

AGENDA

1. CITY COUNCIL WORK SESSION CALLED TO ORDER
2. ROLL CALL: Murphy, Greenberg, Blonigan, Mayor Pro Tem Wagner
3. DISCUSSION
 - A. LRT Municipal Consent
 - B. 2025 Preliminary Budget
 - C. Parks and Facilities Naming Proposals (2)
 - D. Citizen Advisory Group - Nuisance Calls
4. STAFF UPDATES
5. COUNCIL UPDATES
 - A. Proclamation Designating October as Domestic Violence Awareness Month (Blonigan)
6. ADJOURNMENT

TO: Mayor and City Council
PREPARED BY: Tim Sandvik, City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: September 10, 2024
RE: LRT Municipal Consent

Background:

Following months of discussion related to Municipal Consent for the Blue Line Light Rail Extension, the City Council hosted an Open House on August 21, 2024 and a Public Hearing on September 3, 2024. Further, staff have provided information collected through email and an online survey (all information is available on the City website).

Analysis:

In response to the most recently highlighted areas of Concern, the Metro Blue Line Extension project have office have provided three (3) documents to specifically address elevated structure over 41st Ave N and 42nd Ave N, as well as updated information for the parking facility.

At the September 17, 2024 City Council meeting, the Council is expected to act on Municipal Consent. As a reminder, no action equates to providing a "Yes" vote, a Yes vote can be taken, or a No vote can be taken (which requires specific areas of concern). In the potential of a No vote, staff have prepared a DRAFT Resolution for Council consideration.

Recommendation:

Staff will present materails, and request that Council provide direction to prepare for the September 17, 2024 City Council meeting.

Attachments:

1. BLE Memo -Robbinsdale Bridge
2. PPT_BLE_R_ATGRADE
3. BLE Memo - Robbinsdale park and ride 09042024
4. Resolution Denying Municipal Consent DRAFT



METRO Blue Line LRT Extension (BLRT)

6465 Wayzata Boulevard, Suite 600, St. Louis Park, MN 55426 www.bluelineext.org

Memo: Blue Line Extension – Downtown Robbinsdale Elevated Track Design Considerations

August 29, 2024

Introduction

To ensure the Blue Line Extension best serves the City of Robbinsdale and its residents and businesses, Project Staff evaluated several design options for light rail in Downtown Robbinsdale, including both at-grade and bridge design options in the center of County Road 81 (Bottineau Boulevard).

Bottineau Boulevard serves as the front door for Downtown Robbinsdale. The Downtown area is beloved by residents and visitors for its walkable small-town charm and human scale aesthetic. Ensuring light rail design maintains traffic operations and safety (including travel time for first responders), and preserving and enhancing existing community character are top priorities for project staff and partners.

Thoughtful and intentional light rail design can transform Bottineau Boulevard from a physical barrier dividing east and west to a welcoming front door and main street town center for Robbinsdale. Improved pedestrian and bicycle crossings of the roadway and other project funded improvements in the area will contribute to safe operations for all travel modes and a vibrant experience for people living and visiting downtown.

Current design: At-grade light rail



View from Bottineau Boulevard at 40th Ave, looking south

The Blue Line Extension Preliminary Design Plans currently under consideration by City of Robbinsdale staff and policymakers features an at-grade light rail alignment in the center of Bottineau Boulevard with a station on the south side of 40th Avenue. This is a common and proven light rail design concept in the Twin Cities metro area. The goals of this design are to integrate the light rail with the existing built environment to maintain the human scale small town character of the downtown area. The proposed at-grade design promotes development potential, maximizes walkability, calms traffic, and supports a vibrant town center along Bottineau Boulevard, while ensuring safe and efficient operations for people driving, walking, biking, and taking transit.

Elevated track on Bridge over 41st and 42nd avenues



View from Bottineau Boulevard at 40th Ave, looking south

In response to feedback from the City of Robbinsdale, project staff also evaluated elevating the light rail track over 41st and 42nd avenues on a bridge structure running down the middle of Bottineau Boulevard. This bridge would rise 25-feet above the current level of Bottineau Boulevard with an additional 20-feet of light rail infrastructure above that. The station would remain at-grade south of 40th Avenue. The primary concerns identified by the city of an at-grade alignment, include:

- Emergency vehicle response times
- Adjacent commercial property impacts
- Pedestrian safety

The bridge concept is technically feasible to build, and cost is not necessarily a limiting factor. However, building a bridge to carry the train overhead does not effectively address the stated concerns. Traffic modeling shows no change to emergency vehicle response times with an at-grade design, including volunteer firefighters traveling to the station. A bridge would result in slightly more property impacts and create an unwelcoming pedestrian environment. It would also bring many other significant challenges that merit careful consideration. As seen in communities across the metro and country, building a large concrete

structure down the middle of Bottineau Boulevard could severely impact Robbinsdale’s community character and be detrimental to the long-term vitality of the downtown area and to the potential for transit-oriented community development.

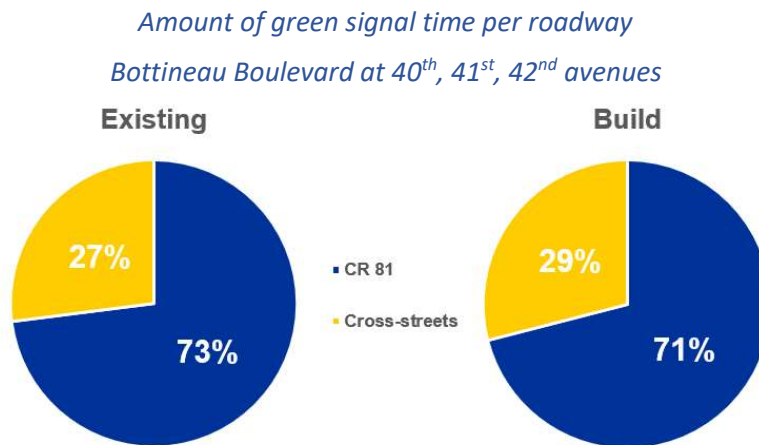
Emergency vehicle response times

Likelihood of encountering a green light at cross streets same or better with at-grade LRT

Potential impacts to emergency response times are of particular concern in Robbinsdale, which has a volunteer fire department. In response to a call, volunteers travel from their homes to the fire department before departing for the emergency response. For many, this includes crossing Bottineau Boulevard, some at 42nd Avenue. When seconds matter, delays have consequences.

The trains run with traffic north-south along Bottineau Boulevard and the train stops for red lights meaning that volunteer firefighters will be no more likely to encounter a red light to cross Bottineau Boulevard at 40th, 41st and 42nd avenues with at-grade light rail than they are today. Vehicles using these cross streets today encounter a red light about 73% of the time, with at-grade light rail, they would encounter a red light slightly less, at 71% of the time. In addition, intersection signalization can be refined once the light rail is operational to ensure the intersections continue to operate optimally for response times, safety, and traffic flow.

Emergency vehicles will continue to have signal priority and pre-emption as they do today, meaning light rail trains will not impact emergency response times for first responders driving official emergency vehicles.



Adjacent property impacts

Bridge design requires more Right of Way than at-grade

The current preliminary design for at-grade light rail through downtown Robbinsdale requires some Right of Way acquisition, including a 26-foot strip of the Elim Church property (about 7,500 square feet) to accommodate the station, and the acquisition of portions of the U.S. Bank Branch property for the park and ride. This design has flexibility when LRT is at-grade, but cannot be adjusted to the north of 40th if a bridge design is used.

An elevated light rail bridge design does not avoid these property impacts, and actually requires additional property acquisition to accommodate the large support piers. In particular, the large retaining wall

supported ramp segments of the bridge needed at either end requires more width, resulting in a full residential property acquisition at Twin Oak Drive and Lakeland Avenue North and additional strip takings.

In addition to additional land acquisition, there are also impacts to access associated with an elevated light rail bridge design. Of note, the current at-grade design allows a left turn lane to be incorporated for southbound access to the Twin Lakes boat launch. This access point has been specifically noted by city staff as an important connection to maintain. With an elevated section, the required retaining wall would prevent this left turn from being accommodated, and access to the Twin Lakes boat launch would be more circuitous.

Pedestrian safety

At-grade design makes downtown more walkable

Downtown Robbinsdale's walkable human scale is a key feature that makes it a beloved destination for residents and visitors. The Blue Line Extension provides an opportunity to knit together the fabric of east and west downtown across Bottineau Boulevard to the lakes and neighborhoods on the east. Enhancing pedestrian safety and creating an inviting and safe public realm along the route is a core commitment of the Blue Line Extension project. It is critical to the success of light rail for it to be easy and comfortable to walk to and from the station, including crossing Bottineau Boulevard. To support ridership and the long-term vitality of the downtown area, the project is putting significant focus and resources into pedestrian improvements along Bottineau Boulevard and along 42nd, 41st, and 40th avenues in Robbinsdale.

While it would avoid potential at-grade crossing points with trains at 41st and 42nd avenues, a bridge carrying light rail above the roadway would create a less welcoming pedestrian experience. Cars present a real danger to pedestrians along Bottineau Boulevard. More than 21,000 cars per day travel through downtown Robbinsdale on Bottineau Boulevard. Only about 210 trains per day will go through the area with light rail. While drivers can be unpredictable, trains are driven by professional operators and remain on fixed track. Trains are easily noticed and anticipated by pedestrians, bicycles, and drivers. The current at-grade design proposal allows for a safer and more welcoming pedestrian experience, including:

- Shorter crossing distance than is possible with a bridge due to the placement of bridge piers
- High-visibility pedestrian and bicycle crossings
- Connections to the regional trail
- Lane width reductions
- Additional pedestrian refuge areas
- Landscaping
- Pedestrian scale street lighting

The proposed at-grade design narrows traffic lanes to encourage slower driving speeds and at-grade light rail infrastructure has been shown to visually calm traffic and encourage better awareness of pedestrians. Bridge structures tend to have the opposite effect, providing drivers with the impression that they are separated from other roadway users.

At-grade light rail allows for better sightlines for drivers and pedestrians to see each other. Bridge structures, such as large concrete piers, obstruct sightlines and cast shadows that can hide oncoming traffic and people walking, biking or rolling from each other. During certain times of day, large parts of the public realm, including crosswalks, sidewalks, and multiuse paths would be in the shadow of the bridge. In

general, at-grade light rail creates a more consistent pedestrian realm which allows people driving to see and expect to encounter people walking, biking, and rolling.

Bridge structures can create an uninviting and hostile pedestrian realm. They create substantial amounts of dead and dark space in the public right of way hidden from eyes on the street. While some of these concerns can be mitigated in certain urban contexts by activating spaces beneath the structure, this would be challenging in this scenario because the area beneath the bridge has little active use and would be in the center of a major roadway. Many communities both locally and across the country are undergoing concerted efforts to remove elevated transportation infrastructure from their communities as they find them to be physical barriers dividing their communities that can also attract crime and safety concerns due to the separated covered dead space attracting vandalism and other illegal activity.

Station area planning considerations

As outlined in the Metro Blue Line Extension: Downtown Robbinsdale Station Area Recommendations report, light rail will bring exciting opportunities for Robbinsdale to support residential and business growth and grow the city's tax base through guided development and investment that protects the human scale and small-town charm that defines the city.

Currently, about 80% of the traffic on Bottineau Boulevard is simply passing through and not visiting the city or patronizing businesses. Strategic station area planning and cooperative implementation can guide existing and future infrastructure and redevelopment potential toward broad public benefits expressed by Robbinsdale City Council, residents, and staff. These investments with thoughtful planning can help Robbinsdale become a destination for people attracted to a vibrant walkable downtown center with a diversity of experiences and establishments and transform Bottineau Boulevard into a vibrant front door to the city.

However, covering Bottineau boulevard with a bridge could hinder advancement of the four goals laid out through station area planning.

GOAL 1:

To grow the diversity of experiences, places, customers, and residents in the downtown while maintaining the authentic human scale of the core blocks of West Broadway.

GOAL 2

To transform Bottineau Boulevard from a barrier between east and west Robbinsdale into a valued front door to the community.

GOAL 3:

To ensure the introduction of LRT serves the long term interests of Robbinsdale .

GOAL 4:

To build an efficient and amenity-rich public realm .

- At-grade light rail has proven to be more desirable for potential transit-oriented development.
- A bridge structure is antithetical to preserving the authentic human scale of the core blocks of West Broadway and would create an imposing presence that could limit development potential, business growth and related increase of the tax base.
- A bridge would block the visibility of businesses and signage both from people driving and taking the train.
- A bridge would create a visual and physical barrier further dividing the community, rather than creating an opportunity to stitch the community back together across Bottineau Boulevard through pedestrian and connectivity improvements.
- Separating train and car traffic will reinforce the perception that Bottineau Boulevard is a through route and diminish efforts to favor local access and connectivity to support mixed use development and create a more welcoming front door to the community.
- It would hinder opportunities to activate public spaces and add amenities along Bottineau Boulevard.
- Should public perception be unfavorable of the built design, a bridge would be very difficult and costly to remove.

Conclusion

The Blue Line Extension project staff are deeply committed to collaborating with the City of Robbinsdale staff, councilmembers, residents and businesses, to maximize the opportunities of light rail for current and future generations. Hennepin County and the Metropolitan Council stand ready to support future planning and implementation of station area improvements to achieve the shared goals set by Robbinsdale staff and policymakers.

Project staff and officials from Hennepin County and the Metropolitan Council strongly believe that elevating light rail through Downtown Robbinsdale would be severely detrimental to the long-term vitality of the downtown area and inhibit the potential for transit-oriented community development and business growth that aligns with Robbinsdale's vision for the future. The concerns raised about light rail on Bottineau Boulevard are effectively addressed with an at-grade design, and the long-term impacts of adding a bridge covering the downtown segment of Bottineau Boulevard should be carefully considered.

Project staff look forward to continuing close coordination to advance light rail design that best serves Robbinsdale. Municipal Consent is an important milestone to ensure planning is on the right track, but it in no way represents the end of collaboration with the city. Much work and opportunity remains to refine light rail design and advance station area improvements to best serve Robbinsdale residents and businesses. We look forward to the work and partnership ahead.



