



CITY COUNCIL MEETING
October 18, 2016
4100 Lakeview Avenue North
Robbinsdale, Minnesota
7:00 p.m.

A G E N D A

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A) **PUBLIC HEARINGS:** Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.
- B) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

1. CITY COUNCIL MEETING CALLED TO ORDER
2. ROLL CALL:, Selman, Backen, Blonigan, Rogan Mayor Murphy
3. **MICROPHONE CHECK:** Blonigan, Rogan, Selman, Backen, Mayor Murphy
4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA.
5. APPROVAL OF THE OCTOBER 18, 2016 MEETING AGENDA.

CITY COUNCIL MEETING AGENDA

10/18/2016

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CONSENT AGENDA: Pursuant to Council rules, one motion, non-debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:

- | | |
|--|-------------------|
| A. Motion to approve and order placed on file minutes of the regular City Council meeting of October 4, 2016 and City Council Work Session of October 4, 2016. | 1-10 |
| B. Motion to approve issuance of licenses from list dated October 18, 2016. | 11-13 |
| C. Motion to approve the September 2016 payment for City credit card charges. | 14-19 |
| D. Motion to authorize the City Manager and Finance Director to issue a purchase order for asphalt works at the Public Works Garage to Valley Paving of Shakopee, MN for the amount of \$35,000. | 20 |
| E. Motion to hold the SECOND READING of Ordinance 16-16 "AN ORDINANCE REZONING 3606 LAKE DRIVE FROM B-2 LIMITED COMMUNITY BUSINESS TO R-1, SINGLE FAMILY RESIDENTIAL." | 21-23
(Ord.23) |

PRESENTATION

There are no Presentation items scheduled.

PUBLIC HEARING

There are no Presentation items scheduled.

OLD BUSINESS

- | | |
|--|-----------------|
| A. <u>SECOND READING of Ordinance 16-14 vacating public right-of-way at 36th Ave. N. for Robbinsdale Mall Second Addition, and vacating the West Broadway Frontage Road upon proof of fee title ownership</u> | 24-30 |
| 1. Motion to hold the SECOND READING of Ordinance 16-14 "AN ORDINANCE VACATING WEST BROADWAY FRONTAGE ROAD RIGHT OF WAY ADJACENT TO ROBBINSDALE MALL SECOND ADDITION IN ROBBINSDALE, MINNESOTA." | (Ord.
26-27) |
| B. <u>Final Plat – Robbinsdale Mall Second Addition</u> | 31-38 |
| 1. Recommendation to table action on this item to a special City Council meeting to be held at 7:00 p.m. on October 25, 2016. | (Res.
33-34) |

NEW BUSINESS

There are no New Business items scheduled.

OTHER BUSINESS

A. Voucher Request Pending Approval for Disbursement 39

1. By motion approve disbursement requests for period ending October 18, 2016.

B. Schedule Work Session – BLRT Section 106 Impact to Historic Properties – Interpretive Design 40

1. By motion, schedule a work session for November 1, 2016 at 6:30 p.m. at City Hall in the Rear Council Meeting Room for the purpose of learning more about the Interpretive Themes Development required by Federal Section 106 as part of the METRO Blue Line development.

ADMINISTRATIVE REPORTS

COUNCIL GENERAL COMMUNICATIONS

ADJOURNMENT

Marcia E. Glick

Marcia Glick, City Manager

ITEMS PENDING OR UNDER STUDY FOR COUNCIL CONSIDERATION

ITEM	DEPARTMENT RESPONSIBILITY	ANTICIPATED AGENDA DATE
1. GreenSteps Cities Presentation	Organization	Nov 15 WS
2. 2017 Budget Public Meeting	Finance	Dec 4

**City of Robbinsdale
CITY COUNCIL MINUTES
October 4, 2016
Meeting No. 20**

CALL TO ORDER

1. Mayor Murphy called the meeting to order at 7:01 p.m.

ROLL CALL

2. Present: Rogan, Selman, Backen, Blonigan, Mayor Murphy
Absent: None
Staff: Marcia Glick, City Manager; Larry Jacobson, Finance Director

OPPORTUNITY FOR THE PUBLIC

3. Mayor Murphy opened the floor to anyone wishing to speak on any items not on the agenda.
4. Al Lane of 4221 Vera Cruz: Asked the City Council to have police enforce policy rules on a 6 hour limit Park and Ride. Would like to park in front of own home at this point one person is using for park and ride but has been more 2-3 other cars. Neighbor to the South has difficulty exiting driveway. Street sweeper and plows miss maintaining the area along the curb. Usually 7:00 a.m. to 6:00 p.m.
5. Member Backen noted neighbors would also get notices prohibiting parking on the street.
6. Lane planning on contacting neighbors also concerned about speed to catch the light.
7. Mark Cook of 4213 Vera Cruz: Always has Park & Ride parking on Vera Cruz and had asked people to park at a church but one driver won't.
8. Joe Lane of 4221 Vera Cruz: Has asked the person to park somewhere else. Discussion became adversarial.

APPROVAL OF AGENDA

9. Glick noted the following additions to the Agenda:
 - Updated attachments for Public Hearing Items A - G.
 - A correction to the Parks, Recreation and Forestry Commission Meeting Minutes; that date should read June 28th 2016.
 - A correction to the consent item regarding "Fee Schedule" this item should be labeled Consent Item K.

10. Member Selman **MOVED**, seconded by Member Rogan to approve the agenda. **The vote was unanimous and the motion carried.**

CONSENT AGENDA

11. Member Blonigan pulled Consent Item D.
12. Member Rogan **MOVED**, seconded by Member Blonigan to approve the Consent Agenda, items A through L; with the exception of item D. **The vote was unanimous and the motion carried.**
13. Items approved are as follows:
- A. Motion to approve and order placed on file minutes of the regular City Council meeting of September 20, 2016.
 - B. Motion to approve acknowledge receipt and placing on file minutes of the following Commissions and Boards:
 - Human Rights Commission for 07/28/2016.
 - Parks, Recreation & Forestry Commission 06/28/16 and 08/23/16.
 - C. Motion to approve issuance of licenses from list dated October 4, 2016.
 - D. *Item removed by Member Blonigan*
 - E. Robbinsdale Chamber of Commerce Halloween Give and Get Event: No Council Action Required (informational only).
 - F. Motion to approve the August 2016 payment for City credit card charges.
 - G. Motion to acknowledge the Robbinsdale Wine & Spirits for the month of August 2016.
 - H. Motion to acknowledge the Deputy Registrar's financial reports for the month of August 2016.
 - I. Motion to hold the SECOND READING of Ordinance 16-17 "AN ORDINANCE AMENDING SECTION 530 ADOPTING A NEW FLOOD PLAIN ORDINANCE AS REQUIRED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY AND REPEALING THE FLOOD PLAIN ORDINANCE AS REVISED IN 2004."
 - J. Motion to table the SECOND READING of Ordinance 16-14 "AN ORDINANCE VACATING WEST BROADWAY FRONTAGE ROAD" until October 18, 2016.
 - K. Motion to adopt the Resolution 7517 "A RESOLUTION ADOPTING APPENDIX B TO THE ROBBINSDALE CITY CODE AND GENERAL FEE SCHEDULE."

- L. Motion to waive the reading and order the adoption of Resolution 7518 "A RESOLUTION SUPPORTING APPLICATION FOR TRANSIT ORIENTED DEVELOPMENT GRANT FROM HENNEPIN COUNTY FOR AQUISION OF 4165 HUBBARD AVENUE NORTH FOR FUTURE REDEVELOPMENT."

PULLED CONSENT ITEM D

14. Member Blonigan pulled Consent Item D: a motion to appoint Sherief Elabbady to Human Rights Commission (HRC) for a term to commence October 4, 2016. He removed Item D to thank Mr. Elabbady for volunteering for HRC.
15. Member Blonigan **MOVED**, seconded by Member Rogan to appoint Sherief Elabbady to the Human Rights Commission for a term to commence on October 4, 2016. **The vote was unanimous and the motion carried.**

PRESENTATION

16. There were no Presentation items scheduled.

PUBLIC HEARING A: Adoption of Assessment Roll for Housing Maintenance Code Violation Costs

17. Jacobson reviewed the staff report.
18. Mayor Murphy opened the public hearing; no one came forward to speak.
19. Member Selman **MOVED**, seconded by Member Rogan to close the Public Hearing. **The vote was unanimous and the motion carried.**
20. Member Selman **MOVED**, seconded by Member Rogan to waive the reading and order the adoption of the attached Resolution 7519 "A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR HOUSING MAINTENANCE CODE VIOLATION COSTS." **The vote was unanimous and the motion carried.**

PUBLIC HEARING B: Adoption of Assessment Roll for Delinquent Utilities

21. Jacobson reviewed the staff report noting the report was for May and June services billed in July and 30 days past due when notices were sent.
22. Mayor Murphy asked about an auto-pay issue where someone has a credit card change.
23. Jacobson stated that when an issue happens with auto-pay the city is notified and initiates the process of contacting customers. He also noted that the amount of delinquents is better than last year.
24. Member Blonigan noted a significant number of people had paid during the notice period (\$80,000).

