



CITY COUNCIL MEETING
October 5, 2021
4100 Lakeview Avenue North
Robbinsdale, Minnesota
7:00 p.m.

A G E N D A

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A) **PUBLIC HEARINGS:** Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.
- B) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item **NOT** on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

1. CITY COUNCIL MEETING CALLED TO ORDER
2. ROLL CALL: Selman, Backen, Kline, Webb, Mayor Blonigan
3. **MICROPHONE CHECK:** Selman, Backen, Kline, Webb, Mayor Blonigan
4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
5. APPROVAL OF THE OCTOBER 5, 2021 MEETING AGENDA

CITY COUNCIL MEETING AGENDA

October 5, 2021

Page 2

6. CONSENT AGENDA: Pursuant to Council rules, one motion, non-debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:

- A. Motion to approve and order placed on file minutes of the City Council meeting:
 - City Council Meeting minutes on 9/21/21
 - Special Work Session minutes on 9/14/21 1-14
 - Regular Work Session minutes on 9/14/21
 - Special LRT Work Session minutes on 9/21/21
 - Budget Work Session minutes on 9/21/21
 - Police Department Tour minutes on 9/28/21
- B. Motion to receive advisory commission minutes:
 - Human Rights Commission minutes on 8/26/21 15-19
 - Parks, Recreation, and Forestry Commission on 5/25/21
- C. Motion to approve issuance of licenses dated 10/5/21. 20-23
- D. Motion to approve the August 2021 payment for City credit card charges. 24-37
- E. Motion to acknowledge the Deputy Registrar's financial reports for the month of August 2021. 38-39
- F. Motion to acknowledge the Robbinsdale Wine & Spirits' financial reports for the month of August 2021. 40-43
- G. Motion to approve the one year extension to the completion deadline for conditional use permit request C20-6 for 3101 Drew Ave. N. as requested by Natasha Cramer. 44-47
- H. Motion to adopt the Resolution #__ "A RESOLUTION DESIGNATING 2022 POLLING LOCATIONS FOR THE CITY OF ROBBINSDALE." 48-49
- I. Motion to concur with the City Manager's appointment of Daaa Tahoun as Finance Director effective October 4, 2021. 50

7. PRESENTATIONS

*There are no presentations scheduled.

CITY COUNCIL MEETING AGENDA

October 5, 2021

Page 3

8. PUBLIC HEARING

- A. Public Hearing and Adoption of Assessment Roll for Unpaid Administrative Penalties. 51-54
 - 1. Conduct the Public Hearing
 - 2. Waive the reading and order the adoption of Resolution #__ "A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR UNPAID ADMINISTRATIVE PENALTIES."
- B. Public Hearing and Adoption of Assessment Roll for Emergency Water and Sewer Repairs. 55-57
 - 1. Conduct the Public Hearing
 - 2. Waive the reading and order the adoption of Resolution #__ "A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR EMERGENCY WATER AND SEWER REPAIRS."
- C. Public Hearing and Adoption of Assessment Roll for Delinquent Utilities. 58-65
 - 1. Conduct the Public Hearing.
 - 2. Waive the reading and order the adoption of Resolution #__ "A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR DELINQUENT UTILITIES."

9. OLD BUSINESS

*There is no old business scheduled.

10. NEW BUSINESS

- A. First Reading – Update to Section 425 and 927 of City Code Removing Lease Addendum Requirements for Rental Properties.
 - 3. Motion to hold the first reading of Ordinance No. 21-__ "AN ORDINANCE UPDATING ROBBINSDALE CITY CODE SECTION 425 PROPERTY MAINTENANCE CODE AND SECTION 927 REPEAT NUISANCE SERVICE CALL FEES" 66-79

11. OTHER BUSINESS

- A. Motion to schedule a work session at 6:15pm on November 2, 2021 for update on the city diversity and inclusion efforts. 80
- B. LRT Update – Issues Identification. 81-98
- C. Motion to approve disbursement requests for period ending 10/5/2021. 99

12. ADMINISTRATIVE REPORTS

13. COUNCIL GENERAL COMMUNICATIONS

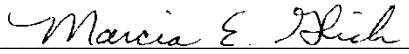
14. ADJOURNMENT

15.

CITY COUNCIL MEETING AGENDA

October 5, 2021

Page 4



Marcia Glick, City Manager

ITEMS PENDING OR UNDER STUDY FOR COUNCIL CONSIDERATION

ITEM	DEPARTMENT RESPONSIBILITY	ANTICIPATED AGENDA DATE
Fee Schedule 2 nd Reading	Admin	10/19/21
Beach South Rezoning 2 nd Reading	Comm. Dev.	10/19/21
Meter Access Failure 2 nd Reading	Finance	10/19/21
Lake Regulations Update 1 st reading	Admin/Police	10/19/21
Recreation Annual Report	Recreation	11/2/21

**City of Robbinsdale
CITY COUNCIL MINUTES
September 21, 2021
Meeting No. 18**

CALL TO ORDER

1. Mayor William A. Blonigan called the meeting to order at 7:05 pm.

ROLL CALL

- | | |
|-------------|--|
| 2. Present: | Webb, Selman, Backen, Kline, Mayor Blonigan |
| Absent: | None |
| Staff: | Marcia Glick, City Manager; Dustin Leslie, City Clerk; Brittany Sibell,
Interim Finance Director. |

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON
MATTERS NOT ON THE AGENDA**

3. Mayor Blonigan opened the floor to anyone wishing to speak on any items not on the agenda.
4. Alexis Smith – Ward 4 Resident: Resident expressed concerns with a property in her neighborhood that has been a constant nuisance. Resident stated illegal activity often occurs at this residence and her family has been harassed. Resident further stated the she would like something put into the Crime Free Housing ordinance that could address this problem property.
5. Council Member Selman stated issues have been going on for 13 years and is frustrated the Council cannot do more to help. Further stated he wanted the resident to come to the meeting so the rest of the Council could hear her concerns. Stated the residence in question is 3800 Vera Cruz.
6. Glick stated the resident in question was charged of 5 felonies the day of the meeting and will be in court the next day.
7. Michael Haase – 4531 Robin Circle: Resident requested follow-up on the No Wake discussion for Lower Twin Lake. Stated the shoreline on the lake is being damaged from wake and wanted to know if Council made a decision.
8. Mayor Blonigan stated the issue was addressed at the previous work session and the city must get permission from the DNR to change lake regulations.
9. Glick stated the majority of the Council agreed to make Lower Twin Lake a No Wake Lake. The city is currently working with the DNR to understand the process and that the city will be sending out letters to residents who submitted public comments about lake regulations.

10. Resident asked if this will be completed by the next boating season. Glick stated that is the expectation but is still waiting to understand the process from the DNR.

APPROVAL OF THE SEPTEMBER 21, 2021 MEETING AGENDA

11. Leslie reported the following changes to the agenda:

- The voucher report for Other Business B was added to the packet.

12. **Member Backen MOVED, seconded by Member Selman to approve the September 21, 2021 Agenda with the updates given to Council by the City Clerk. The vote was unanimous and the motion carried.**

CONSENT AGENDA

13. Mayor Blonigan removed item C for further consideration.

14. **Member Selman MOVED, seconded by Member Backen to approve the September 21, 2021 Consent Agenda with the exception of item C, which was pulled for further discussion. The vote was unanimous and the motion carried.**

- A. Motion to approve and order placed on file minutes of the City Council meeting:
- City Council Meeting minutes on 9/14/21
- B. Motion to waive the reading and order the adoption of Resolution #7913
“DECERTIFYING TAX INCREMENT FINANCING DISTRICT 1134, KNOWN AS TIF 8A AS OF SEPTEMBER 14, 2021 AND RETURNING ANY EXCESS TAX INCREMENT ASSOCIATED WITH THE DISTRICT IN ACCORDANCE WITH STATE STATUTES.” (6 Home Sub-Division on Scott Avenue N. north of 42nd Avenue N.)
- C. (Removed)
- D. Motion to hold the second reading of Ordinance No. 21-07 “AN ORDINANCE AUTHORIZING THE SALE OF 4299 46TH AVE N TO BIGOS-BEACH SOUTH LLC.”

CONSENT ITEM C: APPOINTMENT OF MARY MENNENGA TO THE SENIOR COMMISSION.

15. Mayor Blonigan thanked Mennenga for her interest in the Senior Commission and highlighted her qualifications.
16. **Member Backen MOVED, seconded by Member Webb to appoint Mary Mennenga as an at-large representative on the Robbinsdale Senior Commission for a term commencing immediately. The vote was unanimous and the motion carried.**

**OLD BUSINESS A: PROPOSED 2022 GENERAL FUND AND DEBT SERVICE
PROPERTY LAX LEVIES.**

17. Sibell gave the report including the requirements for submittal to Hennepin County. Sibell stated one additional Assistant to City Manager position has been included per City Council request and would cost an estimated \$90,000. The additional request could be paid through an increase in the levy to 8.4%, use of reserve funds, or a combination of both.
18. Council Member Selman stated he has been on the Council for 16 years and has seen the current City Manager take on a lot of work and would be supportive of the additional levy increase to support the position.
19. The rest of the Council Members express similar sentiments about the current City Manager and agree about increasing the total levy to 8.4%. Council Member Webb stated they are all residents and would also see an increase in their taxes as well.
20. Mayor Blonigan stated he is supportive but did not think this request went far enough and would like to see an Assistant City Manager position in the future.
21. Member Selman **MOVED**, seconded by Member Backen to waive the reading and order the adoption of Resolution #7914 **"A RESOLUTION SETTING THE PROPOSED 2022 GENERAL FUND AND DEBT SERVICE NEXT PROPERTY TAX LEVIES FOR CERTIFICATION TO HENNEPIN COUNTY."** The vote was unanimous and the motion carried.

OLD BUSINESS B: PROPOSED 2022 HRA PROPERTY TAX LEVY.

22. Member Selman **MOVED**, seconded by Member Backen to waive the reading and order the adoption of Resolution #7915 **"ADOPTING THE PROPOSED 2022 HOUSING AND REDEVELOPMENT AUTHORITY (HRA) PROPERTY TAX LEVY FOR CERTIFICATION TO HENNEPIN COUNTY."** The vote was unanimous and the motion carried.

**OLD BUSINESS C: SCHEDULING THE DATE FOR THE TRUTH-IN-TAXATION
BUDGET MEETING.**

23. Member Selman **MOVED**, seconded by Member Backen to waive the reading and order the adoption of Resolution #7916 **"SCHEDULING THE DATE OF THE TRUTH-IN-TAXATION BUDGET MEETING FOR THE 2022 BUDGET AND PROPERTY TAX LEVY FOR DECEMBER 7, 2021."** The vote was unanimous and the motion carried.

NEW BUSINESS A: 1ST READING REZONING PARKING LOT BY BEACH SOUTH.

24. Glick gave the report and background into the sale of the parking lot. Glick stated the parking lot was previously being leased to the property owner. A public hearing for the rezoning would take place at the next Planning Commission Meeting on October 7th. Glick also stated the city has traditionally used legal descriptions for properties but is in the process of switching to an official zoning map.
25. **Member Backen MOVED, seconded by Member Kline to hold the 1st reading of Ordinance No. 21-09 "AN ORDINANCE REZONING 4299 46TH AVE N FROM RB TO R3." The vote was unanimous and the motion carried.**

NEW BUSINESS B: ORDINANCE ADOPTING UPDATES TO APPENDIX B ROBBINSDALE GENERAL FEE SCHEDULE.

26. Leslie gave the report outlining proposed changes to the fee schedule.
27. Council Member Selman stated keeping "resident" when taking off "non-resident" could be confusing and requested it be changed to applicant.
28. Council Member Kline highlighted the removal of "non-resident" rates from the Park, Community Gyms, and Fitness Center Facility fees. Further stated this will help with the city becoming a more welcoming place.
29. **Member Backen MOVED, seconded by Member Kline to hold the 1st reading of Ordinance No. 21-10 "AN ORDINANCE ADOPTING UPDATES TO APPENDIX B OF THE ROBBINSDALE ORDINANCE CODE AND GENERAL FEE SCHEDULE." The vote was unanimous and the motion carried.**

NEW BUSINESS C: 1ST READING – UPDATE TO CITY CODE RELATED TO PENALTIES FOR DENIAL OF ACCESS TO WATER METER/RELATED EQUIPMENT UPON DATA TRANSFER FAILURE.

30. Glick gave the report and background for fees regarding denial of access to water meters.
31. Council Member Webb asked Glick to clarify the fee. Glick stated the fee is for denial of entry into the home if the meter is not functioning. The city must investigate the error and if entry is refused, the city must make a best guess into the amount of water being used. Stated the fee is an administrative fee in addition to an estimated usage.
32. Council Member Kline asked how many properties have denied access. Sibell stated 8 properties and that they are being billed for 12 units over.

33. Council Member Selman asked if the current water meter readings are on point of sale reports. Glick noted the suggestion for that update.

34. Member Selman **MOVED**, seconded by Member Kline to hold the 1st reading of Ordinance No. 21-11 "AN ORDINANCE AMENDING ROBBINSDALE CITY CODE SECTION 705.15 REGARDING ESTIMATED WATER BILLS FOR NON-FUNCTIONING EQUIPMENT AND PENALTY FOR DENIAL OF ACCESS."
The vote was unanimous and the motion carried.

OTHER BUSINESS A: SCHEDULE PUBLIC SAFETY FACILITY TOURS.

35. Glick gave the Council the availability of the Fire Department for a tour of the fire station. The Council decided on touring the Fire Department November 1st at 6pm.

36. Mayor Blonigan **MOVED**, seconded by Member Webb to schedule the City Council tour of the Robbinsdale Police Department on September 28, 2021 at 6pm and the Robbinsdale Fire Station on November 1st at 6pm. The vote was unanimous and the motion carried.

OTHER BUSINESS B: DISBURSEMENT REQUEST APPROVAL

37. Member Backen **MOVED**, seconded by Member Selman to approve disbursement requests for period ending 9/21/2021. The vote was unanimous and the motion carried.

ADMINISTRATIVE REPORTS.

38. Glick reviewed email sent earlier to Council about paperless utility billing customers receiving another zero balance invoice. Glick stated follow up email was sent out explaining the error and providing instructions for finding the correct balance.

39. Mayor Blonigan asked if auto-pay would still go through correctly. Sibell confirmed that the correct amounts were still being deducted from customer accounts through auto-pay.

40. Glick gave the Council Members City Manager performance review packets with a review completion date in November. The Mayor requested Council Members have them done and returned to him by October 12th.

COUNCIL GENERAL COMMUNICATIONS

41. Council Member Webb expressed her thoughts and prayers to victims of violence in North Minneapolis and other communities experiencing violence.

42. Council Member Selman expressed frustration with the City's Metropolitan Council Representative Robert Lilligren's difficulty in finding Robbinsdale for the Work Session

and stated the Council should look into sending the Governor a no-confidence letter regarding representation. Council Member Selman further stated the Council was informed in a roundabout way that the Blue Line would be built in the city even without municipal consent. Council Member Selman also stated he wants the Council to pass a Resolution stating they do not support the Blue Line being built on County Road 81.

43. Council Member Kline stated he went to the spaghetti dinner hosted by the Lion's Club and thanked them for putting on a great event.
44. Mayor Blonigan agreed with Council Member Selman's frustrations about the Blue Line project and stated Robbinsdale seemed to have a lack of attention compared to Minneapolis.
45. Mayor Blonigan went to the spaghetti dinner hosted by the Lion's Club and thanked them for all the work they do for the community.
46. Council Member Backen stated he is in agreement with Council Member Selman to send a letter to the Governor regarding the lack of support from the Metropolitan Council.

Adjournment:

47. **Member Selman MOVED, seconded by Member Webb to adjourn the meeting at 8:31 pm. The vote was unanimous and the motion carried.**

Dustin Leslie, City Clerk

William A. Blonigan, Mayor

ROBBINSDALE CITY COUNCIL
SPECIAL WORK SESSION MINUTES
Tuesday, September 14, 2021
6:00 p.m. Robbinsdale City Hall

1. The work session was called to order by Mayor Pro Tem Kline at 6:00 p.m.
2. Councilmembers Present: Kline, Webb, Selman, Backen, Mayor Blonigan
3. Staff Present: Marcia Glick, City Manager; Patrick Foley, Police Chief

Crime Free Housing Update

4. Glick reviewed the information in the agenda packet which reviewed code language from other cities that was much more specific with respect to nuisance/disorderly conduct. She noted council direction to focus attention on property owner obligation to manage property vs. tenant behavior. Focus is to bring problems to the attention of the owner, assess service fees if city staff are required to assist in management of business (rental) property, and license revocation as last option. Noted that the service fees also apply to homeowners who live at the properties. Requirement for lease addendums to be removed. Mandatory property owner orientation to continue to make owners aware of their obligations such as utility payments and consequences for poor business management.
5. Council requested that side-by-side comparison of current vs. amended code be provided. Noted that there have been multiple issues with problem tenants prior to consequences. Confirmed that nuisance does not include marijuana under felony amount or use of alcohol. They liked the shift to specific examples of problems and holding the property owner responsible. Anticipate that there would be citable offenses in some of the examples. Use of illegal fireworks will be added go nuisances. Council noted that property owners will be called to defend their actions before the City Council if disorderly behavior continues.

ADJOURNMENT

Mayor Pro Tem Kline adjourned the meeting at 6:48 p.m.

Marcia Glick, Recorder

Tyler Kline, Mayor Pro Tem

ROBBINSDALE CITY COUNCIL
REGULAR WORK SESSION MINUTES

Tuesday, September 14, 2021

Following the City Council Meeting which starts at 7:00 p.m. Robbinsdale City Hall

1. The work session was called to order by Mayor Pro Tem Kline at 9:00 p.m.
2. Councilmembers Present: Kline, Webb, Selman, Backen, Mayor Blonigan
3. Staff Present: Marcia Glick, City Manager; Patrick Foley, Police Chief; Richard McCoy, Public Works Director; Rick Pearson, Community Development Coordinator

Crime Free Housing Update

4. Foley confirmed the City Council expectation that the modified code would be more specific in describing nuisances- predominantly citable offences, hold the landlord responsible, and if problems continue, the property owners will be called to defend their actions before city council. Code information that Life-Health-Safety issues are not included as nuisances or disorderly behavior. Property owner classes to continue. Item target for review at October 12 work session with first reading October 19.

Lake Regulation Research

5. Glick noted the DNR information attached to the agenda report. Chief Foley will be following up on next steps described in the document. This will delay ordinance consideration. Letters will be prepared to advise those who had spoken at council meetings or provided written comment will be updated on this next step.
6. Blonigan noted that there was an on-going issue with rocks falling (being tossed) into the channel under Highway 100.
7. McCoy noted that MNDOT regulates this area. Options had been explored and the current option was the only one that was feasible. Staff will contact MNDOT to advise that the system applied isn't working and determine what other measures are available.

Follow up from Park Tours

8. After clarification on the proposed pickle ball/basketball facility location at Manor Park (next to the narrow end of the tennis court), there were questions on operations. This proposal will be going to the Park/Rec Commission for review.
9. Suggestion to look at remnant MNDOT parcel (Toledo north of 42nd – triangle) to see if it could be available for recreation.

Partners in Energy Program

10. Mayor Blonigan indicated need for additional information. Staff will contact Xcel so they can follow up directly.

Housing “Affordability”

11. Pearson reviewed the staff report attached to the agenda. Council discussed the challenge of providing affordable housing and also the value of scattered sites where small homes are already located between larger/more expensive properties.

Public Safety Tour – Public Works Tour

12. Council members confirmed they would be available for a public safety tour at 6pm on September 28th. Tour of public works facilities would wait until summer 2022.

Problem Properties

13. Person reviewed the staff report attached to the agenda.

Project updates

14. Glick confirmed that the City Council expectation for September 21 was that the focus of discussion with Met Council representatives is LRT proposed on CR81. She highlighted that there had been some developer inquiries on properties in the downtown area. Related to recent complaints to City Council about downtown bands, she reminded City Council that the expanded outdoor service in 2020-21 related to COVID restrictions on indoor service were not expected to extend into 2022. Anticipate that outdoor music (other than smaller groups on existing patios) requires City Council approval as special events.

Other Business

15. Mayor Blonigan indicated that with expectation of progress on the list of desired projects by City Council, an additional Assistant to City Manager position should be included in the 2022 budget.

ADJOURNMENT

Mayor Pro Tem Kline adjourned the meeting at 10:05 p.m.

Marcia Glick, Recorder

Tyler Kline, Mayor Pro Tem

ROBBINSDALE CITY COUNCIL
SPECIAL LRT WORK SESSION MINUTES

Tuesday, September 21, 2021
6:00 p.m. Robbinsdale City Hall

1. The work session was called to order by Mayor Pro Tem Kline at 6:03 p.m.
2. Councilmembers Present: Kline, Webb, Selman (arrived 6:05), Backen, Mayor Blonigan
3. Staff Present: Marcia Glick, City Manager; Rick Pearson, Community Development Coordinator; Richard McCoy, Public Works Director.
4. Others Present: Metropolitan Council Chair Charles Zelle; Metropolitan Council Representative Robert Lilligren (arrived 6:13pm); Dan Solar, Hennepin County; Nick Landwer, Metro Transit; Jason Greenberg, CAC member for Robbinsdale.

REVIEW OF IMPACTS FOR CENTER RUNNING LRT AND POTENTIAL STATION LOCATIONS

5. Glick highlighted pinch points and impacts in Robbinsdale and concern that there hasn't been transparency with the public about impacts to businesses.
6. Mayor Blonigan asked why the BNSF option isn't being explored and expressed frustration that federal representatives had not responded to his letters. (Lilligren arrived 6:13pm)
7. Mayor Pro Tem Kline expressed shock that Member Lilligren could not find the City Hall of a city that he is supposed to represent.
8. Mayor Blonigan noted accommodations made for communities in the southwest extension and expectation that cost should not be a factor for pedestrian connections for over/underpass across CR81. He noted the need for data on impact to crossing time with the extra crossing width and rail traffic. He noted with new federal funding for rail transportation there should be leverage for BNSF concession related to the Robbinsdale spur connection.
9. Member Webb expressed concern that the public doesn't know what stage the project is in. The process does not feel genuine and people don't know what they are fighting for.
10. Member Selman expressed his previous strong support for the alignment and it is emotionally upsetting to be against the LRT in CR81. On a good day LRT tracks and wires are ugly. Construction on southwest is over budget and behind schedule. Robbinsdale business owners he has talked to indicated that they would relocate their businesses rather than stay in Robbinsdale with construction disruption on 81 – based on the previous construction impacts when CR81 was reconstructed about 10 years ago. He stated that it is unacceptable to continue to waste taxpayer dollars. He will be proposing a resolution of non-support for this alignment.

11. Member Backen noted that there isn't enough room for the new infrastructure at 42nd and multiple other locations. He expressed concern that Robbinsdale's authentic downtown with independent, owner-occupied businesses would face disruption and economic hardship during construction, as CR81 will shift over and clog West Broadway. He noted that nothing has been shown to suggest that LRT will fit through the entire Robbinsdale section. He expressed concern for pedestrian safety. CR81 is currently 40mph, but drivers consistently go 45-50 mph. Lowering the speed to 35 with narrow lanes, will not necessarily slow down drivers. Pedestrians will be at risk trying to cross while cars race to beat the light.
12. In response to Member Backen's question, Chair Zelle shared that Met Council operates public transit including LRT, the County is the local funding partner, Met Council is the grantee partner for the federal funds.
13. Member Backen noted that all of the new development has been housing; 50% of the population are now renters and that will continue to grow with additional proposals for higher density housing on the horizon. He personally is not looking for additional redevelopment if it is only residential.
14. Member Kline spoke on behalf of residents who are renters. He noted that with his day job at the Capital he sees unsafe crossings with vehicle and pedestrian accidents- and that's going at 30 mph. He hasn't seen anything yet that addresses safety concerns.
15. Chair Zelle noted that he was mostly there to listen. Robbinsdale has a great community connection with local businesses that own their locations. It will be disruptive to bring a big project through the city. Details do matter. Livability matters. How does the project provide connections? How do you make it "life giving" vs. "life sucking." The Robbinsdale community is raising the right issues that need to be taken seriously. He has spoken with both Senator Smith and Senator Klobuchar and there isn't an option to bring BNSF back to the table. Connectivity for the community is important; BNSF isn't an alternative. Can we find ways to make this work?
16. Solar recapped – the status of the project. After multiple years the Locally Preferred Alternative (LPA) was explored on BNSF as LRT. The LPA is the transition from a Planning Project to a Transportation Project. With inability to move forward on BNSF, the Transportation Project is investigating the LPA on a route that doesn't include BNSF. Does a different route work for LRT. He noted that the change in alignment provides an opportunity to link to North Memorial Hospital.
17. In response to a question on Municipal Consent – Chair Zelle indicated that the project would continue to move forward to address concerns until municipal consent is achieved. He also noted that Municipal Consent is a State requirement for transportation funding.

Need to consolidate what the city wants from the project and need to address additional concerns. The County will need to decide whether to fund the project. Metropolitan Council will need to decide whether to move forward with the project.

ADJOURNMENT

Mayor Pro Tem Kline adjourned the meeting at 7:00 p.m.

Marcia Glick, Recorder

Tyler Kline, Mayor Pro Tem

ROBBINSDALE CITY COUNCIL
BUDGET WORK SESSION MINUTES

TUESDAY, September 21, 2020

ROBBINSDALE COUNCIL CHAMBERS

Following the regularly scheduled 7:00 p.m. City Council meeting

1. The work session was called to order by Mayor Pro Tem Backen at 8:32 p.m.
2. Councilmembers Present: Kline, Webb, Selman, Backen, Mayor Blonigan
Staff Present: Marcia Glick, City Manager; Brittany Sibell, Interim Finance Director

Review of Preliminary Property Tax Insert

3. Glick noted the purpose of the work session was to review and edit the proposed insert to accompany the proposed property tax notices that would go to property tax owners in November.
4. Council members indicated that they had reviewed and were satisfied with the draft document. Mayor Blonigan indicated he would like additional time.
5. Others agreed that Mayor Blonigan would complete the final review with staff.

ADJOURNMENT

6. Mayor Pro Tem Kline adjourned the work session at 8:34 p.m.

Marcia Glick, Recorder

Tyler Kline, Mayor Pro Tem

**ROBBINSDALE CITY COUNCIL
POLICE DEPARTMENT SPECIAL WORK SESSION
MINUTES TUESDAY, SEPTEMBER 28, 2021**

1. The tour started at the police department parking lot at 6:00 p.m.
2. Councilmembers Present: Webb, Selman, Backen, Mayor Blonigan
Absent: Kline,
3. Staff Present: Marcia Glick, City Manager; Patrick Foley, Police Chief; John Kaczmarek, Police Captain; Chris Woodhall, Police Sergeant
4. The purpose of the tour was to familiarize Council members with police operations and facility. A majority of the time was in the sally port/garage and equipment the officers carry on their person and in the vehicle. There were questions about various scenarios encountered in the field. (Webb left 6:55pm to pick up her granddaughter.)
5. The tour continued in the building including the booking process, how evidence is handled, and the office area.

ADJOURNMENT

6. Mayor Blonigan adjourned the work session at 7:30 p.m.

Marcia Glick, Recorder

William A. Blonigan, Mayor

ROBBINSDALE HUMAN RIGHTS COMMISSION
MEETING MINUTES
 August 26th, 2021

The meeting was called to order at 7:04 p.m.

Members Present	Fox, Aoki, Beahen, Moberg
Members excused	Rathell, LaTour
Members absent	Sussman, DeGross
Staff Present	Dengnoue

APPROVAL OF AGENDA

Chair Fox moved item "2" ROLE OF THE HUMAN RIGHTS COMMISSION under New Business as a discussion item.

MOVED by Moberg to approve the agenda and Minutes of July 22, 2021 second by Aoki.
MOTION CARRIED.

CHAIR REPORT:

Chair Fox made a request to have the meeting be 90 minutes moving forward with understanding that sometimes this might not be the case but wants commissioners to consider the request.

Fox – reported that she reached out to a resident who initially contacted Commissioner Ralston-Aoki regarding wanting to discuss about the Boulevard Memorial, but has not heard anything back yet.

She also shared her appreciation about being fortunate to be a Robbinsdale resident.

OLD BUSINESS:

- A. Review of Hate Bias-Incident Plan** – updates from Baehen, which included minor changes, and contact information updates on the document.

Baehen also mentioned that the City Charter link on the document needed to include City Code Ordinance No.21-01.

Aoki and Fox suggested more language changes to add to the document.

Beahen will continue to work on the plan and bring it back to the next meeting.

- B. Brainstorming ideas on other ways to honor Philando Castile's life** - Beahen suggested bringing this back to the agenda when the agenda may have less items, as she thinks the commission needs the opportunity to have a deeper conversation on the topic. Moberg- questioned if commissioner Fox had talked to the mother of Philando Castile. She also suggested brainstorming three (3) ideas and sharing with the mother too. Aoki - shared that there is a Castile's Foundation, which has paid lunch for graduating seniors of the Robbinsdale (281) school district.

