



CITY COUNCIL MEETING
December 18, 2018
4100 Lakeview Avenue North
Robbinsdale, Minnesota
7:00 p.m.

A G E N D A

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the

RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A) **PUBLIC HEARINGS:** Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.
- B) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

- 1. CITY COUNCIL MEETING CALLED TO ORDER
- 2. ROLL CALL: Blonigan, Rogan, Selman, Backen, Mayor Murphy
- 3. **MICROPHONE CHECK:** Blonigan, Rogan, Selman, Backen, Mayor Murphy
- 4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
- 5. APPROVAL OF THE DECEMBER 18, 2018 MEETING AGENDA

CITY COUNCIL MEETING AGENDA

December 18, 2018

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6. **CONSENT AGENDA:** Pursuant to Council rules, one motion, non-debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:
- A. Motion to approve and order placed on file minutes:
 - City Council meeting on 12/4/18. 1-6
 - City Council Work Session on 12/4/18. 7
 - B. Motion to approve and order placed on file minutes from the November 5th Senior Commission meeting. 8
 - C. Motion to approve issuance of licenses dated December 18, 2018. 9-11
 - D. Motion to approve the November 2018 payment for City credit card charges. 12-16
 - E. Motion to table the public hearing for modification to Redevelopment District 13 and Establishment of Tax Increment Financing District 14 to January 15, 2019. 17
 - F. 2019 Liquor License Renewal for Westphal American Legion 18
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
 - G. Motion to hold the second reading of Ordinance No. 18-14 "AN ORDINANCE AMENDING SECTION 815 OF THE CITY CODE REGARDING USE OF PARKS AND RECREATION AREAS AND RELATED UPDATES TO CHAPTER 12 LIQUOR AND BEER AND CHAPTER 9 – PUBLIC SAFETY. (EXHIBIT 1)" 19-23
Res. 20
 - H. Motion to allow the continued use of a banner by Citizen's Independent Bank at the Travail restaurant site at 4131-5 West Broadway until the project is complete or the fence is removed (whichever comes first) and an occupancy permit is issued. 24-25
 - I. Motion to adopt the Resolution XXXX "A RESOLUTION DESIGNATING THE 2019 POLLING LOCATIONS IN ROBBINSDALE." 26-27
Res. 27
 - J. Motion to authorize the Mayor and City Manager to execute the private hydrant maintenance agreement with Hy-Vee. 27A

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7. **PRESENTATION**

There are no presentations.

8. **PUBLIC HEARINGS**

- A. Comprehensive Plan 2040 28-30
 - 1. Hold the public hearing.
 - 2. Waive the reading and adopt the resolution shown in Exhibit 1 authorizing the submission of the draft Robbinsdale 2040 Comprehensive Plan to the Metropolitan Council for formal review. Res. 30
- B. City's Street Improvement and Reconstruction Plan 2019-2023 31-41
 - 1. Hold the public hearing to receive comment on the City's Proposed Street Improvement and Reconstruction Plan 2019-2023, (Exhibit 1). Res. 41
 - 2. Motion to waive the reading and order the adoption of Resolution No. XXXX," A RESOLUTION ADOPTING THE CITY'S STREET IMPROVEMENT AND RECONSTRUCTION PLAN 2019-2023."
- C. City's Capital Improvement Plan 2019-2023 42-75
 - 1. Hold the public hearing to receive comment on the City's Proposed Capital Improvement Plan 2019-2023 (Exhibit 1). Res. 75
 - 2. Motion to waive the reading and order the adoption of Resolution No. XXXX," A RESOLUTION ADOPTING THE CITY'S CAPITAL IMPROVEMENT PLAN 2019-2023."

9. **OLD BUSINESS**

- A. 2nd Reading – Franchise Fee Ordinances – Xcel Energy and CenterPoint Energy 76-82
 - 1. Hold and close the public hearing.
 - 2. Motion to hold the 2nd reading of Ordinance 18-15 "AN ORDINANCE IMPLEMENTING AN ELECTRIC SERVICE FRANCHISE FEE ON NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, ITS SUCCESSORS AND ASSIGNS, FOR PROVIDING ELECTRIC ENERGY SERVICE WITHIN THE CITY OF ROBBINSDALE." Res. 77
 - 3. Motion to hold the 2nd reading of Ordinance 18-16 "AN ORDINANCE IMPLEMENTING A GAS ENERGY FRANCHISE FEE ON CENTERPOINT ENERGY RESOURCES CORP., d.b.a. *CENTERPOINT ENERGY MINNESOTA GAS* ("CENTERPOINT ENERGY"), f.k.a. CENTERPOINT ENERGY MINNEGASCO, A DIVISION OF CENTERPOINT ENERGY RESOURCES CORP., f.k.a. RELIANT ENERGY MINNEGASCO, A DIVISION OF RELIANT ENERGY RESOURCES CORP., A DELAWARE CORPORATION, FOR PROVIDING GAS ENERGY SERVICE WITHIN THE CITY OF ROBBINSDALE." Res. 80

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- B. Adopt Resolutions Pertaining to the 2019 Budget and Property Tax Levies 83-87
1. Motion to waive the reading and order the adoption of the Resolution XXXX "A RESOLUTION ADOPTING THE 2019 CITY PROPERTY TAX LEVY IN THE AMOUNT OF \$6,794,436 AND ORDERING ITS CERTIFICATION TO THE HENNEPIN COUNTY AUDITOR." Res. 84
 2. Motion to waive the reading and order the adoption of the Resolution XXXX "A RESOLUTION ADOPTING THE 2019 FINAL BUDGET AND COMMITTING FUND BALANCE." Res. 85
 3. Motion to waive the reading and order the adoption of the Resolution XXXX "A RESOLUTION ADOPTING THE 2019 FINAL HRA PROPERTY TAX LEVY IN THE AMOUNT OF \$194,078 AND ORDERING ITS CERTIFICATION TO THE HENNEPIN COUNTY AUDITOR." Res. 87

10. **New BUSINESS**

There is no new business.

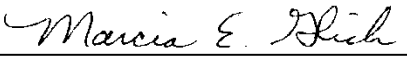
11. **OTHER BUSINESS**

- A. Voucher Request Pending Approval for Disbursement 88
1. Motion to approve disbursement requests for period ending 12/18/18.

12. ADMINISTRATIVE REPORTS

13. COUNCIL GENERAL COMMUNICATIONS

14. ADJOURNMENT



Marcia Glick, City Manager

ITEMS PENDING OR UNDER STUDY FOR COUNCIL CONSIDERATION

ITEM	DEPARTMENT RESPONSIBILITY	ANTICIPATED AGENDA DATE
Chickens – 3916 Vera Cruz	Administration	01/08/19
Annual Meeting appointments, designations, ect.	Administration	01/08/19
Acknowledgment of 2018 Donations	Finance	01/08/19

**City of Robbinsdale
CITY COUNCIL MINUTES
December 4, 2018
Meeting No. 24**

CALL TO ORDER

1. Mayor Murphy called the meeting to order at 7:00 p.m.

ROLL CALL

2. Present: Backen, Blonigan, Rogan, Selman, Mayor Murphy
Staff: Marcia Glick, City Manager; Meagan Donahue, Assistant to City Manager;
Richard McCoy, Public Works Director/City Engineer;
Rick Pearson, Community Development Coordinator
Larry Jacobson, Finance Director; Jeff Zuba, Accountant

OPPORTUNITY FOR THE PUBLIC

3. Mayor Murphy opened the floor to anyone wishing to speak on any items not on the agenda. No one came forward.

APPROVAL OF AGENDA

4. Glick reported that Consent Items O and P were added. These are additional licenses renewals.
5. Member Selman **MOVED**, seconded by Member Rogan to approve the agenda with the added consent items. **The vote was unanimous and the motion carried.**

CONSENT AGENDA

6. Member Selman **MOVED**, seconded by Member Backen to approve the Consent Agenda. **The vote was unanimous and the motion carried.**

Items approved are as follows:

- A. Motion to approve and order placed on file minutes:
 - City Council meeting on 11/20/18.
 - City Council Work Session on 11/20/18.
- B. Motion to approve and order placed on file minutes from the June 4th Senior Commission meeting.
- C. Motion to approve issuance of licenses dated December 4, 2018.
- D. Motion to authorize the Mayor and City Manager to execute the Storm Sewer Easement in favor of the City over HyVee property.

- E. 2019 Liquor License Renewal for RSPV, INC. dba St. Petersburg Restaurant
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
- F. 2019 Liquor License Renewal for Pig Ate My Pizza
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
- G. 2019 Liquor License Renewal for Nonna Rosa's Ristorante Italiano
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
- H. 2019 Liquor License Renewal for El Toro Mexican Restaurant
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
- I. 2019 Liquor License Renewal for Mai Thai Restaurant
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
- J. 2019 Liquor License Renewal for Broadway Pizza/Eagles Nest
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
- K. 2019 Liquor License Renewal for Marna's Café
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
- L. Motion to authorize the Mayor and City Manager to sign the service agreement with Hennepin County for the Sentencing to Service Program for the period up to December 31, 2019 subject to resolution of the alterations sought by the City Attorney.
- M. Approve a motion to acknowledge the Robbinsdale Wine & Spirits financial reports for the month of October 2018.

- N. Approve a motion to acknowledge the Deputy Registrar's financial reports for the month of October 2018.
- O. 2019 Liquor License Renewal for Hy-Vee Market Grill
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.
- P. 2019 Liquor License Renewal for Wicked Wort Brewing Company
Motion to approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements, including the CPA statement.

Public Hearing A – Finds on Broadway – Consignment & Second Hand Goods Licenses – 4180 West Broadway

- 7. Glick presented the staff report.
- 8. Mayor Murphy opened the public hearing. No one came forward.
- 9. Member Rogan **MOVED**, seconded by Member Backen to close the public hearing. **The vote was unanimous and the motion carried.**
- 10. Member Rogan **MOVED**, seconded by Member Backen to approve the consignment and second hand goods 2019 license for Celeste Shahidi, dba Finds on Broadway, for 4180 West Broadway. **The vote was unanimous and the motion carried.**

Public Hearing B – Pawn America – Pawnbroker and Second Hand Goods Licenses – 4134 West Broadway

- 11. Glick presented the staff report.
- 12. Mayor Murphy asked the representative from Pawn America if the awnings on the building will be replaced. The representative said they are in the process of having them replaced.
- 13. Mayor Murphy opened the public hearing. No one came forward.
- 14. Member Selman **MOVED**, seconded by Member Rogan to close the public hearing. **The vote was unanimous and the motion carried.**
- 15. Member Blonigan **MOVED**, seconded by Member Rogan to approve the 2019 Pawnbroker and Second Hand Goods Licenses for Pawn America Minnesota, LLC at 4134 West Broadway. **The vote was unanimous and the motion carried.**

Public Hearing C – Proposed Water, Sanitary Sewer, Storm Sewer, Solid Waste and Street Light rate increases

16. Jacobson presented a detailed staff report.
17. Member Selman requested clarification on the garbage sticker program and where the money collected goes.
18. Jacobson and Glick explained that is a source of City revenue to cover costs of pick up of appliances and large items as well as administration.
19. Mayor Murphy opened the Public Hearing.
20. Angela Lawrence – 4342 Unity Ave. N. – Requested clarification on why we are not choosing to get our water from Minneapolis and wants to know if the new water plan will help with the water taste and quality. She expressed her family, including pets, do not like the taste of the water along with many residents that she has spoken to.
21. McCoy explained that the new water plant will help with the water efficiency and may help with the taste and quality. Robbinsdale water quality is very good and safe for residents, the taste comes from the ground wells that it is drawn from. Minneapolis primarily draws their water from the river, surface water won't have the mineral taste that ground water has.
22. Member Rogan **MOVED**, seconded by Member Selman to close the public hearing. **The vote was unanimous and the motion carried.**
23. Member Selman **MOVED**, seconded by Member Backen to waive the reading and order the adoption of Resolution 7692 establishing city water, sanitary sewer, storm sewer, solid waste, and street light rates in the city of Robbinsdale effective for all usage after January 1, 2019.
24. Mayor Murphy informed viewers that they can save money by signing up for automatic bill pay, cut back on water use and down size their garbage can.

Public Hearing D – 2019 Budget and Tax Levy

25. Jacobson gave presentation and provided the next steps in the budget process, as well as further clarification about numbers included in his presentation.
26. Mayor Murphy opened the public hearing.
27. Wolf Griesser – 4227 Xenia Ave N – Requested clarification about where the numbers that were presented come from. His proposed tax statements are much higher than the 7.4% increase that was being discussed and have been

considerably higher over the past 8 years.

28. Jacobson briefly reviewed his tax statements and noticed the house is not a homestead. Staff is going to review his statements and follow up.
29. Scott Swenson – 3636 Quail Ave N – His proposed property taxes are going up about 15% and wants to know why they are going up so much compared to the average.
30. Jacobson is going to review his statements and follow up.
31. Council Members provided further clarification about the process the City and the Council goes through to plan the budget. An action will be made during the December 18th meeting.
32. Member Rogan **MOVED**, seconded by Member Backen to close the public hearing. **The vote was unanimous and the motion carried.**

OTHER BUSINESS A – Reschedule First Meeting in January and accompanying work sessions from January 1 to January 8

33. Member Rogan **MOVED**, seconded by Member Back to schedule the following meetings on January 8, 2019:
 - 6:30 p.m. work session to review annual appointments, meeting dates for 2019;
 - 7:00 p.m. first City Council meeting for 2019;
 - Regular monthly City Council work session to be held immediately following the Robbinsdale Economic Development Authority meeting, which will be scheduled to start immediately following the City Council Meeting.**The vote was unanimous and the motion carried.**

OTHER BUSINESS – Voucher Request Pending Approval for Disbursement

34. Member Selman **MOVED**, seconded by Member Backen a motion to approve disbursement requests for period ending 12/04/2018.

ADMINISTRATIVE REPORTS

35. Glick commented that prior to the meeting we had our Annual Christmas Tree Lighting and there was a nice turn out. The Chamber Holiday Party was last night and there were 5 awards given out to members of the community.

COUNCIL COMMUNICATIONS

36. Member Blonigan said that the awards given out last night were well deserved.
37. Member Rogan said the Tree Lighting was fun and there was a good turnout.

38. Member Selman said that the Tree Lighting is one of his favorite events of the year.
39. Mayor Murphy thanked the Chamber for the fantastic Holiday Party. This year was the 25th year of the Robbinsdale Tree Lighting and it continues to be a lot of fun.

ADJOURNMENT

40. Member Rogan **MOVED**, seconded by Member Blonigan to adjourn the meeting at 9:03 p.m. **The vote was unanimous and the motion carried.**

Meagan Donahue, Recorder

Regan L. Murphy, Mayor

ROBBINSDALE CITY COUNCIL
WORK SESSION MINUTES
TUESDAY, December 4, 2018
CITY HALL

1. The work session was called to order by Mayor Pro Tem Rogan at 9:07 p.m.
2. Council members Present: Backen, Blonigan, Rogan, Selman, Mayor Murphy
Staff Present: Marcia Glick, City Manager; Meagan Donahue, Assistant to City Manager
Rick Pearson, Community Development Coordinator
Larry Jacobson, Finance Director; Jeff Zuba, Accountant
Richard McCoy, Public Works Director/City Engineer

DISCUSSION:

3. McCoy presented results of the street assessment of conditions.

MONTHLY UPDATE: Problem Properties

4. Pearson reviewed and provided updates to the problem property list. 3814 Perry has been added to the list. It has been sitting empty for 8 years
5. Mayor Murphy stated that 3821 Noble is up for sale and thinks the City should consider purchasing the property.
6. Member Selman has received some complaints about the side walk near 5800/5802 40th not being shoveled.

MONTHLY UPDATE: 2018 Goals

7. No updates.

OTHER BUSINESS

8. Member Blonigan has been in contact with Three Rivers Park about the area under the bridge near Lower Twin Lake. He'd asked about putting in a fishing platform.
9. Member Backen asked if there is a holding period for tools taken in by Pawn America. Staff to do research on this.

ADJOURNMENT

10. Mayor pro-tem Rogan adjourned the work session at 9:54 pm.

Meagan Donahue, Recorder

Dan Rogan, Mayor Pro Tem



City of Robbinsdale

ROBBINSDALE SENIOR COMMISSION MINUTES**6:00 pm, Monday, November 5**

The Senior Commission is an advisory commission to the City Council on matters relating to the status and needs of seniors, age 55 and over, in the city and ways in which the needs of seniors may be met.

- 1) Commission Meeting Called to Order at 6:50 pm by Chairperson Bjorkquist
- 2) Commissioners Present: David Bjorkquist, Duane Bengtson, Carmen Berrios
Excused: Michael Ruppert
Absent: Gene Montanez
Resigned: Terri Cleveland
Staff Liaison: Pam Schmitz, Recreation Programs Manager
- 3) Bengtson motioned approval of the minutes of the regular meeting of October 1; second by Berrios, passed.
- 4) Old Business
 - a. Pedestrian Safety/Backpacks updates: nothing new to report
 - b. Programming updates: Holiday program flyers were handed out; these included the Holiday Party, Holiday Movie and the Christmas tree lighting. With the success of the Oktoberfest, several cities will be offering luncheons throughout the year. The next one will be around Valentines' Day. Next month will discuss continuing the Summer Drop in programs, discussed that if they had been included in the City Newsletter there might have been better response.
 - c. Volunteer Opportunities: Berrios reported that North Memorial does need more volunteers, especially during the winter months because many of their volunteers travel south during those months.
 - d. Heart Safe Community: Schmitz reported that the information on the program will be repeated in the next newsletter, hoping that will bring more interest from the Community at large. At this point with no "Champion" coming forward, it is hard to justify any resources. It was also reported that Sacred Heart is working towards becoming a Heart Safe Campus, which then might generate more interest from the Community. Will keep this on the agenda.
 - e. Membership: As noted above Cleveland submitted her resignation due to some changes in her schedule. Schmitz read email stating how much Cleveland enjoyed working with fellow commission members.
 - f. Building Codes relating to ADA: Schmitz reported on email from Ruppert relating to his request for more information on how the Commission "may play an active role in helping Robbinsdale become more accommodating for persons with disabilities." Suggestions on how to accomplish this included sponsoring workshops on related topics. After a brief discussion, attending members decided to wait until Ruppert could attend a meeting to further discuss options.
- 5) New Business: Berrios shared concerns of some of the residents of Broadway Court in relation to the 3% rent increase starting with the January rent. Discussion on the hardship this will cause some of the residents, particularly those that have a fixed income or are living off their limited savings. Berrios had contacted Senior LinkAge, but was asking for any other resources or agencies that other members were aware of that could assist. Also discussed other living situations within Robbinsdale.
- 6) Announcements: Reminder to review the different handouts.
- 7) Motion to adjourn at 7:46 pm by Berrios; second by Bengtson, passed.

Next Meeting is scheduled for **Monday, December 3 at 6:00 pm at City Hall.**

Pam Schmitz, Staff Liaison and Recorder



MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: December 18, 2018

RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Recommendation:

By motion approve issuance of licenses dated December 18, 2018.

Marcia E. Glick

Marcia Glick, City Manager

CONCURRENCE:

Kate Croteau

Kate Croteau, City Clerk

CONTRACTORS' LICENSES FOR COUNCIL APPROVAL 12/18/2018

<u>Applicant</u>	<u>Type</u>	<u>License Fee</u>
BEISSEL WINDOW & SIDING CO	General Contractor	50.00
BOILER SERVICES INC	Mechanical Contractor	50.00
BUDGET PLUMBING CORP	Plumbing Contractor	50.00
CLASSIC CONSTRUCTION INC	Excavation Contractor	50.00
D R PETERSON	Plumbing Contractor	50.00
FARR PLUMBING & HEATING	Plumbing Contractor	50.00
FREEDOM HEATING & AIR CONDITIONING	Mechanical Contractor	50.00
INTEGRITY HEATING & CONDITIONING, LLC	Mechanical Contractor	70.00
JOHN KOPPI	Tree Contractor	50.00
LINN STAR TRANSFER INC (ME)	Mechanical Contractor	50.00
LINN STAR TRANSFER INC (PL)	Plumbing Contractor	50.00
MAJOR MECHANICAL (ME)	Mechanical Contractor	50.00
MAJOR MECHANICAL (PL)	Plumbing Contractor	50.00
NORTHEAST TREE INC	Tree Contractor	50.00
RAINBOW TREE COMPANY (LF)	Lawn Fertilizer Applicators	100.00
RAINBOW TREE COMPANY (TT)	Tree Contractor	50.00
REPUBLIC SERVICES	Solid Waste Hauler	200.00
SABRE HEATING & A/C (ME)	Mechanical Contractor	50.00
SABRE HEATING & A/C (PL)	Plumbing Contractor	50.00
US PATIO SYSTEMS INC (PL)	Plumbing Contractor	50.00

Number of Contractor Licenses Requesting Council Approval: 20

BUSINESS LICENSES FOR COUNCIL APPROVAL

12/18/2018

Current Date: 12/14/2018

<u>License Type</u>	<u>Applicant</u>	<u>License Fee</u>
Convenience Foods	Westphal American Legion	50.00
Convenience Foods	WICKED WORT BREWING CO LLC	50.00
Convenience Foods	HY-VEE, INC.	50.00
Convenience Foods	Broadway Grocery, Inc.	50.00
Gas Pumps	HY-VEE, INC.	180.00
Liquor Entertainment	WICKED WORT BREWING CO LLC	150.00
Liquor Entertainment	Broadway Pizza/Eagles Nest	150.00
Liquor Entertainment	Nonna Rosa's Ristorante Italiano	150.00
Liquor Off Sale (3.2% Malt Bev)	Robbinsdale Wine & Spirits	0.00
Liquor on Sale (3.2% Malt bev. & wine)	HY-VEE GROCERY	5,800.00
Public Entertainment - Indoor	St. Petersburg Restaurant	150.00
Public Entertainment - Indoor	Westphal American Legion	150.00
Restaurant/Cafe	Broadway Pizza/Eagles Nest	200.00
Restaurant/Cafe	St. Petersburg Restaurant	200.00
Restaurant/Cafe	El Potrillo, LLC	200.00
Restaurant/Cafe	Nonna Rosa's Ristorante Italiano	200.00
Restaurant/Cafe	Pig Ate My Pizza	200.00
Restaurant/Cafe	MAI THAI RESTAURANT	200.00
Restaurant/Cafe	Marna's Cafe	150.00
Restaurant/Cafe	HY-VEE GROCERY	200.00
Tobacco Sales	Broadway Grocery, Inc.	250.00
Tobacco Sales	Robbinsdale Wine & Spirits	0.00
Tobacco Sales	HY-VEE, INC.	250.00
Tobacco Sales	HY-VEE GROCERY	250.00

INDIVIDUAL LICENSES FOR COUNCIL APPROVAL

12/18/2018

Current Date: 12/14/2018

<u>Type</u>	<u>Applicant</u>	<u>License Fee</u>
Massage Therapy - Individual	Nicole Nyquist	75.00
Telecommunications Tower	Verizon	500.00



City of Robbinsdale

MEMORANDUM

TO: City Council
FROM: Marcia Glick, City Manager
DATE: December 18, 2018
RE: Approval of Credit Card Charges and Payment

The City has issued credit cards to certain employees as designated by the City Manager. Credit card payments are made using the ACH payment method directly to the bank, no check is issued, and payment is required by a certain date to avoid finance charges.

