



City of Robbinsdale

MINUTES

CITY COUNCIL MEETING CALLED TO ORDER

Mayor Blonigan called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Parisian, Wagner, Mayor Blonigan

Absent: Murphy

Staff: Tim Sandvik, City Manager; Chase Peterson-Etem, City Clerk; Rick Pearson, Community Development Director, Kayla Kirtz, Sustainability Coordinator; Patrick Foley, Police Chief; Members of the Police Department

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

None.

APPROVAL OF THE MAY 21, 2024 MEETING AGENDA

Peterson-Etem noted two updates. The first one is for New Business item C and is to add the agreement related to this item. The second addition is the voucher disbursement report that will be added to Other Business Item A.

Member Wagner MOVED, seconded by Parisian to approve the May 21 City Council Agenda. The vote was unanimous and the motion passed.

CONSENT AGENDA

Member Parisian MOVED, seconded by Wagner to approve the Consent Agenda. The vote was unanimous and the motion passed.

- A. Approve City Council meeting minutes from April 2, 2024
- B. Approve City Council meeting minutes from April 16, 2024
- C. Diggers Garden Club Event
- D. Entertainment License for Marna's Eatery & Lounge
- E. Approval of Licenses
- F. Hennepin County All-Hazard Mitigation Plan

PRESENTATIONS

A. Police Officer Swearing In

Sandvik invited Chief Foley to introduce the three officers being sworn in tonight.

Chief Foley provided background on each of the officers and thanked them for their service to Robbinsdale and as Police Officers.

- Nick Fasching
- Zachary Angel
- Lana Boskovic

Mayor Blonigan gave the oath of office to each of the officers and the Council congratulated and thanked them.

B. University of Minnesota Climate Action Planning Student Presentation

Kirtz introduced the item and noted students from the University of Minnesota Humphrey School of Public Affairs asked the city to partner on a Climate Action Planning course. She noted the benefits of this partnership and explained the students were tasked with creating a climate action plan for the City of Robbinsdale and will be presenting these findings tonight. She also noted this isn't a formal recommendation, but the city could use some recommendations from their work.

Students from the University of Minnesota presented their climate action plan for the City of Robbinsdale. Their presentation provided benefits, ways to incorporate the plan, framework, community outreach, and potential outcomes of a climate action plan.

The Council thanked the students for their presentation and agreed that many of these things could be incorporated into our sustainability work, like the Gold Leaf Challenge, and encouraged staff to look into the recommendations.

PUBLIC HEARINGS

A. None

OLD BUSINESS

A. None

NEW BUSINESS

A. Approve Submission of a Minnesota Department of Commerce Solar on Public Buildings Grant Application

Kirtz presented the item and noted the Minnesota Legislature established a grant program allowing cities to apply for up to 70% of project costs related to the installation of solar on public buildings. She noted the city of Robbinsdale is eligible for a grant up to 60% based on our adjusted net tax capacity, not to exceed \$72,000. Kirtz stated the city is currently reviewing proposals for a solar array on the Water Treatment Plant and that this grant can also be stacked with the Inflation Reduction Act and noted the city intends to also apply for that as well. She noted if the city is awarded additional funds from the Inflation Reduction Act, staff would then look into installation of solar at City Hall.

Mayor Blonigan asked if the city would be eligible for a 30% or 40% reduction in costs. Kirtz explained 30% is standard, but we could receive an additional 10% depending on whether the location falls within specific zones which the Water Treatment Plant does fall within.

Mayor Blonigan asked about the size, kilowatt-hours, and range. Kirtz and Sandvik noted the city is still reviewing proposals and noted there is a difference between each proposal.

Member Parisian MOVED, seconded by Wagner to Approve Submission of A Minnesota Department Of Commerce Solar On Public Buildings Grant Application. The vote was unanimous and the motion passed.

B. Authorize Contract with CivicPlus for new City Website

Sandvik noted this has been budgeted for 2024 and falls within the authority of the City Manager to approve but wanted the City Council to be aware of the process. He noted staff interviewed a few different agencies and looked for three major priorities, including:

- Improving Resident Experience
- Easier Content Creation/Management
- Consolidation/Integrations

Sandvik stated that it was ultimately decided that CivicPlus would be able to provide the best option for what the city is looking for and staff is asking the Council to authorize the City Manager to execute the contract and implementation.

Mayor Blonigan asked about the cost. Sandvik stated a year-to-year basis would be in the \$20,000 to \$25,000 range, but the first year would be higher because of the implementation work.

Member Parisian stated she is excited about this and pointed out that every four years the city is eligible for a review of the website as stated in the agreement.

Member Wagner stated he would like to see multiple languages and accessibility options be added. Sandvik noted this agreement would include many of those updates, including language and accessibility options.