25. Member Rogan clarified the assessment process.
26. Member Selman asked for a count of delinquent accounts under \$100.
27. Mayor Murphy opened the Public Hearing.
28. Melissa Davis spoke on behalf of Trish Davis of 4119 Zane Ave, Robbinsdale: would like to arrange payment.
29. Beth Erickson of 3329 Parkview Blvd, Robbinsdale: wanted to make arrangements to pay and described a family issue with income.
30. Member Rogan **MOVED**, seconded by Member Selman to close the Public Hearing. **The vote was unanimous and the motion carried.**
31. Member Selman **MOVED**, seconded by Member Blonigan to waive the reading and order the adoption of the attached Resolution 7520 "A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR DELINQUENT UTILITIES." **The vote was unanimous and the motion carried.**

PUBLIC HEARING C: Adoption of Assessment Roll for Unpaid Administrative Penalties

32. Jacobson read from the staff report noting there was an appeal process for all citations which has passed.
33. Mayor Murphy opened the Public Hearing; no one came forward to speak.
34. Member Blonigan **MOVED**, seconded by Member Rogan to close the Public Hearing. **The vote was unanimous and the motion carried.**
35. Member Rogan noted that he was pleased with the process and thanked staff for their work.
36. Member Rogan **MOVED**, seconded by Member Backen to waive the reading and order the adoption of the attached Resolution 7521 "A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR UNPAID ADMINISTRATIVE PENALTIES." **The vote was unanimous and the motion carried.**

PUBLIC HEARING D: Adoption of Assessment Roll for Emergency Water and Sewer Repairs

37. Jacobson read from the staff report. He noted that, unlike the other special assessments, there isn't a \$50 administration fee.
38. Mayor Murphy opened the Public Hearing; no one came forward to speak.
39. Member Rogan **MOVED**, seconded Member Selman to close the Public Hearing. **The vote was unanimous and the motion carried.**

40. Member Selman **MOVED**, seconded by Blonigan to waive the reading and order the adoption of the attached Resolution 7522 "A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR EMERGENCY WATER AND SEWER REPAIRS." With the removal of the last sentence from item #1 which, had indicated a \$50 administrative fee. **The vote was unanimous and the motion carried.**

PUBLIC HEARING E: Adoption of Assessment Roll for Code Enforcement Costs

41. Jacobson read from the staff report.
42. Mayor Murphy opened the Public Hearing; no one came forward to speak.
43. Member Rogan **MOVED**, seconded by Member Backen to close the Public Hearing. **The vote was unanimous and the motion carried.**
44. Member Selman **MOVED**, seconded by Member Rogan to waive the reading and order the adoption of the attached Resolution 7523 "A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR UNPAID CODE ENFORCEMENT COSTS." **The vote was unanimous and the motion carried.**

PUBLIC HEARING F: Adoption of Assessment Roll for Forced Tree Removal Costs

45. Jacobson read from the staff report.
46. Mayor Murphy opened the Public Hearing; hearing none.
47. Member Selman **MOVED**, seconded by Member Rogan to close the Public Hearing. **The vote was unanimous and the motion carried.**
48. Member Rogan **MOVED**, seconded by Member Blonigan to waive the reading and order the adoption of the attached Resolution 7524 "A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR FORCED TREE REMOVALS." **The vote was unanimous and the motion carried.**

PUBLIC HEARING G: Adoption of Assessment Roll for Repeat Nuisance Service Calls

49. Jacobson read from the staff report.
50. Mayor Murphy opened the Public Hearing; no one came forward to speak.
51. Member Rogan **MOVED**, seconded by Selman to close the Public Hearing. **The vote was unanimous and the motion carried.**

52. Member Selman **MOVED**, seconded by Rogan to waive the reading and order the adoption of the attached Resolution 7525 "A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR REPEAT NUISANCE SERVICE CALL COSTS." **The vote was unanimous and the motion carried.**

OLD BUSINESS

53. There were no Old Business items scheduled

NEW BUSINESS

54. There were no New Business items scheduled

OTHER BUSINESS A: Voucher Request Pending Approval for Disbursement

55. Member Rogan **MOVED**, seconded by Member Selman to approve disbursement requests for period ending October 4, 2016. **The vote was unanimous and the motion carried.**

ADMINISTRATIVE REPORTS

56. Glick noted the following:
- The REDA meeting regularly held the 2nd Tuesday of each month will be rescheduled this month for October 18, 2016 and will follow the City Council Meeting.
 - The Robbinsdale Chamber – Give & Get will take place on Thursday, October 27, 2016 from 4:00 p.m. to 6:00 p.m.

COUNCIL GENERAL COMMUNICATIONS

57. Member Backen thanked everyone for coming to the Octoberfest event held at the Wicked Wort which raised several thousand dollars for the Heart of Robbinsdale Community Foundation (HORCF).
58. Member Selman thanked HORCF for their efforts and also congratulated the Linda Kemper for winning the 2016 Millie Hisey Robbinsdale Landscape Beautification Award.
59. Member Blonigan will work with Glick to resolve issue of the Hwy 100 Bridge and addresses the loose Rip Rap and erosion. They will also give Governor Dayton a note on this as well.
60. Mayor Murphy promoted the Chamber Give & Get and asked participants to please bring food items to donate to a local food shelf.
61. Member Backen noted the Robbinsdale Crime Prevention Meeting; a topic example included when to call 911. The meeting will take place on Wednesday, October 5, 2016 at 7:00 p.m.

62. Mayor Murphy noted silver tags on Ash trees, 273 trees treated this year by the City's Forester.

ADJOURNMENT

63. Member Selman **MOVED**, seconded by Member Rogan to adjourn the meeting at 8:00 p.m. **The vote was unanimous and the motion carried.**

Alexandria Olson, Recorder

Regan L. Murphy, Mayor

ROBBINSDALE CITY COUNCIL
WORK SESSION MINUTES
TUESDAY, OCTOBER 4, 2016.

1. The Work Session was called to order by Mayor Pro-Tem Backen at 8:05 pm.
2. Councilmembers Present: Blonigan, Rogan, Selman, Backen, Mayor Murphy

Staff Present: City Manager Glick, Finance Director Jacobson, City Engineer/Public Works Director McCoy, Director of Administrative and Recreation Services Marshall

PREVIEW: 2016 Capital Improvement Program Projects including Streets, Park and Buildings

3. McCoy overviewed the 2017 Noble Avenue project including a number of connecting streets. It includes street, sewer, water, street design and estimated cost of \$6M. The neighborhood open house on this project has already been held and most residents are supportive of it. Council's primary concern is vehicles traveling too fast on this street. Solutions discussed included narrowing of the street, the visual effect of narrowing created by certain lane markings, a bump out at 37th and maybe others, or a center median at some intersections. Some trees will need to come down but staff will first determine if some can be spaded and relocated.
4. McCoy indicated next priority project as Oakdale Avenue requested by North Memorial coordinated with tunnel repairs. Council noted that maintenance of the center median must be the hospital's responsibility and needs to be written into an agreement. This project will have state-aid funding and hospital assessment.
5. Another potential project for 2017 is Toledo & Scott Avenues from 37th to 39th and including the Robbinsdale Middle School. McCoy said the street is on its last legs, the lift station needs to be replaced and the school needs to improve its storm sewer.
6. The city's mill & overlay projects were reviewed for 2017-19. Homeowners are not currently assessed for these.
7. Kelly Park discussion included whether the playground equipment should be more centralized in the park, should the basketball court be removed, staff will seek neighborhood input at the October 25th project open house. Member Selman asked staff to invite all residents within the area west of Highway 100 and south of 42nd Avenue.
8. The boat launch parking area by the lake at LVT Park is planned to be reconstructed. It needs to serve as both a drop-off area and for limited boat trailer parking- suggested two stalls only.
9. Sanborn Park idea of replacing the existing building with a two level building combining concessions & warming house on the lower level with a community meeting room on the upper level was suggested as a discussion item. This will be discussed again at the November 1st work session.

10. Triangle Park discussion of removing the wading pool due to its age, an upcoming \$8K cost of a resurfacing/repainting this spring, and serving a declining and small number of people for an expensive park feature. Possibility of reallocating staff to a different park. Discussion included a concept of just opening it up for free use and not staffed- but this only decreases the pool attendant cost. This will be discussed again at the November 1st work session.
11. McCoy reviewed that City Hall is scheduled to be re-roofed in 2017 including new skylights and will be going out for bid.

DISCUSSION: Downtown Streetscape Vision

12. Council's vision is of something special, such as a colorful inlaid bird. No pavers, rather asphalt or concrete.

UPDATE: Station Area Plans

13. Glick distributed a handout on the historic nature of the grand rounds rail line with a theme at each station required as part of the Section 106 National Historic Preservation Act. The Robbinsdale station will have the theme of community building inspired by A.B. Robbins riding a train through the area. Glick then reviewed Station Area Plans from Crandall-Arambula. Council noted there are four levels they agreed that a lot of the main level parking needs to be replacement of short term downtown parking, not dedicated to transit.

UPDATE: Municipal Liquor Study.

14. Glick said the past consultant will provide a report by November answering the questions of should the store completely move or should there be two stores.

FOLLOW UP – Affordable Housing Presentation on 9-16-16.

15. Glick noted she had forwarded this to council a week or two ago as an item to read. There was no further discussion on this item.

MONTHLY UPDATE: Problem Properties.

16. Report was distributed. Members discussed the idea of buying a problem commercial property and Glick added she will check on funds available in the REDA account.

MONTHLY UPDATE: 2016 Goals.

17. Update distributed.

OTHER BUSINESS:

18. Glick reported updated Terrace plans are expected in October or November.
19. McCoy was asked to check on County Road 81 lights by North Memorial.
20. McCoy was asked about the condition of the Minneapolis storm sewer line that dumps into Crystal Lake and said its condition is poor in several areas; he'll follow up with Minneapolis.
21. Discussion on installing security cameras was discussed for having a strategy for key places.

