City of Robbinsdale
CITY COUNCIL MINUTES
December 20, 2016
Meeting No. 25

CALL TO ORDER

1. Mayor Murphy called the meeting to order at 7:00 p.m.

ROLL CALL

2. Present: Selman, Backen (7:02 p.m.), Blonigan, Rogan, Mayor Murphy
   Absent: None
   Staff: Marcia Glick, City Manager; Larry Jacobson, Finance Director; Richard McCoy, City Engineer/ Public Works Director.

OPPORTUNITY FOR THE PUBLIC

3. Mayor Murphy opened the floor to anyone wishing to speak on any items not on the agenda; seeing no one else who wished to address the Council he closed the floor.

APPROVAL OF AGENDA

4. Glick noted no changes for the agenda.

5. Member Blonigan **MOVED,** seconded by Member Selman to approve the agenda. **The vote was unanimous and the motion carried.**

CONSENT AGENDA

6. Member Blonigan **MOVED,** seconded by Member Rogan to approve the Consent Agenda, items A through T. **The vote was unanimous and the motion carried.**

7. Items approved are as follows:
   A. Motion to approve and order placed on file minutes of the City Council Meeting of 12/06/16 and City Council Regular Monthly Work Session of 12/06/16.

   B. Motion to acknowledge receipt and placing on file minutes of the following Commissions and Boards:
      1. Senior Commission of 11/07/16
      2. Planning Commission of 11/17/16

   C. Motion to approve issuance of licenses from list dated 12/20/16.

   D. Motion to appoint Terese L. Lynch to the HRC for a term to commence December 20, 2016.

E. **2017 Liquor License Renewal for Westphal American Legion**
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.

F. **2017 Liquor License Renewal for Wicked Wort Brewing Company**
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.

G. **2017 Liquor License Renewal for Travail Kitchen/ Rookery**
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.

H. **2017 Liquor License Renewal for RSPV, Inc. dba St. Petersburg Restaurant**
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.

I. **2017 Liquor License Renewal for Pig Ate My Pizza**
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.

J. **2017 Liquor License Renewal for Nonna Rosa's Ristorante Italiano**
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.

K. **2017 Liquor License Renewal for Mai Thai Restaurant**
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.

L. **2017 Liquor License Renewal for The Lodge**
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.

M. **2017 Liquor License Renewal for El Toro Mexican Restaurant**
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.

N. **2017 Liquor License Renewal for Broadway Pizza/ Eagles Nest**
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.

O. Motion to approve the non-represented employee 2.5% wage adjustment effective January 1, 2017.

P. **Franchise Fee Ordinances – Xcel Energy and CenterPoint Energy**
Motion to hold the Second Reading of the Ordinances 16-18 & 16-19 (shown Exhibit 1 and Exhibit 2.)

Q. Motion to authorize the City Manager to execute the agreement with OpenGov for the Intelligence and Transparency product for the contract period 12/31/2016 – 12/30/2021 with an annual fee of $8,075.00 and a total price of $40,375.00 for the five year period.

R. Motion to approve and acknowledge the Robbinsdale Wine & Spirits for the month of October 2016.

S. Motion to approve the November 2016 payment for City credit card charges.

T. Motion to authorize the Mayor and City Manager to enter into an agreement for the provision of HVAC services in City buildings with Yale Mechanical of Bloomington Minnesota for the period – January 1, 2017 through December 31, 2019 with an option for an additional three (3) years extension in one year increments.

ROLL NOTED

8. Member Backen arrived at 7:02.

PRESENTATION

9. There are no Presentations scheduled.

10. Member Rogan asked to move Old Business item B to the front of the agenda for discussion; all Members agreed to the request.

OLD BUSINESS B – Conditional Use Permit Request C16-4 for Donation Drop-off Site at Robin Center

11. Glick read from the staff report noting the recommendation to deny the conditional use permit while approving a 1-year temporary allowance for a Saver's donation site at Robin Center. The Center "currently" has several vacancies and therefore there should be adequate space for the drop off at this time. Staff will be working on a license option for future temporary users.