Robbinsdale At-Grade LRT

08/15/2024

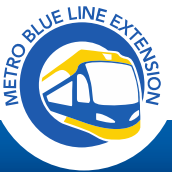


BROOKLYN PARK | CRYSTAL | ROBBINSDALE | MINNEAPOLIS



Key Topics

- At-Grade (vs Aerial) LRT
 - Traffic Signal Operations Comparison
 - Right-Of-Way Comparison
 - Pedestrian/Bicycle Crossing Safety



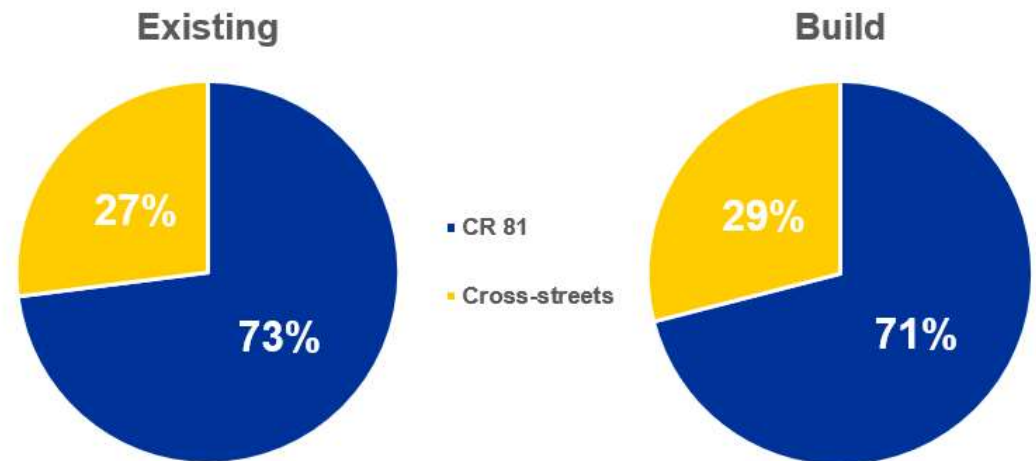
Traffic Signal Operations Comparison



Downtown Cross Street Signal Comparison

- At cross streets, the likelihood of encountering a green light with LRT is equal to the likelihood of encountering a green light without LRT
- All routes via 40th, 41st, and 42nd across CR 81 will remain the same as existing options
- Shown to right: firefighters traveling on cross streets are about 70% likely to encounter a red light when approaching CR 81 today, and this will stay the same under build conditions

Amount of Green Time per Roadway



Right-Of-Way Comparison

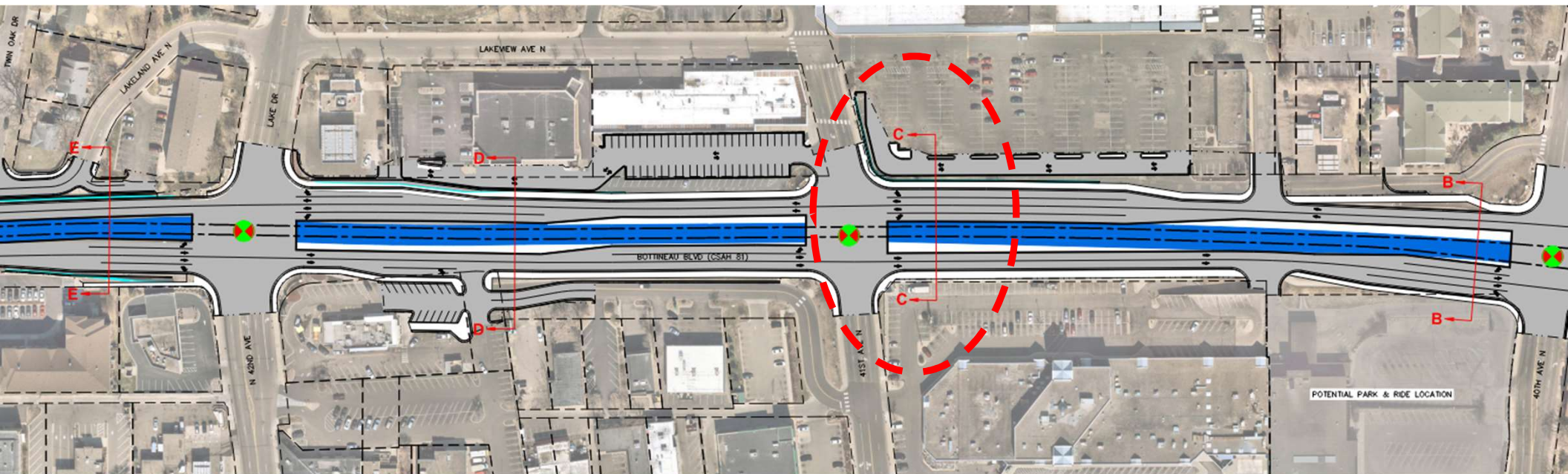


Right-Of-Way Comparison Summary

- Aerial LRT section does not reduce permanent right-of-way acquisitions.
- Retained LRT section (the retaining wall supported segment leading to and from the aerial LRT segment) requires more width than at-grade LRT section
- Pier sizes and locations control section widths



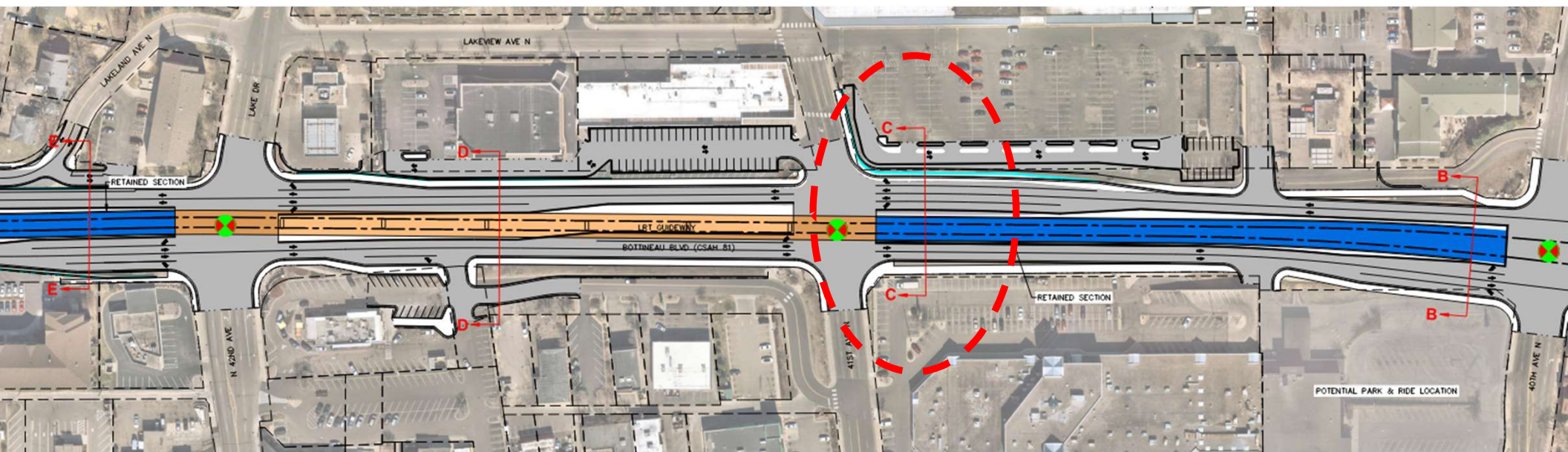
At-Grade LRT Concept



 LRT Track



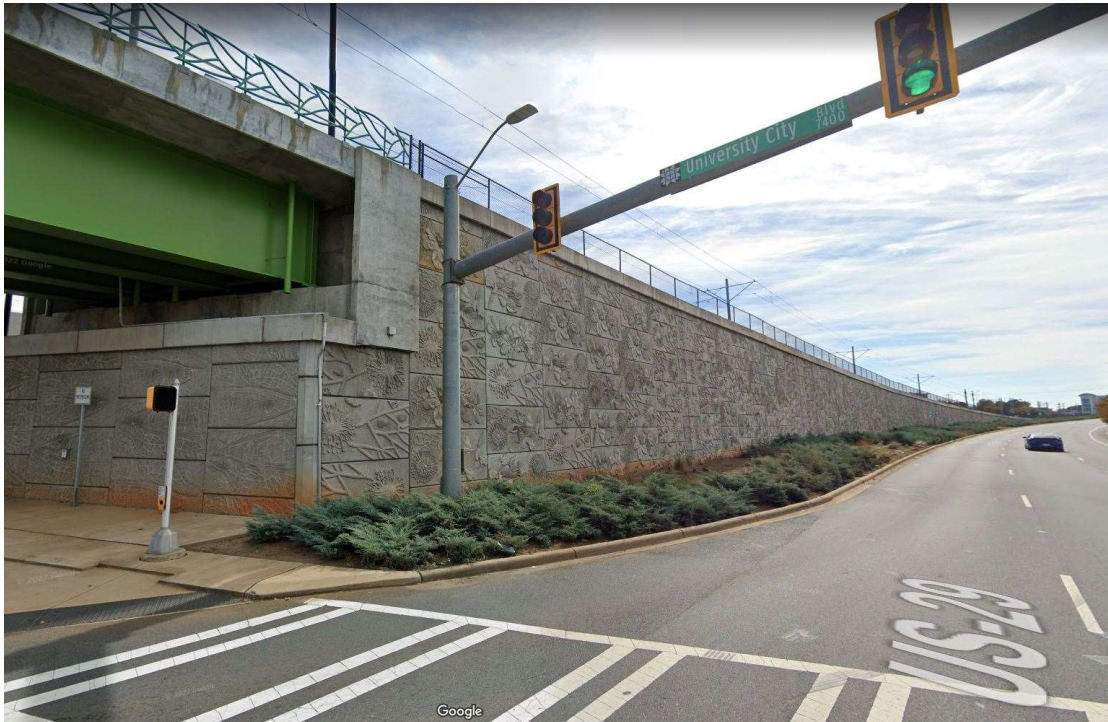
Aerial LRT Concept



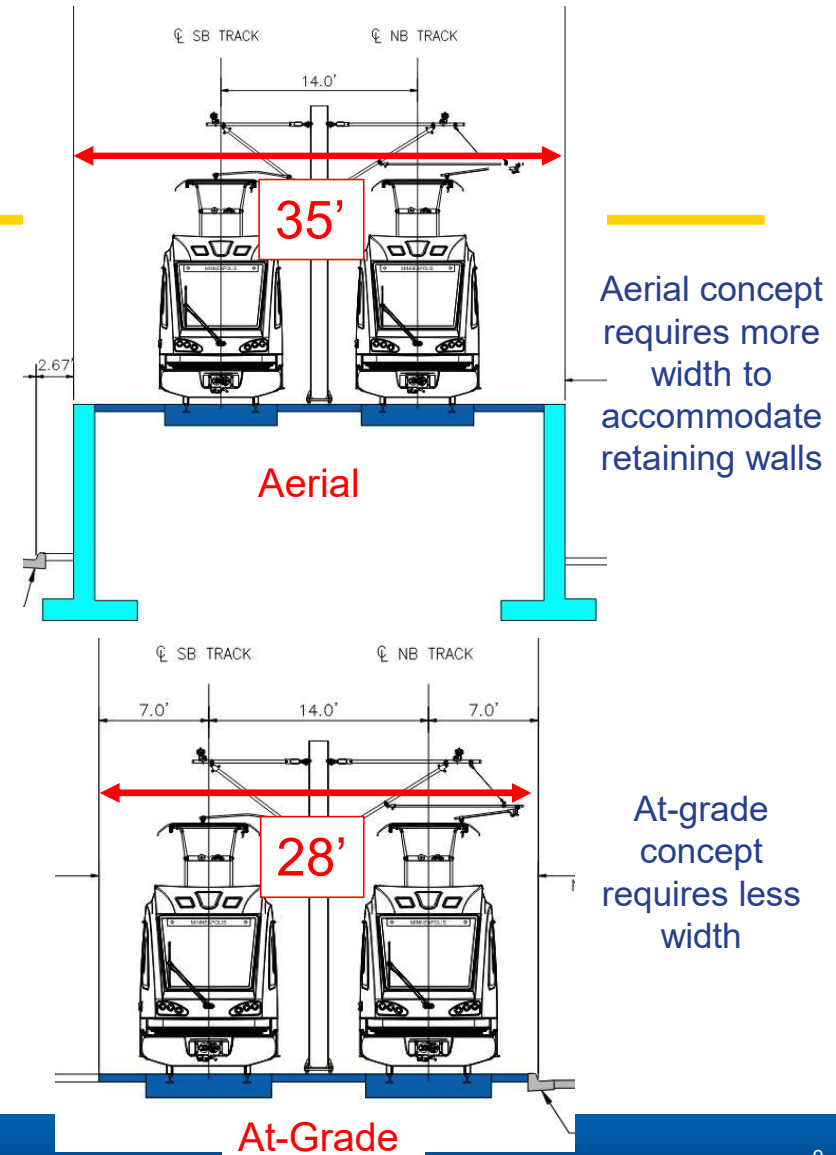
 LRT Track
 Bridge Section



Aerial vs At-Grade LRT (Section C-C)



Example Retained Section Leading to Aerial LRT
(Charlotte, NC)



Right-of-Way Impact Comparison



Due to wider section needed to accommodate aerial LRT, ROW impact is slightly greater with an aerial concept when compared to an at-grade concept



Pedestrian/Bicycle Crossing Safety



Pedestrian/Bicycle Crossing Summary

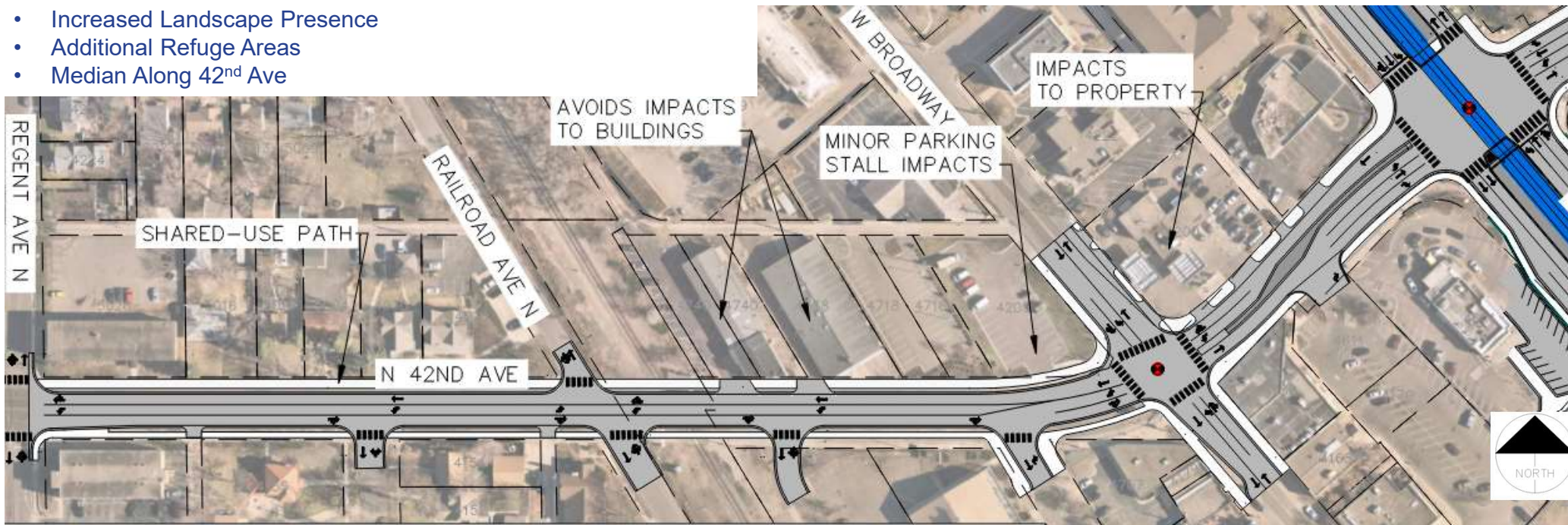
- Aerial LRT does not reduce overall crossing distance
- Aerial LRT does not reduce exposure to vehicles on County Road 81
- Aerial LRT creates substantial challenges with sightlines and lighting





