

AGENDA

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

A. PUBLIC HEARINGS: Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.

B. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

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1. CITY COUNCIL MEETING CALLED TO ORDER
 2. ROLL CALL: Blackledge, Greenberg, Parisian, Caceres Aranda, Mayor Sutton
 3. MICROPHONE CHECK: Blackledge, Greenberg, Parisian, Caceres Aranda, Mayor Sutton
 4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
 5. APPROVAL OF THE JUNE 2, 2026 MEETING AGENDA
 6. CONSENT AGENDA: Pursuant to Council rules, one motion, non- debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:
 - A. Approve City Council Meeting minutes from May 19, 2026

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- B. Approve City Council Work Session Meeting Minutes from May 12, 2026
 - C. Approve City Council Town Hall Meeting Minutes from May 18, 2026
 - D. Receive Sustainability Committee Meeting Minutes from April 15, 2026
 - E. Receive PRFC Meeting Minutes from March 24, 2026
 - F. Receive HRC meeting minutes from March 26, 2026
 - G. Receive HRC meeting minutes from April 23, 2026
 - H. Appointment of Absentee Ballot Board and Deputizing Staff for 2026 City Elections
 - I. Updates to City Manager Contract
 - J. Appoint New Parks, Recreation and Forestry Commissioner Matthew Rentsch
 - K. Consumer Fireworks Sales Application
 - L. Approval of Licenses
 - M. Second Reading for a Zoning Text Amendment to Code Section 820 Public and Right of Way Trees: Vegetation
 - N. Second reading of a Zoning Text Amendments to City Code Sections 825 (Tree Pruning and Chemical Treatments), 835 (Tree Disease & Insect Program), 425.11 (Definitions) and 425.15 (Minimum Standards)
7. PRESENTATIONS
- A. Updates from North Memorial
 - B. 2026 Pride Month Proclamation
8. PUBLIC HEARINGS
- A. None
9. OLD BUSINESS
- A. Consider a Closed Session to Discuss the Purchase of Real Property
10. NEW BUSINESS
- A. Rezone Request for 13 Municipal Parks
 - B. Conditional Use Permit for Outdoor Service at 4050 Lakeland Ave N
 - C. Administering the 18-day In-Person Early Voting Period vs. 46-day In-Person Absentee Period
 - D. Terminate Limited Use Agreement – 3353 Chowen Avenue N

11. OTHER BUSINESS

A. Voucher Requests Pending Approval for Disbursement

12. ADMINISTRATIVE REPORTS

13. COUNCIL GENERAL COMMUNICATIONS

14. ADJOURNMENT

MINUTES

CITY COUNCIL MEETING CALLED TO ORDER

Mayor Sutton called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Blackledge, Greenberg, Parisian, Caceres Aranda, Sutton

Absent:

Staff: Tim Sandvik, City Manager; Matt Bazyk, Recreation Services Manager; Chase Peterson-Etem, City Clerk

MICROPHONE CHECK**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA**

Greg Salyers, 3980 Lake Curve, thanked the Council for hosting the Town Hall Meeting last night and noted the positive turnout and that people were interested in serving on city commissions.

Brenda Remus, 3614 Abbott Ave. N., thanked the Council for hosting the Town Hall meeting last night and noted her appreciation for the parks, plowing, and many other things the City does. She mentioned a recent business registration the Council approved regarding a cannabis business and noted her concern. In honor of Memorial Day, she recited the pledge of allegiance.

APPROVAL OF THE MAY 19, 2026, MEETING AGENDA

City Clerk Peterson-Etem noted the addition of Other Business Item 11A, Voucher Disbursement Request.

Member Parisian MOVED, seconded by Blackledge, to approve the May 19, 2026, City Council agenda, as amended. The vote was unanimous, and the motion carried.

CONSENT AGENDA

Mayor Sutton removed Item G for further consideration.

Member Greenberg removed Item E for further consideration.

Member Parisian MOVED, seconded by Greenberg, to approve the consent agenda as revised. The vote was unanimous, and the motion carried.

- A. Approve City Council Work Session minutes from April 14, 2026
- B. Approve City Council Meeting minutes from May 5, 2026
- C. Zoning Text Amendment to Code Section 520.09 Neighborhood Grocery District
- D. Approval of Credit Card Charges and Payment

F. Deputy Registrar's Monthly Financial Statements

E. Diggers Garden Club Event

Member Greenberg encouraged residents to attend the Diggers Garden Club event fundraiser on June 6, 2026, held at the Robbinsdale Historic Library.

Member Greenberg MOVED, seconded by Caceres Aranda, to approve the Diggers Garden Club Event. The vote was unanimous, and the motion carried.

G. Robbinsdale Wine & Spirits' Monthly Financial Statements

Mayor Sutton asked City Manager Sandvik to explain what benefit the liquor store offers to the community. Sandvik noted that some of the liquor store funds get transferred to the Parks and Recreation Department. Mayor Sutton noted that he has watched the profit loss intake improve and thanked the Staff and the team at the liquor store for their efforts.

Member Blackledge MOVED, seconded by Greenberg, to approve the Robbinsdale Wine & Spirits' Monthly Financial Statements. The vote was unanimous, and the motion carried.

PRESENTATIONS

A. None

PUBLIC HEARINGS

A. None

OLD BUSINESS

A. None

NEW BUSINESS

A. City Manager Annual Performance Review

Sandvik provided an overview of the State Statute that allows for the performance review.

Member Greenberg MOVED, seconded by Blackledge, to approve moving to a closed session to discuss the City Manager's annual performance review at 7:15 p.m. The vote was unanimous, and the motion carried.

Member Blackledge MOVED, seconded by Parisian, to approve opening the session at 8:20 p.m. The vote was unanimous, and the motion carried.

Member Greenberg MOVED, seconded by Parisian, to approve amending the City Manager's contract per annual review. The vote was unanimous, and the motion carried.

OTHER BUSINESS

A. Voucher Requests Pending Approval for Disbursement

Member Blackledge MOVED, seconded by Caceres Aranda, to approve voucher disbursement requests for the period ending May 19, 2026. The vote was unanimous, and the motion carried.

ADMINISTRATIVE REPORTS

Peterson-Etem noted that election judge applications are open and training will begin in June. He also noted that the candidate filing period for Ward 3 and Ward 4 opens today and closes on June 2, 2026, at 5:00 p.m.

Sandvik stated that City Hall would be closed on Monday in observance of Memorial Day. He noted upcoming events and noted that the City survey closes at the end of the month.

COUNCIL GENERAL COMMUNICATIONS

Member Blackledge encouraged everyone to greet their neighbors.

Member Greenberg expressed condolences for the passing of Robbinsdale Resident Maureen Durand, whose life was dedicated to public service, and noted her impact on the Robbinsdale community.

Council Member Caceres Aranda highlighted the walk with Council Members event happening on May 20 at Graeser Park and encouraged residents to attend.

Mayor Sutton shared his condolences for the passing of Maureen Durand. He discussed CCX media videoing and highlighting community businesses and wished everyone a Happy Memorial Day.

ADJOURNMENT

Member Greenberg MOVED, seconded by Blackledge to adjourn the meeting at 8:27 p.m. The vote was unanimous, and the motion carried.

Chase Peterson-Etem, City Clerk

Bradley Sutton, Mayor

MINUTES

CITY COUNCIL WORK SESSION CALLED TO ORDER

Mayor Pro Tem Blackledge called the meeting to order at 7:05 PM.

ROLL CALL

Present: Mayor Pro Tem Blackledge, Mayor Sutton, Member Caceres Aranda, Member Parisian, Member Greenberg

Absent: None

Staff: Tim Sandvik, City Manager; Rachel Leen, Communications Coordinator; Darren Olson, Robbinsdale Firefighter and Fire Relief Association President; Neil Dressel, Robbinsdale Firefighter and Fire Relief Association Treasurer; Jesse Hoekstra, Robbinsdale Firefighter and Fire Relief Association Vice President

DISCUSSION

A. Robbinsdale Fire Department Relief Association (RFDRA) - Pension Contribution Request

Olson introduced himself as Fire Relief Association President, Hoekstra as Vice President, and Dressel as Treasurer. Olson explained that the Robbinsdale Fire Department is a fully paid-on-call department that responds to fires, medical calls, hazmat incidents, spill responses, and other emergencies. He noted an increase in call volume in recent years and said the department is currently in a hiring process. Due to response time requirements, firefighters must live within a two-mile radius of Robbinsdale, creating a limited recruitment pool. Olson said the City has been supportive in providing quality equipment and that the department aims to remain competitive in attracting recruits.

Olson explained that the department does not operate under a duty-crew model, meaning firefighters carry pagers and respond from wherever they are when calls occur. He noted the department has worked over time to increase pension benefits toward the state maximum, which is increasing to \$20,000 per year of service in 2026. The current annual benefit is \$13,750, and the department is requesting an increase to \$15,000.

Sandvik clarified that the discussion related specifically to the retirement fund, not wages. He noted the City and department have pursued incremental increases over several years rather than a single large adjustment. No formal action was requested that evening; the item was presented in advance of the 2027 budget process.

Mayor Sutton asked about training and call requirements. Olson explained that firefighters must meet minimum response percentages and attend at least 50% of drill nights, along with other training requirements. He added that firefighters must respond to 30% of all calls (or maintain the required response percentage threshold) to remain in good standing. He noted that most members exceed minimum expectations and that attendance issues are uncommon. Mayor Sutton asked about retirement age. Olson said there is no mandatory retirement age as long as members continue meeting training and physical requirements, and emphasized the value of long-term experience. Mayor Sutton also asked about recruitment for upcoming retirements. Hoekstra said six applicants had recently interviewed, with one firefighter being welcomed that evening and two more expected to be added to the eligibility list later this year.

Member Parisian asked about trends in call volume. Olson said the department has expanded EMT-level capability and now includes nine EMTs or paramedics. He noted increasing medical calls, including lift assists, CPR calls, and overdoses. Member Caceres Aranda asked about North Memorial's role; Olson said the Fire

Department responds to CPR calls while North Memorial responds to other medical situations. Hoekstra added that medical calls are expected to continue increasing.

Mayor Pro Tem Blackledge asked about department members' professions. Hoekstra noted a wide range, including pilots, IT professionals, City staff, military members, and trades such as plumbing and mechanics.

Dressel explained that pension funds are largely invested through State Board of Investment (SBI) accounts and noted that City contribution estimates may vary based on investment performance. Sandvik noted that Council members are welcome to tour the fire station.

Hoekstra highlighted the Public Safety Open House on August 8 and Turkey Bingo on November 2. Mayor Sutton suggested a future chili cook-off or softball game between Police and Fire. Olson said the department is open to youth engagement opportunities at events, noting liability considerations.

Member Greenberg thanked the department for bringing the pension discussion forward early in the budget process, and Olson thanked Council for its continued support.

B. Golf Cart Ordinance Request

Sandvik shared that a golf cart ordinance had been brought to Council earlier in the year for initial discussion. He noted that state statute and examples from Forest Lake, Prior Lake, and White Bear Lake were reviewed, covering elements such as permitting, inspection, and enforcement. Sandvik explained that cities generally have jurisdiction to designate specific roadways as suitable for golf cart use. He noted that public safety was a key consideration, as comparable suburbs that allow golf carts often have road networks farther removed from high-traffic corridors, while Robbinsdale's infrastructure is closer to busy roads. Staff do not currently recommend moving forward due to infrastructure constraints and public safety and enforcement concerns.

Mayor Sutton noted he did not want to overcomplicate the issue and suggested that guidance for golf carts could align with existing approaches used for e-bikes. He added that enforcement could remain discretionary with the Robbinsdale Police Department (RPD), particularly in cases where vehicles may not meet street-legal requirements based on weight, capacity, lighting, or other statutory criteria. Member Greenberg referenced permitting systems such as fire pit permits and noted that while some residents do not comply, overall use appears limited. He said golf cart use in the City is currently minimal and suggested the City could continue its current approach unless usage increases in the future. He added that permitting can be beneficial but may not be necessary unless a broader public safety issue emerges.

Member Greenberg asked how RPD would respond if a golf cart were operating on the roadway or bike path. Sandvik responded that this is not currently a chronic issue requiring formal parameters and that enforcement is handled at RPD's discretion under existing authority. Mayor Pro Tem Blackledge stated he was not seeing sufficient demand from residents to justify developing new signage or infrastructure for a small number of users. Member Caceres Aranda noted increasing use of electric scooters on roadways, suggesting it could be a future policy discussion. Mayor Pro Tem Blackledge also raised whether similar questions could arise regarding ATV use on streets.

Mayor Sutton clarified that his intent was to address limited, neighborhood-level use rather than operation on major corridors such as Highway 81 or Highway 100. Member Greenberg suggested that, rather than a formal ordinance, the City could consider issuing general guidance if needed. Mayor Sutton asked whether the item could be set aside for now. Sandvik confirmed that the City currently handles these situations through existing police discretion and that no formal ordinance is in place.

A resident, Greg Salyers, noted interest in using a golf cart for short trips within the community, particularly as nearby developments such as the light rail project progress. He suggested that limited local use may increase slightly over time.

STAFF UPDATES

A. Popcorn Topics!

Sustainability Committee Considerations:

Sandvik shared that the Sustainability Committee is approaching two years of existence. He noted that the committee initially operated with a flexible, organic structure to gather community input on sustainability priorities. Staff is now recommending refining and formalizing certain processes, including membership structure and geographic representation, while keeping the group as a committee rather than elevating it to a commission. Sandvik noted a recent committee recommendation related to potential code changes intended to make solar installations more accessible. Staff does not recommend the proposed change as written due to concerns that it could create overly permissive standards and complicate regulation.

Member Greenberg asked whether Council's review was prompted by the recent code change request. Sandvik responded that the review is part of a broader two-year evaluation of the committee's structure and how recommendations are brought forward to Council. Member Parisian suggested a mid-year update from the committee to consolidate ideas and clarify expectations, and also recommended adjusting membership terms to better manage turnover. Sandvik noted the committee functions as an advisory body that also helps implement Council priorities through engagement and events, and said staff is focused on ensuring clearer structure and consistency in how recommendations are developed and submitted.

Mayor Pro Tem Blackledge asked about the difference between committees and commissions. Sandvik explained that commissions are established in City code and are more formal, while committees are advisory and topic-specific. He noted that adding a commission would increase staff responsibilities, and staff currently believes the committee structure is working effectively. Member Parisian and Member Caceres Aranda expressed interest in receiving additional staff input on the potential transition to a commission. Mayor Sutton asked about staff impact if that change were made, and Sandvik noted it would increase workload and formal requirements.

Member Greenberg noted the committee provides an accessible entry point for residents and cautioned that additional structure of a commission could create barriers to participation. He also emphasized the importance of ensuring that the decision not to move forward with certain recommendations is not perceived negatively. A resident asked about opportunities for more open public engagement sessions. Another resident emphasized transparency and clear communication around the committee's role and recommendations.

Sandvik summarized that staff does not recommend advancing the solar code change and is focusing on refining committee structure and processes.

2027 Budget Process:

Sandvik introduced the budget calendar, noting Council previously approved it, including a preliminary not-to-exceed budget in September. He highlighted positive factors such as completed labor contracts and potential insurance savings next year. He also noted challenges, including flat Local Government Aid (LGA) forecasts for 2027 and tighter external funding from state, county, and federal sources.

Sandvik emphasized that the 2027 budget process will likely require prioritization and tradeoffs and encouraged Council to begin identifying priorities and questions early. He noted that Council will need to consider the balance between maintaining service levels and limiting levy increases.

Mayor Pro Tem Blackledge thanked staff for bringing the discussion forward early. Member Greenberg asked about state bonding and local option sales tax efforts. Sandvik provided a legislative update, noting both remain under consideration as the session concludes, and that any local sales tax would still require referendum approval.

Additional Updates:

Sandvik noted that North Memorial is expected to provide a presentation to Council in the coming weeks. He also shared that Captain Stensrud has accepted the Orono Chief of Police position, and the City will begin the Captain recruitment process. He added that the recently proposed program from our JCCP member was not feasible at this time, but may be revisited in the future.

Sandvik noted that the City Manager performance review will be provided to Council for their review.

COUNCIL UPDATES

North Memorial Merger Forum:

Member Caceres Aranda shared that North Memorial is potentially merging with Sanford Health. He noted that the Attorney General's office has reached out to explore hosting a community forum at Elim Lutheran Church, tentatively scheduled for June 8 from 6:00–8:00 PM.

He explained that there may be potential benefits to the merger in helping stabilize North Memorial due to funding challenges and uncertainty around future state support. However, he also noted concerns based on Sanford's prior merger history and mixed outcomes in other communities. He encouraged strong community participation in the forum, which is expected to include perspectives from North Memorial representatives, practitioners, and other stakeholders. He added that the Attorney General's office is distributing information and anticipates up to 200 attendees. Sandvik noted that the City will help share information through its communication channels to encourage community awareness and participation.

Zoning Notice:

Member Greenberg asked for clarification about a mailed notice sent to residents regarding a zoning change involving park properties being rezoned from R1 to a park zoning designation. Sandvik noted that residents within approximately 250–500 feet of affected parks received the letter.

Mayor Sutton said it would be helpful if future notices were written in more accessible, plain-language terms so that residents can more easily understand them and Council can better explain them when asked. Sandvik acknowledged the importance of clear communication while noting that the City must meet formal statutory notification requirements, and said staff can continue working to improve clarity in mailed materials.

ADJOURNMENT

Mayor Pro Tem Blackledge adjourned the meeting at 8:45 PM.

MINUTES

CITY COUNCIL WORK SESSION CALLED TO ORDER

Mayor Sutton called the meeting to order at 6:00 PM.

ROLL CALL

Present: Member Caceres Aranda, Member Blackledge, Member Greenberg, Mayor Sutton, Member Parisian
Absent: None

Staff: Tim Sandvik, City Manager; Chase Peterson-Etem, Assistant City Manager; Heather Rand, Community Development Director; Richard McCoy, City Engineer/Public Works Director; Patrick Foley, Police Chief; Chris Woodhall, Police Sergeant; Jeff Lenarz, License Center Manager; Joanna Brookes, Human Resources & Risk Management Manager; Rachel Leen, Communications Coordinator

DISCUSSION

A. Introduction

Mayor Sutton opened the meeting by welcoming residents and discussing the importance of community engagement and participation in local government. He shared that attending a City Council meeting years ago in another City showed him how residents can make an impact by voicing concerns and participating in their community.

City Manager Sandvik noted that staff members were available to answer questions and encouraged residents to participate in City commissions and committees if interested. He also highlighted recent efforts to strengthen City communications, including expanded annual reports from all City departments.

Group Home & Neighborhood Concerns:

Several residents raised concerns regarding the group home located at 3940 46th Ave. N. Concerns included frequent police calls to the property, noise, behavioral issues, property maintenance concerns, and safety concerns for nearby families and children. Residents also expressed concern for the wellbeing of individuals living at the facility.

Mayor Sutton asked about legislative efforts to provide cities with greater authority regarding congregate care homes. Sandvik noted frustrations with limited communication and oversight authority related to group homes, and that congregate care was a top priority for the City at the legislative session this year.

Additional neighborhood concerns included speeding along Grimes Avenue, with residents requesting traffic calming measures such as speed bumps due to vehicles using the street as a shortcut route. Concerns were also raised regarding early morning garbage pickup times following Republic Services taking over collection service.

Robbinsdale Police Department & Metro Surge:

Residents asked about efforts to rebuild trust between the Robbinsdale Police Department (RPD) and the community following Metro Surge operations. Chief Foley discussed ongoing engagement efforts through the

Joint Community Police Partnership (JCPP) and the Multicultural Advisory Committee (MAC), noting that the department continues working to strengthen relationships and communication with residents.

Chief Foley explained that Metro Surge presented unprecedented challenges and acknowledged that communication during the operation was difficult due to limited information from federal agencies. He stated that the department was not supportive of how ICE operations were conducted and acknowledged that lessons were learned regarding preventative communication and community engagement.

Several residents expressed appreciation for the Police Department and shared positive experiences with officers and response times. Other residents expressed disappointment and concerns regarding trust, communication, and the impact Metro Surge had on vulnerable community members.

Residents and Council members discussed:

- The importance of improving communication and transparency
- Concerns from residents who may feel hesitant to engage with government or law enforcement
- The possibility of expanding community engagement efforts such as Coffee with a Cop
- Opportunities for deeper community conversations moving forward

Council members acknowledged the complexity of the situation and emphasized the importance of continued dialogue, learning, and relationship-building within the community.

Community Engagement and Advisory Groups:

Residents discussed opportunities to strengthen community involvement and participation in City organizations and advisory groups. Discussion included:

- Potential creation of a citizen police advisory committee
- The role of the Human Rights Commission (HRC)
- Collaboration opportunities between the HRC and RPD
- Encouraging greater participation in commissions and community meetings

Council members noted that commissions serve in an advisory capacity and encouraged residents to continue participating in local government processes. Several residents emphasized the importance of face-to-face community conversations and relationship-building rather than relying primarily on social media discussions.

Public Safety Staffing:

Residents expressed support for police and fire personnel and asked about staffing levels, wages, and recruitment efforts. Sandvik noted that the City recently completed labor negotiations and that wages remain competitive. Discussion also included pension considerations for the Fire Department.

Chief Foley discussed the City's Cadet Program, which partners with schools and universities to recruit and train future officers. He noted that the program has been successful in developing future full-time officers and that six police officer vacancies currently remain open.

New Public Works Facility:

Residents asked questions regarding the proposed Public Works facility and the estimated project cost. Public Works Director McCoy explained that:

- The estimate includes significant contingencies common during early design phases

- The current Public Works facility no longer adequately supports City operations or vehicle maintenance needs
- Staff are reviewing comparable facilities and refining project estimates
- Funding sources for the project are still being explored

Staff also noted that the City received approximately \$3.3 million in state bonding support for the project. Additional discussion included recent tours of City facilities and infrastructure projects, including the Water Treatment Plant.

Sanborn Park Renaming:

Residents discussed the ongoing park renaming process and concerns regarding how community feedback was being incorporated into the decision-making process. Discussion included:

- Survey feedback and naming suggestions
- Consideration of Dakota naming options
- Questions regarding whether residents would have a direct vote on the final name
- The role of Council versus advisory input during the process

Council members clarified that the survey was intended to gather community feedback rather than serve as a binding vote. Several members emphasized the importance of continuing discussions while considering community input and the historical context surrounding the park's current name.

Blue Line Extension and Transit:

Residents asked for updates regarding the Blue Line Extension project, future development opportunities, and transit planning. Sandvik shared that project plans are approximately 90% complete, federal funding discussions are ongoing, and that the City continues providing feedback on project design and planning

Residents also discussed:

- Potential redevelopment opportunities within the City
- Interest in bus rapid transit alternatives
- How residents can stay informed about future project updates

Council members noted that the City continues working with project partners and reviewing opportunities for future development.

Parks and Neighborhood Concerns:

A resident raised concerns regarding activity levels and noise at Manor Park during summer months, including large gatherings, parking congestion, and late-night disturbances. Suggestions included requiring reservations or deposits for large gatherings. Staff noted that reservation systems already exist for certain park facilities and encouraged residents to contact the non-emergency police line when issues arise.

Additional resident suggestions included ideas for water tower lighting improvements and continued traffic safety discussions.

City Commissions and Staff Time:

Residents asked about the amount of staff time dedicated to supporting City commissions and committees, as well as how recommendations from commissions influence Council decisions. Sandvik noted that commission support represents a significant staff responsibility, though exact staff hours are difficult to quantify. Council

members discussed the importance of community participation and volunteer involvement in City commissions and advisory groups.

Residents also emphasized the importance of increasing public participation and awareness of community meetings and engagement opportunities.

Additional Discussion:

Residents also discussed:

- Political endorsements in nonpartisan local government
- Development opportunities at the former U.S. Bank site
- The importance of continued community dialogue and transparency

Council members reiterated their commitment to community engagement and thanked residents for attending and participating in the discussion. Mayor Sutton invited residents to continue informal conversations with Council members and staff following adjournment of the meeting.

STAFF UPDATES

None.

COUNCIL UPDATES

None.

ADJOURNMENT

Mayor Sutton adjourned the meeting at 8:39 PM.

Rachel Leen, Communications Coordinator

Raymond Blackledge, Mayor Pro Tem

MINUTES

ROLL CALL

Present: Hansen, Hart, Heid, Larson, Myers, Myrfield, Pendaz-Foster

Absent: Hanelitz, Lincoln, Lyng, Sande

Staff: Kayla Kirtz, Sustainability Coordinator; Gwen Casey, MN GreenCorp Member

CONSIDERATION OF MINUTES

A. March 18, 2026 Minutes

Myrfield motioned to approve the March 18th, 2026 Sustainability Committee minutes and Larson seconded. Motion passed.

NEW BUSINESS

A. Adopt-a-Park Annual Permit Renewal

Kirtz discussed the Adopt-a-Park annual permit renewal. Hart volunteered to complete the permit renewal and submit the online forms after each pick-up. Kirtz said that the upcoming Earth Day Trash Pick-up at South Halifax could count towards the group's three required annual clean ups. The group discussed the idea of scheduling their remaining two park clean-ups at the same time as their regular meeting times in July and October.

OLD BUSINESS

A. Community Engagement Updates

Kirtz shared a list of upcoming events. She informed them that she has placed an order for more organics recycling guide magnets and pamphlets. Waiting to hear back from Partners in Energy about seed packet availability. Casey shared the draft posters she designed and the group discussed them and provided feedback. The group confirmed what materials they are requesting for tabling purposes, including seed packets, compost bags, an example compost pail, tablecloth, posters, and organics recycling magnets.

B. Native Plant Kit Pick-Up and Compost Giveaway - May 16th

Kirtz said she would follow up with an email to the Committee prior to the event with information about when to arrive and what to expect.

INFORMATION ONLY

A. Dakota Prairie Composting Tour — April 29th, 12:30-1:30 pm

Kirtz confirmed that the tour of Dakota Prairie Composting has been scheduled for April 29th, 12:30-1:30 p.m. City staff will be present and any Sustainability Committee members that are attending should RSVP with Kayla.

B. Discussion Topics from Member Heid

Heid talked about plug-in solar and how it is currently being discussed at the state legislature. Heid expressed interest in making changes to City Code to ensure there are currently no barriers to plug-in solar in Robbinsdale. Heid shared his proposed edits. Myrfield motioned to recommend the code changes to the City Council, Hansen seconded and the motion passed.

Heid shared about a grant opportunity from the Department of Commerce for energy efficiency projects and said that the Committee can assist with identifying and going after grant opportunities. The Committee asked what is the best method for sharing grant opportunities with staff. Kirtz said she could review them first before putting it on the agenda as a discussion item.

Heid discussed how the City collects a franchise fee on gas and electric utility bills. Heid shared resources about how other cities are currently doing this and using the money to fund sustainability projects. The Committee desired more information about how the City currently utilizes franchise fees before making any formal action. Heid said he would put together a report/proposal to discuss at next month's meeting.

