

REGULAR CITY COUNCIL WORK SESSION
February 4, 2020
Council Chambers
4100 Lakeview Avenue North
Robbinsdale, Minnesota
Following the 7:00 p.m. regular City Council Meeting

AGENDA

1. CITY COUNCIL WORK SESSION CALLED TO ORDER BY MAYOR PRO TEM
2. ROLL CALL: Blonigan, Rogan, Selman, Backen, Mayor Murphy
3. REVIEW: Parking enforcement practices
4. UPDATE: Possible Sunday Afternoon Summer Car Shows
5. DISCUSS: Green Step Cities requirements for Step 3 and beyond
6. DISCUSS: Cost projections for proposed community center and scheduling of open house(s).
7. DISCUSS: Topics for March 4th work session with Liquor Store Manager.
8. REVIEW: Robbinsdale priorities handout for Legislative Breakfast
9. REVIEW: Strategic Direction & Identify Key topics for 2/8/20 Goal Session
10. UPDATE: Problem properties
11. OTHER BUSINESS
12. ADJOURNMENT

	>> to receive recognition from the GreenStep Cities program, you will need to type information on completed actions into the GreenStep website <<		
MINNESOTA GREENSTEP CITIES BEST PRACTICES, ACTION OPTIONS AND PROGRAM RECOGNITION MINIMUMS (May 2019)		Initial inventory column: check off which actions are completed, in-process, planned, not relevant. Note relevant responsible person / entity.	Step 3 Recognition Minimums for a Category A city
Buildings & Lighting Best Practices Category: BPs 1 - 5			BP #1 plus ONE other Building BP required for Step 3 recognition
Best Practice #1: Efficient Existing Public Buildings			Required BP
	Action # 1. Enter building information into the Minnesota B3 Benchmarking database and routinely enter monthly energy, water use data for all city-owned buildings.	Completed and Ongoing. Data for gas and electrical usage for main City owned buildings (City Hall, Public Safety and Public Works) is recorded starting 2010 to August 2019. Water usage and energy usage in smaller City owned buildings does not have as much history.	Required action
	2. Make no/low cost indoor lighting and operational changes in city-owned/school buildings to reduce energy costs.	Completed. Occupancy switches and dimmers have been installed at City owned buildings.	Required action
	3. Invest in larger energy efficiency projects through larger financed projects or through smaller retro-commissioning/retrofit projects in city-owned/school buildings.	Completed. Multiple projects have been undertaken including higher efficiency HVAC systems, LED lighting retrofits, automatic doors and window replacement.	Required: choose one additional BP action from actions (3) - (7)
	4. Implement information technology efforts and city employee engagement to reduce plug loads, building energy use and workflow efficiency.	Completed. Improved thermostats and controls that allow remote access allow better information for our operators. Education with staff has included explanation of the hazards and plug loads of individual heaters / fans.	
	5. Document that the new construction or major remodeling of a public building has met the SB 2030 energy standard or has met or qualified under a green building or energy framework.		
	6. Improve the operations & maintenance of city-owned/school buildings and leased buildings by using a customized online energy efficiency tool, asset management tool, green building framework or green lease.		
	7. Install for one or more city-owned/school buildings one of the following efficiency measures :		
	a. A ground-source, closed loop geothermal system.		
	b. A district energy/microgrid system.		
	c. A rainwater harvesting system for building water use.		
	>> For each best practice, see the web page listed to view detailed guidance, implementation tools and which cities are completing the actions: https://greenstep.pca.state.mn.us/bp-detail/81714		
2. Efficient Existing Private Buildings			Optional BP
	1. Create or participate in a marketing/outreach/incentive program to promote/achieve residential energy/water use reduction and energy efficiency.	Completed and Ongoing. The City is participating with the Metropolitan Council in offering water efficieny grants to residents.	If implementing this BP, complete at least TWO actions.
	2. Integrate green building best practices information and assistance into the building permit process .		
	3. Implement an energy rating/disclosure policy for residential and/or commercial buildings.		
	4. Describe energy/water efficiency actions and other green building practices at businesses located within/nearby the city.		
	5. Conserve drinking/groundwater resources by creating a water-wise landscaping ordinance/guidance, WaterSense purchasing program, or guidance on rainwater harvesting and home water softener use.	Completed and Ongoing. The City allows native prairie plantings as an alternate to turf grass. In addition, the City is participating with the Metropolitan Council in offering water efficiency grants to residents purchasing selected Water Sense equipment.	
	6. Provide a financial or other incentive to private parties who add energy/sustainability improvements, meet the SB 2030 energy standard, or renovate using a green building or energy framework.		

