



CITY COUNCIL MEETING
August 20, 2019
4100 Lakeview Avenue North
Robbinsdale, Minnesota
7:00 p.m.

AGENDA

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the

RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A) **PUBLIC HEARINGS:** Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.
- B) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

- 1. CITY COUNCIL MEETING CALLED TO ORDER
- 2. ROLL CALL: Blonigan, Rogan, Selman, Backen, Mayor Murphy
- 3. **MICROPHONE CHECK:** Blonigan, Rogan, Selman, Backen, Mayor Murphy
- 4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
- 5. APPROVAL OF THE AUGUST 20th, 2019 MEETING AGENDA

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6. **CONSENT AGENDA:** Pursuant to Council rules, one motion, non-debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:
- A. Motion to approve and order placed on file minutes of the City Council meeting: 1-6
- Special Council Meeting on 08/05/19
 - Regular City Council Meeting on 08/05/19.
 - Regular Council Work Session on 08/05/19.
- B. Motion to acknowledge the receipt and placing on file minutes of the following Commissions and Boards: 7
- Robbinsdale Parks, Recreation & Forestry Commission 5/28/19.
- C. Motion to approve issuance of licenses dated August 20, 2019. 8-9
- D. Motion to approve the July 2019 payment for City credit card charges. 10-13
- E. Motion to acknowledge the Investment Report for the quarter ended June 2019. 14-16
- F. Motion to:
- Find that the Fun Fest qualifies as a community event and eligible for extended outdoor music until 11:00 p.m. per City Code (2005.15, Subd.1). 17-18
 - Approve the request for the Sacred Heart Church Annual Fun Fest, Saturday, September, 2019 with music ending at 11:00 p.m. on Saturday.
 - Approve the Police Chief's recommendation that Sacred Heart Church hire two sworn Robbinsdale Police Officers at the over-time rate to be present on Saturday, September 14, 2019, from 7:00 p.m. until 11:30 p.m.
 - Approve the City to pay half the Police Officer costs for the Sacred Heart Church Fun Fest for the Saturday, September 14, 2019 evening outdoor event.
 - Approve the temporary liquor and food licenses.
 - Approve the request for the Sacred Heart Church Annual Fun Fest road closure of 40½ Avenue North from West Broadway to Hubbard Avenue North, and Hubbard Avenue North between 40 ½ and 41st Avenues, from noon to 11:00 p.m. Saturday, September 14, 2019. Barricades are required at all street closures and must be in place during the festival. The closure at 40 ½ and Hubbard shall be on the near side (east side of Hubbard on 40 ½ and north side of 40 ½ at Hubbard), so that the intersection remains open in the directions of the non-closure.

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- G. Motion to waive the reading and order the adoption of Resolution XXXX "A RESOLUTION AUTHORIZING THE CITY OF ROBBINSDALE TO PARTICIPATE IN THE MINNESOTA GREENSTEP CITIES PROGRAM." 19-21 RES 20
- H. Motion to hold the 2nd reading of Ordinance 19-10 "AN ORDINANCE RELATED TO TOBACCO LICENSE REQUIREMENTS." 22-26 ORD 24
- I. Motion to authorize the Mayor and City Manager to execute the Marketing Agreement between the City of Robbinsdale and Utility Service Partners Private Label, INC, d/b/a Service Line Warranties of America, subject to final review and approval by the City Attorney. 27-33
- J. Motion to authorize the Mayor and City Manager to execute the Grant Agreement between the City of Robbinsdale and Parker Station LLC, subject to final review and approval by the City Attorney. 34
- K. Motion to waive the reading and order the adoption of Resolution XXXX "A RESOLUTION APPROVING SUBDIVISION REQUEST SUBD. 19-1, A LOT SPLIT TO ENABLE OUTLOT A TO BE COMBINED WITH THE PLAT OF PARKER STATION FLATS." 35-51 RES 46
- L. Motion to waive the reading and order the adoption of Resolution XXXX "A RESOLUTION ADOPTING SIGN RETROFLECTIVITY EVALUATION AND MAINTENANCE POLICY." 52-56 RES 53
- 7. **PRESENTATION – 2019-2020 ROBBINSDALE AMBASSADORS**
 - 1. Introductions of the 2019-2020 Robbinsdale Ambassadors. 57
- 8. **OLD BUSINESS**
 - A. **Water Treatment Plant Site Selection**
 - 1. Make a selection of site for proposed Centralized Water Treatment Plant in order to allow development of plans and specification in the time to meet the deadline requirements for the PFA funding. 58-77
- 9. **OTHER BUSINESS**
 - A. **Voucher Request Pending Approval for Disbursement**
 - Motion to approve disbursement requests for period ending 08/20/19. 78
- 10. **ADMINISTRATIVE REPORTS**
- 11. **COUNCIL GENERAL COMMUNICATIONS**
- 12. **ADJOURNMENT**



Marcia Glick, City Manager

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ITEMS PENDING OR UNDER STUDY FOR COUNCIL CONSIDERATION

ITEM	DEPARTMENT RESPONSIBILITY	ANTICIPATED AGENDA DATE
Set levies and schedule TNT Hearing	Administration	9/3 or 9/17
Consideration of CUP and Variance for 4600 Lake Rd	Community Development	9/17 or 10/1

ROBBINSDALE CITY COUNCIL
Special Meeting
MONDAY, August 5, 2019
ROBBINSDALE CITY HALL – COUNCIL CHAMBERS

1. The special meeting was called to order by Mayor Murphy at 6:15 p.m.
2. Councilmembers Present: Blonigan, Selman, Backen, Mayor Murphy Absent: Rogan
Staff Present: Marcia Glick, City Manager; Richard McCoy, Public Works Director/City Engineer; Meagan Donahue, Assistant to City Manager

PRESENTATION: Report from Public Works Director on Shingle Creek Watershed's Assessment and Modelling of the Ryan Creek-Ryan Lake-South Twin Lake System

3. Public Works Director, Richard McCoy, gave a detailed presentation on the assessment the Shingle Creek Watershed District completed on the Ryan Creek-Ryan Lake-South Twin Lake water system and answered questions from the audience.
4. The PowerPoint McCoy presented will be available to residents.

ADJOURNMENT

5. Mayor pro-tem Selman adjourned the special meeting at 6:56 p.m.

Meagan Donahue, Recorder

Regan L. Murphy, Mayor

**City of Robbinsdale
CITY COUNCIL MINUTES
August 5, 2019
Meeting No. 15**

CALL TO ORDER

1. Mayor Murphy called the meeting to order at 7:00 p.m.

ROLL CALL

2. Present: Selman, Backen, Blonigan, Mayor Murphy
Absent: Rogan
Staff: Marcia Glick, City Manager; Meagan Donahue, Assistant to City Manager;
Kate Croteau, HR Coordinator; Jeff Zuba, Finance Director;
Rick Pearson, Community Development Coordinator

OPPORTUNITY FOR THE PUBLIC

3. Mayor Murphy opened the floor to anyone wishing to speak on any items not on the agenda.
4. No one came forward.

APPROVAL OF AGENDA

5. Donahue noted the addition of an updated list of National Night Out parties for approval.
6. Member Selman **MOVED**, seconded by Member Backen to approve the August 5th meeting agenda with the additions. **The vote was unanimous and the motion carried. Absent, Rogan.**

CONSENT AGENDA

7. Member Selman removed Consent Item J for discussion.
8. Member Selman **MOVED**, seconded by Member Backen to approve the Consent Agenda, with Consent Item J removed. **The vote was unanimous and the motion carried. Absent, Rogan.**

Items approved are as follows:

- A. Motion to approve and order placed on file minutes of the City Council meeting:
 - Regular City Council Meeting on 07/16/19.
- B. Motion to acknowledge the receipt and placing on file minutes of the following Commissions and Boards:
 - Robbinsdale Planning Commission Minutes on 06/20/19.
 - Robbinsdale Human Rights Commission on 05/23/19.
- C. Motion to approve issuance of licenses dated August 5, 2019.
- D. Motion to acknowledge the Robbinsdale Wine & Spirits financial reports for the month of June 2019.
- E. Motion to acknowledge the Deputy Registrar's financial reports for the month of June 2019.

- F. Motion to acknowledge the financial reports for the quarter ended June 2019.
 - G. Motion to approve the requested block parties for National Night Out.
 - H. Motion to authorize the Mayor and City Manager to execute the GovAccess Subscription Services Agreement with Granicus for the city website for a 5-year total not to exceed \$43,000.
 - I. Motion to waive the reading and order the adoption of Resolution 7747 "A RESOLUTION ACCEPTING THE SUBGRANT FROM STATE OF MINNESOTA DEPARTMENT OF PUBLIC SAFETY TOWARD ZERO DEATHS ENFORCEMENT GRANT PROGRAM AWARD TO THE CITY."
 - J. [REMOVED]
 - K. Motion to waive the reading and concur with the Planning Commission to adopt Resolution 7748 "APPROVING VARIANCE REQUEST V19-4 TO REDUCE THE FRONT YARD SETBACK FOR A SCREENED PORCH AT 4301 BEARD AVE. N."
 - L. Receive update about Human Rights Commission project.
 - M. Motion to approve updates to the City's personnel policy related to hands-free.
 - N. Motion to waive the reading and order the adoption of Resolution 7749 "A RESOLUTION ADOPTING AN INVESTMENT POLICY FOR THE CITY OF ROBBINSDALE."
- 9. Member Selman removed Consent Item J to publicize the Meet and Greet event on Monday, September 9th and hopes for a good turn out this year.
 - 10. Member Selman **MOVED**, seconded by member Blonigan to approve Consent Item J, the request for the Robbinsdale Chamber of Commerce to hold their annual event on Monday, September 9, 2019, from 5:30 to 7:30 p.m. (road closure 5:00 p.m. to 8:00 p.m.) on West Broadway from the Walgreens Rx pick-up driveway to 42nd Avenues, and 41 ½ Avenue from West Broadway to Hubbard, and direct staff accordingly. **The vote was unanimous and the motion carried. Absent, Rogan.**

PUBLIC HEARING – PERMIT CHICKENS – 3731 Perry Avenue North

- 11. Croteau gave the staff report and shared map of chicken coop arrangement.
- 12. Mayor Murphy opened the public hearing.
- 13. Member Selman **MOVED**, seconded by Member Backen to close the public hearing. **The vote was unanimous and the motion carried. Absent, Rogan.**
- 14. Member Selman **MOVED**, seconded by Member Blonigan to approve the permit request for five hen chickens at 3731 Perry Avenue North subject to conditions. **The vote was unanimous and the motion carried. Absent, Rogan.**

NEW BUSINESS A – Wicked Wort Event on Saturday, August 10, 2019

15. Croteau presented the staff report. There were no complaints about the later end time during Whiz Bang Days.
16. Member Backen **MOVED**, seconded by Member Selman to approve the event application, including food, liquor and entertainment to end at 11:30 p.m. **The vote was unanimous and the motion carried. Absent, Rogan.**

NEW BUSINESS B – Sacred Heart Catholic School Event on August 28, 2019

17. Croteau presented the staff report.
18. Mayor Murphy asked if the volunteer police reserves could be used as crossing guards during the event. Glick said she would check into it.
19. Member Selman **MOVED**, seconded by Member Backen to approve the request to close Hubbard Avenue North between 40 ½ and 41st for their "Back to School" event on Wednesday, August 28, 2019 from 4:00-7:00 p.m., subject to a request to see if volunteers can act as crossing guards. **The vote was unanimous and the motion carried. Absent, Rogan.**

NEW BUSINESS C – 1st Reading: Creating New Category for Special Event Banners

20. Pearson presented the staff report.
21. Member Selman stated he wouldn't be opposed to increasing the amount of banners days from 90 to 120.
22. Member Backen stated he disagrees and think 120 days would be too much.
23. Member Blonigan wants to start at 90 days and see how that goes.
24. Glick provided clarification about current banner usage to Council.
25. Member Backen **MOVED**, seconded by Member Blonigan to hold the first reading of Ordinance 19-12 "AN ORDINANCE AMENDING THE ZONING CODE SECTION 521.01 CREATING A NEW CATEGORY OF SPECIAL EVENT BANNERS IN THE DOWNTOWN."
Roll Call: Backen, yes; Blonigan, yes; Selman, No; Mayor Murphy, yes. Absent, Rogan.

NEW BUSINESS D – 1st Reading: Zoning Text Amendment Z19-4 for the zoning definition of residential dog or cat kennel

26. Pearson presented the staff report and provided clarification for Council.
27. Member Backen **MOVED**, seconded by Member Selman to hold the 1st reading of Ordinance 19-13 "AN ORDINANCE AMENDING SECTION 505.09, SBD. 35 OF THE ZONING CODE TO BE CONSISTENT WITH THE ANIMAL LICENSING STANDARDS IN THE CITY CODE SECTION 915" and adding "Dog and/or cat kennel" and un-striking "boarded" in the definition. **The vote was unanimous and the motion carried. Absent, Rogan.**

NEW BUSINESS E – Administrative Fines Ordinance Update

28. Croteau gave the staff report and provided clarification to Council.
29. Member Selman **MOVED**, to hold the 1st reading of Ordinance 19-14 "AN ORDINANCE AMENDING CITY CODE SECTION 117 ADMINISTRATIVE FINES."

OTHER BUSINESS A – Voucher Request Pending Approval for Disbursement

30. Member Backen **MOVED**, seconded by Member Selman to approve disbursement requests for period ending 08/05/19. **The vote was unanimous and the motion carried. Absent, Rogan.**

ADMINISTRATIVE REPORTS

31. Glick went to the Victor Donato fundraiser event at Wicked Wort over the weekend, it was a really fun event.

COUNCIL GENERAL COMMUNICATIONS

32. Member Blonigan stated that City staff took care of the blockage at the weir dam on Ryan Creek.
33. Member Selman said that Commissioner Mike Opat wrote a nice letter to the editor in the SunPost about the Blue Line Extension. He has received some complaints about standing water on the curbs and would like to figure out a way to get that fixed. He also reminded residents that it is National Night Out tomorrow (8/6) and he is going to try to make it to all of the block parties in his ward.
34. Member Backen can't wait to see everyone out tomorrow night for National Night Out and he will make it to as many as he can.
35. Mayor Murphy stated we have two Robbinsdale Residents who recently turned 100, Happy Birthday to them. He also informed residents about the Robbinsdale Meet and Greet on Monday, September 9th.
36. Glick informed residents that the Robbinsdale EDA meetings for August and September have been pushed back a week. The next REDA meeting will be on August 20th at 6 p.m. and the September meeting will be on September 17th at 6 p.m.

ADJOURNMENT

37. Member Blonigan **MOVED**, seconded by Member Backen to adjourn the meeting at 7:45 p.m. **The vote was unanimous and the motion carried. Absent, Rogan.**

Meagan Donahue, Recorder

Regan L. Murphy, Mayor

ROBBINSDALE CITY COUNCIL
WORK SESSION MINUTES
MONDAY, AUGUST 5, 2019
ROBBINSDALE CITY HALL – SIXTH CORNER MEETING ROOM
FOLLOWING THE COUNCIL MEETING

1. The work session was called to order by Mayor Pro Tem Selman at 7:50 p.m.
2. Councilmembers Present: Blonigan, Selman, Backen, Mayor Murphy Absent: Rogan
Staff Present: Marcia Glick, City Manager; Donahue, Assistant to City Manager
Richard McCoy, Public Works Director and Engineer; Jeff Zuba, Finance Director;
Rick Pearson, Community Development Coordinator.

RECEIVE: Architect proposal for exploration of community space at Sanborn Park

3. Council received information for architectural services to assist in exploration of a potential community space at Sanborn Park from Mike and Darla of Trussen, Wright, Plutowski Architects. They provided a handout of projects they have completed in the past and answered questions from Council. Council wishes to continue exploring this option.

RECEIVE UPDATE: Water Treatment Facility Location

4. Member Selman, Glick and McCoy attended a meeting at Lee Square about the Water Treatment Facility Location. There is an Open House on Tuesday, August 13th and the Council will need to make a final decision at the August 20th meeting.

REVIEW: Hollingsworth Park Phase II Proposal – Extension Paving

5. The City has not received any new updates on the proposed expansion. The Council discussed the project, noting that they do not support the name bricks at Hollingsworth. They would like to see the gardens planted and possible a pergola. The current plan has too much hardscape and has not been approved.

DISCUSS: National League of Cities Service Line Insurance Option

6. Council review and discussed the option and would like to move forward to offer it to residents.

DISCUSS: Council Chambers and AV System Updates

7. Glick provided an information about potential updates to the Council Chambers and AV system.
8. Council discussed the updates and provided input.

RECEIVE: Preliminary 2020 Budget Forecast

9. Zuba provided preliminary 2020 budget forecast and provided further clarification to Council.

MONTHLY UPDATE: Problem Properties

10. Council discussed updates to the Problem Properties list and reported concerns from citizens.

REVIEW: STRATEGIC GOALS

11. Glick provided overview of current goals presented in the packet.

OTHER BUSINESS

12. Glick provided update from Blue Line Collation Meeting on 8/5.

ADJOURNMENT

13. Mayor pro-tem Selman adjourned the work session at 9:53 p.m.

Meagan Donahue, Recorder

George Selman, Mayor Pro Tem

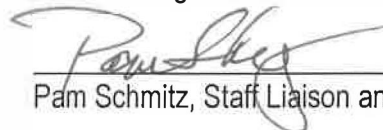


ROBBINSDALE PARKS, RECREATION & FORESTRY COMMISSION
MINUTES Tuesday, May 28, 2019

The Parks, Recreation, and Forestry Commission, is an advisory commission to the City Council on matters relating to the City's parks system, recreation programs, and forestry activities.