ADJOURNMENT

22. Backen adjourned the meeting at 10:37 p.m.

Tom Marshall, Recorder

Pat Backen, Mayor Pro Tem



MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: October 18, 2016

RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Recommendation:

By motion approve issuance of licenses dated October 18, 2016.

Marcia E. Glick

Marcia Glick, City Manager

CONCURRENCE:

Tom Marshall

Tom Marshall, City Clerk

BUSINESS LICENSES FOR COUNCIL APPROVAL

10/18/2016

Current Date: 10/14/2016

<u>License Type</u>	<u>Applicant</u>	<u>License Fee</u>
Animals - Domestic	DANIEL & AMY FISHER	25.00
Auto Dealer	Robbinsdale Oil Company	0.00
Car Wash	Robbinsdale BP Amoco	50.00
Convenience Foods	Espresso Coffee Shop-North Memorial	50.00
Convenience Foods	Subway	50.00
Convenience Foods	CVS/pharmacy #1129	50.00
Convenience Foods	Wuollet Bakery, Inc.	50.00
Convenience Foods	Dollar Tree Store #750	50.00
Convenience Foods	Papa John's Pizza #1720	50.00
Convenience Foods	MCDONALD'S	50.00
Convenience Foods	Dollar Express Stores LLC	50.00
Convenience Foods	PUMP-N-MUNCH	50.00
Convenience Foods	ROBBINSDALE FOOD MARKET	50.00
Convenience Foods	Clark One, Inc.	50.00
Convenience Foods	Walgreens Store #13607	50.00
Dry Cleaning	LOADS OF LAUNDRY	50.00
Dry Cleaning	Pilgrim Dry Cleaners, Inc.	50.00
Gas Pumps	Robbinsdale BP Amoco	130.00
Gas Pumps	Fairchilds Service LLC	110.00
Gas Pumps	Sipe's Car Care Center	140.00
Gas Pumps	PUMP-N-MUNCH	120.00
Gas Pumps	Robbinsdale Oil Company	120.00
Gas Pumps	Clark One, Inc.	130.00
MassageTherapy - Business	New Oriental Massage, LLC	200.00
Mechanical Amusement Devices	The Vapor Bunker U.S.	30.00
Restaurant/Cafe	Employee Cafeteria-North Memorial	50.00
Temporary Food	CHURCH OF THE SACRED HEART	50.00
Temporary Liquor	CHURCH OF THE SACRED HEART	50.00
Tobacco Sales	Fairchilds Service LLC	250.00
Tobacco Sales	Robbinsdale BP Amoco	250.00
Tobacco Sales	ROBBINSDALE FOOD MARKET	250.00
Tobacco Sales	Walgreens Store #13607	250.00
Tobacco Sales	PUMP-N-MUNCH	250.00
Tobacco Sales	Clark One, Inc.	250.00
Tobacco Sales	Sipe's Car Care Center	250.00
Tobacco Sales	The Vapor Bunker U.S.	250.00
Tobacco Sales	Dollar Express Stores LLC	250.00

Number of Licenses Requesting Council Approval: 37

CONTRACTORS' LICENSES FOR COUNCIL APPROVAL 10/18/2016

<u>Applicant</u>	<u>Type</u>	<u>License Fee</u>
AEROSTAR HEATING & AIR LLC	Mechanical Contractor	50.00
CENTER POINT PLUMBING	Plumbing Contractor	50.00
DORAN CONSTRUCTION	General Contractor	50.00
J NORDSTROM PLUMBING LLC (ME)	Mechanical Contractor	50.00
JLH CONSTRUCTION LLC	Residential Builder	50.00
LANDWEHR CONSTRUCTION (D)	Demolition Contractor	50.00
LANDWEHR CONSTRUCTION (WS)	Sewer/Water Contractor	50.00
UNDERDAHL'S HEATING & A/C LLC	Mechanical Contractor	50.00

Number of Contractor Licenses Requesting Council Approval: 8

INDIVIDUAL LICENSES FOR COUNCIL APPROVAL 10/18/2016

Current Date: 10/14/2016

<u>Type</u>	<u>Applicant</u>	<u>License Fee</u>
Massage Therapy - Individual	Honglei Wang	75.00
Massage Therapy - Individual	JIN ZHONG WANG	75.00

Number of Licenses Requesting Council Approval: 2



City of Robbinsdale

MEMORANDUM

TO: City Council
FROM: Marcia Glick, City Manager
DATE: October 18, 2016
RE: Approval of Credit Card Charges and Payment

The City has issued credit cards to certain employees as designated by the City Manager. Credit card payments are made using the ACH payment method directly to the bank, no check is issued, and payment is required by a certain date to avoid finance charges.

The attached listings are the credit card payments made in the month of September 2016 representing charges for the period August 10, 2016 through September 10, 2016, for expenses for City operations.

Recommendation

By motion approve the September 2016 payment for City credit card charges.



Marcia Glick, City Manager

CONCURRENCE:



Larry Jacobson, Finance Director

Council Check Register by GL

Council Check Register and Summary

9/26/2016 -- 9/26/2016

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2016259	9/26/2016		100292 U. S. BANCORP							
		21.02	COMMUNITY GYMS		116040		1305.6214		Operating Supplies	Community Center Operations
			Supplier 114310 TARGET							
		2.99	FRIENDLY ROBINS		116041		1335.6214		Operating Supplies	Senior Programs
		9.99	MOVIE DISCUSSION GROUP		116042		1335.6214		Operating Supplies	Senior Programs
		29.25	FRIENDLY ROBINS		116043		1335.6214		Operating Supplies	Senior Programs
			Supplier 114248 CUB FOODS							
		340.00	MRPA CONFERENCE - RYAN PARKS		116044		1300.6512		Conference & Schools	Recreation Administration
		235.00	MRPA CONFERENCE - TOM MARSHALL		116045		1300.6512		Conference & Schools	Recreation Administration
			Supplier 114432 MRPA							
		36.00	COMMUNITY GYMS		116046		1305.6214		Operating Supplies	Community Center Operations
			Supplier 114314 CVS							
		32.94	FRIENDLY ROBINS		116047		1335.6214		Operating Supplies	Senior Programs
			Supplier 114248 CUB FOODS							
		461.27	IPAD PURCHASE		116048		1300.6214		Operating Supplies	Recreation Administration
			Supplier 116850 COSTCO							
		149.07	CD'S		116049		1200.6214		Operating Supplies	Police Support Services
			Supplier 114296 CDW GOVERNMENT							
		393.16	TASER BATTERY PACKS		116050		1205.6214		Operating Supplies	Patrol Services
			Supplier 116980 TASER INTERNATIONAL							
		133.90	TICKETWRITER PAPER		116051		1205.6214		Operating Supplies	Patrol Services
			Supplier 116981 POS SUPPLY SOLUTIONS							
		55.05	SQUAD KITS SUPPLIES		116052		1205.6214		Operating Supplies	Patrol Services
			Supplier 114258 MENARDS							
		355.00	HOTEL - FAUE		116053		1205.6512		Conference & Schools	Patrol Services
			Supplier 114658 HOLIDAY INN							
		32.78	BATTERIES		116054		1200.6214		Operating Supplies	Police Support Services
			Supplier 115515 BATTERIES INC.							
		89.00	TINT METER		116055		1205.6214		Operating Supplies	Patrol Services
		158.00	TINT METERS - 2		116056		1205.6214		Operating Supplies	Patrol Services
			Supplier 116982 LASER LABS							
		269.54	RIFLE SIGHT		116057		1205.6214		Operating Supplies	Patrol Services
			Supplier 116242 OPTICS PLANET							
		48.29	CLEANING CHEMICALS & DUM DUM P		116058		6405.6214		Operating Supplies	Liquor Operations
			Supplier 114314 CVS							
		24.95	BOTTLED WATER		116059		1260.6214		Operating Supplies	Fire Prevention / Suppression
			Supplier 114267 ALMSTEDS							
		1,422.22	BOOTS & GLOVES		116060		1260.6216		Clothing & Personal Equipment	Fire Prevention / Suppression
		47.58	NOMEX HOOD		116061		1260.6216		Clothing & Personal Equipment	Fire Prevention / Suppression
			Supplier 114264 THE FIRE STORE							

