

ROBBINSDALE CITY COUNCIL
WORK SESSION MINUTES
TUESDAY, JUNE 5, 2018
COMMUNITY MEETING ROOM
CITY HALL

1. The work session was called to order by Mayor Pro Tem Rogan at 7:26 p.m.
2. Councilmembers Present: Blonigan, Rogan, Selman, Backen, Mayor Murphy
Staff Present: Marcia Glick, City Manager; Larry Jacobson, Finance Director; Rick Pearson, Community Development Coordinator; Richard McCoy, Public Works Director

DISCUSSION: Organics Recycling Options

3. Jason Hartman of Waste Management introduced himself. He noted that a pilot program mixing yardwaste and organics was not successful. A community drop off location was not supported by the City Council nor was trying to implement city-wide distribution of organic carts or city-wide customer-purchased blue bags.
4. Blue bags are sturdy customer-purchased – bags that are pulled from the waste stream at the Maple Grove location. The cost for a subscriber option would be \$1.70 per month plus the cost of bags at \$1 each.
5. Organics carts on hand are 32 gallon and could be available for a subscriber roll out on short notice. Council members asked if there could be a smaller container option such as a 5 gallon pail which would meet the needs of most households. The cart option was \$3.25 per month for subscribers.
6. Further information is needed regarding if there is a smaller organic container option and the number of subscribers needed, at minimum, to roll out the program.

DISCUSS: Alley fence encroachments

7. Pearson distributed a handout showing examples of fences and retaining walls encroaching onto city rights-of-way – this has been made part of the agenda packet. A specific situation in the 45xx block of Perry/Quail had a half dozen residents. Staff had suggested that they could be processed as a group variance but survey verification of the fence location would be needed.
8. Consensus many of the fences have been there for years. Public Works indicates that the status quo does not impact maintenance operations. When these situations are observed, staff will send a letter to the party notifying them of the problem and providing information on setback requirements at the time that work was done to replace the landscaping (including fences.)
9. Residents in attendance suggested that information could be included in a city newsletter.

MONTHLY UPDATE: Problem Properties

10. Pearson distributed the list of problem properties which will be attached to the agenda packet. He highlighted that 4428 Josephine has been sold and is being renovated for sale.
11. Staff will send a citation of Robbins Way for violating the landscape maintenance requirements in the Conditional Use Permit.

Follow up: Water Plant Feasibility Report

12. Richard McCoy and Steve Nelson from Bolton-Menk answered questions regarding computations for determining the most cost effective option for progression on water treatment – option recommended which will move forward is a new water processing plant at the site north of Lee Park; reviewed the cost of water softening and space that would be needed should water softening be added to the new Lee water processing site (the cost would be \$13.70/month for everyone and the site north of Lee Park is not large enough).
13. The rationale for locating the downtown water tower in an area near 42nd Avenue north was explained – particular concern is assuring that the water pressure needed for fire suppression with a location of the tower near high-use facilities and assuring that large diameter pipes would quickly share water to customers. Sites with adequate size are rare in a fully developed city. Staff will provide cost estimates for potential alternate locations so that the price impact of relocating the existing downtown tower away from the current location could be explored. The capacity of the tower has been able to minimally cover current demand. A larger capacity is needed for long term needs.
14. Concepts for a new tower were debated.

REVIEW & DISCUSS: 2018-19 budget impacts of salary updates, direction on RFP for audit services, potential rate study for internal funds, & other finance updates

15. Finance Director Jacobson reviewed information in a handout distributed and made part of the agenda packet.
16. Consensus support for negotiating a 5 year extension of the contract with the city's current auditing firm. Consensus support for rate study on central garage and central services funding.

MONTHLY UPDATE: 2018 Goals

17. Glick apologized – there is no update for this month.

OTHER BUSINESS

18. Council members were made aware of the expected retirement of the Finance Director in the next year and current process to hire a new Liquor Manager as the manager will be retiring this summer.
19. Council members have turned in their City Manager review forms other than Member Rogan. Glick's 2018 contract should be on the June 19th agenda.
20. It was noted that council members would not participate in a candidate forum traditionally held by the Chamber of Commerce unless it was held at a location where all members were able to attend.
21. Council members reported concerns related to extra garbage cans and hot coal containers at area parks.
22. Council members reported concern regarding illegal parking on Chowen Avenue adjacent to Manor Park and people parking on the grass at Lakeview Terrace Park.
23. Member Rogan shared an example of a recycling container he had seen at a local park. The clear plastic containers at LVT reveal that people are putting trash in the containers. Possible that a blue container would provide a visual cue.
24. Member Blonigan asked for clarification on the limit of structures that could be located on a residential yard.

ADJOURNMENT

25. Mayor Pro Tem Rogan adjourned the work session at 10:45 p.m.



Richard McCoy, Recorder



Dan Rogan, Mayor Pro Tem