Mayor Blonigan asked when this would go live. Sandvik stated there are no hard deadlines but hopes it will be in the fall of 2024.

Member Wagner MOVED, seconded by Parisian to Authorize a Contract With Civicplus For A New City Website. The vote was unanimous and the motion passed.

C. Authorize Limited Use Agreement

Sandvik gave a brief overview and noted this agreement would allow the use of lights in the right-of-way, provided certain conditions are met.

Mayor Blonigan noted the limited use agreement would allow for the homeowner to have electricity under the sidewalk, per the agreement, so they could use decorative lights in the right-of-way. Sandvik stated that is correct.

Mayor Blonigan asked if the City Attorney had reviewed the agreement. Sandvik stated yes, along with staff input.

Member Parisian MOVED, seconded by Wagner to Authorize Limited Use Agreement. The vote was unanimous and the motion passed.

D. Resolution Recognizing Rick Pearson Years of Service

Pearson extended his appreciation to the Council, the staff, and the city. He indicated his 18-year tenure and that it has been great.

Mayor Blonigan indicated Pearson's knowledge and calmness and appreciates his professionalism and the time they were able to work together. He wished him well and good luck in the future.

Member Parisian thanked Pearson for everything he has done for the city. She stated how much she has learned from him and congratulated him on his retirement.

Member Wagner congratulated and thanked Pearson for his work with the city.

Member Parisian MOVED, seconded by Wagner to Approve A Resolution Recognizing Rick Pearson's Years Of Service. The vote was unanimous and the motion passed.

OTHER BUSINESS

A. Voucher Requests Pending Approval for Disbursement

Member Wagner MOVED, seconded by Parisian to Approve Voucher Requests Pending Approval for Disbursement. The vote was unanimous and the motion passed.

B. Cancel July 2, 2024, City Council Meeting

Sandvik noted the Council had discussed at the most recent Work Session to cancel the July 2 City Council meeting, noting the Council could schedule another meeting if need be.

Member Wagner MOVED, seconded by Parisian to Cancel The July 2, 2024, City Council Meeting. The vote was unanimous and the motion passed.

***Member Parisian MOVED, seconded by Wagner to adjust the agenda and move the City Manager Annual Performance Review to after Administrative Reports and Council General Communications. The vote was unanimous and the motion passed.**

ADMINISTRATIVE REPORTS

Peterson-Item noted the Canvass Board Meeting took place earlier today and the board did certify the results from the May 14 Ward 2 Special Election. He noted the next election in Robbinsdale will be the August 13 State Primary Election and candidate filing for Mayor, Ward 1, and Ward 2 Council Seats will be open from May 21 through June 4.

Sandvik noted the Council has given staff indication of intent to reconsider the street improvement project on 41st based on their last Work Session discussion on this item. He offered his thanks to Rick Pearson and noted how welcoming and knowledgeable he is and the passion he has for his work. He wished him well in his retirement and congratulated him. He noted the Parks Master Plan Survey is live and can be found on our website and also stated the annual Community Survey is also live and can be found on our website. He mentioned last week was National Police Week and offered his thanks to the PD. Similarly, he noted this week is National Public Works week and thanked the staff for the work they do. He stated a couple of street closures that are coming up as well as several events happening in the coming weeks.

COUNCIL GENERAL COMMUNICATIONS

Member Wagner wished folks a happy Memorial Day and thanked all that have served.

Mayor Blonigan asked about the Parks Master Plan and Community Survey and wondered where people could find those. Sandvik noted the Birdtown Brief and social media are great places to find the link and indicated the locations on the city website. Mayor Blonigan noted the Lakeview Terrace Farmers Market has started and encouraged all to attend.

OTHER BUSINESS

C. City Manager Annual Performance Review

Sandvik stated his contract indicates he is eligible for an annual performance evaluation and noted, per State Statute Ch. 13D, a public body may close a meeting to evaluate the performance of an individual who is subject to its authority.

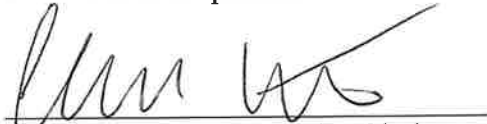
Member Wagner MOVED, seconded by Parisian to recess the meeting at 8:41 p.m. to hold a public hearing pursuant to State Statute Ch. 13D. The vote was unanimous and the motion passed.

The Council meeting was reconvened at 9:41 p.m.

Mayor Blonigan noted the Council discussed the City Manager's performance and that a summary would be available at the next Council meeting.

ADJOURNMENT

Member Parisian MOVED, seconded by Wagner to adjourn the meeting at 9:43 p.m. The vote was unanimous and the motion passed.


Chase Peterson-Etem, City Clerk
William A. Blonigan, Mayor