Council Check Register by GL
Council Check Register and Summary

9/26/2016 -- 9/26/2016

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2016259	9/26/2016		100292 U. S. BANCORP						Continued...	
		76.70	SHEET ROCK		116062		1260.6382		Advertising / Promotions	Fire Prevention / Suppression
		151.55	SHEET ROCK		116063		1260.6382		Advertising / Promotions	Fire Prevention / Suppression
		41.04	CREDIT SHEET ROCK		116064		1260.6382		Advertising / Promotions	Fire Prevention / Suppression
			Supplier 114258 MENARDS							
		39.99	ANTARI FLY 4		116065		1260.6214		Operating Supplies	Fire Prevention / Suppression
			Supplier 115204 EMI AUDIO							
		17.33	BOOSTER SEAT		116066		1200.6214		Operating Supplies	Police Support Services
			Supplier 114310 TARGET							
		12.98	PICTURE HANGERS		116067		1200.6214		Operating Supplies	Police Support Services
			Supplier 114257 ACE HARDWARE							
		9.20	ICE FOR TRAINING		116068		1205.6512		Conference & Schools	Patrol Services
		2.80	ICE FOR TRAINING		116069		1205.6512		Conference & Schools	Patrol Services
			Supplier 115538 BP							
		28.93	BIKE TUBE		116070		1220.6728		Miscellaneous Other Charges	Investigations / Special Svcs
			Supplier 114310 TARGET							
		4.59	BATTERIES		116071		1200.6214		Operating Supplies	Police Support Services
			Supplier 114438 BATTERIES PLUS							
		6.45	POSTAGE FOR NNO REPORT		116072		1200.6378		Postage & Shipping	Police Support Services
			Supplier 114303 US POST OFFICE							
		2.18	PHOTOS FOR NNO REPORT		116073		1200.6214		Operating Supplies	Police Support Services
		3.53	PORTFOLIO		116074		1200.6214		Operating Supplies	Police Support Services
			Supplier 114256 WALGREENS							
		18.00	UTILITY CREDIT CARD		116075		6005.6720		Service Charges	Water Utility Administration
		18.00	UTILITY CREDIT CARD		116076		6105.6720		Service Charges	Sanitary Sewer Administration
		5.90	UTILITY CREDIT CARD		116077		6205.6720		Service Charges	Storm Sewer Administration
		18.00	UTILITY CREDIT CARD		116078		6305.6720		Service Charges	Solid Waste Operations
			Supplier 114253 PAYPAL INC							
		15.00	REC WEB CREDIT CARD		116079		1300.6720		Service Charges	Recreation Administration
		15.00	REC WEB CREDIT CARD		116080		1300.6720		Service Charges	Recreation Administration
			Supplier 115203 PLUG N PLAY							
		225.00	GFOA - ZUBA CONFERENCE		116081		1050.6512		Conference & Schools	Financial Services
			Supplier 114254 GOVERNMENT FINANCE OFFICERS ASSOC							
		42.38	CERTIFICATE SEALS		116082		1200.6214		Operating Supplies	Police Support Services
			Supplier 114516 OFFICE DEPOT							
		75.46	MAGNETIC MIC MOUNTS - 2		116083		1260.6214		Operating Supplies	Fire Prevention / Suppression
		75.46	MAGNETIC MIC MOUNTS - 2		116084		1260.6214		Operating Supplies	Fire Prevention / Suppression
			Supplier 116983 MAGNETIC MIC							
		577.20	FLIGHT - POWELL FHETS CONFEREN		116085		1260.6510		Meeting / Travel Expense	Fire Prevention / Suppression
		577.20	FLIGHT - OPHEIM FHETS CONFEREN		116086		1260.6510		Meeting / Travel Expense	Fire Prevention / Suppression
			Supplier							

Council Check Register by GL

Council Check Register and Summary

9/26/2016 -- 9/26/2016

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2016259	9/26/2016		100292 U. S. BANCORP						Continued...	
			114769 DELTA AIR LINES							
		300.00	MSFCA CONFERENCE - POWELL		116087		1260.6512		Conference & Schools	Fire Prevention / Suppression
			Supplier 116377 MN STATE FIRE CHIEFS ASSOCIATION							
		94.85	DAY LILY / PADLOCK		116088		1367.6214		Operating Supplies	Parks Equipment Maintenance
		85.88	BATTERIES		116089		1260.6214		Operating Supplies	Fire Prevention / Suppression
			Supplier 114262 THE HOME DEPOT							
		1,308.32	6' STEEL BENCH - 2		116090		1367.6234		Equipment Parts & Supplies	Parks Equipment Maintenance
			Supplier 115006 BELSON OUTDOORS							
		18.44	HEX BIT SOCKETS		116091		1367.6214		Operating Supplies	Parks Equipment Maintenance
			Supplier 114295 AMAZON							
		45.00	APWA TRAINING		116092		1300.6512		Conference & Schools	Parks Administration
			Supplier 114770 AMERICAN PUBLIC WORKS ASSOCIATION							
		33.35	HOOKS, ROOF PATCH		116093		7115.6214		Operating Supplies	CS Government Buildings
		45.66	CONCRETE MIX/TAPE		116094		1367.6234		Equipment Parts & Supplies	Parks Equipment Maintenance
			Supplier 114262 THE HOME DEPOT							
		34.43	COUPLING/STRAPS		116095		1367.6234		Equipment Parts & Supplies	Parks Equipment Maintenance
			Supplier 114258 MENARDS							
		12.19	LED LIGHT		116096		7115.6214		Operating Supplies	CS Government Buildings
		31.62	MARKING PAINT		116097		1371.6214		Operating Supplies	Parks Ballfield Maintenance
			Supplier 114262 THE HOME DEPOT							
		47.66	TUBING W/ SOCK		116098		1367.6214		Operating Supplies	Parks Equipment Maintenance
			Supplier 114258 MENARDS							
		45.94	TAPE		116099		1371.6214		Operating Supplies	Parks Ballfield Maintenance
		11.98	ROPE NYLON		116100		1605.6214		Operating Supplies	Streetscape
			Supplier 114262 THE HOME DEPOT							
		45.00	APWA TRAINING		116101		1300.6214		Operating Supplies	Parks Administration
		45.00	APWA TRAINING		116102		1300.6214		Operating Supplies	Parks Administration
		45.00	APWA TRAINING		116103		1300.6214		Operating Supplies	Parks Administration
		45.00	APWA TRAINING		116104		1300.6214		Operating Supplies	Parks Administration
			Supplier 114770 AMERICAN PUBLIC WORKS ASSOCIATION							
		2.00	PARKING APWA		116105		1300.6510		Meeting / Travel Expense	Parks Administration
			Supplier 116984 MPLS METERS							
		45.00	APWA TRAINING		116106		1600.6510		Meeting / Travel Expense	Streets Administration
			Supplier 114770 AMERICAN PUBLIC WORKS ASSOCIATION							
		21.56	CAR CLOCK - 2		116107		1260.6214		Operating Supplies	Fire Prevention / Suppression
			Supplier 114295 AMAZON							
		48.92	FIELD DAY RELATED - DRINKS		116108		1330.6214		Operating Supplies	Youth - Children Programs
			Supplier 116850 COSTCO							
		360.00	ANNUAL CONFERENCE FEES		116109		1300.6512		Conference & Schools	Recreation Administration
			Supplier							

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9/26/2016 -- 9/26/2016

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2016259	9/26/2016		100292 U.S. BANCORP						Continued...	
			114432 MRP							
		89.74	FLAG FOOTBALL SUPPLIES & FIRST		116110		1340.6214		Operating Supplies	Cooperative Programming
		102.96	FLAG FOOTBALL SUPPLIES		116111		1340.6214		Operating Supplies	Cooperative Programming
			Supplier 114310 TARGET							
		1,181.18	CLIPBOARD, TREEGATOR WATERING		116112		1370.6214		Operating Supplies	Forestry
			Supplier 115518 FORESTRY SUPPLIES							
		424.10	TRUNK TREE GUARDS - 18		116113		1370.6214		Operating Supplies	Forestry
			Supplier 116270 PLANTRA							
		2.00	PARKING/SCHOOL		116114		1600.6510		Meeting / Travel Expense	Streets Administration
			Supplier 116984 MPLS METERS							
		45.00	ULRICH SCHOOL		116115		1600.6512		Conference & Schools	Streets Administration
		45.00	FIDUK SCHOOL		116116		1600.6512		Conference & Schools	Streets Administration
			Supplier 114770 AMERICAN PUBLIC WORKS ASSOCIATION							
		100.00	BEAN BAGS		116117		1605.6214		Operating Supplies	Streetscape
			Supplier 115521 VICTORY TAIL GATE							
		45.00	SKURKA SCHOOL		116118		1600.6512		Conference & Schools	Streets Administration
		45.00	NEVALA SCHOOL		116119		1600.6512		Conference & Schools	Streets Administration
		45.00	ROBERTUS SCHOOL		116120		1600.6512		Conference & Schools	Streets Administration
			Supplier 114770 AMERICAN PUBLIC WORKS ASSOCIATION							
		326.34	EMPLOYEE UNIFORMS T-SHIRTS - 2		116121		6405.6216		Clothing & Personal Equipment	Liquor Operations
			Supplier 114771 ARAMARK							
		299.00	WINE 101 FOOD SERVICE TRAINING		116122		6405.6512		Conference & Schools	Liquor Operations
			Supplier 114253 PAYPAL INC							
		5.00	FACEBOOK POSTS		116123		6405.6382		Advertising / Promotions	Liquor Operations
			Supplier 114283 FACEBOOK							
		20.23	ADD A CIRCUIT/FUSES		116124		7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		1.37	SALES TAX		116125		7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		1.37-	OVERCHARGED TAX		116126		7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
			Supplier 116138 AUTO ZONE							
		125.00	NAUER-TRAINING		116127		1500.6512		Conference & Schools	Parks Administration
		125.00	SCHERBER-TRAINING		116128		1500.6512		Conference & Schools	Parks Administration
		125.00	ROBERTUS-TRAINING		116129		1600.6512		Conference & Schools	Streets Administration
			Supplier 114942 MINNESOTA RURAL WATER ASSOCIATION							
		25.00	SCHERBER-TRAINING MN FALL EXPO		116130		1500.6512		Conference & Schools	Parks Administration
		25.00	NAUER-TRAINING MN FALL EXPO		116131		1500.6512		Conference & Schools	Parks Administration
			Supplier 114253 PAYPAL INC							
		365.96	LED MONITORS - 2		116132		7110.6234		Equipment Parts & Supplies	CS Information Technology
		91.90	LAPTOP BAG FOR NEW CH LAPTOPS		116133		7110.6234		Equipment Parts & Supplies	CS Information Technology
		26.00	BATTERIES FOR UPS		116134		7110.6214		Operating Supplies	CS Information Technology

