



CITY COUNCIL MEETING
Tuesday, December 6, 2022
4100 Lakeview Avenue North
Robbinsdale, Minnesota
7:00 p.m.

A G E N D A

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A) **PUBLIC HEARINGS:** Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.
- B) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item **NOT** on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

1. CITY COUNCIL MEETING CALLED TO ORDER
2. ROLL CALL: Backen, Webb, Selman, Mayor Blonigan
3. **MICROPHONE CHECK:** Backen, Webb, Selman, Mayor Blonigan
4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
5. APPROVAL OF THE DECEMBER 6, 2022 MEETING AGENDA

CITY COUNCIL MEETING AGENDA

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6. CONSENT AGENDA: Pursuant to Council rules, one motion, non-debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:
- A. Motion to approve and order placed on file minutes of the City Council meeting: 1-5
 - City Council meeting minutes on 11/15/22
 - B. Motion to receive advisory commission minutes: 6-7
 - Planning Commission meeting minutes on 10/27/22
 - C. Motion to approve issuance of licenses dated 12/6/22. 8-11
 - D. Motion to acknowledge the Deputy Registrar's financial reports for the month of October 2022. 12-13
 - E. Motion to acknowledge the Robbinsdale Wine & Spirits' financial reports for the month of October 2022. 14-17
 - F. Motion to approve Hy-Vee's renewal of the on-sale intoxicating liquor, including Sunday sales, and off-sale liquor sales licenses, as well as the following licenses: convenience foods, restaurant, gas pumps, and tobacco sales subject to the City Clerk's office receiving all information needed to satisfy ordinance requirements. 18
 - G. Motion to approve Broadway Pizza/Eagle Nest Lounge's renewal of the on-sale intoxicating liquor license, including Sunday sales, and restaurant license, subject to the City Clerk's office receiving all information needed to satisfy ordinance requirements. 19
 - H. Motion to approve El Toro's renewal of the on-sale intoxicating liquor license, including Sunday sales, and restaurant license, subject to the City Clerk's office receiving all information needed to satisfy ordinance requirements. 20
 - I. Motion to approve Wicked Wort's renewal of on-sale intoxicating liquor license, on-sale and off-sale brew pub, and Sunday sales, restaurant and entertainment licenses, subject to the City Clerk's office receiving all information needed to satisfy ordinance requirements. 21
 - J. Motion approve Marna's Eatery and Lounge's renewal of on-sale intoxicating liquor license, including Sunday sales, and restaurant license, subject to the City Clerk's office receiving all information needed to satisfy ordinance requirements including CPA statement 22

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showing gross receipts from liquor sales not exceeding 60%.

- K. Motion to approve Travail Kitchen and Amusements renewal of on-sale intoxicating liquor license, including Sunday sales, restaurant and entertainment, subject to the City Clerk's office receiving all information needed to satisfy ordinance requirements. 23
- L. Motion to approve Birdhouse Eat & Drink renewal of the on-sale intoxicating liquor license, including Sunday sales, and restaurant license, subject to the City Clerk's office receiving all information needed to satisfy ordinance requirements including CPA statement showing gross receipts from liquor sales not exceeding 60%. 24
- M. Motion to authorize the City Manager and Finance Director to issue a Purchase Order to MacQueen Equipment of St. Paul, Minnesota for the purchase of a 2023 Trackless MT7 with a John Deere 74HP 4.5 Tier 4 diesel engine plus 51" Ribbon Snow Blower, 60" x 32" Sweeper and 5 Position Folding V Plow, for the new amount of \$182,796.00 which includes trading existing unit #22 for \$12,500.00. 25
- N. Motion to authorize the City Manager and Finance Director to issue a Purchase Order to Equipment and Supply of Hopkins, Minnesota for the purchase of a Perkins SAT-750 6 cubic Yard lifting and dumping unit including installation on a City owned Cab/chassis for the amount of \$30,995.00. 26
- 7. PRESENTATIONS
 - A. Lakeview Terrace Farmer's Market Presentation 27
- 8. PUBLIC HEARING
 - A. Liquor and Restaurant Licenses for Jason Scott Lyons, dba Nonna Rosa's Ristorante Italiano.
 - 1. Hold the public hearing and consider testimony from the public.
 - 2. Make a motion to approve the issuance of the restaurant and liquor license to Jason Scott Lyons, dba Nonna Rosa's Ristorante Italiano, and allow the applicant to pay the license fees for the remainder of 2022 and for all of 2023. 28
 - B. Pawn America – Pawnbroker & Second Hand Goods Licenses – 4134 West Broadway.
 - 1. Hold and close the public hearing. 29
 - 2. Consider approval of the 2023 Pawnbroker and Second Hand Goods licenses for Pawn America Minnesota, LLC at 4134 West Broadway, subject to the City Clerk's office receiving all information needed to satisfy ordinance requirements.

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- C. Fly Vintage & Vinyl – Consignment and Second Hand Goods License – 3900 36th Avenue North.
 - 1. Hold and close the public hearing. 30
 - 2. Consider approval of Consignment and Second Hand Goods 2023 licenses for Betsy Kay Ruppert-Kan and Daniel Sung-Tak Ruppert-Kan, dba Fly Vintage & Vinyl, LLC, 3900 36th Avenue North.

- D. Finds on Broadway – Consignment & Second Hand Goods Licenses – 4180 West Broadway.
 - 1. Hold and close the public hearing. 31
 - 2. Consider approval of Consignment and Second Hand Goods 2023 licenses for Celeste Shahidi, dba Finds on Broadway, for 4180 West Broadway, contingent on a successful background investigation.

- E. Rescheduled Assessment Hearing for the Reconstruction for the Reconstruction of Hubbard Avenue between Grimes Avenue and 38th Avenue and Sections of Grimes Avenue, France Avenue, 36th Avenue, and 38th Avenue – City Projects 38222 and 45022. 32-42
 - 1. Conduct the public hearing for the proposed assessments. Res. 40
 - 2. Motion to waive the reading and order the adoption of Resolution #__ “A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR CITY PROJECT NOS. 38222 AND 45022 – SECTIONS OF HUBBARD AVENUE, GRIMES AVENUE, FRANCE AVENUE, 36TH AVENUE, AND 38TH AVENUE.

- F. Proposed Water, Sanitary Sewer, Storm Sewer, Solid Waste, and Street Light Rate Increases.
 - 1. Hold and close the public hearing. 43-50
 - 2. Motion to waive the reading and order the adoption of Resolution #__ “A RESOLUTION ESTABLISHING CITY WATER, SANITARY SEWER, STORM SEWER, SOLID WASTE, AND STREET LIGHT RATES IN THE CITY OF ROBBINSDALE EFFECTIVE FOR ALL USAGE BEGINNING JANUARY 1, 2023. Res. 48

- G. 2023 Budget and Tax Levy
 - 1. Hold and close the public hearing. 51-67
 - 2. Provide direction to staff regarding any modification to be made prior to the item coming back for action at the December 20th City Council meeting.

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9. OLD BUSINESS

- A. Request to Waive Downtown Architectural Design Guidelines Requirements for a Wall Sign at 4089 West Broadway. 68-69
 - 1. Motion to uphold the Downtown Architectural Design Guidelines requirements for signs and deny the request to re-use the Top Rank Barbers sign formerly affixed to Robin Center at 4089 West Broadway.

10. NEW BUSINESS

*There is no new business scheduled.

11. OTHER BUSINESS

- A. Motion to approve disbursement requests for period ending 12/6/2022. 70

12. ADMINISTRATIVE REPORTS

13. COUNCIL GENERAL COMMUNICATIONS

14. ADJOURNMENT



Tim Sandvik, City Manager

**City of Robbinsdale
CITY COUNCIL MINUTES
November 15, 2022
Meeting No. 22**

CALL TO ORDER

1. Mayor William A. Blonigan called the meeting to order at 7:00 p.m.

ROLL CALL

2. Present: Selman, Backen, Webb, Mayor Blonigan
Staff: Tim Sandvik, City Manager; Dustin Leslie, City Clerk; Rick Pearson,
Community Development Coordinator; Ron Batty, City Attorney.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON
MATTERS NOT ON THE AGENDA**

3. Mayor Blonigan opened the floor to anyone wishing to speak on any items not on the agenda.
4. No one spoke.
5. **Member Backen MOVED, seconded by Member Selman to close the public forum. The vote was unanimous and the motion carried.**

APPROVAL OF THE NOVEMBER 15, 2022 MEETING AGENDA

6. Leslie reported the following change to the agenda:
 - The Master Plan document to go with Consent Item I was added to the agenda.
 - A new Consent Item K was added to the agenda.
 - The Voucher Report was added to Other Business A.
7. **Member Backen MOVED, seconded by Member Webb to approve the November 15, 2022 Agenda with the update given to Council by the City Clerk. The vote was unanimous and the motion carried.**

CONSENT AGENDA

8. **Member Selman MOVED, seconded by Member Webb to approve the November 15, 2022 Consent Agenda. The vote was unanimous and the motion carried.**

- A. Motion to approve and order placed on file minutes of the City Council meeting:
 - City Council Meeting minutes on 11/1/22
 - City Council Special Work Session minutes (1) on 11/1/22
 - City Council Special Work Session minutes (2) on 11/1/22
- B. Motion to receive advisory commission minutes:
 - Senior Commission minutes on 10/3/22
- C. Motion to approve issuance of licenses dated 11/15/22.
- D. Motion to acknowledge the financial reports for the quarter ended September 2022.
- E. Motion to approve the September 2022 payment for City credit card charges.
- F. Motion to approve the October 2022 payment for City credit card charges.
- G. Motion to authorize the City Manager to execute JOINT POWERS AGREEMENT BETWEEN HENNEPIN COUNTY AND CITY OF ROBBINSDALE AND THREE RIVERS PARK DISTRICT – HC#-A22114419.
- H. Motion to authorize the City Manager to execute SENTENCING TO SERVICE PROGRAM SERVICES AGREEMENT – Contract No. A2211458.
- I. Motion to waive the reading and order the adoption of Resolution #8008 “A RESOLUTION OF SUPPORT FOR THE FRENCH REGIONAL PARK MASTER PLAN.”
- J. Motion to authorize city staff to promote 2022 Small Business Saturday – Letter of Support.
- K. Motion to authorize a 7:00 a.m. Sunday start of construction work on the New Water Tower 1 project on November 20th, 2022 for the purpose of hoisting and affixing the metal bowl.

NEW BUSINESS A: FIRST READING OF AN AMENDMENT TO THE ZONING ORDINANCE REGULATING THE SALE OF THC AND CANNABINOID PRODUCTS

- 9. Pearson gave the report.

10. Member Selman stated the former coffee shop at 3965 West Broadway currently zoned as B1 requested the ability to sell THC products.
11. Pearson gave Council options for the coffee shop including rezoning the property into B2. Pearson reviewed the process for rezoning. Pearson also compared zones B1 and B2 stating B1 was more restrictive since it bordered residential areas.
12. Mayor Blonigan stated he preferred the coffee shop to apply for rezoning.
13. Member Backen and Member Selman agreed with the business applying for rezoning. Member Selman noted the issue was not time sensitive.
14. Mayor Blonigan asked if the moratorium on the sale of THC products would be lifted once the ordinance goes into effect. Pearson stated the licensing ordinance would also have to be passed and put into effect. Sandvik noted staff was in the process of finalizing the licensing language.
15. **Member Backen MOVED, seconded by Member Webb to waive the reading and concur with the Planning Commission by holding the first reading of Ordinance #22-10 "AN ORDINANCE AMENDING ZONING CODE SECTIONS 505.09, 520.03, AND 521.01 OF THE CITY CODE FOR THE REGULATION OF THC AND CANNABINOID PRODUCTS. The vote was unanimous and the motion carried.**

NEW BUSINESS B: REQUEST TO WAIVE DOWNTOWN ARCHITECTURAL DESIGN GUIDELINES REQUIREMENTS FOR A WALL SIGN AT 4089 WEST BROADWAY

16. Pearson gave the report and spoke about the West Broadway preservation efforts and downtown architectural design guidelines.
17. Mayor Blonigan asked about the financial burden to the business owner if they were not allowed to use the sign. Pearson stated he did not know how much a new compliant sign would cost the business owner.
18. Mayor Blonigan inquired about allowing the sign to be up for five years then sunsetting once they are able to save up for a new sign. Pearson stated it would not be legal to sunset the allowance of a sign.
19. Member Backen stated he was against allowing the sign and that the city should stick to the guidelines.
20. Pearson stated the Robbinsdale Economic Development Authority could look at giving the business a forgivable loan for a visage improvement.

21. Member Webb stated she supported allowing the sign to be displayed. Member Webb further stated there have been inconsistencies in what has been allowed with the guidelines and that Robbinsdale is different now than what it has been in the past.
22. Mayor Blonigan stated he wanted to hear more from the business owner and what the financial burden would be to him if he needed to buy a new sign. Mayor Blonigan also stated he would like the REDA to explore forgivable loans for the business.
23. **Member Selman MOVED, seconded by Member Backen to table the decision to a future meeting when more information was gathered. The vote was unanimous and the motion carried.**

OTHER BUSINESS A: VOUCHER REQUESTS PENDING APPROVAL FOR DISBURSEMENT

24. **Member Selman MOVED, seconded by Member Backen to approve disbursement requests for period ending 11/15/2022. The vote was unanimous and the motion carried.**

ADMINISTRATIVE REPORTS

25. Leslie gave Council a report on the election and thanked all who were involved in its success.
26. Sandvik gave an LRT update including upcoming meetings.
27. Sandvik reminded the public City Hall would be closed 11/24 and 11/25 for the Thanksgiving holiday.
28. Sandvik gave an update on the water treatment plant.

COUNCIL GENERAL COMMUNICATIONS

29. Member Selman spoke about his anti-LRT coalition and encouraged residents to contact him if they wanted to join.
30. Member Selman thanked city staff and poll workers for their work on running the election.
31. Member Backen thanked poll workers and staff for the election. Member Backen also congratulated Wagner, Parisian, Murphy, and Blackledge for their success in local races.
32. Member Webb thanked the community for exercising their right to vote.
33. Member Webb stated she would like to invite Nieshea Smith, the Full Service Community School Coordinator at Robbinsdale Middle School, to speak to Council about the benefits of community school.

34. Mayor Blonigan thanked staff and poll workers for their work during the election.
35. Mayor Blonigan congratulated staff on the opening of the water treatment plant.
36. Mayor Blonigan noted there was now 8 billion people on the planet and that work needed to be done to preserve resources on Earth. Mayor Blonigan spoke about the first Partners in Energy meeting and the work they would be doing to make Robbinsdale a more sustainable city.
37. Mayor Blonigan gave his condolences to Jim Giebenhain who was the former facilities director for the Robbinsdale School District and longtime resident of the city.
38. Mayor Blonigan wished a Happy Thanksgiving to the community.

Adjournment:

39. **Member Selman MOVED, seconded by Member Backen to adjourn the meeting at 8:14 p.m. The vote was unanimous and the motion carried.**

Dustin Leslie, City Clerk

William A. Blonigan, Mayor

**ROBBINSDALE
PLANNING COMMISSION
MEETING MINUTES
THURSDAY, OCTOBER 27, 2022
7:00 P.M.
Council Chambers**

1. MEETING CALL TO ORDER:

Meeting called to order by Chair Parisian at 7:00 p.m.

ROLL CALL:

Commissioners Present: Harper, Markfort, Ulbrich, Chair Parisian

Commissioners Absent: Ralston Aoki

Staff Present: Rick Pearson, Community Development Coordinator

2. #2A: CONSIDERATION OF MINUTES:

MOTION by Commissioner Ulbrich, seconded by Commissioner Harper to approve Planning Commission Meeting Minutes of **September 15, 2022**, changing line item #6 from President to Chair.

The vote was 4-0 and the motion carried. (Ralston Aoki absent)

#3A: CONTINUED PUBLIC HEARING:

Consideration of Variance Request V22-7 for a new attached garage that will be set back 24.1 feet from rear (alley) property line which is less than 20% of lot depth at 3936 Beard Ave N as requested by the property owner Keith Rott.

3. MOTION by Commissioner Harper, seconded by Markfort to continue the public hearing for Variance Request V22-7 for 3936 Beard Ave N to November 17, 2022 at 7:00 pm.

