ROBBINSDALE

City Council Meeting
Tuesday, February 4, 2025
4100 Lakeview Avenue North
Robbinsdale, MN
7:00 PM

AGENDA

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

A. PUBLIC HEARINGS: Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.

B. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

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1. CITY COUNCIL MEETING CALLED TO ORDER
2. ROLL CALL: Blackledge, Greenberg, Parisian, Wagner, Mayor Sutton
3. MICROPHONE CHECK: Blackledge, Greenberg, Parisian, Wagner, Mayor Sutton
4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
5. APPROVAL OF THE FEBRUARY 4, 2025 MEETING AGENDA
6. CONSENT AGENDA: Pursuant to Council rules, one motion, non- debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:

A. DNR Outdoor Recreation Grant Application

B. DNR Local Train Connections Program Grant

C. Erin Sparks Approval for Parks, Recreation and Forestry Commission

D. Approve City Council Work Session meeting minutes from November 12, 2024

E. Approval of Licenses

F. Receive Park, Recreation, and Forestry Commission minutes from November 26, 2024

G. Approve City Council Work Session meeting minutes from December 10, 2024

H. Bond Reimbursement Resolution

7. PRESENTATIONS

A. Black History Month Proclamation

B. Parks and Recreation Department Annual Report and Parks Master Plan Presentation

8. PUBLIC HEARINGS

A. None

9. OLD BUSINESS

A. None

10. NEW BUSINESS

A. 3883 W Broadway - Rezone from Residential (RB) Business District to Limited Commercial (B2) Business District

11. OTHER BUSINESS

A. Voucher Requests Pending Approval for Disbursement

12. ADMINISTRATIVE REPORTS

13. COUNCIL GENERAL COMMUNICATIONS

14. ADJOURNMENT

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Matthew Bazyk, Recreation Services Manager
APPROVED BY:	Tim Sandvik, City Manager
DATE:	February 4, 2025
RE:	DNR Outdoor Recreation Grant Application

Background:

To increase and enhance outdoor recreation facilities in local and community parks throughout the state.

The Outdoor Recreation Grant Program provides matching grants to local units of government for up to 50% of the cost of acquisition, development and/or redevelopment of local parks and recreation areas.

Only one park may be included in an application and only one application per park. Applicants are eligible to submit more than one application and receive more than one grant.

Analysis:

Robbinsdale Recreation is looking to submit a grant application for the DNR Outdoor Recreation Grant Program in a matching amount of $300,000. Sanborn Park playground is scheduled for a remodel in 2025. The City has $300,000 budgeted for this project (#236).

Recommendation:

Allow City Staff to apply for this grant and if awarded, support the funding of the playground construction until reimbursed grant funds are received.

Attachments:

None

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Matthew Bazyk, Recreation Services Manager
APPROVED BY:	Tim Sandvik, City Manager
DATE:	February 4, 2025
RE:	DNR Local Train Connections Program Grant

Background:

The Local Trail Connections Program, through the DNR, provides grants to local units of government to promote relatively short trail connections between where people live and desirable locations, not to develop significant new trails.

Analysis:

Shoreline Drive will be redone in 2026. Part of this project will be to install a bike lane on the north side of the road, connecting the Crystal Lake Regional Trail to Sanborn and continuing to 41st Ave N. The Recreation Department would like to apply for the Trail Connections Grant through the DNR for the maximum amount of $250,000.

Recommendation:

Approve submission of the grant application.

Attachments:

None

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Matthew Bazyk, Recreation Services Manager
APPROVED BY:	Tim Sandvik, City Manager
DATE:	February 4, 2025
RE:	Erin Sparks Approval for Parks, Recreation and Forestry Commission

Background:

Erin Sparks served as the Ward 2 representative on the PRFC for the back half of 2024. She is interested in returning for the 2025-2026 term.

Analysis:

Ms. Sparks was discussed with Council during the January 14 work session but due to clerical error was not placed on the Consent Agenda for the January 21 City Council Meeting for approval.

Recommendation:

Appoint Ms. Sparks to serve on the Park, Recreation and Forestry Commission as the Ward 2 representative for the 2025-2026 term.

Attachments:

None

ROBBINSDALE

MINUTES

CITY COUNCIL WORK SESSION CALLED TO ORDER

Mayor Pro Tem Wagner called the meeting to order at 8:24 PM.

ROLL CALL

Present: Member Murphy, Member Greenberg, Member Parisian, Mayor Pro Tem Wagner, Mayor Blonigan
Absent: None
Staff: Tim Sandvik, City Manager; Diaa Tahoun, Finance Director; Richard McCoy, City Engineer/Public Works Director; Rachel Leen, Communications Coordinator

DISCUSSION

A. 2025 Budget Items

Sandvik explained that he will walk through the budget items tonight, and that he hopes to walk away with a percentage agreed upon. He emphasized that If Council wants to keep all of the items that have been discussed so far, then the budget needs to stay at a 10% increase. He shared that big items include a staff class and compensation study, increasing Fire Relief Association contributions incrementally, 2025 Cost of Living Adjustments (COLA), and proposed Property Tax increases for Hennepin County. Sandvik referred back to the 2024 top goals and priorities that the City Council previously identified, such as staff retention, and tied those goals into the proposed budget items. Sandvik reminded Council that staff are recommending that the 2025 budget remain at a 10% increase, and if Council wants to challenge that, then now is the time to make suggestions.

Mayor Blonigan expressed that he thinks that the City should be investing more, since the City has already seen huge return on the $100,000 that is invested. Mayor Blonigan also expressed concern with being consistently short seven police officers and still budgeting for those positions, when it is unlikely that we will fill them this year. Tahoun explained the reasoning behind not investing in the SBI sooner, since it is a little risky and it is important to have liquid money on hand.

Member Murphy asked what it would look like if the City budgeted for three or four police officers, instead of seven officers. Sandvik explained that it would cut the budget increase by around 1%, but that the City would then have to turn away police officers if we received many applicants. Member Parisian echoed that she would feel comfortable with an 8-9% increase, and that budgeting for a for fewer officers is a risk that she is willing to take. Member Greenberg stated that he would be on board with 10% as long as this sets the City up to get the levy lower in the coming years. He agreed that temporarily removing some of the police officer positions seems reasonable. Mayor Pro Tem Wagner agreed with the idea to budget for fewer police officer positions. Mayor Blonigan expressed concern that the Police Department might not feel supported if Council decides to cut three police officer spots, and that he would rather do deficit budgeting.

Sandvik highlighted that a fully staffed Police Department is a top priority of Council, as well as recruitment and retention. He also highlighted that the Class and Comp study will level out over the next few years. The Council agreed to look into deficit spending instead of budgeting for fewer officers, since supporting the Police Department is a top goal.

Sandvik asked to hear consensus on a specific levy number. The Council agreed upon wanting to see a number around 8%. Tahoun emphasized that the levy is high due to three new staff positions, and he asked what Council would want to cut to get down to 8%. Sandvik reminded Council that there is a GIS Technician, a Parks Maintenance staff member, and a Public Safety Administrative position for Police and Fire being added.

Sandvik offered that a Special Work Session could be scheduled for the last week of November to further discuss an 8% levy. Sandvik asked Council if there are any items that they need to keep in an 8% budget. Member Murphy highlighted that he supports the Comp and Class Study, as well as hiring for the GIS Technician. He also still supported going down to three to four officers as well as doing some deficit spending. Mayor Blonigan explained that he supports deficit spending in some capacity, since the City has a history of consistently operating under budget. Member Murphy agreed.

The Council concluded that they would like to see the budget at 8%. Member Greenberg explained that he would be open to having a special work session so that he is not shocked by the 8% levy on December 3rd. Member Parisian agreed. Sandvik shared that he could have a high-level idea of a budget with an 8% increase ready for the Council meeting next Tuesday, and if Council still wants to set a special work session on November 26, then that option remains.