The attached listings are the credit card payments made in the month of November 2018 representing charges for the period October 10, 2018 through November 10, 2018, for expenses for City operations.

Recommendation

By motion approve the November 2018 payment for City credit card charges.

Marcia Glick, City Manager

CONCURRENCE:

Larry Jacobson, Finance Director

Council Check Register by GL
Council Check Register and Summary

11/27/2018 -- 11/27/2018

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2018266	11/27/2018		100292 U. S. BANCORP							
		291.30	MRPA CONFERENCE - PARKS		137260		1300.6512		Conference & Schools	Recreation Administration
			Supplier 119217 KAHLER GRAND HOTEL							
		5.98	ROVING MINDS		137261		1335.6214		Operating Supplies	Senior Programs
		13.41	MOVIE DISCUSSION GROUP		137262		1335.6214		Operating Supplies	Senior Programs
			Supplier 114248 CUB FOODS							
		250.00	SRO TRAINING FOR FOSS		137263		1205.6512		Conference & Schools	Patrol Services
			Supplier 114453 MN JUVENILE OFFICER ASSN							
		50.00	FBI LEEDA MEMBERSHIP		137264		1205.6514		Dues & Memberships	Patrol Services
			Supplier 115141 FBI - LEEDA							
		951.89	HOODS		137265		1260.6216		Clothing & Personal Equipment	Fire Prevention / Suppression
		447.96	HELMET AND GLOVES		137266		1260.6216		Clothing & Personal Equipment	Fire Prevention / Suppression
			Supplier 114264 THE FIRE STORE							
		38.22	BATTERIES		137267		1260.6214		Operating Supplies	Fire Prevention / Suppression
			Supplier 114438 BATTERIES PLUS							
		20.83	LED INDICATOR LIGHTS		137268		1630.6214		Operating Supplies	Street Sign Maintenance
			Supplier 114295 AMAZON							
		223.45	STORE SUPPLIES		137269		6405.6214		Operating Supplies	Liquor Operations
			Supplier 114310 TARGET							
		130.95	CO ALARM/BATTERIES		137270		6020.6214		Operating Supplies	Water Utility Well & Plant Mai
		163.75	SOCKETS/WRENCHES		137271		6110.6214		Operating Supplies	San Sewer Lift Station Ma
			Supplier 114258 MENARDS							
		28.95	CASE FOR NOTE		137272		6115.6234		Equipment Parts & Supplies	San Sewer Maintenance
			Supplier 114295 AMAZON							
		75.00	FOSS TRAINING		137273		1205.6512		Conference & Schools	Patrol Services
			Supplier 117025 BCA TRAINING EDUCATION							
		185.33	VARIETY HEALTH/OFFICE SUPPLIES		137274		1200.6214		Operating Supplies	Police Support Services
			Supplier 114516 OFFICE DEPOT							
		4.92	KEYS		137275		6405.6214		Operating Supplies	Liquor Operations
			Supplier 114257 ACE HARDWARE							
		73.95	MISC OFFICE SUPPLY		137276		6405.6214		Operating Supplies	Liquor Operations
			Supplier 116850 COSTCO							
		22.12	OFFICE SUPPLY		137277		6405.6214		Operating Supplies	Liquor Operations
			Supplier 114516 OFFICE DEPOT							
		462.99	BALLISTIC SHIELD LIGHT		137278		1200.6235		Small Equip Exp <\$2,500	Police Support Services
			Supplier 117941 FOXFURY							
		395.20	UTILITY POUCHES		137279		1200.6234		Equipment Parts & Supplies	Police Support Services
			Supplier 117270 COPQUEST							
		74.00	CARWASHES - ENGINEER/ICE		137280		7010.6336		Other Contracts	CG Vehicle Maintenance
		34.00	CARWASHES - FIRE		137281		7010.6336		Other Contracts	CG Vehicle Maintenance

City of Robbinsdale
Council Check Register by GL
Council Check Register and Summary

11/27/2018 -- 11/27/2018

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2018266	11/27/2018								Continued...	
		230.00	100292 U. S. BANCORP CARWASHES - POLICE		137282		7010.6336		Other Contracts	CG Vehicle Maintenance
		75.00	Supplier 119032 CRYSTAL COLLISION TRAINING DMT HEASLEY		137283		1205.6512		Conference & Schools	Patrol Services
		75.00	TRAINING DMT GARNHARDT		137284		1205.6512		Conference & Schools	Patrol Services
		75.00	TRAINING DMT PHENOW		137285		1205.6512		Conference & Schools	Patrol Services
		75.00	TRAINING DMT ALLEN		137286		1205.6512		Conference & Schools	Patrol Services
		75.00	TRAINING DMT STAYCOFF		137287		1205.6512		Conference & Schools	Patrol Services
		46.97	Supplier 117025 BCA TRAINING EDUCATION HALLOWEEN CANDY		137288		1205.6214		Operating Supplies	Patrol Services
		25.00	Supplier 114248 CUB FOODS ECM SUBSCRIPTION		137289		1010.6382		Advertising / Promotions	Public Relations
		143.18-	Supplier 119218 ECM RAILVOLUTION LODGING CREDIT		137290		1005.6510		Meeting / Travel Expense	Legislative
		240.00	Supplier 119035 STAY ALFRED SEMINAR - ZUBAJACOBSON		137291		1050.6512		Conference & Schools	Financial Services
		15.00	Supplier 114337 SPRINGSTED REC WEB CREDIT CARD		137292		1300.6720		Service Charges	Recreation Administration
		15.00	REC REG CREDIT CARD		137293		1300.6720		Service Charges	Recreation Administration
		1.00	Supplier 115203 PLUG N PLAY UB TEST PAYMENTS		137294		7115.6414		Water & Sewer Service	CS Government Buildings
		1,201.43	Supplier 114433 CITY OF ROBBINSDALE CATAPULT LICENSES		137295		7110.6718		Licenses Taxes & Fees	CS Information Technology
		26.50	Supplier 114339 ECR SOFTWARE BD OF ACCOUNTANCY - JACOBSON		137296		1050.6514		Dues & Memberships	Financial Services
		11.48	Supplier 115147 MN BOARD OF ACCOUNTANCY REFRESHMENTS		137297		1225.6510		Meeting / Travel Expense	Police Reserves
		48.37	Supplier 116577 HYVEE DRY CLEANING		137298		1200.6216		Clothing & Personal Equipment	Police Support Services
		14.84	Supplier 117601 PILGRIM DRY CLEANERS PHOTO PRINTS		137299		1200.6218		Printing	Police Support Services
		3.76	PHOTO PRINTS		137300		1200.6218		Printing	Police Support Services
		109.00	Supplier 114314 CVS DIGITAL PROOFS		137301		1200.6218		Printing	Police Support Services
		84.62	Supplier 119219 CANVASPOP SHELVING APPARATUS COOLERS SCB		137302		1260.6234		Equipment Parts & Supplies	Fire Prevention / Suppression
		32.51	Supplier 114262 THE HOME DEPOT MEAL FOR MEMBERSHIP COMMITTEE		137303		1260.6510		Meeting / Travel Expense	Fire Prevention / Suppression
		62.64	Supplier 114714 PAPA JOHNS MEAL FOR MEMBERSHIP COMMITTEE		137304		1260.6510		Meeting / Travel Expense	Fire Prevention / Suppression
			Supplier							

Council Check Register by GL
Council Check Register and Summary

11/27/2018 -- 11/27/2018

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2018266	11/27/2018		100292 U. S. BANCORP						Continued...	
		89.55	114448 EL TORO		137305		6020.6340		Repair & Maintenance	Water Utility Well & Plant Mai
		47.92	GUTTER FOR WELL 5 Supplier 114258 MENARDS		137306		1260.6510		Meeting / Travel Expense	Fire Prevention / Suppression
		38.85	MEAL FOR MEMBERSHIP COMMITTEE Supplier 114277 SUBWAY		137307		1260.6510		Meeting / Travel Expense	Fire Prevention / Suppression
		16.97	MEAL FOR MEMBERSHIP COMMITTEE Supplier 114457 SWEET TASTE OF ITALY		137308		7115.6214		Operating Supplies	CS Government Buildings
		80.00	CRACK FIX		137309		7115.6338		Rentals/Leases	CS Government Buildings
		150.00	CREDIT PRO AERATOR RENTAL		137310		7115.6338		Rentals/Leases	CS Government Buildings
		180.40	PRO AERATOR RENTAL		137311		6405.6234		Equipment Parts & Supplies	Liquor Operations
		1,095.99	PLYWOOD Supplier 114262 THE HOME DEPOT		137312		1500.6950		Machinery & Equipment	Parks Administration
		124.80	SHED Supplier 114514 FLEET FARM		137313		7005.6214		Operating Supplies	CG Building Operations
		7.56	TRANSMITTER Supplier 114295 AMAZON		137314		1335.6214		Operating Supplies	Senior Programs
		60.49	WATER FOR SENIOR PROGRAMS Supplier 114248 CUB FOODS		137315		1335.6214		Operating Supplies	Senior Programs
		11.66	SUPPLIES FOR SENIOR PROGRAMS FORKS FOR SENIOR PROGRAMS Supplier 116850 COSTCO		137316		1335.6214		Operating Supplies	Senior Programs
		51.00	REFERENCE BOOKS - FORESTRY Supplier 118469 PRAIRIE MOON		137317		1370.6214		Operating Supplies	Forestry
		30.58	OPERATING SUPPLIES - FORESTRY Supplier 115520 LANDSCAPE RESTORATION		137318		1370.6214		Operating Supplies	Forestry
		1.58	SALES TAX REMOVED		137319		1370.6214		Operating Supplies	Forestry
		1,396.69	WATERING BAGS & OPERATING SUPP Supplier 115518 FORESTRY SUPPLIERS		137320		1370.6214		Operating Supplies	Forestry
		255.00	MPWA FALL CONFERENCE - MCCOY Supplier 116532 UNIVERSITY OF MINNESOTA		137321		1400.6512		Conference & Schools	Engineering Services
		26.86	ELECTRIC PVC CONDUIT Supplier 114258 MENARDS		137322		7005.6234		Equipment Parts & Supplies	CG Building Operations
		23.30	SOCKETS Supplier 114515 SNAP-ON		137323		7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		20.00	BOILERS LICENSE - FISHER Supplier 114305 DEPT LABOR & INDUSTRY		137324		7115.6718		Licenses Taxes & Fees	CS Government Buildings
		20.37	CAT 6 CABLES		137325		7110.6214		Operating Supplies	CS Information Technology
		20.99	CAT 6 CABLES		137326		7110.6214		Operating Supplies	CS Information Technology
		29.03	PORTABLE DVD FOR PD		137327		7110.6234		Equipment Parts & Supplies	CS Information Technology

City of Robbinsdale
Council Check Register by GL
Council Check Register and Summary

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11/27/2018 -- 11/27/2018

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2018266	11/27/2018		100292 U. S. BANCORP						Continued...	
		34.84	CAT 6 CABLES		137328		7110.6214		Operating Supplies	CS Information Technology
		193.43	TONER CARTRIDGES		137329		7110.6214		Operating Supplies	CS Information Technology
		29.48	USB TO SATA ADAPTER		137330		7110.6234		Equipment Parts & Supplies	CS Information Technology
		2,968.44	Supplier 114280 NEWEGG REPLACEMENT MDC'S		137331		7110.6234		Equipment Parts & Supplies	CS Information Technology
		36.55	Supplier 119220 RUGGED NOTEBOOKS SATA HARD DRIVE DOCK		137332		7110.6234		Equipment Parts & Supplies	CS Information Technology
		13,223.31	Supplier 114280 NEWEGG							

Payment Instrument Totals

Checks	
EFT Payments	13,223.31
Total Payments	13,223.31

Grand Total

13,223.31



City of Robbinsdale

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: December 18, 2018

RE: Public Hearing: Modification to Redevelopment District 13 and
Establishment of Tax Increment Financing District 14

Background: A public hearing was scheduled for this evening to consider a modified redevelopment plan and new tax increment financing district. The applicant has requested that the action be tabled until January.

Recommendation:

By motion, table the public hearing for modification to Redevelopment District 13 and Establishment of Tax Increment Financing District 14 to January 15, 2019.

A handwritten signature in black ink, appearing to read "Marcia Glick", written over a horizontal line.

Marcia Glick, City Manager



City of Robbinsdale

MEMORANDUM

To: Mayor and City Council

From: Marcia Glick, City Manager

Date: December 18, 2018

Subject: 2019 Liquor License Renewal for Westphal American Legion

Background

The Westphal American Legion Post 251 has applied to renew the license for club on-sale intoxicating liquor, including Sunday sales, at 3600 France Avenue North.

Analysis/Conclusion

The Police Department conducted an investigation relative to the facts submitted in the application. Based on their findings, renewal of the license is recommended.

Recommendation

By motion, approve renewal of the license subject to the City Clerk's office receiving applicable insurance and all other information needed to satisfy ordinance requirements.

A handwritten signature in cursive script, reading "Marcia Glick". The signature is written in dark ink and is positioned above a horizontal line.

Marcia Glick, City Manager

CONCURRENCE:

A handwritten signature in cursive script, reading "Kate Croteau". The signature is written in dark ink and is positioned above a horizontal line.

Kate Croteau, City Clerk



City of Robbinsdale

TO: Mayor and City Council
 FROM: Marcia Glick, City Manager
 DATE: December 18, 2018
 RE: Second Reading: Ordinance updating sections of the Park Ordinance

Background

City Code section 815 covers park activities. With the new dog park, alcohol permit requests related to the new pavilion, requests for “bounce houses,” and other new activities, it was time to update the code. The last revisions were in 1998.

Analysis/Conclusion:

At first reading, Council Member Blonigan noted a change needed to 815.03 (d) related to removal of waste and a missing word in 815.06, Subd 2 (g). Information was requested to be in the memo for second reading regarding the Sochacki dog park rules and gate as well as comparing the alcohol consumption language (1200.15(a)) to current state law.

The dog park regulations are the same as those for Three Rivers Parks except that passes will not be required for the small temporary facility.

- Dogs MUST be under handler’s control.
- Maximum two dogs per handler.
- Clean up after your dog.
- Aggressive behavior is not acceptable.
- Proof of rabies vaccination must be in possession.
- Dogs outside of off-leash area must be leashed.
- Children ages 15 and younger must be supervised by an adult.

Use of this area is at your own risk. By using this area, you release, indemnify, and hold harmless Three Rivers Park District and its agents from all liability for injuries or property damage.

The double gate installation should be completed shortly.

The police chief reviewed the alcohol language and confirmed that it is consistent with state law.

Recommendation:

By motion, hold the second reading of Ordinance No. 18-14 “AN ORDINANCE AMENDING SECTION 815 OF THE CITY CODE REGARDING USE OF PARKS AND RECREATION AREAS AND RELATED UPDATES TO CHAPTER 12 LIQUOR AND BEER AND CHAPTER 9 – PUBLIC SAFETY. (Exhibit 1)”

Marcia Glick, City Manager

Member _____ moved and Member _____ seconded a motion that the following ordinance, which was given its first reading on November 20, 2018, be given its second reading on December 18, 2018 and that it be adopted.

ORDINANCE NO. 18-14

AN ORDINANCE AMENDING SECTION 815 OF THE CITY CODE REGARDING USE OF PARKS AND RECREATION AREAS AND RELATED UPDATES TO CHAPTER 12 LIQUOR AND BEER AND CHAPTER 9 – PUBLIC SAFETY

THE CITY OF ROBBINSDALE DOES ORDAIN:

Section 1. That the Section 815 of the city code- Parks and Recreation Areas is hereby amended by adding the underlined and deleting the ~~stricken~~ language as follows:

815.01. Definitions:

~~Subd. 4. "Director" means the director of parks, recreation and forestry.~~

Subd. 4. "Structure" includes any building/temporary fabrication/amusement apparatus set up, constructed or inflated.

815.02 Interim Rule and Regulation Changes The City Manager shall have authority to make and establish additional rules and regulations concerning the use of any park or park facilities for either emergency or temporary situations.

815.03. Prohibitions. It is unlawful to:

- (a) willfully mark, deface and disfigure, injure, tamper with, or displace or remove property or facilities in a park, or break, cut, mutilate, injure, remove or carry away a tree, plant, flower, shrub, rock, soil, sand, fence, bench, sign, table or other property or facilities in a park;
- (b) fail to cooperate in maintaining rest rooms, wash rooms and portable restrooms in a neat and sanitary manner;
- (c) throw, discharge or otherwise place or cause to be placed in the waters of a fountain, pond, lake, stream or other body of water in or adjacent to a park or tributary, stream, storm sewer or drain flowing into such water, any substance, matter or object, liquid or solid, which may result in the pollution of said water;
- (d) have brought in and ~~or~~ dump, deposit or leave any bottles, broken glass, ashes, hot coals, paper boxes, cans, dirt, leaves, grass clippings, rubbish, waste, garbage or refuse or other trash unless ~~Such material may not be left on the grounds of a park, but must be~~ placed in the proper receptacles where these are provided; where receptacles are not so provided, the material must be carried away from the park by the person responsible for its presence, and properly disposed of elsewhere;
- (e) bring into a park, or possess, display, consume or use intoxicating liquor or beer. ~~Permits for the consumption of beer may be issued by the director. The permit~~

~~will be limited to duly organized non-profit local civic organizations operating under a constitution and by-laws and which have been in existence for at least one year, without obtaining a permit in advance. Permits for the consumption of wine or beer will only be issued as an addition to an approved reserved event and must be approved by City Clerk. permit may be issued by the director. A deposit of \$25 \$100 is required to obtain a permit, the deposit to be returned when the director City determines that the person obtaining the permit has fulfilled the obligations stated in the permit, state statutes and city code;~~

- (f) ~~display or offer for sale any article in a park unless specifically authorized by the director City Clerk and in compliance with city licensing;~~
- (g) ~~paste or affix or inscribe a handbill or poster or sign on a structure or property in a park, unless authorized;~~
- (h) ~~engage in golfing practice in a park outside of authorized areas within a park except with and only light, plastic, hollow balls are allowed; regulation golf balls may not be used;~~
- (i) ~~ignite a fire in a park except in places provided for that purpose; persons igniting a fire in a provided place must completely extinguish the fire prior to departing from the park;~~
- (i) ~~construct or erect any building or structure of whatever kind, whether permanent or temporary in character, or run or string any public service utility into, upon or across such lands, except on special written permit issued hereunder;~~
- (j) ~~engage in any course of conduct or participate in any activity in any park after he or she is advised by police officer or other park employee, that such conduct or participation is unreasonably and unnecessarily hazardous to the personal safety of said person or another person; or impairs or limits the lawful use and enjoyment of the facility or area by other persons;~~
- (k) ~~park or leave a vehicle standing except in a designated hard surface area and then only in a manner so as not to restrict normal traffic flow; leave a vehicle standing after posted closing hours without written permission; leave a vehicle in a park for the purpose of offering it for sale; park or leave a vehicle in an area designated for drop-off/pick-up/loading only;~~
- (l) ~~operate a vehicle within a park in violation of posted regulations, county or municipal traffic codes, or orders or directions of traffic officers or park employees authorized to direct traffic;~~
- (m) ~~allow any animals on playing fields, picnic or playground areas;~~
- (n) ~~fail to follow related regulations (pets, noise, signs, etc.) stated in other sections of City Code.~~

815.06. Parks and recreation areas. Subdivision 1 Closing hours. Except as otherwise provided, parks shall be closed between the hours of 10:00 p.m. and 6:00 a.m. of the following day, no person shall be upon city park property during these hours. The fact that any person not engaged in official city business as authorized or delegated by the city manager is present in a posted park and open space during said hours shall be prima facie evidence that said person is there unlawfully.

Subd. 2. Violations Exemptions. It shall not be a violation to be in a city park under the following circumstances:

- (a) ~~P~~persons shall be allowed upon city park property after closing hours if they have a permit from ~~the parks and recreation department.~~ Recreation Services;
- (b) ~~I~~f a person is in Lakeview Terrace Parks between 10:00 p.m. and 11:00 p.m.;
- (c) ~~I~~f the City Council has by resolution modified the closing hours and directed posting of such modified hours;
- (d) City personnel may be in the parks at any time if acting in the course of their official duties;
- (e) City personnel may assign special hours of use by posting at park site;
- (f) ~~I~~f a person is walking through city park property on park pathways after closing hours;
- (g) dogs are allowed to be unleashed in designated dog parks as long as owner complies with rules stated at the park.

Subd. 3. A person violating the provisions of this subsection or a resolution enacted in accordance with subsection 815.06, subdivision 2(c) is guilty of a misdemeanor or required to pay an administrative fee.

