

AGENDA

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

A. PUBLIC HEARINGS: Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.

B. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

-
1. CITY COUNCIL MEETING CALLED TO ORDER
 2. ROLL CALL: Blackledge, Greenberg, Parisian, Caceres Aranda, Mayor Sutton
 3. MICROPHONE CHECK: Blackledge, Greenberg, Parisian, Caceres Aranda, Mayor Sutton
 4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
 5. APPROVAL OF THE MAY 19, 2026 MEETING AGENDA
 6. CONSENT AGENDA: Pursuant to Council rules, one motion, non- debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:
 - A. Approve City Council Work Session minutes from April 14, 2026

- B. Approve City Council Meeting minutes from May 5, 2026
 - C. Zoning Text Amendment to Code Section 520.09 Neighborhood Grocery District
 - D. Approval of Credit Card Charges and Payment
 - E. Diggers Garden Club Event
 - F. Deputy Registrar's Monthly Financial Statements
 - G. Robbinsdale Wine & Spirits' Monthly Financial Statements
7. PRESENTATIONS
- A. None
8. PUBLIC HEARINGS
- A. None
9. OLD BUSINESS
- A. None
10. NEW BUSINESS
- A. City Manager Annual Performance Review
11. OTHER BUSINESS
- A. Voucher Requests Pending Approval for Disbursement
12. ADMINISTRATIVE REPORTS
13. COUNCIL GENERAL COMMUNICATIONS
14. ADJOURNMENT

MINUTES

CITY COUNCIL WORK SESSION CALLED TO ORDER

Mayor pro tem Blackledge called the meeting to order at 7:28

ROLL CALL

Present: Blackledge, Sutton, Caceres Aranda, Greenberg

Absent: Parisian

Staff: Tim Sandvik, City Manager; Heather Rand, Community Development Director; Matt Bazyk, Recreation Services Manager, Richard McCoy, Public Works Director/City Engineer; Chase Peterson-Etem, Assistant City Manager

DISCUSSION

A. Pedestrian and Cycling Planning Discussion

Sandvik provided a brief overview, noting that the goal of the session was for the Council to review and gain confidence in the plans developed by staff.

Bazyk provided a high-level summary of the project timeline, acknowledging the contributions of staff, commission members, residents, and outside organizations. He stated that the full plan would be presented to the Council later this year, pending tonight's direction.

Key points included:

- **Benefits:** Improvements to wayfinding, safety, and accessibility via increased walking and biking paths.
- **Regional Impact:** Potential for the city's plan to influence neighboring jurisdictions.
- **Next Steps:** Creation of a full draft plan, public engagement, and subsequent reviews by the PRF Commission and City Council.

Brenda Remus (Resident): Inquired about e-bikes. Bazyk noted that while speed limits would be suggested, enforcement is challenging; he intends to discuss regional standards with other jurisdictions.

Greg Salyers (Resident): Inquired about current speed limits. It was noted that the city does not currently have a dedicated speed limit for bike paths.

Resident Comment: Expressed support for physical infrastructure over painted roadways to improve accessibility.

McCoy addressed technical aspects of the Shoreline Drive project, noting challenges such as drainage at raised intersections and the utility of flashing beacons in difficult areas. He also made mention of the regional bike trails, regarding:

- **Alignment:** Staff proposes an off-street trail on the north side of Shoreline Drive. While some residents have requested it remain on the south side, McCoy noted the north side reduces safety conflicts in this high-traffic area.
- **Timeline:** McCoy emphasized the need for firm direction tonight, as shifting the path alignment later

would delay the project by months.

- Design Details: The proposed trail would run to 41st Street, directing traffic toward the parkway. To address speeding, a center median is proposed at the Chowen curve in lieu of a roundabout.
- Impacts: Addressing resident concerns, McCoy noted the trail would be 10 feet wide and remain within the right-of-way, though some tree removal and encroachment near property lines would occur.

Member Greenberg noted broad support for pedestrian and bike connectivity. He highlighted resident "pain points" regarding benches and crosswalks and sought clarification on the connection to County Rd. 81. McCoy clarified that "tight spots" near County Rd. 81 would require mitigation regardless of which side the path is on.

Member Caceres Aranda expressed support for the north side alignment, citing staff recommendations and practicality.

Mayor Sutton questioned the impact on residents and parking. McCoy noted that parking would be relocated to the south side. Regarding safety, Bazyk added that a south-side path would require users to cross Shoreline Drive twice, increasing hazard risks.

Member Greenberg reaffirmed that the north side is logical for safety and noted that tree removal would likely be necessary regardless of the path's location.

Nick Hied (Resident): Discussed the philosophy of road design, suggesting a shift in mindset to better accommodate pedestrians and cyclists within existing spaces.

Greg Salyers (Resident): Emphasized the importance of continued resident engagement and expressed support for the north side alignment. He also raised concerns regarding speed limits; McCoy noted current speeds are 30 mph, with some recommendations suggesting a reduction to 25 mph.

Mayor Pro Tem Blackledge requested clarification on exactly what staff needs to move forward. McCoy reiterated that while an additional information session could be held, a firm decision on the path alignment is vital to keep underground infrastructure planning on schedule.

Member Greenberg suggested that recent updates to the plan provide enough material for a productive public meeting. The Council reached a consensus to hold an informational session for further resident input before finalizing the direction.

B. Annual Goals and Priorities

Sandvik provided an overview of the item, noting that the City Council and leadership met earlier this year to establish strategic goals and priorities for the upcoming year. He clarified that while the Council will formally adopt these goals at the next regular meeting, this session served as an opportunity for final discussion and revisions.

Member Greenberg inquired regarding the planned staffing study, specifically whether the Council should provide a defined outline of desired outcomes beforehand or wait to react to the study's findings.

Sandvik explained that this project was originally part of the 2025 goals but had been delayed. He noted the intent is to conduct a thorough and transparent evaluation, which would allow the city to address certain needs immediately while remaining strategic about long-term adjustments.

A discussion ensued regarding a goal specifically listing the "Tree Lighting Event"

Mayor Pro Tem Blackledge expressed concern that naming only the tree lighting might imply it is the only event the city intends to expand or partner on with local businesses.

Member Greenberg suggested that the goal could be framed more broadly to encompass general community and business connectivity, noting that the city is already performing this work but could elevate it.

Mayor Sutton cautioned against broadening the language too much, noting that the tree lighting is a significant tradition that ties into "Small Business Saturday." He emphasized the importance of maintaining a targeted focus to ensure the goal remains actionable.

Member Caceres Aranda commented that the goal-setting session was productive and that the current list provides a balanced mix of actionable items and aspirational objectives.

Sandvik suggested a compromise to frame the goal with a broad statement regarding community events while specifically citing the tree lighting as a primary example.

Mayor Pro Tem Blackledge and the Council expressed agreement with this approach, noting it captures the broader intent of community partnership without losing the specific focus on the tree lighting event. The Council directed staff to incorporate the discussed revisions into the final document for formal adoption at the next City Council meeting.

C. May 18th Town Hall Planning

Sandvik provided a high-level overview, noting that the Council previously directed staff to continue hosting town hall meetings to increase community involvement. Staff requested specific parameters and topic suggestions from the Council to guide the structure of future meetings.

Mayor Sutton proposed a smaller version of a "State of the City" presentation followed by a staff Q&A. His recommendations included implementing a four-minute time limit for public speakers during the formal portion, and providing an informal period following the meeting for residents to speak directly with Council members and staff.

Member Greenberg concurred with the "State of the City" format, emphasizing that the event should be marketed as a primary venue for residents to provide feedback on city concerns. He also suggested clearly identifying which staff members (e.g., Police Chief vs. Captain) would be in attendance to manage expectations.

Member Caceres Aranda emphasized that having the Police Chief and department leadership present is vital for building community trust, noting that scheduling conflicts prevented their attendance at the previous town hall.

Mayor Pro Tem Blackledge suggested that policing and the impacts of regional operations, such as "Operation Metro Surge," would likely be focal points. He expressed a desire for "educational and interactive" sessions, such as one-on-one breakouts, but cautioned that the environment must remain productive and respectful. He also noted the importance of recognizing diverse perspectives and providing various communication methods to help the city grow inclusively.

Greg Salyers (Resident): Noted the "Separation Ordinance" as a positive step and expressed support for the town hall as a way to demonstrate that resident voices are heard.

Resident Comment: Appreciated the city acknowledging the community impact of "Operation Metro Surge." She noted that the absence of law enforcement at the last meeting sent an unintentional message and urged the PD to participate in future sessions to bridge gaps.

Julie Ralston Aoki (Resident): Highlighted that not all residents have had positive experiences with law enforcement. She suggested using a professional facilitator to make the meeting more accessible and "friendly," ensuring conversations lead to meaningful change.

Member Caceres Aranda noted that the significant resident input regarding the Separation Ordinance at the last town hall directly influenced the planning for the upcoming meeting.

Member Greenberg acknowledged the overwhelming support for the ordinance while noting that total consensus on every topic is rare.

Sandvik recapped the Council's consensus, noting the need for a multifaceted approach that allows residents to provide feedback in whatever capacity they feel most comfortable (formal testimony, Q&A, or informal breakout sessions). He stated staff will proceed with planning a town hall featuring a simplified "State of the City" address, structured Q&A, and ensure the presence of city leadership and law enforcement.

STAFF UPDATES

A. Sanborn Park Renaming

Bazyk provided an update on the park renaming process, noting the Council's previously expressed interest in collaborating with the Dakota people to help in the naming process. He identified several key contacts who are assisting staff in navigating the cultural and procedural elements of the naming process. He emphasized that the framework is still evolving and will take further shape as consultations continue.

Mayor Sutton inquired if a "co-naming" (dual name) option was still being considered. Bazyk explained that a dual name could present logistical challenges, specifically regarding emergency response and the potential for confusion when identifying the park's location.

Sandvik clarified the history of the project, stating that current direction is focused on investigating the formal process for selecting a Dakota name, though the Council maintains the flexibility to adjust this direction.

Mayor Pro Tem Blackledge raised the topic of land acknowledgments, inquiring how such a statement might relate to the park specifically or to the City Council's broader formal procedures.

Bazyk discussed the land acknowledgment process and its potential impact on the city's relationship with the Dakota people. He noted that the procedural steps required for an authentic Dakota name would be necessary regardless of whether the city chooses a single or dual name.

Mayor Sutton referenced prior resident feedback, noting that many other suggestions that were submitted.

Brenda Remus (Resident): Requested that the Council revisit the original list of resident suggestions.

Resident Comment: Expressed appreciation for the research conducted and emphasized that Indigenous history is a vital part of Robbinsdale's heritage, encouraging the Council to prioritize a Dakota name.