12. Member Rogan and Selman confirmed that the requirements recommended by the Planning Commission would be carried forward in the temporary approval.

13. Member Selman **MOVED,** seconded by Member Rogan to adopt the Resolution No. 7536: "A RESOLUTION DENYING CONDITIONAL USE PERMIT REQUEST C16-4 TO ALLOW THE OUTSIDE COLLECTION OF DISCARDED CLOTHING AND HOUSEHOLD ITEMS IN THE DESIGNATED LOCATION IN THE ROBIN CENTER PARKING LOT BASED UPON FINDINGS OF FACT;

14. Member Blonigan expressed that a Conditional Use Permit should have been approved.

15. **The vote was 4 to 1 (Nay: Blonigan); the motion carried.**

16. Member Selman **MOVED,** seconded by Member Rogan to approve a one year temporary allowance for the Saver's donation site at Robin Center.

17. Member Backen indicated he is still opposed to this type of use.

18. Member Rogan indicated it is a 1-year approval which allows for a trial observation period with all the conditions noted.

19. Mayor Murphy agreed; noting that as Robin Center fills vacancies there will be less available space.

20. **The vote was 4 to 1 (Nay: Backen); the motion carried.**

<u>PUBLIC HEARING A – City's Proposed Street Improvement and Reconstruction Plan 2017-2021</u>

21. Jacobson read from the staff report. He noted that the projects in this 5-year proposal are larger than in recent years.

22. Council Members noted impacts on future projects and an interest to prepare to sell bonds when rates are at their lowest.

23. McCoy presented details on the proposal projects.

24. Member Rogan noted Chowen Avenue as being a priority project.

25. Mayor Murphy opened the Public Hearing; no one came forward to address the Council.

26. Member Selman **MOVED,** seconded by Member Backen to close the Public Hearing. **The vote was unanimous and the motion carried.**

27. Member Rogan **MOVED,** seconded by Member Selman to waive the reading and order the adoption of Resolution No. 7537: "A RESOLUTION ADOPTING THE CITY'S FIVE-YEAR STREET IMPROVEMENT AND RECONSTRUCTION PLAN 2017-2021." **The vote was unanimous and the motion carried.**

PUBLIC HEARING B – City's Capital Improvement Plan 2017-2020

28. Jacobson read from the staff report.

29. McCoy presented details on the proposed projects.

30. Member Blonigan confirmed that staff is exploring energy sufficiencies with short term pay back.

31. Jacobson confirmed that the expectation is that Fire Truck replacement expected in 2019 will be a combination of fund balance allocated and equipment notes.

32. Member Selman confirmed Council interest in touring facilities.

33. Member Rogan suggested partnering with the Amateur Sports Commission to figure out which projects are best to target for grants. He also suggested looking at legislative options to address costs for rebuilding 100-year-old infrastructure.

34. Mayor Murphy opened the Public Hearing; no one came forward to address the Council.

35. Member Selman **MOVED,** seconded by Member Rogan to close the Public Hearing. **The vote was unanimous and the motion carried.**

36. Member Selman **MOVED,** seconded by Member Backen to waive the reading and order the adoption of Resolution No. 7538: "A RESOLUTION ADOPTING THE CITY'S FIVE-YEAR CAPITAL IMPROVEMENT PLAN 2017-2021." **The vote was unanimous and the motion carried.**

OLD BUSINESS A – Adoption of Resolutions pertaining to 2017 Budget and Property Tax Levies.

37. Jacobson read from the staff report.

38. Member Selman **MOVED,** seconded by Member Backen to waive the reading and order the adoption of Resolution No. 7539: "A RESOLUTION ADOPTING THE 2017 CITY PROPERTY TAX LEVY IN THE AMOUNT OF $5,881,531 AND ORDERING ITS CERTIFICATION TO THE HENNEPIN COUNTY AUDITOR."

