

REGULAR CITY COUNCIL WORK SESSION
July 13, 2021
After the REDA Meeting that takes place at 7pm
In-Person at Robbinsdale City Hall
4100 Lakeview Avenue North

AGENDA

1. CITY COUNCIL WORK SESSION CALLED TO ORDER BY MAYOR PRO TEM
2. ROLL CALL: Kline, Webb, Selman, Backen, Mayor Blonigan
3. Discussion: Determine next steps on Lake Regulations
4. Discussion: ARPA \$ Preliminary Discussion
5. Overview: 2040 Comprehensive Plan – will be on July 20 agenda
6. Review: City Buildings Energy Audit Results
7. Discussion: City Events and Meeting Spaces
8. Update: Crime Free Housing Moratorium Study
9. Discussion: Speeding (no memo)
10. Update: Problem Properties (to be distributed at the meeting)
11. Review: Project Updates
12. Other Business
13. ADJOURNMENT

RE: Lake Regulations Next Step

At the April 20, 2021 work session the City Council reviewed existing city codes related to lake regulations. A public listening session was held on June 1st and additional information was collected through June 30th. A summary of the information is attached. The separate packet with all of the written submissions and photos is included in the packets for council members and available on request. All comments and media can also be found on the website at: <https://www.robbinsdalemn.com/city-government/city-council/lake-regulation-public-comment>.

The next step is for the city council to review the information prior to the meeting and discuss whether to move forward considering any changes to lake regulations or keep the regulations as is.

If the direction is to move forward with considering changes, as planned at the April 20th meeting, staff will compile information on regulation of similar lakes in the metro area for discussion at a future work session – likely in September. Staff will also compile information on questions raised in the submissions for the same work session.

Staff will send information to those who had submitted comments advising of the direction provided at the work session and expected timing for the next city council discussion of the topic.

Compilation Of Lake Regulation Comments												
			Supports					Concerns				
	Resident Name and Address		24x7 No Wake	Horsepower Limit	No Changes	Lifting all non-state restrictions		Reckless Activity	Shore Erosion/Lake Ecosystem	Parking	Noise	Lack of Enforcement
1	Lori Balma - 4304 Twin Oak Lane		x					x				
2	Bill and Teri - 4300 Twin Oak Lane									x		
3	Jay and Tracy Boyle - 4519 Robin Circle		x									
4	Colleen - 4516 Grimes Ave N				x						x	
5	Michelle Mahmood and Bill Porter		x					x	x		x	x
6	Arun Shirole - 4527 Robin Circle											
7	Mark and Wendy Wersal - 4429 Josephine Lane					x						
8	Belinda and Vernon Trombley - 4510 Lake Drive				x							
9	Gordy Goihi - Crystal Lake Resident			x								x
10	Miguel Mendoza and Nate Lee - 4523 Robin Circle		x						x			
11	Jeannette Munor - 4257 Abbott Ave		x					x	x			
12	Ryan and Megan Welty - 4415 Robin Ave N		x						x			
13	Jim and Trish Skaja - 4256 Twin Oak Lane		x						x			
14	Linda Kenny - 3927 York Avenue North			x				x				
15	Mike and SaRoi Brown - Lower Twin Lake					x						
16	Alexandra Dleinit - 4312 Twin Oak Lane		x					x				x
17	Crystal Jobe - 4260 Twin Oak Lane		x					x				



City of Robbinsdale

MEMORANDUM

To: Mayor and Council Members
Date: July 13, 2021
Re: American Rescue Plan Funds

Overview:

- President Biden signed the \$1.9 trillion American Rescue Plan bill on March 11, 2021. The plan will deliver \$350 billion to eligible state, local, territorial, and tribal governments to respond to the Covid-19 pandemic.
 - \$195 billion for states (a minimum of \$500 million for each State)
 - \$130 billion for local governments (a minimum of \$1.25 billion per state is provided by the statute inclusive of the amounts allocated to local governments within the state)
 - \$20 billion for tribal governments
 - \$4.5 billion for territories
- The Department of Treasury will distribute funds in two payments (June 2021 and May/June 2022) to each eligible state, territory, metropolitan city (above 50,000 population), county or tribal government. Smaller local governments (under 50,000) are classified as non-entitlement units and will receive funds through the state government. The state shall distribute payments no later than 30 days after it has received it from the Department of Treasury which was about June 9, 2021. The state was able to request an extension to 60 days due to the administrative burden. Minnesota Management and Budget (MMB) confirmed they would be requesting an extension on a webinar.
- The distribution to non-entitlement cities was based on the 2019 census population data similar to how the Coronavirus Relief Funds were distributed in 2020. The latest information provided by MMB is that Robbinsdale would receive \$1,510,845. The first half of that amount is yet to be received. The number is subject to change if other local governments don't request the funds or return them to the state, which then could be another small allocation.
- The funds can be used to help governments in the following ways:
 - Address the revenue losses they have experienced as a result of the crisis
 - Cover the costs incurred due to responding to the public health emergency and provide support for a recovery – including assistance to households, small businesses and nonprofits, aid to impacted industries, and support for essential workers
 - Invest in infrastructure, including water, sewer, and broadband services
- More information to follow at the August 10th City Council work session.

Worksession Topic: 2040 Comprehensive Plan**Date: July 13, 2021**

Staff is preparing to resubmit the 2040 comprehensive plan to the Metropolitan Council for approval. The plan had been originally submitted in advance of the Dec. 30, 2018 deadline. However, the Metropolitan Council staff found the plan to be incomplete and subsequently, a series of revisions and updates have been prepared with the intent of satisfying the requirements. There was also a delay caused by COVID-19 when a revised plan update was submitted in May of 2020 and the Met Council staff (working remotely) did not address it until September. The comp plan update also includes 4600 Lake Road redevelopment amendment to reflect the revised plan for 118 apartments.

The comprehensive plan is essentially a city policy for accommodating growth in ten year cycles. It includes strategies for where and what densities growth will occur. The Metropolitan Council reviews and approves plans to ensure that the plans are consistent with regional policy. The cycle starts with the latest census results, then projects how much growth will occur and where. The city's comprehensive plan is expected to accommodate growth projections for population, housing and employment that are provided by the Met Council.

Since Robbinsdale has been fully developed for many years, all of the growth occurs when property redevelops. Met Council staff have required that the city specifically identify properties that have realistic redevelopment potential to ensure that there is enough land to accommodate the growth projections through redevelopment. The expectations for the densities of redevelopment are high because Robbinsdale has been designated as an "urban center" community similar to Minneapolis and St. Paul. One primary reason for the urban center density is the anticipated Blue Line Extension light rail transportation infrastructure investment.

The Met Council projections for population, housing and employment are shown on the Community Pages excerpt shown in **Attachment A**.

The draft Robbinsdale 2040 land use plan showing how and where Robbinsdale will redevelop and the map showing areas with redevelopment potential are shown in **Attachment B**.

The latest draft of the Robbinsdale 2040 Comprehensive Plan is available for review on the Robbinsdale webpage:

<https://www.robinsdalemn.com/city-government/city-departments/community-development/comprehensive-plan-2040>

The plan was assembled by city staff primarily in 2018 and was presented at a series of open houses hosted by the Planning Commission. Ultimately, the City Council authorized the plan to be submitted to the Metropolitan Council for review after a public hearing. The plan was informed by the Blue Line Extension station area planning that occurred with particular emphasis on "opportunity redevelopment sites" that were identified in the process. However, the latest draft of the comp plan acknowledges that the location of the Robbinsdale LRT station is now uncertain.

