

City Council Goal Session

April 2, 2022

Robbinsdale City Hall Council Chambers

4100 Lakeview Avenue North

Robbinsdale, Minnesota

Starting at 9:00 a.m.

AGENDA

-
1. CITY COUNCIL WORK SESSION CALLED TO ORDER BY MAYOR PRO TEM
 2. ROLL CALL: Kline, Webb, Selman, Backen, Mayor Blonigan
 3. Police department updates: No knock warrants, crime statistics, staffing
 4. City strategy for Diversity, Equity, and Inclusion- attached example
 5. Indigenous land acknowledgment follow up
<https://nativegov.org/resources/beyond-land-acknowledgment-explainer-video/>
 6. Next steps for Sanborn Park building & amenities – attachment & posted
 7. Council rules of decorum next steps – attached example

Lunch at noon
 8. Review Strategic Direction and Goals – attached grid worksheet & posted
(current project update attached)
 9. LRT refresher for April 5 work session
 10. ADJOURNMENT – discussion end time no later than 3:00 p.m.

NOTE: Discuss schedule for Park tour

DRAFT**Mission**

*To be a progressive
and welcoming Village that
is walkable, sustainable and safe.*

**VISION**

*Saint Anthony is an innovative and vibrant community that values our
unique environment, providing a full range of quality services, and is
a thriving city in which all people can live, work, learn and play.*

CITY STRATEGIC INITIATIVE**WELCOMING VILLAGE**

Commitment to everyone being valued and feel belonging in Saint Anthony Village.

GOALS

Government
Leadership

Equitable
Access

Civic
Engagement

Connected
Village

Safe
Community

ACTION STEPS

Membership in the
Government Alliance on
Race & Equity (GARE)
organization

Participation in League
of MN Cities equity
initiatives

Internal team
representing all City
departments
implementing action
steps

Examine policies and
practices to help
ensure city services are
accessible to everyone

Examine hiring policies
and practices to help
ensure diversity and
equity in recruitment
and retention

Continue support of
Family Services
Collaborative initiatives

Students in Government
sessions for St. Anthony
High School Students

Review Community
Academy model for
enhancement
opportunities

Seek to continue
diversification of City
Commissions

Explore conducting an
annual community
survey

Partner with ISD282,
Kiwanis & Chamber of
Commerce with city-
wide Welcome Initiative

Promote a welcoming
culture through City
communications.

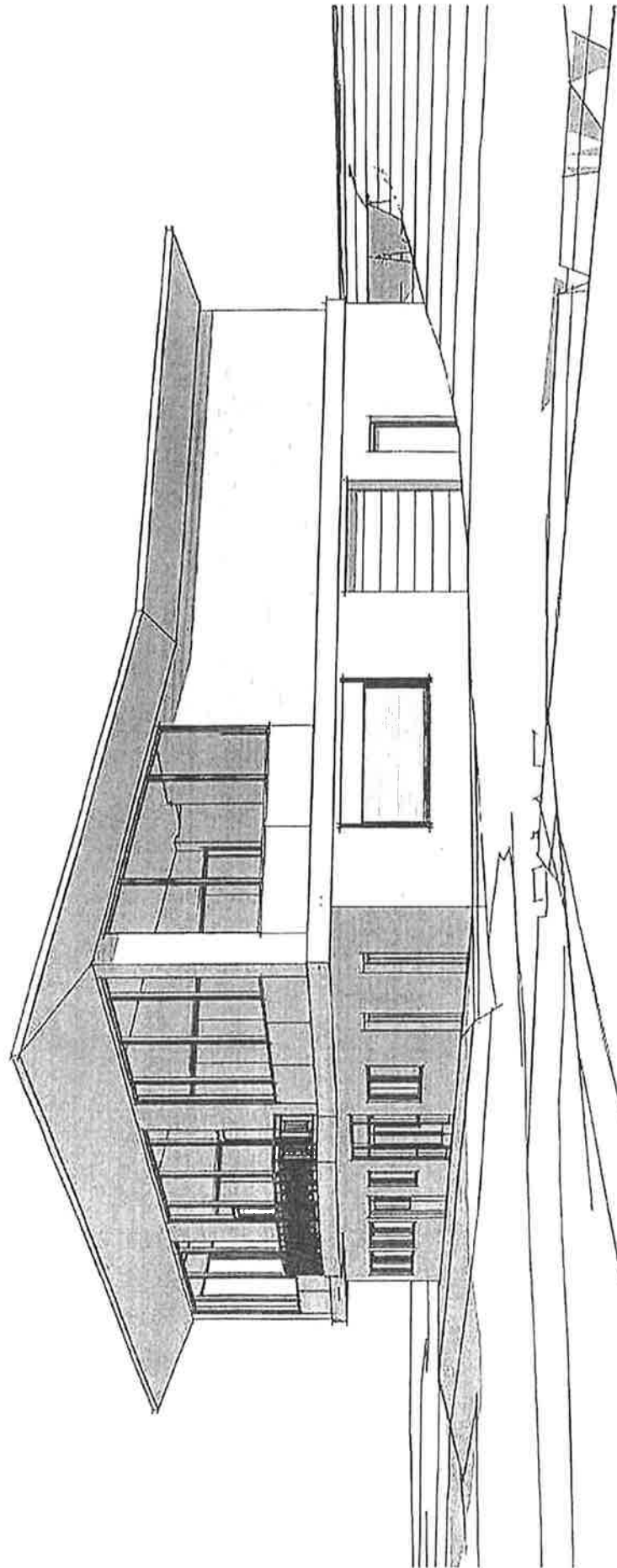
Front-line training
specifically focused on
effectively serving
diverse customers