39. Member Rogan expressed appreciation to City staff for bringing forward all the information highlighted in the report. He noted that when considering how much of the funds need to be used for capital projects, it is a balance between sources of funds. He found that Jacobson's report demonstrated a sound budget that balanced the City's significant needs.

40. Member Blonigan noted it is a very responsible budget which balances not increasing too much by also provides for the future.

41. **The vote was unanimous and the motion carried.**

42. Member Blonigan suggested adding a change in language to the motion with the word "advisable" to the third whereas clause (noted below).

43. Member Blonigan **MOVED,** seconded my Member Rogan to waive the reading and order the adoption of Resolution No. 7540: "A RESOLUTION ADOPTING THE 2017 FINAL BUDGET AND COMMITTING FUND BALANCE." with an addition to language. **The vote was unanimous and the motion carried.**

44. Member Selman **MOVED,** seconded by Member Blonigan to waive the reading and order the adoption of Resolution No. 7541: "A RESOLUTION ADOPTING THE 2017 HRA TAX LEVY IN THE AMOUNT OF $164,860 AND ORDERING ITS CERTIFICATION TO THE HENNEPIN COUNTY AUDITOR." **The vote was unanimous and the motion carried.**

OLD BUSINESS C – Pawn America – Pawnbroker & Second Hand Goods License Renewal – 4134 West Broadway

45. Glick read from the staff report noting that the item was tabled after the 12/16 Public Hearing in order to get the police report. The last inspection of dozens of items had no errors and issuance of the license is recommended. Also, the police department suggested that with improvement in reporting the inspection could be scaled back from monthly to quarterly.

46. Member Selman **MOVED,** seconded by Member Rogan to approve the 2017 Pawnbroker and Second Hand Goods license renewals for Pawn America Minnesota, LLC at 4134 West Broadway. **The vote was unanimous and the motion carried.**

47. Member Selman agreed to support a change due to compliance improvements but felt moving from monthly to quarterly was too big a step.

48. Council Members agreed, adding additional language to the motion (noted below).

49. Member Selman **MOVED,** seconded by Member Blonigan to consider changing audit frequency from monthly to bi-monthly with a minimum of 30 items each time. **The vote was unanimous and the motion carried.**

50. Mayor Murphy noted that at the last Crime Prevention Meeting residents were reminded of the importance of documenting the serial numbers on valuable items and taking photos of jewelry.

NEW BUSINESS

51. There are no New Business items scheduled.

OTHER BUSINESS A - Motion to approve disbursements request for period ending 12/06/16.

52. Member Backen **MOVED,** seconded by Member Rogan to approve disbursements requests for the period ending 12/20/16. **The vote was unanimous and the motion carried**

ADMINISRATIVE REPORTS

53. Glick noted that Robin Gallery's current exhibit is "Art Is Primary" which displays works for area elementary school students running through Thursday, December 29, 2016.

COUNCIL GENERAL COMMUNICATIONS

54. Member Backen wished everyone a happy holiday season.

55. Member Selman noted Channel 12 had recently changed it's branding to CCX.

56. Member Selman also mentioned that Lilac Way landscaping needed to be restored. He also suggested the Senior Commission post openings at all senior buildings.

57. Member Blonigan noted the appointment of Terese L. Lynch to the Human Rights Commission under the Consent Agenda. He thanked her for her willingness to serve the community.

58. Member Blonigan commented on a neighborhood meeting that took place last Wednesday related to West Broadway Historical District. At the meeting people shared a lot of ideas for improving the area related to LRT impacts.

59. Mayor Murphy wished everyone a Merry Christmas.

60. Mayor Murphy noted that City hall would be closed on a Friday and Monday.

61. Mayor Murphy promoted the 2nd Annual Menorah Lighting and that skating rinks in Robbinsdale are getting ready for recreational use; more information on the opening of the rinks will be added soon to the website.

ADJOURNMENT

62. Member Rogan **MOVED,** seconded by Member Blonigan to adjourn the meeting at 9:11 p.m. **The vote was unanimous and the motion carried.**

Alexandria Olson, Recorder

Regan L. Murphy, Mayor