- 1) Commission Meeting Called to Order at 7:04 pm by Commissioner Lesli Andersen
 - Present: Lesli Andersen, Nikki Friederich, Jennifer Hill, Colleen Patterson, Brenda Rodgers, Mike Kennedy
 - Excused: Miles Toth
 - Others: Pam Schmitz, Recreation Services Manager
- 2) Approval of the minutes of the regular meeting of April 23, 2019. Friederich motioned for approval, second by Patterson, approved.
- 3) New Business
 - A) Park Development Ideas: Commission members discussed what they felt would meet residents' needs that would also be supported by the community. The ideas included: a community center that would include rooms that would be multipurpose and dividable, a kitchenette or full catering ready kitchen, practice and storage room for band and possible other uses, teen drop in center with table tennis, pool table and other games, classrooms, indoor walking track, include warming house, adequate storage, swimming pool and possible gym space rather than depending on School District. Also discussed the need for the space to be light and airy with lots of windows. Other ideas for park development included support for a domed multipurpose field, an outdoor small amphitheater, bocce courts, horseshoe courts, hockey and free skating, fire pit, water features-stream/creek or splash pad, botanical gardens, nature educational areas. Mentioned space would allow for additional programming to meet changing needs and to build community.
 - B) June Meeting: By general consensus, there will not be a meeting scheduled for June, unless something comes up that needs Commission review.
 - C) Added item- Splash Pad hours: there was a request from a City Council member for the Commission to comment on the hours for the Splash Pad.
- 4) Old Business
 - A) Kelly Park Playground update: we received word that the City was awarded the \$25,000 towards the purchase of the Explorer dome for Kelly Park. Public Works will review the plans that were originally designed to see if all still is available for the rest of the playground area.
 - C) Hollingsworth Park-Memorial Garden Project-Phase 2: Have heard they are working on plans, but the City has not received official information.
 - D) Lakeview Terrace Park update: Lake is at record high. It is now looking doubtful for any construction in the park. May be requesting special permission to pump water out of lake to help.
- 5) City Report: Schmitz handed out information on Arlene Frie's last day, which was mentioned last month. Katie Armstrong, from the Police Department was hired for the position and has received some training this past few weeks, so department is hoping for a smooth transition. In addition, a Summer Program Coordinator has started and is helping with various summer programs and staff training. Temporary summer staff for programs and parks have been hired and we are still looking for a couple more people to help with the Park Ambassador program. Another major staff change for the city include the retirement of the Finance Director. The current Assistant Director has been promoted to that position. Wet fields is a major issue we are working on.
- 6) Adjournment. Motion by Rodgers second by Patterson for meeting adjournment at 7:45 pm. Motion passed.

The next meeting is scheduled for 7:00 p.m. **Tues., August 27, 2019 at Sanborn Park Building, 4236 Drew Ave. N.**


 Pam Schmitz, Staff Liaison and Recorder



City of Robbinsdale

MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: August 20, 2019

RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Recommendation:

By motion approve issuance of licenses dated August 20, 2019.

Marcia E. Glick

Marcia Glick, City Manager

CONCURRENCE:

Kate Croteau

Kate Croteau, City Clerk

CONTRACTORS' LICENSES FOR COUNCIL APPROVAL 08/20/2019

<u>Applicant</u>	<u>Type</u>	<u>License Fee</u>
AP PLUMBING LLC	Plumbing Contractor	50.00
CLEARWATER PLUMBING & HEATING (PL)	Plumbing Contractor	50.00
HILLIARD HEATING & A/C INC	Mechanical Contractor	50.00
IDEAL REFRIGERATION	Mechanical Contractor	50.00
MECHANICAL ENERGY SYSTEMS INC (PL)	Plumbing Contractor	50.00
MICHAL'S HHH INC.	Mechanical Contractor	50.00
MILL CITY CONCRETE & MASONRY INC	Concrete Contractor	50.00
QUALITY TRUSTED COM CONST & ROOFING INC	Residential Roofing	50.00

Number of Contractor Licenses Requesting Council Approval: 8



City of Robbinsdale

MEMORANDUM

TO: City Council
FROM: Marcia Glick, City Manager
DATE: August 20, 2019
RE: Approval of Credit Card Charges and Payment

The City has issued credit cards to certain employees as designated by the City Manager. Credit card payments are made using the ACH payment method directly to the bank, no check is issued, and payment is required by a certain date to avoid finance charges.

The attached listings are the credit card payments made in the month of July 2019 representing charges for the period June 10, 2019 through July 10, 2019, for expenses for City operations.

Recommendation

By motion approve the July 2019 payment for City credit card charges.



Marcia Glick, City Manager

CONCURRENCE:



Jeff Zuba, Finance Director

Council Check Register by GL
Council Check Register and Summary

7/24/2019 -- 7/24/2019

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2019175	7/24/2019		100292 U. S. BANCORP							
		7.98	MOVIE DISCUSSION GROUP		144763		1335.6214		Operating Supplies	Senior Programs
			Supplier 116577 HYVEE							
		100.00	GROUP TICKET DEPOSIT		144764		1325.6214		Operating Supplies	General Programs
			Supplier 119357 MINNESOTA TIMBERWOLVES							
		26.27	COMMUNITY GYMS		144765		1305.6214		Operating Supplies	Community Center Operations
			Supplier 114310 TARGET							
		2,418.30	STAGE RENTAL		144766		1380.6710		Recreation Services	City Band
			Supplier 114820 APRES PARTY AND TENT RENTAL							
		55.24	PLAYGROUND PROGRAM		144767		1325.6214		Operating Supplies	General Programs
			Supplier 119550 HOBBY LOBBY							
		354.84	TASER CARTRIDGES		144768		1205.6214		Operating Supplies	Patrol Services
			Supplier 119551 AXON							
		29.70	BOTTLED WATER		144769		1260.6214		Operating Supplies	Fire Prevention / Suppression
			Supplier 117696 SAM'S CLUB							
		637.00	GLOVES, STREAMLIGHTS		144770		1260.6216		Clothing & Personal Equipment	Fire Prevention / Suppression
		30.58	SUSPENDERS		144771		1260.6216		Clothing & Personal Equipment	Fire Prevention / Suppression
			Supplier 118043 WPSG							
		91.19-	RENTAL TILLER CREDIT		144772		1605.6338		Rentals/Leases	Streetscape
		150.00	DEPOSIT RENTAL TILLER		144773		1605.6338		Rentals/Leases	Streetscape
		303.35	EDGING/STAKES/FABRIC		144774		1605.6214		Operating Supplies	Streetscape
		12.25-	CREDIT TILLER		144775		1605.6338		Rentals/Leases	Streetscape
			Supplier 114262 THE HOME DEPOT							
		53.99	PENTAIR HEAVY DUTY FILTER		144776		1260.6234		Equipment Parts & Supplies	Fire Prevention / Suppression
			Supplier 114295 AMAZON							
		41.72	STORE SUPPLIES		144777		6405.6214		Operating Supplies	Liquor Operations
			Supplier 116577 HYVEE							
		23.63	COMPRESSED AIR		144778		6115.6234		Equipment Parts & Supplies	San Sewer Maintenance
			Supplier 114256 WALGREENS							
		14.00	CARWASHES - ENGINEER/CE		144779		7010.6336		Other Contracts	CG Vehicle Maintenance
		456.00	CARWASHES - POLICE		144780		7010.6336		Other Contracts	CG Vehicle Maintenance
		10.00	CARWASHES - FIRE		144781		7010.6336		Other Contracts	CG Vehicle Maintenance
			Supplier 119032 CRYSTAL COLLISION							
		354.08	PAINT/LUMBER		144782		1610.6234		Equipment Parts & Supplies	Street & Boulevard Maintenance
		347.25	PAINT/LUMBER		144783		1610.6234		Equipment Parts & Supplies	Street & Boulevard Maintenance
			Supplier 114258 MENARDS							
		184.00	PAINT		144784		1605.6234		Equipment Parts & Supplies	Streetscape
		12.79	SALES TAX OVERCHARGE		144785		1000.2405		Due to State - Sales Tax	General Fund
		12.79-	SALES TAX OVERCHARGE		144786		1605.6234		Equipment Parts & Supplies	Streetscape
			Supplier 114269 MILLS FLEET FARM							

Council Check Register and Summary

7/24/2019 - 7/24/2019

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2019175	7/24/2019		100292 U. S. BANCORP						Continued...	
		50.00	GFOA MEMBERSHIP - SIBELL Supplier 106513 MINNESOTA GFOA		144787		1050.6514		Dues & Memberships	Financial Services
		9.99	CHAPLAIN MEETING SNACKS		144788		1200.6214		Operating Supplies	Police Support Services
		19.78	GATORADE PROTEST EXTRA PATROL		144789		1200.6214		Operating Supplies	Police Support Services
		11.80	GATORADE PROTEST EXTRA PATROL Supplier 116577 HYVEE		144790		1200.6214		Operating Supplies	Police Support Services
		30.09	COFFEE PROTEST BRIEFING Supplier 115144 CARIBOU COFFEE		144791		1200.6214		Operating Supplies	Police Support Services
		28.98	BAGELS PROTEST BRIEFING Supplier 114255 RUEGGERS		144792		1200.6214		Operating Supplies	Police Support Services
		15.04	COFFEE PROTEST BRIEFING Supplier 115144 CARIBOU COFFEE		144793		1200.6214		Operating Supplies	Police Support Services
		14.49	BAGELS PROTEST BRIEFING Supplier 114255 RUEGGERS		144794		1200.6214		Operating Supplies	Police Support Services
		685.00	RAILVOLUTION CONFERENCE Supplier 118220 GTS EDUCATIONAL EVENTS		144795		1005.6512		Conference & Schools	Legislative
		842.41	HOTEL RAILVOLUTION Supplier 119552 HOTELS.COM		144796		1005.6510		Meeting / Travel Expense	Legislative
		253.05	FLIGHT TO RAILVOLUTION SELMAN Supplier 119553 UNITED AIRLINES		144797		1005.6510		Meeting / Travel Expense	Legislative
		245.46	FLIGHT HOME RAILVOLUTION SELMA Supplier 114769 DELTA AIR LINES		144798		1005.6510		Meeting / Travel Expense	Legislative
		88.91	WATER DEPT TOOLS		144799		6010.6234		Equipment Parts & Supplies	Water Utility Distribution Sys
		41.13	PLYWOOD/SCREW		144800		1260.6340		Repair & Maintenance	Fire Prevention / Suppression
		130.58	SHOVELS/RAKE Supplier 114262 THE HOME DEPOT		144801		1605.6234		Equipment Parts & Supplies	Streetscape
		544.23	PAINT/LUMBER Supplier 114258 MENARDS		144802		1610.6214		Operating Supplies	Street & Boulevard Maintenance
		171.21	HERBICIDE Supplier 114269 MILLS FLEET FARM		144803		1605.6214		Operating Supplies	Streetscape
		84.50	STAKING MATERIALS Supplier 115518 FORESTRY SUPPLIERS		144804		1370.6214		Operating Supplies	Forestry
		11.48	CRAFT SUPPLIES-SSS Supplier 114248 CUB FOODS		144805		1330.6214		Operating Supplies	Youth - Children Programs
		36.53	CRAFT SUPPLIES-SSS Supplier 115535 MICHAELS		144806		1330.6214		Operating Supplies	Youth - Children Programs
		9.00	CRAFT SUPPLIES-SSS		144807		1330.6214		Operating Supplies	Youth - Children Programs
		11.00	CRAFT SUPPLIES-SSS Supplier 114282 DOLLAR STORE		144808		1330.6214		Operating Supplies	Youth - Children Programs

Council Check Register by GL

Council Check Register and Summary

7/24/2019 -- 7/24/2019

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2019175	7/24/2019		100292 U. S. BANCORP						Continued...	
		50.83	CRAFT SUPPLIES-SSS		144809		1330.6214		Operating Supplies	Youth - Children Programs
			Supplier 114310 TARGET							
		330.00	COUNTY PERMIT WATER MAIN BREAK		144810		6025.6718		Licenses Taxes & Fees	Water Utility Capital Improve
		330.00	COUNTY PERMIT WATER MAIN BREAK		144811		6025.6718		Licenses Taxes & Fees	Water Utility Capital Improve
			Supplier 114632 HENNEPIN COUNTY							
		625.00	TREE RISK COURSE STEPHAN		144812		1370.6512		Conference & Schools	Forestry
			Supplier 119554 MINNESOTA SOCIETY OF ARBORICULTURE							
		2,385.94	BARRACUDA RENEWAL		144813		7110.6322		Network Services	CS Information Technology
			Supplier 118470 BARRACUDA							
		28.49	CELL PHONE CABLES		144814		7105.6234		Equipment Parts & Supplies	CS General Office
			Supplier 114295 AMAZON							
		119.96	WIRELESS KEYBOARDS - DMV		144815		7110.6234		Equipment Parts & Supplies	CS Information Technology
			Supplier 114280 NEWEGG							
		5.79	PET TAG RINGS		144816		1030.6214		Operating Supplies	Administrative Services
			Supplier 114295 AMAZON							
		29.99	128 GB SD CARD		144817		7110.6214		Operating Supplies	CS Information Technology
		50.08	TONER FOR PD BOOKING		144818		1200.6214		Operating Supplies	Police Support Services
			Supplier 114280 NEWEGG							
		12,785.23								

Payment Instrument Totals

Checks

EFT Payments	12,785.23
Total Payments	12,785.23



City of Robbinsdale

MEMORANDUM

TO: City Council
FROM: Marcia Glick, City Manager
DATE: August 20, 2019
RE: Investment Report

Attached is the investment portfolio information for the quarter ending June 30, 2019 prepared by the Finance Department. The report includes quarterly cash position amounts for 2018 and 2019, as well as a future economic outlook.

This summarized information reflects activity by broker that has occurred to date through the quarter.

Recommendation

Approve a motion to acknowledge the Investment Report for the quarter ended June 2019.



Marcia Glick, City Manager

CONCURRENCE:



Jeff Zuba, Finance Director

The City's investment portfolio inventory is prepared quarterly for presentation to the City Council. The summary shows investments by vendor (broker) as of June 30, 2019 and reflects a market value of \$23.9 million. The market value of investments a year ago was \$23.7 million. The investment allocation in the portfolio consists of First American Government money market account (26.73%), U.S. government agency fixed-income securities (17.91%), municipal issues (33.23%), and FDIC- insurance bank certificate of deposits (22.13%).

The overall portfolio yield continues to be increasing and is currently yielding 2.40%. In comparison, the City's portfolio yielded 2.10% as of June 30, 2018 and resulted in 30 basis point increase to its current mark. The average duration remaining on investments as of 6/30/19 is 2.1 years and was 1.28 years as of 6/30/18.

	Cash Position (millions)	
	<u>6/30/2018</u>	<u>6/30/2019</u>
U.S Bank	\$4.2	\$.76
Money Market	\$5.4	\$8.4
Investment	\$23.7	\$23.9

In addition to the Investment portfolio, the City had \$.76 million cash on deposit at U.S. Bank and \$8.4 million in government money market account. The cash held at U.S. Bank is earning 0.85%. Most of the cash on-hand will be used to pay for construction projects and operational expenses.

The deposits at U.S. Bank are fully collateralized as required by State statute. In the unlikely event of bank failure, the City would receive the securities pledged to us via our collateral agreement. We monitor the City's deposits against the value of the pledged collateral to ensure there is no exposure to the City.

Economic Outlook

The Federal Reserve cut rates on July 31st for the first time since December 2008, lowering the fed funds rate 25 basis points (bps) to 2.25% in a move widely expected by Fed officials and anticipated by financial markets. The ongoing factors that led to the reduction are worries about the global economy slowdown and lack of business spending continue to dominate the economic landscape. Another rate cut could occur in September if these concerns are combined with further escalations of the trade war and weakening labor market.

Although it seems counterintuitive to extend maturities in a flat yield curve environment, the Finance Director will to avoid filling up the portfolio with maturing securities to reinvest at rock bottom yields.

**City of Robbinsdale
Investment Summary
As of June 30, 2019**

INVESTMENTS HELD AT:	TYPE OF INVESTMENT	INVESTMENT AMOUNT	MARKET VALUE	AVG YIELD PER
<u>CASH AND EQUIVALENTS BY BROKER</u>				
US Bank	Money Market	8,433,127.20	8,433,127.20	
TOTAL CASH AND EQUIVALENTS		8,433,127.20	8,433,127.20	2.27%
<u>CORPORATE ISSUES BY BROKER</u>				
Moreton Capital Markets	Certificate of Deposit	2,205,000.00	2,208,493.70	
Raymond James	Certificate of Deposit	2,230,000.00	2,240,418.45	
Wells Fargo Advisors	Certificate of Deposit	1,960,000.00	1,963,667.65	
Wells Fargo Securities	Certificate of Deposit	735,000.00	737,217.25	
TOTAL CORPORATE ISSUES		7,130,000.00	7,149,797.05	2.48%
<u>MUNICIPAL ISSUES BY BROKER</u>				
Raymond James	Municipal	6,870,000.00	6,910,329.05	
Wells Fargo Securities	Municipal	3,790,000.00	3,827,605.50	
TOTAL MUNICIPAL ISSUES		10,660,000.00	10,737,934.55	2.50%
<u>US GOVERNMENT ISSUES BY BROKER</u>				
Raymond James	Federal Agency	2,100,000.00	2,134,101.00	
Wells Fargo Advisors	Federal Agency	2,655,000.00	2,655,230.90	
Wells Fargo Securities	Federal Agency	1,000,000.00	998,355.00	
TOTAL US GOVT ISSUES		5,755,000.00	5,787,686.90	2.33%
GRAND TOTAL ALL INVESTMENTS		31,978,127.20	32,108,545.70	



City of Robbinsdale

MEMORANDUM

To: Mayor and City Council

From: Marcia Glick, City Manager

Date: August 20, 2019

Subject: Sacred Heart Church Fun Fest

Background

Sacred Heart Church submitted a block party application for their annual “Fun Fest” event. The event is scheduled for Saturday, September 14, 2019 from noon to 11:00 p.m. (Note that the event is one day only this year.) The church has requested that 40 ½ Ave N from West Broadway to Hubbard Ave N, and Hubbard Ave N from 40 ½ Ave N to 41st Ave N, be blocked during these times.

