



MINUTES

CITY COUNCIL MEETING CALLED TO ORDER

Mayor Sutton called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Blackledge, Greenberg, Parisian, Caceres Aranda, Sutton

Absent:

Staff: Tim Sandvik, City Manager; Matt Bazyk, Recreation Services Manager; Chase Peterson-Etem, City Clerk; Dia Tahoun, Finance Director; John Elder, Police Captain; Wil Bucheger, Assistant Planner

MICROPHONE CHECK

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Eric Hillman, 3803 Orchard Ave. N., inquired about the Human Rights Commission and what standards they are held to based on the city code. Sandvik noted if there are specific items he could certainly follow up with Mr. Hillman at a later date.

APPROVAL OF THE JULY 7, 2026, MEETING AGENDA

City Clerk Peterson-Etem noted two additions to the agenda for tonight.

1. Addition to Consent Item 6P, Resolution appointing Election Judges for the 2026 State Primary Election
2. Addition to Other Business Item 11A, Voucher Requests Pending Approval for Disbursement.

Member Parisian MOVED, seconded by Blackledge, to approve the July 7, 2026, City Council agenda as amended. The vote was unanimous, and the motion carried.

CONSENT AGENDA

Member Greenberg removed Item H for further consideration.

Member Greenberg MOVED, seconded by Blackledge, to approve the consent agenda as revised. The vote was unanimous, and the motion carried.

- A. Accept the quote for the purchase of new replacement computers
- B. Deputy Registrar's Monthly Financial Statements
- C. Robbinsdale Wine & Spirits' Monthly Financial Statements
- D. Approval of Credit Card Charges and Payment
- E. Receive Human Rights Commission Meeting minutes from May 28, 2026

- F. Public Safety Annual Open House
- G. Annual Chamber of Commerce Meet and Greet
- I. Receive Parks, Recreation, and Forestry Commission Meeting Minutes from the May 26 Meeting
- J. USTA National Grant Awarded
- K. Passing of Senior Commission Member Carol Kile
- L. Approve Agreement with MN Services, Inc for Custodial Services at Certain City-Owned Locations
- M. Waiving of Food Permit Fee for City Band Concert at RMS
- N. Approval of Licenses
- O. Approve City Council Meeting minutes from June 16, 2026
- P. Resolution appointing Election Judges for the 2026 State Primary Election
- H. Authorize City Manager to Execute Additional Services Request with Allliance

Member Greenberg asked if this service request is to prepare for when funding sources are available to build. City Manager Sandvik affirmed that the request is for design services in preparation for when funding sources are available.

Member Greenberg asked about buildings he's seen in images shared by the City. Sandvik noted there have been a few images rendered, but the design related to the request would include much further detail.

Member Greenberg MOVED, seconded by Parisian, to authorize the City Manager to execute an Additional Services Request with Allliance. The vote was unanimous, and the motion carried.

PRESENTATIONS

- A. Welcome New GTO Cadet

Sandvik introduced Captain Elder and Cadet Andrew.

Captain Elder discussed Power Inclusion and what Cadet Andrew will participate in over the summer.

Mayor Sutton expressed excitement for Cadet Andrew's arrival and praised the Robbinsdale Staff, noting that the Cadet will have an exciting summer ahead.

- B. Proclamation Recognizing Senator Ann Rest

Sandvik acknowledged Senator Rest's accessibility and strong advocacy for the community.

Member Parisian thanked Senator Rest for her deep knowledge, thoughtful leadership, and commitment to Robbinsdale and beyond. She also voiced appreciation for her mentorship over several moments of connection through the years.

Member Greenberg expressed gratitude for Senator Rest's pragmatic approach and everything she has accomplished throughout her years of service.

Member Blackledge noted the longevity of her career and commitment to Minnesota and the work she has accomplished.

Member Caceres Aranda echoed sentiments shared by fellow Council Members, highlighted Senator Rest's forty years of service, and stated that she is a Mentor he calls a friend.

Member Caceres Aranda MOVED, seconded by Greenberg, to proclaim immense gratitude for Senator Rest's advocacy and sincere appreciation for more than 40 years of dedicated service to the communities she has served. The vote was unanimous, and the motion carried.

C. Presentation from PRISM, Executive Director Michelle Ness

Executive Director Ness discussed what PRISM does, the number of people it serves, and the organizational budget.