With the new Councilmembers, staff will again ask the City Council for authorization to resubmit the plan to the Metropolitan Council.

COMMUNITY PAGES

ROBBINSDALE

STATUS TRACKER

Status trackers identify Council review deadlines, Committee meeting dates, and show the movement of your project through our process. The time line starts when you submit your plan update or amendment online and appears for the 2040 Comprehensive Plan Update and any in-progress Comprehensive Plan Amendments.

2040 Comprehensive Plan Update

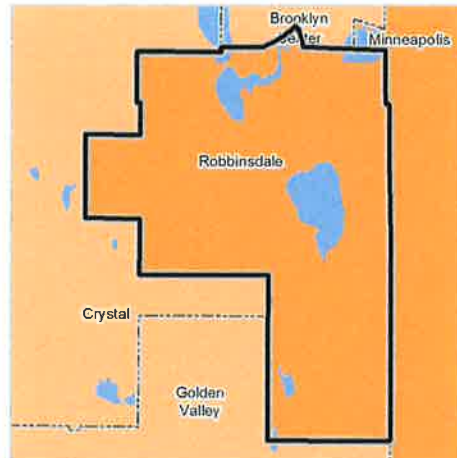


FORECASTS AND COMMUNITY DESIGNATIONS

The Council updates its 30-year forecasts at least once per decade. Forecasts indicate when, where and how much population, household and job growth the region and its communities can expect. Forecasts are used to help plan infrastructure needs and weave consistent growth expectations throughout your plan. These are your recent adopted forecasts.

Forecast Year	Population	Households	Employment
2010	13,953	6,032	6,858
2020	14,750	6,300	7,000
2030	15,100	6,600	7,100
2040	15,300	6,800	7,200

Robbinsdale is designated as Urban Center. (Look under Council Policy tab at the bottom for specific policy for each designation.)



Robbinsdale, Community Designation Map
(Click on the image for larger map)

ALLOCATION OF AFFORDABLE HOUSING NEED

The Need reflects what share of forecasted regional household growth will make less than a set threshold of income and therefore need affordable housing. The Allocation is the determination of each community's share of this regional need and the first step in helping to determine the housing goals and objectives in local comprehensive plans.

The Region's Total Need for Affordable Housing for 2021 – 2030 is 37,900 units. Robbinsdale's 2021 – 2030 Allocation of Need is 76 units.

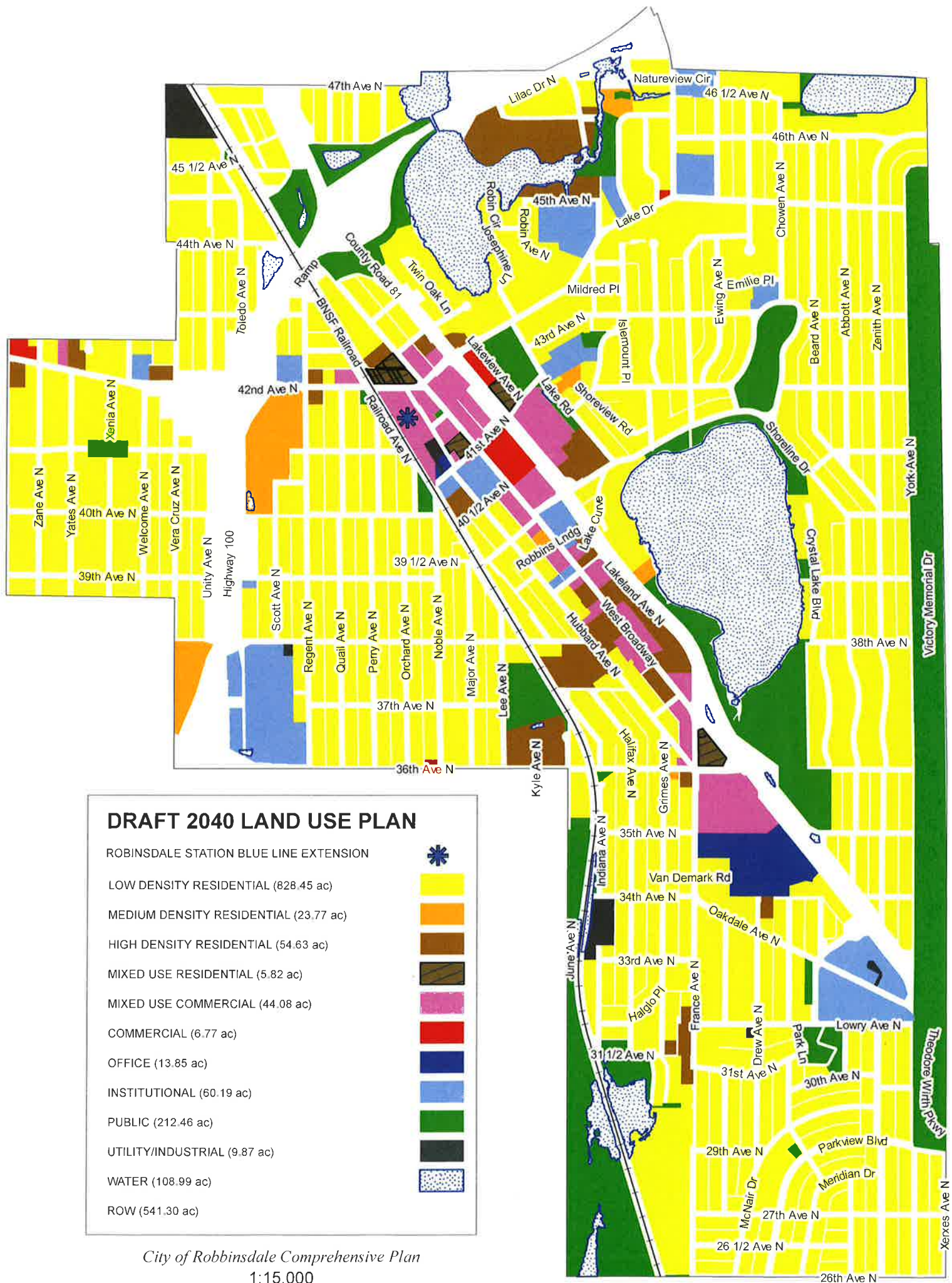
Sector Rep(s)	Michael Larson
District	7
Council Member(s)	Robert Lillgren