7. Customize a model sustainable building renovation policy that includes the SB 2030 energy standard and adopt the language to govern commercial renovation projects that:		
a. Receive city financial support, and/or		
b. Require city regulatory approval (conditional use permits, rezonings, variances, PUD status).		
https://greenstep.pca.state.mn.us/bp-detail/81715		
3. New Green Buildings		Optional BP
1. Require by city policy that new city-owned buildings be built using the SB 2030 energy standard and/or a green building framework.		If implementing this BP, complete at least action (1) or (2) and ...
2. Work with the local school district to ensure that future new schools are built using the SB 2030 energy standard and/or a green building framework.		
3. Adopt a sustainable building policy for private buildings ; include the SB 2030 energy standard; adopt language governing new development projects that:		... complete at least ONE additional action (3) through (5).
a. Receive city financial support, and/or		
b. Require city regulatory approval (planned unit development, conditional use permit, rezoning, variance).		
4. Provide a financial or other incentive to private parties who build new buildings that utilize the SB 2030 energy standard and/or a green building framework.		
5. Adopt environmentally preferable covenant guidelines for new common interest communities addressing issues such as stormwater, greywater, native vegetation, growing food, clothes lines and renewable energy.		
https://greenstep.pca.state.mn.us/bp-detail/81716		
4. Efficient Outdoor Lighting and Signals		Optional BP
1. Require energy efficient, Dark-Sky compliant new or replacement outdoor lighting fixtures on city-owned/private buildings and facilities.		If implementing this best practice, complete at least TWO actions, including one of actions (5) through (8).
	In process. New City owned streetlights are LED as standard. Older City owned lights are being retrofitted with LED's. Xcel has changed out its fixtures throughout the City to LED.	
2. Purchase LEDs for all future street lighting and traffic signals .		
3. Replace the city's existing street lighting with Dark Sky-compliant LEDs, modifying any city franchise/utility agreement and adding smart grid attributes.		
4. Coordinate traffic signals and/or optimize signal timing so as minimize car idling at intersections yet maintain safe and publicly acceptable vehicle speeds.		
5. Use LED/solar-powered lighting for a flashing sign or in a street, parking lot or park project.	Completed. The City has installed a number of solar powered / flashing LED street signs in the downtown to improve safety. Further installations will likely occur.	
6. Relamp/improve exterior building lighting for city-owned buildings/facilities with energy efficient, Dark-Sky compliant lighting.		
7. Replace city-owned parking lot/ramp lighting with Dark-Sky compliant, energy efficient, automatic dimming lighting technologies.		
8. Replace the city's existing traffic signals with LEDs.	In process. All new traffic signals in the City have LED lights and older ones are being retrofitted.	
https://greenstep.pca.state.mn.us/bp-detail/81717		
5. Building Redevelopment		Optional BP
1. Adopt an historic preservation ordinance/regulations to encourage adaptive reuse.		If implementing this BP, complete at least ONE action.
2. Implement the Minnesota Main Street model for commercial revitalization.		
3. Plan for reuse of large-format retail buildings, or work with a local school, church or commercial building to either add-on space or repurpose space into new uses.		
4. Create/modify a green residential remodeling assistance/financing program to assist homeowners in adding space to their existing homes.		

	5. Adopt development/design standards and programs that facilitate infill, redevelopment, and adaptable buildings .		
	https://greenstep.pca.state.mn.us/bp-detail/81740		
Land Use Category: BPs 6 - 10			BP #6 plus ONE other Land Use BP required
6. Comprehensive Plans			Required BP
	1. Adopt a comprehensive plan or (for Category B & C cities) adopt a future land use plan that was adopted by the county or a regional entity.	Completed. The most recent (2040) Comprehensive Plan approval is in process.	Required action
	2. Demonstrate that regulatory ordinances comply with the comprehensive plan including but not limited to having the zoning ordinance explicitly reference the comprehensive plan as the foundational document for decision making.	Completed. The TOD Zoning Overlay District has been adopted.	
	3. Include requirements in comprehensive and/or other plans for intergovernmental coordination addressing regional land use and watershed / wellhead impacts, infrastructure, transportation, economic development and city/regional services.	Completed.	
	4. Include ecological provisions in the comprehensive plan that explicitly aim to minimize open space fragmentation and/or establish a growth area with expansion criteria.	Not Relevant. The City is fully developed.	
	5. Adopt climate mitigation and/or energy independence goals and objectives in the comprehensive plan or in a separate policy document, and include transportation recommendations such as becoming an EV-ready city.		
	https://greenstep.pca.state.mn.us/bp-detail/81718		
7. Efficient City Growth			Optional BP
	1. Limit barriers to higher density housing by including in the city zoning ordinance and zoning map:		If implementing this BP, complete at least ONE action.
	a. Neighborhood single-family density at 7 units/acre or greater.	Not possible / practical. Robbinsdale is fully developed with between 4 and 5 units/acre existing.	
	b. Multi-family housing at a gross density of at least 15 units/acre adjacent to a commercial zoning district or transit node.	Completed.	
2. Achieve higher density housing through at least two of the following strategies:			
	a. Incorporate a flexible lot size/frontage requirement for infill development.		
	b. Use density and floor area ratio (FAR) bonuses in selected residential zoning districts.	Completed, Included in TOD Zoning Overlay District.	
	c. Cluster residential development; tie a regulatory standard to comprehensive plan language defining compact city expansion zones that limit low-density development.		
	d. Allowing accessory dwelling units, single-room occupancy housing, senior housing, co-housing or tiny houses / apartments by right in selected zoning districts.	Completed. Single Room Occupany = Studio / Efficiency Unit is allowed in selected zones.	
3. Achieve higher intensity commercial/industrial land uses through at least one of the following strategies:			
	a. Include in the city zoning ordinance and zoning map a commercial district with reduced lot sizes and zero-lot-line setbacks, or a FAR minimum of 1.	Completed. FAR = 1 is possible in TOD Overlay District.	
	b. Set targets for the minimum number of employees/acre in different commercial zones.		
	4. Provide incentives for infill projects, or for life-cycle housing at or near job or retail centers, or for achieving an average net residential density of seven units per acre.		
	5. Modify the city zoning ordinance and zoning map to allow, without variance or rezoning in at least one district, developments that meet the prerequisites for LEED for Neighborhood Development certification.		

