

AGENDA

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A. PUBLIC HEARINGS: Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.
- B. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

1. CITY COUNCIL MEETING CALLED TO ORDER
2. ROLL CALL: Parisian, Wagner, Murphy, Mayor Blonigan
3. MICROPHONE CHECK: Parisian, Wagner, Murphy, Mayor Blonigan
4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
5. APPROVAL OF THE JULY 9, 2024 MEETING AGENDA
6. CONSENT AGENDA: Pursuant to Council rules, one motion, non- debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:

A. Ward 4 Polling Place Location Designation

7. PRESENTATIONS

A. None

8. PUBLIC HEARINGS

A. Resolution adopting a Capital Improvement Plan and authorizing preliminary Bond Sale

9. OLD BUSINESS

A. None

10. NEW BUSINESS

11. OTHER BUSINESS

12. ADMINISTRATIVE REPORTS

13. COUNCIL GENERAL COMMUNICATIONS

14. ADJOURNMENT



City of Robbinsdale

TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, City Clerk/Assistant to City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: July 9, 2024
RE: Ward 4 Polling Place Location Designation

Background:

Staff recently found out the Ward 4 polling location is no longer available for the August 13 State Primary Election. Per Minnesota Statute section 204B.16, if a polling location needs to be changed, the governing board must pass a resolution or ordinance designating the new polling location. The Council originally approved North Memorial Training Center as the designated polling location for Ward 4. However, with that not being available for the August 13 Election, staff is recommending the Ward 4 polling place be re-designated to Manor Park Building, which is within the Ward 4 boundaries.

Analysis:

The polling place designated in this resolution will be the Ward 4 polling location for the August 13 State Primary Election. State Statute requires the city to provide a mailed notice to voters 25 days prior to the election and staff will work with the County to ensure this notice is sent within that timeframe.

Recommendation:

Motion to adopt the resolution shown in attachment 1. "A RESOLUTION DESIGNATING MANOR PARK BUILDING, 3129 ABBOTT AVENUE NORTH, AS THE WARD 4 POLLING LOCATION FOR THE AUGUST 13 STATE PRIMARY ELECTION."

Attachments:

1. Ward 4 Polling Place Resolution

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 9th day of July 2024.

RESOLUTION NO.

A RESOLUTION DESIGNATING MANOR PARK BUILDING, 3129 ABBOTT AVENUE NORTH, AS THE WARD 4 POLLING LOCATION FOR THE AUGUST 13 STATE PRIMARY ELECTION

WHEREAS, Minnesota Statutes, Section 204B.16 sets forth the requirements that cities designate polling place locations within their city; and

WHEREAS, per State Statute, a municipality must designate by ordinance or resolution any changes to a polling place location; and

WHEREAS, the following location will be designated for the Ward 4 polling location for the August 13 State Primary Election:

Ward 4 City of Robbinsdale Manor Park Building
3129 Abbott Avenue North; and

WHEREAS, a mailed notice will be sent to voters at least 25 days before the next election;

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Robbinsdale, designates the polling place location listed above as the Ward 4 polling place location for the August 13 State Primary Election.

The question was on the adoption of the resolution and upon a vote being taken thereon, and the following voted in favor thereof:

And the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 9th DAY OF JULY 2024.

William A. Blonigan, Mayor

Attest:

Chase Peterson-Etem, City Clerk



City of Robbinsdale

TO: Mayor and City Council

PREPARED BY: Daa Tahoun, Finance Director

APPROVED BY: Tim Sandvik, City Manager

DATE: July 9, 2024

RE: Resolution adopting a Capital Improvement Plan and authorizing preliminary Bond Sale

Background:

On December 19, 2023, the City Council adopted the 2024 Budget and approved the 2024 - 2033 Capital Improvement Plan (CIP) Document. The 2024 Adopted Budget and CIP planned for the issuance of General Obligation Bonds to fund portions of the street reconstruction and equipment costs. On February 6, 2024, the City Council approved resolutions declaring intent to reimburse expenditures for Public Safety gates and parking.

Analysis:

The text of the attached resolution provides the history and the objectives are clearly articulated in the resolution prepared by the bond counsel. The resolution allows staff to proceed with preparation of documents and bids. The resolution authorizes the issuance of bonds according to Minnesota Statutes.