42nd Ave Improvements

- Alternative Pavement Coloring at Crosswalks
- Shared Use Path connecting to regional trail on east side of CR-81
- Lane Reductions
- Increased Landscape Presence
- Additional Refuge Areas
- Median Along 42nd Ave



Shared Use Path and 4-3 Conversion along 42nd Ave



42nd Ave Improvements

- Alternative Pavement Coloring at Crosswalks
- Shared Use Path connecting to regional trail on east side of CR-81
- Lane Reductions
- Increased Landscape Presence
- Additional Refuge Areas
- Median Along 42nd Ave

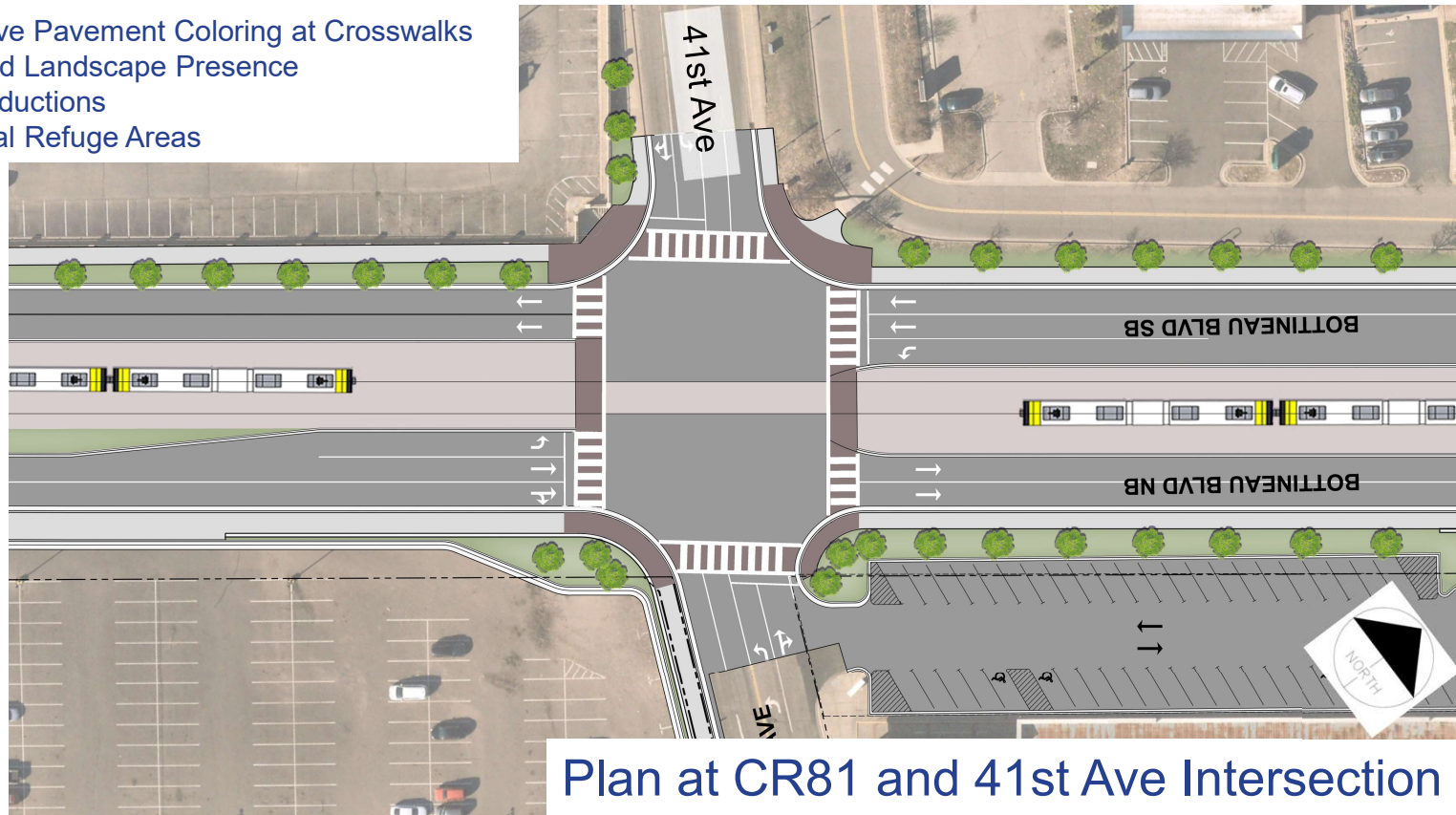


3D Rendering looking southwest on CR81 at 42nd Ave



41st Ave Improvements

- Alternative Pavement Coloring at Crosswalks
- Increased Landscape Presence
- Lane Reductions
- Additional Refuge Areas



Plan at CR81 and 41st Ave Intersection



41st Ave Improvements

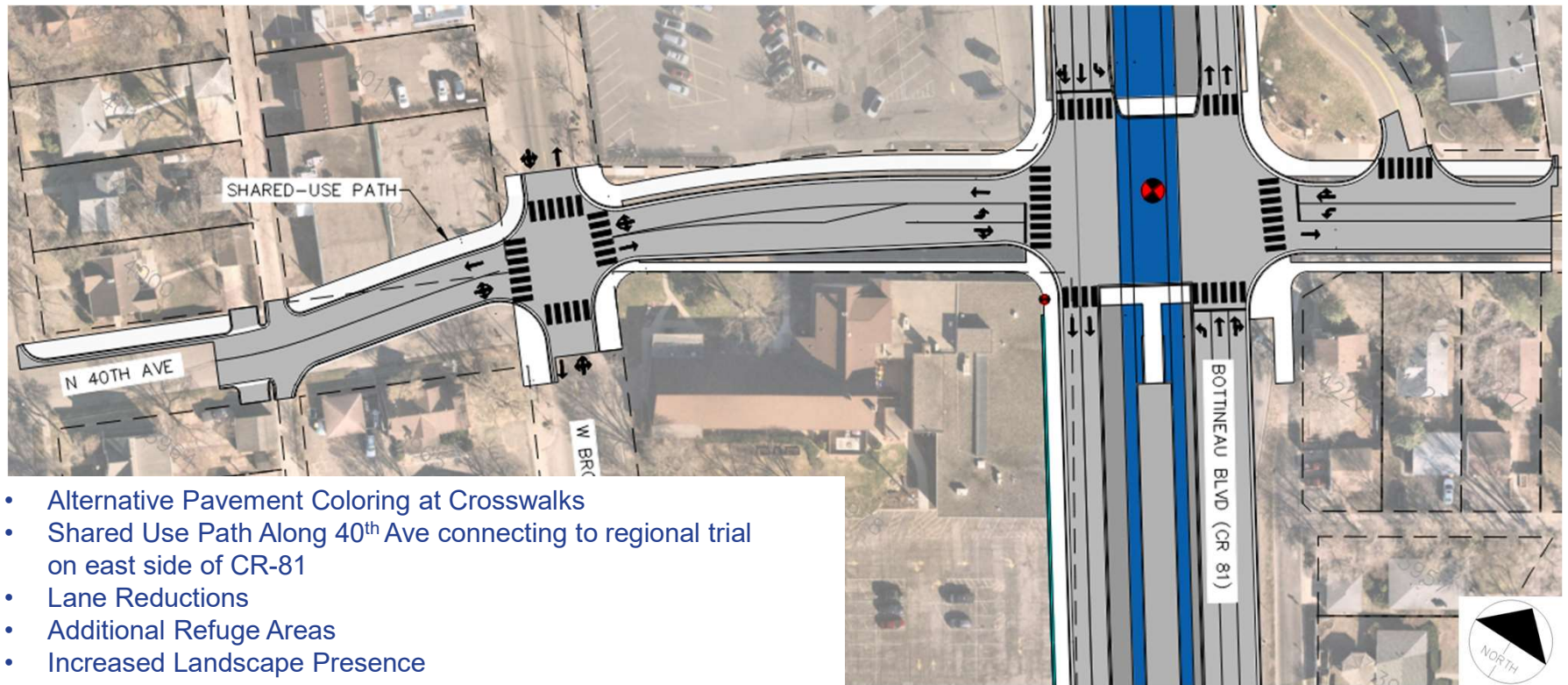
- Alternative Pavement Coloring at Crosswalks
- Increased Landscape Presence
- Lane Reductions
- Additional Refuge Areas



3D Rendering looking southwest on CR81 at 41st Ave



40th Ave Improvements



- Alternative Pavement Coloring at Crosswalks
- Shared Use Path Along 40th Ave connecting to regional trail on east side of CR-81
- Lane Reductions
- Additional Refuge Areas
- Increased Landscape Presence

Shared-Use Path at CR81 and 40th Ave Intersection



40th Ave Improvements

- Alternative Pavement Coloring at Crosswalks
- Shared Use Path Along 40th Ave connecting to regional trail on east side of CR-81
- Lane Reductions
- Additional Refuge Areas
- Increased Landscape Presence



3D Rendering looking southwest on CR81 at 40th Ave



Project Recommendation



At-Grade LRT

- No increased ROW impacts
- Similar traffic signal operations for cross streets at 42nd, 41st, 40th
- Less visual impact and visual obstruction
- Upgraded pedestrian crossings and experience at-grade
- Consistent pedestrian realm for driver expectations
- Eliminates shadowing conflicts for vehicles and pedestrians
- Traffic calming benefits
- Increased construction time for aerial LRT





METRO Blue Line LRT Extension (BLRT)

6465 Wayzata Boulevard, Suite 600, St. Louis Park, MN 55426 www.bluelineext.org

Memo: Downtown Robbinsdale Park & Ride and Transit Center

September 4, 2024

Blue Line Extension project staff are working with the City of Robbinsdale to advance design of a park-and-ride and new transit center at the current US Bank site on the west side of Bottineau Boulevard north of 40th Avenue. The project is committed to advancing a design in close coordination with the city that serves transit riders, matches community character, and supports the city's long-term vision and goals for the downtown district and light rail station area. The proposed design includes:

- Approximately 290 parking spaces
- New transit center for bus and other transit service connections, freeing up the current Hubbard Transit Center site for future development
- Metro Transit police substation
- Remaining space on site for a US Bank branch and potential additional development

The relatively small size of the park-and-ride is consistent with ridership modeling. It will provide adequate parking capacity while maintaining a modest footprint to support other future development opportunities. Vehicle access will be restricted to Bottineau Boulevard (CR-81) and bus access will be restricted to West Broadway Avenue. The approximate size and location of the park-and-ride are key decisions pertinent to the Municipal Consent process. There are many design options for fitting parking, bus service, a bank branch, and a police substation within the identified site. Project staff look forward to continuing to refine and finalize specific design plans in partnership with the city through future design phases.

Right sized for Robbinsdale

Determining optimal park-and-ride size is an important decision point based on ridership modeling and community needs. It should provide adequate capacity to meet demand, while also fitting in with the surrounding community. Without sufficient capacity, potential riders may take local business parking or choose not to take transit. The current 290-space park-and-ride proposal will be one of the smaller structured park-and-rides in terms of capacity in the METRO Transit system. Previous design iterations included up to 500 parking spaces. In response to city concerns, the size of the park-and-ride was reduced to be more in line with Robbinsdale's community character and needs. The current design includes a single-story fronting West Broadway Avenue and a two-story structure fronting Bottineau Boulevard and the station at 40th Avenue. The design utilized the slope of the site to reduce the overall height of the structure. While larger park-and-rides can drive higher ridership projections, project staff are confident 290 spaces will provide adequate capacity for both light rail and bus service and operations without impacting other nearby parking options. Evaluation of a 290-space park-and-ride has been independently validated as adequately sized.

Ridership forecasts

Of the projected 800-825 riders per day boarding at the Downtown Robbinsdale Station, 39% are expected to be park-and-ride trips; 38% are expected to be walk access trips; 18% will be drop-off or bike trips; and 5% are likely to be transfers from other transit service. Ridership models show most park-and-ride users will come from Robbinsdale.

Access points support efficient traffic flow, transit service

People driving will only be able to access the park-and-ride from Bottineau Boulevard. Access for buses serving the transit center will be restricted to West Broadway Avenue, where they currently run today. This configuration will allow for efficient flow of both people driving and buses without causing backups or congestion on either West Broadway or Bottineau Boulevard. Traffic to and from the park-and-ride and transit center will be dispersed throughout the day, with minor peaks around rush hour times that are not expected to impact general traffic.

Size and location support future development visions

The minimal footprint of the proposed park-and-ride, transit center, and police substation will support other future development opportunities. US Bank, which currently owns and occupies the site is interested in redevelopment of that block if the park-and-ride site includes space for a local branch with a drive through. The current Preliminary Design Plans support this vision and include space for additional potential development.

Moreover, relocating the Robbinsdale Transit Center from its current location at the Hubbard Marketplace to the new park-and-ride will consolidate transit operations within the city and create an exciting redevelopment opportunity of the existing site. Hennepin County and the Metropolitan Council will no longer need the property in this area for a transit use and will work to advance city visions for future use, ownership, and redevelopment of this key site.