Beahen suggested that the commission reaches out to the school district.

MOVED by Fox to have Beahen reach out to the district, second by Moberg. **MOTION CARRIED.**

C. **Update from DeGross - follow up from Public Safety on Open House event-** tabled to next meeting. Commissioner DeGross absent.

D. **Racism is a Health Crisis** – Aoki shared information about her presentation on the Racial of Equity Plan to council during the special work session of August 10. She also shared about her work with Sussman and their conversation with the community. Aoki suggested the commission reaches out to each council member to request that each council member hosts and event in their Ward to talk about the Racial Equity Plan.

MOVED by Aoki to reach out to Council and Mayor about hosting a community event in their Ward on Racial Equity Plan, second by Beahen. **MOTION CARRIED.**

NEW BUSINESS:

Item F and G combined: How to communicate with council and debrief from special work session with Council on 8/10/2021.

Fox – shared about conversation with Council on August 10. She also clarified that the commission reports directly to Council.

MOVED by Aoki to enable the chair to reach out to council for clarification using the following message: The HRC is seeking clarification from the City Council about whether it can reach out to the other city commissions to ask to meet with them to talk about: 1) what the HRC does; 2) explain the racial equity plan/racism is a public health crisis resolution that the HRC is working on; and 3) discuss ideas about how racial equity and other equity issues intersect with their work. Of course, other commissions would not be required or obligated to agree to meet with us; it would be up to them whether they have the time or interest to meet with us.

It was unclear to us from the 8/10/21 council work session about whether we could do this kind of outreach so we are seeking clarification, second by Beahen. **MOTION CARRIED.**

Meet and greet – Fox explained what this event is all about, and suggested the commission attends the event on September 13, 2021.

Aoki thought it would be a great way to reach out to the community.

Fox, Moberg, and Aoki committed to attend the event.

MOVED by Beahen that Fox submits application to attend the meet and greet event, second by Moberg. **MOTION CARRIED.**

COMMISSIONER REPORTS/UPDATES

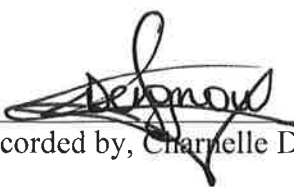
Beahen will be out of town during the next meeting so will miss the September meeting.

OTHER BUSINESS:

None.

ADJOURNMENT

The meeting adjourned at 8:46 p.m.



Recorded by, Charnelle Dengnoue

ROBBINSDALE PARKS, RECREATION & FORESTRY COMMISSION

Tuesday, May 25, 2021 Minutes
Lakeview Terrace Park Pavilion

The Parks, Recreation, and Forestry Commission is an advisory commission to the City Council on matters relating to the City's parks system, recreation programs, and forestry activities.

- 1) Commission Meeting Called to Order at 7:00 pm by Chair Hill
Present: Raymond Blackledge, Jennifer Hill, Damien Rochon-Washington, Danny Sussman, Michelle Vaith, Noreen Buhmann
Excused: Derek Hyland
Others: Ryan Parks, Recreation Services Manager, Jodi Voelker and Matt Howard, Robbinsdale Little League
- 2) Approval of Minutes: Sussman moved, seconded by Rochon-Washington to approve the March 23, 2021 minutes. Motion carried.
- 3) New Business
 - A) Lakeview Terrace Park name change – Robbinsdale Little League: Jodi Voelker and Matt Howard from Robbinsdale Crystal Little League proposed changing the name of the North Field at Lakeview Terrace Park to Robb Malone Field. They gave some background on Robb and his involvement with Little League over the last decade. He was a coach for a variety of sports and had a positive impact on countless youth in Robbinsdale. Unfortunately, Robb passed away in April 2021 from COVID-19. Vaith moved, seconded by Buhmann to recommend the name change of the Lakeview Terrace Park North Field to Robb Malone Field. Motion carried.
- 4) Old Business
 - A) Equity in Recreational Programming:
 - Parks gave an update on some outreach the Recreation department has been doing with apartments in Robbinsdale. The goal is to share information relating to programs and events with these communities. The Recreation department is doing a pop-up event at Beach South on Thursday, June 3, to share summer program information.
 - Grants: The Commission has discussed grant opportunities over the past few months that could help with facility improvements. Parks asked the Commission to send any opportunities to him or Harper Steinbach, Community Engagement Coordinator.
 - B) Program Updates: Parks gave an update on current program offerings. Program registrations are coming in fast and a lot of programs are already full for the summer. Senior programming will start back up in late summer or early fall. Parks told the Commission that he and Harper Steinbach, Community Engagement Coordinator, would be reaching out to them about potential volunteer opportunities for programs/events. The Commission agreed to adopt both Mielke Park and Parkview Park as part of the Adopt-A-Park program.
 - C) Park Projects:
 - The backboard and rim have been replaced on the basketball hoop at Sanborn Park. The Kelly Park and South Halifax backboards and rims will also be replaced soon.
 - The new Lakeview Terrace playground install will start in early June. The existing playground was sold and will be taken out by the buyer.
 - Buhmann asked about new signage in our parks. Parks said he would work with Scott Welle, Parks Supervisor, on getting quotes. We need to identify the size and what they will be used for.
- 5) City Report & Updates:
 - Parks gave an update on the hiring of 14 seasonal staff for the summer. Staff training will take place on Wednesday, June 9th.
 - Sussman moved, seconded by Blackledge to have Richard McCoy, City Engineer, and Scott Welle, Parks Supervisor, attend the August 24, 2021 meeting. Motion carried

- Vaith asked about fish stocking at Lower Twin Lake. The Lower Twin Lake Association pays a fee once a year for stocking the lake. Who else contributes to the funding of stocking the lake? Parks said he would talk to Marta Roser, Water Resource Specialist, and report back in August.

6) Adjournment: Vaith moved, seconded by Buhmann to adjourn the meeting at 8:03 pm. Motion carried.

Next meeting scheduled for **7:00 p.m. Tuesday, August 24, 2021, at Lakeview Terrace Park Pavilion.**

Ryan Parks, Recorder



City of Robbinsdale

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: October 5, 2021
RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Recommendation:

By motion approve issuance of licenses dated 10/5/21.

Marcia E. Glick

Marcia Glick, City Manager

CONCURRENCE:

A blue ink signature of Dustin Leslie, written in a cursive style, positioned above a horizontal line.

Dustin Leslie, City Clerk

10/5/21

BUSINESS LICENSES FOR COUNCIL APPROVAL

License Type	Applicant	Fee
Temporary Foods	Robbinsdale Ace Hardware	50.00

Contractor Licenses for Council Approval

<u>Name</u>	<u>Licensee Type</u>	<u>Fee Amount</u>
WESTAIR INC	Mechanical Contractor	\$50.00

Number of Licenses Requesting Council Approval:

1

BUSINESS LICENSES FOR COUNCIL APPROVAL

10/01/2021

License Type	Applicant	License Fee
Tree/Lawn Fertilizer	WELLSY OUTDOOR LLC	50.00
Tree/Lawn Fertilizer	THE DAVEY TREE EXPERT COMPANY	50.00



City of Robbinsdale

MEMORANDUM

TO: City Council
FROM: Marcia Glick, City Manager
DATE: October 5, 2021
RE: Approval of Credit Card Charges and Payment

The City has issued credit cards to certain employees as designated by the City Manager. Credit card payments are made using the ACH payment method directly to the bank, no check is issued, and payment is required by a certain date to avoid finance charges.

The attached listings are the credit card payments made in the month of August 2021 representing charges for the period July 11, 2021 through August 10, 2021, for expenses for City operations.

Recommendation

By motion approve the August 2021 payment for City credit card charges.

Marcia Glick, City Manager**CONCURRENCE:**

Brittany Sibell, Interim Finance Director

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
07302021 100068	SIPES GAS 7000-7010-6236.00000	07/30/2021 Bjohnson18 MOTOR FUELS	09/01/2021	35.05 35.05	0.00	Paid	Y 07/30/2021
07112021 100069	PAPA JOHNS FOOD FOR OFFICERS DURING INCIDENT 1000-1200-6214.00000	07/11/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	185.64 185.64	0.00	Paid	Y 07/11/2021
07112021 100070	PATRIOT ARMORED SYSTEMS HUMVEE WINDOW REPLACEMENT 1000-1205-6214.00000	07/21/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	3,099.80 3,099.80	0.00	Paid	Y 07/21/2021
07142021 100072	NORTHERN TOOL TOUGH BOX BUCKET 1000-1260-6234.00000	07/28/2021 Bjohnson18 EQUIPMENT PARTS & SUPPLIES	09/01/2021	27.33 27.33	0.00	Paid	Y 07/28/2021
07282021 100073	EMI AUDIO FROGGY'S FOG BOG 1000-1260-6512.00000	07/28/2021 Bjohnson18 CONFERENCE & SCHOOLS	09/01/2021	29.99 29.99	0.00	Paid	Y 07/28/2021
08022021 100074	NORTHERN TOOL TORQUE WRENCH 1000-1260-6234.00000	08/02/2021 Bjohnson18 EQUIPMENT PARTS & SUPPLIES	09/01/2021	39.99 39.99	0.00	Paid	Y 08/02/2021
07142021 100076	DELTA FLIGHT - DRESSEL 1000-1260-6510.00000	07/14/2021 Bjohnson18 MEETING / TRAVEL EXPENSE	09/01/2021	426.80 426.80	0.00	Paid	Y 07/14/2021
07142021 100077	DELTA FLIGHT - ROBERTUS 1000-1260-6510.00000	07/14/2021 Bjohnson18 MEETING / TRAVEL EXPENSE	09/01/2021	426.80 426.80	0.00	Paid	Y 07/14/2021
07142021 100079	DELTA FLIGHT - KRAUSE 1000-1260-6510.00000	07/14/2021 Bjohnson18 MEETING / TRAVEL EXPENSE	09/01/2021	426.80 426.80	0.00	Paid	Y 07/14/2021

Inv Num	Vendor Description Inv Ref# GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
07272021							
100081	GPL ELECTRIC STARTERS LLC AIR COMMANDER W/BLADES & PLUGS 7000-7010-6234.00000	07/27/2021 Bjohnson18 EQUIPMENT PARTS & SUPPLIES	09/01/2021	493.00	0.00	Paid	Y 07/27/2021
07192021							
100082	AMAZON BULBS 1000-1260-6214.00000	07/19/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	15.94	0.00	Paid	Y 07/19/2021
07192021							
100083	AMAZON COOLER HINGE'S 1000-1260-6214.00000	07/19/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	14.93	0.00	Paid	Y 07/19/2021
07162021							
100084	TARGET STORE SUPPLIES 6400-6405-6214.00000	07/16/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	54.43	0.00	Paid	Y 07/16/2021
07142021							
100085	AMAZON OFFICE SUPPLIES - IT DEPT 7100-7110-6214.00000	07/14/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	70.24	0.00	Paid	Y 07/14/2021
07262021							
100086	AMAZON CITY COUNCIL SUPPLIES 1000-1030-6214.00000	07/26/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	14.96	0.00	Paid	Y 07/26/2021
08012021							
100087	CRYSTAL CAR WASH CARWASHES - POLICE 7000-7010-6336.00000	08/01/2021 Bjohnson18 OTHER CONTRACTS	09/01/2021	312.00	0.00	Paid	Y 08/01/2021
08022021							
100088	CRYSTAL CAR WASH CARWASHES - FIRE 7000-7010-6336.00000	08/02/2021 Bjohnson18 OTHER CONTRACTS	09/01/2021	50.00	0.00	Paid	Y 08/02/2021
08012021							
100089	HOLIDAY CAR WASH CARWASHES - POLICE DEPT 7000-7010-6336.00000	08/01/2021 Bjohnson18 OTHER CONTRACTS	09/01/2021	33.00	0.00	Paid	Y 08/01/2021

User: bsibell

EXP CHECK RUN DATES 08/24/2021 - 08/24/2021

DB: Robbinsdale

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

VENDOR CODE: CC VENDOR - CHECK TYPE: EFT

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlnzd
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
06242021							
100090	NORTHERN TOOL	07/16/2021	09/01/2021	517.00	0.00	Paid	Y
	BATTERY / RATCHET KIT	Bjohnson18					07/16/2021
	7000-7010-6214.00000	OPERATING SUPPLIES		517.00			
08042021							
100091	CROWN PLASTICS	08/04/2021	09/01/2021	299.30	0.00	Paid	Y
	PLASTIC SHEET	Bjohnson18					08/04/2021
	1000-1620-6214.00000	OPERATING SUPPLIES		299.30			
07122021							
100092	UPS	07/12/2021	09/01/2021	21.21	0.00	Paid	Y
	SHIPPING	Bjohnson18					07/12/2021
	6700-6705-6378.00000	POSTAGE & SHIPPING		21.21			
07192021							
100093	UPS	07/19/2021	09/01/2021	4.15	0.00	Paid	Y
	SHIPPING	Bjohnson18					07/19/2021
	6700-6705-6378.00000	POSTAGE & SHIPPING		4.15			
07202021							
100094	FULL SLATE	07/20/2021	09/01/2021	49.95	0.00	Paid	Y
	APPOINTMENT SOFTWARE	Bjohnson18					07/20/2021
	6700-6705-6336.00000	OTHER CONTRACTS		49.95			
07262021							
100095	UPS	07/26/2021	09/01/2021	4.15	0.00	Paid	Y
	SHIPPING	Bjohnson18					07/26/2021
	6700-6705-6378.00000	POSTAGE & SHIPPING		4.15			
07272021							
100096	AMAZON	07/27/2021	09/01/2021	31.98	0.00	Paid	Y
	OFFICE SUPPLIES	Bjohnson18					07/27/2021
	6700-6705-6214.00000	OPERATING SUPPLIES		31.98			
08022021							
100097	UPS	08/02/2021	09/01/2021	10.00	0.00	Paid	Y
	SHIPPING	Bjohnson18					08/02/2021
	6700-6705-6378.00000	POSTAGE & SHIPPING		10.00			
08092021							
100098	UPS	08/09/2021	09/01/2021	8.31	0.00	Paid	Y
	SHIPPING	Bjohnson18					08/09/2021
	6700-6705-6378.00000	POSTAGE & SHIPPING		8.31			

User: bsibell

EXP CHECK RUN DATES 08/24/2021 - 08/24/2021

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

DB: Robbinsdale

VENDOR CODE: CC VENDOR - CHECK TYPE: EFT

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlnized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
07192021							
100099	USPS	07/19/2021	09/01/2021	31.15	0.00	Paid	Y
	MAIL COSTS	Bjohnson18					07/19/2021
	1000-1205-6214.00000	OPERATING SUPPLIES		31.15			
07202021							
100100	BROWNELLS	07/20/2021	09/01/2021	326.96	0.00	Paid	Y
	FIREARMS PARTS/SUPPLIES	Bjohnson18					07/20/2021
	1000-1205-6214.00000	OPERATING SUPPLIES		326.96			
07292021							
100101	COSTCO	07/29/2021	09/01/2021	214.05	0.00	Paid	Y
	ANNUAL MEETING & OPEN HOUSE	Bjohnson18					07/29/2021
	1000-1205-6214.00000	OPERATING SUPPLIES		214.05			
07302021							
100102	ULINE	07/30/2021	09/01/2021	336.49	0.00	Paid	Y
	CART TWO TIERED	Bjohnson18					07/30/2021
	1000-1205-6214.00000	OPERATING SUPPLIES		336.49			
08052021							
100103	JIMMY JOHNS	08/05/2021	09/01/2021	310.95	0.00	Paid	Y
	ANNUAL MEETING/AWARDS DINNER	Bjohnson18					08/05/2021
	1000-1205-6214.00000	OPERATING SUPPLIES		310.95			
07202021							
100104	BROWNELLS	07/20/2021	09/01/2021	(22.88)	0.00	Paid	Y
	OVERCHARGED SALES TAX	Bjohnson18					07/20/2021
	1000-1205-6214.00000	OPERATING SUPPLIES		(22.88)			
07202021							
100105	ULINE	07/20/2021	09/01/2021	(21.65)	0.00	Paid	Y
	OVERCHARGED SALES TAX	Bjohnson18					07/20/2021
	1000-1205-6214.00000	OPERATING SUPPLIES		(21.65)			
07202021							
100106	BROWNELLS	07/20/2021	09/01/2021	22.88	0.00	Paid	Y
	OVERCHARGES SALES TAX	Bjohnson18					07/20/2021
	1000-0000-2405.00000	DUE TO STATE - SALES TAX		22.88			
07302021							
100107	ULINE	07/30/2021	09/01/2021	21.65	0.00	Paid	Y
	OVERCHARGED SALES TAX	Bjohnson18					07/30/2021
	1000-0000-2405.00000	DUE TO STATE - SALES TAX		21.65			

INVOICE REGISTER REPORT FOR CITY OF ROBBINSDALE
 EXP CHECK RUN DATES 08/24/2021 - 08/24/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 VENDOR CODE: CC VENDOR - CHECK TYPE: EFT

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
07272021							
100108	JONES & BARTLETT EMR TEXTBOOKS 1000-1260-6512.00000	07/27/2021 Bjohnson18 CONFERENCE & SCHOOLS	09/01/2021	440.20 440.20	0.00	Paid	Y 07/27/2021
08032021							
100109	DISTRICT TAP FDIC DINNER 1000-1260-6510.00000	08/03/2021 Bjohnson18 MEETING / TRAVEL EXPENSE	09/01/2021	59.05 59.05	0.00	Paid	Y 08/03/2021
08042021							
100110	PUNCH BOWL SOCIAL FDIC LUNCH 1000-1260-6510.00000	08/04/2021 Bjohnson18 MEETING / TRAVEL EXPENSE	09/01/2021	52.15 52.15	0.00	Paid	Y 08/04/2021
08052021							
100111	YARD HOUSE FDIC LUNCH 1000-1260-6510.00000	08/05/2021 Bjohnson18 MEETING / TRAVEL EXPENSE	09/01/2021	62.09 62.09	0.00	Paid	Y 08/05/2021
08052021							
100112	OREILLYS PUB FDIC LUNCH 1000-1260-6510.00000	08/05/2021 Bjohnson18 MEETING / TRAVEL EXPENSE	09/01/2021	44.21 44.21	0.00	Paid	Y 08/05/2021
08062021							
100113	PARK N GO FDIC PARKING 1000-1260-6510.00000	08/06/2021 Bjohnson18 MEETING / TRAVEL EXPENSE	09/01/2021	60.07 60.07	0.00	Paid	Y 08/06/2021
08032021							
100114	UBER FDIC - RIDE FROM AIRPORT 1000-1260-6510.00000	08/03/2021 Bjohnson18 MEETING / TRAVEL EXPENSE	09/01/2021	28.59 28.59	0.00	Paid	Y 08/03/2021
08062021							
100115	UBER FDIC - RIDE TO AIRPORT 1000-1260-6510.00000	08/06/2021 Bjohnson18 MEETING / TRAVEL EXPENSE	09/01/2021	65.54 65.54	0.00	Paid	Y 08/06/2021
07122021							
100116	AMAZON SUPPLIES FOR GRANT PROJECT 1000-1325-6214.00000	07/12/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	45.96 45.96	0.00	Paid	Y 07/12/2021

INVOICE REGISTER REPORT FOR CITY OF ROBBINSDALE
 EXP CHECK RUN DATES 08/24/2021 - 08/24/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 VENDOR CODE: CC VENDOR - CHECK TYPE: EFT

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
07132021							
100117	MICHAELS	07/13/2021	09/01/2021	40.48	0.00	Paid	Y
	SUPPLIES FOR GRANT PROJECT	Bjohnson18					07/13/2021
	1000-1325-6214.00000	OPERATING SUPPLIES		40.48			
07152021							
100118	AMAZON	07/15/2021	09/01/2021	40.02	0.00	Paid	Y
	SANBORN PARK CLEANING PRODUCTS	Bjohnson18					07/15/2021
	1000-1330-6214.00000	OPERATING SUPPLIES		40.02			
07142021							
100119	TRPD-SILVERWOOD	07/14/2021	09/01/2021	240.00	0.00	Paid	Y
	CO-OP SENIOR ART CLASS	Bjohnson18					07/14/2021
	1000-1340-6710.00000	RECREATION SERVICES		240.00			
07192021							
100120	TRPD-OUTDOOR ED	07/19/2021	09/01/2021	401.00	0.00	Paid	Y
	FALL OUTDOOR EDUCATION CLASSES	Bjohnson18					07/19/2021
	1000-1325-6710.00000	RECREATION SERVICES		401.00			
07222021							
100121	TARGET	07/22/2021	09/01/2021	48.33	0.00	Paid	Y
	SUPPLIES FOR SANBORN SUPER SUMMER	Bjohnson18					07/22/2021
	1000-1325-6214.00000	OPERATING SUPPLIES		48.33			
07222021							
100122	AMAZON	07/22/2021	09/01/2021	149.70	0.00	Paid	Y
	SUPPLIES FOR ARTIST GRANT	Bjohnson18					07/22/2021
	1000-1325-6214.00000	OPERATING SUPPLIES		149.70			
07212021							
100123	AMAZON	07/22/2021	09/01/2021	4.19	0.00	Paid	Y
	SUPPLIES FOR GRANT ARTIST	Bjohnson18					07/22/2021
	1000-1325-6214.00000	OPERATING SUPPLIES		4.19			
07222021							
100124	AMAZON	07/25/2021	09/01/2021	430.59	0.00	Paid	Y
	IPAD FOR MULTI-PROGRAM EVENT USE	Bjohnson18					07/25/2021
	1000-1325-6214.00000	OPERATING SUPPLIES		430.59			
07252021							
100125	DICK BLICK	07/25/2021	09/01/2021	35.49	0.00	Paid	Y
	SUPPLIES FOR ARTIST GRANT	Bjohnson18					07/25/2021
	1000-1325-6214.00000	OPERATING SUPPLIES		35.49			

Inv Num	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
07282021							
100126	HY-VEE FOOD FOR PARK TOUR 1000-1005-6214.00000	07/28/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	21.96	0.00	Paid	Y 07/28/2021
08082021							
100127	TARGET SUPPLIES FOR SUPER SUMMER 1000-1325-6214.00000	08/08/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	31.21	0.00	Paid	Y 08/08/2021
08092021							
100128	TARGET GIFT CARD FOR PET & WHEEL 1000-1325-6214.00000	08/09/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	20.00	0.00	Paid	Y 08/09/2021
08092021							
100129	GEOCELL FOR IPHONE DATA COLLECTION 1000-1210-6214.00000	08/09/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	295.00	0.00	Paid	Y 08/09/2021
08092021							
100130	MN CIT REPORT WRITING CLASS/3831 1000-1205-6512.00000	08/09/2021 Bjohnson18 CONFERENCE & SCHOOLS	09/01/2021	750.00	0.00	Paid	Y 08/09/2021
08092021							
100131	STREET COP TRAINING ACTIVE PATROL TACTICS/3830 1000-1205-6512.00000	08/09/2021 Bjohnson18 CONFERENCE & SCHOOLS	09/01/2021	299.00	0.00	Paid	Y 08/09/2021
08092021							
100132	STREET COP TRAINING ACTIVE PATROL TACTICS/3825 1000-1205-6512.00000	08/09/2021 Bjohnson18 CONFERENCE & SCHOOLS	09/01/2021	299.00	0.00	Paid	Y 08/09/2021
07142021							
100133	AMAZON RETURN - SUPPLIES FOR GRANT PROJEC 1000-1325-6214.00000	07/14/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	(4.99)	0.00	Paid	Y 07/14/2021
07302021							
100134	AMAZON RETURN - WOOD BEADS & NOTE PADS 1000-1325-6214.00000	07/30/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	(22.98)	0.00	Paid	Y 07/30/2021

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnzd Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
07262021 100135	USPS SHIPPING US BANK LEASE PAPERWORK 7100-7105-6378.00000	07/26/2021 Bjohnson18	09/01/2021	5.85	0.00	Paid	Y 07/26/2021
07262021 100136	USPS SHIPPING - US BANK LEASE PAPERWORK 7100-7105-6378.00000	07/29/2021 Bjohnson18	09/01/2021	2.60	0.00	Paid	Y 07/29/2021
07172021 100137	FDIC FDIC MARK TOM & NEIL 1000-1260-6512.00000	07/17/2021 Bjohnson18	09/01/2021	2,136.00	0.00	Paid	Y 07/17/2021
07302021 100138	THE FIRE STORE SUSPENDERS/GLOVES 1000-1260-6216.00000	07/30/2021 Bjohnson18	09/01/2021	570.62	0.00	Paid	Y 07/30/2021
08082021 100139	THE FIRE STORE HELMETS 1000-1260-6216.00000	08/08/2021 Bjohnson18	09/01/2021	1,626.16	0.00	Paid	Y 08/08/2021
07142021 100140	INTOXIMETER PBT REPAIR 1000-1205-6214.00000	07/14/2021 Bjohnson18	09/01/2021	169.75	0.00	Paid	Y 07/14/2021
07202021 100141	PEAVEY EVIDENCE ROOM SUPPLIES 1000-1205-6214.00000	07/20/2021 Bjohnson18	09/01/2021	179.75	0.00	Paid	Y 07/20/2021
07302021 100142	PEAVEY EVIDENCE ROOM SUPPLIES 1000-1205-6214.00000	07/30/2021 Bjohnson18	09/01/2021	75.50	0.00	Paid	Y 07/30/2021
08052021 100143	ULINE EVIDENCE ROOM SUPPLIES 1000-1205-6214.00000	08/05/2021 Bjohnson18	09/01/2021	201.80	0.00	Paid	Y 08/05/2021

Inv Num	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnized Post Date
Purchase Card Vendor: 100292 U. S. BANCORP							
07122021							
100144	POSTIVE PROMOTIONS PLASTIC FIRE HELMETS 1000-1260-6218.00000	07/12/2021 Bjohnson18 PRINTING	09/01/2021	362.38 362.38	0.00	Paid	Y 07/12/2021
07192021							
100145	AMAZON HEADPHONES 6000-6005-6214.00000	07/19/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	17.99 17.99	0.00	Paid	Y 07/19/2021
07192021							
100146	AMAZON WEBBING HEAVY DUTY 1000-1260-6214.00000	07/19/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	11.05 11.05	0.00	Paid	Y 07/19/2021
07222021							
100147	CROWN PLASTICS PLASTIC STENSILS 1000-1620-6214.00000	07/22/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	388.56 388.56	0.00	Paid	Y 07/22/2021
07262021							
100148	HOME DEPOT ADHESIVE SCRAPER FUEL 1000-1567-6214.00000	07/26/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	246.08 246.08	0.00	Paid	Y 07/26/2021
08052021							
100149	MENARDS TOOL KIT 1000-1567-6234.00000	08/05/2021 Bjohnson18 EQUIPMENT PARTS & SUPPLIES	09/01/2021	249.50 249.50	0.00	Paid	Y 08/05/2021
08052021							
100150	MENARDS MIRICLE GROW/KLEENUP 1000-1605-6214.00000	08/05/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	112.98 112.98	0.00	Paid	Y 08/05/2021
07292021							
100151	MENARDS CONCRETE MIX / TUBE 1000-1567-6214.00000	07/29/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	62.51 62.51	0.00	Paid	Y 07/29/2021
08092021							
100152	AMAZON BRASS CLOSETSPUD/COUPLING 7100-7115-6214.00000	08/09/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	167.78 167.78	0.00	Paid	Y 08/09/2021

INVOICE REGISTER REPORT FOR CITY OF ROBBINSDALE
 EXP CHECK RUN DATES 08/24/2021 - 08/24/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 VENDOR CODE: CC VENDOR - CHECK TYPE: EFT

Inv Num	Vendor Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Inv Ref#	GL Distribution	Entered By					
Purchase Card Vendor: 100292 U. S. BANCORP							
07192021							
100153	AMAZON LARGE CLOCK 1000-1260-6214.00000	07/19/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	10.56 10.56	0.00	Paid	Y 07/19/2021
07152021							
100154	NEWEGG UPS 7100-7110-6234.00000	07/15/2021 Bjohnson18 EQUIPMENT PARTS & SUPPLIES	09/01/2021	213.00 213.00	0.00	Paid	Y 07/15/2021
07152021							
100155	NEWEGG UPS & SPEAKERS 7100-7110-6214.00000	07/15/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	124.97 124.97	0.00	Paid	Y 07/15/2021
07152021							
100156	NEWEGG SPEAKERS 7100-7110-6214.00000	07/15/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	29.66 29.66	0.00	Paid	Y 07/15/2021
07152021							
100157	NEWEGG UPS COVERAGE 7100-7110-6234.00000	07/15/2021 Bjohnson18 EQUIPMENT PARTS & SUPPLIES	09/01/2021	30.99 30.99	0.00	Paid	Y 07/15/2021
07202021							
100158	NEWEGG SVGA EXTENDER 7100-7110-6214.00000	07/20/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	15.98 15.98	0.00	Paid	Y 07/20/2021
07212021							
100159	NEWEGG UPS 7100-7110-6234.00000	07/21/2021 Bjohnson18 EQUIPMENT PARTS & SUPPLIES	09/01/2021	103.98 103.98	0.00	Paid	Y 07/21/2021
07222021							
100160	NEWEGG POWER CORD EXTENDER 7100-7110-6214.00000	07/22/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	23.79 23.79	0.00	Paid	Y 07/22/2021
07222021							
100161	NEWEGG CABLE CLIPS 7100-7110-6214.00000	07/22/2021 Bjohnson18 OPERATING SUPPLIES	09/01/2021	19.67 19.67	0.00	Paid	Y 07/22/2021

