential
	R-3, Medium density residential
	R-B, Residential-business
	P, Public facilities
	B-1, Neighborhood commercial
	B-2, Limited commercial
	B-3, Highway commercial
	B-4, Community business
	DD-1, Downtown
	DD-2, Downtown transition and transit
	Railroad and Blue line extension corridor

Overlay Districts

	Flood plain management
	Downtown Architectural Design Guidelines
	B4p
	TOD Station Area
	TOD West Broadway Corridor

3826 West Broadway (Subject property)

The subject property is a two-story building plus a walk-out basement originally constructed in 1924. The basement is on the same level as the Lakeland Ave. N. frontage road. The main floor of the building is oriented towards West Broadway. Visitors driving to the property would have access to 5 striped parking spaces in the rear, or could park on West Broadway.

Staff has heard complaints from commercial property owners about the challenges of finding tenants for commercial space, especially with the shrinking demands for office and retail space. B-4 is the most permissive commercial zoning available, with the longest list of permitted and conditional uses. Robbinsdale's zoning hierarchy is "cumulative" which means that everything permitted or conditional in the B-2 and B-3 districts is included in the B-4 districts.

The disadvantage of the B-4 District is that it could be a less than desirable neighbor for residential uses. When new commercial developments are established, there is an expectation for landscape screening, or at least, a fence of 4 to 6 feet of height.

Neighboring properties

Direction	Name	zoning	Comments
Northwest (adjacent)	Robinwood Apartments 3848, 3850, 3852 3854 West Broadway	B-2 Limited Community Business (multiple family is a conditional use)	4 buildings with 88 apartments built in 1958
Southeast (adjacent)	3822 West Broadway (former Robbinsdale Clinic)	B-2 Limited Community business	mall storefront building from 1961
Southwest nearby	American Pressure 3810 West Broadway	B-2, Community business (Legal non-conforming light industrial use)	1962 building
Southwest across West Broadway	Evangelical Lutheran Good Samaritan Society 3815 West Broadway	R-B, Residential business (Nursing homes are a conditional use in R-2, Single and two family residential)	Nursing Home rebuilt in 2012, originally 1960ish

While the request is driven by the desire of a tenant to establish a body art (including tattoo) studio/business, the Commission should have a comfort level with all of the permitted and conditional uses in the B-4 district in the location.

RECOMMENDATION:

1. Hold the public hearing.
2. Motion to recommend that the City Council rezone the property at 3826 West Broadway to B-4, Community business

520.03. B-2 limited commercial district.

Subdivision 1. Purpose. A district to provide for low density, retail or service outlets which deal directly with the customer for whom the goods or services are furnished. The uses allowed in this district are to provide goods and services on a limited community market scale and located in areas which are well served by street or highway facilities at the edge of residential districts.

Subd. 2. Permitted uses. Permitted uses in a B-2 district are:

- (a) all permitted uses allowed in the B-1 neighborhood commercial district, except as hereinafter modified;
- (b) bakery goods and baking of goods for retail sale on the premises;
- (c) bank or savings institutions;
- (d) candy, ice cream, popcorn, nuts, frozen desserts, and soft drinks, but not of the drive-in or convenience food type of service;
- (e) commercial office space and professional offices;
- (f) delicatessen;
- (g) on-site retail dry cleaning, dry cleaning pick-up stations and laundry pick-up stations including incidental repair and assembly but no fabricating or manufacturing;
- (h) dry goods store;
- (i) florist shop;
- (j) frozen food store but not including locker plant;
- (k) hardware store;
- (l) hobby store including handicraft classes but not to exceed 15 students;
- (m) ice sales with storage not to exceed five ton and coin operated machines;
- (n) liquor (off-sale) stores;
- (o) locksmith;
- (p) meat market, but not including the processing for a locker plant;
- (q) medical and dental clinics;
- (r) newsstand;
- (s) paint and wallpaper sales;
- (t) photographic studios;
- (u) postal or telegraph substation;

- (v) public utility collection office;
- (w) real estate agencies;
- (x) retail and restaurant establishments that sell THC products, as defined in City Code subject to licensing requirements of Section 1160 of the City Code.

- (y) shoe repair;
- (z) supermarkets;
- (aa) loan offices;
- (bb) travel agency;
- (cc) off-set duplication establishments provided the business neither ships out nor receives supplies or materials in trucks with more than two axels;

(Added, Ord. No. 99-02; Amended, Ord. No. 08-03; Deleted, Ord. No. 10-18; Deleted, Ord. No. 19-15; Amended Ord. No. 22-10)

Subd. 3. Permitted accessory uses. Permitted accessory uses in a B-2 district are:

- (a) all permitted accessory uses allowed in a B-1 district except as hereinafter modified;
- (b) any incidental repair or processing necessary to conduct a permitted principal use shall not exceed 40% of the floor space nor 40% of the man hours required to conduct the principal permitted use;
- (c) off-street parking of trucks in excess of 9,000 pounds gross weight.

Subd. 4. Conditional uses. The uses described in this subsection require a conditional use permit based upon procedures set forth in and regulated by subsection 535.01 of this code and are the following:

- (a) Multiple family dwellings provided that:
 - (1) development is compatible with existing and planned use of the area and conflicts are not created between commercial and residential use and activities;
 - (2) the lot requirements and setbacks outlines in subsection 515.05, subdivision 5 of this code and building requirements outlined in subsection 515.05, subdivision 6 of this code are complied with;
 - (3) at least 300 square feet of usable open space as defined by subsection 505.09, subdivision 110 of this code is provided for each dwelling unit;
 - (4) adequate off-street parking is provided in compliance with subsection 510.17 of this code;
- (b) Buildings combining residential and nonresidential uses allowed in this district provided that:

- (1) residential and nonresidential uses shall not be contained on the same floor;
- (2) the residential and nonresidential uses shall not conflict in any manner;
- (3) the residential building standards as outlined in subsection 515.07 of this code are met;

(c) Municipal and public utility buildings and structures necessary for the health, safety and general welfare of the community provided that:

- (1) conformity with the surrounding neighborhood is maintained and required setbacks and side yard requirements are met;
- (2) equipment is completely enclosed in a permanent structure with no outside storage;
- (3) adequate screening from neighboring uses and landscaping is provided in accordance with subsection 510.25, subdivision 2 of this code;

(d) Buildings in excess of three stories or 40 feet provided that:

- (1) the site is capable of accommodating the increased intensity of the use;
- (2) the increased intensity of use does not cause an increase in traffic volumes beyond the capacity of the surrounding streets;
- (3) public utilities and services are adequate;
- (4) except for senior housing for each additional story over three stories or for each additional ten feet above 40 feet, front and side yard setback requirements shall be increased five feet; (Amended, Ord. No. 08-02)

(e) Theatres (not of the drive-in type) provided that:

- (1) adequate off-street parking in compliance with subsection 510.17 of this code is provided;
- (2) an off-street rider drop-off and pick-up drive and entrance is provided;
- (3) when abutting a residential use or an R-1 or R-2 district a buffer area with screening and landscaping in compliance with subsection 510.25, subdivision 2 of this code shall be provided;
- (4) all signing and information or visual communication devices shall be in compliance with section 410 of the city code and shall not impact surrounding or abutting residential uses;

(f) Commercial planned unit development as regulated by subsection 530.05 of this code.

(g) Senior housing provided that: (Amended, Ord. No. 08-02)

(1) development is compatible with existing and planned use of the area and conflicts are not created between commercial and residential uses and activities;

(2) the conditions established in subsection 515.07, subdivision 4(h) of this code are satisfactorily met;

(3) the lot and building standards as established in subsection 515.07, subdivisions 5 and 6 of this code are met;

(h) Schools - music, dance, business, beauty, and barber provided that:

(1) development is compatible with the existing and planned uses of the area and conflicts are not created between commercial and residential use and activities;

(2) adequate off-street parking in compliance with subsection 510.17 of this code is provided;

(3) an off-street rider drop-off and pick-up drive and entrance is provided;

(4) the site of the principal use and related parking is served by an arterial or collector street of sufficient capacity to accommodate the traffic which will be generated;

(5) all signing and information or visual communication devices shall be in compliance with section 410 of this city code when directly abutting a residential use or district;

(6) adequate screening is provided in conjunction with subsection 510.25, subdivision 2 of this code when directly abutting a residential use or district;

(i) Day Care accessory to a school or church; (Added, Ord. No. 94-11, Sec. 1)

(j) Mortuaries - provided that:

(1) there is no outside storage;

(2) adequate screening from residential uses and landscaping is provided in accordance with subsection 510.25, subdivision 2 of this code;

(3) all parking areas be hard surfaced and have six inch high poured concrete curb and gutter installed around the perimeter;

(4) an off-street rider drop-off and pick-up drive and entrance is provided;

(5) vehicular access points shall create a minimum of conflict with through traffic movement and shall be subject to the approval of the city engineer or city planner or both. (Added, Ord. No. 95-03)

Subd. 5. Lot requirements and setbacks. The following minimum requirements shall be observed in a B-2 district subject to additional requirements, exceptions and modifications set forth in this code.

(a) Lot area: 10,000

(b) Lot width: 60

(c) Setbacks:

(1) Front yards: five feet unless:

(i) in a block where a lot fronts on a side street next to a lot which has its side facing the same side street, the setback on each lot shall be 15 feet from the side street (right-of-way).