Section 2) That the Section 1200.15 of the city code- Liquor is hereby amended by adding the underlined and deleting the ~~stricken~~ language as follows:

1200.15. Other restrictions. Except as otherwise provided in this chapter:

- (a) Consumption in public places. It is unlawful, except as permitted in this code, for a person to consume alcoholic beverages intoxicating liquor or 3.2 malt liquor as defined by Chapter XII, while on a public highway, public street, public park or other public place. It is unlawful to have on one's person while in a private motor vehicle upon a public highway, a bottle or receptacle containing alcoholic beverages which has been opened, or the seal broken, or the contents of which have been partially removed. The owner of a private motor vehicle or the driver, if the owner is not present may not keep or allow to be kept in a motor vehicle upon a public highway a bottle or receptacle containing alcoholic beverages unless it is kept in the trunk of the motor vehicle, or, if the vehicle has no trunk, in some other area of the motor vehicle not normally occupied by the driver or passengers.

Section 3) That the Section 915 of the city code- Animals is hereby amended by adding the underlined and deleting the ~~stricken~~ language as follows:

915.01 Definitions, Subd. 16. Under restraint and restrained mean any one or more of the following:

- (a) ~~T~~he animal is controlled by a leash not exceeding six feet in length, by a reel type leash, or by an electronic control collar;

- (b) ~~T~~the animal is withn a vehicle parked or being driven;
- (c) ~~T~~the animal is within the property limits of its owner;
- (d) the animal is within a designated dog park.

Section 4. That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication: **"The purpose of this ordinance is to amend the city's regulations related to parks and recreation areas to clarify appropriate use of these facilities and to make related changes to liquor and animal regulations."**

First Reading: YEAS: Backen, Rogan, Selman, Blonigan, Mayor Murphy
NAYS: None

Second Reading: YEAS:
NAYS:

PASSED AND ADOPTED BY THE CITY COUNCIL THIS 18TH DAY OF
DECEMBER, 2018.

Regan L. Murphy, Mayor

ATTEST:

Kate Croteau, City Clerk



MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: December 18, 2018
RE: Banner extension request by Citizen's Independent Bank for the Travail Construction site 4131-35 West Broadway

BACKGROUND:

Citizen's Independent Bank (CIB) has placed a banner in the fence at the construction site of the new Travail restaurant. The sign ordinance allows for construction sites to display the names of contractors or other entities involved in the project. Since CIB has chosen to use a banner, City Council permission is needed for the banner to be displayed for more than 30 days.

ANALYSIS/CONCLUSION:

Section 410.11, Subd. 7 Construction and occupancy signs allows for signage for responsible persons, firms, contractors, etc. involved with the construction of a structure in all districts. Up to 50 sq. ft. is allowed for commercial districts. If another party, such as a contractor were to ask for a sign, they would have to share the 50 sq. ft. allowance with CIB.



RECOMMENDATION:

By motion, allow the continued use of a banner by Citizen's Independent Bank at the Travail restaurant site at 4131-35 West Broadway until the project is complete or the fence is removed (whichever comes first) and an occupancy permit is issued.



Marcia Glick, City Manager

CONCURRENCE:



Rick Pearson, Community Development Coordinator



City of Robbinsdale

MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: December 18th 2018

SUBJECT: Designation of 2019 Polling Locations

Background

Per Minnesota Statutes section 204B.16, by December 31st of each year the governing body of each municipality must designate by either ordinance or resolution polling places for the following calendar year. This is a new annual requirement for all Minnesota cities.

Analysis/Conclusion

The polling places designated in this resolution will be the polling locations for 2019, unless a change is made. If a location changes, a re-designation will be a separate resolution action prior to election with notice sent to voters at least 25 days before the next election.

Recommendation

By motion, adopt the resolution shown in Exhibit 1 "A RESOLUTION DESIGNATING THE 2019 POLLING LOCATIONS IN ROBBINSDALE."

Marcia Glick, City Manager

Concurrence:

Kate Croteau, City Clerk

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 18th day of December, 2018.

RESOLUTION NO.

A RESOLUTION DESIGNATING THE 2019 POLLING LOCATIONS IN ROBBINSDALE

WHEREAS, Minnesota Statutes section 204B.06 sets forth the requirement that cities designate polling locations within their city; and

WHEREAS, per statute this must be done annually and the city will designate by resolution; and

WHEREAS, the following locations will be designated,

Ward 1: Redeemer Evangelical Lutheran Church
4201 Regent Avenue North

Ward 2: Olivet United Methodist Church
3620 43rd Avenue North

Ward 3: Elim Lutheran Church
3978 West Broadway

Ward 4: Westphal American Legion
3600 France Avenue North

; and

WHEREAS, if a location changes, a re-designation will be a separate action prior to election with notice sent to voters at least 25 days before the next election;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE, MINNESOTA that the four locations listed above are the designated 2019 polling locations in Robbinsdale.

The question was on the adoption of the resolution and upon a vote being taken thereof, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 18TH DAY OF DECEMBER, 2018.

Regan L. Murphy, Mayor

ATTEST:

Kate Croteau, City Clerk

**MEMORANDUM**

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: December 18, 2018
RE: Private Hydrant Flushing Agreement – Hy-Vee

BACKGROUND:

In 2007 the City had entered into a 10-year agreement for semi-annual inspection and flushing of private hydrants for the Parker Village townhomes which is expiring. The agreement was in response to discovery of a valve being shut off to a hydrant which delayed fire response. Private hydrant flushing agreements were also in place for the Terrace Mall area. North Memorial and Regent Place extended their maintenance agreements earlier this year. Hy-Vee wanted to wait until the development was completed.

ANALYSIS/CONCLUSION:

The 10-year agreement to be executed is similar to the other flushing agreements.

RECOMMENDATION:

By motion, authorize the Mayor and City Manager to execute the private hydrant maintenance agreement with Hy-Vee.

A handwritten signature in black ink, appearing to read "Marcia Glick", written over a horizontal line.

Marcia Glick, City Manager

MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: December 18, 2018

SUBJECT: North Memorial – Easement for Storm Sewer Pipe

Background:

At the previous City Council Meeting, an easement across HyVee property was approved. A final piece of easement across property owned by North Memorial is required to complete the proper legal rights for the pipe.

An easement document showing the easement centered over the centerline of the newly installed storm sewer pipe has been provided. The easement detail is written in terms similar to previous easements and has been forwarded to the City Attorney for review. The easement requires approval by the City Council, prior to registering. The accompanying plan that visually indicates the location of the easement is included as *Attachment 1* for Council Member's information.

The review by Engineering staff verifies that the easement adequately covers the location of the new pipe. Overall, the easement as proposed is considered suitable in size, location and in the associated details.

Staff recommends that City Council authorize execution of the storm sewer easement by the Mayor and City Manager for an existing City storm sewer line within the North Memorial property subject to the document meeting requirements of the City Attorney.

Recommendation:

By motion, authorize the Mayor and City Manager to execute the Storm Sewer Easement in favor of the City over North Memorial property subject to the document meeting requirements of the City Attorney.



Marcia Glick, City Manager

CONCURRENCE:



Richard McCoy, P.E.
Public Works Director / City Engineer



A Subpage and Utility Element was, under and across the
set of 1st 3, Block 1. ADDRESSABLE MAIL SERVING ADDRESS,
according to the record of the element, through Case's
Minnesota, described as follows:

Continued on the next activity sheet or use art 14
Connecticut 26, Oregon 25, Nevada 25, Colorado 24, A
South 26, Michigan 25, Montana 25, Nevada 24, A
distance 14, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 8

Estimated Area = 7,262 sq. ft.

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9

May 22/18 week 1 of 1

ROBBINSDALE

HY-VEE

Storm Sewer Basement Sketch

Rechnungsdatei, Währungs

Westwood

[illegible]**Prepared for:**

HY-VEE, INC.

5620 Westown Parkway
West Des Moines, Iowa, 50266



MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: December 18, 2018
RE: Comprehensive Plan 2040

- Public Hearing
- Authorize its submission to the Metropolitan Council

BACKGROUND:

All cities within the 7 county metropolitan area are required to update their comprehensive plans every ten years. The Planning Commission and staff have been working on the plan for more than 2 years. A series of open houses were conducted in 2017 for public comment and questions.

ANALYSIS/CONCLUSION:

A primary focus of the plan is to accommodate growth projections provided by the Metropolitan Council in the systems statement. City staff have discussed the projections at length with Met Council staff. Notable milestones include:

- On April 9, the draft comprehensive plan was distributed to surrounding jurisdictions and affected governmental agencies for their comments.
- Comments were received from Three Rivers Park District staff requesting minor editing for clarity regarding regional park facilities and trails.
- Staff received comments from the Cities of Crystal, Golden Valley, Minneapolis, and MnDOT indicating there were no concerns.
- In August, staff submitted the draft plan to Metropolitan Council for preliminary review. Met Council staff responded with a list of items requiring additional detail, primarily focused on Land Use, Housing, Transportation, Parks and Water Resources
- Significantly, Met Council staff suggested that the employment projections be increased in response to an uptick in their data showing more jobs in the city than were previously identified. At the same time, the development potential for redevelopment sites was increased based upon the approved PUD and Preliminary Plat for the 36th and France site.

The new projections are shown in bold with the earlier projections shown in italics:

Forecast Year	Population	Households	Employment
2010 (Census)	13,953	6,032	6,858
2020	<i>14,750</i> 15,300	<i>6,300</i> 6,500	<i>7,000</i> 7,400
2030	<i>15,100</i> 16,000	<i>6,600</i> 7,000	<i>7,100</i> 7,400
2040	<i>15,300</i> 16,600	<i>6,800</i> 7,400	<i>7,200</i> 7,400

The increase of population and households reflects the trends of high density residential becoming the dominant land use in redevelopment which will be stimulated by the residential

market and ultimately, the advent of the Blue Line Extension LRT infrastructure investment. Staff also anticipates that employment will plateau with redevelopment favoring high density residential as the dominant land use with some commercial in the mix. Robbinsdale's largest employer, North Memorial has completed their expansion plans within Robbinsdale and are focusing their growth in other cities.

The Robbinsdale 2040 Comprehensive Plan can be found at:

<http://www.robinsdalemn.com/2040>

The Planning Commission discussed the draft plan on November 15. Their primary concern was to make sure there was enough land to accommodate the growth projections. Staff explained that the growth projections were based upon the redevelopment scenarios applied to the various properties that had been discussed beginning with the station area opportunity sites.

The next step is the submission of the plan to the Met Council for their review. Assuming their review finds that plan consistent with the regional policies, they will inform the city that it can be implemented. At that time, the plan will be adopted.

RECOMMENDATION:

1. Hold the public hearing.
2. Waive the reading and adopt the resolution shown in **Exhibit 1** authorizing the submission of the draft Robbinsdale 2040 Comprehensive Plan to the Metropolitan Council for formal review.



Marcia Glick, City Manager

CONCURRENCE:



Rick Pearson, Community Development Coordinator

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 18th day of December 2018.

RESOLUTION NO.

**A RESOLUTION AUTHORIZING THE SUBMISSION OF THE ROBBINSDALE 2040
COMPREHENSIVE PLAN TO THE METROPOLITAN COUNCIL**

WHEREAS, the City is required to update its Comprehensive Plan for 2040 and submit the Comprehensive Plan to the Metropolitan Council for review; and

WHEREAS, the Planning Commission has conducted open houses for public comment in 2017; and

WHEREAS, the draft Comprehensive Plan has been submitted to affected jurisdictions and governmental agencies for comment; and

WHEREAS, the City Council has considered the public comments and comments from affected jurisdictions and governmental agencies and held the public hearing on December 18, 2018 to provide additional opportunity for comment given the revised population, households and employment forecasts prior to submission of the Plan to the Metropolitan Council for review;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale that the Robbinsdale 2040 Comprehensive Plan is ready for submission to the Metropolitan Council for review., the City Council having approved said plan.

The question was on adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

**WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND
ADOPTED THIS 18TH DAY OF DECEMBER 2018.**

Regan L. Murphy, Mayor

ATTEST:

Kate Croteau, City Clerk
(SEAL)



City of Robbinsdale

MEMORANDUM

To: Mayor and Council Members

From: Marcia Glick, City Manager

Date: December 18, 2018

Subject: Hold a public hearing to receive comments regarding the City's Street Improvement and Reconstruction Plan and adopt the City's Street Improvement and Reconstruction Plan.

Background

During the 2002 Legislative Session, additional bonding authority (outside of a voter referendum) for street improvements and reconstruction was granted to cities under Minnesota Statutes, section 475.58, subdivision 3(b), as amended (the "Act"). In order for cities to issue street reconstruction bonds under the Act, the City Council of a city must have unanimously adopted five-year street improvement and reconstruction plan (the "Plan") after a public hearing.

The Proposed Capital Improvement Plan (the "Plan") does include the issuance of Street Improvement Bonds under the Act in the calendar year 2019. Holding the public hearing allows for flexibility if the need should arise to issue bonds in calendar year 2019 or to adjust the bond amounts.

The Plan is represented as the Traffic & Transportation Section of the City's Proposed Capital Improvement Plan 2019-2023 that is also being adopted at the same meeting. The Plan is being shown separately for this public hearing under the advisement of the City's Bond Counsel in order to meet the requirements of the Act. The Plan does include plans to issue bonds in 2019-2023 under the provisions of the Act, and holding the public hearing on the Plan and adopting it at this meeting maintains the ability of the City to issue these bonds to fund the projects within the Street Improvement Plan.

Recommendation

Staff recommends:

- 1). Hold the public hearing to receive comment on the City's Proposed Street Improvement and Reconstruction Plan 2019-2023, (Exhibit 1).
- 2). By motion, waive the reading and order the adoption of the resolution to adopt the City's five-year Street Improvement and Reconstruction Plan (shown as Exhibit 2).


 Marcia Glick, City Manager

Concurrence:


 Larry Jacobson, Finance Director



Proposed Street Improvement Plan 2019-2023



City of Robbinsdale, Minnesota

City of Robbinsdale, Minnesota

Capital Improvement Plan 2019-2023

Traffic & Transportation Section Summary

This section encompasses the improvement and /or replacement of streets, alleys, sidewalks, streetlights, and traffic control lights. In 2013, the City contracted with Goodpointe Technology to perform testing and rating of all City streets. The City Engineer developed a priority list of road projects over the five-year period based on the results of the road condition testing, existing condition of the utilities, and any known deficiency in the utilities. This process was updated in 2018 and priority list will be developed.

Proposed Improvements

The Traffic & Transportation Section includes improvement projects for the five year period, which are planned to be funded through the sources as listed on the Summary by Project & Funding Source.

Street Re-sheeting Program

The CIP provides annually for any combination of street resurfacing or sealcoating that is needed. This is intended to extend the life of streets that do not have an immediate need to be reconstructed.

Alley Maintenance Program

The CIP provides \$20,000 - \$25,000 annually for the repair and maintenance of alleys. This would involve the possible resurfacing of an alley or parts of it, repair of concrete slabs that have been damaged by trees or weather.

Sidewalk Replacement Program

The CIP provides between \$15,000 annually for the repair of sidewalk slabs throughout the City. This is considered a public safety hazard and should reduce our liability exposure.

Small Works Program

The CIP provides \$25,000 - \$30,000 annually for small projects that arise such as retaining walls, curb replacements, or any other type of project that is considered a public safety hazard and is not covered through the sidewalk, alley, or street re-sheeting programs.

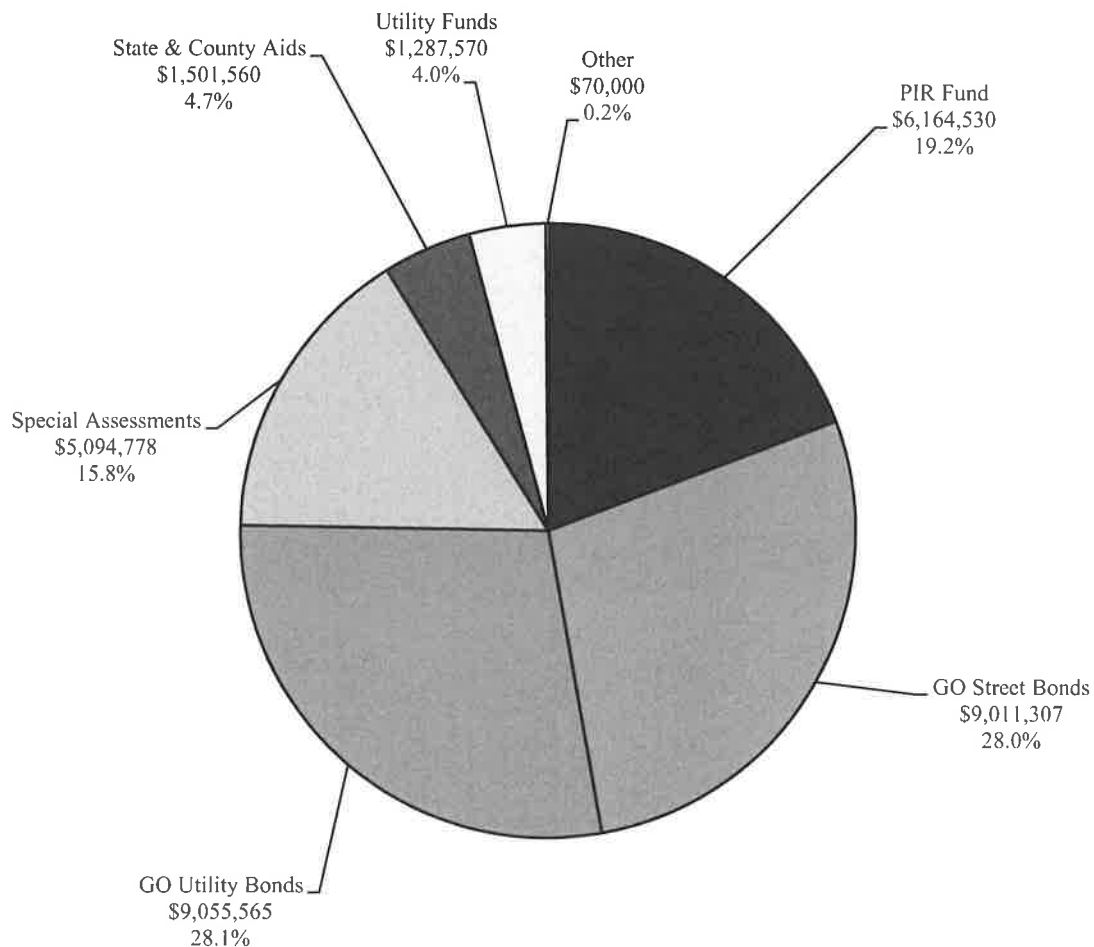
Street Reconstruction Projects

Each street reconstruction project includes the rebuilding of all utilities and the adding of any areas where the utilities are deficient. The costs shown in the CIP Summary of Projects by Section include funding for the utilities, special assessments issued to each property owner based on our current policy, state aid dollars if it is a designated State Aid Street, and use of Street Program reserve funds (PIR Fund).

