

**City of Robbinsdale
CITY COUNCIL MINUTES
December 5, 2017
Meeting No. 23**

CALL TO ORDER

1. Mayor Murphy called the meeting to order at 7:00 p.m.

ROLL CALL

2. Present: Blonigan, Rogan, Selman, Backen, Mayor Murphy
Staff: Marcia Glick, City Manager; Tom Marshall, City Clerk; Larry Jacobson, Finance Director; John Tingley, Assistant to City Manager.

OPPORTUNITY FOR THE PUBLIC

3. Mayor Murphy opened the floor to anyone wishing to speak on any items not on the agenda. No one chose to speak.

APPROVAL OF AGENDA

4. Glick noted the additions of Consent Q related to a liquor license at Broadway Pizza, Consent R related to a food truck for Wicked Wort, New Business B and an additional list of contractor licenses for Consent C. In addition, two letters have been received regarding item Old Business A.
5. Member Selman **MOVED**, seconded by Member Blonigan to approve the agenda with the additions as noted above. **The vote was unanimous and the motion carried.**

CONSENT AGENDA

6. Member Blonigan pulled consent item E.
7. Member Blonigan **MOVED**, seconded by Member Selman to approve the Consent Agenda A through R, excluding E. **The vote was unanimous and the motion carried.**
8. Items approved are as follows:
 - A. Motion to approve and order placed on file minutes of the City Council meeting on 11/21/17 and two City Council Work Sessions on 11/21/17.
 - B. Motion to acknowledge receipt and placing on file minutes for the following Commissions and Boards:
 - Parks, Recreation and Forestry Commission minutes of 10/24/17.
 - C. Motion to approve issuance of licenses from list dated 12/05/2017.

- D. County Road 9 – Supplemental Agreement 18 – City Project 35211 Sanitary Sewer Repair
- Motion to table this item to December 19, 2017.
- E. Pulled by Member Blonigan
- F. 2018 Liquor License Renewal for Wicked Wort Brewing Company
- Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements
- G. 2018 Liquor License Renewal for Travail Kitchen/Rookery
- Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
- H. 2018 Liquor License Renewal for RSPV, INC. dba St. Petersburg Restaurant
- Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
- I. 2018 Liquor License Renewal for Pig Ate My Pizza
- Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
- J. 2018 Liquor License Renewal for Nonna Rosa's Ristorante Italiano
- Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
- K. 2018 Liquor License Renewal for El Toro Mexican Restaurant
- Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
- L. 2018 Liquor License Renewal for Westphal American Legion
- Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
- M. 2018 Liquor License Renewal for Mai Thai Restaurant
- Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.

- N. Motion to authorize the Mayor and City Manager to execute a 3-year Vehicle Impounding Contract with North Suburban Towing covering the period from January 15, 2018 to January 15, 2021.
- O. Motion to acknowledge the Deputy Registrar's financial reports for the month of October 2017.
- P. Motion to acknowledge the Robbinsdale Wine & Spirits financial reports for the month of October 2017.
- Q. 2018 Liquor License Renewal for Broadway Pizza/Eagles Nest
 - Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
- R. Food Trailer at Wicked Wort December 8, 2017
 - Motion to approve Wicked Wort having a mobile food unit at its site on Friday, December 8, 2017.

PULLED CONSENT ITEM E

- 9. Member Blonigan thanked Mr. Scharff for volunteering to the Charter Commission.
- 10. Member Blonigan **MOVED**, seconded by Member Rogan to waive the reading and order the adoption of Resolution No.7607,"A RESOLUTION RECOMMENDING TO THE CHIEF JUDGE OF HENNEPIN COUNTY DISTRICT COURT APPOINTMENT OF A QUALIFIED VOTER OF THE CITY OF ROBBINSDALE TO THE ROBBINSDALE CHARTER COMMISSION. **The vote was unanimous and the motion carried.**

PUBLIC HEARING A: Finds on Broadway – Consignment & Second Hand Goods

- 11. Marshall reviewed the staff report.
- 12. Mayor Murphy opened the public hearing. No one chose to speak.
- 13. Member Rogan **MOVED**, seconded by Member Selman to close the public hearing. **The vote was unanimous and the motion carried.**
- 14. Member Rogan **MOVED**, seconded by Member Selman to approve the Consignment and Second Hand Goods 2018 licenses for Celeste Shahidi, dba Finds on Broadway, for 4180 West Broadway. **The vote was unanimous and the motion carried.**

PUBLIC HEARING B: Pawn America – Pawnbroker & Second Hand Goods License – 4134 West Broadway

15. Marshall reviewed the staff report.
16. Mayor Murphy opened the public hearing. No one chose to speak.
17. Member Rogan **MOVED**, seconded by Member Backen to close the public hearing.
The vote was unanimous and the motion carried.
18. Member Selman asked if there has been a recent change in the amount of items audited monthly and that he has seen a dramatic improvement over the last few years.
19. Glick stated that more than ten items have been audited for some time now.
20. Member Backen inquired about Pawn America's recent filing for bankruptcy.
21. Glick noted that the Robbinsdale Pawn America had been behind one lease payment but has since cleared that up with the owner.
22. Member Selman **MOVED**, seconded by Member Backen to approve the 2018 Pawnbroker and Second Hand Goods licenses for Pawn America Minnesota, LLC at 4134 West Broadway. **The vote was unanimous and the motion carried.**

PUBLIC HEARING D: 2018 Budget and Property Tax Levy

23. Jacobson reviewed the staff report and PowerPoint presentation to Council.
24. Member Blonigan inquired about the allocation of Franchise Fees between the General Fund and Street Reconstruction Fund and the expected 2018 50/50 split between the funds. He also inquired about the use of reserve funds in the 2017 budget.
25. Jacobson stated that the Budget had expected the use of \$296,000 in 2017 from General Fund reserves. It is projected that the City will only have used \$46,000 by the end of 2017 due to open staff positions and conservative expenditures.
26. Member Selman confirmed that the money stays in the fund reserves until used.
27. Mayor Murphy asked why more commercial properties are seeing a flat or decreased property tax levy compared to residential.
28. Jacobson stated that it has to do with estimated assessed value and recent sales of commercial property.

29. Member Blonigan asked if the city collects more or less revenue from franchise fees than in 2016 and 2017.
30. Jacobson stated that revenue of franchise fees have decreased over the last three years however 2017 is expected to see an increase over 2016. Revenue has to do with natural gas prices, mild weather among other things.
31. Member Rogan discussed how the tax levy will be increasing by \$265,000 or 4.7% which is the part of taxation system that the city controls and that due to the decrease in fiscal disparities, the impact will be larger on residential properties. Council doesn't control fiscal disparities and is using \$424,000 from reserves to balance this budget and limit the effect on taxpayers. If reserves weren't being used, taxpayers could have seen an increase of 12% in the levy.
32. Mayor Murphy opened the public hearing. No one chose to speak.
33. Member Selman **MOVED**, seconded by Member Backen to close the public hearing.
The vote was unanimous and the motion carried.
34. Member Selman thanked staff for coming up with a great budget and is proud of it.
35. Member Rogan commented that he thought it was a good budget as well.
36. Member Backen thanked staff for taking Council's feedback on the budget and being able to moderate the levy increase while still expanding services and providing a cost of living adjustment to staff.

PUBLIC HEARING C: Proposed Water, Sanitary Sewer, Storm Sewer, Solid Waste and Street Light Rate Increases

37. Jacobson reviewed the staff report and introduced Jessica Cook from Ehlers, Inc.
38. Ms. Cook gave a presentation to council regarding the proposed utility rate increases and why, after a financial analysis had been completed, rate increases are necessary to maintain current service levels.
38. Member Backen thanked Ms. Cook for the informative presentation and taking in Council feedback.
39. Mayor Murphy stated the necessity of city infrastructure to bring clean water to homes and how it has been neglected in the past. He believes it is time to address the issue and glad that a solution is being put in place.
40. Jacobson summarized the changes to utility rates that are being proposed to water, sanitary sewer, storm sewer, solid waste and street light rates.

41. Mayor Murphy opened the public hearing. No one chose to speak.
42. Member Blonigan **MOVED**, seconded by Member Selman to close the public hearing. **The vote was unanimous and the motion carried.**
43. Member Backen **MOVED**, seconded by Member Rogan to approve Resolution No. 7608, "A RESOLUTION ESTABLISHING CITY WATER, SANITARY SEWER, STORM SEWER, SOLID WASTE, AND STREET LIGHT RATES IN THE CITY OF ROBBINSDALE EFFECTIVE FOR ALL USAGE BEGINNING JANUARY 1, 2018." **The vote was unanimous and the motion carried.**

OLD BUSINESS A: 2nd Reading: Amendment to Robbinsdale Tobacco License Regulations

44. Glick reviewed the staff report.
45. Member Blonigan **MOVED**, seconded by Member Selman to place letters received on the record. **The vote was unanimous and the motion carried.**
46. Ayman Issa, 5500 42nd Avenue North, owner of the BP station, asked that the effective date be pushed out as the first quarter of 2018 product shipment of flavored tobacco products from vendors is already submitted. It would take some time to get rid of supply. He noted that when Minneapolis passed restrictions on flavored tobacco, it pushed out the effective date 4-5 months to allow for stores to become compliant.
47. Member Backen suggested April 1st, 2018 be the effective date.
48. Member Backen **MOVED**, seconded by Member Blonigan to hold the second reading of Ordinance 17-14 "AN ORDINANCE AMENDING ROBBINSDALE CITY CODE SECTION 1132 TOBACCO AND RELATED PRODUCTS" with the addition of listing April 1st, 2018 as the effective date.
49. Member Blonigan stated that he would go to T-21 if Robbinsdale's neighboring cities would also raise the legal age to purchase tobacco to 21. Studies previously cited said that Robbinsdale would only see roughly 8.8 residents who would not start smoking if the age was raised. He believes that would actually be zero. He is happy to see tobacco companies now having a harder time targeting kids in Robbinsdale. The number one preventable causes of death are related to tobacco smoking. Soon the number one will be climate change.
50. Member Rogan said he is excited for this ordinance and is a move in the right direction in being a city that leads. Said he was happy to see Plymouth raise the

legal age to 21. He looks forward to revisiting the issue in 2018. He ultimately believes this is a statewide issue.

51. Member Selman proclaimed he is proud of this ordinance and without residents pushing the topic, it may not have happened. He also believes it's a state issue.
52. A Roll call vote was called: Aye: Blonigan, Rogan, Selman, Backen, Mayor Murphy
Nay: None.

NEW BUSINESS A: 1st Reading: Ordinance Adding Liquor License Refund

53. Glick reviewed the staff report.
54. Blonigan asked about the calculation of the refund if moving to a new store in Robbinsdale.
55. Glick stated the new license will be pro-rated on date of beginning operations at new location.
56. Member Rogan said the faster they open up, the larger the refund.
57. Member Blonigan said he would like to see additional language with an example included for 2nd reading.
58. Member Rogan **MOVED**, seconded by Member Backen to hold the First Reading of Ordinance 17-16, "AN ORDINANCE ADDING PRO-RATED REFUND OF LIQUOR LICENSE FEE." **The vote was unanimous and the motion carried.**

NEW BUSINESS B: Resolution Concerning Proposal to Change Crime Lab Assignment

59. Member Rogan recused himself at 8:33 P.M. due to his employment with Hennepin County and the topic of the proposed resolution.
60. Glick reviewed the staff report.
61. Member Selman suggested adding the word "strongly" in front of oppose in the resolving clause.
62. Member Blonigan believes the Police Chief should have been informed before the Hennepin County Board considered this action.
63. Mayor Murphy stated his disbelief that cities other than Minneapolis were not consulted on this before being brought to a vote.

64. Member Backen agreed with the Mayor and thanked Member Selman for bringing this issue forward.
65. Member Selman was shocked and hopes the County Commission does not go forward with this proposal.
66. Member Blonigan **MOVED**, seconded by Member Selman to waive the reading and order the adoption of Resolution No. 7609," A RESOLUTION OPPOSING CHANGE TO THE ADMINISTRATION OF THE COUNTY CRIME LAB WITHOUT CONSULTATION WITH COMMUNITIES AFFECTED BY THE CHANGE."
67. **A roll call vote was called: Ayes: Blonigan, Selman, Backen, Mayor Murphy. Nays: None. Rogan abstained.**
68. Member Rogan returned at 8:41 p.m.

OTHER BUSINESS A: Motion to approve disbursement requests for period ending 12/05/17.

69. Member Selman **MOVED**, seconded by Member Backen to approve disbursement requests for period ending 12/05/17. **The vote was unanimous and the motion carried.**

ADMINISTRATIVE REPORTS

70. Glick congratulated recipients of the Annual Chamber of Commerce awards on Monday night at St. Petersburg. The annual Christmas Tree Lighting was held prior to the Council meeting. She reminded council that there will be having the regular council work session after the meeting.

COUNCIL GENERAL COMMUNICATIONS

71. Member Backen was sad he could not attend the Tree Lighting and Chamber award dinner due to illness.
72. Member Selman stated the Tree Lighting was well attended and fun. He was also able to attend the Gym Grand Re-Opening last Saturday.
73. Member Rogan said the Tree Lighting is always a nice event, even when it's cold and it was nice to see young families in Robbinsdale which is a good sign.
74. Mayor Murphy thanked the Chamber of Commerce for a wonderful event on Monday. He inquired about previously installing a banner in downtown for the Tree Lighting.

75. Glick stated that the banner was ripped and the Chamber of Commerce, who had funded it, decided not to replace it. They have had poor luck with banners ripping with winds in the area.

76. Murphy thanked volunteers and parks and recreation staff for helping.

ADJOURNMENT

77. Member Selman **MOVED** seconded by Member Backen to adjourn the meeting at 8:46 p.m. **The vote was unanimous and the motion carried.**

John Tingley, Recorder

Regan L. Murphy, Mayor

ROBBINSDALE CITY COUNCIL
WORK SESSION MINUTES
TUESDAY, DECEMBER 5, 2017
COMMUNITY MEETING ROOM
CITY HALL

1. The work session was called to order by Mayor Pro Tem Blonigan 8:50 p.m.
2. Councilmembers Present: Blonigan, Rogan, Selman, Mayor Murphy, Mayor Pro Tem Blonigan

Staff Present: Marcia Glick, City Manager; Tom Marshall, Director of Administrative Services; John Tingley, Assistant to City Manager

DISCUSSION: Recreational Fires

3. Glick reviewed the staff report.
4. Council agreed a consecutive hour limit should be in place and that some language should be altered, including removing the word offensive.
5. Glick will forward suggestions to the fire department.

DISCUSSION: Community Survey – Next Steps

6. Council decided to push discussion to the 2018-2019 goals session and would like staff to highlight the results on the city website.

DISCUSSION: South West Broadway/France Redevelopment District

7. Glick noted that the suggestions raised at the November 21st City Council Work Session were being forwarded to the Planning Commission for discussion on December 21st. The Planning Commission public hearing on potential zoning overlay requirements or Comprehensive Plan updates are a required step on the process.
8. Council discussed screening and whether certain transit-oriented development standards should be put in place along West Broadway between downtown and 36th Avenue.
9. Some items discussed were reducing setback requirements, availability of public transportation, requiring parking be behind or underneath the building, creating a bike corridor on Hubbard Avenue and looking potentially purchasing property for a trail connection.

SCHEDULING DISCUSSION: 2017 Railvolution reports & 2018 Goals Discussion

10. Council members shared information on Denver's "trackless trolley" bus circulator and pondered whether a future circulator between the future LRT station and North Memorial along the West Broadway redevelopment corridor would be feasible.

11. Council set January 27th at 9:00 am as the time and date for the 2018-2019 Goals discussion. Location is yet to be determined. A facilitator will not be needed for this year.

UPDATE: Problem Properties

12. Staff and Council reviewed a list of problem properties.

UPDATE: 2017-2018 Goal Updates

13. Glick gave an update on progress being made on 2017-2018 goals.

OTHER BUSINESS

14. Member Blonigan shared photos of the progress being made at Robbins Beach redevelopment at the Twin Oak Lane redevelopment site.

ADJOURNMENT

15. Mayor pro-tem Blonigan adjourned the work session at 9:45 p.m.

John Tingley, Recorder

William A. Blonigan, Mayor Pro Tem

ROBBINSDALE CITY COUNCIL
WORK SESSION MINUTES
TUESDAY, DECEMBER 5, 2017
COMMUNITY MEETING ROOM
6:45 P.M. CITY HALL

1. The work session was called to order by Mayor Pro Tem Blonigan 6:45 p.m.
2. Councilmembers Present: Rogan, Selman, Backen (6:51 pm), Mayor Murphy, Mayor Pro Tem Blonigan

Staff Present: Marcia Glick, City Manager; John Tingley, Assistant to City Manager

REVIEW: Preliminary Site Plan Updates – Birdtown Flats

3. Glick showed the updated site plan and front elevation to Council.
4. Council agreed that these plans are an improvement over the originals.
5. Member Blonigan noted that the house directly to the north of the original proposal on Lakeland Avenue has agreed to sell to the developer, allowing more green space for the development.
6. Glick discussed the next steps including the December 12th REDA meeting where the Economic Development Authority will be asked to initiate the process for consideration of Tax-Increment Financing for the project. Glick also noted the different channels of funding the developer could seek to bridge the gap.
7. Mayor Murphy stated he likes the improvements but would like to see a more creative design and color scheme that stands out.

ADJOURNMENT

8. Mayor pro-tem Blonigan adjourned the work session at 6:58 p.m.

John Tingley, Recorder

William A. Blonigan, Mayor Pro Tem



City of Robbinsdale

ROBBINSDALE SENIOR COMMISSION MINUTES

6:00 pm, Monday, October 2, 2017

The Senior Commission is an advisory commission to the City Council on matters relating to the status and needs of seniors, age 55 and over, in the city and ways in which the needs of seniors may be met.

- 1) Commission Meeting Called to Order at 6:00 pm by Chairperson Bjorkquist
- 2) Commissioners Present: David Bjorkquist, Terri Cleveland, Carmen Berrios, Duane Bengtson and Gene Montanez
Commissioners Absent: Jerry Ruppert
Staff Liaison: Pam Schmitz, Recreation Programs Manager
- 3) Bengtson motioned approval of the minutes of the regular meeting of June 5, 2017, second by Berrios, passed.
- 4) Oath of Office; not applicable
- 5) Old Business
 - a. Pedestrian Safety updates:
 - i) Discussion on the backpacks distribution efforts. Berrios offered to contact Copperfield; Bengtson will contact Broadway Court; Bjorkquist will contact Robbins Way..
 - ii) Safety presentation updates: Montanez reported that 6 presentations have been given. Discussed possibility of working with schools on a student friendly presentation. Members discussed reaching out to Sacred Heart School for next spring.
 - c. Programming updates:
 - i: Schmitz reported on the various presentations currently being offered. Discussed that the survey on program topics that was discussed in June was not sent out to members due to various factors. Commission members then discussed potential topics for an evening program in the spring. The list included: downsizing, how to stay in your own home, staying connected and staying active.
 - ii) Whiz Bang Days program was reviewed. Thursday afternoon's safety presentation and movie were fine, but numbers were disappointing. Baby Boomers free program was well attended. Backpacks were distributed to participants. Discussed what the goal of Senior Commission should be during Whiz Bang Days. Possibly seeing if Commission members could have a presence at the Ice Cream Social or other events where there is guaranteed high attendance and where Commission members could share what they do for the community.
 - iii) Discussed ways in which to gather more information on what programs the 55+ population in Robbinsdale would like to see offered: focus groups, reaching out to senior living complexes, surveys and reaching out to organizations like the Diggers, Robin Gallery, Plymouth Rockers and Robbinsdale Historical Society. Bjorkquist requested results of past focus groups. Comments on the challenges: getting the word out, offering programs for singles versus couples or both; finding means in which to help get people to the program; reaching out to those that are "shut-in."
 - d. Volunteer Opportunities: no new information
 - e. Funds for Commission projects: Schmitz reported that staff has put additional funds for Commission projects in Senior programs budget code; rather than creating a new Senior Commission line item.
- 6) New Business:
 - a. Metropolitan Area Agency on Aging; a staff member from this organization has contacted the city about some of their programs and services and requested the opportunity to present at a future meeting. By general consensus it was suggested they come to the November meeting.
 - b. Heart Safe Community Project; there is a move to have the City become a "Heart Safe" community which requires program champions. It was suggested that the Commission members could help with the project which includes creating an inventory of where all the AEDs are located within the city and assisting with conducting training sessions in hands only CPR and AEDs with the

goal of getting a high percentage of residents trained. Members discussed and agreed to learn more in December.

c. Cleveland reported on an article relating to adult fitness “playgrounds.” After some discussion, a motion by Cleveland, seconded by Montanez to endorse the recommendation of an installation of an adult fitness playground to produce intergeneration play spaces within Robbinsdale. Motion passed.

- 7) Motion to adjourn at 7:30 pm by Cleveland, second by Bengtson, passed.

Next Meeting is scheduled for 6:00 p.m. Monday, November 6 at City Hall.

ROBBINSDALE HUMAN RIGHTS COMMISSION
MEETING MINUTES
October 11, 2017

Vice Chair Seeley-Johnson called the meeting to order at 7:07 p.m.

Members Present: Falk, Fox, Fuglie, Giese, Lynch, Ralston Aoki, Seeley-Johnson, Webb
Members Excused: Elabaddy, Sussman
Members Absent: Sookraj
Staff Present: Sherry O'Donnell

APPROVAL OF MINUTES

Commissioner Ralston Aoki suggested minor changes to the Community/Police Relations-Proclamation item under Old Business.

MOVED by Ralston Aoki, second by Seeley-Johnson, to approve the amended meeting minutes of July 27, 2017. **MOTION CARRIED.**

CHAIR REPORT

Vice Chair Seeley-Johnson is leading the meeting due to the absence of Chair Sussman.

Due to Commissioner Fox being delayed and her involvement with the proposed resolution, agenda items A and B under Old Business will be reversed.

OLD BUSINESS

A. Community Engagement – Body Camera Meeting

After several sub-committee meetings and connecting with the Police Department, there was a suggestion to organize a community event, such as educating the community about body cameras. The Police Chief emailed Commissioner Fox and asked if the HRC would be interested in co-hosting.

A community meeting was held on September 21, 2017 to educate the community about body cameras. The HRC commissioners that attended were shown an actual body camera and how they are operated. The attendees felt that the Police Department was receptive to feedback and questions.

Commissioner Ralston Aoki noted that there were more attendees at this session in Robbinsdale than other area cities. There was a lot of thought put into this policy. The HRC commissioners in attendance suggested changes and learned a lot.

Other commissioner comments were – Falk is interested in more data. Webb feels that there is varying interest in communities. Fox commented that there is storage (the “cloud”) to consider.

The Police Department is still researching equipment, etc. The HRC is interested in seeing the draft policy. Staff will provide.

Commissioner Webb departed the meeting between 7:20-7:25 p.m.

Old Business, cont'd.

B. Resolution

A final draft of the proposed resolution is scheduled to be on the October 17, 2017 City Council meeting agenda, if no other changes are proposed.

Commissioner Ralston Aoki felt that the City Council incorporated what had been talked about between the HRC and the Council, and appreciates the consideration. Commissioner Fox felt respected by the Council. Commissioner Seeley-Johnson felt that it was an excellent compromise.

MOVED by Seeley-Johnson, second by Fuglie, to approve the proposed resolution DESIGNATING ROBBINSDALE AS A WELCOMING CITY TO IMMIGRANTS AND REFUGEES. **MOTION CARRIED.**

NEW BUSINESS

Added –

Vice Chair Seeley-Johnson wanted to bring up the topic of trainings for the commission that Commissioner Ralston Aoki mentioned earlier in the meeting. It was suggested that a sub-committee be formed to discuss topics/trainings for the commission, such as – rules of procedure, reviewing the code, what are their roles, create an action plan.

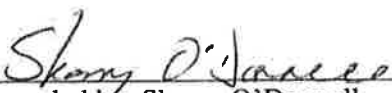
The volunteer sub-committee is Seeley-Johnson, Ralston Aoki, Giese, Lynch.

COMMISSIONER REPORTS/UPDATES

Commissioner Fox brought up the issue of the recent federal Department of Justice (DOJ) position on 'religious freedom' laws several states have passed. She stated that it was unclear to her whether the DOJ position would conflict with or supersede current Human Rights laws and ordinances in states such as Minnesota, but that this would be a topic to monitor.

ADJOURNMENT

The meeting adjourned at 8:21 p.m.


Recorded by, Sherry O'Donnell



MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: December 19, 2017

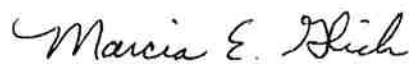
RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Recommendation:

By motion approve issuance of licenses dated December 19, 2017.



Marcia Glick, City Manager

CONCURRENCE:



Tom Marshall, City Clerk

BUSINESS LICENSES FOR COUNCIL APPROVAL

12/19/2017

Current Date: 12/14/2017

<u>License Type</u>	<u>Applicant</u>	<u>License Fee</u>
Convenience Foods	Westphal American Legion	50.00
Convenience Foods	WICKED WORT BREWING CO LLC	50.00
Liquor Entertainment	WICKED WORT BREWING CO LLC	150.00
Liquor Entertainment	Travail Kitchen/Rookery	150.00
Liquor Entertainment	Broadway Pizza/Eagles Nest	150.00
Liquor Entertainment	Nonna Rosa's Ristorante Italiano	150.00
Liquor Entertainment	The Lodge	150.00
Liquor Off Sale (3.2% Malt Bev)	Robbinsdale Wine & Spirits	0.00
Public Entertainment - Indoor	St. Petersburg Restaurant	150.00
Public Entertainment - Indoor	Westphal American Legion	150.00
Restaurant/Cafe	Broadway Pizza/Eagles Nest	200.00
Restaurant/Cafe	St. Petersburg Restaurant	200.00
Restaurant/Cafe	El Potrillo, LLC	200.00
Restaurant/Cafe	Nonna Rosa's Ristorante Italiano	200.00
Restaurant/Cafe	Pig Ate My Pizza	200.00
Restaurant/Cafe	Athens Cafe, Inc.	50.00
Restaurant/Cafe	Travail Kitchen/Rookery	200.00
Restaurant/Cafe	MAI THAI RESTAURANT	200.00
Restaurant/Cafe	The Lodge	200.00
Tobacco Sales	Robbinsdale Wine & Spirits	0.00

INDIVIDUAL LICENSES FOR COUNCIL APPROVAL

12/19/2017

Current Date: 12/14/2017

<u>Type</u>	<u>Applicant</u>	<u>License Fee</u>
Massage Therapy - Individual	Nicole Nyquist	75.00
Donation Collection Bin	USAgain, LLC	50.00
Donation Collection Bin	Triangle Recycling (Wearever Recycling)	50.00

CONTRACTORS' LICENSES FOR COUNCIL APPROVAL 12/19/2017

<u>Applicant</u>	<u>Type</u>	<u>License Fee</u>
ARTISTIC PLUMBING INC	Plumbing Contractor	50.00
BEISSEL WINDOW & SIDING CO	General Contractor	50.00
BWS HEATING AND AIR CONDITIONING LLC (ME)	Mechanical Contractor	50.00
BWS HEATING AND AIR CONDITIONING LLC (PL)	Plumbing Contractor	50.00
CROSSTOWN SIGN INC	Sign Contractor	50.00
DYNAMIC TREE & LANDSCAPING	Tree Contractor	50.00
FORCED AIR INC	Mechanical Contractor	50.00
HORWITZ INC (ME)	Mechanical Contractor	50.00
HORWITZ INC (PL)	Plumbing Contractor	50.00
RESTORATION TECHNOLOGIES INC	General Contractor	50.00
ROYALTON HEATING & COOLING CO INC (ME)	Mechanical Contractor	50.00
SUMMIT FACILITY & KITCHEN SERVICE LLC (ME)	Mechanical Contractor	50.00
WRUCK EXCAVATING INC	Sewer/Water Contractor	50.00

Number of Contractor Licenses Requesting Council Approval: 13



City of Robbinsdale

MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: December 19, 2017

RE: Recommendation for Charter Commission Appointment

Background

The Charter Commission is comprised of 15 eligible resident voters who are appointed at-large by the Chief Judge of Hennepin County after a recommendation is made by the City Council. Commissioners serve as volunteers and their terms need to be renewed every four years. There are no term limits for Charter Commissioners.