The Police Chief and Public Works Director/City Engineer approve with the recommendation to use barricades on 40 ½ between West Broadway and Hubbard Avenue, and Hubbard Avenue from 40 ½ to 41st, due to those being heavily used streets. The Fire Marshal approves with the following conditions: barricades must be easily moved in order to maintain emergency vehicle access, use fire rated tents if cooking under them and provide certificates of fire rating, and must have up-to-date fire extinguishers at cooking locations.

The Police Chief is requiring that the church hire two Robbinsdale Police Officers on Saturday, September 14th from 7:00 p.m. to 11:30 p.m. As approved previously by Council for other events, the city paid half the Police Officer costs for events hosted by Wicked Wort and Travail due to these being advertised to the community; and it is recommended Council approve the same for this event as well due to the community being invited.

There will be live music playing under a large tent in the parking lot off West Broadway. On Saturday, September 14th, the band, “Boogie Wonderland”, will play from 7:00 p.m. to 11:00 p.m.

The live band is scheduled to perform until 11:00 p.m. on Saturday, September 14th. Per City Code (2005.15, Subd.1), *after 10:00 p.m. it is unlawful to participate in a party or gathering of people from which noise or music emanates in sufficient volume such as to unreasonably disturb the peace, quiet or repose of persons residing in a residential area. The city council may in its discretion approve a request for extended hours for an event(s).*

The church has applied for City temporary food and liquor licenses. Staff will ensure that appropriate county and state licenses are obtained, as required.

Recommendation

By motion,

- 1) Find that the Fun Fest qualifies as a community event and eligible for extended outdoor music until 11:00 p.m. per City Code (2005.15, Subd.1).
- 2) Approve the request for the Sacred Heart Church annual Fun Fest, Saturday, September, 2019 with music ending at 11:00 p.m. on Saturday.
- 3) Approve the Police Chief's recommendation that Sacred Heart Church hire two sworn Robbinsdale Police Officers at the over-time rate to be present on Saturday, September 14, 2019, from 7:00 p.m. until 11:30 p.m.
- 4) Approve the City to pay half the Police Officer costs for the Sacred Heart Church Fun Fest for the Saturday, September 14, 2019 evening outdoor event.
- 5) Approve the temporary liquor and food licenses.
- 6) Approve the request for the Sacred Heart Church annual Fun Fest road closure of 40½ Avenue North from West Broadway to Hubbard Avenue North, and Hubbard Avenue North between 40 ½ and 41st Avenues, from noon to 11:00 p.m. Saturday, September 14, 2019. Barricades are required at all street closures and must be in place during the festival. The closure at 40 ½ and Hubbard shall be on the near side (east side of Hubbard on 40 ½ and north side of 40 ½ at Hubbard), so that the intersection remains open in the directions of the non-closure.



Marcia Glick, City Manager

CONCURRENCE:



Kate Croteau, City Clerk



City of Robbinsdale

MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: August 20, 2019
RE: MINNESOTA GREENSTEP CITIES PROGRAM

Background:

The City Council received a presentation from Diana McKeown on behalf of the GreenStep Cities program at the Council meeting on July 16, 2019.

The program is a free tool, that more than 125 Minnesota cities are using, to guide towards being more environmentally friendly. It offers a collection of Best Practices, links to various helpful articles and free expert consultants, as well as regularly updated progress reports from other cities participating in the program.

Recommendation:

By motion, waive the reading and order the adoption of Resolution XXXX "A RESOLUTION AUTHORIZING THE CITY OF ROBBINSDALE TO PARTICIPATE IN THE MINNESOTA GREENSTEP CITIES PROGRAM."

A handwritten signature in black ink, appearing to read "Marcia Glick", written over a horizontal line.

Marcia Glick, City Manager

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 20th day of August, 2019.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY OF ROBBINSDALE
TO PARTICIPATE IN THE MINNESOTA GREENSTEP CITIES PROGRAM

WHEREAS, Minnesota GreenStep Cities is a voluntary challenge, assistance and recognition program to help cities achieve their sustainability and quality-of-life goals. GreenStep is a free, continuous improvement program, managed by a State agency-non-profit partnership, and based upon 29 best practices; each best practice can be implemented by completing one or more actions at a 1, 2 or 3-star level, from a list of four to eight actions; and these actions are tailored to all Minnesota cities, focus on cost savings and energy use reduction, and encourage civic innovation; and

WHEREAS, the Minnesota GreenStep Cities program provides cost-effective sustainable development best practices in the following five categories: (1) Buildings and Lighting; (2) Transportation; (3) Land Use; (4) Environmental Management; and (5) Economic and Community Development; and

WHEREAS, uncertainty in energy prices and the transition away from fossil fuel energy sources present new challenges and opportunities to both the City of Robbinsdale and to the economic health of its citizens and businesses; and

WHEREAS, efforts to address energy and climate issues provide an opportunity to move toward energy self-reliance and greater community resiliency and quality of life; provide environmentally healthy and cheaper-to-operate public buildings; encourage new economic development and local jobs; and support local food and renewable energy production; and

WHEREAS, local governments have the unique opportunity to achieve both energy use and greenhouse gas reductions and cost savings through building and facilities management; land use and transportation planning; environmental management; and through economic and community development; and

WHEREAS, steps taken toward sustainable solutions aim to improve community quality of life, building community capital and increasing government efficiency, accountability and transparency; and

WHEREAS, the Minnesota GreenStep Cities program assists in facilitating technical assistance for the implementation of these sustainable development best practices; and

WHEREAS, a broad coalition of public and private stakeholders including the League of Minnesota Cities, the MPCA, Office of Energy Security and CERTs responded to the 2008 legislation by establishing the Minnesota GreenStep Cities program to provide a series of sustainable

development best practices focusing on local government opportunities to reduce energy use and greenhouse gases;

NOW, THEREFORE, be it resolved that the City Council of the City of Robbinsdale does hereby authorize the City of Robbinsdale to participate in the Minnesota GreenStep Cities program that offers a free, voluntary continuous improvement framework.

Be it further resolved that the City of Robbinsdale:

1. Appoints Richard McCoy (rmccoy@ci.robbinsdale.mn.us) on behalf of the Engineering Department who will serve as the City's GreenStep coordination team for best practice documentation/implementation; and
2. Will facilitate the involvement of community members and other units of government as appropriate in the planning, promoting and/or implementing of GreenStep Cities best practices; and
3. Will provide feedback once a year on how well the GreenStep program is serving the city and on city needs from the program; and
4. Will claim credit for having implemented and will work at its own pace toward implementing any 8 GreenStep best practices that will result in energy use reduction, economic savings, quality of life improvement, reduction in the City's greenhouse gas footprint, and recognition by the League of Minnesota Cities as a Step Two GreenStep City. An on-going summary of the City's implementation of best practices will be posted by the City on the Minnesota GreenStep Cities web site.

The question was on adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 20TH DAY OF AUGUST, 2019.

By: _____
Regan L. Murphy, Mayor

ATTEST:

Kate Croteau, City Clerk



City of Robbinsdale

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: August 20, 2019
RE: 2nd Reading: Ordinance identifying separate licenses for tobacco sales in businesses restricted to adults and limited tobacco sales.

Background:

First reading of the ordinance was held on July 16th. Exhibit 1 includes information on which properties in Robbinsdale are zoned B3 and B4 as well as definitions Minneapolis and St Paul use to differentiate between types of tobacco product vendors, and fees. Robbinsdale has 13 tobacco licenses; 2 adult restricted.

Analysis/Conclusion

One of the changes proposed in 1132.13 Location was found to be duplicated by the requirement 3(ii) in the definition of Tobacco Products Shop and therefore is marked for removal from the proposed amendment. These clauses have been highlighted in yellow.

On August 16th, the City received a letter from the Public Health Law Center via Hennepin County with suggestions related to the ordinance. Some of the suggestions had already been debated and resolved at 1st reading. A suggestion to separate the location section 1132.13 into three topics: restricting movable places, zoning requirements, and distance between retailers has been included by dividing the section into 3 subsections. They also noted that tobacco dealer did not include chewing tobacco or loose tobacco. Impact of these changes are highlighted in grey.

Recommendation:

Consider the 2nd reading of the ordinance shown in Exhibit 2.

A handwritten signature in black ink, appearing to read "Marcia Glick", written over a horizontal line.

Marcia Glick, City Manager

Exhibit 1

Areas of Robbinsdale zoned B-4 and B-3:

B-4 zoning Community Business are the shopping centers (Robbin Center, Town Center, HyVee) plus Fairchilds gas station, McDonalds, and the businesses north of 42nd between the RR tracks and CR81.

B-3 zoning Highway Commercial includes the Legion, Pump N Munch, Mai Tai, ResCare, US Bank, Robbinsdale Market through 40 ½ on W Broadway, Walgreens and businesses on Lakeland going north from the Walgreens parking lot to Robbinsdale Marine, BP station on 42nd and other car sales west of the station, and the Mobile station plus 2 homes on Van Demark

13 Current License Holders

BP, Sipes, Mobil, Fairchilds, Pump N Munch, Robbinsdale Market, Walgreens, RWS, Dollar Store, Hy-vee (2), Tobacco Shop, Vapor Bunker.

Cities with Two-Tiered Tobacco Requirements

Minneapolis has separate licenses for:

Exclusive Tobacco Dealer: At least 90% of gross revenue must come from the sale of tobacco products, loose tobacco, plants or herbs, cigars, cigarettes and smoking accessories.—considering a 3000 foot separation requirement

Tobacco Dealer: A tobacco department/section of an individual business establishment. “over the counter cigarette license for cigarettes and little cigars”

St Paul regulates by zoning:

Tobacco Products Shop is defined as: A retail establishment with a principal entrance door opening directly to the outside that derives more than ninety (90) percent of its gross revenue from the sale of loose tobacco, plants, or herbs and cigars, cigarettes, pipes, and other smoking devices for burning tobacco and related smoking accessories and in which the sale of other products is merely incidental. Standards and conditions: (a) No tobacco products shop shall be located within one-half (½) mile (2,640 feet) of another tobacco products shop. (b) In the BC community business (converted) and T2 traditional neighborhood districts, a conditional use permit is required for tobacco products shops with a floor area greater than two thousand five hundred (2,500) square feet.

Zoning requirements do not apply to stores with a “tobacco sales department or section of any business which is licensed for liquor, food or restaurant.”

License fees:

Minneapolis \$320	St Paul \$478	Crystal \$325 +100 init. Invst.	New Hope \$250	Golden Valley \$275	Brooklyn Center \$150+150
Brooklyn Park \$200+200 init inv.		Plymouth \$300			Robbinsdale \$250

Member _____ moved and Member _____ seconded a motion that the following Ordinance, which was given its first reading on July 16, 2019, be given its second reading this _____ day of _____, 2019, and that it be adopted.

ORDINANCE NO. 19-11

AN ORDINANCE RELATED TO TOBACCO LICENSE REQUIREMENTS

THE CITY OF ROBBINSDALE DOES ORDAIN:
City Code Chapter 1132 is hereby amended as follows:

Section 1- That the following definitions are to be added to City Code section 1132.01 Definitions in alphabetical order with subsections relabeled as needed.

Tobacco Products Shop means a retail establishment that

- (1) Prohibits persons under 21 from entering at all times;
- (2) Derives at least 90 percent of its gross revenues from the sale of licensed products; and
- (3) Meets all of the following building or structural criteria:
 - (i) Shares no wall with, and has no part of its structure adjoined to any other business or retailer, unless the wall is permanent, completely opaque, and without doors, windows, or pass-throughs to the other business or retailer;
 - (ii) Shares no wall with and has no part of its structure directly adjoined to another licensed tobacco retailer; and
 - (iii) Is accessible by the public only by an exterior door.

Tobacco Dealer means a retail establishment that has a tobacco department or section of an individual business establishment where smokeless tobacco, hookah, loose tobacco, cigarettes and/or cigars are available for sale over the counter.

1132.03. License required/Limitation on Number of Licenses. No person shall directly, by coin machine, or otherwise, keep for retail sale, sell at retail, or otherwise furnishing, any licensed products at any place in the city unless they have obtained a license therefore as provided herein.

The total number of Tobacco Products Shop licenses issued by the city shall be limited to two (2). The total number of Tobacco Dealer licenses shall be limited to eleven (11). Establishments or locations holding licenses on the effective date of this ordinance shall not be affected by these limitations subject to conditions under which a license would be revoked.

1132.13. Location. (a) A license will not be issued to a movable place of business. Only fixed-location businesses are eligible to be licensed and separate licenses are required for each location.

(b) Standards and conditions-Zoning: Tobacco Products Shops must be located in a B4 Community Business Zoning District Tobacco Dealers must be located in B3 Highway Commercial or B4 Community Business Zoning Districts

(c) Proximity to other tobacco products shops. No license shall be granted to any person for a tobacco products shop that is within one half mile of any other tobacco products shop, as measured by the shortest distance and no Tobacco Products Shop may be located within one half mile of another Tobacco Products shop measured from front entrance to front entrance along normal pedestrian routes along sidewalks and streets. and cannot be adjacent to a Tobacco Products Shop. This restriction does not apply to an applicant who has been licensed to sell licensed products in the same location for at least one year before the date this section was enacted into law.

1132.15(c) Flavored products. No person shall sell or offer for sale any flavored products. This restriction does not apply to Tobacco Products Shops. ~~retail establishments that:~~

- ~~(1) — Prohibit persons under 21 from entering at all times;~~
- ~~(2) — Derive at least 90 percent of their gross revenues from the sale of licensed products; and~~
- ~~(3) — Meet all of the following building or structural criteria:~~
 - ~~(i) — Shares no wall with, and has no part of their structure adjoined to any other business or retailer, unless the wall is permanent, completely opaque, and without doors, windows, or pass-throughs to the other business or retailer;~~
 - ~~(ii) — Shares no wall with and has no part of their structure directly adjoined to another licensed tobacco retailer; and~~
 - ~~(iii) — Is accessible by the public only by an exterior door.~~

Any retailer that sells flavored products must provide to the city, upon request, such financial records that document annual total sales and sales of licensed products.

(d) Electronic Delivery Device Sales. No person shall sell or offer for sale any electronic delivery device or e-liquid to any person unless the sale is on the premises of Tobacco Products Shops. ~~a retail establishment that:~~

- ~~(1) — Prohibits persons under 21 from entering at all times;~~
- ~~(2) — Derives at least 90 percent of their gross revenues from the sale of licensed products;~~
- ~~(3) — Meets all of the following building or structural criteria:~~

- (i) ~~Shares no wall with, and has no part of their structure adjoined to any other business or retailer, unless the wall is permanent, completely opaque, and without doors, windows, or pass-throughs to the other business or retailer;~~
- (ii) ~~Shares no wall with and has no part of their structure directly adjoined to another licensed tobacco retailer; and~~
- (iii) ~~Is accessible by the public only by an exterior door.~~

Any retailer that sells electronic delivery products must provide to the city, upon request, such financial records that document annual total sales and sales of licensed products.

Section 2. Fee Schedule Amendment

That the Fee Schedule for tobacco licenses effective 1/1/2020 shall be:

Cigarette Vending /Tobacco Sales- 1132.05	License	Administration	12/31	\$250
Tobacco Products Shop or Tobacco Dealer				\$325

Section 3. That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication: "The purpose of this ordinance is to establish separate licensing for over-the-counter Tobacco Sales comprising a portion of an individual business establishment and Exclusive Tobacco Products Shops."

First Reading: YEAS: Selman, Backen, Blonigan, Rogan, Mayor Murphy

NAYS: None

Second Reading: YEAS:

NAYS:

Passed by the City Council this ____ day of _____, 2019.

Regan L. Murphy, Mayor

ATTEST:

Kate Croteau, City Clerk



City of Robbinsdale

To: Mayor and City Manager
From: Marcia Glick, City Manager
Date: August 20, 2019
RE: Marketing Agreement with Service Line Warranties of America

Background

Through its partnership with the National League of Cities, Service Line Warranties of America partners with local municipalities to market an insurance coverage for water and sanitary sewer service lines. In the case of Robbinsdale, this would be from the city mains to the water meter or where the sanitary sewer connects inside the building. They also offer an interior plumbing insurance from 1st dollar which is typically what is the homeowner's deductible in standard homeowner's insurance. Staff confirmed that the coverage offered for the connections to the city mains are not available as part of homeowner's insurance.

Discussion

As discussed at the August 5th Work Session, numerous metro area cities have joined this partnership including Edina, St Louis Park, Richfield, Columbia Heights, Mounds View, South St Paul, Falcon Heights, Arden Hills, New Brighton, Rosemount and Blaine. The agreement allows the company to send out marketing materials including the City name and logo, subject to city review of the letter prior to mailing, in exchange for a small license fee. The program is voluntary and there is no requirement for minimum sales.

The company has agreed to changes to indemnification, confirmed that none of their service suppliers use electrical charge to address frozen water lines, and confirmed that although certain city billing information is public and could be made available, they do not need the city's records to undertake the campaign.

Recommendation

By motion, authorize the Mayor and City Manager to execute the Marketing Agreement between the City of Robbinsdale and Utility Service Partners Private Label, Inc., d/b/a Service Line Warranties of America attached at Exhibit 1, subject to final review and approval by the City Attorney.


Marcia Glick, City Manager

MARKETING AGREEMENT

This MARKETING AGREEMENT ("Agreement") is entered into as of _____, 20__ ("**Effective Date**"), by and between the City of Robbinsdale, Minnesota ("**City**"), and Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America ("**Company**"), herein collectively referred to singularly as "Party" and collectively as the "Parties".

