

AGENDA

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A) PUBLIC HEARINGS: Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.
- B) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

1. CITY COUNCIL MEETING CALLED TO ORDER
2. ROLL CALL: Murphy, Webb, Parisian, Wagner, Mayor Blonigan
3. **MICROPHONE CHECK:** Murphy, Webb, Parisian, Wagner, Mayor Blonigan
4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
5. APPROVAL OF THE JUNE 20, 2023 MEETING AGENDA

6. CONSENT AGENDA: Pursuant to Council rules, one motion, non- debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:
- A. Motion to approve and order placed on file minutes of the City Council Meeting:
 - City Council meeting minutes of June 6, 2023. **4-11**
 - Works Session meeting minutes of June 13, 2023. **12-13**
 - B. Motion to approve issuance of licenses dated June 20, 2023. **14-16**
 - C. Motion to approve Daniel Hickman to the Parks, Recreation, and Forestry Commission as an At-Large Commissioner, effective immediately. **17-18**
 - D. Motion to approve the Robbin Art Gallery, 4915 42nd Avenue North, event to be held on Saturday, July 8, 2023, from 10:00 a.m. to 3:00 p.m. on the grass area of the property, along with complying with parking restrictions at all times, and the parking of the food truck as recommended by staff. **19**
 - E. Motion to adopt Resolution No. ___, “A RESOLUTION AUTHORIZING THE CITY OF ROBBINSDALE TO CONSIDER THE PROCESS FOR AN OUTDOOR FITNESS COURT AS PART OF THE 2024 NATIONAL FITNESS CAMPAIGN.” **20-21 Res. 21**
 - F. Motion to approve the Faith Lilac Way Lutheran Church Event. **22**
 - Approve the request for the Faith Lilac Way Lutheran Church, 5530 42nd Avenue North, event on Wednesday, August 23, 2023, 6:00 – 9:00 p.m., with music ending at 9:00 p.m.
 - Approve the temporary liquor license.
 - G. Motion to adopt Resolution No. ___ “A RESOLUTION APPROVING A CHANGE TO THE BY-LAWS OF THE ROBBINSDALE FIRE DEPARTMENT RELIEF ASSOCIATION INCREASING THE PENSION LUMP SUM DISTRIBUTION.” **23-24 Res. 24**
 - H. Motion to accept donations to help support community events in Robbinsdale. **25**
 - I. Motion to authorize the City Manager and Finance Director to issue a Purchase Order to CDW Government, Inc. for the purchase of 10 squad laptops MDC, nine squad laptop docks, and extended warranty in accordance with the estimate dated May 3rd, 2023 for a net price of \$50,000.00. **26-28**

7. PRESENTATIONS

- A. None.

8. PUBLIC HEARINGS

- A. Consider a permit for the keeping of domestic animals (chickens) at 3831 Hubbard Avenue North. **29**
- Motion to open public hearing, take testimony, and close public hearing.
 - Motion to consider approval of the request for three to six (3-6) chickens at 3831 Hubbard Avenue North, subject to conditions.

9. OLD BUSINESS

- A. Motion to adopt Resolution No. ___, “A RESOLUTION DECLARING ADOPTION AND IMPLEMENTATION OF STATE PERFORMANCE MEASURES.” **30-45
Res. 31**

10. NEW BUSINESS

- A. Motion to adopt Resolution No. ___ “A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, SERIES 2023A, IN THE PROPOSED AGGREGATE PRINCIPAL AMOUNT OF \$6,945,000. **46-71
Res. 48-51**
- B. Motion to authorize the City Manager and Finance Director to proceed with the three fiber projects identified in the report through LOGIS at an estimated cost of \$291,791.50. **72-74**

11. OTHER BUSINESS

- A. Motion to approve disbursement requests for period ending June 20, 2023. **75**
- B. Motion to schedule a Special Work Session to discuss DEI training on Tuesday, July 18, 2023 at 5:00 p.m. **76**
- C. Motion to schedule a Special Work Session to discuss the 2024 budget on Monday, July 31, 2023 at 5:00 p.m. **77**

12. ADMINISTRATIVE REPORTS

13. COUNCIL GENERAL COMMUNICATIONS

14. ADJOURNMENT

**City of Robbinsdale
CITY COUNCIL MINUTES
June 6, 2023
Meeting No. 11**

CALLED TO ORDER

1. Mayor Blonigan called the meeting to order at 7:00 p.m.

ROLL CALL

2. Present: Wagner, Murphy, Webb, Parisian, Mayor Blonigan
Absent: None
Staff: Tim Sandvik, City Manager; Chase Peterson-Etem, City Clerk; Officers of the Robbinsdale Police Department

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

3. Mayor Blonigan opened the floor to members of the public.
4. Brenda Remus, 3614 Abbott Ave N., thanked the City Manager and the Park and Rec team for responding to her request.

APPROVAL OF THE JUNE 6, 2023 MEETING AGENDA

5. Peterson-Etem noted there is one addition to the agenda tonight.
 - Addition to Other Business Item A adding the disbursement voucher report.
6. **Member Murphy MOVED, second by member Webb to approve the City Council agenda for June 6, 2023. The vote was unanimous and the motion carried.**

CONSENT AGENDA

7. **Member Wagner MOVED, second by member Parisian to approve the consent agenda. This vote was unanimous and the motion carried.**
 - A. Motion to approve and order placed on file minutes of the City Council Meeting:
 - City Council meeting minutes of May 16, 2023.
 - Work session meeting minutes of May 9, 2023.
 - Special work session meeting minutes of May 16, 2023.
 - B. Motion to receive advisory commission minutes:
 - Park & Recreation Commission meeting minutes of April 25, 2023.
 - Human Rights Commission meeting minutes of April 27, 2023.
 - C. Motion to approve issuance of licenses dated June 6, 2023.
 - D. Motion to approve second reading of Ordinance No. 23-08 “AN ORDINANCE AMENDING SECTIONS 510.15 AND 515.01 OF THE CITY CODE MAKING SOLAR ENERGY DEVICES AN ACCESSORY USE ON PRINCIPAL AND ACCESSORY STRUCTURES AND IN REAR YARDS AND CREATING AN EXCEPTION TO HEIGHT LIMITATIONS”
 - E. Motion to approve the City Manager’s evaluation, effective May 25, 2023, and

advance the salary from Step 2 to Step 4 of the established City Manager pay scale.

- F. Motion to approve request for Robbinsdale Whiz Bang Days activities and location from Thursday, July 6, to Sunday, July 9, 2023.
- G. Motion to acknowledge the Deputy Registrar's financial reports for the month of April, 2023.
- H. Motion to acknowledge the Robbinsdale Wine & Spirits' financial reports for the month of April, 2023.
- I. Motion to authorize the City of Robbinsdale to adopt the updated Safety Manual as prepared by the Employee Safety Committee.
- J. Motion to acknowledge the Investment Report for the quarter ended March 2023.

PRESENTATION A: POLICE OFFICER SWEARING IN FOR CAPTAIN CHAD STENSrud

- 8. Chief Foley recognized officers that had been previously sworn in at the police station before introduced Captain Chad Stensrud. He described Stensrud's background and requested the mayor officially swear in Captain Stensrud.
- 9. Mayor Blonigan administered the oath.

PRESENTATION B: PROCLAMATION TO RECOGNIZE JUNE 19, 2023 AND JUNETEENTH FREEDOM DAY IN THE CITY OF ROBBINSDALE

- 10. Sandvik stated this proclamation is something the City has observed the last few years and noted the council had comments prepared.
- 11. Mayor Blonigan summarized the proclamation.
- 12. **Member Webb MOVED, seconded by Parisian to Proclaim June 19, 2023 as Juneteenth Freedom Day in the City of Robbinsdale.**
- 13. Member Murphy stated he is happy to support this proclamation and is glad the City of Robbinsdale as well as the State are recognizing this as a Holiday. He noted this is one more step towards equity, but there is still more to be done.
- 14. Member Webb acknowledged that this proclamation validates that oppression is still in existence and we still have a lot of work left to do in this nation. She recognized that cities and states are starting to take accountability for the devastation that black people experienced in the country and reemphasized there is more work to be done.
- 15. Member Parisian stated she is happy and grateful to be in a community and on a council that is making this proclamation. She noted the City encourages all community members to become more knowledgeable of this recognition and to find ways to recognize and acknowledge Juneteenth here, and in our community.

16. A roll call was taken and the motion passed 5-0.

17. Ayes: Wagner, Murphy, Webb, Parisian, Mayor Blonigan.

18. Nays: None.

PRESENTATION C: PROCLAMATION TO PROCLAIM JUNE AS LESBIAN, GAY, BISEXUAL, TRANSGENDER, QUEER, INTERSEX, ASEXUAL, AND THE COUNTLESS AFFIRMATIVE WAYS IN WHICH PEOPLE CHOOSE TO SELF-IDENTIFY (LGBTQIA+) PRIDE MONTH

19. Sandvik noted staff is happy to bring this proclamation forward and recognizes this inclusionary work is an important part of DEI efforts the City is working towards.

20. Mayor Blonigan summarized the proclamation and stated he supports this.

21. Member Webb stated this proclamation, along with the Juneteenth proclamation both represent the diversity of humanity and noted it's important to respect people no matter what differences they have and that people should feel welcomed and safe no matter who they are. She added there is still work that is needed to be fully aligned with these proclamations.

22. Member Wagner mentioned his personal religious upbringing and how those values align with this proclamation as well as the Juneteenth proclamation and also noted work needs to be done to support this.

23. Member Murphy stated it's important to him that all Robbinsdale residents feel safe, proud, and happy where they live. He noted his support of this proclamation and added how Robbinsdale has always been a welcoming community and he hopes this continues.

24. Member Parisian stated she is happy and grateful to support this proclamation and appreciates the City taking steps to display the pride flag in June, and acknowledges the other councilmembers words and recognized the community members support around this.

25. Mayor Blonigan mentioned the City of Golden Valley is hosting a pride festival on Saturday, June 10, 2023.

26. A roll call was taken to proclaim June as Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual, and the countless affirmative ways in which people choose to self-identify (LGBTQIA+) Pride Month in Robbinsdale. This passed 5-0.

27. Ayes: Wagner, Murphy, Webb, Parisian, Mayor Blonigan.

28. Nays: None.

PUBLIC HEARING A: CONSIDER A PERMIT FOR THE KEEPING OF DOMESTIC ANIMALS (CHICKENS) AT 3407 ZENITH AVE. N.

29. Sandvik provided a brief overview noting all processes have been followed.
30. Mayor Blonigan opened the public hearing.
31. Luke Olson, 340 Abbott Ave. N., stated the owners take wonderful care of their current chickens and it's a great thing for the neighborhood.
32. Kristen Setien, 3407 Zenith Ave. N., stated their main purpose is for egg consumption and a general hobby. She noted there are many sustainability benefits to having chickens, including waste reduction and reducing their carbon footprint. Mayor Blonigan asked if staff has familiarized them with the expectations. Setien stated yes, they are aware of the guidelines.
33. **Member Parisian MOVED, seconded by member Murphy to close the public hearing. This vote was unanimous and the motion carried.**
34. **Member Webb MOVED, seconded by member Murphy to approve the permit for the keeping of eight (8) chickens at 3407 Zenith Ave. N., subject to the conditions. This vote was unanimous and the motion carried.**

OLD BUSINESS A: CONSIDER RENTAL LICENSE FOR 3683 HALIFAX AVE.

35. Sandvik gave an overview related to this item and noted the council had discussed this rental license at two previous meetings. He mentioned the City has continued efforts to send communications to the license holder, but has not received any response back.
36. Mayor Blonigan clarified staff's recommendation would allow the rental license holder to continue leasing to the current residents and added there is an incentive for the landlord to do what the code requires in the way of fees. Sandvik stated that is correct and noted the fees are a way to get the attention of the license holder and if they continued to be unpaid the fees will be assessed to their property taxes.
37. Member Murphy asked staff to explain their recommendation and noted this is nuisance calls related to the renters and wanted to understand the suggestion of suspending versus revoking the license. Sandvik stated the suspension would be to try and correct the behaviors of the renters, and noted we don't want to force someone out of their home, but that would be a determination between the tenant and the landlord. He also noted that no additional nuisance calls have occurred during this process and reiterated any fees would be assessed to the property taxes if unpaid.
38. Mayor Blonigan stated he is not against revoking the license, but mentioned that no new nuisance calls have happened, and stated our real goal is to eliminate the nuisance calls. He noted fines could still be assessed with the current recommendation and that also doesn't take away the Council's ability to suspend or revoke this license in the future. Sandvik noted if nuisance calls continue to be a problem, staff's recommendation would be to revoke the license.
39. Member Webb encouraged landlords to have presence in the community and

educate their renters. She hopes to see more landlords take ownership of their community and the property they own in Robbinsdale.

40. Mayor Blonigan stated that since there hasn't been any new nuisance calls he is fine with moving forward with staff's recommendation.
41. Member Wagner asked about recovering the fees. Sandvik stated these administrative penalties qualify as special assessments and if unpaid they would be sent to Hennepin County and assessed to the property taxes, payable 2024.
42. Member Wagner stated he is fine moving forward with staff's recommendation, but noted he wouldn't have hesitancy revoking the license.
43. **Council followed staff's recommendation and took no action. The rental license will remain in effect for 3683 Halifax Ave.**

NEW BUSINESS A: MOTION TO APPROVE FRIST READING OF AN ORDINANCE UPDATING SECTIONS OF THE ROBBINSDALE CITY CHARTER. ORDINANCE NO. 23-09 "AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE ROBBINSDALE CITY CHARTER TO INCLUDE SECTIONS 3.06, 3.08, 5.05, 5.15, AND 6.05"

44. Peterson-Etem presented the report. He stated the Charter Commission voted to recommend several changes to the City Charter, including Sections 3.06, 3.08, 5.05, 5.15, and 6.05. He noted Council was presented with these potential changes at their May 9, 2023 Work Session. Peterson-Etem stated additional changes had been discussed with the Charter Commission and Council, but further review would happen at the next Charter Commission meeting.
45. Mayor Blonigan stated he supports updating Sections 3.06, 3.08, and 6.05, however he believes Sections 5.05 and 5.15 need to be clarified more and asked additional questions about these sections, particularly about the period in which a petition can be filled.
46. Sandvik stated if the threshold of irregularities in the petition is not met, at the determination of the City Clerk, the committee has an additional ten days beyond the original 30 days to submit updated signatures.
47. Mayor Blonigan stated he understands the additional time to forty-five days, but is not in support of eliminating the additional ten days to correct the petition if it is found to not meet the threshold because of irregularities.
48. Member Murphy agreed and noted he also thinks there should be a period of time in which irregularities on the petition should be able to be corrected.
49. Mayor Blonigan stated those two sections of the ordinance should to be looked at more.
50. Sandvik suggested the Council make a motion to approve and give a second reading to the agreed upon sections of the ordinance, to include Section 3.06, 3.08, and 6.05

and to send Sections 5.05 and 5.15 back to the Charter Commission for further discussion.

51. Member Webb MOVED, seconded by member Murphy to approve the first reading of an Ordinance updating sections of the City Charter to include Section 3.06, 3.08, and 6.05, but remove Sections 5.05 and 5.15 from this ordinance.

52. Mayor Blonigan mentioned he would like to attend the next Charter Commission meeting. Sandvik noted that has happened in the past and suggested letting staff know if they plan on attending.

53. A roll call was taken and the motion passed 5-0.

54. Ayes: Wagner, Murphy, Webb, Parisian, Mayor Blonigan.

55. Nays: None.

56. Member Wagner MOVED, second by member Murphy to set the second reading of the ordinance for July 18, 2023, and direct the City Clerk to publish a public hearing notice on June 15, 2023. This was unanimous and the motion carried.

NEW BUSINESS B: MOTION TO AUTHORIZE THE CITY OF ROBBINSDALE TO ADOPT JUNETEENTH AS A HOLIDAY AND TO UPDATE THE EMPLOYEE HANDBOOK TO REFLECT THE CHANGE

57. Sandvik presented the staff report and noted Juneteenth is now recognized as a Holiday under state statute. He noted as a part of City operations we follow statute on Holidays in which public business can not be conducted and under this new statute we need to update our employee handbook to reflect this.

58. Mayor Blonigan asked if the Juneteenth Holiday will always be observed on June 19th or if it would change to a specified Monday, like other Holidays. Sandvik stated it will be recognized on June 19th every year, unless the statute changes.

59. Member Webb MOVED, seconded by member Murphy to authorize the City of Robbinsdale to Adopt Juneteenth as a Holiday and to update the employee handbook to reflect the change.

60. Member Wagner suggested adding language to the employee handbook encouraging staff to volunteer during this Holiday.

61. This vote was unanimous and the motion carried.

NEW BUSINESS C: MOTION TO AUTHORIZE THE CITY OF ROBBINSDALE TO ADOPT JUNETEENTH AS A CITY HOLIDAY AND TO HAVE IT REMOVED FROM BARGAINING NEGOTIATIONS FOR THE YEAR 2023

62. Sandvik gave the staff report. He noted we are currently in negotiations with all five labor groups and are asking this be removed from bargaining negotiations as this

could be observed through current language that recognizes Holiday's through the employee handbook.

63. **Member Wagner MOVED, seconded by member Parisian to authorize the City of Robbinsdale to adopt Juneteenth as a City Holiday and to have it removed from the bargaining negotiations for the year 2023.**

64. Member Wagner stated a lot of labor unions have led the effort in getting this to be a Holiday and wanted to recognize that. He stated he is happy the City is doing this.

65. **The vote was unanimous and the motion carried.**

OTHER BUSINESS A: MOTION TO APPROVE DISBURSEMENT REQUESTS FOR PERIOD ENDING JUNE 6, 2023

66. **Member Murphy MOVED, seconded by member Webb to approve disbursement requests for the period ending June 6, 2023. This vote was unanimous and the motion carried.**

OTHER BUSINESS B: ESTABLISH A DATE FOR A SPECIAL WORK SESSION TO DISCUSS DEI, AND DIRECT STAFF TO INVITE A FACILITATOR FOR A COUNCIL TRAINING

67. Sandvik presented the report. He noted past discussions about DEI and detailed efforts that the City has been taking to promote this work and continue future education and training for Council and staff. He suggested scheduling a Special Work Session for July 18, 2023 and mentioned it could be done at 5 p.m., before the regular Council meeting.

68. It was the consensus of the Council to schedule a Special Work Session for July 18, at 5 p.m. and bring in Kiarra Zackery to conduct this training, dependent on availability.

ADMINISTRATIVE REPORTS

69. Peterson-Etem noted the Manor Park Splash Pad is now open from 10 a.m. to 7 p.m. daily. He also mentioned the City's Sustainability Committee will be doing a trash pick-up at City Hall on June 13, 2023 from noon to 1:30 p.m. and welcomed residents to join.

70. Sandvik stated over the next few months staff will be rolling out a lot of legislative recap items. He noted several items are still going through rules committees and staff will bring forward more information as it is received.

71. Sandvik stated the City is in full swing with Summer work, including construction on Hubbard Ave., utility work, fiber, etc. and noted information about this work can be found on our website and social media. He also mentioned the numerous events happening throughout the community, including Whiz Bang Days.

COUNCIL GENERAL COMMUNICATIONS

72. Member Wagner thanked staff and the police department for updates about two incidents that happening in the City as well as staff's work in keeping residents safe.

73. Member Murphy noted he does not need the disbursement report printed and an electronic version is fine. He stated he would like more information on the incidents that

took place this past weekend, specifically about the properties.

74. Member Webb stated she feels for all families and people impacted by violence and stated that is why it's important for us to have respect for one another. She encouraged people to attend the Robbinsdale Farmer's Market which takes place every Saturday at Lakeview Terrance Park. She also mentioned Hennepin Counties mental health crisis support and stated this support is in person for families and provided their phone number. 612-979-9511. She noted they are available from 10 a.m. to 10 p.m.

75. Mayor Blonigan noted several items.

- Encouraged people to attend the City of Robbinsdale farmer's market.
- Asked that Council look at discussing storm sewer assessments and problem properties at a later meeting.
- Noted Golden Valley Pride Festival is this upcoming weekend.
- Mentioned the Robbinsdale fire relief association performance.
- Provided updates about the Water Tower.
- Noted the City received a certificate for participating in Partners in Energy (PIE).