(2) Side yards: zero unless:

(i) side yard abutting a public right-of-way (street) shall be not less than 15 feet from the right-of-way except in the case of 40 foot lots, the side yard may be reduced to not less than five feet from the right-of-way;

(ii) a side yard that contains a driveway shall be at least 15 feet if there is one-way traffic movement or at least 20 feet if there is two-way traffic movement;

(iii) a side yard that directly abuts a residential use or residential district shall be increased ten additional feet over the minimums stated above and shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.

(3) Rear yards. 12 feet and if abutting a residential use or residential district shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.

Subd. 6. Building requirements.

(a) Height. No structure shall exceed three stories or 30 feet except as provided in subsections 510.15, subdivision 1 and 520.03, subdivision 4(d) of this code.

520.05. B-3, highway commercial district.

Subdivision 1. Purpose. A district to provide for the establishment of automobile oriented or dependent commercial and service activities.

Subd. 2. Permitted uses. Permitted uses in a B-3 district are:

(a) all permitted uses allowed in B-1 and B-2 districts except as hereinafter modified;

(b) auto accessory store;

(c) garden, farm and feed supply stores;

(d) motels, motor hotels, and hotels provided that the site shall contain not less than five hundred square feet of lot area per unit;

(e) mortuary;

(f) municipal and public utility buildings and structures;

(g) restaurant, cafe, tea room, tavern and private clubs serving prepared food and beverages;

(h) taxi terminals;

(i) governmentally owned open parking lots and parking ramps.

Subd. 3. Permitted accessory uses. Permitted accessory uses in a B-3 district are:

(a) all accessory uses allowed in B-1 and B-2 districts except as hereinafter modified;

(b) state licensed bingo in a church or club, limited to three occasions per week.

(Amended, Ord. No. 93-16, Sec. 2)

(c) Food trucks provided that:

(1) An application including a site plan and hours of operation is submitted and approved by the city manager;

(2) The location shall abut and have access to an arterial or collector street;

(3) The use shall not be located within a public right-of-way;

(4) The use shall not cause congestion on the site or adjacent streets or block fire lanes;

(5) The use shall be on a paved surface and not shall displace required parking needed to support the existing principal use(s) of the site;

(6) The use shall be subject to all applicable nuisance and general performance standards in the city code and must be kept free of trash, rubbish, litter and debris;

(7) All tents, canopies, awnings or similar items and all water, electrical and lighting facilities shall be in compliance with applicable codes;

(8) Signs used to advertise the food truck, not permanently affixed to the truck, shall comply with temporary sign standards and permit requirements;

(9) The food truck shall be licensed by the State of Minnesota, Hennepin County and the City of Robbinsdale, as required;

(10) The use shall have written permission from the property owner;

(11) The use shall not be located within 100 feet of the main entrance of any other permanent food establishment; the setback shall be measured from the food truck to the main entrance of the building; and

(12) The use at any site shall be limited to no more than 3 consecutive days and a total of 10 days in a calendar year unless approved by the city council.

(Added, Ord. No. 15-09)

Subd. 4. Conditional uses. The uses described in this subdivision require a conditional use permit based upon procedures set forth in and regulated by subsection 535.01 of this code and are the following:

(a) All conditional uses allowed in B-1 and B-2 districts except as hereinafter modified.

(b) Drive-in establishments and convenience food establishments provided that:

(1) the architectural appearance and functional plan of the building and site shall not be so dissimilar to the existing buildings or area as to cause impairment in property values or constitute a blighting influence within a reasonable distance of the lot;

(2) at the boundaries of a residential use, a strip of not less than five feet shall be landscaped and screened in compliance with subsection 510.25, subdivision 2 of this code. Each light standard island and all islands in the parking lot landscaped or covered;

(3) parking areas shall be screened from view of abutting residential uses in compliance with subsection 510.25, subdivision 2 of this code;

(4) parking areas and driveways shall be curbed with continuous curbs not less than six inches high above the parking lot or driveway grade;

(5) all lighting shall be hooded and so directed that the light source is not visible from the public right-of-way or from an abutting residence and shall be in compliance with subsection 510.25, subdivision 2 of this code;

(6) the entire area shall have a drainage system which is subject to the approval of the city engineer;

(7) the entire area other than occupied by buildings or structures or plantings shall be surfaced with a material which will control dust and drainage and which is subject to the approval of the city engineer;

(8) vehicular access points shall create a minimum of conflict with through-traffic movement and shall be subject to the approval of the city engineer or city planner, or both;

(9) all signing and informational or visual communication devices shall be in compliance with subsection 410 of the city code and shall not impact surrounding or abutting residential uses;

(10) the provisions of subsection 535.01, subdivision 2(e) of this code are considered and satisfactorily met.

(c) Car washes (drive-through and self-service) provided that:

(1) the architectural appearance and functional plan of the building and site shall not be so dissimilar to the existing buildings or area as to cause impairment in property values or constitute a blighting influence within a reasonable distance of the lot;

(2) off-street parking space is constructed to accommodate that number of vehicles which can be washed during a maximum 30 minute period and shall be subject to the approval of the city engineer or city planner, or both;

- (3) at the boundaries of a residential use, a strip of not less than five feet shall be landscaped and screened in compliance with subsection 510.25, subdivision 2 of this code. Each light standard island and all islands in the parking lot landscaped or covered;
 - (4) parking or car magazine storage space shall be screened from view of abutting residential uses in compliance with subsection 510.25, subdivision 2 of this code;
 - (5) the entire area other than occupied by the building or plantings shall be surfaced with material which will control dust and drainage which is subject to the approval of the city engineer;
 - (6) the entire area shall have a drainage system which is subject to the approval of the city engineer;
 - (7) all lighting shall be hooded and so directed that the light source is not visible from the public right-of-way or from an abutting residence and shall be in compliance with subsection 510.25, subdivision 5 of this code;
 - (8) vehicular access points shall create a minimum of conflict with through-traffic movement and shall be subject to the approval of the city engineer or city planner, or both;
 - (9) all signing and informational or visual communication devices shall be in compliance with section 410 of the city code and shall not impact surrounding or abutting residential uses;
 - (10) provisions are made to control and reduce noise;
 - (11) the provisions of subsection 535.01, subdivision 2(e) of this code are considered and satisfactorily met.
- (d) Motor fuel station, auto repair - minor, and tire and battery stores provided that:
- (1) the architectural appearance and functional plan of the building and site shall not be so dissimilar to the existing buildings or area as to cause impairment in property values or constitute a blighting influence within a reasonable distance of the lot;
 - (2) the entire site other than that taken up by a building, structure or planting shall be surfaced with a material to control dust and drainage which is subject to the approval of the city engineer;
 - (3) a drainage system subject to the approval of the city engineer shall be installed;
 - (4) a curb not less than six inches above grade shall separate the public sidewalk from motor vehicle service areas;
 - (5) the lighting shall be accomplished in such a way as to have no direct source of light visible from adjacent land in residential use or from the public right-of-way and shall be in compliance with subsection 510.25, subdivision 5 of this code;
 - (6) wherever fuel pumps are to be installed, pump islands shall be installed;

(7) at the boundaries of a residential use, a strip of not less than five feet shall be landscaped and screened in compliance with subsection 510.25, subdivision 2 of this code. Each light standard landscaped;

(8) parking or car magazine storage space shall be screened from view of abutting residential uses in compliance with subsection 510.25, subdivision 2 of this code;

(9) vehicular access points shall create a minimum of conflict with through-traffic movement and shall be subject to the approval of the city engineer or city planner, or both;

(10) all signing and informational or visual communication devices shall be in compliance with section 410 of the city code, and shall not impact surrounding or abutting residential uses;

(11) provisions are made to control and reduce noise;

(12) no outside storage except as allowed in compliance with subsection 520.05, subdivision 4(e) of this code;

(13) no outside sale or service except as allowed in compliance with subsection 520.05, subdivision 4(f) of this code.

(14) all conditions pertaining to a specific site are subject to change when the council, upon investigation in relation to a formal request, finds that the general welfare and public betterment can be served as well or better by modifying the conditions;

(15) the provisions of subsection 535.01, subdivision 2(e) of this code are considered and satisfactorily met.

(e) open or outdoor storage provided that:

(1) the area is fenced and screened from view of neighboring residential uses or if abutting an R district in compliance with subsection 510.25, subdivision 2 of this code;

(2) storage is screened from view from the public right-of-way in compliance with subsection 510.25, subdivision 2 of this code;

(3) storage area is grassed or surfaced to control dust;

(4) all lighting shall be hooded and so directed that the light source shall not be visible from the public right-of-way or from neighboring residences and shall be in compliance with subsection 510.25, subdivision 2 of this code;

(f) Open or outdoor service, sales and equipment rental as an accessory use or area of principal use provided that:

(1) outside services, sales and equipment rental connected with the principal use is limited to 30% of the floor area of the principal use;

(2) outside sales areas are fenced or screened from view of neighboring residential uses or an abutting R district in compliance with subsection 510.25, subdivision 2 of this

code;

(3) all lighting shall be hooded and so directed that the light source shall not be visible from the public right-of-way or from neighboring residences and shall be in compliance with subsection 510.25, subdivision 5 of this code;

(4) sales areas are grassed or surfaced to control dust;

(g) Restricted production and repair limited to the following: art, needlework, clothing, custom manufacturing and alteration, jewelry from precious metals, watches, dentures and optical lenses, household appliances provided that:

(1) all activities are totally enclosed within a structure and provisions are made to control and reduce noise. Noise control provisions shall be reviewed by the construction coordinator and are subject to his approval;

(2) no outside storage will be allowed;

(3) all signing and informational or visual communication devices shall be in compliance with section 410 of the city code and shall not impact surrounding or abutting residential uses;

(4) the architectural appearance and functional plan of the building and site shall not be so dissimilar to the existing buildings or areas as to cause impairment in property values or constitute a blighting influence within a reasonable distance of the lot;

(5) the entire site other than that taken up by a building, structure or planting shall be surfaced with a material to control dust and drainage which is subject to the approval of the city engineer;

(6) a drainage system subject to the approval of the city engineer shall be installed;

(7) the lighting shall be accomplished in such a way as to have no direct source of light visible from adjacent land in residential use or from the public right-of-way and shall be in compliance with subsection 510.25, subdivision 5 of this code.