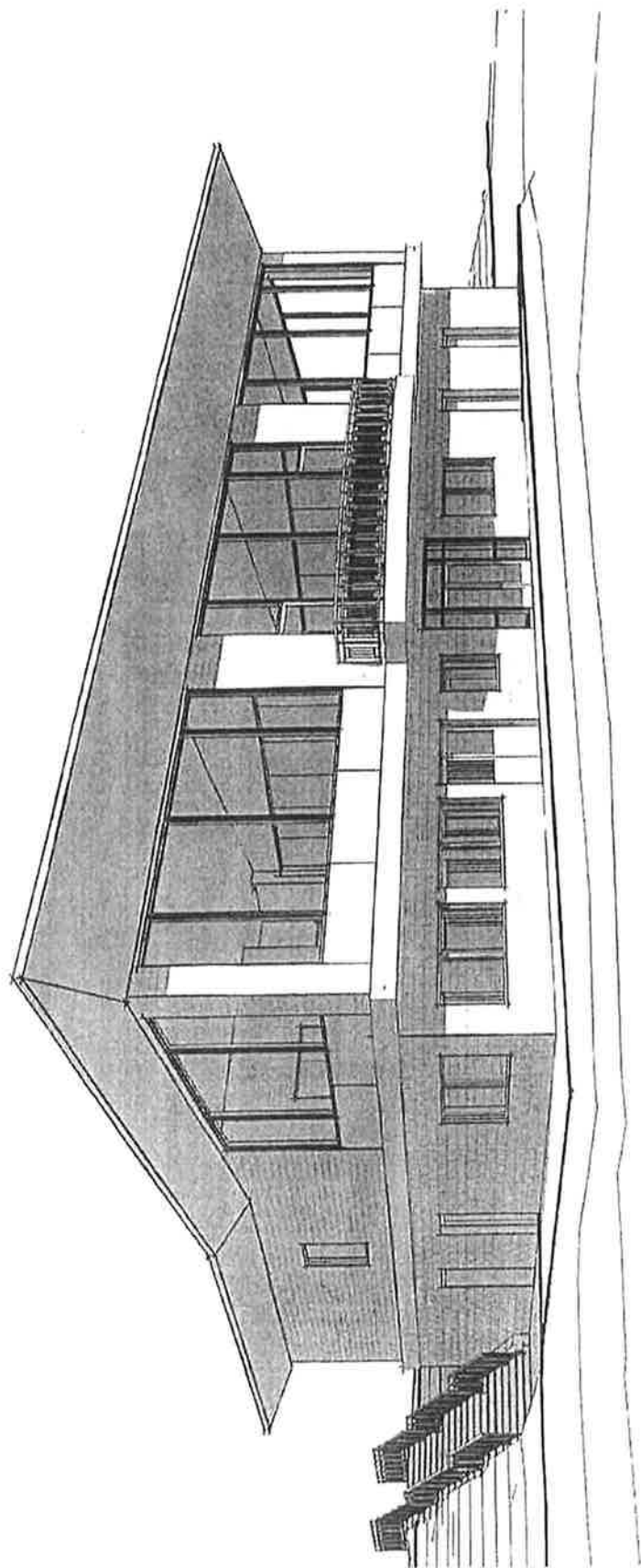
Implement guidance
received from the
Department of Justice's
COPS program

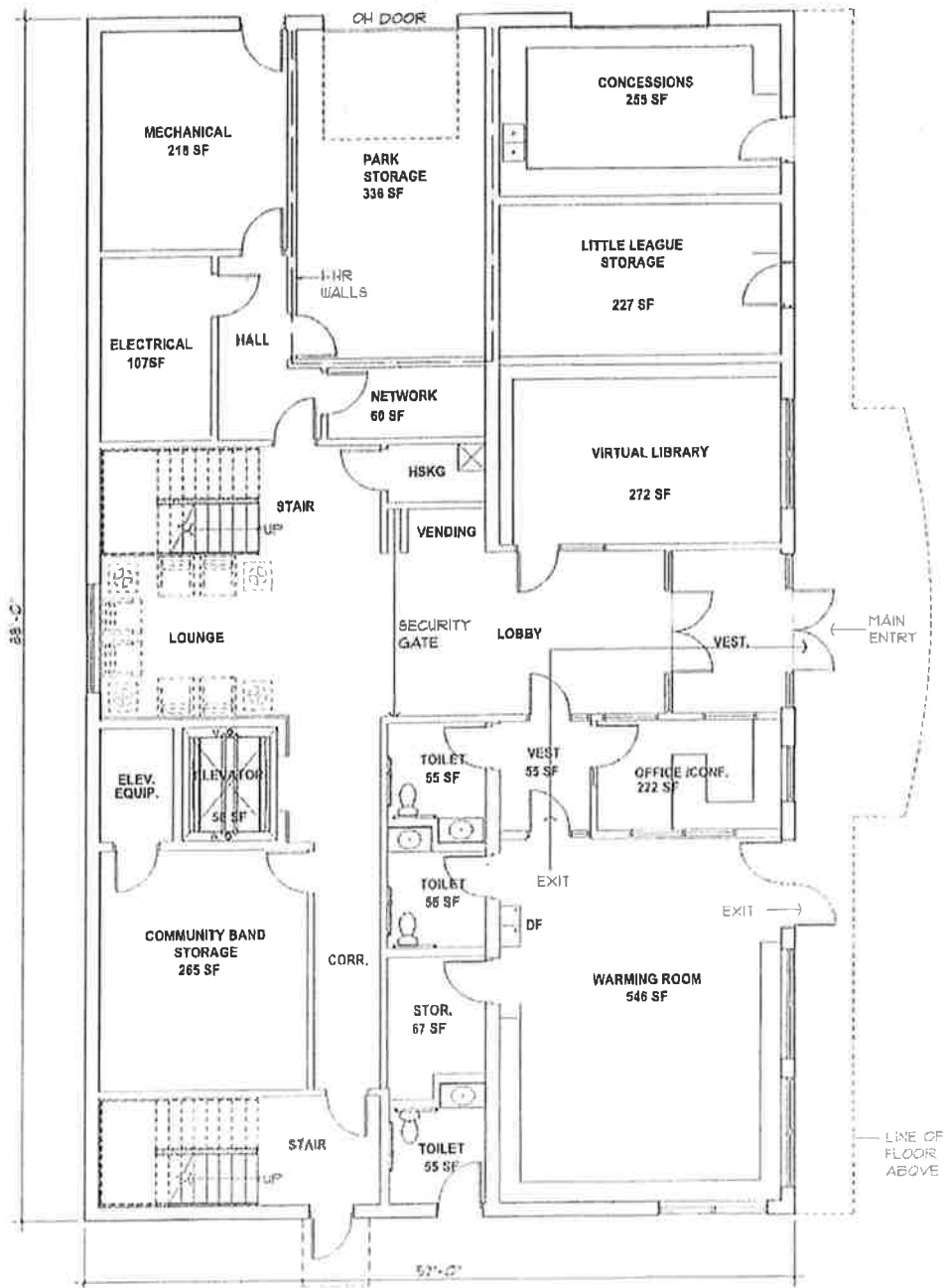
Review code
enforcement activities to
ensure resources are
being applied equitably
across the city