City of Robbinsdale, Minnesota

Traffic & Transportation Plan 2019-2023

2019-2023 CIP Traffic & Transportation by Funding Source



Capital Improvement Funds	
Permanent Improvement Revolving Fund	\$ 6,164,530
Total Capital Improvement Funds	<u>6,164,530</u>
GO Bonds	
Street Bonds	9,011,307
Utility Bonds	<u>9,055,565</u>
Total GO Bonds	<u>18,066,872</u>
Special Assessments	5,094,778
State & County Aids	1,501,560
Utility Funds	1,287,570
Other	<u>70,000</u>
Total	<u><u>\$ 32,185,310</u></u>

City of Robbinsdale, MN
5 Year Capital Improvement Plan 2019 - 2023
2019 thru 2023

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
3 - Traffic & Transport								
Alley Reconstruction Program	301	1	25,000	25,000	25,000	25,000	25,000	125,000
Engineering equipment replacement	302	2	27,000					27,000
France Avenue - Reconstruction 27th to 31st Ave	311	3		160,560	170,300		1,712,740	2,043,600
Lowry Ave - Reconstruct York to Abbott Ave	317	3				58,830		58,830
Tree Removal - West Broadway 40th - 42nd	333	1	40,000	40,000	40,000	40,000	40,000	200,000
Ewing Avenue - Reconstruct 27th to 29th	337	5					39,700	39,700
France - Reconstruct 31st to 33rd	344	3	318,460		1,488,540			1,807,000
Scott Avenue - Reconstruction 441/2 to 46th + 45th	350	4				89,230		89,230
County Road 9 - Reconstruction CR81 to Parkway	352	3	290,000	290,000				580,000
36th Avenue - Video Detectors for Signals at Noble	354	3	40,000					40,000
Halifax / Grimes / 46th Reconstruction	369	3		223,450				223,450
Xenia / Welcome / 41st Reconstruction	370	3		254,770		1,953,230		2,208,000
Yates / Zane / 41st Reconstruction	371	4		255,360			1,958,640	2,214,000
Grimes / Halifax / Islemount / 42nd / 43rd	372	4		272,320	3,132,680			3,405,000
Drew / McNair - 27th to Lowry Reconstruction	378	3			22,000			22,000
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3	100,000	4,554,000				4,654,000
Lee/Major/37th/39th - Reconstruction	381	4	38,000			3,305,000		3,343,000
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		2,961,000				2,961,000
Chowen Avenue - 43rd to Lake Drive	383	4	1,578,000					1,578,000
Xerxes / York - 26th to Parkview - Reconstruction	384	4			30,000			30,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2	25,000	100,000				125,000
Toledo/Scott - 37th to 39th - Reconstruction	389	2	185,000					185,000
Boulevard Native Plantings	391	2	12,000	12,000	12,000	12,000	12,000	60,000
Downtown Improvements	393	2	10,000	10,000	10,000	10,000	10,000	50,000
CR81 Light Knockdown Inventory	394	2	5,000	5,000	5,000	5,000	5,000	25,000
Alternate Street Light Trial & Implementation	396	2	50,000	50,000	50,000	50,000	50,000	250,000
Small Works Program	397	2	30,000	30,000	30,000	30,000	30,000	150,000
Road Resheeting Program	398	2	700,000	250,000	100,000	100,000	150,000	1,300,000
Sidewalk Replacement Program	399	2	15,000	15,000	15,000	15,000	15,000	75,000
Bridge Maintenance Program	402	2	10,000		10,000		10,000	30,000
County Road 9 - Reconstruct Regent to W B'dway	406	3		250,300	1,918,900			2,169,200
Oakdale Avenue - Reconstruct W Broadway to Abbott	430	2	400,000					400,000
June Avenue - Reconstruction 35th to cul-de-sac	431	3		50,000	700,000			750,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2	50,000			400,000		450,000
41 1/2 Avenue - Pedestrian Promenade	433	3				220,000		220,000
41 1/2 Avenue - Streetscape Plaza	434	1	18,000					18,000
Signal Flashing Left Turn Arrows	435	2	32,000	18,000				50,000
Alley 4100 Block betw Shoreline and Beard	436	1	129,300					129,300
Downtown sidewalk/crosswalk replacement	437	2	50,000	50,000				100,000

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
3 - Traffic & Transport Total			4,177,760	9,876,760	7,759,420	6,313,290	4,058,080	32,185,310
<i>Donations</i>			20,000	50,000				70,000
<i>GO Special Assessment Bonds</i>			242,272	1,070,256	1,308,260	800,400	817,080	4,238,268
<i>GO Street Reconstruction Bonds</i>			640,843	3,742,174	1,987,270	1,537,000	1,104,020	9,011,307
<i>GO Utility Rev Bonds - Sanitary</i>			133,625	1,046,730	1,187,790	731,450	411,510	3,511,105
<i>GO Utility Rev Bonds - Storm</i>			441,600	876,875	673,730	261,440	80,720	2,334,365
<i>GO Utility Rev Bonds - Water</i>			119,660	883,965	912,500	835,920	458,050	3,210,095
<i>PIR Alley Reconstruction</i>			25,000	25,000	25,000	25,000	25,000	125,000
<i>PIR Other Infrastructure</i>			179,000	155,000	147,000	137,000	147,000	765,000
<i>PIR Pedestrian / Bicycle Facilities</i>			93,000	75,000	25,000	245,000	25,000	463,000
<i>PIR Street Overlay and Resurface</i>			700,000	250,000	100,000	100,000	150,000	1,300,000
<i>PIR Street Reconstruction</i>			733,460	1,136,910	611,310	1,003,570	26,280	3,511,530
<i>Sanitary Sewer Utility Fund</i>			152,250	237,870	150,000	40,000	5,630	585,750
<i>Special Assessments</i>			290,000		60,000	506,510		856,510
<i>State Aids</i>			230,000	50,000	421,560		800,000	1,501,560
<i>Storm Sewer Utility Fund</i>			121,365	129,425	50,000	30,000		330,790
<i>Water Utility Fund</i>			55,685	147,555	100,000	60,000	7,790	371,030
3 - Traffic & Transport Total			4,177,760	9,876,760	7,759,420	6,313,290	4,058,080	32,185,310
Grand Total			4,177,760	9,876,760	7,759,420	6,313,290	4,058,080	32,185,310

City of Robbinsdale, MN
5 Year Capital Improvement Plan 2019 - 2023
2019 thru 2023

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
Donations								
36th Avenue - Video Detectors for Signals at Noble	354	3	20,000					20,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2		50,000				50,000
Donations Total			20,000	50,000				70,000
GO Special Assessment Bonds								
France Avenue - Reconstruction 27th to 31st Ave	311	3					231,800	231,800
France - Reconstruct 31st to 33rd	344	3			568,060			568,060
Yates / Zane / 41st Reconstruction	371	4					585,280	585,280
Grimes / Halifax / Islemount / 42nd / 43rd	372	4			740,200			740,200
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3		470,000				470,000
Lee/Major/37th/39th - Reconstruction	381	4				800,400		800,400
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		600,256				600,256
Chowen Avenue - 43rd to Lake Drive	383	4	242,272					242,272
GO Special Assessment Bonds Total			242,272	1,070,256	1,308,260	800,400	817,080	4,238,268
GO Street Reconstruction Bonds								
France Avenue - Reconstruction 27th to 31st Ave	311	3					380,890	380,890
Halifax / Grimes / 46th Reconstruction	369	3		105,000				105,000
Xenia / Welcome / 41st Reconstruction	370	3				500,000		500,000
Yates / Zane / 41st Reconstruction	371	4					723,130	723,130
Grimes / Halifax / Islemount / 42nd / 43rd	372	4			650,000			650,000
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3		2,400,000				2,400,000
Lee/Major/37th/39th - Reconstruction	381	4				1,037,000		1,037,000
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		1,237,174				1,237,174
Chowen Avenue - 43rd to Lake Drive	383	4	640,843					640,843
County Road 9 - Reconstruct Regent to W B'dway	406	3			1,337,270			1,337,270
GO Street Reconstruction Bonds Total			640,843	3,742,174	1,987,270	1,537,000	1,104,020	9,011,307
GO Utility Rev Bonds - Sanitary								
France Avenue - Reconstruction 27th to 31st Ave	311	3					130,780	130,780
France - Reconstruct 31st to 33rd	344	3			217,250			217,250
Xenia / Welcome / 41st Reconstruction	370	3				368,850		368,850
Yates / Zane / 41st Reconstruction	371	4					280,730	280,730
Grimes / Halifax / Islemount / 42nd / 43rd	372	4			713,640			713,640
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3		734,000				734,000
Lee/Major/37th/39th - Reconstruction	381	4				362,600		362,600
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		312,730				312,730
Chowen Avenue - 43rd to Lake Drive	383	4	133,625					133,625
County Road 9 - Reconstruct Regent to W B'dway	406	3			256,900			256,900

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
GO Utility Rev Bonds - Sanitary Total			133,625	1,046,730	1,187,790	731,450	411,510	3,511,105
GO Utility Rev Bonds - Storm								
France Avenue - Reconstruction 27th to 31st Ave	311	3					51,220	51,220
France - Reconstruct 31st to 33rd	344	3			136,290			136,290
Xenia / Welcome / 41st Reconstruction	370	3				75,540		75,540
Yates / Zane / 41st Reconstruction	371	4					29,500	29,500
Grimes / Halifax / Islemount / 42nd / 43rd	372	4			412,400			412,400
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3		570,000				570,000
Lee/Major/37th/39th - Reconstruction	381	4				185,900		185,900
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		306,875				306,875
Chowen Avenue - 43rd to Lake Drive	383	4	441,600					441,600
County Road 9 - Reconstruct Regent to W B'dway	406	3			125,040			125,040
GO Utility Rev Bonds - Storm Total			441,600	876,875	673,730	261,440	80,720	2,334,365
GO Utility Rev Bonds - Water								
France Avenue - Reconstruction 27th to 31st Ave	311	3					118,050	118,050
France - Reconstruct 31st to 33rd	344	3			145,380			145,380
Xenia / Welcome / 41st Reconstruction	370	3				416,820		416,820
Yates / Zane / 41st Reconstruction	371	4					340,000	340,000
Grimes / Halifax / Islemount / 42nd / 43rd	372	4			567,430			567,430
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3		380,000				380,000
Lee/Major/37th/39th - Reconstruction	381	4				419,100		419,100
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		503,965				503,965
Chowen Avenue - 43rd to Lake Drive	383	4	119,660					119,660
County Road 9 - Reconstruct Regent to W B'dway	406	3			199,690			199,690
GO Utility Rev Bonds - Water Total			119,660	883,965	912,500	835,920	458,050	3,210,095
PIR Alley Reconstruction								
Alley Reconstruction Program	301	1	25,000	25,000	25,000	25,000	25,000	125,000
PIR Alley Reconstruction Total			25,000	25,000	25,000	25,000	25,000	125,000
PIR Other Infrastructure								
Tree Removal - West Broadway 40th - 42nd	333	1	40,000	40,000	40,000	40,000	40,000	200,000
Boulevard Native Plantings	391	2	12,000	12,000	12,000	12,000	12,000	60,000
CR81 Light Knockdown Inventory	394	2	5,000	5,000	5,000	5,000	5,000	25,000
Alternate Street Light Trial & Implementation	396	2	50,000	50,000	50,000	50,000	50,000	250,000
Small Works Program	397	2	30,000	30,000	30,000	30,000	30,000	150,000
Bridge Maintenance Program	402	2	10,000		10,000		10,000	30,000
Signal Flashing Left Turn Arrows	435	2	32,000	18,000				50,000
PIR Other Infrastructure Total			179,000	155,000	147,000	137,000	147,000	765,000
PIR Pedestrian / Bicycle Facilities								
Downtown Improvements	393	2	10,000	10,000	10,000	10,000	10,000	50,000
Sidewalk Replacement Program	399	2	15,000	15,000	15,000	15,000	15,000	75,000
41 1/2 Avenue - Pedestrian Promenade	433	3				220,000		220,000
41 1/2 Avenue - Streetscape Plaza	434	1	18,000					18,000
Downtown sidewalk\crosswalk replacement	437	2	50,000	50,000				100,000

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
PIR Pedestrian / Bicycle Facilities Total			93,000	75,000	25,000	245,000	25,000	463,000
PIR Street Overlay and Resurface								
Road Resheeting Program	398	2	700,000	250,000	100,000	100,000	150,000	1,300,000
PIR Street Overlay and Resurface Total			700,000	250,000	100,000	100,000	150,000	1,300,000
PIR Street Reconstruction								
Engineering equipment replacement	302	2	27,000					27,000
France Avenue - Reconstruction 27th to 31st Ave	311	3		160,560	170,300			330,860
Lowry Ave - Reconstruct York to Abbott Ave	317	3				58,830		58,830
Ewing Avenue - Reconstruct 27th to 29th	337	5					26,280	26,280
France - Reconstruct 31st to 33rd	344	3	108,460					108,460
Scott Avenue - Reconstruction 441/2 to 46th + 45th	350	4				89,230		89,230
Halifax / Grimes / 46th Reconstruction	369	3		5,950				5,950
Xenia / Welcome / 41st Reconstruction	370	3		142,420		85,510		227,930
Yates / Zane / 41st Reconstruction	371	4		255,360				255,360
Grimes / Halifax / Islemount / 42nd / 43rd	372	4		272,320	49,010			321,330
Drew / McNair - 27th to Lowry Reconstruction	378	3			22,000			22,000
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3	100,000					100,000
Lee/Major/37th/39th - Reconstruction	381	4	38,000			500,000		538,000
Xerxes / York - 26th to Parkview - Reconstruction	384	4			30,000			30,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2	25,000					25,000
Toledo/Scott - 37th to 39th - Reconstruction	389	2	185,000					185,000
County Road 9 - Reconstruct Regent to W B'dway	406	3		250,300				250,300
Oakdale Avenue - Reconstruct W Broadway to Abbott	430	2	200,000					200,000
June Avenue - Reconstruction 35th to cul-de-sac	431	3		50,000	340,000			390,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2	50,000			270,000		320,000
PIR Street Reconstruction Total			733,460	1,136,910	611,310	1,003,570	26,280	3,511,530
Sanitary Sewer Utility Fund								
Ewing Avenue - Reconstruct 27th to 29th	337	5					5,630	5,630
County Road 9 - Reconstruction CR81 to Parkway	352	3	152,250	152,250				304,500
Halifax / Grimes / 46th Reconstruction	369	3		37,500				37,500
Xenia / Welcome / 41st Reconstruction	370	3		48,120				48,120
June Avenue - Reconstruction 35th to cul-de-sac	431	3			150,000			150,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2				40,000		40,000
Sanitary Sewer Utility Fund Total			152,250	237,870	150,000	40,000	5,630	585,750
Special Assessments								
Xenia / Welcome / 41st Reconstruction	370	3				506,510		506,510
Oakdale Avenue - Reconstruct W Broadway to Abbott	430	2	200,000					200,000
June Avenue - Reconstruction 35th to cul-de-sac	431	3			60,000			60,000
Alley 4100 Block betw Shoreline and Beard	436	1	90,000					90,000
Special Assessments Total			290,000		60,000	506,510		856,510
State Aids								
France Avenue - Reconstruction 27th to 31st Ave	311	3					800,000	800,000
France - Reconstruct 31st to 33rd	344	3	210,000		421,560			631,560

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
36th Avenue - Video Detectors for Signals at Noble	354	3	20,000					20,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2		50,000				50,000
State Aids Total			230,000	50,000	421,560		800,000	1,501,560
Storm Sewer Utility Fund								
County Road 9 - Reconstruction CR81 to Parkway	352	3	82,065	82,065				164,130
Halifax / Grimes / 46th Reconstruction	369	3		37,500				37,500
Xenia / Welcome / 41st Reconstruction	370	3		9,860				9,860
June Avenue - Reconstruction 35th to cul-de-sac	431	3			50,000			50,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2				30,000		30,000
Alley 4100 Block betw Shoreline and Beard	436	1	39,300					39,300
Storm Sewer Utility Fund Total			121,365	129,425	50,000	30,000		330,790
Water Utility Fund								
Ewing Avenue - Reconstruct 27th to 29th	337	5					7,790	7,790
County Road 9 - Reconstruction CR81 to Parkway	352	3	55,685	55,685				111,370
Halifax / Grimes / 46th Reconstruction	369	3		37,500				37,500
Xenia / Welcome / 41st Reconstruction	370	3		54,370				54,370
June Avenue - Reconstruction 35th to cul-de-sac	431	3			100,000			100,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2				60,000		60,000
Water Utility Fund Total			55,685	147,555	100,000	60,000	7,790	371,030
GRAND TOTAL			4,177,760	9,876,760	7,759,420	6,313,290	4,058,080	32,185,310

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 18th day of December 2018.

RESOLUTION NO.

A RESOLUTION ADOPTING THE CITY'S STREET IMPROVEMENT AND
RECONSTRUCTION PLAN 2019-2023

WHEREAS, the City Council of the City of Robbinsdale (the "City") held a public hearing on its Five-Year Street Improvement and Reconstruction Plan for the years 2019-2023 (the "Plan") to hear and consider public comment regarding the plan, as required by Minnesota Statutes, section 475.58, subdivision 3(b), as amended (the "Act"), and therefore the City may issue bonds in the future for various street improvement and reconstruction projects that it deems necessary, which are described in the Plan; and

WHEREAS, the City Council has reviewed said Five Year Street Improvement and Reconstruction Plan and finds it to be reasonable and advisable; and

WHEREAS, the Plan contains the same information as the Traffic & Transportation Section of the City's Capital Improvement Plan for the years 2019-2023; and

WHEREAS, adopting the Plan does not allocate funding for any specific projects at this time;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale that:

The City Council hereby adopts the City's Street Improvement and Reconstruction Plan for the years 2019-2023.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same.

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 18TH DAY OF DECEMBER 2018.

Regan L. Murphy, Mayor

ATTEST:

Kate Croteau, City Clerk

Res



City of Robbinsdale

MEMORANDUM

To: Mayor and Council Members

From: Marcia Glick, City Manager

Date: December 18, 2018

Subject: Hold a public hearing to receive comments regarding the City's Capital Improvement Plan 2019-2023 and to adopt the City's Capital Improvement Plan 2019-2023.

Background

During the 2003 Legislative Session, additional bonding authority (outside of a voter referendum) for capital improvements was granted to cities under Minnesota Statute 475.521, as amended (the "Act"). In order for Cities to issue any bonds under this new Statute, the City must have a five-year capital improvement plan that is adopted unanimously by the City Council after a public hearing is held to receive comment on the capital improvement plan.

The Proposed Capital Improvement Plan 2019-2023 (the "Plan") does include issuing bonds under the Act in the calendar year 2019. Holding the public hearing allows for flexibility if the need should arise to issue bonds in calendar year 2019 or to adjust the bond amounts.

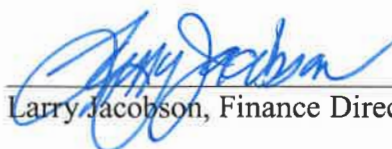
Recommendation

Staff recommends:

- 1). Hold the public hearing to receive comment on the City's Proposed Capital Improvement Plan 2019-2023, (Exhibit 1).
- 2). By motion, waive the reading and order the adoption of the resolution to adopt the City's five-year Capital Improvement Plan (shown as Exhibit 2).


Marcia Glick, City Manager

Concurrence:


Larry Jacobson, Finance Director



Proposed Capital Improvement Plan 2019-2023



City of Robbinsdale, Minnesota

CITY OF ROBBINSDALE, MINNESOTA
2019-2023 Capital Improvement Plan

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City of Robbinsdale

December 18, 2018

Dear Honorable Mayor and Council Members:

This public hearing is being held to consider and discuss the 2019-2022 Proposed Capital Improvement Program.

2019-2022 Capital Improvement Plan

We will be updating our formal five-year Capital Improvement Plan (CIP) Document, which is published annually along with the Budget. This document is to be accepted every year as a planning tool. The document will show the recommended projects for the next five years in the following sections:

- Government Buildings
- Park System
- Traffic & Transportation
- Utilities
- Capital Equipment

We have included summaries of the Proposed Projects in the CIP by section and an analysis of the funding sources. Acceptance of this plan document does not fund any of the projects; it does, however, set the priority that is needed for proper planning and execution of each project. All project funding will be included within the yearly adopted budget. The Council is being asked to review the CIP and provide staff direction regarding the prioritizing of capital projects.

The 2019-2022 CIP proposes a total of \$59,478,270 in projects. The total for each Section is as follows:

Government Buildings	\$1,307,460
Park System	2,825,175
Traffic & Transportation	32,185,310
Utilities	19,350,700
Capital Equipment	<u>3,809,800</u>
Total	<u>\$59,478,270</u>

There are a series of reports related to the CIP:

- Projects & Funding Sources By Department
- Projects by Funding Source
- Projected Financial Position 2019 - 2023

Details regarding the strategy for funding and a summary are provided within each section. Several future projects are identified to be financed with bond issues. The actual amounts of bond issues, timing and other funding options will need to be reviewed and discussed.

Conclusion:

The Council is asked to review the proposed 2019-2023 CIP and provide staff with direction.

Respectfully submitted,



Marcia Glick, City Manager

Concurrence:



Larry Jacobson, Finance Director

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City of Robbinsdale, Minnesota

Capital Improvement Plan 2019-2023

CIP OVERVIEW

Capital Improvement Plan (CIP)

The Capital Improvement Plan (CIP) is a planning tool that forecasts the City's capital needs over a five-year period based on City-adopted long-range plans, goals and policies. The CIP includes detailed descriptions of every Capital Project the City anticipates to initiate during the five-year period. The CIP is updated annually.

CIP Goals

The goals of the CIP are to:

- Provide a balanced program for capital improvements given anticipated funding revenues over a five-year planning period.
- Enable the community to take a long-range view of needed improvements to determine responsibilities for future development.
- Enhance opportunities for participation in federal and/ or state grant and aid programs.
- Enable the City Council to evaluate the needs of the entire City objectively.
- Anticipate needed capital improvements in advance, rather than being overlooked until critically needed.
- Provide a plan for capital improvements that can be used in preparing the Capital Budget for the coming fiscal year.

Project Details

The Capital Projects detail being reported in the CIP will be shown within the following sections:

- Government Buildings
- Park System
- Traffic & Transport
- Utilities
- Capital Equipment

Qualifying Criteria

Capital projects must meet one or more of the following criteria to be included in the CIP:

- Implement Council-adopted plans and policies, including the Comprehensive Plan.

- Address health and safety needs, reduce City liability, or improve access to City facilities by those with disabilities.
- Maintain existing assets or improve the efficiency of City operations.
- Improve revenue potential or enhance existing programs.
- Respond to a request from a neighborhood group, citizen, government entity, or City advisory group.
- Be funded from within current and/or projected revenue streams (including additional operating requirements).

Capital Needs

Rehabilitation & Preservation of Existing Capital Assets

As an asset ages, it requires preservation to protect or extend its useful life. If an asset is not preserved, it will deteriorate prematurely and its benefit to the community will be lost. In addition, reconstruction costs are frequently four to five times the cost of preservation and maintenance. As a result, the CIP reflects the broad direction of the City Council to preserve existing capital assets before they fall into such disrepair that expensive rehabilitation or replacement is required.

The City currently maintains a wide variety of capital assets. These assets are categorized as follows:

- Government Buildings
 - Buildings & Structures
 - Building Improvements
 - Other Improvements
- Park System
 - Paths & Trails
 - Playground Equipment
 - Wading Pools
 - Ball Fields
 - Park Lighting
 - Docks & Piers

Traffic & Transport System

- Residential Streets
- Alleys
- Bridges
- Parking Lots
- Sidewalks
- Street Lights

- Traffic Lights
- Utility System
 - Distribution and Collection Systems
 - Well and Lift Stations
 - Water Storage Systems
- Capital Equipment
 - Furniture & Office Equipment
 - Machinery & Equipment
 - Mobile Equipment

Project Priorities

The City of Robbinsdale as an established community is faced with the growing issue of replacing its aging infrastructure. Faced with the issue of finite financial resources, the City has undertaken a methodology of prioritizing projects so as to achieve the best return for the resources used. The priority assessment criterion is reflective of the City Council goals and initiatives.

The following assessment criterion is being used to rank each project within the CIP:

Policy Criteria

- Financial Impact (cost of project and effect on future operational costs)
- Community Benefits (participation, ownership, quality of life impact)
- Environmental Benefits (future generations, impacts outside City)
- City Benefits (comprehensive plan, risk management, legislative requirements)

Asset Management – Operational Criteria

- Remaining life
- Service requests
- Condition
- Risk history
- Criticality
- Demand / utilization

Each project (except capital equipment) was ranked on a score of 1 to 5 for each part of the assessment criterion. The final score was used to provide the initial priority rankings of all requested projects. Circumstances outside of the assessment criteria were taken into account prior to finalizing the included projects within the CIP.