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9/26/2016 -- 9/26/2016

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2016259	9/26/2016		100292 U. S. BANCORP						Continued...	
		361.84	BARCODE SCANNERS MOTOR VEHICLE		116135		7110.6234		Equipment Parts & Supplies	CS Information Technology
			Supplier 114280 NEWEGG							
		14.04	NOTE 3 SCREEN PROTECTOR		116136		7110.6214		Operating Supplies	CS Information Technology
			Supplier 114295 AMAZON							
		25.84	PHONE CABLES - 2		116137		7110.6214		Operating Supplies	CS Information Technology
		30.96	PHONE HANDSET CORDS - 3		116138		7110.6234		Equipment Parts & Supplies	CS Information Technology
			Supplier 114280 NEWEGG							
		467.76-	US BANCORP REBATE		116139		8900.4852		Interest Income	Investment Control
			Supplier 114443 US BANK							
		12,744.92								

Grand Total

12,744.92

Payment Instrument Totals

Checks

EFT Payments	12,744.92
Total Payments	12,744.92

MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: October 18, 2016

SUBJECT: Quote for Public Works Garage Yard Paving – City Project 14816

Background:

Included in the approved 2016 Capital Improvement Plan is provision for additional paving at the Public Works Garage – City Project 14816.

The purpose of the paving is to provide a solid working surface for piles of materials (street sweepings, brush, excavated materials from water main breaks etc) and to help prevent the tracking of loose surface materials out of the yard. It is proposed that an additional area measuring 25' by 100' be paved.

Prices for the work was obtained from two companies –

<u>Company</u>	<u>Price</u>
Valley Paving	\$ 35,000.00
Omann Brothers	\$ 41,286.25

The approved budget allocation for the Project 148 is \$ 30,000. It is proposed that the additional \$ 5,000 funding would be sourced from Project 119 (PW Yard Enhancements) which currently has a balance of \$ 10,000.

Based on prices quoted, it is recommended that the work be awarded to Valley Paving of Shakopee, MN.

Recommendation:

By motion, authorize the City Manager and Finance Director to issue a purchase order for asphalt works at the Public Works Garage to Valley Paving of Shakopee, MN for the amount of \$ 35,000.



Marcia Glick, City Manager

CONCURRENCE:



Richard McCoy, P.E.
Public Works Director / City Engineer



MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: October 18, 2016
RE: SECOND READING of an Ordinance rezoning 3606 Lake Drive from B-2, Limited Community business to R-1, Single family residential.

BACKGROUND:

The Robbinsdale Economic Development Authority anticipates acquiring 3606 Lake Drive from Hennepin County for redevelopment. Single family residential appears to be the most viable re-use of the property which requires an amendment to the comprehensive plan and a rezoning to R-1, Single family residential. The first reading of the Ordinance rezoning the property was held on September 6, 2016.

ANALYSIS/CONCLUSION:

The Ordinance is ready for its second reading. Staff submitted an amendment to the comprehensive plan to the Metropolitan Council on September 19. Staff was notified that the Met Council approved the amendment on October 4, allowing the city to place the amendment into effect. The Met Council letter is included as **Exhibit 1**.

RECOMMENDATION:

Hold the SECOND READING of Ordinance No. 16-16 shown in **Exhibit 2** REZONING 3606 LAKE DRIVE FROM B-2 LIMITED COMMUNITY BUSINESS TO R-1, SINGLE FAMILY RESIDENTIAL

A handwritten signature in black ink, appearing to read "Marcia Glick", written over a horizontal line.

Marcia Glick, City Manager

CONCURRENCE:

A handwritten signature in black ink, appearing to read "Rick Pearson", written over a horizontal line.

Rick Pearson, Community Development Coordinator

October 4, 2016

Exhibit 1

Rick Pearson, Community Development Coordinator
City of Robbinsdale
4100 Lakeview Ave. N.
Robbinsdale, MN 55422

RE: 3606 Lake Drive Comprehensive Plan Amendment - Administrative Review
Metropolitan Council Review File No. 20613-4
Metropolitan Council District 7

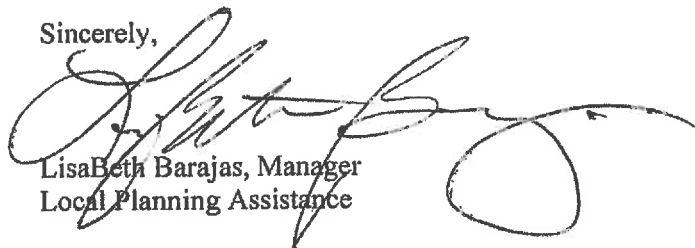
Dear Mr. Pearson:

We received the City's 3606 Lake Drive comprehensive plan amendment on September 19, 2016. The amendment reguides approximately 0.53 acre from Commercial to Low Density Residential.

Council staff finds the amendment meets the Comprehensive Plan Amendment Administrative Review Guidelines revised by the Council on July 28, 2010. The proposed amendment does not affect official forecasts or the City's ability to accommodate its share of the region's affordable housing need. Therefore, the Council will waive further review and action; and the City may place this amendment into effect.

The amendment, explanatory materials, and the information submission form will be appended to the City's Plan in the Council's files. If you have any questions about this review, contact Michael Larson, Principal Reviewer, at 651-602-1407.

Sincerely,



LisaBeth Barajas, Manager
Local Planning Assistance

CC: Steve O'Brien, Minnesota Housing
Tod Sherman, Development Reviews Coordinator, MnDOT Metro Division
Gary Cunningham, Metropolitan Council District 7
Michael Larson, AICP, Sector Representative / Principal Reviewer
Raya Esmaeili, Reviews Coordinator

N:\CommDev\LP\Communities\Robbinsdale\Letters\Robbinsdale 2016 C'PA 3606 Lake Drive 20613-4 Admin Review.docx

Member _____ moved and Member _____ seconded a motion that the following Ordinance, which was given its first reading on September 6, 2016 be given its second reading this 18th day of October 2016 and that it be adopted.

ORDINANCE NO. 16-16

AN ORDINANCE REZONING 3606 LAKE DRIVE FROM B-2 LIMITED COMMUNITY BUSINESS TO R-1, SINGLE FAMILY RESIDENTIAL

THE CITY COUNCIL OF THE CITY OF ROBBINSDALE DOES ORDAIN:

1. That Section 550.12 "B-2" District is hereby amended by deleting the property listed below shown by strikeout and subsequent sections renumbered:

(d) JENSEN'S ADDITION:

~~(1) Block 4, Lot 6 lying south of the north 210.54 feet thereof. (3606 Lake Drive)~~

- 2) That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:

Rezone 3606 Lake Drive Ave. N. from B-2, Limited community business to R-1, Single family residential for future residential redevelopment for single family lots.

First Reading:	YEAS:	Blonigan, Rogan, Selman, Backen, Mayor Murphy
	NAYS:	None

Second Reading:	YEAS:
	NAYS:

PASSED AND ADOPTED BY THE CITY COUNCIL THIS 18TH DAY OF OCTOBER, 2016.

Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk
(SEAL)



MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: October 18, 2016
RE: SECOND READING of Ordinance 16-14 vacating public right-of-way at 36th Ave. N. for Robbinsdale Mall Second Addition, and vacating the West Broadway Frontage Road upon proof of fee title ownership

BACKGROUND:

Portions of the West Broadway frontage road right-of-way (ROW) which provides access to the Terrace Mall area are proposed to be vacated. A public hearing was first held on August 1, 2016 along with the first reading of the ordinance needed for the vacation. A second public hearing was held on August 23, 2016 for additional right-of-way requested to be vacated. The second reading of the ordinance had been tabled on Sept. 6, September 20 and October 6 awaiting additional information on the final plat.

ANALYSIS/CONCLUSION:

The West Broadway frontage road would still extend north from Abbott Ave. N., but is proposed to transition to a private street across from the North Memorial Outpatient Clinic area. Through traffic will go through the NMMC area and connect with the new driveway to County Road 81. The final plat shows the new property lines exclusive of the vacated West Broadway and 36th Ave. N. right-of-way. There will be a public easement over the driveway.

The ordinance addresses three areas to be vacated. The first portion (36th Avenue North) will be included in the final plat of Robbinsdale Mall Second Addition. The other two sections (West Broadway Section A and West Broadway Section B) are to be vacated *only* upon verification that the adjacent property owners have secured fee title to the property. The ordinance, shown in **Attachment 1**, has been updated for 2nd reading to reflect the different effective dates of the requested vacations.

Approval of the ordinance prepares the way for the final plat addressed in the next agenda item.

The final plat is included as Attachment 1 to the resolution approving the final plat. The exhibits illustrating the vacated West Broadway frontage road are included as Attachment 1 to the Ordinance vacating right-of-way.

RECOMMENDATION:

Hold the SECOND READING of the Ordinance 16-14 shown in **Attachment 1** "AN ORDINANCE VACATING WEST BROADWAY FRONTAGE ROAD RIGHT OF WAY ADJACENT TO ROBBINSDALE MALL SECOND ADDITION IN ROBBINSDALE, MINNESOTA."



Marcia Glick, City Manager

CONCURRENCE:



Rick Pearson, Community Development Coordinator

Attachment 1

Member _____ moved and Member _____ seconded a motion that the following Ordinance which was given its first reading on August 1, 2016 be given its second reading on this 18th day of October 2016, and that it be adopted.