(8) at the boundaries of a residential use, a strip of not less than five feet shall be landscaped and screened in compliance with subsection 510.25, subdivision 2 of this code. Each light standard landscaped;

(9) vehicular access points shall create a minimum of conflict with through-traffic movement and shall be subject to the approval of the city engineer or city planner, or both;

(10) parking or car magazine storage space shall be screened from view of abutting residential uses in compliance with subsection 510.25, subdivision 2 of this code;

(11) the location of such use will not encourage traffic through a residential district;

(12) adequate off-street parking is provided in compliance with subsection 510.17 of this code;

(13) no outside sale or service except as allowed in compliance with subsection 520.05, subdivision 4(e) of this code;

(14) all conditions pertaining to a specific site are subject to change when the council, upon investigation in relation to a formal request, finds that the general welfare and public betterment can be served as well or better by modifying the conditions;

(h) Retail fence sales and service provided that:

(1) no outside storage except as allowed in compliance with subsection 520.05, subdivision 4(e) of this code;

(2) no open or outdoor sales or service except as allowed in compliance with subsection 520.05, subdivision 4(f) of this code.

(i) Privately owned open parking lots as a principal use provided that:

(1) access is from and onto a collector or arterial street;

(2) entrances and exits create a minimum of conflict with through-traffic movement;

(3) sufficient magazine space is provided within the structure or on the site to minimize or eliminate the blocking of traffic in the public right-of-way;

(4) parking spaces and aisle or driveways shall be developed in compliance with subsection 510.17 of this code and are subject to the review and approval of the city engineer or city planner, or both;

(5) the location is at least 60 feet from the boundary of an R-1 or R-2 district;

(6) when abutting an R-1 or R-2 district, a buffer area with screening and landscaping in compliance with subsection 510.25, subdivision 2 of this code shall be provided;

(7) when abutting a residential use which is not related to the parking ramp or open parking lot, a setback of at least 30 feet shall be provided from the property line and this area shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code;

(8) all signing and informational or visual communication devices shall be in compliance with section 410 of the City code and shall not impact surrounding or abutting residential uses;

(j) Automobile sales showroom provided that:

(1) no automobile repair or maintenance activities are conducted upon the site;

(2) there shall be no exterior storage or display of either new or used automobiles upon the site;

(3) no stock of either new or used automobiles, except for those utilized for display purposes, shall be maintained upon the site.

(k) Repair, testing and assembly of electrical appliances, apparatuses and related equipment. The above would be restricted to light assembly and limited warehouse activities.

(l) Shared parking.

(m) Automobile sales with exterior display of vehicles provided that: (Added, Ord. No. 11-05)

(1) the use is accessory to an auto repair (minor) service conditional use;

(2) the outdoor display of automobiles occupies less than 30% of the principal building main floor area;

(3) the outdoor display and/or storage of vehicles shall not be located within a front yard;

(4) the outdoor display and/or storage of vehicles shall not be allowed in the required parking for the auto repair service conditional use;

(5) a site plan is required showing the parking spaces designated to the auto sales conditional use consistent with Section 510.17;

(6) the use shall be screened from adjacent residential uses in conformance with section 510.25;

(7) no vehicles exceeding a gross weight of 9,000 pounds may be displayed or stored outdoors;

(8) no inoperable or unregistered vehicles, outdoor storage of parts, tires, or other waste associated with the use, and no outside maintenance or repair of vehicles will be permitted;

(9) there shall be no pennants, streamers, string lighting or spotlights allowed. Only indirect lighting shall be permitted;

(10) no visual messages or sales information beyond vehicle warranty required by state law may be attached or affixed to vehicles; and

(11) no public address or paging system is permitted to be audible outside of the building.

(n) Small brewery with or without a taproom in compliance with Minnesota Statutes Section 340A.301 and the licensing requirements in city code section 1200 and provided that:

(1) 1 parking space per 400 sq. ft. for brewery, processing, production, storage or cooler areas and 1 parking space per 200 sq. ft. for taproom and office areas;

(2) All bulk deliveries shall be to the rear of the building and screened from residential uses;

(3) There is no outdoor storage of any brewing materials; and

(4) Outdoor taproom seating and service areas shall require a conditional use permit and shall be regulated by city code section 1200.03, subd. 5 and 1205.23, subd. 4.

(Added, Ord. No. 14-21)

Subd. 5. Lot and setback requirements. The following minimum requirements shall be observed in a B-3 district subject to additional requirements, exceptions, and modifications set forth in this ordinance.

(a) Lot area: no minimum

(b) Lot width: no minimum

(c) Setbacks:

(1) Front yard: five feet.

(2) Side yard: Zero unless

(i) a side yard that contains a driveway shall be at least 15 feet if there is one-way traffic movement or at least 20 feet if there is two-way traffic movement;

(ii) A side yard that directly abuts a residential use or residential district shall be increased ten additional feet over the minimum stated above and shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.

(3) Rear yard: 12 feet and if abutting a residential use or residential district shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.

Subd. 6. Building requirements.

(a) Height. No structure shall exceed three stories or 40 feet except as provided in subsections 510.15, subdivision 1 and 520.03, subdivision 4(d) of this code.

520.07. B-4 community business district.

Subdivision 1. Purpose. A district provide for the establishment of commercial and service activities which draw from and serve customers from the entire community or region.

Subd. 2. Permitted uses. Permitted uses in a B-4 district are:

(a) all permitted uses allowed in B-1, B-2, and B-3 districts except as hereinafter modified;

(b) antique and gift shops;

(c) appliance stores;

(d) art and school supplies;

(e) bicycle sales and repair;

(f) boat and marine including servicing or repair when totally enclosed within a building;

(g) books and office supplies;

(h) bowling alleys, billiard rooms, skating rinks;

(i) carpet and rugs;

(j) clothing stores;

(k) coin and philatelic stores;

(l) costume rentals;

(m) department stores limited to permitted uses allowed within this district;

(n) electrical appliance store including incidental repair;

(o) employment agency;

(p) florist shop;

(q) furniture store including upholstery as a secondary use;

(r) furrier, retail only, plus storage;

(s) glass, china, or pottery;

(t) interior decorating studio;

(u) jewelry store and watch repair;

(v) leather goods and luggage;

(w) light fixture and lamps;

(x) meeting halls;

(y) musical instrument sales and incidental parts;

(z) physical culture, health services, reducing salons, public bath, excepting saunas and massage services;

(aa) picture framing;

(bb) record shops;

(cc) restricted production and repair limited to the following: art, needlework, clothing, custom manufacturing and alterations, jewelry from precious metals, watches, dentures and optical lenses, household electrical appliances;

(dd) schools - music, dance, business, beauty, and barber;

(ee) sewing machine sale and service;

- (ff) shoe repair;
- (gg) sporting goods;
- (hh) tailor shops;
- (ii) tobacco product shops as defined in City Code section 1132.01; (Added, Ord. No. 19-15)
- (jj) toy store;
- (kk) variety store limited to permitted uses allowed within this district;
- (ll) wearing apparel;
- (mm) off-set duplication.
- (nn) minor dealers as defined by section 530.02, subdivision 3(f). (Added, Ord. No. 98-17)
- (oo) furniture and home decorating consignment house dealers exempted by section 530.02, subdivision 8. (Added, Ord. No. 02-10)

Subd. 3. Permitted accessory uses. Permitted accessory uses in a B-4 district are:

- (a) All accessory uses allowed in B-1, B-2, and B-3 districts.

Subd. 4. Conditional uses. The uses described in this subdivision require a conditional use permit based upon procedures set forth in and regulated by subsection 535.01 of this code and are the following:

- (a) All conditional uses allowed in B-1, B-2 and B-3 districts.
- (b) Privately owned parking ramps as a principal or accessory use and privately owned open parking lot as a principal use, provided that:
 - (1) access is from and onto a collector or arterial street;
 - (2) entrances and exists create a minimum of conflict with through traffic movement;
 - (3) sufficient magazine space is provided within the structure or on the site to minimize or eliminate the blocking of traffic in the public right-of-way;
 - (4) parking spaces and aisle or driveways shall be developed in compliance with subsection 510.17 of this code and are subject to the review and approval of the city engineer or city planner, or both;
 - (5) the location is at least 60 feet from the boundary of an R-1 or R-2 district;
 - (6) when abutting an R-1 or R-2 district a buffer area with screening and landscaping in compliance with subsection 510.25, subdivision 2 of this code shall be provided;

(7) when abutting a residential use which is not related to the parking ramp or open parking lot, a setback of at least 30 feet shall be provided from the property line and this area shall be maintained as open space, and screening and landscaping shall be provided in compliance with subsection 510.25, subdivision 2 of this code;

(8) all signing and informational or visual communication devices shall be in compliance with section 410 of the city code and shall not impact surrounding or abutting residential uses;

(c) Saunas and massage services provided that:

(1) the establishment, maintenance, or operation of the facility will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;

(2) the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted nor substantially diminish and impair property values within the neighborhood;

(3) the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;

(4) adequate utilities, access roads, drainage, and necessary facilities have been or are being provided;

(5) the conditional use shall, in all other respects, conform to section 610 of the city code, and to the applicable regulations of the district in which it is located;

(d) State licensed bingo more than one night per week provided that:

(1) an off-street rider drop-off and pick-up drive and entrance is provided;

(2) the site does not abut any residential district;

(3) all signs and information or visual communication devices shall not impact surrounding or abutting residential uses;

(4) the site is served by an arterial street;

(5) requirements of Minnesota Statutes, chapter 349 and as amended, entitled bingo, gambling devices and video games of chance licensing act, are met;

(6) requirements of section 1105 of the city code and as amended, relating to regulation of lawful gambling, are met;

(7) the establishment, maintenance, or operation of the facility will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;

(8) the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted nor substantially diminish and impair property values within the neighborhood;

(9) the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;

(10) no alcohol is allowed on the premises;

(11) no one under age 18 is allowed on the premises;

(12) the site is not within 1,000 feet of the site of any other state licensed bingo.