CORE VALUES

Supportive Effective Responsible Visionary Innovative Courteous Exemplary





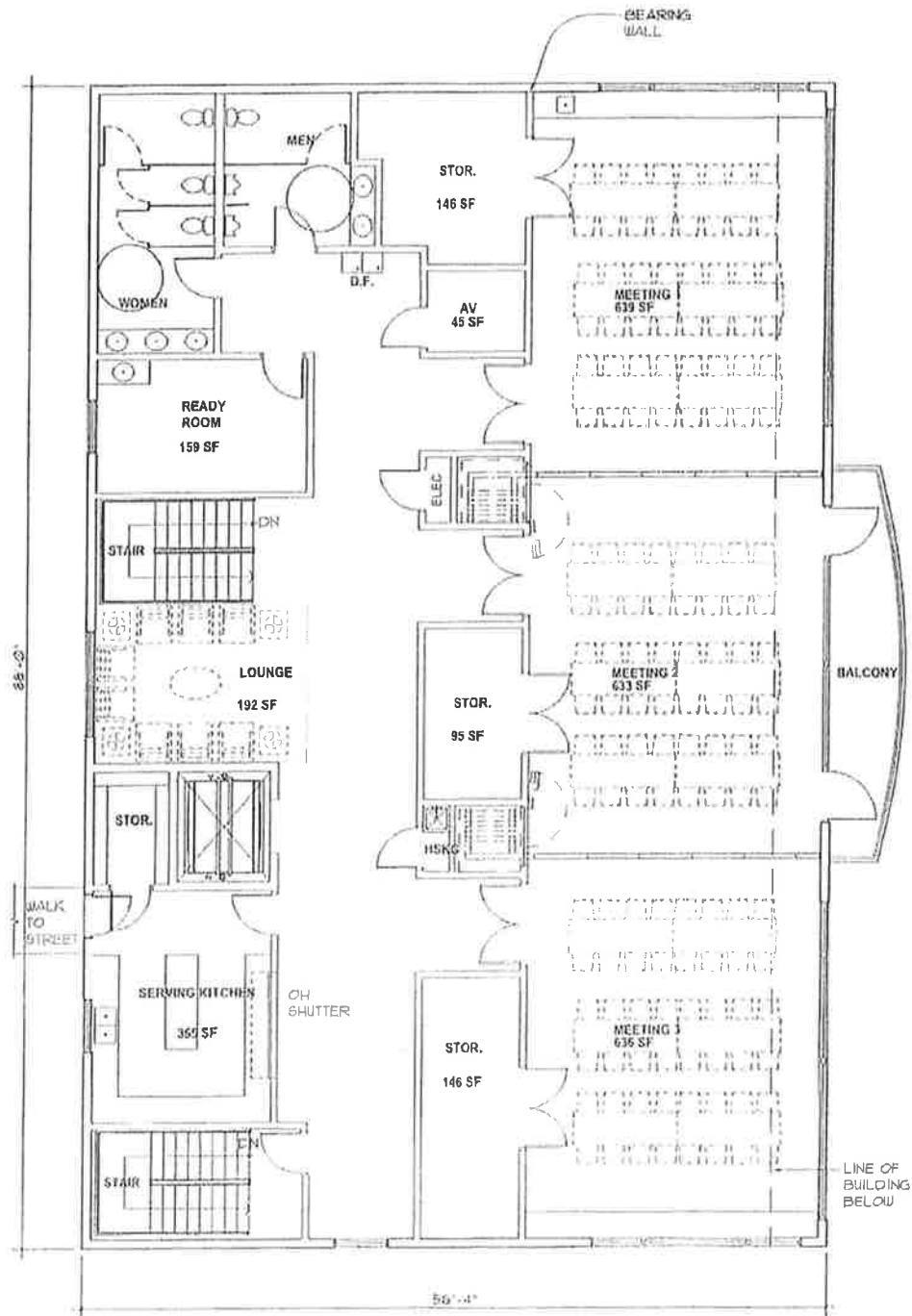


FIRST FLOOR PLAN

15/16/2017

SCALE: 1/8" = 1'-0"

TROSSEN WRIGHT PLUTOWSKI | ARCHITECTS, P.A.



SECOND FLOOR PLAN

1/20/15 10:41 AM

SCALE: 1/8" = 1'-0"

TROSSEN WRIGHT PLUTOWSKI ARCHITECTS, P.A.