	https://greenstep.pca.state.mn.us/bp-detail/81719		
8. Mixed Uses			Optional BP
	1. Organize or participate in a community planning/design process for the city/a mixed use district.		If implementing this BP, complete at least TWO actions.
	2. Locate or lease a school, city building or other government facility that has at least two of these attributes:		
	a. Adjacent to an existing employment or residential center.		
	b. Designed to facilitate and encourage access by walking and biking.		
	c. Accessible by regular transit service.	Sacred Heart School is located close to a Transit Center.	
	3. Modify a planned unit development ordinance to emphasize mixed use development or to limit residential PUDs to areas adjacent to commercial development.		
	4. Report that a (re)development meets a city/community-determined minimum point threshold under the Equitable Development Scorecard or LEED-ND (Neighborhood Development).		
	5. Have a downtown zoning district that allows residential and compatible commercial development.	Completed. DD-1.	
	6. Incorporate form-based zoning approaches into the zoning code, in those areas where a diverse mix of uses is desired.	Completed. TOD Overlay District.	
	7. Create incentives for vertical mixed-use development in appropriate locations (downtown, commercial districts near colleges or universities, historic commercial districts).		
	https://greenstep.pca.state.mn.us/bp-detail/81720		
9. Efficient Highway- and Auto-Oriented Development			Optional BP
	1. Establish design goals for at least one highway/auto-oriented corridor/cluster.		If implementing this BP, complete at least ONE action.
	2. Participate in regional economic development planning with representatives from surrounding townships, cities, the county and business interests to:		
	a. Estimate commercial/industrial needs among all jurisdictions.	Part of Comprehensive Plan update process.	
	b. Jointly implement recommendations to stage highway/auto-oriented commercial development in order to avoid overbuilding and expensive low-density development.	Part of Comprehensive Plan update process.	
	3. Adopt infrastructure design standards that protect the economic and ecologic functions of the corridor through clustering of development and incorporating access management standards.		
	4. Allow auto-oriented commercial districts at the sub-urban edge and/or in tightly defined and smaller urban development corridors/nodes that have some bike/walk/transit access.		
	5. Adopt development policies for large format developments , such as a scorecard approval process, tax productivity thresholds, size caps, bans, required decommissioning of vacant property.		
	https://greenstep.pca.state.mn.us/bp-detail/81721		
10. Design for Natural Resource Conservation			Optional BP
	1. Conduct a Natural Resource Inventory or Assessment (NRI or NRA); incorporate protection of priority natural systems or resources such as groundwater through the subdivision or development process.		If implementing this BP, complete at least ONE action.
	2. For cities outside or on the fringe of metropolitan areas, conduct a build-out analysis, fiscal impact study, or adopt an urban growth boundary and a consistent capital improvement plan that provides long-term protection of natural resources and natural systems, and agricultural practices outside the boundary.	Not Relevant.	

	3. For cities within metropolitan areas, incorporate woodland best management practices addressing protection of wooded areas into zoning or development review.		
	4. Adopt a conservation design policy ; use a conservation design tool in negotiating development agreements in cities with undeveloped natural resource areas.		
	5. Develop/fund a conservation easement program, such as a purchase of development rights program, in collaboration with a land trust.		
	6. Conserve natural, cultural, historic resources by adopting or amending city codes and ordinances to support sustainable sites , including roadsides, and environmentally protective land use development.		
	7. Be recognized under the Bird City Minnesota or Community Wildlife Habitat program.		
	https://greenstep.pca.state.mn.us/bp-detail/81722		
Transportation Category: BPs 11 - 14			BP #11 and BP #12 required
11. Living Streets			Required BP Complete action (1), and ...
	1. Adopt a complete streets policy , or a living streets policy, which addresses landscaping and stormwater.	Completed. A Complete Streets Resolution (# 7241) was adopted on 16Jul13.	
	2. Adopt zoning language or approve a development project that follows green street and/or walkable streets principles.		... complete TWO additional actions.
	3. Modify a street in compliance with the city's complete streets policy.	Completed. Noble Avenue reconstruction.	
	4. Identify, prioritize and remedy complete streets gaps and lack of connectivity/safety within your road network by, for example, adding a bike route/lane, truck route, sidewalk or mid-block alley.	Completed. A Pedestrian - Bicycle Plan was adopted on 02Sep14.	
	5. Identify and remedy street-trail gaps between city streets and off-road trails/bike trails to better facilitate walking and biking.		
	6. Implement traffic calming policy/measures , including road diets, roundabouts, shared space and depaving, in at least one street redevelopment project.		
	https://greenstep.pca.state.mn.us/bp-detail/81723		
12. Mobility Options			Required BP
	1. Increase walking, biking and transit use by one or more of the following means:		Complete at least TWO actions.
	a. Produce/distribute route maps, signage or a web site.	City Council has amended sign ordinance to permit Metro Transit install illuminated route signage.	
	b. Document increased bike facilities, such as racks, bike stations or showers.		
	c. Add bus infrastructure, such as signage, benches, shelters, park and ride lots, and real-time arrival data-streaming.		
	d. Increase the number of employers promoting multiple commuting options, including offering qualified transportation fringe benefits instead of only a tax-free parking fringe benefit.	Benches are provided at many bus stops and the City is working with Met Transit to have a new park and ride structure at the Robbinsdale Station as part of the Blue Line LRT Extension project.	
	e. Be recognized as a Walk Friendly or Bicycle Friendly Community.		
	2. Conduct an Active Living campaign such as a Safe Routes to School program.		
	3. Prominently identify mobility options : transit; paratransit/Dial-A-Ride; ridesharing/cab services; rental cars; bikes; airports.		
	4. Promote carpooling or ridesharing among community members, city employees, businesses, high schools and institutions of higher education.		
	5. Launch telework/flexwork efforts in city government, businesses or at a local health care provider.		
	6. Add/expand transit service, or promote car/bike sharing .		
	7. Implement multimodal transportation best management practices in the workplace for city employees .		