B. Enterprise and Capital Project Fund Budgets and CIP for 2025-2034

Tahoun discussed proposed rate adjustments to the enterprise fund budgets. He started by explaining that the water rate will go up by 7%, which is less than previous years and should slow more once the hospital is connected to our water. He explained the small rate increases for Sanitary Sewer, Storm Sewer, and Solid Waste. He shared that is has been difficult to budget for Solid Waste rates due to a new waste hauler coming on April 1. He stated that the Municipal Liquor Store sales are steadying, and that the License Center is generally doing well.

McCoy walked through the Capital Improvement Plan (CIP) lists and called out major items. He started by discussing the Public Works building and emphasized that he was a bit shocked by the price tag. He also pointed out that the Civic Campus on Hubbard Ave could be dependent on how some of the light rail issues shake out, but that a placeholder is in the CIP if the project does happen. Member Greenberg asked if the old water tower could still be saved and displayed in plans for the Civic Campus on Hubbard Avenue. McCoy explained that the old water tower could be worked around based on what City Council and staff want to do.

McCoy walked through the parks system next and highlighted that many upcoming projects relate to Sanborn Park since those items were delayed until the Parks Master Plan is finalized. Mayor Pro Tem Wagner asked if the Parks, Recreation, and Forestry Commission has been kept up to date with all of the proposed playground equipment, and Sandvik confirmed. McCoy identified the Lee Park synthetic turf replacement project and explained that staff will try to extend the life of that turf as long as possible. Member Greenberg asked for clarification on what a sports court at Lakeview Terrace Parks looks like and McCoy and Sandvik explained that it will consist of some stationary exercise equipment on a court.

McCoy moved into the Traffic/Transport section of the CIP and noted the upcoming Shoreline/Chowen project. Member Murphy highlighted that our tree removal costs are low compared to nearby cities who need to remove hundreds of Ash, and he offered a word of appreciation to our City Forester. McCoy explained that the downtown streets need work, but that timing is difficult due to the light rail project. He noted that Oakdale Avenue is listed for construction in 2026, but that timing for that project is also difficult due to the light rail and leadership changes at the hospital. He highlighted that 36th Avenue is another big project, since there is a lot of work to do for pedestrians. He shared that Lowry Avenue was supposed to be done this year, but that it's been rescheduled to next year due to challenges with the hospital. McCoy shared that all of this information will be formally presented at the Council Meeting on December 3rd by way of a public hearing.

McCoy discussed the utilities section of the CIP, which includes Water Tower 2. He shared information on interest rates and potential sites for Water Tower 2. McCoy explained that there are many ongoing utilities projects since we have an old system. He pointed out budgeting for PFAS reduction in 2025, since the EPA has very strict standards for PFAs. Mayor Pro Tem Wagner asked what PFAs reduction measures would look like, and McCoy explained that he is not fully sure since there are many new and developing technologies that could be tested. McCoy highlighted funds for SCADA and moving the city's properties onto a fiber network.

McCoy discussed the final category of capital equipment, which is the replacement of all equipment on a regular schedule. He shared that this includes everything from squad cars to Vacuum trucks. He explained that the greatest expense in this category is the Fire Department's Aerial truck, which is budgeted at $250,000 in 2026, so that the Fire Department can get better access to the city's taller buildings.

Sandvik provided a reminder that Council is set to approve the levy and the 10-year CIP at the City Council Meeting on December 3rd. Sandvik explained that doing a 10-year CIP instead of a 5-year CIP gives the City some incentives according to state statute.

C. Parks and Facilities Naming Policy Updates

Sandvik provided a background of the Parks Naming Policy, including its creation with Council, the Parks, Recreation, and Forestry Commission, and the Human Rights Commission back in April. He shared that following the policy's creation, two names were submitted, and a public hearing was held in September. He explained that at the Public Hearing, one nomination was not approved, and one nomination did not receive a motion. The policy was then suspended since Council determined that they want more community engagement in park renaming processes. Sandvik pointed to the City of Roseville's policy as a good example..

Sandvik explained that in order to move forward with readjusting the policy or with current submissions, he needs specifics on what Council wants to see in a policy. Sandvik shared that it is staff's opinion that the policy is okay, and that more engagement measures can be added into the current policy.

Member Parisian followed up on an idea from Mayor Blonigan that a resolution be passed that acknowledges Council's unanimous agreement to rename Sanborn Park. She shared that this could a good segway for the new Council to tackle the project. Member Murphy stated that he is fine with having the next Council take this project on, and that people might participate more with park renaming during the summer when weather is nice. Mayor Blonigan emphasized that he wants to see widespread community engagement. He suggested the idea of sending out a postcard to take a poll from residents on their suggestion for names. Mayor Pro Tem Wagner expressed that he does not think that having an open form on the website where folks can submit names for any park at any time is a good idea, as was done with the previous policy. Member Greenberg agreed that an online form should be open for only a set period of time.

Member Greenberg reemphasized his opinion that parks should not be named after people. Mayor Pro Tem Wagner agreed that the new Council should continue to discuss this idea. A resident argued that there are some families or people that could have a park named after them, like a Robbinsdale family that lost three children in World War II.

Sandvik concluded that he will prepare a resolution for the second council meeting in December that captures Council's intention to rename the park.

<u>STAFF UPDATES</u>

A. Staff Updates

Sandvik shared that he and the Finance Director met with the County Assessor and discussed that they are looking at a reasonable increase next year of less than 3% for both residential and commercial industrial. He shared that as valuations go into the new year, staff will think about that in relation to budget. He explained that the County Assessor could come speak to Council if they would like.

Sandvik provided an update on the organized hauler RFP. He shared that a review of proposals was done by the City Engineer, Finance Director, Senior Engineering Technician, Sustainability Coordinator, UB Technician, and the City Manager. He explained that they evaluated proposals on a scale of 70% cost, 15% customer service, and 15% other factors, which includes sustainability, technology, and recommendations from other cities. He reminded Council that the contract ends on April 1, but that staff will bring a suggestion forward at a Council meeting in December.

COUNCIL UPDATES

Mayor Blonigan shared that as he ends his time with City Council, he feels very good about the Councilmembers that will remain and the new Councilmembers that are joining in the new year.

Sandvik shared that there will be an open house for Mayor Blonigan on December 17, 2024, celebrating his 44 years on the Robbinsdale City Council.

ADJOURNMENT

Mayor Pro Tem Wagner adjourned the meeting at 10:35 PM.

______________________________ ______________________________

Rachel Leen, Communications Coordinator | Aaron Wagner, Mayor Pro Tem

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY:	Tim Sandvik, City Manager
DATE:	February 4, 2025
RE:	Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Analysis:

Not applicable.

Recommendation:

By motion, approve issuance of licenses dated 2/4/2025.

Attachments:

1. Licenses

Contractor Licenses for Council Approval

Name	Licensee Type	Fee Amount
ADAM'S ON-TIME PLBG & WTR HTRS LLC	Plumbing Contractor	$50.00
COMMERS CONDITIONED WATER CO	Plumbing Contractor	$50.00
GV HEATING & AIR	Mechanical Contractor	$50.00
HEATING & COOLING DESIGN, INC.	Mechanical Contractor	$50.00
M & S PLUMBING LLC	Plumbing Contractor	$50.00
MN PLUMBING & HOME SERVICES, INC	Plumbing Contractor	$50.00
MN PLUMBING & HOME SERVICES, INC	Mechanical Contractor	$50.00
RESIDENTIAL HEATING & A/C	Mechanical Contractor	$50.00
RICK'S PLUMBING INC	Plumbing Contractor	$50.00
ROTO-ROOTER SERVICES COMAPNY	Sewer / Water Contractor	$50.00
ROTO-ROOTER SERVICES COMAPNY	Plumbing Contractor	$50.00
ROTO-ROOTER SERVICES COMAPNY	Excavation Contractor	$50.00
SOUTH-TOWN REFRIGERATION & MECHANICAL	Mechanical Contractor	$50.00