ADJOURNMENT

76. **Member Murphy MOVED, seconded by member Webb to adjourn the meeting at 8:43 p.m. The vote was unanimous and the motion carried.**

Chase Peterson-Etem, City Clerk

William A. Blonigan, Mayor

CITY COUNCIL WORK SESSION
June 13, 2023
IMMEDIATELY FOLLOWING THE REGULAR MEETING OF REDA
Robbinsdale City Hall
4100 Lakeview Avenue North

MINUTES

1. The work session was called to order by Mayor Pro Tem Wagner at 8:20 p.m.
2. Council Members present: Murphy, Webb, Parisian, Blonigan, Mayor Pro Tem Wagner
3. Staff present: Tim Sandvik, City Manager; Rick Pearson, Community Development Coordinator; Kayla Kirtz, Assistant to City Manager – Communications

Discussion: 3839 Lakeland Avenue N - Development

4. Pearson introduced the discussion and Yetzer of MWF Properties gave a presentation about the project.
5. Mayor Pro Tem Wagner and Yetzer discussed why there will be age requirements for residents, noting the Minnesota Housing Finance application which requires a member of the household be 55+.
6. Member Webb noted her support for affordable housing. Member Webb noted the utility package that the Reeve Apartments offers residents. Yetzer noted that residents would be responsible for cable and electric.
7. Mayor Pro Tem Wagner thanked the presenter and American Pressure for the letter they submitted.
8. Member Blonigan noted the site's proximity to the proposed light rail transit stop, the importance of working with neighboring businesses and properties, potential tax increment financing, the walkability of the site, and expressed interest in learning more about the energy efficiency of the property.
9. Member Murphy and Yetzer discussed easements on the property and details of the site plan. Yetzer addressed the fire department's concerns. Yetzer explained how the site proposal would impact neighboring properties' access to their sites. A neighboring property owner explained their experience working with the developer and other neighboring properties.
10. Mayor Pro Tem Wagner asked about updating parking requirements within the TOD overlay district and Pearson explained a parking variance. Mayor Pro Tem Wagner

expressed support for adjusting the parking space requirements and Member Parisian agreed.

11. Member Parisian expressed support for a shared walkway with access to W Broadway.

Discussion: Hollingsworth Park – Design Updates

12. Sandvik introduced the discussion.
13. Representatives of the Victor Donato Memorial Garden (VDMG) provided an update and asked for guidance from staff and Council. Sandvik recommended that the process go out for bid and that Council amend the limited use agreement.
14. Council and VDMG representatives discussed details of the project and the involvement of the Fire Department.
15. Sandvik clarified support from Council to amend the agreement and proceed with the project.

Staff Updates

16. Sandvik provided legislative updates on public safety and cannabis. Sandvik shared that under new legislation, exclusive (municipal) liquor stores are eligible for THC infused seltzers. Council gave support for the sales, understanding that staff still need to confirm things like insurance coverage.
17. Sandvik and Council discussed the current organized collection contract.
18. Sandvik and Council discussed scheduling a special work session to discuss the 2024 budget at 5:00 p.m. on Monday, July 31st.
19. Staff provided an update on Minnesota Department of Health licensed homes.

Council Updates

20. Council discussed funding from the legislature.
21. Council discussed participating in community events in the future.

ADJOURNMENT

22. Mayor Pro Tem Wagner adjourned the meeting at 10:07 p.m.



City of Robbinsdale

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: June 20, 2023
RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Recommendation:

By motion, approve issuance of licenses dated 6/20/23.

Tim Sandvik, City Manager

CONCURRENCE:

Chase Peterson-Em, City Clerk

BUSINESS LICENSES FOR COUNCIL APPROVAL

06/20/2023

License Type	Applicant	License Fee
Transient Merchant - Food Truck	La Cochinita	0.00
Temporary Food	Robbinsdale Lions	0.00
Fireworks	Robbinsdale Whiz Bang Days	0.00
Transient Merchant - Food Truck	Wha' Jamaican, LLC	25.00

Contractor Licenses for Council Approval

<u>Name</u>	<u>Licensee Type</u>	<u>Fee Amount</u>
360 HEATING AND AIR CONDITIONING, LLC	Mechanical Contractor	\$50.00
COMFORT SOLUTIONS HEATING & COOLING	Mechanical Contractor	\$50.00
INTER CITY WATER & SEWER	Sewer / Water Contractor	\$50.00
INTER CITY WATER & SEWER	Excavation Contractor	\$50.00
MASTER PLUMBING SERVICES	Plumbing Contractor	\$50.00
MPLS & SUBURBAN SEWER & WATER	Sewer / Water Contractor	\$50.00

Number of Licenses Requesting Council Approval:

6



City of Robbinsdale

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: June 20, 2023
RE: Appointment of at At-Large Parks, Recreation, and Forestry
Commissioner

Background:

There is currently one vacancy in the Parks, Recreation, and Forestry Commission for an At-Large seat. Daniel Hickman submitted an application for this seat. Although Daniel is from ward 4, the At-Large seat represents the whole city. City code does state no more than two members can be from the same ward, and the appointment of Daniel would align with city code provisions. Staff provided application materials to Councilmember Wagner to follow up with Daniel and the application is also attached for reference.

Recommendation:

Motion to approve Daniel Hickman to the Parks, Recreation, and Forestry Commission as an At-Large Commissioner, effective immediately.

Tim Sandvik, City Manager

CONCURRENCE:

Chase Peterson-Etem, City Clerk

APPLICATION FOR APPOINTMENT
TO ROBBINSDALE CITY COMMISSION

NAME: Daniel Hickman ADDRESS: 3626 Halifax Ave N Robbinsdale, MN 55422

PHONE: (Home) 612-505-6626 (Work) _____

EMAIL: creamcityleo@gmail.com

RESIDENT OF ROBBINSDALE SINCE (Year) 2020 WARD: 4

OCCUPATION: Intake Specialist EMPLOYER: Baxter

COMMISSION YOU ARE SEEKING: Parks, Recreation, and Forestry

For the Senior Commission, you must be over 55 years old. If seeking a position on the Senior Commission, you must initial here to indicate that you meet that qualification: _____

EDUCATION: (Please indicate highest grade completed or highest degree and major course of study.)

High School Diploma
60 college credits - general

CIVIC AND OTHER ACTIVITIES: (Please list past and present civic activities and organizational memberships, particularly those which may be relevant to the appointment you are seeking.)

n/a

COMMENTS: (Please briefly describe other qualifications, experiences and other information which you would like to have considered or which you believe are particularly relevant to the appointment you are seeking. Use additional pages if necessary.)

For decades, I have been an advocate for urban forests and open spaces as well as equity and inclusion. I believe my unique experience and passion for both makes me a great candidate for a position on this committee.

Please return to City Clerk's Office - 4100 Lakeview Avenue North, Robbinsdale, Minnesota 55422
Phone: 763-537-4534 Fax: 763- 531-1291

October 2016



City of Robbinsdale

TO: Mayor and City Council

FROM: Tim Sandvik, City Manager

DATE: June 20, 2023

RE: Art on the Lawn Event – Whiz Bang Days

Background:

Jeanne Johnson, on behalf of the Robbin Art Gallery, submitted an application for a Community Art on the Lawn event as part of Whiz Bang Days on Saturday, July 8, 2023, 10:00 a.m. to 3:00 p.m. The event would be held on the grass area at the Robbin Art Gallery, 4915 42nd Ave N. They are not requesting any road closures.

No alcohol will be served. The event is open to the public with no entrance fee charged. The number of attendees is unknown. Acoustic music will be played, but noise levels should not impact area residences. This event will be advertised by the organizers on posters, website, and Facebook.

La Cochinita will serve from their food truck. Appropriate licensing will be obtained by the vendor. Staff recommends that the food truck park as such that the serving side is oriented toward the sidewalk on the western side of Railroad Avenue (Historic Library side).

The Police Chief approves the event. The City Engineer approves the event with parking restrictions complied with at all times, which includes the eastern side of Railroad Avenue and the disabled space on the western side of Railroad Avenue.

Recommendation:

By motion, approve the Robbin Art Gallery, 4915 42nd Avenue North, event to be held on Saturday, July 8, 2023, from 10:00 a.m. to 3:00 p.m. on the grass areas of the property, along with complying with parking restrictions at all times, and the parking of the food truck as recommended by staff.

Tim Sandvik, City Manager

CONCURRENCE:

Chase Peterson-Etem, City Clerk



City of Robbinsdale

TO: Mayor and City Council

FROM: Tim Sandvik, City Manager

DATE: June 20, 2023

RE: Resolution authorizing the City of Robbinsdale to consider the process for an outdoor fitness court as part of the 2024 National Fitness Campaign.

Background:

For over 40 years, National Fitness Campaign (NFC) has been helping people across the country live more active and healthy lives. Since 1979, NFC has partnered with over 4,000 cities and schools to convert public spaces into community fitness hubs anchored by the world's best outdoor gym. NFC is a social enterprise, providing a share of their profits to communities in need to expand access to healthy infrastructure.

Analysis/Conclusion:

City staff submitted a grant application to NFC for participation in their 2024 initiative, to install and activate outdoor fitness courts in 200 cities and schools across the country. The City of Robbinsdale was informed that they are eligible for a \$50,000, non-binding grant from the NFC Grant committee and statewide partners, pending a Resolution of Adoption by the Robbinsdale City Council. The City of Robbinsdale would need to provide a local match in the amount needed after sponsorship and grant development.

Recommendation:

By motion, adopt a resolution authorizing the City of Robbinsdale to consider the process for an outdoor fitness court as part of the 2024 National Fitness Campaign.

Tim Sandvik, City Manager

CONCURRENCE:

Ryan Parks, Recreation Services Manager

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 20th day of June, 2023.

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY OF ROBBINSDALE
TO CONSIDER THE PROCESS FOR AN OUTDOOR FITNESS COURT AS PART
OF THE 2024 NATIONAL FITNESS CAMPAIGN

WHEREAS, the City of Robbinsdale has submitted a Grant Application to National Fitness Campaign (NFC) for participation in their 2024 initiative to install and activate outdoor Fitness Courts®; and,

WHEREAS, the City of Robbinsdale may accept a \$50,000 National Grant from the NFC Grant Committee, and Statewide Partners; and, may work to identify other funding sources in the amount needed to promote and implement a free-to-the-public outdoor Fitness Court®; and,

WHEREAS, the City of Robbinsdale will consider construction and a launch of the outdoor Fitness Court® by the end of the 2024 calendar year; and,

WHEREAS, the outdoor Fitness Court® is an important wellness ecosystem that supports healthier communities, commits to funding/fundraising to participate in NFC's 2024 Campaign, and may earn local and national recognition as a leader in providing affordable health and wellness.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Robbinsdale will collaborate with NFC to identify resources, and potentially implement an outdoor Fitness Court® and make fitness free to community residents and visitors.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND
ADOPTED THIS 20TH DAY OF JUNE, 2023.

William A. Blonigan, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk



City of Robbinsdale

To: Mayor and City Council

From: Tim Sandvik, City Manager

Date: June 20, 2023

Subject: Faith Lilac Way Lutheran Church Event

Background

Faith Lilac Way Lutheran Church, 5530 42nd Avenue North, submitted a block party application for a neighborhood event. The event is scheduled for Wednesday, August 23, 2023 from 6:00 p.m. until 9:00 p.m. No street closures requested. The event will take place on the church grounds. They are expecting approximately 75 people.

The Police Chief and Public Works Director/City Engineer approve the application. The Fire Marshal approves with the following conditions: maintain emergency vehicle access at all times, use fire rated tents if cooking under them and provide certificates of fire rating, and must have up-to-date fire extinguishers at cooking locations.

The Police Chief informed that Police Reserves will try to be on site, if available.

There will be a live band playing "big band" music 6:00 p.m. to 9:00 p.m. Special approval is not required, since the music will end before 10:00 p.m.

The church applied for a city temporary liquor license and has been approved by the Police Chief. There will be a two-beer limit per attendee. City staff will forward the state required license application to the Department of Public Safety Alcohol division, after city approval.

Churches are exempt from food licensing, so no temporary foods license is required.

Recommendation

By motion,

- 1) Approve the request for the Faith Lilac Way Lutheran Church, 5530 42nd Avenue North, event on Wednesday, August 23, 2023, 6:00-9:00 p.m., with music ending at 9:00 p.m.
- 2) Approve the temporary liquor license.

Tim Sandvik, City Manager

CONCURRENCE:

Chase Peterson-Etem, City Clerk



City of Robbinsdale

TO: Mayor and City Council

FROM: Tim Sandvik, City Manager

DATE: June 20, 2023

RE: A Resolution Approving of a Change to the By-Laws of the Robbinsdale Fire Department Relief Association

Background:

At the May 9, 2023 City Council Work Session, the Robbinsdale Fire Department Relief Association presented considerations to Council. As the Robbinsdale Fire Department consists of an all, part-time, paid-on-call staff, the Relief Association manages the Fire Pension Fund.

Analysis/Conclusion:

As a part of the presentation, the Relief Association described a current benefit analysis, shared neighboring organizations' structures, and ultimately made recommendation(s) for updates. The review included an actuarial analysis of recommended adjustments, and described how these recommendations would affect the estimated fund valuation and City Contribution for 2024.

Ultimately, Council voiced support to increase the lump sum benefit for active members to increase to \$11,500 on a vesting schedule starting at 75% at 10 years, concluding at 100% at 15 years.

Recommendation:

Authorize the Mayor and City Clerk to execute a Resolution Approving a Change to the By-Laws of the Robbinsdale Fire Department Relief Association Increasing the Pension Lump Sum Distribution

A handwritten signature in black ink, appearing to read 'T. Sandvik', written over a horizontal line.

Tim Sandvik, City Manager

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 20th day of June 2023.

RESOLUTION NO.

A RESOLUTION APPROVING A CHANGE TO THE BY-LAWS OF THE ROBBINSDALE FIRE DEPARTMENT RELIEF ASSOCIATION INCREASING THE PENSION LUMP SUM DISTRIBUTION

WHEREAS, the Robbinsdale Fire Department Relief Association has recommended a change to their By-Laws related to compensation for years of service in the pension lump-sum distribution; and

WHEREAS, the City Council has studied the proposal and finds it to be actuarially sound and within the norm of similarly situated communities;

WHEREAS, the City Council is required to approve any Fire Relief Association By-Law changes that change the amount of benefit or pension;

NOW THEREFORE, BE IT RESOLVED, by the city council of the City of Robbinsdale, Minnesota that the following amendment to the By-Laws of the Robbinsdale Fire Department Relief Association is hereby approved:

1. Effective January 1, 2024, Article XI, Section 11.2 Service Pensions, section c. Lump Sum Service Pension is hereby amended to read:
 - c. After a member's application for a lump sum service pension has been approved, the member shall be paid a total lump sum service pension equivalent to the base sum amount ~~of \$9,500~~ \$11,500 per year of service multiplied by the total number of years of active service.

Prorated Service Pension Amount	Portion of Annual or Completed Years of Service	
10	60.0%	75.0%
11	64.0%	80.0%
12	68.0%	85.0%
13	72.0%	90.0%
14	76.0%	95.0%
15	80.0%	100.0%
16	84.0%	
17	88.0%	
18	92.0%	
19	96.0%	
20	100.0%	

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 20th DAY OF JUNE 2023.

William A. Blonigan, Mayor

ATTEST:

Chase Peterson-Etem, City Clerk



City of Robbinsdale

TO: Mayor and City Council

FROM: Matthew Bazyk, Community Outreach Coordinator

DATE: June 20, 2023

RE: Recognition of Donations to Robbinsdale Park & Recreation Department

Background:

The City of Robbinsdale would like to express appreciation for the following donations:

From	Donation	For
Crystal-New Hope-Robbinsdale Rotary Club	\$750	Badges and Bobbers event on June 24 th , 2023
The Bird House Restaurant in Robbinsdale	\$250	Badges and Bobbers event on June 24 th , 2023
Robin Wellness	\$500	Du for the Arts event on August 5 th , 2023

Recommendation:

Motion to accept the donations as listed above to help support community events in Robbinsdale.

Tim Sandvik, City Manager



City of Robbinsdale

MEMORANDUM

TO: Mayor and City Council
 FROM: Tim Sandvik, City Manager
 DATE: June 20, 2023
 RE: Accept quote for purchase of 10 Squad Laptops MDC – City project # 8187

Background

On December 20, 2022, the City Council adopted the 2023 Budget and approved the 2023 - 2032 Capital Improvement Plan (CIP). The 2023 Adopted Budget and CIP planned for the purchase of 10 squad laptops mobile daughter card (MDC), nine squad laptop dock, and extended warranty for the police squad vehicles.

The equipment is available on Government Contract #145011 and is proposed to be purchased through CDW Government, Inc vendor# 0000227265. The net cost of the equipment is \$50,000.00

Given the importance of the squad laptops MDC to Police department, the condition of the existing squad laptops and the volatility of prices, staff recommends proceeding with the purchase of the new 10 squad laptops MDC, nine squad laptop dock, and extended warranty.

Recommendation:

By motion, authorize the City Manager and Finance Director to issue a Purchase Order to CDW Government, Inc for the purchase of 10 squad laptops MDC, nine squad laptop dock, and extended warranty in accordance with the estimate dated May 3rd, 2023 for a net price of \$50,000.00

 Tim Sandvik, City Manager
CONCURRENCE:

 Dina Tahoun, Finance Director



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

Review and Complete Purchase

ALEX ANDERSON,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NJNS483	5/3/2023	GETAC S410 512GB	9007745	\$50,000.00

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>GETAC BUMPER TO BUMPER+EXT WTY-SEMI</u> Mfg. Part #: GE-SVSRNFXSY (Bumper to Bumper) : Extended Warranty- Semi-Rug Laptop (Year 1,2,3,4 & 5) Contract: Sourcewell 081419#CDW Technology Catalog/NSA Electronic distribution - NO MEDIA Contract: MARKET	10	3695314	\$950.25	\$9,502.50
<u>GETAC S410G4 I7-1165G7 512 16 W11</u> Mfg. Part#: SP476CQASQXX Contract: MARKET	10	7442206	\$3,275.12	\$32,751.20
<u>Getac S410 Gamber Johnson Vehicle Dock</u> Mfg. Part#: GDVPGK Contract: Sourcewell 081419#CDW Technology Catalog/NSA Contract: MARKET	9	4647544	\$860.70	\$7,746.30

SUBTOTAL \$50,000.00

SHIPPING \$0.00

SALES TAX \$0.00

GRAND TOTAL \$50,000.00

PURCHASER BILLING INFO

Billing Address:

CITY OF ROBBINSDALE
ACCTS PAYABLE
4100 LAKEVIEW AVE
ROBBINSDALE, MN 55422-2280
Phone: (763) 537-4534

Payment Terms: Net 30 Days-Govt State/Local

DELIVER TO

Shipping Address:

CITY OF ROBBINSDALE
ALEX ANDERSON
4100 LAKEVIEW AVE
ROBBINSDALE, MN 55422-2280
Phone: (763) 537-4534

Shipping Method: DROP SHIP-GROUND

Please remit payments to:



Sales Contact Info

CDW Account Team - Allie and Geoff | (877) 533-0446 | allieandgeoff@cdw.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$50,000.00	\$1,340.50/Month	\$50,000.00	\$1,548.50/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at
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For more information, contact a CDW account manager

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PUBLIC HEARING

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: June 20, 2023
RE: Permit – Chickens – 3831 Hubbard Avenue North

Background

Laconia Koerner, 3831 Hubbard Avenue North, submitted a domestic animal application requesting approval of three to six (3-6) hen chickens. City Code requires that a person keeping or maintaining more than two chickens must obtain a permit and that owners of all properties within 200 feet of the subject premises are notified of a public hearing regarding the issuance of a permit. The neighboring property owners have been notified and the public hearing notice has been published.

The resident's purpose for the keeping of chickens is eggs for consumption and hobby.

Analysis/Conclusion

The Police Chief, Community Development Coordinator, Code Enforcement and Building Official approve the application. The presented plans comply with zoning and city code requirements. Staff will ensure the required distances are met. Permits required if any gas lines or electricity are installed for the coop.

Recommendation

1. Conduct the public hearing and take public comment.
2. After hearing the public comments, consider approval of the request for three to six (3-6) chickens at 3831 Hubbard Avenue North subject to the following conditions:
 - a. that electric and building permits be obtained, if necessary, at any time during the tenure of each annual license;
 - b. that there will be compliance with standards of Zoning Ordinance, Section 510.11, Accessory Structures, including total coverage of all accessory structures, and no more than one accessory structure allowed without a permanent foundation;
 - c. that there will be compliance with Hen Chickens Permits, City Code 915.37, Subd. 2;
 - d. that there is proper collection and disposal of animal waste;
 - e. that permit holder ensures proper storage of food and prevent pest invasion of food spillage; and,
 - f. that there is a proper supply of water.