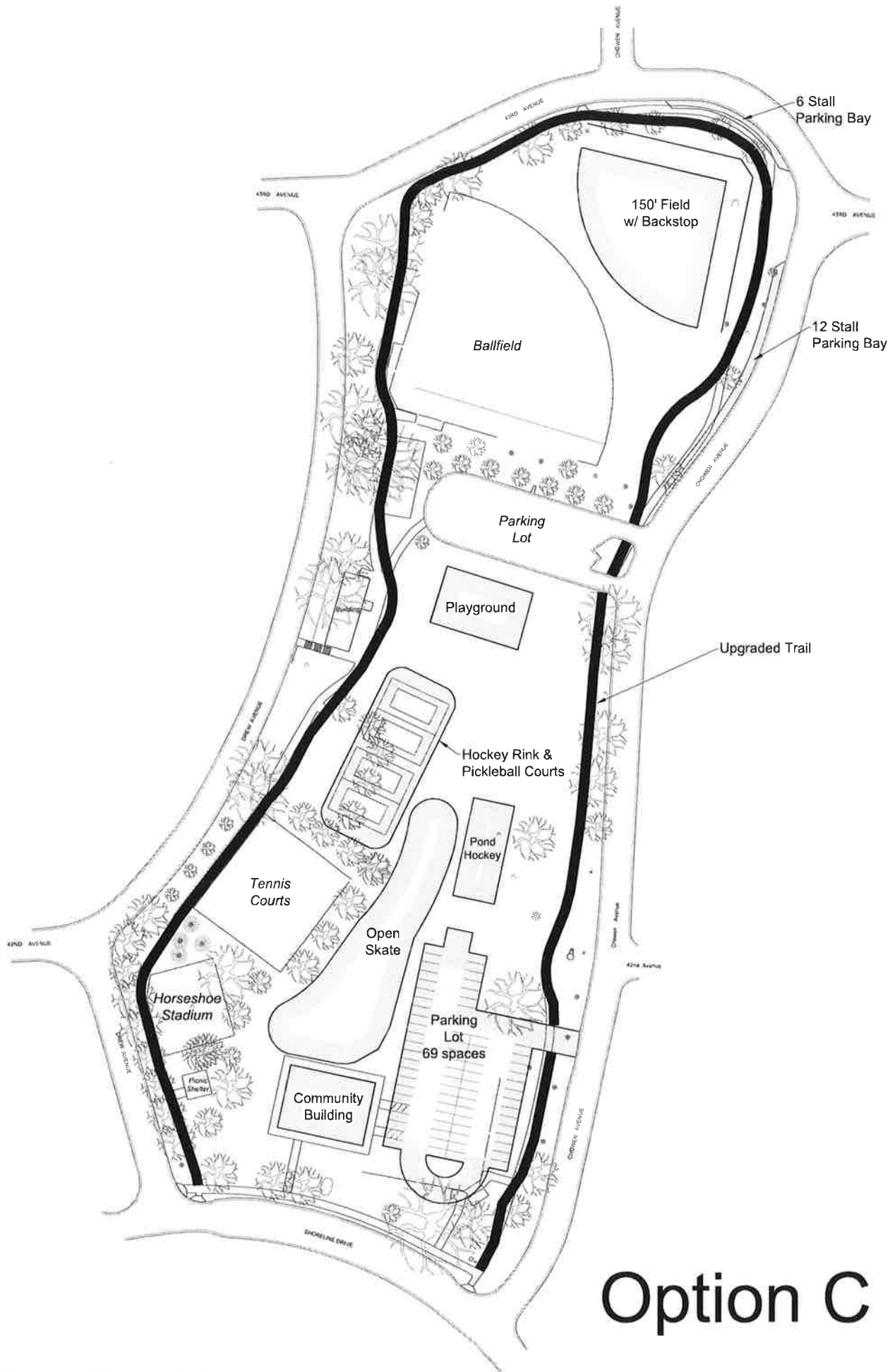
Preliminary Cost Breakdown For The Robbinsdale Community Center						
Total Square Footage			9570		1/16/2020	
NO.	SECTION	Material	Labor	Sub	Total Cost	\$/S.F.
0100	General Conditions	12,500.00	-	-	12,500.00	1.31
0101	Permits	40,000.00	-	-	40,000.00	4.18
0102	SAC Fees	25,000.00	-	-	25,000.00	2.61
0103	Superintendent	-	100,000.00	-	100,000.00	10.45
0105	Project Manager	-	100,000.00	-	100,000.00	10.45
0106	Site Office Trailer	4,500.00	-	-	4,500.00	0.47
0108	Temporary Electrical Service	-	-	1,500.00	1,500.00	0.16
0109	Winter Conditions	10,000.00	10,000.00	-	20,000.00	2.09
0111	Temporary Toilet	3,500.00	-	-	3,500.00	0.37
0112	Temporary Water	-	-	1,500.00	1,500.00	0.16
0114	Equipment & Operator	-	-	10,000.00	10,000.00	1.04
0116	Dumpster Costs	7,500.00	-	-	7,500.00	0.78
0117	Final Cleaning	-	-	5,000.00	5,000.00	0.52
0118	Construction Cleaning	-	-	5,000.00	5,000.00	0.52
0121	Surveying	-	-	12,000.00	12,000.00	1.25
0124	Temp. Barricades & Protection	5,000.00	5,000.00	-	10,000.00	1.04
0126	Builders Risk Insurance	8,000.00	-	-	8,000.00	0.84
0127	Testing	-	-	12,500.00	12,500.00	1.31
0128	Design Costs	By Others				
0129	Engineering (struct, civil, etc.)	By Others				
0138	Street Sweeping	-	-	1,400.00	1,400.00	0.15
0139	General Liability Insurance	31,000.00	-	-	31,000.00	3.24
0141	Punchlist	-	-	1,500.00	1,500.00	0.16
0143	Erosion Control	-	-	3,000.00	3,000.00	0.31
0144	Dewatering	-	-	3,000.00	3,000.00	0.31
0145	Payment/Performance Bond	40,000.00	-	-	40,000.00	4.18
0146	As-Built Drawings	By Others				
0211	Demolition	-	-	10,000.00	10,000.00	1.04
0220	Earthwork	-	-	56,800.00	56,800.00	5.94
0255	Site Utilities	-	-	83,000.00	83,000.00	8.67
0260	Paving	-	-	25,000.00	25,000.00	2.61
0271	Fencing	-	-	15,000.00	15,000.00	1.57
0272	Temporary Site Fence	-	-	10,000.00	10,000.00	1.04
0274	Irrigation System	-	-	10,000.00	10,000.00	1.04
0280	Landscaping	-	-	35,000.00	35,000.00	3.66
0290	Retaining Walls	-	-	20,000.00	20,000.00	2.09
0300	Concrete	-	-	354,000.00	354,000.00	36.99
0310	Site Concrete	-	-	20,000.00	20,000.00	2.09
0315	Curb & Gutter	-	-	10,000.00	10,000.00	1.04
0320	Patio	-	-	20,000.00	20,000.00	2.09
0400	Masonry	With Concrete				
0510	Structural Steel	-	-	115,000.00	115,000.00	12.02
0530	Metal Decking	With Structural Steel				
0550	Misc. Metals	-	-	55,500.00	55,500.00	5.80
0581	Steel Erection	With Structural Steel				