Greg Salyers (Resident): Suggested a compromise, such as a dual-naming convention, to satisfy various community interests.

Sandvik recommended moving forward with the current investigative process to determine the specific requirements for a Dakota name, as this work is foundational to either a single or dual-name outcome.

Mayor Sutton requested clarity on the final vision before authorizing further staff resources. Bazyk reiterated that the consulting group is open to a co-naming option, but emphasized that the cultural consultation process remains a necessary next step for either path.

B. Performance Measurement Annual Survey

Sandvik provided a high-level overview of the benchmarking survey, noting that it has been a consistent tool used by the city to track resident sentiment over time.

Mayor Sutton expressed a desire to enrich the resident profile by adding targeted questions to the existing survey. He identified several key areas for data collection, including, public safety, civic awareness, and demographics.

Mayor Pro Tem Blackledge and Member Caceres Aranda voiced support for gathering more robust data, provided the city has a clear plan for how to utilize the findings.

Member Greenberg cautioned against "survey fatigue," noting that a long list of questions might discourage participation. He questioned whether these deeper inquiries should be integrated into the current benchmarking tool or treated as an entirely separate survey effort.

Sandvik advised the Council on the logistical aspects of a more robust survey. He noted utilizing professional consultants for a deeper dive would require additional funding and also prompted the Council to consider how they would act on the results, noting that the city must be realistic about its resources when attempting to implement outcomes from the data.

Julie Ralston Aoki (Resident) inquired about the survey methodology, specifically asking which demographics are currently being reached and which are being missed.

Sandvik noted that demographic questions (age, homeownership, etc.) are intended to help the city identify these gaps. Mayor Pro Tem Blackledge added that enhancing the survey could serve as a transitional step toward improving how the city solicits community input in the future.

Member Greenberg asked if existing questions must remain static or if they can be updated. Sandvik noted that the deadline for the upcoming survey is approaching quickly and presented two options. Either to expedite the addition of questions to the current survey or maintain the current benchmarking survey and develop a separate, more comprehensive survey later.

The Council discussed the potential impacts of delaying the enhancements versus moving forward with an expanded version immediately and reached a consensus to table this item to allow for a more comprehensive discussion on survey goals and methodology at a future meeting.

C. City Manager Annual Review

Sandvik noted the process of the City Manager's review and that information would be forthcoming.

D. City Proclamations - Quick Review

Sandvik asked if the Council was comfortable creating a proclamation for an upcoming event for the 100-year Robbinsdale Historic society celebration. The Council was supportive of the proclamation.

COUNCIL UPDATES

Member Greenberg thanked residents for coming to meetings and work sessions.

Mayor Pro Tem Blackledge acknowledged the 100-year history of Robbinsdale and that it could be nice to

mention at the Town Meeting.

ADJOURNMENT

Mayor Pro Tem Blackledge adjourned the meeting at 10:28 p.m.

Chase Peterson-Em, Assistant City Manager

Raymond Blackledge, Mayor Pro Tem

MINUTES

CITY COUNCIL MEETING CALLED TO ORDER

Mayor Sutton called the meeting to order at 7:02 p.m.

ROLL CALL

Present: Blackledge, Greenberg, Parisian, Caceres Aranda, Sutton

Absent:

Staff: Tim Sandvik, City Manager; Chase Peterson-Etem, Assistant City Manager/City Clerk; Will Bucheger, Assistant Planner; Jenna Wolf, Water Resource Specialist, Richard McCoy, Public Works Director/City Engineer; Stephan Papiz, City Forester/Natural Resources Specialist

MICROPHONE CHECK

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Mike R. 7720 36th Ave. N., Crystal, provided an overview of a police encounter he witnessed about a pedestrian crossing the street illegally. He noted his interaction with the officer and asked the city to consider looking into their safety measures.

Phillip Gray, Brooklyn Center, noted his work with the Robbinsdale Police Department in a community outreach capacity and that he is working with Elim Church and other organizations to provide activities and programming opportunities for youth in Robbinsdale. He mentioned an opportunity for grant money and asked if the City would partner with them.

Sandvik noted the city has been in communication with Mr. Gray as well as Elim and noted staff could move forward with this, which could be done administratively. Sandvik noted if the Council is supportive of moving forward, they will make sure all partners are appropriately vetted.

APPROVAL OF THE MAY 5, 2026, MEETING AGENDA

City Clerk Peterson-Etem noted four additions to the agenda for tonight.

1. Addition to Consent Item H, Hennepin County Environmental Grant.
2. Addition to Consent Item I, Approve Resolution of Support for Hennepin County ERF Grant Application for 4740 & 4750 42nd Ave Mitchell Realty Business Building.
3. Addition to Presentation Item C, Quarterly Financial Information for General, Water, Sanitary Sewer, Storm Sewer, and Solid Waste.
4. Addition to Other Business Item 11A, Voucher Requests Pending Approval for Disbursement.

Member Parisian MOVED, seconded by Caceres Aranda, to approve the May 5, 2026, City Council agenda as amended. The vote was unanimous, and the motion carried.

CONSENT AGENDA

Mayor Sutton removed Item E for further consideration.

Member Greenberg MOVED, seconded by Blackledge, to approve the consent agenda as revised. The vote was unanimous, and the motion carried.

- A. Approve Meeting Minutes from April 21,
- B. Approve City Council Work Session Meeting Minutes from March 10, 2026
- C. Quarterly Financial Information for General, Water, Sanitary Sewer, Storm Sewer, and Solid Waste
- D. Establishment of the 2027-2028 Budget Calendar
- F. Accept Proposal for Crack Sealing
- G. Twin Cities Walleyes Unlimited Donation to Badges and Bobbers
- H. Approve Resolution of Support for 4205 West Broadway Proposed Redevelopment Project Grant Application to Hennepin County Environmental Response Fund (ERF) Grant Program
- I. Approve Resolution of Support for Hennepin County ERF Grant Application for 4740 & 4750 42nd Ave, Mitchell Realty Business Building
- J. Bank Signature Change
- E. Approve Joint Equipment Purchase and Joint Powers Agreement with the City of Crystal to Purchase and use the Equipment - City Project 8080

Mayor Sutton asked for further details on Item E. City Manager Sandvik explained that the item involved a joint purchase with the City of Crystal through the Capital Equipment Budget. Sandvik noted that the equipment may not be used seven days a week, making it an opportunity for the cities to share resources and use funds more efficiently.

Mayor Sutton then asked how the Capital Equipment Budget is performing. Sandvik responded that the shared purchase arrangement results in cost savings.

Member Greenberg MOVED, seconded by Blackledge, to approve the Joint Equipment Purchase and Joint Powers Agreement with the City of Crystal to purchase and use the Equipment - City Project 8080. The vote was unanimous, and the motion carried.

PRESENTATIONS

- A. Asian American, Native Hawaiian, and Pacific Islander Heritage Month Proclamation

Peterson-Etem introduced the Asian American, Native Hawaiian, and Pacific Islander Heritage Month Proclamation and noted the theme for 2026 is “power in unity, strengthening communities together.”

Member Parisian thanked the Staff for preparing the proclamation and noted that, in recognition of Asian Pacific Islander Heritage Month, events are taking place throughout the Twin Cities, including one in Edina on May 16.

Member Parisian MOVED, seconded by Caceres Aranda, to proclaim May 2026 to be Asian American, Native Hawaiian, and Pacific Islander Heritage Month in the City of Robbinsdale. The vote was unanimous, and the motion carried.

B. National Public Works Week Proclamation

City Engineer McCoy introduced the proclamation and discussed the importance of public works, noting that much of the work happens behind the scenes and at all hours of the day. McCoy also highlighted the variety of services public works staff provide and encouraged residents to participate in a water treatment plant tour.

Mayor Sutton stated that public works employees are the “unsung heroes” of the community, expressed appreciation for their capabilities, and noted the need for an additional water tower.

Member Greenberg echoed the Mayor’s sentiments and noted the appreciation and recognition public works staff receive from residents.

Member Parisian MOVED, seconded by Blackledge, to proclaim the week of May 17-23, 2026, as “National Public Works Week” in the City of Robbinsdale. The vote was unanimous, and the motion carried.

C. Robbinsdale Public Library Centennial Proclamation

Sandvik noted that the Golden Valley Historical Society recently held an event celebrating 100 years of the library being open and recognized Pete Ritchie during the celebration.

Member Greenberg highlighted that it was a great event.

Mayor Sutton stated that it is a great art gallery and said he was happy to support the proclamation.

Member Greenberg MOVED, seconded by Caceres Aranda, to proclaim that the Robbinsdale City Council celebrates the 100th anniversary of the Robbinsdale Public Library building and recognizes Pete Richie for his outstanding leadership, dedication, and contributions to preserving and advancing the history of Robbinsdale. The vote was unanimous, and the motion carried.

PUBLIC HEARINGS

A. Massage Therapy Business License

Sandvik introduced the application for licensure and highlighted that the process can be cumbersome, noting that adjustments to the steps may be considered in the coming months. Sandvik also reviewed the Staff recommendations and associated conditions.

Member Parisian MOVED, seconded by Blackledge, to open the public hearing. The vote was unanimous, and the motion carried.

Member Blackledge MOVED, seconded by Greenberg, to close the public hearing. The vote was unanimous, and the motion carried.

Member Caceres Aranda MOVED, seconded by Greenberg, to approve the therapeutic massage business license for Stephanie Nicole Keefe, to operate as RelaxologyMN, LLC, 4740 42nd Ave N, #111, pending successful completion of any inspections or other requirements. The vote was unanimous, and the motion carried.

Member Blackledge MOVED, seconded by Parisian, to approve the individual massage therapy license for Stephanie Nicole Keeffe. The vote was unanimous, and the motion carried.

OLD BUSINESS

A. None

NEW BUSINESS

A. Zoning Text Amendment to Code Section 820 Public and Right of Way Trees: Vegetation

Assistant Planner Bucheger provided an overview of the item, including its background, Planning Commission review, and Staff recommendation.

Member Greenberg asked whether Staff could provide residents with a clearer framework of prohibited plants, such as invasive grasses and thistles, noting that similar specificity exists for trees. Bucheger responded that such lists can be extensive and are often based on resources like the Minnesota Department of Natural Resources.

City Forester/Natural Resources Specialist Papiz added that the Minnesota Department of Agriculture maintains a list of noxious plants that the City references. Member Greenberg asked that the City also reference where that list can be found.