ADJOURNMENT

Kirtz adjourned the meeting at 7:53 p.m.

Kayla Kirtz

Kayla Kirtz, Sustainability Coordinator

05-21-2026

Date

MINUTES

1. Called to order at 7:03 PM

ROLL CALL: X Beck, X Erdos-Thayer, X Davis, Rasmussen, X Rochon-Washington

Also in attendance: Matt Bazyk-Staff Liaison, Dave Uherka-Robbinsdale Resident, Klause Weber-Robbinsdale Resident, Greg Salers

2. APPROVAL OF AGENDA:

Motion:

2nd:

Vote for approval: yes, no

Motion to accept agenda with addition of Public Comment:

3. CONSIDERATION OF MINUTES

- A. PRFC 1/27/26 Meeting Minutes

Motion: Rochon-Washington

2nd: Beck

Vote for approval: 4 yes, 0 no

4. NEW BUSINESS

- A. Sanborn Playground: Midwest Playscapes

Davis: Look into not installing until Spring if we can't open until Spring.

- B. Sanborn Tennis and Pickleball Courts

Matt gave an update, to Commission on USTA

- C. Sanborn Park Renaming

Erdos-Thayer: Dakota are displaced. Lakota or other tribes are more prevalent in the area.

5. OLD BUSINESS

6. INFORMATION ONLY

- A. Recreation:

Eggstravaganza: This Saturday March 28th. Recreation helping with event for second year in a row. Bring your kids! At City Hall 1-3 pm

Music in the Parks Series: April 23rd, 6-7 PM at Kelly Park. Mariachi Jalisco de Mexico (other dates: May 28, June 18, July 30 and August 28)

Working to get AED's available to people in parks.

- B. Forestry:

Awaiting to hear if all expected ReLeaf Grant funding from the DNR will be approved (expected \$125K)

Working with Prairie Restoration Inc. and other staff on design for converting City Hall to native landscaping (4 separate management areas in project)

Applying collectively to a DNR Grant seeking funding for the above conversion project (both installation & management) through June, 2029

MNL Plant Kit Sale to opened in early March we have sold 113 kits so far!

Tree Trust Tree Sale to opened March 2nd. Price per tree \$50. Pickup at Public works on 14 (evening) and 16 (morning) of May

Worked with our GreenCorps member to design a post card which we'll be sending out to every residence - one side will advertise the tree sale and the other the plant kit sale. Excited to see what the response may be since this will be a first try to get more folks to participate!

Reminder that Plymouth has a surplus of wood, a sawmill and a kiln. If anyone has park infrastructure ideas in need of lumber not requiring specific treatments let staff know and we'll each out to Plymouth

Discussing carving up the ~14 foot high bur oak snag with Iowa Falls chainsaw artist Gary Keenan at Sanborn Park into something cool. He's willing to do something here the next time he's in our area. Any ideas on what to carve? You can see some of Gary's work attached.

7.

8. ADJOURNMENT

Motion to Adjourn: Rochon-Thayer

Davis: 2nd

Vote 4-0

MINUTES

ROLL CALL

Fox, Ralston Aoki, Kirkeeng, Lee, Nailon

Excused: Murphy

Absent: Smith, Dlugose

City staff: Brookes

Community guests: 4

APPROVAL OF AGENDA

Motion to add item to agenda under new business: HRC Commissioners Public Speaking, Public Events and Candidate Endorsements: Fox

Second: Nailon

Motion carries.

Motion to approve agenda for meeting of March 26, 2026: Kirkeeng

Second: Lee

Motion carries

CONSIDERATION OF MINUTES

Motion to approve minutes with correction: Ralston Aoki

Second: Lee

Motion carries.

- A. Approve minutes of HRC Special Meeting, Thursday, March 12 and Immigration Rights Subcommittee Meeting, Saturday March 22.

CHAIR AND VICE CHAIR REPORTS

Chair Report

Ralston Aoki: There is growing pressure to amend the state constitution in order to remove language allowing slavery for incarcerated people.

There is a Trans Day of Visibility West Metro celebration planned on March 31.

Proposed HUD rules will disadvantage vulnerable people- can submit comments on this.

Mediation training available.

More details in agenda packet:

Vice Chair Report

Kirkeeng: Has coloring books for distribution for kids impacted by Metro Surge created by local artists.

Kirkeeng is becoming involved with the Blue Line Anti-Displacement group - it is looking for board members.

OLD BUSINESS

- A. HRC response and recommendations regarding federal immigration enforcement activities affecting our communities
 1. Immediate/short term actions
 - i. Separation ordinance update
 - ii. Housing committee subcommittee update

- iii. Website information
 - 2. Medium/long term
 - i. Immigration law educational event
 - ii. Tracking what other cities, state legislature are doing

1. Short term/immediate:

- i. Separation ordinance passed unanimously.
- ii. Housing subcommittee update: Planning on survey to obtain data on households who need aid, strategizing on how to connect them with organizations who can help, finding out what are good things to advocate for. See packet for example of emergency ordinance regarding evictions. Will draft an ordinance at next subcommittee meeting.
- iii. Website: Updated to include housing and rental assistance.

2. Medium/long term:

- i. Planning for immigration education event on May 2nd, 1:00 PM at Brookdale Library continues to move forward. Professor Llana Barber, director of Immigrant History Research Center at the University of Minnesota, will be speaking.
- ii. Legislation to watch: STAR Act. This act contains several ICE related items, similar to separation ordinances, and is currently moving through state legislature. Others: ICE out of Health Care bill. Chemical Irritant bill. Equal Rights Amendment bill.

B. Women's History Month project update

Council passed a proclamation recognizing Women's History Month. The City also promoted a screening of "On the Basis of Sex" at Elim Lutheran Church.

C. Apartment outreach

- Robbins Landing meeting
- Parker Station Flats event on 4/16 planning

Robbins Landing: Thanks to all who contributed to St Patrick's Day dinner, it was a big success. There will be a barbecue on May 31st. Ralston Aoki will arrange a time with Phillip Gray to visit for dinner.

Parker Station: Confirmed for Thursday, April 16 at 5:00 pm. Parker Station will provide light snacks and water. Kirkeeng and Nailon will attend.

Birdtown Flats would also be a good place to hold an event.

NEW BUSINESS

A. Planning for strategic planning

Meeting of 4/23 will start an hour earlier, running from 6:00 - 9:00 pm. Food will be Potluck. Think about topics/issues that are rising to the top of HRC agenda. Consider changes to commission structure- possibly having chairs of different topics/areas.

B. Pride Month

The City will have a tent at Golden Valley Pride on June 13th. HRC is welcome to join City staff and promote their work from the City tent.

C. Juneteenth

Will look into cosponsoring an event with the JCPP. Another idea is to host an event showing an outdoor movie.

D. HRC Commissioners Public Speaking, Public Events and Candidate Endorsements

It is important to maintain clarity about when you are speaking as a resident and when you are speaking as a

commissioner.

COMMISSIONER REPORTS

OTHER BUSINESS

ADJOURNMENT

8:58 pm

MINUTES

ROLL CALL

Present: Ralston-Aoki, Kirkeeng, Lee, Dlugose, Nailon, Murphy, Smith
Attending remotely: Fox
City staff: Brookes, Sandvik
Facilitators: Irina & Russ Fursman, Hue
3 community guests

APPROVAL OF AGENDA

- A. Approval of agenda of April 23, 2026

Motion to approve agenda of April 23, 2026: Kirkeeng

Motion seconded: Lee

Motion carries.

NEW BUSINESS

- A. Strategic Planning

Facilitators led commissioners through a strategic planning process.

CHAIR REPORT

OLD BUSINESS

- A. Immigration event
i. Budget request

Four speakers have been confirmed. Budget request for pastries was approved. Lee is still seeking immigrant artists to display at the event. Nailon is reaching out to neighboring cities to help promote attendance.

- B. Town Hall on May 18 update

Confirmed for 6:00 pm at City Hall. HRC commissioners encouraged to attend.

- C. Pride Month event participation

New Hope HRC chair Jeffrey Miller is interested in collaborating with neighboring cities to celebrate Pride month.

Motion to explore a multi-city table at future Pride events: Lee

Second: Kirkeeng

Motion carries.

- D. Quick Updates
i. Housing committee update
ii. Apartment Outreach
a. Parker Station Flats
b. Birdtown Flats
c. Robbins Landing

iii. Juneteenth

Housing: subcommittee is considering a recommendation to extend the length of time required for an eviction notice.

Apartment outreach: There will be a spring event at Birdtown Flats. Robbins Landing is hosting a Memorial Day barbeque and HRC is invited.

Juneteenth: A hope and healing event is under development.

COMMISSIONER REPORTS

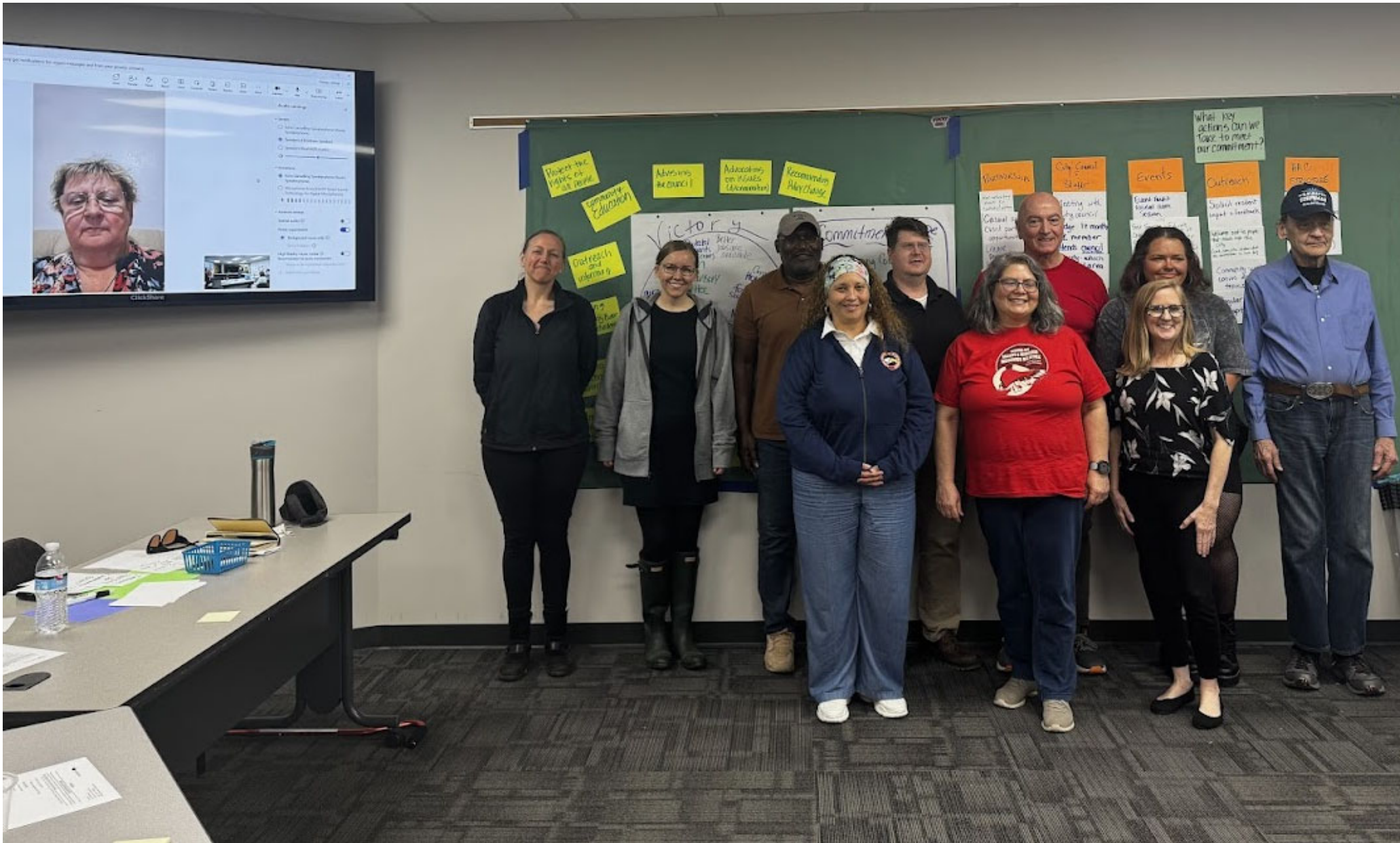
Kirkeeng: April is volunteer month.

OTHER BUSINESS

ADJOURNMENT

8:59 pm.

2026 Robbinsdale HRC STRATEGIC PLANNING MEETING



Introduction

This report represents a summary of work and conversations that the City of Robbinsdale Human Rights Commission (HRC) engaged in on April 23, 2026. The purpose of the workshop and anticipated outcomes, as well as HRC members' individual hopes and anticipations, have contributed to the process and the outcomes summarized in this report.

Retreat Purpose:

- Review the current state of impact of the HRC.
- Identify priorities and key goals and actions to focus on over the next two years (2026-2028).
- Create shared commitment.

Anticipated Outcomes:

- Group getting on the “same page” with what we want to do.
- Explore future opportunities.
- Develop stronger focus and cohesion.
- Understand and honor our capacity.
- Develop intentional partnerships.



SECTION 1

Generating Core Agreements

Our Victory: Imagining HRC Vision and results in 2030

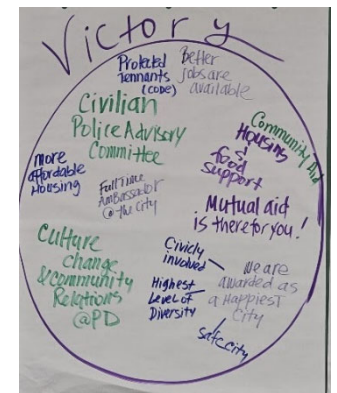
When envisioning success, the Commission members shared the following elements:

The HRC Intention

- Recommending policy changes.
- Advocating on issues. (Discrimination).
- Advising the City Council.
- Protect the rights of all people.
- Community Education.
- Outreach and informing.
- Listening and bringing back issues and challenges.
- Celebrating our community diversity.
- Amplifying the value of diversity.
- Conducting research and gathering facts.
- Connecting people with resources.
- Contribute to building a cohesive and welcoming community.

Our Victory

- Protected tenants through code changes
- Better jobs are available.
- Civilian Police advisory committee established.
- More affordable housing.
- There is a full-time ambassador at the city.
- There's culture change in community relations at the Police Department.
- Community Aid. Housing and food support.
- Robbinsdale is awarded as the "Happiest City."
 - Civically involved
 - Highest level of diversity.
 - A safe city.



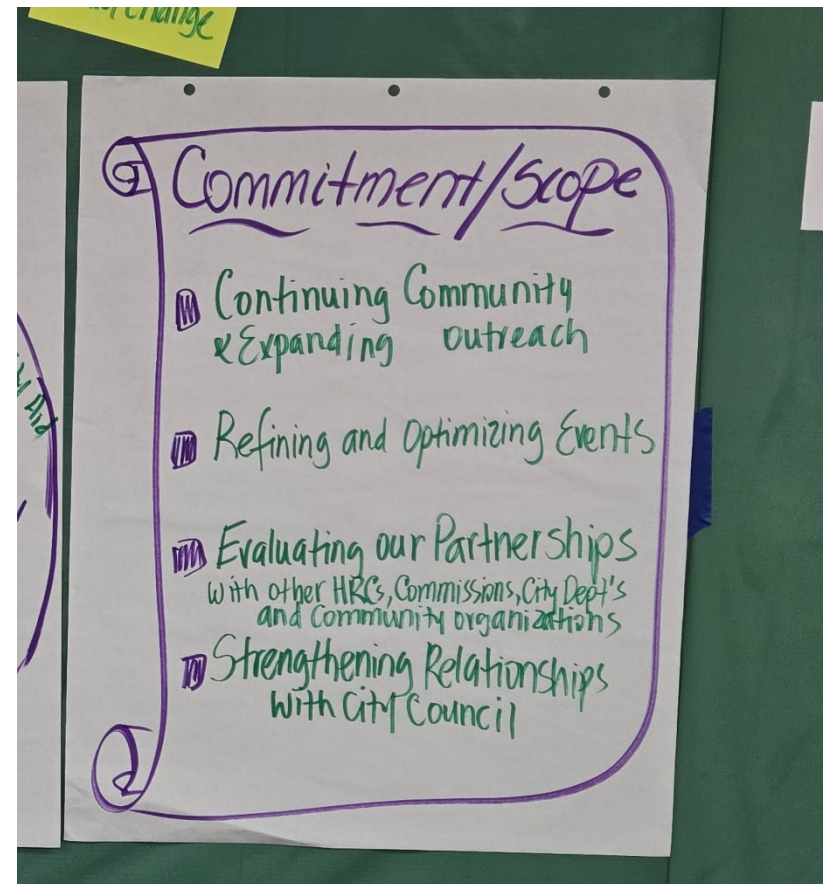
Our Current Reality

<h2>Impacts</h2> <p>What notable impacts, changes, or improvements in our community have resulted from our work?</p>	<h2>Relevance</h2> <p>What initiatives and events have been losing their relevance or reliance on us?</p>	<h2>Environment</h2> <p>What environmental factors and events have changed the social landscape over the last couple of years?</p>
<ul style="list-style-type: none"> • Stronger community connections. Apartment outreach. Response to Operation Metro Surge. • Connecting with other commissions and groups. • Community awareness of racial inequality. <ul style="list-style-type: none"> ○ Park renaming. ○ Racial covenants. • Policies. <ul style="list-style-type: none"> ○ Separation ordinance. ○ Pro-community resolution. ○ Recommendations on the proposed “no camping” ban. • Events we do every year are growing. <ul style="list-style-type: none"> ○ MLK. ○ Obergefeld event 	<ul style="list-style-type: none"> • Creation of “know your rights” immigration resources <ul style="list-style-type: none"> ○ Didn’t need to create, just compile ○ Total response to Metro Surge has gone down. • Events that are losing relevance. <ul style="list-style-type: none"> ○ Whiz-Bang ○ Boo BashPark clean up. • City events that don't directly involve the HRC. <ul style="list-style-type: none"> ○ Tree lighting. ○ Easter event. • <i>Are our educational events reaching enough people?</i> • <i>MLK event?</i> 	<ul style="list-style-type: none"> • Push back against Metro Surge. • More civic engagement? • Metro Surge. • New administration. Minnesota as a target. • Funding setbacks. (County, School District. Etc.) • Environmental awareness and programs. • Safety issues causing tension. (Shootings, Metro Surge, etc.) • AI and media: <i>social media, distrust, polarization, etc.</i> • Housing constraints. • Demographic shifts: age, race, LGBTQ+ • Shift from federal government as protectors of civil rights to dismantling civil rights. • Police involved killings of civilians of color

Our Commitment

Based on the Victory and assessment of our Current Reality, what are we committed to in the next two years as our focus?

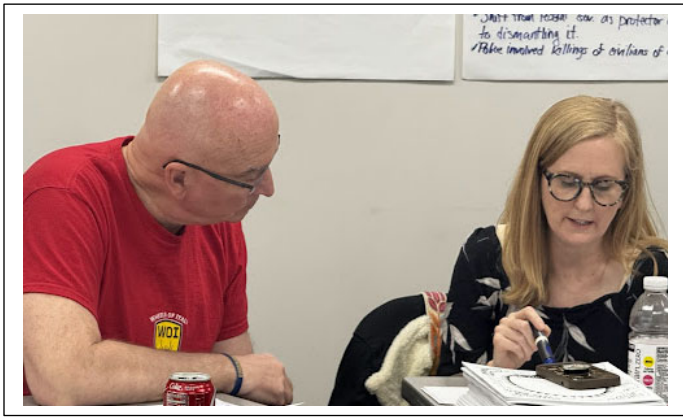
- Continue and expand community outreach.
- Refining and optimizing events.
- Evaluating our partnerships. (Other HRC's, commissions, city departments and community organizations).
- Strengthening relationships with the City Council.



SECTION 2

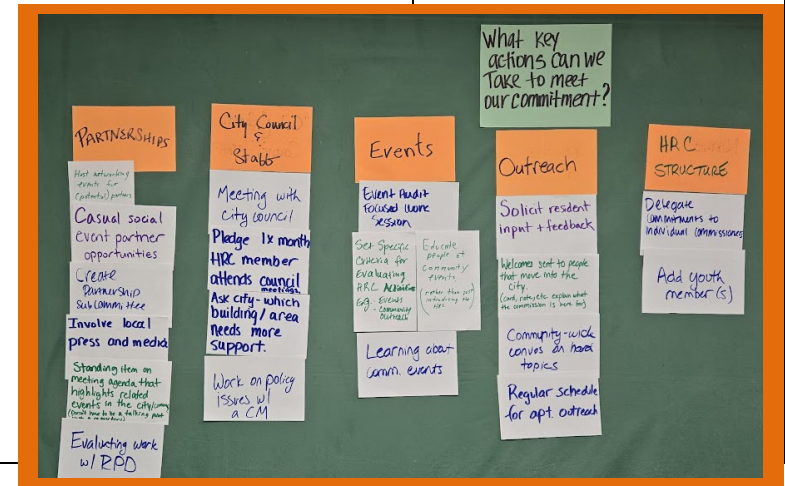
Generating 2026 -2028 Plan

What key actions do we need to take to meet our commitment?



Action Areas – Emerging Work Groups

Partnerships	City Council and staff	Events	Outreach	HRC Structure
<p>Host networking event for potential partners.</p> <p>Casual social event partner opportunities.</p> <p>Create Partnership subcommittee.</p> <p>Involve local press and media.</p> <p>Include standing item on meeting agenda that highlights related events in the city and community. <i>Doesn't have to be a talking point.</i></p> <p>Evaluating work with RPD.</p>	<p>Meeting with City Council.</p> <p>Pledge one time a month HRC member attends council meetings.</p> <p>Ask the city which building or area needs more support.</p> <p>Work on policy issues with the city manager.</p>	<p>Events Audit focused work session.</p> <p>Set specific criteria for evaluating HRC activities.</p> <p>Community outreach.</p> <p><i>Educate people at community events rather than just introducing the HRC.</i></p> <p>Learning about community events in other cities</p>	<p>Solicit resident input and feedback.</p> <p>Welcomes are sent to people that move into the city. <i>Card, note, etc. Explain what the Commission is here for.</i></p> <p>Community-wide conversations on hard topics.</p> <p>Regular schedule for apartment outreach.</p>	<p>Delegate commitments to individual commissioners.</p> <p>Add youth members.</p>





Thank you!



TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, Assistant City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: June 2, 2026
RE: Appointment of Absentee Ballot Board and Deputizing Staff for 2026 City Elections

Background:

State election law requires the City Council to formally establish an Absentee Ballot Board to oversee the administration of mail-in and absentee voting. This Board is legally responsible for reviewing, accepting, and rejecting absentee ballot return envelopes based on statutory criteria.

Additionally, because absentee ballot volumes create a concentrated, fluctuating workload, the Assistant City Manager/City Clerk requires a flexible workforce to maintain secure operations and meet strict processing deadlines.

Analysis:

Approving this resolution serves three critical functions for the upcoming election cycle:

- **Legal Compliance:** Formal council designation ensures that the Absentee Ballot Board is legally constituted and that all members take the required constitutional oath before handling ballots.
- **Operational Necessity Regardless of Timeline:** Even if the city decides to offer in-person early voting only during the 18 days prior to the election rather than the full 46-day window, an Absentee Ballot Board is still statutorily required. Because voters can drop off absentee ballots at City Hall throughout the entire 46-day period, a designated board must be in place to receive and process them.
- **Operational Flexibility and System Access:** Authorizing the Assistant City Manager / City Clerk to deputize qualified, internal city staff from other departments creates an efficient staffing contingency.

Not all staff will require or be granted access to work within the Minnesota Voter Registration System (MVRS). To ensure full compliance and security, all designated board members and deputized staff will receive mandatory training tailored specifically to their assigned tasks before performing any election functions.

Recommendation:

Motion to adopt the attached resolution to establish the 2026 Absentee Ballot Board and grant the Assistant City Manager/City Clerk the authority to deputize internal city personnel to assist with election functions as needed.

Attachments:

1. Resolution

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 2nd day of June 2026.

RESOLUTION NO.

A RESOLUTION DESIGNATING AN ABSENTEE BALLOT BOARD AND DEPUTIZING STAFF FOR ELECTION FUNCTIONS

WHEREAS, pursuant to Minnesota Statutes 203B.121, Subd. 1, the City Council must establish an Absentee Ballot Board to oversee the administration and processing of mail-in and absentee ballots; and

WHEREAS, an Absentee Ballot Board is statutorily required to receive and process ballots at City Hall throughout the 46-day absentee period, regardless of whether the City limits in-person early voting to the 18 days prior to the election; and

WHEREAS, Minnesota Statutes 203B.14 authorizes the utilization of additional clerical assistance to manage election workloads, and the Assistant City Manager/City Clerk requires the flexibility to cross-train and deputize internal city staff to aid with support tasks as needed; and

WHEREAS, all designated ballot board members and deputized personnel will be required to complete mandatory training tailored specifically to their assigned tasks prior to performing any election functions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale, Minnesota, as follows:

The City Council hereby establishes the 2026 Absentee Ballot Board and grants the Assistant City Manager/City Clerk the authority to appoint members and deputize internal city personnel to assist with election functions as needed.

The following personnel are hereby designated to serve on the 2026 Absentee Ballot Board and/or are authorized to be deputized for election support functions, with all such appointments expiring on November 4, 2026:

- Chase Peterson-Em, Assistant City Manager/City Clerk
- Sherry O'Donnell, Deputy City Clerk/Administrative Support
- Rachel Leen, Communications Coordinator
- Amber Schmidt, Admin Support – City Services
- Jeaneane Jones, Admin Support – Utility Billing

The Assistant City Manager/City Clerk shall have the delegated authority to appoint qualified election judges to the Absentee Ballot Board within the 25 days preceding both the 2026 Primary and General Elections.

The question was on adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

PASSED AND ADOPTED BY THE CITY COUNCIL THIS 2nd DAY OF JUNE 2026.

Bradley Sutton, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk



TO: Mayor and City Council
PREPARED BY: Tim Sandvik, City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: June 2, 2026
RE: Updates to City Manager Contract

Background:

Per the City Manager's Contract, they are eligible for an annual review at their anniversary date. At the April 14, 2026 City Council Work Session, Council agreed to move forward with a closed session on May 19th, 2026, to review staff and Council feedback on the City Manager's performance.

Analysis:

At the conclusion of the review, the City Council agreed to two items — a language update (strike), and a salary increase.

The City Council and City Manager agreed to a contract update striking language from Section 8: D: *"It is the intent of the Employee to purchase a cell phone with two Sim cards, one of which will be utilized strictly for City usage."* At the time of the City Manager's hire, this allowed the City Manager to have a dedicated City line and personal line without two cell phones; however, the City now utilizes Webex, which allows City phone lines to be directed to any device with the Webex App installed.

