

**ROBBINSDALE CITY COUNCIL
WORK SESSION MINUTES
THURSDAY, AUGUST 23, 2018
COMMUNITY MEETING ROOM
CITY HALL**

1. The work session was called to order by Dan Rogan at 6:30 p.m.
2. Councilmembers present: Blonigan, Rogan, Selman, Backen, Mayor Murphy
Staff Present: Marcia Glick, City Manager; Larry Jacobson, Finance Director; Kate Croteau, Assistant to the City Manager; Jeff Zuba, Accountant

Budget Review Work Session

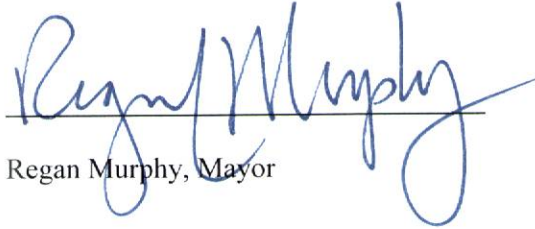
3. Marcia Glick introduced the work session and mentioned that the budget is made up of a series of revenues and expenditures and that this work session should focus on giving staff direction on those along with the levy and use of budget reserves. It was also stated that the Council needs to take action on the levy by the second meeting in September.
4. Discussion took place as the large budget deficit (about \$1,000,000) that exists as is without any cuts being made. One item that was discussed was the recent Fire Truck purchase and the annual cost of the financing.
5. Mayor Murphy asked about the staff positions that have been requested in the budget. Marcia Glick discussed the financial impact of the new requested positions which include a police officer, public works streets, police clerk moving part-time to full-time and a part-time recreation coordinator. He expressed his concerns with the Local Government Aid especially with a new Governor in the process of being elected.
6. Discussion took place indicating that it was unsustainable to go into reserves every year to balance the budget. The Council then asked the staff for recommendations as to which areas to cut. Staff committed to reviewing services/ programs and providing more information at the next work session.
7. Discussion took place as to the cost of the wage study and its large impact on the budget. It will cost approximately \$291,000 to implement both a cost of living increase as well as step movement; there are also required increases in work comp and PERA. There was consensus that the Council committed to the study and fully funding it and that is a priority over adding new positions to the budget.
8. The levy figures were then reviewed and it was discussed that there would have to be a balance of increased levy and cuts.
9. Discussion took place about reallocating certain profits from the liquor store to the general fund and raising the franchise fee was also discussed.
10. There was consensus that another budget workshop should be held after the Council Meeting on September 4th. Staff was given direction to see what we can do with an increased levy of 5% plus \$100,000, with the use of some reserves, adjustment of fees and identifying other revenues. Staff was also asked to identify services/programs that can be cut to help balance the budget.

ADJOURNMENT

11. Dan Rogan adjourned the work session at 8:05 p.m.

A handwritten signature in blue ink, reading "Kate Croteau", written over a horizontal line.

Kate Croteau, Recorder

A handwritten signature in blue ink, reading "Regan Murphy", written over a horizontal line.

Regan Murphy, Mayor