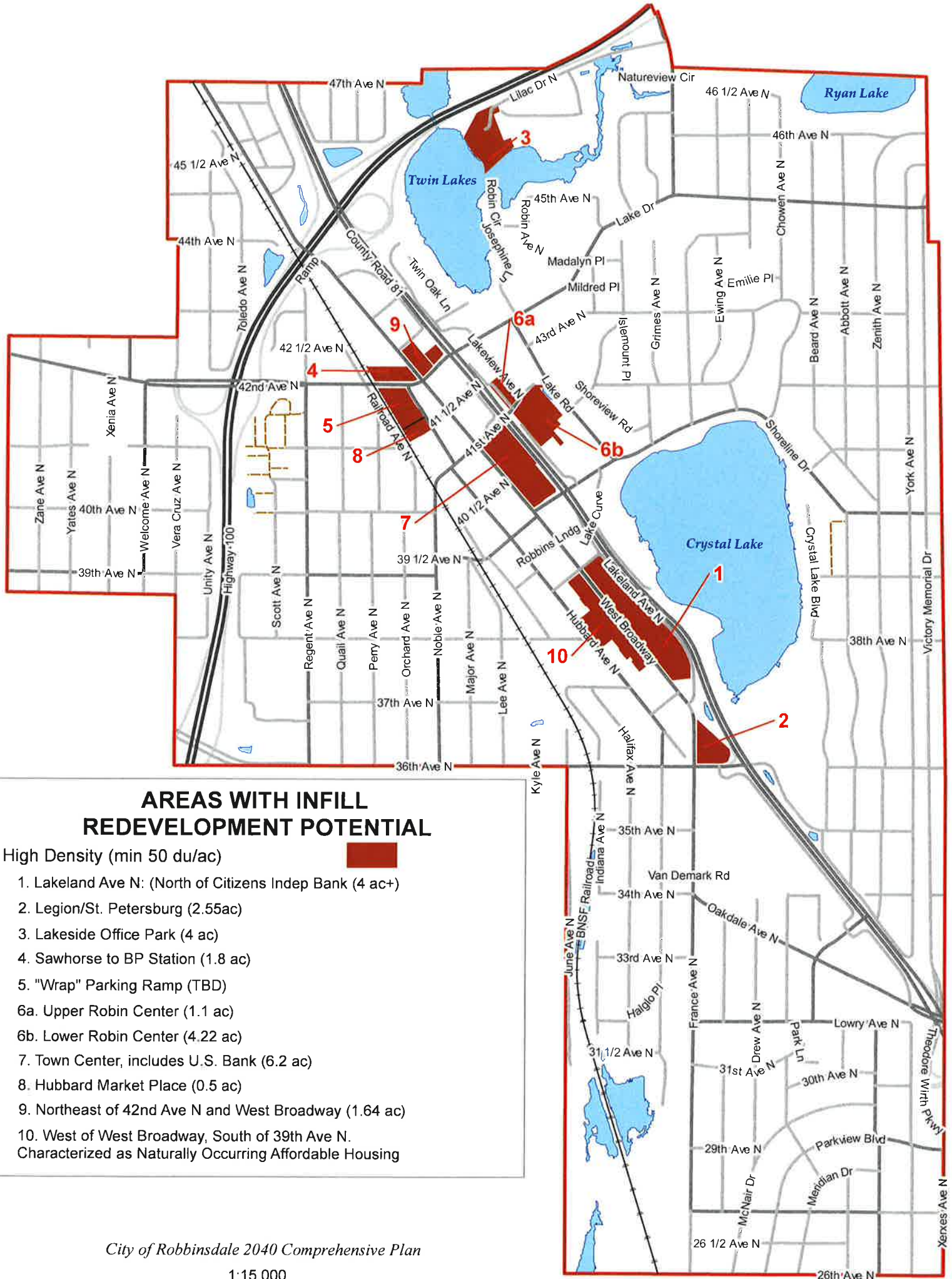
Affordable Housing Need Allocation	
AtOrBelow30AMI	37
From31to50AMI	1
From51to80AMI	38
Total Units	76
AMI = Area Median Income	

SEWER ALLOCATION FORECASTS

Your community-wide household, population and employment forecasts have been allocated based on the wastewater system serving your community. This allocation must be used in projecting future wastewater flows and system capacity to plan for additional infrastructure needs.

Forecast Year	Forecast Component	Population	Households	Employment
2010	MCES Sewered	13,953	6,032	6,858
2010	Unsewered	0	0	0
2020	MCES Sewered	14,750	6,300	7,000
2020	Unsewered	0	0	0
2030	MCES Sewered	15,100	6,600	7,100





Energy Audit Results

Energy Audit - Summary of Recommended Actions

Site	Energy Source	Recommended Action	Proposed Annual Energy Savings		Annual Cost Savings	Estimated Cost of Action	Payback	Proposed Action	Comment
			kWh	DTh	\$	\$	Years		
City Hall	Electrical	Install photocells to dim LED lighting based on ambient light	484		\$65.00	\$300.00	3.8	Staff will seek guidance from electrical contractor	
		Replace pin-type fluorescent lamps in Chambers with LEDs	1,787		\$238.00	\$1,080.00	3.5	Staff will source replacement lights	
		Add CO ₂ sensors inside return air ducts and implement demand control ventilation	2,279		\$304.00	\$3,000.00	6.9	Staff will seek guidance from HVAC contractor	
		Install VFD on hot water circulation pump	1,236		\$165.00	\$2,000.00	7.3	Staff will obtain pricing from electrical contractors	
	Natural Gas	0.5 GPM Low flow aerator (1)		0.5	\$3.77	-	-	Completed. Installed during building walk through	
		Water heater temperature setback to 120°F		3	\$22.00	-	-	Completed by City Staff	
		Boiler tune up		7.9	\$22.00	\$300.00	3.9	See comment	Current contract includes annual review of boiler operation to ensure efficient operation.
		Recommissioning study		20	\$799.00	\$20,000.00	12.5	A full blown recommissioning study is not considered necessary. See comment	Current contractor has addressed anomalies found in system.
		Curved vent cowls on floor vents by windows		12.5	\$90.00	\$720.00	8	Mock up will be prepared by PW	Cowls will have to be custom made, so estimated cost may be more. Extent of energy loss may not be as much as anticipated given triple glazing of windows.
		VAV zone controls		12	\$87.00	\$1,200.00	13.8	Staff will seek guidance from HVAC contractor	VAV Zones in City Hall cover multiple areas. It may not therefore be possible to 'shut down' complete zones.
		Start tracking and benchmarking energy use		not given	not given	not given	not given	Completed. Staff have been using the B3 Benchmarking software for 10 years	Data will continue to be entered.
		Clean heating coils		not given	not given	not given	not given	Coils are inspected and filters changed regularly. Staff will inspect VAV box coils	Action on VAV box coils will be governed by inspection.
		Cellular shades		not given	not given	not given	not given	Existing vertical shades maximize natural light into the building and allow vision of outdoor activity	Existing windows are triple glazing and better than most from an insulating perspective.

Site	Energy Source	Recommended Action	Proposed Annual Energy Savings		Annual Cost Savings	Estimated Cost of Action	Payback	Proposed Action	Comment
			kWh	DTh	\$	\$	Years		
		Preventative maintenance		not given	not given	not given	not given	See comment	Existing HVAC contract includes inspections and actions to maintain best operation of the systems.
		Boiler to rooftop unit conversion		not given	not given	not given	not given	This may be future consideration once existing units require replacement	

TOTALS / Average 5,786 55.9 \$1,795.77 \$28,600.00 7.5

Public Safety	Electrical	Install vending machine occupancy controls on 2 soda machines	2,500		\$242.00	\$400.00	1.7	Staff will review implementation of this action	
		Install new VFD on main air handling unit supply fan	6,640		\$543.00	\$2,500.00	2.3	Action recommended upon failure of existing components	Recommendation will be incorporated into future replacement.
		Install power factor correction equipment	-		\$1,454.00	\$5,000.00	3.4	Staff will seek guidance from electrical contractor	
		Implement VFD on hot water circulation pumps	3,486		\$338.00	\$2,000.00	3.6	Staff will obtain pricing from electrical contractors	
	Natural Gas	Door Sweeps		4.9	\$31.91	-	-	Completed. Installed during building walk through	
		0.5 GPM Low flow aerator (6)		3.1	\$20.44	-	-	Completed. Installed during building walk through	
		Low flow showerhead (5)		8.8	\$57.66	-	-	Completed. Installed during building walk through	
		Boiler cut-out controls		7	\$48.00	\$300.00	0	Staff will seek guidance from HVAC contractor	Staff feel that this function already exists.
		Pipe insulation		44	\$290.00	\$2,026.00	5.7	Staff will perform insulation of remaining pipework in-house	Most of the visible and accessible pipework is already insulated.
		Boiler outdoor reset control		16	\$107.00	\$940.00	6	Staff will seek guidance from HVAC contractor	Staff feel that this function already exists.
		Boiler tune up		9	\$56.00	\$500.00	6.7	See comment	Current contract includes annual review of boiler operation to ensure efficient operation.