Chase Peterson-Etem, City Clerk
Tim Sandvik, City Manager



City of Robbinsdale

TO: Mayor and City Council
FROM: Kayla Kirtz, Assistant to City Manager - Communications
DATE: June 20, 2023
RE: Performance Measurement Survey Results

Background:

In 2010, the Minnesota Legislature created the Council on Local Results and Innovation. In February 2011, the Council released a standard set of ten performance measures for cities that will aid residents, taxpayers, and state and local elected officials in determining the efficacy of cities in providing services and measure residents' opinions of those services.

A city that elects to participate in the standard measures/performance measurement program is eligible for a reimbursement of \$0.14 per capita, not to exceed \$25,000 and is also exempt from levy limits under sections 275.50 and 275.74 for taxes payable in the following calendar year, if levy limits are in effect.

In 2019, the Robbinsdale City Council approved the first Resolution adopting ten of the performance measures developed by the Council on Local Results and Innovation. The same questions were used in 2020, 2021, 2022, and on the 2023 survey. In order for the City to qualify for the program, the City Council must adopt the resolution on an annual basis. Outreach measures included social media posting, utility bill inserts, and inclusion in the Birdtown Brief, Robbinsdale's weekly digital newsletter.

To qualify for the reimbursement, the survey results and approved Resolution must be submitted by staff to the State Auditor's Office by July 1st.

Conclusion:

The 2023 survey was live on the City website from May 1st to May 31st, 2023. The City received 537 total responses to the 2023 performance measurement survey, which is an increase from 353 in 2022. The survey had 14 total questions.

A comparison of performance measurement results from 2022 vs. 2023 is shown in graph form on **Exhibit 2**.

Recommendation:

Motion to approve Resolution # ___, "A RESOLUTION DECLARING ADOPTION AND IMPLEMENTATION OF STATE PERFORMANCE MEASURES" as shown in **Exhibit 1**.

Tim Sandvik, City Manager



City of Robbinsdale

Exhibit 1

Member _____ moved and Member _____ seconded a motion that the following Resolution be read and adopted this 20th day of June, 2023.

RESOLUTION NO. _____

**RESOLUTION DECLARING ADOPTION AND IMPLEMENTATION OF
STATE PERFORMANCE MEASURES**

WHEREAS, benefits to the City of Robbinsdale for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by Minnesota State Statute; and

WHEREAS, any city/county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, the City Council of Robbinsdale has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage, and evaluate programs and processes for optimal future outcomes; and

NOW THEREFORE BE IT RESOLVED THAT, the City Council of Robbinsdale will continue to report the results of the performance measures to its citizenry by the end of the year through posting on the city's website.

BE IT FURTHER RESOLVED, the City Council of Robbinsdale will submit to the Office of the State Auditor the actual results of the performance measures adopted by the city.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

**WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND
ADOPTED THIS 20th DAY OF JUNE, 2023.**

ATTEST:

William A. Blonigan, Mayor

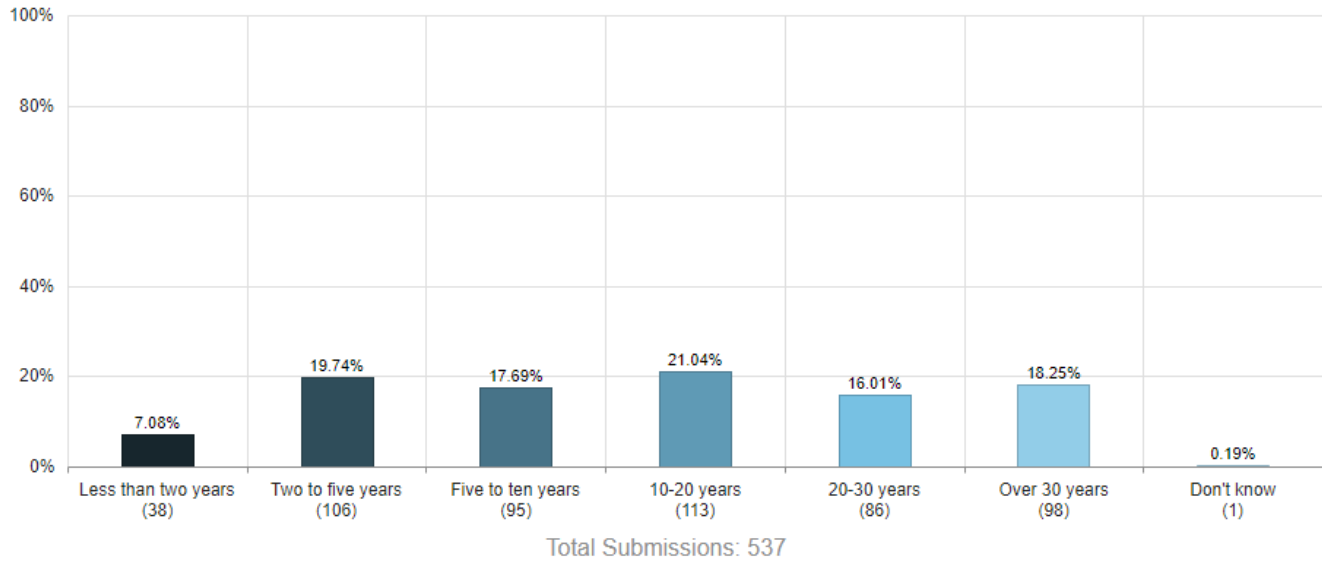
Chase Peterson-Etem, City Clerk



Exhibit 2 – Performance Measurement Survey Results

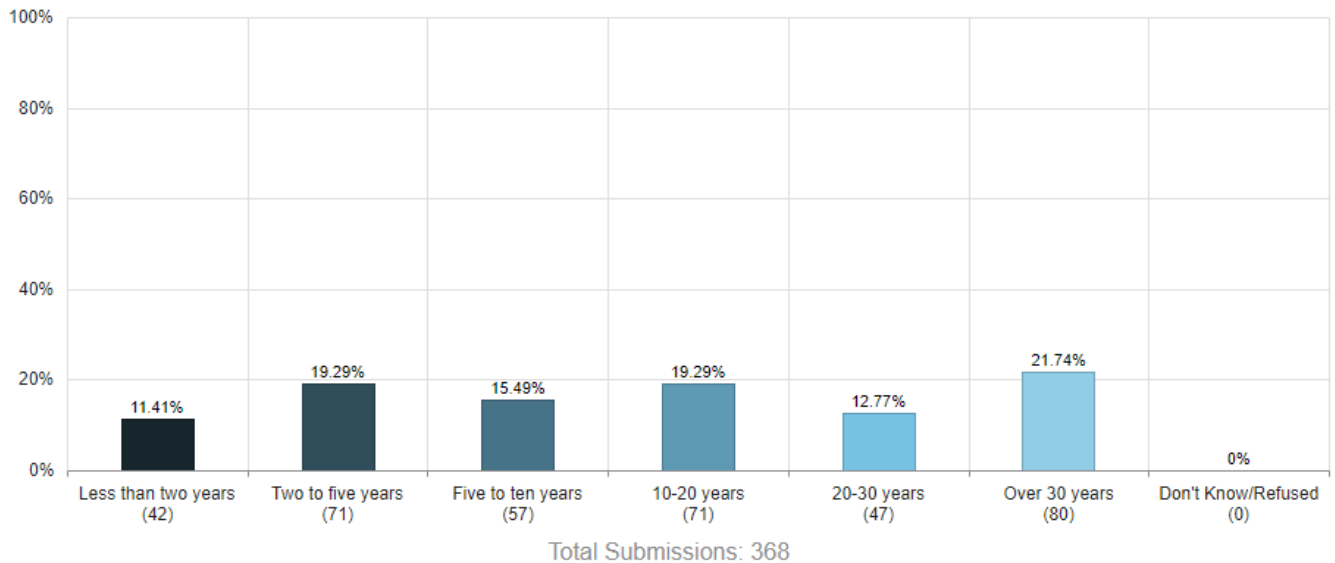
2023

How long have you lived in Robbinsdale?



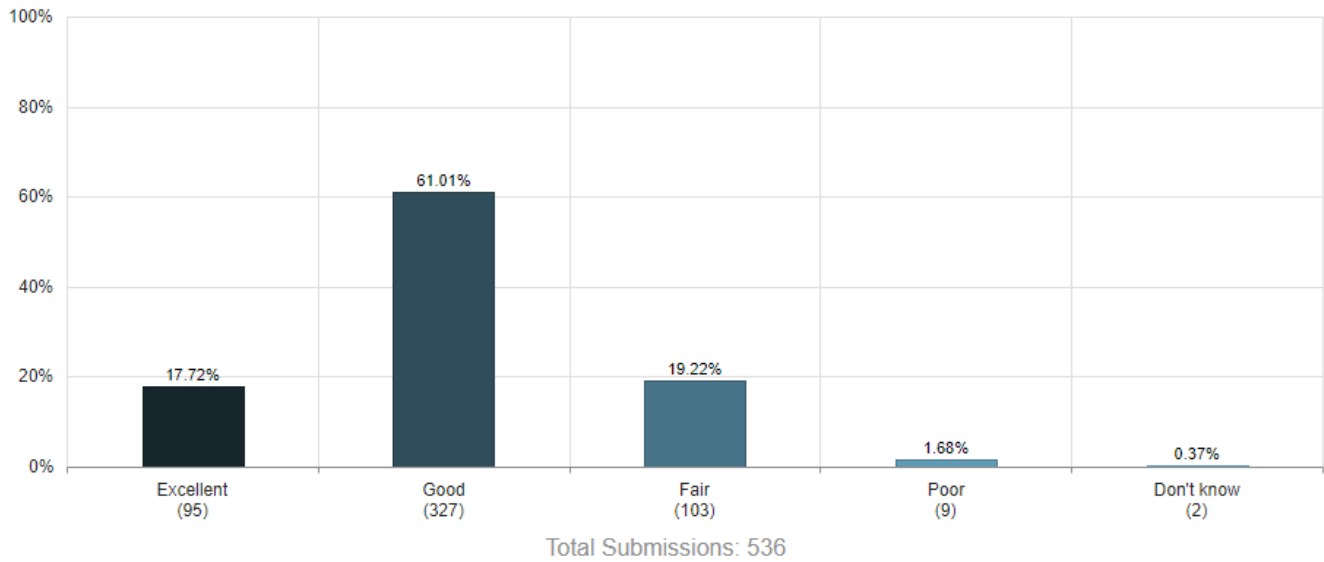
2022

How long have you lived in Robbinsdale?



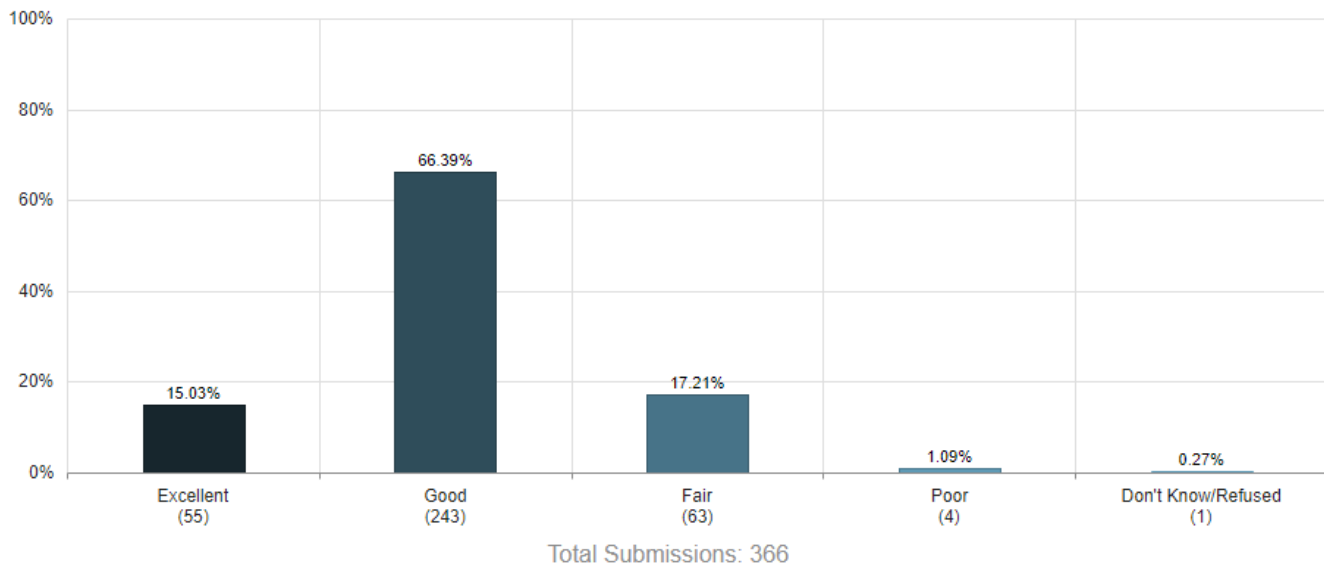
2023

How would you rate the quality of life in Robbinsdale?



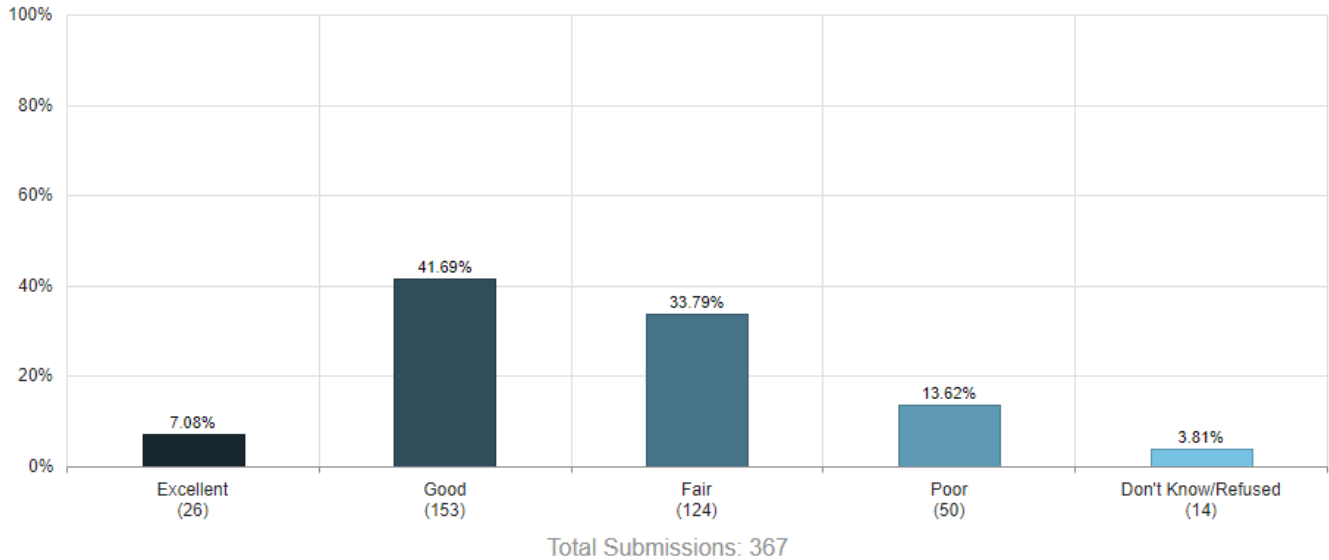
2023

How would you rate the quality of life in Robbinsdale?



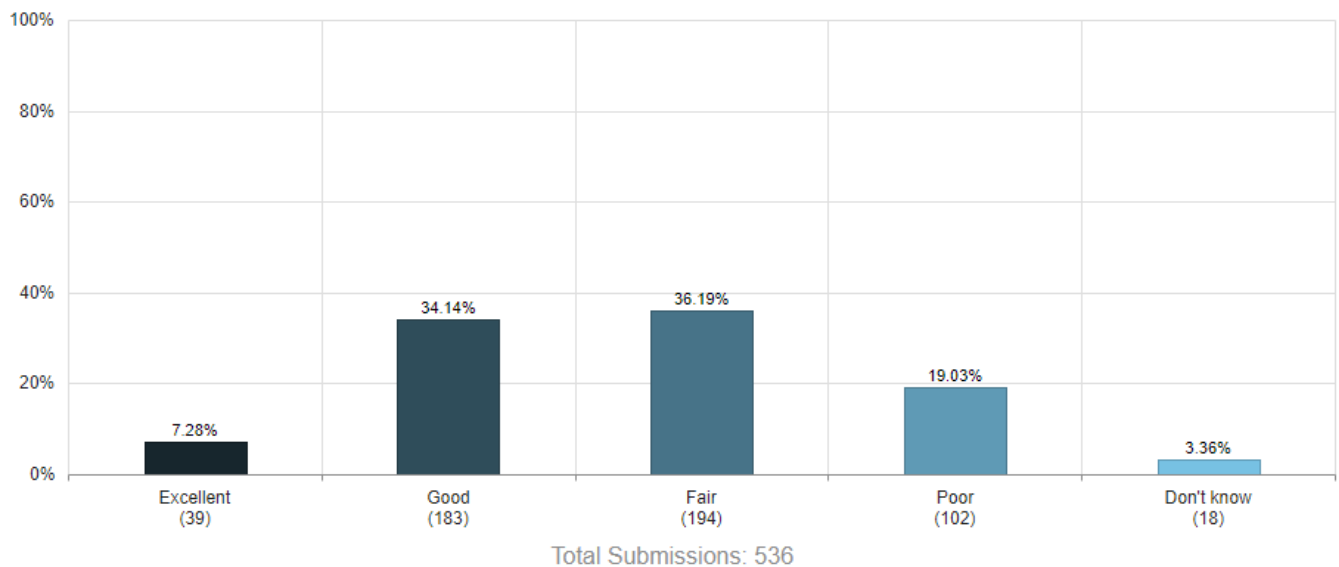
2023

When you consider the property taxes you pay and the quality of city services you receive, how would you rate the general value of city services?



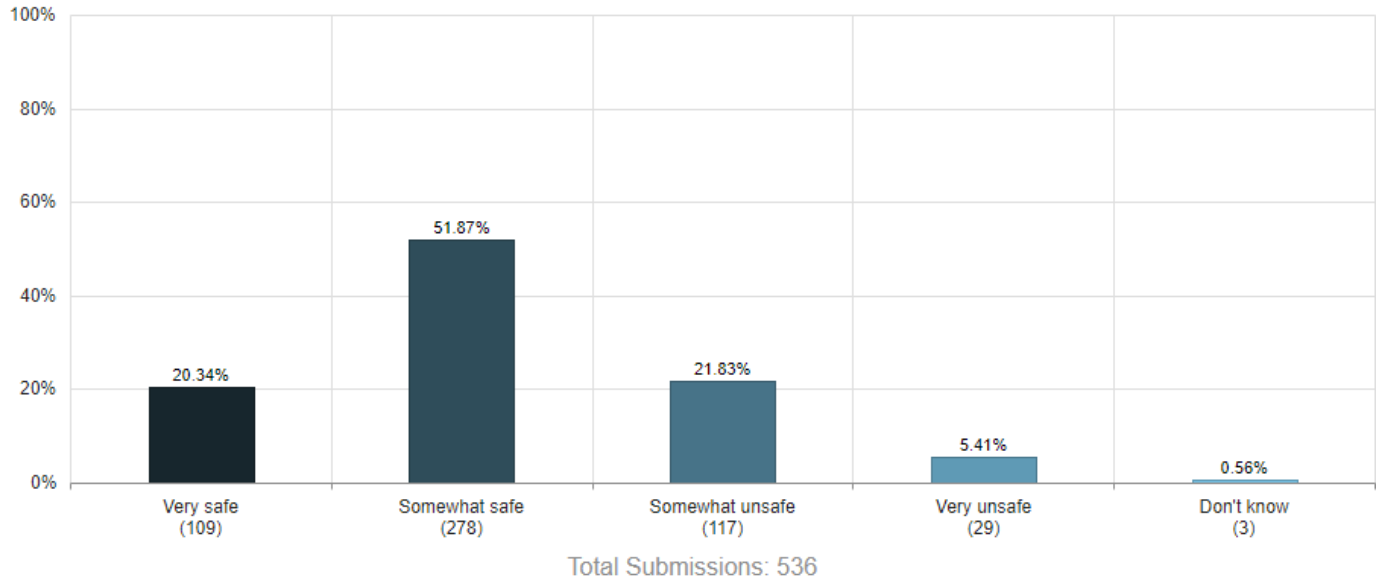
2022

When you consider the property taxes you pay and the quality of city services you receive, how would you rate the general value of city services?