	https://greenstep.pca.state.mn.us/bp-detail/81724		
13. Efficient City Fleets			Optional BP
	1. Efficiently use your existing fleet of city vehicles by encouraging trip bundling, video conferencing, carpooling, vehicle sharing and incentives/technology.		If implementing this BP, complete at least TWO actions.
	2. Right-size/down-size the city fleet with the most fuel-efficient vehicles that are of an optimal size and capacity for their intended functions.		
	3. Phase-in no-idling practices, operational and fuel changes, and equipment changes including electric vehicles , for city or local transit fleets.		
	4. Phase in bike, foot or horseback modes for police, inspectors and other city staff.		
	5. Document that the local school bus fleet has optimized routes, start times, boundaries, vehicle efficiency and fuels, driver actions to cut costs including idling reduction, and shifting students from the bus to walking, biking and city transit.		
	6. Retrofit city diesel engines or install auxiliary power units and/or electrified parking spaces, utilizing Project GreenFleet or the like.		
	https://greenstep.pca.state.mn.us/bp-detail/81741		
14. Demand-Side Travel Planning			Optional BP
	1. Reduce or eliminate parking minimums ; add parking maximums; develop district parking.		If implementing this BP, complete at least TWO actions.
	2. For cities with regular transit service, require or provide incentives for the siting of retail services at transit/density nodes.		
	3. For cities with regular transit service, require or provide incentives for the siting of higher density housing at transit/density nodes.		
	4. Adopt a travel demand management plan for city employees or incorporate into development regulations TDM or transit-oriented development standards or LEED for Neighborhood Development certification.		
	https://greenstep.pca.state.mn.us/bp-detail/81742		
Environmental Management Category: BPs 15 - 23			BP #15, BP #16, BP #17 and ONE other BP required
15. Sustainable Purchasing			Required BP
	1. Adopt a sustainable purchasing policy or administrative guidelines/practices directing that the city purchase at least:		Complete action (1), and ...
	a. EnergyStar certified equipment and appliances and		
	b. Paper containing at least 30% post-consumer recycled content.		
	2. Purchase energy used by city government - via the municipal utility, green tags, community solar garden, 3rd party - with a higher renewable percentage than required by Minnesota law.	The City is a member of a Community Solar Garden in Wright County.	... complete at least ONE additional action.
	3. Establish a local purchasing preference and, working with a local business association, develop a list of locally-produced products and suppliers for common purchases.		
	4. Require purchase of U.S. EPA WaterSense -certified products.		
	5. Set minimum standards for the percentage of recycled-content material in asphalt and roadbed aggregate or other construction materials, and for compost and warm mix asphalt use.		
	6. Require printing services to be purchased from companies certified by Minnesota Great Printers or by the Sustainable Green Printing Partnership.		
	7. Lower the environmental footprint of meetings and events in the city.		

	8. Use state and national green standards/guidelines for at least 3 categories of purchasing/investments such as electronics, cleaning products, flooring/coatings.		
	https://greenstep.pca.state.mn.us/bp-detail/81725		
16. Urban Forests			Required BP
	1. Certify as a Tree City USA .	Completed. The City has been a Tree City USA for 40 years as of 2019.	Complete at least TWO actions.
	2. Adopt best practices for urban tree planting/quality ; require them in private developments and/or use them in at least one city project.	Completed. The City plants bareroot trees using an in-house Missouri Gravelbed Nursery system and follows MnDOT Landscape Specialist recommendations for quality, selection and	
	3. Budget for and achieve resilient urban canopy/tree planting goals .	Completed. The City plants approx 150 trees per year, using about 20 species and replaces every removed tree with at least 1 new tree.	
	4. Maximize tree planting along your main downtown street or throughout the city.	Completed. Where not in conflict with utilities, the City plants to increase canopy coverage.	
	5. Adopt a tree preservation or native landscaping ordinance.	Completed. Native plantings are permitted by Ordinance.	
	6. Build community capacity to protect existing trees by one or more of:		
	a. Having trained tree specialists.	Completed. The City has a full time Forester who is a certified Arborist, licensed tree inspector and pesticide applicator.	
	b. Supporting volunteer forestry efforts.	Completed. The City uses "Citizen Pruner" groups who have been trained by U of M staff.	
	c. Adopting an EAB management plan / climate adaptation plan for the urban forest	Completed. The City has a detailed tree inventory, plants a diverse range of species and proactively treats for EAB.	
	https://greenstep.pca.state.mn.us/bp-detail/81726		
17. Stormwater Management			Required BP
	1. Adopt and use Minnesota's Minimal Impact Design Standards (MIDS).		Complete at least ONE action.
	2. Complete a stormwater management assessment and be recognized for implementing the actions therein.		
	3. Adopt by ordinance one or more of the following stormwater infiltration/management strategies:		
	a. A narrower streets provision that permits construction of 22- or 24-foot roads for public, residential access and subcollector streets (with fewer than 500 average daily trips).		
	b. For sites less than one acre, retain the water quality volume of 1.1 inches of runoff from all impervious surfaces for new and fully-redeveloped construction sites.		
	c. For non-MS4 permittees, adopt an illicit discharge prohibition rule or ordinance and an erosion and sediment control ordinance.	Not Relevant. The City is an MS4 permittee.	
	4. Create a stormwater utility that uses variable fees to incentivize enhanced stormwater management, minimize the volume of and pollutants in runoff, and educate property owners.	In process. The City does have a Stormsewer Utility to improve runoff and educate residents. Larger contributors are incentivized to reduce runoff areas with reduced fees.	
	5. Adopt and implement guidelines or design standards/incentives for at least one of the following stormwater infiltration/reuse practices:		
	a. Rain gardens/infiltration practices.	Completed. The City utilizes infiltration galleries and raingardens where possible on its own projects and requires these facilities in redevelopment sites.	
	b. Rainwater harvesting practices.	Completed. The City has partnered with Shingle Creek Watershed to install a cistern for rainwater reuse.	
	c. Green alleys or green parking lots.		
	d. Pervious/permeable pavement or pavers.	Completed. The City has partnered with Shingle Creek Watershed and University of MN to install porous asphalt and monitor effectiveness.	
	e. Green roofs / green walls.	In process. The City's new Centralized Water Treatment Plant will include a green roof over the administrative portion of the building.	
	f. Tree trenches / tree boxes.	Completed. New developments in the downtown have provided streetscape trees in a Stockholm Soil configuration to provide enhanced growing conditions and reduce pavement uplift.	