Water Resource Specialist Wolf noted that a resident-friendly list of common invasive plants with photos could be developed, and that she and City Forester/Natural Resources Specialist Papiz would be available for resident consultations as needed. City Forester/Natural Resources Specialist Papiz also stated the Department of Agriculture's list can be made available at City Hall.

Sandvik noted that the list is continuously updated and did not feel additional changes were necessary at this time.

Member Caceres Aranda MOVED, seconded by Greenberg, to approve the first reading of an Ordinance amending Sections 820 of the Robbinsdale City Code relating to public right of way tree management and residential vegetation enforcement. The vote was unanimous, and the motion carried.

B. Zoning Text Amendments to City Code Sections 825 (Tree Pruning and Chemical Treatments), 835 (Tree Disease & Insect Program), 425.11 (Definitions), and 425.15 (Minimum Standards)

Assistant Planner Bucheger provided an overview of the item and detailed the action, background, Planning Commission review, and Staff recommendation.

Member Blackledge highlighted his appreciation for the intentionality in reviewing Code.

Member Greenberg MOVED, seconded by Blackledge, to approve the first reading of an Ordinance amending Sections 825, 835, and 425 of the Robbinsdale City Code relating to tree management, residential vegetation enforcement, and property maintenance yard cover standards. The vote was unanimous, and the motion carried.

A. MPCA PFAS Sampling Project

City Engineer McCoy provided background on the PFAS issue, noting that the Minnesota Pollution Control Agency has offered to help determine potential sources of PFAS contamination. McCoy explained that the plan

includes testing at two surface locations and three drilling locations, and he provided maps outlining the sites. He noted the work would take approximately four weeks and discussed proper disposal procedures for collected samples. McCoy also stated they would like to move forward by May 18 and, if approved, would notify nearby residents before work begins. He added that the fiscal impact on the City would be minimal and presented the Staff's recommendation.

Member Caceres Aranda asked what follow-up would look like. McCoy responded that he would bring a presentation back to the Council to share findings and that all impacted sites would be restored after completion of work.

Member Parisian MOVED, seconded by Member Greenberg, to approve the Minnesota Pollution Control Agency to perform additional borings and groundwater testing related to PFAS sampling, including temporary use of the area beside Lift Station #3 as a processing site for millings and water generated by the project. The motion includes the condition that any areas damaged during the work be restored at the project's expense, and that the City Manager be authorized to sign the Access Agreement.

OTHER BUSINESS

A. Voucher Requests Pending Approval for Disbursement

Member Greenberg MOVED, seconded by Caceres Aranda, to approve voucher disbursement requests for the period ending May 5, 2026. The vote was unanimous, and the motion carried.

ADMINISTRATIVE REPORTS

Peterson-Etem noted that election judge applications are currently being accepted and that candidate filing for Ward 3 and Ward 4 will open on May 19. He also announced a town hall meeting on May 18 at 6:00 p.m. in the Council Chambers.

Sandvik highlighted upcoming events.

COUNCIL GENERAL COMMUNICATIONS

Member Parisian highlighted that May is Mental Health Awareness Month and pointed to the mental health awareness toolkit on the State of Minnesota website, noting the theme is "you matter."

Member Greenberg stated "Happy Cinco De Mayo" and highlighted a bike rodeo on Thursday at the Crystal Community Center, as well as noting that the new utility payment system is now live.

Member Blackledge encouraged residents to greet neighbors.

Mayor Sutton noted he will be joining Peterson-Etem at a district luncheon on Friday with Representative Omar to provide and receive updates.

ADJOURNMENT

Member Greenberg MOVED, seconded by Blackledge to adjourn the meeting at 8:30 p.m. The vote was unanimous, and the motion carried.

TO: Mayor and City Council
PREPARED BY: Will Bucheger, Assistant Planner
APPROVED BY: Tim Sandvik, City Manager
DATE: May 19, 2026
RE: Zoning Text Amendment to Code Section 520.09 Neighborhood Grocery District

Background:

Staff regularly reviews the City Code to identify and update outdated or irrelevant provisions. During this process, staff identified the Neighborhood Grocery (NG) zoning district as obsolete. Given that existing districts align more effectively with the Comprehensive Plan, staff recommends the removal of the NG district from the City Code.

Analysis:

The Neighborhood Grocery district was specifically intended for residential grocery access. Because the B1 Neighborhood Commercial District already permits grocery stores, the NG district is redundant. To streamline the code, staff proposes the following changes to Chapter V, Section 520.09. This proposed amendment seeks to repeal Section 520.09 (Neighborhood Grocery) from the city code. Staff recommends approval, noting that the change is both reasonable and unlikely to adversely affect the community. Furthermore, grocery stores remain permitted within B1 Neighborhood Commercial districts, and the current Comprehensive Plan does not formally recognize a specific 'Neighborhood Grocery' designation. Removal of this zoning district should have little consequence.

Planning Commission:

The Planning Commission reviewed the proposed text amendment during a regularly scheduled meeting on February 19th, 2026. A public hearing was held at this meeting; No comments were made, and the public hearing was closed. Notice of the public hearing was published in the city's official newspaper and posted on the city's bulletin board 10 days prior to the meeting. City staff had received no inquiries from residents. The Planning Commission motioned for a recommendation of approval to the City Council with no added conditions.

City Council First Reading:

The City Council first reviewed the proposed text amendment during a regularly scheduled meeting on April 7th, 2026. No comments were made, and the City Council motioned to accept the first reading of the draft ordinance with no added conditions.

Recommendation:

Motion to accept the second reading of a draft ordinance with the proposed zoning text changes as presented.

Attachments:

1. Attachment A - Draft Ordinance

Member _____ moved and Member _____ seconded a motion that the following ordinance, which was given its first reading on _____, 2026, be given its second reading on this ____ day of _____ 2026, and that it be adopted.

ORDINANCE NO. 26-__

AN ORDINANCE AMENDING SECTIONS 520.09 OF THE ROBBINSDALE CITY CODE RELATING TO NG, NEIGHBORHOOD GROCERY DISTRICT

1) Sections 520.09 of the City Code are hereby amended with the following language to be removed shown by ~~strikeout~~ and new language shown in **bold and underlined**:

CHAPTER V PLANNING AND LAND USE REGULATION

~~520.09. NG, neighborhood grocery district.~~

~~—Subdivision 1. Purpose. A district to provide for the establishment of local convenient grocery stores which deal directly with the customer for whom the goods or services are furnished. These grocery stores are to provide services and goods only for the immediate neighborhood and not intended to draw customers from the entire community.~~

~~—Subd. 2. Permitted uses. Grocery stores not more than 2,000 square feet of floor provided that:~~

- ~~—(a) the property is a corner lot;~~
- ~~—(b) the signing and lighting is approved by the city.~~

~~—Subd. 3. Permitted accessory uses. Permitted accessory uses in an NG; district are:~~

- ~~—(a) off street parking as regulated by subsection 510.17 of this code;~~
- ~~—(b) off street loading as regulated by subsection 510.19 of this code;~~
- ~~—(c) signs and bulletin boards as regulated by section 410 of the city code;~~
- ~~—(d) interior storage of merchandise solely intended to be retailed by the principal use;~~
- ~~—(e) solar energy devices that are an integral part of the principal structure.~~

~~—Subd. 4. Conditional uses. The uses described in this subdivision require a conditional use permit based on procedures set forth in and regulated by subsection 535.01 of this code and all the following:~~

- ~~—(a) Grocery stores greater than 2,000 square feet but less than 3,000 square feet provided that:
 - ~~—(1) the property is on a corner lot;~~
 - ~~—(2) all signs and lighting be subject to city approval.~~~~
- ~~—(b) Buildings combining residential and permitted non-residential uses allowed in this district provided that:
 - ~~—(1) residential and nonresidential uses shall be in separate rooms and clearly defined spaces and shall not conflict in any manner;~~
 - ~~—(2) the residential building standards as outlined in subsection 515.07, subdivision 6 of this code are met.~~~~
- ~~—(c) Off-site parking which uses private property to meet the parking requirements of this code.~~
- ~~—(d) Use of public right-of-way to meet the parking requirements of this code.~~
- ~~—(e) Wind generators and other tower-mounted energy devices.~~
- ~~—(f) Solar energy devices not an integral part of the principle structure.~~
- ~~—(g) Satellite antenna.~~

~~—Subd. 5. Lot and setback requirements.~~

- ~~—(a) Lot area: 10,000 square feet.~~
- ~~—(b) Lot width: 80 feet~~

~~—(c) Building setbacks:~~

~~—(1) Front yard: not less than 30 feet, except~~

~~—(i) in a block where a lot fronts on a side street next to a block which has its side facing the same side street the setback on each lot shall be 15 feet from the side street (right-of-way).~~

~~—(2) Side yard: five feet unless:~~

~~—(i) side yard abutting a street right-of-way shall not be less than 15 feet from the right-of-way;~~

~~—(ii) a side yard that contains a driveway shall be at least 15 feet if there is one-way traffic movement or at least 20 feet if there is two-way traffic movement;~~

~~—(iii) a side yard that directly abuts a residential use or residential district shall be increased five additional feet over the minimum stated above and shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.~~

~~—(3) Rear yards: 20 percent of lot depth and if abutting a residential district shall be increased five feet and shall be screened and landscaped in compliance with subsection 510.25, subdivision 2 of this code.~~

~~—Subd. 6. Building requirements.~~

~~—(a) Height: No structures shall exceed two stories or 25 feet except as provided in subsection 510.15, subdivision 1 of this code.~~

~~—(b) Exterior materials: The type of building materials used on exterior walls shall be face brick, natural stone, specifically designed precast concrete, factory fabricated and finished metal frame paneling, glass or other materials approved by the city.~~

~~—Subd. 7. Parking requirements.~~

~~—(a) Reduction of parking: Reduction of parking stalls may be allowed when the provision of space required for parking stalls, due to the particular nature of the proposed use or other considerations, would be an unnecessary hardship. Adequate open space shall be provided to satisfy the total number of required parking stalls.~~

~~—(b) Additional parking: When the provisions for parking space required for specific district uses is inadequate the city may require additional off-street parking be provided.~~

~~—(c) Parking ratio:~~

~~—(1) At least one off-street parking space shall be provided for each 200 square feet of building floor area.~~

~~—(2) At least one handicap off-street parking space shall be provided for each 50 spaces or fraction thereof.~~

~~—(d) Design requirements:~~

~~—(1) Drainage: All driveways and parking areas, except those for less than four vehicles, shall be graded according to a drainage plan which has been approved by the city.~~

~~—(2) Lighting: Any lighting used to illuminate an off-street parking area shall be shaded or diffused to reflect the light away from the adjoining property and traffic.~~