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Purchase Card Vendor: 100292 U. S. BANCORP							
07282021							
100162	NEWEGG	07/28/2021	09/01/2021	27.98	0.00	Paid	Y
	DISPLAYPORT CABLES	Bjohnson18					07/28/2021
	7100-7110-6214.00000	OPERATING SUPPLIES		27.98			
08042021							
100163	NEWEGG	08/04/2021	09/01/2021	214.00	0.00	Paid	Y
	MEMORY	Bjohnson18					08/04/2021
	7100-7110-6234.00000	EQUIPMENT PARTS & SUPPLIES		214.00			
Total Purchase Card Vendor: 100292 U. S. BANCORP				19,259.65	0.00		
# of Invoices:	88	# Due:	0	Totals:	19,332.15	0.00	
# of Credit Memos:	4	# Due:	0	Totals:	(72.50)	0.00	
Net of Invoices and Credit Memos:				19,259.65	0.00		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
---	TOTALS BY FUND ---						
	1000 - GENERAL FUND			16,566.94	0.00		
	6000 - WATER			17.99	0.00		
	6400 - LIQUOR OPERATIONS			54.43	0.00		
	6700 - DEPUTY REGISTRAR			129.75	0.00		
	7000 - CENTRAL GARAGE			1,440.05	0.00		
	7100 - CENTRAL SERVICES			1,050.49	0.00		
---	TOTALS BY DEPT/ACTIVITY ---						
	0000 -			44.53	0.00		
	1005 - LEGISLATIVE			21.96	0.00		
	1030 - ADMINISTRATIVE SERVICES			14.96	0.00		
	1200 - POLICE SUPPORT SERVICES			185.64	0.00		
	1205 - PATROL SERVICES			6,249.67	0.00		
	1210 - POLICE SPECIAL SERVICES			295.00	0.00		
	1260 - FIRE PREVENTION / SUPPRESS			6,937.25	0.00		
	1325 - GENERAL PROGRAMS			1,178.98	0.00		
	1330 - YOUTH - CHILDREN PROGRAMS			40.02	0.00		
	1340 - COOPERATIVE PROGRAMMING			240.00	0.00		
	1567 - PARKS EQUIPMENT MAINTENANC			558.09	0.00		
	1605 - STREETSCAPE			112.98	0.00		
	1620 - PAINTING CROSSWALK & STRIP			687.86	0.00		
	6005 - WATER UTILITY ADMINISTRATI			17.99	0.00		
	6405 - LIQUOR OPERATIONS			54.43	0.00		
	6705 - LICENSE CENTER OPERATIONS			129.75	0.00		
	7010 - CG VEHICLE MAINTENANCE			1,440.05	0.00		
	7105 - CS GENERAL OFFICE			8.45	0.00		
	7110 - CS INFORMATION TECHNOLOGY			874.26	0.00		
	7115 - CS GOVERNMENT BUILDINGS			167.78	0.00		
---	TOTALS BY PAYMENT CARD ACCOUNT ---						
	0084			362.38			
	0371			4,332.78			
	0731			480.20			
	3103			1,901.58			
	3247			1,480.96			
	4042			816.30			
	4364			626.80			
	4610			974.40			
	5111			129.75			
	5157			440.20			
	5165			371.70			
	6449			54.43			

09/28/2021 04:33 PM
User: bsibell
DB: Robbinsdale

INVOICE REGISTER REPORT FOR CITY OF ROBBINSDALE
EXP CHECK RUN DATES 08/24/2021 - 08/24/2021
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
VENDOR CODE: CC VENDOR - CHECK TYPE: EFT

Page: 13/13

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
---	TOTALS BY PAYMENT CARD ACCOUNT ---						
	6719			3,285.44			
	6734			35.05			
	8282			1,643.00			
	8415			804.02			
	8424			1,267.01			
	8846			8.45			
	X6110			31.15			
	X6610			214.05			



City of Robbinsdale

MEMORANDUM

TO: City Council
FROM: Marcia Glick, City Manager
DATE: October 5, 2021
RE: Deputy Registrar's Monthly Financial Statements

Attached are the Deputy Registrar's financial reports for the month of August 2021 prepared by the Finance department. The reports include monthly and year to date amounts for 2021 with comparable amounts to 2020.

Year to date revenues are \$325,526 which is \$54,444 more than the prior year. Expenditures were lower by \$18,955. There is a net gain before transfers of \$17,697 year to date, which is \$73,399 more than last year.

Passport revenue year to date decreased \$17,194, (-31.6%) and motor vehicle fees have increased \$69,692, (32.7%).

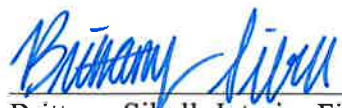
Recommendation

Approve a motion to acknowledge the Deputy Registrar's financial reports for the month of August 2021.



Marcia Glick, City Manager

CONCURRENCE:



Brittany Sibell, Interim Finance Director

City of Robbinsdale
Deputy Registrar
Profit and Loss Statement From Operations
For Period Ending August 31, 2021

			Year to Date		% Inc (Dec) from Previous Year
	Aug-2021	Aug-2020	2021	2020	
Notary Fees	-	-	-	5	(100.0%)
Motor Vehicle Fees	41,294	28,712	282,726	213,034	32.7%
Boat/Snow/ATV/ORV Fees	501	333	3,877	3,344	15.9%
Fish & Game Fees	10	5	79	40	97.5%
Passport Fees	11,282	2,050	37,292	54,486	(31.6%)
State Grants - Other	-	-	990	-	0%
Other Revenue	(132)	(35)	562	173	224.9%
Revenues	<u>52,955</u>	<u>31,065</u>	<u>325,526</u>	<u>271,082</u>	<u>20.1%</u>
Operating Expenses:					
Personal Services	31,800	33,212	239,308	266,844	(10.3%)
Supplies & Repairs	1,237	371	5,221	3,862	35.2%
Internal Serv Charges	6,810	6,512	54,481	51,431	5.9%
Other Charges & Services	681	372	7,686	4,647	65.4%
Total	<u>40,528</u>	<u>40,467</u>	<u>307,829</u>	<u>326,784</u>	<u>(5.8%)</u>
Operating Income / (Loss)	<u>12,427</u>	<u>(9,402)</u>	<u>17,697</u>	<u>(55,702)</u>	
Percent to Revenues	23%	-30%	5%	-21%	



City of Robbinsdale

MEMORANDUM

TO: City Council
 FROM: Marcia Glick, City Manager
 DATE: October 5, 2021
 RE: Robbinsdale Wine & Spirits' Monthly Financial Statements

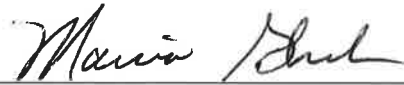
Attached are the Robbinsdale Wine & Spirits' financial reports for the month of August 2021 prepared by the Finance department. The report includes monthly and year to date amounts for 2021 with comparable amounts to 2020.

Year to date sales are \$2,723,238, which is up \$258,535 from the prior year. Gross profit on sales is at \$740,143 compared with \$675,455 in 2020. Gross profit year to date is at 27%, which is right on target. Net income before transfers for the year is \$124,626, compared to a net income of \$39,136 in 2020. In comparing to a non-COVID impacted fiscal year, 2019, Robbinsdale Wine & Spirits had a YTD net income through August of \$94,180.

The scheduled rent payments for the Hy-Vee location are \$12,075/month.

Recommendation

Approve a motion to acknowledge the Robbinsdale Wine & Spirits' financial reports for the month of August 2021.


 Marcia Glick, City Manager

CONCURRENCE:


 Brittany Sibell, Interim Finance Director

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending August 31, 2021

			Year to Date		% Inc (Dec) from Previous Year
	Aug-2021	Aug-2020	2021	2020	
Sales	348,839	385,086	2,723,238	2,464,703	10.5%
Less Customer Discounts	3,845	3,360	27,505	28,734	(4.3%)
Net Sales	344,994	381,726	2,695,733	2,435,969	10.7%
Cost of Sales	250,000	277,081	1,955,590	1,760,514	11.1%
Gross Profit	94,994	104,645	740,143	675,455	9.6%
Percent to Net Sales	28%	27%	27%	28%	
Operating Expenses:					
Personal Services	43,151	39,517	342,699	341,095	0.5%
Supplies & Repairs	1,372	1,270	13,043	17,252	(24.4%)
Other Charges & Services	20,906	21,218	153,547	151,519	1.3%
Rent	12,182	13,977	97,552	113,273	(13.9%)
Depreciation	1,042	1,667	8,336	13,336	(37.5%)
Other (Income) Expense	(48)	(2)	340	(156)	(317.9%)
Total	78,605	77,647	615,517	636,319	(3.3%)
Operating Income / (Loss)	16,389	26,998	124,626	39,136	218.4%
	5%	7%	5%	2%	

	Current Month Analysis				
	Liquor	Wine	Beer	Misc	Totals
Sales	130,681	63,579	143,876	6,858	344,994
Inventory of August 1	286,372	179,562	95,337	5,902	567,173
Purchases	68,900	25,876	86,578	4,810	186,164
Less Inventory of August 31	261,585	161,403	72,982	7,367	503,337
Cost of Sales	93,687	44,035	108,933	3,345	250,000
Gross Profit	36,994	19,544	34,943	3,513	94,994
Percent to Net Sales	28%	31%	24%	51%	28%

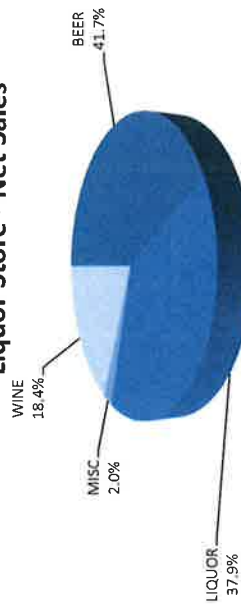
City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending August 31, 2021

Sales / Cost of Sales Analysis

			<u>Year to Date</u>		<u>% Inc (Dec)</u> <u>from Previous</u> <u>Year</u>
	<u>Aug-2021</u>	<u>Aug-2020</u>	<u>2021</u>	<u>2020</u>	
Liquor Sales	130,681	141,919	1,034,967	927,246	11.6%
Liquor Cost of Sales	<u>93,687</u>	<u>99,938</u>	<u>743,027</u>	<u>655,758</u>	<u>13.3%</u>
Gross Profit	<u>36,994</u>	<u>41,981</u>	<u>291,940</u>	<u>271,488</u>	<u>7.5%</u>
Percent to Net Sales	28%	30%	28%	29%	
Wine Sales	63,579	69,829	511,113	473,567	7.9%
Wine Cost of Sales	<u>44,035</u>	<u>46,559</u>	<u>342,228</u>	<u>313,316</u>	<u>9.2%</u>
Gross Profit	<u>19,544</u>	<u>23,270</u>	<u>168,885</u>	<u>160,251</u>	<u>5.4%</u>
Percent to Net Sales	31%	33%	33%	34%	
Beer Sales	143,876	162,316	1,097,627	986,882	11.2%
Beer Cost of Sales	<u>108,933</u>	<u>125,914</u>	<u>837,985</u>	<u>759,941</u>	<u>10.3%</u>
Gross Profit	<u>34,943</u>	<u>36,402</u>	<u>259,642</u>	<u>226,941</u>	<u>14.4%</u>
Percent to Net Sales	24%	22%	24%	23%	
Misc Sales	6,858	7,662	52,026	48,274	7.8%
Misc Cost of Sales	<u>3,345</u>	<u>4,670</u>	<u>32,350</u>	<u>31,499</u>	<u>2.7%</u>
Gross Profit	<u>3,513</u>	<u>2,992</u>	<u>19,676</u>	<u>16,775</u>	<u>17.3%</u>
Percent to Net Sales	51%	39%	38%	35%	
Total Sales	344,994	381,726	2,695,733	2,435,969	10.7%
Total Cost of Sales	<u>250,000</u>	<u>277,081</u>	<u>1,955,590</u>	<u>1,760,514</u>	<u>11.1%</u>
Gross Profit	<u>94,994</u>	<u>104,645</u>	<u>740,143</u>	<u>675,455</u>	<u>9.6%</u>
Percent to Net Sales	28%	27%	27%	28%	

August 2021

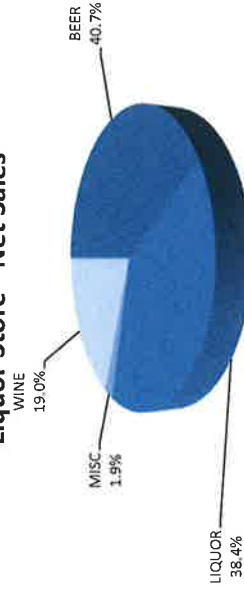
Liquor Store - Net Sales



August 2021	Net Sales per Dept		% Net Sales of Total
BEER	6401.4763	143,876	41.7%
LIQUOR	6401.4761	130,681	37.9%
MISC	6401.4764	6,858	2.0%
WINE	6401.4762	63,579	18.4%
		344,994	

Yearly 2021

Liquor Store - Net Sales



Total 2021	Net Sales per Dept		% Net Sales of Total
BEER	6401.4763	1,097,649	40.7%
LIQUOR	6401.4761	1,034,967	38.4%
MISC	6401.4764	52,004	1.9%
WINE	6401.4762	511,113	19.0%
		2,695,733	



MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: October 5, 2021
RE: Request to extend the required completion date for Conditional use permit C20-6 for 3101 Drew Ave. N. by Natasha Cramer

BACKGROUND:

Conditional use permit approval C20-6 allowing a second accessory structure at 3101 Drew Ave. N. will expire on November 3, 2021. The property owner, Natasha Cramer has requested a one year extension.

ANALYSIS/CONCLUSION:

Resolution 7864 approving the conditional use permit is provided as **Exhibit 1**.

Working out details of the design has taken time, and Ms. Cramer has explained in her request that it has been difficult to contact contractors and the price of materials has been significantly inflated due to COVID. Her e-mail detailing her request and reasons for the extension as shown in **Exhibit 2**.

RECOMMENDATION:

By motion, approve the one year extension to the completion deadline for Conditional use permit request C20-6 for 3101 Drew Ave. N. as requested by Natasha Cramer. The new completion date is extended to November 1, 2022.

Marcia Glick, City Manager

CONCURRENCE:

Rick Pearson, Community Development Coordinator

Member Selman moved and Member Backen seconded a motion that the following resolution be read and adopted this 4th day of November 2020.

RESOLUTION NO. 7864

**A RESOLUTION APPROVING CONDITIONAL USE PERMIT REQUEST C20-6
ALLOWING A SECOND ACCESSORY STRUCTURE EXCEEDING 240 SQUARE
FEET AT 3101 DREW AVENUE NORTH
(Cramer)**

WHEREAS, the property owners of 3101 Drew Av. N. wish to build a second accessory structure exceeding 240 sq. ft. on their property which requires a conditional use permit; and

WHEREAS, on October 22, 2020, the Planning Commission conducted a public hearing and adopted a motion recommending approval based upon the following findings of fact:

- a. That the conditional use supports the low density residential use which is consistent with the Comprehensive Plan;
- b. That the accessory structure is consistent with the character of the area and other properties in the area have similar accessory structures;
- c. That there will be no disturbing influences or hazards created by the accessory structure; and

WHEREAS, the Council accepts these findings;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale that Conditional Use Permit request C20-6 that would permit a second accessory structure exceeding 240 square feet at 3101 Drew Avenue North as shown and legally described in **Attachment A** is hereby approved pursuant to Section 510.11, Subd. 1(m) and Section 535.01 of the Robbinsdale City Code is hereby approved with the conditions:

1. That a building permit be obtained;
2. That the driveway serving the new accessory structure be paved and not encroach into the Drew Ave. N. right-of way until it combines with the existing driveway with a curb-cut not exceeding 22 feet with a concrete apron;
3. That no sanitary sewer or water access will be permitted to serve the accessory structure; and
4. That the drain shown on the plan shall discharge to daylight.

The question was on adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

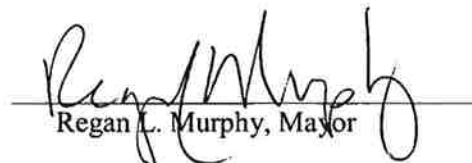
and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 4TH DAY OF NOVEMBER 2020.

ATTEST:



Kim Moore, City Clerk
(SEAL)

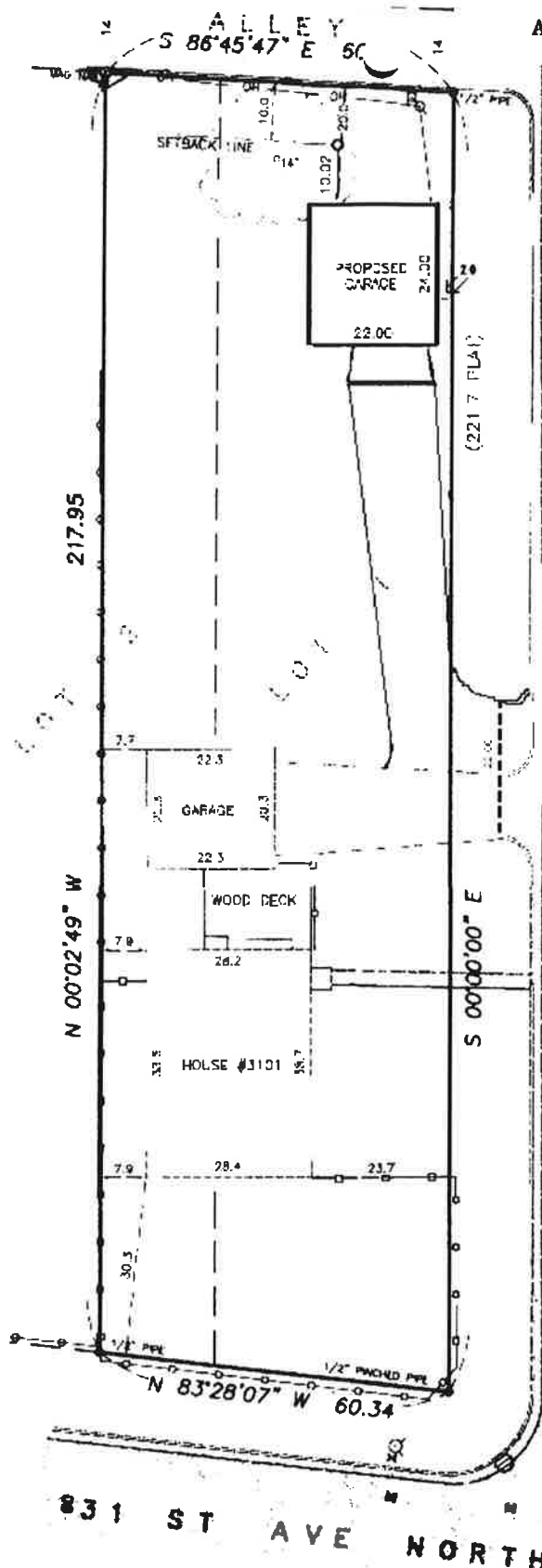

Regan L. Murphy, Mayor

LEGAL DESCRIPTION:

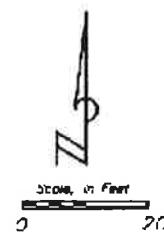
T 1 AND TYHE EAST 1/2 OF LOT 2,
BLOCK 4, "MCNAIR MANOR 2ND UNIT,
ROBBINSDALE, MINNESOTA", HENNEPIN
COJNTY, MINNESOTA.

PREPARED FOR:

JOS-LIA AND NATASHA CRAMER
1101 DREW AVENUE NORTH
ROBBINSDALE, MN 55422



DREW AVENUE NORTH



LEGEND:

- FOUND ROD
P.L. (AS NO. 10)
- SET 3/8" REBAR
- ⊙ POWER POLE (W/ -
SURF AND GR)
- ⊙ TIE LUMENANT
- M GATE VALVE
- ⊕ SOA
- ⊙ CATCH BASIN
- ⊙ DECIDUOUS TREE
(54" N INCHES)
- OH — OVERHEAD UTILITY LINE
- WOOD FENCE
- CHAINLINK FENCE
- CONCRETE SURFACE
- BITUMINOUS SURFACE

NOTES:

- 1) THIS SURVEY WAS PERFORMED WITHOUT THE
BENEFIT OF A TITLE INSURANCE COMMITMENT.
- 2) P.D.:08-029-24-32-0026
- 3) PARCEL AREA: 13,188 SQ. FT.
- 4) BEARING BASIS IS ASSUMED.
- 5) DATE OF FIELDWORK: 7-3-2020

SIGNED:

Travis W. Van NESTE, Minnesota Professional Surveyor #44108
Michigan Professional Surveyor #46693

JOB # 2020051	ISSUED: 9-4-2020	
DRAWN BY TWM	REV 9-17-2020	
SCALE 1"=20 FEET		

VAN NESTE SURVEYING PROFESSIONAL SURVEYING SERVICES

85 WILDHURST ROAD, EXCELSIOR, MN 55331
(952) 686-3055 VANNESTESURVEYING.COM



SHEET 1 OF 1

CERTIFICATION:

I hereby certify that this survey,
plan, or report was prepared by
me or under my direct
supervision and that I am a
duly Licensed Land Surveyor
under the laws of the state of
Minnesota.

Rick Pearson

From: Natasha Cramer ~~natasha.cramer@cityofrobbinsdale.com~~
Sent: Monday, September 20, 2021 10:25 AM
To: Rick Pearson
Subject: Conditional use permit extension request for 3101 Drew Ave N

EXTERNAL EMAIL ALERT: This message originated from outside the City of Robbinsdale email system. Unless you recognize the sender and know the content, **DO NOT** click links or open attachments.

Hi Rick,

I'm writing to request a 1-year extension on our conditional use permit for a secondary structure at 3101 Drew Ave N. We've had a lot of delays coordinating the details over the past year. Contractors have been hard to contact and organize because of economic trends and building material costs have been significantly inflated d/t covid. We've been surmounting obstacles one by one and are on pace to have the foundation set by November, but building the structure would be better delayed until warm weather returns and lumber prices stabilize. Thank you for your consideration.

Natasha Cramer

~~natasha.cramer@cityofrobbinsdale.com~~



City of Robbinsdale

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: October 5, 2021

RE: Designation of 2022 Polling Locations

Background:

Per Minnesota Statutes section 204B.16, by December 31st of each year the governing body of each municipality must designate either by ordinance or resolution polling places for the following calendar year. This is an annual requirement that began in 2019.

Analysis/Conclusion:

The polling places designated in this resolution will be the polling locations for 2022. If a location changes, a re-designation will be a separate resolution action prior to election with notice sent to voters at least 25 days before the next election.

Recommendation:

By motion, adopt the resolution shown in Exhibit 1 "A RESOLUTION DESIGNATING 2022 POLLING LOCATIONS FOR THE CITY OF ROBBINSDALE."

Marcia Glick, City Manager

Member _____ moved and Member _____ seconded a motion that the following Resolution be read and adopted this 5th day of October 5, 2021.

RESOLUTION NO.

**A RESOLUTION DESIGNATING 2022 POLLING LOCATIONS
FOR THE CITY OF ROBBINSDALE**

WHEREAS, Minnesota Statutes, Section 204B.06 sets forth the requirement that cities designate polling place locations within their city; and

WHEREAS, per State statute, this must be done annually and the City will designate by Resolution the locations of its polling places; and

WHEREAS, the following locations are designated as polling places for the City of Robbinsdale:

Ward 1:	Redeemer Evangelical Lutheran Church 4201 Regent Avenue North
Ward 2:	Olivet United Methodist Church 3620 – 43 rd Avenue North
Ward 3:	Elim Lutheran Church 3978 West Broadway
Ward 4:	North Memorial Health Training Center 3500 France Avenue; and

WHEREAS, if a location for a polling place changes, a re-designation of location will be a separate action prior to an election with notice being sent to voters at least 25 days before the next election;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Robbinsdale, Minnesota that the four (4) locations listed above are the designated 2022 polling locations for the City of Robbinsdale.

The question was on adoption of the Resolution and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 5th DAY OF OCTOBER, 2021.

William A. Blonigan, Mayor

ATTEST:

Dustin Leslie, City Clerk



To: Mayor and Council Members
From: Marcia Glick, City Manager
Date: October 5, 2021
Subject: Appointment of Finance Director

Background

Finance Director Jeff Zuba left city employment to take a position in Marin County California at the end of August. Staff have completed the recruitment, interview, and background confirmation for welcoming Diaa Tahoun as Robbinsdale's Finance Director.

Analysis/Conclusion

Diaa Tahoun has the qualifications to join our team, has a proactive approach to working with team members to encourage their growth and talents within their positions, and he is available to join us as soon as October 4, 2021. His most recent positions were at Dallas Independent School District where he supervised a staff of 5 and managed a budget of \$3.5 B and at Dallas County Auditor's Office where he performed fiscal financial and contractual compliance audits, analyzed budgets, expenditures, and revenues to ensure proper posting of transactions.

Per City Charter section 6.02, subdivision 3, the appointment of department heads is with the advice and consent of the City Council. Advice and consent was provided by the City Council in one-on-one discussions in late August. Mayor Blonigan participated in an interview with Mr. Tahoun on September 3, 2021 and gave his consent for Mr. Tahoun to move forward in the hiring process.

Recommendation

By motion, concur with the City Manager's appointment of Diaa Tahoun as Finance Director effective October 4, 2021.

A handwritten signature in black ink, appearing to read "Marcia Glick", written over a horizontal line.

Marcia Glick, City Manager



City of Robbinsdale

MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: October 5, 2021

RE: Public Hearing and Adoption of Assessment Roll for Unpaid Administrative Penalties

Background:

Throughout the year, city staff has sent administrative citations and notices to property owners **that have incurred administrative penalties**. The properties were found to be in violation of Administrative Penalties, Chapter 1, Section 117 of the Robbinsdale City Code. Certain amounts have been billed to the owners or occupants pursuant to Section 117. If an amount is not paid within thirty (30) days after the billing statement is sent, the Code provides that it will constitute a lien on the real property where the violation occurred. The lien may be assessed against the property and collected in the same manner as taxes. Citations and notices have been sent to the property owners and are delinquent at this time. The following costs represent those outstanding obligations that are to be assessed in accordance with City Code and Minnesota State Statutes, section 429.101.

The roll for this assessment of properties that have outstanding unpaid administrative penalties is shown in Attachment 1. Administrative penalties range from **\$50.00 to \$2,200.00**. An administrative fee of \$50.00 will be added to cover the cost of certifying assessments to the County. The County will also add a \$2.50 service charge per year for each assessment (as per Minn Statute 429.061, subd. 5). The total amount to be assessed is **\$25,500**.

The resolution certifying assessments for these items is in Attachment 2. The resolution sets final assessment amounts and establishes a **one-year** payback period at an interest rate of **8.0%**. Property owners have until November 15, 2021 to pay assessments in full without interest.

Recommendation:

Staff recommends that the City Council take the following actions:

1. Conduct the public hearing.
2. Waive the reading and order the adoption of the attached resolution adopting the assessment roll for unpaid administrative penalties.

Marcia Glick, City Manager

CONCURRENCE:

Brittany Sibell, Interim Finance Director

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted on this 5th day of October 2021.

RESOLUTION NO.

**A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR
UNPAID ADMINISTRATIVE PENALTIES**

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met, heard, and passed upon all objections to the proposed assessment for unpaid administrative penalties;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale, Minnesota, as follows:

1. That such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the delivered services in the amount of the assessment levied against it. In addition, each property shall have a \$50 administration fee added to their assessment.
2. That such assessment shall be payable in one annual installment, the first and only installment to be payable on or before the first Monday of January 2022, and shall bear interest at the rate of 8.0 percent per annum from November 15, 2021 until December 31, 2022.
3. That the owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor before November 15, 2021, pay the whole of the assessment on such property with no interest accrual.
4. That the City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid in the same manner as other municipal taxes.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 5TH DAY OF OCTOBER, 2021.