RECITALS:

WHEREAS, sewer and water line laterals between the mainlines and the connection on residential private property are owned by individual residential property owners residing in the City ("**Property Owner**"); and

WHEREAS, City desires to offer Property Owners the opportunity, but not the obligation, to purchase a service plan and other similar products set forth in Exhibit A or as otherwise agreed in writing from time-to-time by the Parties (each, a "**Product**" and collectively, the "**Products**"); and

WHEREAS, Company, a subsidiary of HomeServe USA Corp., is the administrator of the National League of Cities Service Line Warranty Program and has agreed to make the Products available to Property Owners subject to the terms and conditions contained herein; and

NOW, THEREFORE, in consideration of the foregoing recitals, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and with the intent to be legally bound hereby, the Parties agree as follows:

1. **Purpose.** City hereby grants to Company the right to offer and market the Products to Property Owners subject to the terms and conditions herein.

2. **City Obligations.**

A. **Grant of License.** City hereby grants to Company a non-exclusive license ("**License**") to use City's name and logo or other branding ("**Marks**"), on letters, bills and marketing materials to be sent to Property Owners from time to time, and to be used in advertising (including on the Company's website), all at Company's sole cost and expense and subject to City's prior review and approval. City agrees it will complete its review of such materials within thirty (30) days. Company's use of the Marks in accordance with this Agreement will not infringe any other party's rights. City agrees that it will not extend a similar license to any competitor of Company during the Term (as defined in Section 3 below).

B. **Property Owner Data.** Any name, service address, postal address, and any other appropriate or necessary data for Property Owners in City is defined as "**Property Owner Data**". City may,

in its sole discretion and pursuant to all applicable laws provide Company with Property Owner Data for use by Company in furtherance of the advertisement, marketing, and sale of the Products. Property Owners Data shall be and remain City's property. For any Property Owner Data provided by City to Company, City warrants that Property Owner Data has been and will be collected in compliance with all laws, statutes, treaties, rules, codes, ordinances, regulations, permits, official guidelines, judgments, orders and interpretations ("**Applicable Laws**"); and City is permitted by Applicable Laws and by any applicable privacy policy to provide Property Owner Data to Company and to permit Company to use Property Owner Data for the purposes of this Agreement. A Property Owner who has purchased a Product is a member ("**Member**") and, following such purchase, all data in Company's control or possession relating to Members is Company's property.

3. **Term.** The initial term of this Agreement ("**Initial Term**") shall be for three (3) years from the Effective Date. The Agreement will automatically renew for additional one (1) year terms (each a "**Renewal Term**", and collectively with the Initial Term, the "**Term**") unless one of the Parties gives the other written notice at least ninety (90) days prior to end of the Initial Term or of a Renewal Term that the Party does not intend to renew this Agreement. In the event that Company is in material breach of this Agreement, the City may terminate this Agreement thirty (30) days after giving written notice to Company of such breach, if said breach is not cured during said thirty (30) day period. Company will be permitted to complete any marketing initiative initiated or planned prior to termination of this Agreement after which time, neither Party will have any further obligations to the other and this Agreement will terminate.

4. **Consideration.** As consideration for such license, Company will pay to City a License Fee as set forth in Exhibit A ("**License Fee**") during the Term of this Agreement. The first payment shall be due by January 30th of the year following the conclusion of the first year of the Term. Succeeding License Fee payments shall be made on an annual basis throughout the Term, due and payable on January 30th of the succeeding year. City agrees to provide a completed Form W-9 to Company in order to facilitate proper payment of the License Fee. City will have the right, at its sole expense, to conduct an audit, upon reasonable notice and during normal business hours, of Company's books and records pertaining to any fees due under this Agreement while this Agreement is in effect and for one (1) year after any termination of this Agreement.

5. **Data Practices.** To the extent that this Agreement involves the use of data which is classified as government data under Minnesota Statutes, chapter 13, the Company hereby acknowledges that it is subject to the terms of Minnesota Statutes, chapter 13, as provided in Minnesota Statutes, section 13.05, subd. 11.

6. **Code Change.** The Parties understand that the pricing of the Products and compensation provided for in this Agreement are based upon the currently applicable City codes. Company shall perform all work under this Agreement and under any Products in accordance with Applicable Law and obtain any required permits. In the event Company discovers a code change, Company shall have the ability to reassess the pricing in this Agreement, except that if

Company changes such pricing due to any such code change without City's prior approval, the City shall have the right to immediately terminate this Agreement.

7. **Indemnification.** Company hereby agrees to protect, indemnify, and hold the Borough, its elected officials, officers, employees and agents (collectively or individually, "**Indemnatee**") harmless from and against any and all third party claims, damages, losses, expenses, suits, actions, decrees, judgments, awards, reasonable attorneys' fees and court costs (individually or collectively, "**Claim**"), which an Indemnatee may suffer or which may be sought against or are recovered or obtainable from an Indemnatee, as a result of or arising out of any breach of this Agreement by the Company, or any negligent or fraudulent act or omission of the Company or its officers, employees, contractors, subcontractors, or agents in the performance of services under the Products; provided that the applicable Indemnatee notifies Company of any such Claim within a time that does not prejudice the ability of Company to defend against such Claim. Any Indemnatee hereunder may participate in its, his, or her own defense, but will be responsible for all costs incurred, including reasonable attorneys' fees, in connection with such participation in such defense.

8. **Notice.** Any notice required to be given hereunder shall be deemed to have been given when notice is (i) received by the Party to whom it is directed by personal service, (ii) sent by electronic mail (provided confirmation of receipt is provided by the receiving Party), or (iii) deposited as registered or certified mail, return receipt requested, with the United States Postal Service, addressed as follows:

To: City:
ATTN: Marcia Glick
City of Robbinsdale
4100 Lakeview Ave
Robbinsdale, MN 55422-2280
Email: mglick@ci.robbinsdale.mn.us
Phone: (763) 531-1258

To: Company:
ATTN: Chief Sales Officer
Utility Service Partners Private Label, Inc.
4000 Town Center Boulevard, Suite 400
Canonsburg, PA 15317
Phone: (866) 974-4801

9. **Modifications or Amendments/Entire Agreement.** Except for the list of available Products under the Agreement, which may be amended from time to time by the Parties in writing and without signature (including by email), any and all of the representations and obligations of the Parties are contained herein, and no modification, waiver or amendment of this Agreement or of any of its conditions or provisions shall be binding upon a Party unless in writing signed by that Party.

10. **Assignment.** Neither Party may assign its rights or delegate its duties under this Agreement without the prior written consent of the other Party unless such assignment or delegation is to an affiliate or to an acquirer of all or substantially all of the assets of the transferor.

11. **Counterparts/Electronic Delivery; No Third Party Beneficiary.** This Agreement may be executed in counterparts, all such counterparts will constitute the same contract and the signature of any Party to any counterpart will be deemed a signature to, and may be appended to, any other counterpart. Executed copies hereof may be delivered by e-mail and upon receipt will be deemed originals and binding upon the Parties hereto, regardless of whether originals are delivered thereafter. Nothing expressed or implied in this Agreement is intended, or should be construed, to confer upon or give any person or entity not a party to this agreement any third-party beneficiary rights, interests, or remedies under or by reason of any term, provision, condition, undertaking, warranty, representation, or agreement contained in this Agreement.

12. **Choice of Law/Attorney Fees.** The Parties shall maintain compliance with all Applicable Laws with respect to its obligations under this Agreement. The governing law shall be the laws of the State of Minnesota, without regard to the choice of law principles of the forum state. THE PARTIES HERETO HEREBY KNOWINGLY, VOLUNTARILY, AND INTENTIONALLY WAIVE ANY RIGHT THAT MAY EXIST TO HAVE A TRIAL BY JURY IN RESPECT OF ANY LITIGATION BASED UPON OR ARISING OUT OF, UNDER, OR IN ANY WAY CONNECTED WITH, THIS AGREEMENT.

13. **Incorporation of Recitals and Exhibits.** The above Recitals and Exhibit A attached hereto are incorporated by this reference and expressly made part of this Agreement.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the day and year first written above.

CITY OF ROBBINSDALE

Name:

Title:

UTILITY SERVICE PARTNERS PRIVATE LABEL, INC.

Name: Michael Backus

Title: Chief Sales Officer

Exhibit A
NLC Service Line Warranty Program
City of Robbinsdale
Term Sheet
August 7, 2019

I. Initial Term. Three years

II. License Fee. \$0.50 per Product for each month that a Product is in force for a Property Owner (and for which payment is received by Company), aggregated and paid annually, for:
City logo and name on letterhead, advertising, signature line, billing and marketing materials.

III. Products.

- a. External water service line plan (initially, \$6.75 per month)
- b. External sewer/septic line plan (initially, \$7.75 per month)
- c. Interior plumbing and drainage plan (initially, \$9.99 per month)

Company may adjust the foregoing Product fees; provided, that any such adjustment shall not exceed \$.50 per month in any 12-month period, unless otherwise agreed by the Parties in writing.

IV. Scope of Coverage.

- a. External water service line plan:
 - Property Owner responsibility: From the main to the external wall of the home.
 - Covers thawing of frozen external water lines.
 - Covers well service lines if applicable.
- b. External sewer/septic line plan:
 - Property Owner responsibility: From the exit point of the home to the main.
 - Covers septic lines if applicable.
- c. Interior plumbing and drainage plan:
 - Water supply pipes and drainage pipes within the interior of the home.

V. Marketing Campaigns. Company shall have the right to conduct up to three campaigns per year, comprised of up to six mailings and such other channels as may be mutually agreed. Initially, Company anticipates offering the Interior plumbing and drainage plan Product via in-bound channels only.



City of Robbinsdale

To: Mayor and City Manager
From: Marcia Glick, City Manager
Date: August 20, 2019
RE: Grant Agreement with Parker Station LLC

Background

Inland Development Partners, working with city staff, have applied for and received 4 grants related to environmental testing and clean up at the Parker Station development site. Each of these grants has requirements for invoice submission documentation and on-going reporting which requires information and cooperation from the developer.

The agreement outlines the developer's responsibilities to contract and supervise all work, submit information in accordance with grant requirements, notes the pass-through role of the city with obligation only to reimburse funds received from the grant authorities and provides indemnification of the city in all aspects of the process.

Discussion

A similar document was prepared for the grants obtained for the Travail restaurant site preparation. The document is in early draft form and will be reviewed by the City Attorney prior to execution.

Recommendation

By motion, authorize the Mayor and City Manager to execute the Grant Agreement between the City of Robbinsdale and Parker Station LLC, subject to final review and approval by the City Attorney.

A handwritten signature in dark ink, appearing to read "Marcia Glick", written over a horizontal line.

Marcia Glick, City Manager



MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: August 20, 2019
RE: Lot split requested by Inland Development concerning vacated right-of-way.

BACKGROUND:

This lot split is required by Hennepin County as a step in the process of platting the properties for the Parker Station Flats apartment development. On August 15, 2019, the Planning Commission conducted a public hearing as required. The minutes to the meeting are included as **Exhibit 1**.

ANALYSIS/CONCLUSION:

The report prepared for the planning Commission is included as **Exhibit 2**. In the report:

- “Outlot A” is the 7,000 sq. ft. parcel created by the vacation of right-of-way by Hennepin County.
- Outlot A is part of a much larger parcel described in the certificate of title which includes land encumbered by highway easements and predominately, a large portion of Lakeview Terrace Park described by metes and bounds which are parts of “Government Lot 3”.
- The lot split will separate Outlot A from the much larger certificate of title properties so that it can be combined in the plat for the development.

At the public hearing, Bob Cunningham representing Inland Development was present to answer questions. The Commissioners had no concerns and subsequently unanimously adopted a motion to recommend approval of the lot split.

RECOMMENDATION:

Motion to waive the reading and adopt the resolution shown in **Exhibit 3**, A RESOLUTION APPROVING SUBDIVISION REQUEST SUBD. 19-1, A LOT SPLIT TO ENABLE OUTLOT A TO BE COMBINED WITH THE PLAT OF PARKER STATION FLATS



Marcia Glick, City Manager

CONCURRENCE:



Rick Pearson, Community Development Coordinator

EXCERPT FROM THE PLANNING COMMISSION MEETING OF AUGUST 15, 2019

#4A: PUBLIC HEARING:

Consideration of Subdivision Request Subd19-1 near 3600 France Ave N to request approval of a lot split to separate a parcel known as Outlot A as requested by Inland Development Group:

MOTION by Commissioner Stack, seconded by Chair Ulbrich to **OPEN** the public hearing. **The vote was unanimous and the motion carried.**

Pearson presented the staff report for the lot split request from Inland Development Group for the Parker Station Flats Apartment development at 3600 France. He presented a map showing the location of Outlot A. The county has released its easement and the City has agreed to sell the parcel as part of the development. Explained how the lot split would be incorporated into the site and how it would be platted with other adjacent parcels that will be assembled for the development.

Commission Stack asked if this area would be used for a storm water pond. Pearson replied that it would be used to collect water from the Parker Station Flats apartment development at 36th and France Ave N.

Chair Ulbrich opened the meeting to the public.

Bob Cunningham, a partner with Inland Development Group.

He stated that he is here to answer any questions about the project the Commissioners may have.

No one from the public addressed this item.

Commissioners had no questions for Mr. Cunningham.

MOTION by Commissioner Markfort, seconded by Commissioner Greenberg to **CLOSE** the public hearing. **The vote was unanimous and the motion carried.**

MOTION by Commissioner Stack, seconded by Commissioner Harper to recommend that the City Council approve Subd19-1 to approve the lot split to separate a parcel known as Outlot A from that part of Government Lot 3, Section 5, Township 29, Range 24 as described in Attachment A. **The vote was unanimous and the motion carried.**

Pearson confirmed that this item will go to the city council on September 5, 2019.

**Agenda Item #4A
August 15, 2019**

ADMINISTRATIVE STAFF REPORT

APPLICANT: Inland Development LLC
CASE NO: Subdivision Request Subd. 19-1
ADDRESS: Former right-of-way adjacent to 3600 France Ave. N.
PC DATE: August 15, 2019
APPLICATION DATE: N/A
PROCESSING DEADLINE: N/A

ACTION/REQUEST:

This lot split is one of the last steps of the process of land assembly for the Parker Station Flats Apartment development. A parcel of land owned by the City of Robbinsdale was recently vacated by Hennepin County for highway easement rights. Hennepin County acquired the easement rights to land from the State as part of the former US Highway 52.

The parcel is part of a much larger property which is mostly east of County Road 81 and is all covered in one certificate of title including portions of Lakeview Terrace Park. The location is shown in **Attachments A & B**.

BACKGROUND/ANALYSIS:

The county has released its easement and the City has agreed to sell the parcel as part of the Parker Station Flats development. However, before this can be done, the County Title Examiner requires approval of a lot split so that the Certificate of Title can be divided.

Attachment C shows that Government Lot 3 is generally north of 36th Ave. N., east of France Ave. N. and it extends east to the lots on the west side of Beard Ave. N. Portions of the lot eventually became the Legion site, County Road 81, and part of Lakeview Terrace Park.

The parcel of interest is about 7,000 sq. ft. and now called "Outlot A, Parker Station Flats" shown in **Attachment D**. It will be platted with other adjacent parcels that will be assembled for the Parker Station Flats site. But first, Hennepin County is requiring that it be split from the large remnant property which mostly lies east of County Road 81.

The ultimate use of Outlot A will be a stormwater pond that will accept water from the Parker Station Flats apartment development at 36th and France Ave. N.

RECOMMENDATION:

1. Hold the public hearing.
2. Motion to recommend that the City Council approve the lot split of Outlot A from that part of Government Lot 3, Section 5, Township 29, Range 24 as described in **Attachment E**.