(e) Veterinary services provided that:

(1) Must have a separate entrance.

(2) If adjacent to residential zoning district, then it must be screened as set forth in section 510.25. (Added, Ord. No. 00-09)

(f) Counseling or training services subject to the standards specified in section 515.07, subdivision 4 (c). (Added, Ord. No. 07-06)

Subd. 5. Lot requirements and setback requirements. The following minimum requirements shall be observed in a B-4 district subject to additional requirements, exceptions and modifications set forth in this ordinance.

(a) Lot area: no minimum.

(b) Lot width: no minimum.

(c) Setbacks:

(i) a side yard that contains a driveway shall be at least 15 feet if there is one-way traffic movement or at least 20 feet if there is two-way traffic movement;

(ii) A side yard that directly abuts a residential use or residential district shall be increased ten additional feet over the minimums stated above and shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.

(iii) Rear yard: 12 feet and if abutting a residential use or residential district, shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.

Subd. 6. Building requirements.

(a) Height: No structure shall exceed three stories or 40 feet except as provided in subsections 510.15, subdivision 1 and 520.03, subdivision 4(d) of this code.

Member _____ moved and Member _____ seconded a motion that the following Ordinance, which was given its first reading on September 5, 2023 be given its second reading this _____ day of _____ 2023 and that it be adopted.

ORDINANCE NO.

AN ORDINANCE REZONING 3826 WEST BROADWAY FROM B-2, LIMITED COMMUNITY BUSINESS TO B-4 COMMUNITY BUSINESS

THE CITY COUNCIL OF THE CITY OF ROBBINSDALE DOES ORDAIN:

- 1) That Zoning Code Section 510.03 states that The boundary lines of the districts listed in this section are hereby established as shown on that certain map entitled "Zoning District Map of Robbinsdale, Minnesota," which map is properly approved and filed with the city clerk.
- 2) That the property located at 3826 West Broadway, Robbinsdale, legally described as:

Tract B, Registered Land Survey No. 0919, Hennepin County, Minnesota

is hereby rezoned from B-2, Limited Community Business to B-4, Community Business.
- 3) That the Zoning District Map of Robbinsdale Minnesota will be updated to reflect the rezoning of the above referenced property.
- 4) **That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:**

3826 West Broadway is rezoned from B-2, Limited Community Business to B-4, Community Business

First Reading: YEAS:
NAYS:

Second Reading: YEAS:
NAYS:

PASSED AND ADOPTED BY THE CITY COUNCIL THIS _____ DAY OF _____, 2023.

William A Blonigan, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk
(SEAL)



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Richard McCoy, City Engineer/Public Works Director
APPROVED BY: Tim Sandvik, City Manager
DATE: September 5, 2023
RE: Access Agreement with North Memorial

Background:

Council Members would be familiar with the progress of construction of the new Water Tower. Commissioning of this new Tower will require the decommissioning of the existing towers because the new Tower is approximately 30 feet taller. The additional height was decided upon to address some low pressure concerns in parts of the 4th Ward.

In order to finalize the renewal of the large infrastructure components of the City's water supply system, the construction of a second new Tower is proposed and is included in the Capital Works Program. City Council has also discussed using the Federal Infrastructure Funds towards the cost of this second new Tower.

Staff has been reviewing possible sites for the second new Tower and have identified a piece of property on the northeast corner of Oakdale Avenue and Abbott Avenue as the ideal location. This property is currently owned by North Memorial Hospital and staff have been discussing the possibility of purchasing a portion of the property with Hospital representatives.

Prior to proceeding to more advanced negotiations, City staff would like to perform some due diligence actions by having soil borings conducted to verify suitability of underlying soils to support the proposed structure. North Memorial is willing to allow City Contractors to enter the site and perform the work subject to an Agreement signed by both parties.

A draft Agreement was provided to City staff and reviewed by the City Attorney. Following some Attorney recommended changes, an amended Agreement has been provided. The document itself will be available for review at the City Council meeting.

Staff support the Agreement in its current form and recommend that the Mayor and City Manager sign the Agreement to allow the work to proceed.

Analysis:

Recommendation:

By motion, authorize the Mayor and City Manager to sign the Agreement between North Memorial and the City to perform sub surface investigation works.

Attachments:

None



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Tim Sandvik, City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: September 5, 2023
RE: METRO Blue Line LRT Extension (BLRT) Updates

Background:

On March 30, 2023, City staff issued a letter to Christine Beckwith, Project Director of the METRO Blue Line Extension. The letter included a variety of feedback that Council received from the community over the months prior, and then discussed as a body to convey questions, comments, and concerns. Ultimately, the City Council authorized staff to execute the letter in time for the April Corridor Management Committee (CMC) meeting, of which Robbinsdale was the focus. Unfortunately, the letter was not shared in the CMC packet, or as a part of the presentation, but it led to many, good conversations, between City and Project Office staff.

The Project Office has now issued a formal response, which is attached.

Beyond the formal response, Project Office staff will present updates to the Council, including a proposed resolution (attached) that will go before the CMC in the coming weeks.

Analysis:

None

Recommendation:

None

Attachments:

1. LRT ppt
2. BLRT Response Letter
3. DRAFT Resolution to be presented to CMC



Robbinsdale City Council Meeting

09/05/2023

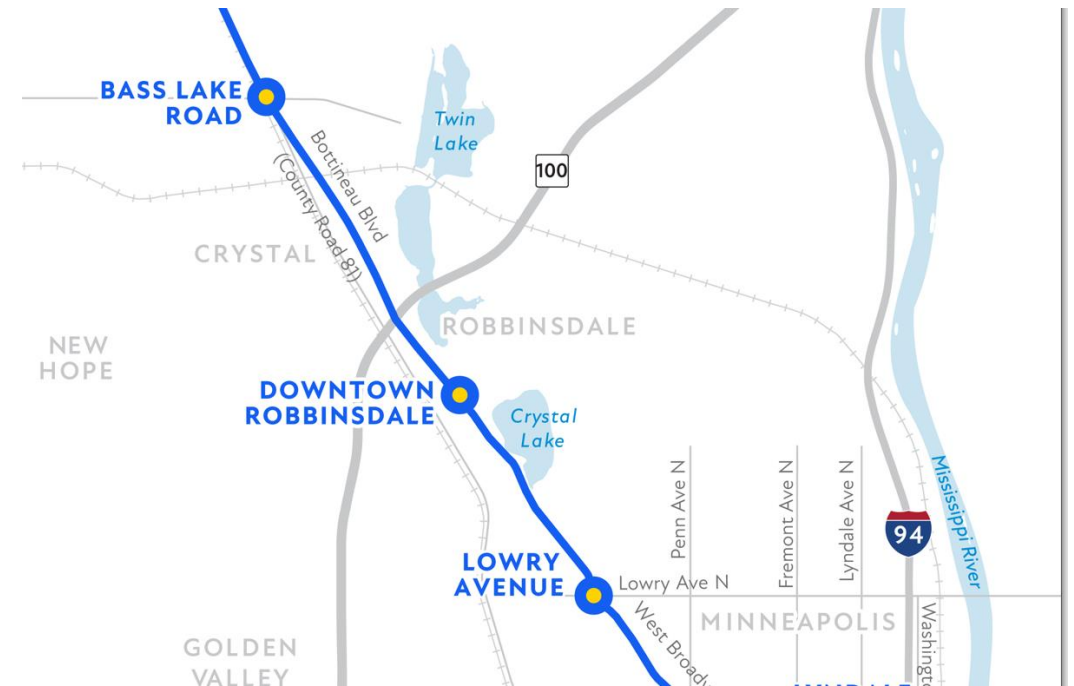


BROOKLYN PARK | CRYSTAL | ROBBINSDALE | MINNEAPOLIS



Today's Topics

- Themes from Responses to Council Letter
- Schedule & Next Steps



Themes We've Heard from Council

- Concerns & Questions about:
 - Safety
 - Loss of existing infrastructure
 - Pedestrian & vehicular operations
 - Property Acquisition
 - Grade Separated LRT
 - Ridership
 - Displacement



Public Safety

- Metro Transit Safety & Security Action Plan
 - Investments in safety infrastructure
 - Lake Street Midtown Station Success
 - Crimes & police calls declined significantly in 2nd quarter 2023 (58%, 75%)
 - Metro Transit logged 500+ extra patrol hours
 - Increased cleaning staff and frequency