William A. Blonigan, Mayor

ATTEST:

Dustin Leslie, City Clerk



City of Robbinsdale
2021 Pending Special Assessments
(To be assessed to taxes payable in 2022)

PID #	House #	Street Name	Assessment Type:	Original Amount	Prepayments	Admin Fee	Amount to certify	Property Total
1011821340071	3940	46th Ave N	Administrative Citation	\$ 440.00		\$	440.00	
1011821340071	3940	46th Ave N	Administrative Citation	\$ 880.00		\$	880.00	
1011821340071	3940	46th Ave N	Administrative Citation	\$ 65.00		\$	65.00	
1011821340071	3940	46th Ave N	Administrative Citation	\$ 50.00		\$ 50.00	100.00	\$ 1,485.00
1611821230012	4162	Adair Ave N	Administrative Citation	\$ 65.00		\$	65.00	
1611821230012	4162	Adair Ave N	Administrative Citation	\$ 115.00		\$	115.00	
1611821230012	4162	Adair Ave N	Administrative Citation	\$ 220.00		\$ 50.00	270.00	\$ 450.00
1611821230012	4164	Adair Ave N	Administrative Citation	\$ 500.00		\$	500.00	
1611821230012	4164	Adair Ave N	Administrative Citation	\$ 500.00		\$ 50.00	550.00	\$ 1,050.00
0802924230156	3301	Beard Ave N	Administrative Citation	\$ 65.00		\$ 50.00	115.00	\$ 115.00
0502924240064	4106	Beard Ave N	Administrative Citation	\$ 115.00		\$ 50.00	165.00	\$ 230.00
0802924230070	3353	Chowen Ave N	Administrative Citation	\$ 440.00		\$	440.00	
0802924230070	3353	Chowen Ave N	Administrative Citation	\$ 115.00		\$	115.00	
0802924230070	3353	Chowen Ave N	Administrative Citation	\$ 65.00		\$	65.00	
0802924230070	3353	Chowen Ave N	Administrative Citation	\$ 115.00		\$	115.00	
0802924230070	3353	Chowen Ave N	Administrative Citation	\$ 115.00		\$	115.00	
0802924230070	3353	Chowen Ave N	Administrative Citation	\$ 115.00		\$	115.00	
0802924230070	3353	Chowen Ave N	Administrative Citation	\$ 115.00		\$ 50.00	165.00	\$ 1,130.00
0802924230091	3200	Ewing Ave N	Administrative Citation	\$ 220.00		\$	220.00	
0802924230091	3200	Ewing Ave N	Administrative Citation	\$ 440.00		\$ 50.00	490.00	\$ 710.00
0702924140084	3303	France Ave N	Administrative Citation	\$ 115.00		\$	115.00	
0702924140084	3303	France Ave N	Administrative Citation	\$ 115.00		\$	115.00	
0702924140084	3303	France Ave N	Administrative Citation	\$ 115.00		\$ 50.00	165.00	\$ 395.00
0702924140084	3303	France Ave N	Administrative Citation	\$ 65.00		\$	65.00	
0702924140078	3337	France Ave N	Administrative Citation	\$ 115.00		\$ 50.00	165.00	\$ 230.00
0702924140078	3337	France Ave N	Administrative Citation	\$ 65.00		\$ 50.00	115.00	\$ 115.00
0702924140077	3343	France Ave N	Administrative Citation	\$ 115.00		\$ 50.00	165.00	\$ 165.00
0602924110095	4317	France Ave N	Administrative Citation	\$ 65.00		\$	65.00	
0702924410050	3131/3133	Grimes Ave N	Administrative Citation	\$ 65.00		\$	65.00	
0702924410050	3131/3133	Grimes Ave N	Administrative Citation	\$ 65.00		\$	65.00	
0702924410050	3131/3133	Grimes Ave N	Administrative Citation	\$ 115.00		\$	115.00	
0702924410050	3131/3133	Grimes Ave N	Administrative Citation	\$ 115.00		\$ 50.00	165.00	\$ 410.00
0602924110156	4218	Grimes Ave N	Administrative Citation	\$ 65.00		\$	65.00	
0602924110156	4218	Grimes Ave N	Administrative Citation	\$ 115.00		\$	115.00	
0602924110156	4218	Grimes Ave N	Administrative Citation	\$ 115.00		\$ 50.00	165.00	\$ 345.00
0702924140119	3239	Halifax Ave N	Administrative Citation	\$ 65.00		\$ 50.00	115.00	\$ 115.00
0602924440097	3663	Halifax Ave N	Administrative Citation	\$ 65.00		\$ 50.00	115.00	\$ 115.00
0602924440093	3683	Halifax Ave N	Administrative Citation	\$ 220.00		\$	220.00	
0602924440093	3683	Halifax Ave N	Administrative Citation	\$ 220.00		\$	220.00	
0602924440093	3683	Halifax Ave N	Administrative Citation	\$ 65.00		\$	65.00	
0602924440093	3683	Halifax Ave N	Administrative Citation	\$ 440.00		\$ 50.00	490.00	\$ 995.00
0602924420039	4035	Hubbard Ave N	Administrative Citation	\$ 65.00		\$	65.00	
0602924420039	4035	Hubbard Ave N	Administrative Citation	\$ 115.00		\$	115.00	
0602924420039	4035	Hubbard Ave N	Administrative Citation	\$ 220.00		\$ 50.00	270.00	\$ 450.00
1511821120003	3711	Lake Dr	Administrative Citation	\$ 100.00		\$ 50.00	150.00	\$ 150.00
1511821120025	3813	Lake Dr	Administrative Citation	\$ 50.00		\$ 50.00	100.00	\$ 100.00
0602924140085	4034	Lake Rd	Administrative Citation	\$ 65.00		\$ 50.00	115.00	\$ 115.00
0602924130078	4030	Lakeland Ave N	Administrative Citation	\$ 330.00		\$ 50.00	380.00	\$ 380.00
0602924130129	4044-98	Lakeland Ave N	Administrative Citation	\$ 65.00	\$ 15.00	\$ 50.00	100.00	\$ 100.00
0702924410041	4105	Lowry Ave N	Administrative Citation	\$ 65.00		\$ 50.00	115.00	\$ 115.00
0702924410043	4111	Lowry Ave N	Administrative Citation	\$ 65.00		\$ 50.00	115.00	\$ 115.00
0802924330151	2671/2673	Meridian Drive	Administrative Citation	\$ 65.00		\$	65.00	
0802924330151	2671/2673	Meridian Drive	Administrative Citation	\$ 115.00		\$ 50.00	165.00	\$ 230.00
0602924420160	3826	Noble Ave N	Administrative Citation	\$ 550.00		\$ 50.00	600.00	\$ 600.00
0602924230147	4110	Parker Trail	Administrative Citation	\$ 2,200.00		\$	2,200.00	
0602924230147	4110	Parker Trail	Administrative Citation	\$ 2,200.00		\$	2,200.00	
0602924230147	4110	Parker Trail	Administrative Citation	\$ 2,200.00		\$	2,200.00	
0602924230147	4110	Parker Trail	Administrative Citation	\$ 2,200.00		\$	2,200.00	
0602924230147	4110	Parker Trail	Administrative Citation	\$ 2,200.00		\$	2,200.00	
0602924230147	4110	Parker Trail	Administrative Citation	\$ 440.00		\$	440.00	
0602924230147	4110	Parker Trail	Administrative Citation	\$ 440.00		\$	440.00	
0602924230147	4110	Parker Trail	Administrative Citation	\$ 440.00		\$ 50.00	490.00	\$ 12,370.00
0602924340191	3749	Perry Ave N	Administrative Citation	\$ 65.00		\$	65.00	
0602924340191	3749	Perry Ave N	Administrative Citation	\$ 65.00		\$	65.00	
0602924340191	3749	Perry Ave N	Administrative Citation	\$ 115.00		\$	115.00	
0602924340191	3749	Perry Ave N	Administrative Citation	\$ 115.00		\$	115.00	
0602924340191	3749	Perry Ave N	Administrative Citation	\$ 115.00		\$	115.00	
0602924340191	3749	Perry Ave N	Administrative Citation	\$ 115.00		\$ 50.00	165.00	\$ 640.00
0602924240119	4014	Regent Ave N	Administrative Citation	\$ 65.00		\$	65.00	
0602924240119	4014	Regent Ave N	Administrative Citation	\$ 115.00		\$ 50.00	165.00	\$ 230.00
0911821440010	4544	Regent Ave N	Administrative Citation	\$ 50.00		\$ 50.00	100.00	\$ 100.00
0502924230050	4158	Shoreline Drive	Administrative Citation	\$ 65.00		\$	65.00	
0502924230050	4158	Shoreline Drive	Administrative Citation	\$ 65.00		\$	65.00	
0502924230050	4158	Shoreline Drive	Administrative Citation	\$ 115.00		\$ 50.00	165.00	\$ 295.00
1611821310163	4001	Welcome Ave N	Administrative Citation	\$ 65.00		\$	65.00	
1611821310163	4001	Welcome Ave N	Administrative Citation	\$ 115.00		\$ 50.00	165.00	\$ 230.00



City of Robbinsdale
2021 Pending Special Assessments
 (To be assessed to taxes payable in 2022)

Attachment 1
 10/5/21

PID #	House #	Street Name	Assessment Type:	Original Amount	Prepayments	Admin Fee	Amount to certify	Property Total
0602924130146	4100	West Broadway	Administrative Citation	\$ 115.00			\$ 115.00	
0602924130146	4100	West Broadway	Administrative Citation	\$ 115.00			\$ 115.00	\$ 230.00
1611821240094	4146	Xenia Ave N	Administrative Citation	\$ 65.00		\$ 50.00	\$ 115.00	\$ 115.00
0802924210099	3415	Zenith Ave N	Administrative Citation	\$ 500.00		\$ 50.00	\$ 550.00	\$ 550.00
0502924310048	3907	Zenith Ave N	Administrative Citation	\$ 50.00		\$ 50.00	\$ 100.00	\$ 100.00
0502924310038	3947	Zenith Ave N	Administrative Citation	\$ 65.00			\$ 65.00	
0502924310038	3947	Zenith Ave N	Administrative Citation	\$ 115.00		\$ 50.00	\$ 165.00	\$ 230.00
				\$ 23,715.00	\$ 15.00	\$ 1,800.00	\$ 25,500.00	\$ 25,500.00



MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: October 5, 2021

RE: Public Hearing and Adoption of Assessment Roll for Emergency Water and Sewer Repairs

Background:

Annually the City Council considers the assessments for emergency water and sewer repairs. **The property owners petitioned for these improvements** and are requesting that the City assist with financing emergency water and sewer repairs by assessing those costs over a number of years. In this manner, a property owner can have repairs made that they could not otherwise afford. Property owners have been duly notified. The following costs represent those outstanding obligations that are to be assessed in accordance with City Code and Minnesota State Statutes, section 429.101.

The roll for this assessment is shown in Attachment 1. The costs for emergency sewer and water repairs range from **\$720.50 to \$9,467**. An administrative fee of \$50.00 will *not* be added to cover the cost of certifying assessments to the County since the property owners petitioned for the improvements. The County will also add a \$2.50 service charge per year for each assessment (as per Minn Statute 429.061, subd. 5). The total cost to be assessed is **\$10,187.50**.

The resolution certifying assessments for these items is in Attachment 2. The resolution sets final assessment amounts and establishes a **10-year** payback period at an interest rate of **8.0%**. Property owners have until November 15, 2021 to pay assessments in full without interest.

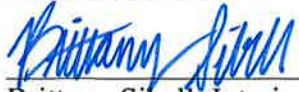
Recommendation:

Staff recommends that the City Council take the following actions:

1. Conduct the public hearing.
2. Waive the reading and order the adoption of the attached resolution adopting the assessment roll for emergency water and sewer repairs.


 Marcia Glick, City Manager

CONCURRENCE:


 Brittany Sibell, Interim Finance Director

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted on this 5th day of October 2021.

RESOLUTION NO.

**A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR
EMERGENCY WATER AND SEWER REPAIRS**

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met, heard, and passed upon all objections to the proposed assessment for emergency water and sewer repairs;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale, Minnesota, as follows:

1. That such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the delivered services in the amount of the assessment levied against it.
2. That such assessment shall be payable in annual equal installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday of January 2022, and shall bear interest at the rate of 8.0 percent per annum from November 15, 2021 until December 31, 2022. To each subsequent installment when due shall be added interest for one year at the rate of 8 percent per annum on all unpaid installments.
3. That the owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor before November 15, 2021, pay the whole of the assessment on such property with no interest accrual.
4. That the City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid in the same manner as other municipal taxes.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 5TH DAY OF OCTOBER, 2021.

William A. Blonigan, Mayor

ATTEST:

Dustin Leslie, City Clerk



City of Robbinsdale

City of Robbinsdale
2021 Pending Special Assessments
(To be assessed to taxes payable in 2022)

PID #	House #	Street Name	Assessment Type:	Original Amount	Prepayments	Admin Fee	Amount to certify	Property Total
1011821430060	4501	Drew Ave N	2021 Emergency Water / Sewer Repair - Valve Replacement	\$ 720.50			\$ 720.50	\$ 720.50
0602924430075	3742	Major Ave N	2021 Emergency Sewer Repair	\$ 10,467.00	\$ 1,000.00		\$ 9,467.00	\$ 9,467.00
				\$ 11,187.50	\$ 1,000.00	\$ -	\$ 10,187.50	\$10,187.50



City of Robbinsdale

MEMORANDUM

To: Mayor and Council Members

From: Marcia Glick, City Manager

Date: October 5, 2021

Re: Public Hearing and Adoption of Assessment Roll for Delinquent Utilities

Background

Annually, the City Council considers the assessment for all delinquent residential utility accounts which are more than 30 days past due **for amounts that were due in August**, and for which payments have not been received by the public hearing date. Services for May and June were billed in July, with a due date in August, and balances remain unpaid in an amount of \$100 or more. Monthly accounts which are delinquent on payments for August service with payments due September 8th are also included.

Analysis

The roll for this assessment is shown in Attachment 1. The total amount of the proposed delinquent utility assessment currently is **\$346,537.95**. An administrative fee of \$50.00 will be added to cover the cost of certifying assessments to the County. The County will also add a \$2.50 service charge per year for each assessment (as per Minn Statute 429.061, subd. 5). The total amount to be assessed is **\$362,837.95**.

The attachment includes columns for service address, PID, owner or tenant name, certification balance, certification fee, and final amount to certify. All assessments will be payable with the 2022 property taxes (over a one-year period) at 8.0% interest plus the County filing fee if not paid by November 15, 2021. Attempts have been made to notify all property owners of this public hearing and the amount of their proposed assessment. Some notices have been returned by the post office with expired forwarding, or no forwarding addresses and current address information could not be located.

One issue that may arise with delinquent utility accounts relates to tenants that have not remained current with the utility account. Landlords/owners are responsible for the utility balances. Beginning in 2015, the City mails the landlord the monthly invoices, and a duplicate copy is mailed to the tenant if requested. As part of the rental license renewal process and landlord training, this matter is addressed. During 2014, the City Code was amended to clarify that the landlord is responsible for the utility bill.

Another issue that may arise is on properties that have been sold during the year and the previous owner does not pay the balance due on the account through their occupancy dates. We inform the current owner that the service dates are for the previous owner but that they are responsible for the utility payment. The current owner would need to resolve the issue with the previous owner. State Statutes provide that the unpaid utility obligation may be assessed to the property.

The resolution certifying assessments for these items is in Attachment 2. The resolution sets final assessment amounts and establishes a **one-year** payback period at an interest rate of **8.0%**.

Property owners have until November 15th of the year of adoption to pay assessments in full without interest.

Recommendation

Staff recommends the following:

1. Conduct the public hearing.
2. Waive the reading and order the adoption of the attached resolution adopting the assessment roll for delinquent utilities.



Marcia Glick, City Manager

CONCURRENCE:



Brittany Sibell, Interim Finance Director

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 5th day of October 2021.

RESOLUTION NO.

**A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR
DELINQUENT UTILITIES**

WHEREAS, pursuant to proper notice duly given as required by law, Council has met, and heard, and passed upon all objections to the proposed assessment for delinquent utilities;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale, Minnesota, as follows:

1. That such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the delivered services in the amount of the assessment levied against it. In addition, each property shall have a \$50 administration fee added to their assessment.
2. That such assessment shall be payable in one annual installment, the first and only installment to be payable on or before the first Monday of January 2022, and shall bear interest at the rate of 8.0 percent per annum from November 15, 2021 until December 31, 2022.
3. That the owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor before November 15, 2021, pay the whole of the assessment on such property with no interest accrual.
4. That the City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid in the same manner as other municipal taxes.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 5TH DAY OF OCTOBER, 2021

ATTEST:

William A. Blonigan, Mayor

Dustin Leslie, City Clerk



City of Robbinsdale
2021 Pending Special Assessments
 (To Be Assessed To Taxes Payable in 2022)

Attachment 1
 Last Updated
 10/5/2021

Service Address	Parcel Number	Certification Balance	Admin Fee	Final Amount to Certify	Comments
3726 26 1/2 AVE N	08-029-24-33-0083	\$410.88	\$50.00	\$460.88	
3815 27TH AVE N	08-029-24-33-0075	\$956.96	\$50.00	\$1,006.96	
3600 31ST AVE N	08-029-24-32-0013	\$1,420.41	\$50.00	\$1,470.41	
3612 31ST AVE N	08-029-24-32-0016	\$1,165.09	\$50.00	\$1,215.09	
3715 31ST AVE N	08-029-24-32-0110	\$1,509.84	\$50.00	\$1,559.84	
3915 36TH AVE N	07-029-24-11-0194	\$1,923.67	\$50.00	\$1,973.67	
3917 36TH AVE N	07-029-24-11-0193	\$2,033.32	\$50.00	\$2,083.32	
3921 36TH AVE N	07-029-24-11-0191	\$1,281.53	\$50.00	\$1,331.53	
4012 37TH AVE N	06-029-24-44-0132	\$153.75	\$50.00	\$203.75	
4621 40 1/2 AVE N	06-029-24-42-0052	\$1,221.05	\$50.00	\$1,271.05	
4801 41ST AVE N	06-029-24-24-0060	\$606.09	\$50.00	\$656.09	
5024 42 1/2 AVE N	06-029-24-21-0054	\$842.00	\$50.00	\$892.00	
4005 42ND AVE N	06-029-24-14-0021	\$450.62	\$50.00	\$500.62	
5500 42ND AVE N	16-118-21-24-0159	\$2,595.41	\$50.00	\$2,645.41	
5623 42ND AVE N	16-118-21-24-0093	\$586.88	\$50.00	\$636.88	
5715 42ND AVE N	16-118-21-24-0117	\$466.87	\$50.00	\$516.87	
5716 42ND AVE N	16-118-21-24-0078	\$266.70	\$50.00	\$316.70	
5909 42ND AVE N	16-118-21-23-0027	\$698.25	\$50.00	\$748.25	
3300 43RD AVE N	05-029-24-21-0074	\$431.06	\$50.00	\$481.06	
3406 43RD AVE N	05-029-24-21-0079	\$582.34	\$50.00	\$632.34	
3520 43RD AVE N	05-029-24-22-0103	\$1,639.31	\$50.00	\$1,689.31	
3706 43RD AVE N	05-029-24-22-0043	\$540.99	\$50.00	\$590.99	
4308 43RD AVE N	06-029-24-11-0178	\$218.31	\$50.00	\$268.31	
5462 43RD AVE N	06-029-24-22-0071	\$200.95	\$50.00	\$250.95	
3000 46TH AVE N	10-118-21-44-0040	\$781.50	\$50.00	\$831.50	
3008 46TH AVE N	10-118-21-44-0042	\$500.51	\$50.00	\$550.51	
3940 46TH AVE N	10-118-21-34-0071	\$3,871.71	\$50.00	\$3,921.71	
4100 46TH AVE N	10-118-21-34-0078	\$259.79	\$50.00	\$309.79	
4112 46TH AVE N	10-118-21-34-0095	\$460.01	\$50.00	\$510.01	
4120 46TH AVE N	10-118-21-34-0091	\$168.69	\$50.00	\$218.69	
2608 ABBOTT AVE N	08-029-24-34-0168	\$1,266.44	\$50.00	\$1,316.44	
2640 ABBOTT AVE N	08-029-24-34-0176	\$1,208.97	\$50.00	\$1,258.97	
2651 ABBOTT AVE N	08-029-24-34-0180	\$166.79	\$50.00	\$216.79	
2720 ABBOTT AVE N	08-029-24-34-0084	\$1,314.16	\$50.00	\$1,364.16	
3104 ABBOTT AVE N	08-029-24-31-0016	\$257.12	\$50.00	\$307.12	
3108 ABBOTT AVE N	08-029-24-31-0017	\$1,337.54	\$50.00	\$1,387.54	
3431 ABBOTT AVE N	08-029-24-21-0086	\$2,618.77	\$50.00	\$2,668.77	
3444 ABBOTT AVE N	08-029-24-21-0108	\$226.57	\$50.00	\$276.57	
3712 ABBOTT AVE N	05-029-24-34-0065	\$222.80	\$50.00	\$272.80	
4146 ABBOTT AVE N	05-029-24-24-0049	\$262.81	\$50.00	\$312.81	
4336 ABBOTT AVE N	05-029-24-21-0042	\$620.35	\$50.00	\$670.35	
4424 ABBOTT AVE N	15-118-21-11-0021	\$1,838.00	\$50.00	\$1,888.00	
3920 ADAIR AVE N	16-118-21-32-0030	\$1,022.89	\$50.00	\$1,072.89	
4130 ADAIR AVE N	16-118-21-23-0020	\$143.92	\$50.00	\$193.92	
4168 ADAIR AVE N	16-118-21-23-0101	\$185.99	\$50.00	\$235.99	
3512 BEARD AVE N	08-029-24-21-0074	\$841.12	\$50.00	\$891.12	
3926 BEARD AVE N	05-029-24-31-0078	\$1,585.00	\$50.00	\$1,635.00	
4035 BEARD AVE N	05-029-24-24-0083	\$1,151.27	\$50.00	\$1,201.27	
4106 BEARD AVE N	05-029-24-24-0064	\$1,366.78	\$50.00	\$1,416.78	
4250 BEARD AVE N	05-029-24-21-0106	\$1,035.80	\$50.00	\$1,085.80	
4500 BEARD AVE N	10-118-21-44-0104	\$592.43	\$50.00	\$642.43	
3657 W BROADWAY	06-029-24-44-0035	\$537.48	\$50.00	\$587.48	
3747 W BROADWAY	06-029-24-44-0028	\$2,024.25	\$50.00	\$2,074.25	
3770 W BROADWAY	06-029-24-41-0083	\$372.25	\$50.00	\$422.25	
3833 W BROADWAY	06-029-24-41-0022	\$270.56	\$50.00	\$320.56	
3883 W BROADWAY	06-029-24-41-0020	\$146.75	\$50.00	\$196.75	
3919 W BROADWAY	06-029-24-42-0064	\$168.86	\$50.00	\$218.86	
4005 W BROADWAY	06-029-24-42-0053	\$1,265.18	\$50.00	\$1,315.18	
4139 W BROADWAY	06-029-24-13-0111	\$426.17	\$50.00	\$476.17	
4256 W BROADWAY	06-029-24-21-0092	\$2,043.52	\$50.00	\$2,093.52	
3224 CHOWEN AVE N	08-029-24-23-0061	\$1,175.85	\$50.00	\$1,225.85	
3332 CHOWEN AVE N	08-029-24-23-0006	\$237.90	\$50.00	\$287.90	
3353 CHOWEN AVE N	08-029-24-23-0070	\$2,741.82	\$50.00	\$2,791.82	
4406 CHOWEN AVE N	15-118-21-12-0043	\$2,476.13	\$50.00	\$2,526.13	
4433 CHOWEN AVE N	15-118-21-12-0033	\$2,117.28	\$50.00	\$2,167.28	
4609 CHOWEN AVE N	10-118-21-43-0090	\$1,634.06	\$50.00	\$1,684.06	
3801 CRYSTAL LAKE BLVD	05-029-24-32-0012	\$773.61	\$50.00	\$823.61	
3821 CRYSTAL LAKE BLVD	05-029-24-32-0008	\$1,888.41	\$50.00	\$1,938.41	
2920 DREW AVE N	08-029-24-32-0130	\$995.82	\$50.00	\$1,045.82	
2940 DREW AVE N	08-029-24-32-0135	\$889.96	\$50.00	\$939.96	
3255 DREW AVE N	08-029-24-23-0057	\$1,701.30	\$50.00	\$1,751.30	
3305 DREW AVE N	08-029-24-23-0051	\$174.37	\$50.00	\$224.37	
4334 DREW AVE N	05-029-24-22-0018	\$1,685.19	\$50.00	\$1,735.19	
4343 DREW AVE N	05-029-24-22-0015	\$231.20	\$50.00	\$281.20	
4401 DREW AVE N	15-118-21-12-0017	\$1,455.48	\$50.00	\$1,505.48	



City of Robbinsdale
2021 Pending Special Assessments
 (To Be Assessed To Taxes Payable in 2022)