~~—(3) Curbing: The entire perimeter of all parking areas in excess of four stalls, access driveways, truck loading spaces or other hard surface areas that handle motor vehicle traffic shall be curbed with a poured six inch high concrete curb, as follows:~~

~~—(i) curbing shall be required around safety islands;~~

~~—(ii) curb cuts and ramps for the handicapped shall be installed as required by state law;~~

~~—(iii) construction shall be in accordance with curbing specifications on file at the city;~~

~~—(iv) the city may exempt curbing: Where the parking lot directly abuts a sidewalk which is sufficiently higher than the grade of the parking lot and satisfies the curbing requirements.~~

~~—(4) Driveway requirements:~~

~~—(i) A maximum driveway width of 35 feet at the curb opening, excluding the entrances radii can be constructed;~~

~~—(ii) The parking aisle shall be a minimum of 25 feet in width for two-way traffic and according to Table I, subsection 510.17, subdivision 2(d) of this code for one-way traffic;~~

- ~~— (iii) The edge of the curb opening shall not be closer to the nearest portion of a street right of way intersection than 75 feet or two-thirds of the lot width, whichever is smaller;~~
- ~~— (iv) Where a intersection exists, a drive may be located opposite the end of the intercepted street;~~
- ~~— (v) The minimum driveway angle to the street shall be 60 degrees.~~
- ~~— (5) All parking and hard surface areas shall be:~~
 - ~~— (i) no closer than ten feet from any street right-of-way;~~
 - ~~— (ii) no closer than five feet from any side lot line, except for a common drive approved by the adjoining property owners and the city;~~
 - ~~— (iii) no closer than five feet from any rear lot line unless adjacent to an alley, then the setback shall be increased to ten feet;~~
 - ~~— (iv) no closer than five feet from the main building;~~
 - ~~— (v) curbed with minimum driveway access radii of ten feet to match the existing street curb or sidewalk.~~
- ~~— (6) Loading docks:~~
 - ~~— (i) outside loading docks shall be located in the rear or side yard and be properly screened;~~
 - ~~— (ii) the space needed for the loading docks must be adequate to handle the loading and unloading needs, without obstructing the public right-of-way.~~
- ~~— (7) Off street parking shall be provided for all vehicles concerned with any use on the lot.~~
- ~~— (8) Parking lots with more than four parking stalls shall be striped.~~
- ~~— (9) Sufficient concrete areas may be required for motorcycle parking in addition to the required vehicle parking stalls.~~
- ~~— (10) Bike racks may be required by the city in an area that is convenient to each major building entrance and will not disrupt pedestrian or vehicular traffic or fire lanes.~~
- ~~— (11) Safety signs, markings and traffic control devices may be required, to promote vehicular and pedestrian safety.~~

~~— Subd. 8. Landscape requirements:~~

- ~~— (a) all open areas of any site, except for areas used for parking, driveways or storage shall be landscaped and be incorporated in a landscape plan;~~
- ~~— (b) the landscape plan shall be submitted for approval by the city and indicate the location, size and species, and method and quantity of all proposed plants including designation of any existing vegetation which is to be removed or which will remain with construction;~~
- ~~— (c) underground lawn sprinkling systems, or other provision for watering, shall be provided to maintain the lawns and landscaping within the boulevards, front and side yard areas.~~

~~— Subd. 9. Performance standards.~~

- ~~— (a) Parking facilities: All driveways, parking areas and loading docks shall be surfaced with blacktop, concrete or other hard surface material approved by the city.~~
- ~~— (b) Exterior storage: All materials and commercial equipment shall be kept in a building and nothing shall be stored outside.~~
- ~~— (c) Refuse: All waste materials, refuse or garbage shall be contained in closed containers as required by section 605 of the city code.~~
- ~~— (d) Screening:~~
 - ~~— (1) all required screening shall be according to subsection 510.25, subdivision 2 of this code.~~
 - ~~— (2) plantings shall not be placed so as to obstruct lines of sight at street corners and driveways.~~
 - ~~— (3) Screening of off street parking shall be required for:~~
 - ~~— (i) any off street parking area requiring more than four spaces or adjoining a residential district;~~
 - ~~— (ii) any driveway to a parking area of four or more spaces within 30 feet of an adjoining residential district.~~

~~—(4) All trash or garbage storage receptacles must be located in the rear or side yard and be totally screened from view from any public right-of-way. Provisions must be taken to protect screening from vehicle damage.~~

~~—(5) All roof equipment, except alternate energy devices must be screened from public view unless the equipment is designed as an integral part of the building and is compatible with the lines of the building, as determined by the city.~~

~~—(e) Drainage and grade requirements: A finished ground grade shall be established such that natural drainage away from all buildings is provided. The following minimum criteria shall apply:~~

~~—(1) the minimum elevation of finished grade shall not be less than one fourth inch rise per horizontal foot of setback measured from curb grade;~~

~~—(2) the city may specify a minimum finished ground grade for any structure in order to allow proper drainage and connection to city utilities.~~

~~—(f) Landscaping: The following shall be minimum criteria for landscaping:~~

~~—(1) it shall be the owner's responsibility to see that all required landscaping is maintained in an attractive, well kept condition;~~

~~—(2) all vacant lots, tracts or parcels shall be properly maintained in an orderly manner free of litter and junk;~~

~~—(3) all uses shall provide water facilities to yard areas for maintenance and landscaping.~~

~~—(g) Maintenance: It shall be the responsibility of the property owner to ensure that:~~

~~—(1) Every exterior wall, foundation and roof of any building or structure shall be reasonably watertight, weathertight, and rodentproof, and shall be kept in a good state of maintenance and repair. Exterior walls shall be maintained free from extensive dilapidation due to cracks, tears or breaks of deteriorated plaster, stucco, brick, wood or other materials that gives evidence of long neglect.~~

~~—(2) The protective surface on exterior walls of a building shall be maintained in good repair and provide a sufficient covering and protection of the structural surface against its deterioration. Without limiting the generality of this section, a protective surface of a building shall be deemed to be out of repair if:~~

~~—(i) more than 25% of the area of any plane or wall on which the protective surface is blistered, cracked, flaked, sealed or chalked away; or~~

~~—(ii) more than 25% of the pointing of any brick or stone wall is loose or has fallen out.~~

~~—(3) Every yard and all structures, walls, fences, walks, steps, driveways, landscaping and other exterior developments shall be maintained in an attractive, well kept condition.~~

~~—(4) The boulevard area of a premise shall be property maintained, groomed, and cared for by the abutting property owner.~~

~~—(h) Essential services:~~

~~—(1) connection is required on each lot served by city sanitary sewer;~~

~~—(2) connection is required on each lot served by city water line.~~

2) The following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:

a. To eliminate the Neighborhood Grocery District from Section 520 – Zoning: commercial districts.

3) This ordinance shall be effective immediately upon its passage and publication.

First Reading: YEAS:

NAYS:

Second Reading: YEAS:

NAYS:

PASSED AND ADOPTED BY THE CITY COUNCIL ON THIS ___ DAY OF ____, 2026.

Bradley Sutton, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk

(SEAL)

TO: Mayor and City Council
PREPARED BY: Diaa Tahoun, Finance Director
APPROVED BY: Tim Sandvik, City Manager
DATE: May 19, 2026
RE: Approval of Credit Card Charges and Payment

Background:

The City has issued credit cards to certain employees as designated by the City Manager. Credit card payments are made using the ACH payment method directly to the bank, no check is issued, and payment is required by a certain date to avoid finance charges.

Analysis:

The attached listings are the credit card payments made in the month of April 2026 representing charges for the period March 11, 2026, through April 10, 2026, for expenses for City operations.

Recommendation:

By motion approve the April 2026 payment for City credit card charges.

Attachments:

1. CC April 2026

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 04/24/2026 - 04/24/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
04012026 00134684	AMAZON CREAMER 1000-1200-6214.00000	04/01/2026 Bjohnson18	04/24/2026	43.79 43.79	0.00	Paid	Y 04/01/2026
04012026 00134685	AMAZON GYM WIPES 1000-1200-6214.00000	04/01/2026 Bjohnson18	04/24/2026	112.99 112.99	0.00	Paid	Y 04/01/2026
04012026 00134686	AMAZON CHAIR COVER, CUPS, DIGITAL COUPON CLIPPE 1000-1220-6214.00000 1000-1200-6214.00000 1000-1200-6214.00000	04/01/2026 Bjohnson18	04/24/2026	122.27 15.99 108.68 (2.40)	0.00	Paid	Y 04/01/2026
04012026 00134687	MN POST POST LICENSE 1000-1205-6514.00000	04/01/2026 Bjohnson18	04/24/2026	540.00 540.00	0.00	Paid	Y 04/01/2026
04012026 00134688	AMAZON PENS, BATTERIES, EXTERNAL HARD DRIVE 1000-1200-6214.00000 1000-1205-6214.00000 1000-1220-6214.00000	04/01/2026 Bjohnson18	04/24/2026	565.08 15.95 39.85 509.28	0.00	Paid	Y 04/01/2026
04012026 00134689	MENARDS 5/8" THREADED PART 7000-7010-6234.00000	04/01/2026 Bjohnson18	04/24/2026	9.57 9.57	0.00	Paid	Y 04/01/2026
04012026 00134690	MENARDS CONCRETE/CEDARTONE HISTORIC SIGN 7100-7115-6234.00000	04/01/2026 Bjohnson18	04/24/2026	87.62 87.62	0.00	Paid	Y 04/01/2026

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 04/24/2026 - 04/24/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
04012026 00134691	HOME DEPOT BITS 5010-5010-6918.00000-00200226	04/01/2026 Bjohnson18	04/24/2026	23.94	0.00	Paid	Y 04/01/2026
	PARK IMPROVMENTS			23.94			
04012026 00134692	J & F REDDY RENTS DRILL VACUUM / BITS 6000-6020-6234.00000	04/01/2026 Bjohnson18	04/24/2026	119.00	0.00	Paid	Y 04/01/2026
	EQUIPMENT PARTS & SUPPLIES			119.00			
04012026 00134693	MENARDS SONOMA 7100-7115-6234.00000	04/01/2026 Bjohnson18	04/24/2026	26.97	0.00	Paid	Y 04/01/2026
	EQUIPMENT PARTS & SUPPLIES			26.97			
04012026 00134694	MENARDS HARDBOARD 7100-7115-6234.00000	04/01/2026 Bjohnson18	04/24/2026	1.53	0.00	Paid	Y 04/01/2026
	EQUIPMENT PARTS & SUPPLIES			1.53			
04012026 00134695	MENARDS FOD CAMBRIDGE ST N LK OKT 7100-7115-6214.00000	04/01/2026 Bjohnson18	04/24/2026	89.94	0.00	Paid	Y 04/01/2026
	OPERATING SUPPLIES			89.94			
04012026 00134696	ESCH CONSULTING COMMUNICATION TRAINING - SCHOOL 6000-6005-6512.00000	04/01/2026 Bjohnson18	04/24/2026	125.00	0.00	Paid	Y 04/01/2026
	CONFERENCE & SCHOOLS			125.00			
04012026 00134697	PROCESSING EQUIPMENT REPLACEMENT CARTRIDGE FILTER 6000-6020-6234.00000	04/01/2026 Bjohnson18	04/24/2026	1,714.04	0.00	Paid	Y 04/01/2026
	EQUIPMENT PARTS & SUPPLIES			1,714.04			
04012026 00134698	AMAZON TIRES 7000-7010-6234.00000	04/01/2026 Bjohnson18	04/24/2026	566.62	0.00	Paid	Y 04/01/2026
	EQUIPMENT PARTS & SUPPLIES			566.62			