	6. Reduce de-icing salt use to prevent permanent surfacewater and groundwater pollution.	Completed. The City utilizes prewetting and calibrated equipment to reduce salt usage while maintaining safety.	
	https://greenstep.pca.state.mn.us/bp-detail/81727		
18. Parks and Trails			Optional BP
	1. Make improvements within your city's system of parks, offroad trails and open spaces.	In process. As trails are rebuilt, improvements to width are made for better accessibility and recognition of mixed usage.	If implementing this BP, complete at least THREE actions.
	2. Plan and budget for a network of parks, green spaces, water features and trails for areas where new development is planned.	Not relevant, The City is fully developed.	
	3. Achieve minimum levels of city green space and maximize the percent within a ten-minute walk of community members.		
	4. Adopt low-impact design standards in parks and trails that infiltrate or retain all 2 inch, 24-hour stormwater events on site.		
	5. Create park/city land management standards/practices that maximize at least one of the following:		
	a. Low maintenance turf management; native landscaping; organic or integrated pest management; pollinator/monarch-safe policies.		
	b. Recycling/compostables collection; use of compost as a soil amendment.		
	c. Sources of nonpotable water, or surface/rain water, for irrigation.	In process. The City's most active park utilizes a non-potable water source for irrigation.	
	6. Certify at least one golf course in the Audubon Cooperative Sanctuary Program.	Not relevant. The City does not have any golf courses.	If a city has at least one state-designated public water body within its boundaries and chooses to implement this best practice, complete action (4) and at least ONE additional action. *** If a city has no state-designated public water body and chooses to implement this best practice, complete any ONE or more actions.
	7. Document that the operation and maintenance, or construction / remodeling , of at least one park building used an asset management tool, the SB 2030 energy standard, and/or a green building framework.		
	8. Develop a program to involve community members in hands-on land restoration and stewardship projects.		
	https://greenstep.pca.state.mn.us/bp-detail/81728		
19. Surface Water			Optional BP
	1. (Action deleted on 09/22/2015)		If a city has at least one state-designated public water body within its boundaries and chooses to implement this best practice, complete action (4) and at least ONE additional action. *** If a city has no state-designated public water body and chooses to implement this best practice, complete any ONE or more actions.
	2. Conduct or support multi-party community conversations around improving local water quality and quantity.	Completed and Ongoing. The City is a member of the multi community Shingle Creek and Bassett Creek Watersheds whose primary purpose is to facilitate the management of water quality and quantity.	
	3. Adopt and report on measurable, publicly announced surface water improvement targets for water bodies, including the percent of lake, river, wetland and ditch shoreline with at least a 50-foot vegetation buffer.		
	4. Adopt a shoreland ordinance for all river and lake shoreland areas; reduce flooding and costs through The National Flood Insurance Program's Community Rating System.	In process.	
	5. Adopt goals to revegetate shoreland and create a local program or outreach effort to help property owners with revegetation.		
	6. Implement an existing TMDL implementation plan .	Completed and Ongoing. The City operates with several TMDL implementation plans.	
	7. Create/assist a Lake Improvement District .		
	https://greenstep.pca.state.mn.us/bp-detail/81729		
20. Efficient Water and Wastewater Facilities			Optional BP