The vote was 4-0 and the motion carried. (Ralston Aoki absent)

#4A: PUBLIC HEARING:

Consideration of Zoning Text Amendment Z22-2 to amend the B-2 Limited Community Business and the DD-1 Downtown zoning districts to allow the sale of THC products in accordance with Minnesota Statutes and City licensing requirements (TBD) as requested by the City of Robbinsdale.

4. MOTION by Chair Parisian, seconded by Commissioner Ulbrich to OPEN the public hearing.
The vote was 4-0 and the motion carried. (Ralston Aoki absent)

5. Pearson presented the staff report for this zoning text amendment that would allow the retail sales of THC or cannabinoid products in all commercial districts, including convenience stores, with the exception of B-1, Neighborhood district. Reviewed the definition. Key component will be licensing with no sale to persons under aged 21 and packaging restrictions.

6. Commissioner Markfort asked about the timing of when the ordinance would take effect and how it would be coordinated with licensing.
7. Pearson reviewed the zoning requirements, licensing requirements, and the typical 30-day period separating first and second readings of ordinances.
8. **Ben Hansen, 3927 Noble Ave N, Resident**
Agrees with the city council's opinion that the current map is more amendable to this type of business. Should be accessible in a similar manner as alcohol is now.
9. **MOTION** by Commissioner Markfort, seconded by Commissioner Ulbrich to CLOSE the public hearing. **The vote was 4-0 and the motion carried. (Ralston Aoki absent)**

Discussion:

10. Commissioner Markfort stated, she did some more research and Robbinsdale is among the last of the cities to address this issue. Priority. No concerns, less restrictive. No concerns on language recommended.
11. Chair Parisian agreed with Commissioner Markfort stated that staff did a good job outlining the language. No concerns.
12. Commissioner Ulbrich has no issues, likes that it is open for the restaurants and not restrictive.
13. **MOTION** by Commissioner Markfort, seconded by Chair Parisian, to recommend that the City Council adopt the zoning text amendment to allow the retail sale and service THC or cannabinoid products in the B-2 and DD-1 District in compliance with the requirements of applicable State Statutes. **The vote was 4-0 and the motion carried. (Ralston Aoki absent)**
14. Chair Parisian stated that this item would go before the City Council on November 15, 2022 for first reading.

#7: OTHER BUSINESS:

15. Project Updates – Information only
Pearson reviewed the layout of Blue Line light rail stations and parking ramp locations.

#8: INFORMATION ONLY: Project update

16. No action required.

#9: ADJOURNMENT:

17. **MOTION** by Chair Parisian, seconded by Commissioner Ulbrich to adjourn the meeting at 8:16 p.m. **The vote was 4-0 and the motion carried. (Ralston Aoki absent)**



Rick Pearson, AICP
Community Development Coordinator



City of Robbinsdale

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: December 6, 2022
RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Recommendation:

By motion approve issuance of licenses dated 12/6/22.

Tim Sandvik, City Manager

CONCURRENCE:

Dustin Leslie, City Clerk

BUSINESS LICENSES FOR COUNCIL APPROVAL

12/06/2022

License Type	Applicant	License Fee
Massage Therapy - Business	BE WELL THERAPIES	200.00
Convenience Foods	BEAN THERE COFFEE SHOPPE	50.00
Tobacco Sales	CLARK ONE, INC.	325.00
Gas Pumps	CLARK ONE, INC.	130.00
Convenience Foods	CLARK ONE, INC.	50.00
Telecommunications Tower	Crown Castle	500.00
Tobacco Sales	DOLLAR GENERAL STORE #19170	325.00
Convenience Foods	DOLLAR TREE STORES INC	50.00
Convenience Foods	GRAND ST. PAUL CVS, LLC	50.00
Restaurant/Café	MAI THAI RESTAURANT	50.00
Convenience Foods	MCDONALD'S	50.00
Convenience Foods	NORTHSIDE ORIENTAL MARKET, INC.	50.00
Convenience Foods	PAPA JOHN'S PIZZA #1720	50.00
Convenience Foods	PUMP-N-MUNCH	50.00
Tobacco Sales	PUMP-N-MUNCH	325.00
Gas Pumps	PUMP-N-MUNCH	100.00
Convenience Foods	ROBBINSDALE FOOD MARKET	50.00
Tobacco Sales	ROBBINSDALE FOOD MARKET	325.00
Auto Dealer	SIPE'S AUTO SALES, LLC	0.00
Tobacco Sales	SIPE'S CAR CARE CENTER	325.00
Gas Pumps	SIPE'S CAR CARE CENTER	140.00
Tobacco Sales	SMOKE SHOP	325.00
Convenience Foods	SUBWAY	50.00
Tobacco Sales	THE VAPOR BUNKER U.S.	325.00
Convenience Foods	WALGREENS STORE #13607	50.00
Tobacco Sales	WALGREENS STORE #13607	325.00
Convenience Foods	WUOLLET BAKERY	50.00

Contractor Licenses for Council Approval

<u>Name</u>	<u>Licensee Type</u>	<u>Fee Amount</u>
AMAXX MECHANICAL LLC	Mechanical Contractor	\$50.00
CLEAR CHANNEL OUTDOOR	Sign Contractor	\$50.00
ERICKSON PLUMBING HEATING & COOLING	Mechanical Contractor	\$50.00
KAB PLUMBING LLC	Plumbing Contractor	\$50.00
MIKE'S CUSTOM MECHANICAL INC	Mechanical Contractor	\$50.00
MIKE'S CUSTOM MECHANICAL INC	Plumbing Contractor	\$50.00
MODERN PLUMBING LLC	Plumbing Contractor	\$50.00
PIPE MASTERS INC	Plumbing Contractor	\$50.00
RANDY MICHAELS	Plumbing Contractor	\$50.00
SCHWANTES HEATING & AIR CONDITIONING INC	Mechanical Contractor	\$50.00
SIGNART CO INC	Sign Contractor	\$50.00
THOSE GUYS PLUMBING HEATING & AIR LLC	Mechanical Contractor	\$50.00
THOSE GUYS PLUMBING HEATING & AIR LLC	Plumbing Contractor	\$50.00
TWIN CITY HEATING & AIR	Mechanical Contractor	\$50.00

Number of Licenses Requesting Council Approval:

14

BUSINESS LICENSES FOR COUNCIL APPROVAL

11/15/2022

License Type	Applicant	License Fee
Solid Waste Haulers	COOLIDGE ROLL OFF SERVICE	150.00
Tree/Lawn Fertilizer	ARBOR TREE SERVICE	50.00



City of Robbinsdale

MEMORANDUM

TO: City Council
FROM: Tim Sandvik, City Manager
DATE: December 6, 2022
RE: Deputy Registrar's Monthly Financial Statements

Attached are the Deputy Registrar's financial reports for the month of October 2022 prepared by the Finance department. The reports include monthly and year to date amounts for 2022 with comparable amounts to 2021.

Year to date revenues are \$430,404 which is \$18,839 more than the prior year. Expenditures were higher by \$10,125. There is a net gain before transfers of \$32,778 year to date, which is \$8,714 more than last year.

Passport revenue year to date increased \$32,877, (60.9%) and motor vehicle fees have decreased \$13,867, (-3.9%).

Recommendation

Approve a motion to acknowledge the Deputy Registrar's financial reports for the month of October 2022.

Tim Sandvik, City Manager**CONCURRENCE:**

Daa Tahoun, Finance Director

City of Robbinsdale
Deputy Registrar
Profit and Loss Statement From Operations
For Period Ending October 31, 2022

			Year to Date			
	Oct-2022	Oct-2021	2022	2021	Amount Difference	% Inc (Dec) from Previous Year
Notary Fees	5	-	65	5	60	1200.0%
Motor Vehicle Fees	32,567	33,609	337,828	351,695	(13,867)	(3.9%)
Boat/Snow/ATV/ORV Fees	172	207	4,298	4,333	(35)	(0.8%)
Fish & Game Fees	4	2	83	81	2	2.5%
Passport Fees	9,235	9,396	86,857	53,980	32,877	60.9%
State Grants - Other		-	-	990	(990)	0.0%
Other Revenue / Transfer In	599	(119)	1,273	481	792	164.7%
Revenues	42,582	43,095	430,404	411,565	18,839	4.6%
Operating Expenses:						
Personal Services	31,208	30,613	317,487	299,934	17,553	5.9%
Supplies & Repairs		1,073	3,305	6,425	(3,120)	(48.6%)
Internal Serv Charges	6,633	6,810	66,330	68,101	(1,771)	(2.6%)
Other Charges & Services	491	2,779	10,471	11,907	(1,436)	(12.1%)
Other (Income) Expense		-	33	1,134.00	(1,101)	-
Total	38,332	41,275	397,626	387,501	10,125	2.6%
Operating Income / (Loss)	4,250	1,820	32,778	24,064	8,714	
Percent to Revenues	10%	4%	8%	6%		



City of Robbinsdale

MEMORANDUM

TO: City Council
FROM: Tim Sandvik, City Manager
DATE: December 6, 2022
RE: Robbinsdale Wine & Spirits' Monthly Financial Statements

Attached are the Robbinsdale Wine & Spirits' financial reports for the month of October 2022 prepared by the Finance department. The report includes monthly and year to date amounts for 2022 with comparable amounts to 2021.

Year to date sales are \$3,532,372, which is up \$85,500 from the prior year. Gross profit on sales is at \$973,940 compared with \$938,298 in 2021. Gross profit year to date is at 28%, which is a little higher than the target. Net income before transfers for the year is \$125,723, compared to a net income of \$166,833 in 2021.

The scheduled rent payments for the Hy-Vee location are \$12,075/month.

Recommendation

Approve a motion to acknowledge the Robbinsdale Wine & Spirits' financial reports for the month of October 2022.

Tim Sandvik, City Manager**CONCURRENCE:**

Diaa Tahoun, Finance Director

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending October 31, 2022

			Year to Date			% Inc (Dec) from Previous Year
	Oct-2022	Oct-2021	2022	2021	Amount Difference	
Sales	368,389	370,673	3,532,372	3,446,872	85,500	2.5%
Less Customer Discounts	4,246	4,235	40,693	35,411	5,282	14.9%
Net Sales	364,143	366,438	3,491,679	3,411,461	80,218	2.4%
Cost of Sales	258,534	265,137	2,517,739	2,473,163	44,576	1.8%
Gross Profit	105,609	101,301	973,940	938,298	35,642	3.8%
Percent to Net Sales	29%	28%	28%	28%		
Transfers In			-	-	-	
Total Revenue	364,143	366,438	3,491,679	3,411,461	80,218	2.4%
Operating Expenses:						
Personal Services	50,016	44,370	468,223	430,267	37,956	8.8%
Supplies & Repairs	1,449	1,150	15,082	16,003	(921)	(5.8%)
Other Charges & Services	20,434	19,178	200,446	192,734	7,712	4.0%
Rent	15,330	12,182	154,493	121,916	32,577	26.7%
Depreciation	1,042	1,042	10,420	10,420	0	0.0%
Other (Income) Expense	(76)	(86)	(447)	125	(572)	(457.6%)
Total	88,195	77,836	848,217	771,465	76,752	9.9%
Operating Income / (Loss)	17,414	23,465	125,723	166,833	(41,110)	(24.6%)
Percent to Net Sales	5%	6%	4%	5%		
Net Income	17,414	23,465	125,723	166,833	(41,110)	

	Current Month Analysis				
	Liquor	Wine	Beer	Misc	Totals
Sales	150,618	68,367	138,511	6,647	364,143
Inventory of October 1	295,963	172,815	90,366	8,033	567,177
Purchases	116,296	47,151	99,653	4,885	267,985
Less Inventory of October 31	304,452	181,382	82,268	8,526	576,628
Cost of Sales	107,807	38,584	107,751	4,392	258,534
Gross Profit	42,811	29,783	30,760	2,255	105,609
Percent to Net Sales	28%	44%	22%	34%	29%

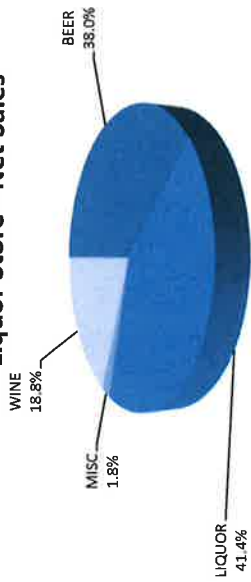
City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending October 31, 2022

Sales / Cost of Sales Analysis

	Oct-2022	Oct-2021	Year to Date		% Inc (Dec) from Previous Year
			2022	2021	
Liquor Sales	150,618	143,382	1,433,756	1,314,592	9.1%
Liquor Cost of Sales	107,807	101,843	1,013,267	940,987	7.7%
Gross Profit	42,811	41,539	420,489	373,605	12.5%
Percent to Net Sales	28%	29%	29%	28%	
Wine Sales	68,367	69,638	613,506	646,399	(5.1%)
Wine Cost of Sales	38,584	46,732	401,711	433,465	(7.3%)
Gross Profit	29,783	22,906	211,795	212,934	(0.5%)
Percent to Net Sales	44%	33%	35%	33%	
Beer Sales	138,511	146,930	1,378,500	1,385,433	(0.5%)
Beer Cost of Sales	107,751	112,343	1,058,549	1,058,050	0.0%
Gross Profit	30,760	34,587	319,951	327,383	(2.3%)
Percent to Net Sales	22%	24%	23%	24%	
Misc Sales	6,647	6,488	65,917	65,037	1.4%
Misc Cost of Sales	4,392	4,219	44,212	40,660	8.7%
Gross Profit	2,255	2,269	21,705	24,377	(11.0%)
Percent to Net Sales	34%	35%	33%	37%	
Total Sales	364,143	366,438	3,491,679	3,411,461	2.4%
Total Cost of Sales	258,534	265,137	2,517,739	2,473,162	1.8%
Gross Profit	105,609	101,301	973,940	938,299	3.8%
Percent to Net Sales	29%	28%	28%	28%	

OCTOBER 2022

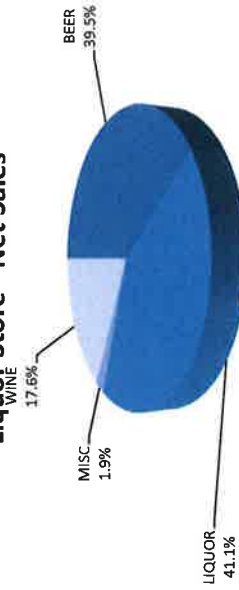
Liquor Store - Net Sales



October 2022	Net Sales per Dept	% Net Sales of Total
BEER	6401.4763	38.0%
LIQUOR	6401.4761	41.4%
MISC	6401.4764	1.8%
WINE	6401.4762	18.8%
	364,143	

Yearly 2022

Liquor Store - Net Sales



Total 2022	Net Sales per Dept	% Net Sales of Total
BEER	6401.4763	39.5%
LIQUOR	6401.4761	41.1%
MISC	6401.4764	1.9%
WINE	6401.4762	17.6%
	3,491,680	



To: Mayor and City Council
From: Tim Sandvik, City Manager
Date: December 6, 2022
Subject: 2023 License Renewals for Hy-Vee Market Grille and Grocery

Background

Hy-Vee, Inc. has applied to renew the licenses for on-sale intoxicating liquor, including Sunday sales, and off-sale, at 3505 Bottineau Blvd. Other licenses applied for also, include – convenience foods (2), restaurant (1), gas pumps (1), and tobacco sales (2).

Analysis/Conclusion

The Police Department has conducted an investigation relative to the facts submitted in the application. Based on their findings, renewal of the license is recommended.

City code requires that gross receipts from liquor sales cannot exceed 60%. Liquor sales did not exceed 34%, as verified by their business accountant.

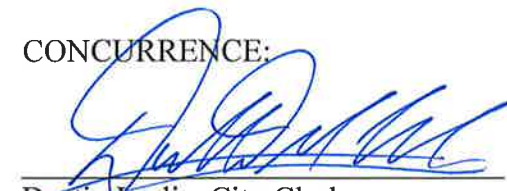
Recommendation

By motion, approve renewal of the on-sale intoxicating liquor, including Sunday sales, and off-sale liquor sales licenses, as well as the following licenses - convenience foods (2), restaurant (1), gas pumps (1), and tobacco sales (2), subject to the City Clerk's office receiving all information needed to satisfy ordinance requirements.