Conclusion

As the park-and-ride design advances, there will be opportunities for further collaboration on detailed design decisions. Blue Line Extension project staff greatly appreciate the continued partnership of the City of Robbinsdale in advancing a light rail project that successfully serves Robbinsdale residents and businesses now and for generations to come. This \$3.2 billion infrastructure project is a unique opportunity to invest in Robbinsdale and set the course for the city's future. Project staff have worked diligently to resolve numerous city requests and issues to date and are committed to continuing this productive partnership throughout future design phases. As the project moves forward, there will be many more opportunities to work collaboratively with the city to ensure the Blue Line Extension supports the city's vision for the future and reflects community priorities and values.

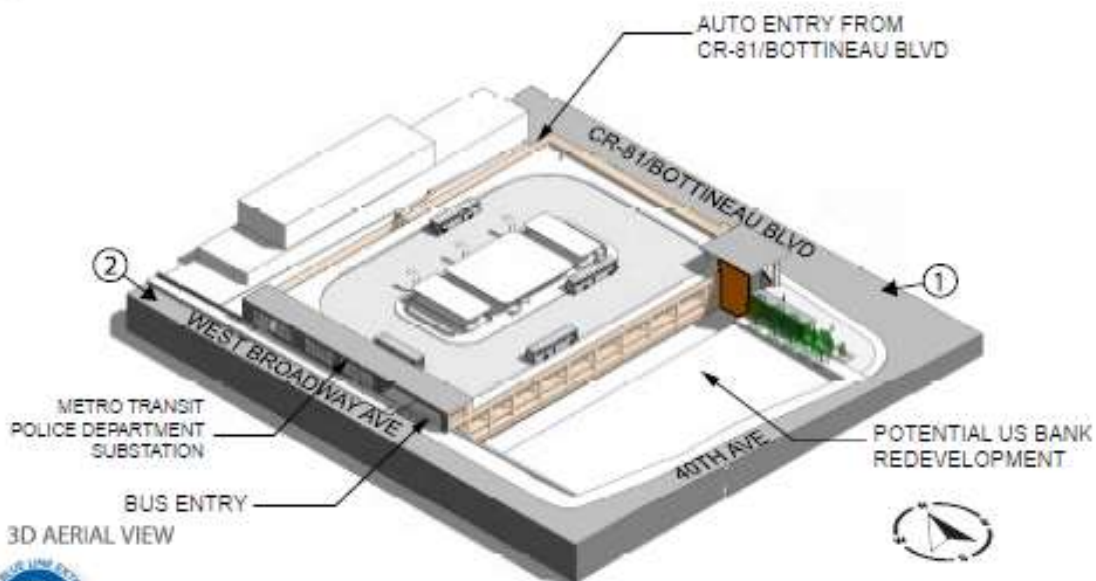
ROBBINSDALE PARK & RIDE PRELIMINARY DESIGN



① PERSPECTIVE AT BOTTINEAU AND 40TH AVE



② PERSPECTIVE AT WEST BROADWAY



METRO BLUE LINE EXTENSION



Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 17th day of September 2024.

RESOLUTION NO. _____

**A RESOLUTION DENYING MUNICIPAL CONSENT FOR THE BLUE LINE LIGHT RAIL
EXTENSION**

WHEREAS, Under Minnesota Statutes Section 473.3994, the City of Robbinsdale (the City) has the opportunity to review Preliminary (30% engineered) Design Plans for the Blue Line Light Rail Extension project (the Plans), and is required to hold a public hearing regarding those Plans; and

WHEREAS, following the City's review and the public hearing, the City is required to approve or disapprove the Plans, also known as Municipal Consent; and

Whereas, if the City disapproves of the Plans and denies Municipal Consent, the City must describe specific amendments to the Plans that, if adopted, would cause the local unit to withdraw its disapproval; and

WHEREAS, the City held the public hearing on September 3, 2024, where members of the community provided input regarding the Plans; and

WHEREAS, in addition to the public hearing, the City has gathered public input through public meetings, email, an online survey, and an Open House on August 21, 2024, and has continued to communicate questions, comments, and concerns with elected officials and staff from the Metropolitan Council (Met Council) and Hennepin County; and

WHEREAS, based on the City's review and public input, the City concluded that the current Plans addresses concerns related to east/west travel for pedestrians and vehicle traffic, on at least 42nd Ave N and 41st Ave N on Highway 81 (Bottineau Boulevard); and

WHEREAS, to address this concern, the Met Council should amend the Plans to include an elevated structure, or significantly enhanced intersection design with pedestrian safety protocols; and

WHEREAS, the City concluded that the plans for a parking structure proposed at the northwest corner of Highway 81 and 40th Ave N do not address a variety of concerns, including projected ridership requiring the proposed (300) number of stalls, vehicle/bus traffic that will be to the detriment of side/residential streets, and public safety concerns for those at/near the parking structure; and

WHEREAS, to address this concern, the Met Council should amend the Plans to indicate all ingress and egress of vehicle and bus access will limit traffic on side streets, to include West Broadway, as well as provide ridership data detailing the need for the true number of parking spaces; and

WHEREAS, the City concluded that the Met Council Transit Project Office has not addressed concerns expressed by North Memorial Hospital, including Delays to Emergency Care (including that of the 20,000 individuals who arrive in private vehicles annually), Protecting Safety

and Accessibility (including access and egress to/from the Lowry Ave Station), Neighborhood Safety and Accountability for Maintenance, and Ensuring Safe Coexistence of BLRT and Air Care Operations; and

WHEREAS, to address this concern, the Council should amend the Plans to indicate traffic control measures to mitigate issues of private vehicle travel, provide and commit to an operational plan for the station area and platform, and provide a formal response to North Memorial related to Air Care Operations; and

WHEREAS, the City recognizes that construction of the Line will divert significant amounts of traffic onto West Broadway, to the road's long-term detriment. Simultaneously, Hennepin County has indicated a potential "turnback" of that facility to the cities of Robbinsdale and Crystal; however, the City will under no circumstances accept that turnback under current Hennepin County policy; and

WHEREAS, to address this concern, the Met Council should amend the Plans to include a full reconstruct (under direction of the Robbinsdale City Engineer) of West Broadway, north of 42nd Ave N ; and

WHEREAS, the City has participated in the Anti-Displacement Work Group, advocated at the Legislature, and continues to work with the newly established Anti-Displacement Community Prosperity Program Board; however, neither Hennepin County nor the Met Council have offered direct resources to be available for residents and businesses in the immediate corridor and walkshed of the project; and

WHEREAS, to address this concern, the Met Council should provide these direct resources; and

WHEREAS, the City concluded that that Station areas can be better protected from a variety of concerns with the installation of turnstiles and/or other ticketing mechanisms; and

WHEREAS, to address this concern, the Council should amend the Plans to include turnstiles at all station platforms; and

WHEREAS, the Project shall commit to Payment in Lieu of Taxes (PILT) due to the loss of taxable property on the northwest corner of 40th Ave N and Highway 81, in the amount of a same or similar project along the corridor; and

WHEREAS, the Project shall commit to the reconstruction of 40th Ave N from Highway 81 to Hubbard Ave, N; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale, Minnesota, as follows:

1. The City Council disapproves of the Plans and denies Municipal Consent to the Blue Line Light Rail Extension under Minnesota Statutes Section 473.3994.
2. The City Council may withdraw this disapproval, if the Plans are amended to address the items outlined above, along with the establishment of the following:

- a. A Memorandum of Understanding (MOU) addressing Public Safety on and near the train(s) and station platforms, including commitment to roles and responsibilities of the Metro Transit Police Department.
- b. An MOU outlining measures to be taken by the Met Council for ongoing communications with the City of Robbinsdale, including residents, owners, businesses, and workers in the immediate corridor, regarding all activity and impacts of the project during construction through the commencement of operations and revenue service of the Line.
- c. An MOU outlining how Public Safety officials, including but not limited to Robbinsdale Police Department and Robbinsdale Fire Department, will receive appropriate training and equipment for calls unique to a Light Rail system.
- d. The Met Council and Hennepin County, through an MOU, address maintenance issues, including snow plowing/storage/removal.
- e. The Council and Hennepin County, through an MOU or otherwise, commit to practices that promote sustainability, including a no-net-loss (with a preference for increase) in vegetation near the project, all lighting installed use LEDs and consider Dark Sky Compliance where appropriate, and...
- f. The Project reimburse the City for the City's share of the cost for all ROW (right of way) acquisition that was a part of the Highway 81 reconstruction in 2005-2008.
- g. The Met Council and Hennepin County agree to cover all costs for any required enhancement of existing and new utilities that have enhancement required due to the project.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

PASSED AND ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF SEPTEMBER 2024.

William A. Blonigan, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk

TO: Mayor and City Council
PREPARED BY: Tim Sandvik, City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: September 10, 2024
RE: 2025 Preliminary Budget

Background:

Early in the year, the City Council and leadership-staff establish “Top Priorities and Goals”. While some are explicit actionable-items, some are philosophies of how to accomplish everything from day-to-day actives to long-term planning. In the spring and summer, City staff prepare materials for the following year’s budget – as mandated by the City Charter, the City Manager is required to present a budget to the City Council for their consideration. Under state statute, cities are then required to set a Preliminary, or not-to-exceed budget by the end of September – note a Public Hearing for the preliminary budget is set for September 17th. This fall, Council can reduce that proposed budget, but formally needs to adopt and budget and correlating levy by December.

Analysis:

At the August 14, 2024 City Council Work Session, staff presented considerations for Council, including what an 8%, 10% and 12% levy increase might look like. At that time, Council shared the desired to reduce the max increase to 10%, and asked that staff correlate increases to the Top Priority Goals (attached). Specifically:

1. Address Staffing security and maintain a strong performance
 - The City is nearing completion of a Class and Compensation study. It is the intention to make recommendations for appropriate adjustments for some members of the five bargaining units and non-union members as soon as this fall.
 - A number of departments have increased training funds to both grow the team, but also as a retention tool
2. Complete Facilities Study
 - Staff are nearing the completion of a Public Works Facilities study, and in tandem, a Parks Master Plan. Results have shed light that the increasing number of facilities and amenities requires additional maintenance and upkeep - staff have recommended an additional Parks employee to be added to the roster.
3. Develop program to create incentives for property re-investments
 - Staff is recommending we continue to work with CE&E, and use REDA funds for those efforts in 2025
4. Continue to promote Diversity, Equity, and Inclusion
 - Staff have maintained that these efforts are most successful if all persons participating in decision making and execution of City services maintains a mindful approach, or develops a philosophy. That said, an upcoming opportunity that will be offered to staff will be working with Dr. Shawn Moore - a very exciting opportunity for training, but will come in just under \$10,000. To continue

these efforts in 2025, staff have increased the training budget specific to these areas.

5. Recruit, hire, and maintain a fully staff Police Department
 - Included in proposed funding is a potential housing stipend for new officers
 - The proposed budget includes funding for a variety of training and networking in 2025
 - The proposed budget includes the funding of a K9 unit (does not include a new officer)
 - The proposed budget includes funding for continued enhancements of the Public Safety Building
6. Develop Housing Plan around Light Rail Transit
 - To right size our staff to accomplish these, and similar goals, 2024 saw the adjustments of 3 positions and the 2025 budget will not see the same year to year increase (2023 vs 2024)
7. Continue City-wide sustainability efforts
 - In order for the newly created Sustainability Coordinator to be successful, we have been able to spend time training and staying in tune with special revenue funding opportunities. As these things continue to evolve, we will need to continue to dedicate (increased) funding for training and memberships
 - The City continues to budget for items like EV Charging stations, EV fleet, and solar apparatus (some through operations, some through the CIP).

Recommendation:

Staff will present an updated version of the proposed levy, and take feedback from Council to prepare for the September 17 levy approval.

Attachments:

1. Tax Rate Example 2025 vs 2024 9.17.24
2. 2024 Goals

City of Robbinsdale

2025 Property Tax Levy Options

Estimated Tax Rate Calculation for 2025

See Table Below for Option Explanations

Exhibit 2

	Compare 2024 Actual to 2025 Option 4 Increase (Decrease)	<u>Actual</u> 2024	<u>Option 1</u> No Change City Levy Full Debt Service 2025	<u>Option 2</u> 4% Increase \$352,035 on 2024 City GF Levy 2025	<u>Option 3</u> 6% Increase \$528,053 on 2024 City GF Levy 2025	<u>Option 4</u> 8% Increase \$704,071 on 2024 City GF Levy 2025	Proposed Levy <u>Option 5</u> 10% Increase \$880,088 on 2024 City GF Levy 2025	<u>Option 6</u> 12% Increase \$1,056,106 on 2024 City GF Levy 2025
General Fund	880,088	\$8,800,883	\$8,800,883	\$9,152,918	\$9,328,936	\$9,504,954	\$9,680,971	\$9,856,989
Debt service	427,389	767,885	1,195,274	1,195,274	1,195,274	1,195,274	1,195,274	1,195,274
Net tax capacity levy	1,307,477	9,568,768	9,996,157	10,348,192	10,524,210	10,700,228	10,876,245	11,052,263
Market value debt service levy	-	0	0	0	0	0	0	0
Certified Levy - City	1,607,218	9,269,027	9,996,157	10,348,192	10,524,210	10,700,228	10,876,245	11,052,263
HRA Levy	11,703	323,129	334,832	334,832	334,832	334,832	334,832	334,832
Total Levy	\$1,618,921	\$9,592,156	\$10,330,989	\$10,683,024	\$10,859,042	\$11,035,060	\$11,211,077	\$11,387,095
Net Change	1,618,921							
Percent Levy change from 2024			7.70%	11.37%	13.21%	15.04%	16.88%	18.71%
Fiscal Disparity Increase	171,414		-1.79%	-1.79%	-1.79%	-1.79%	-1.79%	-1.79%
Percent Total Levy change from 2024			5.92%	9.59%	11.42%	13.26%	15.09%	16.93%
Net Change after Fiscal Disparities	1,447,507							
Estimated Tax Burden on Average Home		1,393.38	1,501.29	1,561.92	1,592.24	1,622.55	1,652.87	1,683.18
2025 = \$296,100, 2024 = 290,000 Increase = 2.10%)								
Estimated Change in Tax			107.91	168.54	198.85	229.17	259.48	289.80
Estimated Change in Tax Amount per Month			8.99	14.04	16.57	19.10	21.62	24.15
Change in Tax per \$100,000 is approximately =	-							
General Fund Deficit \Use of Reserves			(1,331,435)	(979,400)	(803,382)	(627,365)	(451,347)	(275,329)
Estimated City Tax Rate		47.935%	50.91%	53.03%	54.10%	55.16%	56.22%	57.28%

Option 1 = General Fund Tax levy stays the same as 2024, includes all debt service levies.