The major sources of funds available for capital projects are dedicated funds. Dedicated funds must be used for a particular purpose. For the most part, these funds are accounted for in the City's special revenue, capital projects, internal service, and enterprise funds. The City may also receive direct funding for a project from other governments or through grants and donations.

Given the wide variety of specialized funding sources and the framework of adopted plans and policies, selection of projects for the CIP does not follow a one-size-fits-all priority setting process. The ranking of each project is reviewed within its functional area, with projects being selected based on a sense of the needs that have been identified through the priority assessment process within that area; the funding that is projected to be available (and the limitations on how it can be used); and any specific support or direction that has been provided by official advisory groups, neighborhoods, individual citizens, the City Council, outside agencies or other sources of input and guidance.

The CIP Development Process

A Capital Works Committee has been established consisting of staff from the Administration, Engineering, Finance, Public Works, and Recreation & Parks departments. The Committee's objectives are the development and management of the CIP, and to maintain good communication to work through issues that arise regarding the City's infrastructure.

The CIP Development Process currently consists of the following steps:

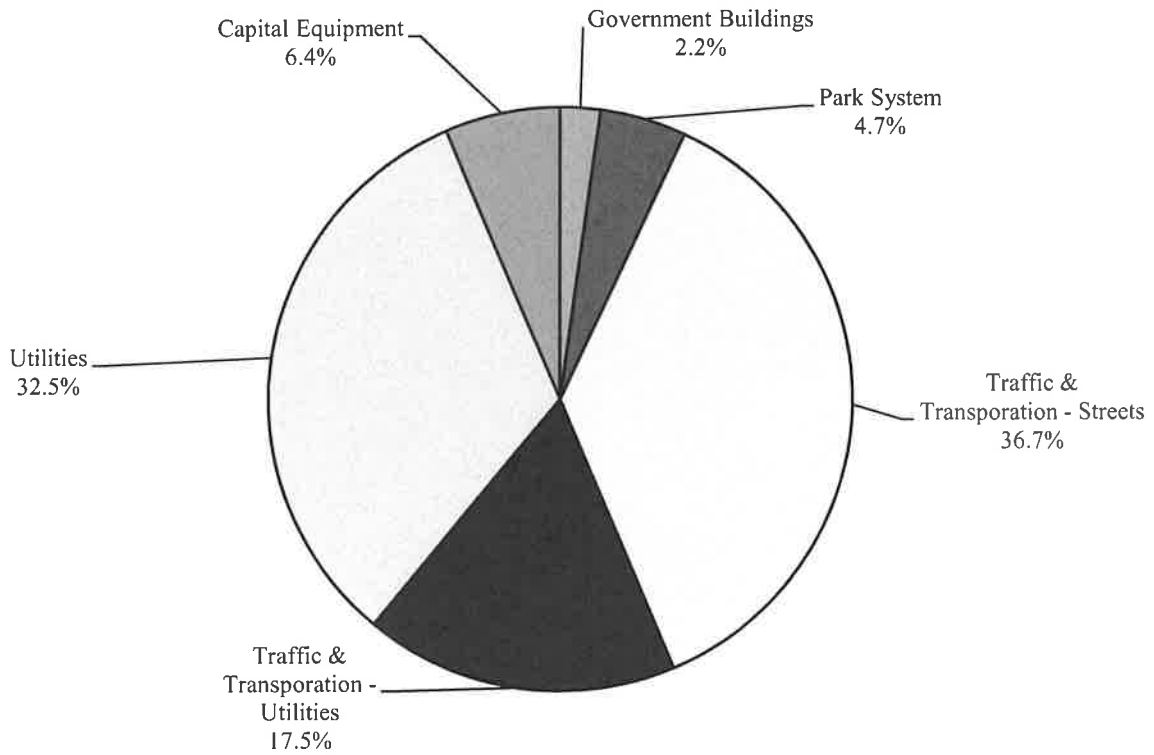
- Call for the submitting of projects to the City Engineer in May through July.
- Initial ranking of all projects by the Engineering Department by September.
- Submit project ranking to the Capital Works Committee for discussion in September.
- Finance to develop funding scenarios in coordination with Engineering costs estimates in October.
- Submit draft CIP to Capital Works Committee for discussion in October.
- Hold work session with City Council to present and discuss proposed CIP in October / November.
- Adjust and finalize CIP for adoption by City Council in December.

Following the adoption of the CIP by the City Council, the projects in the first year are funded provided they have been adopted as part of the City Operating Budget Document. Projects in the CIP's second year become the basis of the subsequent year's capital budget.

City of Robbinsdale, Minnesota

Capital Improvement Plan 2019-2023

2019-2023 CIP by Section



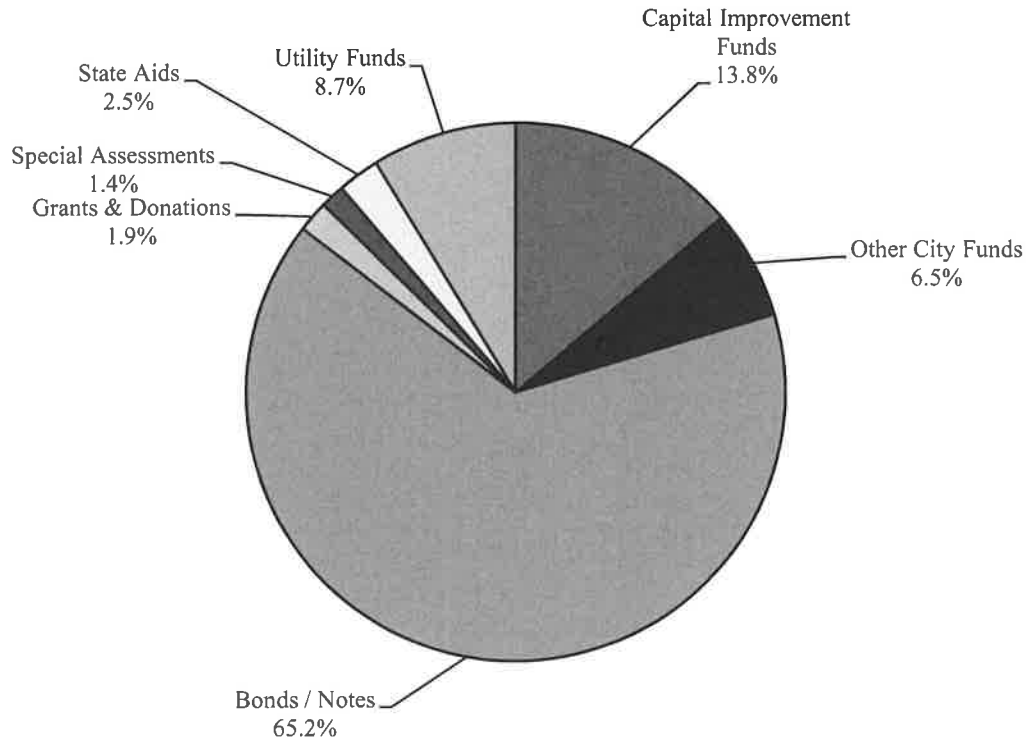
Government Buildings	\$ 1,307,460
Park System	2,825,000
Traffic & Transportation - Streets	21,842,175
Traffic & Transportation - Utilities	10,343,135
Utilities	19,350,700
Capital Equipment	3,809,800
Total	<u><u>\$ 59,478,270</u></u>

Note: Traffic & Transportation - Utilities refers to costs associated with the replacement of the underground pipes related to street reconstruction projects.

City of Robbinsdale, Minnesota

Capital Improvement Plan 2019-2023

2019-2023 CIP by Funding Source



Capital Improvement Funds	
Capital Improvement Fund	\$ 1,993,500
Permanent Improvement Revolving Fund	6,214,530
Total Capital Improvement Funds	8,208,030
Other City Funds	
Central Garage Fund	2,926,760
Central Services Fund	609,600
Equipment Replacement Fund	350,300
Total Other City Funds	3,886,660
Bonds / Notes	38,719,640
Grants & Donations	1,113,600
Special Assessments	856,510
State & County Aids	1,501,560
Utility Funds	5,192,270
Total	\$ 59,478,270

City of Robbinsdale, MN
5 Year Capital Improvement Plan 2019 - 2023
2019 thru 2023

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
1 - Government Buildings								
City Hall - Replace Broken Subsidized Concrete Walk	101	2	10,000					10,000
City Hall - Storage Facility	108	4				35,000		35,000
PW Garage - Roof Replacement	112	2		250,000				250,000
PW Garage - Building and Yard Security	122	2			63,000			63,000
Public Works - Wall & Parking along Sth Boundary	145	3		21,260				21,260
PW Garage - Stormwater Treatment Area	149	2	20,000					20,000
PW Garage - Above Ground Fuel Storage	153	3			10,000	90,000		100,000
Library - Parking Lot Construction	158	2	22,500					22,500
City Hall - Screening of Rooftop AC Units	165	2	4,000					4,000
Police & Fire - Solar Hot Water	169	2		100,000				100,000
City Hall - Railings and Access Improvements	178	2	14,000					14,000
PW Garage - Repairs	181	1	40,000	40,000	40,000	40,000	40,000	200,000
Library - Downstairs Accessibility	184	3	250,000					250,000
City Hall - Security Improvements	186	2	12,000					12,000
City Hall - Council Chambers Sliding Doors	187	2		30,000				30,000
City Hall - Entry Monument Sign Replacement	188	1	50,000					50,000
PW Garage - Salt Shed Painting	189	2	12,000					12,000
PW Garage - Reroof Salt Shed	191	2	40,000					40,000
Buildings Small Works	197	2	9,500	10,000	10,000	10,000		39,500
Police & Fire - Extra Electronic Door Controls	198	1	9,200					9,200
Police & Fire - Office Remodeling	199	1	25,000					25,000
1 - Government Buildings Total			518,200	451,260	123,000	175,000	40,000	1,307,460
<i>Central Garage Fund - Building</i>			112,000	311,260	103,000	40,000	40,000	606,260
<i>Central Garage Fund - Equipment Replacement</i>					10,000	90,000		100,000
<i>Central Services Fund</i>			83,700	105,400	10,000	45,000		244,100
<i>CIF Government Buildings</i>			42,500					42,500
<i>Donations</i>			30,000					30,000
<i>Grants</i>			200,000	34,600				234,600
<i>PIR Other Infrastructure</i>			50,000					50,000
1 - Government Buildings Total			518,200	451,260	123,000	175,000	40,000	1,307,460
2 - Park System								
Lee Park Improvements	207	1		40,000	465,000	375,000		880,000
Graeser Park Improvements	211	4		10,000			180,000	190,000
Triangle Park - Reconstruction	231	2		200,000				200,000
Parkview Park Playground Equipment	232	2	70,000					70,000

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
Sunset Park Playground Equipment	235	4				70,000		70,000
Sanborn Park Playground Equipment	236	3					100,000	100,000
Lakeview Terrace Park Playground Equipment	239	4			120,000			120,000
Lakeview Terrace Park Concession Stand Improvement	240	4	25,000					25,000
Sanborn and Manor Park Backstops and Fencing	242	4		75,000				75,000
Fitness Center Equipment Replacement	248	4	9,000					9,000
Lakeview Terrace Park - Reconstruction	249	2	598,000					598,000
Hollingsworth Park - Prairie Maintenance	254	2		2,000				2,000
Hollingsworth Park - Repairs to Fishing Dock	264	1	28,000					28,000
Norma Kelly Park - Playground Replacement	272	2	140,000					140,000
Sanborn Park - Resurface Tennis Courts	276	2	14,000					14,000
Spanjers Park - Extend Irrigation	280	1	14,000					14,000
Sanborn Park - Replace Hockey Rink	281	2	60,000					60,000
Manor Park - Replace Block Retaining Wall	282	2	7,000					7,000
Sanborn Park - Replacement of Retaining Walls	283	2	10,000					10,000
Manor Park - Park Building Rehabilitation	284	3		22,000				22,000
Hollingsworth Park - Memorial Garden	285	1	40,000	50,000				90,000
Park Furniture Replacement Program	296	2	15,000	15,000	15,000	16,000		61,000
Parks Small Works	297	2	10,000	10,000	10,000	10,000		40,000
2 - Park System Total			1,040,000	424,000	610,000	471,000	280,000	2,825,000

CIF Park Improvements

Donations

Grants

Storm Sewer Utility Fund

Water Utility Fund

2 - Park System Total

927,500	324,000	220,000	171,000	280,000	1,922,500
40,000	50,000				90,000
39,000	50,000	300,000	300,000		689,000
27,500		90,000			117,500
6,000					6,000

1,040,000	424,000	610,000	471,000	280,000	2,825,000
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3 - Traffic & Transport

Alley Reconstruction Program	301	1	25,000	25,000	25,000	25,000	25,000	125,000
Engineering equipment replacement	302	2	27,000					27,000
France Avenue - Reconstruction 27th to 31st Ave	311	3		160,560	170,300		1,712,740	2,043,600
Lowry Ave - Reconstruct York to Abbott Ave	317	3				58,830		58,830
Tree Removal - West Broadway 40th - 42nd	333	1	40,000	40,000	40,000	40,000	40,000	200,000
Ewing Avenue - Reconstruct 27th to 29th	337	5					39,700	39,700
France - Reconstruct 31st to 33rd	344	3	318,460		1,488,540			1,807,000
Scott Avenue - Reconstruction 441/2 to 46th + 45th	350	4				89,230		89,230
County Road 9 - Reconstruction CR81 to Parkway	352	3	290,000	290,000				580,000
36th Avenue - Video Detectors for Signals at Noble	354	3	40,000					40,000
Halifax / Grimes / 46th Reconstruction	369	3		223,450				223,450
Xenia / Welcome / 41st Reconstruction	370	3		254,770		1,953,230		2,208,000
Yates / Zane / 41st Reconstruction	371	4		255,360			1,958,640	2,214,000
Grimes / Halifax / Islemount / 42nd / 43rd	372	4		272,320	3,132,680			3,405,000
Drew / McNair - 27th to Lowry Reconstruction	378	3			22,000			22,000
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3	100,000	4,554,000				4,654,000
Lee/Major/37th/39th - Reconstruction	381	4	38,000			3,305,000		3,343,000

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		2,961,000				2,961,000
Chowen Avenue - 43rd to Lake Drive	383	4	1,578,000					1,578,000
Xerxes / York - 26th to Parkview - Reconstruction	384	4			30,000			30,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2	25,000	100,000				125,000
Toledo/Scott - 37th to 39th - Reconstruction	389	2	185,000					185,000
Boulevard Native Plantings	391	2	12,000	12,000	12,000	12,000	12,000	60,000
Downtown Improvements	393	2	10,000	10,000	10,000	10,000	10,000	50,000
CR81 Light Knockdown Inventory	394	2	5,000	5,000	5,000	5,000	5,000	25,000
Alternate Street Light Trial & Implementation	396	2	50,000	50,000	50,000	50,000	50,000	250,000
Small Works Program	397	2	30,000	30,000	30,000	30,000	30,000	150,000
Road Resheeting Program	398	2	700,000	250,000	100,000	100,000	150,000	1,300,000
Sidewalk Replacement Program	399	2	15,000	15,000	15,000	15,000	15,000	75,000
Bridge Maintenance Program	402	2	10,000		10,000		10,000	30,000
County Road 9 - Reconstruct Regent to W B'dway	406	3		250,300	1,918,900			2,169,200
Oakdale Avenue - Reconstruct W Broadway to Abbott	430	2	400,000					400,000
June Avenue - Reconstruction 35th to cul-de-sac	431	3		50,000	700,000			750,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2	50,000			400,000		450,000
41 1/2 Avenue - Pedestrian Promenade	433	3				220,000		220,000
41 1/2 Avenue - Streetscape Plaza	434	1	18,000					18,000
Signal Flashing Left Turn Arrows	435	2	32,000	18,000				50,000
Alley 4100 Block betw Shoreline and Beard	436	1	129,300					129,300
Downtown sidewalk/crosswalk replacement	437	2	50,000	50,000				100,000

3 - Traffic & Transport Total

4,177,760	9,876,760	7,759,420	6,313,290	4,058,080	32,185,310
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Donations	20,000	50,000						70,000
GO Special Assessment Bonds	242,272	1,070,256	1,308,260	800,400	817,080			4,238,268
GO Street Reconstruction Bonds	640,843	3,742,174	1,987,270	1,537,000	1,104,020			9,011,307
GO Utility Rev Bonds - Sanitary	133,625	1,046,730	1,187,790	731,450	411,510			3,511,105
GO Utility Rev Bonds - Storm	441,600	876,875	673,730	261,440	80,720			2,334,365
GO Utility Rev Bonds - Water	119,660	883,965	912,500	835,920	458,050			3,210,095
PIR Alley Reconstruction	25,000	25,000	25,000	25,000	25,000			125,000
PIR Other Infrastructure	179,000	155,000	147,000	137,000	147,000			765,000
PIR Pedestrian / Bicycle Facilities	93,000	75,000	25,000	245,000	25,000			463,000
PIR Street Overlay and Resurface	700,000	250,000	100,000	100,000	150,000			1,300,000
PIR Street Reconstruction	733,460	1,136,910	611,310	1,003,570	26,280			3,511,530
Sanitary Sewer Utility Fund	152,250	237,870	150,000	40,000	5,630			585,750
Special Assessments	290,000		60,000	506,510				856,510
State Aids	230,000	50,000	421,560		800,000			1,501,560
Storm Sewer Utility Fund	121,365	129,425	50,000	30,000				330,790
Water Utility Fund	55,685	147,555	100,000	60,000	7,790			371,030

3 - Traffic & Transport Total

4,177,760	9,876,760	7,759,420	6,313,290	4,058,080	32,185,310
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4 - Utilities

Valve Replacement Program	504	2	20,000	20,000	20,000	20,000	20,000	100,000
Water - Well No. 3 Seal	507	1		50,000				50,000
Well No. 5 - Upgrade	508	3				28,000		28,000

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
Reconstruct Tower No. 1	510	2		400,000			1,800,000	2,200,000
Well No. 4 - Upgrade	512	2	27,000					27,000
37th Avenue Loop Connection	518	3					35,000	35,000
Replacement of City Wide Water Meters	531	5	500,000	500,000	200,000			1,200,000
New Gravity Treatment Plant	532	2	6,700,000	4,086,000				10,786,000
Bottineau Light Rail - Utility Replacements	536	4		600,000	400,000			1,000,000
Well / Treatment Plants - Replace Doors	537	1	10,000	10,000				20,000
41st Avenue - New Water Crossing of RR	538	1	302,500					302,500
Demo / Sealing of Old Water Infrastructure	539	2		39,000	294,500	244,300	58,900	636,700
Replacement Drinking Water Wells	540	2	1,354,000					1,354,000
Tower 2 (Oakdale) - Rehabilitation	541	2		30,000	300,000			330,000
Plant 2 - Chemical Room Dock and Steps	542	1	5,000					5,000
Tower #1 and GST #1 - Tank Cleaning	543	1	12,500					12,500
Water Plant Equipment	599	2	20,000	20,000	20,000	20,000	20,000	100,000
Sanitary Sewer Manhole Rehabilitation	607	2	15,000	15,000	15,000	15,000	15,000	75,000
Portable Flow Meters	612	1	10,000					10,000
Robbinsdale Sanitary Manhole Covers	613	1	10,000	5,000	5,000	5,000		25,000
26th Ave - Replace Sanitary - Zenith to Abbott	614	1	131,000					131,000
Grimes Lift - Panel Upgrade	615	1	23,000					23,000
Installation of Grit Chambers / GPT's	700	2	20,000	20,000	20,000	20,000	20,000	100,000
Catch Basin Replacement Program	702	2	20,000	20,000	20,000	20,000		80,000
France Avenue - GPT on Mainline Storm Sewer	718	3			200,000			200,000
Crystal Lake - Invasive Weed Treatment	719	1	10,000	10,000	10,000	10,000	10,000	50,000
Sediment Delta Removal	720	1	16,000	18,000		20,000		54,000
38th Ave / Abbott Ave - Improvements	721	2	15,000	50,000				65,000
Implementation of TMDL Projects	722	2	20,000	20,000	20,000	20,000	20,000	100,000
Chowen Ave - Storm Discharge System to Ryan Lake	727	2	10,000	100,000				110,000
Pond Dredging	796	2	22,500	22,500		25,000		70,000
Storm Sewer Small Works	797	2	12,000	14,000	15,000	15,000	15,000	71,000

4 - Utilities Total **9,285,500** **6,049,500** **1,539,500** **462,300** **2,013,900** **19,350,700**

GO Utility Rev Bonds - Sanitary	127,000							127,000
GO Utility Rev Bonds - Storm	15,000	50,000						65,000
GO Utility Rev Bonds - Water	8,841,500	4,586,000	500,000			1,800,000		15,727,500
Sanitary Sewer Utility Fund	58,000	220,000	220,000		20,000	15,000		533,000
Storm Sewer Utility Fund	145,500	324,500	285,000		130,000	65,000		950,000
Water Utility Fund	98,500	869,000	534,500		312,300	133,900		1,948,200

4 - Utilities Total **9,285,500** **6,049,500** **1,539,500** **462,300** **2,013,900** **19,350,700**

5 - Capital Equipment

Mobil Data Computers for Fire	6507-1	2	34,000					34,000
Server Replacements - IT	7102	2	8,000	10,000	10,000	11,000	11,000	50,000
Network Equipment	7103	2	28,000	28,000	29,000	29,000	30,000	144,000
Upgrade / Replace City Phone System	7104	2	15,000	15,000				30,000
Security camera upgrade/replace - city hall	7124	3	15,000					15,000
Permit and Inspection Software	7125	3	30,000					30,000