Tim Sandvik, City Manager

CONCURRENCE:



Dustin Leslie, City Clerk



City of Robbinsdale

To: Mayor and City Council

From: Tim Sandvik, City Manager

Date: December 6, 2022

Subject: 2023 License Renewals for Broadway Pizza/Eagles Nest Lounge

Background

Ronald William Eagles has applied to renew licenses for on-sale intoxicating liquor, including Sunday sales, and restaurant, at 4106 Lakeland Ave N, dba Broadway Pizza/Eagles Nest Lounge.

Analysis/Conclusion

The Police Department has conducted an investigation relative to the facts submitted in the application. Based on their findings, renewal of the licenses is recommended.

City code requires that gross receipts from liquor sales cannot exceed 60%. Liquor sales were 30.67%.

Recommendation

By motion, approve renewal of the on-sale intoxicating liquor license, including Sunday sales, and restaurant license, subject to the City Clerk's office receiving all information needed to satisfy ordinance requirements;

Tim Sandvik, City Manager

CONCURRENCE:

Dustin Leslie, City Clerk



To: Mayor and City Council
From: Tim Sandvik, City Manager
Date: December 6, 2022
Subject: 2023 License Renewals for El Toro Mexican Restaurant

Background

Jeovani Alkiviadis Gomez has applied to renew licenses for on-sale intoxicating liquor, including Sunday sales, and restaurant, at 4080 West Broadway, Suite 156, dba El Toro Mexican Restaurant.

Analysis/Conclusion

The Police Department has conducted an investigation relative to the facts submitted in the application. Based on their findings, renewal of the licenses is recommended.

City code requires that gross receipts from liquor sales cannot exceed 60%. Liquor sales did not exceed 23.94%, as verified by their business accountant.

Recommendation

By motion, approve renewal of the on-sale intoxicating liquor license, including Sunday sales, and restaurant license, subject to the City Clerk's office receiving all information needed to satisfy ordinance requirements.

Tim Sandvik, City Manager

CONCURRENCE:

Dustin Leslie, City Clerk



To: Mayor and City Council

From: Tim Sandvik, City Manager

Date: December 6, 2022

Subject: 2023 License Renewals for Wicked Wort Brewing Company

Background

Steven Carlyle, dba Wicked Wort Brewing Company, has applied to renew licenses for on-sale intoxicating liquor, on-sale and off-sale brew pub, and Sunday sales, restaurant and entertainment, at 4165 West Broadway.

Analysis/Conclusion

The Police Department has conducted an investigation relative to the facts submitted on the applications. Based on their findings, renewal of the liquor licenses is recommended.

City code requires that annual gross receipts from liquor sales cannot exceed 60%. Liquor sales did not exceed 18% as verified by their business accountant. Per city code, a brew pub license requires that gross receipts from the sale of food in a license year shall be at least 25% of gross receipts from the sale of all food and beverages, excluding receipts from malt liquor manufactured on site. Their CPA verified, based on information presented to them, that food sales were at least 25% of gross receipts.

Recommendation

By motion, approve renewal of on-sale intoxicating liquor license, on-sale and off-sale brew pub, and Sunday sales, restaurant and entertainment licenses, subject to the City Clerk's office receiving all information needed to satisfy ordinance requirements;


 Tim Sandvik, City Manager

CONCURRENCE:


 Dustin Leslie, City Clerk



To: Mayor and City Council

From: Tim Sandvik, City Manager

Date: December 6, 2022

Subject: 2023 License Renewals for Marna's Eatery and Lounge

Background

Nicole Marie Diaz, Marna's Catering, dba Marna's Eatery and Lounge, applied to renew licenses for on-sale intoxicating liquor, including Sunday sales, and restaurant, at 4154 West Broadway.

Analysis/Conclusion

The Police Department has conducted an investigation relative to the facts submitted in the application. Based on their findings, renewal of the liquor license is recommended.

Planning and zoning approves noting that if use of outside patio space for seating is desired it must be approved and conform with access and enclosure requirements beginning January 1, 2023. Use of exterior space for outdoor seating was temporarily allowed for 2022 only.

City code requires that gross receipts from liquor sales cannot exceed 60%. The CPA statement has not yet been received. Staff will provide an updated memo at the meeting if the CPA report is received. Approval of the renewal is contingent on receiving the CPA statement before the end of the year.

Recommendation

By motion, approve renewal of the on-sale intoxicating liquor license, including Sunday sales, and restaurant license, subject to the City Clerk's office receiving all information needed to satisfy ordinance requirements including CPA statement showing gross receipts from liquor sales not exceeding 60%.

Tim Sandvik, City Manager

CONCURRENCE:

Dustin Leslie, City Clerk



To: Mayor and City Council

From: Tim Sandvik, City Manager

Date: December 6, 2022

Subject: 2023 License Renewals for Travail Kitchen and Amusements

Background

Soul Brothers, LLC, dba Travail Kitchen and Amusements, applied to renew licenses for on-sale intoxicating liquor, including Sunday sales, restaurant and entertainment, at 4131 West Broadway.

Analysis/Conclusion

The Police Department has conducted an investigation relative to the facts submitted in the application. Based on their findings, renewal of the liquor license is recommended.

City code requires that gross receipts from liquor sales cannot exceed 60%. Liquor sales did not exceed 11.26% as verified by their business accountant.

Recommendation

By motion, approve renewal of the on-sale intoxicating liquor license, including Sunday sales, restaurant and entertainment, subject to the City Clerk's office receiving and all information needed to satisfy ordinance requirements.



Tim Sandvik, City Manager

CONCURRENCE:



Dustin Leslie, City Clerk



City of Robbinsdale

To: Mayor and City Council

From: Tim Sandvik, City Manager

Date: December 6, 2022

Subject: 2023 License Renewals for The Birdhouse Eat & Drink

Background

Joshua Paul Dykhuis, dba The Birdhouse Eat & Drink, applied to renew licenses for on-sale intoxicating liquor, including Sunday sales, and restaurant, at 4153 West Broadway.

Analysis/Conclusion

The Police Department has conducted an investigation relative to the facts submitted in the application. Based on their findings, renewal of the licenses is recommended.

The signed agreement for use of the city plaza for outdoor dining expired on November 30, 2022. No agreement is in place for 2023.

City code requires that gross receipts from liquor sales cannot exceed 60%. As of the writing of the memo, the CPA statement has not been received. Approval of the renewal is contingent on receiving the CPA statement before the end of the year.

Recommendation

By motion, approve renewal of the on-sale intoxicating liquor license, include Sunday sales, and restaurant license, subject to the City Clerk's office receiving all information needed to satisfy ordinance requirements including CPA statement showing gross receipts from liquor sales not exceeding 60%.

Tim Sandvik, City Manager

CONCURRENCE:

Dustin Leslie, City Clerk

MEMORANDUM

TO: Mayor and City Council

FROM: Tim Sandvik, City Manager

DATE: December 6, 2022

SUBJECT: Accept Quotes for Replacement of Sidewalk Machine and Associated Equipment
– City Project 8120

Background:

Part of the approved 2022 Capital Equipment Budget is the replacement of one the City's two Sidewalk Machines. The proposed replacement consists of the vehicle itself plus attachments (51" snow blower, 60" sweeper and folding V plow).

The proposed vehicle is a 2023 Trackless MT7 with a John Deere 74HP 4.5L Tier 4 diesel engine. This vehicle will be utilized for performing primarily snow removal and clearing on sidewalks and trails during winter months. The engine is the only option offered for this equipment and is representative of the power needed for the expected work load. The proposed new vehicle will replace existing Unit #122 which is a 208 Trackless unit with 1,725 hours.

The price for the vehicle through MacQueen Equipment is \$ 159,953.00 through Government Contract T-652(5). In addition to the vehicle, the appropriate range of attachments are proposed. These attachments are a 51" Ribbon Snow Blower, a 60" x 32" Sweeper and a 5 Position Folding V Plow. These attachments will provide versatility and efficiency in addressing a wide range of snow conditions. The cost of the attachments is \$ 35,343.00 and these are also to be acquired through MacQueen Equipment under the same Government Contract.

MacQueen has offered a trade value of \$ 12,500.00 for the existing unit. It is recommended that this be accepted. With the trade, the net amount of expenditure with MacQueen becomes \$ 182,796. The vehicle is not required to be licensed.

The approved budget for this overall project is \$ 200,000.00. Staff recommends the purchase of the vehicle and equipment as outlined in the report.

Recommendation:

By motion, authorize the City Manager and Finance Director to issue a Purchase Order to MacQueen Equipment of St Paul, Minnesota for the purchase of a 2023 Trackless MT7 with a John Deere 74HP 4.5L Tier 4 diesel engine plus 51" Ribbon Snow Blower, 60" x 32" Sweeper and 5 Position Folding V Plow, for the net amount of \$ 182,796.00 which includes trading existing unit #22 for \$ 12,500.00.



Tim Sandvik, City Manager

CONCURRENCE:



Richard McCoy, P.E.
Public Works Director / City Engineer

MEMORANDUM

TO: Mayor and City Council

FROM: Tim Sandvik, City Manager

DATE: December 6, 2022

SUBJECT: Accept Quote for Garbage Bin Lifter and Dumping Unit – City Project 8140

Background:

Part of the approved 2022 Capital Equipment Budget is the purchase of a garbage bin lifter and dumping unit. This equipment will be used by staff to lift garbage bins primarily throughout the City's parks but also throughout the downtown and at government buildings, and then transfer this garbage to the large dumpsters located at the PW facility. The lifting system will provide a more efficient system of garbage collection and save on manual lifting of heavy loads by staff.

The equipment outlined in this report relates to a Perkins lifting and dumping unit of 6 cubic yards capacity. This unit would then be attached to a cab/chassis. The cab/chassis (F-350) is being acquired as part of the Enterprise program and is listed as a separate project.

Two prices were obtained for the lifting and dumping unit and are as follows –

ABM Equipment and Supply	\$ 30,995.00
MacQueen Equipment	\$ 31,833.64

The approved budget for this project is \$ 32,000.00. Staff recommends the purchase of the lifting and dumping unit as outlined in the report.

Recommendation:

By motion, authorize the City Manager and Finance Director to issue a Purchase Order to Equipment and Supply of Hopkins, Minnesota for the purchase of a Perkins SAT-750 6 cubic Yard lifting and dumping unit including installation on a City owned Cab/chassis for the amount of \$ 30,995.00.



Tim Sandvik, City Manager

CONCURRENCE:



Richard McCoy, P.E.
Public Works Director / City Engineer



City of Robbinsdale

TO: Mayor and City Council

FROM: Tim Sandvik, City Manager

DATE: December 6, 2022

RE: Lakeview Terrace Farmer's Market Presentation

Background:

Going back to October of 2021, Chaz Sandifer and Robbinsdale Recreation Services met to discuss the potential of a farmer's market at Lakeview Terrace Park. Having experience creating and working with various Farmers markets since 2013, and as a Robbinsdale Resident, City staff was excited by the proposal. As staff and Chaz met to continue to discuss logistics and planning, a plan was described to Council, ultimately receiving support.

Last year's Memorandum of Understanding (MOU) between the City of Robbinsdale and theNEWmpls (organization hosting the Farmers Market) stated the Mission as follows: "The mission of the Robbinsdale Farmers Market falls under three main goals: promote access to affordable food and fitness; create space for community engagement; and vitalize Robbinsdale's economy. These goals have become front and center of Robbinsdale Recreation's mission as we see Recreation filling the community's need for engagement and resources."

Staff has already been discussing some strategic thinking going forward to the 2023 Farmers Market. Staff shared the desire to jump out in front to be best prepared for this partnership.

Chaz Sandifer will present a recap of the 2022 Farmer's Market season, and present an option to create a five-year plan between theNEWmpls and the City of Robbinsdale to create sustainability, accessibility, and affordability for the City of Robbinsdale and surrounding communities.

Tim Sandvik, City Manager

**PUBLIC HEARING**

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: December 6, 2022
RE: Liquor and Restaurant Licenses for Jason Scott Lyons, dba Nonna Rosa's Ristorante Italiano

BACKGROUND:

Jason Scott Lyons submitted liquor and restaurant license applications for dba, Nonna Rosa's Ristorante Italiano, 4168 West Broadway. The public hearing notice for the liquor license was published in the Sun Post on November 24, 2022.

ANALYSIS/CONCLUSION:

The current owner, Jesse Pfliger, is selling the restaurant to Mr. Lyons. The restaurant concept will remain the same.

The Police Department completed the required background check and the Police Captain recommends approval. The Planning Department reviewed the applications and approve. The Building Official reviewed the restaurant application and approves.

Since Mr. Lyons is applying later in the year, it has been the city's practice to allow certain businesses to pay the current year license fee, as well as pay the license fee for the next year. Mr. Lyons will pay the restaurant license fee for the remainder of 2022 and for all of 2023, and he plans to do the same for the liquor license. The liquor license will be pro-rated for 2022, as allowed per City Code.

RECOMMENDATION:

1. Hold the public hearing and consider testimony from the public.
2. By motion, approve the issuance of the restaurant and liquor licenses to Jason Scott Lyons, dba Nonna Rosa's Ristorante Italiano, and allow the applicant to pay the license fees for the remainder of 2022 and for all of 2023.

A blue ink signature of Dustin Leslie, consisting of a large, stylized 'D' followed by a series of loops and a final flourish.

Dustin Leslie, City Clerk

A blue ink signature of Tim Sandvik, consisting of a stylized 'T' followed by a series of loops and a final flourish.

Tim Sandvik, City Manager



City of Robbinsdale

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: December 6, 2022
RE: Public Hearing – Pawn America – Pawnbroker & Second Hand Goods Licenses –
4134 West Broadway

Background

As required by City Code, the City Council must hold a public hearing before issuance or renewal of pawnbroker and second hand goods licenses. Pawn America Minnesota, LLC, dba Pawn America, applied for 2023 license renewals for 4134 West Broadway.

Analysis/Conclusion

The applicant has completed the application and submitted all information required for the license. The City Planner and Building Official recommend approval. The Fire Department has completed their annual inspection and recommend approval.

The Police Department has completed their annual background investigation and found no issues. Approval is recommended.

Recommendation

1. Hold and close the public hearing.
2. Consider approval of the 2023 Pawnbroker and Second Hand Goods licenses for Pawn America Minnesota, LLC at 4134 West Broadway, subject to the City Clerk's office receiving all information needed to satisfy ordinance requirements.

Tim Sandvik, City Manager

CONCURRENCE:

Dustin Leslie, City Clerk



City of Robbinsdale

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: December 6, 2022
RE: Public Hearing – Fly Vintage & Vinyl – Consignment and Second Hand Goods Licenses – 3900 36th Avenue North

Background

As required by City Code, the City Council must hold a public hearing before issuance or renewal of consignment and second hand goods licenses. Betsy Kay Ruppert-Kan and Daniel Sung-Tak Ruppert-Kan, dba Fly Vintage & Vinyl, LLC, applied for 2023 license renewal of their consignment and second hand goods licenses for 3900 36th Avenue North.

Analysis/Conclusion

The applicant has completed the applications and submitted all information required for the licenses. The City Planner and Building Official recommend approval. The Police Department has completed their annual investigation and recommend approval. The Fire Department has completed their annual inspection and recommend approval.

Recommendation

1. Hold and close the public hearing.
2. Consider approval of Consignment and Second Hand Goods 2023 licenses for Betsy Kay Ruppert-Kan and Daniel Sung-Tak Ruppert-Kan, dba Fly Vintage & Vinyl, LLC, 3900 36th Avenue North.

Tim Sandvik, City Manager

CONCURRENCE:

Dustin Leslie, City Clerk



City of Robbinsdale

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: December 6, 2022
RE: Public Hearing – Finds on Broadway – Consignment & Second Hand Goods
Licenses – 4180 West Broadway

Background

As required by City Code, the City Council must hold a public hearing before issuance or renewal of consignment and second hand goods licenses. Celeste Shahidi, dba Finds on Broadway, has applied for 2023 license renewals for 4180 West Broadway.

Analysis/Conclusion

The applicant has completed the applications and submitted all information required for the licenses. The City Planner and Building Official recommend approval. The Police Department has completed their annual investigation and recommend approval. The Fire Department has completed their annual inspection and recommend approval.