The City Council and City Manager also agreed to an increase in compensation. Following review of other City Managers in the area, and understanding the City Manager was the only employee who did not receive a COLA adjustment effective January 1, 2026, compensation was increased 7.5% to reflect a COLA *and* Step increase, effective May 25, 2026.

Recommendation:

Accept the summary of the City Manager's review, as required under Minnesota State Statue Ch 13D.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Matthew Bazyk, Recreation Services Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: June 2, 2026
RE: Appoint New Parks, Recreation and Forestry Commissioner Matthew Rentsch

Background:

The Parks, Recreation and Forestry Commission is comprised of a Commission from each Ward and three additional At-Large Commissioners. Currently, we have two At-Large seats available that can be filled by a resident from either Ward 1, Ward 2 or Ward 4.

Analysis:

Matthew Rentsch is a Ward 1 resident, and is interested in filling one of the At-Large seats. He is a landscape architect and helped work on the restoration of Greaser Park. He is interested in continuing to work for his community through the PRFC.

Recommendation:

Approve the appointment of Matthew Rentsch as an At-Large member of the PRFC.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Sherry O'Donnell, Admin Support/Deputy City Clerk
APPROVED BY: Tim Sandvik, City Manager
DATE: June 2, 2026
RE: Consumer Fireworks Sales Application

Background:

The City received an application from Renaissance Fireworks, Inc. to set up a tent in Robin Center parking lot in the northwest corner, next to where the licensed taco truck is parked, for consumer fireworks sales from June 19, 2026 through July 5, 2026.

Analysis:

The application requires a conditional use permit, which will be considered for approval by the City Council at the June 2, 2026 meeting. There is a signed agreement between the vendor and Robin Center. The vendor has obtained certificates of flame resistance for the tents and proper storage of the products. A certificate of insurance is required also, which has not yet been submitted.

The application requires review by the Police Department, Building Official, Community Development/Zoning and Fire Department. The Public Works Director/City Engineer reviewed the application also. All have approved subject to the conditions of the conditional use permit. The Fire Marshal and Rum River Consultants, the City's contracted consultant as building official, will do an inspection prior to the official opening.

Recommendation:

By motion, consider approval of the application from Renaissance Fireworks, Inc. to set up a tent in Robin Center in the northwest corner, next to where the licensed taco truck is parked, for consumer fireworks sales from June 19, 2026, through July 5, 2026, with requirements as outlined in the conditional use permit and consumer fireworks application. Daily closing time will be at 10 p.m. or earlier.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, Assistant City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: June 2, 2026
RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Analysis:

Not applicable.

Recommendation:

By motion, approve issuance of licenses dated 6/2/2026.

Attachments:

1. Licenses

LICENSE APPROVAL LIST

6/2/26

<u>BUSINESS</u>	<u>TYPE</u>	<u>FEE</u>
KCM Eggrolls	Transient Merchant (food truck)	\$25

TO: Mayor and City Council
PREPARED BY: Will Bucheger, Assistant Planner
APPROVED BY: Tim Sandvik, City Manager
DATE: June 2, 2026
RE: Second Reading for a Zoning Text Amendment to Code Section 820
Public and Right of Way Trees: Vegetation

Background:

City staff propose a zoning text amendment to update City Code Section 820 (Public and Right-of-Way: Trees). Following a comprehensive review by the City Forester, these revisions aim to ensure the code remains modern, enforceable, and technically accurate.

Analysis:

Over the past year, staff identified enforcement challenges regarding Section 820, particularly concerning overgrown pollinator lawns. While these areas are often intentionally planted, many have become unmanaged and no longer meet the City Forester's standards for a valid pollinator habitat. Because the current code only explicitly references "weeds and grass," it lacks the specific language needed to address unmaintained gardens. The proposed updates close this regulatory gap, providing clear standards for both traditional lawns and pollinator-friendly landscapes. Staff updated this section of the code to reflect the city's current operations.

These changes include a revised "prohibited street tree" list, as proposed by the City Forester. Staff believed it would be more manageable to note trees that are prohibited from planting than a list describing the trees allowable for installation. Notably, this list applies only to trees planted in the public right-of-way; the city does not require residents to remove healthy trees from their private property based on species. Staff updated this list to better reflect the quality of trees best suited for the city and to meet the best management practices produced by the State of Minnesota. The proposed changes can be viewed within the attached draft ordinance.

Planning Commission:

The Planning Commission reviewed the proposed text amendment during a regularly scheduled meeting on February 19th, 2026. A public hearing was held at this meeting; No comments were made, and the public hearing was closed. Notice of the public hearing was published in the city's official newspaper and posted on the city's bulletin board 10 days prior to the meeting. City staff had received no inquiries from residents. The Planning Commission motioned for a recommendation of approval to the City Council with no added conditions. The public hearing notice can be found in Attachment A.

City Council First Reading:

The first reading of this proposed text amendment was presented to City Council on May 5th, 2026. City Council approved the first reading with no added conditions included.

Recommendation:

Make a motion to accept the second reading of a draft ordinance with the proposed zoning text changes as presented.

Attachments:

1. Attachment A - Public Hearing Notice
2. Attachment B - Draft Ordinance

City of Robbinsdale

Public Hearing Notice

NOTICE IS HEREBY GIVEN that there will be a meeting of the Planning Commission of the City of Robbinsdale, Minnesota on **Thursday, February 19th, 2026, at 7:00 p.m.** for consideration of a Zoning Text Amendment to amend *Sections 820 Public and Right of Way Trees: Vegetation*. The meeting will be held in the City Council Chambers at Robbinsdale City Hall, 4100 Lakeview Ave. N, Robbinsdale MN 55422.

Any and all persons desiring to be heard shall be given an opportunity at the above stated time. Residents seeking further information on the public hearing should contact Assistant Planner Will Bucheger at 763-531-1269 or wbucheger@robbinsdalemn.gov.

By: Will Bucheger, Assistant Planner

Member _____ moved and Member _____ seconded a motion that the following ordinance, which was given its first reading on _____, 2026, be given its second reading on this ____ day of _____ 2026, and that it be adopted.

ORDINANCE NO. 26-__

AN ORDINANCE AMENDING SECTIONS 820 OF THE ROBBINSDALE CITY CODE RELATING TO PUBLIC RIGHT OF WAY TREE MANAGEMENT AND RESIDENTIAL VEGETATION ENFORCEMENT

1) Sections 820 of the City Code are hereby amended with the following language to be removed shown by ~~strikeout~~ and new language shown in **bold and underlined**:

CHAPTER VIII STREETS, ALLEYS AND PUBLIC WAYS

Section 820 – Public and Right of Way: Trees.

820.01. Purpose.

It is the purpose of this section to protect and promote the public health, safety and general welfare of the people of the city by regulating the planting and maintenance of trees in order to ~~protect~~ **manage the city’s tree canopy** trees and to prevent and abate hazardous and nuisance conditions in the city.

820.03. ~~Permitted~~ **Prohibited** street trees.

The Forester shall maintain a list of ~~permitted~~ **prohibited** street trees **trees and woody plants** to ~~from being~~ **be** planted within the right-of-way of public streets. (Amended, Ord. No. 03-21)

820.05. Prohibited trees.

The following trees, vines and shrubs ~~may~~ **shall** not be planted on city rights-of-way:

<u>Genus</u>	<u>Species</u>	<u>Common Name</u>
<i>Acer</i>	<i>freemanii</i> <i>ginnala</i>	Freeman Amur m Maple
<i>Acer</i>	<i>negundo</i> <i>freemanii</i>	Boxelder (Ash-leaved Maple) <u>Freeman maple</u>
<i>Acer</i>	<i>saccharinum</i>	Silver Maple
<i>Celastrus</i>	<i>orbiculatus</i>	Oriental <u>Round leaf</u> Bittersweet
<i>Frangula</i>	<i>alnus</i>	Glossy Buckthorn
<i>Fraxinus</i>	<i>spp.</i>	Ash (Black, Green, White)
<i>Lonicera</i> <i>Ginkgo</i>	<i>spp.</i> <i>biloba</i>	<u>Exotic honeysuckles</u> Ginkgo (Maidenhair Tree – female only)
<i>Populus</i> <i>Pyrus</i>	<i>deltiodes</i> <i>calleryana</i>	Eastern Cottonwood <u>Callery</u> <u>pear</u>
<i>Populus</i> <i>Rosa</i>	<i>nigra</i> <i>italica</i> <i>multiflora</i>	Lombardy Poplar <u>Multiflora</u> <u>rose</u>
<i>Rhamnus</i>	<i>cathartica</i>	European Buckthorn

(Amended, Ord. No. 03-21, Ord. No. 15-02, Ord. No. 17-02)

820.07. Order to **prune**, treat or remove.

The Forester may order the pruning, treatment or removal of trees or plants upon public or private property if the Forester determines that the action is necessary to **for** public safety or necessary to prevent the spread of disease or of insects harmful to trees and shrubs. (Amended, Ord. No. 17-02)

820.09. Order.

Subdivision 1. Procedure.

When the Forester determines that it is necessary to order the pruning, treatment or removal of trees or plants, a written order to correct the condition must be served upon the owner, ~~occupant,~~ operator or other person responsible for such tree or plant. (Amended, Ord. No. 17-02)

Subd. 2. Notice.

In cases where summary abatement of a public nuisance is required, the city will serve notice on the owner as described below. The notice shall contain the following information.

- (a) The address **of** the property upon which the condition exists.
- (b) The nature of the violation and appropriate ordinance **code** citation.
- (c) The necessary action**(s)** needed to correct the violation.
- (d) The date by which the corrections must be made before the city will seek abatement.
- (e) The right of and the manner for the alleged violator to request a hearing before the City Council **or city manager** unless it is an emergency case.
- (f) A description of the penalties if the violation is not corrected.
- (g) A statement that all unreimbursed costs, including staff time and administrative costs incurred by the city in abating the nuisance shall be assessed against the property unless payment is received within 30 days of the original billing to the property owner. An administrative charge will apply for all assessed property, as noted in Appendix B. (Added, Ord. No. 03-32)

Subd. 3. Method of service.

The order shall be served in one of the following ways:

- (a) by first class mail to the person responsible; (Amended, Ord. No. 17-02)
- (b) by personal delivery to the person responsible;
- (c) by leaving with a person of suitable age and discretion residing at the premises;
- (d) if no person residing at the premises can be found, by affixing a copy of the order to the front door of the premises; or
- (e) by publishing in the official **local newspaper** once a week, for two successive weeks. (Amended, Ord. No. 03-32)

Subd. 4. Time limit.

The order must establish a time limit for compliance dependent upon the hazard ~~and~~ danger, **or health risks posed to other trees or shrubs** created by the violation. In cases of extreme danger, immediate compliance upon service of the order is authorized. (Amended, Ord. No. 03-32)

Subd. 5. Appeal.

A person receiving an order hereunder may, within ten days of the service of such order, appeal to the city manager, who must review the order within seven days. (Amended, Ord. No. 03-32)

Subd. 6. Special assessment.

On or before September 30 of each year, the city clerk shall list the total unpaid charges against each separate lot or parcel to which they are attributable under this subsection. The cost shall be levied as a special assessment against the property upon which the condition was remedied in the manner provided by Minnesota Statutes, section 429.101. The levying of such assessment does not affect the liability of the owner for any other penalty that may be imposed. The special assessment will be certified and thereupon be a lien upon such property, and will be included in the next tax bill on such property unless paid before and collected in the same manner as other

taxes against such property. The certification shall provide for the payment of the special assessments the following year. (Amended, Ord. No. 03-32)

Subd. 7. City work.

The order procedure need not be followed with reference to trees or plants located on public property when the costs of plantings, pruning, treatments or removals are done at the cost of the city. (Amended, Ord. No. 17-02)

820.11. Other regulations.

Subdivision 1. Traffic hazard.

No tree may be planted, placed or allowed to remain in a position which the Engineer determines to be a traffic hazard.

Subd. 2. Rights-of-way.

On arterial or collector street rights-of-way as shown on the ~~major~~ current street plan, the location of trees will be determined by the engineer. It is unlawful to plant a tree in the right-of-way of an arterial or collector street in a location that does not conform to generally accepted engineering standards or utility placement constraints. (Amended, Ord. No. 17-02)

Subd. 3. Permits.

(a) It is unlawful to plant, prune, tap, cut, wound or remove trees or shrubs in public places, including street rights of way, without a permit from the Forester. Planting, pruning, tapping, cutting, wounding or removal must be performed in accordance with conditions stated in the permit. (Amended, Ord. No. 17-02)

(b) The following provisions apply to the issuance of permits where required for planting in public places.

(1) Application data.

The application must state the address, number of trees or plants to be planted, the location, name of planter(s) and ~~specific~~ species name of each tree or plant. (Amended, Ord. No. 17-02)

(2) Standards for issuance.

A permit will be issued if it is found that the proposed plantings conform to the requirements of this section.

820.13. Abuse or mutilation.

It is unlawful to (i) damage, cut, carve, kill or injure the bark or woody tissues of any tree or plant on public property; (ii) attach any rope, wire or other contrivance to any tree or plant on public property; (iii) dig ~~in~~ up or otherwise disturb any public grass covered ~~grass~~ areas or landscaping, or in any other way injure or impair the natural beauty or usefulness of any area of public property; (iv) cause or permit a wire charged with electricity or any gaseous, liquid or solid substance harmful to trees or plants to come into contact with them.

820.15. Turfgrass ~~Weed~~ and noxious weed ~~grass~~ cutting.

Subdivision 1. General rule.

The owner of property abutting on any public street or alley must maintain the property and abutting public property to the center of such platted street or alley. ~~Weeds, including tall~~ Standard lawn turfgrasses, along with other lawn plants or noxious weeds; that exceed eight inches in height, must be cut, destroyed or otherwise eradicated by the owner of the property. ~~Perennial native prairie~~ Vegetation including grasses and/or wildflowers identified by the Engineering Department as a managed native planting or landscape as identified by the city Forester, installed as a primary component of an approved raingarden or a restored prairie, is excluded from this rule on a case-by-case basis, referencing Section 425.15 (Amended, Ord. No. 91-05, Sec. 2; Ord. No. 03-32; Ord. No. 17-02)

Subd. 2. Weed and grass cutting by the city.

The weed inspector shall ~~cause~~ require the any noxious weeds to be cut and/or destroyed by city ~~crews~~ staff or private contractors as the inspector shall determine, including tall turfgrasses, that exceed eight inches in height ~~that are~~ growing on the property or within the platted limits of

an abutting public street or alley when the vegetation is not cut by the property owners **within the specified time frame. Vegetation from managed native plantings or landscapes** Grasses and/or wildflowers identified by the city Forester as native prairie species that exceed eight inches in height are exempt from this requirement, **referencing Section 425.15**. The cost, including staff time and administrative costs, will be reported to the city clerk and may be charged to abutting property owners. An administrative charge will apply for all assessed property, as noted in Appendix B. (Amended, Ord. No. 03-32; Ord. No. 17-02)

Subd. 3. Notice.

When the weed inspector determines there is a violation a compliance order to the owner of the property shall be issued. The compliance order shall contain the following information:

(a) Notice that if the nuisance is not abated within seven calendar days that the city will abate the nuisance at the owner's cost;

(b) The hourly cost of abating the nuisance and any additional costs, including staff time;

(c) Upon city completion of the abatement, an invoice shall be sent to the property owner for the cost of the abatement, any additional costs, and staff time. (Added, Ord. No. 03-32)

Subd. 4. Method of service.

The order shall be served in one of the following ways:

(a) by first class mail to the person responsible; (Amended, Ord. No. 17-02)

(b) by personal delivery to the person responsible;

(c) by leaving with a person of suitable age and discretion residing at the premises;

(d) if no person residing at the premises can be found, by affixing a copy of the order to the front door of the premises; or

(e) by publishing in the official paper once a week, for two successive weeks. (Added, Ord. No. 03-32)

Subd. 5. Assessment.

On or before September 30 of each year, the city clerk shall list the total unpaid charges for **tallgrass or noxious** weed cutting services against each separate lot or parcel to which they are attributable under this subsection. The council may then assess the charges against the properties benefited as a special assessment under Minnesota Statutes, section 429.101, for certification to the county auditor and collection along with current taxes. The certification shall provide for the payment of the special assessments the following year. (Amended, Ord. No. 03-32)

2) The following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:

a. To update the language within the code to better express the functions of the city regarding vegetation.

3) This ordinance shall be effective immediately upon its passage and publication.

First Reading: YEAS:

NAYS:

Second Reading: YEAS:

NAYS:

PASSED AND ADOPTED BY THE CITY COUNCIL ON THIS ___ DAY OF ___, 2026.

ATTEST:

Chase Peterson-Etem, City Clerk

(SEAL)



TO: Mayor and City Council
PREPARED BY: Will Bucheger, Assistant Planner
APPROVED BY: Tim Sandvik, City Manager
DATE: June 2, 2026
RE: Second reading of a Zoning Text Amendments to City Code Sections 825 (Tree Pruning and Chemical Treatments), 835 (Tree Disease & Insect Program), 425.11 (Definitions) and 425.15 (Minimum Standards)

Background:

City staff propose zoning text amendments to update City Code Sections 425, 825, and 835. Section 425 is the Property Maintenance Code and Sections 825 and 835 are within the Streets, Alleys and Public Ways portion of the code. These amendments are being presented following a comprehensive review by the City Forester and Water Resource Specialist. These revisions aim to ensure the code remains modern, enforceable, and technically accurate.

Analysis:

Over the past year, City staff identified significant enforcement gaps regarding tree-related violations. Following several severe thunderstorms that resulted in widespread debris and fallen trees, a disparity in community cleanup efforts became apparent. While most residents cleared storm damage promptly, unresolved debris on certain properties generated numerous neighbor complaints regarding neighborhood aesthetics and safety.

Upon review, staff determined that the current City Code only classifies specific tree species as violations when downed. To address this, staff proposes text amendments to **Sections 825 and 835**. These changes align City policy with State of Minnesota best management practices by classifying all fallen wood debris as a public nuisance, regardless of species. Additionally, staff proposes updates to **Section 425** to establish clear definitions for "managed native plantings," "volunteer trees," and "bee-friendly lawns." Formalizing these definitions within the Property Maintenance Code will provide staff with the necessary tools to distinguish between neglected, overgrown properties and intentional, ecologically beneficial yard cover. The proposed changes can be viewed within the attached draft ordinance.

Planning Commission:

The Planning Commission reviewed the proposed text amendment during a regularly scheduled meeting on April 16th, 2026. A public hearing was held at this meeting; No comments were made, and the public hearing was closed. Notice of the public hearing was published in the city's official newspaper and posted on the city's bulletin board 10 days prior to the meeting. City staff had received no inquiries from residents. The Planning Commission motioned for a recommendation of approval to the City Council with no added conditions. The public hearing notice can be found in Attachment B.

City Council First Reading:

The first reading of this proposed text amendment was presented to City Council on May 5th, 2026. City Council approved the first reading with no added conditions included.

Recommendation:

Motion to recommend approving the second reading of a draft ordinance with the proposed changes to Sections 425, 825, and 835.

Attachments:

1. Attachment A - Draft Ordinance
2. Attachment B - Public Hearing Notice

Member _____ moved and Member _____ seconded a motion that the following ordinance, which was given its first reading on _____, 2026, be given its second reading on this ____ day of _____ 2026, and that it be adopted.

ORDINANCE NO. 26-__

AN ORDINANCE AMENDING SECTIONS 825, 835, AND 425 OF THE ROBBINSDALE CITY CODE RELATING TO TREE MANAGEMENT, RESIDENTIAL VEGETATION ENFORCEMENT, AND PROPERTY MAINTENANCE YARD COVER STANDARDS

1) Sections 825 of the City Code are hereby amended with the following language to be removed shown by ~~strikeout~~ and new language shown in **bold and underlined**:

CHAPTER VIII STREETS, ALLEYS AND PUBLIC WAYS

Section 825 - Tree **Removals**, Pruning and Chemical Treatments

825.01. Tree **removals**, pruning, chemical treatments, licenses.

It is unlawful to engage in the business of tree **removals**, pruning, chemical treatments ~~ing,~~ or ~~removal~~ **other tree maintenance activities** unless a license to do such work is first obtained from the city. Application for the license is made to the clerk. The license will be granted by the clerk after approval by the city Forester and upon proof of the applicant's qualifications. The annual fee for a license is set forth in Appendix B. The license expires annually on December 31 ~~and~~. Licenses are **is** not transferable. The license fee must be paid to the clerk at the time of filing on the application ~~and~~. The license fee will not be prorated.

(Amended, Ord. No. 2018-02)

825.03. Insurance.

The applicant must provide a certificate of insurance with the city with public liability insurance of not less than \$1,500,000 combined single limit issued by an insurance company authorized to do business in the state of Minnesota. The policy must ~~provide~~ **demonstrate** that it may not be cancelled by the issuer except upon ten days' written notice to the city. If the insurance is cancelled the license will be automatically suspended until the insurance is replaced. The city must be a named insured on the insurance policy. (Amended, Ord. No. 03-22, Ord. No. 13-01)

825.05. Standards.

Tree pruning, **removals**, chemical treatments and **all** other tree care practices are **shall** **be** governed by the ANSI A300 Standards for Tree Care **Practices**. ~~Practices manual~~. (Amended, Ord. No. 17-02)

2) Sections 835 of the City Code are hereby amended with the following language to be removed shown by ~~strikeout~~ and new language shown in **bold and underlined**:

CHAPTER VIII STREETS, ALLEYS AND PUBLIC WAYS

Section 835 - Tree Disease & Insect Program

835.01. Policy.

The City Council has determined that the health of the trees within the city limits is threatened by **certain** contagious and fatal diseases and **by** certain destructive insects ~~pests~~. The council has further determined that the loss of trees growing upon public and private property ~~would~~ substantially depreciates the value of property within the city and ~~impairs~~ the safety, good order, general welfare and convenience of the public. It is declared to be the intention of the council to control and prevent the spread of serious tree diseases and insect

infestations and this ordinance is enacted for that purpose. (Amended, Ord. No. 06-04)

835.03. Forester.

The powers and duties as set forth in this section are conferred upon the Forester. It is the duty of the Forester to coordinate, under the direction and control of the council, activities of the city relating to the management of serious tree diseases, insect infestations and other threats to tree health. (Amended, Ord. No. 06-04)

835.04. Tree inspector.

A person possessing a tree inspector license as administered by the Minnesota Department of Natural Resources. (Added, Ord. No. 06-04; Amended, Ord. No. 17-02)

835.05. Program.

It is the intention of the City Council to conduct a program of plant pest management pursuant to the authority granted by Minnesota Statutes to control certain diseases and insects detrimental to public and private trees. (Amended, Ord. No. 06-04; Ord. No. 17-02)

835.07. Nuisances.

The following are declared public nuisances whenever they ~~may be~~are found within the city:

(a) any living or standing elm tree or part thereof infected with and showing signs or symptoms of Dutch elm disease fungus *Ophiostoma ulmi* (~~Buisman~~) or *Ophiostoma novo-ulmi* Moreau or ~~which~~ showing decline due to ~~harbors~~ infestations of any of the elm bark beetles *Scolytus Multistriatus* (Eichh.) or *Hylurgopinus Rufipes* (Marsh); and (Amended, Ord. Nos. 06-04, No. 15-02; Ord. No. 17-02)

(b) any dead elm tree or part thereof, including logs, branches, stumps, firewood or other elm material from which the bark has not been completely removed or destroyed; and (Amended, Ord. No. 06-04, Ord. No. 15-02; Ord. No. 17-02)

(c) any living or standing oak tree or part thereof in the red oak group (*Quercus section Lobatae*), infected to any degree with the oak wilt fungus *Ceratocystis fagacearum*; and (Added, Ord. No. 06-04, Amended, Ord. No. 15-02; Ord. No. 17-02)

~~(d) any living or standing ash tree or part thereof of the *Fraxinus* genus infested to any degree with the emerald ash borer beetle *Agrilus planipennis* as confirmed by the Minnesota Department of Agriculture; and (Added, Ord. No. 15-02; Ord. No. 17-02)~~

~~(ed) any standing dead or dying ash tree of the *Fraxinus* genus or any part thereof including logs, branches, stumps, firewood or other material ~~confirmed to have been~~ infested with the emerald ash borer beetle *Agrilus planipennis* from which the outer 1" of bark/wood has not been removed or destroyed; and (Added, Ord. No. 15-02; Ord. No. 17-02)~~

~~(fe) any tree or shrub that the Forester has determined ~~has is become~~, or may become a hazard or pose a significant threat to public safety and/or forest health, including partially broken or detached elevated limb(s) ; and (Added, Ord. No. 06-04, Amended, Ord. No. 15-02; Ord. No. 17-02)~~

~~(f) any fallen woody debris not reasonably considered to be wildlife habitat, recreational fuel or firewood, to be identified on a case-by-case basis by the Forester or Code Enforcement staff.~~

835.09. Abatement.

It is unlawful for a person to permit a public nuisance as defined in section 835.07 to remain on any premises owned or controlled by that person within the city. The nuisances may be abated in the manner prescribed by city code. (Amended, Ord. No. 06-04)

835.11. Inspection and ~~investigation~~Violations.

Subdivision 1. Inspection.

The Forester must inspect all premises and places in the city as often as practicable to determine whether any condition described in section 835.07 exists thereon. The Forester shall investigate all reported or observed incidents of harmful diseases or insect infestations. (Amended, Ord. No. 06-04)

Subd. 2. Entry on private premises.

The Forester may enter private premises, per Minnesota Statute 89.63, excepting only a private home, at reasonable times for the purpose of carrying out any of the duties assigned

under this section.

Subd. 3. Diagnosis **of Violation(s).**

The Forester or ~~Forester's designated tree inspector~~ shall identify **infested ash**, diseased elms and/or oaks according to generally accepted field diagnosis procedures such as wilting, **flagging, premature yellowing or dropping** of leaves, staining of cambial ~~tissue~~ **wood under the tree bark** and/or detection of fungal spore mats on oaks **of the red oak group Lobatae**. Confirmation of field diagnosis, when ordered by the Forester on an as-needed basis, shall be completed by the University of Minnesota Plant Disease Clinic. The city Forester or tree inspector shall assess potentially hazardous trees based upon the presence of structural defect(s) in a tree making that tree, or part thereof, likely to fail, adversely affecting the **public safety** ~~public~~ or public property. (Amended, Ord. No. 06-04; Ord. No. 17-02)

835.13. ~~Abatement~~ **Enforcement** of tree nuisances.