Engineering & Planning

- Reconstruction of CR 81 based on current design standards
 - Hennepin County Complete & Green Streets Policy
 - Hennepin County Sustainable Landscape guidelines
 - Minnesota Toward Zero Deaths Initiative
 - New Municipal Stormwater (MS4) regulations



Engineering & Planning

- Hennepin County Complete & Green Streets Policy
 - What is a Complete Street?
 - Balances needs of ALL users
 - Reduces transportation disparities and vehicle miles traveled
 - Improvements to other modes may come at expense of vehicular priority
 - What is a Green Street?
 - Incorporates elements such as vegetation, soil, and engineered systems to slow, capture, and filter stormwater along a roadway
 - Helps protect the environment, improve water quality, and mitigate impacts from a changing climate



Improved Pedestrian Environment





Ridership Projections

- New FTA guidance on estimating ridership
 - Change in: alignment, model/methodology, pre vs post pandemic trends
 - New Alignment splits ridership between 40th Ave and Lowry stations
 - Updated results expected in Fall 2023



Park-and-Ride Structure

- Redevelop US Bank site
 - Park-and-ride, bank branch, and TOD
- Current ridership models based on 500 spaces
- Will incorporate bus transfers
 - 14, 19, 32, 716, 717
 - Plymouth Metrolink Click-and-Ride
- Paired with Station at 40th



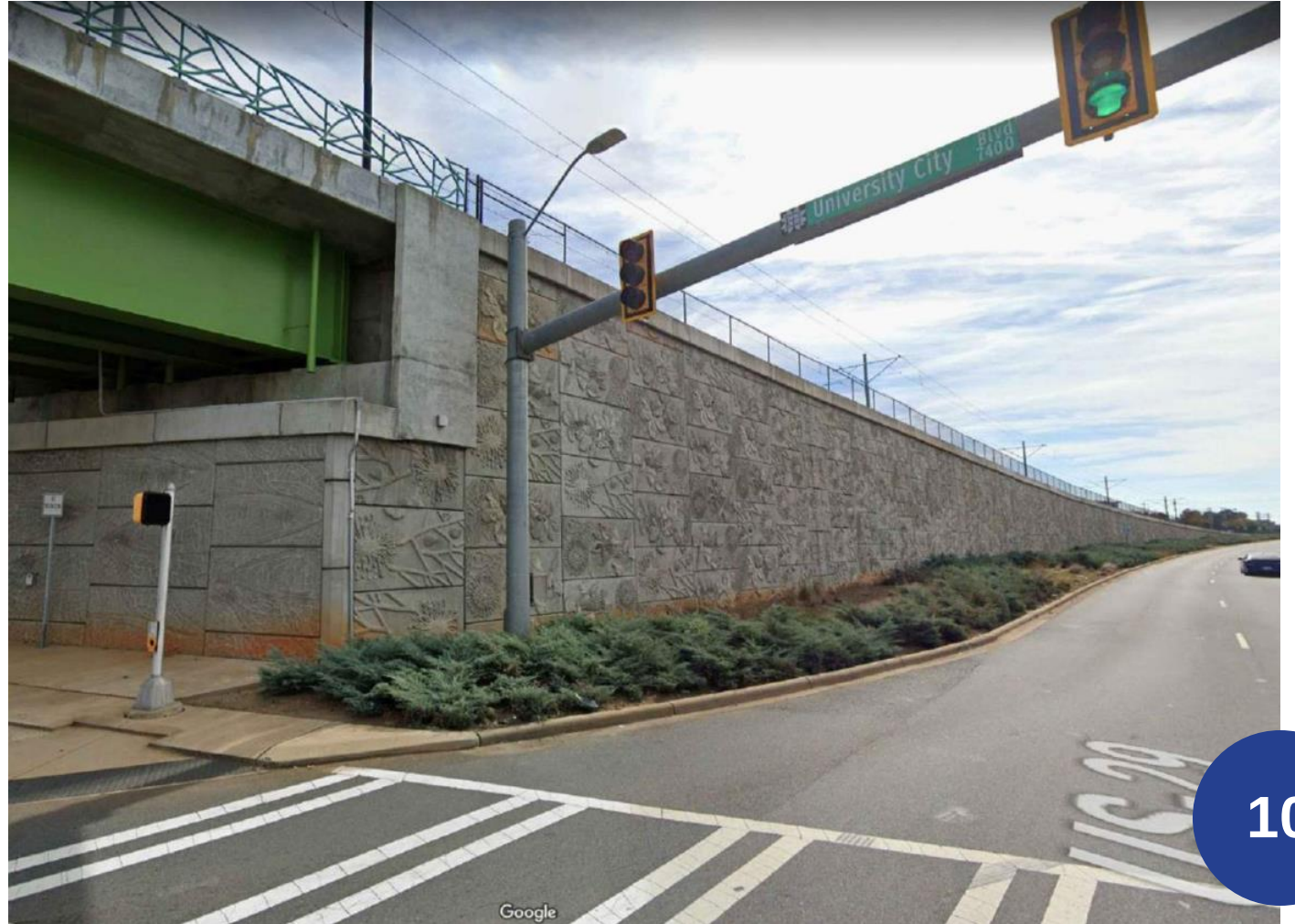
Disclosure of Intended Property Impacts

- All estimated property impacts are based on conceptual layouts and property boundaries, and is subject to change
- Estimated 5 properties permanently impacted
 - 1 is for Park and Ride (US Bank site)
 - 1 is for Station at 40th (Elim Lutheran church site)
 - 3 are property only (not building impacts)



Grade Separation

- Example of retained section leading to aerial LRT
(Charlotte, NC)



Extended (*Draft*) Schedule



Draft schedule – subject to change





METRO Blue Line LRT Extension (BLRT)

6465 Wayzata Boulevard, Suite 500, St. Louis Park, MN 55426 www.bluelineext.org

August 28, 2023

Mr. Tim Sandvik
City of Robbinsdale – City Manager
4100 Lakeview Avenue North
Robbinsdale, MN 55422

RE: City of Robbinsdale – Design Comments on the METRO Blue Line Extension

Background

The Blue Line Extension project team has been working alongside Hennepin County and the City of Robbinsdale to develop concurrence on a proposed conceptual track alignment, lanes, and station locations in advance of detailed design. This process has included regular coordination meetings to discuss and resolve design issues. Based on development to date, the Robbinsdale City Council has established and shared top priorities to be addressed in a letter dated March 30, 2023 (attached). The Project team offers the responses below:

Responses to Design Comments

1. Public Safety

Metro Transit released a Safety & Security Action Plan in June of 2022 that summarizes the steps being taken to improve public safety on transit. Some examples of recent steps taken to address these issues include:

- Renewed focus on recruiting and retaining police and community service officers to provide an increased presence on transit lines.
- Supplemental security officers have been deployed to the busier network locations
- Commitment to investing in and planning for long-term improvements to make key locations safer and more inviting.
- Working with partners to connect people to critical health and human services.
- Hiring additional cleaning staff.

Additional support was provided through the state Transportation Bill, which passed in May 2023:

- Invests up to \$2 million in social service outreach efforts.
- Allows Metro Transit to create an administrative citation program. Once the program is established, non-police personnel will be able to issue administrative citations for fare non-compliance that would be handled outside the courts.
- Requires Metro Transit to adopt cleaning standards and bring an updated Code of Conduct to the Met Council for its endorsement. Engagement is ongoing around an updated code of conduct that will lay out clearer expectations for riders.

Future public safety investments can also be supported through a new metro-area sales tax that will take effect in October 2023.

More information can be found here: <https://www.metrotransit.org/public-safety>

Additionally, project design and engineering, alongside station area and land use planning, provides a significant opportunity to improve pedestrian conditions and safety in the service area and provide safer crossings for pedestrians and bicyclists across CR 81.

2. Updated Data/Data Justification

All ridership forecasts are completed based on direction and guidance from the FTA.

The prior Blue Line Extension LRT ridership forecasts (“previous alignment”) were developed using a Regional Travel Demand Model (TDM) tool. Since then, the FTA has identified a new preference for their STOPS (Simplified Trips-on-Project Software) model as the primary ridership forecasting tool. STOPS provides a more conservative and standardized approach to ridership forecasting than a traditional TDM. While traditional TDMs allow for a variety of changes in traveler behavior due to transit investment, STOPS heavily relies on existing transit ridership and rider behavior (as documented in onboard surveys and rider count data). For the past few years, the FTA has directed that 2019 (pre-pandemic) data be used as the current year basis for all project modeling because of the travel pattern impacts from the COVID-19 pandemic.

The project recently ran STOPS ridership sensitivity analysis using Pre-Pandemic data and the alignment option utilizing Lyndale Ave to 7th Street to Target Field Station in Minneapolis (“new alignment”). This analysis is subject to change and will be updated once the final alignment has been identified. The results of this sensitivity analysis are presented in *Table 1* below, including the ranges of estimated total daily trips and boarding percentages by mode at the three stations in and near Robbinsdale.

In May 2023, the FTA updated CIG Reporting Instructions and created a new requirement for projects to submit two ridership forecasts: one informed by Pre-Pandemic (2019) trends and one informed by Post-Pandemic (2022 or 2023) trends. The FTA will calculate the difference in ridership between the forecasts informed by each trend (Pre-Pandemic and Post-Pandemic) to arrive at the horizon year forecast that will be used in the evaluation of the project.