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
Squad Car Purchases	8000	2	85,000	86,000	86,000	86,000	87,000	430,000
Sewer Vac Truck	8001	3			350,000			350,000
Street Sweeper	8004	3	200,000					200,000
CSO Vehicle Purchase	8011	2				37,000		37,000
Fire Command Vehicle	8014	3			53,000	53,000		106,000
Engineering Van	8025	3	35,000					35,000
Patch Trailer	8028	4		20,000				20,000
Tractor / Mower for Parks	8029	3		60,000				60,000
Police Chief Vehicle	8033	2			35,000			35,000
Unmarked Squad	8037	2					25,000	25,000
Road Grader	8051	4		250,000				250,000
Investigator/Captain Car Purchases	8056	2				35,000	35,000	70,000
Pick Up Trucks (3)	8101	3	105,000					105,000
Dump Truck (1 Ton)	8102	2	70,000					70,000
Loader	8103	3		200,000				200,000
Asphalt Roller	8104	3		35,000				35,000
Toolcat	8107	2	4,800	4,800	4,800	4,800	4,800	24,000
Pick Up (1/2 Ton 4 Door)	8110	3		30,000				30,000
Pick Up Trucks with Plows (1 Ton)	8111	3		74,000				74,000
Tractor / Mower	8112	3		50,000				50,000
Skid Steer Loader	8113	2	3,600	3,600	3,600	3,600	3,600	18,000
Water Truck	8116	4			175,000			175,000
Dump Truck	8117	3		195,000				195,000
Engineering Inspection Vehicle	8118	3	35,000					35,000
Dump Truck	8119	4			195,000			195,000
Sidewalk Machine	8120	4			200,000			200,000
Public Safety Building Boilers	8124	2	90,000					90,000
SCBA Air Pack Replacement	8128	2			281,500			281,500
60" Walk Behind Mower	8133	1	9,500					9,500
Paint Sprayer	8134	2	2,000					2,000
Zero Turn Riding Mower	8135	1	30,000					30,000
City Hall - Water Softener	8138	1	6,500					6,500
Police Command Vehicle	8139	2	34,800					34,800
Satellite Garbage Bin Lifter	8140	1	28,500					28,500

5 - Capital Equipment Total

869,700	1,061,400	1,422,900	259,400	196,400	3,809,800
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Central Garage Fund - Equipment Replacement

84,900	1,008,400	752,400	219,400	155,400	2,220,500
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Central Services Fund

192,500	53,000	39,000	40,000	41,000	365,500
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CIF Park Improvements

28,500					28,500
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Equipment Replacement Fund

68,800		281,500			350,300
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GO Capital Equipment Notes

495,000					495,000
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Sanitary Sewer Utility Fund

		350,000			350,000
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5 - Capital Equipment Total

869,700	1,061,400	1,422,900	259,400	196,400	3,809,800
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Grand Total

15,891,160	17,862,920	11,454,820	7,680,990	6,588,380	59,478,270
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City of Robbinsdale, MN
5 Year Capital Improvement Plan 2019 - 2023
2019 thru 2023

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
Central Garage Fund - Building								
PW Garage - Roof Replacement	112	2		250,000				250,000
PW Garage - Building and Yard Security	122	2			63,000			63,000
Public Works - Wall & Parking along Sth Boundary	145	3		21,260				21,260
PW Garage - Stormwater Treatment Area	149	2	20,000					20,000
PW Garage - Repairs	181	1	40,000	40,000	40,000	40,000	40,000	200,000
PW Garage - Salt Shed Painting	189	2	12,000					12,000
PW Garage - Reroof Salt Shed	191	2	40,000					40,000
Central Garage Fund - Building Total			112,000	311,260	103,000	40,000	40,000	606,260
Central Garage Fund - Equipment Re								
PW Garage - Above Ground Fuel Storage	153	3			10,000	90,000		100,000
Squad Car Purchases	8000	2		86,000	86,000	86,000	87,000	345,000
CSO Vehicle Purchase	8011	2				37,000		37,000
Fire Command Vehicle	8014	3			53,000	53,000		106,000
Patch Trailer	8028	4		20,000				20,000
Tractor / Mower for Parks	8029	3		60,000				60,000
Police Chief Vehicle	8033	2			35,000			35,000
Unmarked Squad	8037	2					25,000	25,000
Road Grader	8051	4		250,000				250,000
Investigator/Captian Car Purchases	8056	2				35,000	35,000	70,000
Loader	8103	3		200,000				200,000
Asphalt Roller	8104	3		35,000				35,000
Toolcat	8107	2	4,800	4,800	4,800	4,800	4,800	24,000
Pick Up (1/2 Ton 4 Door)	8110	3		30,000				30,000
Pick Up Trucks with Plows (1 Ton)	8111	3		74,000				74,000
Tractor / Mower	8112	3		50,000				50,000
Skid Steer Loader	8113	2	3,600	3,600	3,600	3,600	3,600	18,000
Water Truck	8116	4			175,000			175,000
Dump Truck	8117	3		195,000				195,000
Engineering Inspection Vehicle	8118	3	35,000					35,000
Dump Truck	8119	4			195,000			195,000
Sidewalk Machine	8120	4			200,000			200,000
60" Walk Behind Mower	8133	1	9,500					9,500
Paint Sprayer	8134	2	2,000					2,000
Zero Turn Riding Mower	8135	1	30,000					30,000
Central Garage Fund - Equipment Replacement Total			84,900	1,008,400	762,400	309,400	155,400	2,320,500
Central Services Fund								
City Hall - Replace Broken Subsidied Concrete Walk	101	2	10,000					10,000
City Hall - Storage Facility	108	4				35,000		35,000

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
City Hall - Screening of Rooftop AC Units	165	2	4,000					4,000
Police & Fire - Solar Hot Water	169	2		65,400				65,400
City Hall - Railings and Access Improvements	178	2	14,000					14,000
City Hall - Security Improvements	186	2	12,000					12,000
City Hall - Council Chambers Sliding Doors	187	2		30,000				30,000
Buildings Small Works	197	2	9,500	10,000	10,000	10,000		39,500
Police & Fire - Extra Electronic Door Controls	198	1	9,200					9,200
Police & Fire - Office Remodeling	199	1	25,000					25,000
Server Replacements - IT	7102	2	8,000	10,000	10,000	11,000	11,000	50,000
Network Equipment	7103	2	28,000	28,000	29,000	29,000	30,000	144,000
Upgrade / Replace City Phone System	7104	2	15,000	15,000				30,000
Security camera upgrade/replace - city hall	7124	3	15,000					15,000
Permit and Inspection Software	7125	3	30,000					30,000
Public Safety Building Boilers	8124	2	90,000					90,000
City Hall - Water Softener	8138	1	6,500					6,500
Central Services Fund Total			276,200	158,400	49,000	85,000	41,000	609,600
CIF Government Buildings								
Library - Parking Lot Construction	158	2	22,500					22,500
Library - Downstairs Accessibility	184	3	20,000					20,000
CIF Government Buildings Total			42,500					42,500
CIF Park Improvements								
Lee Park Improvements	207	1		40,000	75,000	75,000		190,000
Graesser Park Improvements	211	4		10,000			180,000	190,000
Triangle Park - Reconstruction	231	2		200,000				200,000
Parkview Park Playground Equipment	232	2	70,000					70,000
Sunset Park Playground Equipment	235	4				70,000		70,000
Sanborn Park Playground Equipment	236	3					100,000	100,000
Lakeview Terrace Park Playground Equipment	239	4			120,000			120,000
Lakeview Terrace Park Concession Stand Improvement	240	4	25,000					25,000
Sanborn and Manor Park Backstops and Fencing	242	4		25,000				25,000
Fitness Center Equipment Replacement	248	4	9,000					9,000
Lakeview Terrace Park - Reconstruction	249	2	564,500					564,500
Hollingsworth Park - Prairie Maintenance	254	2		2,000				2,000
Hollingsworth Park - Repairs to Fishing Dock	264	1	14,000					14,000
Norma Kelly Park - Playground Replacement	272	2	115,000					115,000
Sanborn Park - Resurface Tennis Courts	276	2	14,000					14,000
Spanjers Park - Extend Irrigation	280	1	14,000					14,000
Sanborn Park - Replace Hockey Rink	281	2	60,000					60,000
Manor Park - Replace Block Retaining Wall	282	2	7,000					7,000
Sanborn Park - Replacement of Retaining Walls	283	2	10,000					10,000
Manor Park - Park Building Rehabilitation	284	3		22,000				22,000
Park Furniture Replacement Program	296	2	15,000	15,000	15,000	16,000		61,000
Parks Small Works	297	2	10,000	10,000	10,000	10,000		40,000
Satellite Garbage Bin Lifter	8140	1	28,500					28,500
CIF Park Improvements Total			956,000	324,000	220,000	171,000	280,000	1,951,000
Donations								
Library - Downstairs Accessibility	184	3	30,000					30,000
Hollingsworth Park - Memorial Garden	285	1	40,000	50,000				90,000

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
36th Avenue - Video Detectors for Signals at Noble	354	3	20,000					20,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2		50,000				50,000
Donations Total			90,000	100,000				190,000
Equipment Replacement Fund								
Mobil Data Computers for Fire	6507-1	2	34,000					34,000
SCBA Air Pack Replacement	8128	2			281,500			281,500
Police Command Vehicle	8139	2	34,800					34,800
Equipment Replacement Fund Total			68,800		281,500			350,300
GO Capital Equipment Notes								
Squad Car Purchases	8000	2	85,000					85,000
Street Sweeper	8004	3	200,000					200,000
Engineering Van	8025	3	35,000					35,000
Pick Up Trucks (3)	8101	3	105,000					105,000
Dump Truck (1 Ton)	8102	2	70,000					70,000
GO Capital Equipment Notes Total			495,000					495,000
GO Special Assessment Bonds								
France Avenue - Reconstruction 27th to 31st Ave	311	3					231,800	231,800
France - Reconstruct 31st to 33rd	344	3			568,060			568,060
Yates / Zane / 41st Reconstruction	371	4					585,280	585,280
Grimes / Halifax / Islemount / 42nd / 43rd	372	4			740,200			740,200
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3		470,000				470,000
Lee/Major/37th/39th - Reconstruction	381	4				800,400		800,400
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		600,256				600,256
Chowen Avenue - 43rd to Lake Drive	383	4	242,272					242,272
GO Special Assessment Bonds Total			242,272	1,070,256	1,308,260	800,400	817,080	4,238,268
GO Street Reconstruction Bonds								
France Avenue - Reconstruction 27th to 31st Ave	311	3					380,890	380,890
Halifax / Grimes / 46th Reconstruction	369	3		105,000				105,000
Xenia / Welcome / 41st Reconstruction	370	3				500,000		500,000
Yates / Zane / 41st Reconstruction	371	4					723,130	723,130
Grimes / Halifax / Islemount / 42nd / 43rd	372	4			650,000			650,000
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3		2,400,000				2,400,000
Lee/Major/37th/39th - Reconstruction	381	4				1,037,000		1,037,000
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		1,237,174				1,237,174
Chowen Avenue - 43rd to Lake Drive	383	4	640,843					640,843
County Road 9 - Reconstruct Regent to W B'dway	406	3			1,337,270			1,337,270
GO Street Reconstruction Bonds Total			640,843	3,742,174	1,987,270	1,537,000	1,104,020	9,011,307
GO Utility Rev Bonds - Sanitary								
France Avenue - Reconstruction 27th to 31st Ave	311	3					130,780	130,780
France - Reconstruct 31st to 33rd	344	3			217,250			217,250
Xenia / Welcome / 41st Reconstruction	370	3				368,850		368,850
Yates / Zane / 41st Reconstruction	371	4					280,730	280,730
Grimes / Halifax / Islemount / 42nd / 43rd	372	4			713,640			713,640

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3		734,000				734,000
Lee/Major/37th/39th - Reconstruction	381	4				362,600		362,600
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		312,730				312,730
Chowen Avenue - 43rd to Lake Drive	383	4	133,625					133,625
County Road 9 - Reconstruct Regent to W B'dway	406	3			256,900			256,900
26th Ave - Replace Sanitary - Zenith to Abbott	614	1	127,000					127,000
GO Utility Rev Bonds - Sanitary Total			260,625	1,046,730	1,187,790	731,450	411,510	3,638,105

GO Utility Rev Bonds - Storm

France Avenue - Reconstruction 27th to 31st Ave	311	3					51,220	51,220
France - Reconstruct 31st to 33rd	344	3			136,290			136,290
Xenia / Welcome / 41st Reconstruction	370	3				75,540		75,540
Yates / Zane / 41st Reconstruction	371	4					29,500	29,500
Grimes / Halifax / Islemount / 42nd / 43rd	372	4			412,400			412,400
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3		570,000				570,000
Lee/Major/37th/39th - Reconstruction	381	4				185,900		185,900
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		306,875				306,875
Chowen Avenue - 43rd to Lake Drive	383	4	441,600					441,600
County Road 9 - Reconstruct Regent to W B'dway	406	3			125,040			125,040
41st Avenue - New Water Crossing of RR	538	1	15,000					15,000
38th Ave / Abbott Ave - Improvements	721	2		50,000				50,000
GO Utility Rev Bonds - Storm Total			456,600	926,875	673,730	261,440	80,720	2,399,365

GO Utility Rev Bonds - Water

France Avenue - Reconstruction 27th to 31st Ave	311	3					118,050	118,050
France - Reconstruct 31st to 33rd	344	3			145,380			145,380
Xenia / Welcome / 41st Reconstruction	370	3				416,820		416,820
Yates / Zane / 41st Reconstruction	371	4					340,000	340,000
Grimes / Halifax / Islemount / 42nd / 43rd	372	4			567,430			567,430
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3		380,000				380,000
Lee/Major/37th/39th - Reconstruction	381	4				419,100		419,100
France/Grimes/Hubbard/37th/38th - Reconstruction	382	3		503,965				503,965
Chowen Avenue - 43rd to Lake Drive	383	4	119,660					119,660
County Road 9 - Reconstruct Regent to W B'dway	406	3			199,690			199,690
Reconstruct Tower No. 1	510	2					1,800,000	1,800,000
Replacement of City Wide Water Meters	531	5	500,000	500,000	200,000			1,200,000
New Gravity Treatment Plant	532	2	6,700,000	4,086,000				10,786,000
41st Avenue - New Water Crossing of RR	538	1	287,500					287,500
Replacement Drinking Water Wells	540	2	1,354,000					1,354,000
Tower 2 (Oakdale) - Rehabilitation	541	2			300,000			300,000
GO Utility Rev Bonds - Water Total			8,961,160	5,469,965	1,412,500	835,920	2,258,050	18,937,595

Grants

Police & Fire - Solar Hot Water	169	2		34,600				34,600
Library - Downstairs Accessibility	184	3	200,000					200,000
Lee Park Improvements	207	1			300,000	300,000		600,000
Triangle Park - Reconstruction	231	2		0				0
Sanborn and Manor Park Backstops and Fencing	242	4		50,000				50,000
Hollingsworth Park - Repairs to Fishing Dock	264	1	14,000					14,000
Norma Kelly Park - Playground Replacement	272	2	25,000					25,000

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
Grants Total			239,000	84,600	300,000	300,000		923,600
PIR Alley Reconstruction								
Alley Reconstruction Program	301	1	25,000	25,000	25,000	25,000	25,000	125,000
PIR Alley Reconstruction Total			25,000	25,000	25,000	25,000	25,000	125,000
PIR Other Infrastructure								
City Hall - Entry Monument Sign Replacement	188	1	50,000					50,000
Tree Removal - West Broadway 40th - 42nd	333	1	40,000	40,000	40,000	40,000	40,000	200,000
Boulevard Native Plantings	391	2	12,000	12,000	12,000	12,000	12,000	60,000
CR81 Light Knockdown Inventory	394	2	5,000	5,000	5,000	5,000	5,000	25,000
Alternate Street Light Trial & Implementation	396	2	50,000	50,000	50,000	50,000	50,000	250,000
Small Works Program	397	2	30,000	30,000	30,000	30,000	30,000	150,000
Bridge Maintenance Program	402	2	10,000		10,000		10,000	30,000
Signal Flashing Left Turn Arrows	435	2	32,000	18,000				50,000
PIR Other Infrastructure Total			229,000	155,000	147,000	137,000	147,000	815,000
PIR Pedestrian / Bicycle Facilities								
Downtown Improvements	393	2	10,000	10,000	10,000	10,000	10,000	50,000
Sidewalk Replacement Program	399	2	15,000	15,000	15,000	15,000	15,000	75,000
41 1/2 Avenue - Pedestrian Promenade	433	3				220,000		220,000
41 1/2 Avenue - Streetscape Plaza	434	1	18,000					18,000
Downtown sidewalk/crosswalk replacement	437	2	50,000	50,000				100,000
PIR Pedestrian / Bicycle Facilities Total			93,000	75,000	25,000	245,000	25,000	463,000
PIR Street Overlay and Resurface								
Road Resheeting Program	398	2	700,000	250,000	100,000	100,000	150,000	1,300,000
PIR Street Overlay and Resurface Total			700,000	250,000	100,000	100,000	150,000	1,300,000
PIR Street Reconstruction								
Engineering equipment replacement	302	2	27,000					27,000
France Avenue - Reconstruction 27th to 31st Ave	311	3		160,560	170,300			330,860
Lowry Ave - Reconstruct York to Abbott Ave	317	3				58,830		58,830
Ewing Avenue - Reconstruct 27th to 29th	337	5					26,280	26,280
France - Reconstruct 31st to 33rd	344	3	108,460					108,460
Scott Avenue - Reconstruction 441/2 to 46th + 45th	350	4				89,230		89,230
Halifax / Grimes / 46th Reconstruction	369	3		5,950				5,950
Xenia / Welcome / 41st Reconstruction	370	3		142,420		85,510		227,930
Yates / Zane / 41st Reconstruction	371	4		255,360				255,360
Grimes / Halifax / Islemount / 42nd / 43rd	372	4		272,320	49,010			321,330
Drew / McNair - 27th to Lowry Reconstruction	378	3			22,000			22,000
Shoreline/Chowen - CR81 to 43rd - Reconstruction	379	3	100,000					100,000
Lee/Major/37th/39th - Reconstruction	381	4	38,000			500,000		538,000
Xerxes / York - 26th to Parkview - Reconstruction	384	4			30,000			30,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2	25,000					25,000
Toledo/Scott - 37th to 39th - Reconstruction	389	2	185,000					185,000
County Road 9 - Reconstruct Regent to W B'dway	406	3		250,300				250,300
Oakdale Avenue - Reconstruct W Broadway to Abbott	430	2	200,000					200,000

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
June Avenue - Reconstruction 35th to cul-de-sac	431	3		50,000	340,000			390,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2	50,000			270,000		320,000
PIR Street Reconstruction Total			733,460	1,136,910	611,310	1,003,570	26,280	3,511,530

Sanitary Sewer Utility Fund

Ewing Avenue - Reconstruct 27th to 29th	337	5					5,630	5,630
County Road 9 - Reconstruction CR81 to Parkway	352	3	152,250	152,250				304,500
Halifax / Grimes / 46th Reconstruction	369	3		37,500				37,500
Xenia / Welcome / 41st Reconstruction	370	3		48,120				48,120
June Avenue - Reconstruction 35th to cul-de-sac	431	3			150,000			150,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2				40,000		40,000
Bottineau Light Rail - Utility Replacements	536	4		200,000	200,000			400,000
Sanitary Sewer Manhole Rehabilitation	607	2	15,000	15,000	15,000	15,000	15,000	75,000
Portable Flow Meters	612	1	10,000					10,000
Robbinsdale Sanitary Manhole Covers	613	1	10,000	5,000	5,000	5,000		25,000
Grimes Lift - Panel Upgrade	615	1	23,000					23,000
Sewer Vac Truck	8001	3			350,000			350,000
Sanitary Sewer Utility Fund Total			210,250	457,870	720,000	60,000	20,630	1,468,750

Special Assessments

Xenia / Welcome / 41st Reconstruction	370	3				506,510		506,510
Oakdale Avenue - Reconstruct W Broadway to Abbott	430	2	200,000					200,000
June Avenue - Reconstruction 35th to cul-de-sac	431	3			60,000			60,000
Alley 4100 Block betw Shoreline and Beard	436	1	90,000					90,000
Special Assessments Total			290,000		60,000	506,510		856,510

State Aids

France Avenue - Reconstruction 27th to 31st Ave	311	3					800,000	800,000
France - Reconstruct 31st to 33rd	344	3	210,000		421,560			631,560
36th Avenue - Video Detectors for Signals at Noble	354	3	20,000					20,000
36th Ave/Regent Ave - Traffic Control Improvements	385	2		50,000				50,000
State Aids Total			230,000	50,000	421,560		800,000	1,501,560

Storm Sewer Utility Fund

Lee Park Improvements	207	1			90,000			90,000
Lakeview Terrace Park - Reconstruction	249	2	27,500					27,500
County Road 9 - Reconstruction CR81 to Parkway	352	3	82,065	82,065				164,130
Halifax / Grimes / 46th Reconstruction	369	3		37,500				37,500
Xenia / Welcome / 41st Reconstruction	370	3		9,860				9,860
June Avenue - Reconstruction 35th to cul-de-sac	431	3			50,000			50,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2				30,000		30,000
Alley 4100 Block betw Shoreline and Beard	436	1	39,300					39,300
Bottineau Light Rail - Utility Replacements	536	4		100,000				100,000
Installation of Grit Chambers / GPT's	700	2	20,000	20,000	20,000	20,000	20,000	100,000
Catch Basin Replacement Program	702	2	20,000	20,000	20,000	20,000		80,000
France Avenue - GPT on Mainline Storm Sewer	718	3			200,000			200,000
Crystal Lake - Invasive Weed Treatment	719	1	10,000	10,000	10,000	10,000	10,000	50,000
Sediment Delta Removal	720	1	16,000	18,000		20,000		54,000
38th Ave / Abbott Ave - Improvements	721	2	15,000					15,000

Source	Project #	Priority	2019	2020	2021	2022	2023	Total
Implementation of TMDL Projects	722	2	20,000	20,000	20,000	20,000	20,000	100,000
Chowen Ave - Storm Discharge System to Ryan Lake	727	2	10,000	100,000				110,000
Pond Dredging	796	2	22,500	22,500		25,000		70,000
Storm Sewer Small Works	797	2	12,000	14,000	15,000	15,000	15,000	71,000
Storm Sewer Utility Fund Total			294,365	453,925	425,000	160,000	65,000	1,398,290

Water Utility Fund

Lakeview Terrace Park - Reconstruction	249	2	6,000					6,000
Ewing Avenue - Reconstruct 27th to 29th	337	5					7,790	7,790
County Road 9 - Reconstruction CR81 to Parkway	352	3	55,685	55,685				111,370
Halifax / Grimes / 46th Reconstruction	369	3		37,500				37,500
Xenia / Welcome / 41st Reconstruction	370	3		54,370				54,370
June Avenue - Reconstruction 35th to cul-de-sac	431	3			100,000			100,000
Hubbard Avenue - Reconstruct 41 1/2 to CR 9	432	2				60,000		60,000
Valve Replacement Program	504	2	20,000	20,000	20,000	20,000	20,000	100,000
Water - Well No. 3 Seal	507	1		50,000				50,000
Well No. 5 - Upgrade	508	3				28,000		28,000
Reconstruct Tower No. 1	510	2		400,000				400,000
Well No. 4 - Upgrade	512	2	27,000					27,000
37th Avenue Loop Connection	518	3					35,000	35,000
Bottineau Light Rail - Utility Replacements	536	4		300,000	200,000			500,000
Well / Treatment Plants - Replace Doors	537	1	10,000	10,000				20,000
Demo / Sealing of Old Water Infrastructure	539	2		39,000	294,500	244,300	58,900	636,700
Tower 2 (Oakdale) - Rehabilitation	541	2		30,000				30,000
Plant 2 - Chemical Room Dock and Steps	542	1	5,000					5,000
Tower #1 and GST #1 - Tank Cleaning	543	1	12,500					12,500
Water Plant Equipment	599	2	20,000	20,000	20,000	20,000	20,000	100,000
26th Ave - Replace Sanitary - Zenith to Abbott	614	1	4,000					4,000
Water Utility Fund Total			160,185	1,016,555	634,500	372,300	141,690	2,325,230

GRAND TOTAL

15,891,160	17,862,920	11,454,820	7,680,990	6,588,380	59,478,270
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City of Robbinsdale, Minnesota

Capital Improvement Plan 2019-2023

Traffic & Transportation Section Summary

This section encompasses the improvement and /or replacement of streets, alleys, sidewalks, streetlights, and traffic control lights. In 2013, the City contracted with Goodpointe Technology to perform testing and rating of all City streets. The City Engineer developed a priority list of road projects over the five-year period based on the results of the road condition testing, existing condition of the utilities, and any known deficiency in the utilities. This process was updated in 2018 and the priority list will be developed.