~~In abating or ordering the abatement of the nuisances defined~~ **In accordance with** ordinance section 835.07, the Forester **or Code Enforcement staff** may ~~cause or~~ order the **enforcement of** infected or infested tree or wood to be ~~sprayed, removed, pruned, burned, chipped, ground, or otherwise effectively~~ **chemically** treated so as to ~~destroy and~~ prevent as fully as possible the spread of the **infecting disease, the disease vector(s), or harmful insect** ~~fungus/infestations and its vectors~~. The abatement procedures must be selected and carried out in accordance with current technical and expert opinions. (Amended, Ord. No. 06-04; Ord. No. 17-02)

835.15. Procedure.

Subdivision 1. **Notice.**

If the Forester finds with reasonable certainty that the infection or infestation defined in section 835.07 exists in any tree or wood in any public or private place in the city, the Forester will proceed as follows: (Amended, Ord. No. 06-04)

(a) If the Forester finds that danger of infection/infestation of other trees is imminent, or a potentially hazardous condition is identified, the Forester shall notify the property owner by first class mail and posted notice on the property that the nuisance will be abated within a specified time, not more than 30 days from the date of the mailing of such notice, or such time as determined in writing by the Forester or City Engineer/Public Works Director. After the expiration of the time limited by the notice, the city may abate the nuisance, the costs of which will be assessed against the benefiting property. (Amended, Ord. No. 06-04, Ord. No. 15-02)

Subd. 2. Records.

The Forester must keep a record of the costs of abatements done under this subsection and report monthly to the clerk work done for which assessments are to be made stating and certifying the description of the lands ~~or lots,~~ parcels involved and the amount chargeable to each.

Subd. 3. Assessment.

On or before September 1 of each year the clerk must list the total unpaid charges for each abatement against each separate lot or parcel to which they are attributable. The council may then spread the charges or any portion thereof against the property involved as a special assessment under Minnesota Statutes, section 429.101 and other pertinent statutes for certification to the county auditor and collection the following year along with current taxes.

835.17. Treating trees.

If the Forester determines that the treatment of a tree or of wood within the city is necessary, the Forester may treat said trees with an appropriate material. Such treatment activities must be conducted in accordance with technical and expert opinions generally accepted or established in the field of arboriculture whenever possible. The notice provisions section 835.15 apply to treatment operations conducted under this subsection. (Amended, Ord. No. 06-04; Ord. No. 17-02)

835.19. Transporting wood.

It is unlawful to transport within the city any bark-bearing elm wood, bark-~~bearing-~~ **bearing ash wood infested with the emerald ash borer, bark-bearing untreated oak wood**

infected with the oak wilt fungus, or any other wood determined by the Forester to imminently threaten community trees, without a permit or written approval from the Forester. The Forester will grant permits or written approvals when the purpose of this section ~~will be~~ served thereby. (Amended, Ord. No. 06-04, Ord. No. 15-02; Ord. No. 17-02)

835.21. Interference prohibited.

It is unlawful to prevent, delay or interfere with the Forester while **said staff member** **is** engaged in the performance **of the official duties** of the **position**. ~~Forester's duties.~~

3) Sections 425 of the City Code are hereby amended with the following language to be removed shown by strikeout and new language shown in **bold and underlined**:

CHAPTER IV PROPERTY MAINTENANCE CODE

425.11. Definitions.

Subdivision 1. For purposes of the PMC, the terms defined in this subsection have the meanings given them. (Amended, Ord. No. 03-06; Ord. No. 14-02)

Subd. 2. **Accessory building or use** means a subordinate building or subordinate use which is located on the same premises on which the main building or use is situated and which is incidental to the conduct of the primary use of such building or main use.

Subd. 3. **Basement** means that level of a building where the vertical distance from average grade to the floor below is more than the vertical distance from average grade to the floor next above.

Subd.4. **Blighted** means more than 50 percent of the building ore related premises is structurally substandard. (Added, Ord. No. 14-02)

Subd. 5. **Boarding house** means a building or structure or enclosure, or any part thereof, used as, maintained as, or advertised as, or held out to be an enclosure where meals or lunches are furnished to five or more regular boarders, whether with or without sleeping accommodations, for periods of one week or more.

Subd. 6. **Building** means a structure erected for the support, shelter, or enclosure of persons, animals, chattel, or movable property of any kind.

Subd. 7. **Common areas** means halls, corridors, passageways, utility rooms, recreational rooms and extensively landscaped areas in or adjacent to a multiple dwelling or building, not under the exclusive control of one person or family. (Amended, Ord. No. 10-13; 14-02)

Subd. 8. **Condominium** means a form of individual ownership within a multifamily building which entails joint responsibility for maintenance and repairs; in the condominium each apartment or townhouse is owned outright by its occupant.

Subd. 9. **Cooperative housing** means a multiple family dwelling owned and maintained by the residents: the entire structure and real property is under common ownership as contrasted to a condominium dwelling where individual units are under separate individual occupant ownership.

Subd. 10. **Dwelling** means a building, or portion thereof, designed or used for residential occupancy, including one-family dwellings, two-family dwellings, and multiple-family dwellings. Whenever the word "dwelling" is used in the PMC, it shall be construed as though it was followed by the words "or any part thereof." (Amended, Ord. No. 03-06; Ord. No. 14-02)

Subd. 11. **Dwelling, single-family** means a dwelling designed exclusively for occupancy by one family. (Amended, Ord. No. 03-06)

Subd. 12. **Dwelling, two-family** means a dwelling designed exclusively for occupancy by two families living independently of each other.

Subd. 13. **Dwelling, multiple family** means a dwelling or portion thereof containing three or more dwelling units.

Subd. 14. **Dwelling units** means a room or rooms connected together, constituting a separate, independent housekeeping unit for owner occupancy, or rental or lease on a weekly, monthly or longer basis, and physically separated from any other rooms or dwelling units which may be in

the same structure, and containing independent cooking, toilet and sleeping facilities. Whenever the term "dwelling unit" is used in the PMC, it is to be construed as though it was followed by the words "or any part thereof." (Amended, Ord. No. 03-06; Ord. No. 14-02)

Subd. 15. Enforcement officer means a person designated by the City Manager to administer and enforce the PMC. (Amended, Ord. No. 03-06; Ord. No. 14-02)

Subd. 16. Excessive calls means four or more substantiated nuisance conduct service calls occurring within any 365-day period. (Added, Ord. No. 10-13; Amended, No. Ord. 21-12)

Subd. 17. Exit means a continuous and unobstructed means of egress to the outdoors and includes intervening doors, doorways, corridors, ramps, stairways, smokeproof enclosures, horizontal exists, exit passageways, exit courts and yards.

Subd. 18. Family means one or more persons each related to the other by blood, marriage, or adoption, or a group of not more than four persons not all so related maintaining a common household in a dwelling unit and using common cooking and kitchen facilities.

Subd. 19. Floor area, gross means the sum of the gross horizontal area of the several floors of a structure or structures measured from the exterior faces and exterior walls or from the center line of common walls separating dwelling units and other building types. Basements devoted to storage and off-street parking or either of them are not included. (Amended, Ord. No. 14-02)

Subd. 20. Flush water closet means a toilet bowl flushed with water under pressure with a water sealed trap above the floor level.

Subd. 21. Garbage means putrescible animal and/or vegetable wastes, including those resulting from the handling, preparation, cooking, and consumption of food. (Amended, Ord. No. 10-13)

Subd. 22. Group homes means any group quarter or other residential facility that is licensed by any governmental agency or as determined by the City of Robbinsdale. (Amended, Ord. No. 03-06).

Subd. 23. Habitable room means a room or enclosed floor space used or intended to be used for living, sleeping, cooking, or eating purposes, but excluding bathrooms, water closet compartments, laundries, furnace rooms, pantries, utility rooms, foyers, corridors, stairways, closets, storage spaces, workshops, hobby and recreation areas, and basements lacking required ventilation, required electrical outlets, or required exit facilities.

Subd. 24. Hotel or motel means a building or structure or enclosure, or any part thereof, kept, used as, maintained as, or advertised as, or held out to the public to be an enclosure where sleeping accommodations are furnished to the public and furnishing accommodations for periods of less than one week: the term includes any facility licensed as a hotel or motel by Hennepin County.

Subd. 25. Kitchen means a space used or intended to be used for food preparation, which contains a sink, adequate space for installing cooking and refrigeration equipment, and space for the storage of cooking utensils.

Subd. 26. Nuisance means:

(a) A public nuisance known as such under common law or in equity or recognized by Minnesota Statutes or the City code.

(b) A public nuisance which may prove detrimental to children whether in a building, on the premises of a building, or upon an unoccupied lot. This includes, but is not limited to, any abandoned wells, shafts, basements, or excavations; abandoned refrigerators in a hazardous condition; unlicensed or inoperable motor vehicles; or any structurally unsound fences or structures; or any lumber, garbage, rubbish, fences or debris which may become a hazard for inquisitive minors.

(c) Overcrowding a room or dwelling with occupants. (Amended, Ord. No. 03-06)

(d) Insufficient ventilation or illumination.

(e) Inadequate or unsanitary sewage or plumbing facilities.

(f) Uncleanliness.

(g) Any situation or activity which renders air, food, or drink unwholesome or detrimental to the health of human beings.

(h) Any other activity or situation that is dangerous to human life or is detrimental to health.

(i) Overcrowding a room or portion of dwelling with long-term storage so as to prevent upkeep, maintenance or regular housekeeping. A room may be considered overcrowded when storage covers an excessive amount of the floor area of a room, constitutes a potential excessive fire load, prevents access to windows or doors, prevents access to or obstructs mechanical systems or air movement, effectively eliminates use and access to required electrical devices, impedes access and movement of emergency personnel, blocks hallways, limits the operation of doors or provides potential pest harborage. (Added, Ord. No. 03-06)

(j) An illegal occupancy by a person of any residential, or non-residential structure, building, or premises, or portion thereof, that is not in compliance with all applicable building codes, fire codes, local laws and ordinances. (Added, Ord. No. 16-07).

(k) Discharge onto a public right-of-way, sidewalk or alley from a sump pump or drain tile which can result in hazardous ice conditions, standing water that could create a possible insect breeding area and or erosion that would degrade a public right-of-way. (Added, Ord. No. 16-15).

Subd. 27. Nuisance conduct shall have the meaning given in section 927 of the code to the extent the call involves police services. (Added, Ord. No. 10-13; Amended, Ord. No. 21-12)

Subd. 28. Occupant means a person (including owner or operator) living, sleeping, cooking, eating or working in a building. (Amended, Ord. 14-02)

Subd. 29 . Openable area means that part of a window or door which is available for unobstructed ventilation and which opens directly to the outdoors.

Subd. 30. Operator means the owner or owner's agent who has charge, care, control, or management of a building, or part thereof, including but not limited to those buildings in which dwelling units or rooming units are let or offered for occupancy. (Amended, Ord. No. 14-02)

Subd. 31. Owner or owner of record means the fee owner of the building, dwelling, dwelling unit or rooming unit, and includes vendees under a recorded contract for deed. For purposes of this section the term includes any agent of owner designated in writing by owner for such purposes. (Amended, Ord. No. 03-06; 10-13; 14-02)

Subd. 32. Owner-occupied dwelling means a dwelling unit occupied by the property owner, including for purposes of the PMC, a single-family dwelling or the discrete portion of any two-family or multi-family dwelling where the owner resides in one dwelling unit. (Amended, Ord. No. 03-06; Ord. No. 14-02)

Subd. 33. Paint blistered means a surface area where paint is cracked, flaked, chipped, or loose.

Subd. 34. Plumbing means the following supplied facilities and equipment in a dwelling: gas pipes, gas burning equipment, water pipes, steam pipes, garbage disposal units, waste pipes, water closets, sinks, installed dishwashers, lavatories, bathtubs, shower baths, installed clothes washing machines, catch basins, drains, vents, and any other similar fixtures and the installation thereof, together with all connections to water, sewer, or gas lines.

Subd. 35. Premises means platted lot(s) or unplatted parcel(s) of land, or any portion thereof, either occupied or unoccupied by any dwelling or nondwelling structure, including such building, accessory structure, or other structure thereon.

Subd. 36. Proper connection to an approved sewer system means a functioning sewer connection free from defects, leaks, illegal modifications or obstructions with sufficient capacity to drain all fixtures or appliances which feed into it. The sewer system (be it municipal or private) must be capable of disposing of sewage in a safe, legal, sanitary, and adequate manner. (Amended, Ord. No. 03-06)

Subd. 37. Proper connection to an approved water system means a functioning plumbing connection free from defects, leaks, or obstructions providing an uncontaminated, controlled flow of water.

Subd. 38. Public areas means those areas which are normally open to the general public or the occupants of more than one dwelling unit of a multiple family dwelling.

Subd. 39. Public hall means a corridor, or passageway for providing egress from a commercial, office, or dwelling unit to the outdoors and not within the exclusive control of one business or family. (Amended, Ord. 14-02)

Subd. 40. Refuse means putrescible and nonputrescible waste solids including garbage and

rubbish.

Subd. 41. Rental dwelling or rental dwelling unit means any dwelling unit not occupied by the owner of record regardless of familial relationship or whether rent or other compensation is paid to the owner. (Amended, Ord. No. 03-06; Ord. No. 10-13)

Subd. 42. Retaining wall means a wall or structure constructed of stone, concrete, wood, or other materials, used to retain soil, as a slope transition, or edge of a planting area.

Subd. 43. Rodent harborage means a place where rodents are liable to live, nest, or seek shelter.

Subd. 44. Rodent-proof means a condition where a structure and all parts thereof are protected from rodent, insect and vermin infestation by eliminating ingress and egress openings such as cracks in walls and holes in screens. For the purpose of the PMC the term "rodent-proof" shall be construed as though it included "insectproof" and "vermin-proof." (Amended, Ord. No. 03-06; Ord. No 14-02)

Subd. 45. Rooming unit means a room or group of rooms forming a single habitable unit used or intended to be used for living and sleeping, but not for cooking and eating purposes.

Subd. 46. Rubbish means nonputrescible solid wastes consisting of both combustible and noncombustible wastes, such as paper, cardboard, tin cans, grass and shrubbery clippings, wood, glass, brick, plaster, bedding, crockery, and similar materials.

Subd. 47. Story means that portion of a building included between the upper surface of any floor and the upper surface of the floor next above or the ceiling or roof next above such floor. A basement shall not be counted as a story.

Subd. 48. Structurally substandard means a building

(1) that was inspected by the applicable governing body and cited for one or more housing, maintenance, or building code violations involving one or more of the following:

- (a) a roof and roof framing element;
- (b) support walls, beams and headers;
- (c) foundation, footings and subgrade conditions;
- (d) lights and ventilation;
- (e) fire protection, including egress;
- (f) internal utilities including electricity, gas and water;
- (g) flooring and flooring elements; or
- (h) walls, insulation and exterior envelope; and

(2) where such housing, maintenance or building code violation(s) have not been corrected after two notices to correct the violation(s) and the cost to correct the violation(s) exceeds 50 percent of the estimated market value of the building, excluding land value as determined under Minnesota Statutes, Section 273.11 for property taxes payable in that year. (Added, Ord. No. 14-02)

Subd. 49. Structure means anything erected, the use on which requires more or less permanent location of the ground; or attached to something having a permanent location on the ground. Whenever the word "structure" is used in the PMC, it shall be construed as though it was followed by the words "or any part thereof." (Amended, Ord. No. 03-06; Ord. No. 10-13; Ord. No. 14-02)

Subd. 50. Tenant means any individual named as such in any lease, or in non-lease situations, any individual obligated to owner for the payment of rent. If there is no lease, and no rent is payable, the term means all occupants of the rental dwelling. (Added, Ord. No. 10-13)

Subd. 51. Townhome means a single family dwelling unit constructed in a group of three or more attached units in which each unit extends from foundation to roof and with open space on at least two sides. (Added, Ord. No. 08-08)

Subd. 52. Use means the purpose or activity for which the land or building is designated, or intended, or for which it is occupied, utilized, or maintained, including the performance of such activity as defined by the performance standards of this chapter.

Subd. 53. Ventilation means the process of supplying and removing air by natural or mechanical means to or from any space.

Subd. 54. Waste system means that part of the plumbing system which drains waste water from individual fixtures to the sewer system.

Subd. 55. Yard means all ground, lawn, court, walk, driveway, or other open space constituting part of the same premises.

Subd. 56. Managed Native Plantings or Landscapes means a non-turfgrass native planting or prairie landscape populated with species indigenous to the Midwest, including grasses, sedges, forbs, ferns, or low-growing shrubs, excluding volunteer trees, and shrubs over 5 feet tall.

Subd. 57. Volunteer tree means a tree not intentionally planted by the property owner as per review by the Engineering Department.

Subd. 58 Bee-Friendly lawns means that a landscape is planted with low-growing species (generally under 8 inches tall) such as various clovers, ground plum, creeping thyme, self-heal, yarrow, fescues, etc.

425.15. Minimum standards.

Subdivision 1. Exterior standards.

The foundation, exterior walls, and exterior roof shall be water tight, rodent-proof, and kept in sound condition and repair. Every window, exterior door, and hatchway shall be substantially tight and kept in sound condition and repair. The foundation must adequately support the building at all points. Exterior walls shall be maintained and kept free from decay, dilapidation by cracks, tears or breaks and from deteriorated plaster, stucco, brick, wood or other material that is extensive and gives evidence of long neglect. The protective surface on exterior walls of a building above ground level must be maintained in good repair so as to provide a sufficient covering and protection of the structural surface underneath against its deterioration. Without limiting the generality of this section, a protective surface of a building shall also be deemed to be out of repair if: (Amended, Ord. No. 03-06)

(a) The protective surface is paint which is blistered, cracked, flaked, scaled or chalked away including window trim, cornice members, porch railings and other such areas. (Amended, Ord. No. 16-07)

(b) The pointing of any chimney or the pointing of any brick or stone wall is loose or has fallen out. (Amended, Ord. No. 16-07)

(c) The finish coat of a stucco wall is worn through or chipped away or broken or damaged stucco revealing metal lath must be repaired; or (Amended, Ord. Nos. 03-06; 16-07)

(d) Any boarding of openings that do not comply with the requirements of subsection [425.33](#), subdivision 6(e). (Amended, Ord. Nos. 03-06; 16-07)

An exterior surface or plane required to be repaired under the provisions of this section must be repaired in its entirety, or such repair must be consistent and uniform with surrounding surfaces. If a weather resistant surface such as brick, plaster or metal is covered with paint that is blistered, cracked, flaked, scaled or chalked away, it must be repainted unless the defective paint covering is removed in its entirety. (Amended, Ord. No. 16-07)

Subd. 2. Accessory structure maintenance.

Accessory structures supplied by the owner, agent, or tenant on the building premises must be structurally sound, securable and maintained in good repair. Exterior walls of accessory structures must be maintained in accordance with the standards set forth for principal structures in subdivision 1. (Amended, Ord. No. 03-06; Ord. No. 07-18; Ord. No. 14-02)

Subd. 3. Fence maintenance.

Fences must be maintained in good condition structurally, and be kept free of significant decay. Wood material, other than decay resistant varieties, shall be protected against decay by use of paint or other preservatives. If of the painted surface of a fence is determined by the enforcement officer to be paint blistered, cracked, flaked, scaled or chalked away, the surface must be properly scraped and repainted. (Amended, Ord. Nos. 07-18, 16-07)

Subd. 4. Retaining walls.

Retaining walls must be kept in good condition, repair, and appearance. A retaining wall is deemed out of repair when it has substantially shifted or slumped out of its intended position.

Subd. 5. Yard cover.

Exposed areas surrounding (or within) a principal or accessory use, including street boulevards which are not devoted to parking, drives, sidewalks, patios or other such uses, must be landscaped with grass, shrubs, trees, or other ornamented landscape material. Such landscaping shall be maintained in good condition and free of noxious weeds. Weeds, including tall grass, may not exceed eight inches in height. Perennial native prairie vegetation including grasses and/or wildflowers as identified by the ~~city Forester~~ **Engineering Department**, installed as a primary component of an approved raingarden, **Managed Native Plantings** or **Landscapes, Bee-Friendly Lawn, a newly established seeding of Managed Native Plantings or Landscape**, ~~restored prairie~~, is excluded from this rule on a case-by-case basis. **Newly seeded areas must have erosion protection in place per the Engineering Department.** The enforcement policy for this subdivision, and at section 820.15, shall be set and amended from time to time by resolution of the City Council. (Amended, Ord. No. 91-05, Sec. 1; Ord. No. 17-15, Sec. 1)

Subd. 6. Gutters and downspouts.

Existing gutters, leaders and downspouts must be maintained in good working condition as to provide proper drainage of storm water. In no case may storm water be channeled into the sanitary sewer system. Storm water, ice, or snow may not be directed onto, or channeled across walkways or streets where it is likely to be a hazard to life or health.

Subd. 7. Exterior lighting.

For multiple family dwellings, all exterior parking areas and walkways must be provided with an average, maintained, horizontal illumination of six-tenths (0.6) foot-candles. Parking lot illumination must not cause excess amounts of light to be cast on a public street or adjoining property. (See Zoning Code, subsection [510.25](#), subdivision 5.)

Subd. 8. Snow and ice removal.

Snow must be removed from abutting public sidewalks within 12 hours after cessation of snowfall.

Subd. 9. Walks, drives, lawn steps, decks and stoops.

Walks, drives, lawn steps, decks and stoops must be maintained in good repair. (Added, Ord. No. 03-06; Ord. No. 14-02)

Subd. 10. Managed Native Plantings or Landscapes and Bee-Friendly Lawns
The City of Robbinsdale recognizes Minnesota State Statute 412.925 allowing for privately-owned native landscapes in statutory or home rule charter cities. No permit is required for a Managed Native Planting or Landscape and Bee-Friendly Lawn, but with the recent expansion of native plants in private landscapes minimum maintenance standards in City Code are needed. Note that the standards are not designed to regulate other ornamental plantings of grasses, forbs, ferns or shrubs that may or may not be native as long as their boundaries with managed turfgrass areas are visually obvious. The required maintenance standards for such lawns are listed below:

1. **Regular weeding/eradication of harmful or invasive non-native plants, or noxious weed species as listed by the Minnesota Department of Agriculture.**
2. **Regular cutting/eradication of volunteer trees.**
3. **Woody shrubs cannot exceed 5 feet.**
4. **Vegetation cannot block property address numbers, the front door, house number, or front walkway of a property.**
5. **Vegetation cannot fall into the ROW, alleys or sidewalks, or block the visual traffic sight lines at intersections as Per 510.25 sub 2 (G)(3) AND 820.15.**

- 4) The following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:
- a. To update the language within the code to better express the functions of the city regarding vegetation.
- 5) This ordinance shall be effective immediately upon its passage and publication.

First Reading: YEAS:

NAYS:

Second Reading: YEAS:

NAYS:

PASSED AND ADOPTED BY THE CITY COUNCIL ON THIS ___ DAY OF ____, 2026.

Bradley Sutton, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk

(SEAL)

City of Robbinsdale

Public Hearing Notice

NOTICE IS HEREBY GIVEN that there will be a meeting of the Planning Commission of the City of Robbinsdale, Minnesota on **Thursday, April 16th, 2026, at 7:00 p.m.** for consideration of a zoning text amendment to sections 425, 825, and 835 of City Code. These text changes are in relation to tree management and updated language for managed native plantings. The meeting will be held in the City Council Chambers at Robbinsdale City Hall, 4100 Lakeview Ave. N, Robbinsdale MN 55422.

Any and all persons desiring to be heard shall be given an opportunity at the above stated time. Residents seeking further information on the public hearing should contact Assistant Planner Will Bucheger at 763-531-1269 or wbucheger@robbinsdalemn.gov.

By: Will Bucheger, Assistant Planner



TO: Mayor and City Council
PREPARED BY: Tim Sandvik, City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: June 2, 2026
RE: Updates from North Memorial

Background:

North Memorial will provide updates to Council.

Analysis:

NA

Recommendation:

NA

Attachments:

None

LGBTQIA+ Pride Month Proclamation

June 2026

WHEREAS, the City of Robbinsdale thrives upon the rich diversity of its residents and is strengthened by a shared commitment to equality, dignity, and freedom from discrimination for all people; and

WHEREAS, every individual—regardless of age, race, color, religion, national origin, marital status, physical ability, sexual orientation, or gender identity—possesses intrinsic human value and the fundamental right to live safely, openly, and free from harassment; and

WHEREAS, the City Council and staff are dedicated to fostering an equitable, welcoming, and inclusive community where our LGBTQIA+ residents, families, and neighbors are valued and celebrated; and

WHEREAS, while the LGBTQIA+ community has made historic strides toward equality, meaningful work remains to ensure full acceptance, safety, and justice for all; and

WHEREAS, to honor the history of the Pride movement and visibly affirm our ongoing commitment to equity, the City of Robbinsdale will proudly display the Progress Pride flag at City Hall throughout the month;

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby proclaims June 2026 to be LGBTQIA+ Pride Month in the City of Robbinsdale, Minnesota, and encourages all residents to recognize the contributions of the LGBTQIA+ community and join in celebrating the diversity that enriches us all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Robbinsdale to be affixed this 2nd day of June 2026.

Bradley Sutton, Mayor





TO: Mayor and City Council
PREPARED BY: Tim Sandvik, City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: June 2, 2026
RE: Consider a Closed Session to Discuss the Purchase of Real Property

Background:

City staff will ask that Council consider a closed session to consider the purchase of real property.

Analysis:

Under MN State Statute 13D.05 subd 3(c)(3), the Council may enter closed session to discuss the purchase of real property. The property to be discussed, is 3400 Oakdale Ave N, Robbinsdale, MN.

Recommendation:

By motion, move to closed session to discuss the purchase of real property.

Attachments:

None

TO: Mayor and City Council
PREPARED BY: Will Bucheger, Assistant Planner
APPROVED BY: Tim Sandvik, City Manager
DATE: June 2, 2026
RE: Rezone Request for 13 Municipal Parks

Background:

City staff is proposing a comprehensive rezoning for the thirteen (13) municipal park properties listed below. Currently, these parcels are designated as **R-1 (Single-Family Residential)**. To better reflect their long-term use and ensure land-use consistency, staff recommends rezoning these properties to the **P (Public facilities)** district.

Subject Properties:

- **Hubert Humphrey Park:** 4545 Halifax Ave N (PID: 1011821340099)
- **Lakeview Terrace Park:** 3769 Crystal Lake Blvd (PID: 0502924330021)
- **Lee Park:** 3738 Lee Ave N (PID: 0602924430110)
- **Manor Park:** 3129 Abbott Ave N (PID: 0802924310142)
- **Mielke Park:** 4239 Halifax Ave N (PID: 0602924110218)
- **Norma Dubois Kelly Park:** 4100 Xenia Ave N (PID: 1611821240150)
- **Parkview Park:** 2765 Parkview Blvd (PID: 0802924320174)
- **Sanborn Park:** 4236 Drew Ave N (PID: 0502924220157)
- **Thomas Hollingsworth Park:** 4237 Shoreline Dr (PID: 0502924230053)
- **South Halifax Park:** 3101 Halifax Ave N (PID: 0702924410064)
- **Sunset Park:** 3901 Crystal Lake Blvd (PID: 0502924320002)
- **Triangle Park:** 4001 Noble Ave N (PID: 0602924240059)
- **Walter Sochacki Park:** 3500 June Ave N (PID: 0702924410063)

The locations of these properties are identified in the maps provided in **Attachment A**. Spanjers Park and the RMS Fields are already zoned within the Public facilities zoning district, so they do not require to be rezoned.