Number of Licenses Requesting Council Approval: **13**

BUSINESS LICENSES
FOR COUNCIL APPROVAL

01/30/2025

License Type	Applicant	License Fee
Tree/Lawn Fertilizer	YTS COMPANIES LLC	50.00
Tree/Lawn Fertilizer	GOLDEN LEAF TREE SERVICE	50.00
Tree/Lawn Fertilizer	CENTRAL MINNESOTA TREE SERVICE	50.00

BUSINESS LICENSES
FOR COUNCIL APPROVAL

02/04/2025

License Type	Applicant	License Fee
Temporary Liquor	Church of the Sacred Heart	50.00
Convenience Foods	NORTHSIDE ORIENTAL MARKET, INC.	50.00

ROBBINSDALE

Parks, Recreation, and Forestry Commission Meeting
Tuesday, November 26, 2024
4100 Lakeview Avenue North
Robbinsdale, MN
7:00 PM

AGENDA

1. ROLL CALL: _X_Beck, _X_Erdos-Thayer, _O_Hickman, _X_Markfort, _X_Rochon-Washington, _X_Vaith, _O_Sparks

Addition: Matt Bazyk, Dave (potential new commissioner)

2. CONSIDERATION OF MINUTES

   A. Minutes from 9/24 (No Meeting in October)
   Motion to Approve: Rochon-Washington
   Second: Erdos-Thayer

3. NEW BUSINESS

   A. Returning Commissioners and Commission Openings for 2025
   Returning: Rochon-Washington, Beck,
   Not Returning: Vaith, Markfort,

4. OLD BUSINESS

   A. Parks Master Plan Review
   Notes:

      - Beck: Great and not "pie in the sky".
      Markfort: Realistic
      Vaith: Ensure funding is available for projects outside of taxes
      Vaith: Comprehensive with program suggestions
      Rochon-Washington: Water fountains in parks
      Erdos-Thayer: Prioritize larger projects for grants, use available funds for small improvements such as bike hoops or better benches
      Vaith: Add agenda item to ensure comparison of CIP and PMP are used in tandem
      Erdos-Thayer: Systematically track goals and they are being completed
      Markfort: Double Check Addresses Page 28 RMS and Lakeview
      Erdos-Thayer: Page 11: Education and Transportation to work need to be relabeled/rearranged. Better visual for comprehension
      Vision Statement: Needs to be addressed or not included.
      Take out the "reflective of Robbinsdale's history and culture"
      Erdos-Thayer: Maintain trails a Sochocki but if done correctly would be okay recommending 9 hole DG Course
      Vaith: Don't utilize rec buildings for other civic uses, Triangle for bikes.
      Vaith: Investigate water quality improvements to Twin Lake.
      Erdos-Thayer: Before determining to turn Crystal Lake into a recreation site, is it possible to improve water quality enough.
      Vaith: How do we maintain water fronts more effectively. Seems to be a lot of "red tape"

AGENDA

5. INFORMATION ONLY

   A. Forestry Update
   Erdos-Thayer: Is there a place to view boulevard work so that public knows when is a good time to plant trees or pollinator gardens?

6. ADJOURNMENT
   Motion: Erdos-Thayer
   Second: Beck

MINUTES

CITY COUNCIL WORK SESSION CALLED TO ORDER

Member Parisian called the meeting to order at 8:37 PM.

ROLL CALL

Present: Member Parisian, Member Greenberg, Member Murphy, Mayor Blonigan
Absent: Mayor Pro Tem Wagner
Staff: Tim Sandvik, City Manager; Matt Bazyk, Recreation Services Manager; Rachel Leen, Communications Coordinator

DISCUSSION

A. Currency Exchange License Renewal - SJB Enterprises dba Your Exchange

Sandvik provided background that last year, Council approved a zoning amendment and license application for a new currency exchange business next to the post office for SJB Enterprises dba Your Exchange. He explained that there were some questions about what kind of services they offered, so the City code was updated to make it a permitted use. He shared that this type of license requires Council to approve the renewal application, as well as hold a public hearing to allow for comment and feedback. He explained that City staff received a letter from the Department of Commerce reminding staff about these requirements. Sandvik noted that there have not been any issues so far with the business. Council confirmed that all is good ahead of the public hearing.

B. Robbinsdale Parks Master Plan

Bazyk shared that process of creating the Robbinsdale Parks Master Plan for 2025-2035 started this year. Bazyk thanked Council for allowing the City to invest time and money into this project. He walked through the 2024 timeline of the plan, and outlined phases such as the SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis, and explained how that process led to the idea of diversifying our park system and creating third spaces in our parks.

Bazyk outlined the community engagement process, which consisted of outreach at Whiz Bang Days about general ideas for all City parks and sharing Sanborn Park concept plans at the Chamber of Commerce Meet and Greet in September. He explained that all of the initial feedback helped staff to compile questions for an online survey that was posted for about three months and received over 500 responses from community members. He emphasized that the draft in front of Council tonight is only a draft, and that he will bring any further feedback back to Bolton & Menk to include in the final Parks Master Plan. He shared that the draft plan will be posted on the website around January 19, 2025, for further community feedback, and then the final plan will be brought to Council to finalize in February.

Member Murphy expressed that he is happy to see concerns about accessibility addressed in the plan, since accessibility improvements have been an ask from the community for a long time. He shared his excitement about seeing a final Sanborn Park plan. He commented on the fact that our partnership with Three Rivers at Sochacki Park has been an extremely beneficial partnership, and he encouraged the Recreation team to explore similar partnerships going forward. Bazyk highlighted that in addition to accessibility, this plan focuses on connectedness and explores how community members are able to maneuver within parks and between parks.

Member Greenberg shared that he is excited about the idea of connectedness and emphasized that he wants to strengthen interconnectivity between Robbinsdale Parks and other park resources that border the City. Member Greenberg shared that community engagement is great when it comes to a process like the Parks Master plan, and he thinks that people should have more opportunities to share their feedback. Bazyk shared that this project is closely tied to a grant on trails from the National Parks Services group, who is helping the City with pedestrian and bike planning, as well as connectivity and wayfinding. He shared that there will be future opportunities for community engagement.

Member Murphy added that Recreation should work with Engineering on the Chowen/Shoreline/Grimes Reconstruction project to see if the park or trail plans in the area can align with some of that construction work. Bazyk shared that he will be tabling at the Shoreline construction information session on Monday, and that those conversations with Engineering are ongoing.

Member Parisian thanked Bazyk for his work, as well as Bolton & Menk and the Parks Commission. She agreed with the previous discussions on interconnectivity, wayfinding, and connecting the Parks Master Plan with the CIP. She asked what performance indicators will be examined to ensure that this plan is successful. Bazyk emphasized that other cities advised him to make sure that the plan is used, since it is hard to come up with the funds to accomplish all of these plans. He expressed confidence that the ideas in the plan will be implemented. He added that there needs to be internal discussions about what benchmarks we will use to determine the plan's success. She shared that she would like to see more information in the plan about the role of the PRF Commission throughout the planning process.

Mayor Blonigan agreed with the Council. He emphasized that he would like to see grants and opportunities being further explored for funding. He also discussed South Twin Lake and shared that it should be treated like a park since it's widely used for fishing, kayaking, and other water activities. He urged Bazyk to connect with the Light Rail Project Office to see if trail improvements and updates can be made in connection with them.

Member Parisian asked if the City Forester has been kept in the loop with the Parks Master Plan due to his constant work in City parks. Bazyk confirmed that staff will lean on the City Forester for insight on forestry topics as the plan becomes more concrete. She commented that "The Recommendations" section of the plan was interesting, and she wondered what new policies will need to be introduced in the future as new amenities get added to parks, such as pickleball.

Sandvik commented on his excitement about this project and thanked Council for their support. He emphasized that when staff work with LRT, they will pull from the Parks Master Plan and from the National Parks Services trail plan to guide those discussions. He also shared that this plan is a result of goal-setting sessions that happen early in the year, so Council members should start to think about what they want to bring to the 2025 goal-setting session. He explained that the whole City team will continue to look into grant opportunities.