City of Robbinsdale

Attachment A



- ① SCOTT COURT
- ② SCOTT LANE
- ③ SCOTT PATH
- ④ SCOTT TRAIL
- ⑤ PARKER GREEN
- ⑥ PARKER TRAIL

LOCATION:



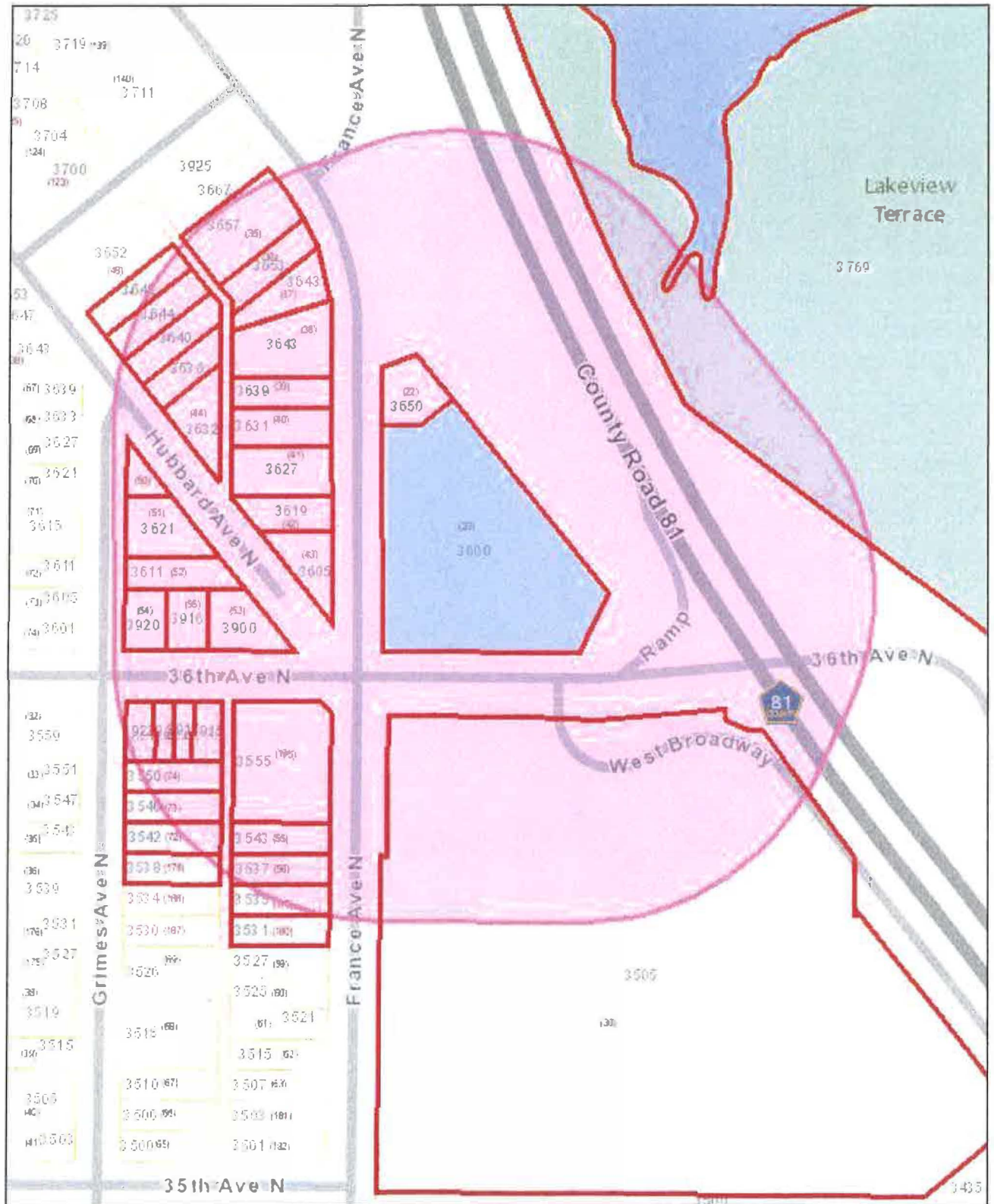
3600 France Ave N
Subdivision Request Subd19-1
(Inland Development Group)



Hennepin County Locate & Notify Map

Attachment B

Date: 8/6/2019



Buffer Size: 350

Map Comments:

3600 France Ave N
Subdivision Request Subd19-1

0 50 100 200 Feet
|-----|-----|-----|-----|

This data (i) is furnished 'AS IS' with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this data.

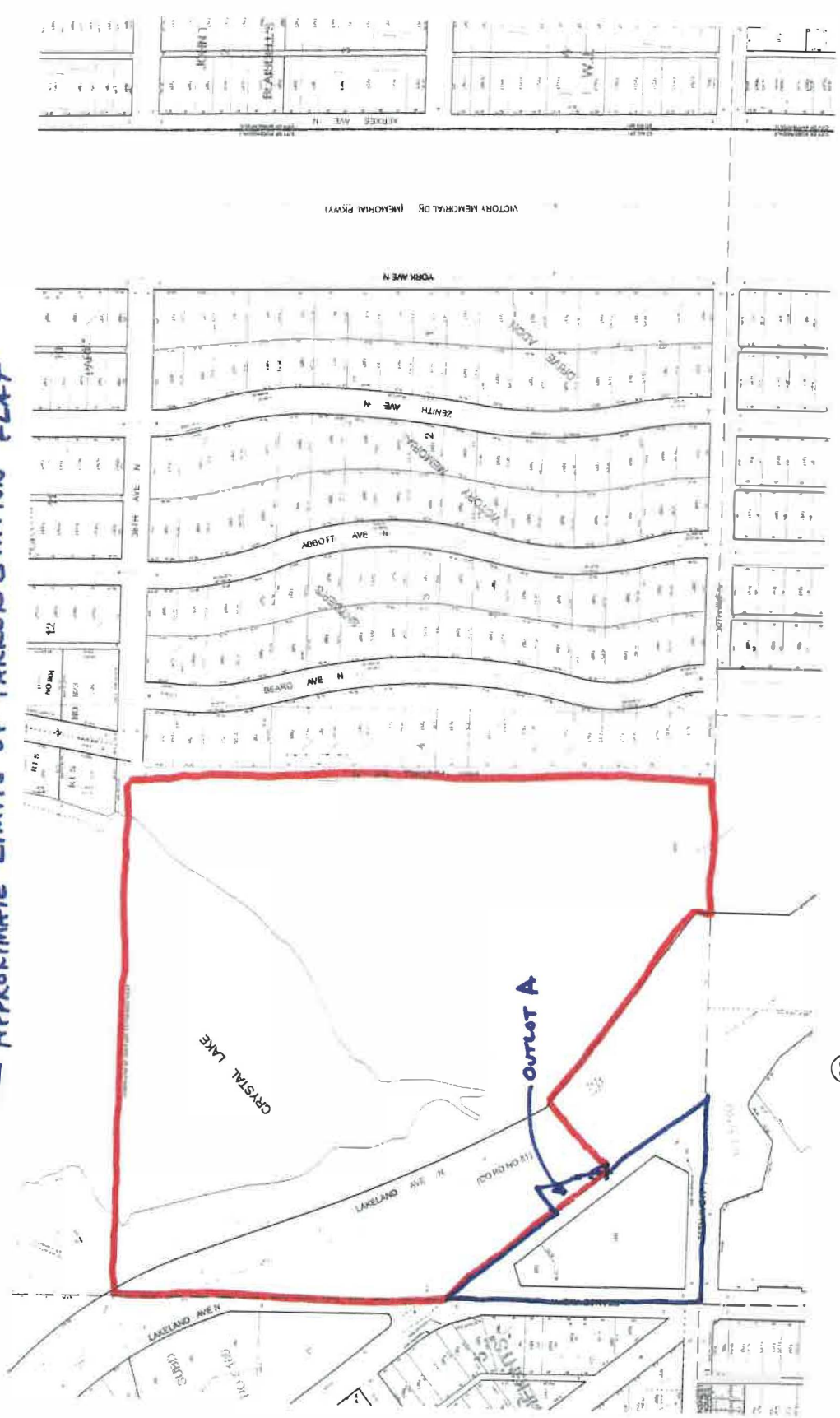
For more information, contact Hennepin County GIS Office
300 6th Street South, Minneapolis, MN 55487 / gis.info@hennepin.us



S1/2 SW1/4 SEC.05 T.29 R.24

- APPROXIMATE LIMITS OF CITY PARCEL
- APPROXIMATE LIMITS OF PARKER STATION FLAT

MINNEAPOLIS - 01
ROBBINSDALE - 44



34



LEGEND

COPYRIGHT © HENNEPIN COUNTY, INC.

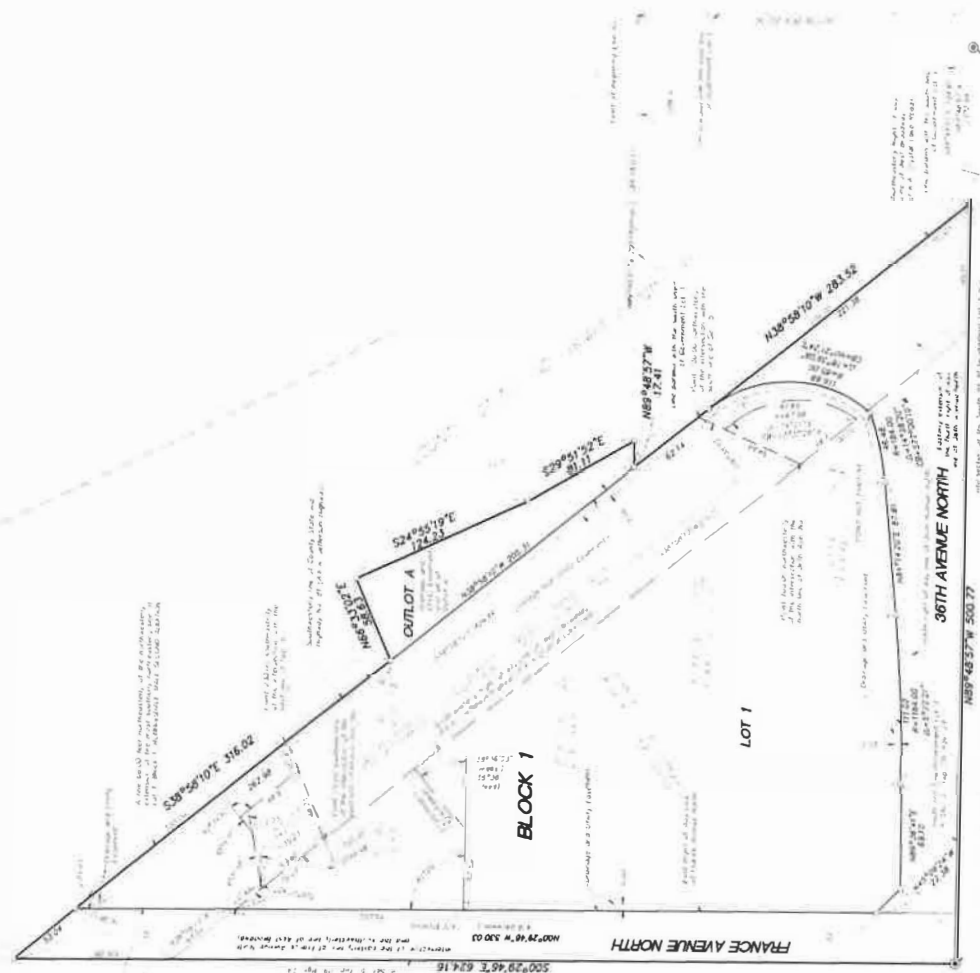
33

This map is prepared from the best available information and is not a warranty of accuracy or representation of the actual and permanent conditions of the land shown on this map.

PARKER STATION FLATS

DRAFT

R.T. DOC. NO.
C.R. DOC. NO.



- The north line of the Government Lot 1, Sec. 5, Twp. 26 N., R. 24 E. is assumed to bear N89°48'37\"/>
- ① Devices 1/2 inch by 14 inch iron ruler set
 - ② Devices found monument at 10/10
 - ③ Devices found cast iron monument



Attachment D

Wei
Professu

All that part of Government Lot 3, in Section 5, in Township 29, Range 24, West of the fourth Principal Meridian, particularly described as follows:

Commencing at a point on the South line of said Lot 3 distant 1460 feet West of the Southeast corner of said lot 3; thence West on said South line to the Easterly boundary line of Crystal Lake Road (now Jefferson Highway); thence Northwesterly along said boundary line 16 feet; thence East and parallel with the south line of lot 3 134.92 feet; thence North and parallel with the easterly boundary line of lot 3 207.5 feet; thence West and parallel with the South line of lot 3 284.33 feet, more or less, to the said Easterly boundary line of said road; thence Northwesterly along said boundary line to a point formed by the intersection of said boundary line with the Westerly line of lot 3; thence North of said West line, 970 feet, more or less, to the "meander corner", being the Northwest corner of said lot 3; thence in a Southeasterly direction to a point in the North boundary line of said lot 3 extended in a straight line to the West boundary line of lot 3 which point is 55- feet East from the said West boundary line of lot 3; thence East along the North line, as extended, of lot 3, to a point therein distant 1460 feet West of the Northeasterly corner of lot 3; thence South and parallel with the East line of lot 3 to the point of beginning excepting therefrom that part described as follows:

Beginning at the Government Survey's Northwestern "Meander Corner" of said Lot 3, in the West line of said Section 5, thence South along the said West line of said Section 5, a distance of 161.25 feet; thence North 58 degrees 08 minutes East along a straight line to a point hereinafter called "Point A" Where such line intersects another straight line running Southeasterly from said "Meander Corner" to a point in the North boundary line of said Lot 3 extended in a straight line to the West boundary line of Lot 3 which latter point is 550 feet East from the said West boundary line of said Lot 3; then Northwesterly from said Point A along said other straight line to the point of beginning, also excepting therefrom that part described as follows, to-wit;

That portion lying West and Southwesterly of a line described as follows: Beginning at a point on the South line of said Government lot 3, distant 867.7 feet easterly of the Southwest Corner thereof; thence running Northerly for a distance of 33 feet; thence running Northwesterly for a distance of 321.1 feet more or less to a point (said point being described as follows: From a point on the East side of Crystal Lake Road, distant 16 feet North of the South line of said Government Lot 3 of Section 5, running thence East 134.92 feet; thence North 207.5 feet to said point); thence continue Northwesterly along said course for a distance of 222.9 feet, more or less, to the Northeasterly right of way boundary of Trunk Highway No.3 as the same is now located and established over and across said Government lot 3 of section 5 and there terminating.

Which lies northwesterly, northeasterly and southerly of the following described Line B and its southwesterly extension from said point of beginning and westerly extension from said point of termination:

Commencing at the southwest corner of said Government Lot 3; thence North 00 degrees 29 minutes 46 seconds West, assumed bearing along the west line of said Government Lot 3, a distance of 624.16 feet to the northwesterly extension of the northeasterly right-of-way line of West Broadway, formerly known as Jefferson Highway and Crystal Lake Road, which right-of-way line is parallel with and distant 66.00 feet northeasterly of the northwesterly extension of the most southerly northeasterly line of Lot 1, Block 1, Robbinsdale Mall Second Addition, according to the recorded plat thereof, Hennepin County, Minnesota; thence South 38 degrees 58 minutes 10 seconds East along said northwesterly extension and said northeasterly right-of-way line of West Broadway, a distance of 316.02 feet to the actual point of beginning of said Line B; thence North 66 degrees 33 minutes 02 seconds East, a distance of 58.63 feet; thence

South 24 degrees 55 minutes 19 seconds East, a distance of 124.23 feet; thence South 29 degrees 51 minutes 52 seconds East, a distance of 81.11 feet to Line A described below; thence North 89 degrees 48 minutes 57 seconds West along said Line A, and parallel to the south line of said Government Lot 3, a distance of 17.41 feet to said northeasterly right-of-way line of West Broadway and said line there terminating.

Line A is described as:

Commencing at the intersection of the south line of said Government Lot 3 with said northeasterly right-of-way line of West Broadway (FKA Crystal Lake Road); thence northwesterly along said right-of-way line for 16.00 feet; thence east and parallel with the south line of said Government Lot 3 a distance of 134.92 feet; thence north and parallel with the east line of said Government Lot 3 a distance of 207.50 feet to the point of beginning of Line A; thence west and parallel with the south line of said Government Lot 3 a distance of 284.33 feet, more or less, to said northeasterly right-of-way line and said Line A there terminating.

Certificate of Title

Certificate Number: 129024

Transfer from: **97034**

Originally registered December 28, 1927 Volume: 129, Certificate No: 41313, District Court No: 3294

State of Minnesota

County of Hennepin

}

S.S.

Registration

This is to certify that

City of Robbinsdale a Municipal Corporation, organized and existing under the laws of the State of Minnesota , whose address is Robbinsdale, Minnesota

is now the owner of an estate in fee simple

In the following described land situated in the County of Hennepin and State of Minnesota:

All that part of Government Lot 3, in Section 5, in Township 29, Range 24, West of the fourth Principal Meridian, particularly described as follows:

Commencing at a point on the South line of said Lot 3 distant 1460 feet West of the Southeast corner of said lot 3; thence West on said South line to the Easterly boundary line of Crystal Lake Road (now Jefferson Highway); thence Northwesterly along said boundary line 16 feet; thence East and parallel with the south line of lot 3 134.92 feet; thence North and parallel with the easterly boundary line of lot 3 207.5 feet; thence West and parallel with the South line of lot 3 284.33 feet, more or less, to the said Easterly boundary line of said road; thence Northwesterly along said boundary line to a point formed by the intersection of said boundary line with the Westerly line of lot 3; thence North of said West line, 970 feet, more or less, to the "meander corner", being the Northwest corner of said lot 3; thence in a Southeasterly direction to a point in the North boundary line of said lot 3 extended in a straight line to the West boundary line of lot 3 which point is 55- feet East from the said West boundary line of lot 3; thence East along the North line, as extended, of lot 3, to a point therein distant 1460 feet West of the Northeast corner of lot 3; thence South and parallel with the East line of lot 3 to the point of beginning excepting therefrom that part described as follows:

Beginning at the Government Survey's Northwestern "Meadner Corner" of said Lot 3, in the West line of said Section 5, thence South along the said West line of said Section 5, a distance of 161.25 feet; thence North 58 degrees 08 minutes East along a straight line to a point hereinafter called "Point A" Where such line intersects another straight line running Southeasterly from said "Meader Comer" to a point in the North boundary line of said Lot 3 extended in a straight line to the West boundary line of Lot 3 which latter point is 550 feet East from the said West boundary line of said Lot 3; then Northwesterly from said Point A along said other straight line to the point of beginning, also excepting therefrom that part described as follows, to-wit;

That portion lying West and Southwesterly of a line described as follows: Beginning at a point on the South line of said Government lot 3, distant 867.7 feet easterly of the Southwest corner thereof; thence running Northerly for a distance of 33 feet; thence running Northwesterly for a distance of 321.1 feet more or less to a point (said point being described as follows: From a point on the East side of Crystal Lake Road, distant 16 feet North of the South line of said Government Lot 3 of Section 5, running thence East 134.92 feet; thence North 207.5 feet to said point); thence continue Northwesterly along said course for a distance of 222.9 feet, more or less, to the Northeastly right of way boundary of Trunk Highway No. 3 as the same is now located and established over and across said Government lot 3 of section 5 and there terminating.

Subject to rights heretofore granted to the State of Minnesota on part of above land, see Doc. No. 262250;

Subject to certain exceptions, limitations, reservations and reversions, as contained in deed Doc. No. 262250;

Subject to the Interests shown by the following memorials and to the following rights or encumbrances set forth in Minnesota statutes

chapter 508, namely:

1. Liens, claims, or rights arising under the laws or the Constitution of the United States, which the statutes of this state cannot require to appear of record;
2. Any real property tax or special assessment for which a sale of the land has not been had at the date of the certificate of title;
3. Any lease for a period not exceeding three years, when there is actual occupation of the premises under the lease;
4. All rights in public highways upon the land;
5. Such right of appeal or right to appear and contest the application as is allowed by law;
6. The rights of any person in possession under deed or contract for deed from the owner of the certificate of title;
7. Any outstanding mechanics lien rights which may exist under sections 514.01 to 514.17.