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 04/24/2026 - 04/24/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
04012026 00134701	AMAZON FOOT PADS 7000-7010-6234.00000	04/01/2026 Bjohnson18	04/24/2026	20.98	0.00	Paid	Y 04/01/2026
		EQUIPMENT PARTS & SUPPLIES		20.98			
04012026 00134704	AMAZON WALL MOUNTED STAND 6000-6020-6214.00000	04/01/2026 Bjohnson18	04/24/2026	179.99	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		179.99			
04012026 00134705	AMAZON STOOL / TOOLS 6000-6020-6214.00000	04/01/2026 Bjohnson18	04/24/2026	165.97	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		165.97			
04012026 00134706	AMAZON STOOL 6000-6020-6214.00000	04/01/2026 Bjohnson18	04/24/2026	72.19	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		72.19			
04012026 00134707	GREENWELL FARMS ERROR-PERSONAL CHARGE MADE BY MISTAKE-RE 6000-6005-6214.00000	04/01/2026 Bjohnson18	04/24/2026	101.85	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		101.85			
04012026 00134708	ROBBINSDALE ACE HARDWARE SUPPLIES FOR LIQUOR STORE 6400-6405-6214.00000	04/01/2026 Bjohnson18	04/24/2026	16.58	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		16.58			
04012026 00134709	AMAZON DURAGARD OIL 6000-6020-6340.00000	04/01/2026 Bjohnson18	04/24/2026	378.85	0.00	Paid	Y 04/01/2026
		REPAIR & MAINTENANCE		378.85			
04012026 00134710	AMAZON FILTER 6000-6020-6340.00000	04/01/2026 Bjohnson18	04/24/2026	173.54	0.00	Paid	Y 04/01/2026
		REPAIR & MAINTENANCE		173.54			

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 04/24/2026 - 04/24/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
04012026 00134711	AMAZON HYDRAULIC OIL 6000-6020-6340.00000	04/01/2026 Bjohnson18	04/24/2026	755.22 755.22	0.00	Paid	Y 04/01/2026
04012026 00134712	AMAZON DURAGARD OIL 6000-6020-6340.00000	04/01/2026 Bjohnson18	04/24/2026	317.87 317.87	0.00	Paid	Y 04/01/2026
04012026 00134713	AMAZON GASKETS / BATTERY SWITCH 7000-7010-6234.00000	04/01/2026 Bjohnson18	04/24/2026	61.18 61.18	0.00	Paid	Y 04/01/2026
04012026 00134714	AMAZON HANGERS 7000-7010-6234.00000	04/01/2026 Bjohnson18	04/24/2026	132.33 132.33	0.00	Paid	Y 04/01/2026
04012026 00134715	AMAZON WIPER BLADES 7000-7010-6234.00000	04/01/2026 Bjohnson18	04/24/2026	87.32 87.32	0.00	Paid	Y 04/01/2026
04012026 00134716	AMAZON DRAIN PLUGS / O-RINGS 7000-7010-6234.00000	04/01/2026 Bjohnson18	04/24/2026	41.87 41.87	0.00	Paid	Y 04/01/2026
04012026 00134717	AMAZON TRANSMISSION FLUID PUMP 7000-7010-6234.00000	04/01/2026 Bjohnson18	04/24/2026	47.31 47.31	0.00	Paid	Y 04/01/2026
04012026 00134718	UPS SHIPPING 6700-6705-6378.00000	04/01/2026 Bjohnson18	04/24/2026	10.39 10.39	0.00	Paid	Y 04/01/2026

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 04/24/2026 - 04/24/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
04012026 00134719	UPS SHIPPING 6700-6705-6378.00000	04/01/2026 Bjohnson18	04/24/2026	10.22	0.00	Paid	Y 04/01/2026
		POSTAGE & SHIPPING		10.22			
04012026 00134720	COUNTRY INN LODGING - DEBRUINE 1000-1260-6510.00000	04/01/2026 Bjohnson18	04/24/2026	440.78	0.00	Paid	Y 04/01/2026
		MEETING / TRAVEL EXPENSE		440.78			
04012026 00134721	COUNTRY INN LODGING - BODIN 1000-1260-6510.00000	04/01/2026 Bjohnson18	04/24/2026	440.78	0.00	Paid	Y 04/01/2026
		MEETING / TRAVEL EXPENSE		440.78			
04012026 00134722	PIER B LODGING- D OLSON 1000-1260-6510.00000	04/01/2026 Bjohnson18	04/24/2026	254.39	0.00	Paid	Y 04/01/2026
		MEETING / TRAVEL EXPENSE		254.39			
04012026 00134723	PIER B LODGING- NYGARD 1000-1260-6510.00000	04/01/2026 Bjohnson18	04/24/2026	254.39	0.00	Paid	Y 04/01/2026
		MEETING / TRAVEL EXPENSE		254.39			
04012026 00134724	ANGIE'S CANTINA DINNER @ TRAINING 1000-1260-6510.00000	04/01/2026 Bjohnson18	04/24/2026	62.00	0.00	Paid	Y 04/01/2026
		MEETING / TRAVEL EXPENSE		62.00			
04012026 00134725	SILOS RESTAURANT BREAKFAST @ TRAINING 1000-1260-6510.00000	04/01/2026 Bjohnson18	04/24/2026	44.32	0.00	Paid	Y 04/01/2026
		MEETING / TRAVEL EXPENSE		44.32			
04012026 00134726	310 PUB LUNCH @ TRAINING 1000-1260-6510.00000	04/01/2026 Bjohnson18	04/24/2026	57.01	0.00	Paid	Y 04/01/2026
		MEETING / TRAVEL EXPENSE		57.01			

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 04/24/2026 - 04/24/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
04012026 00134727	UNCLE LOUIS CAFE BREAKFAST @ TRAINING 1000-1260-6510.00000	04/01/2026 Bjohnson18	04/24/2026	30.65	0.00	Paid	Y 04/01/2026
		MEETING / TRAVEL EXPENSE		30.65			
04012026 00134728	PIER B LODGING - D OLSON 1000-1260-6510.00000	04/01/2026 Bjohnson18	04/24/2026	254.39	0.00	Paid	Y 04/01/2026
		MEETING / TRAVEL EXPENSE		254.39			
04012026 00134729	PIER B LODGING - NYGARD 1000-1260-6510.00000	04/01/2026 Bjohnson18	04/24/2026	254.39	0.00	Paid	Y 04/01/2026
		MEETING / TRAVEL EXPENSE		254.39			
04012026 00134730	CPE CENTRAL CPE CENTRAL 1000-1050-6514.00000	04/01/2026 Bjohnson18	04/24/2026	90.00	0.00	Paid	Y 04/01/2026
		DUES & MEMBERSHIPS		90.00			
04012026 00134731	PLAN-IT PLAN-IT CIP SOFTWARE 7100-7110-6332.00000	04/01/2026 Bjohnson18	04/24/2026	3,150.00	0.00	Paid	Y 04/01/2026
		MAINTENANCE CONTRACTS		3,150.00			
04012026 00134732	VERTEX UNMANNED DRONE EQUIPMENT 1000-1200-6234.00000	04/01/2026 Bjohnson18	04/24/2026	99.00	0.00	Paid	Y 04/01/2026
		EQUIPMENT PARTS & SUPPLIES		99.00			
04012026 00134733	AMAZON DRONE EQUIPMENT 1000-1200-6234.00000	04/01/2026 Bjohnson18	04/24/2026	75.98	0.00	Paid	Y 04/01/2026
		EQUIPMENT PARTS & SUPPLIES		75.98			
04012026 00134734	COUNTRY INN & SUITES HOTEL - TRAINING 1000-1205-6512.00000	04/01/2026 Bjohnson18	04/24/2026	133.12	0.00	Paid	Y 04/01/2026
		CONFERENCE & SCHOOLS		133.12			

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 04/24/2026 - 04/24/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
04012026 00134735	NATIONAL TACTICAL SWAT SUBSCRIPTION 1000-1215-6512.00000	04/01/2026 Bjohnson18	04/24/2026	35.00 35.00	0.00	Paid	Y 04/01/2026
04012026 00134736	NATIONAL REGISTRY TRAINING SUBSCRIPTION 1000-1205-6512.00000	04/01/2026 Bjohnson18	04/24/2026	25.00 25.00	0.00	Paid	Y 04/01/2026
04012026 00134737	AMAZON EQUIPMENT 1000-1215-6234.00000	04/01/2026 Bjohnson18	04/24/2026	34.79 34.79	0.00	Paid	Y 04/01/2026
04012026 00134739	AMAZON EQUIPMENT 1000-1215-6234.00000	04/01/2026 Bjohnson18	04/24/2026	28.96 28.96	0.00	Paid	Y 04/01/2026
04012026 00134740	AMAZON EQUIPMENT 1000-1215-6234.00000	04/01/2026 Bjohnson18	04/24/2026	39.98 39.98	0.00	Paid	Y 04/01/2026
04012026 00134741	MADDEN'S MCMA: PETERSON-ETEM 1000-1005-6510.00000	04/01/2026 Bjohnson18	04/24/2026	408.06 408.06	0.00	Paid	Y 04/01/2026
04012026 00134742	FRONTIER AIRLINES FLIGHT TO CONFERENCE - PHILLIP GRAY 1000-1200-6512.00000	04/01/2026 Bjohnson18	04/24/2026	197.98 197.98	0.00	Paid	Y 04/01/2026
04012026 00134743	BOOKING.COM LODGING - CONFERENCE 1000-1200-6512.00000	04/01/2026 Bjohnson18	04/24/2026	503.28 503.28	0.00	Paid	Y 04/01/2026

