

## MINUTES

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### ROLL CALL

Present: Hansen, Hart, Heid, Larson, Myers, Myrfield, Pendaz-Foster

Absent: Hanelitz, Lincoln, Lyng, Sande

Staff: Kayla Kirtz, Sustainability Coordinator; Gwen Casey, MN GreenCorp Member

### CONSIDERATION OF MINUTES

#### A. March 18, 2026 Minutes

Myrfield motioned to approve the March 18th, 2026 Sustainability Committee minutes and Larson seconded. Motion passed.

### NEW BUSINESS

#### A. Adopt-a-Park Annual Permit Renewal

Kirtz discussed the Adopt-a-Park annual permit renewal. Hart volunteered to complete the permit renewal and submit the online forms after each pick-up. Kirtz said that the upcoming Earth Day Trash Pick-up at South Halifax could count towards the group's three required annual clean ups. The group discussed the idea of scheduling their remaining two park clean-ups at the same time as their regular meeting times in July and October.

### OLD BUSINESS

#### A. Community Engagement Updates

Kirtz shared a list of upcoming events. She informed them that she has placed an order for more organics recycling guide magnets and pamphlets. Waiting to hear back from Partners in Energy about seed packet availability. Casey shared the draft posters she designed and the group discussed them and provided feedback. The group confirmed what materials they are requesting for tabling purposes, including seed packets, compost bags, an example compost pail, tablecloth, posters, and organics recycling magnets.

#### B. Native Plant Kit Pick-Up and Compost Giveaway - May 16th

Kirtz said she would follow up with an email to the Committee prior to the event with information about when to arrive and what to expect.

### INFORMATION ONLY

#### A. Dakota Prairie Composting Tour — April 29th, 12:30-1:30 pm

Kirtz confirmed that the tour of Dakota Prairie Composting has been scheduled for April 29th, 12:30-1:30 p.m. City staff will be present and any Sustainability Committee members that are attending should RSVP with Kayla.

#### B. Discussion Topics from Member Heid

Heid talked about plug-in solar and how it is currently being discussed at the state legislature. Heid expressed interest in making changes to City Code to ensure there are currently no barriers to plug-in solar in Robbinsdale. Heid shared his proposed edits. Myrfield motioned to recommend the code changes to the City Council, Hansen seconded and the motion passed.

Heid shared about a grant opportunity from the Department of Commerce for energy efficiency projects and said that the Committee can assist with identifying and going after grant opportunities. The Committee asked what is the best method for sharing grant opportunities with staff. Kirtz said she could review them first before putting it on the agenda as a discussion item.

Heid discussed how the City collects a franchise fee on gas and electric utility bills. Heid shared resources about how other cities are currently doing this and using the money to fund sustainability projects. The Committee desired more information about how the City currently utilizes franchise fees before making any formal action. Heid said he would put together a report/proposal to discuss at next month's meeting.

**ADJOURNMENT**

Kirtz adjourned the meeting at 7:53 p.m.

*Kayla Kirtz*

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Kayla Kirtz, Sustainability Coordinator

05-21-2026

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Date