Memorials				
Document Number	Document Type	Date of Filing Month Day, Year Time	Amount	Running in Favor Of
T91337	Order of Court	Mar 17, 1930 10:50 AM		Establishing r/w for Trunk Highway No 3 Over pt Sec 5-29-24, & other land (See blueprint attached)
T91338	Order of Court	Mar 17, 1930 10:50 AM		Establishing center line of Trunk Highway No 3 See blueprint attached Doc No 91337
T91735	Notice of Lis Pendens	Apr 8, 1930 2:00 PM		State of Minnesota On part of above & other land.
T97009	Easement	Jan 17, 1931 10:45 AM		State of Minnesota certifies that the Int. acquired by it in the land desc. in Doc. No. 91735 is that of an easement for highway purposes.
T533548	Notice of Lis Pendens	Jul 3, 1957 3:30 PM		State of Minnesota. All that part of the above land to be used for aff. take ditch purposes only: which lies within a distance of 15 ft on each side of the fol desc line from a point on the N line of L 15 Blk 1 Glenwood Terrace Addn to Robbinsdale dist. 44.74 ft ely of the NW cor thereof run NWly par to and distant 34 ft NEly of the NEly line of W Broadway Ave. for 1448.4 ft; th deflect to the right on a 1 degree 30 minute curve (delta Angle 18 degrees 33 minutes) for 680.9 ft to the point of beg of the line to be desc th deflect to the right at an angle of 90 degrees 00 minutes with the tangent of sd 1 degree 30 minute curve at said point for 68 ft; th deflect to the left at an angle of 65 degrees 00 minutes for 222 ft & there terminating; together with all right of access, being the right of ingress to and egress from the above desc tract to Trunk Highway No. 52 exc that the abutting owner shall retain the right of access between points distant 801 ft & 861 ft Nly of the point of beg of the fol desc line: Beg at the point of beg of the last above desc line; th continue Nly alg sd 1 degree 30 minute curve for 555.8 ft; th on tangents to sd curve for 305.2 ft & there terminating.
T2454931	Quit Claim Deed	Dec 15, 1993 12:00 PM		County of Hennepin 300 S 6th Street Minneapolis, MN Pr of land in Doc No 110241

Indexes Verified through 11/3/2017



In Witness Whereof, I have hereunto subscribed my name and
affixed the seal of my office this 22nd day of April, 1948.

Donald C. Bennyhoff

Registrar of Titles,

In and for the County of Hennepin and State of Minnesota.

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this _____ day of _____ 2019.

RESOLUTION NO.

**A RESOLUTION APPROVING SUBDIVISION REQUEST SUBD. 19-1, A LOT SPLIT
TO ENABLE OUTLOT A TO BE COMBINED WITH THE PLAT OF
PARKER STATION FLATS
(Inland Development)**

WHEREAS, the Community Development Department received a request to split a parcel of land from a much larger property described in a certificate of title; and

WHEREAS, the Planning Commission held a public hearing on August 15, 2019 and unanimously adopted a motion recommending approval:

WHEREAS, the City Council accepts these findings and further finds:

1. That the proposed subdivision is for residential use which is consistent with the comprehensive plan; and
2. That the proposed subdivision will result in a 7,000 sq. ft. parcel that will be combined with the plat for the Parker Station Flats Development providing a stormwater infiltration basin;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale that Subdivision request 19-1, lot split for vacated right-of-way to be combined with the Parker Station Flats plat shown in **Attachment 1** pursuant to Section 500.13, Subd. 3 of the Robbinsdale City Code is hereby approved as follows:

The existing legal description found in Certificate of Title (Certificate Number 129024) shown in **Attachment 2** is hereby split into two legally described parcels shown as **Attachment 3**.

The question was on adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

**WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND
ADOPTED THIS 20TH DAY OF AUGUST 2019.**

Regan L. Murphy, Mayor

ATTEST:

Kate Croteau, City Clerk
(SEAL)

Legal Description found in Certificate of Title 129024**Existing Legal Description found in the Certificate of Title (Certificate Number 129024):**

All that part of Government Lot 3, in Section 5, in Township 29, Range 24, West of the fourth Principal Meridian, particularly described as follows:

Commencing at a point on the South line of said Lot 3 distant 1460 feet West of the Southeast corner of said lot 3; thence West on said South line to the Easterly boundary line of Crystal Lake Road (now Jefferson Highway); thence Norhtwesterly along said boundary line 16 feet; thence East and parallel with the south line of lot 3 134.92 feet; thence North and parallel with the easterly boundary line of lot 3 207.5 feet; thence West and parallel with the South line of lot 3 284.33 feet, more or less, to the said Easterly boundary line of said road; thence Northwesterly along said boundary line to a point formerd by the interesection of said boundary line with the Westerly line of lot 3; thence North of said West line, 970 feet, more or less, to the "meander corner", being the Northwester corner of said lot 3; thence in a Southeasterly direction to a point in the North boundary line of said lot 3 extended in a straight line to the West boundary line of lot 3 which point is 55- feet Eat from the said West boundary line of lot 3; thence East along the North line, as extended, of lot 3, to a point therein distant 1460 feet West of the Northeasterly corner of lot 3; thence South and parallel with the East line of lot 3 to the point of beginning excepting therefrom that part described as follows:

Beginning at the Government Survey's Northwestern "Meadner Corner" of said Lot 3, in the West line of said Section 5, thence South along the said West line of said Section 5, a distance of 161.25 feet; thence North 58 degrees 08 minutes East along a straight line to a point hereinafter called "Point A" Where such line inetersects another straight line running Southeasterly from said "Meader Corner" to a point in the North boundary line of said Lot 3 extended in a straight line to the West boundary line of Lot 3 which latter point is 550 feet East from the said West boundary line of said Lot 3; then Northwesterly from said Point A along said other straight line to the point of beginning, also excepting therefrom that part described as follows, to-wit; That portion lying West and Southwesterly of a line described as follows: Beginning at a point on the South line of said Government lot 3, distant 867.7 feet easterly of the Southwest Corner thereof; thence running Northerly for a distance of 33 feet; thence running Northwesterly for a distance of 321.1 feet more or less to a point (said point being described as follows: From a point on the East side of Crystal Lake Road, distant 16 feet North of the South line of said Government Lot 3 of Section 5, running thence East 134.92 feet; thence North 207.5 feet to said point); thence continue Northwesterly along said course for a distance of 222.9 feet, more or less, to the Northeasterly right of way boundary of Trunk Highway No.3 as the same is now located and established over and across said Government lot 3 of section 5 and there terminating.

Legal Descriptions of Parcels After Lot Split

Parcel 1 – Certificate of title without Outlot A

All that part of Government Lot 3, in Section 5, in Township 29, Range 24, West of the fourth Principal Meridian, particularly described as follows:

Commencing at a point on the South line of said Lot 3 distant 1460 feet West of the Southeast corner of said lot 3; thence West on said South line to the Easterly boundary line of Crystal Lake Road (now Jefferson Highway); thence Norhtwesterly along said boundary line 16 feet; thence East and parallel with the south line of lot 3 134.92 feet; thence North and parallel with the easterly boundary line of lot 3 207.5 feet; thence West and parallel with the South line of lot 3 284.33 feet, more or less, to the said Easterly boundary line of said road; thence Northwestery along said boundary line to a point formerd by the interesection of said boundary line with the Westerly line of lot 3; thence North of said West line, 970 feet, more or less, to the "meander corner", being the Northwest corner of said lot 3; thence in a Southeasterly direction to a point in the North boundary line of said lot 3 extended in a straight line to the West boundary line of lot 3 which point is 55- feet Eat from the said West boundary line of lot 3; thence East along the North line, as extended, of lot 3, to a point therein distant 1460 feet West of the Northeasterly corner of lot 3; thence South and parallel with the East line of lot 3 to the point of beginning excepting therefrom that part described as follows:

Beginning at the Government Survey's Northwestern "Meadner Corner" of said Lot 3, in the West line of said Section 5, thence South along the said West line of said Section 5, a distance of 161.25 feet; thence North 58 degrees 08 minutes East along a straight line to a point hereinafter called "Point A" Where such line inetersects another straight line running Southeasterly from said "Meader Corner" to a point in the North boundary line of said Lot 3 extended in a straight line to the West boundary line of Lot 3 which latter point is 550 feet East from the said West boundary line of said Lot 3; then Northwestery from said Point A along said other straight line to the point of beginning, also excepting therefrom that part described as follows, to-wit; That portion lying West and Southwesterly of a line described as follows: Beginning at a point on the South line of said Government lot 3, distant 867.7 feet easterly of the Southwest Corner thereof; thence running Northerly for a distance of 33 feet; thence running Northwestery for a distance of 321.1 feet more or less to a point (said point being described as follows: From a point on the East side of Crystal Lake Road, distant 16 feet North of the South line of said Government Lot 3 of Section 5, running thence East 134.92 feet; thence North 207.5 feet to said point); thence continue Northwestery along said course for a distance of 222.9 feet, more or less, to the Northeasterly right of way boundary of Trunk Highway No.3 as the same is now located and established over and across said Government lot 3 of section 5 and there terminating.

Which lies northwesterly, northeasterly and southerly of the following described Line B and its southwesterly extension from said point of beginning and westerly extension from said point of termination:

Commencing at the southwest corner of said Government Lot 3; thence North 00 degrees 29 minutes 46 seconds West, assumed bearing along the west line of said Government Lot 3, a distance of 624.16 feet to the northwesterly extension of the northeasterly right-

of-way line of West Broadway, formerly known as Jefferson Highway and Crystal Lake Road, which right-of-way line is parallel with and distant 66.00 feet northeasterly of the northwesterly extension of the most southerly northeasterly line of Lot 1, Block 1, Robbinsdale Mall Second Addition, according to the recorded plat thereof, Hennepin County, Minnesota; thence South 38 degrees 58 minutes 10 seconds East along said northwesterly extension and said northeasterly right-of-way line of West Broadway, a distance of 316.02 feet to the actual point of beginning of said Line B; thence North 66 degrees 33 minutes 02 seconds East, a distance of 58.63 feet; thence South 24 degrees 55 minutes 19 seconds East, a distance of 124.23 feet; thence South 29 degrees 51 minutes 52 seconds East, a distance of 81.11 feet to Line A described below; thence North 89 degrees 48 minutes 57 seconds West along said Line A, and parallel to the south line of said Government Lot 3, a distance of 17.41 feet to said northeasterly right-of-way line of West Broadway and said line there terminating.

Line A is described as:

Commencing at the intersection of the south line of said Government Lot 3 with said northeasterly right-of-way line of West Broadway (FKA Crystal Lake Road); thence northwesterly along said right-of-way line for 16.00 feet; thence east and parallel with the south line of said Government Lot 3 a distance of 134.92 feet; thence north and parallel with the east line of said Government Lot 3 a distance of 207.50 feet to the point of beginning of Line A; thence west and parallel with the south line of said Government Lot 3 a distance of 284.33 feet, more or less, to said northeasterly right-of-way line and said Line A there terminating.

Parcel 2 - Metes and Bounds description of Outlot A, Parker Station Flats

That part of Government Lot 3, Section 5, Township 29, Range 24, 4th Principal Meridian, described as follows:

Commencing at the southwest corner of said Government Lot 3; thence North 00 degrees 29 minutes 46 seconds West, assumed bearing along the west line of said Government Lot 3, a distance of 624.16 feet to the northwesterly extension of the northeasterly right-of-way line of West Broadway, which right-of-way line is parallel with and distant 66.00 feet northeasterly of the northwesterly extension of the most southerly northeasterly line of Lot 1, Block 1, Robbinsdale Mall Second Addition, according to the recorded plat thereof, Hennepin County, Minnesota; thence South 38 degrees 58 minutes 10 seconds East along said northwesterly extension and said northeasterly right-of-way line of West Broadway, a distance of 316.02 feet to the actual point of beginning; thence North 66 degrees 33 minutes 02 seconds East, a distance of 58.63 feet; thence South 24 degrees 55 minutes 19 seconds East, a distance of 124.23 feet; thence South 29 degrees 51 minutes 52 seconds East, a distance of 81.11 feet to Line A described below; thence North 89 degrees 48 minutes 57 seconds West along said Line A, and parallel to the south line of said Government Lot 3, a distance of 17.41 feet to said northeasterly right-of-way line of West Broadway; thence North 38 degrees 58 minutes 10 seconds West along said northeasterly right-of-way line a distance of 205.31 feet to the point of beginning.

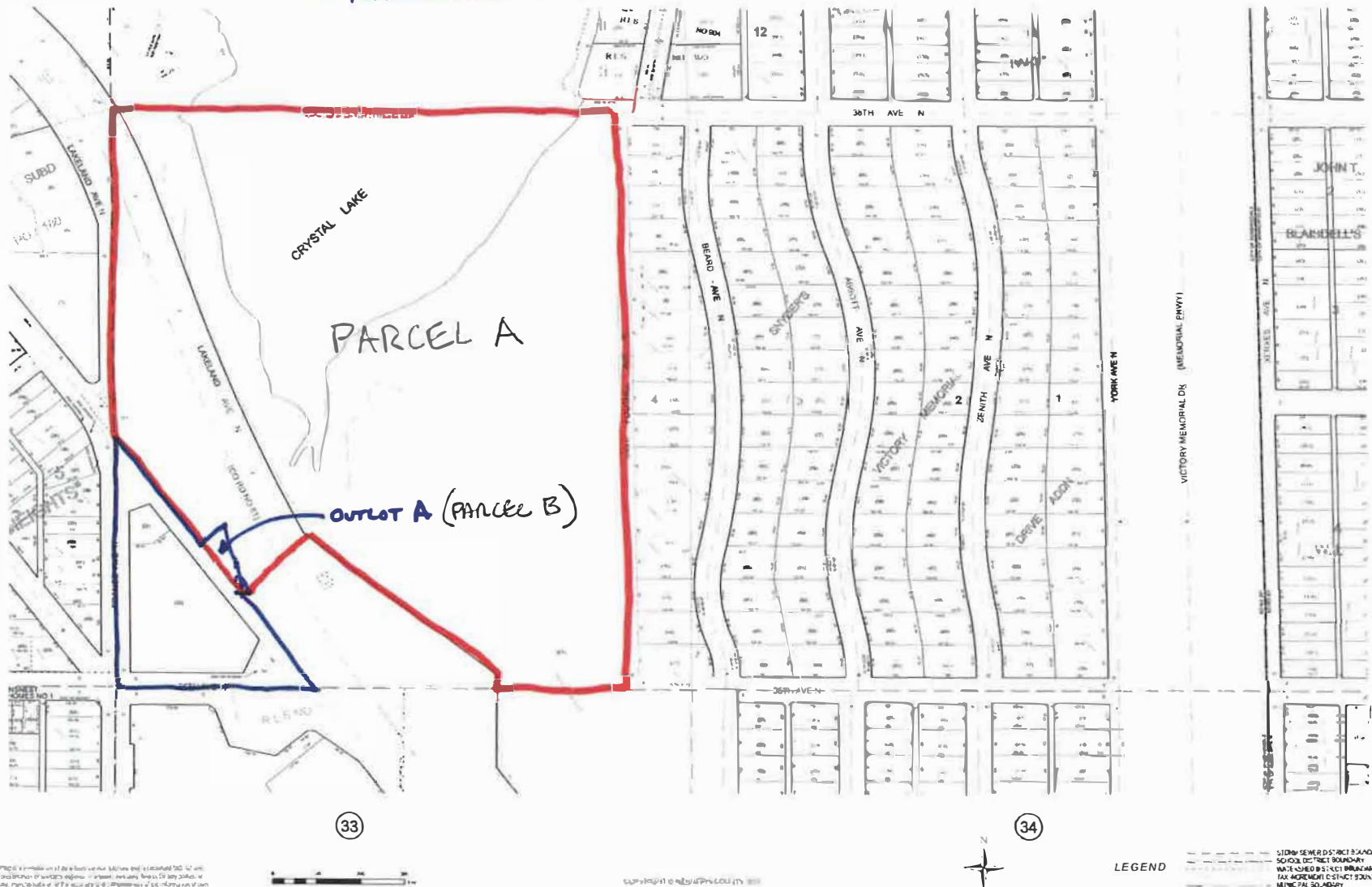
Line A is described as:

Commencing at the intersection of the south line of said Government Lot 3 with said northeasterly right-of-way line of West Broadway (FKA Crystal Lake Road); thence northwesterly along said right-of-way line for 16.00 feet; thence east and parallel with the south line of said Government Lot 3 a distance of 134.92 feet; thence north and parallel with the east line of said Government Lot 3 a distance of 207.50 feet to the point of beginning of Line A; thence west and parallel with the south line of said Government Lot 3 a distance of 284.33 feet, more or less, to said northeasterly right-of-way line and said Line A there terminating.

S1/2 SW1/4 SEC.05 T.29 R.24

MINNEAPOLIS - 01
 ROBBINSDALE - 44

— APPROXIMATE LIMITS OF CITY PARCEL
 — APPROXIMATE LIMITS OF PARKER STATION FLAT



MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: August 20, 2019

SUBJECT: Adoption of Sign Retroreflectivity Evaluation and Maintenance Policy

Background:

The U.S. Department of Transportation sets standards for the basic principals relating to establishing uniform standards for traffic signs that promote safety on Public Roads. These standards manifest themselves locally within the Minnesota Manual of Uniform Traffic Control Devices (MMUTCD).