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 04/24/2026 - 04/24/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
04012026 00134744	FRONTIER AIRLINES RETURN FLIGHT FROM CONFERENCE 1000-1200-6512.00000	04/01/2026 Bjohnson18 CONFERENCE & SCHOOLS	04/24/2026	257.40 257.40	0.00	Paid	Y 04/01/2026
04012026 00134745	PMG GUNS RIFLE ARMOR - SISK 1000-1205-6512.00000	04/01/2026 Bjohnson18 CONFERENCE & SCHOOLS	04/24/2026	450.00 450.00	0.00	Paid	Y 04/01/2026
04012026 00134746	NATIONAL TACTICAL ADV CRISIS - MUHIDINE PAULNOCK 1000-1205-6512.00000	04/01/2026 Bjohnson18 CONFERENCE & SCHOOLS	04/24/2026	770.00 770.00	0.00	Paid	Y 04/01/2026
04012026 00134747	NATIONAL REGISTRY EMT EMT CERT - PAULNOCK 1000-1205-6512.00000	04/01/2026 Bjohnson18 CONFERENCE & SCHOOLS	04/24/2026	25.00 25.00	0.00	Paid	Y 04/01/2026
04012026 00134748	BCA BCA HUMAN TRAFFIC TRAINING - PAULNOCK 1000-1205-6512.00000	04/01/2026 Bjohnson18 CONFERENCE & SCHOOLS	04/24/2026	300.00 300.00	0.00	Paid	Y 04/01/2026
04012026 00134749	SAMS CLUB LEISURE AGE PROGRAM FOOD 1000-1335-6214.00000	04/01/2026 Bjohnson18 OPERATING SUPPLIES	04/24/2026	115.56 115.56	0.00	Paid	Y 04/01/2026
04012026 00134750	SAM'S CLUB LEISURE AGE PROGRAM FOOD 1000-1335-6214.00000	04/01/2026 Bjohnson18 OPERATING SUPPLIES	04/24/2026	102.39 102.39	0.00	Paid	Y 04/01/2026
04012026 00134751	AMAZON MONITOR RISER 7100-7110-6234.00000	04/01/2026 Bjohnson18 EQUIPMENT PARTS & SUPPLIES	04/24/2026	23.99 23.99	0.00	Paid	Y 04/01/2026

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 04/24/2026 - 04/24/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
04012026 00134752	AMAZON TABLET CASE 7100-7110-6234.00000	04/01/2026 Bjohnson18	04/24/2026	28.49	0.00	Paid	Y 04/01/2026
		EQUIPMENT PARTS & SUPPLIES		28.49			
04012026 00134753	MOCHASOFT TN3270 TERMINAL LICENSES - TO REPLACE PO 7100-7110-6326.00000	04/01/2026 Bjohnson18	04/24/2026	64.19	0.00	Paid	Y 04/01/2026
		APPLICATION SUPPORT		64.19			
04012026 00134754	AMAZON COFFEE SUPPLIES 1000-1200-6214.00000	04/01/2026 Bjohnson18	04/24/2026	42.99	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		42.99			
04012026 00134755	MN LEAP MEMBERSHIP RECORDS STAFF 1000-1200-6514.00000	04/01/2026 Bjohnson18	04/24/2026	50.00	0.00	Paid	Y 04/01/2026
		DUES & MEMBERSHIPS		50.00			
04012026 00134756	CHUCK & DON'S K9 FOOD - INCLUDES SALES TAX OF 7.03 - w 1000-1250-6214.00000	04/01/2026 Bjohnson18	04/24/2026	87.56	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		87.56			
04012026 00134757	UNLEASHED K9 BOARDING - DEPOSIT 1000-1250-6214.00000	04/01/2026 Bjohnson18	04/24/2026	36.55	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		36.55			
04012026 00134758	UNLEASHED K9 BOARDING - DEPOSIT 1000-1250-6214.00000	04/01/2026 Bjohnson18	04/24/2026	36.55	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		36.55			
04012026 00134759	NEW PRAGUE ANIMAL HOSPITAL K9 CARE VET SERVICES 1000-1250-6214.00000	04/01/2026 Bjohnson18	04/24/2026	117.96	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		117.96			

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 04/24/2026 - 04/24/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
04012026 00134760	DOLLAR TREE SUPPLIES FOR BINGO WITH SENIORS 1000-1200-6382.00000	04/01/2026 Bjohnson18	04/24/2026	32.00	0.00	Paid	Y 04/01/2026
		ADVERTISING / PROMOTIONS		32.00			
04012026 00134761	HOME DEPOT SHOVEL WOOD TRANSFER 1000-1610-6214.00000	04/01/2026 Bjohnson18	04/24/2026	179.88	179.88	Open	Y 04/01/2026
		OPERATING SUPPLIES		179.88			
04012026 00134762	FLEET FARM RAIN GEAR / RUBBER BOOTS - CRONIN 1000-1600-6216.00000	04/01/2026 Bjohnson18	04/24/2026	100.72	0.00	Paid	Y 04/01/2026
		CLOTHING & PERSONAL EQUIPMENT		100.72			
04012026 00134763	ISA ANNUAL ISA MEMBERSHIP DUES 1000-1370-6514.00000	04/01/2026 Bjohnson18	04/24/2026	175.00	0.00	Paid	Y 04/01/2026
		DUES & MEMBERSHIPS		175.00			
04012026 00134764	LEAGUE OF MN CITIES LMC ANNUAL CONFERENCE 1000-1005-6510.00000	04/01/2026 Bjohnson18	04/24/2026	490.00	0.00	Paid	Y 04/01/2026
		MEETING / TRAVEL EXPENSE		490.00			
04012026 00134765	ROBBINSDALE SCHOOL DISTRICT FACILITY RENTAL FOR CITY BAND 1000-1380-6710.00000	04/01/2026 Bjohnson18	04/24/2026	162.00	0.00	Paid	Y 04/01/2026
		RECREATION SERVICES		162.00			
04012026 00134821	AMAZON BATTERIES - CITY HALL SUPPLIES 7100-7105-6214.00000	04/01/2026 Bjohnson18	04/24/2026	23.49	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		23.49			
04012026 00134822	AMAZON KITCHEN SUPPLIES - SOAP 7100-7105-6214.00000	04/01/2026 Bjohnson18	04/24/2026	12.42	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		12.42			

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 04/24/2026 - 04/24/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
04012026 00134823	AMAZON FILE FOLDER JACKETS - CITY HALL 7100-7105-6214.00000	04/01/2026 Bjohnson18	04/24/2026	27.06	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		27.06			
04012026 00134839	CRYSTAL CAR WASH FIRE DEPT CAR WASHES 7000-7010-6336.00000	04/01/2026 Bjohnson18	04/24/2026	164.00	0.00	Paid	Y 04/01/2026
		OTHER CONTRACTS		164.00			
04012026 00134840	CRYSTAL CAR WASH POLICE DEPT CAR WASHES 7000-7010-6336.00000	04/01/2026 Bjohnson18	04/24/2026	992.00	0.00	Paid	Y 04/01/2026
		OTHER CONTRACTS		992.00			
04012026 00134841	AMAZON DUNGEONS & DRAGONS BOOK - REC / WILL C 1000-1340-6214.00000	04/01/2026 Bjohnson18	04/24/2026	33.33	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		33.33			
04012026 00134842	AMAZON PLASTIC DELI CONTAINERS, ACRYLIC SIGN HO 1000-1305-6214.00000	04/01/2026 Bjohnson18	04/24/2026	92.85	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		92.85			
04012026 00134843	AMAZON AMAZON PRIME BUSINESS ANNUAL MEMBERSHIP 7100-7105-6514.00000	04/01/2026 Bjohnson18	04/24/2026	129.00	0.00	Paid	Y 04/01/2026
		DUES & MEMBERSHIPS		129.00			
04012026 00134844	AMAZON AMAZON PRIME BUSINESS ANNUAL MEMBERSHIP 7100-7105-6514.00000	04/01/2026 Bjohnson18	04/24/2026	(14.48)	0.00	Paid	Y 04/01/2026
		DUES & MEMBERSHIPS		(14.48)			
04012026 00134845	AMAZON LAMINATOR CREDIT - DEFECTIVE/RETURNED IT 7100-7105-6214.00000	04/01/2026 Bjohnson18	04/24/2026	(334.29)	0.00	Paid	Y 04/01/2026
		OPERATING SUPPLIES		(334.29)			

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 04/24/2026 - 04/24/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
04012026 00134846	UBER ESO CONFERENCE 1000-1260-6510.00000	04/01/2026 Bjohnson18 MEETING / TRAVEL EXPENSE	04/24/2026	58.22 58.22	0.00	Paid	Y 04/01/2026
04012026 00134847	UBER ESO CONFERENCE 1000-1260-6510.00000	04/01/2026 Bjohnson18 MEETING / TRAVEL EXPENSE	04/24/2026	27.94 27.94	0.00	Paid	Y 04/01/2026
04012026 00134848	UBER ESO CONFERENCE 1000-1260-6510.00000	04/01/2026 Bjohnson18 MEETING / TRAVEL EXPENSE	04/24/2026	35.13 35.13	0.00	Paid	Y 04/01/2026
04012026 00134849	BURGER BAR CONGRESS ESO CONFERENCE MEAL 1000-1260-6510.00000	04/01/2026 Bjohnson18 MEETING / TRAVEL EXPENSE	04/24/2026	53.67 53.67	0.00	Paid	Y 04/01/2026
04012026 00134850	SK TOOLS SK TOOL WARRANTY 6000-6010-6378.00000	04/01/2026 Bjohnson18 POSTAGE & SHIPPING	04/24/2026	10.71 10.71	0.00	Paid	Y 04/01/2026
04012026 00134851	COOPER'S BBQ ESO CONFERENCE MEAL 1000-1260-6510.00000	04/01/2026 Bjohnson18 MEETING / TRAVEL EXPENSE	04/24/2026	142.75 142.75	0.00	Paid	Y 04/01/2026
04012026 00134852	MENARDS TARPS/PICKS 5010-5010-6918.00000-00200226	04/01/2026 Bjohnson18 PARK IMPROVMENTS	04/24/2026	80.50 80.50	0.00	Paid	Y 04/01/2026
04012026 00134853	HOME DEPOT CREDIT # 7 5010-5010-6918.00000-00200226	04/01/2026 Bjohnson18 PARK IMPROVMENTS	04/24/2026	(2.68) (2.68)	0.00	Paid	Y 04/01/2026

