

**ROBBINSDALE CITY COUNCIL
WORK SESSION
MAY 9, 2023
IMMEDIATELY FOLLOWING THE REGULAR MEETING OF REDA
Robbinsdale City Hall
4100 Lakeview Avenue North**

MINUTES

1. The work session was called to order by Mayor Pro Tem Wagner at 8:53 p.m.
2. Council Members present: Webb, Parisian, Mayor Pro Tem Wagner, Mayor Blonigan
3. Council Members absent: Murphy
4. Staff present: Tim Sandvik, City Manager; Kayla Kirtz, Assistant to City Manager – Communications; Chase Peterson-Etem, City Clerk; Richard McCoy, Public Works Director/City Engineer; Guy Dorholt, Fire Chief

Robbinsdale Fire Department Relief Association Update

5. Eid introduced the association. Murtagh explained that the Relief Association is a 501c4 to administer relief benefits to Fire Department members and is publicly funded.
6. Murtagh explained the process of receiving benefits from the association. Member Webb clarified current and proposed benefits.
7. Council expressed their support for the Association's recommendations.
8. Member Parisian asked about the West Metro Fire Department, Murtagh explained it refers to a fire district and is a private organization comprised of New Hope and Crystal. Council and the Association discussed operations of West Metro Fire District.
9. Sandvik commented on the Council and staff budget process.
10. Association Members and Council discussed a potential amendment to the request before formally bringing it to Council.

Robbinsdale Fire Department – Annual Updates

11. Dorholt gave the update.
12. Dorholt explained an increase in lithium ion battery-caused fires and discussed types of calls for service in 2022. Mayor Pro Tem Wagner asked for a definition of "good intent"

calls, Dorholt gave examples of a cat in a tree, gaining access to an apartment building, etc.

13. Dorholt and Council discussed difference in response time to calls during the day and during the night.
14. Dorholt discussed administrative changes made in 2022, including the addition of a Duty Officer role.
15. Dorholt explained changes made to office spaces at fire department, technology updates, and branding updates in 2022.
16. Dorholt discussed education and training efforts and recruitment efforts.
17. Dorholt discussed the long-term vision of the Robbinsdale Fire Department.

Charter Commission Updates

18. Peterson-Etem gave the update on the annual Charter Commission meeting, and introduced proposed changes to the City Charter.
19. Sandvik summarized the proposed City Charter changes.
20. Mayor Blonigan expressed support for the changes.
21. Council and staff discussed changes to charter language relating to filing of petitions.
22. Council and staff discussed action in the case of a council vacancy.

Council Chamber Update

23. McCoy gave the update and asked for feedback.
24. McCoy confirmed CCX Media's participation in the planning process.
25. McCoy and Mayor Pro Tem Wagner discussed the warranty of the equipment.

Workflow Software Update

26. McCoy gave a demonstration of the citizen reporting tool to be rolled out in June.

Staff Updates:

DEI Discussion

27. Sandvik gave a reminder for the Tuesday, May 16th special work session at 6:00 p.m. to discuss diversity, equity, and inclusion efforts.

City Manager Review

28. Sandvik provided an update on the City Manager's annual review and noted that it has gone live. Once it closes Sandvik will package the information and provide a report to Council.

Other

29. Sandvik provided an update about an audit letter received about previous grant funding.
30. McCoy noted there are 42 water meters yet to be replaced and the City will be increasing their monthly fee.
31. Kirtz notified Council that the City will be hosting another GreenCorps member during the 2023-2024 program year.

Council Updates:

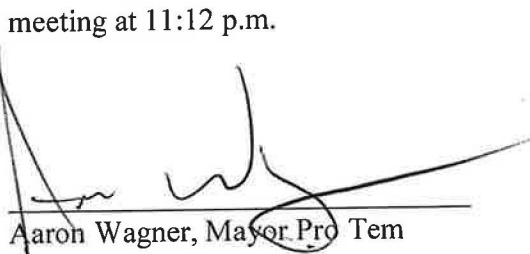
Other

32. Mayor Blonigan provided an update from legislators.
33. Mayor Pro Tem Wagner and Sandvik discussed city-wide speed limit.

ADJOURNMENT

34. Mayor Pro Tem Wagner adjourned the meeting at 11:12 p.m.


Kayla Kirtz, Recorder


Aaron Wagner, Mayor Pro Tem