Recommendation

1. Hold and close the public hearing.
2. Consider approval of Consignment and Second Hand Goods 2023 licenses for Celeste Shahidi, dba Finds on Broadway, for 4180 West Broadway, contingent on a successful background investigation.

Tim Sandvik, City Manager

CONCURRENCE:

Dustin Leslie, City Clerk

MEMORANDUM

TO: Mayor and City Council

FROM: Tim Sandvik, City Manager

DATE: December 6, 2022

SUBJECT: Rescheduled Assessment Hearing for the Reconstruction of Hubbard Avenue between Grimes Avenue and 38th Avenue and sections of Grimes Avenue, France Avenue, 36th Avenue and 38th Avenue – City Projects 38222 and 45022

Background:

At the City Council meeting held on October 18th, the public hearings for the improvement and assessments for City Projects 38222 and 45022 were opened, at which time testimony was received from residents relating to the projects.

Due to resident concerns about the proposed bicycle trail on Hubbard Avenue, the decision on ordering the improvement was deferred for further discussion and ultimately brought back to the City Council at its meeting on November 1st at which time the project was ordered.

At the same November 1st meeting, the assessment hearing was formally rescheduled to tonight as there was some concerns expressed about the length of notification to residents.

Assessments:

As noted at the October 18th meeting, it is proposed that the City's portion of these projects be funded from a combination of utility enterprise funds, State Aid Funds, the Permanent Infrastructure Replacement (PIR) Fund and special assessments.

The adopted Special Assessment Policy allows a number of methods to determine the most appropriate method of assessing properties for street improvement projects. The usual method of assessing by front footage was considered appropriate in this circumstance, given the relative standard layout of the lots in the project area. Corner properties were calculated using ½ the footage of each frontage in accordance with the policy and past practice.

Calculated assessment amounts were also correlated for consistency and equity against any previous assessments paid and a maximum limit of 8% of the property market value.

Given that the City's method of determining special assessments is by a set amount that is not dependent on the final cost of the project, it is considered appropriate that the assessment process be undertaken at this time.

Shown as *Attachment 1* is the Assessment Roll for Project 38222 and 45022.

Assessments (non zero) for properties in the project area range from \$ 2,076.64 to \$ 39,845.53. The average assessment (excluding zero amounts) is \$ 7,385.39. The total amount to be assessed is \$ 556,642.28. A 40' lot in the project area has an assessment of \$ 5,191.60. Based on an

average of construction costs of projects from the past 5 years, anticipated costs for this project and allowing for the cost of water and sanitary sewer service work to the property, the same 40' lot has approximately \$31,500 worth of work done across that frontage.

Council Members should note that the previously discussed staff modifications to three properties (3639 Hubbard Avenue, 3643 Hubbard Avenue and 4469 38th Avenue) are reflected in these figures.

It is proposed that the assessments outlined in this roll be subject to repayment over a 10 year period at an interest rate of 6.0 %. This interest rate has been established by the Finance Director and is based upon the available bond rate + 2%. It is recommended that property owners be given until November 15th, 2023 to pay assessments in full without interest. This is the date where the construction work is expected to be completed. This approach has been adopted as part of previous Street Improvement Programs.

At the meeting held on October 18th, there was a written objection to the proposed assessment for the property at 3505 Bottineau Boulevard received into the record. This letter of objection has been included as *Attachment 2*. At the time of writing this report no other letters have been received, however discussion with the property owner at 3729 Hubbard Avenue has indicated that there could be further objections received prior to the meeting or during the hearing.

Summary:

Staff is recommending that the City Council hold the assessment hearing and certify the assessments for the project. A motion on the resolution should include consideration of any changes supported through the hearing process. Shown as *Attachment 3* is a resolution certifying assessments for the project with the standard formula amounts.

Recommendation:

Staff recommends that the City Council take the following actions:

1. Conduct the public hearing for the proposed assessments.
2. Waive the reading and order the adoption of the attached resolution certifying assessments for sections of Hubbard Avenue, Grimes Avenue, France Avenue, 36th Avenue and 38th Avenue – City Project Nos. 38222 and 45022 (*Attachment 3*) including any Council supported amendments.



Tim Sandvik, City Manager

CONCURRENCE:



Richard McCoy, P.E.
Public Works Director / City Engineer

Attachment 1

Projects 38222 and 45022 - Hubbard Avenue from Grimes to 38th, Grimes Avenue from 36th to Hubbard, France Avenue from 35th to 36th, 36th Avenue from France to Grimes and 38th Avenue from Hubbard to BNRR

Assessment Roll

PID	Street No.	Street Name	Owner Name	Owner Address	City	State	Zip	Proposed Assessment
07-029-24-11-0182	3501	France Avenue North	Dinh Nguyen	3501 France Avenue North	ROBBINSDALE	MN	55422	\$2,595.80
07-029-24-11-0181	3503	France Avenue North	Dale Peltier	3503 France Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
07-029-24-11-0063	3507	France Avenue North	3507 France Ave N Trust c/o David Epstein	161 Marie Avenue East Unit 2	WEST ST PAUL	MN	55118	\$5,191.60
07-029-24-11-0062	3515	France Avenue North	Samantha Gordon	3515 France Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
07-029-24-11-0061	3521	France Avenue North	Constanza Tomczak / Andrew Deters	3521 France Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
07-029-24-11-0060	3525	France Avenue North	Scott Mann / Steven Henderson	3525 France Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
07-029-24-11-0059	3527	France Avenue North	David Hopson	3527 France Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
07-029-24-11-0180	3531	France Avenue North	Gail Berner	3531 France Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
07-029-24-11-0179	3535	France Avenue North	Clarence & Paula Schuelke	3535 France Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
07-029-24-11-0056	3537	France Avenue North	Thomas Butler	3537 France Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
07-029-24-11-0055	3543	France Avenue North	Rose Williams	3543 France Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
07-029-24-11-0195	3555	France Avenue North	Clare Terrace Ltd Ptnshp Parker Station Flats LLC c/o Kent Carlson	929 Central Avenue NE 100 Lake Street West Suite 200	MINNEAPOLIS	MN	55413	\$18,559.97
05-029-24-33-0027	3600	France Avenue North			WAYZATA	MN	55391	\$0.00
06-029-24-44-0043	3605	France Avenue North	Jessica & Ross Nova	3605 France Avenue North	ROBBINSDALE	MN	55422	\$0.00

06-029-24-44-0042	3619	France Avenue North	Robert & Jane Ellison Hy-Vee Inc. Attn Real Estate Dept	3619 France Avenue North	ROBBINSDALE WEST DES MOINES	MN	55422	\$0.00
08-029-24-22-0030	3505	Bottineau Blvd		5820 Westown Parkway		IA	50266	\$39,845.53
06-029-24-44-0053	3900	36th Avenue North	Rubicon 1 LLC	4200 Chowen Avenue North	ROBBINSDALE	MN	55422	\$7,268.24
07-029-24-11-0194	3915	36th Avenue North	Robbins Nest Townhome Assoc	3915 36th Avenue North	ROBBINSDALE	MN	55422	\$4,802.23
06-029-24-44-0055	3916	36th Avenue North	Jacob Wolfe	3916 36th Avenue North	ROBBINSDALE	MN	55422	\$7,138.45
07-029-24-11-0193	3917	36th Avenue North	Robbins Nest Townhome Assoc	3915 36th Avenue North	ROBBINSDALE	MN	55422	\$3,504.33
07-029-24-11-0192	3919	36th Avenue North	Robbins Nest Townhome Assoc	3915 36th Avenue North	ROBBINSDALE	MN	55422	\$3,504.33
06-029-24-44-0054	3920	36th Avenue North	Meghan Farrell	3920 36th Avenue North	ROBBINSDALE	MN	55422	\$8,825.72
07-029-24-11-0191	3921	36th Avenue North	Robbins Nest Townhome Assoc	3915 36th Avenue North	ROBBINSDALE	MN	55422	\$2,336.22
07-029-24-11-0032	3559	Grimes Avenue North	Christopher Newell	3559 Grimes Avenue North	ROBBINSDALE	MN	55422	\$0.00
06-029-24-44-0074	3601	Grimes Avenue North	Terrence Price	3601 Grimes Avenue North	ROBBINSDALE	MN	55422	\$2,595.80
06-029-24-44-0073	3605	Grimes Avenue North	Roshelle Herstein	3605 Grimes Avenue North	ROBBINSDALE	MN	55422	\$2,595.80
06-029-24-44-0072	3611	Grimes Avenue North	Janet / Steve Peterson	3611 Grimes Avenue North	ROBBINSDALE	MN	55422	\$2,595.80
06-029-24-44-0071	3615	Grimes Avenue North	Casey Symons	3615 Grimes Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0070	3621	Grimes Avenue North	Katie Amsler	3621 Grimes Avenue North	ROBBINSDALE	MN	55422	\$2,595.80
06-029-24-44-0069	3627	Grimes Avenue North	Adam Hernday / Brooke Gentry	3627 Grimes Avenue North	ROBBINSDALE	MN	55422	\$2,595.80
06-029-24-44-0068	3633	Grimes Avenue North	Carol Smith	3633 Grimes Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0052	3611	Hubbard Avenue North	Erik & Jody Haug	3611 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$2,595.80
06-029-24-44-0051	3621	Hubbard Avenue North	Stacey Papenfuss	3621 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
	3631	Hubbard Avenue North	City of Robbinsdale	4100 Lakeview Avenue North	ROBBINSDALE	MN	55422	\$0.00

06-029-24-44-0044	3632	Hubbard Avenue North	Jaymes & Jeanne Frankus	3632 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$0.00
06-029-24-44-0045	3636	Hubbard Avenue North	Carlos Quizhpi	3636 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0067	3639	Hubbard Avenue North	Timothy Cammack	3639 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$6,229.92
06-029-24-44-0046	3640	Hubbard Avenue North	Torrancey Rouse / Wendy Grigsby	3640 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0138	3643	Hubbard Avenue North	Rebecca Horace	3643 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0047	3644	Hubbard Avenue North	Patrick Mengelkoch	3644 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0137	3647	Hubbard Avenue North	Keanne Bonath	3647 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0048	3648	Hubbard Avenue North	Illissa Abrahams	3648 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0049	3652	Hubbard Avenue North	Joshua Cook	3652 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0065	3653	Hubbard Avenue North	William Tobias	3653 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0064	3657	Hubbard Avenue North	Craig Hinkel	3657 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0063	3661	Hubbard Avenue North	Tarita Law	3661 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0062	3665	Hubbard Avenue North	Albert & Barbara Collins	3665 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0061	3669	Hubbard Avenue North	Sarah & Daylan Adair	3669 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0060	3675	Hubbard Avenue North	John & Krista Vylasek	6711 92nd Avenue North	BROOKLYN PARK	MN	55445	\$5,191.60
06-029-24-44-0059	3677	Hubbard Avenue North	QZ Funding LLC	880 Northwood Blvd #3T	INCLINE VILLAGE	NV	89451	\$5,191.60
06-029-24-44-0058	3681	Hubbard Avenue North	Patricia Gregory-Danlake	3681 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0057	3685	Hubbard Avenue North	Jessica Durfee / Tyler Samler	3685 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$5,191.60
06-029-24-44-0056	3689	Hubbard Avenue North	Daphnee Pierre	3689 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$2,076.64
06-029-24-44-0123	3700	Hubbard Avenue North	David & Alison Ulbrich	3700 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$3,244.75
06-029-24-44-0124	3704	Hubbard Avenue North	Rebecca Kramp	3704 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$6,489.50

06-029-24-44-0125	3708	Hubbard Avenue North	Robbinsdale Properties LLC	9699 Marshall Road	EDEN PRAIRIE	MN	55347	\$6,489.50
06-029-24-44-0126	3714	Hubbard Avenue North	Brant Ross	3714 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$6,489.50
06-029-24-44-0127	3720	Hubbard Avenue North	Christine Groetken	3720 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$6,489.50
06-029-24-44-0128	3726	Hubbard Avenue North	Jerome Kellen	3726 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$6,489.50
06-029-24-44-0016	3729	Hubbard Avenue North	Marc & Bonnie DeOtis	3729 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$14,925.85
06-029-24-44-0129	3730	Hubbard Avenue North	Douglas & Lisa Huss	3730 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$6,489.50
06-029-24-44-0130	3736	Hubbard Avenue North	Nathan & Jennifer Hakes	3736 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$6,489.50
06-029-24-44-0014	3737	Hubbard Avenue North	Gray Duck Robbinsdale LLC	1720 West Superior Street	DULUTH	MN	55806	\$17,781.23
06-029-24-44-0030	3742	Hubbard Avenue North	Ann Tarnowski	3742 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$7,008.66
06-029-24-44-0031	3750	Hubbard Avenue North	Tristen Spencer	3750 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$10,123.62
06-029-24-44-0032	3754	Hubbard Avenue North	Ryan Buelow & Elizabeth Krueger	3754 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$6,359.71
06-029-24-44-0015	3755	Hubbard Avenue North	Amorce II LTD Partnership	610 Ottawa Avenue North	GOLDEN VALLEY	MN	55422	\$34,524.14
06-029-24-44-0009	3766	Hubbard Avenue North	Jane Paulson Bryce Hentges / Jessica Marken	3766 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$8,566.14
06-029-24-44-0008	3770	Hubbard Avenue North		3770 Hubbard Avenue North	ROBBINSDALE	MN	55422	\$8,566.14
06-029-24-44-0025	3774	Hubbard Avenue North	Lewis Bros. Enterprises LLC Christopher Marrs / Kristy Spratt	PO Box 369	PILLAGER	MN	56473	\$8,046.98
06-029-24-44-0024	3780	Hubbard Avenue North		4710 Laren Lane	PLYMOUTH INCLINE	MN	55442	\$8,176.77
06-029-24-41-0042	3801	Hubbard Avenue North	QZ Funding LLC Evangelical Lutheran Good Samaritan	880 Northwood Blvd #3T	VILLAGE	NV	89451	\$15,158.40
06-029-24-41-0080	3815	West Broadway		PO Box 5038	SIOUX FALLS	SD	57117	\$19,987.66
06-029-24-42-0011	4450	38th Avenue North	Bryce Siverling	4450 38th Avenue North	ROBBINSDALE	MN	55422	\$12,589.63
06-029-24-43-0006	4455	38th Avenue North	Jessica & Dontez Mills	4455 38th Avenue North	ROBBINSDALE	MN	55422	\$8,436.35

06-029-24-43-0003	4461	38th Avenue North	Dylan Beckwith	2837 Dupont Avenue South Apt W204	MINNEAPOLIS	MN	55408	\$8,436.35
06-029-24-43-0004	4465	38th Avenue North	William Buirge	4465 38th Avenue North	ROBBINSDALE	MN	55422	\$8,436.35
06-029-24-43-0002	4469	38th Avenue North	Tesha Rena-Alston Dampier	4467 38th Avenue North	ROBBINSDALE	MN	55422	\$8,436.35
06-029-24-42-0010	3802	Halifax Avenue North	Matthew Nelson	3802 Halifax Avenue North	ROBBINSDALE	MN	55422	\$8,825.72
06-029-24-42-0022	3805	Halifax Avenue North	Lisa Underwood-Harsie	3805 Halifax Avenue North	ROBBINSDALE	MN	55422	\$10,642.78
TOTAL								\$556,642.28



A Helpful Smile In Every Aisle

October 13, 2022

City of Robbinsdale
Dustin Leslie, City Clerk
4100 Lakeview Avenue North
Robbinsdale, MN 55422-2280

Re: Hy-Vee, Inc. – PID 08-029-24-22-0030

Dear Mr. Leslie,

Please consider this letter a formal, written objection to the proposed assessment on our property at 3505 Bottineau Blvd for improvements related to Projects 38222 and 45022. Hy-Vee, Inc. recently made extensive improvements to the infrastructure on our site when we built the store, and the proposed improvements to the utilities and road backing the store will not meaningfully benefit our property.

Please contact me at (970) 371-8611 if you have any questions.

Sincerely,

HY-VEE, INC.

A handwritten signature in black ink, appearing to read 'Phil Hoey', is written over a faint, light blue circular stamp.

Phil Hoey
GVP, Acquisitions/Real Estate

PH/hd

Hy-Vee, Inc.
5820 Westown Parkway, West Des Moines, Iowa 50266
Phone: (515) 267-2800

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 6th day of December, 2022

RESOLUTION NO.