Mayor Sutton asked how people can donate. Ness noted that people can donate during business hours.

Mayor Sutton asked what the utilization of PRISM services would look like apart from Operation Metro Surge. Ness highlighted a steady rise in need over the years due to inflation and federal cuts.

Member Caceres Aranda asked if the data still supports food insecurity for one in five Minnesota families. Ness noted that those numbers may be worse and discussed SNAP benefits and food bank utilization.

Member Caceres Aranda highlighted the impacts of food banks on farmers and noted that he would like to stop by for a tour.

Member Parisian thanked Ness for her presentation and for highlighting numbers specifically related to Robbinsdale. She asked Ness to pass along her gratitude to Volunteer Manager Boris.

Member Greenberg asked how people can get involved and volunteer. Ness noted the best way to get involved is to start at their website and sign up to volunteer.

Member Blackledge noted he was able to take a tour last year and highlighted the dignity for participants within the program.

Mayor Sutton asked what the biggest need is. Ness stated monetary support, such as food costs, donations to the thrift store, and sharing information about PRISM with others.

A copy of the presentation is attached to this set of minutes.

D. City of Robbinsdale Annual Comprehensive Financial Report for 2025

Finance Director Tahoun briefly overviewed the audit results.

LB Carlson Consultant CPA Nielsen discussed the different report types, changes in fund balances, general fund revenue and expenditures, enterprise funds, and the summary of net positions.

Mayor Sutton asked if there were any risks that the Council should be watching for. Nielsen discussed staying aware of how bills are being paid, and revenues received, and adapting controls to check for spoofs.

Mayor Sutton asked how the City of Robbinsdale compares to other cities LB Carlson has audited. Nielsen stated that it isn't the design of his audit, and other cities are facing different challenges, but noted there are a lot of positives shown through Robbinsdale's audit.

Member Greenberg thanked Nielsen for the presentation and the Staff for their work. He asked if there were any warning signs the Council should be aware of. Nielsen stated that if he had seen any warning signs, he would have added them to the management report.

Member Greenberg asked about accounting for differences in revenues versus expenditures. Nielsen discussed managing the levy so that the City can weather hard times and the Fund Balance Policy.

Sandvik commented on the smaller Staff size in the City and how that affects checks and balances in terms of risk. Nielsen discussed the challenges with segregation of duties and retention with smaller Staff sizes.

Member Parisian MOVED, seconded by Greenberg, to approve a motion to acknowledge the receipt of the City's Audited Annual Comprehensive Financial Report for the year ended December 31, 2025, Auditor's Management Report, and Special Purpose Audit Reports, as submitted by LB Carlson, LLP, and direct staff to distribute the report to other agencies as required. The vote was unanimous, and the motion carried.

E. Certificate of Achievement for Excellence in Financial Reporting

Tahoun stated the City was presented a Certificate of Achievement for Excellence in Financial Reporting and noted what the Certificate represents, despite being extremely short-staffed in the year awarded.

Sandvik highlighted the commitment of Staff from across departments in receiving this award and Tahoun's leadership.

Mayor Sutton thanked Tahoun for his work and reiterated that when bond ratings stay low, interest rates stay low.

PUBLIC HEARINGS

A. None

OLD BUSINESS

A. Accept Bids for Construction of Tennis / Pickleball Courts at Sanborn Park - City Project 23625

City Engineer McCoy detailed the history of the item and provided an overview of the current bids, funding, and contractor usage.

Member Caceres Aranda asked what project this contractor completed in the past. City Engineer McCoy noted it was a concrete alley in Ward 2 with some unique features.

Member Greenberg MOVED, seconded by Caceres Aranda, to waive the reading and adopt Resolution No. 8230, "A RESOLUTION ACCEPTING BIDS AND AWARDED CONTRACT FOR CONSTRUCTION OF SANBORN PARK TENNIS AND PICKLEBALL COURTS – CITY PROJECT 23625." The vote was unanimous, and the motion carried.

NEW BUSINESS

A. Rezone for 4360 West Broadway

Assistant Planner Bucheger provided an overview of the item and detailed the request, discussed zoning, planning commission review, public hearing feedback, and Staff recommendation.