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 04/24/2026 - 04/24/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
04012026 00134854	AMAZON OIL PAIL 7000-7010-6234.00000	04/01/2026 Bjohnson18	04/24/2026	285.87	0.00	Paid	Y 04/01/2026
	EQUIPMENT PARTS & SUPPLIES			285.87			
04012026 00134855	MENARDS CEDAR TONE CREDIT 5010-5010-6918.00000-00200226	04/01/2026 Bjohnson18	04/24/2026	(136.97)	0.00	Paid	Y 04/01/2026
	PARK IMPROVMENTS			(136.97)			
04012026 00134856	MENARDS CEDARTONE SCREWS - CC PURCHASE OVER \$100 5010-5010-6918.00000-00200226	04/01/2026 Bjohnson18	04/24/2026	3,818.83	0.00	Paid	Y 04/01/2026
	PARK IMPROVMENTS			3,818.83			
04012026 00134857	HOME DEPOT HOUSE NUMBERS 5010-5010-6918.00000-00200226	04/01/2026 Bjohnson18	04/24/2026	72.36	0.00	Paid	Y 04/01/2026
	PARK IMPROVMENTS			72.36			
04012026 00134858	HOME DEPOT HOUSE NUMBERS 5010-5010-6918.00000-00200226	04/01/2026 Bjohnson18	04/24/2026	40.20	0.00	Paid	Y 04/01/2026
	PARK IMPROVMENTS			40.20			
04012026 00134859	APWA APWA MEMBERSHIPS - RICHARD, SCOTT, JOSH, Bjohnson18 1000-1500-6514.00000 1000-1500-6514.00000 1000-1600-6514.00000 6000-6005-6514.00000 6100-6105-6514.00000 6100-6105-6514.00000	04/01/2026	04/24/2026	1,096.00	0.00	Paid	Y 04/01/2026
	DUES & MEMBERSHIPS			274.00			
	DUES & MEMBERSHIPS			274.00			
	DUES & MEMBERSHIPS			274.00			
	DUES & MEMBERSHIPS			91.34			
	DUES & MEMBERSHIPS			91.33			
	DUES & MEMBERSHIPS			91.33			
04012026 00134860	HEARTSMART AED PADS 7000-7005-6214.00000	04/01/2026 Bjohnson18	04/24/2026	178.00	0.00	Paid	Y 04/01/2026
	OPERATING SUPPLIES			178.00			

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 04/24/2026 - 04/24/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
04012026 00134861	AASHTO SCHOOLING AASHTO SCHOOLING - CHORZEMPA 1000-1600-6512.00000	04/01/2026 Bjohnson18	04/24/2026	350.00 350.00	0.00	Paid	Y 04/01/2026
04012026 00134862	AASHTO SCHOOLING AASHTO SCHOOLING - NEVALA 1000-1600-6512.00000	04/01/2026 Bjohnson18	04/24/2026	350.00 350.00	0.00	Paid	Y 04/01/2026
04012026 00134863	AASHTO SCHOOLING AASHTO SCHOOLING - ROBERTUS LTAP 1000-1500-6512.00000	04/01/2026 Bjohnson18	04/24/2026	90.00 90.00	0.00	Paid	Y 04/01/2026
Total Purchasing Card Vendor 100292:							
Total Purchase Card Vendor: 100292 U. S. BANCORP				24,960.41	179.88		

# of Invoices:	101	# Due: 1	Totals:	25,448.83	179.88
# of Credit Memos:	4	# Due: 0	Totals:	(488.42)	0.00
Net of Invoices and Credit Memos:				24,960.41	179.88
* 1 Net Invoices have Credits Totalling:				(2.40)	

--- TOTALS BY PAYMENT CARD ACCOUNT ---

0084	328.42
0337	3,240.00
0517	16.58
1331	217.95
1355	280.60
1568	408.06
2743	471.83
3103	357.04
4364	403.61
4754	116.67
5111	20.61
5157	2,093.10
6142	827.00
6348	1,096.00
6658	1,545.00
6719	1,384.13

INVOICE REGISTER FOR CITY OF ROBBINSDALE

EXP CHECK RUN DATES 04/24/2026 - 04/24/2026

POSTED AND UNPOSTED OPEN AND PAID

VENDOR CODES: CC VENDOR - - CHECK TYPE: EFT

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
	6932			1,995.49			
	8046			2,946.64			
	8424			4,158.11			
	8510			1,125.38			
	8631			958.66			
	8722			968.00			
--- TOTALS BY FUND ---							
	1000 GENERAL FUND			10,735.83	179.88		
	5010 PARK CAPITAL IMPROVEMENTS			3,896.18	0.00		
	6000 WATER			4,205.57	0.00		
	6100 SANITARY SEWER			182.66	0.00		
	6400 LIQUOR OPERATIONS			16.58	0.00		
	6700 DEPUTY REGISTRAR			20.61	0.00		
	7000 CENTRAL GARAGE			2,587.05	0.00		
	7100 CENTRAL SERVICES			3,315.93	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	1005 LEGISLATIVE			898.06	0.00		
	1050 FINANCIAL SERVICES			90.00	0.00		
	1200 POLICE SUPPORT SERVICES			1,537.64	0.00		
	1205 PATROL SERVICES			2,282.97	0.00		
	1215 EMERGENCY RESPONSE UNIT			138.73	0.00		
	1220 INVESTIGATIONS / SPECIAL SVCS			525.27	0.00		
	1250 K9			278.62	0.00		
	1260 FIRE PREVENTION / SUPPRESSION			2,410.81	0.00		
	1305 COMMUNITY CENTER OPERATIONS			92.85	0.00		
	1335 SENIOR PROGRAMS			217.95	0.00		
	1340 COOPERATIVE PROGRAMMING			33.33	0.00		
	1370 FORESTRY			175.00	0.00		
	1380 CITY BAND			162.00	0.00		
	1500 PARKS ADMINISTRATION			638.00	0.00		
	1600 STREETS ADMINISTRATION			1,074.72	0.00		
	1610 STREET & BOULEVARD MAINTENANCE			179.88	179.88		
	5010 PARK CAPITAL IMPROVEMENTS			3,896.18	0.00		
	6005 WATER UTILITY ADMINISTRATION			318.19	0.00		
	6010 WATER UTILITY DISTRIBUTION SYS			10.71	0.00		
	6020 WATER UTILITY WELL & PLANT MAI			3,876.67	0.00		
	6105 SANITARY SEWER ADMINISTRATION			182.66	0.00		
	6405 LIQUOR OPERATIONS			16.58	0.00		
	6705 LICENSE CENTER OPERATIONS			20.61	0.00		
	7005 CG BUILDING OPERATIONS			178.00	0.00		
	7010 CG VEHICLE MAINTENANCE			2,409.05	0.00		
	7105 CS GENERAL OFFICE			(156.80)	0.00		
	7110 CS INFORMATION TECHNOLOGY			3,266.67	0.00		
	7115 CS GOVERNMENT BUILDINGS			206.06	0.00		

TO: Mayor and City Council
PREPARED BY: Sherry O'Donnell, Admin Support/Deputy City Clerk
APPROVED BY: Tim Sandvik, City Manager
DATE: May 19, 2026
RE: Diggers Garden Club Event

Background:

The Diggers Garden Club of Robbinsdale submitted an event application to have its annual Plant Sale on Saturday, June 6, 2026, from 9:00 a.m. to 3:00 p.m. on the lawn behind the Robbinsdale Historic Library building (4915 42nd Ave N). No street closures were requested. The group asked for two parking spaces to be available on Railroad Avenue for easier drop off and pick up of some visitors. The club will provide signage, and/or safety cones to mark the area.

This is a fundraising event for the garden club. Plants are donated by resident gardeners and are sold to raise funds for educational scholarships and community garden projects. Garden decorations, like fountains and wreaths, will be available for purchase also. The event will be open to the public and no entrance fee will be charged. No food or beverages will be sold.

There will be recorded music playing. Noise levels should not impact adjacent residences. The Robbinsdale Historical Society and Robbin Gallery will be open also.

Set up will occur on Friday, June 5, 2026. They plan to have volunteers overnight to make sure nothing disappears. The Police Department will have extra patrol in the area also.

Since this is a city owned building, it is prudent that the Council is made aware of any functions and approve of such events.

Analysis:

None

Recommendation:

By motion, approve the Diggers Garden Club of Robbinsdale's annual plant sale event on Saturday, June 6, 2026, from 9:00 a.m. to 3:00 p.m.

Attachments:

None

TO: Mayor and City Council
PREPARED BY: Diaa Tahoun, Finance Director
APPROVED BY: Tim Sandvik, City Manager
DATE: May 19, 2026
RE: Deputy Registrar's Monthly Financial Statements

Background:

Attached are the Deputy Registrar's financial reports for the month of April 2026 prepared by the Finance department. The reports include monthly and year-to-date amounts for 2026 with comparable amounts to 2025.

Analysis:

Year-to-date revenues amount to \$ 228,977, showing a decrease of \$27,865 (10.8%) compared to the previous year. Expenditure has increased by \$20,835 (12%). The net gain before transfers for the year is \$33,822, which is \$48,700 (59%) less than last year at this time.

Passport revenue year to date has decreased by \$6,337 (9%) and motor vehicle fees have decreased by \$8,102 (16.1%).

Recommendation:

Approve a motion to acknowledge the Deputy Registrar's financial reports for the month of April 2026.

Attachments:

1. DEPS P&L - April 2026

City of Robbinsdale
Deputy Registrar
Profit and Loss Statement From Operations
For Period Ending April 30, 2026

	<u>Apr-2026</u>	<u>Apr-2025</u>	<u>Year to Date</u>		<u>% Inc (Dec) from Previous Year</u>
			<u>2026</u>	<u>2025</u>	
Notary Fees			-	10	(100.0%)
Motor Vehicle Fees	37,019	49,455	148,573	178,484	(16.8%)
Motor Vehicle Fees - Kiosk	5,122	788	14,347	5,943	141.4%
Boat/Snow/ATV/ORV Fees	574	324	1,334	1,063	25.5%
Fish & Game Fees	10		18	2	800.0%
Passport Fees	13,286	16,652	64,339	70,676	(9.0%)
Other Revenue	140	79	491	665	(26.2%)
Revenues	<u>56,151</u>	<u>67,298</u>	<u>228,977</u>	<u>256,842</u>	(10.8%)
 Operating Expenses:					
Personal Services	54,213	37,738	155,068	138,301	12.1%
Supplies & Repairs	11	861	1,150	1,123	2.4%
Internal Serv Charges	8,256	7,913	33,024	31,652	4.3%
Other Charges & Services	645	493	5,913	2,634	124.5%
Other (Income) Expense			-	610.00	(100.0%)
Total	<u>63,125</u>	<u>47,005</u>	<u>195,155</u>	<u>174,320</u>	12.0%
Operating Income / (Loss)	<u>(6,974)</u>	<u>20,293</u>	<u>33,822</u>	<u>82,522</u>	(59.0%)
Percent to Revenues	-12%	30%	15%	32%	

TO: Mayor and City Council
PREPARED BY: Diaa Tahoun, Finance Director
APPROVED BY: Tim Sandvik, City Manager
DATE: May 19, 2026
RE: Robbinsdale Wine & Spirits' Monthly Financial Statements

Background:

Attached are the Robbinsdale Wine & Spirits' financial reports for the month of April 2026 prepared by the Finance department. The report includes monthly and year-to-date amounts for 2026 with comparable amounts to 2025.