Analysis:

During the review of the Sanborn Park improvement plan, staff identified a zoning inconsistency. While the park is currently zoned R-1 (Single-Family Residential), Robbinsdale's city-wide standard requires parkland to be classified under the Public Facilities zoning district.

Although the R-1 district allows for public parks, it is fundamentally intended for detached dwellings and conflicts with the 2040 Comprehensive Plan's designation of park sites as

"Public" rather than "Low-Density Residential." To ensure regulatory consistency and fulfill our long-range planning goals, staff recommends rezoning municipal park properties to align the Zoning Map with the 2040 Land Use Plan. Zoning provides a means for implementing a clear and comprehensive land use plan. In cities subject to the Metropolitan Planning Act, zoning directives must harmonize with and not contradict a city's comprehensive plan. The Zoning Map can be seen in **Attachment B** and the Draft Land Use Plan can be seen in **Attachment C**. The Robbinsdale Parks and Recreation Department and the Engineering Department are supportive of this rezone request. The Three Rivers Park District have also been informed of this request, and they have stated they have no concerns with the proposal.

Planning Commission:

The Planning Commission reviewed the proposed rezone application during a regularly scheduled meeting on May 21st, 2026. A public hearing was held at this meeting; No comments were made in relation to the application, and the public hearing was then closed. Notice of the public hearing was published in the city's official newspaper and posted on the city's bulletin board 10 days prior to the meeting. City staff have received multiple inquiries from residents mainly wanting clarification on why this rezone is happening and what it entails. The majority of residents felt comfortable with the rezoning of the park properties after being explained by staff what is being proposed. The Planning Commission motioned for a recommendation of approval to the City Council with no added conditions. The notice can be viewed in **Attachment D**.

Recommendation:

Staff would recommend a motion to rezone the following properties from R-1 Single Family Residential to the Public Facilities District:

Hubert Humphrey Park, 4545 Halifax Ave N; Lakeview Terrace Park, 3769 Crystal Lake Blvd; Lee Park, 3738 Lee Ave N; Manor Park, 3129 Abbott Ave N; Mielke Park, 4239 Halifax Ave N; Norma Dubois Kelly Park, 4100 Xenia Ave N; Parkview Park, 2765 Parkview Blvd; Sanborn Park, 4236 Drew Ave N; Thomas Hollingsworth Park, 4237 Shoreline Dr; South Halifax Park, 3101 Halifax Ave N; Sunset Park, 3901 Crystal Lake Blvd; Triangle Park, 4001 Noble Ave N; and Walter Sochacki Park, 3500 June Ave N.

Attachments:

1. A - Map of Robbinsdale and City Parks
2. B - Robbinsdale Zoning Map
3. C - 2040 Land Use Plan
4. D - Public Hearing Notice
5. Resolution for Park Rezone

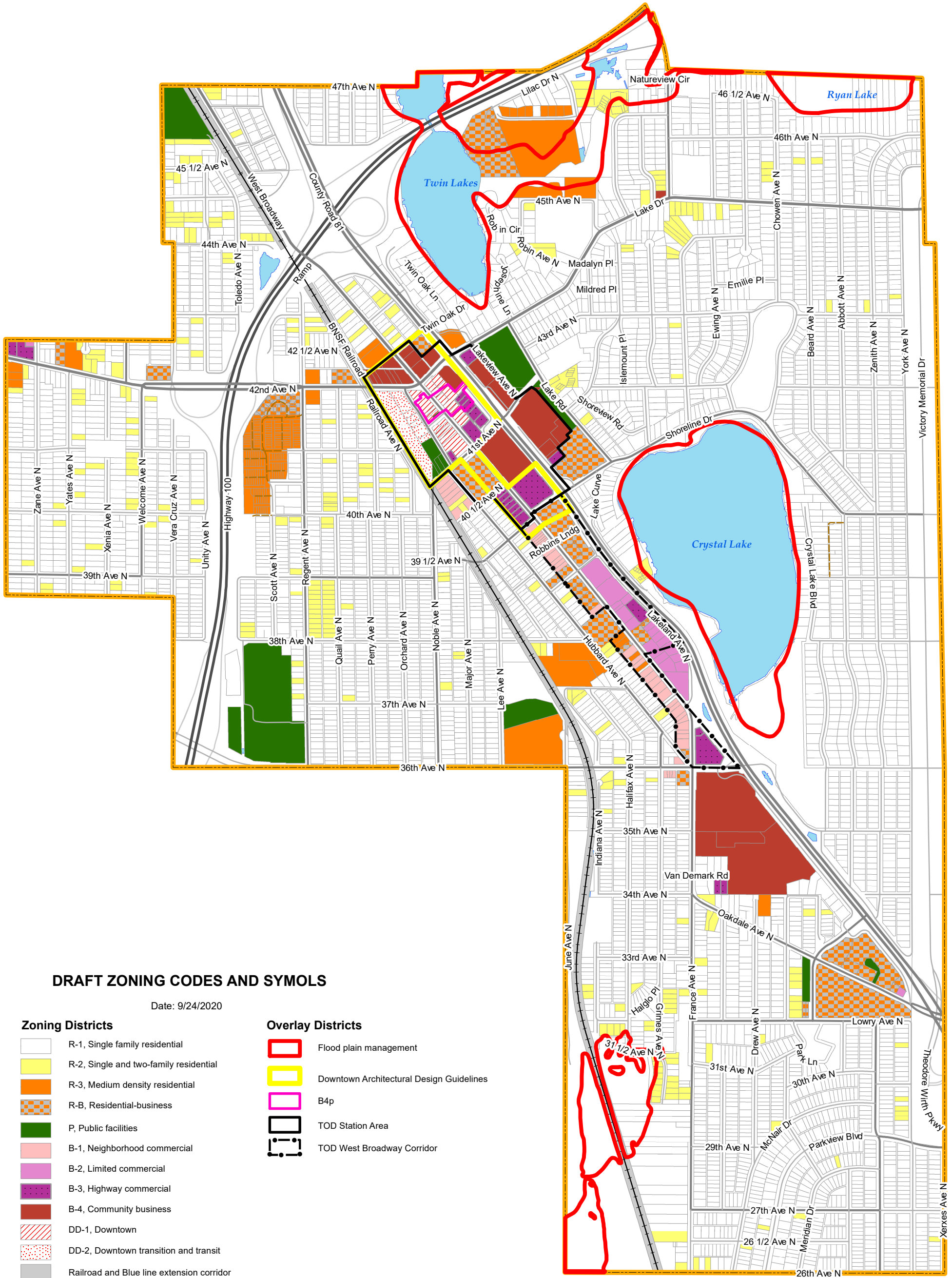
ROBBINSDALE



CITY PARKS

Hubert H. Humphrey Park	4545 Halifax Ave.
RMS Fields	3730 Toledo Ave. N.
Lakeview Terrace Park	3769 Crystal Lake Blvd.
Lee Park	3738 Lee Ave.
Manor Park	3129 Abbott Ave.
Mielke Park	4239 Halifax Ave.
Norma Dubois Kelly Park	4100 Xenia Ave.
Parkview Park	2765 Parkview Blvd.
Sanborn Park	4236 Drew Ave.
Thomas Hollingsworth Park	4237 Shoreline Dr.
South Halifax Park	3101 Halifax Ave.
Spanjers Park	4511 Lake Dr.
Sunset Park	3901 Crystal Lake Blvd.
Triangle Park	4001 Noble Ave.
Walter Sochacki Park	3500 June Ave.













City of Robbinsdale








DRAFT ZONING CODES AND SYMOLS

Date: 9/24/2020

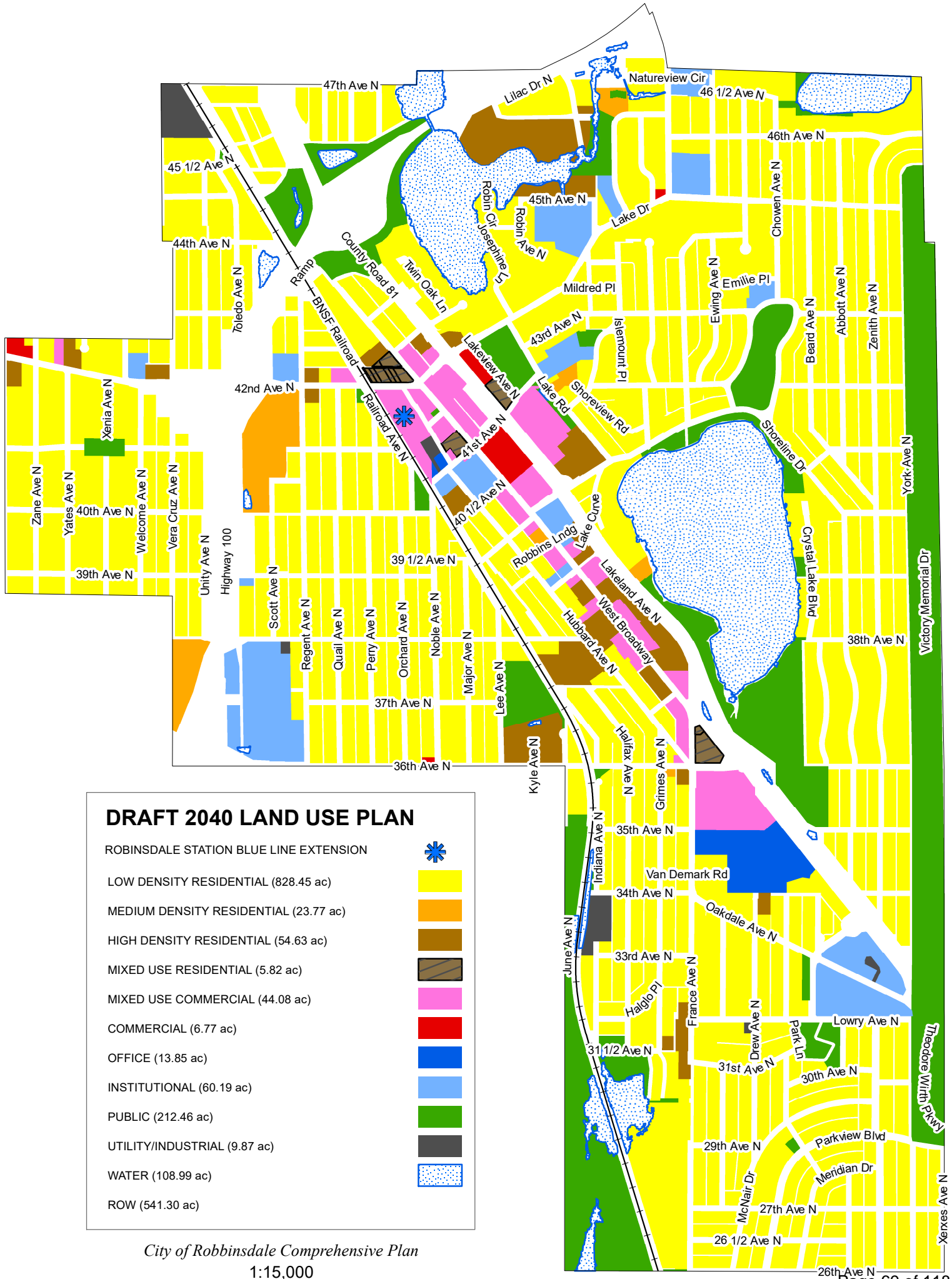
Zoning Districts

-  R-1, Single family residential
-  R-2, Single and two-family residential
-  R-3, Medium density residential
-  R-B, Residential-business
-  P, Public facilities
-  B-1, Neighborhood commercial
-  B-2, Limited commercial
-  B-3, Highway commercial
-  B-4, Community business
-  DD-1, Downtown
-  DD-2, Downtown transition and transit
-  Railroad and Blue line extension corridor

Overlay Districts


-  Flood plain management
-  Downtown Architectural Design Guidelines
-  B4p
-  TOD Station Area
-  TOD West Broadway Corridor

1:11,700





DRAFT 2040 LAND USE PLAN


ROBINSDALE STATION BLUE LINE EXTENSION 

LOW DENSITY RESIDENTIAL (828.45 ac) 

MEDIUM DENSITY RESIDENTIAL (23.77 ac) 

HIGH DENSITY RESIDENTIAL (54.63 ac) 

MIXED USE RESIDENTIAL (5.82 ac) 

MIXED USE COMMERCIAL (44.08 ac) 

COMMERCIAL (6.77 ac) 

OFFICE (13.85 ac) 

INSTITUTIONAL (60.19 ac) 

PUBLIC (212.46 ac) 

UTILITY/INDUSTRIAL (9.87 ac) 

WATER (108.99 ac) 

ROW (541.30 ac) 

City of Robbinsdale Comprehensive Plan

1:15,000



May 4th, 2026

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there will be a Public Hearing of the Planning Commission of the City of Robbinsdale, Minnesota in the Council Chambers of the Robbinsdale City Hall, 4100 Lakeview Avenue North, on

Thursday, May 21, 2026, at 7:00 p.m. for the purpose of consideration of:

Rezone 26-1, to the properties of:

- 4545 Halifax Ave N (Hubert Humphrey Park)
- 3769 Crystal Lake Blvd (Lakeview Terrace Park)
- 3738 Lee Ave N (Lee Park)
- 3129 Abbott Ave N (Manor Park)
- 4239 Halifax Ave N (Mielke Park)
- 4100 Xenia Ave N (Norma Dubois Kelly Park)
- 2765 Parkview Blvd (Parkview Park)
- 4236 Drew Ave N (Sanborn Park)
- 4237 Shoreline Dr (Thomas Hollingsworth Park)
- 3101 Halifax Ave N (South Halifax Park)
- 3901 Crystal Lake Blvd (Sunset Park)
- 4001 Noble Ave N (Triangle Park)
- 3500 June Ave N (Walter Sochacki Park)

The City is proposing to rezone Robbinsdale's parks from R-1 Single Family to Public Facilities. This change ensures the parks are zoned correctly according to the Comprehensive Plan. This is a regulatory update only and will not involve any physical changes or alterations to how the parks are used.

Any and all persons desiring to be heard shall be given an opportunity at the above stated time and place. Residents seeking further information on the public hearing should contact Assistant Planner Will Bucheger at 763-531-1269 or wbucheger@robbinsdalemn.gov.

Thank you,

Will Bucheger

ASSISTANT PLANNER

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 2nd day of June, 2026.

RESOLUTION NO.

A RESOLUTION REZONING 13 MUNICIPAL PARK PROPERTIES FROM R-1 SINGLE-FAMILY RESIDENTIAL TO PUBLIC FACILITIES (P)

WHEREAS, the city of Robbinsdale has a staff driven request for rezoning of such parcels from R-1 Single-Family to Public Facilities (P); and

WHEREAS, the Robbinsdale Planning Commission have held a public hearing on the rezoning request at their May 21, 2026, public meeting to which they received no public opposition, and they unanimously recommended the city council approve such rezoning request; and

WHEREAS, the proposed rezoning conforms to the land use guidance provided by the city of Robbinsdale’s comprehensive land use plan;

WHEREAS, the proposed park properties are listed below in Exhibit A;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Robbinsdale, Minnesota, that the parcels of land listed below in Exhibit A be rezoned from R-1 Single Family Residential to Public Facilities (P).

The question was on the adoption of the resolution and upon a vote being taken thereon, and the following voted in favor thereof:

And the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 2ND DAY OF JUNE, 2026.

Bradley Sutton, Mayor

Attest:

Chase Peterson-Em, City Clerk

Exhibit A

- **Hubert Humphrey Park:** 4545 Halifax Ave N (PID: 1011821340099)
- **Lakeview Terrace Park:** 3769 Crystal Lake Blvd (PID: 0502924330021)
- **Lee Park:** 3738 Lee Ave N (PID: 0602924430110)
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- **Walter Sochacki Park:** 3500 June Ave N (PID: 0702924410063)



TO: Mayor and City Council
PREPARED BY: Will Bucheger, Assistant Planner
APPROVED BY: Tim Sandvik, City Manager
DATE: June 2, 2026
RE: Conditional Use Permit for Outdoor Service at 4050 Lakeland Ave N

Background:

Renaissance Fireworks Inc., on behalf of the property owner Robin Center Partners LLC, has submitted a Conditional Use Permit (CUP) application on March 25th, 2026, to allow the operation of a temporary outdoor fireworks stand and accompanying storage container. The proposed use per the site plan will occupy 8 parking spaces within the Robin Center shopping mall parking lot. The proposed location is illustrated in **Attachment A**.

Property Location:

Detailing the location of this proposed project is included with the applicant’s submittal. The project site is 4.23 acres and holds the following PID: 0602924130128.

Analysis:

The applicant is seeking approval for a temporary CUP to operate an outdoor retail fireworks stand at 4050 Lakeland Ave N from June 19th, 2026, to July 5th, 2026. The applicant proposes a setup period of June 9th through June 18th, 2026, followed by removal between July 6th and July 10th, 2026. The subject property is currently developed as the Robin Center shopping mall and is located in the **B4 Community Business Zoning District**. According to **Section 520.07, Subd. 4(a)** all conditional uses permitted in the B1, B2, and B3 districts are also permitted in the B4 district, subject to CUP approval. In the **B3 Highway Commercial District**, outdoor service, sales, and equipment rental either as an accessory use or a principal use are allowed via CUP, provided the following conditions are met:

1. **Outdoor use is limited to 30% of the principal use’s floor area.**
2. **Outdoor areas must be fenced or screened from neighboring residential properties or abutting R districts, per Section 510.25, Subd. 2.**
3. **Lighting must be hooded and directed so that light sources are not visible from the public right-of-way or nearby residences, as per Section 510.25, Subd. 5.**
4. **Sales areas must be surfaced or grassed to adequately control dust.**

Staff review has confirmed that the application complies with all of the above conditions. The CUP application and materials can be viewed in **Attachment B**.

Parking:

The proposal includes an 800-square-foot sales tent and a 160-square-foot storage container, occupying eight parking stalls. According to data provided by the property owner, the Robin Center shopping mall has a total of **269 parking spaces**. The current parking demand by existing businesses is **221 spaces**, this also includes the spaces required for the food truck. Considering the loss of 8 spaces for the fireworks operation and an additional 2 spaces required for the

firework retail use itself, the site will still meet the minimum parking requirement. Sufficient parking capacity remains for this temporary use.

Signage:

Renaissance Fireworks is proposing a banner sign measuring 30 square feet to be attached to the sales tent during the duration of their CUP. The applicant has applied for a temporary sign permit and after review the permit is compliant with zoning regulations. Staff will approve the sign permit pending the approval of the CUP. The sign permit can be viewed in **Attachment C**.

Fire, Police, Engineering and Building Department Review:

The Fire Chief, Fire Marshal, City Engineer and Building Official have reviewed the proposal and are comfortable with the approval of the Conditional Use Permit. A fire permit was issued on **May 12th, 2026**.

Conditional Use Permit Findings of Fact:

The Planning Commission shall make findings of fact regarding any adverse effects of the proposed conditional use and what additional requirements may be necessary to reduce such adverse effects. Its judgment shall be based upon, but not limited to, the following factors:

1. Consistency with the City Comprehensive Plan. ***The proposed firework stand supports the community business zoning district use which is consistent with the Comprehensive Plan.***
2. The geographical area involved. ***Not applicable.***
3. Whether such use will cause deterioration of the area in which it is proposed. ***Staff do not see deterioration of the neighborhood because of this use since it is temporary.***
4. The character of the surrounding area. ***Staff do not see an issue with this use affecting the character of the surrounding area.***
5. The demonstrated need for such use. ***The applicant is requesting this use to be able to operate their business within the city which will allow firework retail options for residents in Robbinsdale.***
6. Whether the proposed use would cause odors, dust, flies, vermin, smoke, gas, noise or vibration, or would impose hazards to life or property in the neighborhood. ***The plan set for the firework stand has been reviewed by the Fire Department, Police Department, Engineering Department and the Building Department. Each department does not see an issue with this request as long as the conditions set forth in the Fire Permit and CUP are met.***
7. Whether such use would inherently lead to or encourage disturbing influences in the neighborhood. ***The use will not lead to or encourage disturbing influences in the neighborhood.***
8. Whether stored equipment or materials would be screened and whether there would be continuous operation within the visible range of surrounding residences. ***This use should be sufficiently screened from residential properties.***

Planning Commission:

The Planning Commission reviewed the proposed Conditional Use Permit application during a regularly scheduled meeting on May 21st, 2026. A public hearing was held at this meeting; No comments were made in relation to the application, and the public hearing was then closed. Notice of the public hearing was published in the city's official newspaper and posted on the city's bulletin board 10 days prior to the meeting. City staff had received no inquiries from residents. The Planning Commission motioned for a recommendation of approval to the City

Council with two added conditions. The added conditions are listed in the recommendation. The notice can be viewed in **Attachment E**.

Recommendation:

Staff would recommend a motion to approve the Conditional Use Permit request Z26-2 to allow the use of an outdoor fireworks stand at 4050 Lakeland Ave N with the following conditions:

- a. The applicant meets all requirements specified in Fire Permit RB2026-307.
- b. That this Conditional Use Permit is only valid between June 19th, 2026, and July 5th, 2026.

Attachments:

- 1. A - Hennepin County Aerial Map
- 2. B - Conditional Use Permit Application
- 3. C - Sign Permit Application
- 4. D - Fire Permit Application
- 5. E - Public Hearing Notice



PARCEL ID: 0602924130128

OWNER NAME: Robin Center Partners Llc

PARCEL ADDRESS: 4050 Lakeland Ave N,
Robbinsdale MN 55422

PARCEL AREA: 4.23 acres, 184,357 sq ft

A-T-B: Both

SALE PRICE: \$14,000,000

SALE DATE: 12/2021

SALE CODE: Excluded From Ratio Studies

ASSESSED 2024, PAYABLE 2025
PROPERTY TYPE: Commercial-Preferred
HOMESTEAD: Non-Homestead
MARKET VALUE: \$8,562,800
TAX TOTAL: \$282,474.28

ASSESSED 2025, PAYABLE 2026
PROPERTY TYPE: Commercial
HOMESTEAD: Non-Homestead
MARKET VALUE: \$8,588,000

Comments:

This data (i) is furnished 'AS IS' with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this data.

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To review references visit our website at www.robbinsdalemn.com

CONDITIONAL USE PERMIT (reference Section 535.01)

Applicant Renaissance Fireworks Inc.
Address 11625 City Hwy 10 Ste D, Spring Lake Park, MN 55432
Owner (if different from Applicant) Robin Center Partners LLC
Owners Address 2550 University Ave W # 305-S, St Paul, MN 55114
Day Phone # 612-666-4561 Cell Phone # 651-308-9326 E-mail address amanda@serenityventuregroup.com
Applicant's Authority (if other than Owner) tenant
Legal Description of Property Robin Center, Lot 003, Block 002, IS: 010-029-24-13-0129
Present Zoning Classification Commercial Existing Use of Property _____
Area of Property _____ Section of Ordinance(s): _____

Please describe the proposed use/request in appropriate detail (attach additional sheets if necessary): Set-up of temporary retail tent selling MN Safe & Safe Fireworks

Application for rezoning, conditional use permit, non-conforming use permit or zoning text amendment will not be accepted until the applicant has provided the information required by the applicable sections of the zoning code (see above reference). The minimum information is summarized below:

1. Detailed written and graphic material fully explaining the request.
2. Certificate of Survey of property (3 copies) showing the following:
 - A. Location and dimensions of the existing and proposed structure(s) along with setbacks on the lot.
 - B. Location and use of adjacent structures.
3. Existing scaled floor plans, scaled elevations, and any proposed changes.
4. Application Fee
5. Floodplain Information, if applicable (see back page).

Applications must be received 4 weeks prior to the Planning Commission meeting at which request is to be heard.

Application Deadline: _____ Application Fee \$250.00 *, ** Receipt # _____

Planning Commission Date _____ *City Council Date(s) _____ & _____
(*Tentative: final date will be announced at the Planning Commission meeting.)

The undersigned acknowledges/declares that all the facts and representations stated in this application are true and by signing, acknowledges the cost and the procedure for the processing of this application and certifies that the property described by the provided address is not tax delinquent. Furthermore, undersigned grants City staff entry upon the land in question to perform any necessary site inspections during the duration of the project. **Applicant should be represented at the Planning Commission meeting and the City Council public hearing.**

[Signature] See lease for owner 3-25-26
Signature of Applicant (and Owner if other than applicant) _____ Date _____
Signature

* Applicant may be liable for additional expense such as legal fees.

** Applicant may be billed for additional staff time.

Floodplain Information:
(reference section 530)

Contours (1' intervals)
Lowest floor elevation
100 year flood elevation
Ordinary High Water Mark
House elevation showing deck



1625 County Road 10 Ste D ♦ Spring Lake Park, MN 55432
Phone: 612-666-4567 ♦ www.renaissancefireworks.com

March 25, 2026

City of Robbinsdale
4100 Lakeview Ave N
Robbinsdale, MN 55422

Re: Conditional Use Permit

To Whom It May Concern:

Renaissance Fireworks, Inc. (RFI) is the largest Minnesota-owned and operated company in the fireworks business. For over 20 years, we have been a part of Minnesota's 4th of July celebrations and run 25-30 retail sites throughout the Twin Cities.

RFI is proposing to operate a temporary retail site at the address: 4044-4152 Lakeland Ave N, Robbinsdale, MN 55422. The site will consist of a sales tent measuring 20 feet by 40 feet and a storage unit measuring 20 feet by 8 feet, the combination of which will utilize 8 parking spaces. The tent will be operated by a minimum of two contracted workers. Lighting is provided by solar/battery-powered LED lights and the tent does not utilize utilities or generators. A list of products that will be sold, MSDS sheets, and flame resistance certificates are attached. The tent will be set up between June 9th, 2026 and June 18th, 2026 and taken down between July 6th, 2026 and July 10th, 2026. The dates of fireworks sales will be from June 19th, 2026 to July 5th, 2026 during the hours of 9 AM and 10 PM.

Thank you.

Sincerely,

Amanda Stone
amanda@serenityventuregroup.com
Cell: 651-308-9326

License Agreement

This License Agreement ("**Agreement**") is entered into March 25, 2026, by and between **Robin Center Partners, LLC**, a Minnesota limited liability company ("**Owner**"), and **Renaissance Fireworks Inc.** a Minnesota business corporation ("**Licensee**").

The following definitions shall have the following meaning:

Premises: That specific parking lot area located at 4044-4152 Lakeland Avenue North, Robbinsdale Minnesota 55422, as shown on **Exhibit "A"** ("**Premises**"). Licensee shall not use the CVS parking lot. Owner reserves the right to request Licensee to relocate their operations to certain locations of the Premises upon reasonable notice. Licensee agrees to use a reasonable amount of space within the boundaries shown on Exhibit A, estimated to be approximately 6 parking spots.