Attachment 1
 Last Updated
 10/5/2021

Service Address	Parcel Number	Certification Balance	Admin Fee	Final Amount to Certify	Comments
4501 DREW AVE N	10-118-21-43-0060	\$1,067.12	\$50.00	\$1,117.12	
3706 EMILIE PL	05-029-24-22-0031	\$1,798.56	\$50.00	\$1,848.56	
2727 EWING AVE N	08-029-24-33-0171	\$977.29	\$50.00	\$1,027.29	
2738 EWING AVE N	08-029-24-33-0043	\$1,272.07	\$50.00	\$1,322.07	
2745 EWING AVE N	08-029-24-33-0051	\$225.52	\$50.00	\$275.52	
2944 EWING AVE N	08-029-24-32-0104	\$1,025.88	\$50.00	\$1,075.88	
3007 EWING AVE N	08-029-24-32-0050	\$253.40	\$50.00	\$303.40	
3200 EWING AVE N	08-029-24-23-0091	\$835.16	\$50.00	\$885.16	
3265 EWING AVE N	08-029-24-23-0098	\$3,361.41	\$50.00	\$3,411.41	
4229 EWING AVE N	05-029-24-22-0054	\$672.06	\$50.00	\$722.06	
4247 EWING AVE N	05-029-24-22-0051	\$608.15	\$50.00	\$658.15	
4253 EWING AVE N	05-029-24-22-0050	\$1,715.24	\$50.00	\$1,765.24	
4257 EWING AVE N	05-029-24-22-0049	\$405.14	\$50.00	\$455.14	
4261 EWING AVE N	05-029-24-22-0048	\$1,526.06	\$50.00	\$1,576.06	
4335 EWING AVE N	05-029-24-22-0115	\$320.32	\$50.00	\$370.32	
2631 FRANCE AVE N	07-029-24-44-0008	\$1,359.59	\$50.00	\$1,409.59	
2712 FRANCE AVE N	08-029-24-33-0061	\$678.43	\$50.00	\$728.43	
2735 FRANCE AVE N	07-029-24-44-0004	\$169.40	\$50.00	\$219.40	
2905 FRANCE AVE N	07-029-24-41-0035	\$933.05	\$50.00	\$983.05	
2908 FRANCE AVE N	08-029-24-32-0069	\$480.19	\$50.00	\$530.19	
2941 FRANCE AVE N	07-029-24-41-0003	\$1,053.13	\$50.00	\$1,103.13	
2943 FRANCE AVE N	07-029-24-41-0003	\$1,200.77	\$50.00	\$1,250.77	
2960 FRANCE AVE N	08-029-24-32-0078	\$1,560.56	\$50.00	\$1,610.56	
3152 FRANCE AVE N	08-029-24-32-0040	\$487.69	\$50.00	\$537.69	
3206 FRANCE AVE N	08-029-24-23-0040	\$1,081.63	\$50.00	\$1,131.63	
3303 FRANCE AVE N	07-029-24-14-0084	\$1,914.25	\$50.00	\$1,964.25	
3321 FRANCE AVE N	07-029-24-14-0081	\$193.72	\$50.00	\$243.72	
3331 FRANCE AVE N	07-029-24-14-0165	\$828.38	\$50.00	\$878.38	
3332 FRANCE AVE N	08-029-24-23-0027	\$587.44	\$50.00	\$637.44	
3339 FRANCE AVE N	07-029-24-14-0078	\$384.72	\$50.00	\$434.72	
3342 FRANCE AVE N	08-029-24-23-0025	\$1,221.60	\$50.00	\$1,271.60	
3408 FRANCE AVE N	08-029-24-22-0012	\$160.47	\$50.00	\$210.47	
3506 FRANCE AVE N	08-029-24-22-0026	\$129.29	\$50.00	\$179.29	
3525 FRANCE AVE N	07-029-24-11-0060	\$1,350.83	\$50.00	\$1,400.83	
4206 FRANCE AVE N	05-029-24-22-0060	\$399.49	\$50.00	\$449.49	
4322 FRANCE AVE N	05-029-24-22-0120	\$1,905.70	\$50.00	\$1,955.70	
4361 FRANCE AVE N	15-118-21-12-0049	\$1,964.56	\$50.00	\$2,014.56	
4369 FRANCE AVE N	15-118-21-12-0046	\$1,047.12	\$50.00	\$1,097.12	
4531 FRANCE AVE N	10-118-21-34-0026	\$1,335.75	\$50.00	\$1,385.75	
3131 GRIMES AVE N	07-029-24-41-0050	\$1,724.71	\$50.00	\$1,774.71	
3133 GRIMES AVE N	07-029-24-41-0050	\$1,795.61	\$50.00	\$1,845.61	
3208 GRIMES AVE N	07-029-24-14-0006	\$692.13	\$50.00	\$742.13	
3220 GRIMES AVE N	07-029-24-14-0009	\$3,040.25	\$50.00	\$3,090.25	
3231 GRIMES AVE N	07-029-24-14-0103	\$283.53	\$50.00	\$333.53	
3242 GRIMES AVE N	07-029-24-14-0166	\$1,755.12	\$50.00	\$1,805.12	
3257 GRIMES AVE N	07-029-24-14-0097	\$1,507.85	\$50.00	\$1,557.85	
3350 GRIMES AVE N	07-029-24-14-0094	\$261.32	\$50.00	\$311.32	
3506 GRIMES AVE N	07-029-24-11-0066	\$662.98	\$50.00	\$712.98	
3559 GRIMES AVE N	07-029-24-11-0032	\$173.77	\$50.00	\$223.77	
4200 GRIMES AVE N	06-029-24-11-0153	\$260.32	\$50.00	\$310.32	
4218 GRIMES AVE N	06-029-24-11-0156	\$1,670.58	\$50.00	\$1,720.58	
4309 GRIMES AVE N	06-029-24-11-0124	\$1,654.97	\$50.00	\$1,704.97	
4336 GRIMES AVE N	06-029-24-11-0105	\$452.73	\$50.00	\$502.73	
3219 HALGLO PL	07-029-24-14-0106	\$1,322.12	\$50.00	\$1,372.12	
3312 HALIFAX AVE N	07-029-24-14-0064	\$1,221.93	\$50.00	\$1,271.93	
3344 HALIFAX AVE N	07-029-24-14-0171	\$732.36	\$50.00	\$782.36	
3428 HALIFAX AVE N	07-029-24-11-0123	\$391.04	\$50.00	\$441.04	
3446 HALIFAX AVE N	07-029-24-11-0190	\$234.51	\$50.00	\$284.51	
3522 HALIFAX AVE N	07-029-24-11-0044	\$815.97	\$50.00	\$865.97	
3805 HALIFAX AVE N	06-029-24-42-0022	\$1,304.79	\$50.00	\$1,354.79	
3923 HALIFAX AVE N	06-029-24-42-0098	\$192.00	\$50.00	\$242.00	
4216 HALIFAX AVE N	06-029-24-11-0049	\$1,427.12	\$50.00	\$1,477.12	
4240 HALIFAX AVE N	06-029-24-11-0041	\$1,321.32	\$50.00	\$1,371.32	
4312 HALIFAX AVE N	06-029-24-11-0128	\$1,865.25	\$50.00	\$1,915.25	
4508 HALIFAX AVE N	10-118-21-34-0054	\$291.87	\$50.00	\$341.87	
4518 HALIFAX AVE N	10-118-21-34-0058	\$1,355.43	\$50.00	\$1,405.43	
3643 HUBBARD AVE N	06-029-24-44-0138	\$1,322.63	\$50.00	\$1,372.63	
3653 HUBBARD AVE N	06-029-24-44-0065	\$1,282.37	\$50.00	\$1,332.37	
3681 HUBBARD AVE N	06-029-24-44-0058	\$491.35	\$50.00	\$541.35	
3708 HUBBARD AVE N	06-029-24-44-0125	\$857.78	\$50.00	\$907.78	
3801 HUBBARD AVE N	06-029-24-41-0042	\$1,083.93	\$50.00	\$1,133.93	
3913 HUBBARD AVE N	06-029-24-42-0087	\$881.13	\$50.00	\$931.13	
3934 HUBBARD AVE N	06-029-24-42-0074	\$1,217.28	\$50.00	\$1,267.28	
3301 INDIANA AVE N	07-029-24-14-0174	\$1,373.82	\$50.00	\$1,423.82	
3420 INDIANA AVE N	07-029-24-11-0147	\$1,409.45	\$50.00	\$1,459.45	



City of Robbinsdale
2021 Pending Special Assessments
(To Be Assessed To Taxes Payable in 2022)

Attachment 1
Last Updated
10/5/2021

Service Address	Parcel Number	Certification Balance	Admin Fee	Final Amount to Certify	Comments
3450 INDIANA AVE N	07-029-24-11-0154	\$334.32	\$50.00	\$384.32	
3454 INDIANA AVE N	07-029-24-11-0155	\$1,323.80	\$50.00	\$1,373.80	
3502 INDIANA AVE N	07-029-24-11-0168	\$1,358.13	\$50.00	\$1,408.13	
3544 INDIANA AVE N	07-029-24-11-0160	\$788.68	\$50.00	\$838.68	
3622 INDIANA AVE N	06-029-24-44-0112	\$188.83	\$50.00	\$238.83	
4213 ISLEMOUNT PL	06-029-24-11-0044	\$601.70	\$50.00	\$651.70	
4418 JOSEPHINE LN	06-029-24-12-0119	\$476.78	\$50.00	\$526.78	
3520 JUNE AVE N	07-029-24-11-0008	\$1,713.66	\$50.00	\$1,763.66	
3524 JUNE AVE N	07-029-24-11-0007	\$182.52	\$50.00	\$232.52	
3538 JUNE AVE N	07-029-24-11-0005	\$557.90	\$50.00	\$607.90	
3600 JUNE AVE N	06-029-24-44-0135	\$552.45	\$50.00	\$602.45	
3624 JUNE AVE N	06-029-24-44-0115	\$119.15	\$50.00	\$169.15	
3717 LAKE DR	15-118-21-12-0002	\$1,366.23	\$50.00	\$1,416.23	
3719 LAKE DR	15-118-21-12-0002	\$1,187.70	\$50.00	\$1,237.70	
3914 LAKE DR	10-118-21-34-0007	\$428.46	\$50.00	\$478.46	
4203 LAKE DR	06-029-24-11-0183	\$1,134.25	\$50.00	\$1,184.25	
4520 LAKE DR	06-029-24-12-0006	\$410.47	\$50.00	\$460.47	
4528 LAKE DR	06-029-24-12-0085	\$471.93	\$50.00	\$521.93	
4028 LAKE RD	06-029-24-14-0086	\$763.38	\$50.00	\$813.38	
4200 LAKE RD	06-029-24-11-0213	\$116.46	\$50.00	\$166.46	
4030 LAKELAND AVE N	06-029-24-13-0078	\$1,325.10	\$50.00	\$1,375.10	
4050 LAKELAND AVE N	06-029-24-13-0128	\$478.23	\$50.00	\$528.23	
4086 LAKELAND AVE N	06-029-24-13-0128	\$1,106.18	\$50.00	\$1,156.18	
4100 LAKELAND AVE N	06-029-24-13-0145	\$1,153.72	\$50.00	\$1,203.72	
4104 LAKELAND AVE N	06-029-24-13-0145	\$129.37	\$50.00	\$179.37	
4106 LAKELAND AVE N	06-029-24-13-0145	\$101.48	\$50.00	\$151.48	
4118 LAKELAND AVE N	06-029-24-13-0145	\$990.52	\$50.00	\$1,040.52	
4124 LAKELAND AVE N	06-029-24-13-0145	\$591.58	\$50.00	\$641.58	
4130 LAKELAND AVE N	06-029-24-13-0145	\$1,054.71	\$50.00	\$1,104.71	
4329 LAKELAND AVE N	06-029-24-21-0072	\$1,541.24	\$50.00	\$1,591.24	
4533 LAKELAND AVE N	09-118-21-43-0042	\$1,667.53	\$50.00	\$1,717.53	
3617 LEE AVE N	06-029-24-43-0015	\$1,596.14	\$50.00	\$1,646.14	
3623 MAJOR AVE N	06-029-24-43-0036	\$1,187.91	\$50.00	\$1,237.91	
3734 MAJOR AVE N	06-029-24-43-0073	\$188.92	\$50.00	\$238.92	
3819 MAJOR AVE N	06-029-24-42-0152	\$1,160.57	\$50.00	\$1,210.57	
3843 MAJOR AVE N	06-029-24-42-0146	\$172.31	\$50.00	\$222.31	
3844 MAJOR AVE N	06-029-24-42-0135	\$2,082.12	\$50.00	\$2,132.12	
2735 MCNAIR DR	08-029-24-33-0030	\$919.09	\$50.00	\$969.09	
2744 MCNAIR DR	08-029-24-33-0020	\$1,790.04	\$50.00	\$1,840.04	
3401 MCNAIR DR	08-029-24-31-0080	\$368.47	\$50.00	\$418.47	
3406 MCNAIR DR	08-029-24-31-0048	\$1,061.55	\$50.00	\$1,111.55	
3421 MCNAIR DR	08-029-24-31-0076	\$628.67	\$50.00	\$678.67	
2600 MERIDIAN DR	08-029-24-33-0150	\$1,157.44	\$50.00	\$1,207.44	
2613 MERIDIAN DR	08-029-24-33-0163	\$915.71	\$50.00	\$965.71	
4100 MILDRED PL	06-029-24-11-0067	\$1,268.23	\$50.00	\$1,318.23	
3722 NOBLE AVE N	06-029-24-43-0097	\$1,091.86	\$50.00	\$1,141.86	
3822 NOBLE AVE N	06-029-24-42-0159	\$1,354.20	\$50.00	\$1,404.20	
3857 NOBLE AVE N	06-029-24-31-0191	\$992.83	\$50.00	\$1,042.83	
3921 NOBLE AVE N	06-029-24-31-0008	\$450.77	\$50.00	\$500.77	
3931 NOBLE AVE N	06-029-24-31-0006	\$671.77	\$50.00	\$721.77	
3933 NOBLE AVE N	06-029-24-31-0005	\$1,438.16	\$50.00	\$1,488.16	
3716 OAKDALE AVE N	08-029-24-23-0021	\$620.33	\$50.00	\$670.33	
3811 OAKDALE AVE N	08-029-24-23-0031	\$1,691.29	\$50.00	\$1,741.29	
3634 ORCHARD AVE N	06-029-24-34-0181	\$1,468.03	\$50.00	\$1,518.03	
3716 ORCHARD AVE N	06-029-24-34-0017	\$2,383.73	\$50.00	\$2,433.73	
3732 ORCHARD AVE N	06-029-24-34-0021	\$1,239.54	\$50.00	\$1,289.54	
3807 ORCHARD AVE N	06-029-24-31-0174	\$1,066.23	\$50.00	\$1,116.23	
3816 ORCHARD AVE N	06-029-24-31-0210	\$346.38	\$50.00	\$396.38	
3817 ORCHARD AVE N	06-029-24-31-0171	\$1,898.69	\$50.00	\$1,948.69	
3847 ORCHARD AVE N	06-029-24-31-0165	\$850.08	\$50.00	\$900.08	
3922 ORCHARD AVE N	06-029-24-31-0018	\$574.40	\$50.00	\$624.40	
3923 ORCHARD AVE N	06-029-24-31-0036	\$235.26	\$50.00	\$285.26	
3934 ORCHARD AVE N	06-029-24-31-0021	\$300.43	\$50.00	\$350.43	
5112 PARKER CIR	06-029-24-23-0242	\$1,397.08	\$50.00	\$1,447.08	
4100 PARKER GRN	06-029-24-23-0106	\$1,644.37	\$50.00	\$1,694.37	
4101 PARKER GRN	06-029-24-23-0117	\$289.92	\$50.00	\$339.92	
4104 PARKER TRL	06-029-24-23-0150	\$762.38	\$50.00	\$812.38	
2744 PARKVIEW BLVD	08-029-24-33-0124	\$1,280.69	\$50.00	\$1,330.69	
3427 PARKVIEW BLVD	08-029-24-33-0122	\$1,501.04	\$50.00	\$1,551.04	
3617 PERRY AVE N	06-029-24-34-0119	\$270.54	\$50.00	\$320.54	
3624 PERRY AVE N	06-029-24-34-0150	\$1,630.65	\$50.00	\$1,680.65	
3631 PERRY AVE N	06-029-24-34-0116	\$1,519.35	\$50.00	\$1,569.35	
3645 PERRY AVE N	06-029-24-34-0111	\$839.96	\$50.00	\$889.96	
3738 PERRY AVE N	06-029-24-34-0050	\$1,346.69	\$50.00	\$1,396.69	
3815 PERRY AVE N	06-029-24-31-0144	\$1,087.95	\$50.00	\$1,137.95	



City of Robbinsdale
2021 Pending Special Assessments
 (To Be Assessed To Taxes Payable in 2022)

Attachment 1
 Last Updated
 10/5/2021

Service Address	Parcel Number	Certification Balance	Admin Fee	Final Amount to Certify	Comments
3856 PERRY AVE N	06-029-24-31-0190	\$1,205.50	\$50.00	\$1,255.50	
3945 PERRY AVE N	06-029-24-31-0060	\$1,823.54	\$50.00	\$1,873.54	
4028 PERRY AVE N	06-029-24-24-0075	\$1,274.05	\$50.00	\$1,324.05	
4118 PERRY AVE N	06-029-24-24-0138	\$470.77	\$50.00	\$520.77	
3861 QUAIL AVE	06-029-24-31-0109	\$564.83	\$50.00	\$614.83	
3601 QUAIL AVE N	06-029-24-34-0210	\$1,975.49	\$50.00	\$2,025.49	
3621 QUAIL AVE N	06-029-24-34-0205	\$1,446.60	\$50.00	\$1,496.60	
3632 QUAIL AVE N	06-029-24-34-0221	\$1,183.05	\$50.00	\$1,233.05	
3729 QUAIL AVE N	06-029-24-34-0081	\$2,062.46	\$50.00	\$2,112.46	
3733 QUAIL AVE N	06-029-24-34-0080	\$1,008.55	\$50.00	\$1,058.55	
3811 QUAIL AVE N	06-029-24-31-0118	\$673.89	\$50.00	\$723.89	
3826 QUAIL AVE N	06-029-24-31-0154	\$624.21	\$50.00	\$674.21	
3859 QUAIL AVE N	06-029-24-31-0109	\$833.40	\$50.00	\$883.40	
3932 QUAIL AVE N	06-029-24-31-0077	\$1,310.81	\$50.00	\$1,360.81	
3936 QUAIL AVE N	06-029-24-31-0078	\$2,443.41	\$50.00	\$2,493.41	
4028 QUAIL AVE N	06-029-24-24-0098	\$775.19	\$50.00	\$825.19	
4128 QUAIL AVE N	06-029-24-24-0048	\$1,584.81	\$50.00	\$1,634.81	
4142 QUAIL AVE N	06-029-24-24-0051	\$192.00	\$50.00	\$242.00	
4520 QUAIL AVE N	09-118-21-44-0020	\$270.40	\$50.00	\$320.40	
4544 QUAIL AVE N	09-118-21-44-0024	\$1,588.03	\$50.00	\$1,638.03	
3838 REGENT AVE N	06-029-24-31-0128	\$990.06	\$50.00	\$1,040.06	
3850 REGENT AVE N	06-029-24-31-0131	\$2,451.33	\$50.00	\$2,501.33	
3939 REGENT AVE N	06-029-24-32-0004	\$1,110.18	\$50.00	\$1,160.18	
4014 REGENT AVE N	06-029-24-24-0119	\$2,047.35	\$50.00	\$2,097.35	
4201 REGENT AVE N	06-029-24-22-0003	\$4,265.09	\$50.00	\$4,315.09	
4214 REGENT AVE N	06-029-24-21-0063	\$941.25	\$50.00	\$991.25	
4245 REGENT AVE N	06-029-24-22-0031	\$1,168.23	\$50.00	\$1,218.23	
4248 REGENT AVE N	06-029-24-21-0056	\$702.86	\$50.00	\$752.86	
4250 REGENT AVE N	06-029-24-21-0056	\$553.92	\$50.00	\$603.92	
4253 REGENT AVE N	06-029-24-22-0029	\$1,247.57	\$50.00	\$1,297.57	
4255 REGENT AVE N	06-029-24-22-0029	\$1,666.54	\$50.00	\$1,716.54	
4408 ROBIN AVE N	15-118-21-22-0014	\$764.54	\$50.00	\$814.54	
5211 SCOTT LN	06-029-24-23-0207	\$264.25	\$50.00	\$314.25	
5123 SCOTT PATH	06-029-24-23-0188	\$1,783.14	\$50.00	\$1,833.14	
5126 SCOTT PATH	06-029-24-23-0183	\$1,218.14	\$50.00	\$1,268.14	
5130 SCOTT PATH	06-029-24-23-0181	\$788.07	\$50.00	\$838.07	
5131 SCOTT PATH	06-029-24-23-0192	\$2,483.16	\$50.00	\$2,533.16	
3817 SCOTT AVE N	06-029-24-32-0078	\$368.20	\$50.00	\$418.20	
3912 SCOTT AVE N	06-029-24-32-0010	\$1,056.99	\$50.00	\$1,106.99	
3915 SCOTT AVE N	06-029-24-32-0053	\$822.88	\$50.00	\$872.88	
3945 SCOTT AVE N	06-029-24-32-0090	\$451.22	\$50.00	\$501.22	
4105 SCOTT AVE N	06-029-24-23-0142	\$215.73	\$50.00	\$265.73	
4114 SCOTT AVE N	06-029-24-23-0123	\$368.50	\$50.00	\$418.50	
4121 SCOTT AVE N	06-029-24-23-0134	\$186.99	\$50.00	\$236.99	
4536 SCOTT AVE N	09-118-21-43-0009	\$763.91	\$50.00	\$813.91	
4546 SCOTT AVE N	09-118-21-43-0007	\$633.47	\$50.00	\$683.47	
3850 TOLEDO AVE N	06-029-24-32-0170	\$1,919.95	\$50.00	\$1,969.95	
4329 TOLEDO AVE N	06-029-24-22-0045	\$859.73	\$50.00	\$909.73	
4353 TOLEDO AVE N	06-029-24-22-0042	\$324.80	\$50.00	\$374.80	
4518 TOLEDO AVE N	09-118-21-43-0043	\$389.35	\$50.00	\$439.35	
4553 TWIN OAK DR	06-029-24-12-0103	\$1,949.01	\$50.00	\$1,999.01	
3825 UNITY AVE N	06-029-24-32-0134	\$538.62	\$50.00	\$588.62	
4005 UNITY AVE N	06-029-24-23-0039	\$1,551.29	\$50.00	\$1,601.29	
4007 UNITY AVE N	06-029-24-23-0038	\$1,258.26	\$50.00	\$1,308.26	
4043 UNITY AVE N	06-029-24-23-0032	\$328.62	\$50.00	\$378.62	
4252 UNITY AVE N	06-029-24-22-0114	\$978.92	\$50.00	\$1,028.92	
3812 VAN DEMARK RD	08-029-24-22-0010	\$496.58	\$50.00	\$546.58	
3800 VERA CRUZ AVE N	06-029-24-32-0141	\$4,603.86	\$50.00	\$4,653.86	
4001 VERA CRUZ AVE N	16-118-21-31-0111	\$466.35	\$50.00	\$516.35	
4006 VERA CRUZ AVE N	06-029-24-23-0041	\$211.81	\$50.00	\$261.81	
4227 VERA CRUZ AVE N	16-118-21-24-0081	\$291.60	\$50.00	\$341.60	
4576 VERA CRUZ AVE N	09-118-21-43-0076	\$1,215.28	\$50.00	\$1,265.28	
4578 VERA CRUZ AVE N	09-118-21-43-0076	\$872.41	\$50.00	\$922.41	
3910 WELCOME AVE N	16-118-21-31-0133	\$2,045.54	\$50.00	\$2,095.54	
4012 WELCOME AVE N	16-118-21-31-0116	\$1,915.24	\$50.00	\$1,965.24	
4123 WELCOME AVE N	16-118-21-24-0017	\$1,406.68	\$50.00	\$1,456.68	
4146 WELCOME AVE N	16-118-21-24-0138	\$1,251.53	\$50.00	\$1,301.53	
4152 XENIA AVE N	16-118-21-24-0096	\$859.72	\$50.00	\$909.72	
2717 XERXES AVE N	08-029-24-34-0009	\$3,458.14	\$50.00	\$3,508.14	
3911 YATES AVE N	16-118-21-31-0040	\$1,705.03	\$50.00	\$1,755.03	
4112 YATES AVE N	16-118-21-24-0161	\$3,022.01	\$50.00	\$3,072.01	
4123 YATES AVE N	16-118-21-24-0045	\$225.28	\$50.00	\$275.28	
4154 YATES AVE N	16-118-21-24-0024	\$1,727.93	\$50.00	\$1,777.93	
2605 YORK AVE N	08-029-24-34-0141	\$360.58	\$50.00	\$410.58	
2619 YORK AVE N	08-029-24-34-0137	\$1,999.59	\$50.00	\$2,049.59	



City of Robbinsdale
2021 Pending Special Assessments
 (To Be Assessed To Taxes Payable in 2022)

Attachment 1
 Last Updated
 10/5/2021

Service Address	Parcel Number	Certification	Admin Fee	Final Amount to	Comments
		Balance		Certify	
3113 YORK AVE N	08-029-24-31-0088	\$987.22	\$50.00	\$1,037.22	
3507 YORK AVE N	08-029-24-21-0010	\$1,923.39	\$50.00	\$1,973.39	
3615 YORK AVE N	05-029-24-34-0010	\$559.31	\$50.00	\$609.31	
4265 YORK AVE N	05-029-24-21-0138	\$1,432.94	\$50.00	\$1,482.94	
4317 YORK AVE N	05-029-24-21-0008	\$1,486.32	\$50.00	\$1,536.32	
3930 ZANE AVE N	16-118-21-31-0047	\$216.74	\$50.00	\$266.74	
4004 ZANE AVE N	16-118-21-31-0008	\$229.49	\$50.00	\$279.49	
4046 ZANE AVE N	16-118-21-24-0066	\$858.07	\$50.00	\$908.07	
4134 ZANE AVE N	16-118-21-24-0054	\$1,177.13	\$50.00	\$1,227.13	
2700 ZENITH AVE N	08-029-24-34-0039	\$236.15	\$50.00	\$286.15	
2715 ZENITH AVE N	08-029-24-34-0075	\$960.91	\$50.00	\$1,010.91	
2731 ZENITH AVE N	08-029-24-34-0073	\$599.80	\$50.00	\$649.80	
2751 ZENITH AVE N	08-029-24-34-0054	\$1,010.50	\$50.00	\$1,060.50	
2773 ZENITH AVE N	08-029-24-31-0131	\$1,418.29	\$50.00	\$1,468.29	
3111 ZENITH AVE N	08-029-24-31-0006	\$1,052.42	\$50.00	\$1,102.42	
3425 ZENITH AVE N	08-029-24-21-0097	\$1,147.06	\$50.00	\$1,197.06	
3426 ZENITH AVE N	08-029-24-21-0036	\$642.59	\$50.00	\$692.59	
3436 ZENITH AVE N	08-029-24-21-0037	\$618.15	\$50.00	\$668.15	
3501 ZENITH AVE N	08-029-24-21-0051	\$167.17	\$50.00	\$217.17	
3536 ZENITH AVE N	08-029-24-21-0018	\$1,642.41	\$50.00	\$1,692.41	
3600 ZENITH AVE N	05-029-24-34-0017	\$1,234.90	\$50.00	\$1,284.90	
3830 ZENITH AVE N	05-029-24-31-0132	\$162.27	\$50.00	\$212.27	
3917 ZENITH AVE N	05-029-24-31-0045	\$1,758.22	\$50.00	\$1,808.22	
3921 ZENITH AVE N	05-029-24-31-0044	\$201.56	\$50.00	\$251.56	
3947 ZENITH AVE N	05-029-24-31-0038	\$1,674.32	\$50.00	\$1,724.32	
4536 ZENITH AVE N	10-118-21-44-0071	\$1,316.81	\$50.00	\$1,366.81	
		<u>\$346,537.95</u>	<u>\$16,300.00</u>	<u>\$362,837.95</u>	



To: Mayor and Council Members
From: Marcia Glick, City Manager
Date: October 5, 2021
Subject: First Reading – update to Section 425 and 927 of City Code
 Removing lease addendum requirements for rental properties.

Background

A moratorium has been in place to consider amendments to city code related to crime free housing and city requirements for tenant eviction under certain circumstances.

Analysis/Conclusion

Following discussion with the city council at work sessions, references to lease addendums are shown as being removed and focus is placed on requirement for rental property owners to address nuisance violations at their properties.

The City Attorney's advice to city council was that the purpose of the Crime Free Housing regulations were to hold rental property owners responsible for conditions at their properties with potential of license suspension or revocation. Other existing code sections also establish minimum maintenance criteria and penalties for repeated nuisance service calls. Section 425-Property Maintenance Code includes general requirements for all properties as well as provision for rental property inspection and licensing. Section 927 Repeat Nuisance Service Call Fees addresses notice and fees for nuisance service calls. The proposed amendments include the following:

- Replaces “gang” references with “organized groups participating in criminal activity.”
- Reduces “excessive calls” in Section 425 from 4 to 3 to correspond to the call count in Section 927. Three calls are the threshold for service fees; four had been the threshold for eviction.
- Removes crime free/drug free lease addendums from rental licensing Section 425.
- Notes requirement for responsible operation of property rental business as evidenced by addressing disorderly and nuisance conduct.
- Moves license suspension or revocation for excessive calls into the listing with other license suspension and revocation action. Removes suggested option in the code for owner to terminate tenancies as an avoidance of suspension/revocation.
- Refers notice and appeal for excessive nuisance calls to the process in Section 927 while adding steps required by property owner for each instance of disorderly or nuisance conduct at their property.

- Clarifies that nuisance services fees may be in addition to other legal remedies for infractions.
- Highlights that calls related to domestic assault, criminal sexual assault, child abuse, and other calls for emergency assistance will not impose service fees. Also moves the language in Section 927.13 to the introductory Section 927.01.
- Provides more clarity as to which situations are disorderly and/or nuisance conduct. List includes fireworks and noise control.

In Section 927.09 Right to Appeal – staff have flagged current language that “owner or occupant” have rights to appeal. Further discussion is needed as to whether this language should change. Occupant is defined in Section 425 *Occupant means a person (including owner or operator) living, sleeping, cooking, eating or working in a building.*

The City Attorney has not yet reviewed the ordinance proposal in detail. It is typical for the City Attorney to review after the City Council confirms that the policy direction in the updated code meets their expectations.

The ordinance in Exhibit 1 includes all of Section 927 for context, but excludes major portions of the Section 425 property maintenance code which relate to minimum building standards, general rental licensing procedures, and the like.

Recommendation

By motion, hold the first reading of Ordinance No. 21-__ “AN ORDINANCE UPDATING ROBBINSDALE CITY CODE SECTION 425 PROPERTY MAINTENANCE CODE AND SECTION 927 REPEAT NUISANCE SERVICE CALL FEES” shown as Exhibit 1.



Marcia Glick, City Manager

Member _____ moved and Member _____ seconded a motion that the following Ordinance, which was given its first reading on _____, 2021 be given its second reading this _____ day of _____, 2021, and that it be adopted.

ORDINANCE NO. 21-__

AN ORDINANCE UPDATING ROBBINSDALE CITY CODE
SECTION 425 PROPERTY MAINTENANCE CODE AND
SECTION 927 REPEAT NUISANCE SERVICE CALL FEES

THE CITY OF ROBBINSDALE DOES ORDAIN THAT:

Section 1 – That Robbinsdale City Code Section 425.11 – Property Maintenance Code Definitions is hereby amended removing the ~~stricken~~ and inserting the underlined language as follows:

Subd. 10. ~~Criminal activity means prostitution, criminal street gang activity, threatening, intimidating or assaultive behavior, the unlawful possession and/or discharge of firearms, or any other activity on or near the premises that jeopardizes the health, safety and welfare of the owner, the owner's agent, other resident, neighbor or other third party, or involving imminent or actual serious property damage.~~

Subd. 11. ~~Crime free/drug free housing lease addendum means the addendum to written leases required by section 425.31, subdivision 5, and shall also include the written tenant acknowledgement required under section 425.31, subdivision 5 in situations where there is no written lease.~~

Subd. 18. Excessive calls means ~~four~~ three substantiated repeat nuisance service calls occurring within any 12 month period.

Subd. 43. Repeat nuisance service calls shall have the meaning given in section 927 of the code to the extent the call involves police services.