Site	Energy Source	Recommended Action	Proposed Annual Energy Savings		Annual Cost Savings	Estimated Cost of Action	Payback	Proposed Action	Comment
			kWh	DTh	\$	\$	Years		
	Natural	Translucent wall panels along north side of fire bay		36	\$281.00	\$2,025.00	7.2	Staff will include recommendation as part of Capital Works Program	
		Garage exhaust tubes		58	\$382.00	\$5,400.00	14.1	Staff consider this unnecessary. See comment	Current practice is to NOT run vehicles inside the bay areas.
		Recommissioning study		22	\$944.00	\$25,000.00	15.9	A full blown recommissioning study is not considered necessary. See comment	Current contractor has addressed anomalies found in system.
		High efficiency boiler upgrade		66	\$432.00	\$10,500.00	17	Action recommended upon failure of existing components	Given location of the boiler room in the building, a high efficiency unit is unlikely to be feasible due to the special piping and venting needed.
		Infrared tube heater maintenance		not given	not given	not given	not given	Staff will seek guidance from HVAC contractor	
		Start tracking and benchmarking energy use		not given	not given	not given	not given	Completed. Staff have been using the B3 Benchmarking software for 10 years	Data will continue to be entered.
		Clean heating coils		not given	not given	not given	not given	Coils are inspected and filters changed regularly. Staff will inspect VAV box coils	Action on VAV box coils will be governed by inspection.

	Electrical	Add motion controls to mechanics bay lighting	1,164		\$139.00	\$500.00	3.1	Staff will seek guidance from HVAC contractor	
		Upgrade to new high efficiency condensing unit in office	1,113		\$133.00	\$660.00	3.5	Action recommended upon failure of existing component	
		Add VFDs to make up air units in garage and vary fan speed based upon ventilation requirements	2,373		\$283.00	\$2,000.00	4.2	Staff will seek guidance from HVAC contractor	
		Door Sweeps		4.9	\$33.14	-	-	Completed. Installed during building walk through	
		0.5 GPM Low flow aerator (2)		1	\$7.08	-	-	Completed. Installed during building walk through	
		Low flow showerhead (2)		3.5	\$23.95	-	-	Completed. Installed during building walk through	

Site	Energy Source	Recommended Action	Proposed Annual Energy Savings		Annual Cost Savings	Estimated Cost of Action	Payback	Proposed Action	Comment
			kWh	DTh	\$	\$	Years		
Public Works	Natural Gas	Garge door weatherstripping repair		16	\$106.00	\$475.00	4.5	PW staff will investigate	
		Furnace tune-up		1	\$9.00	\$70.00	7.9	See comment	Current contract includes annual review of furnace operation to ensure efficient operation.
		Garage exhaust tubes		148	\$1,004.00	\$9,900.00	9.9	Staff does not recommend. See comment	Current CIP includes replacement of PW facility before the payback timeframe.
		Furnace upgrade		10	\$71.00	\$1,314.00	12.9	Staff does not recommend. See comment	Current CIP includes replacement of PW facility before the payback timeframe.
		Pipe insulation			\$1.00	\$25.00	18.3	Staff does not recommend. See comment	Current CIP includes replacement of PW facility before the payback timeframe.
		Condensing unit heaters		18	\$123.00	\$3,610.00	24.4	Staff does not recommend. See comment	Current CIP includes replacement of PW facility before the payback timeframe.
		Infrared tube heater maintenance		not given	not given	not given	not given	Staff will seek guidance from HVAC contractor	
		Start tracking and benchmarking energy use		not given	not given	not given	not given	Completed. Staff have been using the B3 Benchmarking software for 10 years	Data will continue to be entered.
		Preventative maintenance		not given	not given	not given	not given	See comment	Existing HVAC contract includes inspections and actions to maintain best operation of the systems.
		High efficiency water heater upgrade		not given	not given	not given	not given	Action recommended upon failure of existing components	Current CIP includes replacement of PW facility. Existing unit will likely last until new facility is built.
		Building envelope inspection		not given	not given	not given	not given	Staff does not recommend. See comment	Current CIP includes replacement of PW facility. Existing building is known to have many issues and the likely payback timeframe from recommended actions would exceed the life of the building.

TOTALS / Average 4,650 202.4 \$1,933.17 \$18,554.00 9.9

OVERALL TOTAL / Average 23,062 533 \$8,956 \$103,745 8

Completed / Already Being Done



Not Recommended



RE: City Events and Meeting Spaces Overview

City Council has requested to view the existing meeting spaces, rates, and current events the city participates in. Recreation Services has offered to present a wide variety of events offered by the city to council members at the work session. When events do take place, it is often a multi-departmental undertaking involving both the Parks Department and Recreation Services. The goal of this presentation and tour is to better familiarize the council with events and meeting spaces within the City of Robbinsdale.

Also included is a fee schedule based on resident/nonresident status and hourly rental of parks/ community spaces. A summary of some of the rental and event spaces that Recreation facilitates and provides is included.

A direction recommended by Recreation Services staff is to move the fee schedule away from resident/non-resident rates and towards a rate that meets in the middle. This would provide a sense of equity among communities we share and give resources to as well as standardize our prices for streamlined office use.

Events list

Fire on Ice	End of Jan/ Start of Feb	Recreation Services		An event with open skating, bonfires, and hot chocolate at the Sanborn ice skating rink. An event to encourage community engagement during the winter/ promoting winter sports. City organizes (staff hourly), waives park fees (~300), and serves hot chocolate (~100). The Ambassadors volunteer to serve hot chocolate. Parks staff must prep rink beforehand (staff hourly). PRF commission volunteers to help with refreshments/ staff fire.
Spring Fling	April	Business led Donation to City		Local Small businesses in Robbinsdale that host spring events for ladies- highlighting women owned businesses (?) Salon Halo, Nona Rosas, Go Health Chiropractor. City Contribution:
Spring Eggstravaganza	Spring	Chamber of Commerce		A large giveaway of donated prizes. Cookie decorating, crafts project, ambassadors. All items donated by local businesses. CCX brings in a DJ to entertain people waiting in line. City Contribution: Space and Volunteer hours
Earth/ Arbor Day	April (Last Saturday in April)	Forestry and Recreation Services		Forestry hosts an event in early spring to celebrate and promote the parks/trees. Recreation hosts and helps set up activities and the event City Contribution: Forestry plans and writes declaration, Recreation helps organize an event/ activities. (hourly staff wages)