Purposes: Retail sales of fireworks, only. ("**Purposes**"). Licensee shall not use or permit the Premises or any part thereof to be used in violation of any applicable federal, state, county or municipal law, rule, regulation or ordinance. Licensee to comply with any applicable laws and regulations as it pertains to firework distribution, including obtaining any necessary permits from local, city, or other governmental agencies. Furthermore, Licensee or their invitees shall not light or set off any fireworks on or around the Premises.

Term: Commencing on June 13, 2026 ("**Commencement Date**") and until July 10, 2026 ("**Term**"). If the Owner permits Licensee to use the Premises prior to the Commencement Date, such use shall be subject to the provisions of this Agreement, including without limitation, the payment of the Licensee Fee.

License Fee: Payment by Licensee to Owner on or before the Commencement Date of Two Thousand Seven Hundred Fifty and 00/100 dollars (\$2,750.00) without offset or deduction and in lawful money of the United States ("**License Fee**").

Location for payments if hand delivered or by physical mail:

Robin Center Partners, LLC
c/o Suntide Commercial Realty, Inc.
2550 University Ave W, Suite 305-S
St. Paul, MN 55114

Security Deposit: Licensee shall not be required to pay a deposit or security in conjunction with this Agreement.

Signage: Owner is not providing signage for the Licensee. Licensee's signage shall be Licensee's sole cost. Any signage other than that which is on or in the Licensee's tent or vehicles shall be approved by Owner in advance, which includes but is not limited to sidewalk signage, signage in grass areas/boulevards, or other props.

Trash/Recycling: Licensee shall not use the existing trash and recycling containers on the property; therefore, Licensee shall provide their own receptacles as needed and be responsible for all maintenance and disposal costs associated with Licensee's operations and sales.

In consideration of the mutual covenants and agreements contained herein and payment of the License Fee, Owner grants to Licensee for the Term a license (“**License**”) to enter upon and use the Premises for the Purposes only and for no other purpose whatsoever. While making use of the Premises, Licensee shall, at its sole expense, fully and faithfully comply with any and all applicable laws, rules, regulations and ordinances. During the Term, Licensee shall obtain and keep in full force and effect, at its sole expense, commercial general liability insurance with minimum limits of One Million and No/100 Dollars (\$1,000,000.00) per occurrence and general aggregate for bodily injury, personal injury, and property damage. Such insurance shall be endorsed to include Owner and its management entities as additional insureds, shall be primary and noncontributory with any Owner insurance. Prior to Licensee's entry and use of the Premises for the Purposes, Licensee shall deliver to Owner a certificate in form and substance satisfactory to Owner or other evidence satisfactory to Owner evidencing the existence of the insurance required by Owner.

Licensee accepts the Premises, in its “As Is” condition with all faults. During Licensee’s normal business hours, Owner may enter the Premises which shall be non-exclusive to Licensee, for any reasonable purpose including but not limited to purposes for repairs, and maintenance. Owner shall not unreasonably interfere with Licensee’s operations when accessing the Premises.

This License is revocable, with five (5) calendar days after delivery of written notice, and upon breach of any of the terms of this Agreement not being properly cured by that specific party in default (“**Revocation**”).

Notice of Revocation or Termination shall be in writing. Notice shall be effective when personally delivered, sent via email, or 48 hours after deposit in the mail if mailed. If mailed, the notice shall be sent first class mail, postage pre-paid, addressed to the party at the address set forth below the signature line for that party. Notwithstanding the Revocation or Termination of the License, Licensee shall continue to remain liable for any obligations imposed on Licensee by this Agreement and for the breach by Licensee or its agents, contractors, employees, licensees or invitees of any term or provision of this Agreement. In the event of damage or destruction to the Building or Premises which, in the opinion of Owner makes continuation of this Agreement impractical, then this Agreement may be terminated immediately by Owner effective upon receipt by licensee of written notice.

Owner shall be responsible for all operating costs, including taxes, however, Licensee shall be responsible for electricity/power, their own water supply, and trash/recycling serving only Licensee’s operations. **Licensee agrees to keep the Premises in a clean, neat and orderly condition.**

Licensee shall defend, with counsel reasonably satisfactory to Owner, and shall indemnify and hold harmless Owner and Owner's officers, directors, shareholders, agents, members, managers, employees, partners, successors, and assigns (for purposes of this paragraph Owner and Owner's officers, directors, shareholders, agents, members, managers, employees, partners, successors, and assigns are collectively referred to as “**Owner**”) from and against any theft or damages to property of Licensee stored in the Premises, losses, claims, liens, expenses, liabilities, injuries, and other expenses of any nature whatsoever, including reasonable attorney's fees and costs, relating to or arising from Licensee's use or maintenance of the Premises, or from any activity, work or thing done, permitted or suffered by Licensee in or about the Premises, or arising or resulting from any breach or default by Licensee of its obligations under this Agreement. Licensee, as a material part of the consideration given to Owner, assumes all risk of damage to property or injury to persons in, upon or about the Premises from any cause whatsoever, other than as a result of Owner’s gross negligence or willful misconduct, and Licensee waives all claims in respect thereof against Owner and releases Owner of all such claims. The covenants contained in this paragraph shall survive the expiration or earlier termination of this Agreement.

The rights granted herein to Licensee are personal to Licensee and shall not be assigned or transferred by Licensee.


This Agreement supersedes any other previous or contemporaneous agreement or understanding between the parties with respect to the subject matter herein and contains the entire understanding between the parties with respect to the subject matters herein. In the event that Owner transfers the real property of which the Premises are a part or any interest therein including the Premises, or is otherwise divested thereof, then the rights of Owner under this Agreement shall pass to Owner's successor. If any party institutes an action or proceeding to enforce this Agreement as against any other party thereto, the losing party shall pay to the prevailing party the attorney's fees and cost incurred by the prevailing party in such action or proceeding. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties hereto. Should any action or other proceeding or arbitration arise regarding the enforcement or interpretation of this Agreement, it shall take place in the County in which the Premises are located subject to the laws of the State of Minnesota.

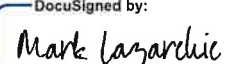
OWNER:

Robin Center Partners, LLC
a Minnesota limited liability company

LICENSEE:

Renaissance Fireworks Inc.
a Minnesota business corporation

DocuSigned by:

By: _____
F47E8FDF28654D9...
Name: Matt Klein
Its: Partner

DocuSigned by:

By: _____
EF526417EDB744F...
Name: Mark Lazarchic
Its: CEO

Address for Notices:

Robin Center Partners, LLC
c/o Suntide Commercial Realty, Inc.
2550 University Avenue West, Suite 305-S
St. Paul, MN 55114
Phone: 612-603-0321
Email: Cneve@suntide.com

Address for Notices:

Mark Lazarchic
1625 County Highway 10
Spring Lake Park, MN 55432
Phone: (651) 840-3240
Email: Mark@serenityventuregroup.com

EXHIBIT A
4044-4152 Lakeland Avenue North, Robbinsdale, MN 55422

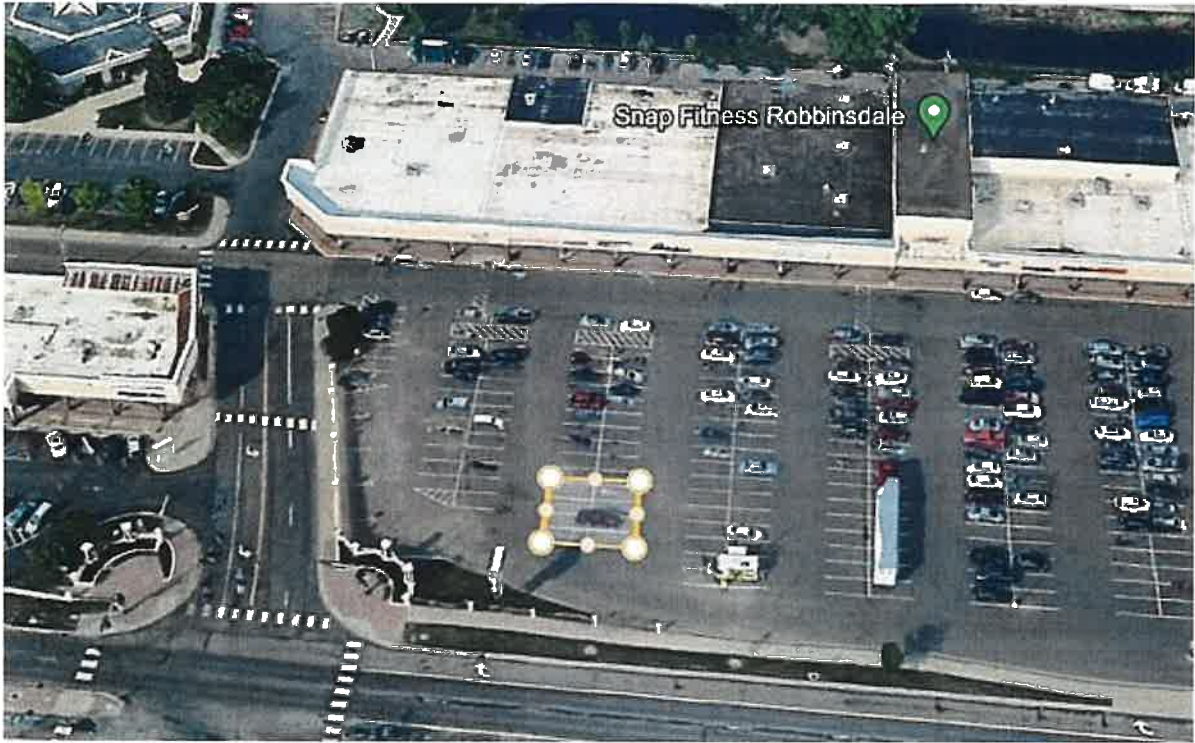


EXHIBIT A
4044-4152 Lakeland Avenue North, Robbinsdale, MN 55422

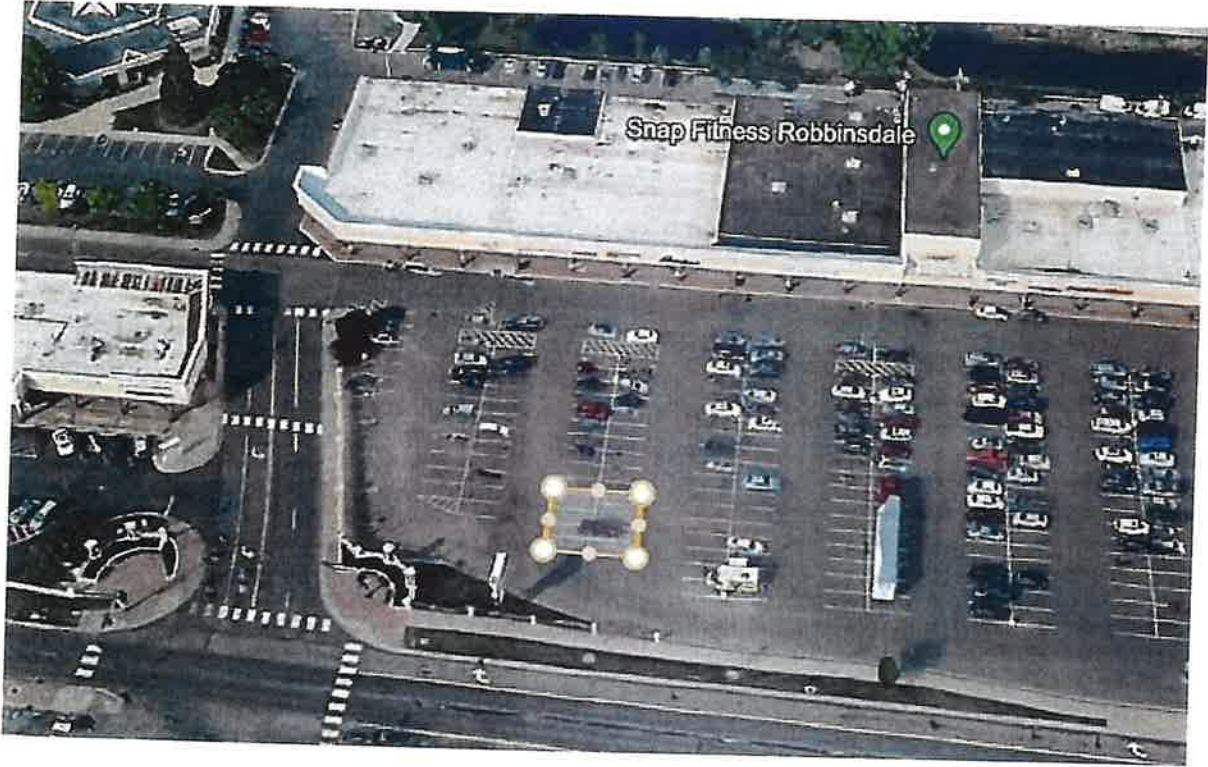
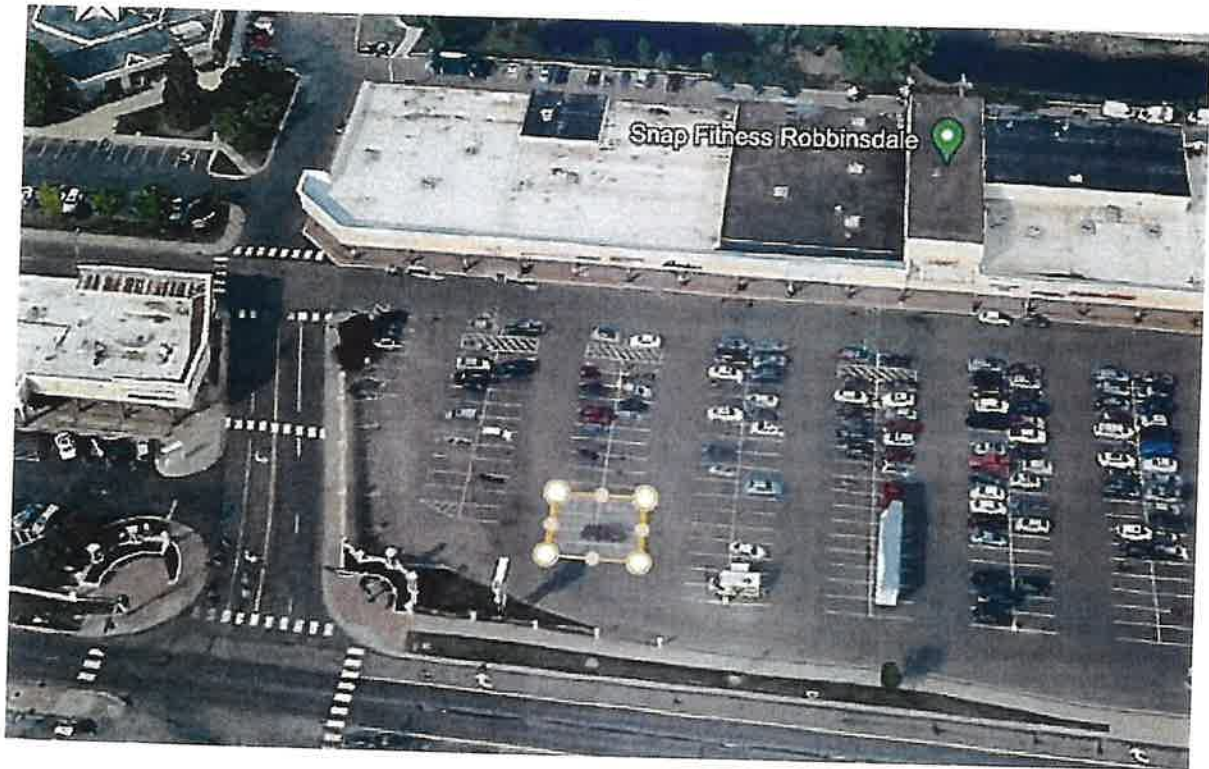


EXHIBIT A
4044-4152 Lakeland Avenue North, Robbinsdale, MN 55422



RFI 20'x40' Tent Layout

1 square = 1 foot

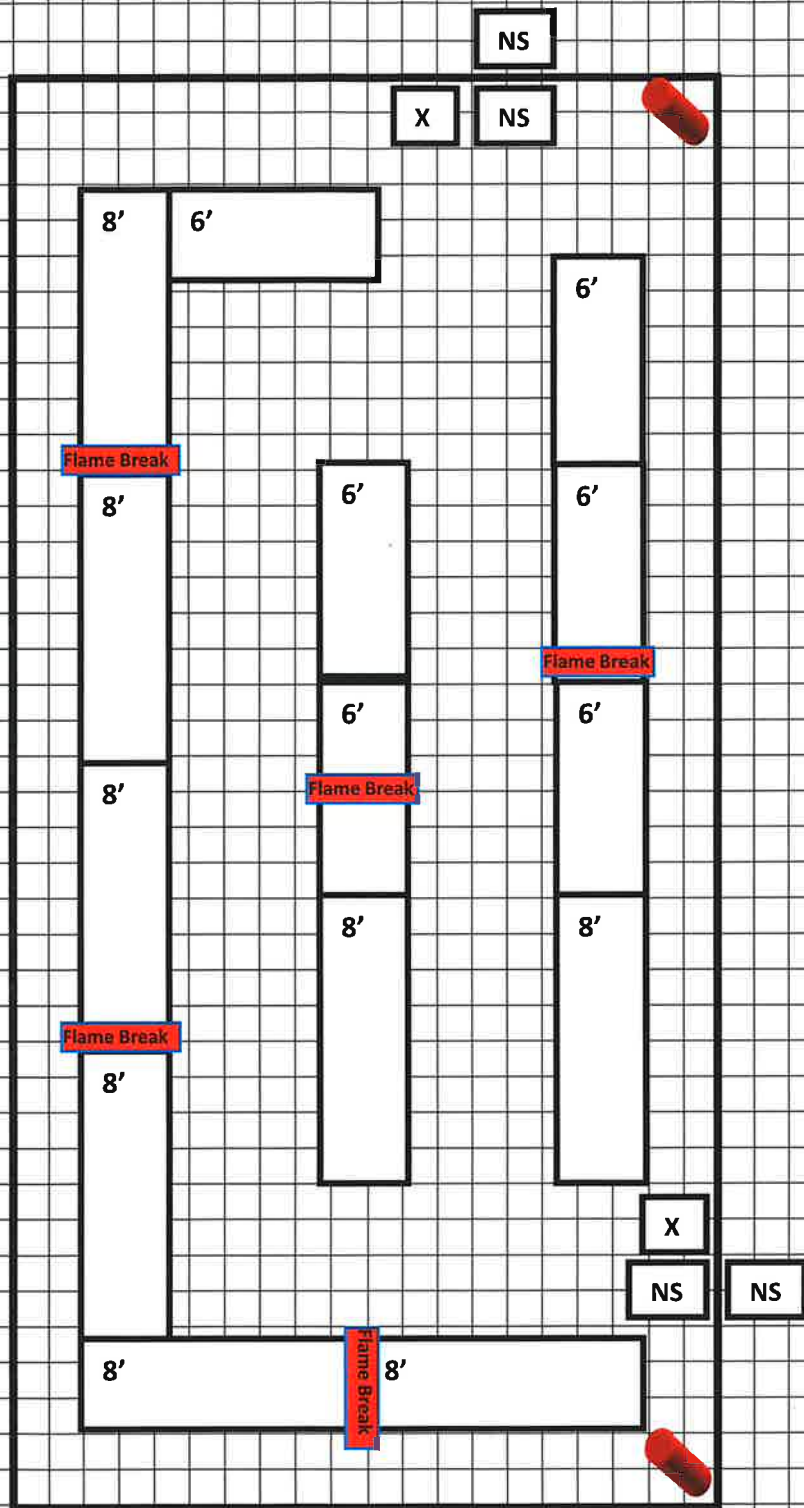
NS = No Smoking Sign

X = Exit Sign

 = Fire Extinguisher

All product displays measure under 6' from ground to top of display

All Flame Breaks extend from base of product display to over 6" above top of product display



RFI 20'x40' Tent Layout

1 square = 1 foot

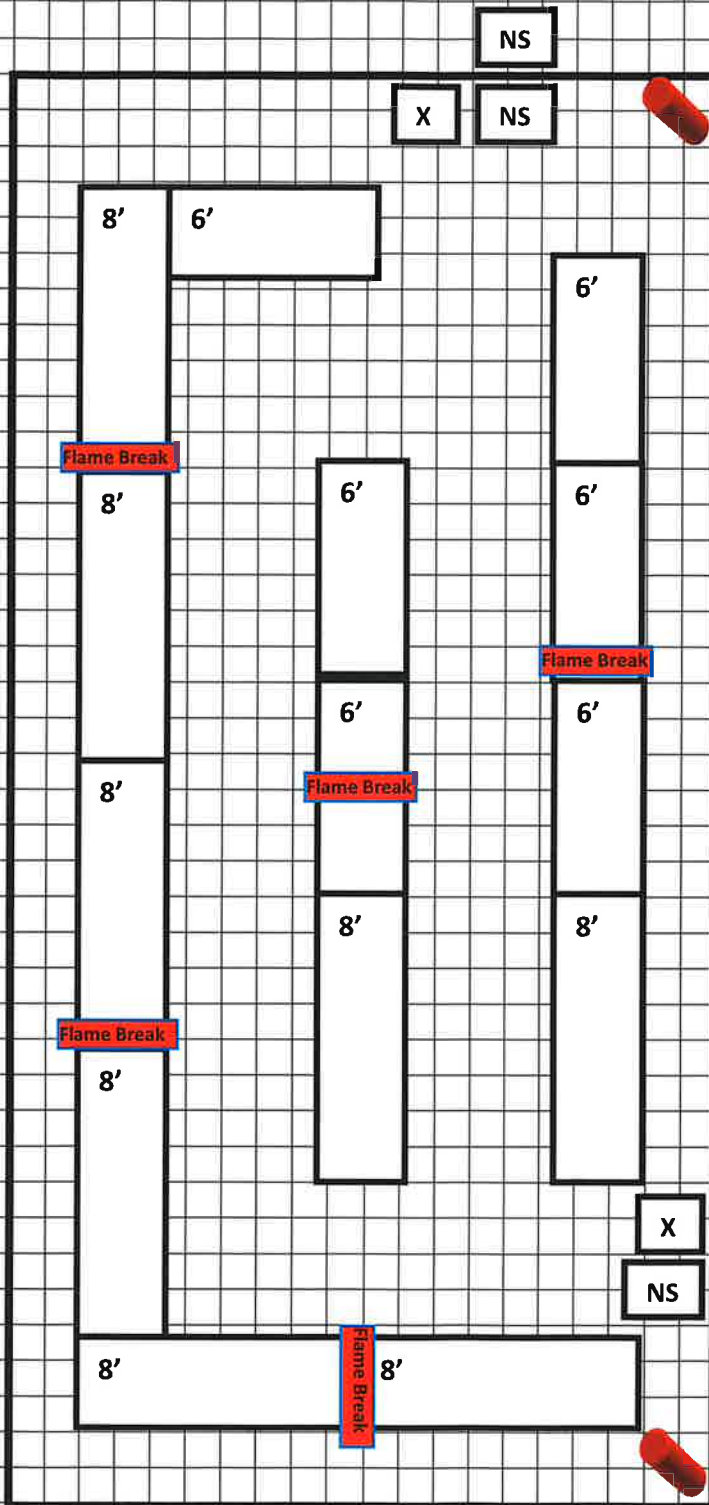
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RFI 20'x40' Tent Layout

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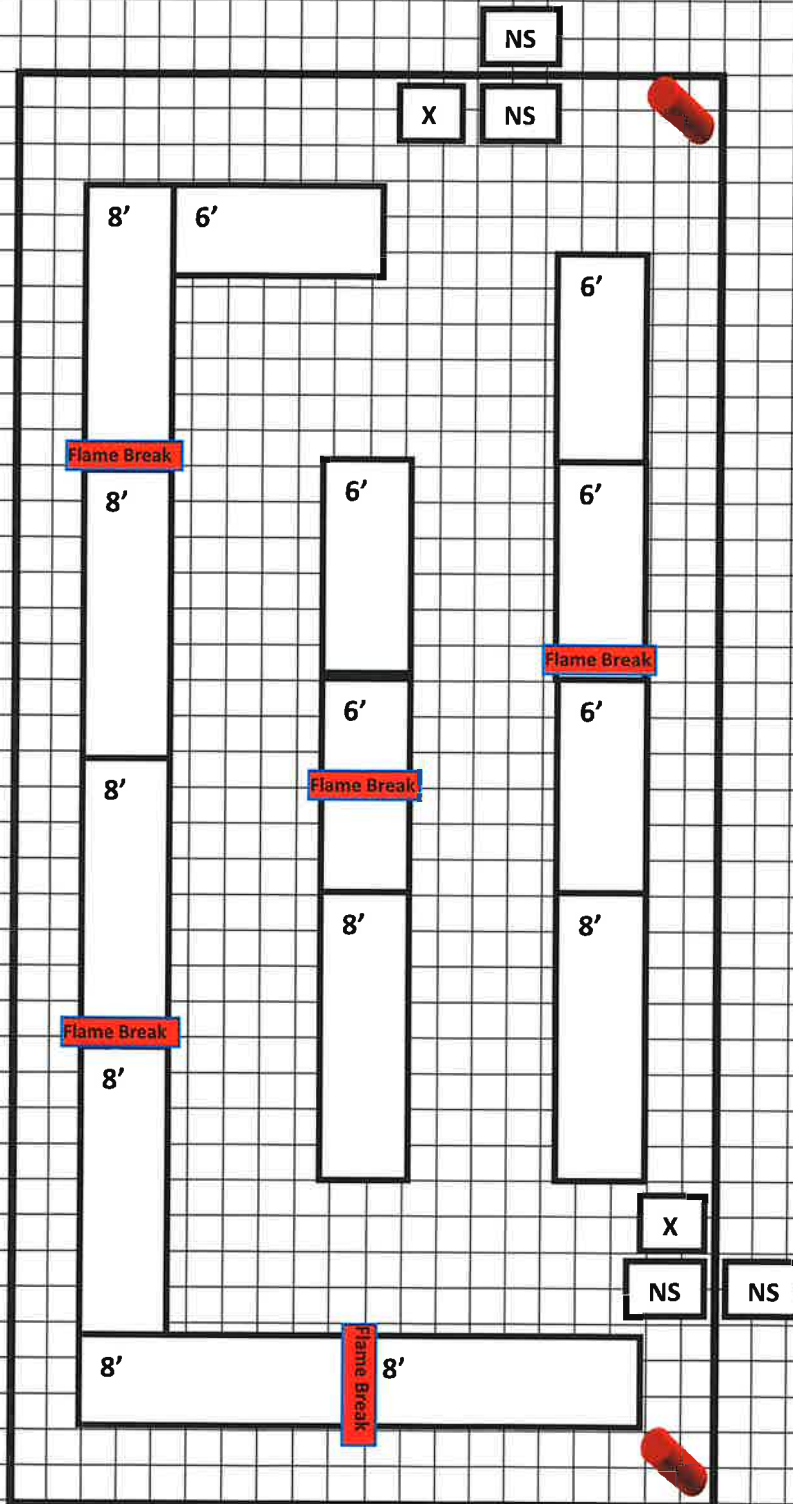
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 = Fire Extinguisher

All product displays measure under 6' from ground to top of display

All Flame Breaks extend from base of product display to over 6" above top of product display



Renaissance Fireworks, Inc. Product List

Current as of February 2026

*products subject to change due to availability.