Member Greenberg emphasized his excitement about Sanborn Park after seeing the finalized concept plans
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STAFF UPDATES

Sandvik asked those who are going to be on Council next year if they own 10% or more in an FCC. The Council members shared that they do not.

Sandvik shared that Terrance, our Growth Through Opportunity Cadet from this fall, stopped by today with some cards and treats to thank the City for the program.

Sandvik provided Council with an update that the City will implement non-union adjustments by January 1 from the Class and Comp Study. He shared that there are a few union groups who are still in discussions, and that their wage changes will retroactively go back to January 1 once negotiations are finalized.

COUNCIL UPDATES

Mayor Blonigan asked if the garbage contract will be ready for the Council meeting next week. Sandvik confirmed that he is hopeful an agreement will be ready.

Member Greenberg shared that he has a Community Advisory Committee (CAC) Blue Line Extension meeting tomorrow, and he wondered if Council had any feedback on the Lowry Station to bring to the meeting. Member Greenberg showed Council the seven potential design plans, and shared that he does not like the tunnel plan. Council discussed and concluded that they want to prioritize ambulance and car connectivity.

A. Consider Letter of Opposition for HR 3557

Sandvik shared information about the H.R. 3557 bill and expressed that it is fatally flawed. He explained that City staff will push for a broadband for all act, since broadband has become a utility that everyone needs for school, work, play, and more. He stated that at the federal level, they are continuing to push legislation that limits access to broadband and limits peg fees for cities. He explained that there are no peg fees when people watch the exact same programming on a cell phone instead of a TV, which is not fair. He clarified that the letter of opposition would be sent to members of the Minnesota Congressional Delegation to ask them to oppose H.R. 3557.

Mayor Blonigan explained that private providers want to bypass state and local laws to avoid paying fees, even though they use our right-of-ways. Sandvik explained that at the City-level, staff think that if providers want access to our right-of-ways, they then should be paying for access since we already do that with other utility providers.

Greenberg asked if the bill would allow private providers to use our right-of-way to put in any utilities. Sandvik confirmed. He expressed that he knows the bill will be challenged, but that he has real concerns about it if it passes in any capacity. Sandvik shared that the permitting process would be removed if the bill was passed, since they would have the rights to access our right-of way. He clarified that this bill would not only lead to lost revenue, but also disruption without compensation. Council agreed to put this item on the agenda for next week.

ADJOURNMENT

Member Parisian adjourned the meeting at 9:41 PM.

________________________________ ________________________________

Rachel Leen, Communications Coordinator Aaron Wagner, Mayor Pro Tem

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Diaa Tahoun, Finance Director
APPROVED BY:	Tim Sandvik, City Manager
DATE:	February 4, 2025
RE:	Bond Reimbursement Resolution

Background:

The 2025-2034 Capital Improvement Plan (CIP) and the 2025 Budget included various street construction, utility projects, and various capital equipment that were planned to be financed in part through the issuance of General Obligation Street, Utility Improvement Bonds, and Equipment Certificates.

Analysis:

The CIP document included a source of financing for the projects and equipment to be from bonds. As part of the bond issuance process, it is recommended that the City adopt the attached reimbursement resolution for the improvement project. The resolution sets forth the City's desire to reimburse itself for the listed projects for any costs incurred beginning 60 days prior to the resolution. This resolution in no way provides the authority for the issuance of bonds. The bonds planned to be issued will be brought before the City Council for approval at a later date.

Recommendation:

By motion, waive the reading and order the adoption of the resolution declaring the official intent of the City of Robbinsdale to reimburse certain expenditures from the proceeds of bonds to be issued by the City (shown as Exhibit 1).

Attachments:

1. Bond Resolution

Exhibit 1

Member __________________ moved and Member ___________________ seconded a motion that the following resolution be read andadopted this 4th day of February 2025.

RESOLUTION NO.

DECLARING THE OFFICIAL INTENT OF THE CITY OF ROBBINSDALE TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF BONDS TO BE ISSUED BY THE CITY

WHEREAS, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the "Reimbursement Regulations") providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

WHEREAS, the City of Robbinsdale, Minnesota (the "City") expects to incur certain expenditures that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of a tax-exempt bond; and

WHEREAS, the City has determined to make this declaration of official intent (the "Declaration") to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE, MINNESOTA AS FOLLOWS:

1. The City proposes to undertake the purchase of various equipment for the public works department (including a Public Safety building elevator upgrade) and equipment (including Sanborn Park and Manor Park Playground Equipment) (the "Equipment"). The City further proposes to undertake the construction of various street and utility projects (the "2025 Street and Utility Projects").

2. The City reasonably expects to reimburse the expenditures made for certain costs of the Equipment from the proceeds of bonds in an estimated maximum principal amount of $1,565,000. The City reasonably expects to reimburse the expenditures made for certain costs of the 2025 Street and Utility Projects from the proceeds of bonds in an estimated maximum principal amount of $15,200,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section l. 150-2(d)(3) of the Reimbursement Regulations.

3. This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of $100,000 or five percent (5%) of the proceeds of an issue; or (c) "preliminary expenditures" up to an amount not in excess of twenty percent (20%) of the aggregate issue price of the issue or issues that finance or are reasonably expected by the City to finance the project for which the preliminary expenditures were incurred. The term "preliminary expenditures" includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to the City as of the date hereof. The anticipated original expenditures for the Equipment and the 2025 Street and Utility Projects and the principal amount of the bonds described in paragraph 2 are consistent with the City's budgetary and financial circumstances. No sources other than proceeds of bonds to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the City's budget or financial policies to pay such expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 4TH DAY OF FEBRUARY 2025.

____
Brad Sutton, Mayor

ATTEST:

____
Chase Peterson-Etem, City Clerk
(seal)

ROBBINSDALE

Black History Month Proclamation
February 2025

WHEREAS, The City of Robbinsdale is dedicated to acknowledging and honoring Black History Month and contributions of all members of our community; and

WHEREAS, across the United States this February, millions will join to celebrate the extraordinary accomplishments of African American leaders, communities, and individuals; and

WHEREAS, in this national celebration, we applaud transformational impacts of the African American community, which has overcome tremendous adversity to build lasting change for generations to come; and

WHEREAS, in 2025, the Black History Month theme is “African Americans and Labor,” which focuses on the various and profound ways that work and working of all kinds – free and unfree, skilled, and unskilled, vocational and voluntary – intersect with the collective experiences of Black people; and

WHEREAS, over the years to combat the super-exploitation of Black labor, wage discrepancies, and employment discrimination based on race, sex, and gender, Black professionals (teachers, nurses, musicians, and lawyers, etc.) occupations (steel workers, dock workers, sports, etc.) organized for better working conditions and compensation; and

WHEREAS, the work Black people do and have done have been instrumental in shaping the lives, cultures, and histories of Black people and the societies in which they live; and

WHEREAS, the theme, “African Americans and Labor,” intends to encourage broad reflections on intersections between Black people’s work and their workplaces in all their iterations and key moments, themes, and events in Black history and culture across time and space and throughout the U.S., Africa, and the Diaspora; and

WHEREAS, The City of Robbinsdale invites all members of the Robbinsdale Community to re-establish their commitment to ensuring racial equality, dignity, cultural empathy and justice to participate in activities designed to advance the human rights of freedom and equality for all;

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby declares February 2025, to be Black History Month in the City of Robbinsdale, County of Hennepin, State of Minnesota, U.S.A.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Robbinsdale to be affixed this 4th day of February 2025.

____

Bradley Sutton, Mayor

Robbinsdale Recreation

2024 Annual Report and Parks Master Plan Presentation

1

2024 Department and Program Report

2

2

Recreation Staff

Melissa Steward: Recreation Admin

Will Cardenas: Community Engagement Coordinator

Joel Ginn: Youth Sports Coordinator (New FT Position)

Matthew Bazyk: Recreation Services Manager

Four full-time staffers. Thanks to the Council for allowing us to expand in 2024.