Recently adopted language requires all agencies to adopt a sign evaluation and maintenance policy that specifically addresses the reflectivity of key regulatory signs (STOP, Speed Limit etc), yellow warning signs and green/white guide signs. Maintaining proper reflectivity of these critical signs improves safety for all road users, especially at night.

A number of evaluation methods have been developed as acceptable standards and are available for agencies such as the City to adopt, some with more time consuming evaluation required than others. After careful consideration of the acceptable methodology by City staff, the method recommended for adoption is to perform a blanket replacement of the identified signs and then adopt an expected sign life, at which time the signs will again be replaced. The determination of this sign life requires a combination of review of life expectancy of the manufacturers sheeting and on the ground inspection and evaluation of reflectivity performance over time.

This method has been incorporated into a policy for adoption. A copy of the proposed policy has been included as Attachment 1 of the Resolution for Council Members information.

It should be noted by Council that the past dates referred to in the policy relating to signs meeting new retroreflectivity requirements have been met.

Recommendation:

Waive the reading and order the adoption the attached resolution adopting a Sign Retroreflectivity Evaluation and Maintenance Policy as included in the report as Exhibit 1.



Marcia Glick, City Manager

CONCURRENCE:



Richard McCoy, P.E.
Public Works Director / City Engineer

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 20th day of August, 2019.

Resolution No.

A RESOLUTION ADOPTING
SIGN RETROFLECTIVITY EVALUATION AND MAINTENANCE POLICY

WHEREAS, the U.S. Department of Transportation establishes uniform standards for traffic signs that promote safety on public roads; and

WHEREAS, cities are required to adopt a sign evaluation and maintenance policy that specifically addresses the reflectivity of key regulatory signs including, but not limited to, stop signs, speed limit signs and yellow warning signs

WHEREAS, the city has reviewed acceptable standards and identified the acceptable methodology;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE, MINNESOTA: the Sign Retroflectivity and Maintenance Policy, shown as Attachment 1, is hereby adopted.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 20TH DAY OF AUGUST, 2019.

Regan L. Murphy, Mayor

ATTEST:

Kate Croteau, City Clerk

CITY OF ROBBINSDALE SIGN RETROFLECTIVITY EVALUATION AND MAINTENANCE POLICY

1. INTRODUCTION

The Manual of Uniform Traffic Control Devices (MUTCD) published by the US Department of Transportation (FHWA), set standards for basic principals of traffic signs to promote safety on public roads and establishes uniform standards.

Recently adopted language requires all agencies that maintain roadways open to public travel to adopt a sign maintenance program to maintain traffic sign retroreflectivity at or above specific levels. "Retroreflectivity" describes how light is reflected from a surface and returned to its original source.

Improvements to nighttime visibility of traffic signs will help drivers better navigate roads at night and thus promote safety and mobility. Improvements in sign visibility will also help older drivers whose visual capabilities may be declining.

The MN MUTCD requires a city to establish an assessment or management method that is designed to meet federal standards. The assessment or management method must be established by January 22, 2012.

Retroreflective properties of all sign sheeting materials degrade over time making signs progressively less visible at night. Environmental conditions can cause a loss of retroreflective performance as well as damage due to vandalism, thus, losing their effectiveness in communicating regulatory warning and guidance messages especially at night. To maintain nighttime effectiveness signs must be replaced before they reach the end of their useful life.

By January 22, 2015, the city must comply with the new retroreflectivity requirements for all regulatory signs (STOP and speed limit signs), yellow warning' signs and green/white "guide" signs.

By January 22, 2018, the city must comply with the requirements for all street name signs.

2. PURPOSE

The purpose of this policy is to establish how the city will implement a management and assessment method to meet the MN MUTCD sign retroreflectivity requirements. The goal is to improve safety on the city's streets and road.

3. APPLICABLE SIGNS

This policy applies to all traffic signs in the city with the exception of:

- a. Stop signs at MnDOT controlled intersections.
- b. Specific signs installed by others (MnDOT, transit agencies and private signs as agreed upon by the City of Robbinsdale.)
- c. Signs along county highways & MNDOT highways.
- d. Bike path and other pedestrian-control signs not pertaining to vehicle traffic installed by government agencies other than the City.
- e. Signs on approaches to city streets installed by private business and/or property owners.

4. APPROVED MANAGEMENT METHOD

After reviewing management methods proposed for sign maintenance, the City of Robbinsdale has approved a combination of two methods.

- a. BLANKET REPLACEMENT. After taking a complete inventory of all signs in the city, sign replacement will begin with all regulatory, warning and guide signs to begin October 2014.
- b. EXPECTED SIGN LIFE. When the above signs have been replaced according to the blanket replacement method an expected sign life process/practice will be established utilizing a combination of expected sheeting warranty life estimations of manufacturers/suppliers and on the ground experience in the field. The inventory of signs will contain information regarding placement expected years of life and inspection records indicating degradation to monitor changes to ensure nighttime visibility. The eventual goal will be that the majority of retroreflectivity related sign replacement will be handled through the expected life cycle/sign life process.

5. INSPECTION AND REPLACEMENT

The City of Robbinsdale shall establish procedures for regular inspection of signs. Those procedures will include an inspection survey, regular inspections and criteria for determining whether a particular sign condition is in need of replacement.

6. MISCELLANEOUS SIGN PRACTICES:

- a. Contact the Public Works office for repairs needed or in case of emergency replacement.
- b. Training will be provided to ensure staff can perform maintenance duties in an efficient and responsive manner. Training shall consist of, at a minimum, appropriate signing and traffic control seminars (when available and funding available through budget), training videos or website trainings and as appropriate and available.
- c. Unauthorized signs will be removed by the City from City Right-of-Way.

7. REVIEW AND MODIFICATION OF POLICY:

The Council may modify or clarify this policy at any time.

8. REVIEW OF POLICY:

The City Manager will keep on file comments and complaints received regarding this policy. The policy will be reviewed periodically. Any review will consider comments and complaints since the last review and any other factor affecting the policy or its implementation.

9. EFFECTIVE DATE OF POLICY:

This policy shall be effective upon approval by City Council on _____

Modifications of the policy shall be effective on the date said modifications are approved by City Council.

Regan Murphy, Mayor

Attest

Kate Croteau, City Clerk

2019-2020

ROBBINSDALE AMBASSADOR

INTRODUCTIONS

Miss Robbinsdale – Olivia Schmitz

Princess – Rachael Turnquist

Ambassador – Sonja Ranstrom

Ambassador – Favour Ikechukwu

Junior Ambassador – Isabella Suglia

MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: August 20, 2019

SUBJECT: Water Treatment Plant Site Selection

Background:

The process of progressing the Centralized Water Treatment Facility project has reached a point where selection of a site is needed to allow further development of plans.

The City has been through the process of selecting a Consultant to assist with the project and has made the necessary application to obtain low interest funding through the Public Facilities Authority (PFA).

In order to meet the deadlines required by the funding agency, plans and specifications for the proposed facilities must be submitted to the Minnesota Department of Health in March of 2020.

Consequently, the choice must be made to select the site for the Treatment Facility.

Alternatives:

The original site identified for the facility is located on a former School District Storage / Garage building at 3760 Lee Avenue. This site has remained relatively unused (apart from some usage by the Recreation Department as small soccer fields and as a construction 'boneyard') for a number of years. The site is centralized and provides good access to trunk water lines for distribution of treated water into the system. The site is just over 1 acre in size at 44,474 ft². This is the northern site.

Following comments received during the Public Hearing on June 11th related to the sale of this property from the Robbinsdale Economic Development Authority (REDA) to the City to allow the facility to be located here, a review was made to see what nearby alternate sites may be able to accommodate the facility. The property at 3648 Lee Avenue was identified as a potential alternative.

This site has remained unused for many years since a proposed next phase of the Lee Square development did not proceed. The Lee Avenue end of the property has been used for Highland Games, as a construction 'boneyard' and for informal recreation activities, while the rear of the property contains a dry pond occupied with a significant number of volunteer trees. This site is also centralized and has good access to truck water lines. This site is just over 2.5 acres in size at 116,544 ft². This is the southern site.

The identification of the two sites can be seen in the following diagram –



Consultation:

Review of the history of the property including any deed restrictions was performed to verify that construction of a Water Treatment Facility could be undertaken.

An informal meeting of City staff and Lee Square Board representatives took place on June 25th to introduce the idea of using the southern site for this purpose.

A further meeting of City staff, Council Member Selman, the Lee Square Board and residents of the Co-operative was held on July 30th at the Lee Square property.

In order to collect broader feedback of the two alternates, an Open House was advertised in the SunPost and by letter notification. The Open House was held at City Hall on August 13th between 3:00pm and 6:00pm. Twenty three (23) people plus three Council Members attended at various times throughout the hours listed to view conceptual ideas for the two sites, ask questions of staff and provide feedback. Of those who attended, fourteen (14) were residents of Lee Square.

Feedback:

At the time of writing this report, a number of comment sheets have been received. In addition, a number of individual correspondence (emails / letters) have been received regarding this matter together with correspondence from the Lee Square Board of Directors. The Board of Directors have indicated preference for the south site to remain as is, but recognize the need for the facility and have outlined a number of requests should the south site be selected.

All feedback received in written form has been included as Attachment 1 for Council Members review and consideration. Additional feedback received up to this evening's meeting will also be provided prior to the meeting start.

The primary issues raised during the Open House and/or received within the most recent written feedback, together with responses can be summarized as follows, not surprisingly noting that the concerns relate to the selection of the proposed southern site –

Visual Impact of the Proposed Building – numerous comments have been received that the building will be visible from the rear facing units of Lee Square and that there is concern that this will be a detriment, especially the proposed 40' tall silos required to store the lime for softening the water.

Response – while it is acknowledged that the existing water treatment facilities in Robbinsdale are somewhat drab and institutional looking, City Council has recognized that this new facility will be finished with improved architectural treatments given the context of being located in a residential area. Staff is in full agreement with this approach, and is confident that an attractive building can be provided.

Issues like bulk of the building will also be carefully considered, noting however that the space to allow the function of the building and the necessary processes comes first, and then a building envelope developed to encompass that. With specific reference to the size and number of lime

silos required, this will be developed during the detailed design process. The intention is that the silos will be incorporated into the building envelope.

Loss of Open Space / Habitat – comments have been made that a building on the southern site will take away parkland that is used by numerous groups and individuals for informal recreation purposes. In addition, loss of the dry pond area at the eastern end of the site will create a reduction of habitat for various forms of wildlife that are currently found in the area.

Response – the intent of any design on the southern site would be to place the building in such a manner to minimize impact to the open space toward Lee Avenue. If part of the area closer to Lee Avenue is needed to house the Clear Well storage, this feature would be buried underground and the area above that storage can be restored as an open space as is done in many locations.

Sympathetic design can also minimize the extent of encroachment into the dry pond area and therefore minimize any impacts on the wildlife using this area. Further, enhancements can be made around the outer edges of the building to enhance natural areas suitable for birds, bees and butterflies.

Validity of Using Parkland for the Facility – a number of concerns have been raised about the validity of using parkland, dedicated in the 1990's by the Lee Square residents to the City.

Response – these concerns are based on a misconception that the southern site was provided to the City by the Lee Square residents for the purpose of parkland. The land in question was originally scheduled to become another stage of the Lee Square development, however the developer at the time did not proceed with this. The land was therefore handed back to the REDA. The land was then held for a number of years and a proposal to build townhomes on the land was strongly opposed by Lee Square residents. The REDA then sought to hand the transfer the land back to the City as parkland. However the City did not agree to this and further sought to have the eastern 2/3 of the property burdened with a utility easement for the purpose of storm sewer, water or sanitary sewer purposes. There is no deed restriction for parkland on this property.

The Facility on the Southern Site will cause Loss of Property Values at Lee Square – many residents of Lee Square have expressed concern that the existence of a Water Treatment Facility on the southern site will cause a loss of their property values.

Response – a well designed facility is more likely to be seen as an asset than a detriment and would not create an adverse impact on property values.

Conditions During the 18 months to 2 year Construction Period will be Unbearable – residents of Lee Square are concerned about the noise, dust and traffic issues associated with the construction period adjacent to their homes.

Response – there is no doubting that construction work generates noise, that excavation of the ground will create loose material and that construction traffic will be required to enter and exit the site to facilitate the building of the plant. These impacts can be minimized by including requirements contained within the construction documents. Restricting work hours and ensuring proper dust control are typical requirements that are standard in City construction project

contracts. The movement of vehicles in and out of a project site is a necessary component of construction. Overall, the construction stage of the project is of a finite duration, after which operations will have little to no adverse impact to the neighborhood.

Proximity of Hazardous Chemicals – concern has been expressed about the chemicals that would be delivered and stored in the Water Treatment Facility, and the proximity of these chemicals to the Lee Square residents.

Response – the chemicals to be used in the treatment of water in the proposed new facility will be similar to the chemicals already used at the three treatment plant sites throughout the City. These chemicals are used worldwide to treat drinking water. Usage of all chemicals is strictly controlled by various agencies and standard practices in order to ensure that minimum hazard exposure to the public. The City has a demonstrated ability to safely operate plants in harmony next to a Level 1 Hospital, a Middle School and within the Downtown for the past 60 years without any chemical issues.

Increase of Traffic to the New Facility – concern has been expressed about the number of trucks and other vehicles needed to service and operate the proposed facility.

Response – it is expected that truck deliveries of consumable materials and removal of byproduct would be required approximately twice per month depending on the season and volume of water production. There would be City staff presence in pickups on a daily basis to ensure that the plant is operating correctly and to conduct the required water sampling and testing. Grounds maintenance (mowing) would be performed on a regular basis during warmer months while snow removal and other winter based activities would be performed in a timely basis during the colder months.

Overall, most of the correspondence received in the lead up and aftermath of the most recent Open House has indicated a preference for the City to select the northern site.

It is likely that interested residents will be in attendance at tonight's meeting and may have additional thoughts and comments should City Council allow further testimony.

Summary:

Of the two sites under consideration, staff preference is to select the southern location (adjacent to Lee Square). Staff prefers this site for the following reasons –

The space available better suits the extent of infrastructure needed, especially since the addition of lime softening has become a component. This additional space provides better flexibility for the end design that will allow adjustments to layout to minimize impact of the building. A building of the same size will look smaller on a bigger land footprint.

Accessibility of the southern site is better for vehicles that will be needed for chemical delivery and removal of byproducts of the softening process (lime cake).

There is better opportunity for more extensive restoration and vegetation planting around the periphery of the site to provide enhanced screening. Using larger caliper trees and giving consideration to evergreens will also enhance this screening.

Staff feels that many of the concerns raised by the neighborhood relating to the southern site can be addressed during design and restoration of the site.

The current anticipated use for the south site which has been formally included in the Five Year Capital Improvement Plan going back to the 2016-2020 plan is a synthetic turf, multi-use athletic field likely to include lights to permit usage from March through September.

Overall, staff feels that a much better final product in terms of functionality and aesthetic appearance can be achieved if this facility is located on the southern site and would recommend this site to City Council noting however that the final decision rests with City Council.

Recommendation:

City Council make a selection of site for the proposed Centralized Water Treatment Plant in order to allow development of plans and specifications in time to meet the deadline requirements for the PFA funding.



Marcia Glick, City Manager

CONCURRENCE:



Richard McCoy, P.E.
Public Works Director / City Engineer

Attachment 1

Correspondence / Comment Sheets

Received Relating to the

Proposed Water Treatment Facility

Site Selection



4400 36th Avenue North
Robbinsdale, MN 55422

Phone: 763-522-5095
Fax: 763-522-5786

August 15, 2019

CITY OF ROBBINSDALE
ENGINEERING DEPT.

AUG 16 2019

RECEIVED

Marcia Glick
City Manager
4100 Lakeview Ave. N.
Robbinsdale, MN 55422

Dear Ms. Glick,

Concerning the placement of the water treatment facility adjacent to the Lee Avenue Park, the Board of Directors (BOD) of Lee Square Cooperative have a general consensus regarding the project. While we would prefer the area would remain as is, we understand the city's need for the facility and if the south side of the park is chosen as the site, the BOD requests the following:

1. The building be located as far from our property line as possible.
2. The building be placed as far from Lee Avenue as possible.
3. The entrance for the trucks be on the north side of the building.
4. As much of the wetlands as possible be preserved.
5. After the construction, beautiful landscaping be made.
6. On the side facing Lee Square Cooperative, mature trees be planted, possibly evergreens.

These are general opinions stated by BOD members and is not a formal vote.

Sincerely,

A handwritten signature in dark ink, appearing to read "Pat DiRocco".

Pat DiRocco
Board President



Richard McCoy

From: Gary Huser
Sent: Thursday, August 15, 2019 9:37 AM
To: Richard McCoy
Subject: Water treatment

EXTERNAL EMAIL ALERT: This message originated from outside the City of Robbinsdale email system. Unless you recognize the sender and know the content, DO NOT click links or open attachments.

Dear Mr McCoy,
Please find a different location for the new water treatment plant.
The location between the beautiful baseball field and the award winning Lee Square flower garden just makes no sense.
It simply is the wrong spot for this project.

Thank you, Gary Huser

Sent from my iPad

4400 36th Avenue



City of Robbinsdale

Water Treatment Plant Site Options Open House – Comment Sheet

We welcome your comments about the Water Treatment Plant Site Options

Name: MARK HELPS

Address: 3659 Lee Ave N, Robbinsdale 55422

Email: _____

Comments: The truth is that I cannot say 100% what I would choose for which location to put the Water Treatment plant at. In a perfect world I would prefer a grassy field and trees across the street from my house. I live directly across from the South Site of Lee Park. It is a very nice view as it stands today. If the Water Treatment Plant were to be put at the South Site, I definitely would hope, and pray, and ask that it be set as far back in the park as is reasonable, and executable, and possible. With the underground Clear Well in front of the Plant Building to add a buffer of green space. I also would wish for a relatively good-looking building, and some nice landscaping and trees. If it were executed well I think I would be okay with having it across the street from me. It also would mean that something less desirable will not be built there (such as a noisy, busy, lighted athletic field). At the same time the North Site seems like it could accommodate such an undertaking (either the Plant or an athletic field.)