	1. Compare the energy use and performance of your facilities with other peer plants using standardized, free tools.		If implementing this best practice, complete actions (1) and (2) and ...
	2. Plan and budget for motor maintenance and upgrades so as to assure the most energy efficient, durable and appropriate equipment is available when upgrades or break downs occur.	Completed and Ongoing. The City budgets and implements installation of well and high service pump motor VFD's for start and operational efficiencies.	
	3. Establish an on-going budget and program for decreasing inflow and infiltration into sewer lines and losses in drinking water systems .	Completed and Ongoing. The City has a robust Capital Improvement Program that includes replacement of old infrastructure to reduce inflows (in sanitary sewer) and water losses (in water mains).	... at least ONE additional action.
	4. Assess energy and chemicals use at drinking water / wastewater facilities and report on implemented changes that had a short payback period.	Completed and Ongoing. The City was successful in applying to the State to operate the system at the lower level of flouride required.	
	5. (Action deleted on 06/17/2012)		
	6. Implement a wastewater plant efficiency project (co-generation, water reuse) or a program for local private business operations (water conservation, water reuse, business co-location).	Not relevant. The City does not operate a wastewater plant.	
	7. Create a demand-side pricing program to reduce demands on water and wastewater systems.	Completed. The City has an increasing block structure of rates to incentivize reduced water usage.	
	https://greenstep.pca.state.mn.us/bp-detail/81731		
21. Septic Systems			Optional BP
	1. Report to landowners suspected noncompliant or failing septic systems as part of an educational, informational and financial assistance and outreach program designed to trigger voluntary landowner action to improve septic systems.	Not relevant. There are only 4 properties within the City remaining on septic and the program is administered by Hennepin County.	If implementing this BP, complete at least ONE action.
	2. Use a community process to address failing septic systems.	Not relevant.	
	3. Clarify/establish one or more responsible management entities for the proper design, siting, installation, operation, monitoring and maintenance of septic systems.	Not relevant. New septic systems are not permitted in the City.	
	4. Adopt a subsurface sewage treatment system ordinance based on the Association of Minnesota Counties' model ordinance .	Not relevant.	
	5. Create a program to finance septic system upgrades.	Not relevant.	
	6. Work with homeowners and businesses in environmentally sensitive areas and areas where standard septic systems are not the least-cost option to promote innovative waste water systems , including central sewer extensions.	Not relevant.	
	7. Arrange for assistance to commercial, retail and industrial businesses with water use reduction, pollution prevention and pretreatment prior to discharge to septic.	Not relevant.	
	https://greenstep.pca.state.mn.us/bp-detail/81732		
22. Solid Waste Reduction			Optional BP
	1. Improve city operations and procurement to prevent and reuse, recycle and compost waste from all public facilities (including libraries, parks, schools, municipal health care facilities), and minimize use of toxics and generation of hazardous waste.		If implementing this BP, complete at least action (1) or (2), and ...
	2. Address concerns over consumer products and packaging through encouragement/implementation of one or more of: (a) Education on needless consumption, waste prevention and alternatives, including product stewardship / producer responsibility; (b) Reuse options; (c) Recycling / composting options; (d) Credits, fees; (e) Mandates, bans.		
	3. Improve profitability, legal compliance and conserve resources through adoption of ordinance language, licensing and resource management contracts .		
	4. Publicize, promote and use the varied businesses/services collecting and marketing used, repaired and rental consumer goods , especially electronics, in the city/county.		... at least ONE of actions (4) through (8).
	5. Arrange for a residential and/or business/institutional source separated organics collection/management program.	Completed. The City has entered into a contract for Organics collection with Curbside Waste	

	6. Improve recycling services and expand to multi-unit housing and commercial businesses.		
	7. Improve/organize residential trash, recycling and organics collection by private and/or public operations and offer significant volume-based pricing on residential garbage and/or incentives for recycling.		
	8. Adopt a construction and demolition ordinance governing demolition permits that requires a level of recycling and reuse for building materials and soil/land-clearing debris.		
	https://greenstep.pca.state.mn.us/bp-detail/81733		
23. Local Air Quality			Optional BP
	1. Conduct an education/financial assistance campaign around one of the following residential wood burning/auto exhaust issues:		If implementing this BP, complete at least TWO actions.
	a. Indoor and outdoor wood burning behavior, to ensure that wood burning is only done with seasoned wood and in a manner that lessens the impact on neighbors.		
	b. Indoor wood burning technology, to result in community members upgrading from inefficient/more polluting fireplaces and wood stoves to pellet/gas/biogas devices, air source heat pumps, or the most efficient certified wood stoves.		
	c. Smoker cars - older model/high polluting vehicles, to result in repairs spurred by repair vouchers.		
	2. Regulate outdoor wood burning , using ordinance language, performance standards and bans as appropriate, for at least one of the following:		
	a. Recreational burning.		
	b. Outdoor residential wood boilers.		
	3. Conduct one or more policy or education/behavior change campaigns on the topics below and document:		
	a. Decreased vehicle idling in specific locations.		
	b. Participation in the Air Aware Employers program.		
	c. Adoption of a smoking-free policy at one or more multi-unit housing buildings, private or public.		
	d. Replacement of gasoline-powered small equipment with lower polluting equipment.	Completed. The City has replaced gasoline powered small equipment used for parks maintenance with rechargeable battery powered equipment.	
	e. Increased sales by retail stores of low and no-VOC household products.		
	4. Document the participation of businesses in emission/idling reduction efforts/programs.		
	5. Install, assist with and promote one or more public fueling stations for plug-in hybrid and full electric vehicles, flex-fuel ethanol vehicles, CNG vehicles.	Completed. A number of electric vehicle charging stations have been implemented at a recent grocery store redevelopment.	
	https://greenstep.pca.state.mn.us/bp-detail/81739		
Economic & Community Development Category: BPs 24 - 29			BP #24 and BP #25 and ONE other BP required
24. Benchmarks & Community Engagement			Required BP
	1. Use a city commission, or a committee to lead, coordinate, and report to and engage community members on implementation of sustainability best practices.		Required action
	2. Organize goals/outcome measures from all city plans and report to community members data that show progress toward meeting these goals.		Required action
	3. Measure and report progress on sustainability indicators including energy use/greenhouse gas emissions, social vitality/social inclusion outcome measures.		
	4. Conduct or support a broad sustainability education and action campaign involving:		