A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR CITY PROJECT
NOS. 38222 AND 45022 – SECTIONS OF HUBBARD AVENUE, GRIMES AVENUE,
FRANCE AVENUE, 36TH AVENUE AND 38TH AVENUE

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met, heard and passed upon all objections to the proposed assessment for the improvement of sections of Hubbard Avenue, Grimes Avenue, France Avenue, 36th Avenue and 38th Avenue – City Projects 38222 and 45022;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Robbinsdale, Minnesota, as follows:

1. That such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the delivered services in the amount of the assessment levied against it.
2. That such assessment shall be payable in annual equal installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday of January, 2024, and shall bear interest at the rate of 6.0 percent per annum from the November 15, 2023. To the first installment shall be added interest on the entire assessment from November 15, 2023 until December 31, 2024. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. That the owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor after November 15, 2023, pay the whole or part of the assessment on such property with no interest accrual.
4. That the City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid in the same manner as other municipal taxes.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted this 6th day of December, 2022.

William A Blonigan, Mayor

ATTEST:

CERTIFICATION ROLL

PID No.	Total Principal
07-029-24-11-0182	\$2,595.80
07-029-24-11-0181	\$5,191.60
07-029-24-11-0063	\$5,191.60
07-029-24-11-0062	\$5,191.60
07-029-24-11-0061	\$5,191.60
07-029-24-11-0060	\$5,191.60
07-029-24-11-0059	\$5,191.60
07-029-24-11-0180	\$5,191.60
07-029-24-11-0179	\$5,191.60
07-029-24-11-0056	\$5,191.60
07-029-24-11-0055	\$5,191.60
07-029-24-11-0195	\$18,559.97
05-029-24-33-0027	\$0.00
06-029-24-44-0043	\$0.00
06-029-24-44-0042	\$0.00
08-029-24-22-0030	\$39,845.53
06-029-24-44-0053	\$7,268.24
07-029-24-11-0194	\$4,802.23
06-029-24-44-0055	\$7,138.45
07-029-24-11-0193	\$3,504.33
07-029-24-11-0192	\$3,504.33
06-029-24-44-0054	\$8,825.72
07-029-24-11-0191	\$2,336.22
07-029-24-11-0032	\$0.00
06-029-24-44-0074	\$2,595.80
06-029-24-44-0073	\$2,595.80
06-029-24-44-0072	\$2,595.80
06-029-24-44-0071	\$5,191.60
06-029-24-44-0070	\$2,595.80
06-029-24-44-0069	\$2,595.80
06-029-24-44-0068	\$5,191.60
06-029-24-44-0052	\$2,595.80
06-029-24-44-0051	\$5,191.60
	\$0.00
06-029-24-44-0044	\$0.00
06-029-24-44-0045	\$5,191.60
06-029-24-44-0067	\$6,229.92
06-029-24-44-0046	\$5,191.60
06-029-24-44-0138	\$5,191.60
06-029-24-44-0047	\$5,191.60

06-029-24-44-0137	\$5,191.60
06-029-24-44-0048	\$5,191.60
06-029-24-44-0049	\$5,191.60
06-029-24-44-0065	\$5,191.60
06-029-24-44-0064	\$5,191.60
06-029-24-44-0063	\$5,191.60
06-029-24-44-0062	\$5,191.60
06-029-24-44-0061	\$5,191.60
06-029-24-44-0060	\$5,191.60
06-029-24-44-0059	\$5,191.60
06-029-24-44-0058	\$5,191.60
06-029-24-44-0057	\$5,191.60
06-029-24-44-0056	\$2,076.64
06-029-24-44-0123	\$3,244.75
06-029-24-44-0124	\$6,489.50
06-029-24-44-0125	\$6,489.50
06-029-24-44-0126	\$6,489.50
06-029-24-44-0127	\$6,489.50
06-029-24-44-0128	\$6,489.50
06-029-24-44-0016	\$14,925.85
06-029-24-44-0129	\$6,489.50
06-029-24-44-0130	\$6,489.50
06-029-24-44-0014	\$17,781.23
06-029-24-44-0030	\$7,008.66
06-029-24-44-0031	\$10,123.62
06-029-24-44-0032	\$6,359.71
06-029-24-44-0015	\$34,524.14
06-029-24-44-0009	\$8,566.14
06-029-24-44-0008	\$8,566.14
06-029-24-44-0025	\$8,046.98
06-029-24-44-0024	\$8,176.77
06-029-24-41-0042	\$15,158.40
06-029-24-41-0080	\$19,987.66
06-029-24-42-0011	\$12,589.63
06-029-24-43-0006	\$8,436.35
06-029-24-43-0003	\$8,436.35
06-029-24-43-0004	\$8,436.35
06-029-24-43-0002	\$8,436.35
06-029-24-42-0010	\$8,825.72
06-029-24-42-0022	\$10,642.78

TOTAL	\$546,518.66
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City Projects 38222 and 45022



City of Robbinsdale

MEMORANDUM

To: Mayor and Council Members
From: Tim Sandvik, City Manager
Date: December 6, 2022
Subject: Public Hearing on Proposed Water, Sanitary Sewer, Storm Sewer, Solid Waste and Street Light rate increases.

Background

During 2017, a Utility Rate Analysis was done by consultants from Ehlers, Inc. The Water Utility Fund was reviewed again in 2020 as part of the Public Facilities Authority loan for construction of the water infrastructure projects. The various Utility Funds were reviewed most recently in 2022. Rates for the various utility services were reviewed and recommendations provided. This included a review of the residential tiered water rate structure that was put in place in 2012 that encouraged conservation in accordance with Minnesota law. It was recommended to increase utility rates to maintain positive cash flow within the funds for meeting operational and infrastructure needs. Listed below are current 2022 rates and recommended rates for 2023.

This year (2022) saw the completion of the new centralized water treatment plant. In mid-November, soft water started flowing from the plant to Robbinsdale water customers. Additional piping infrastructure will be constructed in 2023 and 2024 to connect North Memorial Hospital to Robbinsdale water. Also, in 2022 the construction started on the new Water Tower located between County Road 81 (Bottineau Boulevard) and County Road 8 (West Broadway) and south of Highway 100. The tower will be operational later in 2023.

Analysis/Conclusion

As part of the capital improvement program for maintaining the City's utility systems, rate adjustments are being proposed for Water, Sanitary Sewer, Storm Sewer and Solid Waste for 2023. The following is an analysis of the proposed changes.

Water Rates:

Current: \$6.57 per 1,000 gallons plus a Capital Surcharge of \$1.21 per 1,000 gallons, and a fixed charge of \$11.09 per month, per dwelling unit, apartment unit, or business.

Proposed: \$7.56 per 1,000 gallons plus a Capital Surcharge of \$1.39 per 1,000 gallons, and a fixed charge of \$12.75 per month, per dwelling unit, apartment unit, or business.

This is a \$2.44 per month increase based on average home consumption. These rate changes provide that the Water Utility Fund will maintain positive cash flow and meet the required debt service payment schedules, operational costs, and capital improvement requirements for the fund.

Water Conservation Rates:

In 2012, one aspect of the Utility Rate Analysis was a review of the tiered rate structure currently in place and comparing it to tiered rates implemented in other municipalities. The following table summarizes the rate structure. The cost per unit increases as water use increases within specific tiers. The increase in cost between each tier is designed to be significant enough to encourage conservation.

<u>Tiers</u>	<u>Ranges of Consumption (2 months)</u>	<u>2022 Rate per 1,000 gallons</u>	<u>2023 Rate per 1,000 gallons</u>
Tier 1	0 - 12,000	\$6.57	\$7.56
Tier 2	12,001 – 26,000	\$8.80	\$10.12
Tier 3	26,001 – 40,000	\$11.40	\$13.11
Tier 4	Over 40,000	\$16.68	\$19.18

Charges for multiple-family dwellings with a single meter will consider the number of residential units within the dwelling when determining the tier of consumption. For example, a 4-unit dwelling, the lower tier would be 12,000 gallons times 4 units or 48,000 gallons.

Commercial water rate options were evaluated as part of the Utility Rate Analysis. Commercial tiered rates were reviewed and not deemed appropriate for the City.

Irrigation rates have been implemented for commercial and residential homeowner associations with separate irrigation meters to encourage conservation. City owned land, parks and street medians have been excluded.

<u>Irrigation Tiers</u>	<u>Ranges of Consumption (2 months)</u>	<u>2022 Rate per 1,000 gallons</u>	<u>2023 Rate per 1,000 gallons</u>
Tier 1	0 - 20,000	\$11.40	\$13.11
Tier 2	Over 20,000	\$16.68	\$19.18

Irrigation rates for residential homeowner associations include a multiplier to the tier ranges of consumption for the number of residential units. This provision was approved in 2014.

The implementation of water conservation rates for residential did result in additional income for the Water Fund. There was approximately \$143,137 additional for January through October as the result of tiered rates. This is 10% of total residential revenues. The water usage rate will be reviewed in future years to include the impact that conservation rates have on revenue.

The implementation of commercial and residential homeowner association's water conservation rates did result in additional income for the Water Fund. There was approximately \$9,560 additional revenue for January through October as the result of tiered rates. This is 30% of total irrigation revenues. The water usage rate will be reviewed in future years to include the impact that conservation rates have on revenue.

Sanitary Sewer Rates:

Current: \$6.78 per 1,000 gallons (based on winter quarter water consumption) and a fixed charge of \$11.73 per month, per dwelling unit, apartment unit, or business.

Proposed: \$7.59 per 1,000 gallons (based on winter quarter water consumption) and a fixed charge of \$13.14 per month, per dwelling unit, apartment unit, or business.

This is a \$0.45 per month increase based on average home consumption. These rate changes provide that the Sanitary Sewer Utility Fund will maintain positive cash flow, and meet the required debt service payment schedules, operational costs, and capital improvements requirements for the fund.

Storm Sewer Rates:

Current: \$91.66 per acre per month (residential is based on 0.18 acres or \$16.50 per month regardless of lot size).

Proposed: \$109.99 per acre per month (residential is based on 0.18 acres or \$19.80 per month regardless of lot size).

This is a \$3.30 per month increase based on average home lot size. These rate changes provide that the Storm Sewer Utility Fund will maintain positive cash flow, and meet the required debt service payment schedule, operational costs, and capital improvements requirements for the fund.

The Utility Rate Analysis included a review of best practices in the area of Storm Sewer Utility fees. Best practices tell us that a storm water charge should be based on two factors:

1. Intensity of Use based on the run-off amount (impervious surface); and
2. Acreage of site

Expressed as a formula:

$$\text{Storm Water Charge} = \text{Intensity of Use (REF)} \times \text{Acreage}$$

The “Intensity of Use” is measured in Residential Equivalency Factors (or REF’s). One REF is established as the base unit, and represents the average run-off of a single-family lot. Property uses with higher impervious surfaces, such as a business with a parking lot, are assigned a higher REF.

The following chart shows the REF factors in the storm sewer ordinance changes that were approved.

<u>REF</u>	<u>% Impervious Surface/Other</u>
0.25	< 20%
1	20 to 40%, plus single family and two family
2	41 to 60%
3	61 to 80% Plus all townhomes, and multifamily (3 units plus)
5	> 80%

Solid Waste Rates:

The City provides garbage service to residential customers and contracts for that service with Waste Management, Inc. The garbage contract was reviewed in 2019 and a new five-year contract was awarded to Waste Management, Inc. for April 2020- April 2025. Staff is proposing a 4% rate adjustment for 2023. The contract provides the pricing for each year of the contract. The percent change in rates from Waste Management are increasing by 4% from 2022 to 2023. Waste Management will also provide containers.

Garbage stickers are sold for additional items that may not fit into the customer’s container. Customers may also add additional containers to their service. The Solid Waste Fund also supports code enforcement activities which often involve solid waste removal issues. To provide clarification on billing of solid waste at all residential properties, item 10 was added to the rate adoption resolution.

Organics Recycling Rates:

The City provides organics recycling as a subscription base program to residential customers and contracts for that service with Curbside. This is an option service that owners of properties can request to sign up for.

Current: \$9.75 per participating household per month

Proposed: \$9.75 per participating household per month

The contract with Curbside was signed in 2020 and runs from April 5, 2020 through April 5, 2025. The year 4 rate is set to increase to \$12.87 per month per household participating in the program (from year 3 rate of \$12.50). The City has decided to use a portion of the SCORE grant funding received through Hennepin County to keep the current cost to residents to try to increase and promote participation.

Street Light Rates:

The City provides mid-block street lights as requested by petition by homeowners.

Current: \$1.71 for street light code LO1, and \$3.54 for street light code LO2 per month.

Proposed: \$1.80 for street light code LO1, and \$3.72 for street light code LO2 per month.

This is a rate increase of 5%. These rate changes provide that the Street Light Fees will maintain income as is expected in the operational costs.

Anticipated overall effect on residential monthly utility bills:

Currently, a typical residential utility bill in the City of Robbinsdale is about \$133.43 per month (this assumes using 4,000 gallons of water a month, a 64-gallon garbage collection container, winter sewer average of 3,000 gallons). Under the current proposed rates, the average monthly bill would increase from \$133.43 to \$141.19, an increase of \$7.76 per month.

Automatic Payment Plan Discount

Utility customers have an option to pay bills from a checking or savings account using the automatic payment plan, in which the city's utility billing payment vendor, Invoice Cloud, submits an electronic file using the Automated Clearing House Network (ACH) payment submission method through the banking system. This is a process that deducts the amount automatically on the due date and involves a minimum of staff time and effort to process the payments. There is no check to write, stamps to buy or late payments. About 28% of utility customers have chosen this payment option.

As an incentive to promote the automatic payment plan method of bill payment (by checking or savings account) a \$1 discount per month is provided to customers who sign up for the automatic payment plan. This discount will continue to be in effect.

Some customers pay their bills using a bank bill pay method. The customer's bank then submits a paper check to the city for the payment, which is not accompanied by a bar coded payment stub but includes an account number. This payment is then manually processed and keyed in as a payment into the utility billing system. As an alternative, the City currently uses a third-party vendor to consolidate these payments, for most banks, which then provides an electronic bank deposit and utility bill payment file to the city. The average fee is \$100 per month for approximately 200 customers using this option each month. The above referenced discount is not applied to these accounts.

On-Line Utility Bill Delivery and Payments

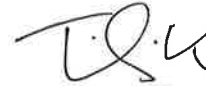
In 2017, the City went live with Invoice Cloud. Invoice Cloud is a payment vendor that allows utility customers to have the option to create a user account which enables them to receive their utility bill electronically and view their bills, account history and have the option to pay directly on line with a credit card or sign up for the automatic payment plan. The system only allows customers to view their own property information. There was some staff time involved to

implement the program, but it is saving on mailing costs and has reduced staff time processing credit card payments over the phone. The auto pay is now an automated process which also saves staff time. About 29% of utility customers have chosen this payment option.

Recommendation

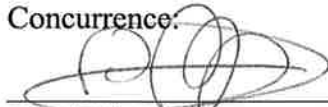
Staff recommends:

- 1) Hold the public hearing, and
- 2) By motion, waive the reading and order the adoption of the resolution establishing city water, sanitary sewer, storm sewer, solid waste, and street light rates in the city of Robbinsdale effective for all usage after January 1, 2023, (shown as Exhibit 1)
- 3) Provide guidance to staff on any other rate policy or procedure matters.



Tim Sandvik, City Manager

Concurrence:



Diah Tahoun, Finance Director

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 6th day of December 2022.

RESOLUTION NO.

A RESOLUTION ESTABLISHING CITY WATER, SANITARY SEWER, STORM SEWER, SOLID WASTE, AND STREET LIGHT RATES IN THE CITY OF ROBBINSDALE EFFECTIVE FOR ALL USAGE BEGINNING JANUARY 1, 2023.

