



City of Robbinsdale

MINUTES

CITY COUNCIL MEETING CALLED TO ORDER

Mayor Blonigan called the meeting to order at 7:01 p.m.

ROLL CALL

Present: Parisian, Wagner, Murphy, Mayor Blonigan

Absent: None

Staff: Tim Sandvik, City Manager; Chase Peterson-Etem, City Clerk; Diaa Tahoun, Finance Director;
Richard McCoy, City Engineer/Public Works Director

APPROVAL OF THE DECEMBER 19, 2023 MEETING AGENDA

Peterson-Etem noted two additions to the agenda, including an updated letter related to New Business Item A and the addition of the voucher disbursement report for Other Business Item A.

CONSENT AGENDA

Member Wagner MOVED, seconded by Murphy to approve the consent agenda. The vote was unanimous and the motion passed.

- A. Service Agreement Renewal with Sentencing to Service Program
- B. Authorize City Manager to Execute Organized Labor Agreement
- C. Authorize City Manager to Execute Organized Labor Agreement
- D. Authorize City Manager to Execute Organized Labor Agreement
- E. 2024 License Renewals for Broadway Pizza/Eagles Nest Lounge
- F. 2024 Liquor License Renewal for Nonna Rosa's
- G. 2024 License Renewals for Nouvelle Kitchen & Brewery
- H. Non-union Pay and Insurance
- I. 2024 License Renewals for the Birdhouse Eat & Drink
- J. Approval of Licenses
- K. Deputy Registrar's Monthly Financial Statements

- L. Robbinsdale Wine & Spirits' Monthly Financial Statements
- M. 2024 License Renewals for Hy-Vee Market Grille and Grocery
- N. 2024 License Renewals for Marna's Eatery and Lounge
- O. 2024 Licenses for Travail Kitchen and Amusements
- P. 2024 License Renewals for Wicked Wort Brewing Company

PRESENTATIONS

- A. None

PUBLIC HEARINGS

- A. Adopt a Resolution Approving A Redevelopment Plan for The Master Redevelopment Project Area And Modified Tax Increment Financing Plans For Tax Increment Financing Districts

Tahoun introduced this item and noted Jason Aarsvold with Ehlers will go into more detail.

Jason Aarsvold, Ehlers, noted this item was already discussed and approved at the Robbinsdale Economic Development Authority meeting, but it is also required that the Council approve it. He stated the recommendation was to create one large project area that includes all of our active Tax Increment Financing (TIF) districts. He noted generally there is a project area, and within that area individual TIF districts are created. He stated currently the City has several different project areas and the recommendation is to create one large project area that encompasses the entire City, which will allow money to be shared between the TIF districts. He further described how this will allow the City to pool TIF dollars and better utilize the revenue.

Mayor Blonigan opened the public hearing. No members of the public spoke.

Member Wagner MOVED, seconded by member Murphy to close the public hearing. The vote was unanimous and the motion passed.

Member Wagner MOVED, seconded by member Parisian to adopt Resolution No. 8079 "A RESOLUTION APPROVING A REDEVELOPMENT PLAN FOR THE MASTER REDEVELOPMENT PROJECT AREA AND MODIFIED TAX INCREMENT FINANCING PLANS FOR TAX INCREMENT FINANCING DISTRICTS NOS. 2000-4, 2000-5, 2000-6, 2000-7, 2000-8, 2000-9, 2000-10, 8, 10, 11, 12, 13, 14, AND 15."

A roll call was taken and the motion passed 4-0.

Ayes: Parisian, Wagner, Murphy, Mayor Blonigan.

Nays: None.

- B. Hold a public hearing to receive comments regarding the City's Street Improvement and Reconstruction Plan and adopt the City's Street Improvement and Reconstruction Plan.

Tahoun introduced the item and stated the City is required to hold a public hearing for street improvement and reconstruction plan. He noted that in order to receive a bond for this work, the City must have, at a minimum, a 5-year plan. He further noted that Robbinsdale has a 10-year Street Improvement plan as well as a 10-year Capital Improvement Plan.