ORDINANCE NO. 16-14

AN ORDINANCE VACATING WEST BROADWAY FRONTAGE ROAD RIGHT OF WAY ADJACENT TO ROBBINSDALE MALL SECOND ADDITION IN ROBBINSDALE, MINNESOTA

WHEREAS, the Council in its discretion has determined that the vacation of the right-of-way is in the public interest because the West Broadway frontage road at the Terrace Mall area which includes the location of the North Memorial Outpatient Clinic is no longer needed for access based upon the redevelopment plans providing a new driveway connection to County Road 81;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY OF ROBBINSDALE DOES ORDAIN:

~~**Section 1.** That the 36th Ave. N. right-of-way extending south of the northernmost property line of Robbinsdale Mall Second Addition and Outlots A and B, Robbinsdale Mall Second Addition used for West Broadway frontage road public right-of-way will be vacated as shown on ATTACHMENT 1.~~

Section 1. That 36th Ave. N. right-of-way extending south of the northernmost property line of Robbinsdale Mall Second Addition, as shown in **Exhibit 1**, will be vacated immediately upon publication by title and summary of this Ordinance and approval of the final plat of Robbinsdale Mall Second Addition.

Section 2. That West Broadway Avenue right-of-way extending southeasterly of the northernmost property line for Robbinsdale Mall Second Addition to the southernmost property line of Block 1, Lot 3 for Robbinsdale Mall Second Addition, as shown on **Exhibit 2**, will be vacated upon issuance of a certificate(s) of title by the Hennepin County Registrar of Titles. This portion of right-of-way is subject to a registration action, and the vacation shall only become effective for that portion of the property which is the subject of the certificate of title issued as a result of such registration action immediately upon the Registrar of Titles' issuance of such certificate, without further action by the City. If no certificate(s) of titles is issued as a result of such registration action, or if only part of the property becomes the subject of a certificate of title, that portion of the right-of-way not included in the new certificate(s) of title shall not be vacated.

Section 3. For those portions of right-of-way to be vacated by Sections 1 and 2, the City intends to vacate any and all of the City's rights, title, and interest, whether presently existing or acquired hereafter by conveyance from Hennepin County. Should any additional rights be conveyed to the City by Hennepin County within this right-of-way, those rights shall be vacated without any additional action by the City.

Section 4. That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:

The Ordinance releases right-of-way for West Broadway from 36th Ave. N. to the southeast corner of the North Memorial Outpatient Clinic to become available for subject to approval of the final plat of Robbinsdale Mall Second Addition redevelopment and confirmation of ownership of fee title to sections being vacated.

First Reading: YEAS: Blonigan, Rogan, Selman, Backen, Mayor Murphy
 NAYS: None

Second Reading: YEAS:
 NAYS:

**PASSED AND ADOPTED BY THE CITY COUNCIL THIS 18TH DAY OF OCTOBER,
2016**

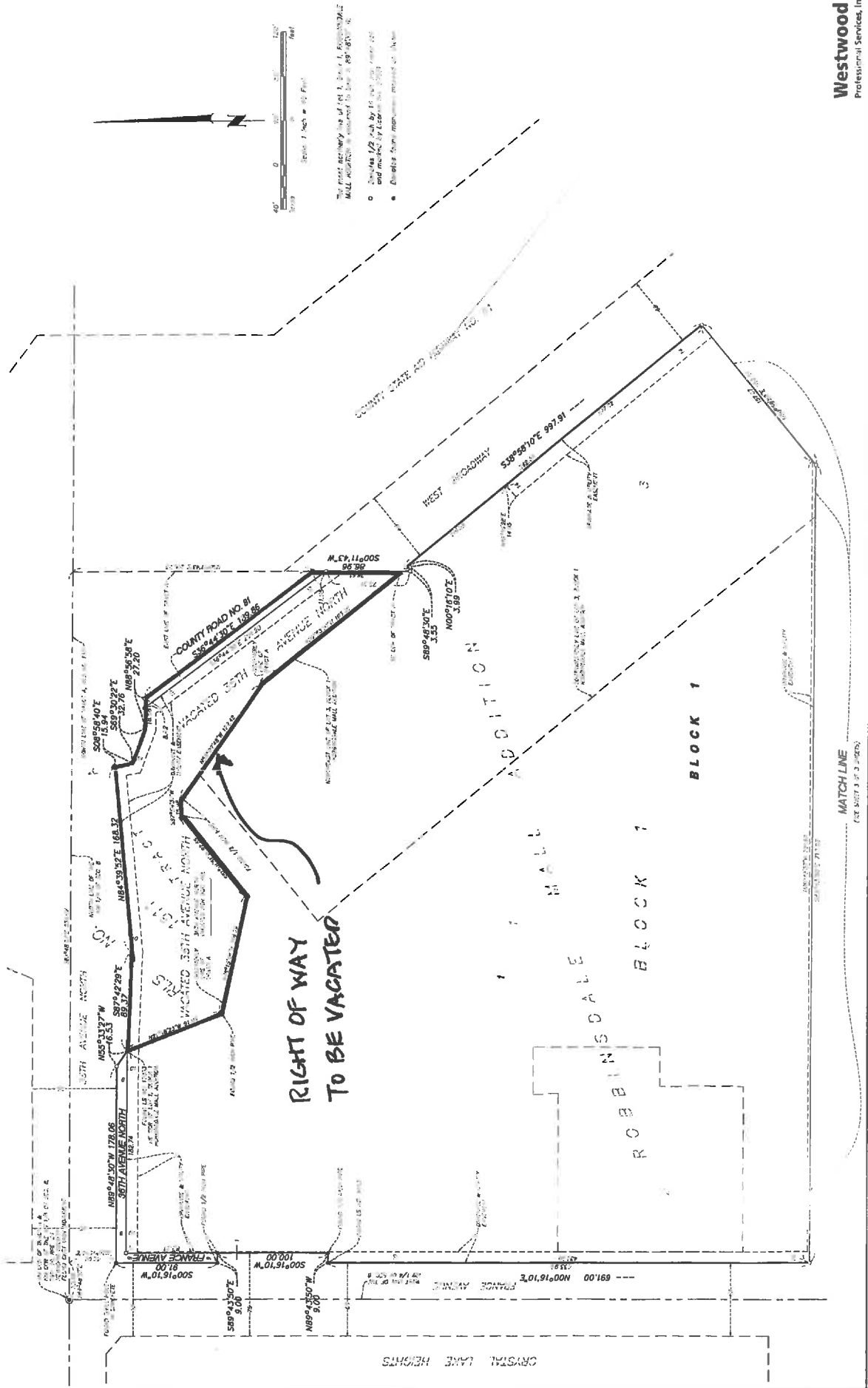
Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk
(SEAL)

ROBBINSDALE MALL SECOND ADDITION

R.T. DOC. NO.
C.R. DOC. NO.



Westwood
Professional Services, Inc.

Exhibit 1

Right-of-way vacation Legal Description

That part of the East Half of the Northwest Quarter of the Northwest Quarter of Section 8, Township 29, Range 24, and that part of Tract A of Registered Land Survey No. 1511, files of the Registrar of Titles, both in Hennepin County, Minnesota, described as follows:

Commencing at the northwest corner of said Northwest Quarter of the Northwest Quarter of Section 8 and northwest corner of said Tract A; thence South 89 degrees 48 minutes 57 seconds East, assumed bearing along the north line of said Northwest Quarter of the Northwest Quarter of Section 8 and north line of said Tract A, a distance of 656.07 feet to the west line of said East Half of the Northwest Quarter of the Northwest Quarter of Section 8 and the east line of said Tract A; thence South 00 degrees 11 minutes 43 seconds West along said west line of the East Half of the Northwest Quarter of the Northwest Quarter of Section 8 and said east line of Tract A, a distance of 216.73 feet to the actual point of beginning of the land to be described; thence South 00 degrees 11 minutes 43 seconds East, continuing along said east line of Tract A, a distance of 78.61 feet to the southeast corner of said Tract A; thence North 38 degrees 58 minutes 10 seconds West, along the southerly line of said Tract A, a distance of 163.22 feet; thence North 55 degrees 02 minutes 48 seconds West, along said southerly line, a distance of 122.42 feet; thence South 87 degrees 59 minutes 31 seconds West, along said southerly line, a distance of 15.98 feet; thence South 51 degrees 01 minute 51 seconds West, along said southerly line, a distance of 92.55 feet; thence North 78 degrees 15 minutes 08 seconds West, along said southerly line, a distance of 108.79 feet; thence North 21 degrees 18 minutes 23 seconds West, along said southerly line, a distance of 91.20 feet to a northeasterly corner of Lot 1, Block 1, of ROBBINSDALE MALL ADDITION according to the recorded plat thereof, said Hennepin County; thence South 87 degrees 42 minutes 29 seconds East, a distance of 89.37 feet; thence North 84 degrees 39 minutes 52 seconds East, a distance of 168.32 feet; thence South 08 degrees 58 minutes 40 seconds East, a distance of 15.94 feet; thence South 69 degrees 30 minutes 22 seconds East, a distance of 32.76 feet; thence North 88 degrees 56 minutes 58 seconds East, a distance of 27.20 feet; thence South 36 degrees 44 minutes 30 seconds East, a distance of 189.86 feet to the point of beginning.