9.99 BOGO Fountains	Packaging	Units per Case	Case Weight (lbs)
Classic Show	36/1	36	25
Crackling Rose	36/1	36	13
Intrepid Flame	36/1	36	13
Whistling Color Cuckoo	36/1	36	28
19.99 BOGO Fountains	Packaging	Units per Case	Case Weight (lbs)
Bonzai Pipeline	24/1	24	37
Festiva	24/1	24	23
Firefly	24/1	24	29
Fool's Gold	24/1	24	22
Royaltini	24/1	24	24
Sassy Lassie	24/1	24	29
Vision Me	24/1	24	26
29.99 BOGO Fountains	Packaging	Units per Case	Case Weight (lbs)
Breathless	18/1	18	32
Digital Garden	20/1	20	17
Dragon Eyes	20/1	20	17
Fire and Flash	12/1	12	31
Hot Roll	16/1	16	45
Magic In The Garden	18/1	18	36
Mesmerize	24/1	24	32
Picture Perfect	12/1	12	21
Spring Fest	12/1	12	22
39.99 BOGO Fountains	Packaging	Units per Case	Case Weight (lbs)
Fish out Of Water	12/1	12	35
Lemon Chero/Lemon Lime Delight	12/1	12	29
Royal Garden	12/1	12	33
Worlds Highest/Strongest	18/1	18	42
Assortments	Packaging	Units per Case	Case Weight (lbs)
#3 Novelty Assortment	24/1	24	16
All Star Bag/Kids Delight	36/1	36	39
Economy Fountain Tray	16/1	16	32
In The Mixx #5	12/1	12	35
Jumbo Value Fountain Tray	4/1	4	47
Mixx It Up #3	9/1	9	21
Mountains of Fountains	1/1	1	5
Party Bag of Fun	1/1	1	7
Party Bag of Fun and Then Some	1/1	1	9

Super Value Fountain Tray	6/1	6	31
Grab and Go Fountains	Packaging	Units per Case	Case Weight (lbs)
#3 Cone	144/1	144	42
Barrels of Fun	72/2	72	14
Cuckoo	24/6	144	28
HN90 Fountain	18/4	72	15
Jack In The Box	30/6	180	25
Killer Bees	24/4	96	18
Royal/Grand	96/1	96	16
Novelties	Packaging	Units per Case	Case Weight (lbs)
36" Morning Glory	72/6	72	23
5 Assorted Color Smoke Balls	20/6/12	120	40
8" Sparkler	24/12/6	288	12
Crackling Balls	4/48/6	192	18
Flashing Signal	12/24/6	288	34
Ground Bloom Flower	20/12/6	240	28
Jumping Jack	20/48/12	960	22
Magic Whip	48/12	576	30
S Tank	48/1	48	19
Sliders	6/50/12	300	16
Snakes	144/6/6	144	13
Snaps	6/50/50	300	13
Tank with Star	40/12	480	25
Finale Fountains	Packaging	Units per Case	Case Weight (lbs)
Behemoth	9/1	9	39
Botanical Blast	4/1	4	18
Crackle Storm	4/1	4	31
Dark Science	6/1	6	18
Hot Lava - Lava Lamp	6/1	6	25
Impossible Dream	6/1	6	33
National Treasure	6/1	6	31
One Big Fountain	4/1	4	33
One Unbelievable	4/1	4	49
Psychedelic	4/1	4	38
Waking The Deaf	4/1	4	30

IMPORTANT DOCUMENT

Certificate of Flame Resistance

REGISTRATION
APPLICATION
NUMBER

F140.1



ISSUED BY

EVANSVILLE, INDIANA 47725
MANUFACTURERS OF THE FINISHED
TENT PRODUCTS DESCRIBED HEREIN

Date of Manufacture

03/25/02

Order Number

350882

This is to certify that the materials described have been flame-retardant treated (or are inherently nonflammable) and were supplied to:

643490
APRES INC
DBA APRES PARTY RENTAL
7625 CAHILL RD
EDINA MN 55439

Certification is hereby made that:

The articles described on this Certificate have been treated with a flame-retardant approved chemical and that the application of said chemical was done in conformance with California Fire Marshal Code, equal to exceeds NFPA 701, CPAI 84, ULC 109.
The method of the FR chemical application is:

Serial # 8020630C (9)

Description of item certified:
FI EXP CAT MID CUST 20x10

**Flame Retardant Process Used Will Not Be Removed By
Washing And Is Effective For The Life Of The Fabric**

SNYDER MFG NEW PHILADELPHIA OH
Name of Applicator of Flame Resistant Finish

Signed:

James D. Bruce
TENT DEPARTMENT - ANCHOR INDUSTRIES INC.

IMPORTANT DOCUMENT

Certificate of Flame Resistance

ISSUED BY



Date of Shipment
3/17/2006

Tent Identification
04237646

REGISTRATION
APPLICATION
NUMBER

F121.4



EVANSVILLE, INDIANA 47725
MANUFACTURERS OF THE FINISHED
TENT PRODUCTS DESCRIBED HEREIN

This is to certify that the materials described have been flame-retardant treated (or are inherently nonflammable) and were supplied to:

643490
APRES INC
DBA APRES PARTY RENTAL
7625 CAHILL RD
EDINA MN 55439

Certification is hereby made that:

The articles described on this Certificate have been treated with a flame-retardant approved chemical and that the application of said chemical was done in conformance with California Fire Marshal Code. All fabric has been tested and passes NFPA 701-99, CPAI 84, ULC 109.

Serial # 8020610C (1)

Description of item certified:

FI CATENARY EXP TOP 20X20
BLUE 1022575A/WHITE 1022505A

Flame Retardant Process Used Will Not Be Removed By Washing And Is Effective For The Life Of The Fabric

JOHN BOYLE STATESVILLE NC

Signed: *Joseph A. Cook*
SPECIAL EVENTS DIVISION - ANCHOR INDUSTRIES INC.



City of Robbinsdale

4100 Lakeview Avenue North
Robbinsdale, MN 55422

Receipt

Date	Receipt No.
03/31/2026	0000071577

Received of:
Renaissance Fireworks, Inc. 1625 County Highway 10 Suite D SPRING LAKE PARK, MN 55432

Description: 2026 CUP

Item	Description	Amount
CUP	1000-1001-4508.00000 250.00	250.00
TOTAL		250.00

Check No.	Payment Method	Amount
1971	CHECK	250.00

City of Robbinsdale



Engineering Department

SIGN PERMIT

4100 Lakeview Ave N Robbinsdale, MN 55422 ♦ Phone 763-531-1268 ♦ Fax 763-531-1200 permits@robbinsdalemn.gov

DATE: 3.25.26

PERMIT #: _____

JOB ADDRESS: 4044-4152 Lakeland Ave N

BUSINESS OWNER: Robin Center Partners

ADDRESS: 2550 University Ave N Ste 305 S

CITY/STATE/ZIP: St. Paul, MN 55114

PHONE #: 612-603-0321

P/Z APPROVAL: _____

SUBMIT ONE (1) PERMIT APPLICATION PER SIGN.
DO NOT COMBINE SEVERAL SIGNS ON ONE APPLICATION.

- Enter the name of the Contractor who will perform the actual installation of the sign. Enter "SELF" if the business owner is performing the installation and attach the "Property Owner's Affidavit".
- A City License is REQUIRED if someone other than the business owner is performing the installation.

CONTRACTOR NAME: Renaissance Fireworks

CITY LICENSE #: _____

ADDRESS: 1625 Chy Hwy 10 Ste D

CITY/STATE/ZIP: Spring Lake Park, MN 55432

CONTRACT VALUE OF WORK: \$ 0

PHONE #: 612-606-4561

(COST OF MATERIALS & LABOR)

EMAIL: Amanda@serenityventuregroup.com

TYPE OF SIGN (I.E.; WALL, CANOPY, FREE STANDING...): temporary banner attached to sales tent

CHECK ONE OF THE FOLLOWING: PERMANENT SIGN TEMPORARY SIGN

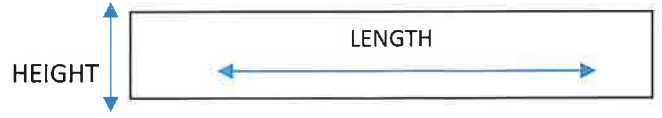
IF THE PROPOSED SIGN IS A TEMPORARY SIGN, DESIGNATE THE DATES OF DISPLAY: 6-19-26 to 7-5-26

LOCATION OF THE SIGN: side of sales tent

SUBMIT AS NEEDED A PLAN, AN AS-BUILT SURVEY, DRAWINGS, PHOTOS, ETC. TO CLARIFY THE SPECIFIC LOCATION, DIMENSIONS & GRAPHICS

PROPOSED SIGN DIMENSIONS:

HEIGHT = 2 FT 9 INCHES
LENGTH = 10 FT 0 INCHES



WALL SIGN: DISTANCE OF SIGN FROM STRUCTURE: _____ HOW WILL SIGN BE MOUNTED: _____

FREE STANDING OR MONUMENT SIGN: DESIGNATE HEIGHT FROM GROUND TO TOP OF SIGN: _____ FT _____ IN

PROPOSED SIGN MATERIALS (WOOD, METAL, PLASTIC): vinyl

PROPOSED COLORS OF SIGN: red & yellow

[Signature]
APPLICANT SIGNATURE:

Mark Loraichic
PRINT NAME:

612-606-4561 (office)
PHONE NUMBER: 612-840-3240 (cell)

PERMIT FEES:
PERMANENT or TEMPORARY SIGN = \$125
TOTAL FEE: \$ _____



License Agreement

This License Agreement ("**Agreement**") is entered into March 25, 2026, by and between **Robin Center Partners, LLC**, a Minnesota limited liability company ("**Owner**"), and **Renaissance Fireworks Inc.** a Minnesota business corporation ("**Licensee**").

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Purposes: Retail sales of fireworks, only. ("**Purposes**"). Licensee shall not use or permit the Premises or any part thereof to be used in violation of any applicable federal, state, county or municipal law, rule, regulation or ordinance. Licensee to comply with any applicable laws and regulations as it pertains to firework distribution, including obtaining any necessary permits from local, city, or other governmental agencies. Furthermore, Licensee or their invitees shall not light or set off any fireworks on or around the Premises.

Term: Commencing on June 13, 2026 ("**Commencement Date**") and until July 10, 2026 ("**Term**"). If the Owner permits Licensee to use the Premises prior to the Commencement Date, such use shall be subject to the provisions of this Agreement, including without limitation, the payment of the Licensee Fee.

License Fee: Payment by Licensee to Owner on or before the Commencement Date of Two Thousand Seven Hundred Fifty and 00/100 dollars (\$2,750.00) without offset or deduction and in lawful money of the United States ("**License Fee**").

Location for payments if hand delivered or by physical mail:

Robin Center Partners, LLC
c/o Suntide Commercial Realty, Inc.
2550 University Ave W, Suite 305-S
St. Paul, MN 55114

Security Deposit: Licensee shall not be required to pay a deposit or security in conjunction with this Agreement.

Signage: Owner is not providing signage for the Licensee. Licensee's signage shall be Licensee's sole cost. Any signage other than that which is on or in the Licensee's tent or vehicles shall be approved by Owner in advance, which includes but is not limited to sidewalk signage, signage in grass areas/boulevards, or other props.

Trash/Recycling: Licensee shall not use the existing trash and recycling containers on the property; therefore, Licensee shall provide their own receptacles as needed and be responsible for all maintenance and disposal costs associated with Licensee's operations and sales.

In consideration of the mutual covenants and agreements contained herein and payment of the License Fee, Owner grants to Licensee for the Term a license (“**License**”) to enter upon and use the Premises for the Purposes only and for no other purpose whatsoever. While making use of the Premises, Licensee shall, at its sole expense, fully and faithfully comply with any and all applicable laws, rules, regulations and ordinances. During the Term, Licensee shall obtain and keep in full force and effect, at its sole expense, commercial general liability insurance with minimum limits of One Million and No/100 Dollars (\$1,000,000.00) per occurrence and general aggregate for bodily injury, personal injury, and property damage. Such insurance shall be endorsed to include Owner and its management entities as additional insureds, shall be primary and noncontributory with any Owner insurance. Prior to Licensee's entry and use of the Premises for the Purposes, Licensee shall deliver to Owner a certificate in form and substance satisfactory to Owner or other evidence satisfactory to Owner evidencing the existence of the insurance required by Owner.

Licensee accepts the Premises, in its “As Is” condition with all faults. During Licensee’s normal business hours, Owner may enter the Premises which shall be non-exclusive to Licensee, for any reasonable purpose including but not limited to purposes for repairs, and maintenance. Owner shall not unreasonably interfere with Licensee’s operations when accessing the Premises.

This License is revocable, with five (5) calendar days after delivery of written notice, and upon breach of any of the terms of this Agreement not being properly cured by that specific party in default (“**Revocation**”).

Notice of Revocation or Termination shall be in writing. Notice shall be effective when personally delivered, sent via email, or 48 hours after deposit in the mail if mailed. If mailed, the notice shall be sent first class mail, postage pre-paid, addressed to the party at the address set forth below the signature line for that party. Notwithstanding the Revocation or Termination of the License, Licensee shall continue to remain liable for any obligations imposed on Licensee by this Agreement and for the breach by Licensee or its agents, contractors, employees, licensees or invitees of any term or provision of this Agreement. In the event of damage or destruction to the Building or Premises which, in the opinion of Owner makes continuation of this Agreement impractical, then this Agreement may be terminated immediately by Owner effective upon receipt by licensee of written notice.

Owner shall be responsible for all operating costs, including taxes, however, Licensee shall be responsible for electricity/power, their own water supply, and trash/recycling serving only Licensee’s operations. **Licensee agrees to keep the Premises in a clean, neat and orderly condition.**

Licensee shall defend, with counsel reasonably satisfactory to Owner, and shall indemnify and hold harmless Owner and Owner's officers, directors, shareholders, agents, members, managers, employees, partners, successors, and assigns (for purposes of this paragraph Owner and Owner's officers, directors, shareholders, agents, members, managers, employees, partners, successors, and assigns are collectively referred to as “**Owner**”) from and against any theft or damages to property of Licensee stored in the Premises, losses, claims, liens, expenses, liabilities, injuries, and other expenses of any nature whatsoever, including reasonable attorney's fees and costs, relating to or arising from Licensee's use or maintenance of the Premises, or from any activity, work or thing done, permitted or suffered by Licensee in or about the Premises, or arising or resulting from any breach or default by Licensee of its obligations under this Agreement. Licensee, as a material part of the consideration given to Owner, assumes all risk of damage to property or injury to persons in, upon or about the Premises from any cause whatsoever, other than as a result of Owner’s gross negligence or willful misconduct, and Licensee waives all claims in respect thereof against Owner and releases Owner of all such claims. The covenants contained in this paragraph shall survive the expiration or earlier termination of this Agreement.

The rights granted herein to Licensee are personal to Licensee and shall not be assigned or transferred by Licensee.

This Agreement supersedes any other previous or contemporaneous agreement or understanding between the parties with respect to the subject matter herein and contains the entire understanding between the parties with respect to the subject matters herein. In the event that Owner transfers the real property of which the Premises are a part or any interest therein including the Premises, or is otherwise divested thereof, then the rights of Owner under this Agreement shall pass to Owner's successor. If any party institutes an action or proceeding to enforce this Agreement as against any other party thereto, the losing party shall pay to the prevailing party the attorney's fees and cost incurred by the prevailing party in such action or proceeding. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties hereto. Should any action or other proceeding or arbitration arise regarding the enforcement or interpretation of this Agreement, it shall take place in the County in which the Premises are located subject to the laws of the State of Minnesota.

OWNER:

Robin Center Partners, LLC
a Minnesota limited liability company

LICENSEE:

Renaissance Fireworks Inc.
a Minnesota business corporation

DocuSigned by:

By: _____
F47E9FDF28654B6...

Name: Matt Klein
Its: Partner

DocuSigned by:

By: _____
EF526417EDB744F...

Name: Mark Lazarchic
Its: CEO

Address for Notices:

Robin Center Partners, LLC
c/o Suntide Commercial Realty, Inc.
2550 University Avenue West, Suite 305-S
St. Paul, MN 55114
Phone: 612-603-0321
Email: Cneve@suntide.com

Address for Notices:

Mark Lazarchic
1625 County Highway 10
Spring Lake Park, MN 55432
Phone: (651) 840-3240
Email: Mark@serenityventuregroup.com

EXHIBIT A

4044-4152 Lakeland Avenue North, Robbinsdale, MN 55422





Date Reviewed:	05-12-2026	Project Address	Robin Center Partners, LLC 4044-4152 Lakeland Avenue N. Robbinsdale, MN 55422
Permit #	RB2026-307	Contractor/Applicant	Renaissance Fireworks, Inc. 1625 County Highway 10. Ste. D. Spring Lake Park, MN 55114
Inspections Contact:	Scheduling 763-331-7722 or inspections@rumrivercc.com		

SCOPE of WORK: Set up of Temporary Tent & Storage for Retail of Legal MN Fireworks.

The plans and specifications for the project named above have been reviewed for substantial compliance with the current Minnesota State Building Code. This review is limited to the submitted scope of work; is based upon the supposition that the data on which the design is based, are correct; and that the necessary legal authority has been obtained to construct the project. Although every attempt has been made to identify code issues or concerns for proper and necessary change, the project designer(s), the building contractor(s) and the property owner(s) are ultimately responsible for providing complete code compliance and maintaining minimum construction standards for the safeguarding of life or limb, health, public welfare and property while constructing this project.

The following information is related to the submitted plans/scope as general information and/or code compliance requirements. Compliance with the stated requirements shall be verified during the construction process.

Review Information:

- a. Aisles shall have a minimum clear width of 48 inches. The required width of aisles shall be maintained unobstructed at all times when the facility is occupied by the public.
- b. The means of egress, including the exit discharge, shall be illuminated whenever the facility is occupied in accordance with the MSFC. Emergency lighting shall be provided for retail facilities and stores and shall comply with the MSFC. Emergency lighting shall not be required to be illuminated in tents or stands that are not open for business after dusk or in temporary consumer fireworks retail sales stands where the interior is not accessible to the public.
- c. Egress doors shall be not less than 36 inches in width (providing a minimum of 32 inch clear width). Every egress door that has a latching device shall be provided with panic hardware. Means of egress doors shall be of the side-hinge swinging type and shall be arranged to swing in the direction of egress travel.
- d. Exits shall be marked by an approved exit sign in accordance with the Minnesota State Fire Code (MSFC). Exit signs shall be required to be self-luminous or internally or externally illuminated. Exit signs shall not be required to be illuminated in tents or stands that are not open for business after dusk or in temporary consumer fireworks retail sales stands where the interior is not accessible to the public.

- e. Fireworks sales shall have no fewer than two portable fire extinguishers with a minimum rating of 2A, at least one of which shall be of the pressurized water type.
- f. Portable fire extinguishers shall be provided as required for extra (high) hazard occupancy in accordance with NFPA 10, Standard for Portable Fire Extinguishers (2016 Edition). Portable fire extinguishers for permanent consumer fireworks retail sales facilities and stores shall be located so that the maximum distance of travel required to reach an extinguisher from any point does not exceed 75 ft, as specified in NFPA 10.
- g. To provide for visual access of the retail sales area by the employees and customers, partitions, counters, shelving, cases, and similar space dividers shall not exceed 6 feet in height above the floor surface inside the perimeter of the retail sales area. Merchandise on display or located on shelves or counters or other fixtures shall not be displayed to a height greater than 6 ft above the floor surface within the retail area. Where located along the perimeter of the consumer fireworks retail sales area, the maximum height of sales displays shall be limited to 12 feet.
- h. Smoking shall not be permitted inside or within 50 feet of the retail area. At least one sign that reads as follows, in letters at least 2 inches high on a contrasting background shall be conspicuously posted at each entrance or within 10 feet of every aisle directly serving the retail area in a store: FIREWORKS — NO SMOKING
- i. Shelving or other surfaces used to support fireworks display merchandise shall be permitted to have not more than 10 percent of the area of the shelf contain holes or other openings. The 10 percent limitation on the area of holes or other openings in the shelf used to support fireworks display merchandise shall not be applicable under the following conditions:
 - (1) Where both of the facing vertical surfaces of the abutting display fixtures are constructed of perforated hardboard panels not less than ¼ in. (6 mm) thick and separated from each other by an open space not less than 1½ in. (38 mm) wide.
 - (2) Where such merchandise is suspended from or fastened to the shelf or surface or is displayed as packaged merchandise on the surface or in bins.
- j. CFRS facilities and stores shall be secured when unoccupied and not open for business, unless fireworks are not kept in the facility during such times. The fireworks displayed or stored in a retail facility or store shall be allowed to be removed and transferred to a temporary storage structure or location. Fireworks shall not be ignited, discharged, or otherwise used within 300 feet of a CFRS facility or store.
- k. CFRS areas and storage rooms shall be kept free of accumulations of debris and rubbish. Any loose pyrotechnic composition shall be removed immediately. Vacuum cleaners or other mechanical cleaning devices shall not be used. Brooms, brushes, and dustpans used to sweep up any loose powder or dust shall be made of non-sparking materials. Consumer fireworks devices that are damaged shall be removed and not offered for sale. Damaged consumer fireworks shall be permitted to be returned to the dealer or shall be disposed of according to the manufacturer's instructions.
- l. All personnel handling consumer fireworks shall receive safety training related to the performance of their duties. Any person selling consumer fireworks shall not knowingly sell consumer fireworks to any person who is obviously under the influence of alcohol or drugs.
- m. The area located within 30 feet of a consumer fireworks retail sales facility shall be kept free of accumulated dry grass, dry brush and combustible debris.
- n. Storage of combustible materials shall be orderly. Storage shall be separated from heaters or other ignition sources in an approved manner such that ignition cannot occur [MSFC (20) Section 315.3].
- o. Minnesota Rule 5200.0910(b) states: No minor under the age of 18 shall be employed in or about any place where explosives or pyrotechnics are manufactured, stored, handled or fired.

General Information:

- a. Construction or work shall be inspected in accordance with the requirements of Minnesota Rule 1300.0210.
- b. It is the responsibility of the contractor/installer to contact the Department of Building Safety, when ready to schedule an inspection, at (763) 331-7722 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday.
- c. The approved permit and all related plans and documentation shall be on site and available to the inspector at the time of inspection.
- d. Failure to provide the required documentation to the inspector at the time of inspection may result in a cancelation of the inspection and additional inspections fees for the additional inspection(s).
- e. The field inspector may identify additional code requirements.

Required Inspections:

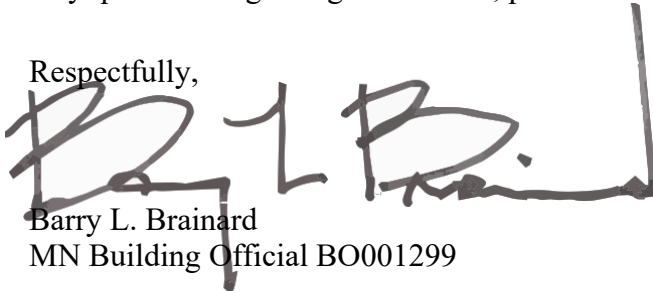
- a. Pre-operation inspection.
- b. Operating Inspection.
- c. Final removal inspection.

Applicable Codes:

- a. 2003 National Fire Protection Agency (NFPA) 1124.
- b. 2020 Minnesota Fire Code (MFC) (2018 IFC as amended)

Any questions regarding this review, please contact me at: barry@rumrivercc.com

Respectfully,

A handwritten signature in black ink, appearing to read "Barry L. Brainard". The signature is written in a cursive style with a large, vertical stroke at the end.

Barry L. Brainard
MN Building Official BO001299

Cc: Municipal Property FileSorry

City of Robbinsdale
(Official Publication)

Public Hearing Notice

NOTICE IS HEREBY GIVEN that there will be a meeting of the Planning Commission of the City of Robbinsdale, Minnesota on **Thursday, May 21st, 2026, at 7:00 p.m.** for consideration of a Conditional Use Permit at 4050 Lakeland Ave N to allow the temporary use of outdoor sales for a fireworks stand. The meeting will be held in the City Council Chambers at Robbinsdale City Hall, 4100 Lakeview Ave. N, Robbinsdale MN 55422.

Any and all persons desiring to be heard shall be given an opportunity at the above stated time. Residents seeking further information on the public hearing should contact Assistant Planner Will Bucheger at 763-531-1269 or wbucheger@robbinsdalemn.gov.

By: Will Bucheger, Assistant Planner



TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, Assistant City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: June 2, 2026
RE: Administering the 18-day In-Person Early Voting Period vs. 46-day In-Person Absentee Period

Background:

Under Minnesota's newly certified election laws, municipalities can choose how they administer in-person voting prior to Election Day. Cities may offer the traditional, 46-day in-person absentee voting window (where voters complete a ballot and seal it in a series of security envelopes), or they can transition to the new 18-day "Early Voting" framework (where voters insert their ballots directly into a tabulator, mimicking a traditional precinct experience).

Regardless of which option the City selects for in-person voting at City Hall, a designated Absentee Ballot Board is required to process mail-in ballots and ballots dropped off by residents throughout the entire 46-day cycle.

Analysis:

Staff recommends implementing the 18-day in-person Early Voting model rather than hosting the full 46 days of in-person voting at City Hall. This recommendation is supported by several logistical, financial, and regional factors:

- **Staff Capacity and Overtime Costs:** Managing a 46-day public voting window at City Hall strains municipal staff. It requires continuous public-facing coverage, pulling employees away from their primary department duties and creating overtime costs. Restricting in-person voting to 18 days lowers staffing expenses and prevents burnout.
- **Reduction in Courier Costs:** Administering 46 days of in-person voting requires frequent, secure courier service to transport ballots to Hennepin County for storage and processing. Shortening the window significantly minimizes these specialized transportation expenses.
- **Regional Consistency and Continuity:** Multiple neighboring communities within Hennepin County are currently bringing this same 18-day proposal to their respective councils. Aligning our timeline with surrounding cities provides regional continuity, preventing voter confusion regarding local polling dates and availability.
- **Historical Data on Voter Behavior:** State and local data demonstrate that around 70 percent of early and absentee voting naturally occurs within the final 18 days leading up to an election. Providing in-person voting before this timeframe yields incredibly low voter turnout relative to the overhead cost of keeping the polling site open.