Member Caceres Aranda MOVED, seconded by Blackledge, to adopt Resolution No.8231, " A RESOLUTION REZONING THE PROPERTY OF 4360 WEST BROADWAY FROM R-1 SINGLE-FAMILY RESIDENTIAL TO PUBLIC FACILITIES (P)." The vote was unanimous, and the motion carried.

OTHER BUSINESS

A. Voucher Requests Pending Approval for Disbursement

Member Parisian MOVED, seconded by Greenberg, to approve voucher disbursement requests for the period ending July 7, 2026. The vote was unanimous, and the motion carried.

ADMINISTRATIVE REPORTS

Sandvik highlighted upcoming events and ongoing projects.

COUNCIL GENERAL COMMUNICATIONS

Member Greenberg wished a Happy Birthday to his wife, Jess. He also highlighted upcoming school board meetings about reutilizing Lakeview as an administrative building and closing the elementary school. Member Greenberg voiced excitement about the upcoming Whiz Bang Days Celebration.

Mayor Sutton encouraged all to enjoy Whiz Bang Days.

ADJOURNMENT

Member Greenberg MOVED, seconded by Blackledge to adjourn the meeting at 8:26 p.m. The vote was unanimous, and the motion carried.

Signed by:



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Chase Peterson-Em, City Clerk

Signed by:



E7B75791DA394D6...

Bradley Sutton, Mayor

Robbinsdale City Council

July 7, 2026

Michelle Ness, MSW, LISW



1220 Zane Ave N, Golden Valley, MN 55422

PRISMmpls.org

763.529.1350

About PRISM

Mission: To provide social services and connections that empower people in our community to build healthy, stable lives.

Programs:

- 1. Marketplace Food Shelf**
- 2. Rent Assistance**
- 3. Shop for Change Thrift Shop**
- 4. Children's Programs**



Marketplace Food Shelf

- **Walk-in – No appointments**
- **No ID or income requirements**
- **Families choose food**
- **Monthly visits**
 - **Perishable and non-perishable food**
 - **Personal hygiene items**



Marketplace Food Shelf

People served last year:

Total: 20,392

Robbinsdale: 1,020

People served in last 9 months:

Total: 17,742

Robbinsdale: 868

**over half are children & seniors*



Housing – Rent Help

Resolvable Situations -- 1x per year -- \$2k max – 5 city

Households served last year:

Total: 97

Robbinsdale: 15 \$26,113

Households served in last 9 months:

Total: 166

Robbinsdale: 17 \$21,299



Shop for Change Thrift Shop

- Open to the public!
 - 100% of revenue supports PRISM programs & operations = social enterprise
 - Low prices, for all budgets
 - Variety of items!
 - Children's clothing & shoes
 - Coats & Outerwear
 - Games & Books
 - Jewelry, bags, accessories
 - Located at 1220 Zane Ave N, Golden Valley (same as PRISM services)
- **Donations welcome****



Children's Programs

- Birthday Room- Gifts, games, and party supplies! **251** kids
- Holiday Toy Shoppe – Free holiday gifts for parents to share with kiddos! **847** kids
- Back to School Success – Backpack & school supplies to start the school year right! **359** kids



By the Numbers

Annual budget
\$4.8M

\$2.3M In-Kind –
donated food

~25 staff

= \$2.5 M
operating

Hundreds of
volunteers!

Individuals are
largest source of
donations

Food and clothing
donations fuel
operations



Questions?

PRISM:

facebook.com/PRISMmpls

instagram.com/prismgvmn

linkedin.com/company/prismgvmn/

Shop for Change:

instagram.com/shopforchangethriftshop

Facebook.com/shopforchangethriftshop

[Volunteer: PRISMmpls.org/volunteer/](https://PRISMmpls.org/volunteer/)

The logo for 'Shop for Change' is displayed on a purple square background. The text 'SHOP FOR CHANGE' is in white, with the 'S', 'F', and 'C' in a larger, bold font. Three small yellow stars are positioned to the right of the text.



Marketplace Food Shelf

Monday - Wednesday: 10am - 4pm
Thursday: 11am - 7pm
Friday: CLOSED
Saturday and Sunday: CLOSED

Shop for Change Thrift Shop

Monday - Wednesday & Friday: 9am - 5pm
Thursday: 9am - 7pm
Saturday: 9am - 3pm
Sunday: CLOSED



PRISM