Option 2 = General Fund tax levy increases by 4% of GF 2024 levy in the amount of \$325,035

Option 3 = General Fund tax levy increases by 6% of GF 2024 levy in the amount of \$528,053

Option 4 = General Fund tax levy increases by 8% of GF 2024 levy in the amount of \$704,071

Option 5 = General Fund tax levy increases by 10% of GF 2024 levy in the amount of \$880,088

Option 6= General Fund tax levy increases by 12% of total 2024 levy in the amount of \$1,056,106



City of Robbinsdale, MN
4100 Lakeview Avenue North
Robbinsdale, Minnesota 55422-1898
Phone: (763) 537-4534
Fax: (763) 537-7344

2024 – Top Priority Goals

1. Address staffing security and maintain strong performance
 - a. Develop new hire orientation - update recruitment policies, compensation plan and overall work climate and culture
2. Complete Facilities Study
 - a. 2024 – Public Works needs analysis
 - b. 2024 – Parks Master Plan
 - c. Future – Civic Campus needs
3. Develop program to create incentives for property reinvestment
 - a. Utilize Center for Energy and Environment programming through Robbinsdale Economic Development Authority agreement and Seed Grant funding
4. Continue to promote Diversity, Equity, and Inclusion
 - a. Identify continued trainings for Council and staff
5. Recruit, hire, and maintain a fully staffed Police Department
 - a. Continue Cadet program
 - b. Continue to explore and promote partnerships
6. Develop Housing Plan around Light Rail Transit
 - a. Consider existing language, including zoning code and transit-oriented development (TOD)
 - b. Work with Anti-Displacement Recommendations
7. Continue City-wide sustainability efforts
 - a. Utilize new Sustainability Coordinator to pursue funding through the Infrastructure Investment & Jobs Act, Inflation Reduction Act, MN Department of Commerce, Minnesota Pollution Control Agency, etc.
 - b. Continue to work with the community through programs like Partners in Energy

Identified Opportunities

- Redevelop Hubbard Ave from 41st to 42nd Ave. This includes considerations for future Civic Campus
- Determine direction for 2025 Collection Contract
- Update City Website
- Re-evaluate Commission structure
- Update Mission/Vision Statements
- Reconstruct ½ to 1 mile of streets per year
 - Goal should include exploration of pedestrian friendly facilities
- Pursue new funding mechanisms and review spending considerations
- Understand and implement Fire Service model changes

TO: Mayor and City Council
PREPARED BY: Tim Sandvik, City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: September 10, 2024
RE: Parks and Facilities Naming Proposals (2)

Background:

In October of 2023, the Human Rights Commission (HRC) presented to the City Council at a work session. At that meeting, HRC members suggested the renaming of Sanborn Park. The City Council ultimately agreed that a Parks Naming Policy should exist, before moving forward in the process. The Human Rights Commission volunteered to help the process of creating a policy - to which the City Council was supportive. At the March 2024 City Council work session, HRC members presented their findings. Along with staff input, Council gave direction to City staff to create a DRAFT policy. This DRAFT policy was reviewed by the Parks, Recreation, and Forestry Commission, and feedback was provided to Council at the April Work Session. On April 16th, 2024, the Robbinsdale City Council formally approved the Parks Naming Policy.

Analysis:

Since the formation of the policy, the City Manager has now received two applications/proposals (attached). As is required by the policy, the Parks, Recreation, and Forestry Commission reviewed those proposals (on August 27, 2024) and have provided DRAFT feedback (attached).

Staff will present the item, and share next steps with Council, including the Public Hearing scheduled for September 17, 2024.

Recommendation:

NA

Attachments:

1. 2921_001
2. 8.27.24 Robbinsdale PRF Commission DRAFT Minutes



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Phone: (763) 537-4534
Fax: (763) 537-7344

Rec'd
6/21/24
(TS)

City of Robbinsdale
Parks and Facilities Naming Proposal Form

Naming Committee Information (minimum of 5)

Name	Address	Signature
William A Blonigan	4300 Twin Oak Lane Robb.	
Michelle J Vauth	4264 Twin Oak Ln.	
Grant Vauth	4264 Twin Oak Ln	
Regan Murphy	4001 Orchard Ave N	
Kristine Murphy	4001 Orchard Ave N	

Committee Contract Information

Address	4300 Twin Oak Lane Robbinsdale, MN 55422	Email	bloniganwaw@gmail.com
Day Phone	763.537.7776	Evening Phone	763.537.7776

Name of Person(s), Organization, Event, or Natural Geographic Feature to be Considered:

Renaming Sanborn Park "Shoreline Park"

Description of Facility (new or existing) at which dedication would be located:

Sanborn Park

Please provide background information on your proposed name. For example, if the suggestion is a person or organization, how have they served or contributed to the City in a positive way? If your suggestion is natural, cultural, or geographical, how does it provoke positive themes? Finally, please share how your proposal promotes equity/inclusiveness, services to the community, and/or observes local history.

"Shoreline Park" would be located on Shoreline Drive and across from the Sanborn family donated the Sanborn Park land to the city. It was marginal land. They also platted surrounding property and burdened the individual lots with Racially Restrictive Covenants. Equity and inclusiveness are promoted by removing reference to and honoring the family name that instituted Racial Prejudice, slanders and racism to the surrounding area and city. The adjacent roadway has been geographically known as Shoreline Drive for decades and "Shoreline Park" is a descriptor which locates the park geographically to travelers.

*All forms to be submitted to Robbinsdale City Hall, 4100 Lakeview Ave N, c/o City Manager





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Robbinsdale Parks and Facilities Naming Policy

Purpose: Establish a policy that creates a consistent mechanism for the official naming/renaming of assets and facilities belonging to the City of Robbinsdale, MN.

Objectives:

- Ensure city assets and facilities are easily identified and located.
- Ensure public participation in the naming of city assets.
- Ensure that names given to city assets reflect the culture and diversity of the city and the communities the city serves by including names that honor various genders, ethnicities, races, tribes, and socioeconomic backgrounds, ensuring representation of various demographic groups.

The City of Robbinsdale's assets include all property under the city's ownership, including that of the Robbinsdale Economic Development Authority, including but not limited to buildings (including rooms), structures, open space, public parks, natural areas, wetlands, land, lakes, ponds, trails, nature reserves, environmental habitat, community gardens, neighborhoods, and streets.

Guidelines for the naming of City of Robbinsdale's Assets and Facilities

In considering naming or renaming a city asset, the Robbinsdale City Council should consider the following criteria:

1. Individuals who have made a significant contribution to the city of Robbinsdale and communities it serves can be considered. These can include but are not limited to:
 - a. Honor community leaders and inspiring figures who have contributed outstanding civic service and or engender a strong sense of civic responsibility or social/economic justice that inspire future generations and promote positive values.
 - b. Someone who has made a significant contribution to the protection of the city's natural or cultural resources or has enhanced the quality of life for residents.
 - c. All such honored individuals, as indicated in a. and b. above, must be deceased for at least one year.
2. Natural and geographic features that reflect the area's natural elements, landscape, flora or fauna.
3. Names that provoke positive themes fostering a sense of unity and inclusiveness (e.g. Unity Park).
4. Names that reflect the connections to indigenous communities from the area.
5. Recommendations shall include at least one of the following priorities:
Equity/Inclusiveness, Service to the Community, and/or Observe Local History.

In considering naming or renaming city assets, the Robbinsdale City Council shall be guided by the following principles:

1. At least one of the above stated criteria is met.
2. Names with connotations that by contemporary standards are derogatory or profane will not be considered, and any assets named for such shall be renamed.
3. Aim for a name that is inclusive and ensures that various demographics are represented throughout the city's assets, so all individuals are welcomed and represented.
4. The proposed name may not be considered if it is a duplication of adjacent cities' parks and facilities to minimize confusion amongst the public and emergency response teams.

Procedure: The Robbinsdale City Council shall set forth the following procedures for naming or renaming Robbinsdale assets and facilities:

1. A request for naming of a city asset shall be submitted to the City Manager and/or the Robbinsdale City Council. The city shall develop a form to solicit suggestions for names of city assets from organizations, neighborhood residents, individuals and the media. All suggestions, solicited or not, shall be acknowledged and recorded for consideration. The City may limit the number of submissions within a calendar year to two (2). Submissions will be considered on a rolling basis.
2. All submissions must include a "nominating committee". Such nominating committee shall include at least five (5) Robbinsdale residents.
3. The submission must be consistent with the criteria stated in this policy.
4. Submissions must complete application form provided by the City to be considered.
5. Staff shall formally respond to applicant(s) within 90 days.
6. The city of Robbinsdale shall notify the community of a public hearing at least 10 days prior in communication methods the city typically uses to provide an opportunity for public comment on name considerations.
7. The Robbinsdale Parks, Recreation, and Forestry Commission shall review all considered applications, and provide feedback to the City Council for consideration.
8. The city of Robbinsdale will also provide opportunities for community members to make suggestions electronically and through other means (e.g. The Birdtown Brief).
9. The Robbinsdale City Council shall make the final naming decision, taking into consideration the preferences indicated by community members.
10. The nominating person(s) may be responsible for costs associated with any dedication, background check fees, and recognition/memorials. Recommendations shall be made by the City Manager, and the City Council will issue a decision if necessary.
11. Robbinsdale assets and facilities shall be identified by the established name, and signs shall be maintained as a source of identity and civic pride.



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Rec'd
7/10/14
(15)

City of Robbinsdale
Parks and Facilities Naming Proposal Form

Naming Committee Information (minimum of 5)

Name	Address	Signature
Kristyn Lee	3638 Orchard Ave N	Kristyn Lee
Julie Ralston Aoki	3615 Abbott Ave N	Julie Ralston Aoki
Donna Nault	5820 42 ND AVE N	Donna Nault
Carlos Smith	4293 Lakeland Ave N	Carlos Smith
Rita M. Fox	4041 Perry Ave. N.	Rita M. Fox

Committee Contract Information Robbinsdale Human Rights Commission

Address 3638 Orchard Ave N, Robbinsdale, MN 55422	Email kdegross75@gmail.com
Day Phone 612-440-3230	Evening Phone 612-440-3230

Name of Person(s), Organization, Event, or Natural Geographic Feature to be Considered:

Sanborn Park

Description of Facility (new or existing) at which dedication would be located:

Sanborn Park

Please provide background information on your proposed name. For example, if the suggestion is a person or organization, how have they served or contributed to the City in a positive way? If your suggestion is natural, cultural, or geographical, how does it provoke positive themes? Finally, please share how your proposal promotes equity/inclusiveness, services to the community, and/or observes local history.

Please see attached document.

**All forms to be submitted to Robbinsdale City Hall, 4100 Lakeview Ave N, c/o City Manager*

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The City of Robbinsdale's assets include all property under the city's ownership, including that of the Robbinsdale Economic Development Authority, including but not limited to buildings (including rooms), structures, open space, public parks, natural areas, wetlands, land, lakes, ponds, trails, nature reserves, environmental habitat, community gardens, neighborhoods, and streets.

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 - c. All such honored individuals, as indicated in a. and b. above, must be deceased for at least one year.
2. Natural and geographic features that reflect the area's natural elements, landscape, flora or fauna.
3. Names that provoke positive themes fostering a sense of unity and inclusiveness (e.g. Unity Park).
4. Names that reflect the connections to indigenous communities from the area.
5. Recommendations shall include at least one of the following priorities:
Equity/Inclusiveness, Service to the Community, and/or Observe Local History.

Proposal for Name Change of Sanborn Park Robbinsdale Human Rights Commission

DATE: July 8th, 2024

Based on the research done by the Robbinsdale Human Rights Commission and the Robbinsdale Historical Society, a proposal is being made to change the name of Sanborn Park due to the racist practices the Sanborn family employed when developing their land into a residential area.

Historical Background

In the 1870's, Charles Hammond Sanborn and his wife Sarah Josephine Gates Sanborn settled on a hundred-acre farm near Crystal Lake. Although Charles Sanborn died in 1892, a year before the city of Robbinsdale came into being, his wife worked with a variety of real estate partners to sell off the family's land between 1902-1924. On July 10th, 1921 Sarah Sanborn formed the Sanborn Holding Company along with her daughter Charlette Sanborn Hellberg. Their properties became the Sanborn Terrace and Victory View Subdivisions. The Sanborns worked with the David C. Bell Agency and a few other developers to sell off their lots. When looking through the covenants on the University of Minnesotas Mapping Prejudice website, you'll see that covenants were inserted into the deeds of Victory View and Sanborn Terrace properties. When the seller is listed as the Sanborn Holding Company, the language contained is often:

The said party of the second part hereby agrees that the premises hereby conveyed shall not at any time be conveyed, mortgaged or leased to any person or persons of Chinese, Japanese, Moorish, Turkish, Negro, Mongolian or African blood or descent.

Racial covenants like this can be found in the deeds of properties throughout the city of Robbinsdale. These discriminatory clauses were inserted to prevent people who were not white from buying or renting homes and were used as a deliberate marketing tool to sell properties to white families. These covenants were legally-enforceable and anyone who challenged them risked forfeiting their claim to the property. They were designed to keep neighborhoods segregated and these racially restrictive covenants have contributed to lasting patterns to racial segregation here in Robbinsdale. The use of racial covenants was legal in Minnesota until 1953. Due to the Sanborn family's history of racially restrictive covenants, we are proposing that Sanborn Park no longer be named after a family that represents the city of Robbinsdale's racist and segregatory history.

New Name Proposal

The Robbinsdale Human Rights Commission recommends that Sanborn Park be renamed Castile Park, due to his family's longtime residency in Robbinsdale and the legacy he left behind. On July 6, 2016, Philando Castile, a 32-year-old African American man, was fatally shot during a traffic stop by police officer Jeronimo Yanez of the St. Anthony police department in the Minneapolis–Saint Paul metropolitan area. Although Castile was compliant, he was shot 7 times at point blank range within 40 seconds of the traffic stop in front of his girlfriend and her young child.

Philando Castile's mother Valerie Castile was a Robbinsdale Community member during this time and lived in Robbinsdale for over 12 years in which countless Castile family celebrations were held in Robbinsdale parks. Valerie Castile turned her immense grief into love by creating the Philando Castile Relief Foundation. Because Mr. Castile was a school cafeteria worker and was known to pay off his students' school lunch debts, the charity focuses on paying school lunch debts and addressing gun violence in the Minneapolis metro area. In April, 2019 the foundation gave \$8,000 to wipe out the accumulated lunch debt of all seniors at Robbinsdale Cooper High School as it was threatening the ability of students to graduate. Her foundation has continued to support Cooper High School and other schools throughout the metro area by donating more than \$200,000 to pay off school cafeteria debt. During the spring of 2023, her advocacy was a big part of the legislature passing a bill that allows school children to have free breakfast and lunch in the state of Minnesota. During the passing of the bill, Oumou Verbeten spoke in remembrance of Philando on the Senate floor Tuesday, as the Legislature considered a bill to pay for breakfast and lunch for all Minnesota public school students.