McCoy presented an overview of the 10-year Street Improvement and Reconstruction Plan for the years 2024-2033. He detailed the purpose of the plan, which included how the City plans to address infrastructure over the next 10 years and how funds will be allocated for these projects. He provided more in-depth details for several projects happening in 2024 and highlighted upcoming projects for 2025-2033.

Mayor Blonigan asked for a projected amount of how much we plan to spend over the next 10 years, and also noted that amount would be in today's dollars. McCoy noted a summary of total amounts is in the Council materials and that over a 10-year period the projected costs would be approximately \$58.5 million. It also details the funding source for those projects.

Mayor Blonigan opened the public hearing. No members of the public spoke.

Member Murphy MOVED, seconded by member Wagner to close the public hearing. The vote was unanimous and the motion passed.

Member Murphy MOVED, seconded by member Parisian to adopt Resolution No. 8080 "A RESOLUTION ADOPTING THE CITY'S STREET IMPROVEMENT AND RECONSTRUCTION PLAN 2024-2033." The vote was unanimous and the motion passed.

- C. Hold a public hearing to receive comments regarding the City's Capital Improvement Plan 2024-2033 and to adopt the City's Capital Improvement Plan 2024-2033.

McCoy provided an overview and noted this is similar to the street reconstruction and improvement plan, but the Capital Improvement Plan (CIP) encompasses plans for the entire city. It was noted that in order to receive bonds for projects, the city is required to have a 5-year CIP. He stated the Robbinsdale CIP covers a 10-year period which will offer better long-range planning. McCoy presented the purpose of the plan and noted major asset groups, which included Government Buildings, Parks, Traffic and Transportation, Utilities, and Capital Equipment. He highlighted each of these items in further detail and provided a summary of projected expenditures for the next 10 years.

Member Wagner asked about grants as sources of funding and if there were already identified. McCoy stated many grants are available for parks, and staff would still need to identify those.

Member Wagner also asked about the facility study and if funds would be available through the state or otherwise. McCoy stated it's a best guess at this point and funding sources are flexible.

Mayor Blonigan noted there could be an opportunity for partnership with other organizations, and he is hopeful staff will be able to apply for additional grants to fund future projects.

Member Wagner also encouraged creativity for the future, including future city buildings to be mixed-use, and implementing a sales tax.

Mayor Blonigan open the public hearing. No members of the public spoke

Member Murphy MOVED, seconded by member Parisian to close the public hearing. The vote was unanimous and the motion passed.

Member Wagner MOVED, seconded by member Parisian to adopt Resolution No. 8081 "A RESOLUTION ADOPTING THE CITY'S CAPITAL IMPROVEMENT PLAN 2024-2033." The vote was unanimous and the motion passed.

OLD BUSINESS

A. 2nd Reading of Ordinance Adopting Updates to Appendix B - Fee Schedule

Sandvik gave a brief overview and noted the fee schedule was last updated in Spring of 2022. He noted these fees coincide with the cost of administering the work and must be updated to reflect needed changes.

Member Wagner MOVED, seconded by member Murphy to adopt Ordinance No. 23-15 "AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE FEE SCHEDULE." The vote was unanimous and the motion passed.

B. Approve Updates to City's Employee Handbook

Sandvik presented the item and noted the Council has discussed these updates in the past and stated several are due to legislative changes, including Earned Sick and Safe Time (ESST). He elaborated on the telework policy and mentioned retention and recruitment was one of the Council's goals, and this is something that could help with that. He also stated some of these policy updates may be more operational, but noted it's important for Council to be aware of how these updates affect the employee culture.

Member Wagner MOVED, seconded by member Murphy to approve the updates to the City's Employee Handbook. This vote was unanimous and the motion passed.

C. Adopt Resolution Pertaining to the 2024 Property Tax Levies

Tahoun gave an overview and noted the Council previously adopted the 2024 levy, but, there was an error related to the debt service. He noted the levy will remain at 6%, but will change slightly because of this. He stated the Council would need to adopt a new resolution with an increased amount of the debt service. Sandvik further explained a bond interest payment was missed, and this will be reflected in the new levy amount that will be certified to the Hennepin County Auditor.