Proposed Improvements

The Traffic & Transportation Section includes improvement projects for the five year period, which are planned to be funded through the sources as listed on the Summary by Project & Funding Source.

Street Re-sheeting Program

The CIP provides annually for any combination of street resurfacing or sealcoating that is needed. This is intended to extend the life of streets that do not have an immediate need to be reconstructed.

Alley Maintenance Program

The CIP provides \$20,000 - \$25,000 annually for the repair and maintenance of alleys. This would involve the possible resurfacing of an alley or parts of it, repair of concrete slabs that have been damaged by trees or weather.

Sidewalk Replacement Program

The CIP provides between \$15,000 annually for the repair of sidewalk slabs throughout the City. This is considered a public safety hazard and should reduce our liability exposure.

Small Works Program

The CIP provides \$25,000 - \$30,000 annually for small projects that arise such as retaining walls, curb replacements, or any other type of project that is considered a public safety hazard and is not covered through the sidewalk, alley, or street re-sheeting programs.

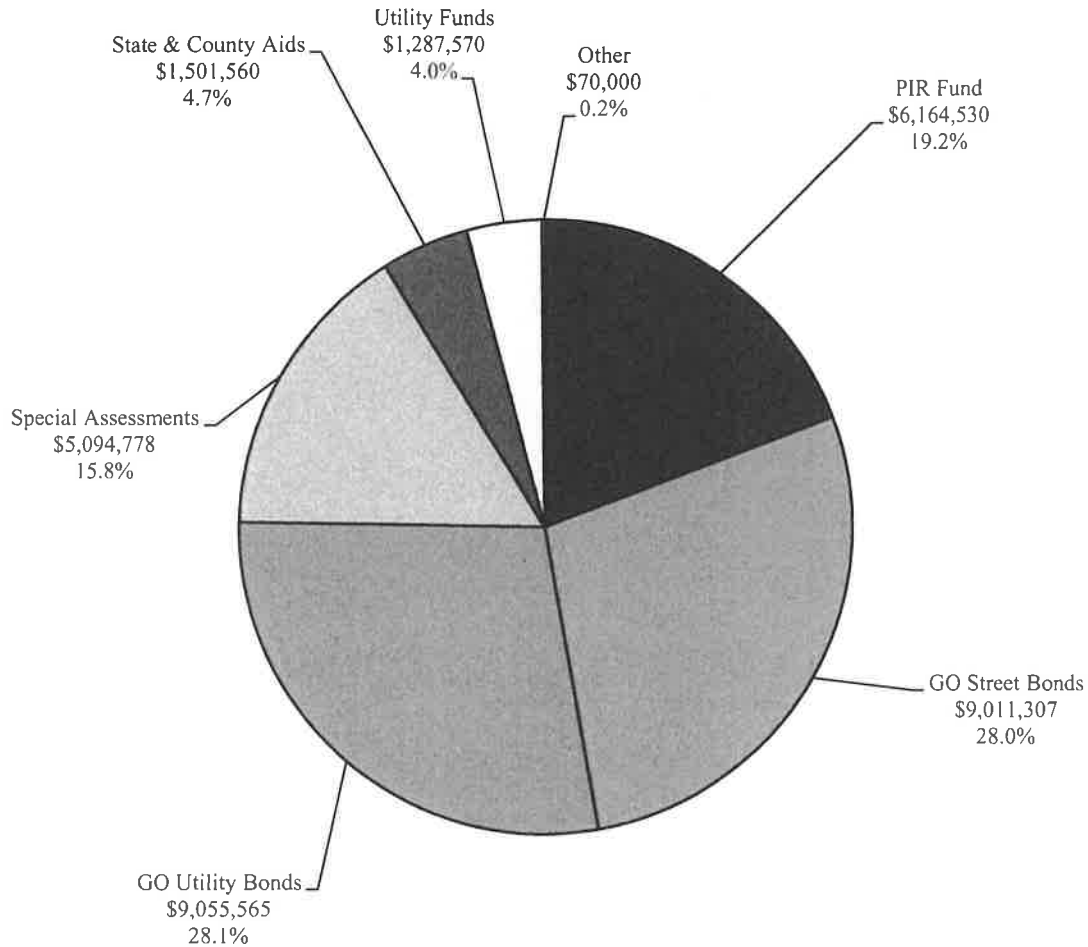
Street Reconstruction Projects

Each street reconstruction project includes the rebuilding of all utilities and the adding of any areas where the utilities are deficient. The costs shown in the CIP Summary of Projects by Section include funding for the utilities, special assessments issued to each property owner based on our current policy, state aid dollars if it is a designated State Aid Street, and use of Street Program reserve funds (PIR Fund).

City of Robbinsdale, Minnesota

Traffic & Transportation Plan 2019-2023

2019-2023 CIP Traffic & Transportation by Funding Source



Capital Improvement Funds	
Permanent Improvement Revolving Fund	\$ 6,164,530
Total Capital Improvement Funds	6,164,530
GO Bonds	
Street Bonds	9,011,307
Utility Bonds	9,055,565
Total GO Bonds	18,066,872
Special Assessments	5,094,778
State & County Aids	1,501,560
Utility Funds	1,287,570
Other	70,000
Total	\$ 32,185,310

City of Robbinsdale, Minnesota
Capital Improvements Plan 2019-2023

Capital Improvement Fund - Park Improvement Section
Projected Financial Position 2019-2023

Category	2019 Proposed	2020 Projected	2021 Projected	2022 Projected	2023 Projected
<u>Revenue & Other Financing Sources</u>					
Intergovernmental:					
State Grants & Aids	\$ 39,000	50,000	\$ 300,000	\$ 300,000	\$
Other local grants					
Total Intergovernmental	39,000	50,000	300,000	300,000	
Donations & Gifts	40,000	\$ 50,000	\$	\$	\$
Investment Income	10,000	6,461	4,213	4,686	6,611
Other Income	36,134	35,114	34,065	32,976	31,853
Operating transfers from:					
PIR Fund					
Liquor Operations Fund	150,000	150,000	150,000	150,000	150,000
License Center	50,000	50,000	50,000	50,000	50,000
Storm Sewer Fund - Lee Park					
Total Operating Transfers	200,000	200,000	200,000	200,000	200,000
Total	325,134	341,575	538,278	537,662	238,464
<u>Expenditures & Other Uses</u>					
Other Services & Charges	12,000	2,500	2,500	2,500	2,500
Capital Equipment and Improvements	1,035,000	414,000	520,000	471,000	280,000
Operating Transfers to:					
General Fund					
Total	1,047,000	416,500	522,500	473,500	282,500
<u>Designated Fund Balance</u>					
Change in Fund Balance	(721,866)	(74,925)	15,778	64,162	(44,036)
Fund Balance, January 1	937,218	215,352	140,427	156,204	220,366
Fund Balance, December 31	\$ 215,352	\$ 140,427	\$ 156,204	\$ 220,366	\$ 176,330

City of Robbinsdale, Minnesota
Capital Improvement Plan 2019-2023

Capital Improvement Fund - Traffic & Transportation Section
Projected Financial Position 2019-2023

Category	2019 Proposed	2020 Projected	2021 Projected	2022 Projected	2023 Projected
<u>Revenue & Other Financing Sources</u>					
Special Assessments	\$ 350,000	\$ 344,000	\$ 350,880	\$ 357,898	\$ 365,056
Intergovernmental:					
State Grants & Aids	245,105	50,000	421,560		800,000
Other local grants					
Total Intergovernmental	245,105	50,000	421,560		800,000
Charges for Services	62,969	51,335	42,930	34,245	25,266
Franchise Fees	305,602	311,714	317,948	324,307	330,793
Investment Income	75,000	104,506	75,790	111,089	114,433
Proceeds from the issuance of Bonds	883,115	5,949,340	3,906,840	3,340,970	1,947,380
Transfers From:					
REDA TIF Development					
Solid Waste Fund	150,000	150,000	150,000	150,000	150,000
Total Transfers From	150,000	150,000	150,000	150,000	150,000
Total	2,071,791	6,960,895	5,265,948	4,318,509	3,732,928
<u>Expenditures & Other Uses</u>					
Other Services & Charges	125,000	128,750	132,613	136,591	140,689
Capital Equipment and Improvements	3,203,575	6,554,340	4,685,400	4,354,180	3,094,380
Transfers to other funds	159,000	163,770	168,683	173,744	178,956
Total	3,487,575	6,846,860	4,986,696	4,664,514	3,414,025
<u>Designated Fund Balance</u>					
Change in Fund Balance	(1,415,784)	114,035	279,253	(346,006)	318,904
Fund Balance, January 1	5,636,469	4,220,685	4,334,720	4,613,973	4,267,967
Fund Balance, December 31	\$ 4,220,685	\$ 4,334,720	\$ 4,613,973	\$ 4,267,967	\$ 4,586,871

City of Robbinsdale, Minnesota
Capital Improvement Plan 2019-2023

Water Utility Fund
Projected Financial Position 2019-2033

	Year				
	2019	2020	2021	2022	2023
<u>Operating Statement</u>					
Water Usage Charge	\$ 1,196,827	\$ 1,280,605	\$ 1,370,247	\$ 1,466,165	\$ 1,568,796
Water Service Charge	474,142	507,332	542,845	580,844	621,503
Capital Surcharge	205,312	219,684	235,062	251,516	269,122
Penalties & Interest	55,143	89,642	95,917	102,632	109,816
Water Standby Charge	49,800	42,000	42,000	42,000	42,000
Other	30,590	30,896	31,205	31,517	31,832
Total Operating Revenue	2,011,814	2,170,159	2,317,276	2,474,673	2,643,069
Operating Expenses	1,293,717	1,375,230	1,467,728	1,586,701	1,645,860
Operating Income	718,097	794,929	849,548	887,972	997,210
Investment Income	28,000	47,276	39,322	70,301	62,358
Debt Service Interest Expense	82,562	205,931	164,330	238,491	248,844
Transfers Out	15,000	162,163	51,175	30,206	59,994
Net Income (Loss)	648,535	474,111	673,365	689,577	750,729
<u>Net Assets:</u>					
Beginning of Year	10,484,154	11,132,689	11,606,800	12,280,165	12,969,742
End of Year	\$ 11,132,689	\$ 11,606,800	\$ 12,280,165	\$ 12,969,742	\$ 13,720,471
<u>Fund Cash Position</u>					
Beginning Cash	\$ 4,349,211	\$ 4,727,561	\$ 3,932,198	\$ 3,515,073	\$ 3,117,885
<u>Operational Cash Flow</u>					
Operating Receipts	2,011,814	2,170,159	2,317,276	2,474,673	2,643,069
Operating Costs	1,293,717	1,375,230	1,467,728	1,586,701	1,645,860
Net Cash flow from Operations	718,097	794,929	849,548	887,972	997,210
Less Operating Cash Reserve	129,372	137,523	146,773	158,670	164,586
Add: Depreciation	205,000	253,851	312,708	397,031	420,499
Cash Available for Debt Service and Capital Improvements	5,142,936	5,638,818	4,947,682	4,641,406	4,371,008
<u>Non-Operational Cash Flow</u>					
Debt Proceeds	8,961,160	5,469,965	1,412,500	835,920	2,258,050
Investment Income	28,000	47,276	39,322	70,301	62,358
Total Non-Operational Receipts	8,989,160	5,517,241	1,451,822	906,221	2,320,408
<u>Debt Service Costs</u>					
Debt Principal Payments	315,000	668,933	795,032	1,105,206	1,252,593
Debt Interest Payments	82,562	205,931	189,171	274,987	293,582
Total Debt Service Costs	397,562	874,864	984,203	1,380,193	1,546,175
Capital Improvements	9,121,345	6,486,520	2,047,000	1,208,220	2,399,740
Transfers Out	15,000	162,163	51,175	30,206	59,994
Total Non-Operational Cash Flow	(544,747)	(1,844,143)	(1,579,381)	(1,682,192)	(1,625,507)
Ending Cash Balance	\$ 4,598,189	\$ 3,794,675	\$ 3,368,301	\$ 2,959,215	\$ 2,745,500

City of Robbinsdale, Minnesota
Capital Improvement Plan 2019-2023

Sanitary Sewer Utility Fund
Projected Financial Position 2019-2023

	Year				
	2019	2020	2021	2022	2023
<u>Operating Statement</u>					
Metro Sewer Charge	\$ 1,558,076	\$ 1,713,884	\$ 1,885,272	\$ 2,017,241	\$ 2,158,448
Sanitary Sewer Service (Flat)	717,962	789,758	868,734	929,545	994,614
Penalties & Interest	34,420	34,764	35,112	35,463	35,818
Other	7,219	7,291	7,364	7,438	7,512
Total Operating Revenues	2,317,677	2,545,697	2,796,482	2,989,687	3,196,391
Operating Expenses	1,818,202	2,619,602	2,697,679	2,788,774	2,875,136
Operating Income (Loss)	499,475	(73,905)	98,803	200,913	321,255
Investment Income	10,000	13,202	11,978	19,300	28,556
Transfers from other funds					
Debt Service Interest Expense	81,780	83,538	71,518	90,200	110,316
Transfers to other funds	16,000	30,092	38,156	15,829	8,643
Net Income (Loss)	411,695	(174,333)	1,107	114,184	230,852
<u>Retained Earnings:</u>					
Beginning of Year	7,797,645	8,209,340	8,035,007	8,036,114	8,150,298
End of Year	\$ 8,209,340	\$ 8,035,007	\$ 8,036,114	\$ 8,150,298	\$ 8,381,150
<u>Fund Cash Position</u>					
Beginning Cash	\$ 596,055	\$ 1,320,234	\$ 1,197,797	\$ 964,976	\$ 1,427,803
<u>Operational Cash Flow</u>					
Operating Receipts	2,317,677	2,545,697	2,796,482	2,989,687	3,196,391
Operating Costs	1,818,202	2,619,602	2,697,679	2,788,774	2,875,136
Net Cash flow from Operations	499,475	(73,905)	98,803	200,913	321,255
Less Operating Cash Reserve	181,820	261,960	269,768	278,877	287,514
Add: Depreciation	942,734	964,766	978,806	1,003,367	1,020,601
Cash Available for Debt Service and Capital Improvements	1,856,444	1,949,135	2,005,638	1,890,379	2,482,145
<u>Non-Operational Cash Flow</u>					
Transfers from other funds					
Debt Proceeds	260,625	1,046,730	1,187,790	731,450	411,510
Investment Income	10,000	13,202	11,978	19,300	28,556
Total Non-Operational Receipts	270,625	1,059,932	1,199,768	750,750	440,066
<u>Debt Service Costs</u>					
Debt Principal Payments	420,000	455,000	492,734	594,724	721,777
Debt Interest Payments	81,780	83,538	71,518	90,200	110,316
Total Debt Service Costs	501,780	538,538	564,252	684,924	832,093
Capital Improvements	470,875	1,504,600	1,907,790	791,450	432,140
Transfers to other funds	16,000	30,092	38,156	15,829	8,643
Total Non-Operational Cash Flow	(718,030)	(1,013,298)	(1,310,430)	(741,453)	(832,810)
Ending Cash Balance	\$ 1,138,414	\$ 935,837	\$ 695,208	\$ 1,148,925	\$ 1,649,335

City of Robbinsdale, Minnesota
Capital Improvement Plan 2019-2023

Storm Sewer Utility Fund
Projected Financial Position 2019-2023

	Year				
	2019	2020	2021	2022	2023
<u>Operating Statement</u>					
Operating Revenues	\$ 1,186,984	\$ 1,281,943	\$ 1,384,498	\$ 1,481,413	\$ 1,585,112
Operating Expenses	1,036,807	1,093,584	1,128,755	1,169,430	1,206,310
Operating Income	150,177	188,359	255,743	311,983	378,801
Intergovernmental Revenue					
Investment Income	4,300	4,172	1,978	479	1,750
Debt Service Interest Expense	60,930	71,565	83,323	100,465	112,429
Transfers Out	25,000	13,808	10,987	4,214	1,457
Net Income	68,547	107,158	163,411	207,783	266,665
<u>Retained Earnings:</u>					
Beginning of Year	7,407,641	7,476,188	7,583,346	7,746,757	7,954,540
End of Year	\$ 7,476,188	\$ 7,583,346	\$ 7,746,757	\$ 7,954,540	\$ 8,221,206
<u>Fund Cash Position</u>					
Beginning Cash	\$ 477,430	\$ 417,202	\$ 197,807	\$ 23,947	\$ 87,500
<u>Operational Cash Flow</u>					
Operating Receipts	1,186,984	1,281,943	1,384,498	1,481,413	1,585,112
Operating Costs	1,036,807	1,093,584	1,128,755	1,169,430	1,206,310
Net Cash flow from Operations	150,177	188,359	255,743	311,983	378,801
Less Operating Cash Reserve	103,681	109,358	112,876	116,943	120,631
Add Depreciation	390,000	427,372	442,558	462,646	478,324
Cash Available for Debt Service and Capital Improvements	913,926	923,575	783,232	681,633	823,994
<u>Non-Operational Cash Flow</u>					
Grants					
Debt Proceeds	456,600	926,875	673,730	261,440	80,720
Investment Income	4,300	4,172	1,978	479	1,750
Transfers In					
Total Non-Operational Receipts	460,900	931,047	675,708	261,919	82,470
<u>Debt Service Costs</u>					
Debt Principal Payments	250,000	300,000	354,829	446,876	529,864
Debt Interest Payments	74,640	71,565	83,323	100,465	112,429
Total Debt Service Costs	324,640	371,565	438,152	547,341	642,293
Capital Improvements	711,665	1,380,800	1,098,730	421,440	145,720
Operating Transfers	25,000	13,808	10,987	4,214	1,457
Total Non-Operational Cash Flow	(600,405)	(835,126)	(872,161)	(711,076)	(707,000)
Ending Cash Balance	\$ 313,521	\$ 88,449	\$ (88,929)	\$ (29,443)	\$ 116,994

City of Robbinsdale, Minnesota
Capital Improvements Plan 2019-2023

Capital Improvement Fund - Cable Grant Program
Projected Financial Position 2019-2023

Category	2019 Proposed	2020 Projected	2021 Projected	2022 Projected	2023 Projected
<u>Revenue & Other Financing Sources</u>					
Cable Grant	\$ 36,017	\$ 28,650	\$ 28,650	\$ 28,650	\$ 28,650
Investment Income	4,461	4,410	4,734	5,061	5,391
Total	40,478	33,060	33,384	33,711	34,041
<u>Expenditures & Other Uses</u>					
Other Charges & Services	1,300	700	700	700	700
Capital Equipment and Improvements					
Total					
<u>Designated Fund Balance</u>					
Change in Fund Balance	39,178	32,360	32,684	33,011	33,341
Fund Balance, January 1	401,832	441,010	473,370	506,054	539,064
Fund Balance, December 31	\$ 441,010	\$ 473,370	\$ 506,054	\$ 539,064	\$ 572,405