"He was a beloved member of our community because he was known as the lunch man, or Mr. Phil, at J.J. Hill," Oumou Verbeten said. "He knew every student's name and he never let any of his kids go hungry. He would always make sure that they had a meal. I think today we have an opportunity to step up as a state, so that it's not on those individual nutrition staff....It's really on us to make sure that our students are fed and they have those meals in school."

Mr. Castile's love of children in the Twin Cities was known to everyone that knew him. The Robbinsdale Human Right's Commission recommends honoring his legacy by renaming Sanborn Park to Castile Park. His mother stated that "Philando needs a park where children can just be children without adult worries." Instead of honoring a family with a history of racial discrimination, we have the opportunity to honor a family whose focus has been to lift up and invest in our local children.

Minutes (DRAFT)

1. ROLL CALL: Beck _X_, Erdos-Thayer _O_, Hickman _X_, Sparks _X_, Markfort _O_, Rochon-Washington _X_, Vaith _X_

Others present: Matt Bazyk: City Staff

Meeting called to order at 7:02

2. CONSIDERATION OF MINUTES

Beck motion to approve as is.

Beck 2nd

3. NEW BUSINESS

- A. Naming of New Commissioner: Erin Sparks

Signed Oath of Office.

- B. Hollingsworth Memorial

Discussed the Hollingsworth Memorial and purpose. Vaith: Previous Commissioners had voted on it and it is still under construction.

Bazyk: Explained the purpose of vote and the roll of the Commission in the parks renaming processes. Commission understands this is not a vote for or against either of the proposed names. Each Commissioners read applications and completed the voting rubric on their own. Votes collected and announced by Bazyk.

- C. Park Renaming Submission: Shoreline Park

Vote By Commission: 1) Y 5 N
2) Y 5 N
3) Y 5 N
4) Y N 5

- D. Park Renaming Submission: Castile Park

Vote By Commission: 1) Y 5 N
2) Y 5 N

- 3) Y 5 N
- 4) Y N 5

E. Hennepin County Play Area Grant

Vaith: Are there specific items that will help us get the grant? Accessible playgrounds?
Sparks: Can we apply without an official plan?

F. PRFC Meetings Through the Summer

Vaith: Can meetings be canceled if meetings?

Matt: Yes

Hickman: Motion to vote on resuming meetings for June, July and August.

Beck: Seconded

5 in favor.

4. OLD BUSINESS

A. Spanjers Fence:

B. Fitness Court at Lakeview Terrace:

Bazyk: Explained differences and needs of the space.

Rochon-Washington: Option 1, due to monkey bars on option 2 not as accessible and could lend kids to treat it as a play area. Agility ladder on open space, painted on. Highest jump could be dangerous. All good exercises.

Beck: How do we teach people to use it? Matt: Kompan does provide signs for their equipment.

Rochon-Washington: Community Center could host an opening to show people how to use the equipment. Look for cardio equipment to add to the space.

Matt: Gametime option more compact. Hickman and Sparks agreed, not inviting to new workout people.

Rochon-Washington: If we lose the art instillation on the Fitness Court where can we add inclusive art in our parks?

Beck: Is Lakeview Terrace the definite location for this. Matt:

Rochon-Washington: LVT already has exercise happening in the space.

C. PMP Update:

Shared Tim and Richards's responses to Sanborn designs.

Beck: Do we need two fields?

Vaith: Negatives of dog parks?

Beck: Is there a better space for a dog park? Take it out of Sanborn.

Sparks: Building from A preferred.

Rochon-Washington: B would better allow for winter use.

Hickman: B has better “flow”.

Vaith: Idea of living roof is good. Flow of B is much better and inviting for different types of families. Water fountains!

Sparks: Outdoor fitness areas far from playground. If added keep closer to playground.

Bazyk: Pickleball Courts into current horseshoe stadium.

Beck: What all is going to be at the Meet and Greet?

Vaith: Wants to focus on inclusive art installations.

D. Trail Improvements

Bazyk: Holly with NPS helping redesign the Ped and Bike plan for Robbinsdale, addressing connectedness of parks and walkability of the city.

Hickman: “Daylighting” for pedestrians. Bumpouts and (lookup “Daylighting”)

Sparks: Sidewalk consistency in Ward 2. Why don’t all roads have sidewalks?

Bazyk: Concerns with shoveling. Roads not heavily traveled don’t need sidewalks.

City doesn’t want to take from residents already small yards.

5. INFORMATION ONLY

A. Forestry Report: Shared Stephan’s report.

B. Rec Report: Invited Commission to Badges and Bobbers on Sept 7th and the Chamber Meet and Greet on the 9th.

6. ADJOURNMENT

Rochon-Washington: Motion to adjourn. Sparks: 2nd. 8:58 pm

Parks, Recreation and Forestry Commission

Park Renaming Rubric

The purpose of this document is to indicate whether Park Renaming Applications meet the standards set out in the Robbinsdale Parks and Facilities Naming Policy. Rubrics are completed independently by each Parks, Recreation, and Forestry Commission Commissioner. The rubric does not serve as a vote for or against any suggested name change, merely if it meets the desired criteria.

Park/Facility in Question: Sanborn Park

Suggested Name Change: Shoreline Park

Commissioner: Damien Rocher-Washington Ward 4
D-R W-S

- 1) Does the suggested name change meet one or more of the criteria listed in the Robbinsdale Parks and Facilities Naming Policy? The guidelines can be found on page 2 of the document.

Yes ☒ No ☐

If "Yes" which one(s)?

2. Natural Features

- 2) Based on contemporary standards, is the suggested name free from derogatory or profane language?

Yes ☒ No ☐

- 3) Is the suggested name inclusive to various demographics and/or groups represented in Robbinsdale?

Yes ☒ No ☐

- 4) Does the suggested name duplicate parks or facilities from the surrounding communities?

Yes ☒ No ☒

If "Yes" please name the park and city it is located in.

Parks, Recreation and Forestry Commission

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Park/Facility in Question: Sanborn Park

Suggested Name Change: Shoreline Park

Commissioner: Daniel Hickman

Ward At-Large

- 1) Does the suggested name change meet one or more of the criteria listed in the Robbinsdale Parks and Facilities Naming Policy? The guidelines can be found on page 2 of the document.

Yes X No

If "Yes" which one(s)?

criteria 2. natural and geographic features

- 2) Based on contemporary standards, is the suggested name free from derogatory or profane language?

Yes X No

- 3) Is the suggested name inclusive to various demographics and/or groups represented in Robbinsdale?

Yes X No

- 4) Does the suggested name duplicate parks or facilities from the surrounding communities?

Yes No X

If "Yes" please name the park and city it is located in.

Parks, Recreation and Forestry Commission

Park Renaming Rubric

The purpose of this document is to indicate whether Park Renaming Applications meet the standards set out in the Robbinsdale Parks and Facilities Naming Policy. Rubrics are completed independently by each Parks, Recreation, and Forestry Commission Commissioner. The rubric does not serve as a vote for or against any suggested name change, merely if it meets the desired criteria.

Park/Facility in Question: Sanborn Park

Suggested Name Change: Shoreline Park

Commissioner: *[Signature]* Ward 3

- 1) Does the suggested name change meet one or more of the criteria listed in the Robbinsdale Parks and Facilities Naming Policy? The guidelines can be found on page 2 of the document.

Yes ☒ No ☒

If "Yes" which one(s)?

2 geographic features

- 2) Based on contemporary standards, is the suggested name free from derogatory or profane language?

Yes ☒ No ☐

- 3) Is the suggested name inclusive to various demographics and/or groups represented in Robbinsdale?

Yes ☒ No ☒

- 4) Does the suggested name duplicate parks or facilities from the surrounding communities?

Yes ☐ No ☒

If "Yes" please name the park and city it is located in.

Parks, Recreation and Forestry Commission

Park Renaming Rubric

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Park/Facility in Question: Sanborn Park

Suggested Name Change: Shoreline Park

Commissioner: Sparks Ward 2

- 1) Does the suggested name change meet one or more of the criteria listed in the Robbinsdale Parks and Facilities Naming Policy? The guidelines can be found on page 2 of the document.

Yes X No

If "Yes" which one(s)?

#2 Natural & geographic features

- 2) Based on contemporary standards, is the suggested name free from derogatory or profane language?

Yes X No

- 3) Is the suggested name inclusive to various demographics and/or groups represented in Robbinsdale?

Yes X No

- 4) Does the suggested name duplicate parks or facilities from the surrounding communities?

Yes No X

If "Yes" please name the park and city it is located in.

Parks, Recreation and Forestry Commission

Park Renaming Rubric

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Park/Facility in Question: Sanborn Park

Suggested Name Change: Shoreline Park

Commissioner: M. Vaith Ward 1/At Large

- 1) Does the suggested name change meet one or more of the criteria listed in the Robbinsdale Parks and Facilities Naming Policy? The guidelines can be found on page 2 of the document.

Yes ☒ No ☐

If "Yes" which one(s)?

#2 natural, geographic feature
nearby (shoreline)

- 2) Based on contemporary standards, is the suggested name free from derogatory or profane language?

Yes ☒ No ☐

- 3) Is the suggested name inclusive to various demographics and/or groups represented in Robbinsdale?

Yes ☒ No ☐

- 4) Does the suggested name duplicate parks or facilities from the surrounding communities?

Yes ☐ No ☒

If "Yes" please name the park and city it is located in.

Parks, Recreation and Forestry Commission

Park Renaming Rubric

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Park/Facility in Question: Sanborn Park

Suggested Name Change: Castile Park

Commissioner: Damien Rochow - Washington^{3rd} Ward 4
D-R-M

- 1) Does the suggested name change meet one or more of the criteria listed in the Robbinsdale Parks and Facilities Naming Policy? The guidelines can be found on page 2 of the document.

Yes ☒ No ☐

If "Yes" which one(s)?

I, A 'Honor Inspiring Figures
I, C

- 2) Based on contemporary standards, is the suggested name free from derogatory or profane language?

Yes ☒ No ☐

- 3) Is the suggested name inclusive to various demographics and/or groups represented in Robbinsdale?

Yes ☒ No ☐

- 4) Does the suggested name duplicate parks or facilities from the surrounding communities?

Yes ☐ No ☒

If "Yes" please name the park and city it is located in.

Parks, Recreation and Forestry Commission

Park Renaming Rubric

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Park/Facility in Question: Sanborn Park

Suggested Name Change: Castile Park

Commissioner: Daniel Hickman Ward At-Large

- 1) Does the suggested name change meet one or more of the criteria listed in the Robbinsdale Parks and Facilities Naming Policy? The guidelines can be found on page 2 of the document.

Yes X No

If "Yes" which one(s)?

1a. inspiring figures

- 2) Based on contemporary standards, is the suggested name free from derogatory or profane language?

Yes X No

- 3) Is the suggested name inclusive to various demographics and/or groups represented in Robbinsdale?

Yes X No

- 4) Does the suggested name duplicate parks or facilities from the surrounding communities?

Yes No X

If "Yes" please name the park and city it is located in.

Parks, Recreation and Forestry Commission

Park Renaming Rubric

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Park/Facility in Question: Sanborn Park

Suggested Name Change: Castile Park

Commissioner: Beth Ward 3

- 1) Does the suggested name change meet one or more of the criteria listed in the Robbinsdale Parks and Facilities Naming Policy? The guidelines can be found on page 2 of the document.

Yes ☒ No ☐

If "Yes" which one(s)?

1A

- 2) Based on contemporary standards, is the suggested name free from derogatory or profane language?

Yes ☒ No ☐

- 3) Is the suggested name inclusive to various demographics and/or groups represented in Robbinsdale?

Yes ☒ No ☐

- 4) Does the suggested name duplicate parks or facilities from the surrounding communities?

Yes ☐ No ☒

If "Yes" please name the park and city it is located in.

Parks, Recreation and Forestry Commission

Park Renaming Rubric

The purpose of this document is to indicate whether Park Renaming Applications meet the standards set out in the Robbinsdale Parks and Facilities Naming Policy. Rubrics are completed independently by each Parks, Recreation, and Forestry Commission Commissioner. The rubric does not serve as a vote for or against any suggested name change, merely if it meets the desired criteria.

Park/Facility in Question: Sanborn Park

Suggested Name Change: Castile Park

Commissioner: Sparks Ward 2

- 1) Does the suggested name change meet one or more of the criteria listed in the Robbinsdale Parks and Facilities Naming Policy? The guidelines can be found on page 2 of the document.

Yes ☒ No ☐

If "Yes" which one(s)?

#1a. Honor inspiring figures who have contributed
outstanding civic service

- 2) Based on contemporary standards, is the suggested name free from derogatory or profane language?

Yes ☒ No ☐

- 3) Is the suggested name inclusive to various demographics and/or groups represented in Robbinsdale?

Yes ☒ No ☐

- 4) Does the suggested name duplicate parks or facilities from the surrounding communities?

Yes ☐ No ☒

If "Yes" please name the park and city it is located in.

Parks, Recreation and Forestry Commission

Park Renaming Rubric

The purpose of this document is to indicate whether Park Renaming Applications meet the standards set out in the Robbinsdale Parks and Facilities Naming Policy. Rubrics are completed independently by each Parks, Recreation, and Forestry Commission Commissioner. The rubric does not serve as a vote for or against any suggested name change, merely if it meets the desired criteria.

Park/Facility in Question: Sanborn Park

Suggested Name Change: Castile Park

Commissioner: M. Vaith Ward 1/at large

- 1) Does the suggested name change meet one or more of the criteria listed in the Robbinsdale Parks and Facilities Naming Policy? The guidelines can be found on page 2 of the document.

Yes ☒ No ☐

If "Yes" which one(s)?

#1a While an inspiring figure as it relates to social justice, there does not seem to be a direct or specific connection to Robbinsdale

- 2) Based on contemporary standards, is the suggested name free from derogatory or profane language?

Yes ☒ No ☐

- 3) Is the suggested name inclusive to various demographics and/or groups represented in Robbinsdale?

Yes ☒ No ☐

- 4) Does the suggested name duplicate parks or facilities from the surrounding communities?

