

ROBBINSDALE CITY COUNCIL
WORK SESSION MINUTES
TUESDAY, AUGUST 15, 2017
COMMUNITY MEETING ROOM
CITY HALL

1. The work session was called to order by Mayor Pro Tem Blonigan 8:54 p.m.
2. Councilmembers Present: Selman, Backen, Mayor Murphy Mayor Pro Tem Blonigan
Absent: Rogan
Staff Present: City Manager Glick; Director of Administrative Services Marshall.

UPDATE: Wage/Salary Market Study

3. Glick reported that the project is behind schedule. There was a phone review with contractors today and budget impact information is expected later this week.

REVIEW: Potential tobacco license changes

4. Glick distributed a copy of potential regulation updates prepared with assistance from the Public Health Law Center (the document was made a part of the agenda packet for the meeting.) Another handout (also added to the agenda packet) provided information on setting minimum price and package size for cigars. She noted that area cities using pricing strategies are \$2.60/cigar or \$10.40/pack of 4 cigars. It was noted in the distributed document that a 5-pack at \$12.50 would be \$2.50/cigar. Selman confirmed that a minimum price of \$4 would be fine for quality tobacco products.
5. Council members noted that the proposed exclusion of menthol, mint or wintergreen from definition of flavored tobacco and setting minimum price and package size for cigars had their general support. Some sort of exclusion for those under 21 who were active military or who had previously served was suggested if the city did move forward on a minimum age increase.
6. A copy of the proposed regulations, along with a cover memo highlighting changes and information on minimum price and package size for cigars will be distributed to tobacco license holders in advance of the September 5th, 6:15pm meeting.

DISCUSS: Liquor license requirements

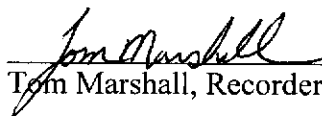
7. Glick distributed liquor license research for area cities (made part of the agenda packet) noting that Robbinsdale's 60 seat requirement for full liquor licensing requires much larger restaurants than neighboring cities. Two Robbinsdale business owners had recently inquired about the possibility of having smaller, intimate establishments with about 40 seats.
8. Council supported considering a change to the city license requirements to be similar to requirements at other cities.

DISCUSS: Prosecutor RFP

9. Glick noted a draft RFP (make part of the packet) for prosecution services had been developed looking at RFPs recently conducted by other cities. Robbinsdale's last RFP for this service was in 1999. Staff had been asked to conduct an RFP for this service a couple years ago and staff workload had delayed the project.
10. Council indicated support of the process and noted that Blonigan had served on the review team previously and perhaps Council Member Rogan could serve this time.
11. Council asked for information on comparison of fees with other cities and also the retainer fee history for Robbinsdale. There was discussion about fine recovery as part of the financial equation. Council suggested an addition to Scope of Services of an annual presentation to the City Council – to occur in the 1st quarter reviewing the prior year. It was also noted that a service agreement would be for multiple years with option for city to cancel the agreement if not satisfied by service provision.

ADJOURNMENT

12. Mayor Pro Tem Blonigan adjourned the work session at 9:50 p.m.


Tom Marshall, Recorder


William A. Blonigan, Mayor Pro Tem