Analysis/Conclusion

A list of the current nine Commissioners is included as Exhibit 1. Currently there are six vacancies on the Commission. Commission openings are frequently publicized in the utility bill insert, the City's cable scroll, the City's website, and posted on the city hall bulletin board. The City Council recommended the approval of Jacob Scharff to the Chief Judge of the District Court to fill one of the six vacancies at the December 5th meeting.

Residents seeking appointment are Kelly Groehler and Danyelle Pierquet.

Recommendation

By motion, waive the reading and order the adoption of the resolution (shown as Exhibit 2) recommending appointment of Kelly Groehler and Danyelle Pierquet to the Robbinsdale Charter Commission.


Marcia Glick, City Manager

CHARTER COMMISSION MEMBERS

As of November 27, 2017

No Term Limits
Four Year Terms
Appointed at Large

TERM EXPIRATION

- | | | |
|-----|------------------|----------|
| 1) | Scott Allen | 03/22/19 |
| 2) | Nicholas Benham | 03/25/18 |
| 3) | Larrin Bergman | 02/22/19 |
| 4) | David Giordano | 04/21/18 |
| 5) | John Lapointe | 03/25/18 |
| 6) | Dennis Motl | 02/22/19 |
| 7) | Jeff Mueller | 03/25/18 |
| 8) | Michael Scanlan | 05/03/18 |
| 9) | Michael J Meehan | 11/01/20 |
| 10) | OPEN | |
| 11) | OPEN | |
| 12) | OPEN | |
| 13) | OPEN | |
| 14) | OPEN | |
| 15) | OPEN | |

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 19th day of December 2017.

RESOLUTION NO. _____

A RESOLUTION RECOMMENDING TO THE CHIEF JUDGE
OF THE HENNEPIN COUNTY DISTRICT COURT
APPOINTMENT OF TWO QUALIFIED VOTERS
OF THE CITY OF ROBBINSDALE TO THE ROBBINSDALE CHARTER COMMISSION

WHEREAS, Minnesota Statute 410.05, Subdivision 2, empowers the Chief Judge of the Hennepin County District Court to fill vacancies in the Robbinsdale Charter Commission; and

WHEREAS, the Robbinsdale Charter Commission currently has nine appointed commissioners and six openings for new members; and

WHEREAS, the City Council has recommended Jacob Scharff for approval to the Chief Judge of the Hennepin County District Court; and

WHEREAS, staff has received two applications from residents interested in serving on the Charter Commission; and

WHEREAS, the City Council wishes to recommend that these qualified voters of the City of Robbinsdale be appointed to the Charter Commission;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale that the following residents are hereby recommended to the Chief Judge of the Hennepin County District Court for appointment to the Robbinsdale Charter Commission:

Kelly Groehler and Danyelle Pierquet

The question was on adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 19TH DAY OF DECEMBER 2017.

Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk



City of Robbinsdale

MEMORANDUM

To: Mayor and City Council
From: Marcia Glick, City Manager
Date: December 19, 2017
Subject: City Code Update 2nd Reading– Yard Cover

Background

In June City Council changed City Code Section 820.15 allowing the owner of property abutting on any public street or alley to install native prairie vegetation that exceed eight inches in height as part of a city approved raingarden or a restored prairie. Recently, staff noticed that City Code Section 425.15 Subd. 5. Yard cover, also has language that weeds and grass may not exceed eight inches in height. This subdivision applies to exposed areas surrounding, or within, a principal or accessory use. Though it pertains to private yards independent of public rights of way, yet with the changes made to Section 820.15 staff believes there could be a minor contradiction.

Analysis/Conclusion

The conclusion of staff was that in order to eliminate any contradictions and to officially allow for prairie vegetation in private landscaping, to add the same language to 425.15 that was added to 820.15 in June, shown as Exhibit 1.

Recommendation

By motion, hold the second reading of the ordinance 17-XX “AN ORDINANCE AMENDING SECTION 425 OF CITY CODE TO UPDATE YARD COVER,” shown as Exhibit 1.

Marcia Glick, City Manager

CONCURRENCE:

Tom Marshall, City Clerk

Member _____ moved and Member _____ seconded a motion that the following ordinance, which was given its first reading on the 21st day of November, 2017, be given its second reading on this 19th day of December, 2017, and that it be adopted.

ORDINANCE NO.

AN ORDINANCE AMENDING SECTION 425 OF CITY CODE
TO UPDATE YARD COVER

THE CITY OF ROBBINSDALE DOES ORDAIN:

Sec. 1: That Section 425 – Property Maintenance Code – Subsection 425.15 is hereby amended to read as follows:

425.15. Subd. 5. Yard Cover. Exposed areas surrounding (or within) a principal or accessory use, including street boulevards which are not devoted to parking, drives, sidewalks, patios or other such uses, must be landscaped with grass, shrubs, trees, or other ornamented landscape material. Such landscaping shall be maintained in good condition and free of noxious weeds. Weeds, including tall grass, may not exceed eight inches in height. Perennial native prairie vegetation including grasses and/or wildflowers as identified by the city Forester, installed as a primary component of an approved raingarden or a restored prairie, is excluded from this rule on a case-by-case basis. The enforcement policy for this subdivision, and at section 820.15, shall be set and amended from time to time by resolution of the City Council.

Sec. 2: That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:

The purpose of the ordinance is to update language for consistency between City Code Sections 425.15 and 820.15 regarding the use of native prairie vegetation and exemption from eight inches in height rule.

First Reading: YEAS: Selman, Backen, Blonigan, Rogan, Mayor Murphy
NAYS: None

Second Reading: YEAS:
NAYS:

PASSED AND ADOPTED BY THE CITY COUNCIL THIS _____ DAY OF _____, 2017.

Regan L Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk

MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: December 19, 2017

SUBJECT: Award Contracts for Forestry Work

Background:

The current contract for Tree Removal and Stump Grinding services within the City is set to expire on December 31, 2017. The current contract has been in place for a number of years and has been subject to a number of extensions during this time.

In accordance with prudent practice, a notice was placed in the appropriate printed media for the statutory time seeking prices for Public and Private Tree Removal, ROW Tree Clearance and Stump Grinding services. Staff requested bids on the basis of contracts for a 2 year period with the ability to extend an additional two years on a year by year basis subject to mutual agreement.

At 10:00am on Thursday December 7th, 2017 bids were publicly opened. A total of 2 bids were received for the Tree Removal Contract. Bidding was very competitive. Abstracts of bids for the Contract have been included as Attachment 1 for Council Member's information.

Prices for the Tree Removal contract were \$59,159.78 and \$67,332.00 for the two year period. City Council Members should note that the Public and Private Tree Removal contract prices are based on estimated quantities and sizes of trees over the contract period, and that this may vary depending on circumstances. ROW Tree Clearance costs received were \$55.00 and \$75.00 per hour per person, and Stump Grinding prices received were \$2.50 and \$5.50 per base diameter inch. The low bid in each category was received from Nick's Tree Service of Corcoran, Minnesota.

As part of the contract documentation, references were checked to verify experience of this contractor and to provide information for input into the assessment process. It is required that contractors must demonstrate completion of similar work in other Municipalities, and achieve a minimum rating (10 points) based on a set system.

The low bid Contractor for the Tree Removal has successfully performed similar works in the Cities of Columbia Heights and the City of Crystal. In addition, this Contractor has been performing work in this City for multiple years and has been found to be satisfactory. The low bid Contractor also had the best stated emergency response time. Given these conditions, the Contractor is deemed "responsible" with respect to our rating system.

Award of the contract for Public and Private Tree Removal, ROW Tree Clearance and Stump Grinding to Nick's Tree Service in accordance with the prices received is recommended.

Recommendation:

Authorize the Mayor and City Manager to enter into a contract with Nick's Tree Service of Corcoran, MN for Public and Private Tree Removal at an estimated cost of \$59,159.78, for ROW Tree Clearance at a rate of \$55.00 per hour per person, and Stump Grinding at a rate of \$2.50 per base diameter inch in the City of Robbinsdale for the two year period commencing January 1st, 2018. Extension of the contract beyond this date will be subject to mutual agreement and satisfactory performance.



Marcia Glick, City Manager

CONCURRENCE:



Stephan Papiz
City Forester / Natural Resources Specialist



Richard McCoy, P.E.
Public Works Director / City Engineer

Bid Opening December 7, 2017 @ 10:00 am
Tree Removal Contract 2018-2019
As verified

Company Name	Bid Bond	Non-Collusion Affidavit	Questionnaire	Public Trees Part 1 Total	Private Trees Part 2 Total	Total Base Bid	ROW Clearance Part 3	Stump Grinding Part 4
Golden Leaf Tree Service								
John Koppi								
Jubert Tree								
Nature's Trees Inc dba Sava Tree								
Neighborhood Tree Care LLC								
Nick's Tree Service	x	x	x	\$ 46,865.78	\$ 12,294.00	\$ 59,159.78	\$ 55.00	\$ 2.50
Northeast Tree Inc.								
Precision Landscape & Tree Inc	x	x	x	\$ 52,901.50	\$ 14,430.50	\$ 67,332.00	\$ 75.00	\$ 5.50
Rainbow Tree Company								
Vineland Tree Care								
Wilson Custom Tree								
YTS Companies LLC								



MEMORANDUM

To: Mayor and Council Members
From: Marcia Glick, City Manager
Date: December 19, 2017
Re: Portable Radios for Police Department

Background

The 2017 Equipment Replacement Fund budget includes \$130,000.00 for the purchase and replacement of 30 portable radios for police department personnel and to upgrade squad car radios with encryption. In the 2018 Equipment Replacement Fund the budget request was increased to \$160,000.00. Current portable Motorola radios require replacement before product servicing discontinues and to comply with new technological specifications. The current radios used by the police department went in service on 12/12/2002. They have been utilized beyond their expected usability and frequently require repairs. The current portable radios also lack encryption technology, which will make communication with dispatch and other agencies difficult to impossible after upgrades are completed throughout the county. The use of encrypted radio mains is expected for implementation in 2018 or 2019. Mobile radios currently deployed in squad cars and in the front desk clerk's office were purchased several years ago. These radios do not require replacement, but upgrades must be performed to make the radios capable for encryption usage. Current radios will no longer be serviceable by Hennepin County Radio by the end of 2019 and cannot be attached to the radio mains. The HCSO is responsible for supporting radio communication implementations, repairs and warranty work for both police and fire services within Hennepin County.

Analysis/Conclusion

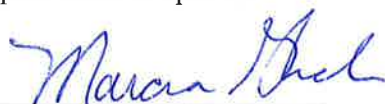
The equipment will be purchased from Motorola Solutions, which is recognized as a State of Minnesota communications vendor (MN State Contract #119587) and used by Hennepin County for their supported radio communications platform. The newly purchased radios must be compatible with the county-wide system as directed by Hennepin County radio policy.

The requirements of the police department, its personnel and the HCSO were reviewed and a quote was created.

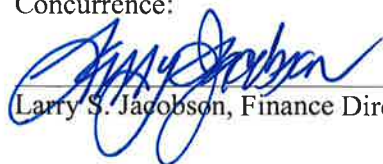
The total cost of the equipment purchase is \$144,354.38. This is a discounted price from \$165,256.88. The requested purchase order must be placed with Motorola Solutions before the end of the 2017 or the pricing discounts associated with this quotation (Quote# QU0000423120) are subject to change or cancellation.

Recommendation

By motion authorize the City Manager and Finance Director to issue a Purchase Order to Motorola Solutions for the purchase of 30 portable radios and encryption upgrades for squad radios for police department personnel in the amount of \$144,354.38.


Marcia Glick, City Manager

Concurrence:


Larry S. Jacobson, Finance Director



City of Robbinsdale

MEMORANDUM

TO: City Council
FROM: Marcia Glick, City Manager
DATE: December 19, 2017
RE: Approval of Credit Card Charges and Payment

The City has issued credit cards to certain employees as designated by the City Manager. Credit card payments are made using the ACH payment method directly to the bank, no check is issued, and payment is required by a certain date to avoid finance charges.

The attached listings are the credit card payments made in the month of November 2017 representing charges for the period October 10, 2017 through November 10, 2017, for expenses for City operations.

Recommendation

By motion approve the November 2017 payment for City credit card charges.



Marcia Glick, City Manager

CONCURRENCE:



Larry Jacobson, Finance Director

Council Check Register by GL
Council Check Register and Summary

11/24/2017 -- 11/24/2017

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2017272	11/24/2017		100292 U. S. BANCORP							
		10.47	ROVING MINDS		127111		1335.6214		Operating Supplies	Senior Programs
			Supplier 114248 CUB FOODS							
		12.99	MOVIE DISCUSSION GROUP		127112		1335.6214		Operating Supplies	Senior Programs
			Supplier 116577 HYVEE							
		124.73	COMMUNITY GYMS		127113		1305.6214		Operating Supplies	Community Center Operations
			Supplier 114295 AMAZON							
		8.99	MOVIE DISCUSSION GROUP		127114		1335.6214		Operating Supplies	Senior Programs
			Supplier 114248 CUB FOODS							
		19.99	CSO SQUAD EQUIPMENT		127115		1205.6214		Operating Supplies	Patrol Services
			Supplier 114295 AMAZON							
		395.00-	CREDIT SCHOOL		127116		1260.6512		Conference & Schools	Fire Prevention / Suppression
			Supplier 117035 MINNESOTA STATE COLLEGES							
		369.94	SWEPPER PAVEMENT		127117		6210.6338		Rentals/Leases	Storm Sewer Maintenance
			Supplier 117999 SUNBELT RENTALS							
		84.59	LANDSCAPE BEVELED BLOCK		127118		1610.6214		Operating Supplies	Street & Boulevard Maintenance
			Supplier 114258 MENARDS							
		202.99	PARTS MISTAKE - REIMBURSE CK#1		127119		7005.6214		Operating Supplies	CG Building Operations
			Supplier 118000 RACKEM							
		167.00	PUMP SALT BRINE		127120		1640.6214		Operating Supplies	Snow and Ice Control
			Supplier 114262 THE HOME DEPOT							
		5.96	HEFTY CLEAR STORAGE		127121		1260.6214		Operating Supplies	Fire Prevention / Suppression
			Supplier 114512 LOWE'S							
		11.04	ASPHALT EXPANSION JOINT		127122		7005.6234		Equipment Parts & Supplies	CG Building Operations
			Supplier 114258 MENARDS							
		25.89-	SALES TAX SWEPPER PAVEMENT		127123		6210.6338		Rentals/Leases	Storm Sewer Maintenance
		25.89	OVERCHARGED SALES TAX		127124		6200.2405		Due to State - Sales Tax	Storm Sewer Balance Sheet
			Supplier 117999 SUNBELT RENTALS							
		33.61	LEMONS & LIMES		127125		6405.6214		Operating Supplies	Liquor Operations
		33.61	LEMONS & LIMES		127126		6405.6214		Operating Supplies	Liquor Operations
		3.99	CHAPLAIN MEETING		127127		1200.6214		Operating Supplies	Police Support Services
			Supplier 114248 CUB FOODS							
		105.68	DVD'S		127128		1200.6214		Operating Supplies	Police Support Services
			Supplier 114296 CDW GOVERNMENT							
		140.91	DOOR TOOL-SLIM JIM		127129		1205.6214		Operating Supplies	Patrol Services
			Supplier 118001 AW DIRECT							
		55.37	GIFT FOR EMPLOYEE - NEEDS REIM		127130		1200.6214		Operating Supplies	Police Support Services
			Supplier 114310 TARGET							
		66.70	FIREARM SUPPLIES		127131		1205.6214		Operating Supplies	Patrol Services
			Supplier 116688 LAW ENFORCEMENT TARGETS (ACTION TARGET)							

Council Check Register by GL
Council Check Register and Summary

11/24/2017 -- 11/24/2017

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2017272	11/24/2017		100292 U. S. BANCORP						Continued...	
		159.90	FIREARM SUPPLIES		127132		1205.6214		Operating Supplies	Patrol Services
			Supplier 114624 BROWNELLS, INC.							
		4.29	PRISONER FOOD		127133		1200.6214		Operating Supplies	Police Support Services
			Supplier 114307 MCDONALDS							
		139.77	POLICE EQUIPMENT		127134		1205.6214		Operating Supplies	Patrol Services
			Supplier 114711 STREICHER'S							
		12.99	FIREARM SUPPLIES		127135		1205.6214		Operating Supplies	Patrol Services
			Supplier 114514 FLEET FARM							
		21.61	HALLOWEEN CANDY		127136		1200.6214		Operating Supplies	Police Support Services
			Supplier 114256 WALGREENS							
		677.16	ICMA HOTEL GLICK		127137		1030.6512		Conference & Schools	Administrative Services
			Supplier 118002 MENER HOTEL							
		55.26	TAXI FROM AIRPORT HOME GLICK		127138		1030.6512		Conference & Schools	Administrative Services
			Supplier 117028 TAXI SERVICES							
		15.00	REC WEB CREDIT CARD		127139		1300.6720		Service Charges	Recreation Administration
		15.00	REC REG CREDIT CARD		127140		1300.6720		Service Charges	Recreation Administration
			Supplier 115203 PLUG N PLAY							
		1,282.73	SIMULATION CARTRIDGES		127141		1205.6214		Operating Supplies	Patrol Services
			Supplier 116980 TASER INTERNATIONAL							
		395.00	FIRE INSPECTOR I		127142		1260.6512		Conference & Schools	Fire Prevention / Suppression
		395.00	FIRE INSPECTOR I		127143		1260.6512		Conference & Schools	Fire Prevention / Suppression
			Supplier 117035 MINNESOTA STATE COLLEGES							
		43.43	DINNER MANDATORY MEMBERSHIP IN		127144		1260.6510		Meeting / Travel Expense	Fire Prevention / Suppression
			Supplier 114277 SUBWAY							
		489.37	STEPLADDER		127145		7115.6234		Equipment Parts & Supplies	CS Government Buildings
		44.66	PINE BOARDS		127146		1390.6234		Equipment Parts & Supplies	Library Building Operations
		11.97	BULBS		127147		1565.6214		Operating Supplies	Parks Facility Maintenance
		11.94	BLEACH		127148		1260.6214		Operating Supplies	Fire Prevention / Suppression
		30.00	ADHESIVE		127149		1565.6214		Operating Supplies	Parks Facility Maintenance
			Supplier 114262 THE HOME DEPOT							
		426.98	GUTTER HANGER/CABLES		127150		1390.6214		Operating Supplies	Library Building Operations
		30.99	ROOF GUTTER CABLE		127151		1565.6214		Operating Supplies	Parks Facility Maintenance
		85.25	CREDIT GUTTER CABLE		127152		1390.6214		Operating Supplies	Library Building Operations
		41.64	SCREWS/FLASHING		127153		1390.6214		Operating Supplies	Library Building Operations
			Supplier 114258 MENARDS							
		1,125.00	HYDROSEEDER		127154		1567.6234		Equipment Parts & Supplies	Parks Equipment Maintenance
		562.50	HYDROSEEDER		127155		1610.6234		Equipment Parts & Supplies	Street & Boulevard Maintenance
		562.50	HYDROSEEDER		127156		6210.6234		Equipment Parts & Supplies	Storm Sewer Maintenance
		236.00	HYDROSEEDER		127157		1569.6234		Equipment Parts & Supplies	Parks Turf Maintenance
			Supplier							

Council Check Register by GL
Council Check Register and Summary

11/24/2017 -- 11/24/2017

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2017272	11/24/2017		100292 U. S. BANCORP						Continued...	
			118003 VOIGT SMITH INNOVATION							
		28.35	CLEANING SUPPLIES		127158		1305.6214		Operating Supplies	Community Center Operations
			Supplier 114310 TARGET							
		15.13	CRAFT SUPPLIES FOR SR CRAFTS		127159		1335.6214		Operating Supplies	Senior Programs
			Supplier 114513 JO-ANN FABRIC							
		33.95	MONDAY BRUNCH SUPPLIES		127160		1335.6214		Operating Supplies	Senior Programs
			Supplier 116850 COSTCO							
		120.00	CONSTRUCTION SITE MGMT ANDY		127161		1400.6512		Conference & Schools	Engineering Services
		155.00	DESIGN OF CONSTR SWPPP RECERT		127162		1400.6512		Conference & Schools	Engineering Services
		250.00	BUILDING OFFICIALS CONF NOELLE		127163		1430.6512		Conference & Schools	Building Inspections
		255.00	APWA MN FALL CONF RICHARD		127164		1400.6512		Conference & Schools	Engineering Services
		215.00	CONSTR SITE MGMT MARTA		127165		1400.6512		Conference & Schools	Engineering Services
		125.00	BUILDING OFFICIALS CONF TERRY		127166		1430.6512		Conference & Schools	Building Inspections
		250.00	BUILDING OFFICIALS CONF TERRY		127167		1430.6512		Conference & Schools	Building Inspections
			Supplier 116532 UNIVERSITY OF MINNESOTA							
		14.72	SAFETY GLASSES		127168		1610.6214		Operating Supplies	Street & Boulevard Maintenance
			Supplier 114258 MENARDS							
		49.94	SNOW SHOVEL		127169		1640.6214		Operating Supplies	Snow and Ice Control
			Supplier 114262 THE HOME DEPOT							
		63.96	GLOVES		127170		1610.6216		Clothing & Personal Equipment	Street & Boulevard Maintenance
			Supplier 114514 FLEET FARM							
		8.38	ADVERTISING		127171		6405.6382		Advertising / Promotions	Liquor Operations
			Supplier 114283 FACEBOOK							
		23.67	SLOW MOVING VEHICLE SIGNS		127172		7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
			Supplier 114514 FLEET FARM							
		20.00	BOILER LICENSE - WELLE		127173		7115.6718		Licenses Taxes & Fees	CS Government Buildings
		20.00	BOILER LICENSE - KONKOL		127174		7115.6718		Licenses Taxes & Fees	CS Government Buildings
			Supplier 114305 DEPT LABOR & INDUSTRY							
		844.56	SPARE CC SWIPE - LIQUOR		127175		7110.6214		Operating Supplies	CS Information Technology
			Supplier 114339 ECR SOFTWARE							
		183.29	FLASH DRIVES, ADAPTERS, MISC		127176		7110.6214		Operating Supplies	CS Information Technology
			Supplier 114280 NEWEGG							
		58.86	REPLACEMENT RIBBON FOR ID PRIN		127177		7110.6214		Operating Supplies	CS Information Technology
			Supplier 114338 ID WHOLESALERS							
		316.67	OFFICEJET PRINTER		127178		7110.6234		Equipment Parts & Supplies	CS Information Technology
		24.99	REPLACEMENT CARTRIDGE-POLICE		127179		7110.6214		Operating Supplies	CS Information Technology
			Supplier 114280 NEWEGG							
		36.99	BOOK FOR CITY FORESTER		127180		1370.6512		Conference & Schools	Forestry
		85.48	CASE FOR PD LAPTOP		127181		7110.6234		Equipment Parts & Supplies	CS Information Technology

Council Check Register by GL
Council Check Register and Summary

11/24/2017 - 11/24/2017

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2017272	11/24/2017		100292 U. S. BANCORP							
		64.99	CASE FOR PD PRINTER		127182		7110.6234		Equipment Parts & Supplies	CS Information Technology
			Supplier 114295 AMAZON							
		11,012.93								
		11,012.93	Grand Total							
Payment Instrument Totals										
Checks										
			EFT Payments					11,012.93		
			Total Payments					11,012.93		



MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: December 19, 2017
RE: Public Hearing for revisions to the site plan for 3700, 3704, 3708 and 3710 West Broadway and 3735, 3739 and 3743 Lakeland Ave. N.
 Preliminary Plat Subd. 17-1 for consolidation of 7 properties into 2.
 Planned Unit Development (CUP) C17-2 for a 152 unit multiple family building

BACKGROUND:

On November 21, 2017, the City Council tabled action on the applications presented by The Beard Group for a 132 unit apartment building. Subsequently, Bill Beard of The Beard Group submitted revised plans incorporating an additional property (3743 Lakeland Ave. N.) north of the building for what has become a 152 unit apartment building. The project will include land along Lakeland Ave. N. currently occupied by the Lakeland Office Building and two adjacent (one vacant) single family structures. The applications for the revised plans include:

- Preliminary Plat to consolidate (now) 7 parcels into 2, resulting in approximately ½ acre for the Citizen's Independent Bank and a 2.3 acre site for the Birdtown Flats.
- Conditional use permit for the zoning approval processed as a Planned Unit Development.

A mailing with a reduction of the revised site plan has been sent out to the neighboring property owners.

ANALYSIS/CONCLUSION:

The revised plans are included as **Exhibit 1**. The significant revisions to the Preliminary Plat and PUD include:

- The addition of 3743 Lakeland Ave. N. increases the development area to 2.82 acres. The apartment building site will consist of about 2.24 acres with 0.58 acres remaining for the bank.
- The building has been enlarged so that the elevation along West Broadway is setback approximately 10 feet from the right-of-way. The six units on the first floor have stairs connecting their decks to short walkways leading to West Broadway. Each one will have a locking gate in the four foot tall wrought iron fence.
- The dwelling unit number has increased by 20 units to 152. The resulting density is about 54 dwelling units per acre.
- There is no loss of surface parking. 16 spaces previously shown along the building next to West Broadway and one from the front lobby area have been relocated behind the building along with the new entrance to the second level of underground parking. The increased size of the building footprint also provides additional underground parking to serve the increase of dwelling units. There are now:
 - 181 underground parking spaces on the two levels.

- 41 total surface parking spaces not including the 9 for the bank off of Lakeland Ave. N.
- 222 parking spaces are provided. While 228 is the normal requirement based upon 1.5 spaces per unit, there is more than one space per bedroom given the total 176 bedrooms.
- The acquisition of 3743 Lakeland increases the proportionate amount of green space and provides an alternative location for the dog park as well as an opportunity to create a large rain garden. A walking path defines the outer edge of the rain garden. The lower elevation of the rain garden/dog park area from the upper level garage entry is separated by a retaining wall with a built-in bench. As before, this area will be enclosed by a wrought-iron fence and will not be available to the public.

At the Planning Commission public hearing on October 26, there were several residents in attendance. Two provided comments or concerns:

- The neighboring property owner to the north supported the project, but was concerned about shadows, privacy, traffic and the effects of construction. ***Their property has now been included in the development area.***
- A resident on the west side of France Ave. N. was concerned about the impacts of traffic and specifically, the intersection of France Ave. N. at 36th Ave. N. ***Staff has estimated the trip generation of the development. See Exhibit 2. Given that the office building and two single-family houses will be removed, the net increase in traffic will be between 5 – 10 %.***

In addition, three e-mails were received prior to the public hearing. One expressed concerns about the design not conforming with principles of transit oriented development (TOD) and the building's setback from West Broadway with parking in the foreground. The revised plan responds to at least some of her concerns with the relocation of parking behind the building and the reduction of the setback of the northwestern wing of the building relative to West Broadway.

The City Attorney has reviewed the staff reports from November 21 and recommended that separate resolutions be prepared for the preliminary plat and the planned unit development (PUD). Therefore, the Council will consider a resolution for the preliminary plat which deals with the consolidation of lots, and a separate resolution for the PUD which controls the development plan.