KALCON Commercial Construction

2 of 2

0610	Rough Carpentry	10,000.00	10,000.00	-	20,000.00	2.09
0620	Finish Carpentry	-	-	25,000.00	25,000.00	2.61
0640	Millwork & Countertops	-	-	125,000.00	125,000.00	13.06
0710	Waterproofing	-	-	10,000.00	10,000.00	1.04
0720	Insulation	-	-	25,000.00	25,000.00	2.61
0740	Sheetmetal	-	-	35,000.00	35,000.00	3.66
0746	Siding	-	-	40,000.00	40,000.00	4.18
0750	Membrane Roofing	-	-	70,000.00	70,000.00	7.31
0780	Roof Accessories	-	-	5,000.00	5,000.00	0.52
0790	Caulking & Sealants	-	-	7,500.00	7,500.00	0.78
0810	Doors, Frames & Hardware	20,000.00	5,000.00	-	25,000.00	2.61
0836	Overhead Doors	-	-	4,000.00	4,000.00	0.42
0840	Security Gate	-	-	3,000.00	3,000.00	0.31
0850	Bi-Folding Wall Systems	-	-	15,000.00	15,000.00	1.57
0885	Glass & Glazing	-	-	137,000.00	137,000.00	14.32
0925	Drywall & Framing	-	-	127,000.00	127,000.00	13.27
0931	Tile	-	-	30,000.00	30,000.00	3.13
0950	Acoustical Ceilings	-	-	15,000.00	15,000.00	1.57
0960	Carpet	-	-	5,000.00	5,000.00	0.52
0965	Resilient Flooring	-	-	5,000.00	5,000.00	0.52
0970	Concrete Finishing	-	-	15,000.00	15,000.00	1.57
0980	Kitchen Flooring & Base	-	-	10,000.00	10,000.00	1.04
0985	FRP	-	-	5,000.00	5,000.00	0.52
0990	Painting	-	-	45,000.00	45,000.00	4.70
1015	Fireplaces	-	-	5,000.00	5,000.00	0.52
1020	Stone at Fireplace	-	-	10,000.00	10,000.00	1.04
1025	Firefighting Devices	1,000.00	500.00	-	1,500.00	0.16
1040	Signage	-	-	10,000.00	10,000.00	1.04
1080	Toilet Accessories	5,000.00	2,000.00	-	7,000.00	0.73
1090	Toilet Partitions	5,000.00	2,000.00	-	7,000.00	0.73
1120	Blinds & Shades	N/A				
1140	Kitchen Equipment	By Others				
1185	Parking Equipment	1,000.00	500.00	-	1,500.00	0.16
1190	Appliances	By Others				
1240	Entrance Mats	-	-	5,500.00	5,500.00	0.57
1270	Furniture & Décor	By Others				
1420	Elevator	-	-	65,000.00	65,000.00	6.79
1530	Plumbing	-	-	143,000.00	143,000.00	14.94
1550	Fire Sprinkler	-	-	46,000.00	46,000.00	4.81
1580	H.V.A.C.	-	-	169,000.00	169,000.00	17.66
1600	Electrical	-	-	166,000.00	166,000.00	17.35
1601	Light Fixtures	-	-	60,000.00	60,000.00	6.27
1602	Low Voltage	By Others				
1603	Fire Alarm	-	-	10,000.00	10,000.00	1.04
1710	Prevailing Wage	-	-	50,000.00	50,000.00	5.22
1730	Contingency	-	-	100,000.00	100,000.00	10.45
SUBTOTALS:		229,000.00	235,000.00	2,493,700.00	2,957,700.00	309.06
CONTRACTOR'S FEE (5%):					147,885.00	15.45
TOTAL ESTIMATE:					3,105,585.00	324.51

**We Recommend a Preliminary Construction Budget of
Approximately \$2,700,000 to \$3,500,000.**



Option C



Existing
Conditions

4.9A CITY OF BROOKLYN PARK ELECTED OFFICIALS RULES OF PROCEDURES AND
CODE OF CONDUCT
Page 7

- 4.3 Addressing the Council:** Any member of the public desiring to address the Council shall complete an Addressing the Council Form and present it to the Clerk. The Mayor will call on the individual when that agenda item is discussed.

5. COUNCIL PROCEDURES/PROTOCOL

Councils are composed of individuals with a wide variety of backgrounds, personalities, values opinions, and goals. Despite this diversity, all have chosen to serve in public office in order to preserve and protect the present and the future of the community. In all cases, this common goal should be acknowledged even as the Council may "agree to disagree" on contentious issues. It is expected that there will be support for the majority position once votes have been taken. Roberts Rules of Order will be followed. The City Attorney will act as Parliamentarian.

- 5.1 Motions:** Motions are a formal method of bringing business before the Council and for stating propositions on which the Council will move to make a decision. All motions require a second and a motion shall not be withdrawn by a mover without the consent of the person seconding it. No debate/discussion shall take place without a motion being placed on the floor.
- 5.2 Voting Procedures:** Unless abstaining, every Council member shall vote. Failure to vote shall be recorded as a yes vote except in situations where a roll call vote has been requested. Tie votes shall be lost motions when all Council Members are present. If a tie vote results at a time when less than all members of the Council are present, the matter shall automatically be continued to the agenda of the next regular meeting unless otherwise ordered by the Council.

6. CODE OF CONDUCT AND ETHICS

6.1 Council Conduct with One Another

Councils are composed of individuals with a wide variety of backgrounds, personalities, values, opinions, and goals. Despite this diversity, all have chosen to serve in public office in order to preserve and protect the present and the future of the community. In all cases, this common goal should be acknowledged even as Council may "agree to disagree" on contentious issues.

6.1.1 In Public Meetings

- A. Practice civility, professionalism and decorum in discussions and debate.** Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. This does not, however, allow Council Members to make belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments. No shouting or physical

actions that could be construed as threatening will be tolerated. Council Members should conduct themselves in a professional manner at all times, including listening actively during Council meetings.

- B. **Honor the role of the Mayor or Mayor Pro Tem in maintaining order.** It is the responsibility of the Mayor to keep the comments of Council Members on track during public meetings. Council Members should honor efforts by the Mayor to focus discussion on current agenda items. If there is disagreement about the agenda or the Mayor's actions, those objections should be voiced politely and with reason, following procedures outlined in parliamentary procedure.
- C. **Avoid comments that personally attack other Council Members.** If a Council Member is personally attacked by the comments of another Council Member, the offended Council Member should make notes of the actual words used and may call for a "point of order" to challenge the other Council Member to justify or apologize for the language used. The Mayor will maintain control of this discussion.
- D. **Demonstrate effective problem-solving approaches.** Council Members have a responsibility to show how individuals with disparate points of view can find common ground and seek a compromise that benefits the community as a whole.
- E. **Be punctual and keep comments relative to topics discussed.** Council Members have made a commitment to attend meetings and partake in discussions. Therefore, it is important that Council Members be punctual and that meetings start on time. It is equally important that discussions on issues be relative to the topic at hand to allow adequate time to fully discuss scheduled issues.
- F. **Endorsement of Candidates.** Council Members have the right to endorse candidates for all Council seats or other elected offices. It is inappropriate to mention endorsements during Council meetings or other official City meetings or functions.
- G. **Council Decisions.** Once a majority decision of the governing body has been made, respect that official position and defend it if needed, even if you personally disagreed.

6.1.2 In Private Encounters

- A. **Continue respectful behavior in private.** The same level of respect and consideration of differing points of view that is deemed appropriate for public discussions should be maintained in private conversations.
- B. **Be aware of the insecurity of written notes, voicemail messages, social media and email.** Technology allows words written or said without much forethought to be distributed wide and far. How would you feel if this voicemail message was played

on a speaker phone in a full office? What would happen if this email message was forwarded to others? Written notes, social media postings, voicemail messages and email should be treated as potentially "public" communication.