The ridership forecast results from the three tools discussed thus far (TDM, STOPS Pre-Pandemic, and STOPS Post-Pandemic) are presented in *Table 1* below at the station-level for the three stations in or near Robbinsdale. The estimated trip generator share by mode for the BLRT New Alignment (Pre-Pandemic) model can be found in *Table 2*. STOPS Post-Pandemic results using the 2022 on-board survey data are not yet available. The Project anticipates receiving survey data in the September 2023 timeframe and then generating Post-Pandemic forecast results soon after (Fall 2023). This analysis will be presented to the City before Municipal Consent in Summer of 2024.

Table 1: Estimated Daily Trips using different Ridership Models

BLRT Station	BLRT Previous Alignment TDM	BLRT Previous Alignment STOPS (Pre-Pandemic)	BLRT New Alignment STOPS (Pre-Pandemic)	BLRT New Alignment STOPS (Pre/Post Pandemic)
Bass Lake Road Station	900-2,200	300-400	400-500	coming Fall 2023
Robbinsdale Station (40 th Ave)	3,600-5,200	2,000-2,700	1,300-1,500	coming Fall 2023
Lowry Station*	N/A	N/A	1,000-1,200	coming Fall 2023

*The previous alignment included a station at Golden Valley Road which was spaced further away from the Robbinsdale Station. With the new alignment, Lowry Station is much closer to the Robbinsdale station providing a more equal share of trips (reducing trips at Robbinsdale).

Table 2: Estimated trip generator share by mode (based on BLRT New Alignment STOPS model)

BLRT Station	Walk Share	Drop Off Share	Park-and-Ride Share	Transfer Share
Bass Lake Road Station [400-500 trips]	45%	10%	25%	20%
Robbinsdale Station (40 th Ave) [1,300-1,500 trips]	20%	5%	35%	40%
Lowry Station [1,000-1,200 trips]	65%	5%	0%	30%

Note: Percentages are outputs of STOPS model based on existing infrastructure and assumed park-and-ride sizes

3. Anti-Displacement Programs and Policies

The June 8, 2023 Corridor Management Committee (CMC) Resolution stated that the Blue Line Extension CMC will work in partnership with the project sponsors to coordinate, explore, and develop a proposed framework and public engagement plan with community members, public, non-profit, philanthropic, and private sector partners in order to achieve the Report's recommended outcomes, including securing funds needed for implementation for anti-displacement measures before, during and after the construction of the Blue Line Extension.

This resolution follows an 18-month long process which included public engagement to determine community needs through the Anti-Displacement Working Group. The Anti-Displacement Working Group was composed of members from across all corridor cities, including a Robbinsdale resident and Robbinsdale city staff. Through this process, the group developed jurisdiction specific outcomes for Robbinsdale, including:

- Addressing indirect construction impacts
- Improving the climate for businesses post-construction, and prioritizing the development of spaces for small businesses
- Improving infrastructure around the project
- Supporting the development, preservation, and access of safe and affordable housing and housing choice
- Keeping the rich culture of the corridor in place and enhancing it
- Ensuring that there are sufficient resources to support policy implementation, organizing efforts, community development and ownership, and other anti-displacement strategies.

A collaborative corridor partnership approach to advance policy, programs and funding will begin in August 2023.

4. Engineering/Planning Concerns

a) Addressing concern of potential loss of access to frontage roads, loss of pedestrian facilities, loss of (water treating) landscaping, parking in commercial areas, and turning lanes.

The Project recognizes that center running at-grade LRT will require reconstruction to parts of CR 81. As design is advanced, Met Council, Hennepin County, and the City of Robbinsdale will work together to address the various topics of concern identified by City Council. The design will be based on County roadway standards like the Complete Streets policy, Sustainable Landscape guidelines, Toward Zero Deaths initiative, and MS4 regulatory enforcement standards.

The addition of center-running LRT to CR 81 will aim to improve the existing pedestrian infrastructure through potential improvements like the following:

- Reduced Vehicle Speeds on CR 81
- Consider Removal of Right Turn Lanes to Reduce Crossing Width
- Potential Robbinsdale Gateway Elements
- Protective Features (Bollards/Railings/Fencing)
- Wide Pedestrian Crossings
- Unique Paving Character
- Greenery/Buffer Plantings
- Pedestrian Scale Lighting
- Pedestrian Respite Zones

New landscaping and water treatment features will be constructed to mitigate the loss of existing infrastructure. Water treatment features will be designed to offset the new impervious area added per the updated Municipal Stormwater (MS4) regulations.

Anticipated property impacts are based on optimal use of public right-of-way; some of which is currently utilized for private use. Coordination with adjacent landowners will be ongoing as design progresses.

The project will continue to analyze traffic operations to determine lane assignments, including needs for turn lanes, to evaluate and balance the benefits of vehicular focused infrastructure with an improved pedestrian environment. Design decisions will be made in accordance with County roadway standards and policies.

b) Potential that the LRT will promote development/redevelopment that is heavily weighted towards high density residential over commercial, and further burden resident property taxes due to a lack commercial/industrial.

The proposed Blue Line LRT project may catalyze redevelopment in the station area; if not expedite redevelopment of opportunity sites that would eventually redevelop. While LRT might serve as a significant amenity attracting redevelopment, the City has full authority over the land uses that occur. Per previous station area planning, the City's TOD zoning

ordinance, and the recent station area analysis, a range of land uses are allowed by City ordinances and policy. If the City is interested in further analysis and refinement of the existing City land use controls, Hennepin County Community & Economic Development staff are happy to discuss potential opportunities to support this work.

5. Requesting Full Disclosure of Intended Takings

Given the current preliminary stage of design, many graphical iterations have been displayed while working toward a basis of design. Concepts are developed with limited detail, and change as the project evolves. As such, the potential right of way acquisitions will continue to be refined as the design continues to advance.

Based on the current conceptual design, a tabular description of potential permanent right of way impacts (assuming a station location south of 40th Avenue and a park-and-ride at the US Bank site, and that all public right of way is available for use) is shown below:

Alignment	Parcel ID	Address	Property Owner	Potential Area of Acquisition (sq ft)
At-Grade, Center-running LRT	0602924120116	4601 Lake Dr	McDonald's Corp	1,490
	0602924120022	4180 Lakeland Ave N	Anton H Maarouf	80
	0601924130128	4050 Lakeland Ave N	Robin Center Partners, LLC	300
	0602924130123	4000 West Broadway	First Building Corporation	100,360*
	0602924420184	3978 West Broadway	Elim Luth Church Robbinsdale	16,300**

*Assumes Park-and-Ride at US Bank site

**Assumes station south of 40th Avenue

6. The City Expects Continued Conversation on General Planning to Enhance Immediate and Residual to the Corridor

The success of this project is incumbent upon coordination with its many stakeholders. The project is committed to continuing to consult and require input from the City of Robbinsdale on both engineering and architectural facets throughout the duration of design through Issue Resolution Team (IRT) meetings and plan reviews at major plan submittal milestones. The project team will make staff available to coordinate and discuss issues as they arise to maintain a working partnership.

As previously requested by the City Council, the Project made available an independent engineering review consultant for the City at the Project's cost. The Project is committed to being a partner to the City, and is open to discussing continued arrangements like this, as desired by the City.

7. North Memorial/South Station

The Blue Line Extension LRT project will continue to meet with the North Memorial Health Hospital (NMHH) to learn and work through potential concerns associated with the proposed Lowry Station (previously referred to as the "North Memorial Station"). The project is

committed to implementing a station in this location and is actively working through design details to mitigate access and maintenance concerns while still maintaining LRT operability.

The project will also continue to utilize its robust outreach program to best understand and deliver on the needs requested from the surrounding public.

8. Station Location

After investigating numerous locations, the Project concurs with Robbinsdale's desire to build a station at 40th Avenue and will continue to advance design as such. The exact configuration and location (north or south of 40th Avenue) will be resolved as part of the Municipal Consent design process.

9. Park-and-Ride Size

The Blue Line Extension LRT project will continue to advance a potential park-and-ride design utilizing the US Bank site as the preferred location. The Project concurs that this potential park-and-ride will help avoid the stress of prospective riders parking on city streets. Trips arriving and departing from the park-and-ride site are expected to be staggered throughout the peak hour and beyond. Because of this extended duration of trips, the trips are not anticipated to add significant stress to the roadway network.

The Project is committed to right sizing the park-and-ride to fit current and future needs as well as a design that incorporates the bus transfers currently occurring at the Hubbard Marketplace building. Note that the current ridership models are based on a 500-space park and ride structure at the Robbinsdale location. Removing park-and-ride spaces here has a detrimental effect on overall project ridership if those spaces aren't replaced elsewhere on the alignment. Right sizing the park-and-ride lot in Robbinsdale will therefore need to consider the immediate and the displaced impacts of where parking is provided.

The project will continue to work with Metro Transit service planning to coordinate routes and layovers. Metro Transit will not park out of service buses in this location.

See response above to question 2 for information related to specific mode transfers.

10. Grade Separation

The grade separation of LRT over 41st and 42nd Avenues was explored by the project team. Although feasible to construct, aerial LRT at this location does not have the advantages City Council outlined.

Aerial LRT does not mitigate right-of-way acquisition due to the following factors:

- The width of the approach ramp typical section is wider than the width of the corresponding at-grade typical section based on egress requirements from the National Fire Protection Association (NFPA).
- The approach ramps require substantial lengths to achieve the height needed for grade separation at 41st and 42nd Avenues.

- Significant median space is required for pier placement and left turn shadows for the aerial LRT option.

The right-of-way required to implement aerial LRT is generally the same (slightly increased) when compared to an at-grade alignment.