Subd. 44. Responsible tenant means, for the purposes of excessive calls and ~~crime free/drug free lease addendum~~ violations, any tenant of a rental dwelling occupied by individuals, whether or not tenants, who are engaged in the conduct described in the notice given pursuant to section ~~425.23, 425.32~~

Section 2 – That Robbinsdale City Code Section 425.32 – Property Maintenance Code Inspection and licensing of rental dwellings is hereby amended removing the ~~stricken~~ and inserting the underlined language as follows:

Subd. 3. ~~Crime free housing~~ Training/certification required. The owner of a rental dwelling may not operate, let, or cause to be let, a rental dwelling without first having scheduled

the required ~~crime-free~~ housing owner/manager training program offered by the City. A shorter training session will be available to those who have completed a comparable program containing all of the components in subdivision 3(b) of this section in another municipality but not Robbinsdale-specific training. Any owner who has completed a comparable program containing all of the components in subdivision 3(b) of this section in another municipality and who has completed the initial/conversion rental housing owner training (subdivision 2 of this section) may be excused from this training.

- (a) Training schedule. The police department shall provide quarterly training session opportunities.
- (b) Training curriculum. The training will be a course, not to exceed four hours, which is approved by the Chief of Police. Components of the program shall include, but not be limited to, the following subject matter:
 - (1) ~~Introduction to crime free multi-housing;~~
 - (2) ~~Phases I-III of CFMH;~~
 - (3) Rental applications and housing discrimination;
 - (4) Screening and background checks;
 - (5) Lease and lease addendums;
 - (6) Unlawful detainer and eviction;
 - (7) Manager/owner policies and roles;
 - (8) Data privacy;
 - (9) Narcotics and ~~gang~~ organized groups engaging in criminal activity;
 - (10) Section 8 housing;
 - (11) Rental licensing; and
 - (12) Repeat nuisance service fees.
- (c) Mandatory training certification. Upon successful completion of training, the police department shall make note of this fact and satisfactory completion of the training shall remain valid until such time a new owner and/or operator becomes responsible for managing the property.

Subd. 4. Failure to complete training. Failure to complete the required initial/conversion rental housing owner training or ~~crime-free housing training/certification training~~ within six months shall subject the owner to a service fee (set forth in Appendix B) for each month that training is not completed for a maximum of three months. If ~~after three months (9 months total)~~ the training has not been completed within this timeframe the rental license(s) may be subject to suspension or revocation by the City Council.

~~Subd. 5. Lease addendum required. All rental housing leases, except for state licensed residential facilities and subject to all preemptory state and federal laws, shall contain crime free/drug free language for all new lease agreements beginning January 1, 2011 or upon lease renewal as set forth in paragraph (a) of this subdivision below. In situations where there is no written lease, the owner shall have the tenant execute a written agreement containing all of the regulations contained in paragraph (a) of this subdivision and acknowledging that violation of those regulations will result in termination of the tenancy.~~

- ~~(a) — Crime free/drug free housing lease addendum language. The following text meets the requirement for the lease addendum. Similar or equivalent language may be substituted, subject to review and prior approval by the City Manager.~~

~~Crime free/drug free addendum:~~

- ~~(1) — Tenant, any members of the tenant's household or a guest or other person affiliated with tenant shall not engage in criminal activity, including drug-related criminal activity, on or near the premises;~~
- ~~(2) — Tenant, any members of the tenant's household or a guest or other person affiliated with tenant shall not engage in any act intended to facilitate criminal activity, including drug related criminal activity, on or near the premises;~~
- ~~(3) — Tenant or members of the household will not permit the dwelling unit to be used for, or to facilitate criminal activity, including drug-related criminal activity, regardless of whether the individual engaging in such activity is a member of the household, or a guest;~~
- ~~(4) — Tenant, any members of the tenant's household or a guest, or other person affiliated with the tenant shall not engage in the unlawful manufacturing, selling, using, storing, keeping, or giving of a controlled substance at any locations, whether on or near the premises or otherwise. (Added, Ord. No. 10-13)~~

~~Violation of crime free/drug free addendum. Violation of the above provision shall be a material and irreparable violation of the lease and good cause for immediate termination of tenancy.~~

- ~~(b) — Review of lease addendums. The owner and/or operator of a rental dwelling shall make available to the police department upon request copies of rental housing lease addendums. The police department shall make the request via U.S. Mail to the owner and/or operator. Said person is deemed to have received the request three days after the request is mailed. Upon receiving the written request from the police department, the owner and/or operator shall provide the requested lease addendums within ten business days of the written request. Failure to provide the required documents within the allotted time shall subject the owner and/or operator to an administrative service fee (set forth in~~

~~Appendix B). If after one month, the lease addendums are not received, or do not exist, the rental license is subject to suspension or revocation by the City Council.~~

Subd. 7. Owner or agent to apply. License application or renewal must be made by the owner of rental units. A new owner must register a building within ten days after acquiring it. Licenses are not transferable. The enforcement officer must be notified of any address change or other contact information changes including primary phone number(s), within ten days. Application forms may be acquired from and subsequently filed with the enforcement officer. The applicant must supply:

- (a) Name, address, and telephone number of dwelling owner, owning partners if a partnership, corporate officers if a corporation;
- (b) Name, address, and telephone number of designated resident agent, if any;
- (c) Name, address, and telephone number of vendor, if the dwelling is being sold through a contract for deed;
- (d) Legal address of the dwelling;
- (e) Number of dwelling units within the dwelling;
- (f) At least one emergency telephone number; and
- (g) Copy of ~~Mandatory Crime Free Training Certification (425.32, subd 3); and~~
- (h) ~~Copy of crime free/drug free lease addendum.~~

Subd. 9. Conformance to laws. An operating license will not be issued or renewed unless the rental dwelling and its premises conform to City ordinances and state law. This requirement includes responsible operation of the property rental business as evidenced by addressing disorderly and nuisance conduct at the property.

Subd. 14. License suspension or revocation. An operating license is subject to suspension or revocation, for the entire rental dwelling or for individual rental dwelling units, by the City Council if the licensed owner or duly authorized resident agent fails to permit any rental inspection required under this code, or fails to operate or maintain the licensed rental dwellings and units therein consistent with the provisions of the City code and the laws of the state of Minnesota.

- (a) Suspension or revocation with continued occupancy by current tenants. In the event that an operating license is suspended or revoked by the City Council, other than as further specified in subdivision 14(b) or 14(c) it is unlawful for the owner or owner's duly authorized agent, with respect to the rental dwellings subject to such revocation or suspension, to thereafter permit any new occupancies of vacant or thereafter vacated rental units until such time as a valid operating license may be restored by the City Council. An accurate, current list of such vacant dwelling units shall be provided to the City and maintained onsite by the owner of the property, suitable for the purposes of identification and inspection under section 425.33 by the enforcement officer until such time as a valid operating license may be restored

by the City Council. Whenever any multiple-dwelling or dwelling unit has been denied a license, has had its operating license suspended or revoked, it shall be posted with a placard by the City Manager to prevent further occupancy. No person, other than the City Manager, shall remove or tamper with any placard used for posting. The City Manager will post on the placard the date that the vacancy shall become effective. On or after the placard vacancy date, no person shall reside in, occupy, or cause to be occupied any dwelling or dwelling unit which has been posted to prevent occupancy. Any person violating this provision is guilty of a misdemeanor, and upon conviction is subject to a fine and imprisonment as prescribed by state law. Each day of each violation constitutes a separate offense.

- (b) Suspension or revocation due to property being unfit for human habitation. In the event that an operating license is suspended or revoked by the City Council due to being unfit for human habitation, it is unlawful for the owner or owner's duly authorized agent, with respect to the rental dwellings subject to such revocation or suspension, to thereafter permit any new or continued occupancies of said rental units until such time as a valid operating license may be restored by the City Council. Whenever any multiple-dwelling or dwelling unit is unfit for human habitation, it shall be posted with a placard by the City Manager to prevent further occupancy. No person, other than the City Manager, shall remove or tamper with any placard used for posting. The City Manager will post on the placard the date that the vacancy shall become effective. On or after the placard vacancy date, no person shall reside in, occupy, or cause to be occupied any dwelling or dwelling unit which has been posted to prevent occupancy. Any person violating this provision is guilty of a misdemeanor, and upon conviction is subject to a fine and imprisonment as prescribed by state law. Each day of each violation constitutes a separate offense.

~~Subd. 15.~~ (c) License suspension or revocation for excessive calls. An operating license for individual rental dwelling units is subject to suspension or revocation by the City Council; ~~(i) if there have been four excessive substantiated repeat nuisance service calls (as outlined in City code section 927) involving the same tenancy within a continuous 12 month period, and (ii) the owner does not terminate the tenancies of the responsible tenants as provided in subdivision 2(c) of section 425.32.~~

425.32. Crime-free housing/Excessive call violation notice and procedures. Subdivision 1. Notice. Upon determination by the police department that a licensed rental dwelling was used in violation of the ~~crime-free/drug-free lease addendum provisions and/or excessive call provisions~~ listed in sections 425.31, subdivision ~~14(c)~~ 15, the police department shall cause written notice to be made to the owner of the violation(s). The written notice must be given as specified in Section 927.07 including right to appeal as specified in Section 927.09.

- (a) ~~Identify the lease addendum violation(s) or the excessive calls that occurred at the property, and the dates of any previous violation(s);~~

- (b) ~~Inform the owner that owner shall notify the responsible tenant(s) within ten days of the lease addendum violation(s) and/or the repeat nuisance service calls;~~
- (c) ~~Direct the owner to proceed with the termination of the tenancy of all responsible tenants occupying the units; and~~
- (d) ~~Be served personally in the manner required by the Minnesota Rules of Civil Procedure or be served by U.S. Mail upon the owner and/or operator at the last known address;~~
- (e) ~~Notify the owner of the right to appeal the lease addendum violation and/or the excessive calls as further specified in subdivision 3 below;~~

~~Subd. 2. Crime free housing violation and/or Repeat nuisance service call license suspension/revocation termination of tenancy.~~

Subd. 2 – In addition to procedural requirements specified in Section 927.07, property owners must take action to resolve disorderly and nuisance conduct at their rental properties as follows:

- (a) After the first disorderly or nuisance conduct within any twelve-month period, the city shall notify the owner and tenant of the nuisance service call by first class mail and by sending an email to property manager contact. Such notice shall direct the owner to take steps to prevent further disorderly or nuisance conduct.
 - (b) After the second disorderly or nuisance conduct at the same unit or involving the same tenant, the city shall notify the owner and the tenant of the violation by first class mail and by sending an email to property manager contact. Within 10 days of the date of the notice, the owner must supply a written report of all actions taken by the owner since the first nuisance service call and actions the owner intends to take to prevent further disorderly or nuisance behavior.
 - (c) After the third disorderly or nuisance conduct in twelve months, if the property owner fails to diligently pursue correction of the situation, the City Council may fine, suspend, revoke, or not renew the rental registration for the rental unit. The hearing before the City Council after the third disorderly or nuisance conduct in 12 months is a civil hearing, and the Council will make its determination based on a “fair preponderance of the evidence.” It is not necessary that criminal charges be filed in order for the city to fine, suspend, revoke, or not renew a rental license and a dismissal or acquittal of criminal charges does not prohibit the city from taking action against a license.
- (a) ~~Upon a violation of the crime free/drug free lease addendum, and/or excessive calls, owners shall terminate tenancy of all responsible tenants occupying the unit in a reasonable amount of time to account for applicable court proceedings and for other considerations not to exceed 60 days. The owner shall not offer any unit within the City for rent to any tenant removed under this paragraph for at least one year after the date of removal.~~

- (b) — ~~Owners shall notify the police in writing of tenant termination proceedings and provide copies of any applicable documents within ten days of receiving initial notice of the violation(s) from the police department.~~
- (c) — ~~Any owner who fails to proceed with an action to terminate the tenancy after police department notification in accordance with a crime free/drug free violation and/or excessive calls shall be assessed an administrative fee (set forth in Appendix B) for each calendar month that the owner fails to proceed. If after three months the responsible tenant has not been evicted, the rental license(s) may be subject to suspension or revocation by City Council. Owner's action to take appropriate measures, including a failed eviction process, may be presented as a defense during the hearing. If the evidence establishes that the owner initiated and pursued the eviction process in good faith, but failed neither the fee nor a rental license sanction shall apply. If the City Manager is satisfied that the owner proceeded in good faith to secure termination of the tenancy, but was unsuccessful for reasons beyond the owners reasonable control, then the owner will not be subject to the penalties contained in this paragraph as to such violation and/or excessive calls.~~

Additional nuisance service fees as outlined in section 927 (repeat nuisance service calls) ~~may also shall~~ be assessed to the property, if applicable. As well any other legal remedies as noted in Section 927.11 Any outstanding fees must be paid prior to the City renewing a rental license for the licensed property. Special assessment of the prior year's fees as a result of non-payment does not qualify as a fee payment.

Subd. 3. ~~Crime free housing/Excessive call violation right to appeal lease addendum violation(s) and/or right to appeal imposed service fees.~~

- (a) — ~~The owner who received notice of the violation or imposed service fee must request a hearing within ten business days of the mailing of the police department notice, excluding the day the notice is mailed. The request for a hearing must be in writing and delivered to the City Clerk. The hearing will occur within 14 days of the date of request. If the owner fails to request a hearing within the time and in the manner required under this section, the right to a hearing is waived.~~
- (b) — ~~The hearing will be conducted by the City Manager in an informal manner. The Minnesota Rules of Civil Procedure and Rules of Evidence will not be strictly applied. After considering all evidence submitted, the City Manager I make written Findings of Fact and Conclusions regarding the excessive calls, lease addendum violation(s) and/or imposed service fees. The City Manager party will serve the Findings of Fact and Conclusions upon the owner and/or operator by U.S. Mail within five business days of the hearing. Upon a finding that a crime free housing violation and/or excessive calls have occurred, the City Manager shall refer the matter to the City Council for consideration of suspension or revocation of the license.~~

- (e) ~~If the appeal involves a request by the owner that it be excused from its obligation to proceed with termination of the tenancy, and if the City Manager determines: (i) that it is unlikely that an action to terminate the tenancy would be successful; and (ii) that the expense of such action is not justified given the probable outcome, the owner will be relieved from any further obligation under subdivision 2 as to the violation notice.~~
- (d) ~~If the appeal involves a request by the owner that it be allowed to seek termination of the tenancies of less than all of the responsible tenants, and the City Manager determines: (i) that the responsible tenant(s) sought to be released from termination were not directly involved in the conduct, (ii) that any non-tenant occupants of the same rental dwelling involved in the conduct are no longer occupying the unit; and (iii) that the objective sought to be served by termination would be achieved by granting owner's request, the owner will be relieved from any obligation to terminate the tenancy of the responsible tenants so released.~~
- (e) If the owner fails to appear at the scheduled hearing the right to a hearing is waived.

Subd. 4. ~~Crime-free housing~~ Recovery of fees. Any unpaid fees resulting from violations of crime free housing requirements in sections 425.31, subdivision 4; ~~425.31, subdivision 5(b); or 425.32, subdivision 2(e);~~ may be collected by appropriate legal means.

Section 3 – That Robbinsdale City Code Section 927 – Repeat Nuisance Service Call Fee is hereby amended removing the ~~stricken~~ and inserting the underlined language as follows:

927.01. Repeat nuisance call service fee. Subdivision 1. Purpose. The purpose of this section is to protect life held concerns, to include, but not limited to, confirmed domestic assaults, criminal sexual assaults, the public safety, health and welfare, and to prevent and abate repeat service response calls by the city to the same property or location for nuisance service calls, as defined herein, which prevent police or public safety services to other residents of the city. It is the intent of the city by the adoption of this section to impose and collect service call fees from the owner or occupant, or both, of property to which city officials must repeatedly respond for any repeat nuisance event or activity that generates extraordinary costs to the city. The repeat nuisance service call fee is intended to cover that cost over and above the cost of providing normal law or code enforcement services and police protection city-wide. The city shall not impose a repeat nuisance service call fee against an owner or occupant for a police response relating to a bona fide call for emergency assistance, including, but not limited to, domestic, spousal or child abuse.

Subd. 2. Scope and application. This section applies to all owners and occupants of private property which is the subject or location of the repeat nuisance service call by the city. This section applies to any repeat nuisance service call made by a city of Robbinsdale peace officer; part-time peace officer; community service; animal control and/or code enforcement officers.

927.03. Definition of disorderly and nuisance conduct. ~~For purposes of this section, the term "nuisance conduct" means any activity, conduct, or condition occurring upon private property within the city that unreasonably annoys, injures or endangers the safety, health, morals, comfort or repose of any member of the public; or will, or tend to, alarm, anger or disturb others or provoke breach of the peace, to which the city is required to respond, including, but not limited to the following:~~

For the purpose of this chapter “disorderly and/or nuisance conduct” means a violation of any of the following statutes or ordinances occurring upon private property within the city, to which the city is required to respond:

A. Laws relating to, which prohibit gambling; Minn. Stat. 609.75 through Minn. Stat. 609.76

B. Laws relating to prostitution or acts relating to prostitution as defined in Minn. Stat. sections 609.321, sub. 9 and Minn. Stat. 609.324, housing individuals engaged in prostitution.

C. Robbinsdale city code, section 2000 (drug abuse and control) or laws relating to the possession of and/or sales controlled substances, as defined in Minn. Stat. sections 152.01 through Minn. Stat. 152.025, and Minn. Stat. 152.027 Subd. 1, Subd. 2, Subd. 5, Subd. 6, and Subd. 7.

D. Robbinsdale city code, Chapter XII (sale, consumption and display of liquor and beer) or laws relating to the sale of intoxicating liquor as defined in Minn. Stat. sections, 340A.401, 340A.503, 340A.701, 340A.702, or 340A.703.

E. Robbinsdale city code, sections 925 (gun control and use of firearms) or laws relating to unlawful use, possession, transportation, sale or use of a firearm as defined in Minn. Stat. 97B.021, Minn. Stat. 97B.045, Minn. Stat. 609.66 through Minn. Stat. 609.67 and Minn. Stat. 624.712 through Minn. Stat. 624.716.

F. Laws relating to murder and manslaughter as defined in Minn. Stat. 609.185, Minn. Stat. 609.19, Minn. Stat. 609.195, Minn. Stat. 609.20, and Minn. Stat. 609.205.

G. Laws relating to assault (1st, 2nd, 3rd, 4th-assault on a police officer and 5th degree assault) as defined in Minn. Stat. sections 609.221, Minn. Stat. 609.222, Minn. Stat. 609.223, Minn. Stat. 609.2231 and 609.224, excluding domestic assaults.

H. Laws relating to criminal sexual conduct as defined in Minn. Stat. 609.342, Minn. Stat. 609.343, Minn. Stat. 609.344, Minn. Stat. 609.345, and Minn. Stat. 609.3451.

I. Laws which prohibit indecent exposure as defined in Minn. Stat. 617.23

J. Laws which prohibit theft as defined in Minn. Stat. 609.52.

K. Laws which prohibit arson as defined in Minn. Stat. 609.561, Minn. Stat. 609.562, Minn. Stat. 609.563, Minn. Stat. 609.5631, and Minn. Stat. 609.5632.

L. Laws which prohibit burglary as defined in Minn. Stat. 609.582.

M. Laws which prohibit criminal damage to property as defined in Minn. Stat. 609.595

N. Laws which prohibit interference with a police officer as defined in Minn. Stat. 609.50

O. Laws which prohibit terroristic threats as defined in Minn. Stat. 609.713.

R. Law relating to contributing to the need for protection or services or delinquency of a minor as defined in Minn. Stat. sections 260C, et. seq.

S. Laws relating to owning, leasing, operating, managing, maintaining or conducting a disorderly house or inviting or attempting to invite others to visit or remain in a disorderly house, all as defined in Minn. Stat., sections 609.33

T. Robbinsdale city code, section 2000.07 (public nuisances), 605 (garbage and refuse).

U. Robbinsdale city code, section 915 (dog control, animals) and Minn. Stat. sections 609.226 and 347.56 relating to dangerous dogs.

R. Robbinsdale city code, section 1150 (fireworks) and laws relating to Minn. Stat sections 624.20.

S. Robbinsdale city code, section 2005.15 (noise control).

~~(a) — Any activity, conduct, or condition deemed as a public nuisance under any provision of the city code;~~

~~(b) — Any activity, conduct, or condition in violation of any provision of chapter IX of the city code;~~

~~(c) — Any conduct, activity or condition constituting a violation of any Minnesota state law prohibiting or regulating prostitution, gambling, controlled substances, use of firearms; and~~

~~(d) — Any conduct, activity, or condition constituting disorderly conduct under chapter 609 of Minnesota Statutes.~~

927.05. Repeat nuisance service call fee. Subdivision 1. The city may impose a repeat nuisance service call fee upon the owner or the occupant, or both, of private property if the city has rendered services or responded to the property on three or more occasions within a period of 365 days in response to or for the abatement of disorderly or nuisance conduct. The city may impose an administrative penalty pursuant to city code section 117 upon the owner or the occupant, or both, of private property if the city has rendered services or responded to the property on five or more occasions within a period of 730 days in response to or for the abatement of disorderly or nuisance conduct. Additional actions are required by property owners related to nuisance service calls for rental properties as set forth in Section 425.32, subd. 2.

Subd. 2. The repeat nuisance service call fee will be as set forth in the city's fee schedule (appendix B of the city code, as amended). An additional amount may be imposed to reflect the salaries of police officers while responding to or remaining at the disorderly or nuisance event, the

pro rata cost of equipment, the cost of repairing city equipment and property damaged as a result of the disorderly or nuisance call, and the cost of any medical treatment of injured officers.

Subd. 3. A repeat nuisance service call fee imposed under this section will be deemed delinquent if it is not paid within ten calendar days after the city mails the billing statement for the fee. If said fee, or any portion thereof, is unpaid, then a late payment fee will also be charged per the schedule of fees as set forth on Appendix B.

927.07. Notice. Subdivision 1. No repeat nuisance service call fee may be imposed against an owner or occupant of property without first providing the owner or occupant with written notice of the two previous nuisance service calls which are the basis for the fee. The written notice must:

Subd. 2. Identify the nuisance conduct that previously occurred on the property, and the dates of the previous nuisance conduct; and

Subd. 3. State that the owner or occupant may be subject to a nuisance call service fee if a third nuisance service call is rendered to the property for the same nuisance conduct; and

Subd. 4. State that the city has the right to seek other legal remedies or actions for abatement of the disorderly or nuisance conduct or compliance with the law; and

Subd. 5. Be served personally in the manner required by the Minnesota Rules of Civil Procedure or be served by U.S. Mail upon the owner or occupant at the last known address.

927.09. Right to appeal. Subdivision 1. When the city mails the billing statement for the repeat nuisance service call fee, the city will inform the owner or occupant of their right to request a hearing.

Subd. 2. The owner or occupant upon whom the fee is imposed must request a hearing within ten business days of the mailing of the billing statement, excluding the day the statement is mailed. The request for a hearing must be in writing and delivered to the city clerk. The hearing will occur within 14 calendar days of the date of the request. If the owner or occupant fails to request a hearing within the time and in the manner required under this section, the right to a hearing is waived.

Subd. 3. The hearing will be conducted by a third party designee ~~the city manager~~ in an informal manner. The Minnesota Rules of Civil Procedure and Rules of Evidence will not be strictly applied. After considering all evidence submitted, the third party designee ~~city manager~~ will make written Findings of Fact and Conclusions regarding the nuisance conduct and the imposition of the repeat nuisance service fee. The third party designee ~~city manager~~ will serve the Findings of Fact and Conclusions upon the owner or occupant by U.S. Mail within five calendar days of the hearing.

Subd. 4. If the ~~owner or occupants~~ appellants fail to appear at the scheduled hearing date, the right to a hearing is waived.

Subd. 5. Upon waiver of the right to hearing under subdivision 2 or 4 or upon service of the hearing officer's Findings of Fact and Conclusions that the repeat nuisance call service fee is warranted, the owner or occupant must pay the fee imposed within ten calendar days of service in the manner required by Minnesota Rules of Civil Procedure or ~~be served~~ service by U.S. Mail upon the owner or occupant at the last known address.

927.11. Legal remedies nonexclusive. Nothing in this section will be construed to limit the city's other available legal remedies, including criminal, civil, injunctive or others, for any violation of the law which may constitute nuisance conduct.

~~927.13. Applicability of repeat nuisance service call fee. The city may not impose a repeat nuisance service call fee against an owner or occupant for a police response relating to emergency assistance, including, but not limited to, domestic, spousal and child abuse. Note: Moved to 927.01~~

927.15. Recovery of fee. Subdivision 1. If a repeat nuisance service fee is not paid within 30 calendar days after the billing statement is sent by the city, it will constitute:

- (a) a lien on the real property where the violation occurred; or
- (b) a personal obligation of the owner or occupant in all other situations.

Subd. 2. A lien may be assessed against the property and collected in the same manner as taxes.

Subd. 3. A personal obligation may be collected by appropriate legal means.

Section 4 That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication: "The purpose of this ordinance is to eliminate lease addendum requirements and reinforce property owner responsibilities to manage rental properties to mitigate disorderly and nuisance service calls."

First Reading: YEAS:

NAYS:

Second Reading: YEAS:

NAYS:

Passed by the City Council this _____ day of _____, 2021.

William A. Blonigan, Mayor

ATTEST:

Dustin Leslie, City Clerk

(SEAL)



City of Robbinsdale

To: Mayor and City Manager

From: Marcia Glick, City Manager

Date: October 5, 2021

RE: Schedule Special Work Session – Update on diversity and inclusion

Background

City Staff have been working on training related to diversity and inclusion in the work place as well as focused outreach to members of the community that have not been regular participants in city programs. Charnelle Dengnoue, HR Specialist and Harper Steinbach, Community Outreach Coordinator will share information with the City Council on this effort.

Recommendation

By motion schedule a work session at 6:15 on November 2, 2021 for update on the city diversity and inclusion efforts.

A handwritten signature in black ink, appearing to read "Marcia Glick", written over a horizontal line.

Marcia Glick, City Manager



City of Robbinsdale

To: Mayor and City Manager
From: Marcia Glick, City Manager
Date: October 5, 2021
RE: LRT Update - Issues Identification

Background

Staff have prepared a short presentation with an update on the Light Rail Transit study on the County Road 81 alignment. The presentation is attached.

A handwritten signature in dark ink, appearing to read "Marcia Glick", written over a horizontal line.

Marcia Glick, City Manager

Hand-drawn map of a city area with various streets and landmarks. The map includes labels for streets such as West Broadway, Lakeview Ave, and 41st Ave. Key locations marked include the Town Sanitary Center, Robin Center, City Hall, and Copperfield. A yellow highlighted path runs through the center of the map, passing through the Robin Center and Copperfield. Other features include a watermain, storm water, and a lift station. The map is oriented with North at the top.

North Memorial Hospital Station Study Area: Connecting to West Broadway Option 1- Center



North Memorial Hospital Station Study Area: Connect to W. Broadway Option 2-West/Oakdale



North Memorial Hospital Station Study Area: Connecting to Lowry - East side



Minneapolis Update

Community design workshops

- Dates in progress
- Details:
 - See updated details including turn lanes, station placement options, dimensioning and routing options
 - Engage on what solutions you think work best for your community, and any opportunities or challenges you see with each option
 - Review data and discuss the benefits & impacts of both routes



20



📍 WEST BROADWAY AT QUEEN AVE, MINNEAPOLIS: **EXISTING**

This is a visualization of a section of West Broadway Avenue in North Minneapolis as it exists today.



JULY 2021

METRO BLUE LINE EXTENSION



WEST BROADWAY AT QUEEN AVE, MINNEAPOLIS: CONCEPT

This visualization represents how light rail could fit along West Broadway Avenue in North Minneapolis. The picture uses the typical width of West Broadway.