- C. **Even private conversations can have a public presence.** Elected officials are always on display – their actions, mannerisms, and language are monitored by people around them that they may not know. Lunch table conversations will be eavesdropped upon, parking lot debates will be watched, and casual comments between individuals before and after public meetings noted.
- D. **Make no personal comments about other Council Members.** It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other Council Members, their opinions and actions.

6.2 Council Conduct with City Staff

Governance of a City relies on the cooperative efforts of elected officials, who set policy and City staff, who implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

- A. **Treat all staff as professionals.** Clear, honest communication that respects the abilities, experience, and dignity of each individual is expected. Belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments toward staff is not acceptable.
- B. **Limit contact to specific City staff.** Questions of City staff and/or requests for additional background information should be directed to the City Manager, City Attorney, or Department Heads, unless otherwise directed by the City Manager. The City Manager should be copied on or informed of any request.
- C. **Council direction to staff.** In accordance with Charter Section 2.10, individual Council Members cannot give direction to city staff either publicly or privately. The Council as a body may provide staff direction on matters that come before the Council.

Requests for follow-up or directions to staff should be made only through the City Manager or the City Attorney when appropriate. When in doubt about what staff contact is appropriate, Council Members should ask the City Manager for direction. Materials supplied to a Council Member in response to a request for information of interest to all Council Members will be made available to the entire Council so that all have equal access to the information.

- D. **Do not disrupt City staff from their jobs.** Except in extraordinary circumstances,

Council Members should not disrupt City staff while they are in meetings, on the phone, or engrossed in performing their job functions.

- E. **Never publicly criticize an individual employee.** Council should never express concerns about the performance of a City employee in public, to the employee directly, or to the employee's manager. Comments about staff performance should only be made to the City Manager through private correspondence or conversation.
- F. **Do not get involved in administrative functions.** Council Members must not attempt to influence City staff on the making of employment or personnel decisions, awarding of contracts, selecting of consultants, processing of development applications, or granting of City licenses and permits.
- G. **Do not attend City staff meetings without permission from staff.** Even if the Council Member does not say anything, the Council Member's presence implies support, shows partiality, intimidates staff, and hampers staff's ability to do their job objectively.
- H. **Limit requests for staff support.** Requests for additional staff support – even in high priority or emergency situations – should be made to the City Manager who is responsible for allocating City resources in order to maintain a professional, well-run City government.
- I. **Do not solicit political support from staff.** Council Members should not solicit any type of political support (financial contributions, display of posters or lawn signs, name on support list, etc.) from City staff.
- J. **Council, EDA and Commission agendas.** Staff's responsibility is to provide Council Members the information needed for informed decision-making. Every effort should be made to ask staff questions regarding Council, EDA and commission agendas before the meeting.
- K. **Don't speak ill of other Council Members to staff.** Staff has the responsibility to treat all Council Members equally. It puts staff in a compromising position when one Council Member criticizes other Council Members to staff.
- L. **Don't spring surprises on Council Members or City staff, especially at formal meetings.**

6.3 Council Conduct With The Public

6.3.1 In Public Meetings

Making the public feel welcome is an important part of the democratic process. No signs of

partiality, prejudice or disrespect should be evident on the part of individual Council Members toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.

- A. **Be fair and equitable in allocating public hearing time to individual speakers.** The Mayor will determine and announce limits on speakers at the start of the public hearing process and ensuring those with Brooklyn Park addresses have an opportunity to speak. Generally, each speaker will be allocated three minutes with applicants or their designated representatives may be allowed more time. If many speakers are anticipated, the Mayor may shorten the time limit and/or ask speakers to limit themselves to new information and points of view not already covered by previous speakers.

No speaker will be turned away unless he or she exhibits inappropriate behavior. Each speaker may only speak once during the public hearing unless the Council requests additional clarification later in the process. After the close of the public hearing, no more public testimony will be accepted unless agreed upon by the Council.

- B. **Ask for clarification, but avoid debate and argument with the public.** Only the Mayor – not individual Council Members – can interrupt a speaker during a presentation. However, a Council Member can ask the Mayor for a point of order if the speaker is off the topic or exhibiting behavior or language the Council Member finds disturbing.

If speakers become flustered or defensive by Council questions, it is the responsibility of the Mayor to calm and focus the speaker and to maintain the order and decorum of the meeting. Questions by Council Members to members of the public testifying should seek to clarify or expand information. It is never appropriate to belligerently challenge or belittle the speaker. Council Members' personal opinions or inclinations about upcoming votes should not be revealed until after the public hearing is closed.

- C. **No personal attacks of any kind, under any circumstance.** Council Members should be aware that their body language and tone of voice, as well as the words they use, can appear to be intimidating or aggressive.
- D. **Follow parliamentary procedure in conducting public meetings.** The City Attorney serves as advisory parliamentarian for the City and is available to answer questions or interpret situations according to parliamentary procedures. Final rulings on parliamentary procedure are made by the Mayor, subject to the appeal of the full Council.

6.3.2 In Unofficial Settings

- A. **Make no promises on behalf of the Council.** Council Members will frequently be asked to explain a Council action or to give their opinion about an issue as they meet and talk with constituents in the community. It is appropriate to give a brief overview of City policy and to refer to City staff for further information. It is inappropriate to overtly or implicitly promise Council action, or to promise City staff will do something specific (fix a pothole, plow a specific street, plant new flowers in the median, etc.).
- B. **Make no personal comments about other Council Members.** It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other Council Members, their opinions and actions.
- C. **Council Members are constantly being observed by the community every day that they serve in office.** Their behaviors and comments serve as models for proper conduct in the City of Brooklyn Park. Honesty and respect for the dignity of each individual should be reflected in every word, communication, (whether in social media or otherwise), and action taken by Council Members, 24 hours a day, seven days a week. It is a serious and continuous responsibility.

6.4 Council Conduct with the Media

Council Members may be contacted by the media for background and quotes.

- A. **The Mayor is the official spokesperson for the representative on City position.** The Mayor is the designated representative of the Council to present and speak on the official City position. If an individual Council Member is contacted by the media, the Council Member should be clear about whether their comments represent the official City position or a personal viewpoint.
- B. **Choose words carefully and cautiously.** Comments taken out of context can cause problems. Be especially cautious about humor, sardonic asides, sarcasm, or word play. It is never appropriate to use personal slurs or swear words when talking with the media.
- C. **The best advice for dealing with the media is to never go "off the record."**
- D. **Inform the City Manager or Communications Coordinator.** If contacted by the media, the City Manager or Communications Coordinator should be informed. When possible the City Manager or Communications Coordinator should be consulted before communicating to the media.