City of Robbinsdale, Minnesota
Capital Improvement Plan 2019-2023

Central Garage Internal Service Fund
Projected Financial Position 2019-2023

	Year				
	2019	2020	2021	2022	2023
<u>Operating Statement</u>					
Operating Revenues					
Garage Space Rental	\$ 190,501	\$ 200,026	\$ 210,027	\$ 220,529	\$ 231,555
Equipment Repair Charges	581,489	610,563	641,092	673,146	706,804
Mobile Equipment Replacement Charges	221,751	232,839	244,480	256,705	269,540
Total Operating Revenues	993,741	1,043,428	1,095,599	1,150,379	1,207,898
Operating Expenses					
Other	638,996	658,166	677,911	698,248	719,196
Depreciation	344,000	378,400	416,240	457,864	503,650
Total Operating Expenses	982,996	1,036,566	1,094,151	1,156,112	1,222,846
Operating Income (Loss)	10,745	6,862	1,448	(5,733)	(14,948)
Non-Operating Revenues:					
Gain on Sale of Equipment	20,000	21,000	22,050	23,153	24,310
Professional Fees					
Investment Income	25,000	26,029	29,516	11,769	3,846
Total Non-Operating Revenues:	540,000	47,029	51,566	34,921	28,156
Net Income (Loss) before Transfers	550,745	53,891	53,014	29,188	13,208
Transfers:					
from other funds					
Net Income (Loss)	550,745	53,891	53,014	29,188	13,208
<u>Net Assets:</u>					
Beginning of Year	4,534,374	5,085,119	5,139,010	5,192,024	5,221,212
End of Year	\$ 5,085,119	\$ 5,139,010	\$ 5,192,024	\$ 5,221,212	\$ 5,234,420
<u>Capital Equipment / Improvements</u>					
Building Improvements	\$ 112,000	\$ 311,260	103,000	40,000	40,000
Vehicle Maintenance					
Vehicle Replacement	579,900	1,008,400	\$ 762,400	\$ 309,400	\$ 155,400
Total	\$ 691,900	\$ 1,319,660	\$ 865,400	\$ 349,400	\$ 195,400
<u>Fund Cash Position</u>					
Beginning Cash	\$ 1,301,459	\$ 1,475,804	\$ 588,435	\$ 192,289	\$ 329,941
Cash Receipts	1,533,741	1,090,457	1,147,166	1,185,301	1,236,054
Cash Disbursements					
Operating	667,496	658,166	677,911	698,248	719,196
Capital	691,900	1,319,660	865,400	349,400	195,400
Ending Cash Balance	\$ 1,475,804	\$ 588,435	\$ 192,289	\$ 329,941	\$ 651,400

City of Robbinsdale, Minnesota

Capital Improvement Plan 2019-2023

Central Services Internal Service Fund Projected Financial Position 2019-2023

Year				
2019	2020	2021	2022	2023

Operating Statement

Operating Revenues					
Information Technology	\$ 640,077	\$ 672,081	\$ 705,685	\$ 740,969	\$ 778,018
General Office	80,000	82,400	84,872	87,418	90,041
Building Rental	340,623	357,654	375,537	394,314	414,029
Total Operating Revenue	1,060,700	1,112,135	1,166,094	1,222,701	1,282,088
Operating Expenses					
Other	1,027,915	1,079,311	1,133,277	1,189,941	1,249,438
Depreciation	52,000	50,000	50,000	50,000	50,000
Operating Income (Loss)	(19,215)	(17,176)	(17,183)	(17,240)	(17,350)
Non-Operating Revenues	18,000	18,905	15,705	15,691	14,594
Transfers from other funds					
Net Income (Loss)	(1,215)	1,729	(1,478)	(1,549)	(2,756)
Net Assets:					
Beginning of Year	1,645,604	1,644,389	1,646,118	1,644,640	1,643,091
End of Year	\$ 1,644,389	\$ 1,646,118	\$ 1,644,640	\$ 1,643,091	\$ 1,640,335

Capital Equipment / Improvements

Building & Other Improvements	\$ 180,200	\$ 105,400	\$ 10,000	\$ 45,000	\$
Capital Equipment	96,000	53,000	39,000	40,000	41,000
Total	\$ 276,200	\$ 158,400	\$ 49,000	\$ 85,000	\$ 41,000

Fund Cash Position

Beginning Cash	\$ 855,587	\$ 630,172	\$ 523,501	\$ 523,023	\$ 486,474
Cash Receipts	1,078,700	1,131,040	1,181,799	1,238,392	1,296,682
Cash Disbursements					
Operating	1,027,915	1,079,311	1,133,277	1,189,941	1,249,438
Capital	276,200	158,400	49,000	85,000	41,000
Ending Cash Balance	\$ 630,172	\$ 523,501	\$ 523,023	\$ 486,474	\$ 492,718

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 18th day of December 2018

RESOLUTION NO.

A RESOLUTION ADOPTING THE CITY'S CAPITAL
IMPROVEMENT PLAN 2019-2023

WHEREAS, on December 18, 2018, the City Council of the City of Robbinsdale (the "City") held a public hearing regarding its Five-Year Capital Improvement Plan (the "Plan") to hear and consider public comment regarding the plan, as required by Minnesota Statutes Section 475.521, as amended, and therefore the City may Bond for various capital improvement projects that the City deems necessary, which are included within the Plan; and

WHEREAS, the City Council has reviewed said Five Year Capital Improvement Plan and finds it to be reasonable and advisable; and

WHEREAS, adopting the Plan does not allocate funding at this time for any of the projects contained in the Plan; and

WHEREAS, the City Council considers the proposed City's Capital Improvement Plan 2019-2023 to be an excellent plan;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale that:

The City Council hereby adopts the Plan.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same.

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 18TH DAY OF DECEMBER 2018.

Regan L. Murphy, Mayor

ATTEST:

Kate Croteau, City Clerk



City of Robbinsdale

MEMORANDUM

To: Mayor and City Council
From: Marcia Glick, City Manager
Date: December 18, 2018
Subject: 2nd Reading – Franchise Fee Ordinances – Xcel Energy and CenterPoint Energy

Background

The base franchise agreement with Xcel was adopted on April 3, 2007 and the base franchise agreement with CenterPoint was adopted on July 16, 2002. Each agreement runs 20 years and allows the city to implement franchise fees. The Xcel agreement specifically caps the fee at no more than 5% of the company's gross revenues. The CenterPoint agreement does not set a cap – it requires good faith negotiation to be settled in the court system if an agreement can't be reached.

In March 2003, the City Council first enacted ordinances requiring franchise fees from Xcel Energy and CenterPoint Energy. Since this time, franchise agreements have been renewed in two-year increments, each with a sunset provision expiring July 1, unless the City provided a written notice to each of the companies by May 1. Most recently, in December, 2016 the Council extended the sunset expiration to July 1, 2019.

During recent budget discussions the council expressed interest in requiring the franchise fees to be continued. Inasmuch, ordinances supporting council's intent to continue franchise fees and put the companies on notice have been prepared.

Analysis/Conclusion

Staff has provided written notice to Xcel Energy and CenterPoint Energy representatives to advise them of the expectation of continuing the franchise fee and proposal to increase fees from 4% to 5%. A 1% increase is anticipated to generate \$145,000/year. Franchise fees are typically split 50% general fund and 50% Capital Projects fund.

Recommendation

By motion hold the second reading of the ordinances shown in Exhibit 1 and Exhibit 2.

Marcia Glick, City Manager

Exhibit 1

Member _____ moved and Member _____ seconded a motion that the following ordinance, which was given its first reading on November 20, 2018, be given its second reading on December 18, 2108, and that it be adopted.

ORDINANCE NO. 18-15

AN ORDINANCE IMPLEMENTING AN ELECTRIC SERVICE FRANCHISE FEE ON NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, ITS SUCCESSORS AND ASSIGNS, FOR PROVIDING ELECTRIC ENERGY SERVICE WITHIN THE CITY OF ROBBINSDALE

THE CITY COUNCIL OF THE CITY OF ROBBINSDALE DOES ORDAIN:

SECTION 1. The City of Robbinsdale Municipal Code is hereby amended to include reference to the following Special Ordinance.

Subdivision 1. Purpose. The Robbinsdale City Council has determined that it is in the best interest of the City to impose a franchise fee on those public utility companies that provide natural gas and electric services within the City of Robbinsdale.

- (a) Pursuant to City Ordinance 07-05, a Franchise Agreement between the City of Robbinsdale and Northern States Power Company, a Minnesota corporation, its successors and assigns ("NSPM"), the City has the right to impose a franchise fee on NSPM in an amount and fee design as set forth in Section 11-3 of the NSPM Franchise and in the fee schedule attached hereto as Schedule A.

Subdivision 2. Franchise Fee Statement. A franchise fee is hereby imposed on NSPM under its Electric franchise in accordance with the schedule attached here to and made a part of this ordinance, commencing with NSPM June 1, 2019 billing month.

Subdivision 3. Payment. The said franchise fee shall be payable to the City in accordance with the terms set forth in Section 11-3 of the Franchise.

Subdivision 4. Surcharge. The City recognizes that the Minnesota Public Utilities Commission may allow NSPM to add a surcharge to customer rates to reimburse NSPM for the cost of the fee.

Subdivision 5. Record Support for Payment. NSPM shall make each payment when due and, if required by the City, shall furnish a statement of electric usage by each customer class at the time of each payment for the period the payment was made. NSPM shall permit the City's designated representative reasonable access to the company's records for the purpose of verifying such statements.

Subdivision 6. Enforcement. Any dispute, including enforcement of a default regarding this ordinance will be resolved in accordance with Section 2.5 of the Franchise Agreement.

Subdivision 7. Effective Date of Franchise Fee. Notwithstanding the effective date of this ordinance and notwithstanding any contrary provision in the Franchise, the effective date of the fee collected under Subdivision 2 of this ordinance is the latter of ten (10) days after the publication or after the sending of written notice enclosing a copy of this adopted ordinance to NSPM by certified mail. Collection of the fee shall commence as provided above.

Subdivision 8. Sunset Clause. This ordinance shall sunset on July 1, 2021 unless the City provides written notice to NSPM, by March 1, 2021 of Council's request to continue the fee for another year, or other length of extension set forth in the notice.

SECTION 2. That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication.

The effect of the ordinance will be that a franchise fee will be continued on electric utility bills with an increase from 4% to 5%.

First Reading: YEAS: Backen, Rogan, Selman, Blonigan, Mayor Murphy
NAYS: None

Second Reading: YEAS:
NAYS:

Passed by the City Council this 18th day of December, 2018.

Regan L. Murphy, Mayor

Kate Croteau, City Clerk

Schedule A

Franchise fees are to be submitted to the City on a quarterly basis as follows:
(approximate dates)

January-March collections due by April 30

April – June collections due by July 31

July – September collections due by October 31

October – December collections due by January 31

Franchise Fee Rates: Electric Utility 5% of Gross Revenue

Exhibit 2

Member _____ moved and Member _____ seconded a motion that the following ordinance, which was given its first reading on November 20, 2018, be given its second reading on December 18, 2108, and that it be adopted.

ORDINANCE NO. 18-16

AN ORDINANCE IMPLEMENTING A GAS ENERGY FRANCHISE FEE ON CENTERPOINT ENERGY RESOURCES CORP., d.b.a. *CENTERPOINT ENERGY* MINNESOTA GAS (“CENTERPOINT ENERGY”), f.k.a. CENTERPOINT ENERGY MINNEGASCO, A DIVISION OF CENTERPOINT ENERGY RESOURCES CORP., f.k.a. RELIANT ENERGY MINNEGASCO, A DIVISION OF RELIANT ENERGY RESOURCES CORP., A DELAWARE CORPORATION, FOR PROVIDING GAS ENERGY SERVICE WITHIN THE CITY OF ROBBINSDALE

THE CITY COUNCIL OF THE CITY OF ROBBINSDALE DOES ORDAIN:

SECTION 1. The City of Robbinsdale Municipal Code is hereby amended to include reference to the following Special Ordinance.

Subdivision 1. Purpose. The Robbinsdale City Council has determined that it is in the best interest of the City to impose a franchise fee on those public utility companies that provide natural gas and electric services within the City of Robbinsdale.

- (b) Pursuant to City Ordinance 02-06, a Franchise Agreement between the City of Robbinsdale and Reliant Energy Minnegasco, a division of Reliant Energy Resources Corp., a Delaware Corporation, the City has the right to impose a franchise fee on CenterPoint Energy in an amount and fee design as set forth in Section 6.1 of the Reliant Energy Franchise and in the fee schedule attached hereto as Schedule A.

Subdivision 2. Franchise Fee Statement. A franchise fee is hereby imposed on CenterPoint Energy under its Gas Energy franchise in accordance with the schedule attached here to and made a part of this ordinance, commencing with the CenterPoint Energy June 1, 2019 billing month.

Subdivision 3. Payment. The said franchise fee shall be payable to the City in accordance with the terms set forth in Section 6.1 of the Franchise.

Subdivision 4. Surcharge. The City recognizes that the Minnesota Public Utilities Commission may allow the utility company to add a surcharge to customer rates to reimburse such utility company for the cost of the fee and that CenterPoint Energy will surcharge its customers in the City the amount of the fee, subject to Minnesota Public Utility Commission franchise fee filing requirements in Docket No. E,G999/CI-09-970.

Subdivision 5. Record Support for Payment. CenterPoint Energy shall make

each payment when due and, if required by the City, shall furnish a statement of gas energy usage by each customer class at the time of each payment for the period the payment was made. CenterPoint Energy shall permit the City's designated representative reasonable access to the company's records for the purpose of verifying such statements.

Subdivision 6. Enforcement. Any dispute, including enforcement of a default regarding this ordinance will be resolved in accordance with Section 2.7 of the Franchise Agreement.

Subdivision 7. Effective Date of Franchise Fee. Notwithstanding the effective date of this ordinance and notwithstanding any contrary provision in the Franchise, the effective date of the fee collected under Subdivision 2 of this ordinance is the later of ten (10) days after the publication or after the sending of written notice enclosing a copy of this adopted ordinance to CenterPoint Energy by certified mail. It has been agreed to in advance by CenterPoint Energy representatives that CenterPoint Energy will abide by the provision of this Subdivision 7.

Subdivision 8. Sunset Clause. This ordinance shall sunset on July 1, 2021 unless the City provides written notice to CenterPoint Energy by March 1, 2021 of Council's request to continue the fee for another year, or other length of extension set forth in the notice.

SECTION 2. That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication.

The effect of the ordinance will be that a franchise fee will be continued on gas utility bills with an increase from 4% to 5%.

First Reading: YEAS: Backen, Rogan, Selman, Blonigan, Mayor Murphy
NAYS: None

Second Reading: YEAS:
NAYS:

Passed by the City Council this 18th day of December, 2018.

Regan L. Murphy, Mayor

Kate Croteau, City Clerk

Schedule A

Franchise fees are to be submitted to the City on a quarterly basis as follows:

January-March collections due by April 30

April – June collections due by July 31

July – September collections due by October 31

October – December collections due by January 31

Franchise Fee Rates: Gas Utility 5% of Gross Revenue



MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: December 18, 2018
RE: Adopt Resolutions Pertaining to the 2019 Budget and Property Tax Levies

Background

The City Council held budget workshops in June, August, September, October, November and December to review the Proposed 2019 Budget. The City Council adopted a proposed City property tax levy for 2019 of \$6,792,584 and a proposed HRA Property Tax Levy for 2019 of \$194,078 at its September 18, 2018 meeting. The County sent notices to the owner of record, stating the amount of the proposed 2019 levy along with the previous year levy. The City Council held its budget meeting on December 4, 2018 in accordance with State Statutes and for the purpose of allowing public input regarding the proposed budgets and property tax levies. Staff has followed up with taxpayers that were at the meeting with their questions.

Analysis/Conclusion

Staff will be making a presentation to put the Operating Budget and Property Tax Levy in context. The Council is requested to adopt the attached resolutions approving the final 2019 budgets and property tax levies. The Council cannot increase the proposed general fund property tax levy, which was adopted at the September 18, 2018 City Council Meeting. However, a lesser amount may be adopted for final certification to the County Auditor. The recommended final tax levy amount for the City general fund property tax levy is the same as the preliminary levy that was approved in September. The debt levy requirements for the 2018 bond sale changed slightly with the final bond sale.

Recommendation

- By motion, waive the reading and order the adoption of the resolution adopting the 2019 Final City Property Tax Levy in the amount of \$6,794,436 and ordering its certification to the Hennepin County Auditor (shown as Exhibit 1).
- By motion, waive the reading and order the adoption of the resolution adopting the 2019 Final Budget and Committing Fund Balance (shown as Exhibit 2).
- By motion, waive the reading and order the adoption of the resolution adopting the 2019 Final HRA Property Tax Levy in the amount of \$194,078 and ordering its certification to the Hennepin County Auditor (shown as Exhibit 3).

Marcia Glick, City Manager

Concurrence:

Larry Jacobson, Finance Director

Member _____ moved and Member _____ seconded a motion that the following resolution be adopted this 18th day of December 2018.

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE 2019 CITY PROPERTY TAX LEVY IN THE AMOUNT OF \$6,794,436 AND ORDERING ITS CERTIFICATION TO THE HENNEPIN COUNTY AUDITOR

WHEREAS, the City Manager has prepared and the City Council has adopted a 2019 City Budget including the property tax levy;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE, MINNESOTA THAT: the following sums of money be levied for the current year, collectable in 2019 upon the taxable property in the City of Robbinsdale, for the following purposes, and that there is hereby levied for certification to the County Auditor the following final levies for 2019:

General Fund (City Operations)	\$ 5,953,473
Debt Service:	
2012 G.O. Street Improvement Bonds	51,410
2013 G.O. Street Reconstruction Bonds	196,928
2015A G.O. Street Improvement Bonds	321,296
2017A G.O. Street Improvement Bonds	4,937
2018A G.O. Street Improvement Bonds	67,481
2018A Equipment Certificates 5 and 9 Year	<u>198,911</u>
Total Tax Capacity Based Levy to Certify to County	<u>\$ 6,794,436</u>

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the county auditor of Hennepin County, Minnesota.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 18TH DAY OF DECEMBER 2018.

Regan L. Murphy, Mayor

ATTEST:

Kate Croteau, City Clerk
(seal)

Member _____ moved and Member _____ seconded a motion that the following resolution be adopted this 18th day of December 2018.

RESOLUTION NO. _____
A RESOLUTION ADOPTING THE 2019 FINAL BUDGET
AND COMMITTING FUND BALANCE

WHEREAS, the City Charter provides that the City Manager shall prepare a budget document setting forth all proposed expenditures for the administration, operations, and maintenance of all city departments; and

WHEREAS, the City Manager has prepared such documents and the City Council has met in regular and special sessions for the purpose of determining an adequate budget for the administration, operations, and maintenance of all city departments during the fiscal year 2019; and

WHEREAS, the City Council believes that the budget so prepared is adequate, advisable and in accordance to the form prescribed by the City Charter;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE, MINNESOTA THAT: the following budgets be adopted and approved this 18th day of December 2018, in a regular scheduled Council meeting.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Capital Improvements</u>
General Fund	\$10,111,921	\$10,397,243	
DWI Forfeiture Special Revenue Fund	19,500	9,900	
City Code Compliance Fund	80,150	36,500	
General Debt Service Fund	1,077,084	885,835	
Capital Projects Fund - Cable	40,478	1,300	
Capital Projects Fund - Government Buildings	231,000	-	272,500
Capital Projects Fund - Park Improvements	325,134	12,000	1,035,000
Capital Projects - PIR - Street Improvements	2,071,791	284,000	3,203,575
Water Enterprise Fund	2,039,814	1,391,279	9,121,345
Sanitary Sewer Enterprise Fund	2,327,677	1,915,982	470,875
Storm Sewer Enterprise Fund	1,191,284	1,136,447	750,965
Solid Waste (Garbage) Enterprise Fund	1,888,499	1,561,091	
Liquor Enterprise Fund	5,263,220	5,106,906	90,000
License Center Enterprise Fund	557,248	542,851	
Central Garage Internal Service Fund	1,038,741	982,996	691,900
Central Services Internal Service Fund	1,078,700	1,079,915	276,200
Equipment Replacement Internal Service Fund	26,000	60,000	68,800
Risk Insurance Internal Service Fund	642,373	580,325	
Change in Fund Balance All Funds		4,026,044	
Grand Total	<u>\$30,010,614</u>	<u>\$30,010,614</u>	<u>\$ 15,981,160</u>

And Commit Fund Balance as of December 31, 2018 for the following Funds:

- Permanent Improvement Revolving Fund – the amount of uncompleted construction contracts for street improvement projects at December 31, 2018.
- Capital Improvement Fund – Park Improvements - Up to \$1,035,000 committed for 2019 park improvements, and remaining amounts are assigned for park improvements.
- Capital Improvement Fund – Cable Grant Fund – All fund balance committed for future cable television broadcast improvements.
- Capital Improvement Fund – Government Buildings – All fund balance committed for Historic Library Building improvements.
- City Code Compliance Fund – All fund balance committed for city code compliance enforcement.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 18TH DAY OF DECEMBER 2018.

Regan L. Murphy, Mayor

ATTEST:

Kate Croteau, City Clerk
(seal)

Member _____ moved and Member _____ seconded a motion that the following resolution be adopted this 18th day of December 2018.

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE 2019 HRA PROPERTY TAX LEVY IN THE AMOUNT
OF \$194,078 AND ORDERING ITS CERTIFICATION TO THE HENNEPIN COUNTY
AUDITOR

WHEREAS Minnesota Statutes require that the City adopts the HRA Levy on behalf of the Robbinsdale Economic Development Authority;

NOW, THEREFORE, BE IT RESOLVED, that there is hereby levied for certification to the County Auditor an HRA Levy on behalf of the Robbinsdale Economic Development Authority for 2019 in the amount of \$194,078.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 18TH DAY OF DECEMBER 2018.

Regan L. Murphy, Mayor

ATTEST:

Kate Croteau, City Clerk
(seal)



City of Robbinsdale

TO: City Council
FROM: Marcia Glick, City Manager
DATE: December 18, 2018
RE: Voucher Requests Pending Approval for Disbursement

The check register dated December 18, 2018 reflects the voucher requests pending approval for disbursement.

The check register dated December 5, 2018 through December 18, 2018 is a list of vouchers requiring payment for City funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Recommendation

By motion approve disbursement requests for period ending December 18 2018.

Marcia E. Glick

Marcia Glick, City Manager

CONCURRENCE:

Larry Jacobson

Larry Jacobson, Finance Director