3

3

Grants Awarded in 2024

- No Child Left Inside: 105 kids brought to Crystal Lake to fish. $6,000
- LFPA Food Grant: 7,225 pounds of food delivered. 66 units weekly over 12 weeks. Nearly 10 pounds of fresh produce weekly per unit. $25,015
- Youth Sports Equipment Grant: Armstrong Cooper Girls Fastpitch Softball: $8,982
- League Registration Grant: Significantly reduced the cost of our sports leagues (soccer, flag football, and basketball) from $65-$75 to $16-$19 per player.
- National Park Services: Rivers, Trails & Conservation Assistance Program, helping to improve our bike and pedestrian plan.

4

4

Programs and Partnerships

- 2023 registrations: 584
- 2024 registrations: 900

- Twin Stars
  - Coaches Training and Free Clinics
  - Track for our players once they age out
  - Ball kid opportunities at Twin Stars Semi-Pro Soccer Games.
- Still Got Game
  - Torrii Hunter and Jacque Jones spoke with students and Armstrong and Cooper High Schools

5

5

Annual Events

Fire and Ice: Cancelled due to weather.

Warm winter. No ice for the event.

Movies in the Park

Three times a year

Wide range of participation

Badges and Bobbers

Second Annual

5 Police Departments

RD, CR, NH, GV, BC

Over 50 participants

Pet and Wheel

Approx 100 in attendance

City Band Performance

Boo Bash

Over 400 participants

Partnered with Chamber of Commerce

Bike Rodeo

Coop Event

RD, CR, NH, GV

Approx 200 in attendance

6

6

Park Updates

Sanborn North Ball Field

Removed grass infield and pitching mound.
First regulation fastpitch softball field with covered dugouts.

Spanjers Ball Field

Moved fence into 200'
First regulation fastpitch softball field with lights.

Lakeview Terrace Park

Fitness Court approved in 2024
Installation Spring of 2025

7

7

2025 Recreation Program Goals

Enrichment

- Develop New Inclusive Programs for Individuals with Disabilities
  - Working with Courage Kenny to bring their programs to our residents.
- Improve Access to Programs
  - Spread awareness of fee assistance.
  - Continue providing grant-funded programs
- Robbinsdale Roots Program
  - Received a $5,000 grant from Mortenson Family Foundation

Sports

- In-House Youth Sports Programs
  - Ensure high-quality programs
  - Reduce cost and increase value for participants
  - Provide job opportunities
- Girl Focused Recreations Sports
  - Received $10,000 grant for equipment
  - Provides opportunities for comfortable participation
  - Women coaches and partner with local professional teams

8

8

Questions or Suggestions?

9

9

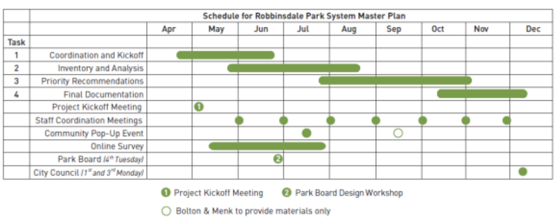
Parks Master Plan

10-Year Plan (2025-2035)

10

10

2024 Timeline



11

11

SWOT Analysis

(Page 52)

2024 Goal Setting Session for PRFC

- Be more involved in park decisions
- Improved communication between city staff and the commission
- Unique park experiences

12

12

Community Engagement

Online Survey (May through July)
- Had nearly 500 responses
- Over 70% of responses from individuals ages 31-60
- Over 70% of responses from individuals living in Robbinsdale 5 or more years.
- 50% of responses from households with kids.
- 66% of responders indicated they frequent Sanborn and Lakeview Terrace Park the most
- Had representation from every Ward and each park was named as "most visited" by multiple people.

Most Requested Improvements
- Accessible playgrounds and features
- Improved bathrooms
- Drinking Fountains
- Better park connectedness and walkability

13

13

Community Engagement Cont.

Whiz Bang Days (Pages 53-54)
- Focused on Overall Park System Needs
- Three ways to give input
  - Puff Balls in Jars
  - Flags on Map for Sanborn
  - "Dreams Box"

Chamber Meet and Greet (Page 55)
- Accessible playgrounds and features
- Improved bathrooms
- Drinking Fountains
- Better park connectedness between parks and wayfinding

14

14

Final Sanborn Plan

Community Feedback
- Increased lighting for walking after dark.
- Not too much light so neighborhood residents aren't flooded while trying to sleep.
- Improved road crossing markings for pedestrians, especially in the northeast corner.
- Open building with indoor bathrooms.
- Appreciate the designated dog area. Concerns over cleanup.
- Very important to get the playground sized correctly. Ages 3-15
- Happy to see pickleball and tennis courts.
- A small contingent wants to keep some horseshoe pits in the park.
- Better access point to trails around the park. (Curb cuts)

15

15

Top 2025 Priorities

Sanborn Park Remodel:

Dog area
Removal of building
New playground
Remove the wooden ice rink

Trail Connectedness, Park Signage and Wayfinding

Make Robbinsdale more walkable/bikeable
Working with National Parks Services to update our "Pedestrian and Bike Plan"

16

16

Questions or Suggestions?

17

17

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Heather Rand, Community Development Director
APPROVED BY:	Tim Sandvik, City Manager
DATE:	February 4, 2025
RE:	3883 W Broadway - Rezone from Residential (RB) Business District to Limited Commercial (B2) Business District

Background:

City council is being asked to approve a rezoning request for a parcel of land located at 3883 W Broadway, from Residential Business (RB) to Limited Commercial (B2). The rezoning will allow for the property owner to renovate the existing commercial building and parking lot on the site, to a UPS Store (retail use).

Analysis:

Applicant is Mr. Jeff Wachner, the property owner of not only 3883 West Broadway, but also 3 additional parcels of land immediately to the southeast of 3883 West Broadway, that are apartment buildings. There was some thought a few years ago, that he would redevelop all four parcels into a new multi-family housing complex, but instead, he has chosen to renovate the existing apartment buildings, and he now desires to renovate his 3883 W Broadway parcel with its existing commercial retail building and parking lot, into a UPS Store (retail use). An aerial map of the property is labeled Attachment A.

In the past, 3883 W Broadway has had a dog grooming retail business operating on it but has now been vacant for the last couple of years. Due to this gap in operative retail use, renovating the existing commercial retail building is prohibited, as starting up new retail use on site would be legally deemed a non-conforming use on this Residential Business (RB) zoned parcel. A current zoning map showing parcel is zoned RB is labeled Attachment B.

Per the city zoning code standards, RB districts can only have retail commercial activity with a conditional use permit, and the retail commercial activity cannot occupy more than 15% of the building on the site in gross floor area. Mr. Wachner's intended UPS store would occupy more than 15% of the existing commercial building he intends to renovate. As such, staff has recommended he apply for a rezone to a limited commercial zoning district (B2), as B2 standards allow for postal retail commercial activity such as a UPS Retail Store.

The city's comprehensive plan guides this parcel for mixed use commercial, to which the new proposed zoning B2 would be in conformance.

Lastly, parking for retail uses at 3883 W Broadway has already been provided for in a city approved variance that was approved in 2020 and will continue with the property. That variance allows for shared parking between three of Mr. Wachner's owned parcels (3883, 3829, 3887 West Broadway). Per city code, the proposed UPS retail store or similar retail uses at 3883 W Broadway would require 10 parking stalls. The 2020 variance ensures that that adequate off-street parking continues, meaning there is more than adequate parking for the proposed retail at

3883 West Broadway should city council approve the parcel rezone to B2 (limited commercial). A copy of the still in effect variance for the parcel that provides for adequate parking with map is attached labeled C & D.

