

City of Robbinsdale
CITY COUNCIL MINUTES
June 15, 2021
Meeting No. 12

CALL TO ORDER

1. Mayor William A. Blonigan called the meeting to order at 7:00 pm.

ROLL CALL

- | | |
|-------------|---|
| 2. Present: | Backen, Kline, Webb, Selman, Mayor Blonigan |
| Absent: | None |
| Staff: | Marcia Glick, City Manager; Jeff Zuba, Finance Director;
Rick Pearson, Community Development Coordinator |

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

3. Mayor Blonigan opened the floor to anyone wishing to speak on any items not on the agenda. No one wished to address the council.

APPROVAL OF THE JUNE 15, 2021 MEETING AGENDA

4. Glick reported the following changes to the agenda: additional licenses on Consent Agenda C and the list of payment requests for Other Business A.
5. **Member Selman MOVED, seconded by Member Backen to approve the June 15, 2021 Agenda with the updates given to Council by the City Manager. A roll call was taken: Ayes: Backen, Kline, Webb, Selman, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.**

CONSENT AGENDA

6. **Member Selman MOVED, seconded by Member Backen to approve the June 15, 2021 Consent Agenda. A roll call was taken: Ayes: Backen, Kline, Webb, Selman, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.**
 - A. Motion to approve and order placed on file minutes of the City Council meeting:
 1. Regular City Council Meeting Minutes on 6/1/2021
 2. Regular Work Session Minutes on 6/8/21
 - B. Motion to receive advisory commission minutes:
 - Senior Commission Meeting Minutes on 6/7/2021
 - C. Motion to approve issuance of licenses dated 6/15/2021.
 - D. Motion to appoint Diane Jorde as an at-large representative on the Robbinsdale Senior Commission for a term commencing immediately.

E. Motion to approve the May 2021 payment for City credit card charges.

F. Block Party Request – 3456 Grimes Avenue North

1. Motion to ratify staff's action to approve the request of Lauri McCloud, 3456 Grimes Avenue North for a neighborhood gather and sharing of wedding vows on Sunday, June 13, 2021, from 2:00pm to 6:00pm with closure on 35th Avenue North from France to Grimes with barricades at France and Grimes Avenues.

2. Direct staff to prepare a city code amendment which would allow staff approval of certain street closures which conform to set criteria.

G. Motion to waive the reading and order the adoption of Resolution No. 7901
"DECLARING THE OFFICIAL INTENT OF THE CITY OF ROBBINSDALE TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF A FINANCING LEASE WITH U.S. NATIONAL BANK NATIONAL ASSOCIATION."

H. Motion to authorize a change to the Chowen Avenue construction contract for the alternate structural support system and an additional 27 piles to support the water and sanitary sewer for an estimated cost increase of \$237,720.50.

PRESENTATION A: CITY OF ROBBINSDALE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR 2020.

7. After a brief introduction by Jeff Zuba, Finance Director, Aaron Nielson of MMKR presented the 2020 Comprehensive Annual Financial Report as shown in the agenda packet.
8. **Member Selman MOVED, seconded by Member Backen to acknowledge the receipt of the City's Audited Comprehensive Annual Financial Report for the year ended December 31, 2020, Auditor's Management Report, and Special Purpose Audit Reports as submitted by Malloy, Montague, Karnowski, Radosevich, & Co., P.A., and direct staff to distribute the report to other agencies as required.**
9. Mayor Blonigan inquired as to the government wide net position increase. Nielson responded that it was essentially paying off capital debt faster than items are being depreciated.
10. Mayor Blonigan asked how the liquor income had ended the year favorably. Zuba responded that there had been a \$150,000 transfer to parks capital improvement and \$25,000 transfer to recreation programming and the sales picked up substantially for the end of year Holiday season.

11. Explaining the removal of the audit note related to lack of segregation of duties for 2020, Zuba explained that a change in the software changed payroll staff access to read only and there were additional checks and balances in the utility accounts
12. Council members thanked staff for their diligence in keeping accurate financial statements.
13. **A roll call was taken: Ayes: Backen, Kline, Webb, Selman, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.**

PRESENTATION B: CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING.

14. Zuba noted that it is the 41st consecutive year that Robbinsdale had received the certificate of excellence in financial reporting. It is for the 2019 audit report.
15. Mayor Blonigan noted that by participating in this program it assures that the reporting keeps up with the recommended changes in government accounting standards.
16. **Member Backen MOVED, seconded by Member Selman to accept the Certificate of Achievement for Excellence in Financial Reporting. A roll call was taken: Ayes: Backen, Kline, Webb, Selman, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.**

PUBLIC HEARING A: CITY CHARTER AMENDMENT 39 MATTERS PERTAINING TO ELECTIONS AND POSTING.