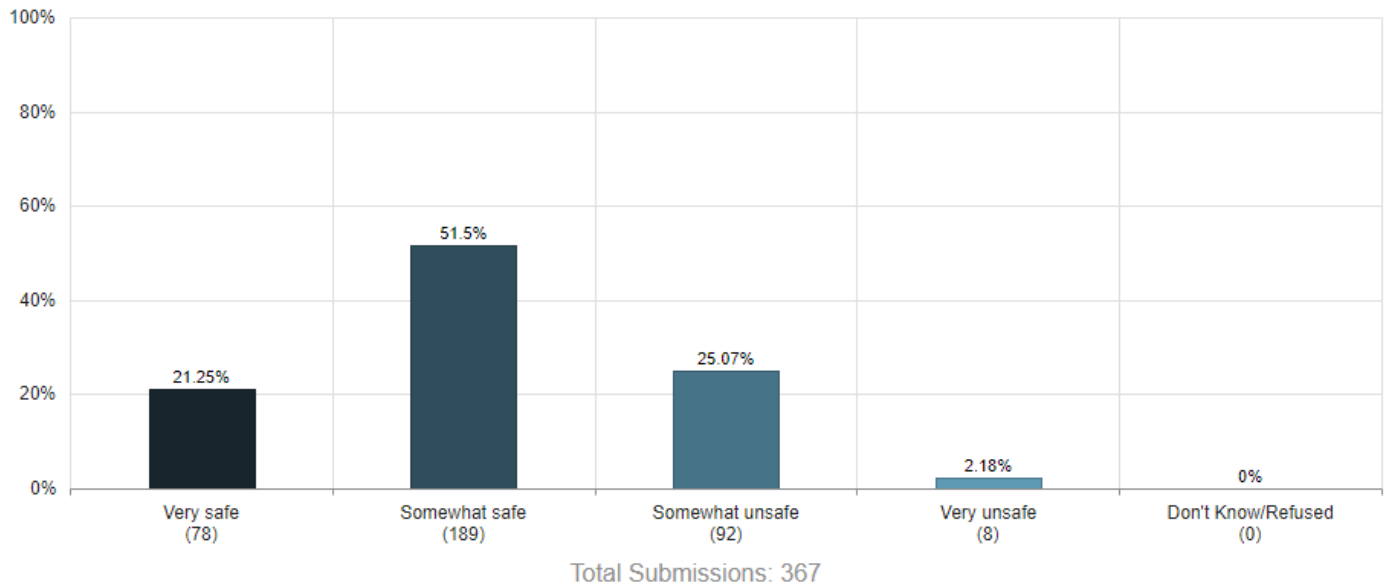
2023

How would you describe your overall feeling of safety in the City?



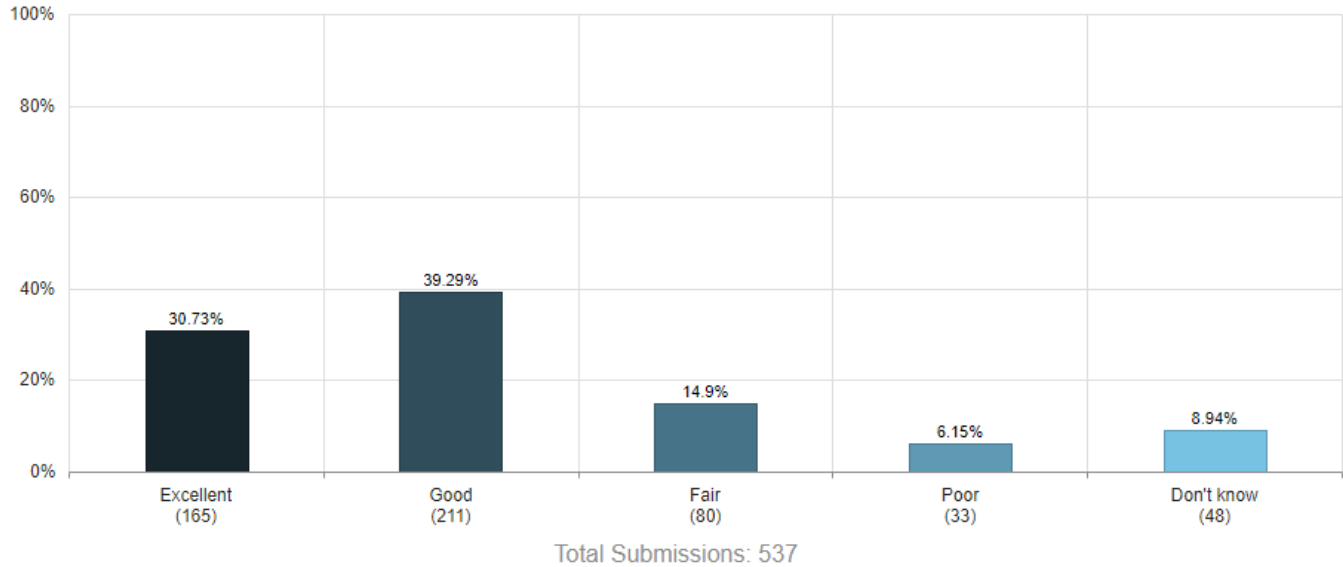
2022

How would you describe your overall feeling of safety in the City?



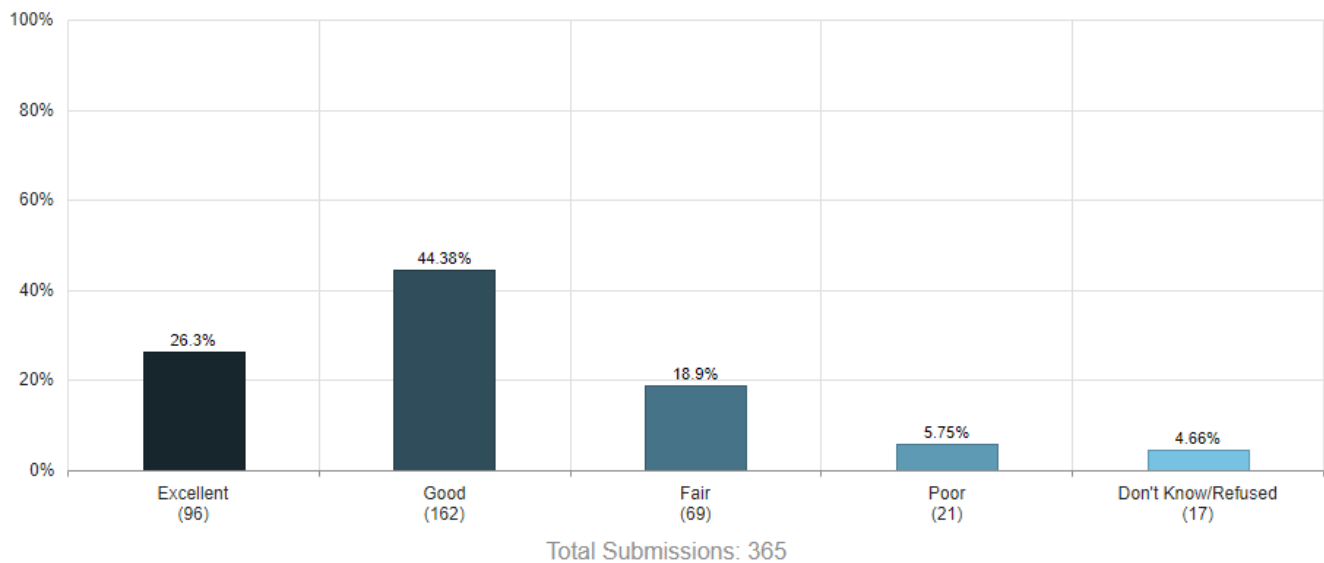
2023

What is your perception of the quality of services provided by the Robbinsdale Police Department?



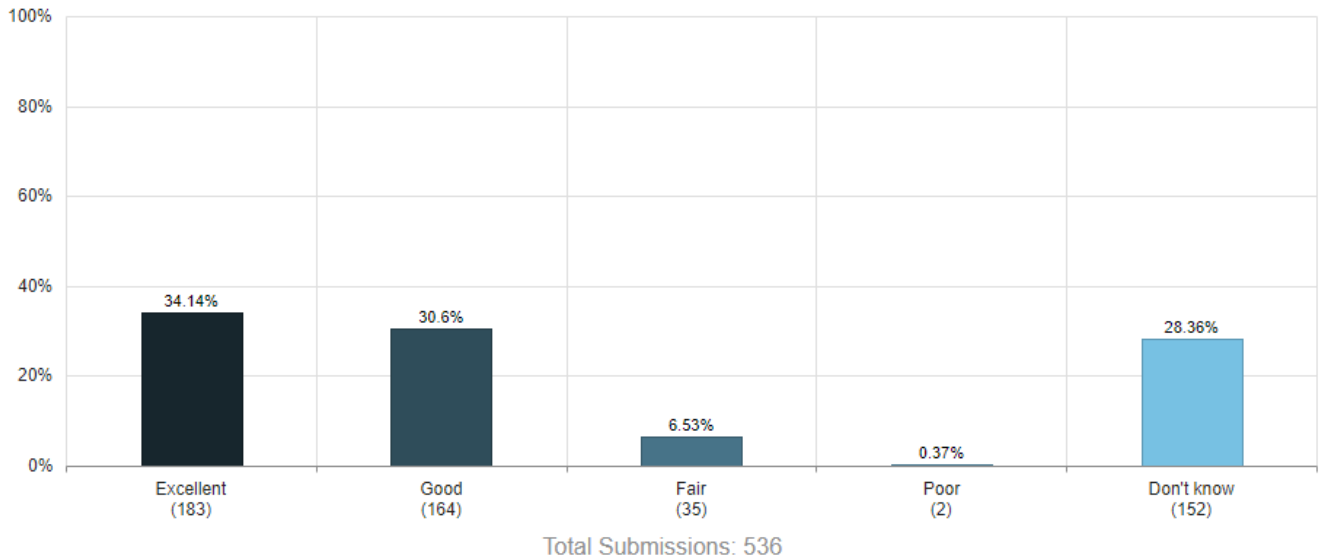
2022

What is your perception of the quality of services provided by the Robbinsdale Police Department?



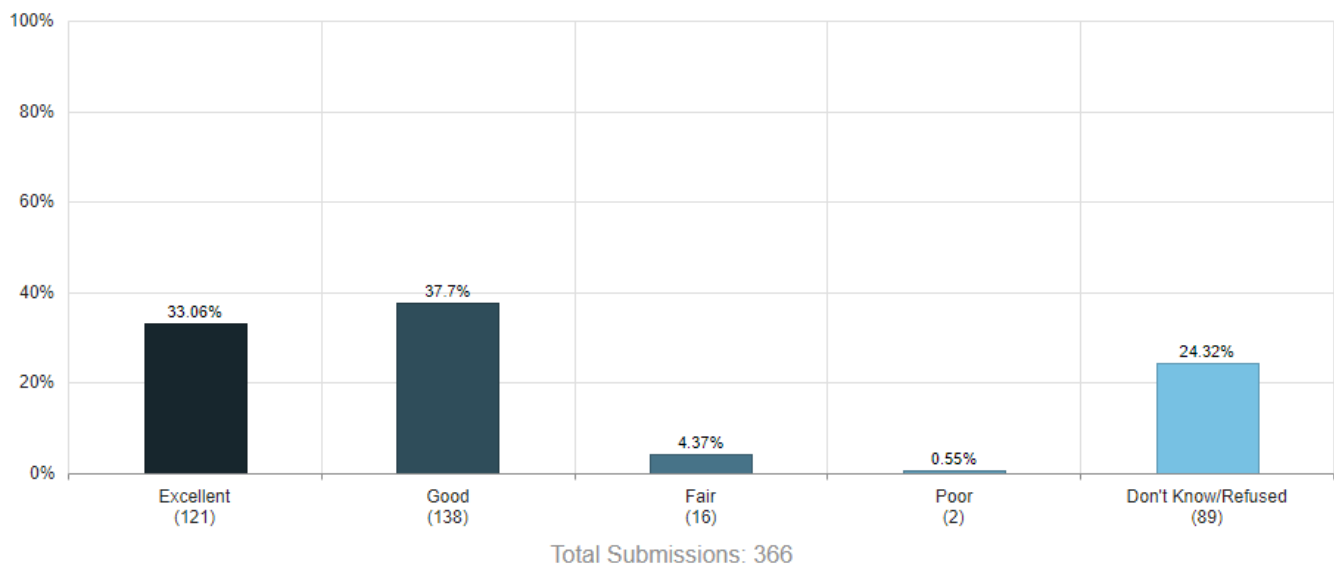
2023

What is your perception of the quality of fire education, inspection and response services provided by the Robbinsdale Fire Department?



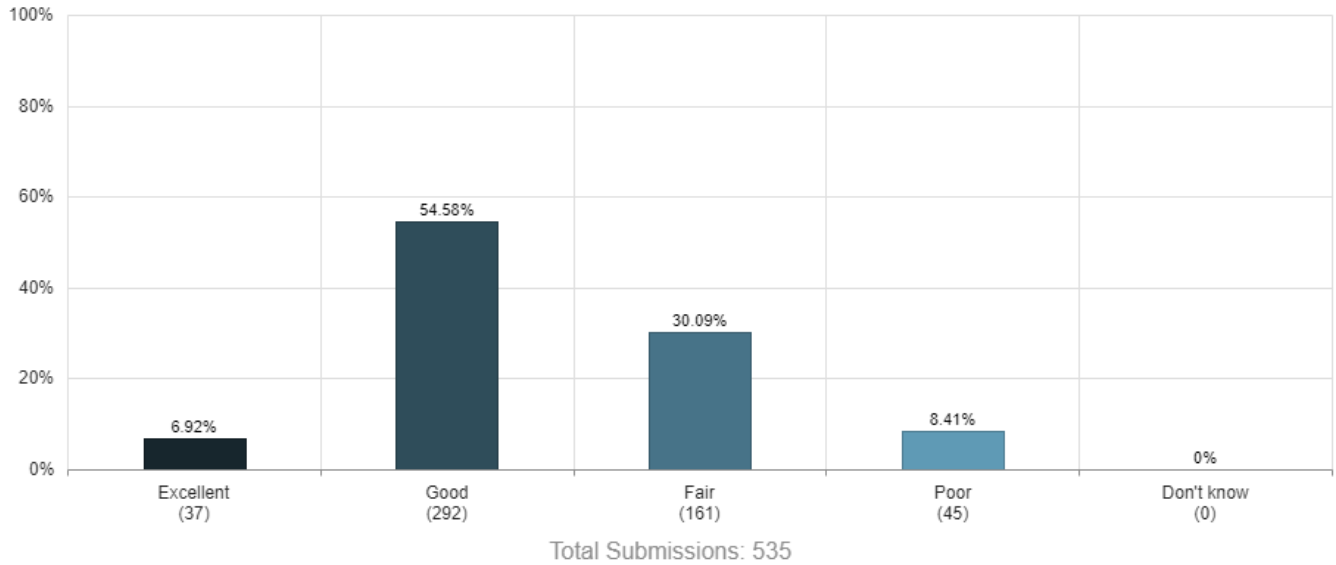
2022

What is your perception of the quality of fire education, inspection and response services provided by the Robbinsdale Fire Department?



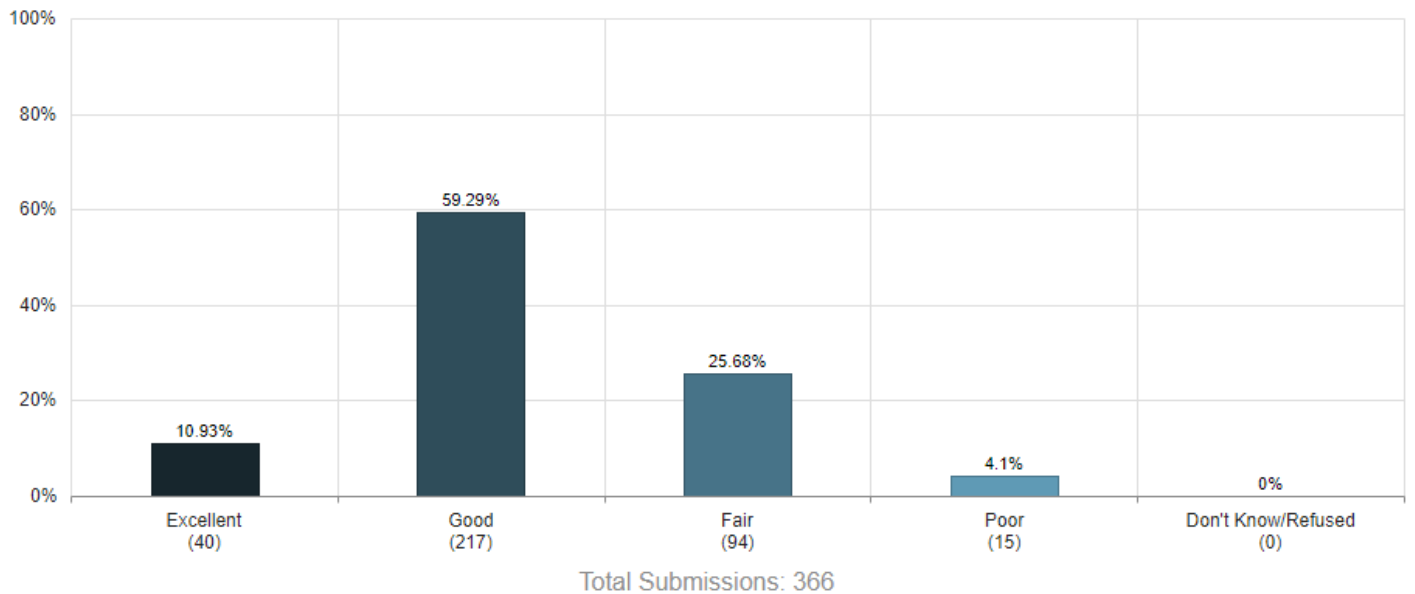
2023

How would you rate the overall condition of city streets?



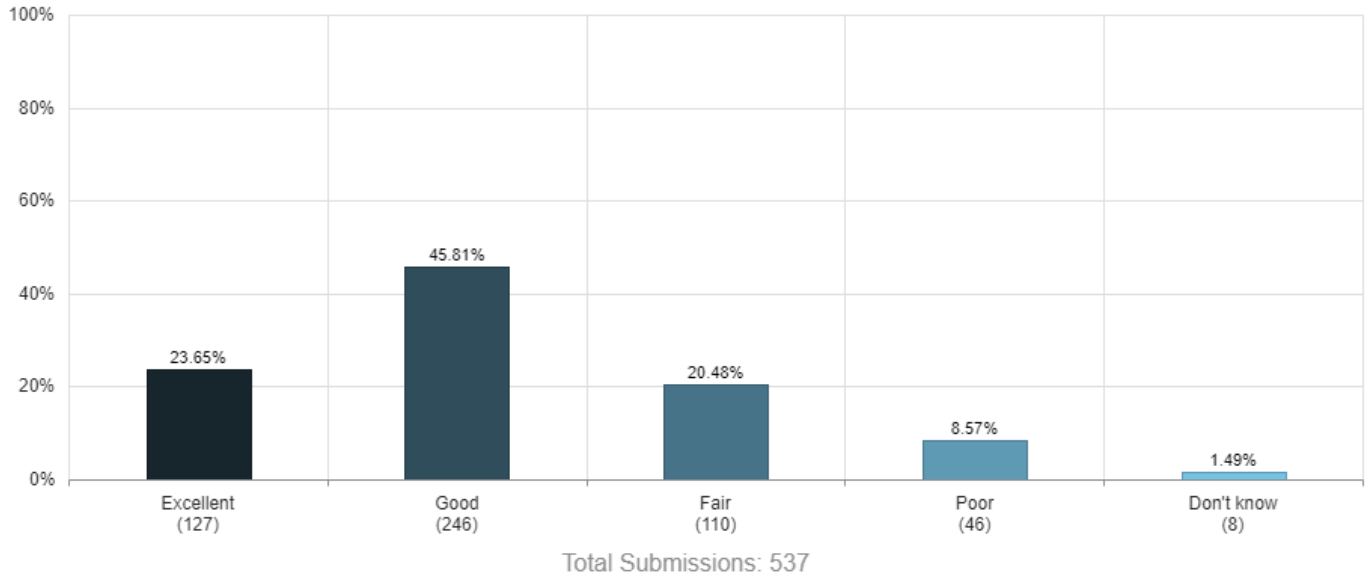
2022

How would you rate the overall condition of city streets?