This method of financing will provide adequate cash flows for the various funds involved in the planned equipment and takes advantage of a very favorable interest rate environment. Items to be financed include:

Public Safety Gates	\$169,400
Public Safety parking	\$370,600
• Old plant 1 site	-
Total	<u>\$540,000</u>

Recommendation:

By motion, waive the reading and order the adoption of the RESOLUTION ADOPTING A CAPITAL IMPROVEMENT PLAN, PROVIDING PRELIMINARY APPROVAL FOR THE ISSUANCE OF BONDS THEREWITH, IN THE PROPOSED AGGREGATE PRINCIPAL AMOUNT OF \$540,000 (shown as Exhibit 1)

Attachments:

1. Resolution

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 9th day of July, 2024.

RESOLUTION NO. _____

**RESOLUTION ADOPTING A CAPITAL IMPROVEMENT PLAN,
PROVIDING PRELIMINARY APPROVAL FOR THE ISSUANCE
OF BONDS THEREUNDER, AND TAKING OTHER ACTIONS IN
CONNECTION THEREWITH**

BE IT RESOLVED By the City Council (the “City Council”) of the City of Robbinsdale, Minnesota (the “City”) as follows:

Section 1. Authorization.

1.01. Pursuant to Minnesota Statutes, Section 475.521, as amended (the “Act”), cities are authorized to adopt a capital improvement plan and carry out programs for the financing of capital improvements.

1.02. The City has caused to be prepared a ten (10) year capital improvement plan for the years 2024 through 2033 (the “Capital Improvement Plan”).

1.03. On the date hereof, the City Council conducted a duly noticed public hearing regarding adoption of the Capital Improvement Plan pursuant to the requirements of the Act and the issuance of one or more series of general obligation bonds thereunder (the “CIP Bonds”) in a maximum principal amount of \$540,000, plus any premium received, to finance various capital improvements, including but not limited to public safety gates and public safety parking (the “Projects”).

1.04. In considering the Capital Improvement Plan, the City Council has considered for each project and for the overall Capital Improvement Plan:

1. the condition of the City’s existing infrastructure, including the projected need for repair and replacement;
2. the likely demand for the improvement;
3. the estimated cost of the improvement;
4. the available public resources;
5. the level of overlapping debt in the City;
6. the relative benefits and costs of alternative uses of the funds;
7. operating costs of the proposed improvements; and
8. alternatives for providing services more efficiently through shared facilities with other local government units.

Section 2. Capital Improvement Plan.

2.01. The Capital Improvement Plan is hereby approved.

2.02. City staff are hereby authorized to do all other things and take all other actions as may be necessary or appropriate to carry out the Capital Improvement Plan in accordance with any applicable laws and regulations.

2.03. The City gives preliminary approval to the issuance of the CIP Bonds in the maximum principal amount of \$540,000, plus any premium received; provided that if a petition requesting a vote on issuance of the CIP Bonds, signed by voters equal to five percent (5%) of the votes cast in the last municipal general election, is filed with City Clerk within thirty (30) days of the date hereof, the City may issue the CIP Bonds only after obtaining approval of a majority of voters voting on the question at an election.

Section 3. Declaration of Intent to Reimburse.

3.01. The Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the “Reimbursement Regulations”) providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; the City expects to incur certain expenditures with respect to projects that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of tax-exempt bonds.

3.02. The City has determined to make a declaration of official intent (the “Declaration”) to reimburse certain costs with respect to the Projects from proceeds of the CIP Bonds in the maximum principal amount of \$540,000, plus any premium received, in accordance with the Reimbursement Regulations.

3.03. All reimbursed expenditures will be capital expenditures, costs of issuance of the CIP Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3.04. This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of the CIP Bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of \$100,000 or five percent (5%) of the proceeds of an issue; or (c) “preliminary expenditures” up to an amount not in excess of twenty percent (20%) of the aggregate issue price of the issue or issues that finance or are reasonably expected by the City to finance the project for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

3.05. This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to the City as of the date hereof. The anticipated original expenditures for the Projects and the principal amount of the CIP Bonds described herein are consistent with the City’s budgetary and financial circumstances. No sources other than proceeds of the CIP Bonds to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the City’s budget or financial policies to pay such expenditures.

3.06. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

The question was on the adoption of the resolution and upon vote being taken thereon, the following members voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 9TH DAY OF JULY, 2024.

William A. Blonigan, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk

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