RECOMMENDATION:

1. Hold the public hearing.

If the Council is satisfied that the plan revisions for the Birdtown Flats responds to previously identified concerns, then:

2. Motion to waive the reading and concur with the Planning Commission by adopting the resolution shown in **Exhibit 3 APPROVING THE PRELIMINARY PLAT SUBD. 17-1 REQUESTED BY THE BEARD GROUP** and

3. Motion to waive the reading and concur with the Planning Commission by adopting the resolution shown in **Exhibit 4** APPROVING PLANNED UNIT DEVELOPMENT C17-2 FOR THE BIRDTOWN FLATS APARTMENTS REQUESTED BY THE BEARD GROUP

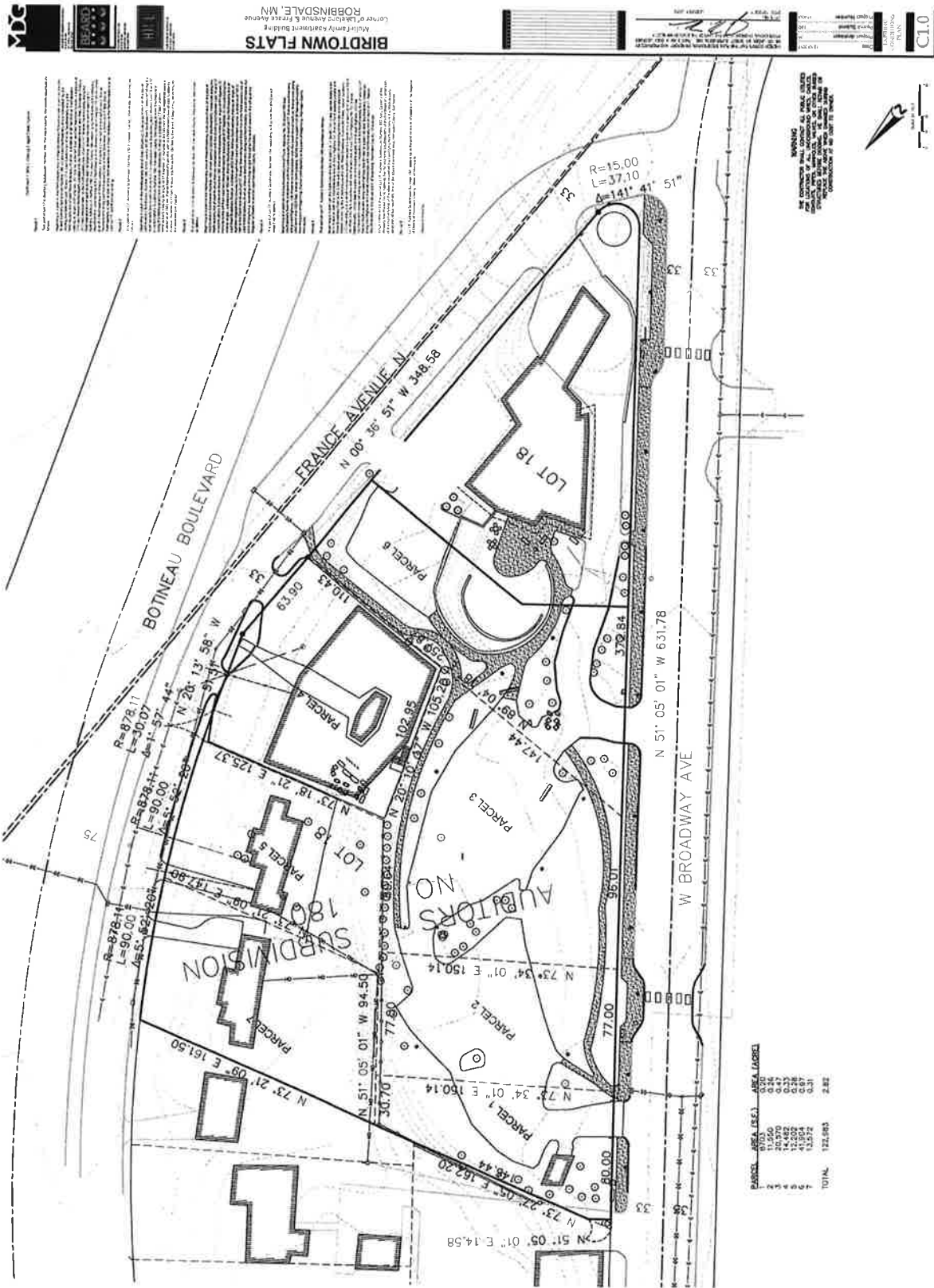


Marcia Glick, City Manager

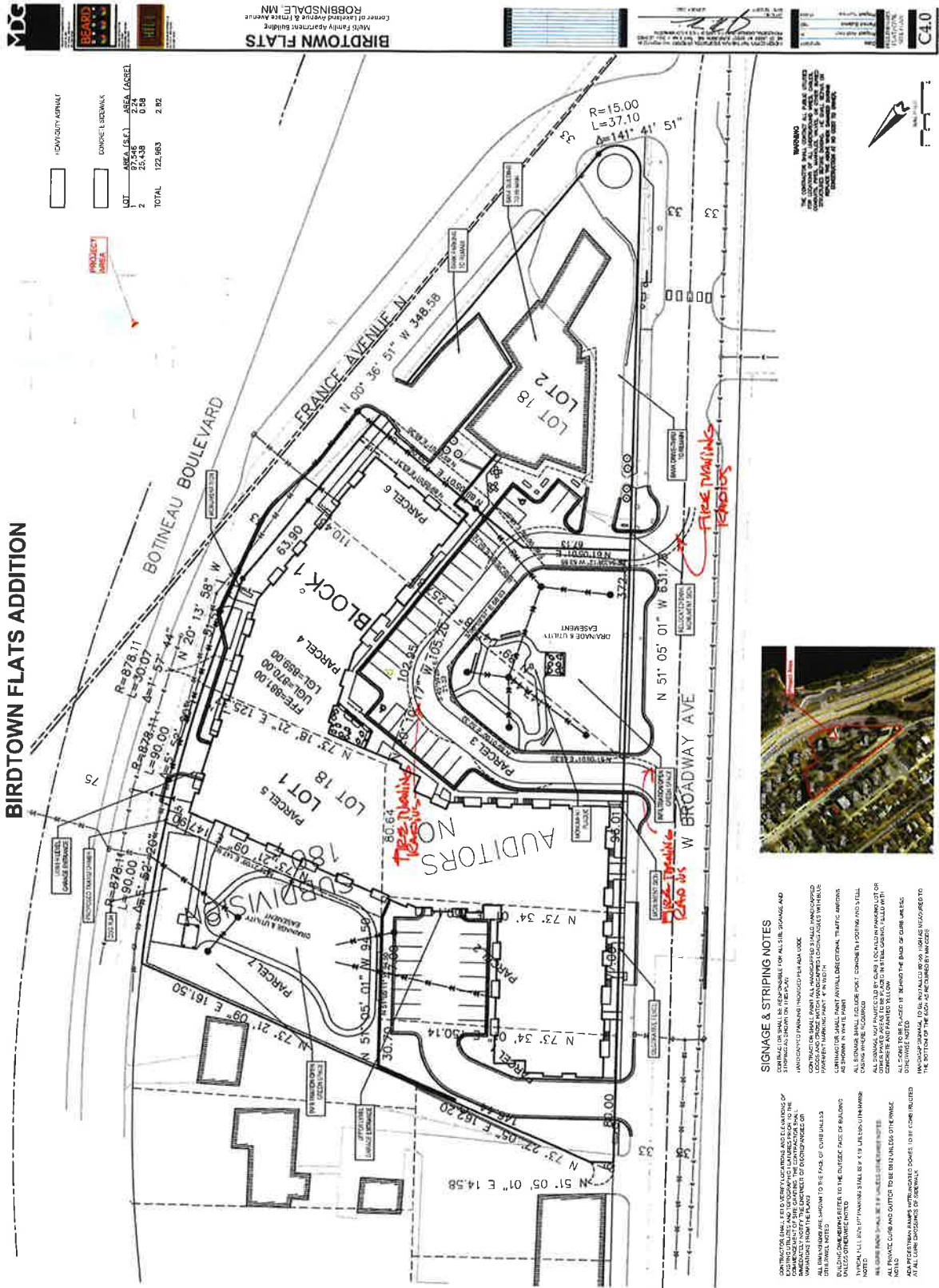
CONCURRENCE:

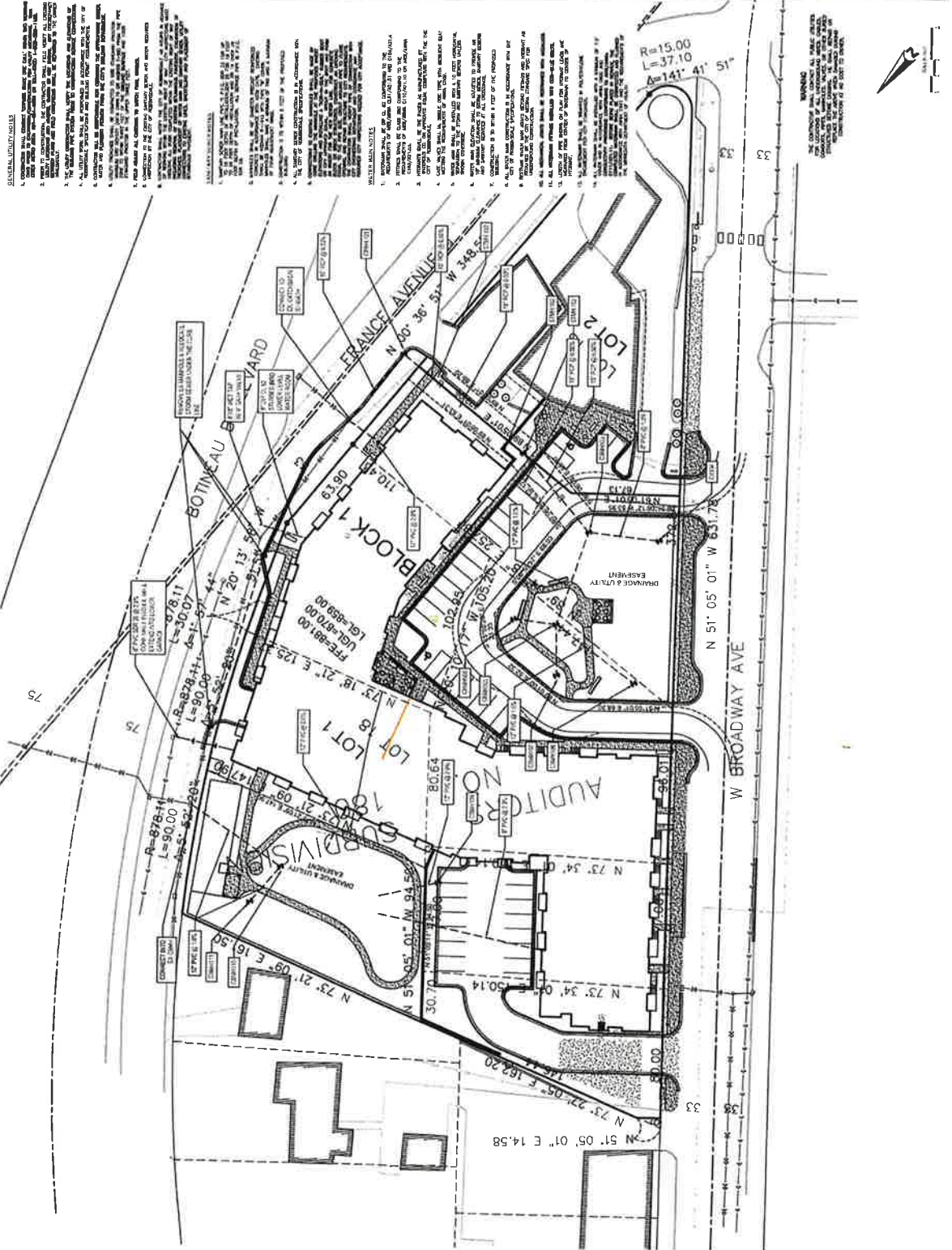


Rick Pearson, Community Development Coordinator



BIRDTOWN FLATS ADDITION





GENERAL NOTES:

1. THE PROPERTY IS LOCATED IN THE CITY OF ROBBINSDALE, MN.
2. THE PROPERTY IS ZONED R-10.
3. THE PROPERTY IS SUBJECT TO THE CITY OF ROBBINSDALE, MN. ZONING ORDINANCE.
4. THE PROPERTY IS SUBJECT TO THE CITY OF ROBBINSDALE, MN. ZONING ORDINANCE.
5. THE PROPERTY IS SUBJECT TO THE CITY OF ROBBINSDALE, MN. ZONING ORDINANCE.
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8. THE PROPERTY IS SUBJECT TO THE CITY OF ROBBINSDALE, MN. ZONING ORDINANCE.
9. THE PROPERTY IS SUBJECT TO THE CITY OF ROBBINSDALE, MN. ZONING ORDINANCE.
10. THE PROPERTY IS SUBJECT TO THE CITY OF ROBBINSDALE, MN. ZONING ORDINANCE.

MATERIALS AND METHODS:

1. THE PROPERTY IS LOCATED IN THE CITY OF ROBBINSDALE, MN.
2. THE PROPERTY IS ZONED R-10.
3. THE PROPERTY IS SUBJECT TO THE CITY OF ROBBINSDALE, MN. ZONING ORDINANCE.
4. THE PROPERTY IS SUBJECT TO THE CITY OF ROBBINSDALE, MN. ZONING ORDINANCE.
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8. THE PROPERTY IS SUBJECT TO THE CITY OF ROBBINSDALE, MN. ZONING ORDINANCE.
9. THE PROPERTY IS SUBJECT TO THE CITY OF ROBBINSDALE, MN. ZONING ORDINANCE.
10. THE PROPERTY IS SUBJECT TO THE CITY OF ROBBINSDALE, MN. ZONING ORDINANCE.



1 1st Floor / Site Plan

REVISIONS	
NO.	DESCRIPTION
1	ISSUED FOR PERMITTING

PROJECT INFORMATION	
ITEM	DESCRIPTION
PROJECT NO.	17-001
DATE	11/17/2017
DRAWN BY	J. BEARD
CHECKED BY	J. BEARD
APPROVED BY	J. BEARD

SHEET INFORMATION	
SHEET NO.	TOTAL SHEETS
1	1

CLIENT INFORMATION	
CLIENT NAME	CONTACT PERSON
BIRDTOWN FLATS	J. BEARD



BIRDTOWN FLATS APARTMENT BUILDING
3730 WEST BROADWAY AVE
ROCKHILL, E. MD 20842

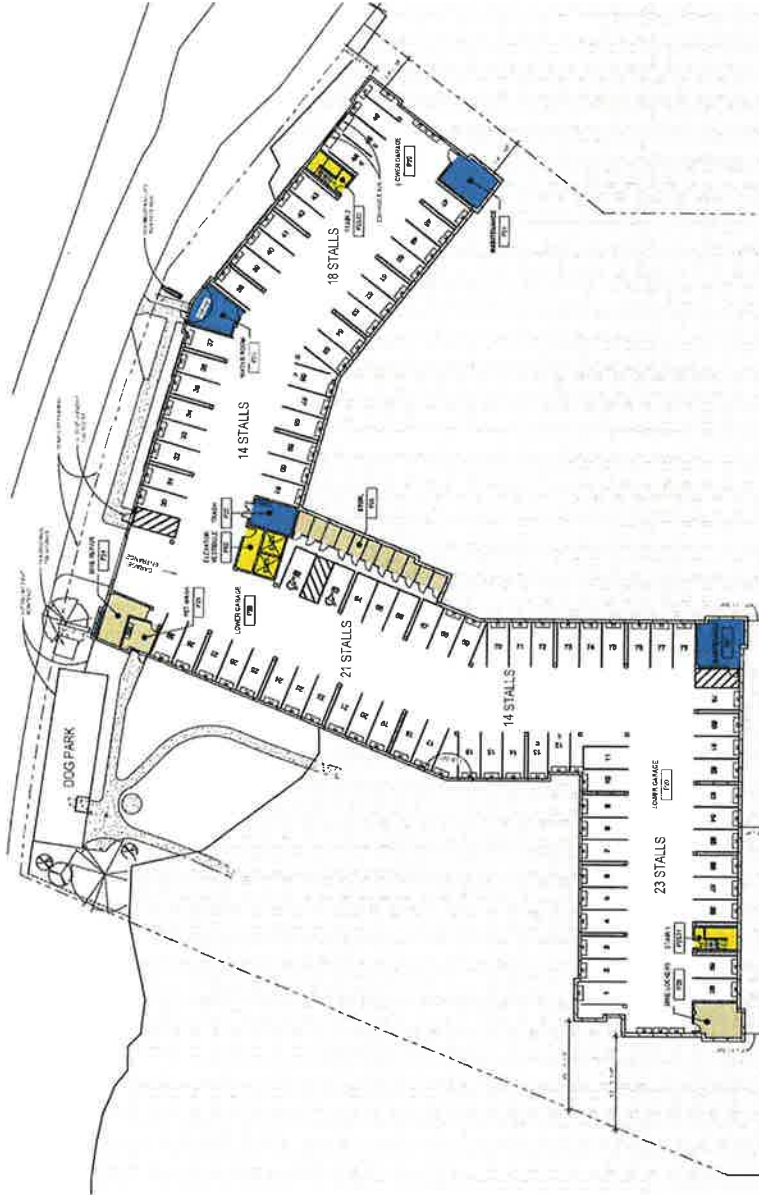


ARCHITECTURAL
SHEETS ISSUED FOR
REFERENCE ONLY

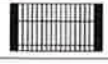
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Project Number	1000
Project Date	10/10/10
Project Location	1000
Project Status	1000

A2

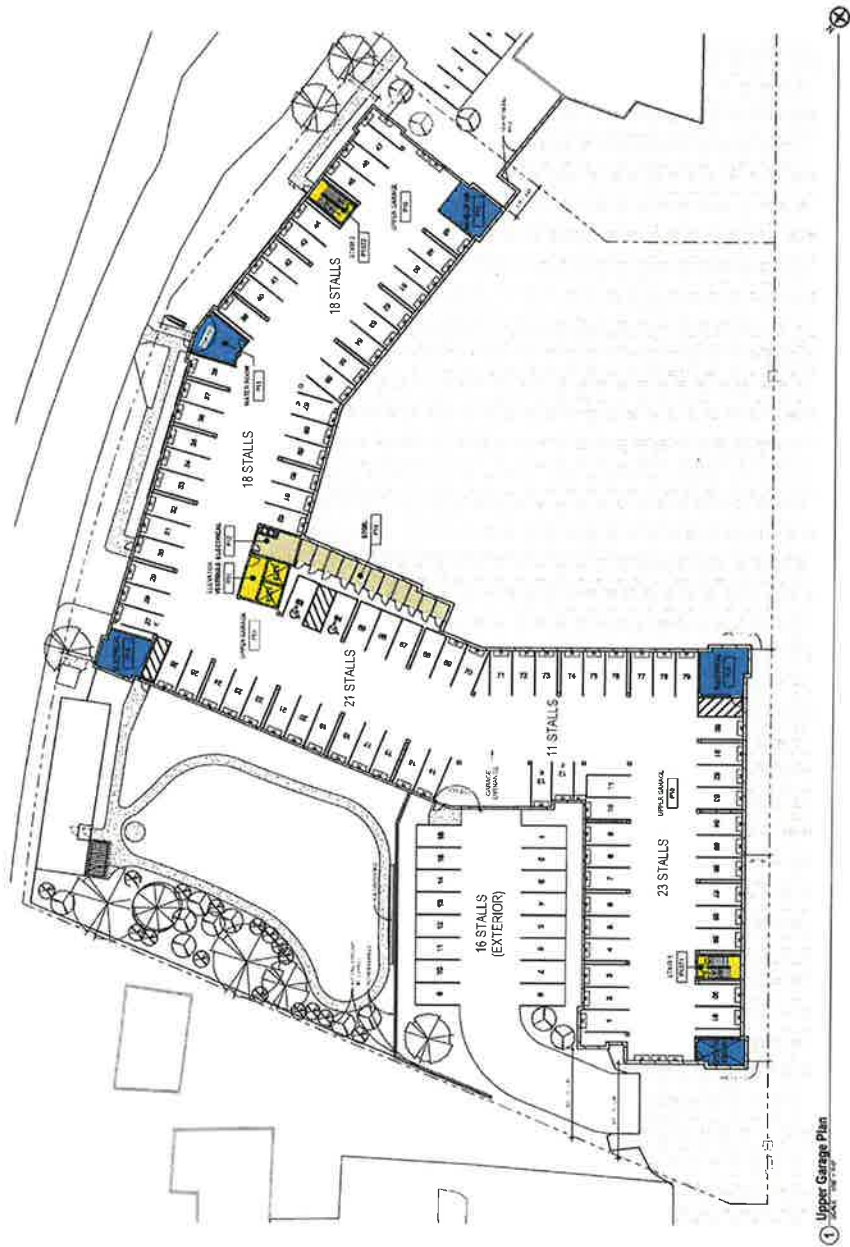
NOT FOR CONSTRUCTION



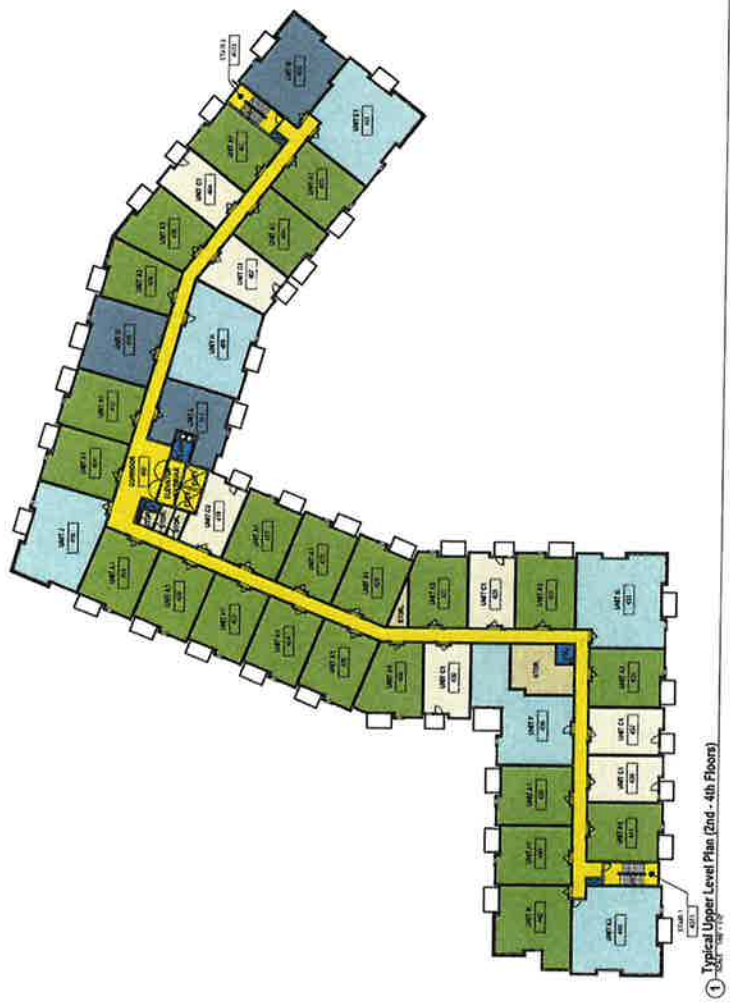
1 Lower Garage Plan
Scale: 1/8" = 1'-0"



NOT FOR CONSTRUCTION



① Upper Garage Plan



① Typical Upper Level Plan (2nd - 4th Floors)

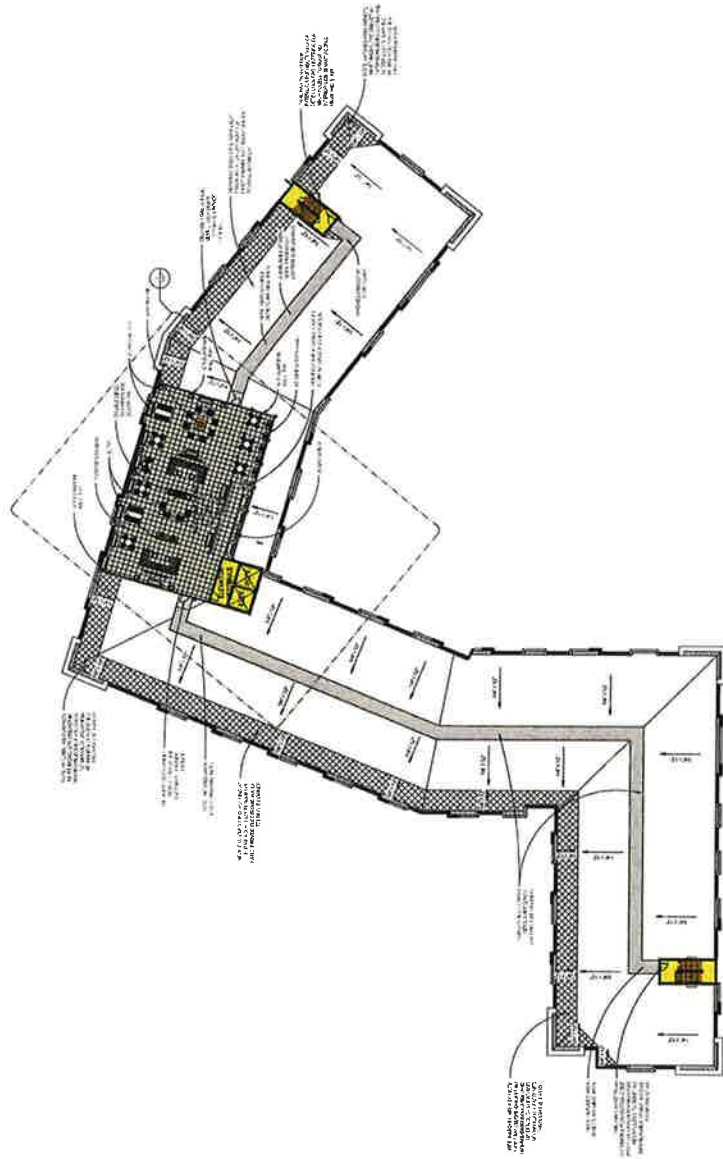


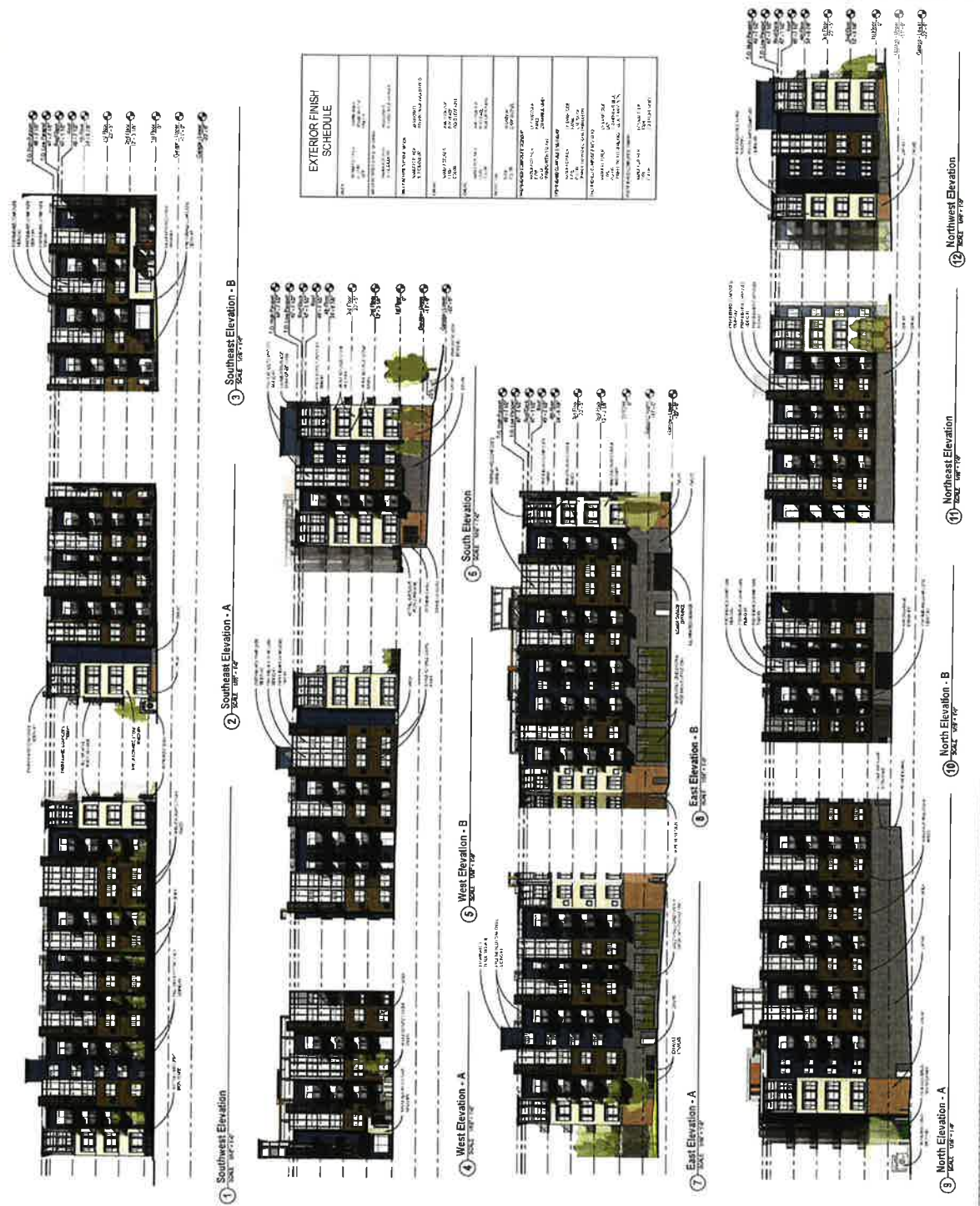
BIRDTOWN FLATS APARTMENT BUILDING
3735 WEST BROADWAY AVE
ROBBINSDALE, MN 55422



ARCHITECTURAL
SHEETS ISSUED FOR
REFERENCE ONLY

Project Name	3735 West Broadway Ave
Client	BEAD
Architect	MDC
Scale	1/8" = 1'-0"
Sheet No.	1
Sheet Size	A5