A public hearing was held on the proposed rezoning at the January 16, 2025, Robbinsdale Planning Commission Meeting. No members of the public appeared to comment at the public hearing nor was there any opposition by notified neighboring property owners or general members of the public that could have submitted written concerns or made phone calls to planning staff. As there did not appear to be any public opposition and the rezoning complies with the city's comprehensive land use plan, the Robbinsdale Planning Commission unanimously recommended approval of the rezoning request (see attached draft January 16, 2025, PC Minutes).

Recommendation:

The addition of a UPS store or other retail as 3883 W Broadway is deemed to be of benefit to the city of Robbinsdale and as such, staff recommend the city council adopt the attached resolution that approves the rezoning of 3883 W Broadway from (RB) Residential Business to B2 (limited business) zoning.

Attachments:

1. 3883 West Broadway Rezone Attachment A
2. 3883 West Broadway Rezone Attachment B
3. 3883 West Broadway Rezone Attachment C
4. 3883 West Broadway Attachment D
5. January 16, 2025 Draft PC Minutes
6. Resolution 3883 W Broadway Rezone

Hennepin County Property Map

Date: 1/9/2025

PARCEL ID: 0602924410020

OWNER NAME: Jhp 3883 Broadway Llc

PARCEL ADDRESS: 3883 West Broadway,Robbinsdale MN 55422

PARCEL AREA: 0.28 acres, 12,000 sq ft

A-T-B: Abstract

SALE PRICE: $160,000

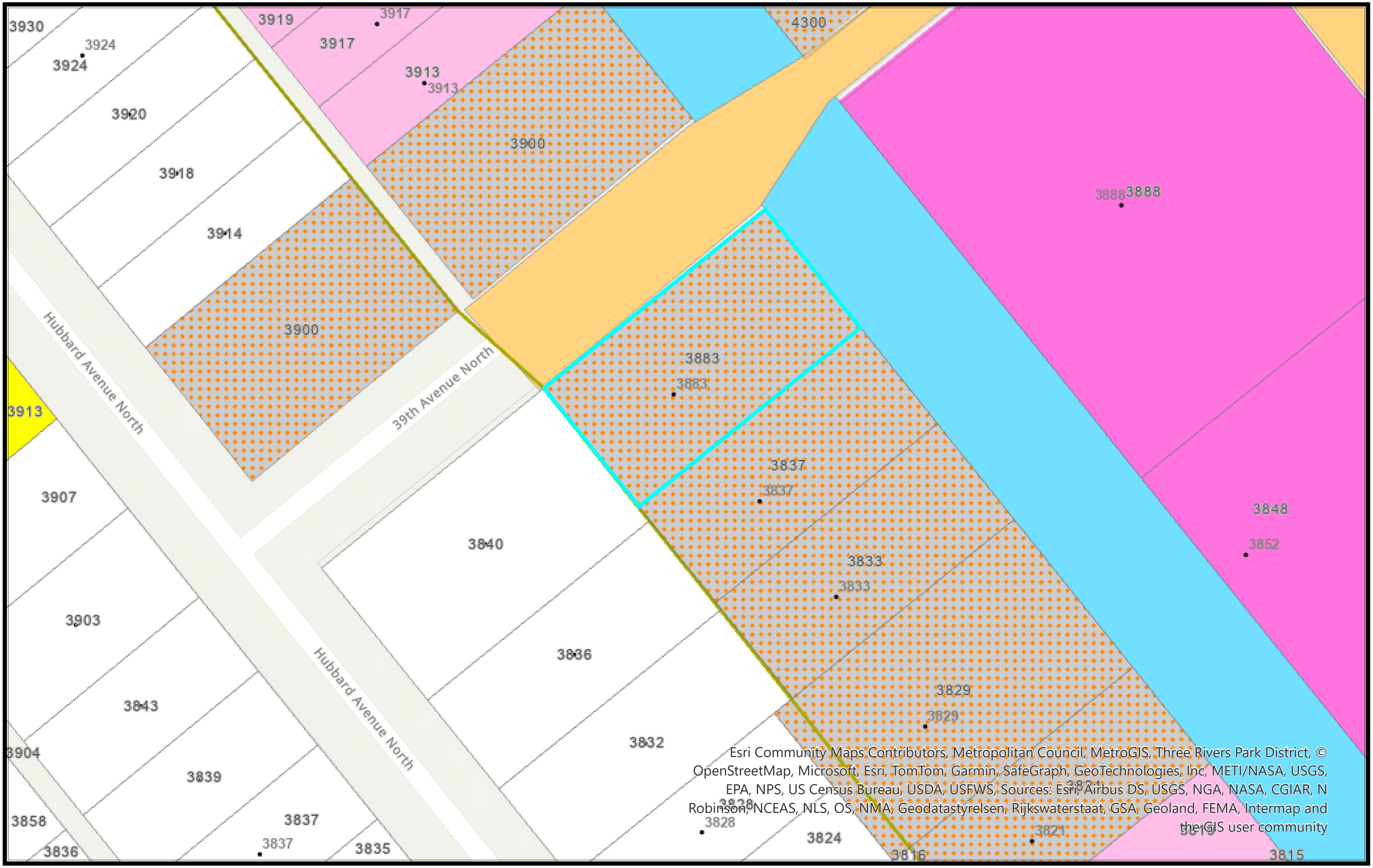
SALE DATE: 03/2000

SALE CODE: Excluded From Ratio Studies

ASSESSED 2023, PAYABLE 2024
PROPERTY TYPE: Commercial-Preferred
HOMESTEAD: Non-Homestead
MARKET VALUE: $285,000
TAX TOTAL: $9,613.60

ASSESSED 2024, PAYABLE 2025
PROPERTY TYPE: Apartment
HOMESTEAD: Non-Homestead
MARKET VALUE: $175,000

Comments:



January 9, 2025

LM3-A3 Landscape

0 0.01 0.01 0.02 mi

N W E S

City of Robbinsdale

Member Rogan moved and Member Blonigan seconded a motion that the following resolution be read and adopted this 1st day of September 2020.

RESOLUTION NO. 7843

A RESOLUTION APPROVING AN AMENDMENT TO CONDITIONAL USE PERMIT REQUEST C00-09 TO ADD 4 APARTMENTS AT 3829 WEST BROADWAY; CONDITIONAL USE PERMIT REQUEST C20-3 FOR SHARED PARKING BETWEEN 3829, 3833, 3837 AND 3883 WEST BROADWAY AND VARIANCE REQUEST V20-3 TO DIMENSIONAL PARKING STANDARDS.
(Wachner)

WHEREAS, the property owner of 3829 West Broadway intends to convert office space to four multiple family units in a mixed use building; and

WHEREAS, the property is one of four properties under single ownership that benefits from shared access, circulation and parking that was originally approved by a conditional use permit request C00-09 and variance request V00-07 by resolutions 5927 and 5943A; and

WHEREAS, the conditional use permit C00-09 should be amended to include additional parking that can enhance the usability of the properties; and

WHEREAS, the Planning Commission conducted a public hearing as required on July 16, 2020 and adopted motions recommending approval of the conditional use permit amendment and variance request based upon the following findings of fact:

A. That high density multiple family housing in this location is consistent with the Comprehensive Plan; and
B. That the West Broadway corridor from 36th Ave. N. to the downtown has a variety of high density housing; and
C. That compliance with applicable zoning and property maintenance standards will safeguard against deterioration; and
D. That many of the residents utilize available transit services in-lieu of owning cars; and
E. That the properties are within the Blue Line Extension Station Area; and
F. That the intent of the code is to ensure there is adequate off-street parking and to minimize conflicts; and
G. That, if granted, the variance process will be used to minimize conflicts in support of the multiple family land use which is consistent with the comprehensive plan; and
H. That a previous variance was granted for the properties facilitating the availability of off-street parking as a solution for those properties that previously had no off-street parking, and the current variance can be seen as a fine tuning of the solution; and
I. That the variance process is being used to leverage improvements to the parking and circulation design among existing buildings of which the newest is 61 years old;