	a. The entire community.		
	b. Homeowners.		
	c. Front yards/sidewalks, block clubs, neighborhood associations.		
	d. Congregations.		
	e. Schools, colleges.		
	5. Conduct or support a community education, visioning and planning initiative using a sustainability framework such as:		
	a. Strong Towns, resiliency, transition initiatives.		
	b. Eco-municipalities, Smart Cities.		
	c. Healthy communities, environmental justice, race equity.		
	6. Engage community youth and college students by creating opportunities to participate in city government.		
	https://greenstep.pca.state.mn.us/bp-detail/81734		
25. Green Business Development			Required BP
	1. Grow new/emerging green businesses and green jobs through targeted assistance and new workforce development.		Complete at least TWO actions.
	2. Create or participate in a marketing/outreach program to connect businesses with assistance providers , including utilities, who provide personalized energy, waste or sustainability audits and assistance.		
	3. Promote sustainable tourism in your city, and green tourism resources to tourism and hospitality businesses in/around the city.		
	4. Strengthen value-added businesses utilizing local "waste" material .		
	5. Lower the environmental footprint of a brownfield remediation/redevelopment project beyond regulatory requirements; report brightfield projects.		
	6. Promote green businesses that are recognized under a local, regional or national program.		
	7. Conduct or participate in a buy local campaign for community members and local businesses.		
	https://greenstep.pca.state.mn.us/bp-detail/81735		
26. Renewable Energy			Optional BP
	1. Adopt wind energy and/or biomass ordinances that allow, enable or encourage appropriate renewable energy installations.		If implementing this BP, complete at least TWO actions.
	2. Promote resident/business purchases and/or generation of clean energy by:		
	a. A local/municipal utility's green power purchasing program that allows residents/businesses to order/buy new renewable energy.		
	b. Making residents/businesses aware of available community solar subscriptions.		
	c. Creating and sharing a map of the community's solar resource and/or linking to the MN Solar Suitability App.		
	d. Connecting residents/businesses with the Clean Energy Project Builder for potential installers.		
	3. Promote financing and incentives programs such as PACE for clean energy:		
	a. PACE for commercial property owners to install renewable energy systems, energy efficiency measures and EV charging infrastructure.		
	b. Local, state and federal financial incentives for property owners to install renewable energy systems.		
	c. Local/municipal utility renewable energy production incentives and rebates.		
	4. Support a community solar garden or help community members participate in a community renewable energy project by:		

	a. Serving as a host site for a community solar garden.		
	b. Facilitating development, by the municipal utility or other entity, of a community solar garden that ensures accessibility and availability to low-income residents.		
	c. Report city government community solar garden subscriptions, green tag purchases and 3rd party solar purchases under action 15.2.		
	5. Install a public sector/municipally-owned renewable energy technology, such as solar electric (PV), wind, biomass, solar hot water/air, micro-hydro.	In Process. Fesibility is being investigated into providing PV panels on the roof of the new Centralized Water Treatment Facility.	
	6. Report installed private sector-owned renewable energy / energy efficient generation capacity with at least one of the following attributes:		
	a. Fueled by flowing water, sun, wind, or biogas.		
	b. Fueled in part or whole by manure or woody (EAB) biomass, optimized for minimal air and other environmental impacts and for energy efficiency and water conservation.		
	c. Distributing heating/cooling services in a district energy system.		
	d. Producing combined heat and power; using a microgrid.		
	e. Energy storage integrated into a renewable energy installation.		
	7. Become a solar-ready community , including an expedited permit process for residents and businesses to install solar energy systems.		
	https://greenstep.pca.state.mn.us/bp-detail/81736		
27. Local Food			Optional BP
	1. Incorporate working landscapes - agriculture and forestry - into the city by adopting an ordinance for one or more of the following:		If implementing this BP, complete at least ONE action.
	a. An agriculture and forest protection district.		
	b. A local food production district.		
	c. Performance standards for minor and major agricultural retail.		
	2. Facilitate creation of home gardens, chicken & bee keeping , and incorporation of food growing areas/access in multifamily residential developments.		
	3. Create, assist with and promote local food production/distribution within the city:		
	a. A farmer's market or co-op buying club.		
	b. An urban agriculture business or a community-supported agriculture (CSA) arrangement between farmers and community members/employees.		
	c. A community or school garden, orchard or forest.		
	4. Measurably increase institutional buying, and sales through groceries and restaurants.		
	a. Purchasing of local/organic/humane/equitable foods by schools, hospitals, nursing homes and event centers.		
	b. Sales of local/organic/humane/equitable food in markets, retail food co-ops, rural grocery stores, urban convenience stores, food carts/trucks, hotels and restaurants.		
	https://greenstep.pca.state.mn.us/bp-detail/81737		
28. Business Synergies and EcoDistricts			Optional BP
	1. Help businesses register as users of the Minnesota Materials Exchange and document their exchanges/sales of byproducts with other local/regional businesses.		
	2. Document that at least one business/building uses waste heat or water discharge from another business.		