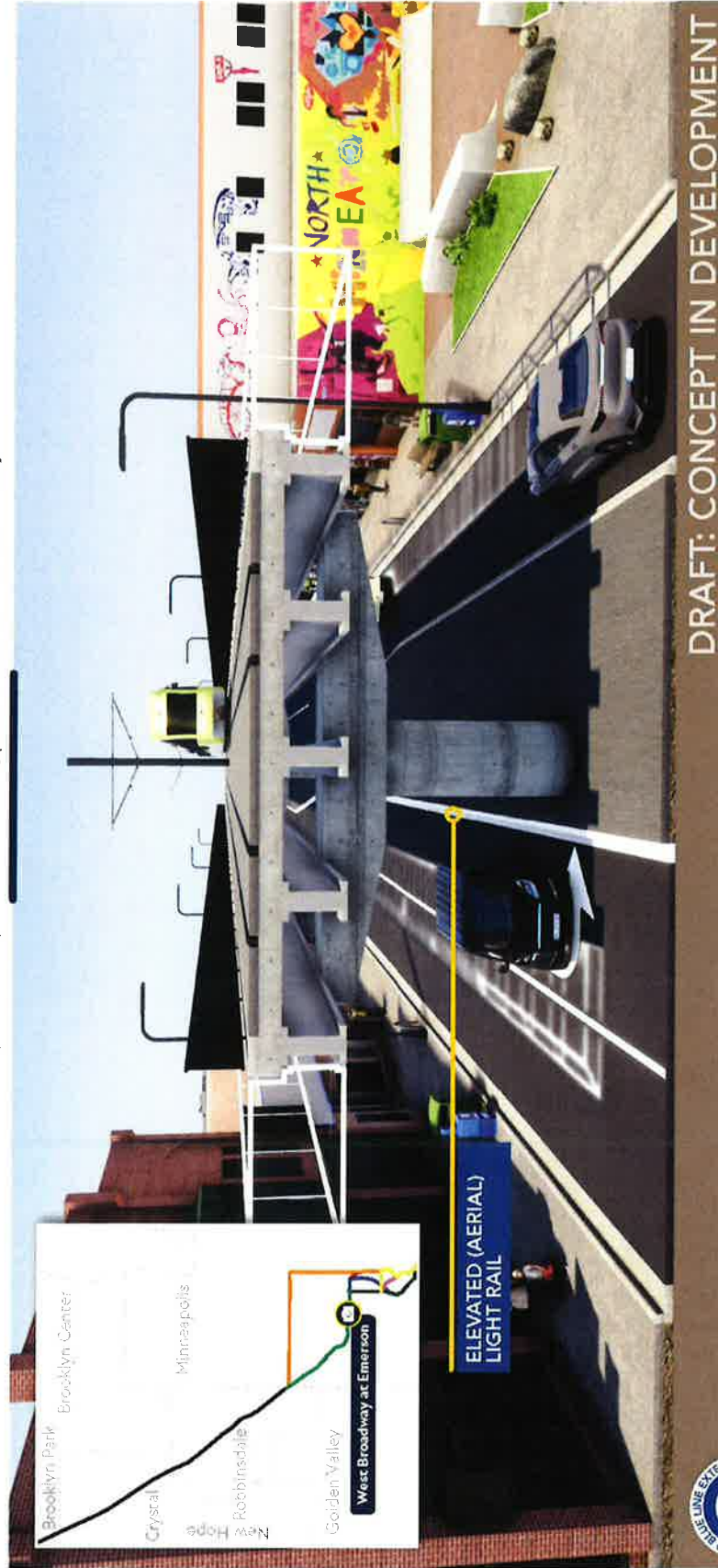
JULY 2021

METRO BLUE LINE LRT EXTENSION



📍 WEST BROADWAY AT EMERSON AVE, MINNEAPOLIS: **ELEVATED CONCEPT**

This visualization represents how elevated (aerial) light rail could fit along West Broadway Avenue in North Minneapolis. The picture uses the typical width of West Broadway.



JULY 2021
 METRO BLUE LINE LRT EXTENSION



📍 BOTTINEAU BLVD (COUNTY ROAD 81) AT 40TH AVE, ROBBINSDALE: **EXISTING**

This is a visualization of a section of Bottineau Blvd (County Road 81) in Robbinsdale as it exists today.

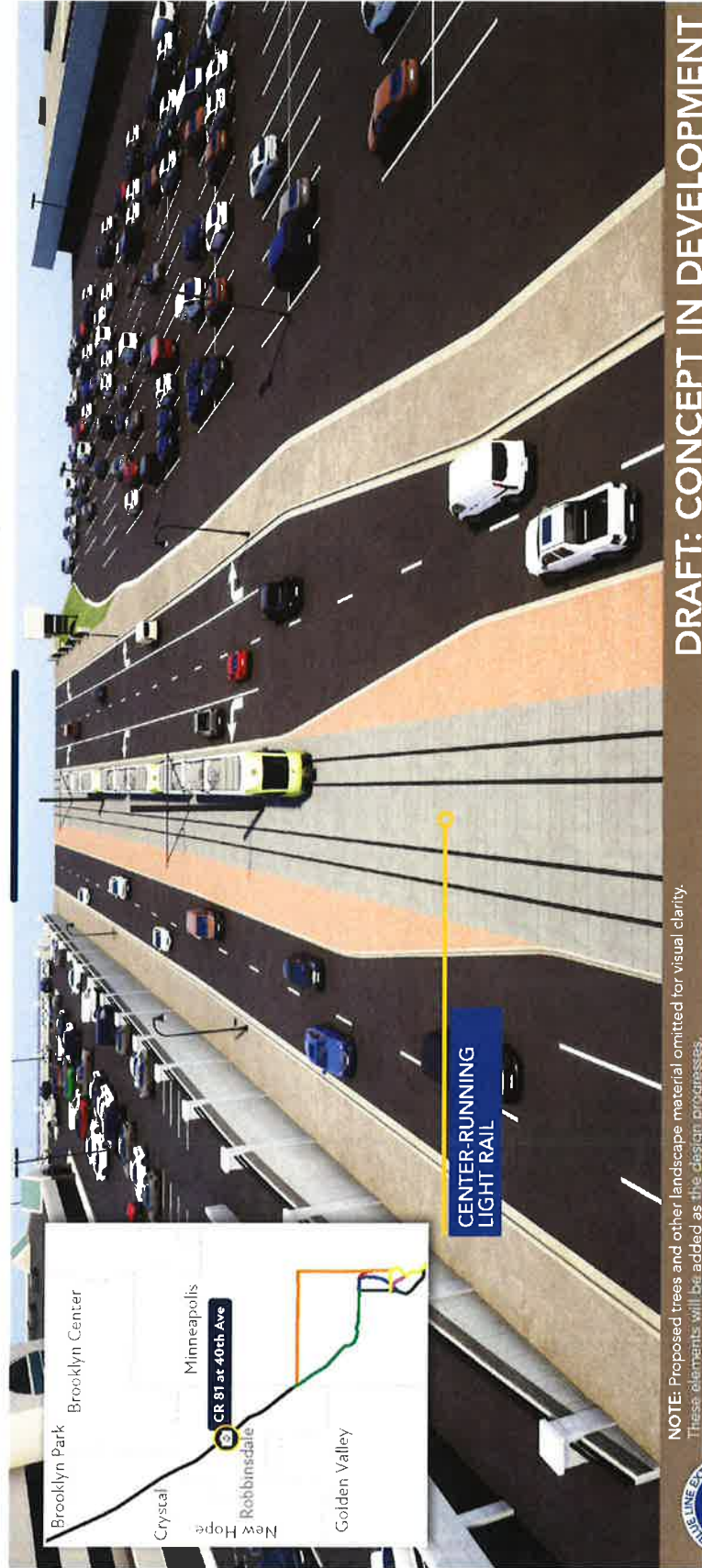


JULY 2021
METRO BLUE LINE LRT EXTENSION



BOTTINEAU BLVD (COUNTY ROAD 81) AT 40TH AVE, ROBBINSDALE: CONCEPT

This visualization represents how light rail could fit in Robbinsdale along Bottineau Blvd (County Road 81). This picture uses the typical width of the roadway at this location.



JULY 2021
METRO BLUE LINE LRT EXTENSION



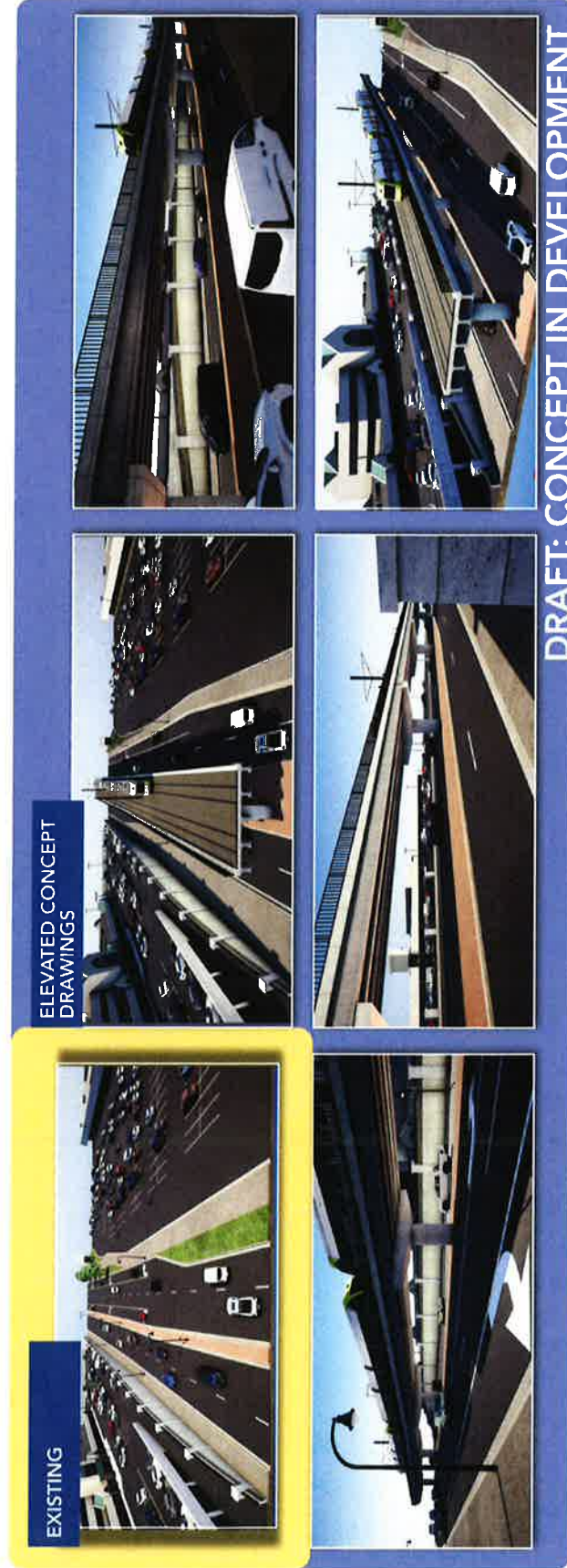
BOTTINEAU BLVD (COUNTY ROAD 81) AT 40TH AVE, ROBBINSDALE: ELEVATED CONCEPT

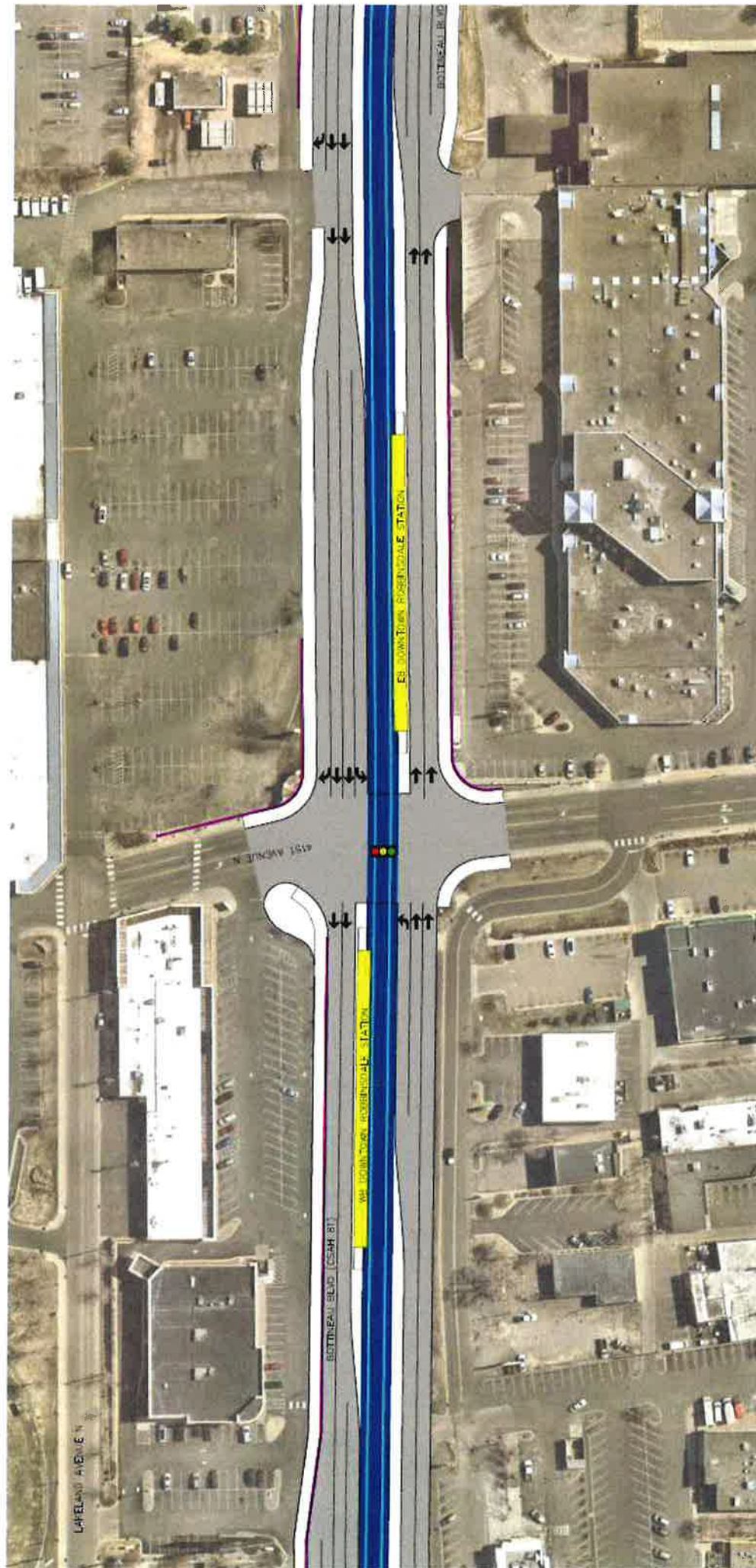
These visualizations represent how elevated (aerial) light rail could fit in Robbinsdale along Bottineau Blvd (County Road 81). This picture uses the typical width of the roadway at this location.



BOTTINEAU BLVD (COUNTY ROAD 81) AT 40TH AVE, ROBBINSDALE: ELEVATED CONCEPT

These visualizations represent how elevated (aerial) light rail could fit in Robbinsdale along Bottineau Blvd (County Road 81). This picture uses the typical width of the roadway at this location.

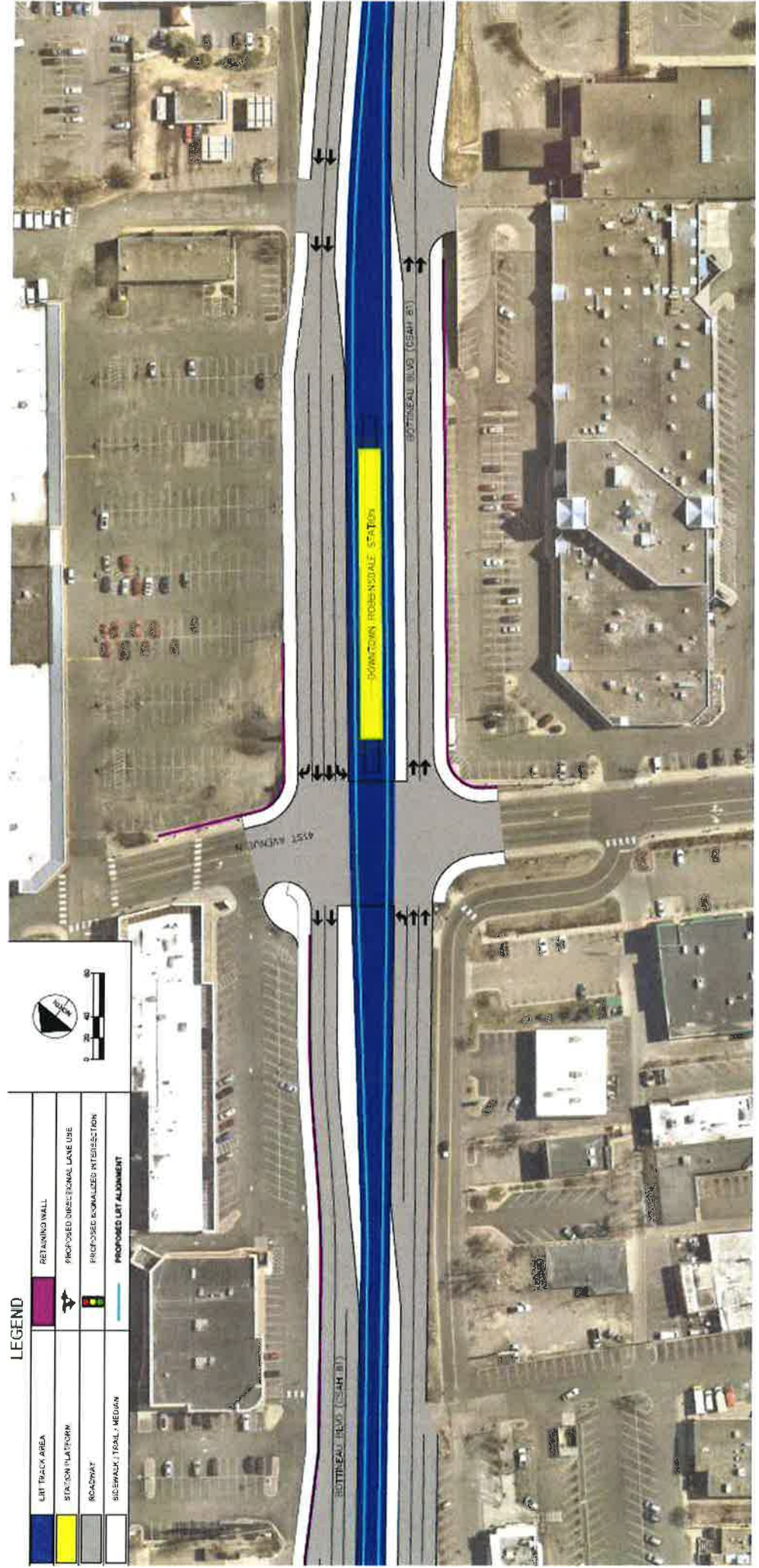




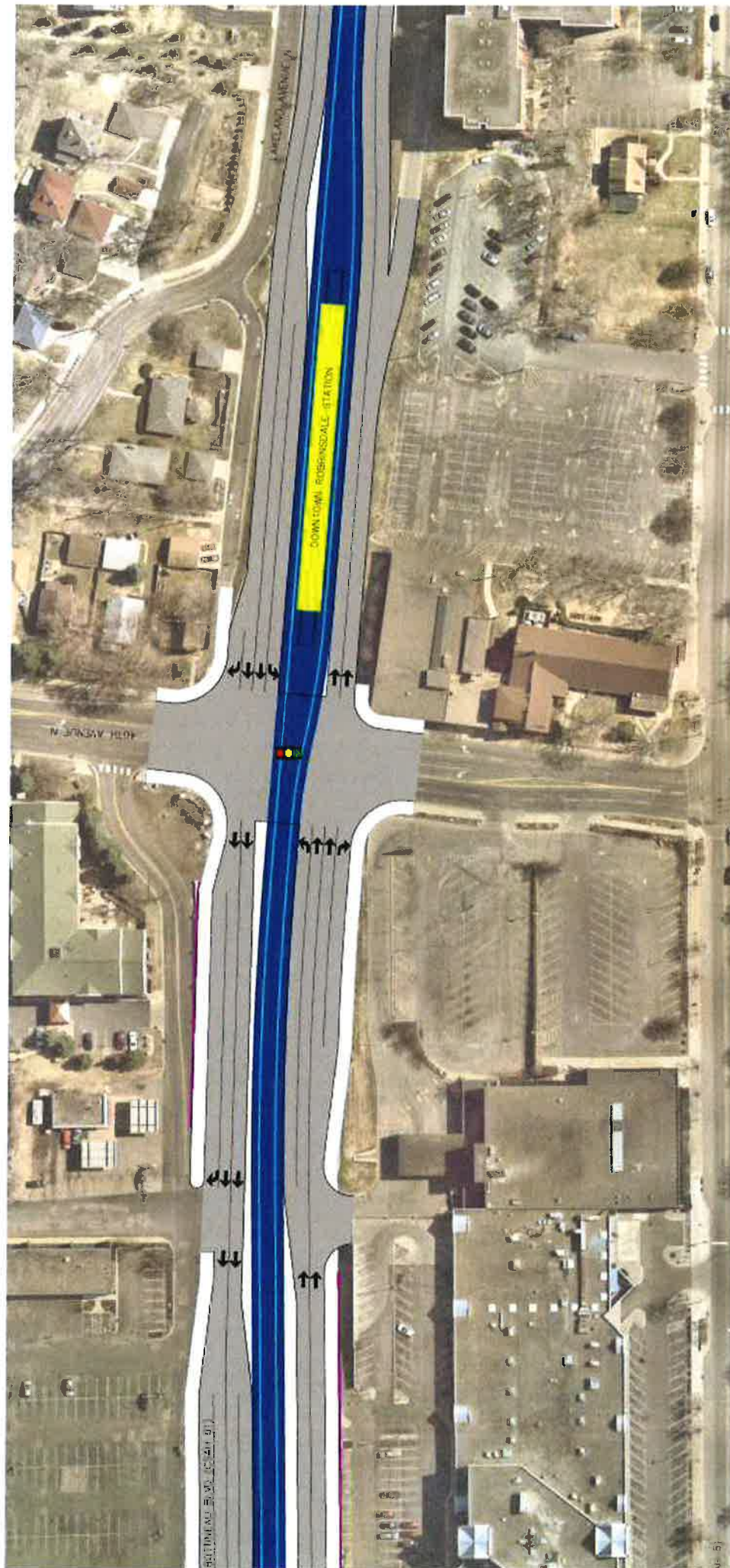
2



Concept Station at 41st, Split Platform Note -must shift East



Concept Station at 41st, Center Platform, Southside Note - Must Shift East



5



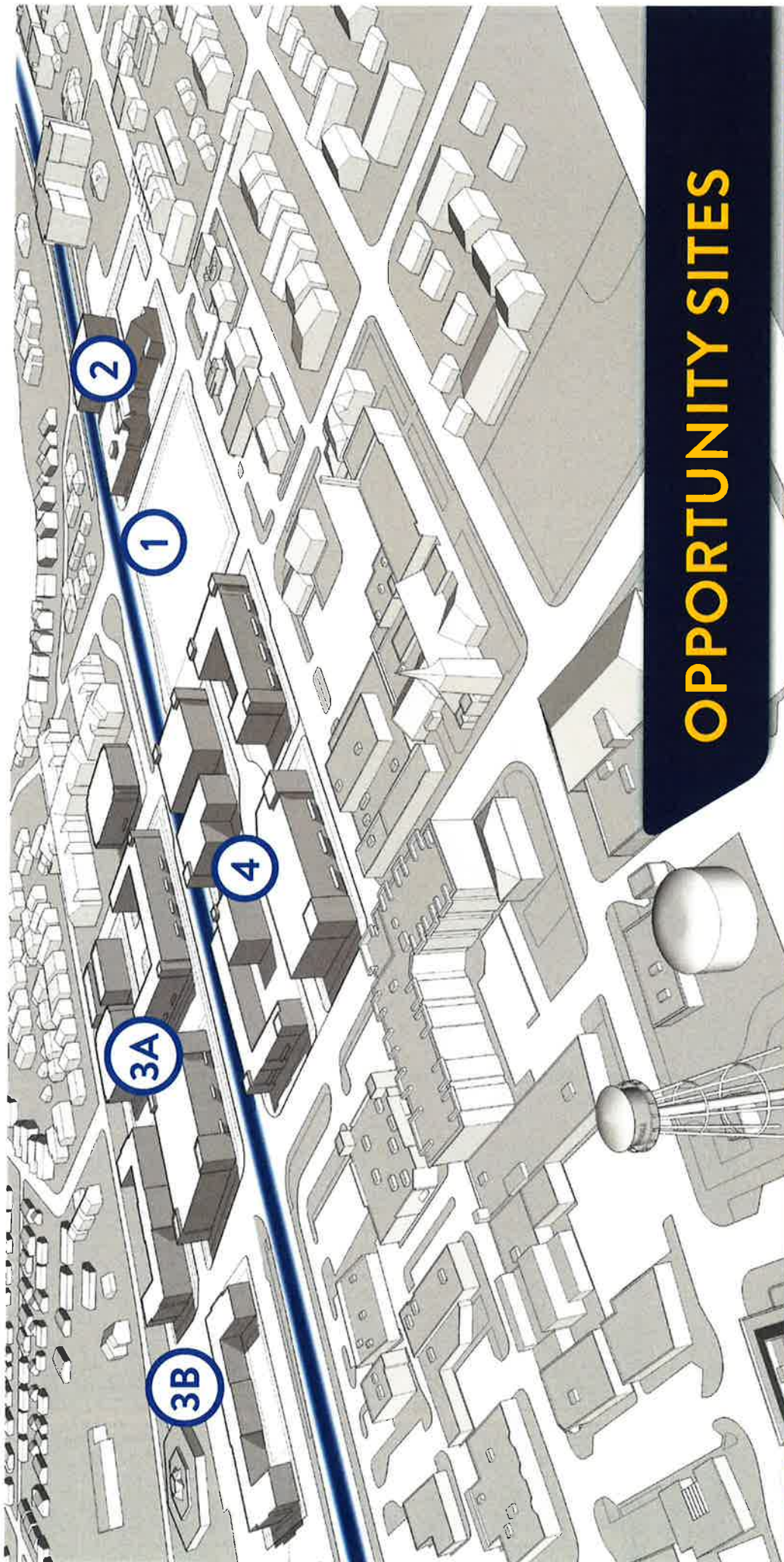
Concept Station at 40th, Center Platform, Southside Must shift East - north of RCtr turn in Impacts RCtr connection to 40th

OPPORTUNITY SITES



RECONNECTING
ROBBINSDALE

VIEW LOOKING NW



OPPORTUNITY SITES



RECONNECTING
ROBBINS DALE

VIEW LOOKING SE



City of Robbinsdale

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: October 5, 2021
RE: Voucher Requests Pending Approval for Disbursement

The check register dated 10/5/21 reflects the voucher requests pending approval for disbursement.

The check register dated 9/22/21 through 10/5/21 is a list of vouchers requiring payment for city funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Recommendation:

By motion, approve disbursement requests for period ending 10/5/21.

Marcia E. Glick

Marcia Glick, City Manager

CONCURRENCE:

A handwritten signature in blue ink, appearing to read "Dustin Leslie", written over a horizontal line.