WHEREAS, the Council accepts these findings;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Robbinsdale that Conditional Use Permit amendment request C00-09, Conditional Use Permit request C20-3 and Variance request V20-3, that would allow four additional apartment units at 3829 West Broadway and shared parking with 3833, 3837 and 3883 West Broadway as shown and legally described in the plan included as **"Attachment A,"** are hereby approved pursuant to Section 510.17, Section 515.07, Section 535.01 and Section 535.03 of the Robbinsdale City Code with the following conditions:

1. That the combined site circulation plan should be one way entering from the driveway at 39th Ave. N. and exiting only at the two West Broadway driveways, with appropriate signage. Both driveways at West Broadway would be signed as "Exit Only" or an alternative design prepared for review and approval by city staff;
2. That the parking plan shown as **Attachment A** and as approved by staff, provides a good example of how the angled parking should be coordinated across the four properties;
3. That compliance with the Americans with Disabilities Act is required, including signing and stripping handicapped parking spaces;
4. That a shared parking easement shall be recorded with the property records for all parcels so it runs with the land; and
5. That Compliance with building and fire codes and accessibility will be required for the remodeling where the use is changing.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof: Rogan, Backen, Blonigan, Mayor Murphy

and the following voted against the same: None. Abstain: Selman

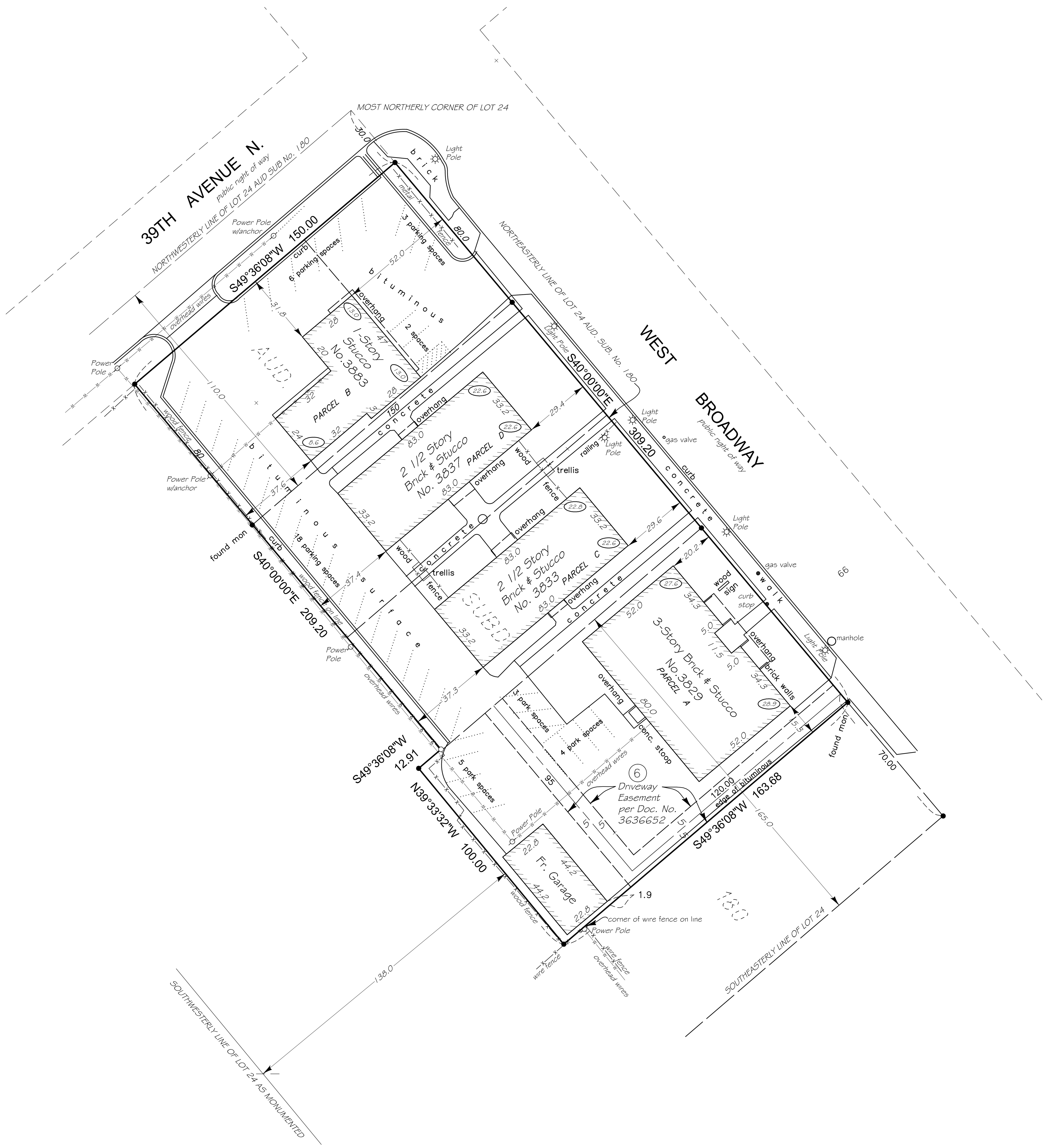
WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 1ST DAY OF SEPTEMBER 2020.

Regan D. Murphy, Mayor

ATTEST:

Sherry O'Donnell, City Clerk
(Seal)

Res. No. 7843



ALTA/ACSM LAND TITLE SURVEY FOR:

JUST HOME PROPERTY

1525 Aviation Blvd., Suite 112
Redondo Beach, CA 90278

Legal Description

Parcel A:
The Northwesterly 100 feet of the Southeasterly 165 feet of Lot 24, Auditor's Subdivision No. 180, except the Southwesterly 138 feet thereof.

Parcel B:
That part of Lot 24, Auditor's Subdivision No. 180, described as follows: Commencing on a point on the Northeasterly line of said lot a distance of 30 feet from the most Northerly corner of said Lot; thence Southeasterly along said Northeasterly line of said Lot 80 feet; thence Southwesterly parallel to the Northwesterly line of said Lot 150 feet; thence Northwesterly parallel to the Northeasterly line of said Lot 80 feet; thence Northeasterly parallel to said Northwesterly line of said Lot 150 feet to point of beginning.

Parcel C:
The Southeasterly half of the following described property; The Northeasterly 150 feet of Lot 24, Auditor's Subdivision Number 180, except the Southeasterly 165 feet and except the Northwesterly 110 feet thereof.

Parcel D:
The Northeasterly 150 feet, except the Southeasterly 229.6 feet and except the Northwesterly 110 feet thereof, Lot 24, Auditor's Subdivision Number 180. Hennepin County, Minnesota.

Note Corresponding to Schedule B, Part II

1 Item 1 - Is not a survey issue or not to our knowledge.
2 Item 2 - Is not a survey issue or not to our knowledge.
3 Item 3 - No evidence of gaps or overlaps, encroachments as shown hereon.
4 Item 4 - Is not a survey issue.
5 Item 5 - Is not a survey issue.
6 Item 6 - Easement per doc. no. 3636652 affect property as shown hereon.
7 Item 7 - Is not a survey issue.
6 Item 8 - Is not a survey issue.

MISCELLANEOUS NOTES

MN 1 Legal description and easements per title commitment from Stewart Title Guaranty Company, File No. 62269, dated January 4, 2016.

MN 2 Property Address: 3883, 3837, 3833 and 3829 West Broadway, Robbinsdale, MN 55422

MN 3 Area of Parcel = 47708 sq.ft

MN 4 Property is in Flood Zone "X" (area of minimal flooding) per FEMA panel map number 27053C0214E, dated September 2, 2004.