BIRDTOWN FLATS APARTMENT BUILDING
3730 WEST BROADWAY AVE
ROBBINSDALE, MN 55422

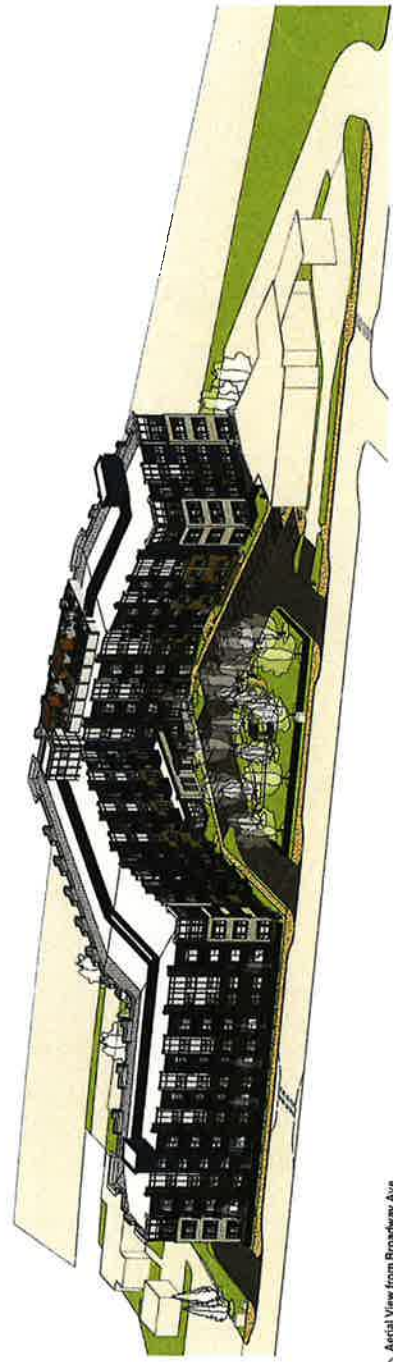


ARCHITECTURAL
SHEETS ISSUED FOR
REFERENCE ONLY

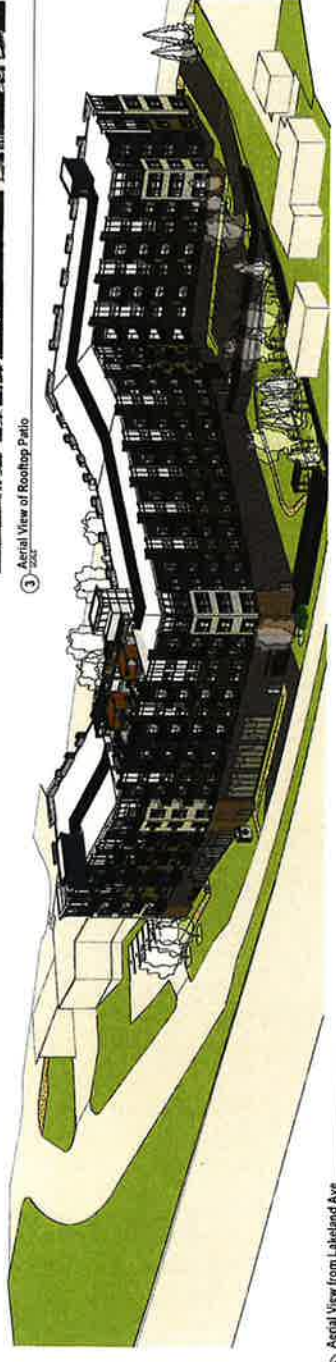
Project Name	Birdtown Flats
Project Number	2024-001
Revision	1
Date	10/1/2024
Author	John Doe
Checker	Jane Smith
Approver	Mike Johnson
Scale	1/8" = 1'-0"

A8

NOT FOR CONSTRUCTION



1 Aerial View from Broadway Ave

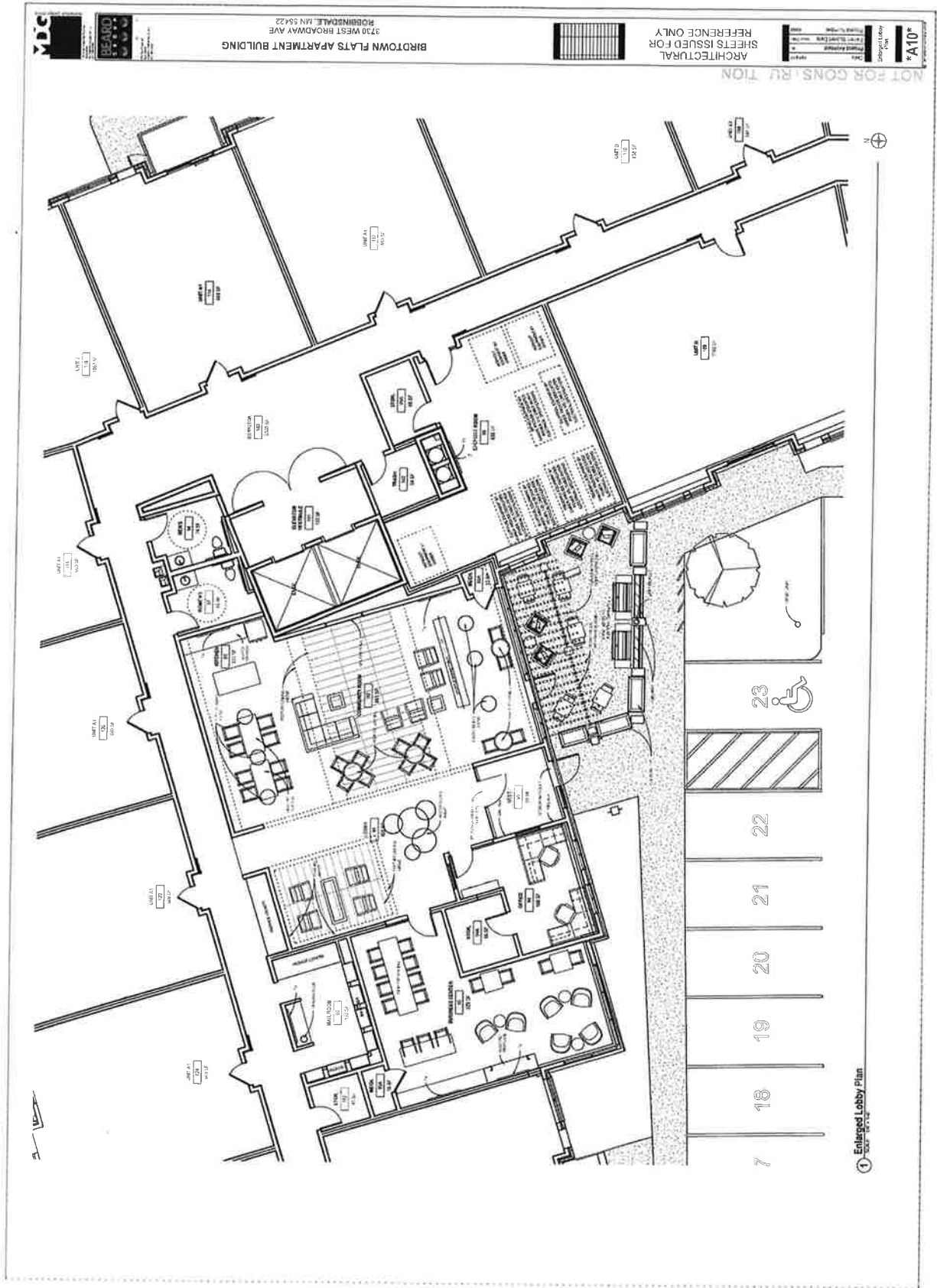


2 Aerial View from Lahelnd Ave



3 Aerial View of Rooftop Patio



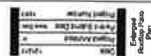




BIRDTOWN FLATS APARTMENT BUILDING
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ROBINSDALE, MN 55422

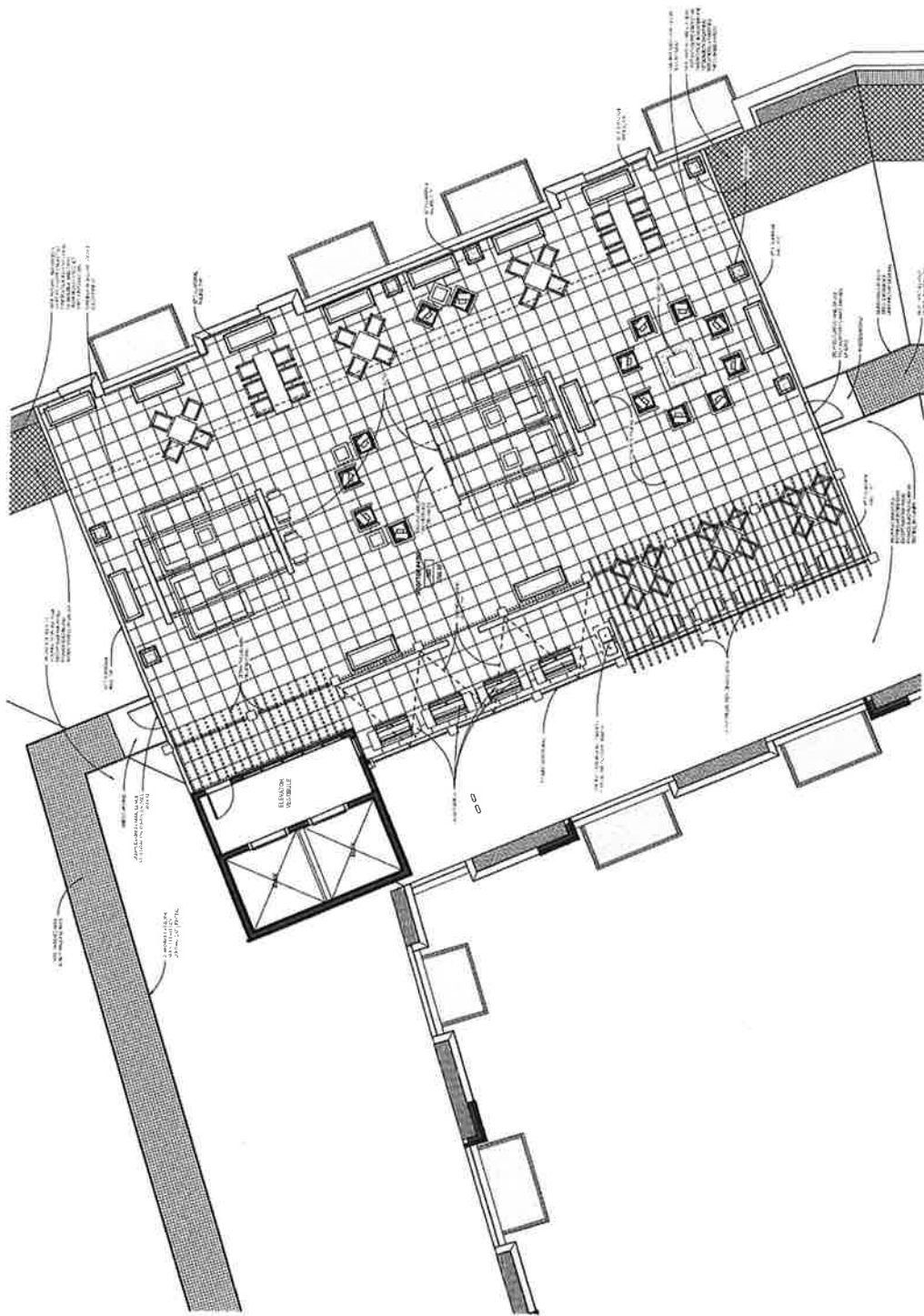


ARCHITECTURAL
SHEETS ISSUED FOR
REFERENCE ONLY



A11

NOT FOR CONSTRUCTION



1 Enlarged Rooftop Patio Plan

Traffic projections for a 152 unit apartment building between West Broadway and France Ave. N. (from the Institute of Traffic Engineers Trip Generation 7th Edition unless otherwise noted)

Summary:

The estimated traffic impact on France Ave. N. by a 152 unit apartment building would amount to about a 9.9% increase of traffic. This impact will be partially off-set by the demolition of the Lakeland Office Building and two single-family homes. The Westwood Traffic Impact Study for a Proposed Grocery Store Development ranked the current level of service for the intersection of France Ave. N. and 36th Ave. N. is "B." The traffic study explored a 20% growth scenario of the surrounding area and the resulting impact on the level of service on the existing intersection would be lowered to a "C" as a result in the overall increase of traffic. Additionally, the apartment project related increase in traffic would not entirely be directed to the France & 36th Ave. intersection.

In conclusion, the increase in traffic generated by the apartment development would not likely result in significant detrimental impact to the intersection at France and 36th Avenues.

Analysis

For apartments in general:

Estimated average vehicle trips per day:	approximately 1,100 per week day.
Estimated A.M. peak hour of Generator:	80 -85 vehicle trips per hour.
Estimated P.M. peak hour of Generator:	105-110 vehicle trips per hour

For a mid-rise apartment building (3-10 stories):

Which tend to be in more urban areas with alternative modes of transit available:

Estimated A.M peak hour:	54-57 vehicle trips per hour.
Estimated P.M. peak hour:	67-69 vehicle trips per hour

For a 15,000 sq. ft. office building (Lakeland Office Building):

Estimated average trips per day:	166
Estimated A.M. Peak hour:	24
Estimated P.M. Peak hour:	23

2009 Average Daily Traffic Counts (City of Robbinsdale)

France Ave. N.

North of 36 th Ave. N. (south of West Broadway):	6,500 Avg. daily count
South of 36 th Ave. N. (midway between 35 th and 36 th):	6,900 Avg. daily count

In 1976, the daily traffic count for France Ave. N. was 9,407

36th Ave. N.

West of France Ave. N. (near Halifax Ave. N.):	16,400 Average daily count
East of France Ave. (near West Broadway):	10,200 Average daily count

Estimated trip generation by Hy-Vee development overall (Westwood)

A.M. peak:	467
P.M. peak:	878

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 19th day of December 2017.

RESOLUTION NO.

**A RESOLUTION APPROVING THE PRELIMINARY PLAT SUBD. 17-1 FOR THE
BIRDTOWN FLATS APARTMENTS REQUESTED BY THE BEARD GROUP**
(The Beard Group)

WHEREAS, The Beard Group has requested approval of a preliminary plat that would consolidate seven parcels of land in partnership with the Citizen's Independent Bank to create a development site for a 152 unit apartment building with a ½ acre site remaining for the Citizen's Independent Bank; and

WHEREAS, the Planning Commission conducted a public hearing as required on October 26, 2017; and

WHEREAS, the Planning Commission adopted a motion recommending approval of the preliminary plat based upon the following findings of fact:

- a. That the plat is consistent with the minimum lot standards required in the B-2 limited commercial zoning district;
- b. That revisions to the preliminary plat as recommended by the City Engineer will bring it into compliance with the standards of City Code Section 500.17, once the above mentioned Engineering Comments/concerns relative to the preliminary plat and easements are incorporated into the plat; and

WHEREAS, the Council accepts these findings;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Robbinsdale that preliminary plat request Subd. 17-1 as shown in the plan included as "**Attachment A**" is hereby approved pursuant to Sections 500.17 with the following conditions recommended by the Planning Commission and City Staff:

1. That a Development Agreement to secure public infrastructure and appropriate securities provided to the City Manager for the development be executed between The Beard Group and the City; and
2. That a final plat be prepared for recording at Hennepin County incorporating the conditions of the preliminary plat; and
3. That compliance is required with Engineering development and Fire Department standards specified in **Attachment B**.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

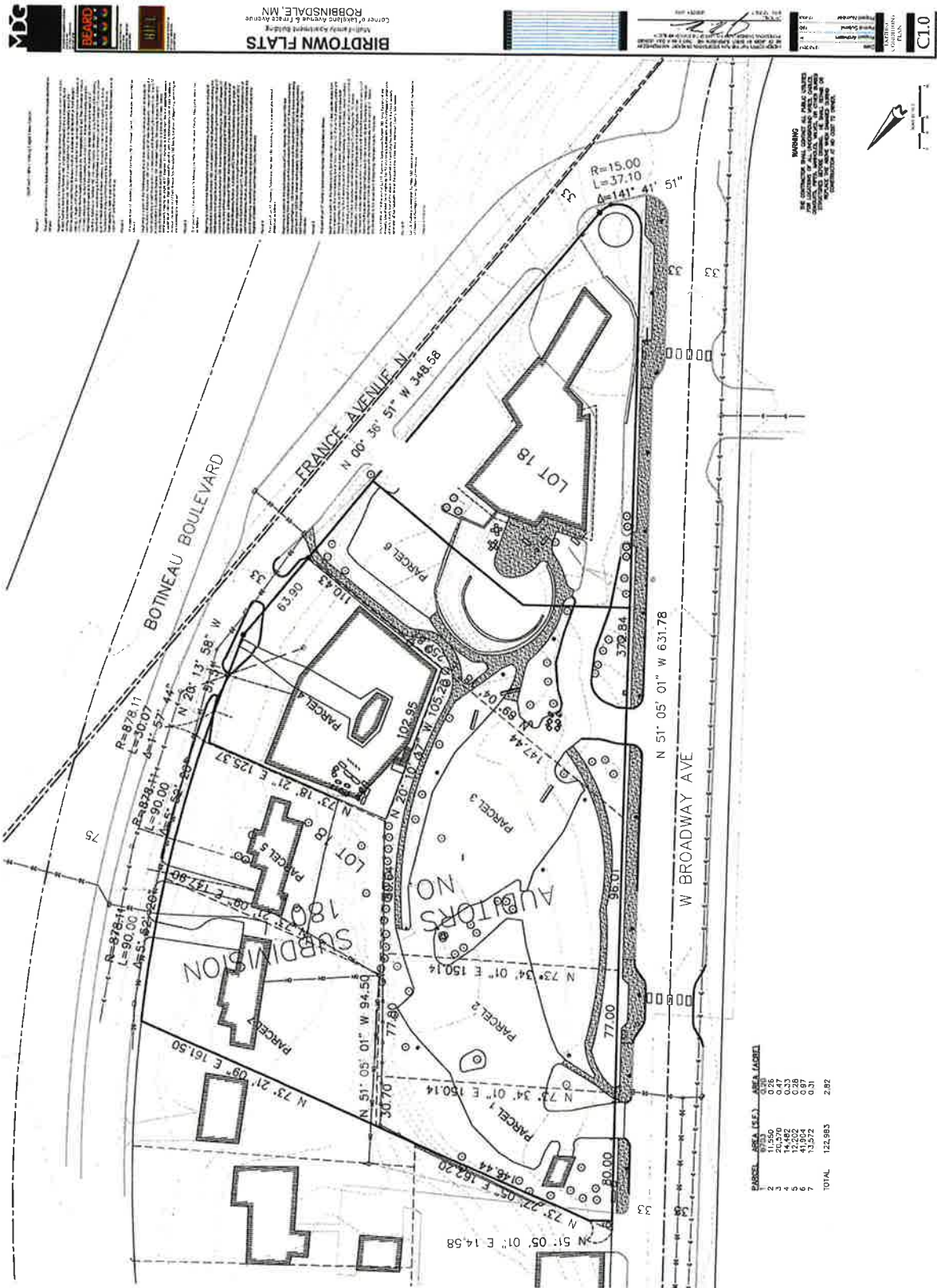
and the following voted against the same:

**WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND
ADOPTED THIS 19TH DAY OF DECEMBER, 2017.**

ATTEST:

Regan L. Murphy, Mayor

Tom Marshall, City Clerk
(Seal)



Attachment B

Engineering Department Conditions for Preliminary Plat Approval

Preliminary Plat Easements

1. The development site will be platted or replatted as one lot (exclusive of Citizen's Independent Bank). A final plat subject to the approval of the City Engineer is required.
2. Approximately 5 to 6 feet of the site along West Broadway is encroached upon by the driveway for 3752 West Broadway and 3747 Lakeland Ave. N. A cross-access easement should be provided for these properties.
3. A cross-access easement is required in favor of Citizen's Independent Bank at 3700 West Broadway.
4. Any private utilities shall require easements.
5. A utility easement shall be provided along West Broadway for transformers and the street lighting cabinet.

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 19th day of December 2017.

RESOLUTION NO.

A RESOLUTION APPROVING THE PLANNED UNIT DEVELOPMENT C17-2 FOR THE BIRDTOWN FLATS APARTMENTS REQUESTED BY THE BEARD GROUP
(The Beard Group)

WHEREAS, The Beard Group submitted a planned unit development request for the market-rate 152 unit apartment building; and

WHEREAS, the Planning Commission adopted a motion recommending approval of Planned Unit Development C17-2 request for the Birdtown Flats apartment development based upon the following findings of fact:

- a. That the proposed Birdtown Flats development is consistent with the Mixed Use land use designation of the comprehensive plan;
- b. That the property is part of a larger area that contemplates redevelopment given the B-2 district zoning and mixed use land use designation.
- c. That the redevelopment will reduce blight in the area by removing a deteriorated single family house and obsolescent office building;
- d. That the scale and height of the building are consistent with character established by existing multiple family developments and the hospital parking ramp along the Bottineau corridor and that the proposed amenities offered by the rooftop patio and the interior community room, kitchen and business center are sufficient to accommodate the useable open space needs of the residents warrants approval by Planned Unit Development; and

WHEREAS, the Council accepts these findings and further finds:

- a. That the revised plans greatly increase the amount of useable open space on the expanded site;
- b. That the revised building plans enhance the development's presence on West Broadway and contributes to a pedestrian friendly development pattern;
- c. That the revised plans provide the sidewalk connection with West Broadway as recommended by the Planning Commission;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Robbinsdale that planned unit development request C17-2 as shown in the revised plans dated December 12, 2017 included as **Attachment A** is hereby approved pursuant to Section 530.05, and Section 520.03, Subd. 4 (a) with the conditions recommended by the Planning Commission:

1. That a Development Agreement to secure public infrastructure and appropriate securities provided to the City Manager for the development be executed between The Beard Group and the City; and
2. That a shared parking and cross-access agreement be executed with the Citizen's Independent Bank for the shared parking; and

3. That compliance with Engineering development and Fire Department standards is required as specified in **Attachment B**; and
4. That approval of the PUD shall be contingent on the Developer recording the final plat for the Development with the Hennepin County Recorder or Registrar. The PUD shall not become effective until such time as the final plat is recorded.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

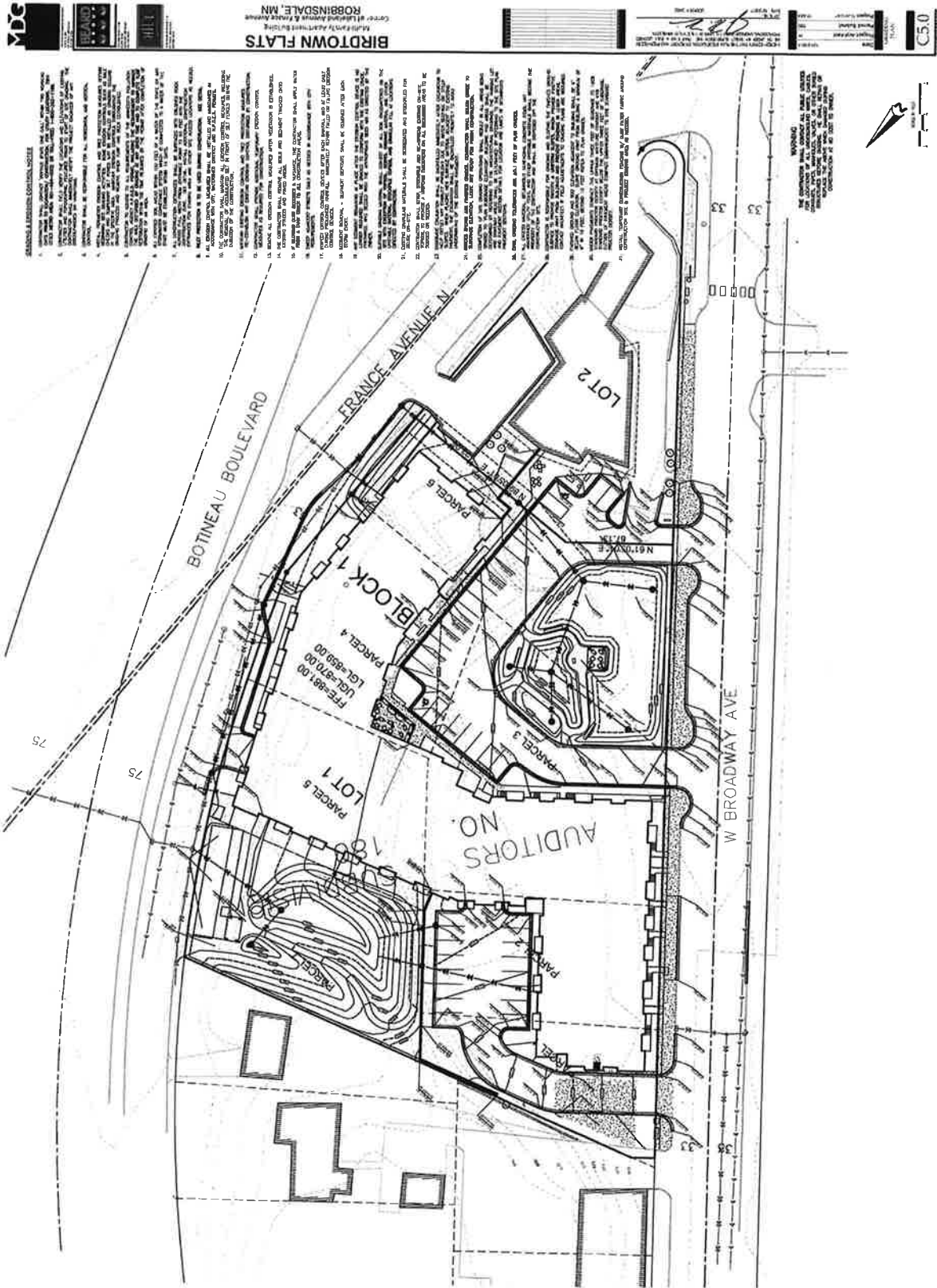
and the following voted against the same:

**WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND
ADOPTED THIS 19TH DAY OF DECEMBER 2017.**

Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk
(Seal)