Bird town 1/2 Marathon	End of May 5/20	Committee (Lost Sponsor)		
Bike Rodeo	1 st Thursday in May	Multi-City Program (Recreation)		A quad-city event where we plan and organize a space for families to bring bikes, run through safety courses, build relationships with public safety and promote biking. City Contribution: Once every four years Robbinsdale hosts. Recreation from 4 cities organizes the event and provides promotion as well as sets up and provides all materials/ gets in contact with partners (staff hourly), Public safety comes for duration of event and volunteers with courses (staff hourly), and different public safety/ reserves donates money to give away bikes at event (~\$300/ partner). Public safety (PD) assists with planning.
Vehicle Fair	1 st Saturday in June (Sept. 18 due to COVID)	Multi-City Program		Quad-city coop event which families are invited to come and explore different cars- anything from public safety to farming equipment. City Once every four years we host. Quad city recreation teams set up and get sponsors every year (staff hourly).
Whiz Bang Days	7/8-7/11	Committee Organized 1 city liasion from Recreation		Annual celebration of Robbinsdale as a City. Has many different events- second weekend in July. Includes festival, parade, fireworks, car show, ice cream social, and a variety of community building activities. City Contribution: Rental of Stage for City Band (~\$1000), waiving of park fees (~\$500), insurance policy, waiving of permits, police hours, and park clean-up hours.

Cal-Ripken Play Ball	June/July	Recreation		The Play Ball! Minnesota Youth Clinics are designed to teach fundamentals including hitting, throwing, and defense. Along with teaching fundamentals, clinics spread the joy and fun of baseball and softball. Free and outreach to kids. City Contribution: Fee waiver (~\$100), park maintenance (hourly by park staff), advertising through Rec, and registration implementation.
Pet and Wheel	Last Thursday in July (7/29)	Recreation Services		Recreation planned event; Includes a parade from City Hall to Sanborn park where people dress up and bring their pets. Costume contest and city band playing. City Contribution: waiving of park fees (~\$200), hourly of parks staff, hourly of police.
National Night Out	8/3 1 st Tuesday in August	Police, Fire, Recreation		Police led event where they reach out to individual neighborhoods. City Contribution: Police stop by and visit all registrants that sign up (police hourly), recreation organizes via registration software, engineering approves road closures, and the public works team places road closure.
Open House	8/14 (2 nd Saturday in August)	Police and Fire		People can tour public safety- meet the whole staff. A social to connect and engage with community members. City Contribution Police and Fire time (staff hourly), specific budget for giveaways/ snacks (~300)
Main Street Meet and Greet	9/13 (2 nd Monday in September)	Chamber of Commerce		All business create stands and hand things out- chance to meet local business owners. City Contribution Public work shuts the street down (labor hours),
Halloween Give and Get	End of October 10/30	Chamber of Commerce		Shops set up and hand out candy and advertise (business led) City Contribution:

Christmas Tree Lighting	12/7	Chamber of Commerce, Xcel Energy		Watch the tree outside city hall get lit up. Presented by Chamber, administration and Xcel Energy, sing songs with council members. City Contribution: Facilitate organization, and install lights (staff hours).
-------------------------	------	----------------------------------	--	---

City of Robbinsdale Facility Rental Fees

PARK BUILDINGS & SHELTERS

Lakeview Terrace Park Pavilion:	½ Day: \$150 Resident \$225 Nonresident Full day: \$250 Resident \$375 Nonresident
Lights at LVT Park Pavilion:	\$15 Resident \$20 Nonresident (per hour)
Picnic Shelter:	½ Day: \$75 Resident \$115 Nonresident Full day: \$125 Resident \$185 Nonresident
Park Shelter Building: (2 hour minimum fee charged)	\$15 Resident \$25 Nonresident (per hour)
Damage/Clean-up Deposit:	\$250
Additional Deposit for Building:	\$250 for a total of \$500

ROBBINSDALE COMMUNITY GYMS

Gym:	\$45.00 per gym per hour Resident of the City of Robbinsdale \$55.00 per gym per hour Nonresident
Building	
Supervisor:	\$25.00 additional fee per hour when RCGFC is closed to general public

- No supervisor fee will be charged during normal building hours.
- Reduced rates available for over 10 rentals booked at the same time.
- Reduced rates available for Youth Associations serving City of Robbinsdale residents
- Deposit equal to at least one rental is due when rental is approved.

USE OF COMMUNITY ROOM AT PUBLIC SAFETY BUILDING

CLASSIFICATION AND PRIORITY OF USERS:

CLASS 1. City

Local Government/Commissions- Any event directly related to the operation of the City Government.

Local Government Programs-Any program under the supervision of a City Department.

CLASS 2. City Related Non-profit Groups

City staff liaison assigned to group:

City of Robbinsdale Crime Prevention Association

Whiz Bang Days Committee

Robbinsdale Chamber of Commerce

CLASS 3. School District and Community Groups

City Related Non-profit group:

Robbinsdale Non-profit youth organizations- Youth Sports Associations, Scouts, Camp Fire, etc.

School District 281 Groups

Community Service-Any group, organized on a non-profit basis, whose purpose is maintenance or improvement in the quality of living in Robbinsdale. This include the Diggers Club of Robbinsdale, Robbinsdale Historical Society and Hennepin Artists of Robbin Gallery.

CLASS 4. Civic & Nonprofit organizations outside of Robbinsdale that still offer service to residents:

This includes the Federated Garden Clubs of Minnesota, Inc. and Hennepin County Horticultural Society.

FEE SCHEDULE: Fees listed are for current year and are reviewed annually.

1. Class 1 events and activities may be charged for costs not included in the normal operation the building.
2. *Class 2 & 3 may use the building free of charge for business meetings that do not serve any refreshments during normal building hours listed above. Outside of normal building hours, the rate will be \$25.00 per hour for use of room and in addition to any other use fees, which many include a building supervisor.*
3. *Class 4 will be charged \$25/hour room charge 8-4:30 pm Monday-Friday and \$50/hours 4:30-10:00 pm Monday-Friday in addition to any other applicable charges.*
4. All Classes may be charged for any operation and out-of-pocket costs which includes a \$25 annual paper/cleaning product usage fee.
5. \$75.00 of the \$225 security deposit is payable at the time the application is submitted. Please note that the security deposit will not be returned until the room has been checked by city staff.
6. Limited Cabinet storage is available for \$100 annual fee and a \$50 key deposit per cabinet.
7. Audio visual equipment fees; must bring your own connecting cables:
 - For Class 2 & 3, fee will be an annual fee; based on intended use.
 - For one time use
 - \$10 per use for sound system only
 - \$20 per use for both audio and visual systems

A survey was conducted in May 2020 to get general feedback from the community for future planning. Two-thirds of those responding indicated preference for the building staying in its current location.

