

City of Robbinsdale
CITY COUNCIL MINUTES
August 15, 2023
Meeting No. 16

CALLED TO ORDER

1. Mayor Pro Tem Wagner called the meeting to order at 7:00 p.m.

ROLL CALL

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| 2. Present: | Webb, Parisian, Mayor Pro Tem Wagner |
| Absent: | Murphy, Mayor Blonigan |
| Staff: | Tim Sandvik, City Manager; Chase Peterson-Etem, City Clerk; Rick Pearson, Community Development Coordinator |

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

3. Mayor Pro Tem Wagner opened the floor to members of the public. No members of the public spoke.

APPROVAL OF THE AUGUST 15, 2023 MEETING AGENDA

4. Peterson-Etem noted two updates to the agenda for tonight. One addition to the consent agenda for an event at Hy-Vee and the voucher disbursement report.
5. **Member Parisian MOVED, second by member Webb to approve the City Council agenda for August 15, 2023. The vote was unanimous and the motion carried.**

CONSENT AGENDA

6. Member Parisian removed item E from the Consent Agenda for further consideration.
7. **Member Parisian MOVED, second by member Webb to approve the consent agenda. This vote was unanimous and the motion carried.**
 - A. Motion to approve and order placed on file minutes of the City Council Meeting:
 - City Council meeting minutes of July 31, 2023.
 - Special Work Session meeting minutes of July 31, 2023.
 - B. Motion to receive advisory commission minutes:
 - Human Rights Commission meeting minutes of June 22, 2023.
 - Planning Commission meeting minutes of June 15, 2023.
 - Planning Commission meeting minutes of May 18, 2023.
 - Planning Commission meeting minutes of April 20, 2023.
 - C. Motion to approve issuance of licenses dated August 15, 2023.
 - D. Consider application for a 5k walk to raise funds for UNCF (United Negro College Fund) on Saturday, September 23, 2023, from 7:30 a.m. to noon.
 - E. (Removed).

- F. Motion to acknowledge the financial reports for the quarter ended June 2023.
- G. Motion to waive the reading and hold the second reading of Ordinance No. 23-10 "AN ORDINANCE AMENDING CITY CODE ZONING SECTIONS 505.09 DEFINITIONS, 510.11 ACCESSORY STRUCTURES, 510.17 OFF-STREET PARKING AND 515.01 R-1 SINGLE FAMILY RESIDENTIAL ACCESSORY USES."
- H. Motion to waive the reading and adopt Resolution No. ____ "A RESOLUTION AFFIRMING THE INTERPRETATION OF THE ROBBINSDALE CITY CODE THAT CHECK CASHING IS NOT A PERMITTED, ACCESSORY OR CONDITIONAL USE IN THE B-4 COMMUNITY BUSINESS DISTRICT BASED UPON FINDINGS OF FACT."
- I. Consider approval of Hy-Vee's, 3505 Bottineau Blvd., event application for a car and motorcycle show on their parking lot on Monday, September 4, 2023, from 11:00 a.m. until 7:00 p.m., with conditions noted by staff.

CONSENT ITEM E: MOTION TO APPROVE THE ROBBINSDALE ENERGY ACTION PLAN.

8. Member Parisian thanked members of the Energy Action Plan Team, including community members, staff, council, and Partners in Energy. She highlighted the plan and some of the goals, specifically Robbinsdale's goal to avoid an additional 30% of greenhouse gas emissions by 2030 compared to business as usual. She encouraged members of the community to view the Energy Action Plan and noted if folks want to get involved they should contact Kayla Kirtz, Assistant to the City Manager.
9. **Member Parisian MOVED, seconded by member Webb to approve the Robbinsdale Energy Action Plan. This vote was unanimous and the motion carried.**

PRESENTATION A: INTRODUCTION OF THE 2023 ROBBINSDALE AMBASSADORS.

10. Mayor Pro Tem invited the Robbinsdale Ambassadors to the podium to introduce themselves and give a brief overview of the things they are doing in the community.

NEW BUSINESS A: DISCUSS SUBMITTED BLOCK PARTY/EVENT APPLICATION FOR THE "WHEELS OF ITALY" EVENT ON SEPTEMBER 24, 2023.

11. Sandvik stated the City received an application to hold an event for "Wheels of Italy." He noted this event has been held at other places in the metro throughout the last several years and that an event of this size takes several months to coordinate. He mentioned staff received the application last week and because of that, staff's recommendation would be to table this item. He continued that the City wants to ensure the applicant has a plan for public safety, coordinating with downtown businesses, and transit needs and would recommend bringing this back to the next Council meeting when more details have been established.

12. Phill Slavik, Wheels of Italy, explained the proposed event.
13. Member Parisian asked what brought them to Robbinsdale this year. Slavik stated they liked the community feel and wanted to help support the local businesses and promote Robbinsdale.
14. Slavik asked if there are specific concerns Council has. Member Wagner stated he would prefer to discuss this when more details have been figured out and staff has had time to review the request further.
15. **Member Webb MOVED, seconded by member Parisian to table the discussion for the “Wheels of Italy” event and bring this item back to Council at the September 5, 2023, City Council meeting. The vote was unanimous and the motion carried.**

OTHER BUSINESS A: MOTION TO APPROVE DISBURSEMENT REQUESTS FOR PERIOD ENDING AUGUST 15, 2023

16. **Member Webb MOVED, seconded by member Parisian to approve disbursement requests for the period ending August 15, 2023. This vote was unanimous and the motion carried.**

OTHER BUSINESS B: MOTION TO SET A SPECIAL WORK SESSION FOR SEPTEMBER 5, 2023, AT 5:00 P.M. TO CONTINUE DISCUSSING THE 2024 BUDGET.

17. Sandvik stated the Council had an in-depth budget conversation a few weeks ago and gave direction to staff. He noted the Work Session is being set to continue that discussion with the goal of having a better understanding of what levy amount the Council will be comfortable with.
18. **Member Parisian MOVED, seconded by member Webb to set a Special Work Session for September 5, 2023, at 5:00 p.m. to continue discussing the 2024 budget. This vote was unanimous and the motion carried.**

ADMINISTRATIVE REPORTS

19. Peterson-Etem mentioned the City is partnering with Tree Trust to offer residents discounted trees for \$40 per tree and information can be found on the City website and social media accounts.
20. Sandvik thanked folks that came to the Public Safety Open House as well as people that continue to support the Robbinsdale Farmers Market. He also noted the Fall/Winter Recreation Brochure and encouraged people to register for programs.

COUNCIL GENERAL COMMUNICATIONS

21. Member Webb asked staff who residents should be calling if they notice any code violations. Sandvik stated residents can contact the Community Development department by calling the main line for City Hall and asking for the Code Enforcement Officer or Community Development in general. He also noted residents can call him.
22. Member Parisian thanked Ryan Parks, former Recreation Services Manager, for his service and dedication to the City and Recreation Department.

23. Mayor Pro Tem Wagner thanked all that attended National Night Out and that it was a pleasure meeting new folks.

ADJOURNMENT

24. **Member Parisian MOVED, seconded by member Webb to adjourn the meeting at 7:28 p.m. The vote was unanimous and the motion carried.**



Chase Peterson-Etem, City Clerk



William A. Blonigan, Mayor