

**ROBBINSDALE
ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
TUESDAY, April 12, 2016
COUNCIL CHAMBERS**

CALL TO ORDER:

1. The Robbinsdale Economic Development Authority (REDA) meeting was called to order by President Blonigan at 7:00 p.m.

MICROPHONE CHECK:

2. Complete.

ROLL CALL:

3. Members Present: Backen, Murphy, Selman, Rogan, President Blonigan
Members Absent: None
Staff Present: Marcia Glick, Executive Director
Rick Pearson, Community Development Coordinator

#4A-E: CONSENT AGENDA:

4. **MOTION** by Member Selman, seconded by Member Murphy to approve the Consent Agenda Items #4A-E:
 - 4A Motion to approve **Regular Meeting Minutes of March 8, 2016;**
 - 4B Motion to approve **Disbursement Requests** for period ending April 12, 2016;
 - 4C Motion to Authorize extension of development agreement for **3527 Grimes Ave N;**
 - 4D Motion to approve **County Grant Award** – Business District Initiative;
 - 4E Motion to accept update regarding **4324 Zenith Ave N.**

The vote was unanimous and the motion carried.

#5A: CONTINUED PUBLIC HEARING – 3807 Major – Disposition of Land:

5. Mr. Pearson reviewed the staff report.
6. President Blonigan opened the public hearing.
7. **Derek and Erica Highland, 3628 Perry Ave N,** are interested in building a home for their family. Their home is for sale and they have received an offer after 12 days on the market. They need a larger home and are interested in the large lot.
8. Commissioners expressed interest in seeing the plans.
9. **MOTION** by Member Rogan, seconded by Member Selman to continue the public hearing until May 10, 2016 at 7:00 p.m. **All voted in favor and the motion carried.**

#6A: OLD BUSINESS: 4131-35 West Broadway - Plans:

10. Ms. Glick reviewed the staff noting that the plans for the main floor of the south building included an office in addition to retail area.
11. **James Winberg and Mike Brown, 4124 West Broadway.** Performance Meals has a significant on-line component and the office will facilitate the operation as well as having the retail not be overly large as the business starts up. The wall separating retail from office could shift if the demand for retail grows. The goal is to have the space open before the end of June.
12. **MOTION** by Member Rogan, seconded by Member Backen to authorize staff to confirm in writing the approval of the proposed uses shown in the floor plans.
All voted in favor and the motion carried.

#6B: OLD BUSINESS: Robbins Beach Development Area

13. Mr. Pearson reviewed the staff report including handouts for basement plans for the two westerly lots.
14. Discussion on lot layouts and floor plans.
15. Commissioners indicated support for the plans presented.
16. President Blonigan encouraged consideration for planting oak trees to replace those that will be removed.
17. **MOTION** by Member Rogan, seconded by Member Backen to approve plans as submitted. **All voted in favor and the motion carried.**

**#5B: CONTINUED PUBLIC HEARING: 4518 Regent, 4524 & 4530 Regent –
Disposition of Land:**

18. Mr. Pearson reviewed the staff report.
19. President Blonigan opened the public hearing. No one spoke to this item.
20. **MOTION** by Member Selman, seconded by Member Murphy to continue the public hearing until May 10, 2016 at 7:00 p.m. **All voted in favor and the motion carried.**

#5C: CONTINUED PUBLIC HEARING: 4629 France – Disposition of Land:

21. Mr. Pearson reviewed the staff report.
22. President Blonigan opened the public hearing. No one spoke to this item.
23. **MOTION** by Member Murphy, seconded by Member Rogan to continue the public hearing until May 10, 2016 at 7:00 p.m. **All voted in favor and the motion carried.**

#5D: CONTINUED PUBLIC HEARING: 4023 Zane – Disposition of Land:

24. Mr. Pearson reviewed the staff report.
25. President Blonigan opened the public hearing. No one spoke to this item.
26. **MOTION** by Member Rogan, seconded by Member Backen to continue the public hearing until May 10, 2016 at 7:00 p.m. **All voted in favor and the motion carried.**

#8A: OTHER BUSINESS: Insurance Renewal – Waiving The Statutory Tort Liability Limits:

27. Ms. Glick noted this is an annual action and recommendation is the same as for past few years.
28. **MOTION** by Member Rogan, seconded by Member Backen to direct the Executive Director to execute the appropriate documents related to the 2016-2017 insurance renewal which will not include a waiver of the municipal tort liability limits and not involve the purchase of extra coverage. **All voted in favor and the motion carried.**

#9A: INFORMATION ONLY: Project Updates:

29. Ms. Glick reported that the property at 4324 Zenith – reported under the consent agenda was scheduled to close with a sale to an individual later this month.

#10A: REDA GENERAL COMMUNICATIONS:

30. Member Selman requested background information on the risk manager's function.
31. Member Backen asked about the history and plans for 3760 Lee. Ms. Glick noted the lot was purchased by REDA originally for redevelopment for homes and now anticipated as a place to relocate city wells.
32. Member Rogan noted the passing of Jean Hosterman who served as chair of the Planning Commission for many years.

#11: ADJOURNMENT:

33. **MOTION** by Member Selman, seconded by Member Backen to adjourn the meeting at 8:19 p.m. **The vote was unanimous and the motion carried.**



Marcia Glick, Recording Secretary



William A. Blonigan, President