Zoning Information

Source of Information: City of Robbinsdale Zoning web site			
Address: 4100 Lakeview Ave. N., Robbinsdale, MN 55422			
Phone: 763-531-1269			
Zoning District(s): B-1 Zoning Definition: Neighborhood Business			
Building Setback Requirements			
	Observed	Required	Notes
Front Yard Setback	see survey	*10 feet	* Refer to City Code for additional requirements
Side Yard Setback	see survey	*5 feet	
Rear Yard Setback	see survey	20% lot depth	
Parking Tabulation			
	Observed	Required	Notes
Regular Spaces	41 spaces	see note	Parking requirements dependent on use of property.
Handicapped Spaces	not marked	see note	
Total Parking Spaces	41 spaces	see note	
Height Restrictions			
	Observed	Max. Allowed	Notes
Maximum Height	see survey	25 feet	
Bulk Restrictions			
	Observed	Required	Notes
Lot Area	47708 sq.ft	6000 sq.ft	Refer to City Code for other Dev. requirements
Coverage Ratio	0%	0%	
Other:	N/A	N/A	

NOTE: Because there may be a need for further interpretation of the applicable zoning codes, we refer you to the above referenced municipality and the applicable zoning codes.

Legend of Symbols & Abbreviations

LEGEND

- Steel Post
- Denotes Iron Monument Set
- Denotes Iron Monument Found
- Light
- Hydrant
- Power Pole
- Catch Basins
- Manhole
- Fence
- Overhead Wires
- Sanitary Sewer
- Storm Sewer
- Watermain
- Gas Main
- Easement Line
- Building Line
- 123 Denotes height of building to adjacent ground

SCALE IN FEET
0 30 60 90

basis of bearings is assumed

ALTA/ACSM Land Title Survey

The undersigned, being a registered surveyor of the State of Minnesota, certifies to JHP 3883 Broadway L.L.C., a Minnesota limited liability company and Stewart Title Guaranty Company as follows:

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2011 Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys, jointly established and adopted by ALTA, and NSPS in 2011, and includes Items 1, 2, 3, 4, 6(b), 7(a), 8, 9 and 11(a) of Table A thereof.

Dated this 18th day of February, 2016.

Prepared by:

The Gregory Group, Inc. d.b.a.
Lot Surveys Company
7601 73rd Avenue N.
Brooklyn Park, MN 55428
phone 763-560-3093
fax 763-560-3522

Signed: ______________
Gregory R. Prasch Registration No. 24992

File No.
F.B. No. 1029-40 inv. 84818
F:\survey\auditors subdivision - hennepin\180-24\As-180-24fb102940inv84818.dwg
DTE

Draft MINUTES

ROLL CALL

Present: Commissioner Allen, Commissioner Weinberg, Chair Harris
Absent: Commissioner Montemayor
Staff: Heather Rand, Community Development Director; Will Bucheger, Assistant Planner

CONSIDERATION OF MINUTES

A. November 21, 2024 Meeting Minutes

Commissioner Weinberg MOVED, seconded by Commissioner Allen to approve the November 21, 2024, Planning Commission meeting minutes. The vote was unanimous and the motion carried.

2025 MEETING DATES

A. 2025 Planning Commission Meeting Dates

Chair Harris spoke on the staff report discussing the potential meeting dates for Planning Commission meetings for the 2025 year.

Rand spoke that the revised date in June due to Juneteenth Holiday, conflicts with another commission meeting and asked if they would like to push to another night.

Bucheger stated that he had a discussion with the City Clerk and that the night prior on June 25th, 2025, is available for the Planning Commission meeting.

Harris spoke that he has no issue switching the meeting to Wednesday June 25th, 2025. He then spoke that there was an error on the schedule and that the third Thursday in November is the 20th and not the 21st as it is shown. Allen pointed out that October 16 was MEA and should be changed to October 25th, as has been done in past years. Other commissioners accepted that suggestion.

Commissioner Weinberg MOVED, seconded by Commissioner Allen to approve the Planning Commission 2025 meeting dates with the alterations made by the Commission. The vote was unanimous and the motion carried.

Commissioner Allen spoke if they were going to elect officers at this meeting.

Bucheger spoke that there are absent Commissioners and then asked if they wanted to wait until all Commissioners are present for the vote.

Allen stated that she is comfortable waiting to vote on positions until the next Planning Commission meeting.

PUBLIC HEARINGS

A. 3883 West Broadway Rezone

Bucheger stepped forward and gave a staff presentation for 3883 West Broadway, an application to rezone from the current R-B Residential-business to B-2 Limited commercial so a proposed UPS store can operate. He pointed out that the current R-B zoning standards prohibit 100 retail on the site though in the past, a dog grooming business had been located on site and there is ample retail parking. Site has been inactive for last couple years so no grandfathered use. A change in zoning to B-2 Limited commercial district is more in line with the city's comprehensive plan and will allow for the small retail UPS store use.

Harris asked if any residents contacted staff over this rezone and Bucheger stated staff received no comment on this item.

Commissioner Weinberg MOVED, seconded by Commissioner Allen to open the public hearing at 7:20 PM. The vote was unanimous and the motion carried. The public hearing had no members of public present to speak. Commissioner Weinberg MOVED, seconded by Commissioner Allen to close the public hearing at 7:20 PM. The vote was unanimous and the motion carried. The public hearing is now closed.

Commissioner Allen asked if the property owners intend to restripe the parking lot. Bucheger spoke that he is not aware of any restriping for that parking lot in the near future. Rand reminded planning commissioners that they are voting on a rezone, not a UPS store or parking lot stripping, but that after rezoning, the city building official would require restriping of parking lot for safety reasons as needed.

Commissioner Weinberg MOVED, seconded by Commissioner Allen to approve staff's recommendation of

approval for the 3883 West Broadway rezone to B-2. The vote was unanimous·

B. 3819 West Broadway Conditional Use Permit (Agenda Item Postponed to future meeting)

OLD BUSINESS

.

NEW BUSINESS

INFORMATION ONLY

Rand informed the commissioners that city staff have been preparing to bring zoning code text amendment language pertaining to the location and buffers of state licensed, adult use cannabis businesses to the next meeting. Rand also solicited some informal input from commissioners on current retail needs in the city.

Bucheger gave an update on 3819 West Broadway CUP and potential variance application that will likely be on next meeting agenda.

Lastly, staff presented a brief 2024 Planning Commission Annual Report and commissioners did not offer any suggested changes or edits. Staff explained the report would next be submitted to city council as required by city code.

ADJOURNMENT

Commissioner Weinberg MOVED, seconded by Commissioner Allen to adjourn the meeting at 7:51 PM. The vote was unanimous and the motion carried.

.

Member ____________ moved and Member ____________ seconded a motion that the following resolution be read and adopted this 4th day of February, 2025.

RESOLUTION NO.

A RESOLUTION REZONING 3883 WEST BROADWAY FROM RESIDENTIAL BUSINESS (RB) TO LIMITED COMMUNITY BUSINESS (B2)

WHEREAS, the city of Robbinsdale has received an application from the property owner at 3883 West Broadway requesting a rezoning of such parcel from RB to B2; and

WHEREAS, the Robbinsdale Planning Commission have held a public hearing on the rezoning request at their January 16, 2025, public meeting to which they received no public opposition, and they unanimously recommended the city council approve such rezoning request from the property owner; and

WHEREAS, the proposed rezoning conforms to the land use guidance provided by the city of Robbinsdale's comprehensive land use plan;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Robbinsdale, Minnesota, that the parcel of land located at 3883 West Broadway be rezoned from Residential Business use to a B2 (limited community business) land use.

The question was on the adoption of the resolution and upon a vote being taken thereon, and the following voted in favor thereof:

And the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 4TH DAY OF FEBRUARY, 2025.

____
Bradley Sutton, Mayor

Attest:

____
Chase Peterson-Etem, City Clerk

ROBBINSDALE

TO:	Mayor and City Council
PREPARED BY:	Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY:	Tim Sandvik, City Manager
DATE:	February 4, 2025
RE:	Voucher Requests Pending Approval for Disbursement

Background:

The check register dated 2/4/25 reflects the voucher requests pending approval for disbursement.

The check register dated 1/22/25 through 2/4/25 is a list of vouchers requiring payment for city funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Analysis:

None

Recommendation:

By motion, approve disbursement requests for the period ending 2/4/2025.

Attachments:

None