WHEREAS, Robbinsdale City Code, Section 705.01 sets the policy for determining and establishing utility charges by resolution; and

WHEREAS, rate adjustments are needed to properly fund operations and planned capital improvements for the utility system; and

WHEREAS, to encourage water conservation and follow Minnesota law, (Minnesota Statutes, section 103G.291), the City has implemented residential conservation water rate structures; and

WHEREAS, a public hearing was held on December 6, 2022 for the purpose of determining whether to adjust the utility rates and the City Council considered the public input, if any, provided at said public hearing;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE THAT EFFECTIVE FOR ALL USAGE BEGINNING JANUARY 1, 2023:

1. Water rates are increased to \$7.56 per 1,000 gallons and a fixed charge of \$12.75 per residential apartment, commercial, or industrial unit per month;
2. Water rates for residential customers will include conservation rates with the following two-month consumption tiers and rates per thousands of gallons of water used:

<u>Tiers</u>	<u>Ranges of Consumption</u> <u>(2 months)</u>	<u>Rate per 1,000</u> <u>gallons</u>
Tier 1	0 - 12,000	\$7.56
Tier 2	12,001 – 26,000	\$10.12
Tier 3	26,001 - 40,000	\$13.11
Tier 4	Over 40,000	\$19.18;

3. Water rates for separate irrigation systems (excluding city owned land, parks and street medians) and residential homeowner associations with separate irrigation meters will include conservation rates with the following two-month consumption tiers and rates per thousands of gallons of water used:

<u>Tier (2 months)</u>	<u>Ranges of Consumption</u>	<u>Rate per 1,000 gallons</u>
Tier 1	0 - 20,000	\$13.11
Tier 2	Over 20,000	\$19.18;

4. The Water Capital Surcharge rates are increased to \$1.39 per 1,000 gallons;
5. Sanitary Sewer rates are increased to \$7.59 per 1,000 gallons of water used during an average winter and a fixed charge of \$13.14 per residential, apartment, commercial, or industrial unit per month;
6. The Storm Sewer Basic System Rate is increased to \$109.99 per acre, the residential acreage is 0.18 acres, which will increase the residential rate to \$19.80 per month;
7. Solid Waste rates are increased by 4% for all services;

8. Organics Recycling monthly rate continuing at \$9.75 per month per participating household.
9. The rates for all solid waste charges are shown in Attachment 1;
10. Street light rates (for mid-block petitioned lights) are increased by 5% for all services;
11. The rates for all street lights are shown in Attachment 1;
12. Customers who pay their utility bill using the automatic payment plan will receive a \$1 discount for each billing month;
13. Residential customers will receive a utility bill every two months;
14. Solid waste, yard waste and recycling services are required services to all single-family homes in the City. Billing will be provided every two months;
15. Basic solid waste, yard waste and recycling services are billed even when the home is vacant; and

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same.

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 6TH DAY OF DECEMBER 2022.

William A. Blonigan, Mayor

ATTEST:

Dustin Leslie, City Clerk

RESOLUTION NO.

A RESOLUTION ESTABLISHING CITY WATER, SANITARY SEWER, STORM
SEWER, AND SOLID WASTE RATES IN THE CITY OF ROBBINSDALE EFFECTIVE FOR
ALL USAGE BEGINNIG JANUARY 1, 2023.

Solid Waste Monthly Rates for 2023:

<u>Description</u>	<u>2022 Rate</u>	<u>2023 Rate</u>
Solid Waste Nontaxable	\$12.92	\$13.44
Solid Waste Taxable 32 gallon can	\$20.45	\$21.27
Solid Waste Taxable 64 gallon can	\$24.10	\$25.06
Solid Waste Taxable 96 gallon can	\$28.01	\$29.13
Solid Waste Taxable 32 gallon Additional	\$12.43	\$12.93
Solid Waste Taxable 64 gallon Additional	\$15.12	\$15.72
Solid Waste Taxable 96 gallon Additional	\$17.47	\$18.17
Multi-Family Recycling	\$3.87	\$4.02
Organic Recycling	\$9.75	\$9.75
Solid Waste Garbage Stickers	\$1.50	\$1.50
Recycling Credit	-\$4.00	-\$4.00
Compost Credit	-\$1.00	-\$1.00

Street Light Rates for 2023:

<u>Description</u>	<u>2022 Rate</u>	<u>2023 Rate</u>
LO1 Street light type	\$1.71	\$1.80
LO2 Street light type	\$3.54	\$3.72



MEMORANDUM

TO: Mayor and City Council
 FROM: Tim Sandvik, City Manager
 DATE: December 6, 2022
 RE: 2023 Budget and Tax Levy

BACKGROUND:

The purpose of tonight's presentation is to receive public input on the proposed budget and tax levy. Property owners were mailed a notice with the proposed property taxes and meeting times which included an insert (Exhibit 1) explaining how the city portion of property taxes are allocated.

ANALYSIS/CONCLUSION:

The Proposed 2023 Budget (Exhibit 2), levy options considered in September (Exhibit 3), residential property impacts provided by Hennepin County (Exhibit 4), tax levy history and comparisons information with other cities (Exhibit 5), and a handout of the power-point presentation are included for Council members and is available by request.

Highlights include:

- For 2023, budgeted General Fund expenditures and transfers out are proposed to increase by \$892,178 or 12.8% vs. 2022 adopted budget.
- An allowance for cost of living increase and health insurance contribution.
- Levy limits are not in effect for 2023.
- Expected LGA for 2023 is an increase of \$38,371.
- The total Fiscal Disparities Aid Allocation is a decrease of \$149,946.
- Overall, the proposed City General Fund, Debt Service and EDA property tax levies of \$9,543,863 is an increase of \$916,489 (10.62%) from 2022 not including fiscal disparities off-set.
- Overall, property values used for tax levy calculation are higher than 2022 by 21.19 %, however each property owner's share of City Service Cost stayed relatively constant. The impact on a median Robbinsdale home (\$286,000) is an increase in the total city service cost of approximately \$198.01 annually, or \$16.50/month.

RECOMMENDATION:

After the staff presentation, listen to comments from the public.

Provide direction to staff regarding any modification to be made prior to the item coming back for action at the December 20th meeting.

Tim Sandvik, City Manager

CONCURRENCE:

Daaa Tahoun, Finance Director



2023 PROPOSED PROPERTY TAX

Even though you receive only one property tax bill, you pay property taxes to several taxing authorities. Here is how the average Robbinsdale property tax bill breaks down.

- Hennepin County – 26%
- City of Robbinsdale – 34%
- Robbinsdale School District – 34%
- Other – 6%

Why is Robbinsdale portion of my property tax bill changing?

The property taxes you pay are determined by applying a tax rate to the value of your property. The Robbinsdale portion of your property tax bill may go up or down from 2022 to 2023. Your individual experience is based on a number of factors including a change in your property's value and changes in the values of other properties in Robbinsdale.

The proposed levy and budget were discussed at Council Work Sessions on August 10, and 23 as well as the regular City Council meetings on September 6 and September 13. The proposed levy maintains current service levels, preserving City assets, and includes an allowance for cost of living and other compensation adjustments.

How are the City Services funded?

About 61% of the basic services provided to city residents, visitors, and businesses are provided by property taxes. Another 20% is aid provided by state of Minnesota Local Government Aid. The final 19% is from fees and other income.

The City of Robbinsdale's proposed budget can be viewed at City Hall during business hours or at www.robbinsdalemn.com/finance.

Highlights of the proposed 2023 budget:

- City Council has proposed an 12.8% increase for the general fund property tax levy
- Budget maintains core services at current levels.
- Debt Service levy increase for road construction and equipment
- Slight Robbinsdale Economic Development Authority increase to continue EDA activities

The estimated City property tax for a Robbinsdale home with an estimated median value of \$286,000 is about \$1,326. See where the \$1,326 goes in the table below.

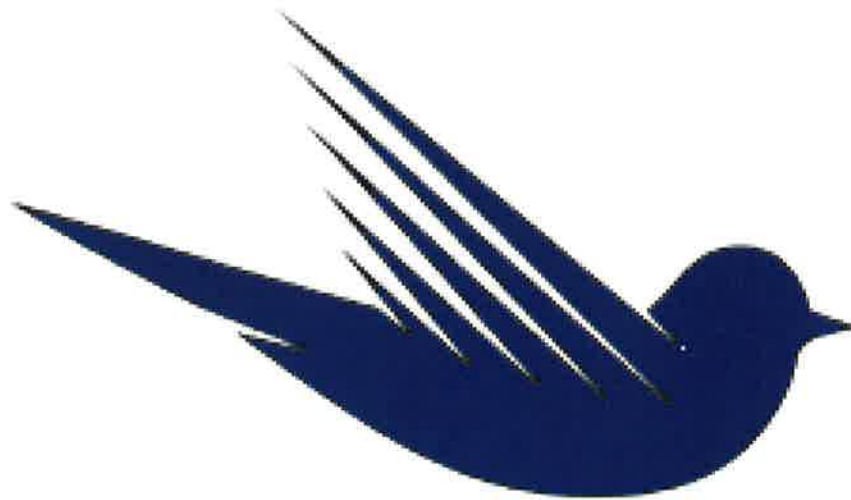
What will my 2023 City property taxes pay for?

\$125.52	Gen Gov't
\$55.41	Community Development
\$65.60	Recreation
\$746.80	Public Safety
\$332.67	Public Works

Opportunities for Public Comment: The official opportunity for the public to comment on the City's budget proposal and the levy will be December 6, 2022 at 7 pm at Robbinsdale City Hall. After considering the input, the City Council will vote to adopt the 2023 budget and property tax levy December 20, 2022.

CITY OF ROBBINSDALE

2023 PROPOSED GENERAL FUND BUDGET



DECEMBER 6, 2022

**4100 LAKEVIEW AVENUE NORTH
ROBBINSDALE, MINNESOTA 55422**



City of Robbinsdale

December 6, 2022

Dear Honorable Mayor and Council Members:

As required by State Law, the City will hold its annual Truth In Taxation Meeting. This meeting serves as a public hearing for discussion of the 2023 proposed Property Tax Levy, and the 2023 proposed City budgets. A summary of the proposed budgets for the General Fund is attached for your review and comment.

The proposed property tax levies for the City are as follows:

➤ General Fund Operations	\$ 8,302,720
➤ Debt Service – G.O. Street Bonds of 2013	199,106
➤ Debt Service – G.O. Street Bonds of 2015	322,713
➤ Debt Service – G.O. Street Bonds of 2017	6,775
➤ Debt Service – G.O. Street Bonds of 2018	69,444
➤ Debt Service – G.O. Street Bonds of 2020	57,889
➤ Debt Service – Equipment Certificates of 2018	193,568
➤ Debt Service – Equipment Certificates of 2020	116,812
➤ HRA Levy	<u>274,836</u>
➤ Total	<u>\$9,543,863</u>

The meeting will consist of a short presentation of the proposed 2023 budget and levies followed by a public hearing, where the City Council may receive comment on the 2023 proposed budgets and property tax levies, and concluding with any council discussion.

The 2023 proposed budgets and property tax levies are planned for adoption at the December 20th City Council Meeting.

Respectfully submitted,

Tim Sandvik
City Manager

Concurrence:

Diaa Tahoun
Finance Director

CITY OF ROBBINSDALE, MINNESOTA

General Fund

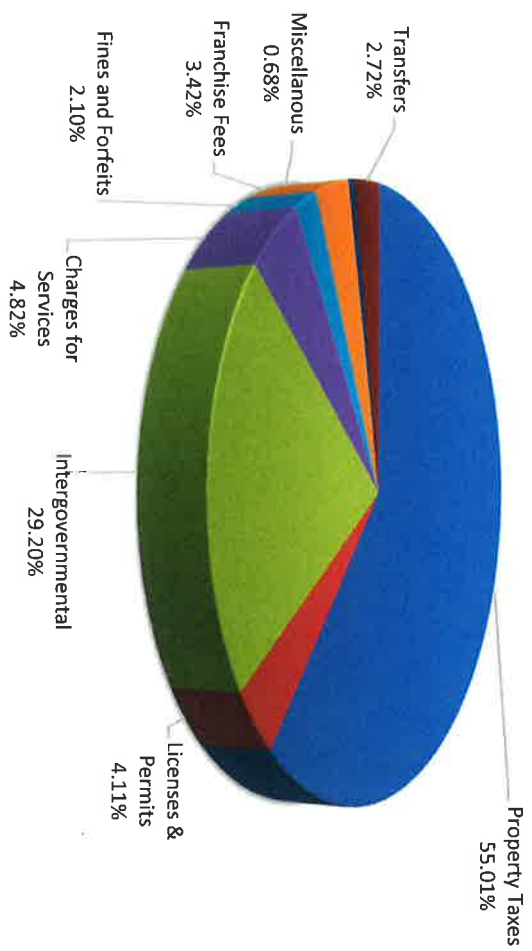
Summary of Revenues, Expenditures, and Changes in Fund Balance

	2020 Actual	2021 Actual	2022 Budget	2022 Estimated	2023 Proposed	2024 Proposed
<u>Revenues</u>						
Taxes	\$ 6,335,156	\$ 6,821,508	\$ 7,360,567	\$ 7,438,016	\$ 8,120,254	\$ 8,600,596
License & Permits	536,823	608,260	466,493	523,465	594,524	612,285
Intergovernmental	2,736,898	2,399,280	2,467,651	2,496,106	2,525,119	2,625,000
Charges for Services	482,494	572,001	575,212	569,854	651,540	670,843
Fines & Forfeitures	138,666	183,009	251,050	210,900	232,563	239,557
Franchise Fees	379,481	421,264	408,250	483,250	437,950	454,001
Miscellaneous	213,265	154,283	81,695	85,150	98,342	101,291
Total Revenue	10,822,783	11,159,605	11,610,918	11,806,741	12,660,292	13,303,573
<u>Other Financing Sources</u>						
Transfers from other funds	1,026,441	346,570	325,000	325,000	325,000	325,000
Total Revenues & Other Financing Sources	11,849,224	11,506,175	11,935,918	12,131,741	12,985,292	13,628,573
<u>Expenditures</u>						
Personal Services	7,473,401	7,942,139	8,942,712	8,554,102	9,769,745	10,117,943
Supplies	358,541	312,007	438,173	347,948	491,503	483,790
Other Charges for Services	3,654,951	3,509,743	3,808,144	3,471,698	4,096,402	4,064,795
Capital Outlay			17,500	22,540	18,025	9,100
Amounts Charged to Other Funds	(1,006,788)	(1,025,834)	(1,027,361)	(1,027,361)	(1,108,283)	(1,141,541)
Total Expenditures	10,480,105	10,738,055	12,179,168	11,368,927	13,267,392	13,534,087
<u>Other Financing Uses</u>						
Transfers out to other funds	1,100,000					
Total Expenditures & Other Financing Uses	11,580,105	10,738,055	12,179,168	11,368,927	13,267,392	13,534,087
Deficiency of Revenues and Other Financing Sources Over Expenditure and Other Financing Uses	269,119	768,120	(243,250)	762,814	(282,100)	94,486
<u>Fund Balance</u>						
Beginning of Year	5,656,044	5,925,163	6,718,258	6,718,258	7,481,072	7,198,972
Fund Balance Adjustments		24,975				
End of Year	\$ 5,925,163	\$ 6,718,258	\$ 6,475,008	\$ 7,481,072	\$ 7,198,972	\$ 7,293,458
Fund Balance to Expenditures	51.17%	62.56%	53.16%	65.80%	54.26%	53.89%

City of Robbinsdale, Minnesota

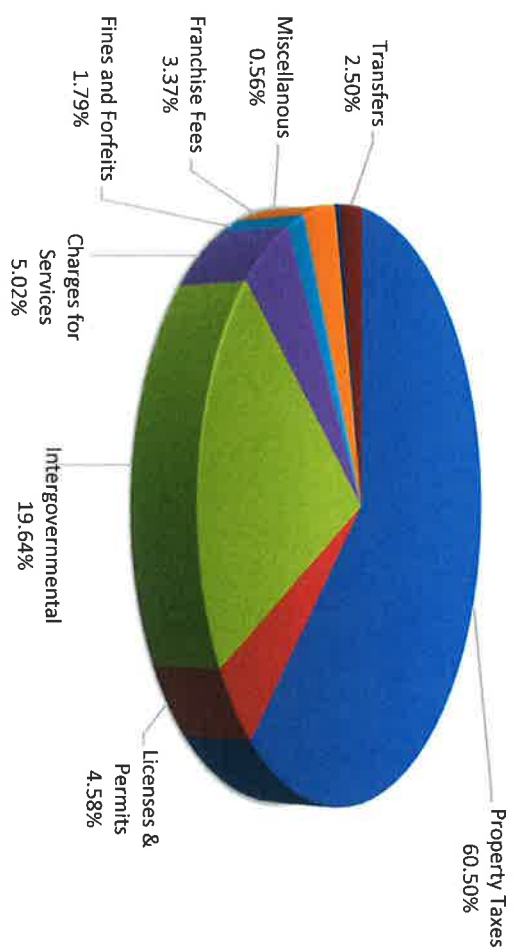
General Fund Revenues By Source

2022 Estimated General Fund Revenues



Property Taxes	\$7,360,567
Licenses & Permits	466,493
Intergovernmental	2,467,651
Charges for Services	575,212
Fines and Forfeits	251,050
Franchise Fees	408,250
Miscellaneous	81,695
Transfers	325,000
Total	<u>\$11,935,918</u>