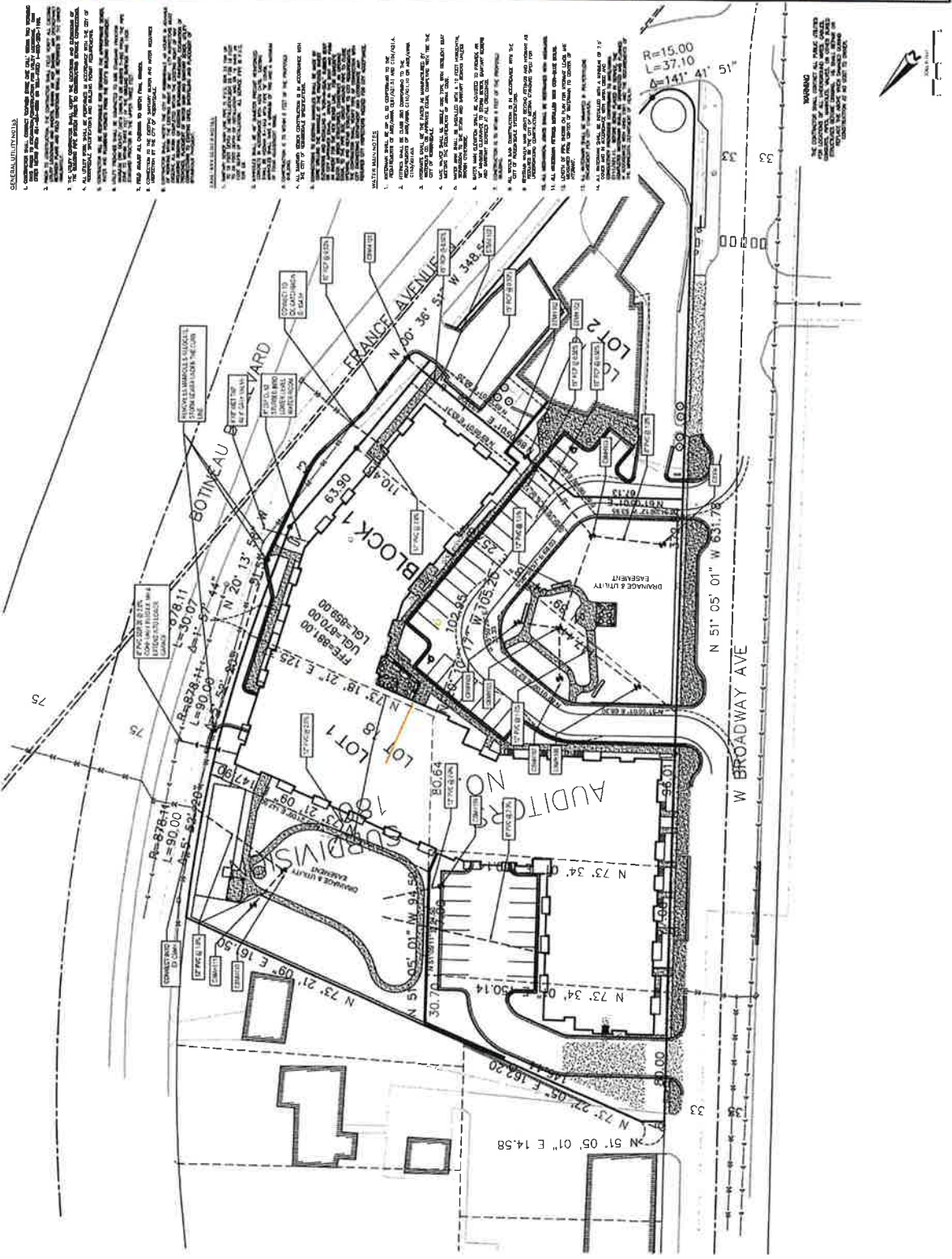


BIRD TOWN FLATS
Center of Living Avenue & France Avenue
Robbinsdale, MN

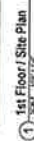
C5.0

Scale: 1" = 100'

North Arrow



②

[illegible]



BIRDTOWN FLATS APARTMENT BUILDING
2730 WEST BROADWAY AVE
ROBENSONDALE, MN 55422

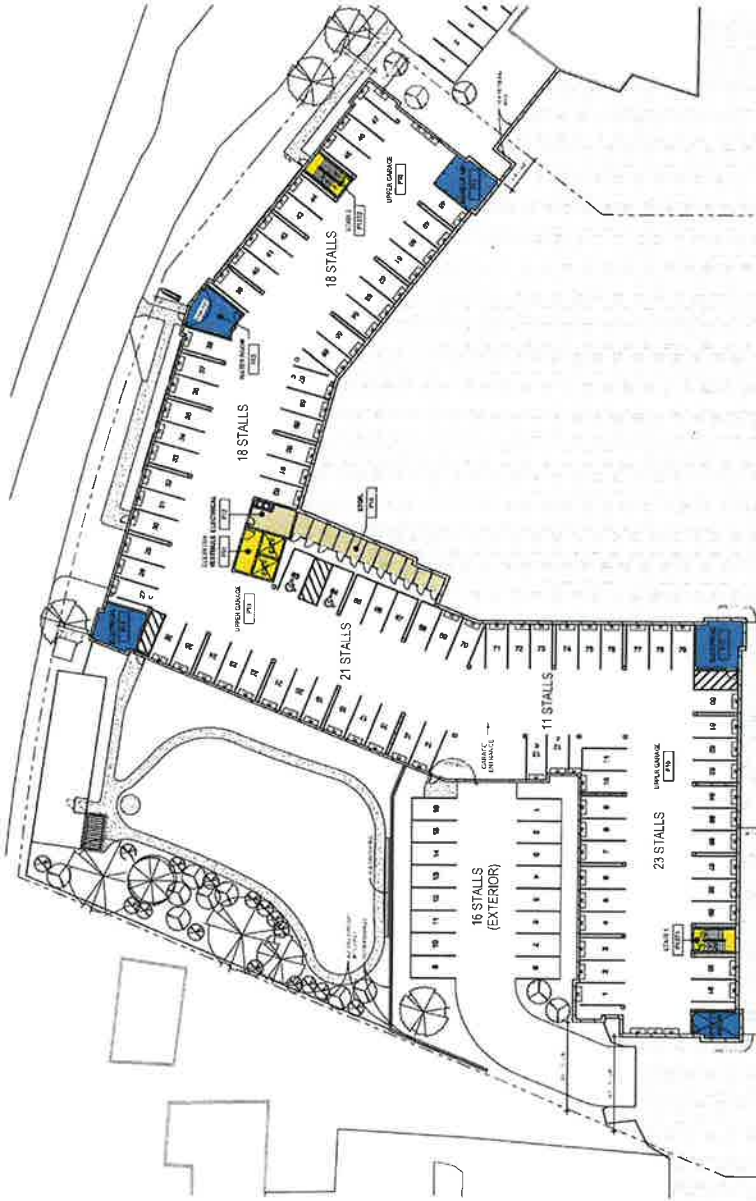


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Project Name	Birdtown Flats Apartment Building
Project Number	2730 West Broadway Ave
Project Location	Robensondale, MN 55422
Project Date	10/1/2023
Project Status	Final

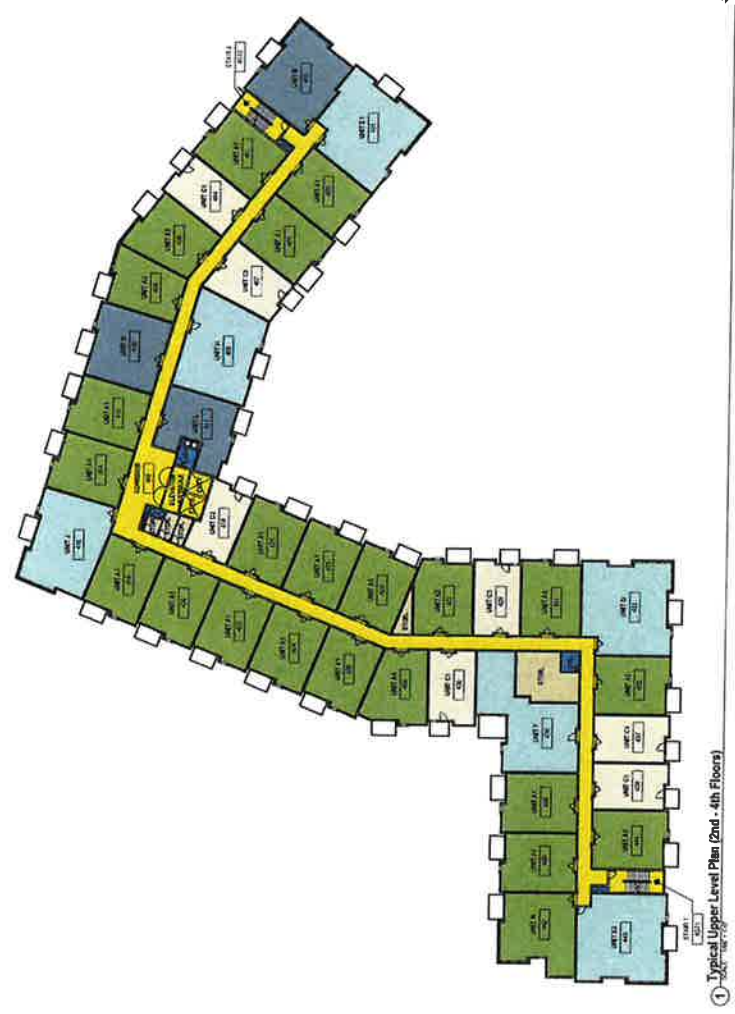
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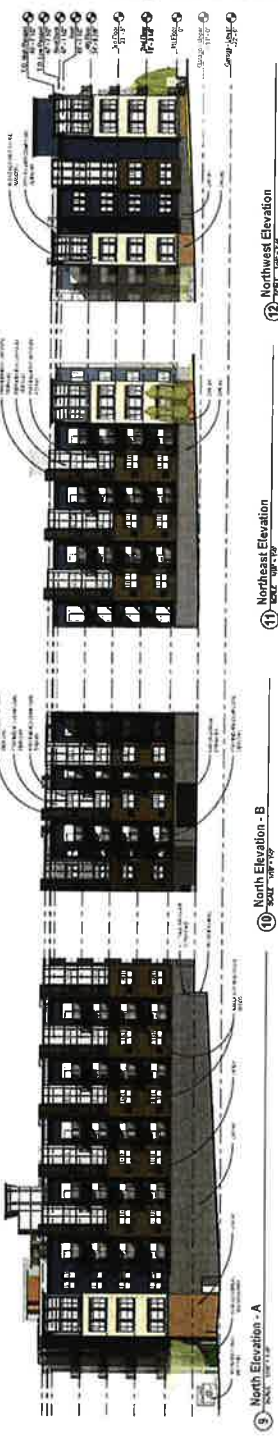
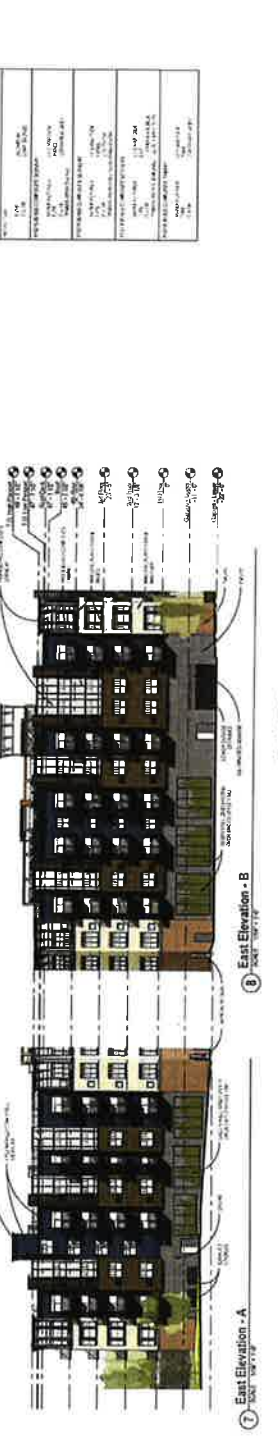
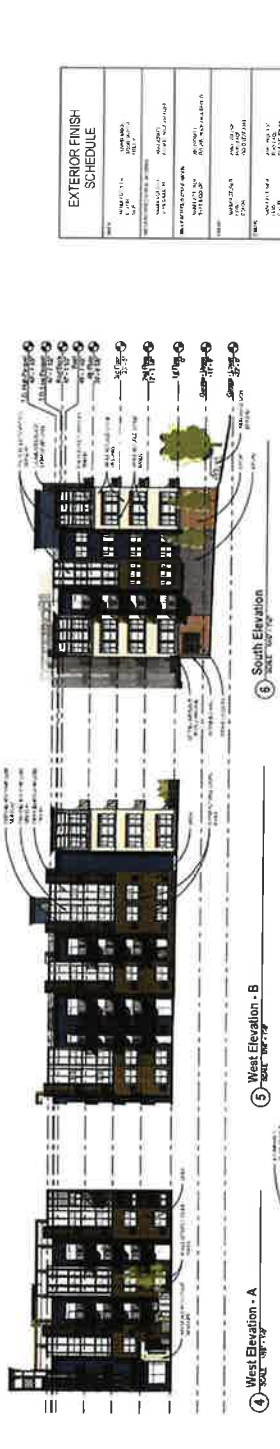


① Upper Garage Plan

NOT FOR CONSTRUCTION

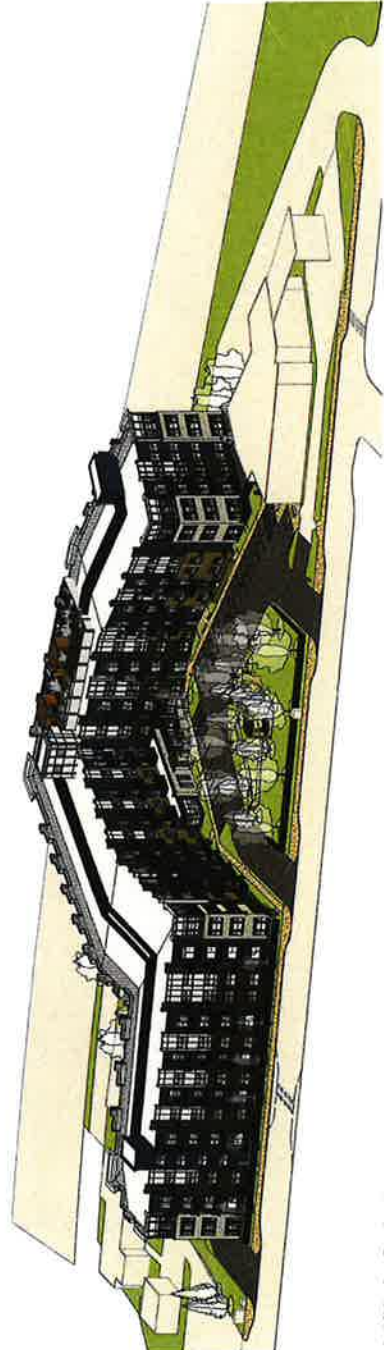


① Typical Upper Level Plan (2nd - 4th Floors)

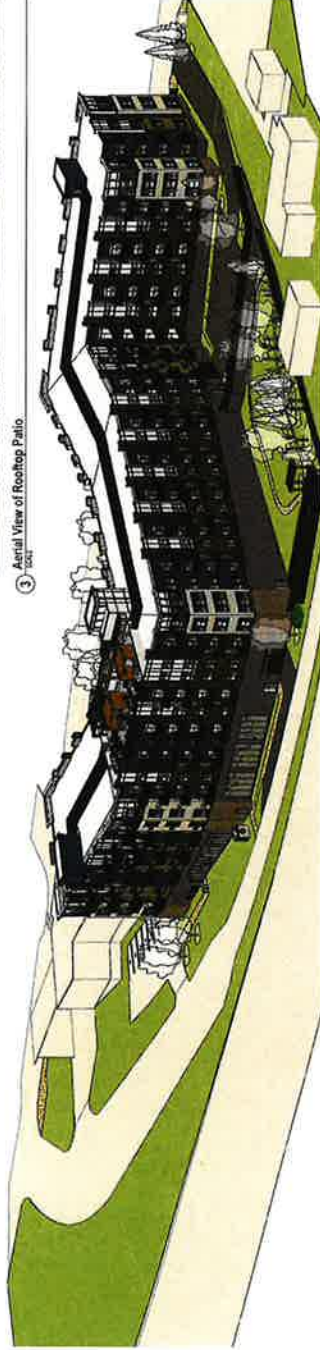


EXTERIOR FINISH SCHEDULE

1. EXTERIOR WALLS	2. EXTERIOR ROOF	3. EXTERIOR FLOORS	4. EXTERIOR CEILING
5. EXTERIOR STAIRS	6. EXTERIOR BALCONIES	7. EXTERIOR PORCHES	8. EXTERIOR TERRACES
9. EXTERIOR DRIVEWAYS	10. EXTERIOR PARKING	11. EXTERIOR LANDSCAPE	12. EXTERIOR LIGHTING
13. EXTERIOR SIGNAGE	14. EXTERIOR SECURITY	15. EXTERIOR MAINTENANCE	16. EXTERIOR ACCESSIBILITY
17. EXTERIOR VENTILATION	18. EXTERIOR CLIMATE CONTROL	19. EXTERIOR SOUND ATTENUATION	20. EXTERIOR VIBRATION DAMPENING
21. EXTERIOR AIR QUALITY	22. EXTERIOR NOISE REDUCTION	23. EXTERIOR ENERGY EFFICIENCY	24. EXTERIOR SUSTAINABILITY
25. EXTERIOR RESILIENCE	26. EXTERIOR DURABILITY	27. EXTERIOR SAFETY	28. EXTERIOR COMFORT
29. EXTERIOR AESTHETICS	30. EXTERIOR FUNCTIONALITY	31. EXTERIOR VERSATILITY	32. EXTERIOR ADAPTABILITY
33. EXTERIOR FLEXIBILITY	34. EXTERIOR INNOVATION	35. EXTERIOR CREATIVITY	36. EXTERIOR IMAGINATION
37. EXTERIOR INSPIRATION	38. EXTERIOR MOTIVATION	39. EXTERIOR ENTHUSIASM	40. EXTERIOR PASSION
41. EXTERIOR COMMITMENT	42. EXTERIOR DEDICATION	43. EXTERIOR PERSEVERANCE	44. EXTERIOR RESILIENCE
45. EXTERIOR COURAGE	46. EXTERIOR BRAVERY	47. EXTERIOR CONFIDENCE	48. EXTERIOR SELF-RESPECT
49. EXTERIOR RESPECT FOR OTHERS	50. EXTERIOR TOLERANCE	51. EXTERIOR KINDNESS	52. EXTERIOR GENTLENESS
53. EXTERIOR PATIENCE	54. EXTERIOR MEEKNESS	55. EXTERIOR HUMILITY	56. EXTERIOR MODESTY
57. EXTERIOR SINCERITY	58. EXTERIOR INTEGRITY	59. EXTERIOR FAITHFULNESS	60. EXTERIOR LOYALTY
61. EXTERIOR DISCRETION	62. EXTERIOR WISDOM	63. EXTERIOR UNDERSTANDING	64. EXTERIOR MERCY
65. EXTERIOR GRACE	66. EXTERIOR PEACE	67. EXTERIOR JOY	68. EXTERIOR HOPE
69. EXTERIOR LOVE	70. EXTERIOR KINDNESS	71. EXTERIOR GENTLENESS	72. EXTERIOR PATIENCE
73. EXTERIOR MEANNESS	74. EXTERIOR CRUELTY	75. EXTERIOR HARSHNESS	76. EXTERIOR RUTHlessness
77. EXTERIOR ENMITY	78. EXTERIOR HATRED	79. EXTERIOR BLOODTHIRST	80. EXTERIOR DEATHWISH
81. EXTERIOR LUST	82. EXTERIOR GLUTTONY	83. EXTERIOR DRUNKENNESS	84. EXTERIOR SLOTH
85. EXTERIOR PRIDE	86. EXTERIOR ENVY	87. EXTERIOR JEALOUSY	88. EXTERIOR INVEIGHING
89. EXTERIOR SLANDERING	90. EXTERIOR BACKBITING	91. EXTERIOR GIBING	92. EXTERIOR MALICIOUSNESS
93. EXTERIOR DISSEMBLING	94. EXTERIOR HYPOCRISY	95. EXTERIOR PHARISAEISM	96. EXTERIOR HERESY
97. EXTERIOR SCHISM	98. EXTERIOR HETEROodoxy	99. EXTERIOR INFIDELITY	100. EXTERIOR APOSTASY



1 ¹⁹⁹² Aerial View from Broadway Ave



2 Aerial View from Lakeland Ave



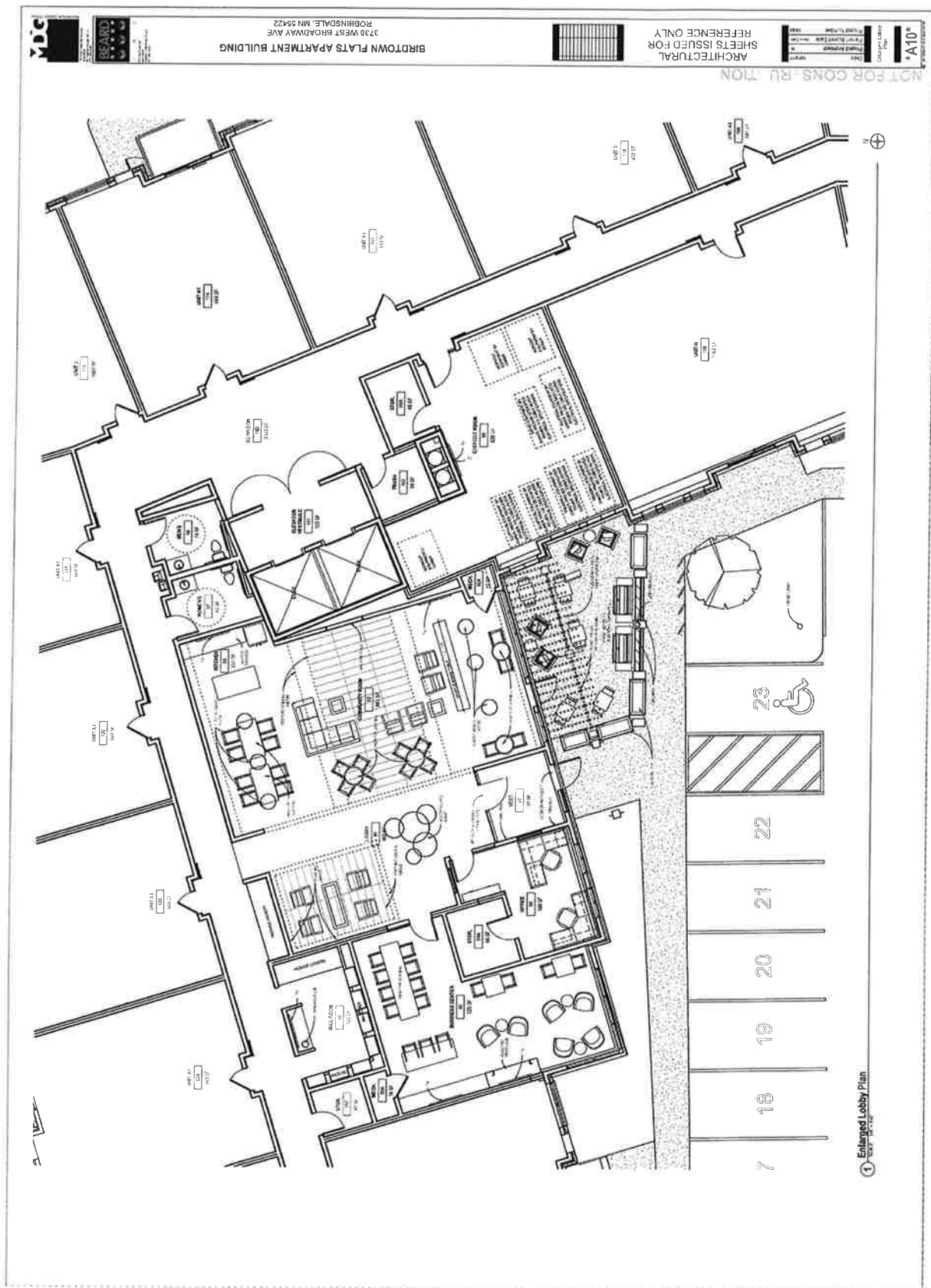
3 Aerial View of Rooftop Patio



Drive Entry Perspective



Highway Perspective

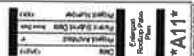




BIRDTOWN FLATS APARTMENT BUILDING
3730 WEST BROADWAY AVE
ROBBINSDALE, MN 55422

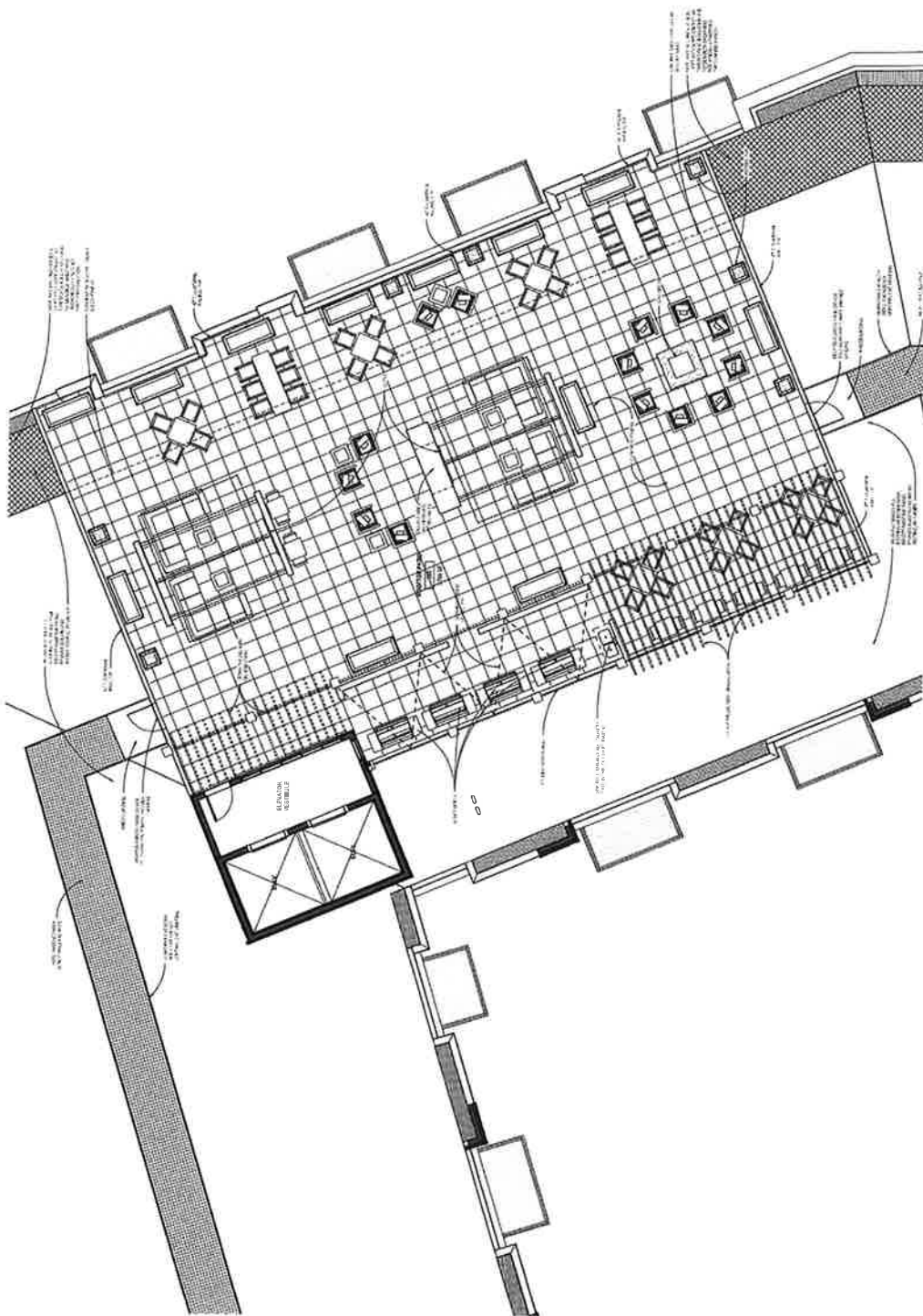


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A11

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1 Enlarged Rooftop Patio Plan
SCALE: 1/4" = 1'-0"

Attachment B

Engineering and Fire Department Conditions of Approval of the Birdtown Flats PUD Final Development Plan Revised 12/12/2017

The conceptual nature of the plans will result in a need for contingencies to resolve issues that are identified during the plan review for the Birdtown Flats or even the construction process. The City Manager and the City Engineer will have approval authority over issues not identified below, unless in their opinion, conflict or problem resolution will require review by the City Council.