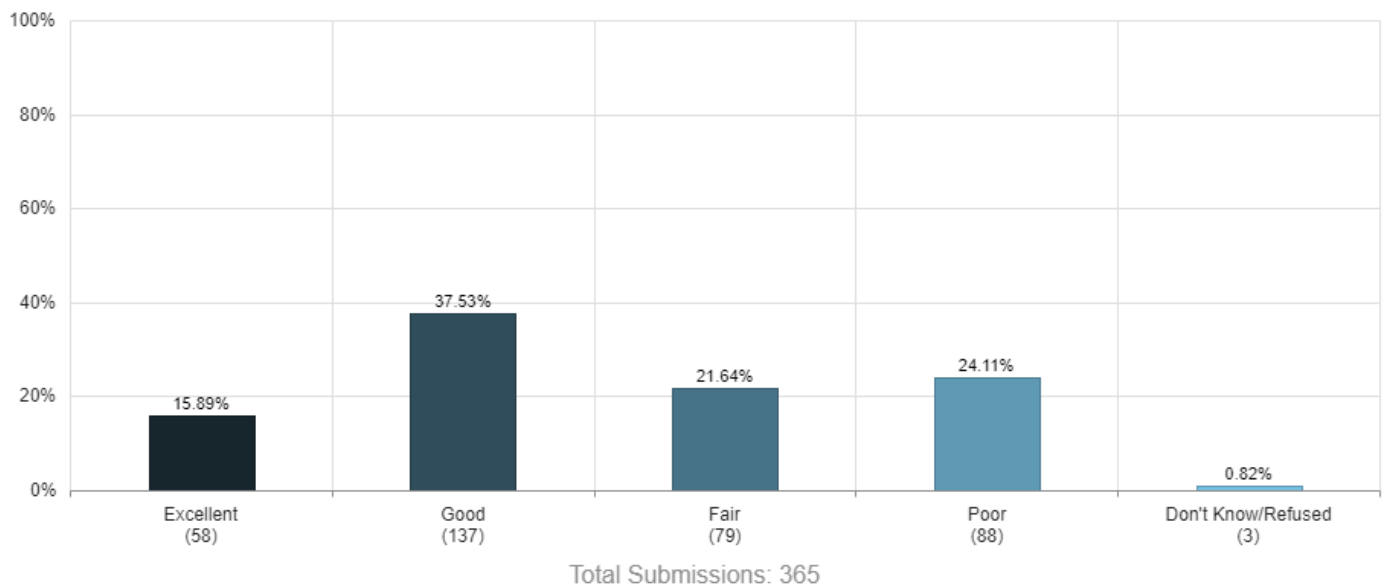
2023

How would you rate the dependability and overall quality of the city water supply?



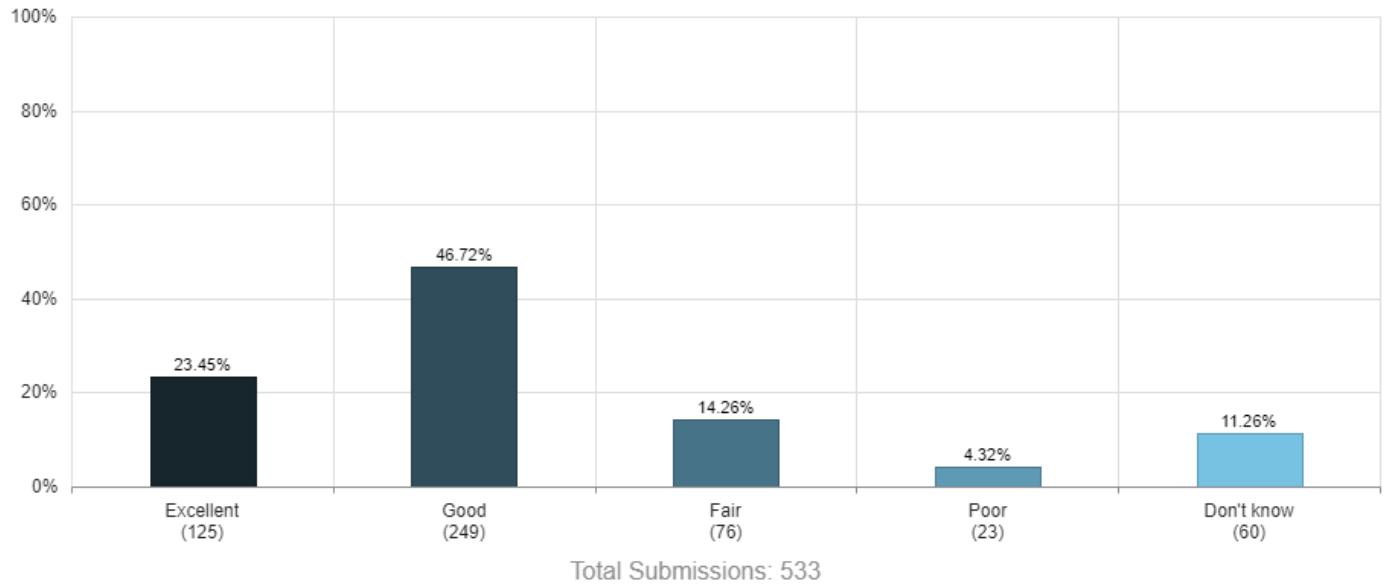
2022

How would you rate the dependability and overall quality of the city water supply?



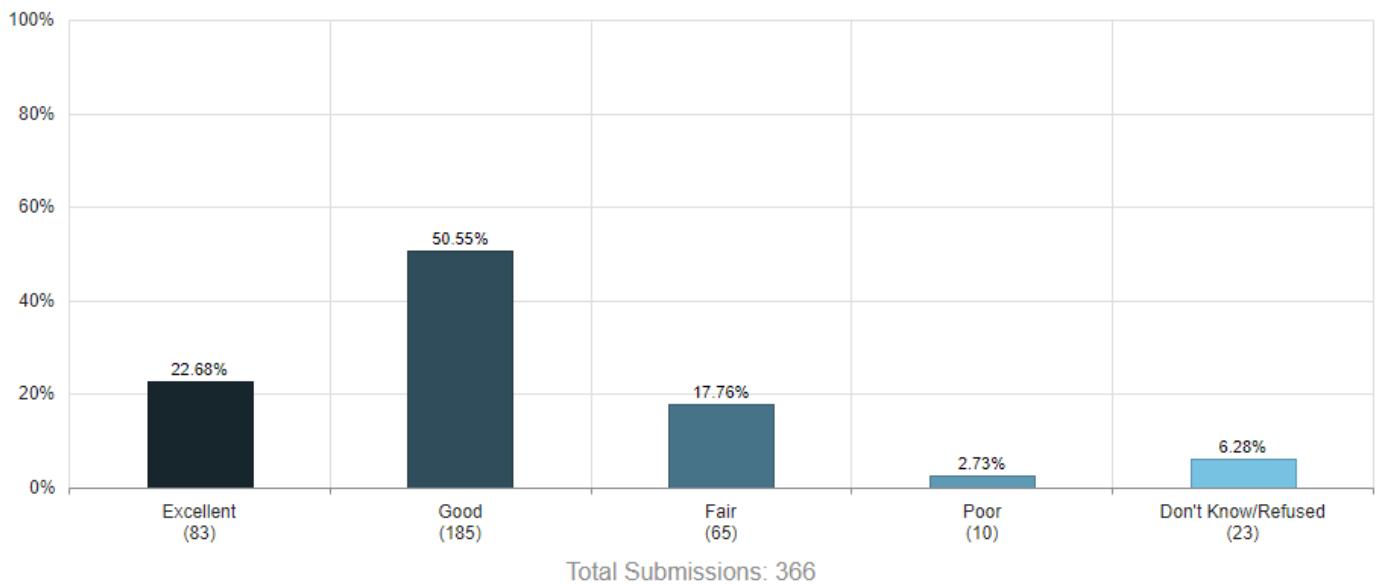
2023

How would you rate the dependability and overall quality of the city sanitary sewer service?



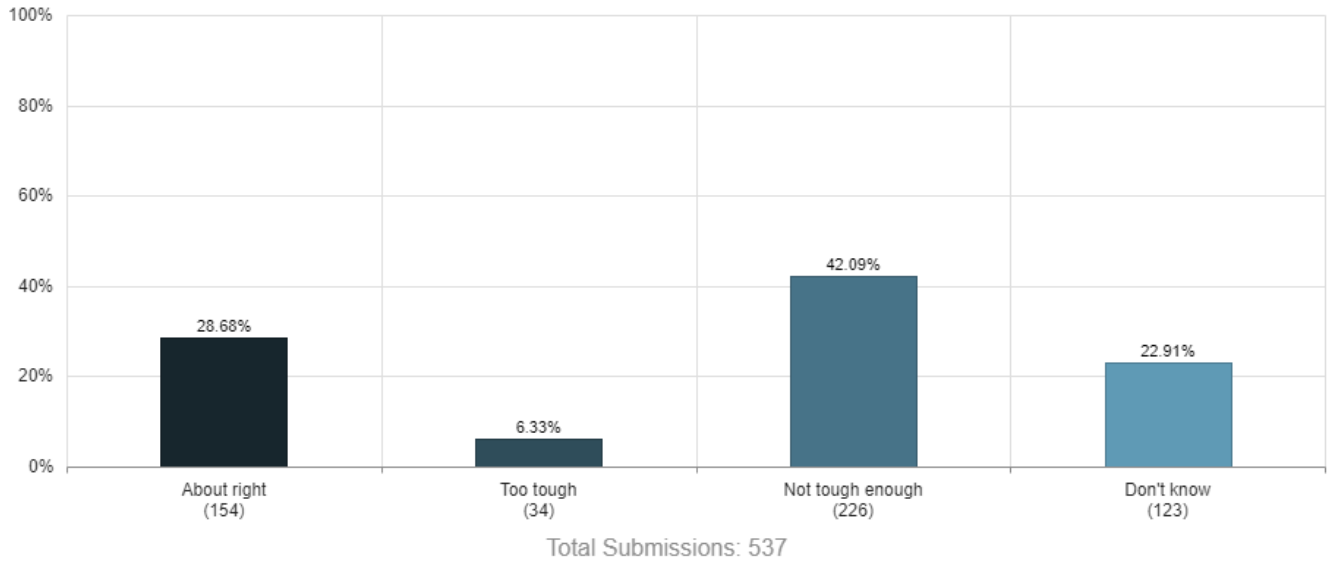
2022

How would you rate the dependability and overall quality of the city sanitary sewer service?



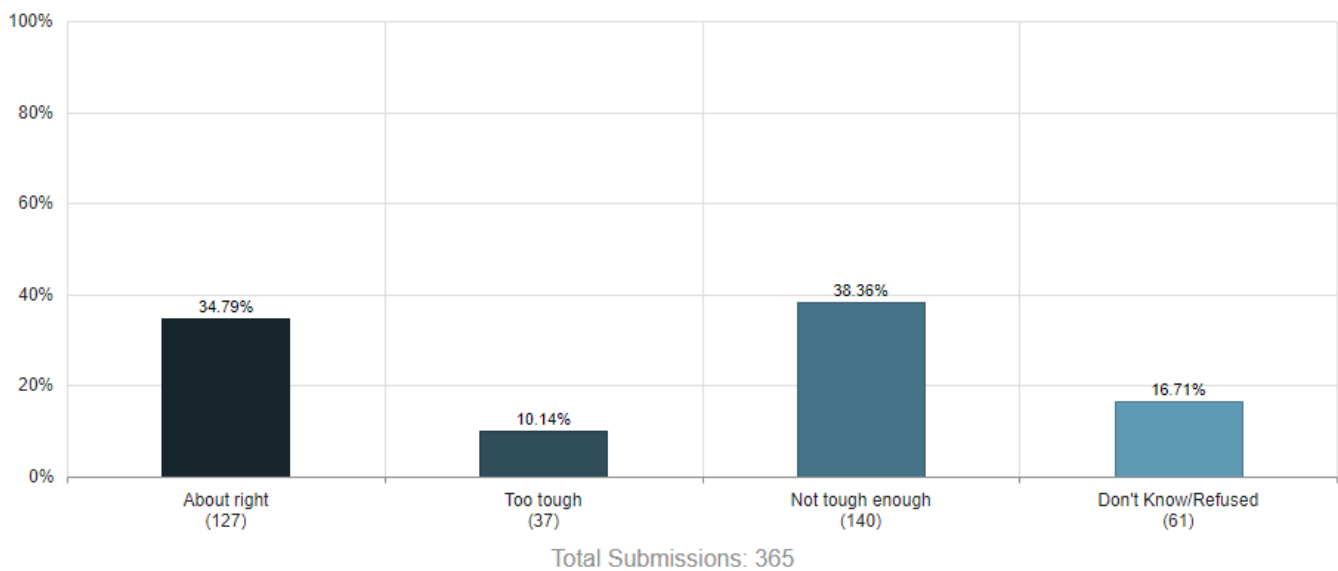
2023

How would you rate the city in enforcing the city code on such nuisance issues as parking, exterior storage and inoperable vehicles?



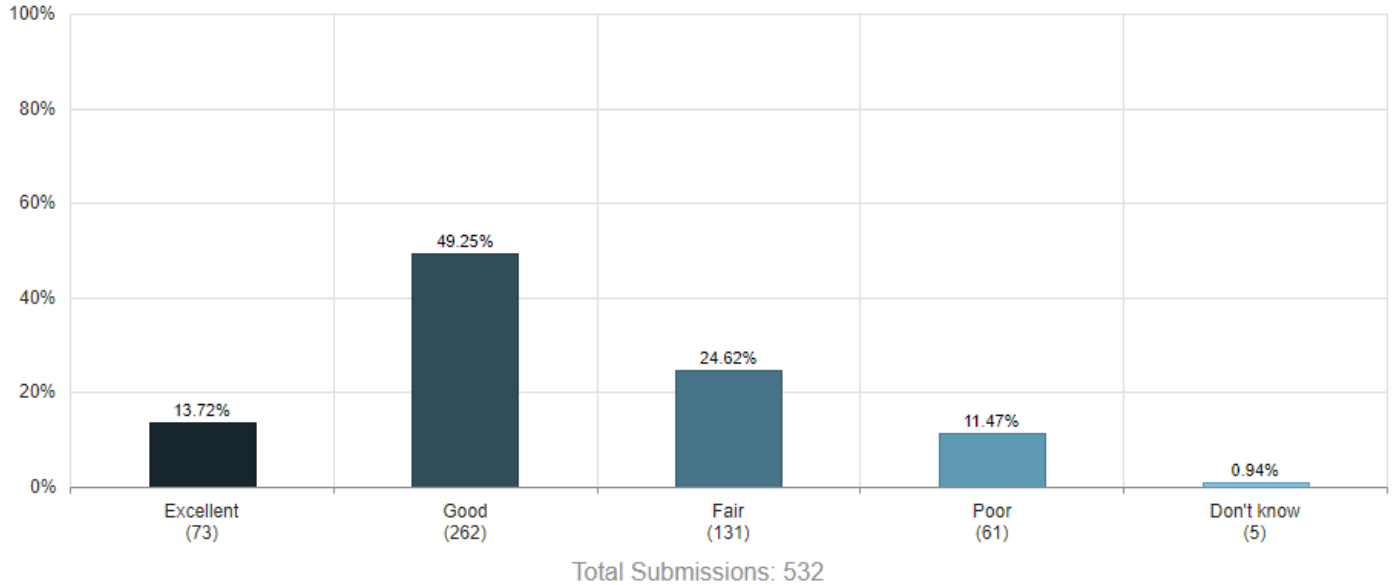
2022

How would you rate the city in enforcing the city code on such nuisance issues as parking, exterior storage and inoperable vehicles?



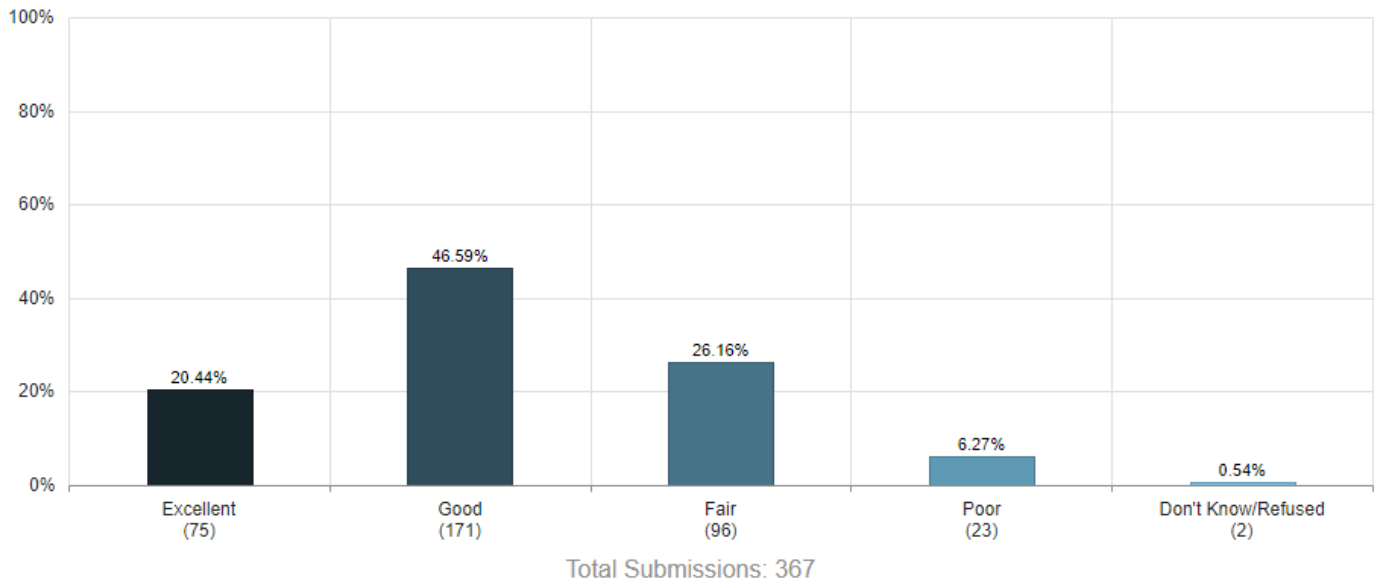
2023

How would you rate the quality of communication/distribution of information?



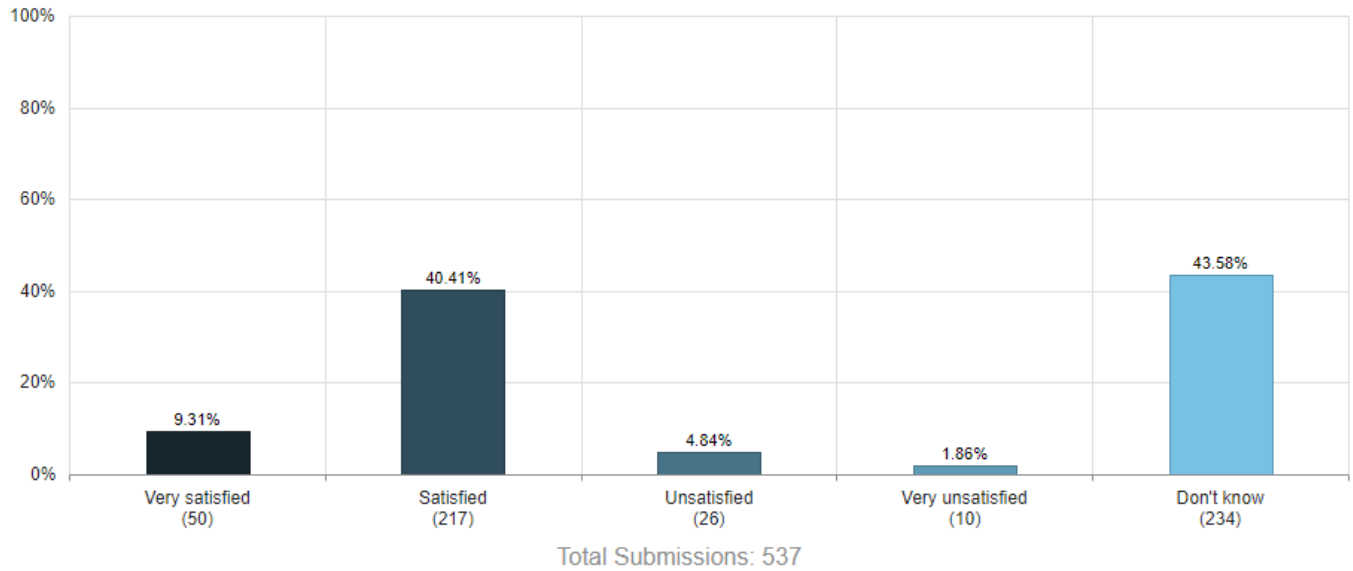
2022

How would you rate the quality of communication/distribution of information?