The length of pedestrian and bicyclist crossings are the same in both aerial and at-grade conditions due to the width constraints listed above. In an aerial condition, bicyclists and pedestrians cross pavement under a bridge, and in an at-grade condition they cross at-grade tracks. Pedestrian scale features can be implemented in an at-grade condition to provide a safe and inviting pedestrian realm. When track is aerial, the environment created by structure shadows and enclosed space brings other challenges to contend with when striving for an inviting pedestrian environment. See response to question 1 (regarding Public Safety) about the various improvements center-running LRT may have on the pedestrian experience along the CR 81 corridor.

The Project team conducted a high-level traffic analysis of the intersection of CR 81 and 42nd Ave to evaluate the approximate difference in delay between existing, aerial LRT, and at-grade LRT options. The results were reviewed with Hennepin County and it was determined that the average delay for east/west vehicles on 42nd Ave (including volunteer emergency responders) would be within seconds between the two alternatives; this was evaluated using “peak hours” which is the worst case condition.

Closing

The Project team looks forward to continuing a partnership with the City of Robbinsdale to advance the BLRT project and bring the many benefits of public transit to the residents and visitors of Robbinsdale. We appreciate the opportunity to understand and address the City’s priorities and concerns to shape future phases of design. With concurrence on the presented design concepts, the project will continue to advance design toward Municipal Consent plans.

Sincerely,

A handwritten signature in blue ink that reads "Christine Beckwith". The signature is written in a cursive, flowing style.

Chris Beckwith, Project Director
METRO Blue Line Extension
Metro Transit

Attachment A

Robbinsdale City Council Letter



City of Robbinsdale

4100 Lakeview Avenue North • Robbinsdale • Minnesota • 55422-2280
Phone (763)537-4534 • Fax (763)537-7344
Website www.robbinsdalemn.com

March 30, 2023

Christine Beckwith
Project Director
METRO Blue Line Extension
6465 Wayzata Blvd #500
St Louis Park, MN 55426

Re: City of Robbinsdale – Design Comments on the METRO Blue Line Extension

Ms. Beckwith

The City of Robbinsdale appreciates the opportunity to express feedback regarding preliminary design concepts for the proposed METRO Blue Line Extension light rail project. Further, the City appreciates the work of, and continued partnership with the project office. The City is eager to continue conversations with the Robbinsdale City Council, residents, businesses, visitors, community stakeholders, and City staff to advocate for the interests of the City. Recognizing the project continues on a timeline with significant milestones, the City has created this letter to document serious concerns as we move towards the request for Municipal Consent.

The City Council has established that top priorities need to be addressed. They include:

1. **Public Safety** – The City Council shares the concerns of residents related to Public Safety. This includes addressing station area planning, any potential parking structure, pedestrian access (those going to-from transit and those near the system), and what appears to be (a lack of) enforcement issues. A part of this concern is that the City has observed significant behavioral issues at the existing bus-hub in Robbinsdale, and wants assurances these are addressed along with future mitigation efforts. Complaints throughout the metro have noted that riders on transit do not feel safe - **we are requesting a formal response** from the Metropolitan Council as to their plan on how to mitigate existing issues, and further enhance future experiences.
2. **Updated Data/Data Justification** – The City Council recognizes concerns from the community in regard to data and projections that the project office have used. This includes critical information like projected ridership and estimated trips-generated used for the original FTA application. Council is again **requesting formal notice of any upcoming adjustments to ridership projections**, and an explanation/justification for the use of any “pre-Covid” data/projections being used. A major concern causing the desire for updated information, is that the project office has stated the downtown Robbinsdale stop will potentially host more boardings than other stops along the line.
3. **Anti-Displacement Programs and Policies** – The City Council supports community concerns related to potential displacement of residents and businesses along the Blue Line LRT corridor. To start, the City Council **formally requests the project office commit a significant amount of resources** to communicate the project generally,

but also anti-displacement efforts. Further, the City requests that jurisdictional authorities covering the entire corridor (to include Hennepin County, the Metropolitan Council, and State of Minnesota) support Anti-Displacement policies and procedures, with programming and resources, both during and after rail construction.

4. **Engineering/Planning Concerns** – The City Council and City staff have continued to engage with residents and the project office to identify concerns, generally. This includes:

- Recognition that a center-running, at grade line requires space such that alterations to the existing corridor would be detrimental. These include potential loss of access to frontage roads, loss of pedestrian facilities, loss of (water treating) landscaping, parking in commercial areas, and turning lanes.
- Potential that the LRT will promote development/redevelopment that is heavily weighted towards high density residential over commercial, and further burden resident property taxes due to a lack commercial/industrial.

5. **Requesting Full Disclosure of Intended Takings** – The City Council, along with the community, has seen a variety of images that reflect different amount(s) of takings along the corridor. This may include private property, and **Council is requesting a formal description in its entirety.**

6. **The City Expects Continued Conversation on General Planning to Enhance Immediate and Residual to the Corridor** – The Robbinsdale City Council understands the desire of the project office to engage with the City as further details are considered. However, the City desires assurances that the City will have a role in engineering and architectural design. This may also include transfer of resources, including potential properties.

7. **North Memorial/South Station** – The most recent round of conversations with the project office included station area planning for the downtown area, but not the proposed “North Memorial” stop. Council has heard concerns about the bridge design that is required to elevate a stop at North Memorial. Further, Council requests the project office continue conversations with North Memorial and neighbors of the south area of Robbinsdale.

Station Location

The City Council considered two vicinities for a station location in the downtown area – near 41st Avenue and near 40th Avenue. After considerable discussion about the benefits and concerns of each, the City Council supports a station nearer 40th Ave (with a preference south of 40th Ave). Understanding a station closer to 41st Ave would benefit the downtown area more, Council supports an option that better serves Robbinsdale residents, including an abundance of naturally occurring affordable housing (NOAH), including transit dependent population(s). Finally, South 40th Ave includes more than 450 units of NOAH, many of which would be included in the project office’s projected ridership.

Park and Ride / Transit Station Location

Robbinsdale City Council considered several options when discussing a Park and Ride/Transit Station Location. Included in conversation were a parking facility providing additional parking for downtown during transit off-peak hours, the impact of traffic trip generation on local roads (not Hwy 81 or County Road 9), the potential size of the structure (relative to surrounding areas), and the incorporation of relocated (and potentially additional) bus routes/stops. Again, projected

daily boardings include (roughly) 2,200 out of 3,500 will be coming from buses. This projection is met with skepticism without further data.

During conversation, it was understood that some sites may not be available due to potential redevelopment. Further, Council as acknowledged, several questions remain about the need for a parking/park and ride facility at all (as noted, Council is requesting further information to justify the need for a park and ride). Ultimately, the City Council expressed favor that the project office consider the “US Bank” site (northwest corner of Hwy 81 and 40th Ave N) as the preferred site for any parking structure.

Park and Ride size – The project office has shared information that a parking structure could be justified at a level of 500-600 vehicles. While that number has fluctuated, concern remains about the justification generally, and updated modeling is sought by the City Council. However, the City Council does see some benefit in some parking, as it will help mitigate park and riders from taking street parking in adjoining neighborhoods. Again, it was recognized that a multi-story structure with excessive size, would not fit with the nature of the neighborhood.

Based on discussions and review of available information, the City Council feels that a right-sized parking structure is preferred. Finally, further design and detail will require community and Council review to minimize adverse impacts caused by additional traffic trips and the placement of bus stops (to better understand bus traffic concerns, including planning that limits congestion as Council will not support extended layovers or long-term queueing of buses).

Grade Separation

A part of the HNTB review investigated whether a grade separation (an elevated track) along the “downtown” portion of the corridor was feasible. The primary focus was grade separation at the intersections of 41st Ave and 42nd Ave. This correlates with identified concerns relating to potential impacts on adjoining commercial properties. A grade separation will mitigate takings required for a grade running line, and will also mitigate traffic and pedestrian (to include bicyclists) movements across those intersections. Based on Council discussion, Council preference is a grade separation of the Light Rail Line over 41st Ave and 42nd Ave. Finally, grade separation will mitigate some public safety concerns as it will reduce the response times of public safety vehicles.

Alignment

The City Council gained consensus that the alignment of the line should be center running.

In closing - The Robbinsdale City Council appreciates the ongoing relationship with the project office and Corridor Management Committee. As continued conversations consider priorities for a parking structure, priorities for station planning, (Who does the LRT serve – residents or visitors?), the City Council wants to ensure the positives outweigh the negatives. With that, the City Council fully recognizes that the LRT project will provide transit options, especially for those who are transit dependent and may ultimately reduce dependency and cost of owning automobiles and theoretically reduce vehicle congestion. Again, thank you for the opportunity to formally address the project office and Corridor Management Committee.