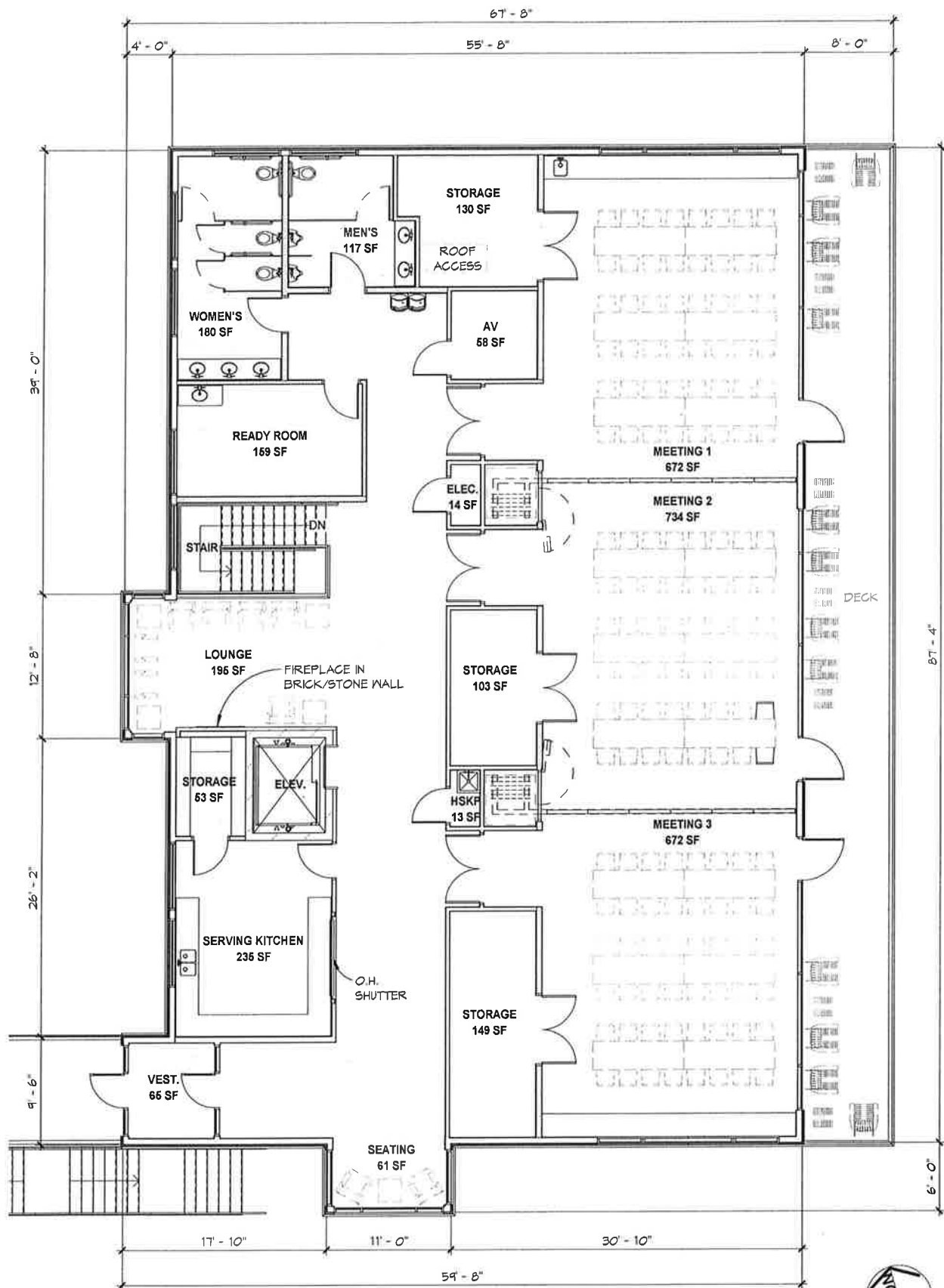
Proposed Design of Sanborn Community Center



The City Council explored the option of a community building with more meeting/activity space to replace the existing building at Sanborn Park. The current Park Building in Sanborn Park nearing the end of its life expectancy and has functional inefficiencies.

Current Sanborn Park Building





1 3 **SECOND FLOOR PLAN**

1/8" = 1'-0"



