

MINUTES

ROLL CALL

Present: Hart, Heid, Larson, Myers, Myrfield, Pendaz-Foster, Sande

Absent: Hansen, Hanelitz, Lincoln, Lyng

Staff: Kayla Kirtz, Sustainability Coordinator; Gwen Casey, Minnesota GreenCorps Member

A. Roundtable Introductions (15 minutes)

Each member of the Committee shared a brief introduction about themselves with the group and explained why they were interested in joining the Sustainability Committee.

CONSIDERATION OF MINUTES

A. May 20th, 2026 Meeting Minutes

Sande motioned to approve the meeting minutes from May 20th, 2026 and Heid seconded. The motion passed.

NEW BUSINESS

A. Whiz Bang Days Volunteering (10 minutes)

Casey described the plan for volunteering to sort waste during Whiz Bang Days. Casey passed around the volunteer sign-up sheet, explained the shift schedule, and shared a map of the planned sorting stations.

B. Draft Sustainability Committee Policies and Procedures (10 minutes)

Kirtz shared the draft Sustainability Committee Policies and Procedures document and asked if there were any comments or questions. The Committee provided some feedback about the draft and also asked questions about specific line items, such as why is the youth committee member non-voting, why is the committee capped at 11 members, and why does it require a 4/5ths vote from the City Council in order to appoint members? Kirtz confirmed that she would seek answers to these questions and provide answers at a future meeting.

OLD BUSINESS

A. City Council Top Priorities (45 minutes)

Kirtz noted that this was a follow-up item from the previous meeting. The group mostly discussed the idea of enhancing the Welcome Experience Packet and how the Sustainability Committee could put together materials related to organics recycling that staff could include in the packet. The group brainstormed including a QR code to the City sustainability page, linking to the site to request trash and recycling bin labels from Hennepin County, instructions on how to request an organics recycling cart, and including a potential coupon from Ace Hardware to purchase countertop compost bags. Member Hart said that she would discuss the coupon idea and potential partnership with Ace Hardware. The Committee also mentioned the Robbinsdale Middle School property and how the Committee should stay informed on the future of that property. Kirtz noted that she will ensure sustainability-related materials make it into the Welcome Experience Packet whenever that project is addressed in the future.

B. Franchise Fees (45 minutes)

Member Heid walked through his presentation slides on franchise fees. The Committee agreed that they want to continue moving ahead with this idea as a future recommendation to the City Council.

INFORMATION ONLY

- Kirtz notified the group of upcoming volunteer opportunities, including the rain garden planting at the water tower, upcoming community clean ups, and tabling at Music in the Park.
- Kirtz reminded the group to RSVP for the Volunteer Appreciation Dinner.
- Kirtz asked if the group would be interested in a joint meeting with the Crystal Sustainability Commission on Thursday, July 16th. They said yes.
- Kirtz confirmed that the Committee would still like to hold their Adopt-a-Park trash pick up at South Halifax Park on July 15th.

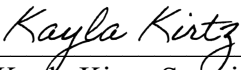
A. Topics for Next Meeting?

Kirtz asked the Committee for discussion topics for the next meeting. The requested items were:

- Chamber of Commerce Meet & Greet
- Franchise fee language
- Follow up on the draft Sustainability Committee Policies and Procedures questions

ADJOURNMENT

Kirtz adjourned the meeting at 8:15 p.m.



Kayla Kirtz, Sustainability Coordinator

08-25-2026

Date