Best,



Tim Sandvik
City of Robbinsdale – City Manager

September 14, 2023

METRO Blue Line Extension LRT Corridor Management Committee (CMC) Resolution

WHEREAS:

1. The METRO Blue Line Light Rail Transit Extension will extend the existing Blue Line in downtown Minneapolis an additional 13.4 miles to the northwest, connecting some of our region's most diverse communities in North Minneapolis, Robbinsdale, Crystal and Brooklyn Park to jobs, education, and new opportunities and destinations.
2. This critical piece of our transit system will greatly improve mobility and access in this highly traveled region of the Twin Cities, including communities with high numbers of households who rely on transit to get where they need to go every day, improving public health and reducing pollution by connecting people to quality health care and providing clean active transportation options while making a generational and unprecedented transit investment in a corridor that has experienced a history of disinvestment.
3. The CMC recommended at its June 9, 2022 meeting that the Metropolitan Council and Hennepin County take action to advance the proposed route modification for the Blue Line Extension with the project scope as outlined in the *Route Modification Report and Route Modification Report Addendum* and to proceed with design and additional environmental evaluation.
4. The Blue Line Project Office (BPO) has continued to work with project stakeholders to seek input on further development and refinements of track alignment and stations throughout the proposed route in Brooklyn Park, Crystal, Robbinsdale, and Minneapolis including a robust analysis of track alignment and station options between downtown Minneapolis and West Broadway Avenue and along 21st Avenue.
5. The BPO is preparing a Supplemental Environmental Impact Statement (SDEIS) for submittal to the Federal Transit Administration (FTA) that will further analyze the preferred track alignment and stations.
6. The Blue Line Extension CMC committed at its June 8, 2023 meeting to continue to work in partnership with the project sponsors to coordinate, explore, and develop a proposed framework and public engagement plan with community members, public, non-profit, philanthropic, and private sector partners in order for the project to attain the recommended outcomes in the Blue Line Extension Anti-Displacement Project Report, published May 2, 2023, including securing funds needed for implementation for anti-displacement measures before, during and after the construction of the Blue Line Extension.
7. The extensive and ongoing community input and feedback and anti-displacement recommendations referenced above have informed the preferred track alignment and stations

presented by the BPO to the CMC to be further studied in the SDEIS which is anticipated to be published for formal public comment in 2023.

NOW, THEREFORE:

BE IT RESOLVED, that the Blue Line Extension CMC acknowledges that the SDEIS will include for further study and incorporate community feedback of the following preferred track alignment and stations:

- In Brooklyn Park: West Broadway Avenue to County Road 81, with stations at Oak Grove Parkway, 93rd Avenue North, 85th Avenue North, Brooklyn Boulevard, and 63rd Avenue North;
- In Crystal: County Road 81 with a station at Bass Lake Road;
- In Robbinsdale: County Road 81 with stations near 40th Avenue North and Lowry Avenue;
- In Minneapolis: West Broadway Avenue in North Minneapolis with a station at Penn Avenue; 21st Avenue North between North James Avenue and Washington Avenue North, with stations near James Avenue North and Lyndale Avenue North; Washington Avenue to 10th Avenue North with a station near Plymouth Avenue; Oak Lake Avenue to 7th Street North, connecting to Target Field Station in downtown Minneapolis.

BE IT FURTHER RESOLVED, that the CMC recommends that the Metropolitan Council and Hennepin County continue to advance the preferred track alignment and stations for the Blue Line Extension and to proceed with design, additional environmental evaluation and outreach;

BE IT FURTHER RESOLVED, that the Metropolitan Council and Hennepin will continue to work with project stakeholders to seek input on the further development of the project;

BE IT FURTHER RESOLVED, that the parties represented on the CMC agree to continue to work cooperatively as the Metropolitan Council and Hennepin advances design, gathers information needed from each partner and seeks solutions in preparation of Municipal Consent plans.



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Sherry O'Donnell, Admin Support/Deputy City Clerk
APPROVED BY: Tim Sandvik, City Manager
DATE: September 5, 2023
RE: Wheels of Italy Event

Background:

Daniel Schaefer and Phill Slavik submitted a block party/event application for an event, “Wheels of Italy”. They requested permission to block West Broadway from the Walgreens Rx pick-up driveway to 42nd Avenue, 41 ½ Avenue from West Broadway to Hubbard, and the driveway between Ace Hardware and Marna’s on Sunday, September 24, 2023 from 9:00 a.m. to 1:00 p.m. Initially the event was planned for 9:00 a.m. to 1:00 p.m., but now is planned for 10:00 a.m. to 2:00 p.m. for the actual event time.

This event was initially presented to Council on August 15, 2023, but was tabled so that more details could be established for Council's consideration.

Per the organizer, “Wheels of Italy” is an event to highlight the Italian culture and vehicle designs, and have been holding their event over the past 18 years at Bde Maka Ska and in Downtown St Paul with great success. They would have vintage and new Italian vehicles on display and some pop-ups for some of their sponsors (5-8) to help with the costs. One hundred plus cars and motorcycles will come and go throughout the day at various times. Approximately 65% stay the duration of the event.

It is a family event, and free of charge to the participants and the public. Approximately 2,000 attendees are expected throughout the day and many ride together. The organizer notes that parking in the Bde Maka Ska area is not sufficient, but that didn’t deter attendees, so he doesn’t foresee issues in Robbinsdale with public parking lots and street parking available.

The organizers contacted, in person, all affected businesses and their possible interest in participating, and to notify them of the event. City staff is requiring documentation of affected businesses agreement and approval and these documents have been received.

The Police Chief requires the presence of Police Officers or Reserves, depending on availability. The organizers would be required to pay the over-time rate of \$90 per hour per officer for 4 hours per Officer, if Officers are used. The event organizers have talked to Sergeant Woodhall about coverage.

The Public Works Director/City Engineer notes that this is a State Aid street, but the requested closure conforms to City Council adopted policy, if this event qualifies as a community event. Staff requires the group to contact Metro Transit and North Memorial ambulance services. Sergeant Woodhall notified staff the Metro Transit doesn't use West Broadway between 41st and 42nd, but he will contact the Metro Transit supervisor so they are aware. Sergeant Woodhall will

also contact North Ambulance to make them aware of the event.

The Fire Department stresses that emergency vehicle access must be maintained at all times. The organizer said that there would be volunteers at both ends of West Broadway to let show participants in and out, so would be at the posts to assure emergency vehicle access.

Wheels of Italy will rent and pay for portable restrooms. Placement is to be determined.

The organizers will ensure that trash and debris are removed from all areas.

A detailed map of closures is included. References were provided also.

Analysis:

Recommendation:

Consider the application for an event, “Wheels of Italy”, requesting permission to block West Broadway from the Walgreens Rx pick-up driveway to 42nd Avenue, 41 ½ Avenue from West Broadway to Hubbard, and the driveway between Ace Hardware and Marna’s on Sunday, September 24, 2023 from 9:00 a.m. to 1:00 p.m., subject to meeting staff’s recommendations and requirements.

Attachments:

1. Wheels Of Italy 2023 LETTER
2. WOI Robbinsdale Map

Wheels Of Italy 2023

Robbinsdale, MN Sunday September 24th

Wheels Of Italy went door to door August 29, 2023, to all the businesses on West Broadway, that would be directly or indirectly affected by the closure, to get their 'blessing' to host and all Italian vehicle event in front of their businesses. All meetings were unique and ample time was spent with everyone to answer questions and brainstorm ideas. Every business was *not* only OK with the event but wanted to be involved. By the time we left, everyone was excited about the event, they want to bring in their own Italian flair to promote their business; in some cases, businesses usually closed on Sundays, want to be open. A couple of owners even own an Italian vehicle or have a family member that does.

With the help of Sherry O'Donnell, Chris Woodhall and Tim Sandvik and others, we are amazed at the willingness to offer support and that they care about the business in Robbinsdale. We're extremely enthusiastic that everyone will be positively touched by the event.

Here are just some highlights:

Business	Owner/Contact	Sign Off	Business Owner Responses
Wicked Wort Brewery	Amanda Carlye	Yes	They were excited and will try to bring an Italian flair and some creative ideas
Bean There	Amanda Carlye	Yes	Providing Coffees and sweets with an Italian flair
Birdhouse	Josh Dykhuis	Yes	Loves the Idea and will offer special food and drinks
Lions Gym	Dr. Stephen Menya	Yes	Will be open and want to be part of the event, Dr Menya loves cars
Halo Salon	Amanda Kist	Yes	Closed Sunday
Station 19 Architects Inc.	Cassie Warner	Yes	Closed Sunday
Finds on Broadway	Celeste Shahidi	Yes	Closed Sunday but might open just for the event
Minnesota Makers	Christa Kalk	Yes	Closed Sunday but might open just for the event
ACE Hardware	Molly Welna	Yes	Owner loves cars and offered to free up internal parking space for the event
Travail Amusements	Mike Brown	Yes	Closed Sunday but will be open for the event and looking to offer a special Italian Buffett
Nouvelle Brewing	Mike Brown	Yes	Pizza by the slice for people to eat and carry and look
Pawn America	Donna Newbloom	Yes	We will have access to the front parking lot for the day
Health Chiropractic	Angie Lee	Yes	Closed Sunday! But they will bring down their kids to see the event
Nonna Rosa's	Jason Lyons	Yes	Excited and will open early (normally 3pm) and come up with a creative menu for the event
Broadway Auto Tech	Bjorn Anderson	Yes	He has customers that will bring their cars
Woollet Bakery	Erick	Phone	Likes what he hears and might be able to come down in person

We have selectively reached out and spoken about our plans to Ferrari of Minneapolis, Alfa Romeo of Minneapolis, Morrie's Luxury Auto, to name a few, and they are very excited. We already know of a handful of cars that are coming that are so rare you wouldn't see most anywhere else, anywhere.

Thank You again for all your hard last-minute work to make this happen and Wheels Of Italy is excited to be able to look at the possibility to host a fantastic event in downtown Robbinsdale.

Thank You Again to all, Ciao!

Team WOI

Barricade locations
Porta Pottie locations





City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: September 5, 2023
RE: Voucher Requests Pending Approval for Disbursement

Background:

The check register dated 9/5/23 reflects the voucher requests pending approval for disbursement.

The check register date 8/16/23 through 9/5/23 is a list of vouchers requiring payment for city funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Analysis:

None

Recommendation:

By motion, approve disbursement requests for period ending 9/5/2023.

Attachments:

None