Planned Unit Development Final Development Plan

1. The grading and utility plans shall be approved by the City Engineer.
2. The stormwater management plans shall be consistent with the requirements of the Shingle Creek Watershed Maintenance Commission.
3. The final parking lot design including parking spaces and drive-through access for the bank must be approved by the City Engineer.

Utilities

1. Confirmation that the proposed 8" tap in Lakeland Avenue will service both domestic water supply and fire suppression system.
2. All existing water connections from structures being demolished being disconnected at the mains.
3. Sanitary sewer main upstream of manhole beyond proposed connection point to be plugged with permanent but removable plugs.
4. All existing sewer connections from structures being demolished being disconnected at the mains.
5. A grease trap being provided on the sanitary service line prior to it departing the site. Further, the City being provided with a copy of the required inspection and maintenance agreement for the grease trap.
6. The site meeting Shingle Creek Watershed requirements for stormwater discharge and water quality. Design details being provided to the City prior to the issuance of the building permit. Further, the City being provided with a copy of the required inspection and maintenance agreement for any permanent structural BMPs installed to meet these discharge and water quality standards.
7. The developer obtaining an NPDES Construction Permit for the duration of the project. Inspection records will be made available to City staff upon request. Further, City staff will conduct random inspections to ensure compliance with the approved plans and required conditions.
8. Written verification from Xcel Energy that the power availability is adequate to handle the proposed load.
9. Any transformer required for the development being sited on the property with suitable access for maintenance and inspection.
10. All utilities to the proposed development being provided underground.

11. The Storm sewer on Lakeland Ave. N. needs to be relocated to under the curb. Remove the storm manhole in front of parcel 4 (3735 Lakeland). Add catch basins if necessary.
12. At least two street lights on West Broadway will need to be removed or relocated.
13. The entire width of Lakeland Ave. N. frontage adjacent to the development will need to be milled (2") and paved at the completion of construction and before occupancy.
14. Install new concrete walk along the entire West Broadway frontage.
15. The driveway encroachment. at the north end of the property may require the apron to be narrowed, or, easement provided as previously mentioned in #2 under easements.

Access

1. Fire department requirements may cause design revisions including increasing the radius of curbs and Fire Lane signs posted along curbs defining the open space with no parking allowed.
2. Signage and stripping is required to define parking circulation.
3. Accommodating truck traffic, moving trucks (required to load and unload on Lakeland Ave. N.) and deliveries may require the increasing of turning radius at various locations in the driveway and parking lot.
4. Aprons must conform with City engineering standards with 4.5 ft. radius, instead of "fillets."

Construction concerns

1. Strategies need to be developed and committed to for construction staging, storage of materials, contractor parking, deliveries and unloading.
2. Two lanes of through traffic must be maintained at all times on West Broadway.
3. Lakeland Ave. N. cannot be allowed to be closed.
4. The City should have the option of salvaging the decorative lights on the site.

Infrastructure

The developer is required to bear the cost of all new driveway aprons and driveways across the street right-of-way, amendments to sidewalks, closure of all redundant crossings and driveways and any other required restorations as part of the proposed development. Further, the developer shall bear the cost of any damage done to adjacent infrastructure, public, or private caused during the course of the redevelopment.



City of Robbinsdale

MEMORANDUM

To: Mayor and Council Members

From: Marcia Glick, City Manager

Date: December 19, 2017

Subject: Hold a public hearing to receive comments regarding the City's Street Improvement and Reconstruction Plan and adopt the City's Street Improvement and Reconstruction Plan.

Background

During the 2002 Legislative Session, additional bonding authority (outside of a voter referendum) for street improvements and reconstruction was granted to cities under Minnesota Statutes, section 475.58, subdivision 3(b), as amended (the "Act"). In order for cities to issue street reconstruction bonds under the Act, the City Council of a city must have unanimously adopted five-year street improvement and reconstruction plan (the "Plan") after a public hearing.

The Proposed Capital Improvement Plan (the "Plan") does include the issuance of Street Improvement Bonds under the Act in the calendar year 2018. Holding the public hearing allows for flexibility if the need should arise to issue bonds in calendar year 2018 or to adjust the bond amounts.

The Plan is represented as the Traffic & Transportation Section of the City's Proposed Capital Improvement Plan 2018-2022 that is also being adopted at the same meeting. The Plan is being shown separately for this public hearing under the advisement of the City's Bond Counsel in order to meet the requirements of the Act. The Plan does include plans to issue bonds in 2018-2022 under the provisions of the Act, and holding the public hearing on the Plan and adopting it at this meeting maintains the ability of the City to issue these bonds to fund the projects within the Street Improvement Plan.

Recommendation

Staff recommends:

- 1). Hold the public hearing to receive comment on the City's Proposed Street Improvement and Reconstruction Plan 2018-2022, (Exhibit 1).
- 2). By motion, waive the reading and order the adoption of the resolution to adopt the City's five-year Street Improvement and Reconstruction Plan (shown as Exhibit 2)


Marcia Glick, City Manager

Concurrence:


Larry Jacobson, Finance Director

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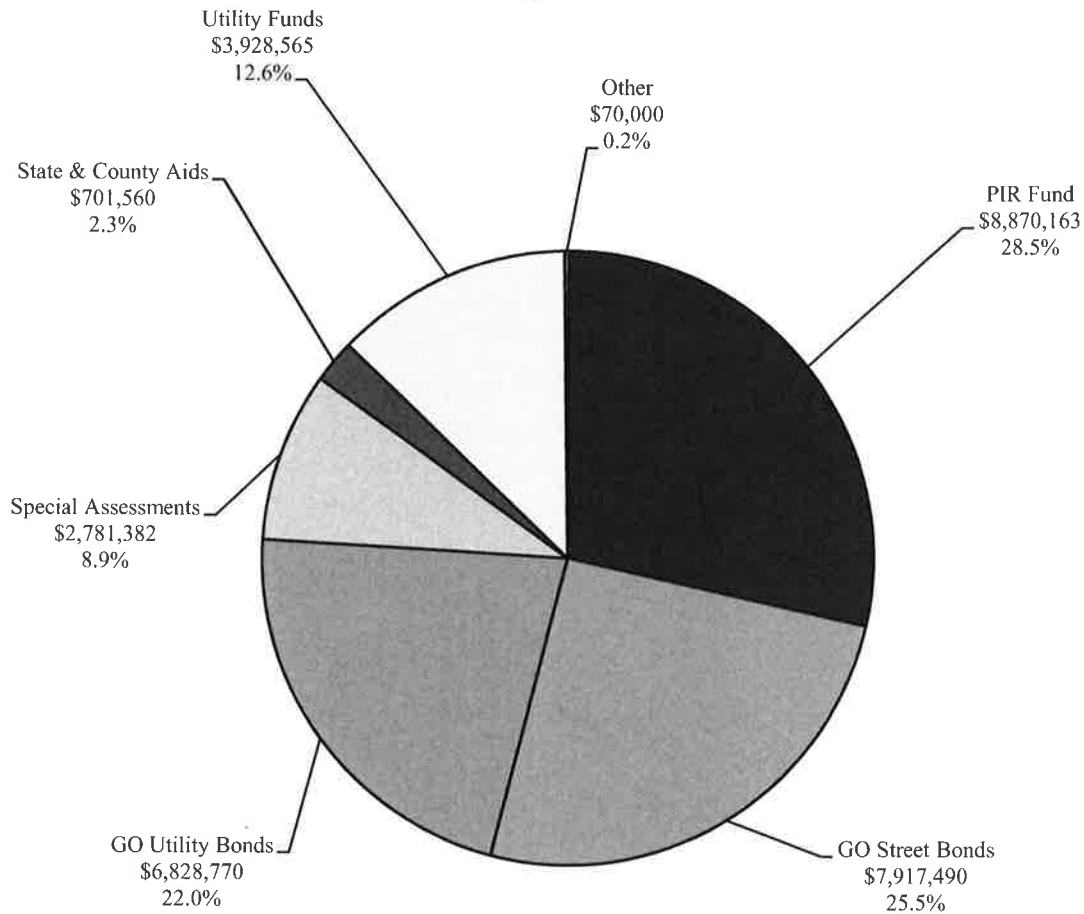
Proposed Street Improvement Plan 2018-2022

City of Robbinsdale, Minnesota

City of Robbinsdale, Minnesota

Traffic & Transportation Plan 2018-2022

2018-2022 CIP Traffic & Transportation by Funding Source



Capital Improvement Funds	
Permanent Improvement Revolving Fund	\$ 8,870,163
Total Capital Improvement Funds	<u>8,870,163</u>
GO Bonds	
Street Bonds	7,917,490
Utility Bonds	<u>6,828,770</u>
Total GO Bonds	<u>14,746,260</u>
Special Assessments	2,781,382
State & County Aids	701,560
Utility Funds	3,928,565
Other	<u>70,000</u>
Total	<u><u>\$ 31,097,930</u></u>

City of Robbinsdale, Minnesota

Capital Improvement Plan 2018-2022

Traffic & Transportation Section Summary

This section encompasses the improvement and /or replacement of streets, alleys, sidewalks, streetlights, and traffic control lights. During 2013, the City contracted with Goodpointe Technologys to perform testing and rating of all City streets. The City Engineer developed a priority list of road projects over the five-year period based on the results of the road condition testing, existing condition of the utilities, and any known deficiency in the utilities.

Proposed Improvements

The Traffic & Transportation Section includes improvement projects for the five year period, which are planned to be funded through the sources as listed on the Summary by Project & Funding Source.

Street Re-sheeting Program

The CIP provides annually for any combination of street resurfacing or sealcoating that is needed. This is intended to extend the life of streets that do not have an immediate need to be reconstructed.

Alley Maintenance Program

The CIP provides \$20,000 - \$25,000 annually for the repair and maintenance of alleys. This would involve the possible resurfacing of an alley or parts of it, repair of concrete slabs that have been damaged by trees or weather.

Sidewalk Replacement Program

The CIP provides between \$15,000 annually for the repair of sidewalk slabs throughout the City. This is considered a public safety hazard and should reduce our liability exposure.

Small Works Program

The CIP provides \$25,000 - \$30,000 annually for small projects that arise such as retaining walls, curb replacements, or any other type of project that is considered a public safety hazard and is not covered through the sidewalk, alley, or street re-sheeting programs.

Street Reconstruction Projects

Each street reconstruction project includes the rebuilding of all utilities and the adding of any areas where the utilities are deficient. The costs shown in the CIP Summary of Projects by Section include funding for the utilities, special assessments issued to each property owner based on our current policy, state aid dollars if it is a designated State Aid Street, and use of Street Program reserve funds (PIR Fund).

City of Robbinsdale, MN
5 Year Capital Improvement Plan 2018 - 2022
2018 thru 2022

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
3 - Traffic & Transport								
Alley Reconstruction Program	301	1	20,000	25,000	25,000	25,000	25,000	120,000
France Avenue - Reconstruction 27th to Lowry Ave	311	3	160,560	170,300				330,860
Lowry Ave - Reconstruct York to Abbott Ave	317	3		58,830				58,830
Tree Removal - West Broadway 40th - 42nd	333	1	40,000	40,000	40,000	40,000	40,000	200,000
France - Reconstruct 31st to 33rd	344	3	318,460			1,488,540		1,807,000
Scott Avenue - Reconstruction 441/2 to 46th + 45th	350	4					89,230	89,230
County Road 9 - Reconstruction CR81 to Parkway	352	3	290,000	290,000	290,000			870,000
36th Avenue - Video Detectors for Signals at Noble	354	3	40,000					40,000
Halifax / Grimes / 46th Reconstruction	369	3			223,450			223,450
Xenia / Welcome / 41st Reconstruction	370	3			254,770		1,953,230	2,208,000
Yates / Zane / 41st Reconstruction	371	4			255,360			255,360
Grimes / Halifax / Islemount / 42nd / 43rd	372	4			272,320	3,132,680		3,405,000
Drew / McNair - 27th to Lowry Reconstruction	378	3	22,000					22,000
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3	50,000	50,000	4,554,000			4,654,000
Lee/Major/37th/39th - Reconstruction	381	4	38,000				3,305,000	3,343,000
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		2,961,000				2,961,000
Chowen Avenue - 43rd to Lake Drive	383	4		1,578,000				1,578,000
Xerxes / York - 26th to Parkview - Reconstruction	384	4				30,000		30,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2		25,000	100,000			125,000
Toledo/Scott - 37th to 39th - Reconstruction	389	2	2,070,000					2,070,000
Boulevard Native Plantings	391	2	10,000	12,000	12,000	12,000	12,000	58,000
Downtown Improvements	393	2	10,000	10,000	10,000	10,000	10,000	50,000
CR81 Light Knockdown Inventory	394	2	5,000	5,000	5,000	5,000	5,000	25,000
Alternate Street Light Trial & Implementation	396	2	45,000	50,000	50,000	50,000	50,000	245,000
Small Works Program	397	2	25,000	30,000	30,000	30,000	30,000	145,000
Road Resheeting Program	398	2	1,000,000	600,000	250,000	100,000	100,000	2,050,000
Sidewalk Replacement Program	399	2	15,000	15,000	15,000	15,000	15,000	75,000
Bridge Maintenance Program	402	2		10,000		10,000		20,000
County Road 9 - Reconstruct Regent to W B'dway	406	3	250,300	1,918,900				2,169,200
Oakdale Avenue - Reconstruct W Broadway to Abbott	430	2	400,000					400,000
June Avenue - Reconstruction 35th to cul-de-sac	431	3	50,000	700,000				750,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2	50,000	400,000				450,000
41 1/2 Avenue - Pedestrian Promenade	433	3				220,000		220,000
Signal Flashing Left Turn Arrows	435	2	32,000	18,000				50,000
3 - Traffic & Transport Total			4,941,320	8,967,030	6,386,900	5,168,220	5,634,460	31,097,930
Donations			20,000		50,000			70,000
GO Special Assessment Bonds				600,256	470,000	568,060		1,638,316

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
<i>GO Street Reconstruction Bonds</i>				1,237,174	2,855,000	650,000	1,537,000	6,279,174
<i>GO Utility Rev Bonds - Sanitary</i>				312,730	734,000	930,890	731,450	2,709,070
<i>GO Utility Rev Bonds - Storm</i>				306,875	570,000	548,690	261,440	1,687,005
<i>GO Utility Rev Bonds - Water</i>				503,965	380,000	712,810	835,920	2,432,695
<i>PIR Alley Reconstruction</i>			20,000	25,000	25,000	25,000	25,000	120,000
<i>PIR Other Infrastructure</i>			157,000	165,000	137,000	147,000	137,000	743,000
<i>PIR Pedestrian / Bicycle Facilities</i>			25,000	25,000	25,000	245,000	25,000	345,000
<i>PIR Street Overlay and Resurface</i>			1,000,000	600,000	250,000	100,000	100,000	2,050,000
<i>PIR Street Reconstruction</i>			1,640,120	2,622,243	326,050	349,010	674,740	5,612,163
<i>Sanitary Sewer Utility Fund</i>			579,050	732,775	237,870			1,549,695
<i>Special Assessments</i>			432,000	302,272		740,200	1,306,910	2,781,382
<i>State Aids</i>			230,000		50,000	421,560		701,560
<i>Storm Sewer Utility Fund</i>			328,065	698,705	129,425	30,000		1,186,195
<i>Water Utility Fund</i>			510,085	535,035	147,555			1,192,675
<i>3 - Traffic & Transport Total</i>			4,941,320	8,667,030	6,386,900	5,468,220	5,634,460	31,097,930
Grand Total			4,941,320	8,967,030	6,386,900	5,168,220	5,634,460	31,097,930

City of Robbinsdale, MN
 5 Year Capital Improvement Plan 2018 - 2022
 2018 thru 2022

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
Donations								
36th Avenue - Video Detectors for Signals at Noble	354	3	20,000					20,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2			50,000			50,000
Donations Total			20,000		50,000			70,000
GO Special Assessment Bonds								
France - Reconstruct 31st to 33rd	344	3				568,060		568,060
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3			470,000			470,000
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		600,256				600,256
GO Special Assessment Bonds Total				600,256	470,000	568,060		1,638,316
GO Street Reconstruction Bonds								
Halifax / Grimes / 46th Reconstruction	369	3			105,000			105,000
Xenia / Welcome / 41st Reconstruction	370	3			125,000		500,000	625,000
Yates / Zane / 41st Reconstruction	371	4			225,000			225,000
Grimes / Halifax / Islemount / 42nd / 43rd	372	4				650,000		650,000
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3			2,400,000			2,400,000
Lee/Major/37th/39th - Reconstruction	381	4					1,037,000	1,037,000
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		1,237,174				1,237,174
GO Street Reconstruction Bonds Total				1,237,174	2,855,000	650,000	1,537,000	6,279,174
GO Utility Rev Bonds - Sanitary								
France - Reconstruct 31st to 33rd	344	3				217,250		217,250
Xenia / Welcome / 41st Reconstruction	370	3					368,850	368,850
Grimes / Halifax / Islemount / 42nd / 43rd	372	4				713,640		713,640
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3			734,000			734,000
Lee/Major/37th/39th - Reconstruction	381	4					362,600	362,600
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		312,730				312,730
GO Utility Rev Bonds - Sanitary Total				312,730	734,000	930,890	731,450	2,709,070
GO Utility Rev Bonds - Storm								
France - Reconstruct 31st to 33rd	344	3				136,290		136,290
Xenia / Welcome / 41st Reconstruction	370	3					75,540	75,540
Grimes / Halifax / Islemount / 42nd / 43rd	372	4				412,400		412,400
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3			570,000			570,000
Lee/Major/37th/39th - Reconstruction	381	4					185,900	185,900
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		306,875				306,875

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
GO Utility Rev Bonds - Storm Total				306,875	570,000	548,690	261,440	1,687,005
GO Utility Rev Bonds - Water								
France - Reconstruct 31st to 33rd	344	3				145,380		145,380
Xenia / Welcome / 41st Reconstruction	370	3					416,820	416,820
Grimes / Halifax / Islemount / 42nd / 43rd	372	4				567,430		567,430
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3			380,000			380,000
Lee/Major/37th/39th - Reconstruction	381	4					419,100	419,100
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		503,965				503,965
GO Utility Rev Bonds - Water Total				503,965	380,000	712,810	835,920	2,432,695
PIR Alley Reconstruction								
Alley Reconstruction Program	301	1	20,000	25,000	25,000	25,000	25,000	120,000
PIR Alley Reconstruction Total			20,000	25,000	25,000	25,000	25,000	120,000
PIR Other Infrastructure								
Tree Removal - West Broadway 40th - 42nd	333	1	40,000	40,000	40,000	40,000	40,000	200,000
Boulevard Native Plantings	391	2	10,000	12,000	12,000	12,000	12,000	58,000
CR81 Light Knockdown Inventory	394	2	5,000	5,000	5,000	5,000	5,000	25,000
Alternate Street Light Trial & Implementation	396	2	45,000	50,000	50,000	50,000	50,000	245,000
Small Works Program	397	2	25,000	30,000	30,000	30,000	30,000	145,000
Bridge Maintenance Program	402	2		10,000		10,000		20,000
Signal Flashing Left Turn Arrows	435	2	32,000	18,000				50,000
PIR Other Infrastructure Total			157,000	165,000	137,000	147,000	137,000	743,000
PIR Pedestrian / Bicycle Facilities								
Downtown Improvements	393	2	10,000	10,000	10,000	10,000	10,000	50,000
Sidewalk Replacement Program	399	2	15,000	15,000	15,000	15,000	15,000	75,000
41 1/2 Avenue - Pedestrian Promenade	433	3				220,000		220,000
PIR Pedestrian / Bicycle Facilities Total			25,000	25,000	25,000	245,000	25,000	345,000
PIR Street Overlay and Resurface								
Road Resheeting Program	398	2	1,000,000	600,000	250,000	100,000	100,000	2,050,000
PIR Street Overlay and Resurface Total			1,000,000	600,000	250,000	100,000	100,000	2,050,000
PIR Street Reconstruction								
France Avenue - Reconstruction 27th to Lowry Ave	311	3	160,560	170,300				330,860
Lowry Ave - Reconstruct York to Abbott Ave	317	3		58,830				58,830
France - Reconstruct 31st to 33rd	344	3	108,460					108,460
Scott Avenue - Reconstruction 441/2 to 46th + 45th	350	4					89,230	89,230
Halifax / Grimes / 46th Reconstruction	369	3			5,950			5,950
Xenia / Welcome / 41st Reconstruction	370	3			17,420		85,510	102,930
Yates / Zane / 41st Reconstruction	371	4			30,360			30,360
Grimes / Halifax / Islemount / 42nd / 43rd	372	4			272,320	49,010		321,330
Drew / McNair - 27th to Lowry Reconstruction	378	3	22,000					22,000
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3	50,000	50,000				100,000

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
Lee/Major/37th/39th - Reconstruction	381	4	38,000				500,000	538,000
Chowen Avenue - 43rd to Lake Drive	383	4		640,843				640,843
Xerxes / York - 26th to Parkview - Reconstruction	384	4				30,000		30,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2		25,000				25,000
Toledo/Scott - 37th to 39th - Reconstruction	389	2	710,800					710,800
County Road 9 - Reconstruct Regent to W B'dway	406	3	250,300	1,337,270				1,587,570
Oakdale Avenue - Reconstruct W Broadway to Abbott	430	2	200,000					200,000
June Avenue - Reconstruction 35th to cul-de-sac	431	3	50,000	340,000				390,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2	50,000			270,000		320,000
PIR Street Reconstruction Total			1,640,120	2,622,243	326,050	349,010	674,740	5,612,163
Sanitary Sewer Utility Fund								
County Road 9 - Reconstruction CR81 to Parkway	352	3	152,250	152,250	152,250			456,750
Halifax / Grimes / 46th Reconstruction	369	3			37,500			37,500
Xenia / Welcome / 41st Reconstruction	370	3			48,120			48,120
Chowen Avenue - 43rd to Lake Drive	383	4		133,625				133,625
Toledo/Scott - 37th to 39th - Reconstruction	389	2	426,800					426,800
County Road 9 - Reconstruct Regent to W B'dway	406	3		256,900				256,900
June Avenue - Reconstruction 35th to cul-de-sac	431	3		150,000				150,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2		40,000				40,000
Sanitary Sewer Utility Fund Total			579,050	732,775	237,870			1,549,695
Special Assessments								
Xenia / Welcome / 41st Reconstruction	370	3					506,510	506,510
Grimes / Halifax / Islemount / 42nd / 43rd	372	4				740,200		740,200
Lee/Major/37th/39th - Reconstruction	381	4					800,400	800,400
Chowen Avenue - 43rd to Lake Drive	383	4		242,272				242,272
Toledo/Scott - 37th to 39th - Reconstruction	389	2	232,000					232,000
Oakdale Avenue - Reconstruct W Broadway to Abbott	430	2	200,000					200,000
June Avenue - Reconstruction 35th to cul-de-sac	431	3		60,000				60,000
Special Assessments Total			432,000	302,272		740,200	1,306,910	2,781,382
State Aids								
France - Reconstruct 31st to 33rd	344	3	210,000			421,560		631,560
36th Avenue - Video Detectors for Signals at Noble	354	3	20,000					20,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2			50,000			50,000
State Aids Total			230,000		50,000	421,560		701,560
Storm Sewer Utility Fund								
County Road 9 - Reconstruction CR81 to Parkway	352	3	82,065	82,065	82,065			246,195
Halifax / Grimes / 46th Reconstruction	369	3			37,500			37,500
Xenia / Welcome / 41st Reconstruction	370	3			9,860			9,860
Chowen Avenue - 43rd to Lake Drive	383	4		441,600				441,600
Toledo/Scott - 37th to 39th - Reconstruction	389	2	246,000					246,000
County Road 9 - Reconstruct Regent to W B'dway	406	3		125,040				125,040
June Avenue - Reconstruction 35th to cul-de-sac	431	3		50,000				50,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2				30,000		30,000
Storm Sewer Utility Fund Total			328,065	698,705	129,425	30,000		1,186,195

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
Water Utility Fund								
County Road 9 - Reconstruction CR81 to Parkway	352	3	55,685	55,685	55,685			167,055
Halifax / Grimes / 46th Reconstruction	369	3			37,500			37,500
Xenia / Welcome / 41st Reconstruction	370	3			54,370			54,370
Chowen Avenue - 43rd to Lake Drive	383	4		119,660				119,660
Toledo/Scott - 37th to 39th - Reconstruction	389	2	454,400					454,400
County Road 9 - Reconstruct Regent to W B'dway	406	3		199,690				199,690
June Avenue - Reconstruction 35th to cul-de-sac	431	3		100,000				100,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2		60,000				60,000
Water Utility Fund Total			510,085	535,035	147,555			1,192,675
GRAND TOTAL			4,941,320	8,667,030	6,386,900	5,468,220	5,634,460	31,097,930

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 19th day of December 2017.

RESOLUTION NO.

A RESOLUTION ADOPTING THE CITY'S STREET IMPROVEMENT AND
RECONSTRUCTION PLAN 2018-2022

WHEREAS, the City Council of the City of Robbinsdale (the "City") held a public hearing on its Five-Year Street Improvement and Reconstruction Plan for the years 2018-2022 (the "Plan") to hear and consider public comment regarding the plan, as required by Minnesota Statutes, section 475.58, subdivision 3(b), as amended (the "Act"), and therefore the City may issue bonds in the future for various street improvement and reconstruction projects that it deems necessary, which are described in the Plan; and

WHEREAS, the City Council has reviewed said Five Year Street Improvement and Reconstruction Plan and finds it to be reasonable and advisable; and

WHEREAS, the Plan contains the same information as the Traffic & Transportation Section of the City's Capital Improvement Plan for the years 2018-2022; and

WHEREAS, adopting the Plan does not allocate funding for any specific projects at this time;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale that:

The City Council hereby adopts the City's Street Improvement and Reconstruction Plan for the years 2018-2022.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same.

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 19TH DAY OF DECEMBER 2017.

Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk

Res



City of Robbinsdale

MEMORANDUM

To: Mayor and Council Members

From: Marcia Glick, City Manager

Date: December 19, 2017

Subject: Hold a public hearing to receive comments regarding the City's Capital Improvement Plan 2018-2022 and to adopt the City's Capital Improvement Plan 2018-2022.

Background

During the 2003 Legislative Session, additional bonding authority (outside of a voter referendum) for capital improvements was granted to cities under Minnesota Statute 475.521, as amended (the "Act"). In order for Cities to issue any bonds under this new Statute, the City must have a five-year capital improvement plan that is adopted unanimously by the City Council after a public hearing is held to receive comment on the capital improvement plan.

The Proposed Capital Improvement Plan 2018-2022 (the "Plan") does include issuing bonds under the Act in the calendar year 2018. Holding the public hearing allows for flexibility if the need should arise to issue bonds in calendar year 2018 or to adjust the bond amounts.