ROBBINSDALE COMMUNITY CENTER

Sanborn Park
Robbinsdale, Minnesota

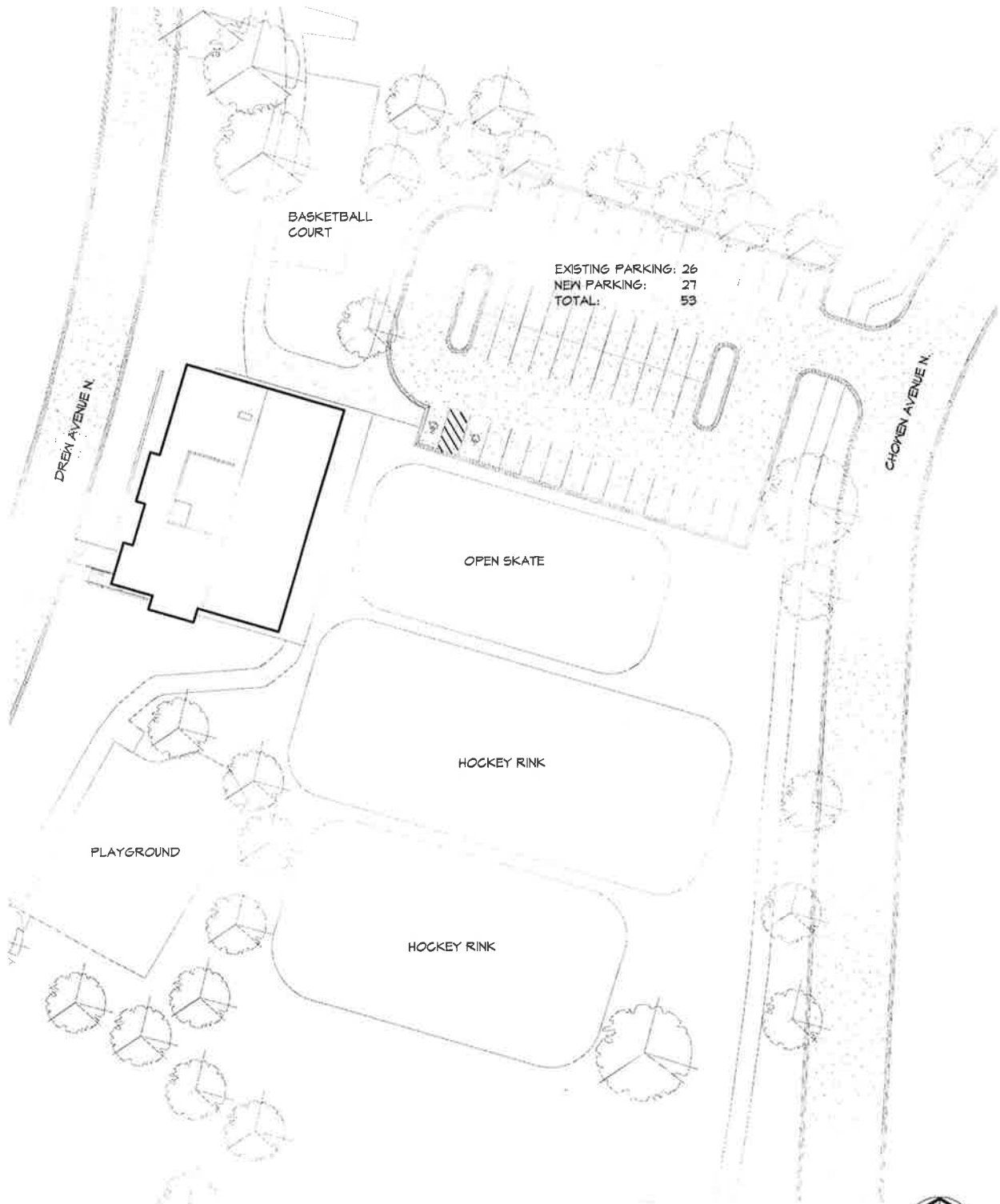
Job: R1519

Date: 11/20/19

SHEET

3

4125 Lakeland Avenue North ■ Suite 200 ■ Minneapolis, MN 55422 ■ (763) 533-7171 ■ (763) 533-7979



1 SITE PLAN
1 1" = 40'-0"



ROBBINSDALE COMMUNITY CENTER

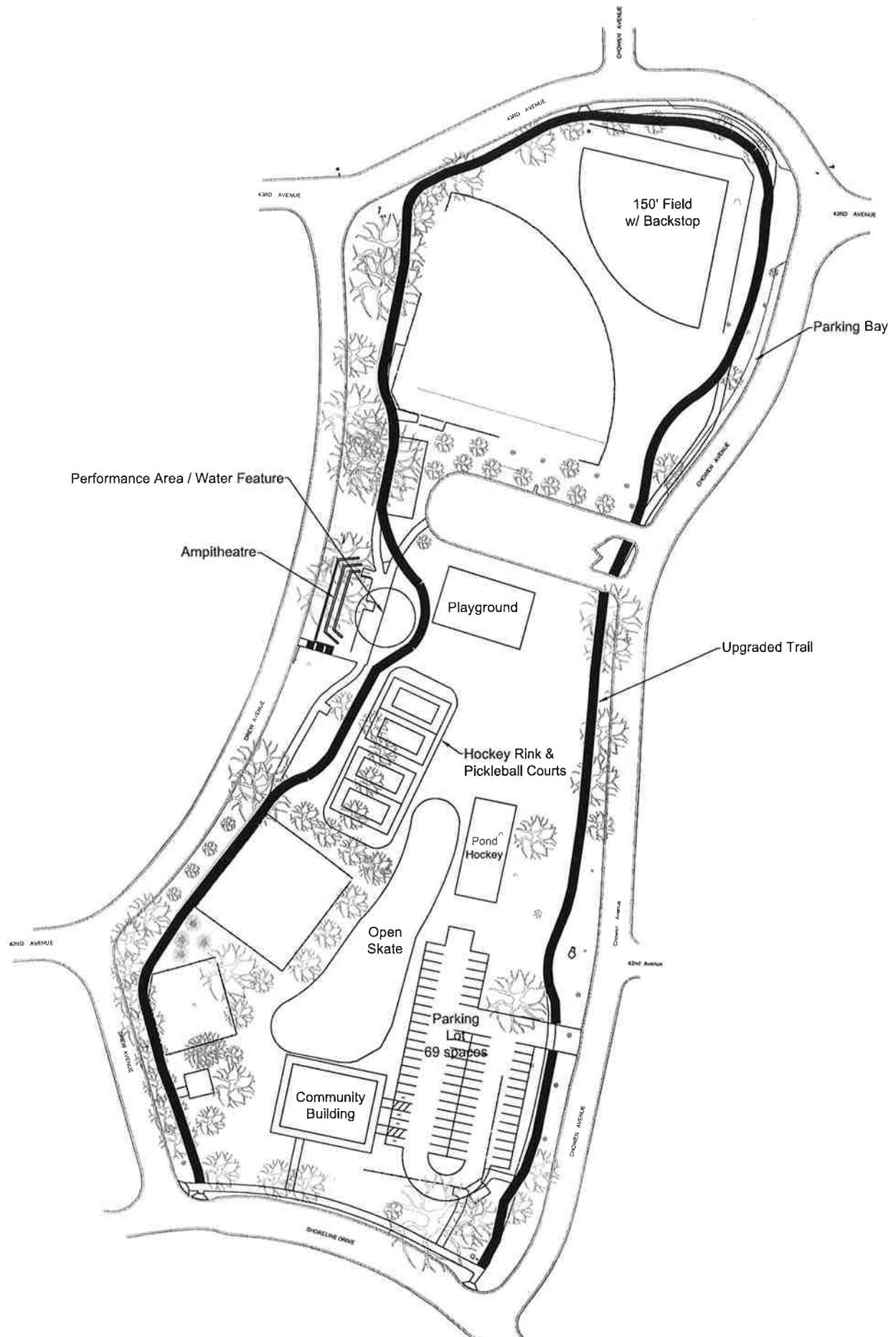
Sanborn Park
Robbinsdale, Minnesota

Job: R1519

Date: 11/20/19

SHEET
1

4125 Lakeland Avenue North ■ Suite 200 ■ Minneapolis, MN 55422 ■ (763) 533-7171 ■ (763) 533-7979



Property Maintenance Code, Rental Property Licensing, Nuisance Fees, and Crime Free Housing

The intention of the Rental Property Licensing and Crime Free Housing expectations is to hold rental property owners responsible for operating their business in a manner that doesn't require city oversight. Fees assessed to both rental and non-rental property owners for city response for 3rd + incident within 12 months. When multiple incidents are close together, the initial warning letter needs to be received before next steps.

Property maintenance code & rental property licensing are closely connected. The property owner is the party responsible for maintenance – if a tenant does not maintain the property it is the property owners responsibility to address. Codes set out minimum expectation for exterior maintenance: assuring garbage removal, ice/snow removal from public sidewalks, keeping structure water tight and rodent proof and in good repair based on what is observable. Rental properties are inspected every other year to assure that basic services and utilities are in good working order. Access to the interior of non-rental properties may require an administrative search warrant.

In the late 2000s when people who were unable to sell their properties for what they owed, many opted to rent their properties. There was also an uptick in opportunists entering the rental property business picking up foreclosures. To address issues with individuals that were lacking experience in property management, Robbinsdale followed other cities in requiring training on property manager responsibilities (for those who had not had similar training) and also provide resources. We also added an intensive first inspection for any non-rental home converting to rental assuring understanding of non-compliance ahead of next license inspection. Components of training include information on what professional property owners do to assure successful rental experiences and to be able to take action if tenants are damaging their property or conducting illegal activities. Training also reviews property owner responsibilities including utility bills, garbage collection requirements, monitoring the property for violations, nuisance service fees for excessive calls for service.

Crime Free/Drug Free housing lease addendums allow a property owner to evict a tenant engaging in criminal activity. They are common in multi-family rentals and required by 'section 8' funded rentals. Robbinsdale's lease language includes criminal activity by tenant on or near the premises, facilitation of these acts, using the dwelling unit for the acts, and specifically addressing unlawful manufacturing, selling, using, storing, keeping controlled substance anywhere.

The language highlighted below allows activity off-premises to impact the ability to lease.
Crime free/drug free addendum Lease language Not required by city during moratorium::

- (1) Tenant, any members of the tenant's household or a guest or other person affiliated with tenant shall not engage in criminal activity, including drug-related criminal activity, on or near the premises;

- (2) Tenant, any members of the tenant's household or a guest or other person affiliated with tenant shall not engage in any act intended to facilitate criminal activity, including drug related criminal activity, on **or near** the premises;
- (3) Tenant or members of the household will not permit the dwelling unit to be used for, or to facilitate criminal activity, including drug-related criminal activity, regardless of whether the individual engaging in such activity is a member of the household, or a guest;
- (4) Tenant, any members of the tenant's household or a guest, or other person affiliated with the tenant shall not engage in the unlawful manufacturing, selling, using, storing, keeping, or giving of a controlled substance **at any locations, whether on or near the premises or otherwise.**

Requirements for license suspension or revocation:

- Failure to permit inspection, failure to operate or maintain units consistent with city and state laws.
- Four or more repeat nuisance service calls involving the same tenancy within 12 month period
- Suspension or revocation of a rental license does not result in tenant eviction unless the property is deemed unfit for human habitation.