Alternative Voting Options for Residents

Choosing the 18-day window will not disenfranchise voters during the preceding 28 days of the cycle. Residents will still have robust access to early voting via the following avenues:

1. Voting Early by Mail: Residents can apply for and receive a ballot at home beginning 46 days prior to the election.
2. City Hall Ballot Drop-Off: Voters can drop off their completed mail-in absentee ballots at City Hall throughout the entire 46-day period, where they will be securely held for the Absentee Ballot Board.
3. Hennepin County Sites: Voters wishing to cast a ballot in person during the early portion of the 46-day window can do so at designated Hennepin County election offices.

Recommendation:

It is recommended that the City Council approve the transition to the 18-day in-person Early Voting model for the 2026 election cycle, while continuing to provide standard mail-in and drop-off absentee services for the full 46-day statutory window.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Richard McCoy, City Engineer/Public Works Director
APPROVED BY: Tim Sandvik, City Manager
DATE: June 2, 2026
RE: Terminate Limited Use Agreement – 3353 Chowen Avenue N

Background:

In 1995, after receiving a request from the then property owners of 3353 Chowen Avenue N, City Council approved a Limited Use Agreement for the owners to utilize a portion of the 34th Avenue Right-of-Way (ROW) for vehicle parking.

This section of 34th Avenue, west of Chowen Avenue does not extend all the way to Drew Avenue and is unlikely to ever be constructed given the challenging grades. There are a number of utilities contained within this ROW including City sanitary and storm sewer mains.

The Limited Use Agreement allowed the owners to park vehicles registered to the property to park in the space, and given the steep terrain, approval was given as part of the Agreement to construct a retaining wall. The typical conditions of a Limited Use Agreement were included as part of the approval including that the retaining wall be kept in a good state of repair, requires the property owner to indemnify the City, that the parking area be hard surfaced and that usage of the area does not interfere with the storm sewer that runs through the area. A termination clause was also included that requires the City to give 30 days written notice to the property owner. A copy of the report approving and a copy of the Limited Use Agreement is attached for Council Member's information.

In late May, a hole started to develop in the asphalt surface of the parking area. City staff were notified of this and immediately began investigation. The stormsewer pipes from Chowen Avenue, down the slope to a drop manhole (about 20' deep) approximately 200 feet away is an old corrugated metal pipe that has started to fail. Typically these pipes start to have their inverts rust out, allowing water to leave the pipe, mobilize the surrounding earth and carry it downstream ultimately creating a hole.

While inspecting the area, staff have noticed the retaining walls that were provided to facilitate flat parking areas, some of which are 8' in height, are exhibiting bulging. This has likely been caused by a combination of lack of Engineering design of the wall, lack of drainage behind the wall and the load surcharge of vehicles in the area at the top of the wall. Current practices require any retaining wall higher than 4' or if subject to surcharge loading, to be fully Engineered to prevent catastrophic failure. The Public Works Director / City Engineer expressed deep concern about the public safety aspect of this situation. While the road does not pass through to the next street, staff have noticed a very prominent 'cow track' that residents (possibly of the apartments that face Drew Avenue N) must use regularly.

In addition to the state of the walls, accessing the failed section of pipe will require the area to be cleared. Unfortunately a number of vehicles that are parked here are inoperable. They will have

to be moved in order allow any repair work to be performed.

It is likely that the entirety of the storm pipe from Chowen Avenue to the drop manhole is in a failed state and will require complete replacement with a more durable plastic pipe. This will require larger equipment to access through the area and will require partial removal of the walls and parking area. Staff is currently obtaining prices from Contractors to perform the work and a report for City Council’s consideration will be brought forward once all the details and prices are known.

Consequently, in order to obtain proper access to allow the repair / replacement of the failed storm sewer pipe, staff is recommending the termination of the Limited Use Agreement of the 34th Avenue ROW. A Resolution terminating the Agreement is attached.

Analysis:

None

Recommendation:

By motion, adopt the attached Resolution that terminates the Limited Use Agreement of the 34th Avenue N Right-of-Way by the property owners of 3353 Chowen Avenue N.

Attachments:

- 1. Report from 1995 Approving the Limited Use Agreement of 35th Avenue ROW by 3353 Chowen Avenue N.
- 2. Limited Use Agreement
- 3. Resolution - Termination of Limited Use Agreement

TO: Mayor and City Council
FROM: Francis D. Hagen, Sr., City Manager
DATE: September 5, 1995
RE: Limited Use Agreement to use part of 34th Avenue
by owner at 3353 Chouen Avenue No. - William & Deb Franke

Background

Staff has been approached by the owners of the above-referenced property to utilize part of the 34th Avenue right-of-way for additional parking. The plans prepared by the applicant are shown in Exhibits 1, 2, and 3. The amount of right-of-way used ranges from 8 1/2' of right-of-way on the west to nearly 15' on the easterly end. An additional three cars would be accommodated in this area.

Analysis Conclusion

Staff feels it is highly unlikely that this right-of-way will ever be used for road purposes. Furthermore, the fill used to develop this area will most likely come from the Hennepin Tech project which is located directly across the street. This will assist the Hennepin Tech in disposing of the dirt. If the Council approves this agreement, the following consideration should be outlined in the agreement.

1. That the use of the property would be for cars registered for the house.
2. There would be no renting out of the basement.
3. There would be no commercial vehicles parked on the premises.
4. The driveway would be hard-surfaced (there may be an allowance for an interim where gravel would be accepted up to one year).
5. The use would not interfere with the storm sewer in the area.
6. Any other concerns of the City Engineer will be addressed.

Recommendation

By motion, authorize the Mayor and the City Manager to execute a Limited Use Agreement prepared by staff and the city attorney containing the provisions outlined in this staff report.


Francis D. Hagen, Sr., City Manager

CONCURRENCE:


William S. Deblon
Community Development Coordinator

File 3353 Chouwen

AGREEMENT

THIS AGREEMENT made and entered into as of the 25th day of June, 1995 by and between the CITY OF ROBBINSDALE, a Minnesota municipal corporation ("City") and WILLIAM J. FRANKE and DEBRA J. FRANKE, husband and wife, residing at 3353 Chouwen Avenue No. ("Franke's").

WITNESSETH:

WHEREAS, the Franke's are the owners of land having street address of 3353 Chouwen Avenue North and legally described as Lot 2, except the South 20 feet thereof and the South 35 feet of Lot 1, "Blesi's Addition to Robbinsdale" according to the recorded plat thereof, Hennepin County, Minnesota, and

WHEREAS, the City Council of the City did on September 9, 1995 approve the construction of a retaining wall and parking on land owned by the City and contiguous with the Franke's property; and

WHEREAS, the City has required as a pre-condition that the Franke's enter into an agreement regarding such retaining wall and parking,

NOW, THEREFORE, it is stipulated and agreed by and between the parties hereto as follows:

1. Rights Conferred. Franke's may install a retaining wall and parking area on City property in conformance with the attached Exhibit A, and maintain the same until removal is directed by the City, as hereinafter provided. All matters relating to location, materials and design are subject to review and approval by the City.
2. Maintenance. Franke's shall at all times keep and maintain the retaining wall and parking area shown in the attached Exhibit A in a good state of repair and agrees to indemnify and save harmless the City, its officers, agents and employees from any claim for personal injury, property damage or death occasioned by the location or maintenance of the retaining wall and parking are on the City property.
3. Use Restrictions. Franke's shall use the parking area for their personal use and further agree to the following:
 - a. that the parking area would be used only for incidental parking of vehicles used by the Frankes or their temporary guests;
 - b. that Franke's property be used for single family residence or as otherwise permitted by the zoning code;

- c. that there would be no commercial vehicles parked on the premises other than routine pickup and deliveries;
- d. that the parking area would be hard-surfaced not later than one year following the date of this agreement;
- e. that the use will not interfere with the storm sewer in the area;
- f. that any other concerns of the City Engineer will be addressed.

4. Termination. The City may terminate this agreement at any time, whether for good cause or not, by giving the Franke's a 30-day written notice of termination. Unless the retaining wall and parking area is removed from the City property during that period, the retaining wall and parking area which is located on City property shall become the exclusive property of the City. The Franke's hereby release and waive any claim which they may have for damages resulting from the termination of this agreement. In addition to the right of termination, the city shall have the right to enter onto the City property at any time to perform necessary utility maintenance and repair. The cost of repairing any damage or destruction to the parking area or retaining wall caused by such maintenance and repair shall be the sole responsibility of the Franke's.

This agreement shall run with the land and be binding upon and inure to the benefit of these parties and their respective successors, heirs, and assigns.

IN TESTIMONY WHEREOF, the parties hereto have caused this agreement to be executed as of the day and year first above written.

CITY OF ROBBINSDALE

By Jim J. Potts
Its Mayor

By Debra R. Kraft
Its City Manager

William J. Franke
William J. Franke

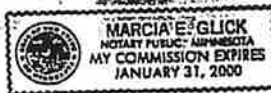
Debra J. Franke
Debra J. Franke

STATE OF MINNESOTA)
) SS
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this
25th day of June, 1996, by Jon J. Rebb
Dennis R. Kraft, the Mayor and City Manager, respectively,
of the City of Robbinsdale, a Minnesota municipal corporate on
behalf of the City.

Marcia E. Glick
Notary Public

STATE OF MINNESOTA)
) SS
COUNTY OF HENNEPIN)



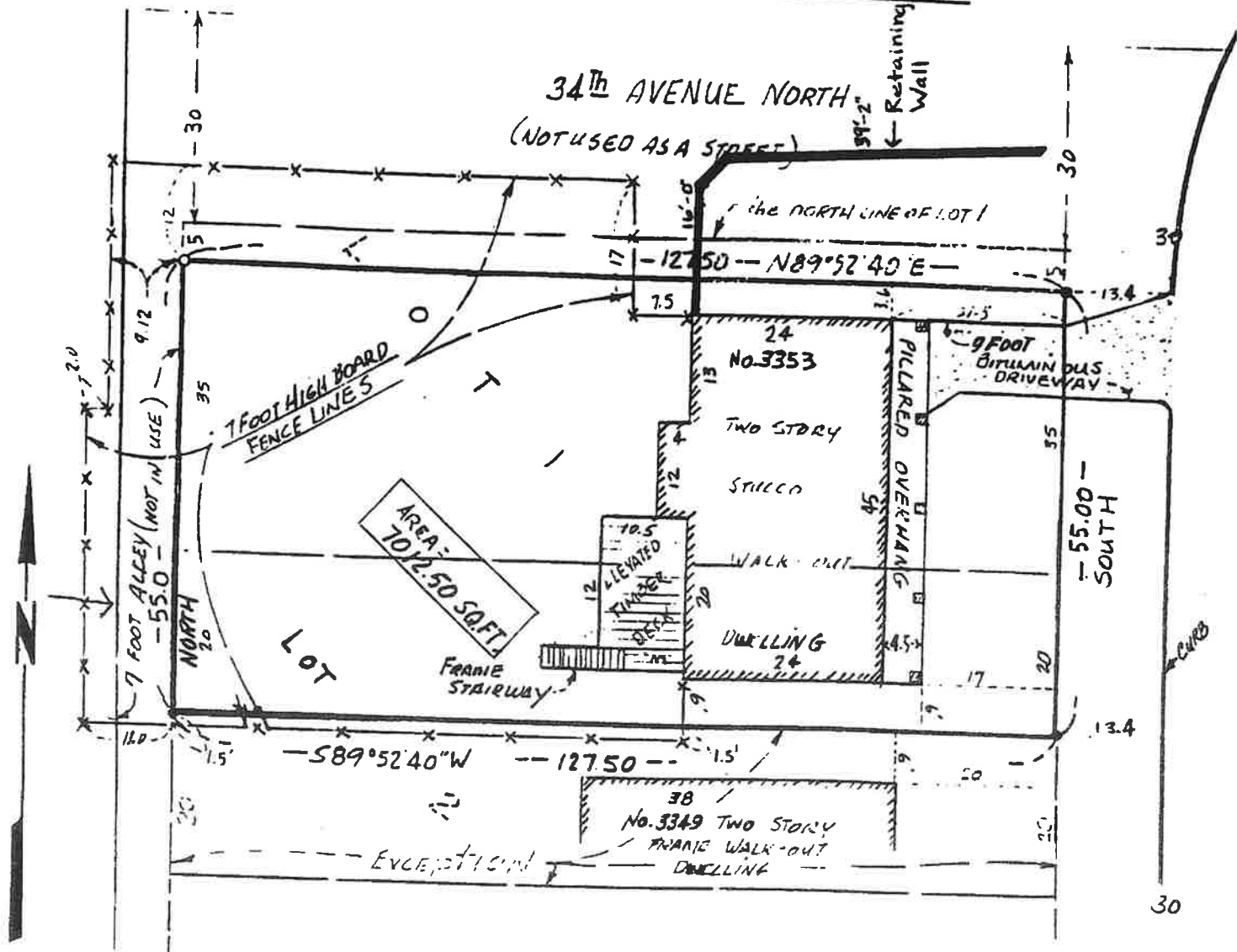
The foregoing instrument was acknowledged before me this
25th day of June, 1996, by William J. Franke and
Debra J. Franke, husband and wife.

Marcia E. Glick
Notary Public



CERTIFICATE OF SURVEY
FOR WILLIAM J. FRANKE

3353 Chow



Scale: 1" = 20'
 o Denotes iron monument
 Bearings shown are assumed

Legal Description:
 Lot 2, except the South 20 feet thereof and the South 35 feet of Lot 1,
 "Blesi's Addition to Robbinsdale" according to the recorded plat thereof,
 Hennepin County, Minnesota.

I hereby certify that this is a true and correct representation of a survey of
 the boundaries of the above described land and of the location of all building
 if any, thereon, and all visible encroachments, if any, from or on said land.

Herb F. Lemire
 Herb F. Lemire, Inc. Page 112 of 118

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 2nd day of June, 2026.

RESOLUTION NO.

A RESOLUTION TERMINATING THE LIMITED USE AGREEMENT FOR THE USE OF PARTS OF THE 34TH AVENUE N RIGHT-OF-WAY (ROW) BY THE PROPERTY OWNERS OF 3353 CHOWEN AVENUE N

WHEREAS, on June 25th, 1996 the City entered into a Limited Use Agreement with the property owner of 3353 Chowen Avenue N to use parts of the 34th Avenue N Right-of-Way (ROW); and

WHEREAS, one of the requirements of the Agreement was to keep the constructed retaining walls in a good state of repair; and

WHEREAS, another condition allows for the termination of the Agreement at any time with 30 days written notice; and

WHEREAS, a City owned stormwater main underneath part of the parking area and retaining wall has failed and requires immediate repair; and

WHEREAS, the retaining walls are showing signs of failure with visually discernable bulging; and

WHEREAS, ensuring public safety is a paramount consideration with respect to the failing retaining walls and failing stormsewer main; and

WHEREAS, unobstructed access is necessary to perform work on the stormsewer main; and

WHEREAS, performing repair / replacement work on the pipe will require the demolition of part of the parking area and retaining walls.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale, that the Limited Use Agreement allowing use of parts of the 34th Avenue Right-of-Way (ROW) for retaining walls and parking is hereby terminated.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 2ND DAY OF JUNE 2026.

Bradley Sutton, Mayor

ATTEST:

Chase Peterson-Em, City Clerk



TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, Assistant City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: June 2, 2026
RE: Voucher Requests Pending Approval for Disbursement

Background:

The check register dated 6/2/26 reflects the voucher requests pending approval for disbursement.

The check register dated 5/20/26 through 6/2/26 is a list of vouchers requiring payment for city funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Analysis:

None

Recommendation:

By motion, approve disbursement requests for the period ending 6/2/2026.

Attachments:

1. Disbursement Report

CHECK REGISTER FOR CITY OF ROBBINSDALE
CHECK DATE 05/20/2026 - 06/02/2026

Check Date	Check	Vendor Name	Amount
Bank GENCK CORPORATE CHECKING			
05/20/2026	1710(E)	MN DEPT OF REVENUE	40,726.00
05/21/2026	1704(A)	CAPITOL BEVERAGE SALES LP	7,807.28
05/21/2026	1705(A)	CENTERPOINT ENERGY MINNEGASCO	4,237.56
05/21/2026	1706(A)	EVOQUA WATER TECHNOLOGIES LLC	9,129.58
05/21/2026	1707(A)	XCEL ENERGY	1,852.67
05/21/2026	1708(A)	AFSCME MINNESOTA COUNCIL 5	869.27
05/26/2026	223891	AARON AVILA	308.64
05/26/2026	223892	ARCHER PLUMBING LLC	2,600.00
05/26/2026	223893	ATLAS COPCO NORTH AMERICA INC	2,785.09
05/26/2026	223894	BELLBOY CORP	720.82
05/26/2026	223895	BERRY COFFEE COMPANY	160.41
05/26/2026	223896	BREAKTHRU BEVERAGE MINNESOTA	10,734.06
05/26/2026	223897	BS&A SOFTWARE	400.00
05/26/2026	223898	CHRISTOPHER RYKS	26.75
05/26/2026	223899	CINTAS CORP	76.92
05/26/2026	223900	CITY OF ROBBINSDALE-UTILITIES	733.28
05/26/2026	223901	CITY OF ST PAUL-PDI	724.56
05/26/2026	223902	COMCAST	137.00
05/26/2026	223903	CRYSTAL, CITY OF	13,487.35
05/26/2026	223904	CUSTOMIZED FIRE RESCUE TRAINI	2,300.00
05/26/2026	223905	DUAL CITIZEN BREWING COMPANY	288.00
05/26/2026	223906	ENTERPRISE FM TRUST	7,956.08
05/26/2026	223907	GRAYMONT (WI) LLC	5,737.24
05/26/2026	223908	HENNEPIN COUNTY ACCOUNTS RECE	2,386.04
05/26/2026	223909	HERITAGE LANDSCAPE SUPPLY GRO	177.88
05/26/2026	223910	HOHENSTEINS, INC.	2,137.95
05/26/2026	223911	HY-VEE INC	12,075.00
05/26/2026	223912	INBOUND BREWCO	150.00
05/26/2026	223913	INGCO INTERNATIONAL	285.00
05/26/2026	223914	J R CONTRACTING LLC	11,082.80
05/26/2026	223915	JOHNSON BROTHERS LIQUOR COMPA	17,635.61
05/26/2026	223916	JUSTIN SMYKALSKI	110.00
05/26/2026	223917	KLEIN UNDERGROUND, LLC	8,677.25
05/26/2026	223918	LOUIANNA MANAGEMENT	543.00
05/26/2026	223919	M.J. DONOVAN ENTERPRISES, INC	4,900.00
05/26/2026	223920	MARTIN MARIETTA MATERIALS INC	1,369.61
05/26/2026	223921	MEGA BEER LLC	258.75
05/26/2026	223922	METROPOLITAN COUNCIL	91,090.58
05/26/2026	223923	MODIST BREWING CO LLC	701.90
05/26/2026	223924	MOTOROLA INC	1,368.42
05/26/2026	223925	MOW-PRO	545.00
05/26/2026	223926	MTI DISTRIBUTING INC	85.17
05/26/2026	223927	MTI DISTRIBUTING INC	16.80
05/26/2026	223928	O'REILLY AUTO PARTS	643.42
05/26/2026	223929	PHILLIPS WINE & SPIRITS	395.18
05/26/2026	223930	PRECISION LANDSCAPE AND TREE	60.00
05/26/2026	223931	RAFTERS BREWING LLC	286.00
05/26/2026	223932	RFC FIELDS LLC	454.53
05/26/2026	223933	RICHARD ALAN PRODUCTIONS DBA	800.00
05/26/2026	223934	ROB FINLAYSON	120.00
05/26/2026	223935	ROBBINSDALE ACE HARDWARE	77.54
05/26/2026	223936	SARAH WEIDNER CAMP	362.90
05/26/2026	223937	SOUTHERN WINE & SPIRITS OF MN	7,992.06
05/26/2026	223938	ST CROIX RECREATION FUN PLAYG	192.96
05/26/2026	223939	SUMMIT FIRE PROTECTION CO	487.50
05/26/2026	223940	TENNANT SALES & SERVICE COMPA	133.20
05/26/2026	223941	TOTAL MECHANICAL SERVICES, IN	17,846.03
05/26/2026	223942	TWIN CITIES TRANSPORT & RECOV	425.00
05/26/2026	223943	ULINE	127.37
05/26/2026	223944	URBAN GROWLER BREWING COMPANY	630.00
05/26/2026	223945	VAULT HEALTH	61.16
05/26/2026	223946	VENN BREWING COMPANY	291.00
05/26/2026	223947	VINCENT PROMOTIONS LLC	225.00
05/28/2026	1711(A)	CAPITOL BEVERAGE SALES LP	10,382.35
05/28/2026	1712(A)	GOPHER STATE ONE INC	237.60
05/28/2026	1713(A)	QUADIENT FINANCE USA INC	2,312.57
05/28/2026	1714(E)	MSRS	28,093.55
06/02/2026	223948	METROPOLITAN LIFE INSURANCE C	5,095.10
06/02/2026	223949	METROPOLITAN LIFE INSURANCE C	7,283.82
06/02/2026	223950	AI RENT IT	300.59
06/02/2026	223951	ACTION FLEET INC.	805.00

CHECK REGISTER FOR CITY OF ROBBINSDALE

CHECK DATE 05/20/2026 - 06/02/2026

Check Date	Check	Vendor Name	Amount
Bank GENCK CORPORATE CHECKING			
06/02/2026	223952	ADVANCED ENGINEERING & ENVIRO	34,283.25
06/02/2026	223953	AMERICAN PRESSURE INC.	140.47
06/02/2026	223954	BELLBOY CORP	2,013.29
06/02/2026	223955	BERGMAN LEDGE, LLC	213.00
06/02/2026	223956	BIFFS INC.	1,495.69
06/02/2026	223957	BIG BLUE BOX	175.00
06/02/2026	223958	BLUE RIBBON PRUNING LLC	600.00
06/02/2026	223959	BONFE PLUMBING, HEATING, & AI	468.40
06/02/2026	223960	BREAKTHRU BEVERAGE MINNESOTA	18,149.35
06/02/2026	223961	BS&A SOFTWARE	12.00
06/02/2026	223962	CENTER FOR ENERGY AND ENVIRON	16,122.62
06/02/2026	223963	CENTURYLINK	62.80
06/02/2026	223964	CINTAS CORP	219.01
06/02/2026	223965	CRYSTAL COLLISION CENTER	162.00
06/02/2026	223966	CULLIGAN BOTTLED WATER	43.80
06/02/2026	223967	ECM PUBLISHERS INC	337.87
06/02/2026	223968	FERGUSON WATERWORKS #2518	795.00
06/02/2026	223969	GLOBAL RESERVE LLC	624.00
06/02/2026	223970	GRAINGER	166.24
06/02/2026	223971	HERITAGE LANDSCAPE SUPPLY GRO	2,472.64
06/02/2026	223972	HOHENSTEINS, INC.	2,771.70
06/02/2026	223973	HUELIFE LLC	1,000.00
06/02/2026	223974	INBOUND BREWCO	186.83
06/02/2026	223975	ISABEL ROWLES	409.71
06/02/2026	223976	JAMI STROMBERG	968.94
06/02/2026	223977	JASPER HOLDCO LLC	7,578.98
06/02/2026	223978	JOHNSON BROTHERS LIQUOR COMPA	11,549.29
06/02/2026	223979	LB CARLSON, LLP	15,785.00
06/02/2026	223980	MAINSTREET DESIGNS INC	102.87
06/02/2026	223981	MARTIN MARIETTA MATERIALS INC	1,892.02
06/02/2026	223982	MTI DISTRIBUTING INC	1,234.40
06/02/2026	223983	NOKOMIS SHOE SHOP	139.95
06/02/2026	223984	NORTH STAR HEMP LLC	743.75
06/02/2026	223985	O'REILLY AUTO PARTS	211.66
06/02/2026	223986	OFFICE DEPOT	327.46
06/02/2026	223987	OFFICE OF MINNESOTA IT SERVIC	319.95
06/02/2026	223988	PAUSTIS WINE COMPANY	343.50
06/02/2026	223989	PHILLIPS WINE & SPIRITS	3,625.12
06/02/2026	223990	PINWOOD LLC	243.01
06/02/2026	223991	PLAISTED COMPANIES	1,075.36
06/02/2026	223992	PRO TECH RESTORATION	124.00
06/02/2026	223993	PRYES BREWING COMPANY	782.00
06/02/2026	223994	ROBBINSNEST TOWNHOMES LLC	76.39
06/02/2026	223995	SHAMROCK GROUP INC	340.50
06/02/2026	223996	SOCIABLE CIDER WERKS LLC	340.00
06/02/2026	223997	SOUTHERN WINE & SPIRITS OF MN	11,145.04
06/02/2026	223998	SUPERIOR SAND & GRAVEL	540.00
06/02/2026	223999	T-MOBILE USA INC	2,637.01
06/02/2026	224000	TENNANT SALES & SERVICE COMPA	133.20
06/02/2026	224001	THE WINE COMPANY	784.00
06/02/2026	224002	TOTAL MECHANICAL SERVICES, IN	1,397.00
06/02/2026	224003	ULINE	159.34
06/02/2026	224004	VESTIS	100.40
06/02/2026	224005	VETERAN SHREDDING LLC	85.00
06/02/2026	224006	VINCENT PROMOTIONS LLC	8,291.20
06/02/2026	224007	VINOCOPIA	552.50
06/02/2026	224008	VOSS ELECTRIC CO	58,738.00
GENCK TOTALS:			
Total of 128 Checks:			570,808.26
Less 0 Void Checks:			0.00
Total of 128 Disbursements:			570,808.26
Bank PRCK PAYROLL CHECKING			
05/22/2026	1249(E)	PUBLIC EMPLOYEES RETIREMENT A	70,658.58
05/22/2026	1256(E)	WEX HEALTH INC	56.25
05/28/2026	1252(E)	ICMA	7,725.91
05/28/2026	1253(E)	OPTUM	7,879.42
05/28/2026	1254(E)	BPAS	312.53
06/02/2026	1250(E)	MN DEPT OF REVENUE	16,308.12
06/02/2026	1251(E)	INTERNAL REVENUE SERVICE	77,221.94

05/20/2026 11:21 AM

CHECK REGISTER FOR CITY OF ROBBINSDALE
 CHECK DATE 05/20/2026 - 06/02/2026

Check Date	Check	Vendor Name	Amount
Bank PRCK PAYROLL CHECKING			
PRCK TOTALS:			
Total of 7 Checks:			180,162.75
Less 0 Void Checks:			0.00
Total of 7 Disbursements:			<u>180,162.75</u>
REPORT TOTALS:			
Total of 135 Checks:			750,971.01
Less 0 Void Checks:			0.00
Total of 135 Disbursements:			<u>750,971.01</u>