Torrens Certificates No. 1378767 and 1086600



TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: October 18, 2016
RE: Final Plat – Robbinsdale Mall Second Addition

BACKGROUND:

The preliminary plat was approved with conditions on August 1, 2016 (Exhibit 1). The final plat has been submitted and legal staff have prepared both a Subdivision Agreement (covering developer requirements) and License Agreement which are under review.

ANALYSIS/CONCLUSION:

Progress on the requirements in the preliminary plat approval are shown below:

County approval	Hennepin County has provided a letter approving the new intersection on County Road 81 subject to certain conditions including that the construction of the intersection and semaphore – and on-going maintenance of the semaphore would be a city cost up to the time that certain warrants are met. The Subdivision Agreement will assure that the Developer is responsible for all city costs related to the new intersection including on-going maintenance of the semaphore. City staff await confirmation that the County is satisfied with snow storage and resolution of a possible future trail on the west side of CR81.
Drainage, Grading, Paving, Storm water, Utilities approved by City Engineer	Progress has been made on this requirement. This will require, among other things, as-built survey information including location of all easements and above and below ground infrastructure (private and public) together with elevations of within the development site. The city is requiring the information to be provided in electronic format (AutoCAD) and in State Plane South Minnesota Co-ordinates as well as copies of all easement and access agreements between future property owners.
Landscaping plan	Landscaping details will be addressed in the Subdivision Agreement.
Development Agreement	AKA Subdivision Agreement has been prepared by the City Attorney and is being reviewed by the developer
Additional R-O-W on France and 36 th	The additional right of way has been dedicated in the plat

In addition to these elements specified in the preliminary plat resolution, staff has identified two additional elements which need to be addressed.

- The parking lot design shall be subject to the approval of the City Engineer to accommodate snow storage and other improvements including sidewalks.

- Cross-access easements for public use shall be prepared for City Review and subsequently recorded for the driveway aisle connecting the West Broadway frontage road to the new intersection at County Road 81.

The final plat is included as Attachment 1 to the resolution approving the final plat (Exhibit 2).

Significant progress has been made and documents are nearly ready for approval. However, it is recommended that action on this item be delayed to a special meeting on October 25, 2016 to provide adequate time for review.

RECOMMENDATION:

Table action on this item to a special City Council meeting to be held at 7:00 p.m. on October 25, 2016.



Marcia Glick, City Manager

CONCURRENCE:



Rick Pearson, Community Development Coordinator

Member Rogan moved and Member Backen seconded a motion that the following resolution be read and adopted this 1st day of August 2016.

RESOLUTION NO. 7505

**A RESOLUTION APPROVING PRELIMINARY PLAT REQUEST SUBD. 16-4
FOR ROBBINSDALE MALL SECOND ADDITION
(Inland Development, LLC)**

WHEREAS, on June 24, 2016 applications and supporting information were received to replat property boundaries at the Terrace Mall area that require a public hearing; and

WHEREAS, the Planning Commission conducted a public hearing, as required, on July 21, 2016; and

WHEREAS, the Planning Commission adopted a motion recommending approval of the conditional use based upon the following findings of fact:

- a. That the plat is consistent with Section 500.17 of the City Code; and
- b. That the redevelopment is consistent with the Comprehensive Plan;

and

WHEREAS, the Council accepts these findings;

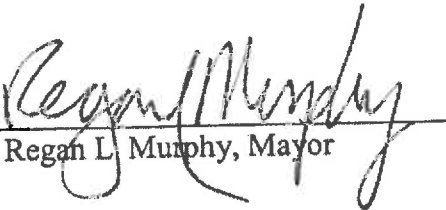
NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Robbinsdale that Preliminary Plat request Subd. 16-4, for ROBBINSDALE MALL SECOND ADDITION shown as "**Attachment A**" is hereby approved pursuant to Section 500.17 with the following condition(s):

1. That the plat and access to County Road 81 be approved by Hennepin County; and
2. That the drainage, grading, paving, stormwater management and utilities shall be approved by the City Engineer; and
3. That the landscaping shall be approved by the Community Development Coordinator; and
4. That a development agreement be executed with securities to ensure the installation of public infrastructure subject, to the approval of the City Attorney; and
5. That additional right-of-way be dedicated along France Avenue North and/or 36th Avenue North as recommended by the City Engineer to accommodate intersection and/or pedestrian improvements; and
6. That a final plat be prepared consistent with Section 500.19 of the City Code for recording with the Hennepin County recorder and/or Hennepin County Registrar of Titles.

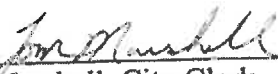
The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof: Blonigan, Rogan, Selman, Backen, Mayor Murphy

and the following voted against the same: None

**WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND
ADOPTED THIS 1ST DAY OF AUGUST, 2016.**


Regan L. Murphy, Mayor

ATTEST:



Tom Marshall, City Clerk
(Seal)

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 25th day of October 2016.

RESOLUTION NO.

**A RESOLUTION APPROVING THE FINAL PLAT FOR ROBBINSDALE MALL
SECOND ADDITION AND AUTHORIZING ITS EXECUTION BY THE MAYOR AND
CITY CLERK**

WHEREAS, the Planning Commission held a public hearing on July 21, 2016 regarding the properties located at the Terrace Mall and North Memorial Outpatient Clinic area south of 36th Ave. N and west of County Road 81 and recommended approval with conditions; and

WHEREAS, the City Council gave preliminary plat approval with conditions on August 1, 2016; and

WHEREAS, preparation and recording a final plat for ROBBINSDALE MALL SECOND ADDITION is required as a condition of the preliminary plat; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale that the final plat for ROBBINSDALE MALL SECOND ADDITION (shown in ATTACHMENT 1) is hereby approved and the Mayor and City Clerk are authorized to affix their signatures and official seal of the city to said plat pursuant to Section 500.19 of the Robbinsdale City Code with the following conditions:

1. That a Development Agreement to secure public infrastructure and appropriate securities acceptable to the City Manager for the redevelopment be executed between Inland Development Partners, LLC and the City; and
2. That the final plat be recorded at the property owner or developer's sole expense at the Hennepin County Recorder and/or the Hennepin County Registrar of Titles.

The question was on adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

**WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND
ADOPTED THIS 25TH DAY OF OCTOBER, 2016.**

Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk
(SEAL)

R.T. DOC. NO.

Note 1 2 and 3 Block 1. BRIDGE FALLS ALLIANCE according to the recorded plat there. Hennepin County, Minnesota.

Telephone Catalogue No. 1138-617 and 1138-600

AND DEVELOPMENT PARTNERS, LLC

My Commission Expires _____ County, Minnesota _____

In witness whereof said North Memorial Health Care, a Minnesota not-for-profit corporation, has caused these presents to be signed by its proper officer this _____ day of _____, 20_____.

Urbaniak, K., & L. A. S. (2010). *Journal of Management Education*, 34(1), 1-10. doi:10.1177/0013164409358888

STATE OF MINNESOTA
COUNTY OF _____
The foregoing defendant was estimated before me this _____ day of _____, 20____ by _____ as
the _____ North Memorial Health Care is a Minnesota non-profit corporation as holder of the corporation.

Nursery Public _____ County M. Inverona _____
 My Commission Expires _____

In witness whereof, said My-Mex, Inc. on Iowa registration, has caused these presents, to be signed by its proper officer this _____ day of _____, 23.

B_y B_z

STATE OF MINNESOTA
COUNTY OF _____
The foregoing instrument was acknowledged before me this _____ day of _____ 20____ by _____ its _____ of _____, Inc., an Iowa corporation on behalf of the corporation.

My Comments on Entries _____

Dated this _____ day of _____, 20____

Sig W. Morse, Land Surveyor

STATE OF MINNESOTA

STATE OF MISSISSIPPI
COUNTY OF _____
This certificate is given to _____ day of _____ 20____ by _____ W. Morris.

Notary Public, _____ County, Minnesota
(Signature)

[illegible]

δy _____ *Money*

δy _____ *Clark*

ACCIDENT AND REAL ESTATE SERVICES, Hesperian Court, Mimosela
I hereby certify the losses payable in 20____ and prior years have been paid for _____ day of _____ day of _____

Mont. - Chap. - County Auditor

SURVEY DIVISION, Hennepin County, Minnesota
Pursuant to MINN. STAT. § 62A.02, sub. 5 (1989), My client has been approved to _____ day of _____, 20____.

On: _____ County Surveyor _____
By _____

COUNTY RECORDER, Hennepin County, Minnesota
I hereby certify that the within plat of ROSSBINSDALE HALL SECOND ADDITION recorded in the office this _____ day of _____ 20____ at _____ o'clock _____ M.