Requirement to evict responsible tenants for Crime-free housing lease violation/excessive calls (4+) – subject to appeal. – Eviction not required by city during moratorium:

Appeal process is initiated by the owner. Tenant could ask owner to appeal related to crime free violation or excessive calls.

Fee charged for each month that owner fails to proceed

After three months, license may be subject to suspension/revocation – (this doesn't evict tenant)

If owner initiated and pursued eviction, but court did not approve, no fees or revocation.

Nuisance Service Fees -Applies to all properties - not subject to moratorium:

Definition of nuisance conduct. For purposes of this section, the term "nuisance conduct" means any activity, conduct, or condition occurring upon private property within the city that unreasonably annoys, injures or endangers the safety, health, morals, comfort or repose of any member of the public; or will, or tend to, alarm, anger or disturb others or provoke breach of the peace, to which the city is required to respond, including, but not limited to the following:

- (a) Any activity, conduct, or condition deemed as a public nuisance under any provision of the city code;
- (b) Any activity, conduct, or condition in violation of any provision of chapter IX of the city code;
- (c) Any conduct, activity or condition constituting a violation of any Minnesota state law prohibiting or regulating prostitution, gambling, controlled substances, use of firearms; and
- (d) Any conduct, activity, or condition constituting disorderly conduct under chapter 609 of Minnesota Statutes.

1st instance – verbal warning at time of occurrence

2nd instance – written warning, dates and information on the two instances, notice that 3rd instance will include a fee, information on appeal process.

3rd instance – service fee, information on appeal process, fee that will be imposed for 4th..etc

Eviction history

2017 – 5 evictions (city); 23 owner initiated

2018 – 6 evictions – all from apartment units.

- Narcotics arrest
- 4 nuisance violations- tampering with motor vehicle, unwanted party/warrant arrest, disturbance/warrant arrest, obstructing with force
- Narcotics arrest
- Reckless discharged of firearm
- Arrest of person wanted for 1st degree burglary
- Narcotics arrest

Appeals – granted

- tenant not aware that ex had a key using apt while at work– changed lock
- 3rd service call, father-in-law arguing with cab, tenant moving in 2 weeks

2019 – 3 evictions

- 6 verified nuisance violations at a home 34xx Grimes- unwanted person/civil, search warrant/narcotics, fleeing police, dog at large, stolen vehicle recovery, dog at large
- Narcotics/weapons 39xx 36th
- Apartment- illegal narcotics – appeal granted provided that property owner enforces the ‘Eviction Prevention Plan’ which included health assessment, ceasing illegal narcotics use. Property owner taking reasonable steps to prevent continued use of illegal narcotics on premises. Plan was not successful; tenant evicted.

2020-2021 COVID eviction moratorium plus City moratorium on Crime Free/Excessive Evictions and Crime Free component on property owner training.

Nuisance and Eviction History

	Nuisance Notice	Written Warning	Fine Letters	Appeals	Evict City	Owner Eviction	Excessive Service Fee
2017	174	22	11	0	5	23	4
2018	76	5	8	3	5	3	10
2019	69	11	9	1	3	0	5
2020	40	4	4	0	0	1	3 1-held (moratorium)
2021	28	7	6		City and COVID moratorium		

<u>Strategic Direction – established 2017</u> • Investing for the Future • Innovating for Quality Services and Efficiencies • Promoting & Connecting • Revitalizing the Community	 MISSION STATEMENT Robbinsdale... Our Hometown ❖ Our community of citizens and businesses – dedicated, proud and involved ❖ Our government – accessible, accountable, open and compassionate ❖ Our resources – prudently allocated and equitably provided
“What People? What Good? What Cost?”	

Investing for the Future – AA+ Bond Rating Confirmed

- Environmental Sustainability
 - Energy Usage Review Analysis – Report on agenda
 - Green Step Cities – Step 2 – staff will continue to pursue opportunities – citizen volunteer offer
 - Advocacy for Monarchs – pollinator areas
- Creative finance
- Live up to ‘what people-what good-what cost’
- Park Facilities – Meeting spaces- Information on agenda
 - Sanborn Park Building/Park Redevelopment
 - Lower Level Public Safety
 - Historic Meeting Room
- Park Facilities – Playgrounds & Fields
 - Triangle Park master plan; Graeser acquisition; North Lee Park expansion
 - Community Garden at “Bunny Store Site” -3606 Lake Drive May not be available in 2022
- Asset Replacement & Maintenance – Support the CIP
 - Master Plan Schedule for All Parks – 10 year CIP
 - Public Buildings- 10 year CIP council chambers AV update & wall shift- security update
 - Street Projects – 10 year CIP
 - Water infrastructure- 10 year CIP
- Partnerships – Funding/Advocacy
 - Hennepin/State -Infrastructure Grants/Funding
 - BlueLine Connect Now! – LRT progress report
 - Metro Cities/LMC/NLC – legislative priorities/policies & advocacy
 - Communicate about Fiscal Disparities
 - BYR Quad Communities – Active military family support
 - Three Rivers Parks – Sochacki JPA, regional trails & trail head at South Twin Lake
 - Youth Sports Associations (fundraising)
 - NWCT-CCX
 - Shingle Creek/Basset Creek WMO – lake/stream quality and projects Ryan-South Twin cattails
 - DNR/Shingle Creek/State-Fed/Mpls – Crystal Lake water table

Innovating for Quality Services and Efficiencies

- Employer of Choice – retention, attraction, tools-software-resources
 - Inclusive hiring practices/focus on hiring diverse staff
 - Explore Affinity Groups
 - Educational contract for recruitment/retention

- Enhanced Services
 - technology enhancements –(meters/ BS&A-on line permits/payments/permit look up)
 - Drinking water softening, water pressure improvement
 - Solid waste – working on 1-person truck pickup
 - Special Needs – Shared Mental Health Worker – HC Mental Health Dispatch Specialist
- Staff-Council Relations – Staff introductions at Council meetings

Promoting & Connecting

- Communication to Inform Residents
 - Social media/Energy use awareness/tip411/pedestrian safety/COVID19/
 - New Resident welcome letter Sent out for 1st quarter; Next group in July
- Engage/Involve Residents
 - Expand Community Involvement
 - public health i.e. tobacco, Special events, movie in park/gym, on-line surveys, open houses
 - Increase Creative Equity for Parks/Recreation Programs
- PR Campaigns/Outreach
 - Consider PT Public Relations Position – Add to budget discussion
 - Enhanced public communication – share information success
 - Community Outreach Positions

Revitalizing the Community

- Redevelopment Downtown
 - 2022-23 WB streetscape/sidewalks
 - Developer roundtables RE open development sites- Realistically wait on LRT LPA
- Redevelopment Outside of Downtown
 - 4600 Lake Road - Development Agreement on July REDA
 - Point of Sale
 - Interest in several potential redevelopment sites
- Support/Promote Local Businesses
 - Expanded outdoor service during COVID
- Engage the Chamber of Commerce in promotion efforts
 - *Promotion of City-County- technical and grant assistance- Elevate HC, Comcast RISE; Robbinsdale is open site; Chamber site; Business identification as BIPOC, Latinx, Military, women-owned*
- Promote opportunities to Developers. Define what we want
 - Developer roundtable Realistically wait on LRT LPA
- Update REDA signage - *no properties for sale at this time*