Member Parisian MOVED, seconded by member Murphy to adopt Resolution No. 8082 "A RESOLUTION TO AMEND RESOLUTION NO. 8072 ADOPTING THE 2024 CITY PROPERTY TAX LEVY IN THE AMOUNT OF \$9,568,768 AND ORDERING ITS CERTIFICATION TO THE HENNEPIN COUNTY AUDITOR." The vote was unanimous and the motion passed.

NEW BUSINESS

A. Issue Letter to Hennepin County, HERC

Mayor Blonigan stated the Council discussed and created a letter to send to the Hennepin County Board of Commissioners signaling support of the eventual closure of the Hennepin County Recovery Center (HERC). He noted Hennepin County has increased requirements compared to other counties and stated he added a sentence related to this in the letter.

Member Wagner MOVED, seconded by member Murphy to authorize the mayor to sign the HERC letter and have staff send it to the Hennepin County Board of Commissioners. The vote was unanimous and the motion passed.

B. Resolution Recognizing Shari Ross' Years of Service

Mayor Blonigan stated Shari Ross worked for the City of Robbinsdale for more than 23 years and noted this resolution recognizes her outstanding service.

Member Murphy stated she will be missed dearly and that she had a profound effect on the staff.

Member Murphy MOVED, seconded by member Parisian to adopt Resolution No. 8083 "A RESOLUTION RECOGNIZING SHARI ROSS FOR MORE THAN 23 YEARS OF OUTSTANDING AND DEDICATED SERVICE TO THE CITY OF ROBBINSDALE, MN." The vote was unanimous and the motion passed.

OTHER BUSINESS

A. Voucher Requests Pending Approval for Disbursement

Member Murphy MOVED, seconded by Wagner to Approve Voucher Requests Pending Approval for Disbursement. The vote was unanimous and the motion passed.

ADMINISTRATIVE REPORTS

Sandvik provided several updates, which included:

- Thanking Commissioner Lunde for coming in to meet. He stated Commissioner Lunde shared items related to the tax levy, housing and public safety programs, and the LRT. Sandvik also noted Hennepin County is seeking people to serve on some of their advisory committees.
- City Hall is still collecting donations for the Near Food shelf and that it will be at City Hall through the end of the year.
- He stated the liquor store will have special hours over the holidays and those will be posted.
- Sandvik encouraged people to subscribe to the Birdtown Brief and social media platforms and stated important information is available via those methods. He noted one of those important topics is the upcoming organics recycling program and explained how this will impact residents.
- He noted that City Hall will be closed on December 25, 2023, and that Christmas tree pick-up will be available for the first two full weeks in January.
- Lastly, he wanted to express his appreciation towards the Council and staff and is grateful to be part of a City that is supportive and looks towards the future.

COUNCIL GENERAL COMMUNICATIONS

Member Parisian wished residents, staff, and Council, Happy Holidays.

Member Wagner thanked his fellow Council members for a productive year as well as city staff for all the work they do. He also wished residents, staff, and Council Happy Holidays. He recognized the ongoing conflict in the world currently and hopes for peace.

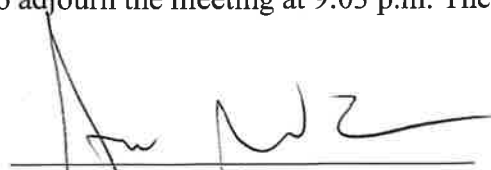
Member Murphy noted his appreciation for Council and staff and also wished people Happy Holidays.

Mayor Blonigan mentioned the potential new Minnesota flag and also thanked the staff for everything they do. He also wished Happy Holidays to residents, staff, and Council.

ADJOURNMENT

Member Wagner MOVED, seconded by member Murphy to adjourn the meeting at 9:03 p.m. The vote was unanimous and the motion passed.


Chase Peterson-Em, City Clerk


Aaron Wagner, Mayor Pro Tem