Yes ☐ No ☒

If "Yes" please name the park and city it is located in.

TO: Mayor and City Council
PREPARED BY: Tim Sandvik, City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: September 10, 2024
RE: Citizen Advisory Group - Nuisance Calls

Background:

In the fall of 2023, the Human Rights Commission (HRC) presented to the City Council - included in that discussion was the recommendation to form a Citizen Committee to review nuisance code (specifically 425.31, 425.32, and 927.01 - these sections are attached to this document). At that discussion, staff suggested forming formal recommendations for a committee, including membership and discussion topics, and bring back to Council for consideration. The HRC spent the last months forming recommendations, and sent the attached document to the City Manager in August.

Analysis:

As staff appreciates the desire to review code, and ensure equity for all residents, staff has additional/more detailed recommendations for the Committee (note, some items are same/very similar):

- The City Manager and their designee shall solicit and review all applications. Following, the City Manager and their designee shall appoint at least seven members that represent residents, renters, property management/managers, persons with expertise in housing and enforcement, and others as appropriate.
- The Committee shall operate under MN Data Practices Law, including Open Meeting Law (including but not limited to posting requirements, accessibility requirements, and the recording of minutes).
- The Committee shall elect a Chair to conduct meetings and work with City staff, and elect a Secretary to record minutes
- After solicitation of, and appointment of membership, the Committee shall convene monthly, and report findings to the City Council no more than six months from the first meeting date. A "standing" day (eg first Monday of the month) shall be established.
- The Committee shall consider the following topics:
 - Review Code language and understand current practices (legal considerations from the City Attorney, process/enforcement from the Community Development Department and Robbinsdale Police Department (Month 1)
 - Review recent history (including the one rental suspension/revocation) - this data could include the last three years/since code was updated (Month 2)
 - Review/invite neighbors who have experienced quality of life issues due to ongoing nuisance violations (Month 3)
 - Hear requested materials (starting with renters and/or land lords) (Month 4)
- Share findings with City Manager, and prepare for Council Presentation Month 5/6)

Recommendation:

Provide recommendation to staff for next steps regarding the committee.

Attachments:

1. Robbinsdale Human Rights Commission Recommendation DRAFT 2
2. 425.31 425.32
3. 927

Robbinsdale Human Rights Commission
Recommendation to Council

The Human Rights Commission recommends to the Council the following action -

The formation of a citizen advisory group to study Robbinsdale's nuisance laws relating to nuisance calls (specifically, Robbinsdale City Code §§ 425.31 and .32 (pertaining to Excessive Call Violation Notice and Procedures) and §927.01 et seq. (pertaining to Repeat Nuisance Service Call Fee) and any other laws related to the implementation or enforcement of these provisions) and their enforcement, and make any recommendations to add, alter, or remove language as needed to ensure the applicable laws are implemented so as to result in fair and equitable outcomes for all residents. Such recommendations could include a recommendation to repeal any language necessary to support fair and equitable outcomes.

This advisory group will:

- Be selected by the Robbinsdale City Manager or their designee through an open application process.
- Be comprised of at least seven but no more than eleven members, to include residents in rental units in Robbinsdale, owners and/or managers of residential rental units in Robbinsdale, owner occupied residents of Robbinsdale, others in Robbinsdale or the region with interest or expertise in housing issues and enforcement of nuisance ordinances.
- Elect a chair and vice chair who will work with city staff to structure and conduct meetings.
- Be provided all relevant publicly available data the city possesses related to this topic, and be assisted by other city staff for participation as needed or desired.
- Hold open, regular meetings for approximately 6 months, at the conclusion of which the advisory group will make recommendations to the Council for their consideration regarding the language and enforcement of nuisance ordinances in Robbinsdale.

This recommendation was passed by the Robbinsdale Human Rights Commission at their regular meeting on June 27th, 2024.

425.31. Inspection and licensing of rental dwellings.

Subdivision 1. Rental dwelling license.

No person may operate, let, or cause to be let, a rental dwelling without first having obtained a license to do so from the City as hereinafter provided. Upon receipt of a properly executed application for licensing, the enforcement officer shall cause an inspection to be made of the premises to determine whether the structure is in compliance with the PMC, other City ordinances, and the laws of the state. No operating license may be issued or renewed unless the rental dwelling and its premises conform to the ordinances and law. In addition, no license shall be issued or renewed until such time as all real estate taxes and City utility bills for the premises which are due have been paid. Real estate taxes will not be considered to be due and unpaid for purposes of this section while a proper and timely appeal of such taxes is pending and is diligently pursued to completion by the landowner. Each such operating license shall be issued biennially and shall expire at the end of the second year. A license renewal application shall be filed at least 60 days prior to license expiration date. Every rental dwelling will be reinspected after a renewal application. If a structure or dwelling unit is not in compliance, a reinspection may be ordered to verify that conditions and any corrections conform to the provisions of this section or any other applicable ordinance. (Amended, Ord. No. 03-06; Ord. No. 08-10; Ord. No. 10-13; Ord. 14-02)

Subd. 2. Initial/conversion rental housing owner training required.

All property owners converting any single unit to rental use must attend a training session within six months of obtaining a rental license. This training shall review rental property regulations and owner obligations including, but not limited to, utility billing which can be assessed to the property and repeat nuisance call fees. Where the owner designates a local manager representative to attend the meeting, written materials will be sent to the owner who must certify that the material has been read and understood. (Added, Ord. No. 10-13)

Subd. 3. Training/certification required.

The owner of a rental dwelling may not operate, let, or cause to be let, a rental dwelling without first having scheduled the required housing owner/manager training program offered by the City. A shorter training session will be available to those who have completed a comparable program containing all of the components in subdivision 3(b) of this section in another Minnesota municipality but not Robbinsdale-specific training. Any owner who has completed a comparable program containing all of the components in subdivision 3(b) of this section in another Minnesota municipality and who has completed the initial/conversion rental housing owner training (subdivision 2 of this section) may be excused from this training. Failure to start or complete required training is not an excuse for failure to follow requirements under city code or applicable law. (Added, Ord. No. 10-13; Amended, Ord. No. 21-12)

(a) Training schedule. The community development department and the police department shall provide quarterly training session opportunities. (Added, Ord. No. 10-13; Amended, Ord. No. 21-12)

(b) Training curriculum. The training will be a course, not to exceed four hours, which is approved by the city manager. Components of the program shall include, but not be limited to, the following subject matter: (Added, Ord. No. 10-13)

- (1) Rental applications and housing discrimination;
- (2) Screening and background checks;
- (3) Lease and lease addendums;
- (4) Unlawful detainer and eviction;
- (5) Manager/owner policies and roles;

- (6) Data privacy;
- (7) Narcotics and organized groups engaging in criminal activity;
- (8) Section 8 housing;
- (9) Rental licensing; and
- (10) Repeat nuisance service fees.

(Added, Ord. No. 10-13; Amended, Ord. No. 21-12)

(c) Mandatory training certification. Upon successful completion of training, the community development department shall make note of this fact and satisfactory completion of the training shall remain valid until such time a new owner and/or operator becomes responsible for managing the property. (Added, Ord. No. 10-13; Amended, Ord. No. 21-12)

Subd. 4. Failure to complete training. Failure to complete the required initial/conversion rental housing owner training within six months shall subject the owner to a service fee (set forth in Appendix B) for each month that training is not completed for a maximum of three months. If the training has not been completed within this timeframe, the rental license(s) is subject to suspension or revocation by the City Council. (Added, Ord. No. 10-13; Amended, Ord. No. 21-12)

Subd. 5. License fees. The license fees are due 60 days prior to the license expiration date; in the cases of new unlicensed dwellings, license fees are due upon issuance of the certificate of occupancy; in the cases of licensing periods of less than two years, license fees will be pro-rated monthly. A license fee paid later than ten working days after the prescribed date is subject to an additional administrative service charge set by Appendix B. Once issued, a license is nontransferable and the licensee is not entitled to a refund of any license fee upon revocation or suspension; however, within 72 hours after having legally transferred or otherwise disposed of the legal control of any licensed rental dwelling, and submission of the transfer and the name and address of the person or entity succeeding to the ownership or control of such rental dwelling or dwellings on a form supplied by the City, the licensee shall be entitled to a license fee refund, prorated monthly, less a \$50.00 administrative fee. The license fee is set by appendix B. (Amended, Ord. No. 06-02; Ord. No. 07-18; Ord. No. 08-10; Ord. No. 10-13)

Subd. 6. Owner or agent to apply. License application or renewal must be made by the owner of rental units. A new owner must register a building within ten days after acquiring it. Licenses are not transferable. The enforcement officer must be notified of any address change or other contact information changes including primary phone number(s), within ten days. Application forms may be acquired from and subsequently filed with the enforcement officer. The applicant must supply: (Amended, Ord. No. 03-06; Ord. No. 07-18; Ord. No. 10-13)

(a) Name, address, and telephone number of dwelling owner, owning partners if a partnership, corporate officers if a corporation;

(b) Name, address, and telephone number of designated resident agent, if any;

(c) Name, address, and telephone number of vendor, if the dwelling is being sold through a contract for deed;

(d) Legal address of the dwelling;

(e) Number of dwelling units within the dwelling;

(f) At least one emergency telephone number; and

(g) Copy of Training Certification (425.31, subd. 3) (Added, Ord. No. 10-13; Amended, Ord. No. 21-12)

Subd. 7. Resident agent required. An operating license may not be issued or renewed for a nonresident owner of rental dwelling units (one who does not reside in any of the following Minnesota counties: Hennepin, Ramsey, Anoka, Carver, Dakota, Scott, Washington or Wright) unless such owner designates in writing to the enforcement officer the name of owner's resident agent (one who does reside in any of the following Minnesota counties: Hennepin, Ramsey, Anoka, Carver, Dakota, Scott, Washington or Wright) who is responsible for maintenance and upkeep and who is legally constituted and empowered to receive service of notice of violation of the provisions of the City code and to receive orders or process pursuant to law. The enforcement officer must be notified in writing within ten days of the following changes: resident agent, agent address, and/or agent phone number(s). This requirement may be waived if, in the enforcement officer's determination, the owner not living in one of the above specified counties, is nonetheless sufficiently accessible for the purposes of the PMC. (Amended, Ord. No. 03-06; Ord. No. 07-18; Ord. No. 10-13; Ord. No. 14-02)

Subd. 8. Conformance to laws. An operating license will not be issued or renewed unless the rental dwelling and its premises conform to City ordinances and state law. This requirement includes responsible operation of the property rental business as evidenced by addressing nuisance conduct at the property. (Amended, Ord. No. 10-13; Amended, Ord. No. 21-12)

Subd. 9. Inspection condition. An operating license may not be issued or renewed unless the owner of rental units agrees in the application to permit inspections pursuant to subsection 425.33. The owner or agent is required to accompany the enforcement officer at either the inspection or a reinspection of the property at least once during the license period. It is the responsibility of the owner or agent to schedule the required rental inspection with the City of Robbinsdale and to notify the renter of the inspection in a reasonable period of time at least 24 hours prior to all inspections or reinspections. (Amended, Ord. No. 03-06; Ord. No. 10-13)

Subd. 10. Posting of license. The licensee of a multiple dwelling must cause to be conspicuously posted in the main entry way or other conspicuous location therein, the current license for the respective multiple dwelling. In the case of one and two family dwellings, a copy of the license shall be given to the renter also. (Amended, Ord. No. 03-06; Ord. No. 10-13)

Subd. 11. Provision of information to tenants. The licensee shall provide each new tenant a copy of the City of Robbinsdale's solid waste program information (for those in 1 to 4 unit dwelling units) and a copy of the repeat nuisance call for service fee (City code section 927). (Added, Ord. No. 10-13)

Subd. 12. An operating license is not transferable to another person or to another rental dwelling. Every person holding an operating license must give notice in writing to the enforcement officer within 72 hours after having legally transferred or relinquished legal control of any licensed rental dwelling. The notice must include the name and address of the person succeeding to the ownership or control of such rental dwelling or dwellings. (Amended, Ord. No. 10-13; Ord. No. 22-05)

Subd. 13. License suspension or revocation. An operating license is subject to suspension or revocation, for the entire rental dwelling or for individual rental dwelling units, by the City Council if the licensed owner or duly authorized resident agent fails to permit any rental inspection required under this code, or fails to operate or maintain the licensed rental dwellings and units therein consistent with the provisions of the City code and the laws of the state of Minnesota.

(a) Suspension or revocation with continued occupancy by current tenants. In the event that an operating license is suspended or revoked by the City Council, other than as further specified in subdivision 14(b) or 14(c), it is unlawful for the owner or owner's duly authorized agent, with respect to the rental dwellings subject to such revocation or suspension, to thereafter permit any new occupancies of vacant or thereafter vacated rental units until such time as a valid operating license may be restored by the City Council. An accurate, current list of such vacant dwelling units shall be provided to the City and maintained onsite by the owner of the property, suitable for the purposes of identification and inspection under section 425.33 by the enforcement officer until such time as a valid operating license may be restored by the City Council. Whenever any multiple-dwelling or dwelling unit

has been denied a license, has had its operating license suspended or revoked, it shall be posted with a placard by the city manager to prevent further occupancy. No person, other than the city manager, shall remove or tamper with any placard used for posting. The city manager will post on the placard the date that the vacancy shall become effective. On or after the placard vacancy date, no person shall reside in, occupy, or cause to be occupied any dwelling or dwelling unit which has been posted to prevent occupancy. Any person violating this provision is guilty of a misdemeanor, and upon conviction is subject to a fine and imprisonment as prescribed by state law. Each day of each violation constitutes a separate offense. (Amended, Ord. No. 07-18; Ord. No. 10-13; Amended, Ord. No. 21-12)

(b) Suspension or revocation due to property being unfit for human habitation. In the event that an operating license is suspended or revoked by the City Council due to being unfit for human habitation, it is unlawful for the owner or owner's duly authorized agent, with respect to the rental dwellings subject to such revocation or suspension, to thereafter permit any new or continued occupancies of said rental units until such time as a valid operating license may be restored by the City Council. Whenever any multiple- dwelling or dwelling unit is unfit for human habitation, it shall be posted with a placard by the city manager to prevent further occupancy. No person, other than the city manager, shall remove or tamper with any placard used for posting. The city manager will post on the placard the date that the vacancy shall become effective. On or after the placard vacancy date, no person shall reside in, occupy, or cause to be occupied any dwelling or dwelling unit which has been posted to prevent occupancy. Any person violating this provision is guilty of a misdemeanor, and upon conviction is subject to a fine and imprisonment as prescribed by state law. Each day of each violation constitutes a separate offense.