Analysis:

Year-to-date sales amounted to \$ 1,212,063, reflecting a \$ 24,313 increase (2%) from the previous year. Gross profit from sales stands at \$ 403,627 compared to \$ 370,086 in 2025 (9.1% increase). Our year-to-date gross profit is currently at 33%, meeting our target. The net income before transfers including the non-operating revenue/expenses for this year totals \$ 13,040 showing an increase of \$ 8,366 from the net income of \$ 4,674 in 2025.

The rent expense associated with the Hy-Vee location, amounting to \$12,075 per month, is accounted for within the depreciation and interest expense because of GASB 87.

Recommendation:

Approve a motion to acknowledge the Robbinsdale Wine & Spirits' financial reports for the month of April 2026.

Attachments:

1. Liquor April 2026 P&L
2. Pie Chart 2026

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending April 30, 2026

	Apr-2026	Apr-2025	Year to Date		Amount Difference	% Inc (Dec) from Previous Year
			2026	2025		
Sales	321,809	317,860	1,225,097	1,198,983	26,114	2.2%
Less Customer Discounts	3,209	3,209	13,034	11,233	1,801	16.0%
Net Sales	<u>318,600</u>	<u>314,651</u>	<u>1,212,063</u>	<u>1,187,750</u>	<u>24,313</u>	<u>2.0%</u>
Cost of Sales	<u>226,542</u>	<u>222,441</u>	<u>808,436</u>	<u>817,664</u>	<u>(9,228)</u>	<u>(1.1%)</u>
Gross Profit	92,058	92,210	403,627	370,086	33,541	9.1%
Percent to Net Sales	29%	29%	33%	31%		
Operating Expenses:						
Personal Services	76,132	53,358	219,223	200,629	18,594	9.3%
Supplies & Repairs	1,369	1,153	8,344	4,490	3,854	85.8%
Other Charges & Services	23,833	23,755	96,469	94,322	2,147	2.3%
Depreciation	11,588	11,250	46,351	45,000	1,351	3.0%
Other (Income) Expense	60	67	120	891	(771)	(86.5%)
Total	<u>112,982</u>	<u>89,583</u>	<u>370,507</u>	<u>345,332</u>	<u>25,175</u>	<u>7.3%</u>
Operating Income / (Loss)	<u>(20,924)</u>	<u>2,627</u>	<u>33,120</u>	<u>24,754</u>	<u>8,366</u>	<u>33.8%</u>
Percent to Net Sales	-7%	1%	3%	2%		

Nonoperating Revenues (Expenses)

GASB 87 Adjustment						
Lease Interest Expense	<u>(5,020)</u>	<u>(5,020)</u>	<u>(20,080)</u>	<u>(20,080)</u>	<u>0</u>	
	<u>(5,020)</u>	<u>(5,020)</u>	<u>(20,080)</u>	<u>(20,080)</u>	<u>0</u>	
Income/(Loss) Before Transfers	<u>(25,944)</u>	<u>(2,393)</u>	<u>13,040</u>	<u>4,674</u>	<u>8,366</u>	

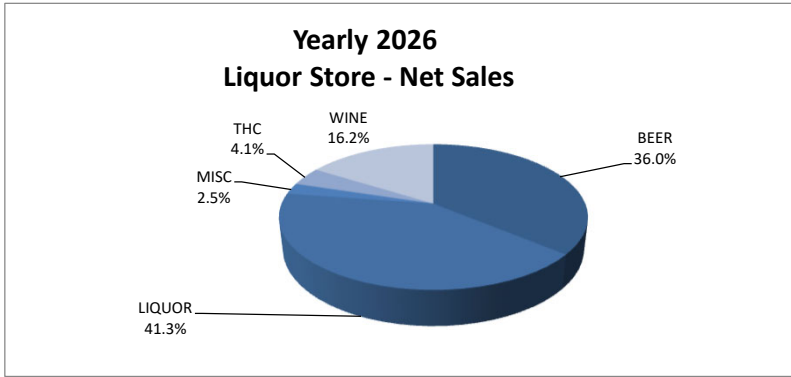
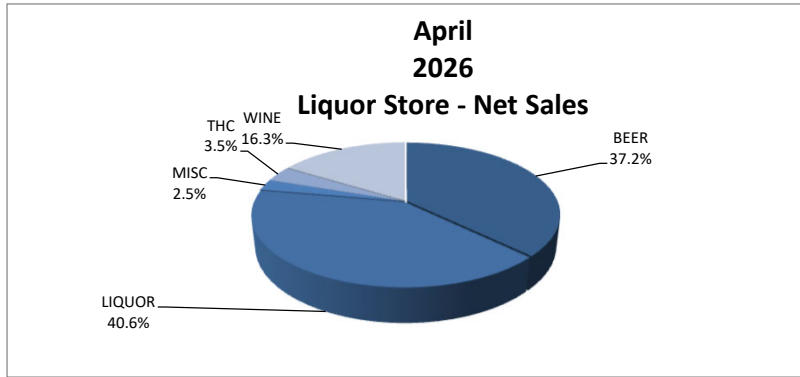
Current Month Analysis

	Liquor	Wine	Beer	Misc	THC	Totals
Sales	129,211	51,859	118,461	7,814	11,255	318,600
Inventory of April 1	292,465	135,896	86,461	9,234	15,417	539,473
Purchases	89,847	40,588	98,593	5,871	8,770	243,669
Less Inventory of April 30	294,393	142,722	94,363	9,488	15,634	556,600
Cost of Sales	<u>87,919</u>	<u>33,762</u>	<u>90,691</u>	<u>5,617</u>	<u>8,553</u>	<u>226,542</u>
Gross Profit	<u>41,292</u>	<u>18,097</u>	<u>27,770</u>	<u>2,197</u>	<u>2,702</u>	<u>92,058</u>
Gross Profit % to Net Sales	32%	35%	23%	28%	24%	
Product % to Total Sales	41%	16%	37%	2%	4%	

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending April 30, 2026

Sales / Cost of Sales Analysis

	Apr-2026	Apr-2025	Year to Date		% Inc (Dec) from Previous Year
			2026	2025	
Liquor Sales	129,211	132,485	500,140	510,169	(2.0%)
Liquor Cost of Sales	87,919	90,687	323,022	337,344	(4.2%)
Gross Profit	<u>41,292</u>	<u>41,798</u>	<u>177,118</u>	<u>172,825</u>	<u>2.5%</u>
Percent to Net Sales	32%	32%	35%	34%	
Wine Sales	51,859	48,441	195,769	189,296	3.4%
Wine Cost of Sales	33,762	31,102	115,975	113,360	2.3%
Gross Profit	<u>18,097</u>	<u>17,339</u>	<u>79,794</u>	<u>75,936</u>	<u>5.1%</u>
Percent to Net Sales	35%	36%	41%	40%	
Beer Sales	118,461	117,826	436,848	429,374	1.7%
Beer Cost of Sales	90,691	90,395	319,114	328,123	(2.7%)
Gross Profit	<u>27,770</u>	<u>27,431</u>	<u>117,734</u>	<u>101,251</u>	<u>16.3%</u>
Percent to Net Sales	23%	23%	27%	24%	
Misc Sales	7,814	7,390	29,751	29,096	2.3%
Misc Cost of Sales	5,617	5,006	19,748	19,832	(0.4%)
Gross Profit	<u>2,197</u>	<u>2,384</u>	<u>10,003</u>	<u>9,264</u>	<u>8.0%</u>
Percent to Net Sales	28%	32%	34%	32%	
THC Sales	11,255	8,509	49,555	29,815	66.2%
THC Cost of Sales	8,553	5,251	30,577	19,005	60.9%
Gross Profit	<u>2,702</u>	<u>3,258</u>	<u>18,978</u>	<u>10,810</u>	<u>75.6%</u>
Percent to Net Sales	24%	38%	38%	36%	
Total Sales	318,600	314,651	1,212,063	1,187,750	2.0%
Total Cost of Sales	226,542	222,441	808,436	817,664	(1.1%)
Gross Profit	<u>92,058</u>	<u>92,210</u>	<u>403,627</u>	<u>370,086</u>	<u>9.1%</u>
Percent to Net Sales	29%	29%	33%	31%	



April 2026		Net Sales per Dept	% Net Sales of Total
BEER	6401.4763	118,461	37.2%
LIQUOR	6401.4761	129,211	40.6%
MISC	6401.4764	7,814	2.5%
THC	6401.4766	11,254	3.5%
WINE	6401.4762	51,859	16.3%
		318,599	

Total 2026		Net Sales per Dept	% Net Sales of Total
BEER	6401.4763	436,848	36.0%
LIQUOR	6401.4761	500,141	41.3%
MISC	6401.4764	29,751	2.5%
THC	6401.4766	49,554	4.1%
WINE	6401.4762	195,768	16.2%
		1,212,062	



TO: Mayor and City Council
PREPARED BY: Tim Sandvik, City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: May 19, 2026
RE: City Manager Annual Performance Review

Background:

Per the City Manager's contract, Mr. Sandvik is eligible for an annual review. At the April 14, 2026 City Council Work Session, Council agreed to host a closed session to review the City Manager's performance.

Analysis:

Under Minnesota State Statute Ch 13D, a public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation.

Recommendation:

By motion, adjourn to a closed session to discuss the City Manager's annual performance review.

Attachments:

None



TO: Mayor and City Council
PREPARED BY: Chase Peterson-Etem, Assistant City Manager
APPROVED BY: Tim Sandvik, City Manager
DATE: May 19, 2026
RE: Voucher Requests Pending Approval for Disbursement

Background:

The check register dated 5/19/26 reflects the voucher requests pending approval for disbursement.

The check register dated 5/6/26 through 5/19/26 is a list of vouchers requiring payment for city funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Analysis:

None

Recommendation:

By motion, approve disbursement requests for the period ending 5/19/2026.

Attachments:

None