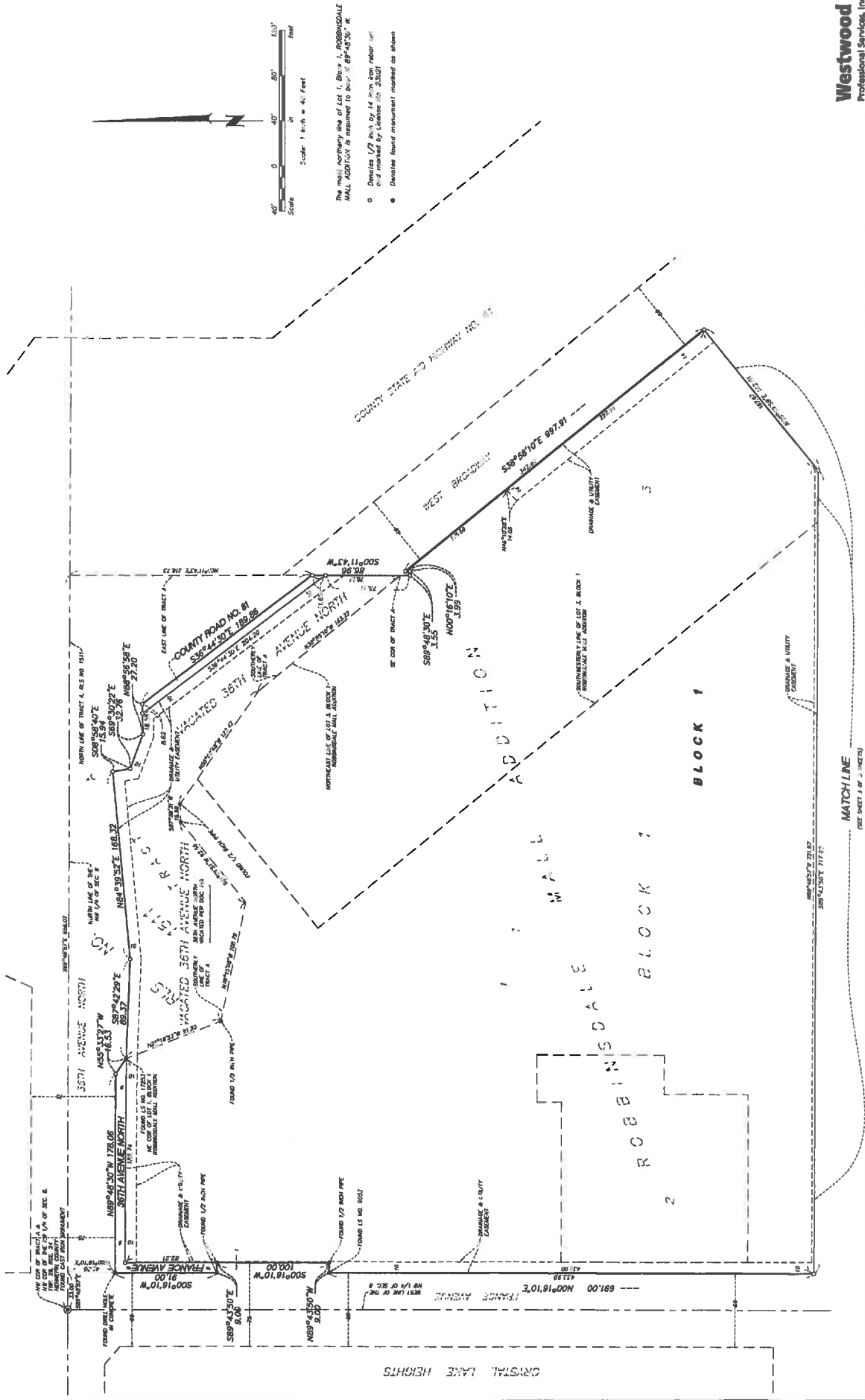
Wesley McCormick, County Recorder

REGISTRAR OF TITLES, Hennepin County, Minnesota
I hereby certify that the sum of 2000 dollars of ROCKWELL MALL SECOND ADDITION was paid in full in the office this _____ day of _____ 1998.

By _____ *Deputy*

ROBBINSDALE MALL SECOND ADDITION

R.T. DOC. NO.
C.R. DOC. NO.



Westwood
Professional Services, Inc.

Sheet 2 of 2 Sheets

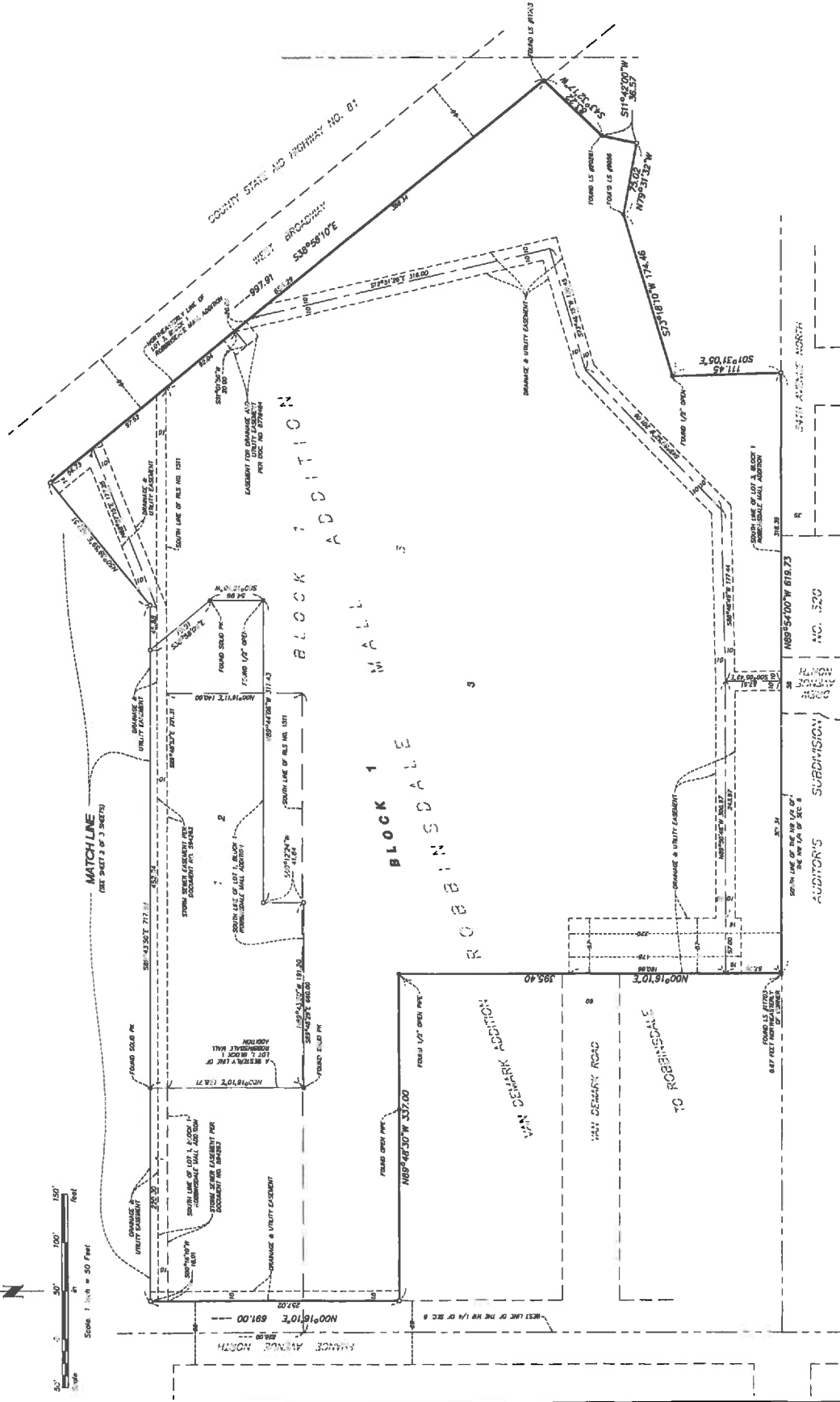
ROBBINSDALE MALL SECOND ADDITION

R.T. DOC. NO.
C.R. DOC. NO.

The most northerly line of Lot 1, Block 1, Robbinsdale Mall Addition is shown to bear N 69°45'30" W.

Distances 1/2 inch by 14 inch day inch set and marked by L.C. No. 23021

Distances found measurement marked as shown



Westwood
Professional Services, Inc.

Sheet 3 of 3 sheets



MEMORANDUM

TO: City Council
FROM: Marcia Glick, City Manager
DATE: October 18, 2016
RE: Voucher Requests Pending Approval for Disbursement

The check register dated October 18, 2016 reflects the voucher requests pending approval for disbursement.

The check register dated October 4, 2016 through October 18, 2016 is a list of vouchers requiring payment for City funds, Deputy Registrar, liquor, and other purchases. The payments are required prior to the next Council meeting. The register includes checks and electronic fund transfers.

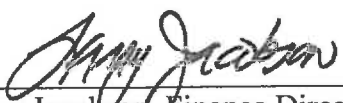
Recommendation

By motion approve disbursement requests for period ending October 18, 2016.



Marcia Glick, City Manager

CONCURRENCE:



Larry Jacobson, Finance Director



City of Robbinsdale

To: Mayor and City Manager

From: Marcia Glick, City Manager

Date: 10/18/16

RE: Schedule Work Session - BLRT Section 106 Impact to Historic Properties - Interpretive Design

Background

At the October 4, 2016 Work Session, Glick briefly described the progress on addressing the METRO Blue Line LRT impact on the historic Osseo Branch railroad. A number of questions were raised regarding the interpretation process.

Kathryn O'Brien from Metro Transit project office and Greg Mathis from MnDOT are available to provide context and display detail on the types of interpretation that *may* be provided to the Robbinsdale Station as part of the Federal requirement to mitigate impacts to historic properties. In this case the impact is the Historic Osseo Branch railroad itself at the 5 stations between Highway 55 and 63rd Avenue.

Recommendation

By motion, schedule a work session November 1, 2016 at 6:30 p.m. at City Hall in the Rear Council Meeting Room for the purpose of learning more about the Interpretive Themes Development required by Federal Section 106 as part of the METRO Blue Line development.

A handwritten signature in black ink, appearing to read "Marcia Glick", written over a horizontal line.

Marcia Glick, City Manager