2023 Proposed General Fund Revenue Budget



Property Taxes	\$8,120,254
Licenses & Permits	594,524
Intergovernmental	2,550,119
Charges for Services	651,540
Fines and Forfeits	232,563
Franchise Fees	437,950
Miscellaneous	73,342
Transfers	325,000
Total	<u>\$12,985,292</u>

CITY OF ROBBINSDALE, MINNESOTA

GENERAL FUND SUMMARY OF REVENUES AND OTHER FINANCING SOURCES

	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 PROPOSED	2024 PROPOSED
<u>Taxes</u>						
General Property	4,887,196	5,519,791	5,841,688	5,919,137	6,735,270	7,180,814
Less Reserve for Abatements & Delinq.				(25,000)		
Excess Tax Increment	18,985	30,232		25,000		
Fiscal Disparities	1,428,975	1,271,485	1,518,879	1,518,879	1,384,984	1,419,782
Total Taxes	6,335,156	6,821,508	7,360,567	7,438,016	8,120,254	8,600,596
<u>Special Assessments</u>						
Admin Citations	37,876	42,999				
Repeat Nuisance						
Total Special Assessments	37,876	42,999	-	-	-	-
<u>Licenses & Permits</u>						
<u>Business</u>						
Liquor Licenses	62,378	31,948	51,500	65,000	70,000	72,100
Pawn Shop and Second Hand Dealers	3,750	3,750	3,863	5,850	6,500	6,695
Miscellaneous Business Licenses	39,699	17,997	39,140	28,800	37,750	39,260
Total Business Licenses & Permits	105,827	53,695	94,503	99,650	114,250	118,055
<u>Non-Business</u>						
Animal Licenses	4,461	2,994	4,750	2,950	4,000	4,120
Pound Fees	1,030	450	1,350	340	1,100	1,133
Building Permits	109,625	168,197	125,000	125,000	175,000	180,250
Plan Check Fees	24,150	88,562	32,960	25,000	32,960	34,278
Heating & A/C Permits	71,597	70,508	47,895	61,400	59,797	60,500
Plumbing Permits	74,158	41,815	25,750	25,025	25,750	26,780
Utility Inspection Fees	5,932	11,738	4,200	1,000	4,200	4,368
Rental Housing Licenses	104,693	89,691	110,000	110,775	110,000	113,300
License Verification Fees	7,085	25,165	2,060	16,975	11,437	11,780
Other Permits	27,848	50,475	16,995	55,350	55,000	56,650
Surcharges	417	4,970	1,030		1,030	1,071
Total Non-Business Licenses & Permits	430,996	554,565	371,990	423,815	480,274	494,230
Total Licenses & Permits	536,823	608,260	466,493	523,465	594,524	612,285
<u>Intergovernmental</u>						
<u>Federal Grants</u>						
Other	15,161	25,641	25,000	25,000		
Total Federal Grants	15,161	25,641	25,000	25,000	-	-
<u>State Aids and Grants</u>						
Local Government Aid	1,982,591	2,045,422	2,066,556	2,066,556	2,104,927	2,192,202
Market Value Homestead Credit						
Police & Fire Pensions	308,539	284,730	324,595	324,595	334,227	344,254
PERA Aid						
Police Training	19,759	24,729	20,600	24,355	25,965	26,744
Other Grants & Aids	410,847	18,758	30,900	55,600	60,000	61,800
Total State Aids and Grants	2,721,737	2,373,639	2,442,651	2,471,106	2,525,119	2,625,000
Total Intergovernmental	2,736,898	2,399,280	2,467,651	2,496,106	2,525,119	2,625,000

CITY OF ROBBINSDALE, MINNESOTA

GENERAL FUND SUMMARY OF REVENUES AND OTHER FINANCING SOURCES

	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 PROPOSED	2024 PROPOSED
<u>Charges for Services</u>						
<u>General Government</u>						
Lease and Rental Fees	316,407	324,121	252,720	303,650	335,000	345,050
Robbinsdale EDA	27,174	33,416	55,591	41,000	45,000	46,350
IDRB Issuance Fees						
Sale of Maps and Documents	441	2,125	750	1,000	1,100	1,175
Assessment searches	100	300	125	100	103	107
Planning Fees	927	1,625	3,300	3,300	1,951	2,009
Street Light Fees	735	798	670	670	734	750
Nuisance Service Fee		3,775	1,545	3,000	3,388	3,489
Point of Sale Inspection/Buyer Fees	17,150	21,225	17,000	17,400	17,495	18,195
Notary Fees	741	1,055	1,030	1,000	942	970
Other Fees	11,614	12,795	9,700	9,614	10,708	11,033
Admin Fee - Special Assessments	15,150	15,950	19,000	16,450	20,000	20,600
Total General Government Charges	390,439	417,185	361,431	397,184	436,421	449,728
<u>Public Safety</u>						
Police Services	27,186	37,139	82,400	57,550	65,000	66,950
Pawn Shop Fees	13,483	17,300	14,935	20,150	14,935	14,935
Police Auction			721			
False Alarms			1,030			
Other Fees	2,282	450	3,950	500	500	520
Total Public Safety Charges	42,950	54,889	103,036	78,200	80,435	82,405
<u>Recreation</u>						
Fitness Center & Open Gym Program	11,881	22,222	26,523	24,770	42,051	43,313
Adult Programs	2,073	884	12,103	3,000	10,000	10,300
General Programs	40	-	464	600	300	309
Youth / Children Programs	8,046	13,008	15,296	19,350	13,500	13,905
Senior Programs	261	240	2,755	750	2,000	2,060
Cooperative Programming	10,912	18,445	23,690	11,000	20,000	20,600
Facility and Equipment Rental	13,327	43,339	26,000	34,000	44,881	46,213
Park Maintenance Fees	2,115	1,789	3,914	1,000	1,952	2,010
Other Fees	450					
Total Recreation Charges	49,105	99,927	110,745	94,470	134,684	138,710
Total Charges for Services	482,494	572,001	575,212	569,854	651,540	670,843
<u>Fines and Forfeitures</u>						
Court Fines and Forfeitures	139,155	169,094	235,000	154,125	200,000	206,000
Admin Fines	(2,155)	10,705	15,450	35,000	30,000	30,900
Other Fines	1,666	3,210	600	21,775	2,563	2,657
Total Fines and Forfeitures	138,666	183,009	251,050	210,900	232,563	239,557

CITY OF ROBBINSDALE, MINNESOTA

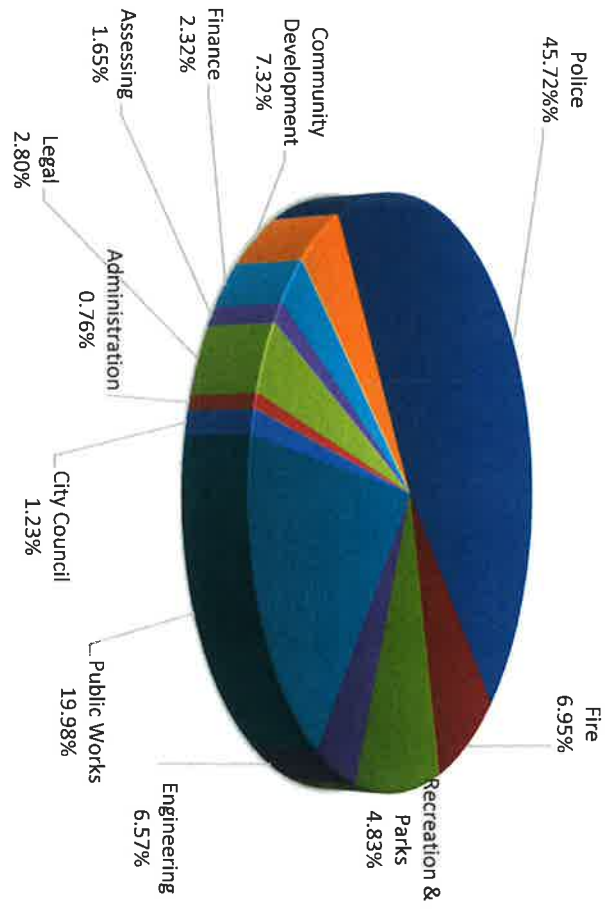
GENERAL FUND SUMMARY OF REVENUES AND OTHER FINANCING SOURCES

	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 PROPOSED	2024 PROPOSED
Franchise Fees						
Franchise Fees - Electric	260,284	283,767	283,250	283,250	291,250	302,900
Franchise Fees - Gas	119,198	137,497	125,000	200,000	146,700	151,101
Total Franchise Fees	379,481	421,264	408,250	483,250	437,950	454,001
Miscellaneous						
Investment Earnings	165,808	(18,334)	75,000	75,000	91,400	94,142
Donations & Gifts	2,265	6,200	5,150	5,150	2,065	2,126
Sale of Capital Assets		114,180				
Other	7,317	9,238	1,545	5,000	4,877	5,023
Total Miscellaneous	175,390	111,284	81,695	85,150	98,342	101,291
Total Revenues	10,822,783	11,159,605	11,610,918	11,806,741	12,660,292	13,303,573
Other Financing Sources						
Transfers from other Funds						
Water Fund	118,048	87,739	65,000	65,000	65,000	65,000
Sanitary Sewer Fund	13,096	19,135	16,000	16,000	16,000	16,000
Storm Sewer	47,733	41,606	25,000	25,000	25,000	25,000
Solid Waste	50,000	50,000	50,000	50,000	50,000	50,000
PIR Fund	57,235	74,458	119,000	119,000	119,000	119,000
Parks	1,203	22,640				
Central Services		990				
Liquor Fund	50,000	50,000	25,000	25,000	25,000	25,000
Deputy Registrar			25,000	25,000	25,000	25,000
REDA						
Cares Act	689,126	2				
Total Transfers	1,026,441	346,570	325,000	325,000	325,000	325,000
Total Revenue and Financing Sources	\$ 11,849,224	\$ 11,506,175	\$ 11,935,918	\$ 12,131,741	\$ 12,985,292	\$ 13,628,573

City of Robbinsdale, Minnesota

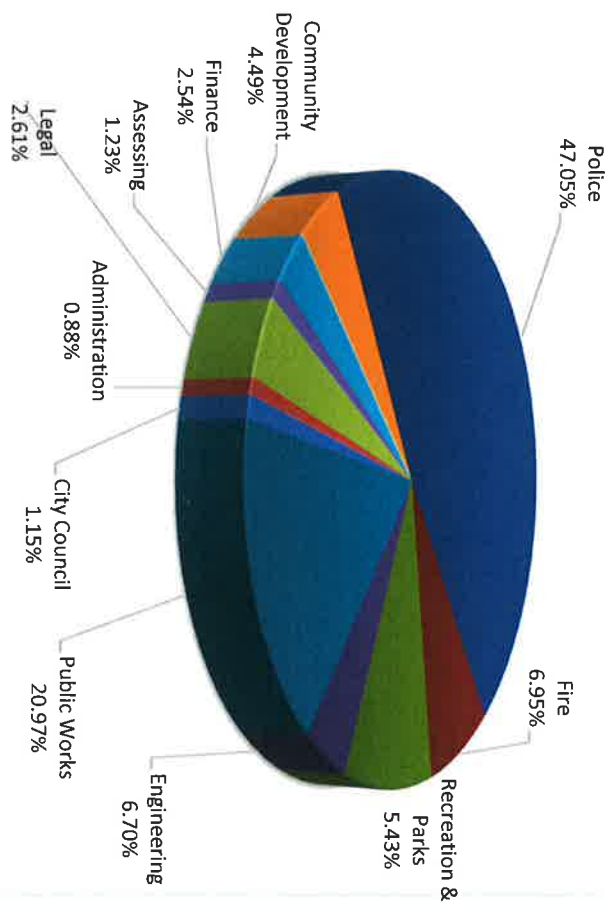
General Fund Expenditures by Department

2022 Estimated General Fund Expenditures



City Council	\$149,752
Legal	\$92,685
Administration	\$452,846
Assessing	\$144,623
Finance	\$356,234
Community Development	\$535,457
Police	\$5,719,196
Fire	\$916,391
Recreation & Parks	\$627,894
Engineering	\$1,086,502
Public Works	\$2,097,588
Operating Transfers	\$0
Total	\$12,179,168

2023 Proposed General Fund Expenditure Budget



City Council	\$128,555
Legal	\$58,714
Administration	\$470,861
Assessing	\$144,209
Finance	\$453,581
Community Development	\$554,400
Police	\$6,519,887
Fire	\$952,316
Recreation & Parks	\$656,358
Engineering	\$1,149,379
Public Works	\$2,179,131
Operating Transfers	\$0
Total	\$13,267,391

CITY OF ROBBINSDALE, MINNESOTA

General Fund Summary of Expenditures by Major Objective

	2020 Actual	2021 Actual	2022 Budget	2022 Estimated	2023 Proposed	2024 Proposed
<u>General Government</u>						
City Council	\$ 90,335	\$ 122,390	\$ 149,752	\$ 132,928	\$ 128,555	\$ 132,023
Administration	352,444	275,017	452,846	455,515	470,861	477,016
Legal	106,255	142,430	92,685	108,239	58,714	66,163
Assessing	182,070	134,164	144,623	130,950	144,209	148,538
Finance	250,461	239,447	356,234	370,567	453,581	468,941
Total General Government	981,564	913,449	1,196,140	1,198,198	1,255,920	1,292,681
<u>Community Development</u>						
Planning & Zoning	587,564	249,249	227,461	261,862	186,108	191,654
Comprehensive Planning	5,779	1,204	4,650	4,650	6,928	6,947
Redevelopment	28,488	34,529	57,288	54,642	72,018	74,351
Code Enforcement	60,989	50,288	96,298	75,965	127,961	128,227
Rental Licensing	144,394	162,038	149,760	159,015	161,385	158,792
Total Community Development	827,213	497,308	535,457	556,134	554,400	559,971
<u>Recreation & Cultural</u>						
Recreation Administration	375,322	400,567	413,193	404,930	438,343	439,579
Community Center Operations	42,258	76,339	84,779	62,706	110,221	112,984
Adult Programs	226	731	2,673	2,297	2,534	2,635
Adult Softball	642	128	4,958	941	5,854	6,200
General Programs	5,526	1,978	14,052	7,414	5,356	4,400
Youth / Children Programs	5,320	9,594	23,979	11,730	12,408	13,150
Senior Programs	12,034	15,548	27,532	14,982	23,018	23,047
Cooperative Programming	6,788	19,477	16,208	11,850	15,090	15,755
Playground / Wading Pools	2,437	261	8,297	8,347	8,429	8,764
City Band	3,890	16,568	20,244	20,428	20,416	20,460
Library Building Operations	15,279	8,204	11,979	12,635	14,690	15,780
Total Recreation & Cultural	469,722	549,396	627,894	558,260	656,358	662,754
<u>Public Safety</u>						
Police Services	4,727,746	5,140,284	5,719,196	5,413,679	6,519,887	6,658,763
Fire Services	718,487	785,404	916,391	744,225	952,316	940,658
Total Public Safety	5,446,234	5,925,688	6,635,587	6,157,904	7,472,203	7,599,421
<u>Public Works</u>						
Engineering Services	\$ 462,653	\$ 507,453	\$ 540,772	\$ 430,425	\$ 552,648	\$ 563,238
Streets	1,085,878	1,076,860	1,267,596	1,167,087	1,278,860	1,321,300
Forestry	283,631	244,570	292,750	268,764	336,881	347,945
Park Maintenance	683,225	781,718	829,992	777,437	900,271	920,359
Building Inspections	239,984	241,615	252,980	254,717	259,850	266,418
Total Public Works	2,755,371	2,852,215	3,184,090	2,898,430	3,328,510	3,419,260
<u>Human Services</u>						
Total Expenditures	10,480,105	10,738,055	12,179,168	11,368,927	13,267,391	13,534,087
<u>Other Uses</u>						
Transfers to Other Funds	1,100,000					
Total Expenditures and Other Financing Uses	\$ 11,580,105	\$ 10,738,055	\$ 12,179,168	\$ 11,368,927	\$ 13,267,391	\$ 13,534,087