Dustin Leslie, City Clerk

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
-----------	-------------------	--------	------	---------------------	--------	---------

Fund Totals:						
Fund 1000	GENERAL FUND				46,922.45	
Fund 4151	SA BONDS - 2				182.50	
Fund 5410	TRAFFIC/TRAN				475,833.54	
Fund 6000	WATER				425,450.69	
Fund 6100	SANITARY SEW				690,951.87	
Fund 6200	STORM SEWER				416,466.54	
Fund 6300	SOLID WASTE				4,762.60	
Fund 6400	LIQUOR OPERA				123,078.31	
Fund 6700	DEPUTY REGIS				857.79	
Fund 7000	CENTRAL GARA				19,097.93	
Fund 7100	CENTRAL SERV				36,558.34	
Fund 7200	EQUIPMENT RE				9,880.00	
Fund 7300	RISK INSURAN				47,854.95	
Fund 7400	BENEFIT ACCR				5,555.60	

Total For All Funds: 2,303,453.11

PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 164					
6400-0000-1420.00000	BEER INVENTORY	CAPITOL BEVERAGE SALES L	INVENTORY - BEER	88.35	164
6400-0000-1420.00000	BEER INVENTORY	CAPITOL BEVERAGE SALES L	INVENTORY - BEER & MISC	8,173.10	164
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	CAPITOL BEVERAGE SALES L	INVENTORY - BEER & MISC	20.49	164
Total For Check 164				8,281.94	
Check 165					
7100-7115-6416.00000	SOLAR ENERGY SERVICE	POTENTIA MN SOLAR FUND 1	SOLAR ENERGY	1,766.65	165
7100-7115-6416.00000	SOLAR ENERGY SERVICE	POTENTIA MN SOLAR FUND 1	SOLAR ENERGY	1,792.96	165
Total For Check 165				3,559.61	
Check 166					
4151-4151-7040.00000	FISCAL AGENT FEES	US BANK TRUST NATIONAL A	2012A PAYING AGENT FEES 8/1/21-7/31/2	182.50	166
6000-6025-7040.00000	FISCAL AGENT FEES	US BANK TRUST NATIONAL A	2012A PAYING AGENT FEES 8/1/21-7/31/2	140.00	166
6000-6025-7040.00000-00038	FISCAL AGENT FEES	US BANK TRUST NATIONAL A	2020A PAYING AGENT FEE	22.12	166
6000-6025-7040.00000-00043	FISCAL AGENT FEES	US BANK TRUST NATIONAL A	2020A PAYING AGENT FEE	19.52	166
6000-6025-7040.00000-00053	FISCAL AGENT FEES	US BANK TRUST NATIONAL A	2020A PAYING AGENT FEE	134.03	166
6100-6120-7040.00000	FISCAL AGENT FEES	US BANK TRUST NATIONAL A	2012A PAYING AGENT FEES 8/1/21-7/31/2	146.00	166
6100-6120-7040.00000-00038	FISCAL AGENT FEES	US BANK TRUST NATIONAL A	2020A PAYING AGENT FEE	26.50	166
6100-6120-7040.00000-00043	FISCAL AGENT FEES	US BANK TRUST NATIONAL A	2012A PAYING AGENT FEES 8/1/21-7/31/2	16.28	166
6200-6220-7040.00000	FISCAL AGENT FEES	US BANK TRUST NATIONAL A	2020A PAYING AGENT FEE	31.50	166
6200-6220-7040.00000-00038	FISCAL AGENT FEES	US BANK TRUST NATIONAL A	2020A PAYING AGENT FEE	100.99	166
6200-6220-7040.00000-00043	FISCAL AGENT FEES	US BANK TRUST NATIONAL A	2020A PAYING AGENT FEE	31.37	166
6200-6220-7040.00000-00072	FISCAL AGENT FEES	US BANK TRUST NATIONAL A	2020A PAYING AGENT FEE	10.94	166
Total For Check 166				861.75	
Check 170					
7000-7010-6236.00000	MOTOR FUELS	WEX BANK	FUEL	11,275.09	170
7000-7010-6236.00000	MOTOR FUELS & DISCOUNT	WEX BANK	FUEL	(152.68)	170
Total For Check 170				11,122.41	
Check 172					
6400-0000-1420.00000	BEER INVENTORY	CAPITOL BEVERAGE SALES L	INVENTORY - BEER	213.75	172
6400-0000-1420.00000	BEER INVENTORY	CAPITOL BEVERAGE SALES L	INVENTORY - BEER & MISC	4,609.12	172
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	CAPITOL BEVERAGE SALES L	INVENTORY - BEER & MISC	20.49	172
Total For Check 172				4,843.36	
Check 173					
7200-7205-6310.00000	PROFESSIONAL SERVICES	CIVICPLUS LLC	PREMIUM PACKAGE PROJECT COORDINATION	9,880.00	173
Total For Check 173				9,880.00	
Check 174					
7100-7110-6234.00000	EQUIPMENT PARTS & SUPPLIES	LOGIS	KNOWBE4 SECURITY TRAINING, ENTRUST TO	15.00	174
7100-7110-6322.00000	NETWORK SERVICES	LOGIS	NETWORK SERVICES THRU 08/21/2021	187.50	174
7100-7110-6322.00000	NETWORK SERVICES	LOGIS	APPL SUP, HOSTED SERVERS	1,446.00	174
7100-7110-6326.00000	APPLICATION SUPPORT	LOGIS	APPL SUP, HOSTED SERVERS	18,510.00	174
7100-7110-6332.00000	MAINTENANCE CONTRACTS	LOGIS	KNOWBE4 SECURITY TRAINING, ENTRUST TO	980.00	174
Total For Check 174				21,138.50	
Check 207264					
6400-0000-1420.00000	BEER INVENTORY	56 BREWING LLC	INVENTORY - BEER	206.00	207264
Total For Check 207264				206.00	
Check 207265					
1000-1200-6234.00000	EQUIPMENT PARTS & SUPPLIES	ACTION FLEET INC.	TROUBLE SHOOT TABLET DISPLAY SERVICE	190.00	207265

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 207275	DISCOUNT IF PD BY 09/28/2021	COMMERCIAL ASPHALT CO.		MV4 WEAR REC	(32.13)	207275
1000-1610-6264.00000	TAR & ASPHALT	COMMERCIAL ASPHALT CO.		MV4 WEAR REC	898.75	207275
1000-1610-6264.00000	TAR & ASPHALT	COMMERCIAL ASPHALT CO.		MV4 WEAR REC	386.82	207275
6000-6010-6264.00000						
Total For Check 207275					1,253.44	
Check 207276	EQUIPMENT PARTS & SUPPLIES	COREMARK METALS		HOT ROLLED STEEL ANGLE	26.22	207276
7000-7010-6234.00000						
Total For Check 207276					26.22	
Check 207277	OPERATING SUPPLIES	ECKBERG LAMMERS		ROBBINSDALE PROSECUTION	40.25	207277
1000-1020-6214.00000	LEGAL FEES - PROSECUTION	ECKBERG LAMMERS		ROBBINSDALE PROSECUTION	8,191.00	207277
1000-1020-6312.00000						
Total For Check 207277					8,231.25	
Check 207278	ADULT COOPERATIVE PROGRAMMING	ERIN HART		MN STAR WATCH PROGRAM	39.00	207278
1000-1001-4572.01340						
Total For Check 207278					39.00	
Check 207279	OPERATING SUPPLIES	FERGUSON WATERWORKS #251		PVC PIPES, 8 GALV 16 GA FLR END	260.46	207279
6200-6210-6214.00000						
Total For Check 207279					260.46	
Check 207280	PROFESSIONAL SERVICES	HENNEPIN COUNTY ACCOUNTS		TECHNICAL SUPPORT	58.00	207280
1000-1040-6310.00000	PROFESSIONAL SERVICES	HENNEPIN COUNTY ACCOUNTS		TECHNICAL SUPPORT	58.00	207280
1000-1200-6310.00000	COMMUNICATION SYSTEMS RENTAL &	HENNEPIN COUNTY ACCOUNTS		RADIO FLEET FEE/RADIO MESB FEE/MDC SU	1,217.41	207280
1000-1260-6380.00000						
Total For Check 207280					1,333.41	
Check 207281	BEER INVENTORY	HOHENSTEINS, INC.		INVENTORY - BEER & MISC	2,841.50	207281
6400-0000-1420.00000	MISCELLANEOUS INVENTORY	HOHENSTEINS, INC.		INVENTORY - BEER & MISC	52.20	207281
6400-0000-1425.00000						
Total For Check 207281					2,893.70	
Check 207282	BEER INVENTORY	INDEED BREWING COMPANY		INVENTORY - BEER	315.25	207282
6400-0000-1420.00000						
Total For Check 207282					315.25	
Check 207283	LIQUOR INVENTORY	JOHNSON BROTHERS LIQUOR		INVENTORY - LIQUOR	124.75	207283
6400-0000-1410.00000	LIQUOR INVENTORY	JOHNSON BROTHERS LIQUOR		INVENTORY - LIQUOR	256.00	207283
6400-0000-1410.00000	LIQUOR INVENTORY	JOHNSON BROTHERS LIQUOR		INVENTORY - LIQUOR	862.70	207283
6400-0000-1415.00000	WINE INVENTORY	JOHNSON BROTHERS LIQUOR		INVENTORY - WINE	76.00	207283
6400-0000-1415.00000	WINE INVENTORY	JOHNSON BROTHERS LIQUOR		INVENTORY - WINE	1,780.00	207283
6400-0000-1415.00000	WINE INVENTORY	JOHNSON BROTHERS LIQUOR		INVENTORY - BEER	1,928.80	207283
6400-0000-1420.00000	MISCELLANEOUS INVENTORY	JOHNSON BROTHERS LIQUOR		INVENTORY - MISC	3,447.80	207283
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	JOHNSON BROTHERS LIQUOR		INVENTORY - MISC CREDIT	40.00	207283
6400-0000-1425.00000					(4.14)	207283
Total For Check 207283					8,511.91	
Check 207284	GENERAL LIABILITY	LEAGUE OF MN CITIES INS		GEN LIABILITY, PROPERTY INSURANCE, AU	28,651.50	207284
7300-7305-6391.00000	PROPERTY INSURANCE	LEAGUE OF MN CITIES INS		GEN LIABILITY, PROPERTY INSURANCE, AU	13,175.25	207284
7300-7305-6392.00000	AUTOMOTIVE INSURANCE	LEAGUE OF MN CITIES INS		GEN LIABILITY, PROPERTY INSURANCE, AU	5,564.25	207284
7300-7305-6395.00000						
Total For Check 207284					47,391.00	

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 207295						
		Total For Check 207295			296.00	
Check 207296						
7100-7105-6336.00000	OTHER CONTRACTS	SAFE ASSURE CONSULTANTS		SAFETY TRAINING	8,142.20	207296
		Total For Check 207296			8,142.20	
Check 207297						
6400-6405-6382.00000	ADVERTISING / PROMOTIONS	SAVE ON		LIQ AD	225.00	207297
		Total For Check 207297			225.00	
Check 207298						
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	SHAMROCK GROUP INC		INVENTORY - MISC	77.16	207298
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	SHAMROCK GROUP INC		INVENTORY - MISC	127.57	207298
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	SHAMROCK GROUP INC		INVENTORY - MISC	97.40	207298
6400-6405-6378.00000	POSTAGE & SHIPPING	SHAMROCK GROUP INC		INVENTORY - MISC	2.00	207298
6400-6405-6378.00000	POSTAGE & SHIPPING	SHAMROCK GROUP INC		INVENTORY - MISC	2.00	207298
6400-6405-6378.00000	POSTAGE & SHIPPING	SHAMROCK GROUP INC		INVENTORY - MISC	2.00	207298
		Total For Check 207298			308.13	
Check 207299						
5410-5410-6916.00000-00038	STREET IMPROVEMENTS	SM HENTGES & SON, INC.		CHOWEN AND BEARD PROJECT	40,025.45	207299
6000-6025-6920.00000-00038	WATER DISTRIBUTION SYSTEM	SM HENTGES & SON, INC.		CHOWEN AND BEARD PROJECT	29,575.79	207299
6100-6120-6922.00000-00038	SANITARY SEWER COLLECTION SYST	SM HENTGES & SON, INC.		CHOWEN AND BEARD PROJECT	318,721.10	207299
6200-6220-6924.00000-00038	STORM SEWER COLLECTION SYSTEM	SM HENTGES & SON, INC.		CHOWEN AND BEARD PROJECT	139,582.73	207299
		Total For Check 207299			527,905.07	
Check 207300						
6400-0000-1410.00000	LIQUOR INVENTORY	SOUTHERN WINE & SPIRITS		INVENTORY - LIQUOR	2,250.00	207300
6400-0000-1410.00000	LIQUOR INVENTORY	SOUTHERN WINE & SPIRITS		INVENTORY - LIQUOR	(288.00)	207300
6400-0000-1410.00000	LIQUOR INVENTORY	SOUTHERN WINE & SPIRITS		INVENTORY - LIQUOR	11,398.84	207300
6400-0000-1410.00000	LIQUOR INVENTORY	SOUTHERN WINE & SPIRITS		INVENTORY - LIQUOR	(1,100.13)	207300
6400-0000-1415.00000	WINE INVENTORY	SOUTHERN WINE & SPIRITS		INVENTORY - WINE	3,219.00	207300
6400-0000-1415.00000	WINE INVENTORY	SOUTHERN WINE & SPIRITS		INVENTORY - WINE	(458.00)	207300
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	SOUTHERN WINE & SPIRITS		INVENTORY - MISC & LIQUOR - INCLUDES	115.00	207300
		Total For Check 207300			15,136.71	
Check 207301						
1000-1200-6216.00000	CLOTHING & PERSONAL EQUIPMENT	STREICHER'S INC		UNIFORMS	130.00	207301
1000-1205-6216.00000	CLOTHING & PERSONAL EQUIPMENT	STREICHER'S INC		DUTY PISTOL OPEN TACO U MOUNT	33.00	207301
1000-1205-6216.00000	CLOTHING & PERSONAL EQUIPMENT	STREICHER'S INC		NEW CSO NAME PLATE	23.98	207301
1000-1205-6216.00000	CLOTHING & PERSONAL EQUIPMENT	STREICHER'S INC		UNIFORM-NEW CSO	103.98	207301
1000-1205-6216.00000	CLOTHING & PERSONAL EQUIPMENT	STREICHER'S INC		NAME TAG CLOTHING	8.00	207301
1000-1205-6216.00000	CLOTHING & PERSONAL EQUIPMENT	STREICHER'S INC		NEW CSO-UNIFORM	23.98	207301
		Total For Check 207301			322.94	
Check 207302						
6400-0000-1410.00000	LIQUOR INVENTORY	THE WINE COMPANY		INVENTORY - LIQUOR & WINE	122.00	207302
6400-0000-1415.00000	WINE INVENTORY	THE WINE COMPANY		INVENTORY - LIQUOR & WINE	108.00	207302
6400-6405-6378.00000	POSTAGE & SHIPPING	THE WINE COMPANY		INVENTORY - LIQUOR & WINE	6.30	207302
		Total For Check 207302			236.30	
Check 207303						
7100-7115-6214.00000	OPERATING SUPPLIES	TRIMARK		TOILET PAPER, TOWEL ROLLS, CAN LINERS	694.92	207303
		Total For Check 207303			694.92	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 207322	OVERPAYMENT	CHRIS HENNE	UB refund for account: 09066	11.88	207322
6000-0000-2050.00000		Total For Check 207322		11.88	
Check 207323	OPERATING SUPPLIES	CINTAS CORP	MATS, AUTOSOAP, SANITIZER	3.75	207323
6400-6405-6214.00000-00091	CLEANING SERVICES	CINTAS CORP	MATS, AUTOSOAP, SANITIZER	29.57	207323
6400-6405-6344.00000	RENTALS/LEASES	CINTAS CORP	GRAYT MATS	16.32	207323
7000-7005-6338.00000	CLEANING SERVICES	CINTAS CORP	SHOP TOWELS, FENDER COVER, LOCKER STA	39.69	207323
7000-7005-6344.00000	CLEANING SERVICES	CINTAS CORP	AUTOSOAP, SANITIZER, GRAY MAT, HAN SA	28.66	207323
7100-7115-6344.00000	CLEANING SERVICES	CINTAS CORP	GRAY MATS	58.06	207323
7100-7115-6344.00000-00019	CLEANING SERVICES	CINTAS CORP	AUTOSOAP, SANITIZER, GRAY MAT, HAN SA	10.64	207323
7100-7115-6344.00000-00091		Total For Check 207323		186.69	
Check 207324	OTHER CONTRACTS	COMCAST	SERVICES @ LIQUOR STORE	443.83	207324
7100-7115-6336.00000		Total For Check 207324		443.83	
Check 207325	ORGANICS RECYCLING SERVICES	CURBSIDE WASTE	ORGANIC SERVICE OCTOBER 2021	4,762.60	207325
6300-6305-6361.00000		Total For Check 207325		4,762.60	
Check 207326	EQUIPMENT PARTS & SUPPLIES	EARL F. ANDERSEN INC	1X218 W/BROWN HIP PARK RULES	249.45	207326
1000-1565-6234.00000		Total For Check 207326		249.45	
Check 207328	MAINTENANCE CONTRACTS	GOPHER STATE FIRE EQUIPM	AMEREX ABC RE CHARGE	313.50	207328
7100-7115-6332.00000		Total For Check 207328		313.50	
Check 207329	MISCELLANEOUS INVENTORY	GREAT LAKES COCA COLA DI	MISC INVENTORY	1,065.26	207329
6400-0000-1425.00000		Total For Check 207329		1,065.26	
Check 207330	OVERPAYMENT	HEIDI FREDEEN	UB refund for account: 11016	5,669.23	207330
6000-0000-2050.00000		Total For Check 207330		5,669.23	
Check 207331	COMMUNICATION SYSTEMS RENTAL &	HENNEPIN COUNTY ACCOUNTS	RADIO FLEET FEE, RADIO MESH FEE, MDC	2,646.79	207331
1000-1200-6380.00000		Total For Check 207331		2,646.79	
Check 207332	BEER INVENTORY	HOHENSTEINS, INC.	INVENTORY	1,674.60	207332
6400-0000-1420.00000	MISCELLANEOUS INVENTORY	HOHENSTEINS, INC.	INVENTORY	45.00	207332
6400-0000-1425.00000		Total For Check 207332		1,719.60	
Check 207333	RENTALS/LEASES	HY-VEE INC	OCTOBER 2021 RENT - LIQUOR STORE	12,075.00	207333
6400-6405-6338.00000		Total For Check 207333		12,075.00	
Check 207334	PROFESSIONAL SERVICES	INSTRUMENTAL RESEARCH IN	AUGUST WATER TESTING	135.00	207334
6000-6010-6310.00000		Total For Check 207334		135.00	
Check 207335					

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 207346	BEER INVENTORY	MEGA BEER LLC		INVENTORY - BEER	436.00	207346
6400-0000-1420.00000		Total For Check 207346			436.00	
Check 207347	OTHER CONTRACTS	MINNEAPOLIS & SUBURBAN S		LEE PROJECT	11,750.00	207347
6100-6120-6336.00000-00038		Total For Check 207347			11,750.00	
Check 207348	BEER INVENTORY	MODIST BREWING CO LLC		INVENTORY - BEER	286.00	207348
6400-0000-1420.00000		Total For Check 207348			286.00	
Check 207349	Sidewalk Repair Fee Street Excavation Fee	MR ROOTER PLUMBING OF TH MR ROOTER PLUMBING OF TH		BD Payment Refund BD Payment Refund	480.00 75.00	207349
1000-1001-4350.00000 5410-5410-4310.00000		Total For Check 207349			555.00	
Check 207350	OTHER CONTRACTS LEE AVE CLEARANCE PRUNNING CHOWEN AVE CLEARANCE PRUNNING	NICK'S TREE SERVICE INC NICK'S TREE SERVICE INC NICK'S TREE SERVICE INC		SUMMER REMOVALS, PRUNING AND STUMP GRI LEE & CHWOEN AVE PRUNNING LEE & CHWOEN AVE PRUNNING	8,018.82 1,275.00 425.00	207350
1000-1370-6336.00000 5410-5410-6336.00000-00038 5410-5410-6336.00000-00038		Total For Check 207350			9,718.82	
Check 207351	CLOTHING & PERSONAL EQUIPMENT	NOKOMIS SHOE SHOP		BOOTS-A-NAUER	169.95	207351
1000-1500-6216.00000		Total For Check 207351			169.95	
Check 207352	OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES	OFFICE DEPOT OFFICE DEPOT OFFICE DEPOT OFFICE DEPOT OFFICE DEPOT		PAPER COPY TISSUE KLENEX, BINDER CLIP CLIP BINDERS GLOVES - DMV ROUND STICK PENS, MARKERS, PAPER PAPER COPY	372.33 15.62 8.29 98.81 69.98	207352
1000-1200-6214.00000 1000-1200-6214.00000 6700-6705-6214.00000-00091 7100-7105-6214.00000 7100-7105-6214.00000		Total For Check 207352			565.03	
Check 207353	WINE INVENTORY POSTAGE & SHIPPING	PAUGSTIS AND SONS WINE CO PAUGSTIS AND SONS WINE CO		INVENTORY - WINE INVENTORY - WINE	674.00 10.50	207353
6400-0000-1415.00000 6400-6405-6378.00000		Total For Check 207353			684.50	
Check 207354	LIQUOR INVENTORY WINE INVENTORY MISCELLANEOUS INVENTORY MISCELLANEOUS INVENTORY	PHILLIPS WINE & SPIRITS PHILLIPS WINE & SPIRITS PHILLIPS WINE & SPIRITS PHILLIPS WINE & SPIRITS		INVENTORY - LIQUOR INVENTORY - WINE INVENTORY - MISC INVENTORY - MISC	1,841.96 1,484.00 48.00 155.83	207354
6400-0000-1410.00000 6400-0000-1415.00000 6400-0000-1425.00000 6400-0000-1425.00000		Total For Check 207354			3,529.79	
Check 207355	BEER INVENTORY	PRYES BREWING COMPANY		INVENTORY - BEER	395.00	207355
6400-0000-1420.00000		Total For Check 207355			395.00	
Check 207356	POSTAGE & SHIPPING	QUADIENT FINANCE USA INC		POSTAGE FEES	619.70	207356
6700-6705-6378.00000		Total For Check 207356			619.70	
Check 207357						

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 207370	OVERPAYMENT	WESLEY GRANNES	UB refund for account: 16690	65.46	207370
6000-0000-2050.00000		Total For Check 207370		65.46	
Check 207371	PROFESSIONAL SERVICES	ADVANCED ENGINEERING & E	CONSTRUCTION SERVICES	37,359.77	207371
6000-6030-6310.00000-00053		ADVANCED ENGINEERING & E	WELL IMPROVEMENTS	11,766.25	207371
6000-6030-6920.00000-00054	WATER DISTRIBUTION SYSTEM	Total For Check 207371		49,126.02	
Check 207372	OVERPAYMENT	ALYSHA MCCLAIN	UB refund for account: 00615	208.74	207372
6000-0000-2050.00000		Total For Check 207372		208.74	
Check 207373	State Surcharge - Valuation	BONFE'S PLMBG, HTNG, AI	BD Payment Refund	3.69	207373
1000-0000-2415.00000		BONFE'S PLMBG, HTNG, AI	BD Payment Refund	147.58	207373
1000-1001-4325.00000	Mechanical Permit Fee	Total For Check 207373		151.27	
Check 207374	OVERPAYMENT	BONNIE EENIGENBURG	UB refund for account: 13959	45.63	207374
6000-0000-2050.00000		Total For Check 207374		45.63	
Check 207375	RENTALS/LEASES	CANON FINANCIAL SERVICES	COPIER SERVICES	119.58	207375
1000-1200-6338.00000		CANON FINANCIAL SERVICES	COPIER SERVICES	42.68	207375
1000-1335-6338.00000	RENTALS/LEASES	CANON FINANCIAL SERVICES	COPIER SERVICES	21.56	207375
6700-6705-6338.00000	RENTALS/LEASES	CANON FINANCIAL SERVICES	COPIER SERVICES	60.81	207375
7000-7005-6338.00000	RENTALS/LEASES	CANON FINANCIAL SERVICES	COPIER SERVICES	71.56	207375
7100-7105-6338.00000	RENTALS/LEASES	CANON FINANCIAL SERVICES	COPIER SERVICES	481.63	207375
Total For Check 207375				797.82	
Check 207376	CLEANING SERVICES	CINTAS CORP	SHOP TOWELS, FENDERR COVER, LOCKER ST	39.69	207376
7000-7005-6344.00000		Total For Check 207376		39.69	
Check 207377	SUBSCRIPTIONS & BOOKS	COLE INFORMATION SERVICE	2021 DIRECTORY	637.90	207377
1000-1200-6516.00000		Total For Check 207377		637.90	
Check 207378	EQUIPMENT PARTS & SUPPLIES	COON RAPIDS AUTOMOTIVE	#199 /STOCK EAGLE ENFORCER/ENDURANCE	1,372.86	207378
7000-7010-6234.00000		Total For Check 207378		1,372.86	
Check 207379	DENTAL INSURANCE PAYABLE	DELTA DENTAL OF MN	OCTOBER 2021 DENTAL INSURANCE	4,126.00	207379
7400-0000-2118.00000	M COLEMAN DENTAL ADJ OCT	DELTA DENTAL OF MN	OCTOBER 2021 DENTAL INSURANCE	42.00	207379
7400-0000-2118.00000	J ZUBA DENTAL ADJ OCT	DELTA DENTAL OF MN	OCTOBER 2021 DENTAL INSURANCE	42.00	207379
7400-0000-2118.00000	COBRA DENTAL	DELTA DENTAL OF MN	OCTOBER 2021 DENTAL INSURANCE	1,256.15	207379
7400-0000-2118.00000	J PICHA DENTAL ADJ SEPT	DELTA DENTAL OF MN	OCTOBER 2021 DENTAL INSURANCE	89.45	207379
Total For Check 207379				5,555.60	
Check 207380	OVERPAYMENT	DEREK BODIN	UB refund for account: 06907	7.43	207380
6000-0000-2050.00000		Total For Check 207380		7.43	
Check 207381					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 207392	EQUIPMENT PARTS & SUPPLIES	O'REILLY AUTO PARTS	#STOCK LL MINI BULB	14.24	207392
7000-7010-6234.00000	2% NET 10 DISCOUNT	O'REILLY AUTO PARTS	#STOCK LL MINI BULB	(0.28)	207392
7000-7010-6234.00000					
Check 207393	CONFERENCE & SCHOOLS	Total For Check 207392		512.54	
1000-1110-6512.00000		PEARSON, RICK	MNAPA CONFERENCE	100.00	207393
Check 207394	OTHER DEPOSITS	Total For Check 207393		100.00	
6000-0000-2640.00000		RAMSEY COMPANIES INC	REIMBURSEMENT HYDRANT METER DEPOSIT	719.52	207394
Check 207395	OVERPAYMENT	Total For Check 207394		719.52	
6000-0000-2050.00000		REALTY PROS LLC	UB refund for account: 17105	79.05	207395
Check 207396	OPERATING SUPPLIES	Total For Check 207395		79.05	
7100-7115-6214.00000		REINDERS, INC.	LED 5 MULTI GREEN WIRE	155.72	207396
Check 207397		Total For Check 207396		155.72	
5410-5410-6916.00000-00038	STREET IMPROVEMENTS	SM HENTGES & SON, INC.	LEE AVE CONSTRUCTION	260,914.94	207397
5410-5410-6916.00000-00038	STREET IMPROVEMENTS	SM HENTGES & SON, INC.	CHOEN & BEARD PROJECT	173,068.15	207397
6000-6025-6334.00000-00038	CONSTRUCTION CONTRACTS	SM HENTGES & SON, INC.	LEE AVE CONSTRUCTION	199,447.75	207397
6000-6025-6920.00000-00038	WATER DISTRIBUTION SYSTEM	SM HENTGES & SON, INC.	CHOEN & BEARD PROJECT	122,552.47	207397
6100-6120-6922.00000-00038	SANITARY SEWER COLLECTION SYST	SM HENTGES & SON, INC.	LEE AVE CONSTRUCTION	18,810.00	207397
6100-6120-6922.00000-00038	SANITARY SEWER COLLECTION SYST	SM HENTGES & SON, INC.	CHOEN & BEARD PROJECT	265,441.17	207397
6200-6220-6334.00000-00038	CONSTRUCTION CONTRACTS	SM HENTGES & SON, INC.	LEE AVE CONSTRUCTION	32,870.00	207397
6200-6220-6924.00000-00038	STORM SEWER COLLECTION SYSTEM	SM HENTGES & SON, INC.	CHOEN & BEARD PROJECT	235,091.61	207397
		Total For Check 207397		1,308,196.09	
Check 207398	CONFERENCE & SCHOOLS	SMALL, NICHOLAS	TUITON REIMBURSEMENT	1,418.80	207398
1000-1205-6512.00000		Total For Check 207398		1,418.80	
Check 207399					
1000-1205-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	646.38	207399
1000-1220-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	184.68	207399
1000-1230-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	48.98	207399
1000-1260-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	204.62	207399
1000-1300-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	163.97	207399
1000-1305-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	38.15	207399
1000-1370-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	46.94	207399
1000-1400-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	184.68	207399
1000-1430-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	59.93	207399
1000-1440-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	21.94	207399
1000-1450-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	84.16	207399
1000-1500-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	293.09	207399
1000-1600-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	255.85	207399
6000-6005-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	145.57	207399
6100-6105-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	117.34	207399
6200-6205-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	46.94	207399
6400-6405-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	68.11	207399
7000-7005-6376.00000	CELLULAR PHONE / PAGING	SPRINT	PHONE SERVICE 08/13-09/12	68.11	207399

For Check Dates 09/22/2021 to 10/05/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/24/2021	GENCK	207309	MINNESOTA CHLD SUPPORT	754.36	754.36	0.00	Cleared
09/24/2021	GENCK	207310	MN NCPERS LIFE INSURANCE	112.00	112.00	0.00	Open
09/24/2021	GENCK	207311	CENTRAL PENSION FUND	2,080.00	2,080.00	0.00	Open
09/24/2021	GENCK	207312	THE HARTFORD	605.90	605.90	0.00	Open
09/24/2021	GENCK	207313	ROBBINSDALE POLICE ASSOCIATION	108.00	108.00	0.00	Cleared
09/23/2021	GENCK	EFT221	MSRS	4,303.41	4,303.41	0.00	Open
09/23/2021	PRCK	EFT222	ICMA	6,184.16	6,184.16	0.00	Open
09/23/2021	PRCK	EFT223	OPTUM	6,872.29	6,872.29	0.00	Open
09/23/2021	PRCK	EFT224	FURTHER	364.62	364.62	0.00	Open
09/28/2021	PRCK	EFT225	MN DEPT OF REVENUE	11,229.48	11,229.48	0.00	Open
09/28/2021	PRCK	EFT226	INTERNAL REVENUE SERVICE	53,975.79	53,975.79	0.00	Open
10/01/2021	PRCK	EFT227	PUBLIC EMPLOYEES RETIREMENT ASSOCIA	50,879.45	50,879.45	0.00	Open
10/05/2021	GENCK	EFT228	ALLSTATE	175.28	175.28	0.00	Open
10/05/2021	GENCK	EFT229	AFLAC	977.64	977.64	0.00	Open

Totals:

Number of Checks: 014

138,622.38

138,622.38

0.00

Total Physical Checks:

5

Total Check Stubs:

9