6.5 Council Conduct with Other Public Agencies

Be clear about representing the City or personal interests. If a Council Member appears before another governmental agency or organization to give a statement on an issue, the

Council Member must clearly state:

- 1) If his or her statement reflects personal opinion or is the official stance of the City;
- 2) Whether this is the majority or minority opinion of the Council. Even if the Council Member is representing his or her own personal opinions, remember that this still may reflect upon the City as an organization.

If the Council Member is representing the City, the Council Member must support and advocate the official City position on an issue, not a personal viewpoint.

6.6 Council Conduct with Boards and Commissions

The City has established several Boards and Commissions as a means of gathering more community input. Residents who serve on Boards and Commissions become more involved in government and serve as advisors to the City Council. They are a valuable resource to the City's leadership and should be treated with appreciation and respect.

- A. **If attending a Board or Commission meeting in the role as liaison.** "Liaison" means non-voting member of a commission who shall speak on behalf of the Council (or staff) as a whole, not as an individual, thus providing a communication link between the commission and Council (or staff).
- B. **Limit contact with Board and Commission Members.** It is inappropriate for a Council Member to contact a Board or Commission member to lobby on behalf of an individual, business, or developer. Council Members may contact members of the Commission and staff liaison in order to clarify a position taken by the Board or Commission.
- C. **Remember that Boards and Commissions serve the community, not individual Council Members.** The City Council appoints individuals to serve on Boards and Commissions, and it is the responsibility of Boards and Commissions to follow policy established by the Council. But, Board and Commission members do not report to individual Council Members, nor should Council Members feel they have the power or right to threaten Board and Commission members with removal if they disagree about an issue.
- D. **Be respectful of diverse opinions.** A primary role of Boards and Commissions is to represent many points of view in the community and to provide the Council with advice based on a full spectrum of concerns and perspectives. Council Members must be fair and respectful of all residents serving on Boards and Commissions.

7. CODE OF ETHICS

7.1 Open Meeting Law

- A. State law requires that, with certain exceptions, meetings of the City Council be open to the public. A meeting is a gathering of a majority of City Council Members at which City business is discussed. It is not necessary that action be taken for a gathering to constitute a "meeting."
- B. A meeting does not include chance, social gatherings as long as public business is not discussed.
- C. A majority of Council Members should not communicate with each other by phone, email, in-person, or otherwise, to discuss City business.
- D. Use of social media does not violate the open meeting law as long as the social media use is accessible to all Members of the public.

See Minnesota Statutes, Chapter 13D for further information regarding the Open Meeting Law.

7.2 Gift Law

A City Council Member cannot accept a gift from someone who has an interest in any matter involving the City. A "gift" includes money, property, a services, a loan, forgiveness of a loan, or a promise of future employment. A "gift" does not include:

- A. campaign contributions;
- B. items costing less than \$5;
- C. items given to members of a group, the majority of whose members are not local officials;
- D. gifts given by family members; or
- E. food or beverages given at a reception, meal or meeting at which a Council Member is making a speech or answering questions as part of a program

See Minnesota Statutes, Section 471.895 and City Charter, Section 14.04(A) for further information regarding the Gift Law.

7.3 Conflict of interest

- A. City Council Members cannot have a personal financial interest in a sale, lease, or contract with the City.
- B. City Council Members cannot participate in matters in which the Council Member's own

personal interest, financial or otherwise, is so distinct from the public interest that the Council Member cannot be expected to fairly represent the public's interest when voting on the matter.

See Minnesota Statutes, Sections 471.87-.88 and City Charter, Section 14.04(A) for further information regarding conflicts of interest.

8. ACCOUNTABILITY/CONSEQUENCES

8.1 A potential action for failing to comply with this code of conduct may include the following:

1. **Admonition.** An admonition shall be verbal non-public statement made by the Mayor to the Council Member.

2. **Reprimand.** A reprimand shall be administered to the Council Member by letter. The letter shall be approved by the City Council and shall be signed by the Mayor.

3. **Censure.** A censure shall be administered pursuant to a formal resolution adopted by the Council.

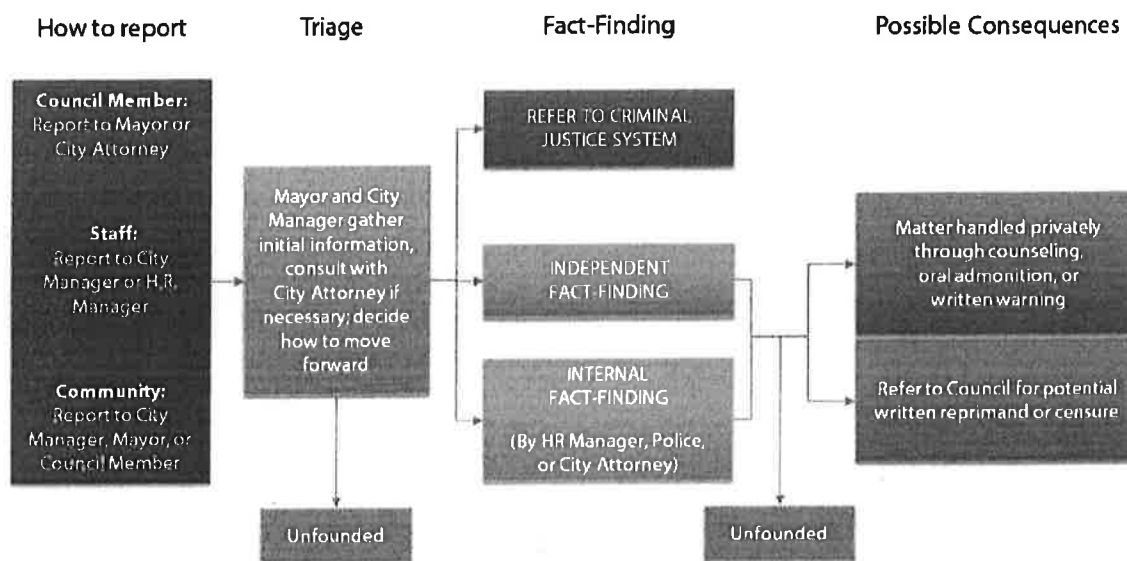
8.2 Council Members' Behavior and Conduct

- A. City Council Members who violate the code of this conduct are subject to admonition, reprimand, or censure. Any violations that potentially constitute criminal conduct shall be handled by the criminal justice system.
- B. Factors that will be considered in determining the appropriate consequence include but are not limited to the following: seriousness of the violation and number of preceding violations.
- C. Procedures for reporting:
 - 1. A member of the Brooklyn Park City Council may report a potential code of conduct violation by a member of the City Council by bringing the matter to the attention of the Mayor, City Manager, or City Attorney.
 - 2. A Brooklyn Park staff member may report a potential code of conduct violation by a member of the City Council by bringing the matter to the attention of the City Manager or Human Resources Manager.
 - 3. If the potential violation involves the Mayor, it should be brought to the attention of the Mayor Pro Tem or City Attorney.
 - 4. A community member may report potential code of conduct violations by a member of the City Council to the Mayor, City Manager or any member of the

City Council.