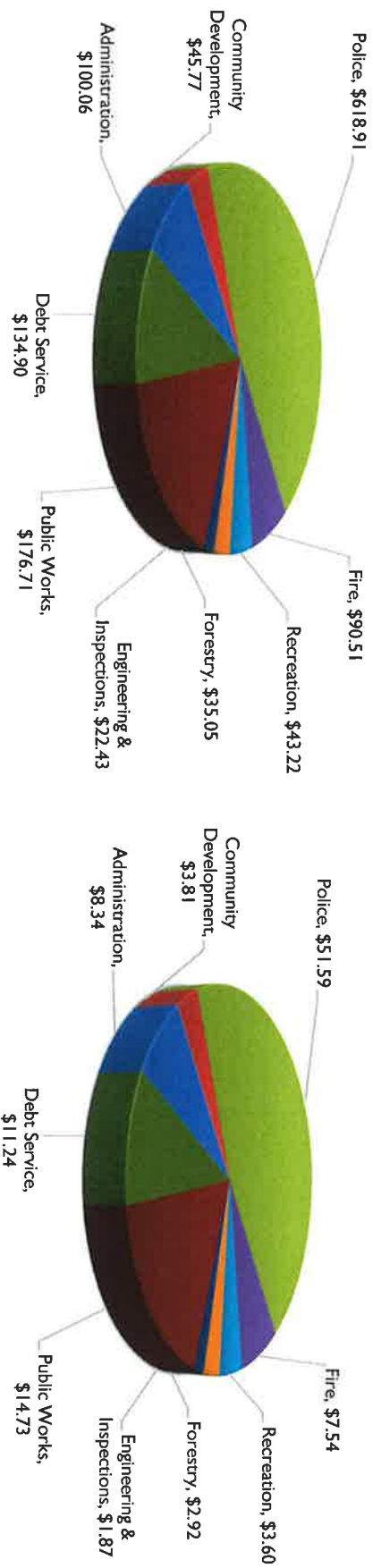
CITY OF ROBBINSDALE, MINNESOTA
General Fund Summary of Expenditures and Other Financing Uses

	2020 ACTIVITY	2021 ACTIVITY	2022 AMENDED BUDGET	2022 PROJECTED ACTIVITY	2023 DEPT REQUESTED BUDGET	2024 DEPT REQUESTED BUDGET
Summary by Department						
City Council	90,335	122,390	128,418	132,928	128,555	132,023
Administration	352,444	275,017	403,293	455,515	470,861	477,016
Legal	106,255	142,430	87,506	108,239	58,714	66,163
Assessing	182,070	134,164	144,623	130,950	144,209	148,538
Finance	250,461	239,447	356,234	370,567	453,581	468,941
Community Development	827,213	497,308	480,817	556,134	554,400	559,971
Police	4,727,746	5,140,284	4,365,049	5,413,679	6,519,887	6,658,763
Fire	718,487	785,404	916,391	744,225	952,316	940,658
Recreation	469,722	549,396	455,002	558,260	656,358	662,754
Engineering	986,268	993,638	1,086,502	953,906	1,149,379	1,177,601
Public Works	1,769,103	1,858,577	2,097,588	1,944,524	2,179,131	2,241,659
Total Expenditures	10,480,104	10,738,055	10,521,423	11,368,927	13,267,391	13,534,087
Other Financing Uses						
Transfers to Other Funds	1,100,000					
Total Expenditures & Other Financing Uses	11,580,104	10,738,055	10,521,423	11,368,927	13,267,391	13,534,087
Summary by Category						
Personal Services	7,473,401	7,942,139	8,942,712	8,554,103	9,769,744	10,117,943
Supplies	358,541	312,007	438,173	347,948	491,500	483,790
Other Services & Charges	2,648,162	2,483,908	2,780,783	2,444,336	2,988,122	2,923,254
Capital Outlay			17,500	22,540	18,025	9,100
Transfer	1,100,000					
Total Expenditures by Category	11,580,104	10,738,054	12,179,168	11,368,927	13,267,391	13,534,087

City of Robbinsdale, Minnesota

Basic Governmental Services Annual Cost
(\$198.01)
2023 Estimated Property Taxes
For a Median Valued Home (\$286,000)

Basic Governmental Services Estimated
Monthly Cost (\$16.50)
2023 Estimated Property Taxes
For a Median Valued Home (\$286,000)



Annual and monthly costs depicted in the pie charts above represent an approximate of how the City portion of the property taxes paid for a median valued home within the City would be spread. The calculation represents the costs of each service less direct revenue and indirect aids. Indirect aids were spread based upon a weighted average of the services expenditure budget.

City of Robbinsdale
2023 Property Tax Levy History

	2018	2019	2020	2021	2022	2023	
General Fund	\$5,574,736	\$5,953,473	\$6,345,973	\$6,790,191	\$7,360,567	\$8,302,720	
Debt service	575,291	838,793	847,900	1,005,053	1,016,282	966,307	
Net tax capacity levy	6,150,027	6,792,266	7,193,873	7,795,244	8,376,849	9,269,027	
Market value debt service levy	0	0	0	0	0	0	
Certified Levy - City	6,150,027	6,792,266	7,193,873	7,795,244	8,376,849	9,269,027	
HRA Levy	179,789	194,078	210,717	237,409	250,525	274,836	
Total Levy	\$6,329,816	\$6,986,344	\$7,404,590	\$8,032,653	\$8,627,374	\$9,543,863	
Fiscal Disparities Amount	1,234,305	1,585,822	1,630,244	1,470,638	1,728,593	1,578,647	
Net Spread Levy	5,095,511	5,400,522	5,774,346	6,562,015	6,898,781	7,965,216	
Percent Levy change from Prior Year	4.69%	10.37%	5.99%	8.48%	7.40%	10.62%	
Fiscal Disparity Change	1.54%	-1.93%	-0.64%	2.16%	-3.21%	-8.67%	
Percent Total Levy change from Prior Year	6.23%	8.44%	5.35%	10.64%	4.19%	1.95%	
Percent Change							
Estimated Tax Burden on Average Home	764.28	851.93	916.53	1,011.00	1,118.98	1,339.27	
Estimated Change in Tax from Prior Year	110.56	87.65	67.39	89.64	85.51	220.29	
Average Home Value	173,000	188,000	212,000	216,000	236,000	286,000	
Fiscal Disparity Change	\$ (93,142)	\$ 122,173	\$ 44,422	\$ (159,606)	\$ 257,955	\$ (149,946)	

Note 1:
Some of Change due to Market Value Homestead Exclusion

\$ 574.99	\$ 95.83
Annual Change	

Based on Payable 2022 Taxes and Proposed 2023 Truth In Taxation for the City of Robbinsdale

Residential

Number and Percent of Property by Percent of Tax Change												
DECREASE												
Total Decrease	.0% - 4.9%		5.0% - 9.9%		10.0% - 14.9%		15.0% - 19.9%		20.0% and over			
#	%	#	%	#	%	#	%	#	%	#	%	#
159	4%	150	3.49%	6	0.14%	1	0.02%	1	0.02%	1	0.02%	

Total

INCREASE												
Total Increase	.1% - 4.9%		5.0% - 9.9%		10.0% - 14.9%		15.0% - 19.9%		20.0% and over			
#	%	#	%	#	%	#	%	#	%	#	%	#
4,138	118%	191	4.44%	687	15.99%	1,309	30.46%	1,373	54.00%	578	13.45%	

4,297

Apartments

DECREASE												
Total Decrease	.1% - 4.9%		5.0% - 9.9%		10.0% - 14.9%		15.0% - 19.9%		20.0% and over			
#	%	#	%	#	%	#	%	#	%	#	%	#
6	17%	3	8.33%	3	8.33%	-	0.00%	-	0.00%	-	0.00%	

Total

INCREASE												
Total Increase	.1% - 4.9%		5.0% - 9.9%		10.0% - 14.9%		15.0% - 19.9%		20.0% and over			
#	%	#	%	#	%	#	%	#	%	#	%	#
30	83%	27	75.00%	3	8.33%	-	0.00%	-	0.00%	-	0.00%	

36

Commercial and Industrial

DECREASE												
Total Decrease	.1% - 4.9%		5.0% - 9.9%		10.0% - 14.9%		15.0% - 19.9%		20.0% and over			
#	%	#	%	#	%	#	%	#	%	#	%	#
48	62%	31	40.26%	13	16.88%	3	3.90%	-	0.00%	1	1.30%	

Total

INCREASE												
Total Increase	.1% - 4.9%		5.0% - 9.9%		10.0% - 14.9%		15.0% - 19.9%		20.0% and over			
#	%	#	%	#	%	#	%	#	%	#	%	#
29	38%	14	18.18%	5	6.49%	5	6.49%	2	2.60%	3	3.90%	

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Property Tax Levy History

Exhibit 5

Percent Certified Levy - City change from Pri

	<u>Population</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
City of Robbinsdale	14,838							
Certified Levy - City		5,881,531	6,150,027	6,792,266	7,193,873	7,795,245	8,376,849	9,269,027
Percent Certified Levy		5.61%	4.57%	10.44%	5.91%	8.36%	7.46%	10.65%
City Change from Prior Year								
Levy per Population		396.38	414.48	457.76	484.83	525.36	564.55	624.68
Tax Rate		49.248%	48.881%	49.416%	46.143%	50.592%	49.723%	49.723%
City of Crystal	23,083							
Certified Levy - City		10,010,620	10,627,889	11,060,388	12,084,672	12,837,587	13,519,480	14,826,680
Percent Certified Levy		7.11%	6.17%	4.07%	9.26%	6.23%	5.31%	9.67%
City Change from Prior Year								
Levy per Population		433.68	460.42	479.16	523.53	556.15	585.69	642.32
Tax Rate		48.95%	49.17%	47.553%	46.785%	48.371%	46.317%	46.317%
City of New Hope	21,870							
Certified Levy - City		11,767,401	12,712,742	15,001,610	16,496,716	17,052,601	17,814,011	18,615,466
Percent Certified Levy		10.36%	8.03%	18.00%	9.97%	3.37%	4.47%	4.50%
City Change from Prior Year								
Levy per Population		538.06	581.29	685.94	754.31	779.73	814.54	851.19
Tax Rate		58.878%	57.709%	66.598%	64.721%	62.596%	62.826%	62.826%
City of Golden Valley	22,334							
Certified Levy - City		21,531,403	22,420,742	23,723,799	25,073,034	26,106,046	27,927,443	31,087,048
Percent Certified Levy		8.67%	4.13%	5.81%	5.69%	4.12%	6.98%	11.31%
City Change from Prior Year								
Levy per Population		964.06	1003.88	1062.23	1122.64	1168.89	1250.45	1391.92
Tax Rate		56.109%	55.152%	53.780%	53.400%	52.444%	54.306%	54.306%
City of Brooklyn Park	86,106							
Certified Levy - City		42,905,812	44,230,488	46,169,789	48,923,932	49,158,495	52,785,056	58,283,878
Percent Certified Levy		5.84%	3.09%	4.38%	5.97%	0.48%	7.38%	10.42%
City Change from Prior Year								
Levy per Population		498.29	513.67	536.20	568.18	570.91	613.02	676.89
Tax Rate		54.365%	51.159%	51.869%	48.862%	46.396%	47.523%	47.523%
City of Brooklyn Center	33,585							
Certified Levy - City		16,194,914	17,105,950	18,427,116	19,509,310	19,942,911	21,324,025	22,795,382
Percent Certified Levy		5.38%	5.63%	7.72%	5.87%	2.22%	6.93%	6.90%
City Change from Prior Year								
Levy per Population		482.21	509.33	548.67	580.89	593.80	634.93	678.74
Tax Rate		70.498%	67.067%	70.400%	65.233%	64.740%	6.93%	55.864%

From: [William A. Blonigan](#)
To: [Dustin Leslie](#)
Subject: Fw: Another tax increase?!?!?
Date: Sunday, November 27, 2022 9:56:45 AM

This can be entered into the comments for the December 6 budget hearing.

From: Dan Neubert
Sent: Saturday, November 26, 2022 10:00 AM
To: William A. Blonigan
Subject: Another tax increase?!?!?

EXTERNAL EMAIL ALERT:

This message originated from outside the City of Robbinsdale email system. Unless you recognize the sender and know the content, **DO NOT** click links or open attachments.

I see it's time for another dip into the liberal fantasy world of tax and spend politicians like you and your city council. How in the world do you justify another huge property tax increase, this time 12.8% or in my case 21%? A 21% increase in property taxes? You're insane. I, like most non-liberal, non-politicians are forced to cut back on food, medicine, heating, everything else and you pull a 21% tax increase out of your butt, a lower intestine constipated with liberal thought or whatever passes for thought in your world. And what the hell is a 435% increase in the city budget for culture and recreation? You can't guarantee the garbage will be picked up or citizens and their property can be protected from violent criminals but your culture and recreation budget is up 435%? I see the government employee unions and politicians are rewarded yet again with another huge budget increase of 13.6%. This is just sickening, you're a horrible steward of tax payer money. Let's see what you and your council have accomplished in the past year: Garbage service – Grade F. Public Safety –Grade F. Budget control –Grade F. On the other hand: Uncontrolled taxing and spending – Grade A. Inflating the number and salaries of city employees and politicians – Grade A. Creating stupid and senseless task forces to create stupid and senseless regulations for climate control – Grade A. Creating stupid and senseless task forces to reduce city speed limits to 20 mph – Grade A. (If scofflaws ignore the 30 mph limit what kind of demented thought process thinks they will obey a 20mph one? Maybe you can allow the police department to actually enforce laws instead of allowing the criminal class to run wild.) If you had any sense of shame or self-awareness of the destruction you're causing, you would resign and slink away into liberal hell and leave the rest of us alone. You're a disgrace to everyone but liberal thought wizards. Shameful. 21%.



MEMORANDUM

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: December 6, 2022
RE: Request to waive Downtown Architectural Design Guidelines requirements for a wall sign at 4089 West Broadway

BACKGROUND:

On November 15, 2022 the Council tabled action regarding the request to re-use the Top Rank Barbers sign at 4089 West Broadway which was previously located at Robin Center.

ANALYSIS/CONCLUSION:

Staff contacted the property owner to request cost estimates for a new sign that would be compliant with the Downtown Architectural Design Guidelines. The property owner responded with a note indicating that the tenant no longer wants to move forward with getting his sign approved. A copy of the e-mail is provided as **Exhibit 1**.

Since the request is similar to a zoning request staff is requesting that Council take action in light of the "60-day law." If the tenant or property owner were to make a similar request, it can be placed on a future Council agenda with more supporting information.

RECOMMENDATION:

By Motion, uphold the Downtown Architectural Design Guidelines requirements for signs and deny the request to re-use the Top Rank Barbers sign formerly affixed to Robin Center at 4089 West Broadway.

Tim Sandvik, City Manager

CONCURRENCE:

Rick Pearson, Community Development Coordinator

Rick Pearson

From: andre oker <~~andre.oker@junk360.com~~>
Sent: Thursday, November 17, 2022 12:14 PM
To: Rick Pearson
Subject: Re: Top Rank Barbers sign

EXTERNAL EMAIL ALERT:

This message originated from outside the City of Robbinsdale email system. Unless you recognize the sender and know the content, **DO NOT** click links or open attachments.

Rick,

Until further notice I guess my tennant Nick no longer wants to move forward with getting his sign approved. I will let you know if that changes thank you for your help.

Kind regards,

Thank you for choosing Junk 360!

Andre Oker

Owner

Junk360, LLC

Hauling-Recycling-Donations

~~www.junk360.com~~

~~651-485-8850~~

~~https://www.junk360.com/~~



City of Robbinsdale

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: December 6, 2022
RE: Voucher Requests Pending Approval for Disbursement

The check register dated 12/6/22 reflects the voucher requests pending approval for disbursement.

The check register dated 11/16/22 through 12/6/22 is a list of vouchers requiring payment for city funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Recommendation:

By motion, approve disbursement requests for period ending 12/6/22.

Tim Sandvik, City Manager

CONCURRENCE:

Dustin Leslie, City Clerk