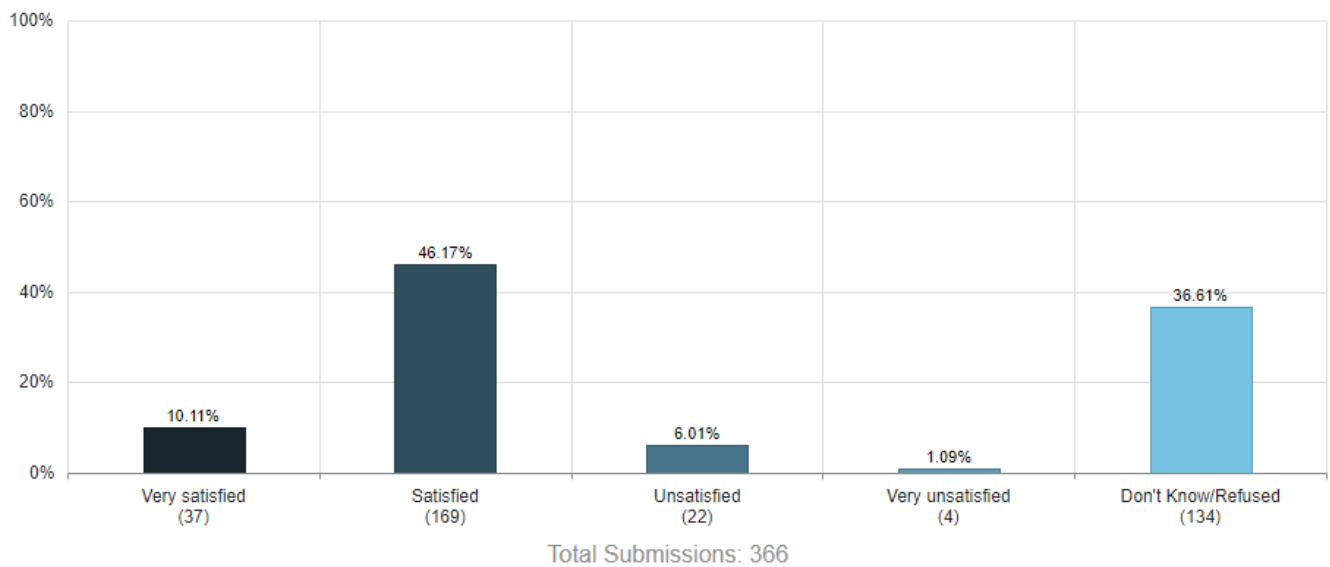
2023

How satisfied are you with programming and classes offered by the city's recreation department?



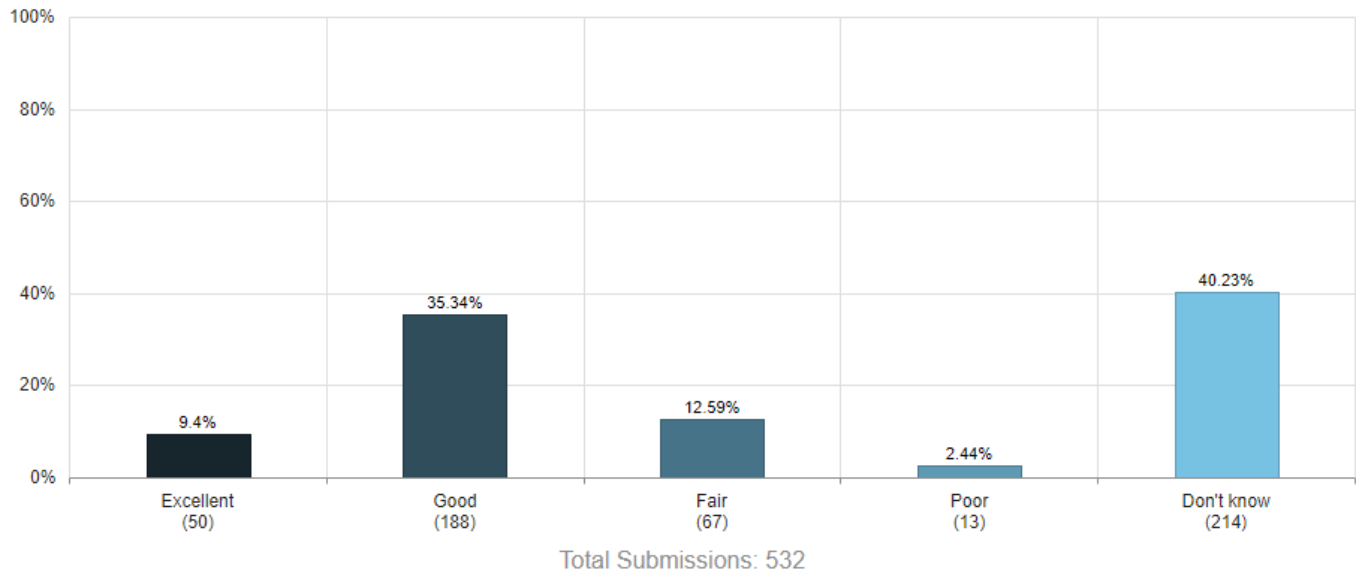
2022

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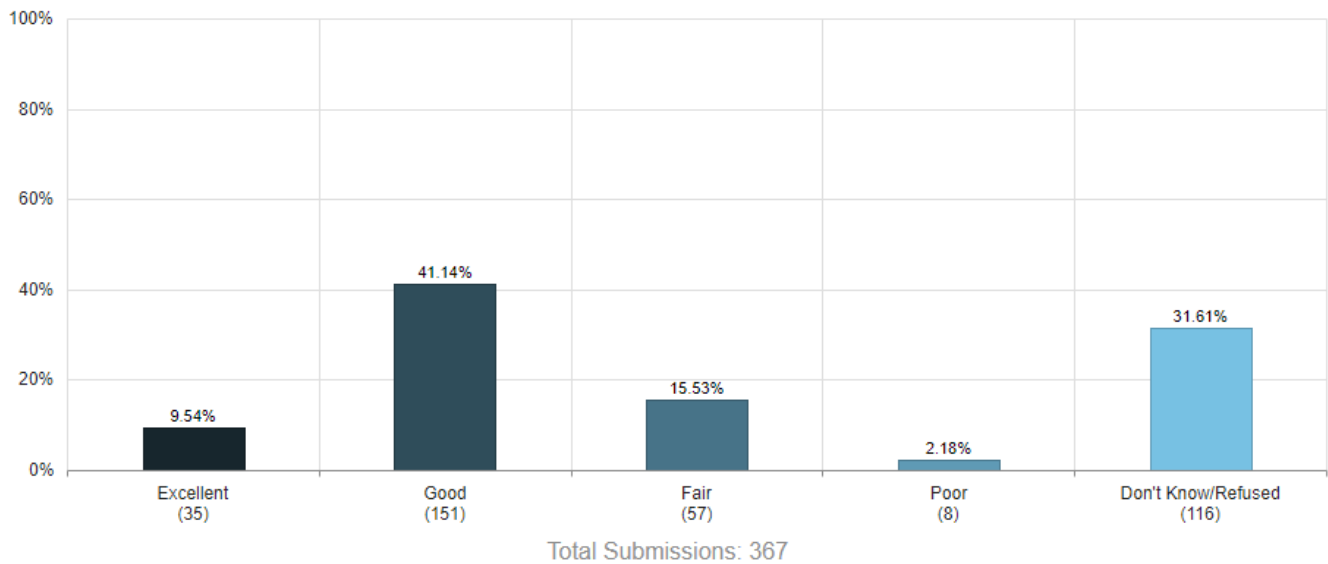
2023

How would you rate the variety of programs offered through the city's recreation department?



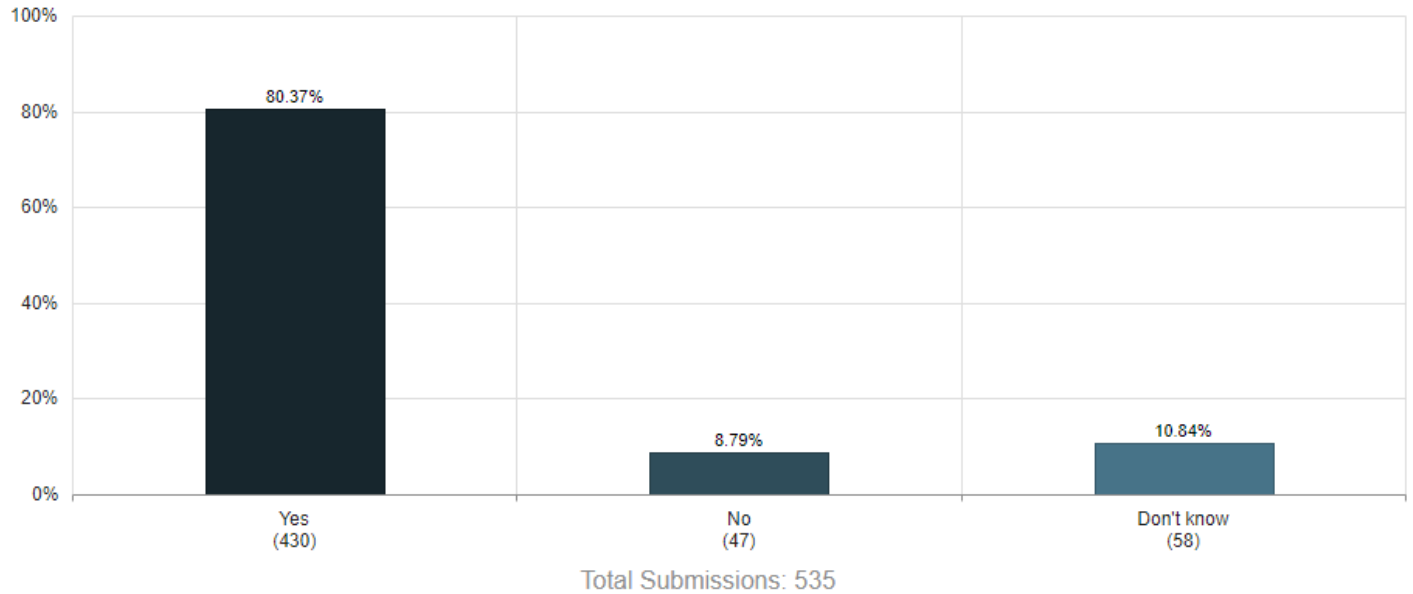
2022

How would you rate the variety of programs offered through the city's recreation department?



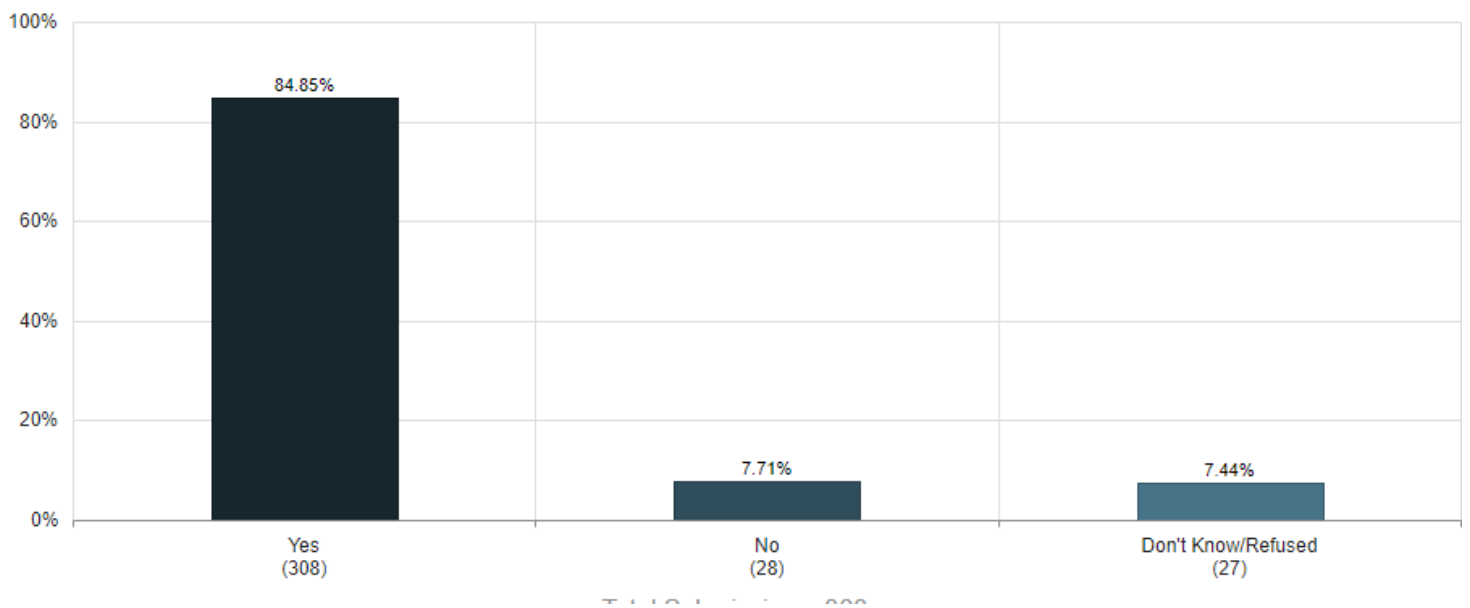
2023

Do you find parks accessible, inclusive, and able to promote healthy and active living?



2022

Do you find parks accessible, inclusive, and able to promote healthy and active living?





City of Robbinsdale

MEMORANDUM

TO: Mayor and City Council
 FROM: Tim Sandvik, City Manager
 DATE: June 20, 2023
 RE: Resolution to Authorize Bond Sale

Background

On December 7, 2022, the City Council adopted the 2023 Budget and approved the 2023 - 2032 Capital Improvement Plan (CIP) Document. The 2023 Adopted Budget and CIP planned for the issuance of General Obligation Bonds to fund portions of the street reconstruction costs associated with the 2023 planned Street Capital Improvement Projects. On March 7, 2023, the City Council approved resolutions declaring intent to reimburse expenditures for various street construction, utility projects, and various capital equipment that were planned to be financed from the proceeds of tax-exempt bonds.

Analysis/Conclusion

The text of the attached resolution provides the history and the objectives are clearly articulated in the resolution prepared by the bond counsel. The resolution allows staff to proceed with preparation of documents and bids. The resolution authorizes the issuance of bonds according to Minnesota Statutes. A Preliminary Offering Statement will be created and posted, and bids for the bonds will be solicited. A resolution for sale of the bonds to the lowest bidder will be provided at the July 18, 2023 City Council meeting for consideration.

The CIP planned for the issuance of General Obligation Utility and Street Reconstruction Bonds during 2023-2032. Project construction bids have been received and the contracts awarded by the City Council. City costs have been determined. This method of financing will provide adequate cash flows for the various funds involved in the planned improvement projects and takes advantage of a very favorable interest rate environment. Items to be financed include:

Project 38222/38223/45022/45023/54623 – France/Grimes/Hubbard/37th/38 th	
• Water Fund	\$2,335,000
• Sanitary Sewer Fund	\$805,000
• Storm Sewer Fund	\$615,000
• Permanent Improvement Fund – Streets	\$1,245,000
Project 44023 Regent Avenue - Reconstruct 38th to 41st Ave	
• Permanent Improvement Fund – Streets	\$350,000
Project 45123 Lowry + Abbott - Reconstruct Oakdale to York	
• Permanent Improvement Fund – Streets	\$350,000
Public Works Equipment	
• Water Truck	\$215,000
• Dump Truck	\$205,000
• Sidewalk Machine	\$205,000
Several special assessment projects	<u>\$620,000</u>
Total	\$6,945,000

A recommendation for issuance of a \$6,945,000 General Obligation Bonds, Series 2023A (Exhibit1)

Recommendation

By motion, waive the reading and order the adoption of the RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS SERIES 2023A, IN THE PROPOSED AGGREGATE PRINCIPLE AMOUNT OF \$6,945,000(shown as Exhibit 2)



Tim Sandvik, City Manager

CONCURRENCE:



Dina Tahoun, Finance Director

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 20th day of June, 2023.

RESOLUTION NO. _____

**RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF
GENERAL OBLIGATION BONDS, SERIES 2023A, IN THE
PROPOSED AGGREGATE PRINCIPAL AMOUNT OF \$6,945,000**

BE IT RESOLVED By the City Council (the "City Council") of the City of Robbinsdale, Minnesota (the "City") as follows:

1. Improvement Bonds.

(a) The City is authorized by Minnesota Statutes, Chapters 429 and 475, as amended (the "Improvement Act"), to issue obligations in an amount deemed necessary to defray in whole or in part the expense incurred and estimated to be incurred in making improvements authorized by the Improvement Act.

(b) Certain assessable public improvements within the City (the "Assessable Improvements") have been made, duly ordered, or contracts let pursuant to the provisions of the Improvement Act.

(c) The City Council finds it necessary and expedient to the sound financial management of the affairs of the City to issue general obligations in the proposed principal amount of \$2,565,000, pursuant to the Improvement Act, to provide financing for a portion of the costs of the Assessable Improvements.

2. Utility Revenue Bonds.

(a) The City engineer has recommended the construction of various improvements to the City's sanitary sewer, storm sewer, and water systems (the "Utility Improvements"), pursuant to Minnesota Statutes, Chapters 444 and 475, as amended (the "Utility Revenue Act").

(b) The City Council finds it necessary and expedient to the sound financial management of the affairs of the City to issue general obligations in the proposed principal amount of \$3,755,000, pursuant to the Utility Revenue Act, to provide financing for the Utility Improvements.

3. Equipment Certificates

(a) The City is authorized by Minnesota Statutes, Chapter 475, as amended, and Minnesota Statutes, Sections 410.32 and 412.301, as amended (the "Equipment Acquisition Act"), to issue its general obligation equipment certificates of indebtedness on such terms and in such manner as the City determines to finance the purchase of items of capital equipment (the "Equipment"), subject to certain limitations contained in the Equipment Acquisition Act.

(b) The City will purchase and acquire various items of Equipment, which items are anticipated to be those listed on EXHIBIT A attached hereto and made a part hereof, or other similar equipment to be purchased pursuant to the Equipment Acquisition Act.

(c) As required by the Equipment Acquisition Act:

(i) the expected useful life of each item of Equipment is or will be at least as long as the term of the equipment certificates issued to finance such Equipment; and

(ii) the principal amount of equipment certificates to be issued in the year 2023 will not exceed one-quarter of one percent (0.25%) of the estimated market value of taxable property in the City for the year 2023.

(d) The City Council finds it necessary and expedient to the sound financial management of the affairs of the City to issue general obligations in the proposed principal amount of \$625,000 (the "Equipment Certificates"), pursuant to the Equipment Acquisition Act, to provide financing for the acquisition of the Equipment.

4. Sale of Bonds.

(a) It is necessary and expedient to the sound financial management of the affairs of the City to issue its General Obligation Bonds, Series 2023A (the "Bonds"), in the proposed aggregate principal amount of \$6,945,000, pursuant to the Improvement Act, the Utility Revenue Act, and the Equipment Acquisition Act (collectively, the "Act"), to provide financing for the Assessable Improvements, the Utility Improvements, and the Equipment. The Bonds will be issued, sold, and delivered in accordance with the Terms of Proposal set forth in EXHIBIT B attached hereto (the "Terms of Proposal").

(b) The City is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the City has retained an independent municipal advisor in connection with such sale. The actions of City staff and municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all respects.

5. Authority of Municipal Advisor. Baker Tilly Municipal Advisors, LLC (the "Municipal Advisor") is authorized and directed to advertise the Bonds for sale in accordance with the Terms of Proposal. The City Council will meet at 7:00 p.m. on July 18, 2023, to consider proposals on the Bonds and take any other appropriate action with respect to the Bonds.

6. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered, as bond counsel for the City ("Bond Counsel"), is authorized to act as bond counsel and to assist in the preparation and review of necessary documents, certificates, and instruments relating to the Bonds. The officers, employees, and agents of the City are hereby authorized to assist Bond Counsel in the preparation of such documents, certificates, and instruments.

7. Covenants. In the resolution awarding the sale of the Bonds the City Council will set forth the covenants and undertakings required by the Act.

8. Official Statement. In connection with the sale of the Bonds, the officers or employees of the City are authorized and directed to cooperate with the Municipal Advisor and participate in the preparation of an official statement for the Bonds and to deliver it on behalf of the City upon its completion.

9. Reimbursement. The City has or may have incurred certain expenditures with respect to the Assessable Improvements, the Utility Improvements, and the Equipment that were financed temporarily from

other sources but are expected to be reimbursed with proceeds of the Bonds. The City hereby declares its intent to reimburse certain costs of the Assessable Improvements, the Utility Improvements, and the Equipment from proceeds of the Bonds (the "Declaration"). This Declaration is intended to constitute a declaration of official intent for purposes of the Section 1.150-2 of the Treasury Regulations promulgated under the Code.