I actually feel a Water Treatment Plant could be an asset to the

Thank you for your interest and your comments

Lee Park Neighborhood. Thank you.

I would enjoy a quietly-run plant ☺

Comments can be returned tonight or returned at a later date to:

Richard McCoy, City Engineer/Director of Public Works
4100 Lakeview Avenue North
Robbinsdale, MN 55422
rmccoy@ci.robbinsdale,mn.us
763-531-1260

CITY OF ROBBINSDALE
ENGINEERING DEPT.

AUG 15 2019

RECEIVED

Richard McCoy

From: Donna Herman
Sent: Wednesday, August 14, 2019 1:32 AM
To: Richard McCoy
Subject: Water Treatment Plant/Soccer Field

EXTERNAL EMAIL ALERT: This message originated from outside the City of Robbinsdale email system. Unless you recognize the sender and know the content, **DO NOT** click links or open attachments.

Good Morning!

Thanks for the information at yesterday's meeting about the proposed water treatment plant!

Our questions were answered; however a new concern has hit the rumor mill:
is there a grant in the works for a soccer/lacrosse field in the southern section of Lee Park? I have not been able to find any info about this on the Robbinsdale City website.

Any info you can provide about this grant or soccer/lacrosse field would be appreciated.

Thanks!

Donna Herman
440 36th Ave N #348

1

Richard McCoy

From: RC Richards
Sent: Sunday, August 04, 2019 11:09 PM
To: Marcia Glick; Richard McCoy
Subject: Drinking water proposed facility at Lee Square border

EXTERNAL EMAIL ALERT: This message originated from outside the City of Robbinsdale email system. Unless you recognize the sender and know the content, **DO NOT** click links or open attachments.

8/04/19

Greetings,

Thank you for the presentation on 7/30/19 & also 8/02/19 mailed letter Re the above subject.
I will make the August 13th open house & 20th meeting, again thanks for the informational materials.
My questions are as follows:

- 1) May we please have a 3-dimensional architectural model showing building, fence, landscaping & lighting - including Lee Square & Residences on Lee Ave, Ball Field? I feel this is only way we can understand the project.
 - 2) May we also have renderings showing the view from back of Lee Square perspective-(showing what we will be looking at from our windows both in summer & winter when no leaves on trees)?
 - 3) Please perform an impact statement regarding how this project will affect property values at Lee Square and homeowners on Lee Ave. I believe this is deserving especially since this land was previously deeded/donated to the City by Lee Square for free -we have a right to know if losses would likely occur because of an industrial site in our now serene area.
 - 4) How long will construction of both Lee Avenue the plant take?
 - 5) Will solar be used to help run the facility?
 - 6) Will the silos for chemical storage be concealed within the building or standing outside?
 - 7) If there is to be fencing especially along the Lee Square North property line, could it be a wrought iron or something decorative rather than chain link so that it would be architecturally pleasing?
 - 8) Please demonstrate what exterior lighting would be used & how will that extend into our backyard?
 - 9) Once the facility is completed (if it is going ahead), will there be an open house & public educational tours?
 - 10) Do the MN Twins organization and those who use the ball field & parking lot know of this proposed project & if so, how do they respond?
 - 11) Please print the list of Lee Avenue homeowners questions & answers from last public meeting (saw it online now cannot find it. Helps so that questions are not duplicated).
- You have my permission to publish this letter with answers for the same purpose.
- 12) Please present any information regarding hazards or emissions that may or may not be present with this type of facility.

Respectfully,

Rosemary Stafford
4400-36th Avenue N #351

Richard McCoy

From: RC Richards
Sent: Monday, August 05, 2019 3:40 PM
To: Marcia Glick; Richard McCoy
Subject: Re: Drinking water proposed facility at Lee Square border

EXTERNAL EMAIL ALERT: This message originated from outside the City of Robbinsdale email system. Unless you recognize the sender and know the content, **DO NOT** click links or open attachments.

On Sun, Aug 4, 2019 at 11:08 PM RC Richards <
8/04/19

wrote:

Greetings,

Thank you for the presentation on 7/30/19 & also 8/02/19 mailed letter Re the above subject.
I will make the August 13th open house & 20th meeting, again thanks for the informational materials.

My questions are as follows:

- 1) May we please have a 3-dimensional architectural model showing building, fence, landscaping & lighting - including Lee Square & Residences on Lee Ave, Ball Field? I feel this is only way we can understand the project.
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- 9) Once the facility is completed (if it is going ahead), will there be an open house & public educational tours?
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- 11) Please print the list of Lee Avenue homeowners questions & answers from last public meeting (saw it online now cannot find it. Helps so that questions are not duplicated).

You have my permission to publish this letter with answers for the same purpose.

12) Please present any information regarding hazards or emissions that may or may not be present with this type of facility.

Respectfully,
Rosemary Stafford
4400-36th Avenue N #351
Robbinsdale, MN 55422

Richard McCoy

From: RC Richards
Sent: Thursday, August 08, 2019 3:18 PM
To: Richard McCoy; Marcia Glick
Subject: More questions re water treatment plant adjacent to Lee Square

EXTERNAL EMAIL ALERT: This message originated from outside the City of Robbinsdale email system. Unless you recognize the sender and know the content, **DO NOT** click links or open attachments.

8/08/19

Good afternoon,

Here are a few more questions that have come up, thank you for your time, we appreciate your input.

Hopefully, this knowledge will help folks understand what is before us.

Apologies if some queries may seem dumb, this is all new and a learning process.

Sincerely,

Rosemary (Stafford)

Lee Square #351

- 1) Will Robbinsdale waste water plant need to be rebuilt as well in the near future?
- 2) Can the 3 existing drinking water sites be refurbished?
- 3) What water source fills the wells & is there an infinite supply for how many years into the future?
- 4) How can we at Lee Square be assured that the integrity of our foundation will not be affected by the well drilling, huge ground digging and reconstruction of Lee Avenue, etc..? Is there a study regarding this?
- 5) If this project goes forward and those residents on Lee Avenue and in Lee Square suffer loss of real estate value, how does the City plan to remedy such loss?
- 6) Why does not the agreement signed by Mr. Blonnigan in 1999 secure the parkland designation?
- 7) Will there be a wind sock flying at all times in the event of a chlorine gas leak as there is at the Minneapolis Waterworks?
- 8) What evacuation plans will be instituted in the event of such a leak and will safety drills be required for residents?
- 9) Why cannot the original site on the north end of the ballpark be used?
- 10) If this plan proceeds when will construction commence? Lee Avenue redo first, or?

Again, thank you for indulging us our thoughts & fears..

Rosemary

Richard McCoy

From: Chuck Waldmyer
Sent: Friday, August 09, 2019 2:36 PM
To: Richard McCoy
Subject: Proposed Water Treatment Plant Site

EXTERNAL EMAIL ALERT: This message originated from outside the City of Robbinsdale email system. Unless you recognize the sender and know the content, **DO NOT** click links or open attachments.

Hello Richard,

I am a resident at Lee Square Coop and since I won't be able to attend the meeting on the 13th of August I opted to ask questions per an e mail to you.

1. Why was there a change in location?
2. Was an environmental impact survey or study done?
3. How is it that Lee Sq residents were not sent out a notice alot sooner that 2 Aug about the change.

It would seem that the original location would have a less impact on all concerned especially home residents and you would save the habitat for many animals without any deterioration of wetlands.

Thank you for your time. Chuck Waldmyer Apt 153

Richard McCoy

From: Colleen Patterson
Sent: Sunday, August 11, 2019 9:37 AM
To: Richard McCoy
Subject: Water Treatment

EXTERNAL EMAIL ALERT: This message originated from outside the City of Robbinsdale email system. Unless you recognize the sender and know the content, **DO NOT** click links or open attachments.

we are going to be out of town for this but just want to
say thank you for all your hard work on this!
I support the new location and what your department finds most
viable for the city in the years to come.

Colleen & Kenn Patterson

Richard McCoy

From: Gordon Erlandson
Sent: Sunday, August 11, 2019 7:39 PM
To: Richard McCoy
Subject: feedback on proposed water treatment plant

EXTERNAL EMAIL ALERT: This message originated from outside the City of Robbinsdale email system. Unless you recognize the sender and know the content, **DO NOT** click links or open attachments.

Dear Mr. McCoy: I propose the city use the original chosen site north of the ball field, which would effect far less homes than a 120 unit senior coop. I have never seen anyone use the north site for any thing or purpose! It is an empty lot ready to have a water treatment plant built with access available with little disruption to local homes, far less than putting it next to 120 homes at Lee Square.

The site at the south end of the ball field is widely used by the community as a multi-use park, walking and playing with dogs, warm ups for the baseball teams, local sporting events that wouldn't be able to use other sites. This park is one of the reasons I moved into Lee Square, I would like to play with my grandchildren when thy come to visit, like many of my neighbors here at Lee Square already do. What would happen to the wooded reservoir which is quite full after a good rain? I need more information on the building, driveways, and suggested buffer area. Just seems to me that the northern site is a better choice. The only benefit with the building on the south side would be a beautiful landscaped area up to the border of Lee Square that was kept beautifully trimmed every week! But from the talk around Lee Square, most don't want to look at another building in their back yard.

Sincerely:Lee Square Resident

Gordon Erlandson
4400 36th Ave N.
Robbinsdale, MN.

PROPOSED WATER TREATMENT PLANT SITE

5 August, 2019

City of Robbinsdale,

I reviewed the notice describing the proposed site selection. I support the selection of the original site for two reasons. The first being that the original site (marked in blue) has better access by utility vehicles due to the cross street, which is a dead end. This will keep parking and access off from Lee Avenue. I'm sure that landscaping, as you proposed, will keep it from being a detriment to the surrounding neighborhood.

As indicated in the public notice it would help preserve help the existing trees. Which bring me to the second reason for my concerns. There are many older people living at Lee Square that don't have the mobility to visit the beautiful parks of the twin cities and their daily walks surrounded by flowers and 'trees' gives them much of the pleasure they have during their day.

I realize time marches on and the treatment plant must be built but does it have to make the people living at Lee Square suffer? I don't think that you would like to look out your back window at a utilitarian facility.

Thank You



Richard Lee

CITY OF ROBBINSDALE
ENGINEERING DEPT.

AUG 13 2019

RECEIVED



City of Robbinsdale

Water Treatment Plant Site Options Open House – Comment Sheet

We welcome your comments about the Water Treatment Plant Site Options

Name: Sharon Franz

Address: owner of 3659 Lee Avenue

Email: _____

Comments:

Because of the neighborhood usage of Lee Park -
the ballfield - the grassy area across the parking lot
I favor using the north site

If the south site is used locating it
closer to the tracks could allow the continued
usage of the Lee Park area for families of
Lee Square - Local ball teams - and families
of Lee Avenue

Thank you for your interest and your comments

Comments can be returned tonight or returned at a later date to:

Richard McCoy, City Engineer/Director of Public Works
4100 Lakeview Avenue North
Robbinsdale, MN 55422
rmccoy@ci.robbinsdale,mn.us
763-531-1260

CITY OF ROBBINSDALE
ENGINEERING DEPT.

AUG 13 2019

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City of Robbinsdale

CITY OF ROBBINSDALE
ENGINEERING DEPT.

AUG 13 2019

RECEIVED

Water Treatment Plant Site Options Open House – Comment Sheet

We welcome your comments about the Water Treatment Plant Site Options

Name: Gary Becklund

Address: 3629 Lee Avenue North

Email:

Comments:

I personally believe that the North site is preferable to the South site because most importantly the south site is has trees and an aesthetic appeal to users of the ballpark and residents of Lee Square. It is a natural sit for additional recreational resources such as soccer, basketball, tennis, etc. The area is also home to various birds, migrating wildlife (ducks, geese)

It is an area that cannot be replicated in the North site if it is not selected. Hummingbirds and their activities as well as the water facility will disrupt what is an natural and evolving greenery and life enhancing green area which in Robbinsdale there is a very limited available amount of it. Man needs a relationship with the wildlife and greenery even in the central urban areas. We cannot replicate what has evolved naturally, let us not force it.

Thank you for your interest and your comments

Comments can be returned tonight or returned at a later date to:

Richard McCoy, City Engineer/Director of Public Works
4100 Lakeview Avenue North
Robbinsdale, MN 55422
rmccoy@ci.robbinsdale,mn.us
763-531-1260



City of Robbinsdale

CITY OF ROBBINSDALE
ENGINEERING DEPT.

AUG 16 2019

RECEIVED

Water Treatment Plant Site Options Open House – Comment Sheet

We welcome your comments about the Water Treatment Plant Site Options

Name: Carol Larson
Address: 3711 Lee Ave N Robbinsdale
Email: cj13776@gmail.com

Comments:

My preference would be the North end of Lee Park

because I hate to see the existing green space with all the trees get taken apart when there is already an open space for it. + think the south end space close to Lee Square affects alot more people. It will impact my home either way, not as direct as others but it does. Construction will be rough in either spot but I'm thinking more so the South end of Lee Park.

I know that the Lee Square spot is preferable to Engineer I get it. Either space I would like to see this have some benefit to Lee Avenue residents. Low to no easement when road construction comes Superior trees and tree lines as well as other landscaping to area. remaining green space improvements and left as greenspace parkland area so wildlife will return when construction is done. If Lee Square side I would

Thank you for your interest and your comments

Comments can be returned tonight or returned at a later date to:

Richard McCoy, City Engineer/Director of Public Works
4100 Lakeview Avenue North
Robbinsdale, MN 55422
rmccoy@ci.robbinsdale.mn.us
763-531-1260

Thanks for listening to us 😊

Like to see as many trees remain as possible as they are mature.

And I would like to be in on meetings and playing of how this will all look in the end 😊
so us neighbors feel counted! as they did with Lee Ball Field
Thanks as always Carol

From: Donna Herman <dldgherman@gmail.com>
Date: August 18, 2019 at 7:17:22 PM CDT
To: Marcia Glick <mglick@ci.robbinsdale.mn.us>
Subject: Re: Water Treatment Plant/Soccer Field??

Thanks, Marcia, for the info about the future soccer field!

We support the northern site for the water treatment plant over the southern site closest to our home at Lee Square. However, if the southern site is chosen, we would then prefer to see the plant placed as close as possible to Lee Avenue.

Doug & Donna Herman
4400 36th Ave N, Minneapolis, MN 55422
763-458-1955

On Wed, Aug 14, 2019 at 7:49 AM Marcia Glick <mglick@ci.robbinsdale.mn.us> wrote:
The city's long range capital improvement plan has included a plan for a multipurpose turf field in this area to meet the increased demand for soccer/lacrosse fields as well as demand for turf fields in the spring when grass fields are too wet for play going back to at least 2014. The project is paired with a plan for application to the youth sports grants available hennepin county. It has been carried in the plan with large allocations for planning and development. The current Capital Improvement Plan has construction visioned for 2021-22 following plan development and grant application in 2020.

On Aug 14, 2019, at 7:23 AM, Donna Herman <dldgherman@gmail.com> wrote:

Good Morning!

Thanks for the information at yesterday's meeting about the proposed water treatment plant!

Our questions were answered; however, a new concern has hit the rumor mill: is there a grant in the works for a soccer/lacrosse field in the southern section of Lee Park? I have not been able to find any info about this on the Robbinsdale City website.

Any info you can provide on this grant or soccer/lacrosse field would be appreciated.

Thanks!

Donna Herman
4400 36th Ave N, #348
dldgherman@gmail.com
763-458-1955

**CITY OF ROBBINSDALE
ENGINEERING DEPT.**

AUG 19 2019

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City of Robbinsdale

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ROBBINSDALE
PAID/RECEIVED

AUG 20 2019

Water Treatment Plant Site Options Open House – Comment Sheet

We welcome your comments about the Water Treatment Plant Site Options

Name: SUZANNE HOWE

Address: LEE SQUARE

Email: SUC @ SUZANNEHOWE.NET

Comments:

THE NORTH SITE IS THE BEST FIT FOR OUR
NEIGHBORHOOD FOR THE FOLLOWING REASONS:

(A) - Lee Square is vital to keeping housing in
Robbinsdale fresh and taken care of. It gives people
a great option to stay in the neighborhood when they can
no ~~longer~~ longer afford to maintain a single family home.

(B) - ~~That~~ The south property is quite lovely and
has always been an asset to this part of town. ~~The~~ Every

Thank you for your interest and your comments

Comments can be returned tonight or returned at a later date to:

Richard McCoy, City Engineer/Director of Public Works
4100 Lakeview Avenue North
Robbinsdale, MN 55422
rmccoy@ci.robbinsdale.mn.us
763-531-1260

little piece of wild space
is important as it is
too easy too dismiss as
density increases. We have

many frog + birds + squirrels and
Rabbits that call it home.

(C) It just really stinks to put ~~so~~ so many
of the fine elders in the community through 18₈₀

months of construction is the loss of very hard earned property values that they are hoping to use to pay for assisted living and nursing home care in the future.

Thanks for listening!



City of Robbinsdale

MEMORANDUM

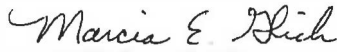
TO: City Council
FROM: Marcia Glick, City Manager
DATE: August 20, 2019
RE: Voucher Requests Pending Approval for Disbursement

The check register dated August 20, 2019 reflects the voucher requests pending approval for disbursement.

The check register dated August 6, 2019 through August 20, 2019 is a list of vouchers requiring payment for City funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

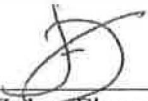
Recommendation

By motion approve disbursement requests for period ending August 20, 2019.



Marcia Glick, City Manager

CONCURRENCE:



Jeff Zuba, Finance Director