Recommendation

Staff recommends:

- 1). Hold the public hearing to receive comment on the City's Proposed Capital Improvement Plan 2018-2022, (Exhibit 1).
- 2). By motion, waive the reading and order the adoption of the resolution to adopt the City's five-year Capital Improvement Plan (shown as Exhibit 2)

Marcia Glick, City Manager

Concurrence:

Larry Jacobson, Finance Director



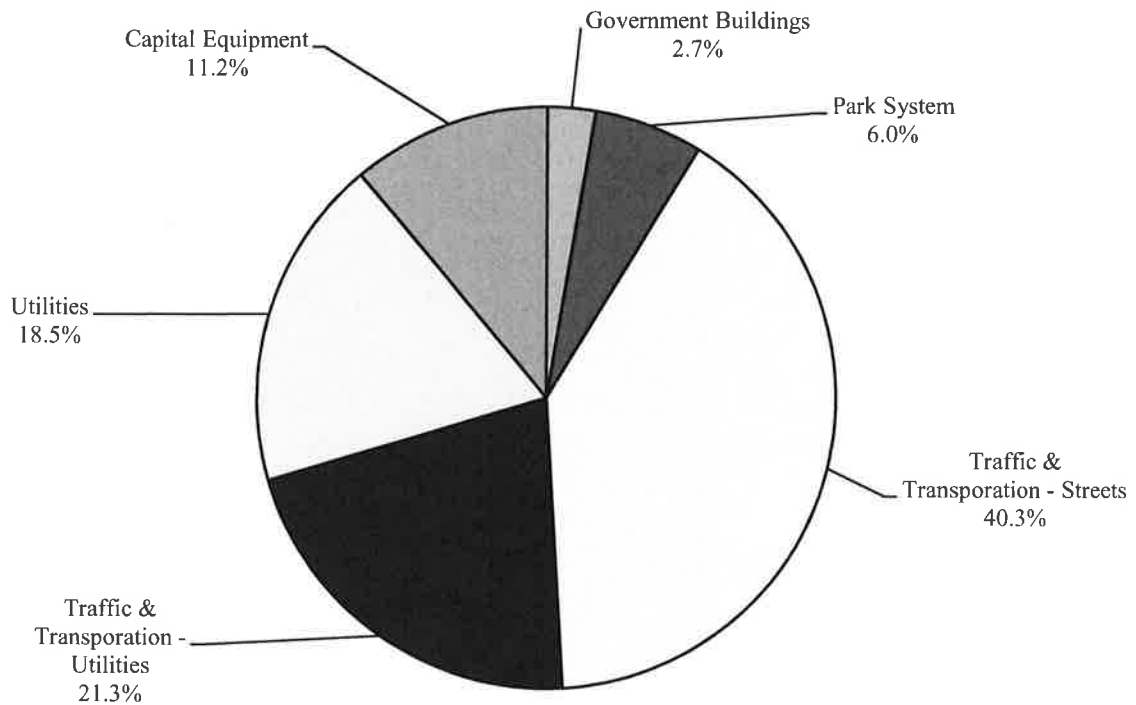
Proposed Capital Improvement Plan 2018-2022



City of Robbinsdale, Minnesota

City of Robbinsdale, Minnesota Capital Improvement Plan 2018-2022

2018-2022 CIP by Section



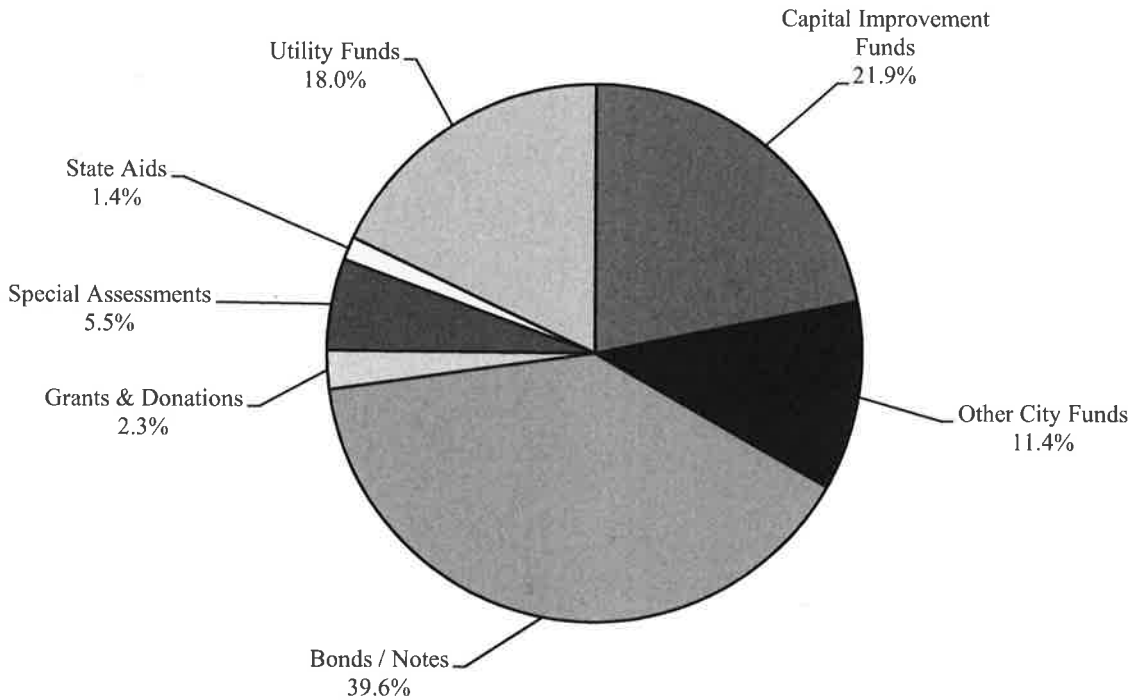
Government Buildings	\$ 1,352,760
Park System	3,033,000
Traffic & Transportation - Streets	20,340,595
Traffic & Transportation - Utilities	10,757,335
Utilities	9,312,500
Capital Equipment	5,631,700
Total	<u>\$ 50,427,890</u>

Note: Traffic & Transportation - Utilities refers to costs associated with the replacement of the underground pipes related to street reconstruction projects.

City of Robbinsdale, Minnesota

Capital Improvement Plan 2018-2022

2018-2022 CIP by Funding Source



Capital Improvement Funds	
Capital Improvement Fund	\$ 2,077,000
Permanent Improvement Revolving Fund	8,956,163
Total Capital Improvement Funds	11,033,163
Other City Funds	
Central Garage Fund	4,283,960
Central Services Fund	653,400
Equipment Replacement Fund	794,500
Total Other City Funds	5,731,860
Bonds / Notes	19,946,260
Grants & Donations	1,173,600
Special Assessments	2,781,382
State & County Aids	701,560
Utility Funds	9,060,065
Total	\$ 50,427,890

City of Robbinsdale, MN
5 Year Capital Improvement Plan 2018 - 2022
2018 thru 2022

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
1 - Government Buildings								
City Hall - Replace Broken Subsidied Concrete Walk	101	2	5,000					5,000
City Hall - Storage Facility	108	4					35,000	35,000
PW Garage - Roof Replacement	112	2		250,000				250,000
PW Garage - Yard Enhancements	119	2	5,000					5,000
PW Garage - Building and Yard Security	122	2	63,000					63,000
Public Works - Wall & Parking along Sth Boundary	145	3			21,260			21,260
PW Garage - Stormwater Treatment Area	149	2	20,000					20,000
PW Garage - Above Ground Fuel Storage	153	3				10,000	90,000	100,000
Library - Rehabilitation	154	1	10,000					10,000
Library - Parking Lot Construction	158	2		22,500				22,500
City Hall - Screening of Rooftop AC Units	165	2	4,000					4,000
Police & Fire - Solar Hot Water	169	2			100,000			100,000
Police & Fire - Lighting Upgrade	171	2	20,000					20,000
City Hall - Railings and Access Improvements	178	2	14,000					14,000
PW Garage - Repairs	181	1	40,000	40,000	40,000	40,000		160,000
City Hall - LED Light Retrofit	183	2	18,000					18,000
Library - Downstairs Accessibility	184	3	250,000					250,000
City Hall - Security Improvements	186	2	12,000					12,000
City Hall - Council Chambers Sliding Doors	187	2		30,000				30,000
City Hall - Entry Monument Sign Replacement	188	1	50,000					50,000
PW Garage - Salt Shed Painting	189	2	12,000					12,000
PW Garage - Reroof Salt Shed	191	2	40,000					40,000
PW Garage - Vehicle Lift	194	1	50,000					50,000
PW Garage - Pole Barn Storage Racks	195	1	4,000					4,000
City Hall - Painting	196	1	8,000					8,000
Buildings Small Works	197	2	9,500	9,500	10,000	10,000	10,000	49,000
1 - Government Buildings Total			634,500	352,000	171,260	60,000	135,000	1,352,760
Central Garage Fund - Building			234,000	290,000	61,260	40,000		625,260
Central Garage Fund - Equipment Replacement						10,000	90,000	100,000
Central Services Fund			90,500	39,500	75,400	10,000	45,000	260,400
CIF Government Buildings			30,000	22,500				52,500
Donations			30,000					30,000
Grants			200,000		34,600			234,600
PIR Other Infrastructure			50,000					50,000
1 - Government Buildings Total			634,500	352,000	171,260	60,000	135,000	1,352,760

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
2 - Park System								
Lee Park Improvements	207	1	40,000	465,000	375,000			880,000
Graeser Park Improvements	211	4	10,000			180,000		190,000
Triangle Park - Reconstruction	231	2		200,000				200,000
Parkview Park Playground Equipment	232	2	70,000					70,000
Sunset Park Playground Equipment	235	4		70,000				70,000
Sanborn Park Playground Equipment	236	3	100,000					100,000
Lakeview Terrace Park Playground Equipment	239	4				120,000		120,000
Lakeview Terrace Park Concession Stand Improvement	240	4		25,000				25,000
Manor Park Playground Equipment	241	4		100,000				100,000
Sanborn and Manor Park Backstops and Fencing	242	4	75,000					75,000
Lakeview Terrace Park - Reconstruction	249	2	347,000	251,000				598,000
Hollingsworth Park - Prairie Maintenance	254	2	2,000		2,000			4,000
Hollingsworth Park - Repairs to Fishing Dock	264	1	28,000					28,000
Lee Park - 2nd Exit to Park Building	265	1	5,000					5,000
Norma Kelly Park - Playground Replacement	272	2	140,000					140,000
Sunset Park - Stormsewer Replacement	274	2	30,000					30,000
Lee Park - Trail Connections	275	2	36,000					36,000
Sanborn Park - Resurface Tennis Courts	276	2	14,000					14,000
Spanjers Park - Extend Irrigation	280	1	14,000					14,000
Sanborn Park - Replace Hockey Rink	281	2		60,000				60,000
Manor Park - Replace Block Retaining Wall	282	2		7,000				7,000
Sanborn Park - Replacement of Retaining Walls	283	2		10,000				10,000
Manor Park - Park Building Rehabilitation	284	3			22,000			22,000
Hollingsworth Park - Memorial Garden	285	1	20,000	40,000	50,000			110,000
Park Furniture Replacement Program	296	2	15,000	15,000	15,000	15,000	16,000	76,000
Parks Small Works	297	2	9,000	10,000	10,000	10,000	10,000	49,000

2 - Park System Total	955,000	1,253,000	474,000	325,000	26,000	3,033,000
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CIF Park Improvements

Donations

Grants

PIR Pedestrian / Bicycle Facilities

Storm Sewer Utility Fund

Water Utility Fund

760,000	789,500	124,000	325,000	26,000	2,024,500
20,000	40,000	50,000			110,000
109,000	300,000	300,000			709,000
36,000					36,000
30,000	117,500				147,500
	6,000				6,000

2 - Park System Total	955,000	1,253,000	474,000	325,000	26,000	3,033,000
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3 - Traffic & Transport

Alley Reconstruction Program	301	1	20,000	25,000	25,000	25,000	25,000	120,000
France Avenue - Reconstruction 27th to Lowry Ave	311	3	160,560	170,300				330,860
Lowry Ave - Reconstruct York to Abbott Ave	317	3		58,830				58,830
Tree Removal - West Broadway 40th - 42nd	333	1	40,000	40,000	40,000	40,000	40,000	200,000
France - Reconstruct 31st to 33rd	344	3	318,460			1,488,540		1,807,000
Scott Avenue - Reconstruction 441/2 to 46th + 45th	350	4					89,230	89,230
County Road 9 - Reconstruction CR81 to Parkway	352	3	290,000	290,000	290,000			870,000
36th Avenue - Video Detectors for Signals at Noble	354	3	40,000					40,000

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
Halifax / Grimes / 46th Reconstruction	369	3			223,450			223,450
Xenia / Welcome / 41st Reconstruction	370	3			254,770		1,953,230	2,208,000
Yates / Zane / 41st Reconstruction	371	4			255,360			255,360
Grimes / Halifax / Islemount / 42nd / 43rd	372	4			272,320	3,132,680		3,405,000
Drew / McNair - 27th to Lowry Reconstruction	378	3	22,000					22,000
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3	50,000	50,000	4,554,000			4,654,000
Lee/Major/37th/39th - Reconstruction	381	4	38,000				3,305,000	3,343,000
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		2,961,000				2,961,000
Chowen Avenue - 43rd to Lake Drive	383	4		1,578,000				1,578,000
Xerxes / York - 26th to Parkview - Reconstruction	384	4				30,000		30,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2		25,000	100,000			125,000
Toledo/Scott - 37th to 39th - Reconstruction	389	2	2,070,000					2,070,000
Boulevard Native Plantings	391	2	10,000	12,000	12,000	12,000	12,000	58,000
Downtown Improvements	393	2	10,000	10,000	10,000	10,000	10,000	50,000
CR81 Light Knockdown Inventory	394	2	5,000	5,000	5,000	5,000	5,000	25,000
Alternate Street Light Trial & Implementation	396	2	45,000	50,000	50,000	50,000	50,000	245,000
Small Works Program	397	2	25,000	30,000	30,000	30,000	30,000	145,000
Road Resheeting Program	398	2	1,000,000	600,000	250,000	100,000	100,000	2,050,000
Sidewalk Replacement Program	399	2	15,000	15,000	15,000	15,000	15,000	75,000
Bridge Maintenance Program	402	2		10,000		10,000		20,000
County Road 9 - Reconstruct Regent to W B'dway	406	3	250,300	1,918,900				2,169,200
Oakdale Avenue - Reconstruct W Broadway to Abbott	430	2	400,000					400,000
June Avenue - Reconstruction 35th to cul-de-sac	431	3	50,000	700,000				750,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2	50,000	400,000				450,000
41 1/2 Avenue - Pedestrian Promenade	433	3				220,000		220,000
Signal Flashing Left Turn Arrows	435	2	32,000	18,000				50,000

3 - Traffic & Transport Total

4,941,320	8,967,030	6,386,900	5,168,220	5,634,460	31,097,930
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Donations	20,000		50,000				70,000
GO Special Assessment Bonds		600,256	470,000	568,060			1,638,316
GO Street Reconstruction Bonds		1,237,174	2,855,000	650,000	1,537,000		6,279,174
GO Utility Rev Bonds - Sanitary		312,730	734,000	930,890	731,450		2,709,070
GO Utility Rev Bonds - Storm		306,875	570,000	548,690	261,440		1,687,005
GO Utility Rev Bonds - Water		503,965	380,000	712,810	835,920		2,432,695
PIR Alley Reconstruction	20,000	25,000	25,000	25,000	25,000		120,000
PIR Other Infrastructure	157,000	165,000	137,000	147,000	137,000		743,000
PIR Pedestrian / Bicycle Facilities	25,000	25,000	25,000	245,000	25,000		345,000
PIR Street Overlay and Resurface	1,000,000	600,000	250,000	100,000	100,000		2,050,000
PIR Street Reconstruction	1,640,120	2,622,243	326,050	349,010	674,740		5,612,163
Sanitary Sewer Utility Fund	579,050	732,775	237,870				1,549,695
Special Assessments	432,000	302,272		740,200	1,306,910		2,781,382
State Aids	230,000		50,000	421,560			701,560
Storm Sewer Utility Fund	328,065	698,705	129,425	30,000			1,186,195
Water Utility Fund	510,085	535,035	147,555				1,192,675

3 - Traffic & Transport Total

4,941,320	8,667,030	6,386,900	5,468,220	5,634,460	31,097,930
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4 - Utilities

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
Valve Replacement Program	504	2	20,000	20,000	20,000	20,000	20,000	100,000
Water - Well No. 3 Replacement	507	1	660,000					660,000
Well No. 5 - Upgrade	508	3					28,000	28,000
Reconstruct Tower No. 1	510	2				40,000		40,000
Well No. 4 - Upgrade	512	2	27,000					27,000
Well No. 2 - Upgrade	525	2					28,000	28,000
Plant # 3 Backup Generator	527	3					60,000	60,000
Replacement of City Wide Water Meters	531	5		500,000	500,000	200,000		1,200,000
New Gravity Treatment Plant	532	2	80,000	1,000,000	3,500,000			4,580,000
Boltineau Light Rail - Utility Replacements	536	4	600,000	400,000				1,000,000
Well / Treatment Plants - Replace Doors	537	1	10,000	10,000	10,000			30,000
Water Plant Equipment	599	2	20,000	20,000	20,000	20,000	20,000	100,000
Lift No. 3 (Toledo) - Rehab	603	2	150,000					150,000
Sanitary Sewer Manhole Rehabilitation	607	2	15,000	15,000	15,000	15,000	15,000	75,000
Portable Flow Meters	612	1	10,000					10,000
Robbinsdale Sanitary Manhole Covers	613	1	5,000	5,000	5,000	5,000	5,000	25,000
Installation of Grit Chambers / GPT's	700	2	20,000	20,000	20,000	20,000	20,000	100,000
Catch Basin Replacement Program	702	2	17,500	20,000	20,000	20,000	20,000	97,500
France Avenue - GPT on Mainline Storm Sewer	718	3				200,000		200,000
Crystal Lake - Invasive Weed Treatment	719	1	10,000	10,000	10,000	10,000	10,000	50,000
Sediment Delta Removal	720	1	16,000		18,000		20,000	54,000
38th Ave / Abbott Ave - Improvements	721	2	15,000	50,000				65,000
Implementation of TMDL Projects	722	2	20,000	20,000	20,000	20,000	20,000	100,000
Twin Lake Channel - Rip Rap Restoration	725	1	70,000					70,000
Chowen Ave - Storm Discharge System to Ryan Lake	727	2	10,000	100,000				110,000
Stormsewer Replacement at HyVee Site	728	1	215,000					215,000
Pond Dredging	796	2	22,500		22,500		25,000	70,000
Storm Sewer Small Works	797	2	12,000	12,000	14,000	15,000	15,000	68,000

4 - Utilities Total	2,025,000	2,202,000	4,194,500	585,000	306,000	9,312,500
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GO Utility Rev Bonds - Sanitary

150,000						150,000
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GO Utility Rev Bonds - Storm

50,000						50,000
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GO Utility Rev Bonds - Water

	1,000,000	3,500,000				4,500,000
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Sanitary Sewer Utility Fund

230,000	220,000	20,000	20,000	20,000		510,000
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Storm Sewer Utility Fund

528,000	182,000	124,500	285,000	130,000		1,249,500
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Water Utility Fund

1,117,000	750,000	550,000	280,000	156,000		2,853,000
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4 - Utilities Total	2,025,000	2,202,000	4,194,500	585,000	306,000	9,312,500
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5 - Capital Equipment

Mobil Data Computers for Fire	6507-1	2		32,000				32,000
Police firearms	6520	2	8,500					8,500
Server Replacements - IT	7102	2	25,000	26,000	26,000	27,000	27,000	131,000
Network Equipment	7103	2	24,000	24,000	25,000	25,000	26,000	124,000
Squad Car Purchases	8000	2	85,000	85,000	86,000	86,000	86,000	428,000
Sewer Vac Truck	8001	3				350,000		350,000
Street Sweeper	8004	3		200,000				200,000

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
Fire Command Vehicle	8014	n/a				53,000	53,000	106,000
Engineering Van	8025	3		35,000				35,000
Patch Trailer	8028	4			20,000			20,000
Tractor / Mower for Parks	8029	3			60,000			60,000
Parks Mower	8030	3	89,000					89,000
Road Grader	8051	4	250,000					250,000
Utility Truck	8074	4	37,000					37,000
Small Dump Truck	8075	4	80,000					80,000
Pick Up Trucks	8082	4	70,000					70,000
Dump Trucks	8083	3	360,000					360,000
Pick Up Trucks (3)	8101	3		105,000				105,000
Dump Truck (1 Ton)	8102	2		70,000				70,000
Loader	8103	3			200,000			200,000
Asphalt Roller	8104	3			35,000			35,000
Toolcat	8107	2	4,800	4,800	4,800			14,400
Pick Up (1/2 Ton 4 Door)	8110	3			30,000			30,000
Pick Up Trucks with Plows (1 Ton)	8111	3			74,000			74,000
Tractor / Mower	8112	3			50,000			50,000
Skid Steer Loader	8113	2	3,600	3,600	3,600	3,600		14,400
Water Truck	8116	4				175,000		175,000
Dump Truck	8117	3			195,000			195,000
Engineering Inspection Vehicle	8118	3		35,000				35,000
Dump Truck	8119	4				195,000		195,000
Sidewalk Machine	8120	4				200,000		200,000
Public Safety Building Boilers	8124	2		90,000				90,000
Body Cameras\ Squad Cameras	8125	n/a	70,000					70,000
Fire Truck\ Apparatus	8127	2		750,000				750,000
SCBA Air Pack Replacement	8128	2				281,500		281,500
Vehicle for water resources\ engineering	8129	4	25,000					25,000
Police radios	8130	1	160,000					160,000
Public Works Garage - Engine Scanning Tool	8131	1	4,400					4,400
Dump Trucks	8132	3					400,000	400,000
60" Walk Behind Mower	8133	1	9,500					9,500
Paint Sprayer	8134	2		2,000				2,000
Zero Turn Riding Mower	8135	1	15,000					15,000
Public Works Garage - Commercial Ice Maker	8136	1	3,000					3,000
Police & Fire - Replace Roof Mounted AC Unit	8137	1	48,000					48,000

5 - Capital Equipment Total

1,371,800 1,462,400 809,400 1,396,100 592,000 5,631,700

Central Garage Fund - Equipment Replacement

1,008,300 540,400 758,400 712,600 539,000 3,558,700

Central Services Fund

97,000 140,000 51,000 52,000 53,000 393,000

Equipment Replacement Fund

231,000 282,000 281,500 794,500

GO Capital Equipment Notes

500,000 500,000

Grants

20,000 20,000

Sanitary Sewer Utility Fund

350,000 350,000

Storm Sewer Utility Fund

15,500 15,500

5 - Capital Equipment Total

1,371,800 1,462,400 809,400 1,396,100 592,000 5,631,700

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
Grand Total			9,927,620	14,236,430	12,036,060	7,534,320	6,693,460	50,427,890

City of Robbinsdale, MN
 5 Year Capital Improvement Plan 2018 - 2022
 2018 thru 2022

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
Central Garage Fund - Building								
PW Garage - Roof Replacement	112	2		250,000				250,000
PW Garage - Yard Enhancements	119	2	5,000					5,000
PW Garage - Building and Yard Security	122	2	63,000					63,000
Public Works - Wall & Parking along Sth Boundary	145	3			21,260			21,260
PW Garage - Stormwater Treatment Area	149	2	20,000					20,000
PW Garage - Repairs	181	1	40,000	40,000	40,000	40,000		160,000
PW Garage - Salt Shed Painting	189	2	12,000					12,000
PW Garage - Reroof Salt Shed	191	2	40,000					40,000
PW Garage - Vehicle Lift	194	1	50,000					50,000
PW Garage - Pole Barn Storage Racks	195	1	4,000					4,000
Central Garage Fund - Building Total			234,000	290,000	61,260	40,000		625,260
Central Garage Fund - Equipment Re								
PW Garage - Above Ground Fuel Storage	153	3				10,000	90,000	100,000
Squad Car Purchases	8000	2	85,000	85,000	86,000	86,000	86,000	428,000
Street Sweeper	8004	3		200,000				200,000
Fire Command Vehicle	8014	n/a				53,000	53,000	106,000
Engineering Van	8025	3		35,000				35,000
Patch Trailer	8028	4			20,000			20,000
Tractor / Mower for Parks	8029	3			60,000			60,000
Parks Mower	8030	3	89,000					89,000
Road Grader	8051	4	250,000					250,000
Utility Truck	8074	4	37,000					37,000
Small Dump Truck	8075	4	80,000					80,000
Pick Up Trucks	8082	4	70,000					70,000
Dump Trucks	8083	3	360,000					360,000
Pick Up Trucks (3)	8101	3		105,000				105,000
Dump Truck (1 Ton)	8102	2		70,000				70,000
Loader	8103	3			200,000			200,000
Asphalt Roller	8104	3			35,000			35,000
Toolcat	8107	2	4,800	4,800	4,800			14,400
Pick Up (1/2 Ton 4 Door)	8110	3			30,000			30,000
Pick Up Trucks with Plows (1 Ton)	8111	3			74,000			74,000
Tractor / Mower	8112	3			50,000			50,000
Skid Steer Loader	8113	2	3,600	3,600	3,600	3,600		14,400
Water Truck	8116	4				175,000		175,000
Dump Truck	8117	3			195,000			195,000
Engineering Inspection Vehicle	8118	3		35,000				35,000
Dump Truck	8119	4				195,000		195,000
Sidewalk Machine	8120	4				200,000		200,000
Public Works Garage - Engine Scanning Tool	8131	1	4,400					4,400
Dump Trucks	8132	3					400,000	400,000
60" Walk Behind Mower	8133	1	9,500					9,500

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
Paint Sprayer	8134	2		2,000				2,000
Zero Turn Riding Mower	8135	1	15,000					15,000
Central Garage Fund - Equipment Replacement Total			1,008,300	540,400	758,400	722,600	629,000	3,658,700
Central Services Fund								
City Hall - Replace Broken Subsidied Concrete Walk	101	2	5,000					5,000
City Hall - Storage Facility	108	4					35,000	35,000
City Hall - Screening of Rooftop AC Units	165	2	4,000					4,000
Police & Fire - Solar Hot Water	169	2			65,400			65,400
Police & Fire - Lighting Upgrade	171	2	20,000					20,000
City Hall - Railings and Access Improvements	178	2	14,000					14,000
City Hall - LED Light Retrofit	183	2	18,000					18,000
City Hall - Security Improvements	186	2	12,000					12,000
City Hall - Council Chambers Sliding Doors	187	2		30,000				30,000
City Hall - Painting	196	1	8,000					8,000
Buildings Small Works	197	2	9,500	9,500	10,000	10,000	10,000	49,000
Server Replacements - IT	7102	2	25,000	26,000	26,000	27,000	27,000	131,000
Network Equipment	7103	2	24,000	24,000	25,000	25,000	26,000	124,000
Public Safety Building Boilers	8124	2		90,000				90,000
Police & Fire - Replace Roof Mounted AC Unit	8137	1	48,000					48,000
Central Services Fund Total			187,500	179,500	126,400	62,000	98,000	653,400
CIF Government Buildings								
Library - Rehabilitation	154	1	10,000					10,000
Library - Parking Lot Construction	158	2		22,500				22,500
Library - Downstairs Accessibility	184	3	20,000					20,000
CIF Government Buildings Total			30,000	22,500				52,500
CIF Park Improvements								
Lee Park Improvements	207	1	40,000	75,000	75,000			190,000
Graeser Park Improvements	211	4	10,000			180,000		190,000
Triangle Park - Reconstruction	231	2		200,000				200,000
Parkview Park Playground Equipment	232	2	70,000					70,000
Sunset Park Playground Equipment	235	4		70,000				70,000
Sanborn Park Playground Equipment	236	3	100,000					100,000
Lakeview Terrace Park Playground Equipment	239	4				120,000		120,000
Lakeview Terrace Park Concession Stand Improvement	240	4		25,000				25,000
Manor Park Playground Equipment	241	4		100,000				100,000
Sanborn and Manor Park Backstops and Fencing	242	4	25,000					25,000
Lakeview Terrace Park - Reconstruction	249	2	347,000	217,500				564,500
Hollingsworth Park - Prairie Maintenance	254	2	2,000		2,000			4,000
Hollingsworth Park - Repairs to Fishing Dock	264	1	14,000					14,000
Lee Park - 2nd Exit to Park Building	265	1	5,000					5,000
Norma Kelly Park - Playground Replacement	272	2	95,000					95,000
Sanborn Park - Resurface Tennis Courts	276	2	14,000					14,000
Spanjers Park - Extend Irrigation	280	1	14,000					14,000
Sanborn Park - Replace Hockey Rink	281	2		60,000				60,000
Manor Park - Replace Block Retaining Wall	282	2		7,000				7,000
Sanborn Park - Replacement of Retaining Walls	283	2		10,000				10,000
Manor Park - Park Building Rehabilitation	284	3			22,000			22,000