- D. Upon receipt of a complaint, the following diagram highlights the process that will be used:

Reporting and Addressing Possible Code of Conduct Violations



- E. For inappropriate statements or conduct by Council Members occurring during a Council meeting, a verbal correction by the Mayor will normally be the first step to address the matter either during or outside of the Council meeting. Further incidents may be addressed by subsequent verbal corrections accompanied by use of the gavel. Repeated incidents can give rise to the Mayor not recognizing the offending Council Member to speak. A Council Member can request that the Mayor take any of these actions against an offending Council Member if the Mayor has not done so on his/her own.

Postlude

It all comes down to respect.

Respect for one another as individuals.
Respect for the validity of different opinions.
Respect for the democratic process.
Respect for the community that we serve.

<u>Strategic Direction – established 2017</u> • Investing for the Future • Innovating for Quality Services and Efficiencies • Promoting & Connecting • Revitalizing the Community	 City of Robbinsdale MISSION STATEMENT Robbinsdale... Our Hometown ❖ Our community of citizens and businesses – dedicated, proud and involved ❖ Our government – accessible, accountable, open and compassionate ❖ Our resources – prudently allocated and equitably provided
“What People? What Good? What Cost?”	

Investing for the Future – AA+ Bond Rating Confirmed

- Environmental Sustainability
 - Xcel Partners in Energy – Community Committee April 20, 2022 at 6:30pm
 - Energy Usage Review Analysis – complete. Identified projects on maintenance schedule.
 - Green Step Cities – Step 2 – reporting progress assigned to new communications position
 - Advocacy for Monarchs – pollinator areas
 - Promoted work in summer ‘21 – reporting progress assigned to new communications position
- Creative finance – identified cost savings shift for fleet leasing and software packages
- Live up to ‘what people-what good-what cost’
- Park Facilities – Meeting spaces
 - Sanborn Park Building/Park Redevelopment
 - Lower Level Public Safety
 - Historic Meeting Room **On hold- requires State Historical Office Approval**
 - Lee park building retrofit – grant received, update this summer similar to Manor
- Park Facilities – Playgrounds & Fields
 - Triangle Park master plan; Graeser acquisition; North Lee Park expansion
 - ½ court Basketball/pickleball at Manor
 - Community Garden at “Bunny Store Site” – signups underway
- Asset Replacement & Maintenance – Support the CIP
 - Master Plan Schedule for All Parks – 10 year CIP
 - Public Buildings- 10 year CIP
 - Street Projects – 10 year CIP
 - Water infrastructure- 10 year CIP
- Partnerships – Funding/Advocacy
 - Hennepin/State -Infrastructure Grants/Funding
 - BlueLine Connect Now! – LRT
 - Metro Cities/LMC/NLC – legislative priorities/policies & advocacy
 - Communicate about Fiscal Disparities
 - BYR Quad Communities – Active military family support
 - Three Rivers Parks – Sochacki JPA, regional trails & trail head at South Twin Lake Parks to People initiative
 - Youth Sports Associations (fundraising)
 - NWCT-CCX
 - Shingle Creek/Basset Creek WMO – lake/stream quality and projects Ryan-South Twin cattails
 - DNR/Shingle Creek/State-Fed/Mpls – Crystal Lake water table

Innovating for Quality Services and Efficiencies

- Employer of Choice – retention, attraction, tools-software-resources
 - Inclusive hiring practices/focus on hiring diverse staff
 - ~~Explore Affinity Groups~~
 - Educational contract for recruitment/retention – police initiative update
 - Staff training on implicit bias/equity/inclusion
- Enhanced Services
 - Technology enhancements –(meters/ BS&A-on line permits/payments/permit look up)
 - Drinking water softening, water pressure improvement
 - New Water Meters –encourage email provision for quicker leak detection contact.
 - Solid waste –_Service issues/Liquidated Damages – scheduled bulk pick ups
 - Special Needs – Shared Mental Health Worker – HC Mental Health Dispatch Specialist
 - Joint Community Policing/Multicultural Advisory Committee –waiting on Hennepin
- Staff-Council Relations – Department leads connect with Council at multiple meetings

Promoting & Connecting

- Communication to Inform Residents
 - Social media/Energy use awareness/tip411/pedestrian safety/COVID19
 - New Resident welcome letter
- Engage/Involve Residents
 - Expand Community Involvement
 - public health i.e. tobacco, Special events, movie in park/gym, on-line surveys, open houses
 - Increase Creative Equity for Parks/Recreation Programs
 - Reported to BIRD (scooters/bikes), Robbinsdale City Council not interested.
- PR Campaigns/Outreach
 - Consider PT Public Relations Position – hiring process underway
 - Enhanced public communication – share information on success
 - Community Outreach Positions
- Update Council Mission/Vision

Revitalizing the Community

- Redevelopment Downtown
 - 2023-24_WB streetscape/sidewalks
 - Elim Lutheran Church Site –working with 2 developers
 - Developer roundtables RE open development sites on hold
- Redevelopment Outside of Downtown
 - 4600 Lake Road - “The Reeve Lakeside”
 - Point of Sale – discussed in August 2021 – continue program without change
 - Interest in several potential redevelopment sites
- Support/Promote Local Businesses
 - Expanded outdoor service during COVID; return to zoning/license requirements 2022
- Engage the Chamber of Commerce in promotion efforts
 - *Promotion of City-County- technical and grant assistance- Elevate HC, Comcast RISE; Robbinsdale is open site; Chamber site;*
 - *Business identification as BIPOC, Latinx, Military, women-owned*
- Promote opportunities to Developers. Define what we want
 - Developer roundtable on hold
- Update REDA signage - *no properties for sale at this time*