	3. Require, build or facilitate at least four attributes in a business/industrial park project :		If implementing this BP, complete at least ONE of actions (2) - (4).
	a. Shared parking/access OR shared recreation/childcare facilities.		
	b. Green product development, manufacturing or sales OR a green job training program..		
	c. Buildings located within walking distance of transit and/or residential zoning.		
	d. Renovated buildings OR buildings designed for reuse.		
	e. Green buildings built to exceed the Minnesota energy code by 20% OR renewable energy generated on-site.		
	f. Combined heat and power (CHP) generation capacity, shared geothermal heating/cooling, microgrid OR energy storage.		
	g. Low-impact site development.		
	4. Use 21st century ecodistrict tools to structure, guide and link multiple green and sustainable projects together in a mixed-use neighborhood/development, aiming to deliver superior social, environmental and economic outcomes.		
	https://greenstep.pca.state.mn.us/bp-detail/81738		
29. Climate Adaptation and Community Resilience			Required BP
	1. Prepare to maintain public health and safety during extreme weather and climate-change-related events, while also taking a preventive approach to reduce risk for community members.		Required action
	2. Integrate climate resilience into city or tribal planning, policy, operations, and budgeting processes.		
	3. Increase social connectedness through engagement, capacity building, public investment, and opportunities for economically vulnerable residents to improve their economic prosperity.		
	4. Encourage private sector action and incentivize investment in preventive approaches that reduce risk and minimize impacts of extreme weather and the changing climate for human health and the built environment.		
	5. Protect public buildings and natural/constructed infrastructure to reduce physical damage and sustain their function during extreme weather events.		
	6. Reduce the urban heat impacts of public buildings, sites, and infrastructure and provide resiliency co-benefits.		
	7. Protect water supply and wastewater treatment facilities to reduce physical damage and sustain their function during extreme weather events.		
	8. Improve local energy resilience by minimizing fuel poverty, installing distributed renewable energy systems, and developing microgrids that can improve energy system resiliency.		
	https://greenstep.pca.state.mn.us/bp-detail/81730		
>> To be recognized as a Step 3 GreenStep City, implement (1) the minimum number of BPs under each BP category, (2) any specific BPs and BP actions noted, and in total implement at least this many best practices:			16
	>> To be recognized as a Step 2 city, simply implement any BPs to total:		8

Robbinsdale Strategic Direction/Strategic Goals/Goals/Projects

02.04.2020 update

Innovating for Quality Services & Efficiencies		Promoting & Connecting			Revitalizing the Community		Investing for the Future				
		Communicate to Inform Residents	Engage/Involve Residents	PR Campaign	Redevelopment		Community Space/ Library Meeting Room	Asset Replacement & Maintenance	Partnerships		
Employer of Choice	Enhanced Services	Community Engagement			Outside DT	Downtown – LRT	Infrastructure		Funding/Advocacy		
Market Study 2018 Continue to Monitor	Major software update Improved on-line options	Website Refresh -go live 2/10/2020	Tobacco updates -monitor Fed Changes	Public Safety • Coffee w/cop	Twin Oak Lane Last lot 2020 start	Holding public parking lots. BP/old TCF	Sanborn Park Bldg • Architect site and elevations of council vision	Graeser Park Title after LRT restart	2020 Census outreach		
Employee Relations • Retirement plaques • Annual lunch • Service pins • Lunch/Learn Qtrly • Dept. Pot Lucks	Solid Waste • WM → 5yr +2 opt • Curbside organics • Textile recycling 6/2017-3/2020 Licensed drop-off bins- all removed 12/2019	New Resident welcome letter	Special events in parks -pop-up activities	Infrastructure Plans • Website updates • Social media • E-notification	Parker Station Flats Site work waiting on relocation of Century Link underground Completion target May, 2021 likely to shift	Keep DT fresh • Sidewalk/streetscape contract • Plaza extend 2021 Pre-Development LCDA Planning Grant?	• Architect site and elevations of council vision • Cost estimate review (2/4/2020) • Public open house input – (set dates)	Council Chamber Redo AV & Dais – plans in process	LRT BlueLine Connect Now!		
	Liquor Store Location	Parking Enforcement discuss 2/4 ws	Park ambassador					Whiz Bang Days	Metro Cities/LMC/NLC –Legislative policies & advocacy	Water Plant Feeder mains updates	BYR Quad Communities
		Social media “Organic” videos Timed updates Twitter+ FB+ Instagram									
On-line Recruiting	Water meter replacement Adds On-line monitoring	Snow reminders Personal awareness	Pedestrian Safety	Fair Housing Working with HRC	Birdtown Flats 1 st move in - Feb 1	Birdhouse – door and window openings	Lower Level public safety	Triangle Park Master Plan	NWCT – CCX operation changes		
Staff Transitions 2018-Liquor Mgr Deputy Registrar HR Coordinator 2019 – CSOs 4 public works Engineering tech 2 Finance Promotions + Acct Assistant Police Clerks Rec Admin Support Patrol – 5 new 2020 – Mgr Asst. IT Assistant	Water Plant-soft water Plan view-1/13/2020 Dept. Health- 3/2020 Plan updates Construction	Energy savings Info • Website • Grant incentive • Green Step update details 2/4 ws	On-line surveys – resident input on programs/activities/ facilities/annual		4600 Lake Road Planning approved Building Permit application received Late 2021 construction?	Parking Ramp/Wrap On-hold pending site control	Historic Meeting Room - meeting with SHPO in February Lower level interest: • <i>Wrestling</i> • <i>Museum</i> • <i>Storage-Gallery</i> • <i>RHS artifacts?</i> • <i>Terrace artifacts?</i>	Lee Park Expansion	Three Rivers Parks - invite on Park Tour 6/23 Next JPC 4/20		
	Water Tower(s) Better pressure Working on 2020 agreement with North	Election & Census	Summer Car Show? ~55 on 41xx WB ~22 on 41 ½ Avoid dates with special events				Periodic Review Station Area Concepts	Shared parking east of 4150-80 WB repaved in 2019.	LVT center area and parking updates waiting on water level	Shingle Creek WMO Received grant for Alum treatment for Crystal Lake - 2020	
	Way-Finding • Noble entry @36 plus banners • DT parking signage & lighting • BLRT sign plans 2020	• Helicopter presentation, when needed • Herbicide concern noted				• Bunny store lot • Negotiating new lease beach south parking		Review outdoor liquor service requirements – March 4 work session	Hollingsworth Park On hold for complete plans	Crystal Lake -Minneapolis -Watershed Clean up along Ryan Creek - 2020 pump to Ryan extension north of CR9	