

ROBBINSDALE CITY COUNCIL
REGULAR WORK SESSION MINUTES
TUESDAY, NOVEMBER 10, 2020
Council Chambers

1. The work session was called to order by Mayor Pro Tem Backen at 7:45 p.m.
2. Councilmembers Present (via webex): Blonigan, Rogan, Selman, Backen, Mayor Murphy.
3. Staff Present: Marcia Glick, City Manager; Jeff Zuba, Finance Director; Richard McCoy, City Engineer; Rick Pearson, Community Development Coordinator; Pam Schmitz, Recreation Services Manager
4. Others Present: Sheila Webb, Tyler Kline

UPDATE: City Attorney Report Scheduling – special work session November 17 at 6:00 p.m.

5. Glick reported that City Attorney Biggerstaff is scheduled to provide a report on conversion therapy at a work session on November 17, 2020 expecting to start at 6:30 p.m. The report on crime free housing is also ready for discussion and recommended that the start time of the meeting be pushed up to 6:00 p.m. to cover both items. She noted that this is a limited window focused on the attorney's report, council questions, and indication of next steps. The meeting will be on-line related to COVID. Council concurred that webex log-in should be provided to members of the public to watch the meeting with microphones muted in addition to call in option.

DISCUSSION: Preliminary Capital Improvement Plan 2021-2030 and Budget 2021

6. Zuba reviewed the major items in each category: government buildings, parks, streets (traffic and transport), utilities, and capital equipment.
7. Council members urged staff to apply for grants and seek legislative bonding for projects. Schmitz confirmed that the county playground grant applications are usually in the spring. Glick suggested that Regent and Shoreline projects could qualify as streets with regional impact.
8. It was affirmed that completion of the play area in the ag lime section by the Little League fields is a priority for 2021 regardless of lake level. The \$100,000 item in Kelly Park had been identified for a picnic shelter which Selman indicated was to have been removed.
9. Glick confirmed that the budget for the proposed rebuilding of the Sanborn Park building currently listed for 2023 was \$2M and the rest of the total project cost of \$5.2M contemplated included the items budgeted for redoing paths, new hockey boards, other park amenities, and complete furnishing of the building and contingency. Council members noted for Webb and Kline that items listed in the Capital Improvement Plan are concepts and often are pushed back or taken off the list when new ideas come forward.
10. Council members indicated addition of recycling containers with lids with just a hole the size of beverage containers was a priority which has been indicated as such for a number of years. There was discussion of equipment to assist with lifting heavy garbage containers. It was agreed that this is a project which should be researched with purchase for rollout by summer 2021.
11. McCoy confirmed that Shingle Creek Watershed has rough fish removal planned for Crystal Lake – he would confirm which year.
12. McCoy confirmed that the dredging listed in the budget is for dredging of storm water retention ponds which are designed to have silt settle out before the water flows on to the lakes. The

dredging is expensive because the material removed has road wash-off which may contain chemical residues.

13. Zuba reviewed the various capital funds noting that all were sufficient for projects including expectation of some bonding for major roadwork- Chowen is funded by a bond sold in 2020. There is need to watch the Park improvement funds which are only supplemented from transfers from the liquor store and license center; both of which were adversely impacted by COVID restrictions.
14. All noted that the 2021 utility fees include the cost of building the new water treatment plant; total fee increase estimated to be \$14.50/month and includes the provision of softened water by 2023. Staff confirmed that North Memorial would be linked in to the Robbinsdale water system per an earlier agreement allowing an initial connection to Minneapolis until softened water was available from Robbinsdale.
15. Zuba confirmed that the 10 year projections are helpful for planning especially to start putting away dollars for expensive items.
16. Zuba noted the deadline to spend CARES funding is Monday. Staff is checking with PRISM for documentation of their spenddown and any dollars that are required to be returned; \$245,000 was issued in small business grants; city costs related to COVID and public safety will use the remaining allocation.
17. The 2021 general fund budget including the 7% preliminary levy has a projected deficit of \$290,000. Zuba will collect and share information from the September projections and current projections. Council recommended staff include a 2020 budget adjustment prior to year end.

UPDATE: Problem Properties

18. Pearson presented the list.
19. Selman recommended that police issues be added to the information on 3800 Vera Cruz. Glick reported citations issued to Walgreens for litter including \$100 in early November; Pearson noted that code enforcement observes the site daily. Glick noted that the occupant of 5624 42nd provided a copy of the purchase agreement and contract for deed; occupant is in discussion of sale of the property; uncertain if the contract is still current. Blonigan requested a copy of the document.

UPDATE: Strategic Goals

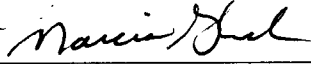
20. Glick indicated that an updated goals list was not available.
21. Glick reminded council and council elect of planned discussion of updated name badges, the process for appointing advisory commissioners, and scheduling of the January goal session.
22. Council members reviewed the supplementary questions for Human Rights Commission applicants. Webb explained that those interested in human rights issues would not find the questions to be a barrier. In the past, some have joined the commission when the commission they want to join is full. Lack of commitment complicates the work of the commission. Council members

OTHER BUSINESS

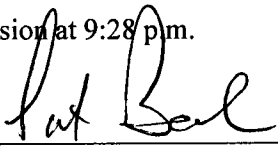
23. Council Member Selman welcomed Sheila Webb and Tyler Kline to their first post-election meeting.

ADJOURNMENT

24. Mayor pro-tem Backen adjourned the work session at 9:28 p.m.



Marcia Glick, Recorder



Pat Backen, Mayor Pro-Tem