(The remainder of this page is intentionally left blank.)

The question was on the adoption of the resolution and upon vote being taken thereon, the following members voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 20TH DAY OF JUNE, 2023.

William A. Blonigan, Mayor

ATTEST:

Chase Petersen-Etem, City Clerk

EXHIBIT A

LIST OF EQUIPMENT

Equipment	Cost	Economic Life
Water Truck	\$210,000	12 years
Dump Truck	200,000	10 years
Sidewalk Machine	<u>200,000</u>	10 years
Total:	\$610,000	

EXHIBIT B
TERMS OF PROPOSAL

THE CITY HAS AUTHORIZED BAKER TILLY MUNICIPAL ADVISORS, LLC TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$6,945,000*

**CITY OF ROBBINSDALE, MINNESOTA
GENERAL OBLIGATION BONDS, SERIES 2023A
(BOOK ENTRY ONLY)**

Proposals for the above-referenced obligations (the "Bonds") will be received by the City of Robbinsdale, Minnesota (the "City") on Tuesday, July 18, 2023 (the "Sale Date") until 10:00 A.M., Central Time (the "Sale Time") at the offices of Baker Tilly Municipal Advisors, LLC ("Baker Tilly MA"), 30 East 7th Street, Suite 3025, Saint Paul, MN 55101, after which time proposals will be opened and tabulated. Consideration for award of the Bonds will be by the City Council at its meeting commencing at 7:00 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Baker Tilly MA will assume no liability for the inability of a bidder or its proposal to reach Baker Tilly MA prior to the Sale Time, and neither the City nor Baker Tilly MA shall be responsible for any failure, misdirection or error in the means of transmission selected by any bidder. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Bonds regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Completed, signed proposals may be submitted to Baker Tilly MA by email to bids@bakertilly.com, and must be received prior to the Sale Time.

OR

(b) **Electronic Bidding.** Proposals may also be received via PARITY[®]. For purposes of the electronic bidding process, the time as maintained by PARITY[®] shall constitute the official time with respect to all proposals submitted to PARITY[®]. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY[®] for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the City, its agents, nor PARITY[®] shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the City, its agents, nor PARITY[®] shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY[®]. The City is using the services of PARITY[®] solely as a communication mechanism to conduct the electronic bidding for the Bonds, and PARITY[®] is not an agent of the City.

If any provisions of this Terms of Proposal conflict with information provided by PARITY[®], this Terms of Proposal shall control. Further information about PARITY[®], including any fee charged, may be obtained from:

PARITY[®], 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

*Preliminary; subject to change.

Baker Tilly Municipal Advisors, LLC is a registered municipal advisor and controlled subsidiary of Baker Tilly US, LLP, an accounting firm. Baker Tilly US, LLP trading as Baker Tilly is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. © 2023 Baker Tilly Municipal Advisors, LLC.

DETAILS OF THE BONDS

The Bonds will be dated as of the date of delivery and will bear interest payable on February 1 and August 1 of each year, commencing August 1, 2024. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Bonds will mature February 1 in the years and amounts as follows:

2025	\$ 390,000	2029	\$ 550,000	2033	\$ 625,000	2037	\$ 300,000
2026	\$ 505,000	2030	\$ 570,000	2034	\$ 565,000	2038	\$ 305,000
2027	\$ 520,000	2031	\$ 585,000	2035	\$ 275,000	2039	\$ 325,000
2028	\$ 540,000	2032	\$ 605,000	2036	\$ 285,000		

*The City reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Bonds or the amount of any maturity or maturities in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the City for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.

Proposals for the Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository for the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder (the "Purchaser"), as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR

The City will name the registrar which shall be subject to applicable regulations of the Securities and Exchange Commission. The City will pay for the services of the registrar.

OPTIONAL REDEMPTION

The City may elect on February 1, 2033, and on any day thereafter, to redeem Bonds due on or after February 1, 2034. Redemption may be in whole or in part and if in part at the option of the City and in such manner as the City shall determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All redemptions shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct and general ad valorem taxes. In addition, the City will pledge special assessments against benefited properties and utility revenues from the City's Water, Storm Sewer and Sanitary Sewer utilities for repayment of a portion of the Bonds. The proceeds of the Bonds will be used to finance (i) a street improvement project and related utility improvements, and (ii) the purchase of various capital equipment.

BANK QUALIFIED TAX-EXEMPT OBLIGATIONS

The City will designate the Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BIDDING PARAMETERS

Proposals shall be for not less than \$6,861,660 plus accrued interest, if any, on the total principal amount of the Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

ESTABLISHMENT OF ISSUE PRICE

In order to provide the City with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the City in establishing the issue price of the Bonds and shall complete, execute, and deliver to the City prior to the closing date, a written certification in a form acceptable to the Purchaser, the City, and Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. Any action to be taken or documentation to be received by the City pursuant hereto may be taken or received on behalf of the City by Baker Tilly MA.

The City intends that the sale of the Bonds pursuant to this Terms of Proposal shall constitute a "competitive sale" as defined in the Regulation based on the following:

- (i) the City shall cause this Terms of Proposal to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- (ii) all bidders shall have an equal opportunity to submit a bid;
- (iii) the City reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Bonds; and
- (iv) the City anticipates awarding the sale of the Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Bonds.

SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct and general ad valorem taxes. In addition, the City will pledge special assessments against benefited properties and utility revenues from the City's Water, Storm Sewer and Sanitary Sewer utilities for repayment of a portion of the Bonds. The proceeds of the Bonds will be used to finance (i) a street improvement project and related utility improvements, and (ii) the purchase of various capital equipment.

BANK QUALIFIED TAX-EXEMPT OBLIGATIONS

The City will designate the Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BIDDING PARAMETERS

Proposals shall be for not less than \$6,861,660 plus accrued interest, if any, on the total principal amount of the Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

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- (iii) the City reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Bonds; and
- (iv) the City anticipates awarding the sale of the Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Bonds.

CUSIP NUMBERS

If the Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Bonds; however, neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Bonds. Baker Tilly MA will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

SETTLEMENT

On or about August 17, 2023, the Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Kennedy & Graven, Chartered of Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Bonds has been made impossible by action of the City, or its agents, the Purchaser shall be liable to the City for any loss suffered by the City by reason of the Purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

In accordance with SEC Rule 15c2-12(b)(5), the City will undertake, pursuant to the resolution awarding sale of the Bonds, to provide annual reports and notices of certain events. A description of this undertaking is set forth in the Official Statement. The Purchaser's obligation to purchase the Bonds will be conditioned upon receiving evidence of this undertaking at or prior to delivery of the Bonds.

OFFICIAL STATEMENT

The City has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Bonds, and said Preliminary Official Statement has been deemed final by the City as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For an electronic copy of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the City, Baker Tilly Municipal Advisors, LLC, by telephone (651) 223-3000, or by email bids@bakertilly.com. The Preliminary Official Statement will also be made available at <https://connect.bakertilly.com/bond-sales-calendar>.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Bonds, together with any other information required by law. By awarding the Bonds to the Purchaser, the City agrees that, no more than seven business days after the date of such award, it shall provide to the Purchaser an electronic copy of the Final Official Statement. The City designates the Purchaser as its agent for purposes of distributing the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by the City, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated June 20, 2023

BY ORDER OF THE CITY COUNCIL
/s/Tim Sandvik-City Manager

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN)
)
CITY OF ROBBINSDALE)

I, the undersigned, being the duly qualified City Clerk of the City of Robbinsdale, Minnesota (the “City”), hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on June 20, 2023, with the original minutes on file in my office and the extract is a full, true, and correct copy of the minutes, insofar as they relate to the issuance and sale of the City’s General Obligation Bonds, Series 2023A, in the proposed aggregate principal amount of \$6,945,000.

WITNESS My hand as City Clerk and the corporate seal of the City this ____ day of June, 2023.

(SEAL)

City Clerk
City of Robbinsdale, Minnesota

RB160-273 (JAE)
880989v1

City of Robbinsdale, Minnesota Pre-Sale Summary for Issuance of Bonds

\$6,945,000 General Obligation Bonds, Series 2023A

The City Council has under consideration the issuance of bonds to fund (i) various street improvement projects (the "Improvement Portion"); (ii) various utility projects (the "Utility Portion"); and (iii) the purchase of equipment (the "Equipment Certificate Portion") This document provides information relative to the proposed issuance.

KEY EVENTS:

The following summary schedule includes the timing of key events that will occur relative to the bond issuance:

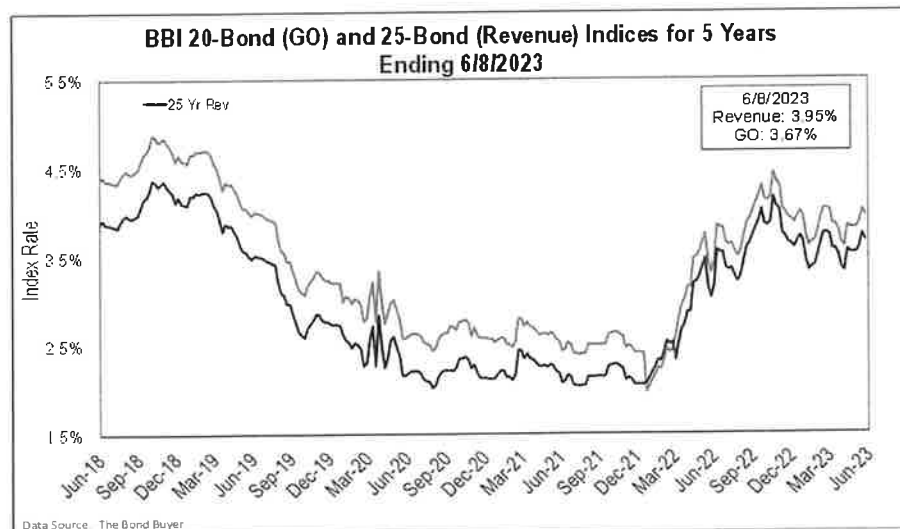
June 20, 2023	Council sets sale date and terms
June 27, 2023	Rating conference is conducted
July 18, 2023, 10:00 a.m.	Competitive bids are received
July 18, 2023, 7:00 p.m.	Council considers award of the Bonds
August 17, 2023	Proceeds are received

RATING:

An application will be made to S&P Global Ratings (S&P) for a rating on the Bonds. The City's general obligation debt is currently rated "AA+" by S&P.

THE MARKET:

Performance of the tax-exempt market is often measured by the Bond Buyer's Index ("BBI") which measures the yield of high-grade municipal bonds in the 20th year for general obligation bonds rated Aa2 by Moody's or AA by S&P (the BBI 20-Bond GO Index) and the 30th year for revenue bonds rated A1 by Moody's or A+ by S&P (the BBI 25-Bond Revenue Index). The following chart illustrates these two indices over the past five years:



PURPOSE:

Proceeds of the Bonds will be used as follows:

Improvement Portion – proceeds will be used to finance three street improvement projects.

Utility Portion – proceeds will be used to finance the street related sanitary sewer, storm sewer and water utility improvements.

Equipment Certificate Portion – proceeds will be used to finance the purchase of various capital equipment.

AUTHORITY:

The Bonds are being issued pursuant to Minnesota Statutes, Chapters 429, 444 and 475 and Section 412.301.

Improvement Portion – Pursuant to Minnesota Statutes, Chapter 429, at least 20% of the City's share of the projected costs of the projects must be paid from special assessments. The street projects being issued under this statute meet that requirement with approximately 40% of the costs being assessed.

Utility Portion – Pursuant to Minnesota Statute, Chapter 444 and the resolution awarding the Bonds, the City will covenant to maintain rates and charges in an amount of sufficient to support operations and pay debt service on the Utility Portion of the Bonds and any other debt payable from the utility funds. The City is required to annually review the budget of the utilities to determine whether current rates and charges are sufficient and to adjust the rates and charges as necessary.

The City currently has seven outstanding bond issues payable from the City's Water Utility Fund, five outstanding bond issues payable from the City's Sanitary Sewer Utility Fund and five outstanding bond issues payable from the City's Storm Sewer Utility Fund. The table below shows the calculation of net revenues available to pay debt service for the fiscal year ending December 31, 2022*. The maximum annual calendar year debt service, including the estimated debt service on the Bonds, is \$3,080,059 for the Water Utility, \$480,196 for the Sanitary Sewer Utility and \$524,037 for the Storm Sewer Utility. Although the coverage for the Water Utility shows less than one times coverage, the City has implemented water rate increases in 2020, 2021 and 2022.

2022 Net Revenues - Enterprise Funds	Water Utility	Sanitary Sewer Utility	Storm Sewer Utility
Operating Revenues	3,899,005	2,914,969	1,741,828
Operating Expenses	1,427,298	1,795,092	867,069
Net Operating Income	2,471,707	1,119,877	874,759
Add:			
Depreciation	269,897	246,604	195,915
Nonoperating Revenues/(Expenses)	101,925	24,090	64,254
Net Revenue Available for D/S	2,843,529	1,390,571	1,134,928
Projected Max Annual D/S	3,080,059	480,196	524,037
Remaining Capacity for Annual D/S	(236,530)	910,375	610,891
Coverage	0.92	2.90	2.17

* the 2022 financials as provided in the table above are from the City's draft 2022 Comprehensive Annual Financial Report.

Equipment Certificate Portion – Pursuant to Minnesota Statutes, Section 412.301, the City may issue certificates of indebtedness without being subject to a petition requirement call for a referendum if the total amount of the issue does not exceed ¼ of 1% of the estimated value of the taxable property in the City. Based on the City's 2022/2023 estimated market value of \$1,746,642,900, this represents a maximum issue size of \$4,366,607. The issuance of \$625,000 for the Equipment Certificate Portion is within that limitation and is not subject to a taxpayer petition for a referendum

**SECURITY AND
SOURCE OF
PAYMENT:**

The Bonds will be a general obligation of the City, secured by its full faith and credit and taxing power. In addition, the City will pledge special assessments against benefitted properties and revenues of the Water, Sanitary Sewer and Storm Sewer utility as detailed below:

Improvement Portion - Special Assessments in the principal amount of \$990,560 are expected to be filed in the fall of 2023 for first collection in 2024. The assessments will be collected over a term of ten years with level annual payments of principal and interest. Interest on the unpaid balance will be paid at a rate of 2% above the TIC of the Improvement Portion which has been estimated at 5.460%.

The City will make its first levy in 2023 for collection in 2024. Each year's collection of taxes and assessments will be used to make the August 1 interest payment due in the collection years and the February 1 principal and interest payment due in the following year.

Utility Portion - Revenues of the City's Water, Sanitary Sewer and Storm Sewer Funds will pay debt service on the Utility Portion of the Bonds.

Equipment Certificate Portion - the City will make its first levy in 2023 for collection in 2024. Each year's collection of taxes and assessments will be used to make the August 1 interest payment due in the collection years and the February 1 principal and interest payment due in the following year.

**STRUCTURING
SUMMARY:**

In consultation with the City, the Bonds have been structured as three purposes as follows:

Improvement Portion has been structured around the projected assessment income with a repayment term of 10 years to result in an approximately level annual levy requirement.

Utility Portion has been structured by repayment source (Water, Sanitary Sewer and Storm Sewer Utility) each amortized over a repayment term of 15 years with approximately level annual debt service.

Equipment Certificates Portion has been structured with a repayment term of 10 years with approximately level annual debt service.

**SCHEDULES
ATTACHED:**

Schedules attached for the Bonds include (i) sources and uses of funds (ii) estimated net debt service as a whole and (iii) estimated debt service by purpose.

**RISKS/SPECIAL
CONSIDERATIONS:**

The outcome of this financing will rely on the market conditions at the time of the sale. Any projections included herein are estimates based on current market conditions.

**SALE TERMS AND
MARKETING:**

Variability of Issue Size: A specific provision in the sale terms permits modifications to the issue size and/or maturity structure to customize the issue once the price and interest rates are set on the day of sale.

Prepayment Provisions: Bonds maturing on or after February 1, 2034 may be prepaid at a price of par plus accrued interest on or after February 1, 2033.

Bank Qualification: The City does not expect to issue more than \$10 million in tax-exempt obligations that count against the \$10 million limit for this calendar year; therefore, the Bonds are designated as bank qualified.

Post Issuance Compliance

POST ISSUANCE COMPLIANCE:

The issuance of the Bonds will result in post-issuance compliance responsibilities. The responsibilities are in two primary areas: (i) compliance with federal arbitrage requirements and (ii) compliance with secondary disclosure requirements.

Federal arbitrage requirements include a wide range of implications that have been taken into account as this issue has been structured. Post-issuance compliance responsibilities for this tax-exempt issue include both rebate and yield restriction provisions of the IRS Code. In general terms the arbitrage requirements control the earnings on unexpended bond proceeds, including investment earnings, moneys held for debt service payments (which are considered to be proceeds under the IRS regulations), and/or reserves. Under certain circumstances any "excess earnings" will need to be paid to the IRS to maintain the tax-exempt status of the Bonds. Any interest earnings on gross bond proceeds or debt service funds should not be spent until it has been determined based on actual facts that they are not "excess earnings" as defined by the IRS Code.

The arbitrage rules provide for spend-down exceptions for proceeds that are spent within either a 6-month, 18-month or, for certain construction issues, a 24-month period each in accordance with certain spending criteria. Proceeds that qualify for an exception will be exempt from rebate. These exceptions are based on actual expenditures and not based on reasonable expectations, and expenditures, including any investment proceeds will have to meet the spending criteria to qualify for the exclusion. Expectations for the Bonds are as follows:

- The Improvement and the Utility Portion are anticipated to qualify for the 24-month exception.
- The Equipment Portion is anticipated to qualify for the 6-month exception.

Regardless of whether the issue qualifies for an exemption from the rebate provisions, yield restriction provisions will apply to Bond proceeds (including interest earnings) unspent after three years and the debt service fund throughout the term of the Bonds. These moneys should be monitored until the Bonds are retired.

Secondary disclosure requirements result from an SEC requirement that underwriters provide ongoing disclosure information to investors. To meet this requirement, any prospective underwriter will require the City to commit to providing the information needed to comply under a continuing disclosure agreement.

Baker Tilly Municipal Advisors (Baker Tilly MA) currently provides both arbitrage and continuing disclosure services to the City. Baker Tilly MA will work with City Staff to include the Bonds under the existing Agreement for Municipal Advisor Services.

Baker Tilly Municipal Advisors, LLC is a registered municipal advisor and controlled subsidiary of Baker Tilly US, LLP, an accounting firm. Baker Tilly US, LLP trading as Baker Tilly, is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. © 2023 Baker Tilly Municipal Advisors, LLC.

