

**ROBBINSDALE
ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES**

6:30 P.M.

TUESDAY, JANUARY 9, 2018

COUNCIL CHAMBERS

1. The meeting was called to order by President Backen at 6:32 p.m.
2. Commissioners Present: Blonigan, Selman, Rogan, President Backen
Murphy (arrived at 6:41 p.m.),
Staff Present: Rick Pearson, Community Development Coordinator
Marcia Glick, Executive Director

3. **CONSENT AGENDA:**

MOTION by Member Selman, seconded by Member Blonigan to approve the following Consent Agenda Items:

- A. **Motion** to approve and order placed on file minutes of the following:
 - **Regular Meeting Minutes** of December 12, 2017.
 - **Special Meeting Minutes** of January 2, 2018.
- B. **Motion** to recommend that US Bank, Citizens Independent Bank and the 4M Fund be **designated as depositories** of the Robbinsdale Economic Development Authority funds for 2018.
- C. Motion to authorize the Executive Director to amend the development agreement for **3905 Quail Ave N** extending the deadline for closing to April 30, 2018,
- D. **Motion** to approve **Disbursement Requests** for period ending January 9, 2018.

The vote was 4-0 and the motion carried. (Murphy absent)

5. **ANNUAL ELECTIONS:**

- A. Election of Officers:
MOTION by Member Blonigan, seconded by Member Rogan to elect the officers as follows:
President: Commissioner Selman
Vice-President: Commissioner Rogan
President Pro-Tem: Commissioner Blonigan
Treasurer: Commissioner Murphy
Assistant Treasurer: Commissioner Blonigan
Secretary: Commissioner Backen
Executive Director: Marcia Glick
The vote was 4-0 and the motion carried. (Murphy absent)

Member Selman took over as President.

- B. Designation of Official Newspapers:
MOTION by Member Rogan, seconded by Member Backen to designate the Crystal•Robbinsdale SunPost as the official newspaper for the Robbinsdale Economic Development Authority for 2018.
The vote was 4-0 and the motion carried. (Murphy absent)

REDA MEETING MINUTES

January 9, 2018

Page 2

C. 2018 Meeting Dates:

Tuesday, January 9 (6:30 pm start time)

Tuesday, February 13

Tuesday, March 13

Tuesday, April 10

Tuesday, May 8

Tuesday, June 12

Tuesday, July 10

Wednesday, August 15 *Note: Tuesday, August 14th is Primary Election Day*

Tuesday, September 11

Tuesday, October 9

Tuesday, November 13

Tuesday, December 11

MOTION by Member Blonigan, seconded by Member Backen to approve REDA meeting dates noting that Tuesday, August 14, 2018 meeting date is the primary election day and will be rescheduled to Wednesday, August 15, 2018. **The vote was 4-0 and the motion carried. (Murphy absent)**

#9A NEW BUSINESS:

Interfund Loan for Future Anticipated TIF Districts

6. Jacobson reviewed the agenda item. He confirmed this is a typical action providing the opportunity for REDA to recoup development costs from future tax increment receipts.
7. Member Murphy arrived at 6:41 p.m.
8. **MOTION** by Member Rogan, seconded by Member Backen to waive the reading and order the adoption of the resolution to authorize an interfund loan for eligible REDA General Development Fund expenditures that will occur during 2018 and 2019, and are intended to be reimburse by future tax increment revenues through the creation of future tax increment financing districts I an amount not to exceed \$1,000,000 and specifying the interest rate to be variable, fluctuating with the maximum rate allowed under State Statue.
All were in favor and the motion carried.

#9B NEW BUSINESS:

2018 Proposed Budget:

9. Jacobson reviewed the staff report.
11. Glick noted a correction on page 2 in Commercial Loan Program area.
12. The Board requested multi-year review of the performance of Project 8.

REDA MEETING MINUTES

January 9, 2018

Page 3

13. **MOTION** by Member Rogan, seconded by Member Backen to waive the reading and order the adoption of the resolution adopting the 2018 Budget of the Robbinsdale Economic Development Authority and Approving Amendment to the 2017 Budget. **All were in favor and the motion carried.**

#6A CONTINUED PUBLIC HEARINGS:

3912 Quail - Disposition of Land

14. Pearson reviewed the staff report.
15. **Chuck Beckmann, 15827 Madison St., Ham Lake, MN** responded to questions on the floor plans.
16. President Selman declared the public hearing open. No one spoke to this item.
17. **MOTION** by Member Rogan, seconded by Member Backen to close the public hearing. **All were in favor and the motion carried.**
18. **MOTION** by Member Rogan, seconded by Member Backen to adopt the resolution and award the lot to Beckmann Custom Homes, LLC and authorize the Executive Director to execute a development agreement. **All were in favor and the motion carried.**

#7A PUBLIC HEARINGS:

4530 Regent – Disposition of Land

19. Pearson presented the staff report.
20. President Selman opened the public hearing. No one spoke to this item.
21. **MOTION** by Member Backen, seconded by Member Murphy to continue the public hearing to February 13, 2018 at 7:00 p.m. **All were in favor and the motion carried.**

#8 OLD BUSINESS: None Scheduled

#10. OTHER BUSINESS: None scheduled

#11. INFORMATION ONLY:

22. Glick requested that Chuck Beckmann provide an update on the Robbins Beach Project.
23. Chuck Beckmann noted that the storm, sanitary and water hook ups were in; fire hydrant to be relocated; and cul-de-sac blacktopped. He's planning to move forward with a model started on the lake. Neighbors have asked him to remove the willow tree.
24. Glick confirmed that there is no requirement in the Development Agreement that requires preserving any trees.

#12. REDA GENERAL COMMUNICATIONS

25. Glick noted there will be a Work Session at the end of the meeting.

REDA MEETING MINUTES

January 9, 2018

Page 4

26. Member Blonigan noted significant site preparation has been completed at Robbins Beach.

27. Member Murphy noted that posters at the Walgreens site store entrance are missing. He also thanked the businesses along West Broadway that helped with the holiday decorations.

#13. ADJOURNMENT:

28. **MOTION** by Member Blonigan, seconded by Member Murphy to adjourn the meeting at 7:21 p.m. **All were in favor and the motion carried.**



Marcia Glick, Recording Secretary



George B. Selman, President