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
Park Furniture Replacement Program	296	2	15,000	15,000	15,000	15,000	16,000	76,000
Parks Small Works	297	2	9,000	10,000	10,000	10,000	10,000	49,000
CIF Park Improvements Total			760,000	789,500	124,000	325,000	26,000	2,024,500
Donations								
Library - Downstairs Accessibility	184	3	30,000					30,000
Hollingsworth Park - Memorial Garden	285	1	20,000	40,000	50,000			110,000
36th Avenue - Video Detectors for Signals at Noble	354	3	20,000					20,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2			50,000			50,000
Donations Total			70,000	40,000	100,000			210,000
Equipment Replacement Fund								
Mobil Data Computers for Fire	6507-1	2		32,000				32,000
Police firearms	6520	2	8,500					8,500
Body Cameras/ Squad Cameras	8125	n/a	50,000					50,000
Fire Truck/Apparatus	8127	2		250,000				250,000
SCBA Air Pack Replacement	8128	2				281,500		281,500
Vehicle for water resources/engineering	8129	4	12,500					12,500
Police radios	8130	1	160,000					160,000
Equipment Replacement Fund Total			231,000	282,000		281,500		794,500
GO Capital Equipment Notes								
Fire Truck/Apparatus	8127	2		500,000				500,000
GO Capital Equipment Notes Total				500,000				500,000
GO Special Assessment Bonds								
France - Reconstruct 31st to 33rd	344	3				568,060		568,060
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3			470,000			470,000
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		600,256				600,256
GO Special Assessment Bonds Total				600,256	470,000	568,060		1,638,316
GO Street Reconstruction Bonds								
Halifax / Grimes / 46th Reconstruction	369	3			105,000			105,000
Xenia / Welcome / 41st Reconstruction	370	3			125,000		500,000	625,000
Yates / Zane / 41st Reconstruction	371	4			225,000			225,000
Grimes / Halifax / Islemount / 42nd / 43rd	372	4				650,000		650,000
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3			2,400,000			2,400,000
Lee/Major/37th/39th - Reconstruction	381	4					1,037,000	1,037,000
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		1,237,174				1,237,174
GO Street Reconstruction Bonds Total				1,237,174	2,855,000	650,000	1,537,000	6,279,174
GO Utility Rev Bonds - Sanitary								
France - Reconstruct 31st to 33rd	344	3				217,250		217,250
Xenia / Welcome / 41st Reconstruction	370	3					368,850	368,850
Grimes / Halifax / Islemount / 42nd / 43rd	372	4				713,640		713,640
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3			734,000			734,000

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
Lee/Major/37th/39th - Reconstruction	381	4					362,600	362,600
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		312,730				312,730
Lift No. 3 (Toledo) - Rehab	603	2	150,000					150,000
GO Utility Rev Bonds - Sanitary Total			150,000	312,730	734,000	930,890	731,450	2,859,070
GO Utility Rev Bonds - Storm								
France - Reconstruct 31st to 33rd	344	3				136,290		136,290
Xenia / Welcome / 41st Reconstruction	370	3					75,540	75,540
Grimes / Halifax / Islemount / 42nd / 43rd	372	4				412,400		412,400
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3			570,000			570,000
Lee/Major/37th/39th - Reconstruction	381	4					185,900	185,900
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		306,875				306,875
38th Ave / Abbott Ave - Improvements	721	2		50,000				50,000
GO Utility Rev Bonds - Storm Total				356,875	570,000	548,690	261,440	1,737,005
GO Utility Rev Bonds - Water								
France - Reconstruct 31st to 33rd	344	3				145,380		145,380
Xenia / Welcome / 41st Reconstruction	370	3					416,820	416,820
Grimes / Halifax / Islemount / 42nd / 43rd	372	4				567,430		567,430
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3			380,000			380,000
Lee/Major/37th/39th - Reconstruction	381	4					419,100	419,100
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		503,965				503,965
New Gravity Treatment Plant	532	2		1,000,000	3,500,000			4,500,000
GO Utility Rev Bonds - Water Total				1,503,965	3,880,000	712,810	835,920	6,932,695
Grants								
Police & Fire - Solar Hot Water	169	2			34,600			34,600
Library - Downstairs Accessibility	184	3	200,000					200,000
Lee Park Improvements	207	1		300,000	300,000			600,000
Triangle Park - Reconstruction	231	2		0				0
Sanborn and Manor Park Backstops and Fencing	242	4	50,000					50,000
Hollingsworth Park - Repairs to Fishing Dock	264	1	14,000					14,000
Norma Kelly Park - Playground Replacement	272	2	45,000					45,000
Body Cameras\ Squad Cameras	8125	n/a	20,000					20,000
Grants Total			329,000	300,000	334,600			963,600
PIR Alley Reconstruction								
Alley Reconstruction Program	301	1	20,000	25,000	25,000	25,000	25,000	120,000
PIR Alley Reconstruction Total			20,000	25,000	25,000	25,000	25,000	120,000
PIR Other Infrastructure								
City Hall - Entry Monument Sign Replacement	188	1	50,000					50,000
Tree Removal - West Broadway 40th - 42nd	333	1	40,000	40,000	40,000	40,000	40,000	200,000
Boulevard Native Plantings	391	2	10,000	12,000	12,000	12,000	12,000	58,000
CR81 Light Knockdown Inventory	394	2	5,000	5,000	5,000	5,000	5,000	25,000
Alternate Street Light Trial & Implementation	396	2	45,000	50,000	50,000	50,000	50,000	245,000
Small Works Program	397	2	25,000	30,000	30,000	30,000	30,000	145,000
Bridge Maintenance Program	402	2		10,000		10,000		20,000

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
Signal Flashing Left Turn Arrows	435	2	32,000	18,000				50,000
PIR Other Infrastructure Total			207,000	165,000	137,000	147,000	137,000	793,000
PIR Pedestrian / Bicycle Facilities								
Lee Park - Trail Connections	275	2	36,000					36,000
Downtown Improvements	393	2	10,000	10,000	10,000	10,000	10,000	50,000
Sidewalk Replacement Program	399	2	15,000	15,000	15,000	15,000	15,000	75,000
41 1/2 Avenue - Pedestrian Promenade	433	3				220,000		220,000
PIR Pedestrian / Bicycle Facilities Total			61,000	25,000	25,000	245,000	25,000	381,000
PIR Street Overlay and Resurface								
Road Resheeting Program	398	2	1,000,000	600,000	250,000	100,000	100,000	2,050,000
PIR Street Overlay and Resurface Total			1,000,000	600,000	250,000	100,000	100,000	2,050,000
PIR Street Reconstruction								
France Avenue - Reconstruction 27th to Lowry Ave	311	3	160,560	170,300				330,860
Lowry Ave - Reconstruct York to Abbott Ave	317	3		58,830				58,830
France - Reconstruct 31st to 33rd	344	3	108,460					108,460
Scott Avenue - Reconstruction 441/2 to 46th + 45th	350	4					89,230	89,230
Halifax / Grimes / 46th Reconstruction	369	3			5,950			5,950
Xenia / Welcome / 41st Reconstruction	370	3			17,420		85,510	102,930
Yates / Zane / 41st Reconstruction	371	4			30,360			30,360
Grimes / Halifax / Islemount / 42nd / 43rd	372	4			272,320	49,010		321,330
Drew / McNair - 27th to Lowry Reconstruction	378	3	22,000					22,000
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3	50,000	50,000				100,000
Lee/Major/37th/39th - Reconstruction	381	4	38,000				500,000	538,000
Chowen Avenue - 43rd to Lake Drive	383	4		640,843				640,843
Xerxes / York - 26th to Parkview - Reconstruction	384	4				30,000		30,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2		25,000				25,000
Toledo/Scott - 37th to 39th - Reconstruction	389	2	710,800					710,800
County Road 9 - Reconstruct Regent to W B'dway	406	3	250,300	1,337,270				1,587,570
Oakdale Avenue - Reconstruct W Broadway to Abbott	430	2	200,000					200,000
June Avenue - Reconstruction 35th to cul-de-sac	431	3	50,000	340,000				390,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2	50,000			270,000		320,000
PIR Street Reconstruction Total			1,640,120	2,622,243	326,050	349,010	674,740	5,612,163
Sanitary Sewer Utility Fund								
County Road 9 - Reconstruction CR81 to Parkway	352	3	152,250	152,250	152,250			456,750
Halifax / Grimes / 46th Reconstruction	369	3			37,500			37,500
Xenia / Welcome / 41st Reconstruction	370	3			48,120			48,120
Chowen Avenue - 43rd to Lake Drive	383	4		133,625				133,625
Toledo/Scott - 37th to 39th - Reconstruction	389	2	426,800					426,800
County Road 9 - Reconstruct Regent to W B'dway	406	3		256,900				256,900
June Avenue - Reconstruction 35th to cul-de-sac	431	3		150,000				150,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2		40,000				40,000
Bottineau Light Rail - Utility Replacements	536	4	200,000	200,000				400,000
Sanitary Sewer Manhole Rehabilitation	607	2	15,000	15,000	15,000	15,000	15,000	75,000
Portable Flow Meters	612	1	10,000					10,000
Robbinsdale Sanitary Manhole Covers	613	1	5,000	5,000	5,000	5,000	5,000	25,000

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
Sewer Vac Truck	8001	3				350,000		350,000
Sanitary Sewer Utility Fund Total			809,050	952,775	257,870	370,000	20,000	2,409,695
Special Assessments								
Xenia / Welcome / 41st Reconstruction	370	3					506,510	506,510
Grimes / Halifax / Islemount / 42nd / 43rd	372	4				740,200		740,200
Lee/Major/37th/39th - Reconstruction	381	4					800,400	800,400
Chowen Avenue - 43rd to Lake Drive	383	4		242,272				242,272
Toledo/Scott - 37th to 39th - Reconstruction	389	2	232,000					232,000
Oakdale Avenue - Reconstruct W Broadway to Abbott	430	2	200,000					200,000
June Avenue - Reconstruction 35th to cul-de-sac	431	3		60,000				60,000
Special Assessments Total			432,000	302,272		740,200	1,306,910	2,781,382
State Aids								
France - Reconstruct 31st to 33rd	344	3	210,000			421,560		631,560
36th Avenue - Video Detectors for Signals at Noble	354	3	20,000					20,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2			50,000			50,000
State Aids Total			230,000		50,000	421,560		701,560
Storm Sewer Utility Fund								
Lee Park Improvements	207	1		90,000				90,000
Lakeview Terrace Park - Reconstruction	249	2		27,500				27,500
Sunset Park - Stormsewer Replacement	274	2	30,000					30,000
County Road 9 - Reconstruction CR81 to Parkway	352	3	82,065	82,065	82,065			246,195
Halifax / Grimes / 46th Reconstruction	369	3			37,500			37,500
Xenia / Welcome / 41st Reconstruction	370	3			9,860			9,860
Chowen Avenue - 43rd to Lake Drive	383	4		441,600				441,600
Toledo/Scott - 37th to 39th - Reconstruction	389	2	246,000					246,000
County Road 9 - Reconstruct Regent to W B'dway	406	3		125,040				125,040
June Avenue - Reconstruction 35th to cul-de-sac	431	3		50,000				50,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2				30,000		30,000
Bottineau Light Rail - Utility Replacements	536	4	100,000					100,000
Installation of Grit Chambers / GPT's	700	2	20,000	20,000	20,000	20,000	20,000	100,000
Catch Basin Replacement Program	702	2	17,500	20,000	20,000	20,000	20,000	97,500
France Avenue - GPT on Mainline Storm Sewer	718	3				200,000		200,000
Crystal Lake - Invasive Weed Treatment	719	1	10,000	10,000	10,000	10,000	10,000	50,000
Sediment Delta Removal	720	1	16,000		18,000		20,000	54,000
38th Ave / Abbott Ave - Improvements	721	2	15,000					15,000
Implementation of TMDL Projects	722	2	20,000	20,000	20,000	20,000	20,000	100,000
Twin Lake Channel - Rip Rap Restoration	725	1	70,000					70,000
Chowen Ave - Storm Discharge System to Ryan Lake	727	2	10,000	100,000				110,000
Stormsewer Replacement at HyVee Site	728	1	215,000					215,000
Pond Dredging	796	2	22,500		22,500		25,000	70,000
Storm Sewer Small Works	797	2	12,000	12,000	14,000	15,000	15,000	68,000
Vehicle for water resources/engineering	8129	4	12,500					12,500
Public Works Garage - Commercial Ice Maker	8136	1	3,000					3,000
Storm Sewer Utility Fund Total			901,565	998,205	253,925	315,000	130,000	2,598,695
Water Utility Fund								

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
Lakeview Terrace Park - Reconstruction	249	2		6,000				6,000
County Road 9 - Reconstruction CR81 to Parkway	352	3	55,685	55,685	55,685			167,055
Halifax / Grimes / 46th Reconstruction	369	3			37,500			37,500
Xenia / Welcome / 41st Reconstruction	370	3			54,370			54,370
Chowen Avenue - 43rd to Lake Drive	383	4		119,660				119,660
Toledo/Scott - 37th to 39th - Reconstruction	389	2	454,400					454,400
County Road 9 - Reconstruct Regent to W B'dway	406	3		199,690				199,690
June Avenue - Reconstruction 35th to cul-de-sac	431	3		100,000				100,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2		60,000				60,000
Valve Replacement Program	504	2	20,000	20,000	20,000	20,000	20,000	100,000
Water - Well No. 3 Replacement	507	1	660,000					660,000
Well No. 5 - Upgrade	508	3					28,000	28,000
Reconstruct Tower No. 1	510	2				40,000		40,000
Well No. 4 - Upgrade	512	2	27,000					27,000
Well No. 2 - Upgrade	525	2					28,000	28,000
Plant # 3 Backup Generator	527	3					60,000	60,000
Replacement of City Wide Water Meters	531	5		500,000	500,000	200,000		1,200,000
New Gravity Treatment Plant	532	2	80,000					80,000
Bottineau Light Rail - Utility Replacements	536	4	300,000	200,000				500,000
Well / Treatment Plants - Replace Doors	537	1	10,000	10,000	10,000			30,000
Water Plant Equipment	599	2	20,000	20,000	20,000	20,000	20,000	100,000
Water Utility Fund Total			1,627,085	1,291,035	697,555	280,000	156,000	4,051,675
GRAND TOTAL			9,927,620	13,936,430	12,036,060	7,834,320	6,693,460	50,427,890

Exhibit 2

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 19th day of December 2017

RESOLUTION NO.

A RESOLUTION ADOPTING THE CITY'S CAPITAL
IMPROVEMENT PLAN 2018-2022

WHEREAS, on December 19, 2017, the City Council of the City of Robbinsdale (the "City") held a public hearing regarding its Five-Year Capital Improvement Plan (the "Plan") to hear and consider public comment regarding the plan, as required by Minnesota Statutes Section 475.521, as amended, and therefore the City may Bond for various capital improvement projects that the City deems necessary, which are included within the Plan; and

WHEREAS, the City Council has reviewed said Five Year Capital Improvement Plan and finds it to be reasonable and advisable; and

WHEREAS, adopting the Plan does not allocate funding at this time for any of the projects contained in the Plan; and

WHEREAS, the City Council considers the proposed City's Capital Improvement Plan 2018-2022 to be an excellent plan;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale that:

The City Council hereby adopts the Plan.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same.

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 19TH DAY OF DECEMBER 2017.

Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk

Res



City of Robbinsdale

OLD BUSINESS A

MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: December 19, 2017
RE: Adopt Resolutions Pertaining to the 2018 Budget and Property Tax Levies

Background

The City Council held budget workshops in August, November and December to review the Proposed 2018 Budget. The City Council adopted a proposed City property tax levy for 2018 of \$6,150,027 and a proposed HRA Property Tax Levy for 2018 of \$179,789 at its September 5, 2017 meeting. The County sent notices to the owner of record, stating the amount of the proposed 2018 levy along with the previous year levy. The City Council held its budget meeting on December 5, 2017 in accordance with State Statutes and for the purpose of allowing public input regarding the proposed budgets and property tax levies.

Analysis/Conclusion

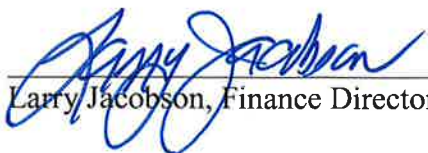
Staff will be making a presentation to put the Operating Budget and Property Tax Levy in context. The Council is requested to adopt the attached resolutions approving the final 2018 budgets and property tax levies. The Council cannot increase the proposed property tax levies, which were adopted at the September 5, 2017 City Council Meeting. However, a lesser amount may be adopted for final certification to the County Auditor. The recommended final tax levy amount for the City property tax levy is the same as the preliminary levy that was approved in September.

Recommendation

- By motion, waive the reading and order the adoption of the resolution adopting the 2018 Final City Property Tax Levy in the amount of \$6,150,027 and ordering its certification to the Hennepin County Auditor (shown as Exhibit 1).
- By motion, waive the reading and order the adoption of the resolution adopting the 2018 Final Budget and Committing Fund Balance (shown as Exhibit 2).
- By motion, waive the reading and order the adoption of the resolution adopting the 2018 Final HRA Property Tax Levy in the amount of \$179,789 and ordering its certification to the Hennepin County Auditor (shown as Exhibit 3).


Marcia Glick, City Manager

Concurrence:


Larry Jacobson, Finance Director

**BUDGET DOCUMENT
AVAILABLE UPON REQUEST**

Member _____ moved and Member _____ seconded a motion that the following resolution be adopted this 19th day of December 2017.

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE 2018 CITY PROPERTY TAX LEVY IN THE AMOUNT OF \$6,150,027 AND ORDERING ITS CERTIFICATION TO THE HENNEPIN COUNTY AUDITOR

WHEREAS, the City Manager has prepared and the City Council has adopted a 2018 City Budget including the property tax levy;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE, MINNESOTA THAT: the following sums of money be levied for the current year, collectable in 2018 upon the taxable property in the City of Robbinsdale, for the following purposes, and that there is hereby levied for certification to the County Auditor the following final levies for 2018:

General Fund (City Operations)	\$ 5,574,736
Debt Service:	
2012 G.O. Street Improvement Bonds	53,143
2013 G.O. Street Reconstruction Bonds	196,718
2015A G.O. Street Improvement Bonds	321,348
2017A G.O. Street Improvement Bonds	<u>4,082</u>
Total Tax Capacity Based Levy to Certify to County	<u>\$ 6,150,027</u>

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the county auditor of Hennepin County, Minnesota.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 19TH DAY OF DECEMBER 2017.

Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk
(seal)

Member _____ moved and Member _____ seconded a motion that the following resolution be adopted this 19th day of December 2017.

RESOLUTION NO. _____
A RESOLUTION ADOPTING THE 2018 FINAL BUDGET
AND COMMITTING FUND BALANCE

WHEREAS, the City Charter provides that the City Manager shall prepare a budget document setting forth all proposed expenditures for the administration, operations, and maintenance of all city departments; and

WHEREAS, the City Manager has prepared such documents and the City Council has met in regular and special sessions for the purpose of determining an adequate budget for the administration, operations, and maintenance of all city departments during the fiscal year 2018; and

WHEREAS, the City Council believes that the budget so prepared is adequate, advisable and in accordance to the form prescribed by the City Charter;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE, MINNESOTA THAT: the following budgets be adopted and approved this 19th day of December 2017, in a regular scheduled Council meeting.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Capital Improvements</u>
General Fund	\$ 9,540,786	\$ 9,878,197	\$ 87,563
DWI Forfeiture Special Revenue Fund	13,300	9,935	20,000
City Code Compliance Fund	80,335	74,481	
General Debt Service Fund	717,709	523,873	
Capital Projects Fund - Cable	37,383	700	
Capital Projects Fund - Government Buildings	200,500	-	260,000
Capital Projects Fund - Park Improvements	372,000	12,000	889,000
Capital Projects - PIR - Street Improvements	3,541,920	196,130	3,834,687
Water Enterprise Fund	1,947,433	1,253,494	1,627,085
Sanitary Sewer Enterprise Fund	2,230,270	1,853,712	959,050
Storm Sewer Enterprise Fund	1,130,351	1,136,648	901,565
Solid Waste (Garbage) Enterprise Fund	1,815,424	1,463,798	
Liquor Enterprise Fund	3,903,266	3,841,290	150,000
License Center Enterprise Fund	531,327	445,236	
Central Garage Internal Service Fund	915,202	952,336	1,242,300
Central Services Internal Service Fund	1,054,800	1,051,103	198,500
Equipment Replacement Internal Service Fund	26,000	69,500	174,500
Risk Insurance Internal Service Fund	585,789	555,389	
Change in Fund Balance All Funds		5,325,973	
Grand Total	<u>\$ 28,643,795</u>	<u>\$ 28,643,795</u>	<u>\$ 10,344,250</u>

And Commit Fund Balance as of December 31, 2017 for the following Funds:

- Permanent Improvement Revolving Fund – the amount of uncompleted construction contracts for street improvement projects at December 31, 2017.
- Capital Improvement Fund – Park Improvements - Up to \$760,000 committed for 2018 park improvements, and remaining amounts are assigned for park improvements.
- Capital Improvement Fund – Cable Grant Fund – All fund balance committed for future cable television broadcast improvements.
- Capital Improvement Fund – Government Buildings – All fund balance committed for Historic Library Building improvements.
- City Code Compliance Fund – All fund balance committed for city code compliance enforcement.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED
THIS 19TH DAY OF DECEMBER 2017.

Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk
(seal)

Member _____ moved and Member _____ seconded a motion that the following resolution be adopted this 19th day of December 2017.

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE 2018 HRA PROPERTY TAX LEVY IN THE AMOUNT OF \$179,789 AND ORDERING ITS CERTIFICATION TO THE HENNEPIN COUNTY AUDITOR

WHEREAS Minnesota Statutes require that the City adopts the HRA Levy on behalf of the Robbinsdale Economic Development Authority;

NOW, THEREFORE, BE IT RESOLVED, that there is hereby levied for certification to the County Auditor an HRA Levy on behalf of the Robbinsdale Economic Development Authority for 2018 in the amount of \$179,789.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 19TH DAY OF DECEMBER 2017.

Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk
(seal)



City of Robbinsdale

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: December 19, 2017
SUBJECT: County Road 9 – Supplemental Agreement 18 – City Project 35211
Sanitary Sewer Repair

Background

This item has been tabled several times until tonight. The City Attorney addressed City Council questions at a November 7th work session and has been gathering information since that time. The City Attorney has now had the opportunity to review the contract documents and discuss the matter with a Hennepin County legal representative.

The contract relationships for the project were as follows:

- City hired Stantec to develop the design and specifications for the utility portion of the project.
- County incorporated the City's plans and specifications into the general bid and contract document for the project.
- City contracted with County via a Construction Cooperative Agreement which included our payment for sanitary sewer and water main replacement as well as our share of various shared elements including street surface, curb, storm water.
- City staff inspected contractor's work on City sanitary sewer and water main (since County staff are not experienced in this type of work) and reported concerns to the County staff. City had no work direction communication with the contractor.

In the very poor soils area between Chowen and Drew, a casing was installed on piled foundations to spread the weight distribution, and the sanitary main was installed within the casing with grout installed around it.

After the work was completed, backfilled and the roadwork completed, it was discovered that a segment of the sanitary sewer pipe had buckled and allowed grout to enter the sanitary main causing blockage. The only solution to the problem involved excavation, cutting the casing and replacing the failed sanitary pipe.

The cause of the failure has remained a point of conjecture with theories about the specified concrete grout material and the method of installation of the grout being put forward as the two possible primary factors. Given that no specific cause can be attributed to the failure, it is difficult to apportion responsibility and therefore cost of remedial actions to any one party.

Analysis/Conclusion

As previously reported, the General Contractor and the County negotiated a reduced cost of \$75,000 for the supplemental work which was originally submitted as \$104,610.57.

The Consultant who prepared the design for the city has flatly denied any responsibility and therefore any financial liability towards the repair cost. There was no indication that the sanitary sewer pipe material was defective. The County did not directly inspect the work and did not prepare the initial design or specifications. The City is contractually obligated to pay the County for the cost of the work performed on our utilities.

Hennepin County has determined that the final City share of costs for the work (not including the sanitary sewer repair) is \$5,945,248.71. This compares to the originally anticipated amount of \$6,676,070.09. This represents a reduction of \$730,821.38

Upon reviewing all information, the City Attorney recommends that the city council approve the change order payment in that it may not be in the City's interests to pursue this claim, especially in light of the uncertainty about the outcome and the estimated costs of pursuing this matter.

Recommendation

By motion, approve and authorize the Mayor and City Manager to execute the Authorization to Proceed document for the Change Order for the repair and replacement of the failed section of sanitary sewer pipe between Chowen Avenue and Drew Avenue and approve the Supplemental Agreement No. 18 payment (City payment not to exceed \$75,000) for the repair and replacement of the failed section of sanitary sewer pipe as part of the County Road 9 reconstruction project – Project 35211.



Marcia Glick, City Manager



City of Robbinsdale

To: Mayor and City Council
From: Marcia Glick, City Manager
Date: December 19, 2017
Subject: 2018 Liquor License Renewal for The Lodge

Background

Alan L. Peterson (Rob N Dale, LLC) has applied to renew the license for on-sale intoxicating liquor, including Sunday sales, at The Lodge at 4080 West Broadway.

Analysis/Conclusion

The Police Department conducted an investigation relative to the facts submitted in the application. Their investigation did not reveal any concerns related to license renewal.

City code requires that gross receipts from liquor sales cannot exceed 60%. The CPA reviewing the sales information reported on December 6, 2017 that between July 1 and October 31, 2017 food sales were 31% and liquor sales were 69%. The 2017 liquor license for Rob N Dale, LLC was approved by City Council on August 8, 2017 and Alan Peterson took over ownership by the end of August. Mr. Peterson's sales report for July, when he was managing The Lodge, showed food sales of 36%, but it has trended down since then.

The previous owner of The Lodge had been required to submit monthly sales reports – hopefully to provide progress. Ultimately the City Council had issued a \$500 civil fine for failure to comply with city code unless ownership changed.

The Lodge has been under the ownership and operation of Mr. Peterson since August 26th. Since then, he has not been able to meet City Code requirements of 40% food sales.

Options the City Council may consider include denial of the license renewal or renewing the license subject to conditions. Conditions may include monthly reports such as were required for the previous owner, issuing the license for less than a full year, considering a civil fine for failure to comply with city requirements.

Recommendation

1. Discuss terms under which the City Council would consider renewal of the requested license.
2. Consider options listed in the report.

Marcia Glick, City Manager

CONCURRENCE:

Tom Marshall, City Clerk

OTHER BUSINESS A

Other Business



City of Robbinsdale

To: Mayor and City Manager

From: Marcia Glick, City Manager

Date: December 19, 2017

RE: Schedule Work Session With Bottineau Project Office Staff & Annual Goals

Background

Staff had the opportunity to see a variety of concepts for brick color and ventilation screening late this week. The elevations from multiple direction are *only* for the park and ride portion of the structure, not including the addition of the wrap which has yet to be designed. City Council feedback on concepts is needed and this is also a good opportunity to provide updates including railroad crossings, property takings, and mitigation of impacts to historic properties.

Bottineau Project Office staff are holding the evening of January 9th for this work session pending confirmation from the City Council.

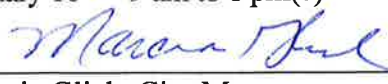
There would be opportunity to shift some REDA items to a continued meeting on January 16th depending on the length of that agenda. REDA agenda currently includes only the 3912 Quail public hearing continuation at 7 pm (discussion of lot sale price) and adoption of the 2018 REDA Budget (projecting future projects yet to be identified.)

The REDA meeting could be scheduled to start at 6:30pm (allowing for discussion of the lot sale price) with the public hearing at 7 pm.

The previous date set for the Annual Goals Session did not work. New date of February 10th needs to be confirmed.

Recommendation

1. By motion, schedule a work session January 9th – coordinating with REDA meeting.
2. By motion, set annual goals session Saturday February 10th - 9 am to 1 pm(?)



Marcia Glick, City Manager



City of Robbinsdale

MEMORANDUM

TO: City Council
FROM: Marcia Glick, City Manager
DATE: December 19, 2017
RE: Voucher Requests Pending Approval for Disbursement

The check register dated December 19, 2017 reflects the voucher requests pending approval for disbursement.

The check register dated December 6, 2017 through December 19, 2017 is a list of vouchers requiring payment for City funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Recommendation

By motion approve disbursement requests for period ending December 19, 2017.

Marcia E. Glick

Marcia Glick, City Manager

CONCURRENCE:

Larry Jacobson

Larry Jacobson, Finance Director