(Added, Ord. No. 10-13; Amended, Ord. No. 21-12)

(c) License suspension or revocation for excessive calls. An operating license for individual rental dwelling units is subject to suspension or revocation by the City Council if there have been excessive calls (as outlined in City code sections 927 and 425.32 , subd. 2.) within a 365-day period (Added, Ord. No. 10-13; Amended, Ord. No. 21-12)

425.32. Excessive call violation notice and procedures.

Subd. 1. Notice.

Upon determination by the city manager that a licensed rental dwelling was used in violation of the excessive call provisions listed in sections 425.31, subdivision 14(c), the city manager shall cause written notice to be made to the owner of the violation(s). The written notice must be given as specified in Section 927.07 (including right to appeal as specified in Section 927.09). (Added, Ord. No. 10-13; Amended, Ord. No. 21-12)

Subd. 2. In addition to procedural requirements specified in Section 927.07, property owners must take action to resolve nuisance conduct at their rental properties as follows:

(a) After the first and second occurrence of nuisance conduct within any 365-day period at the same unit or involving the same tenant, the city shall notify the owner and tenant of the nuisance conduct by first class mail and by sending an email to the property manager contact. Such notice shall direct the owner to take steps to prevent further nuisance conduct.

(b) After the third occurrence of nuisance conduct within any 365-day period at the same unit or involving the same tenant, the city shall notify the owner and the tenant of the nuisance conduct by first class mail and by sending an email to property manager contact. Within 10 days of the date of the notice, the owner must supply a written report of all actions taken by the owner since the first and second occurrence of nuisance conduct and actions the owner intends to take to prevent further nuisance conduct.

(c) After the occurrence of excessive calls at the same unit or involving the same tenant, if the property owner fails to diligently pursue correction of the situation, the City Council may fine, suspend, revoke, or not renew the rental license for the rental unit. The hearing before the City Council after the

occurrence of excessive calls is a civil hearing, and the Council will make its determination based on a "fair preponderance of the evidence." It is not necessary that criminal charges be filed in order for the city to fine, suspend, revoke, or not renew a rental license and a dismissal or acquittal of criminal charges does not prohibit the city from taking action against a license. (Added, Ord. No. 21-12)

Additional nuisance service fees as outlined in section 927 (repeat nuisance service calls) shall be assessed to the property, if applicable, as well as any other legal remedies as noted in Section 927.11. Any outstanding fees must be paid prior to the City renewing a rental license for the licensed property. Special assessment of the prior year's fees as a result of non-payment does not qualify as a fee payment. (Added, Ord. No. 10-13; Amended, Ord. No. 21-12)

Subd. 3. Recovery of fees. Any unpaid fees resulting from violations of this section, may be collected by appropriate legal means. (Added, Ord. No. 10-13; Amended, Ord. No. 21-12)

Section 927 – Repeat Nuisance Service Call Fee

(Added, Ord. No. 07-14, Sec. 1)

927.01. Repeat nuisance call service fee.

Subd. 1. Purpose.

The purpose of this section is to protect the public safety, health and welfare, and to prevent and abate repeat service response calls by the city to the same property or location for nuisance conduct, as defined herein, which prevent police or public safety services to other residents of the city. It is the intent of the city by the adoption of this section to impose and collect service call fees from the owner or occupant, or both, of property to which city officials must repeatedly respond for any repeat nuisance event or activity that generates extraordinary costs to the city. The repeat nuisance service call fee is intended to cover that cost over and above the cost of providing normal law or code enforcement services and police protection city-wide. It is not the City's intent to limit the rights of individuals to request police assistance for bona fide emergencies and victim-related crimes, including but not limited to calls related to domestic, spousal, or child abuse. The city shall not impose a repeat nuisance service call fee against an owner or occupant for a police response relating to such bona fide calls. (Amended, Ord. No. 21-12)

Subd. 2. Scope and application.

This section applies to all owners and occupants of private property which is the subject or location of the repeat nuisance service call by the city. This section applies to any repeat nuisance service call made by a city of Robbinsdale peace officer; part-time peace officer; community service officer; and/or code enforcement officers. (Amended, Ord. No. 21-12)

927.03. Definition of nuisance conduct.

For the purpose of this chapter “nuisance conduct” means conduct under any of the following statutes or ordinances occurring upon private property within the city, to which the city is required to respond:

- (a) Minn. Stat. § 609.75 through Minn. Stat. § 609.76, which prohibit gambling.
- (b) Laws relating to prostitution or acts relating to prostitution as defined in Minn. Stat. §§ 609.321, subd. 9 and 609.324, housing individuals engaged in prostitution.
- (c) Robbinsdale city code, section 2000 (drug abuse and control) or laws relating to the possession of and/or sales of controlled substances, as defined in Minn. Stat. §§ 152.01 et seq.
- (d) Robbinsdale city code, Chapter XII (sale, consumption and display of liquor and beer) or laws relating to the sale of intoxicating liquor as defined in Minn. Stat. §§ 340A.401, 340A.503, 340A.701, 340A.702, or 340A.703.
- (e) Robbinsdale city code, section 925 (firearms and weapons) or laws relating to unlawful use, possession, transportation, sale or use of a firearm as defined in Minn. Stat. §§ 97B.021, 97B.045, 609.66 through 609.67 and 624.712 through 624.716.
- (f) Laws relating to murder and manslaughter as defined in Minn. Stat. §§ 609.185, 609.19, 609.195, 609.20, and 609.205.
- (g) Laws relating to assault (1st, 2nd, 3rd, 4th-assault on a police officer and 5th degree assault) as defined in Minn. Stat. §§ 609.221, 609.222, 609.223, 609.2231 and 609.224, excluding domestic assaults, spousal or child abuse.
- (h) Laws relating to criminal sexual conduct as defined in Minn. Stat. §§ 609.342, 609.343, 609.344, 609.345, and 609.3451.

- (i) Laws which prohibit indecent exposure as defined in Minn. Stat. § 617.23.
- (j) Laws which prohibit theft as defined in Minn. Stat. § 609.52.
- (k) Laws which prohibit arson as defined in Minn. Stat. §§ 609.561, 609.562, 609.563, 609.5631, and 609.5632.
- (l) Laws which prohibit burglary as defined in Minn. Stat. § 609.582.
- (m) Laws which prohibit criminal damage to property as defined in Minn. Stat. § 609.595.
- (n) Laws which prohibit interference with a police officer as defined in Minn. Stat. § 609.50.
- (o) Laws which prohibit terroristic threats as defined in Minn. Stat. § 609.713.
- (p) Law relating to contributing to the need for protection or services or delinquency of a minor as defined in Minn. Stat. § 260C, et. seq.
- (q) Laws relating to owning, leasing, operating, managing, maintaining, or conducting a disorderly house or inviting or attempting to invite others to visit or remain in a disorderly house, as defined in Minn. Stat. § 609.33.
- (r) Robbinsdale city code, section 2000.07 (public nuisances).
- (s) Robbinsdale city code, section 605 (garbage and refuse).
- (t) Robbinsdale city code, section 915 (dog control, animals) and Minn. Stat. § 609.226 and Minnesota Statutes Chapter 347 relating to dangerous dogs.
- (u) Robbinsdale city code, section 1150 (fireworks) and Minn. Stat. § 624.20.
- (v) Robbinsdale city code, section 2005.15 (noise control).
- (w) Laws relating to disorderly conduct as defined in Minn. Stat. § 609.72.
- (x) Laws relating to false emergency calls and interference with emergency calls as defined in Minn. Stat. § 609.78.

(Amended, Ord. No. 21-12)

927.05. Repeat nuisance service call fee.

Subdivision 1. The city may impose a repeat nuisance service call fee upon the owner or the occupant, or both, of private property if the city has rendered services or responded to the property on three or more occasions within a period of 365 days in response to or for the abatement of nuisance conduct. The city may impose an administrative penalty pursuant to city code section 117 upon the owner or the occupant, or both, of private property if the city has rendered services or responded to the property on five or more occasions within a period of 730 days in response to or for the abatement of nuisance conduct. The City may take additional adverse action related to rental licenses in accordance with Section 425 . (Amended, Ord. No. 15-05; Amended, Ord. No. 21-12)

Subd. 2. The repeat nuisance service call fee will be as set forth in the city's fee schedule (appendix B of the city code, as amended). An additional amount may be imposed to reflect the salaries of police officers while responding to or remaining at the nuisance event, the pro rata cost of equipment, the cost of repairing city equipment and property damaged as a result of the nuisance call, and the cost of any medical treatment of injured officers.

Subd. 3. A repeat nuisance service call fee imposed under this section will be deemed delinquent if it is not paid within ten calendar days after the city mails the billing statement for the fee. If said fee, or any portion thereof, is unpaid, then a late payment fee will also be charged per the schedule of fees as set forth on Appendix B. (Amended, Ord. No. 13-01)

927.07. Notice.

Subdivision 1. No repeat nuisance service call fee may be imposed against an owner or occupant of property without first providing the owner or occupant with written notice of the two previous nuisance service calls which are the basis for the fee. The written notice must:

Subd. 2. Identify the nuisance conduct that previously occurred on the property, and the dates of the previous nuisance conduct; and

Subd. 3. State that the owner or occupant may be subject to a nuisance call service fee if a third nuisance service call is rendered to the property for the same nuisance conduct; and

Subd. 4. State that the city has the right to seek other legal remedies or actions for abatement of the nuisance conduct or compliance with the law; and (Amended, Ord. No. 21-12)

Subd. 5. Be served personally in the manner required by the Minnesota Rules of Civil Procedure or be served by U.S. Mail upon the owner or occupant at the last known address.

927.09. Right to appeal.

Subdivision 1. When the city mails the billing statement for the repeat nuisance service call fee, the city will inform the owner or occupant of their right to request a hearing.

Subd. 2. The owner or occupant upon whom the fee is imposed must request a hearing within ten business days of the mailing of the billing statement, excluding the day the statement is mailed. The request for a hearing must be in writing and delivered to the city clerk. The hearing will occur within 14 calendar days of the date of the request. If the owner or occupant fails to request a hearing within the time and in the manner required under this section, the right to a hearing is waived. (Amended, Ord. No. 13-01)

Subd. 3. The hearing will be conducted by third-party designee in an informal manner. The Minnesota Rules of Civil Procedure and Rules of Evidence will not be strictly applied. After considering all evidence submitted, the third-party designee will make written Findings of Fact and Conclusions regarding the nuisance conduct and the imposition of the repeat nuisance service fee. The third-party designee will serve the Findings of Fact and Conclusions upon the owner or occupant and the city clerk by U.S. Mail within five calendar days of the hearing. (Amended, Ord. No. 13-01; Amended, Ord. No. 21-12)

Subd. 4. The right to a hearing is waived if the appellants fail to appear at the scheduled hearing date, unless prior contact is made to the city clerk requesting reschedule at least 24 hours prior to the hearing. (Amended, Ord. No. 21-12)

Subd. 5. Upon waiver of the right to hearing under subdivision 2 or 4 or upon service of the hearing officer's Findings of Fact and Conclusions that the repeat nuisance call service fee is warranted, the owner or occupant must pay the fee imposed within ten calendar days of service in the manner required by Minnesota Rules of Civil Procedure or service by U.S. Mail upon the owner or occupant at the last known address. (Amended, Ord. No. 13-01; Amended, Ord. No. 21-12)

927.11. Legal remedies nonexclusive.

Nothing in this section will be construed to limit the city's other available legal remedies, including criminal, civil, injunctive or others, for any violation of the law which may constitute nuisance conduct.

927.13. Applicability of repeat nuisance service call fee.

The city may not impose a repeat nuisance service call fee against an owner or occupant for a police response relating to emergency assistance, including, but not limited to, domestic, spousal and child abuse.

927.15. Recovery of fee.

Subdivision 1. If a repeat nuisance service fee is not paid within 30 calendar days after the billing statement is sent by the city, it will constitute: (Amended, Ord. No. 13-01)

- (a) a lien on the real property where the violation occurred; or
- (b) a personal obligation of the owner or occupant in all other situations.

Subd. 2. A lien may be assessed against the property and collected in the same manner as taxes.

Subd. 3. A personal obligation may be collected by appropriate legal means.



**PROCLAMATION DESIGNATING OCTOBER AS DOMESTIC
VIOLENCE AWARENESS MONTH IN CHAMPLIN**

WHEREAS, October is Domestic Violence Awareness Month, and

WHEREAS, it is a time for communities nationwide to uplift survivors and raise awareness about the prevalence and dynamics of domestic violence, and

WHEREAS, Missions Inc. Programs began providing shelter and legal advocacy services to victims of domestic violence in Northwest Hennepin County in 1980. Today their legal advocates coordinate with local Police Departments, including Champlin, to support victims of domestic violence.

NOW, THEREFORE, on this 25th day of September 2023, as Mayor of the City of Champlin, I hereby proclaim OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH IN CHAMPLIN.




Ryan Sabas, Mayor



PROCLAMATION

WHEREAS, the month of October is nationally recognized as Domestic Violence Awareness month, which strives to bring greater awareness to domestic violence and its effects on the community, especially women and children; and

WHEREAS, domestic violence is more than physical abuse – it's a pattern of behavior involving isolation, intimidation and emotional abuse that gets worse over time and is meant to gain power and control over another person; and

WHEREAS, domestic violence is prevalent in every community and affects all people, regardless of age, socioeconomic status, sexual orientation, gender, race, religion or nationality; and

WHEREAS, Missions Inc. Programs has been a major contributor of resources for victims of domestic violence in the Plymouth community since 1927 and provides domestic violence and long-term care services to approximately 3,000 victims of domestic assault each year; and

WHEREAS, since 1980, the Plymouth Police Department has worked with Plymouth-based Home Free, a service of Missions Inc. Programs, which offers resources and emergency housing for women who have suffered domestic abuse; and

WHEREAS, in 2016, Missions Inc. Programs and the Plymouth Police Department partnered to launch a comprehensive domestic violence victim advocacy program – Blueprint for Safety – which offers increased support for victims and helps bring justice to abusers; and

WHEREAS, the City of Plymouth extends compassion and empathy to the victims of domestic violence, acknowledges the courage and resilience it takes to heal from abuse, and applauds Missions Inc. Programs and others who support and advocate for domestic violence victims and survivors.

NOW, THEREFORE, BE IT HEREBY RESOLVED that I proclaim the month of October as

Domestic Violence Awareness Month

in the City of Plymouth to increase awareness and understanding of domestic violence and the resources available to the community.

Mayor Jeffrey Wosje