\$6,945,000

City of Robbinsdale, Minnesota
General Obligation Bonds, Series 2023A
Issue Summary

Total Issue Sources And Uses

Dated 08/17/2023 | Delivered 08/17/2023

	Imp Portion	Utility Portion			Equipment Certificate Portion	Issue Summary
	Street Projects	Sanitary Sewer Projects	Storm Sewer Projects	Water Projects		
Sources Of Funds						
Par Amount of Bonds	\$2,565,000.00	\$805,000.00	\$615,000.00	\$2,335,000.00	\$625,000.00	\$6,945,000.00
Total Sources	\$2,565,000.00	\$805,000.00	\$615,000.00	\$2,335,000.00	\$625,000.00	\$6,945,000.00
Uses Of Funds						
Deposit to Project Construction Fund	2,500,560.00	785,000.00	603,000.00	2,280,450.00	610,000.00	6,779,010.00
Total Underwriter's Discount (1.200%)	30,780.00	9,660.00	7,380.00	28,020.00	7,500.00	83,340.00
Costs of Issuance	29,952.72	9,400.35	7,181.63	27,266.89	7,298.41	81,100.00
Rounding Amount	3,707.28	939.65	(2,561.63)	(736.89)	201.59	1,550.00
Total Uses	\$2,565,000.00	\$805,000.00	\$615,000.00	\$2,335,000.00	\$625,000.00	\$6,945,000.00

\$6,945,000
City of Robbinsdale, Minnesota
General Obligation Bonds, Series 2023A
Issue Summary

NET DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	105% of Total	Assessment	Sanitary Sewer	Storm Sewer	Water	Levy Required	Levy/Collect Year
02/01/2024	-	-	-	-	-	-	-	-	-	-	-
02/01/2025	390,000.00	3.400%	339,933.35	729,933.35	766,430.02	132,860.72	74,178.71	58,882.97	218,287.36	282,220.26	2023/2024
02/01/2026	505,000.00	3.300%	220,282.00	725,282.00	761,546.10	132,861.66	75,500.25	58,277.10	218,331.75	276,575.34	2024/2025
02/01/2027	520,000.00	3.150%	203,617.00	723,617.00	759,797.85	132,860.88	73,941.00	57,064.35	219,077.25	276,854.37	2025/2026
02/01/2028	540,000.00	3.120%	187,237.00	727,237.00	763,598.85	132,860.70	71,702.63	55,906.73	219,862.13	277,266.68	2026/2027
02/01/2029	550,000.00	3.120%	170,389.00	720,389.00	756,408.45	132,860.64	76,064.63	54,760.13	215,275.73	277,447.34	2027/2028
02/01/2030	570,000.00	3.120%	153,229.00	723,229.00	759,390.45	132,861.60	74,426.63	58,863.53	215,939.33	277,299.38	2028/2029
02/01/2031	585,000.00	3.150%	135,445.00	720,445.00	756,467.25	132,861.58	72,788.63	57,553.13	216,439.13	276,824.80	2029/2030
02/01/2032	605,000.00	3.300%	117,017.50	722,017.50	758,118.38	132,860.94	76,384.88	56,230.13	216,727.88	275,914.56	2030/2031
02/01/2033	625,000.00	3.350%	97,052.50	722,052.50	758,155.13	132,861.14	74,479.13	54,844.13	216,607.13	279,363.61	2031/2032
02/01/2034	585,000.00	3.400%	76,115.00	641,115.00	673,170.75	132,860.62	72,544.50	58,687.13	216,229.13	192,849.38	2032/2033
02/01/2035	275,000.00	3.550%	56,905.00	331,905.00	348,500.25	-	75,831.00	57,080.63	215,588.63	-	2033/2034
02/01/2036	285,000.00	3.700%	47,142.50	332,142.50	348,749.63	-	73,594.50	55,403.25	219,751.88	-	2034/2035
02/01/2037	300,000.00	3.850%	36,597.50	336,597.50	353,427.38	-	76,513.50	58,905.00	218,008.88	-	2035/2036
02/01/2038	305,000.00	3.950%	25,047.50	330,047.50	346,549.88	-	73,885.88	56,883.75	215,780.25	-	2036/2037
02/01/2039	325,000.00	4.000%	13,000.00	338,000.00	354,900.00	-	76,440.00	60,060.00	218,400.00	-	2037/2038
Total	\$6,945,000.00	-	\$1,879,009.85	\$8,824,009.85	\$9,265,210.34	\$1,328,610.48	\$1,124,275.83	\$859,401.92	\$3,260,306.41	\$2,692,615.70	

Dated	8/17/2023
Delivery Date	8/17/2023
First Coupon Date	8/01/2024

Yield Statistics	
Bond Year Dollars	\$54,153.83
Average Life	7.798 Years
Average Coupon	3.4697633%
Net Interest Cost (NIC)	3.6236683%
True Interest Cost (TIC)	3.6321559%
Bond Yield for Arbitrage Purposes	3.4494149%
All Inclusive Cost (AIC)	3.8130169%
IRS Form 8038	
Net Interest Cost	3.4697633%
Weighted Average Maturity	7.798 Years
2023A GO Bonds Issue Summary 5/2/2023 1:55 PM	

\$2,565,000

City of Robbinsdale, Minnesota
General Obligation Bonds, Series 2023A
Improvement Portion - Street Projects

NET DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	105% of Total	Assessment	Levy Required
02/01/2024	-	-	-	-	-	-	-
02/01/2025	190,000.00	3.400%	121,011.98	311,011.98	326,562.58	132,860.72	193,701.86
02/01/2026	230,000.00	3.300%	76,678.00	306,678.00	322,011.90	132,861.66	189,150.24
02/01/2027	240,000.00	3.150%	69,088.00	309,088.00	324,542.40	132,860.88	191,681.52
02/01/2028	245,000.00	3.120%	61,528.00	306,528.00	321,854.40	132,860.70	188,993.70
02/01/2029	255,000.00	3.120%	53,884.00	308,884.00	324,328.20	132,860.64	191,467.56
02/01/2030	265,000.00	3.120%	45,928.00	310,928.00	326,474.40	132,861.60	193,612.80
02/01/2031	270,000.00	3.150%	37,660.00	307,660.00	323,043.00	132,861.58	190,181.42
02/01/2032	280,000.00	3.300%	29,155.00	309,155.00	324,612.75	132,860.94	191,751.81
02/01/2033	290,000.00	3.350%	19,915.00	309,915.00	325,410.75	132,861.14	192,549.61
02/01/2034	300,000.00	3.400%	10,200.00	310,200.00	325,710.00	132,860.62	192,849.38
Total	\$2,565,000.00	-	\$525,047.98	\$3,090,047.98	\$3,244,550.38	\$1,328,610.48	\$1,915,939.90

Dated	8/17/2023
Delivery Date	8/17/2023
First Coupon Date	8/01/2024

Yield Statistics

Bond Year Dollars	\$16,123.50
Average Life	6.286 Years
Average Coupon	3.2564144%
Net Interest Cost (NIC)	3.4473159%
True Interest Cost (TIC)	3.4674790%
Bond Yield for Arbitrage Purposes	3.4494149%
All Inclusive Cost (AIC)	3.6830326%
IRS Form 8038	
Net Interest Cost	3.2564144%
Weighted Average Maturity	6.286 Years

\$990,560

City of Robbinsdale, Minnesota
General Obligation Bonds, Series 2023A
Improvement Portion - Assessments

ASSESSMENT INCOME

Date	Principal	Coupon	Interest	Total P+I
12/31/2023	-	-	-	-
12/31/2024	65,255.00	5.460%	67,605.72	132,860.72
12/31/2025	82,340.00	5.460%	50,521.66	132,861.66
12/31/2026	86,835.00	5.460%	46,025.88	132,860.88
12/31/2027	91,576.00	5.460%	41,284.70	132,860.70
12/31/2028	96,576.00	5.460%	36,284.64	132,860.64
12/31/2029	101,850.00	5.460%	31,011.60	132,861.60
12/31/2030	107,411.00	5.460%	25,450.58	132,861.58
12/31/2031	113,275.00	5.460%	19,585.94	132,860.94
12/31/2032	119,460.00	5.460%	13,401.14	132,861.14
12/31/2033	125,982.00	5.460%	6,878.62	132,860.62
Total	\$990,560.00	-	\$338,050.48	\$1,328,610.48

SIGNIFICANT DATES

Filing Date	10/01/2023
First Payment Date	12/31/2024

\$805,000

City of Robbinsdale, Minnesota
General Obligation Bonds, Series 2023A
Utility Portion - Sanitary Sewer Projects

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% DS
02/01/2024	-	-	-	-	-
02/01/2025	30,000.00	3.400%	40,646.39	70,646.39	74,178.71
02/01/2026	45,000.00	3.300%	26,905.00	71,905.00	75,500.25
02/01/2027	45,000.00	3.150%	25,420.00	70,420.00	73,941.00
02/01/2028	50,000.00	3.120%	24,002.50	74,002.50	77,702.63
02/01/2029	50,000.00	3.120%	22,442.50	72,442.50	76,064.63
02/01/2030	50,000.00	3.120%	20,882.50	70,882.50	74,426.63
02/01/2031	50,000.00	3.150%	19,322.50	69,322.50	72,788.63
02/01/2032	55,000.00	3.300%	17,747.50	72,747.50	76,384.88
02/01/2033	55,000.00	3.350%	15,932.50	70,932.50	74,479.13
02/01/2034	55,000.00	3.400%	14,090.00	69,090.00	72,544.50
02/01/2035	60,000.00	3.550%	12,220.00	72,220.00	75,831.00
02/01/2036	60,000.00	3.700%	10,090.00	70,090.00	73,594.50
02/01/2037	65,000.00	3.850%	7,870.00	72,870.00	76,513.50
02/01/2038	65,000.00	3.950%	5,367.50	70,367.50	73,885.88
02/01/2039	70,000.00	4.000%	2,800.00	72,800.00	76,440.00
Total	\$805,000.00	-	\$265,738.89	\$1,070,738.89	\$1,124,275.83

SIGNIFICANT DATES

Dated	8/17/2023
Delivery Date	8/17/2023
First Coupon Date	8/01/2024

Yield Statistics

Bond Year Dollars	\$7,391.72
Average Life	9.182 Years
Average Coupon	3.5950876%
Net Interest Cost (NIC)	3.7257743%
True Interest Cost (TIC)	3.7331771%
Bond Yield for Arbitrage Purposes	3.4494149%
All Inclusive Cost (AIC)	3.8910566%

IRS Form 8038

Net Interest Cost	3.5950876%
Weighted Average Maturity	9.182 Years

2023A GO Bonds | Utility Rev Portion - San | 5/ 2/2023 | 1:54 PM

\$615,000

City of Robbinsdale, Minnesota

General Obligation Bonds, Series 2023A

Utility Portion - Storm Sewer Projects

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% DS
02/01/2024	-	-	-	-	-
02/01/2025	25,000.00	3.400%	31,079.02	56,079.02	58,882.97
02/01/2026	35,000.00	3.300%	20,502.00	55,502.00	58,277.10
02/01/2027	35,000.00	3.150%	19,347.00	54,347.00	57,064.35
02/01/2028	35,000.00	3.120%	18,244.50	53,244.50	55,906.73
02/01/2029	35,000.00	3.120%	17,152.50	52,152.50	54,760.13
02/01/2030	40,000.00	3.120%	16,060.50	56,060.50	58,863.53
02/01/2031	40,000.00	3.150%	14,812.50	54,812.50	57,553.13
02/01/2032	40,000.00	3.300%	13,552.50	53,552.50	56,230.13
02/01/2033	40,000.00	3.350%	12,232.50	52,232.50	54,844.13
02/01/2034	45,000.00	3.400%	10,892.50	55,892.50	58,687.13
02/01/2035	45,000.00	3.550%	9,362.50	54,362.50	57,080.63
02/01/2036	45,000.00	3.700%	7,765.00	52,765.00	55,403.25
02/01/2037	50,000.00	3.850%	6,100.00	56,100.00	58,905.00
02/01/2038	50,000.00	3.950%	4,175.00	54,175.00	56,883.75
02/01/2039	55,000.00	4.000%	2,200.00	57,200.00	60,060.00
Total	\$615,000.00	-	\$203,478.02	\$818,478.02	\$859,401.92

SIGNIFICANT DATES

Dated	8/17/2023
Delivery Date	8/17/2023
First Coupon Date	8/01/2024

Yield Statistics

Bond Year Dollars	\$5,655.17
Average Life	9.195 Years
Average Coupon	3.5980906%
Net Interest Cost (NIC)	3.7285907%
True Interest Cost (TIC)	3.7360714%
Bond Yield for Arbitrage Purposes	3.4494149%
All Inclusive Cost (AIC)	3.8938512%

IRS Form 8038	
Net Interest Cost	3.5980906%
Weighted Average Maturity	9.195 Years

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\$2,335,000

City of Robbinsdale, Minnesota
General Obligation Bonds, Series 2023A
Utility Portion - Water Projects

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% DS
02/01/2024	-	-	-	-	-
02/01/2025	90,000.00	3.400%	117,892.72	207,892.72	218,287.36
02/01/2026	130,000.00	3.300%	77,935.00	207,935.00	218,331.75
02/01/2027	135,000.00	3.150%	73,645.00	208,645.00	219,077.25
02/01/2028	140,000.00	3.120%	69,392.50	209,392.50	219,862.13
02/01/2029	140,000.00	3.120%	65,024.50	205,024.50	215,275.73
02/01/2030	145,000.00	3.120%	60,656.50	205,656.50	215,939.33
02/01/2031	150,000.00	3.150%	56,132.50	206,132.50	216,439.13
02/01/2032	155,000.00	3.300%	51,407.50	206,407.50	216,727.88
02/01/2033	160,000.00	3.350%	46,292.50	206,292.50	216,607.13
02/01/2034	165,000.00	3.400%	40,932.50	205,932.50	216,229.13
02/01/2035	170,000.00	3.550%	35,322.50	205,322.50	215,588.63
02/01/2036	180,000.00	3.700%	29,287.50	209,287.50	219,751.88
02/01/2037	185,000.00	3.850%	22,627.50	207,627.50	218,008.88
02/01/2038	190,000.00	3.950%	15,505.00	205,505.00	215,780.25
02/01/2039	200,000.00	4.000%	8,000.00	208,000.00	218,400.00
Total	\$2,335,000.00	-	\$770,053.72	\$3,105,053.72	\$3,260,306.41

SIGNIFICANT DATES

Dated	8/17/2023
Delivery Date	8/17/2023
First Coupon Date	8/01/2024

Yield Statistics

Bond Year Dollars	\$21,423.72
Average Life	9.175 Years
Average Coupon	3.5943974%
Net Interest Cost (NIC)	3.7251870%
True Interest Cost (TIC)	3.7326869%
Bond Yield for Arbitrage Purposes	3.4494149%
All Inclusive Cost (AIC)	3.8906823%

IRS Form 8038	
Net Interest Cost	3.5943974%
Weighted Average Maturity	9.175 Years

2023A GO Bonds | Utility Rev Portion - Wat | 5/2/2023 | 1:54 PM

\$625,000

**City of Robbinsdale, Minnesota
General Obligation Bonds, Series 2023A
Equipment Certificate Portion**

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2024	-	-	-	-	-
02/01/2025	55,000.00	3.400%	29,303.24	84,303.24	88,518.40
02/01/2026	65,000.00	3.300%	18,262.00	83,262.00	87,425.10
02/01/2027	65,000.00	3.150%	16,117.00	81,117.00	85,172.85
02/01/2028	70,000.00	3.120%	14,069.50	84,069.50	88,272.98
02/01/2029	70,000.00	3.120%	11,885.50	81,885.50	85,979.78
02/01/2030	70,000.00	3.120%	9,701.50	79,701.50	83,686.58
02/01/2031	75,000.00	3.150%	7,517.50	82,517.50	86,643.38
02/01/2032	75,000.00	3.300%	5,155.00	80,155.00	84,162.75
02/01/2033	80,000.00	3.350%	2,680.00	82,680.00	86,814.00
Total	\$625,000.00	-	\$114,691.24	\$739,691.24	\$776,675.80

SIGNIFICANT DATES

Dated	8/17/2023
Delivery Date	8/17/2023
First Coupon Date	8/01/2024

Yield Statistics

Bond Year Dollars	\$3,559.72
Average Life	5.696 Years
Average Coupon	3.2219154%
Net Interest Cost (NIC)	3.4326060%
True Interest Cost (TIC)	3.4537196%
Bond Yield for Arbitrage Purposes	3.4494149%
All Inclusive Cost (AIC)	3.6888129%
IRS Form 8038	
Net Interest Cost	3.2219154%
Weighted Average Maturity	5.696 Years

MEMORANDUM

TO: Mayor and City Council

FROM: Tim Sandvik, City Manager

DATE: June 20, 2023

SUBJECT: Fiber Route Projects

Background:

In an effort to build resilience into the communications between City assets, staff has been developing plans to expand and connect to existing fiber routes throughout the City and beyond. The fiber connections will take the place of existing phone or radio communications that can have limitations and that are currently deployed at many of our asset sites. The fiber lines also expand our capabilities at the asset sites to allow for added features such as security cameras, electronic door access and overall faster computer connectivity.

Currently, City Hall, Public Safety, Public Works and the new Water Treatment Plant are connected by fiber. Over the next few years, it is planned to add sanitary lift stations and park buildings and facilities into this network. An allowance will continue to be included in the Capital Improvement Program (CIP) to facilitate this. Further, staff are including the provision of underground conduit as a standard element in street reconstruction projects where appropriate to minimize future disruption when deploying the new fiber routes.

The City utilizes its partnership with LOGIS who design, specify, contract out and administer the work on behalf of the City.

Proposed Routes for 2023:

For 2023 there are three routes that staff is seeking approval to proceed with –

The first route involves installing fiber to connect the new Water Tower into the network. Conduit was installed along Regent Avenue north of 42nd Avenue and across the railroad tracks adjacent to TH100 when that project was constructed last year. Additional conduit is required from the southeast corner of Regent Avenue, south to 40th Avenue and then east to Orchard Avenue where it connects to the existing network. Fiber is also required to be installed in the new and existing conduit to reach the new Tower. There is also proposed to be a connection into an existing Hennepin County fiber line that passes in close proximity to the Tower which will provide redundancy.

The estimated cost of this route is \$ 91,614.00.

The second route involves installing conduit and fiber along the south side of 38th Avenue from Lee Avenue to Toledo Avenue. This route will connect Well #4 and sanitary sewer Lift Station #3 (Toledo) to the existing network.

The estimated cost of this route is \$ 109,988.00.

The third route for 2023 requires installation of conduit and fiber from the intersection of 38th Avenue and Lee Avenue, east across the railroad tracks to Hubbard Avenue, south along Hubbard and Grimes to 36th Avenue, then east to France and south along France to 35th Avenue. There will also be segments from Hubbard to Indiana along 37th and east along 36th Avenue to CR81.

This route will connect sanitary sewer Lift Station #5 (Sleepy Hollow), the new traffic signal at France and 36th and the Municipal Liquor Store to the network and provide redundancy by connecting to existing Hennepin County fiber at CR81 and 36th Avenue. This route will also provide connection points for future extensions of the network south to Manor Park, Well #5 and sanitary Lift Station #7 (Halglo). Conduit for an extensive part of this route is being installed as part of the Hubbard Avenue reconstruction project currently underway.

The estimated cost of this route is \$ 90,189.50.

Plans showing the three routes will be made available at the City Council meeting should Council Members be interested in further detail.

Review of Estimated Costs and Funding Sources:

The report identifies expenditure for the installation of conduit and fiber for three routes at a total estimated cost of \$ 291,791.50.

The work is proposed to be funding from numerous sources as follows –

Hubbard Reconstruction Project (Project 38222)	\$ 90,189.50 (route three)
Water Treatment Plant (Project 53217)	\$ 69,988.00 (most of route two)
Water Tower 1 (Project 51020)	\$ 41,614.00 (part of route one)
Installation of Fiber Routes (Project 55023)	\$ 90,000.00 (parts of route one and two)
TOTAL	\$ 291,791.50

Under the proposed funding source scenario identified above, the \$90,000.00 from Project 55023 contributes \$50,000 to route one and \$40,000 to route two.

Summary:

Continuing the conversion of critical infrastructure communications links from existing phone lines and radios to fiber is a crucial element in maintaining connectivity and allowing timely response to issues that arise. Expanding the network to reach other City assets and including redundancy will allow improved security at these assets, improve services we can provide residents and build in reliability and resiliency of the system.

Staff seek City Council approval to proceed with the proposals as presented in this report.

Recommendation:

By motion, authorize the City Manager and Finance Director to proceed with the three fiber projects identified in the report through LOGIS at an estimated cost of \$ 291,791.50.



Tim Sandvik, City Manager

CONCURRENCE:



Richard McCoy, P.E.
Public Works Director / City Engineer



City of Robbinsdale

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: June 20, 2023
RE: Voucher Requests Pending Approval for Disbursement

Background:

The check register dated 6/20/23 reflects the voucher requests pending approval for disbursement.

The check register date 6/7/23 through 6/20/23 is a list of vouchers requiring payment for city funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Recommendation:

By motion, approve disbursement requests for period ending 6/20/23.

Tim Sandvik, City Manager

CONCURRENCE:

Chase Peterson-Etem, City Clerk



City of Robbinsdale

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: June 20, 2023
RE: Schedule Special Work Session for July 18, 2023

Background:

On June 6, 2023, the City Council discussed potential dates for scheduling a Special Work Session pertaining to DEI training. A decision was made to bring a consultant in to help facilitate this training and the potential date of July 18 was established. Confirmation of this date has been made with the consultant and the Council is being asked to formally schedule the Special Work Session.

Recommendation:

Motion to schedule a Special Work Session to discuss DEI training on Tuesday, July 18, 2023 at 5 p.m.

Tim Sandvik, City Manager

CONCURRENCE:

Chase Peterson-Em, City Clerk



City of Robbinsdale

TO: Mayor and City Council
FROM: Tim Sandvik, City Manager
DATE: June 20, 2023
RE: Schedule a Special Work Session for July 31, 2023

Background:

At the June 13, 2023 Work Session, staff encouraged the Council to schedule a Special Work Session to begin discussing the 2024 budget. Since August 1st is National Night Out, the regular scheduled Council Meeting was changed to Monday July 31st. To be consistent with this change it was determined the Special Work Session should also be held on Monday, July 31, 2023. Council is being asked to formally schedule the Special Work Session for 5 p.m.

Recommendation:

Motion to schedule a Special Work Session to discuss the 2024 budget on Monday, July 31, 2023 at 5 p.m.

Tim Sandvik, City Manager

CONCURRENCE:

Chase Peterson-Etem, City Clerk