17. Glick presented the staff report.
18. Mayor Blonigan opened the public hearing. No one spoke.
19. **Member Backen MOVED, seconded by Member Selman to close the public hearing. A roll call was taken: Ayes: Backen, Kline, Webb, Selman, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.**
20. **Member Backen MOVED, seconded by Member Selman to hold the second reading of Ordinance No. 21-03, City Charter Amendment 39 "AN ORDINANCE AMENDING THE ROBBINSDALE CITY CHARTER CHAPTER 2 AND CHAPTER 4 FOR CONFORMANCE WITH MINNESOTA ELECTION LAWS."**
21. Backen thanked the Charter Commission and staff for keeping the City Charter up to date.
22. **A roll call was taken: Ayes: Backen, Kline, Webb, Selman, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.**

23. Glick noted that the City Charter amendment must wait 90 days after publication before it can be incorporated into the document.

PUBLIC HEARING B: CONSIDERATION OF MODIFICATION TO REDEVELOPMENT PLAN AREA 13 AND TAX INCREMENT FINANCING DISTRICT 15 – 4600 LAKE ROAD DEVELOPMENT.

24. Glick presented the staff report.
25. Mayor Blonigan opened the public hearing. No one spoke.
26. **Member Backen MOVED, seconded by Member Selman to close the public hearing. A roll call was taken: Ayes: Backen, Kline, Webb, Selman, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.**
27. **Member Backen MOVED, seconded by Member Kline to adopt the Resolution No. 7902 “RESOLUTION APPROVING A MODIFICATION TO THE REDEVELOPMENT PLAN FOR PROJECT NO. 13 AND A TAX INCREMENT FINANCING PLAN TO TAX INCREMENT FINANCING DISTRICT NO. 15.” A roll call was taken: Ayes: Backen, Kline, Webb, Selman, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.**

OLD BUSINESS A: PERFORMANCE MEASUREMENT SURVEY RESULTS.

28. Glick presented the staff report. She confirmed that the survey information would be added to the City website.
29. Mayor Blonigan suggested that the 2022 report should include a comparison graph looking back additional years.
30. **Member Selman MOVED, seconded by Member Backen to approve Resolution No. 7903, “A RESOLUTION DECLARING ADOPTION AND IMPLEMENTATION OF STATE PERFORMANCE MEASURES.” A roll call was taken: Ayes: Backen, Kline, Webb, Selman, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.**

NEW BUSINESS A: WHIZ BANG DAYS COMMITTEE – EVENT REQUEST.

31. Glick briefly reviewed the staff report.
32. Amanda Roberg, Whiz Bang Days President, noted that 2021 Whiz Bang Days would be a taste of the regular Whiz Bang Days events given the transition from the pandemic. This will be the 73rd annual Whiz Bang Days celebration and it will run from July 8th through July 11th.

33. Ms. Roberg stated while acknowledging that local businesses may have additional events, only those noted in the report are those sanctioned by the Whiz Bang Days committee. In addition to those in the report, there will be some virtual events including a garden makeover contest with the help of the Robbinsdale Diggers and a scavenger hunt with help from the Robbinsdale Historical Society. The reverse parade will be stationary floats and people will be able to drive, bike, or walk by the units.
34. Mayor Blonigan noted that there is no fee to participate in the carp fishing contest, but fishing license are needed.
35. Member Selman thanked Ms. Roberg and her committee for their efforts in planning during a difficult year.
36. Member Webb asked for information on registering for the car show. There is an on-line registration in the works.
37. Kline indicated his amazement at how much is being offered and the work that goes into the planning for the events.
38. Glick clarified that the Council approval was waiving the fee for having beer at the park for the wood bat tournament. If there are beer sales, there would need to be an application for a permit and insurance certificate; this would be considered at the July 6th agenda.
39. **Member Selman MOVED, seconded by Member Backen to approve the request for Robbinsdale Whiz Bang Days activities and locations from Thursday July 8th to Sunday July 11th as follows:**
- Hanging Banner announcing Whiz Bang Days across Broadway from June 30th to July 11th.
 - Lion's use of downtown City Plaza for a food tent July 8th and 9th, from 10am-2pm each day.
 - Ice Cream Social "Drive-By" on July 8th at the Citizens Bank Parking lot
 - Movie in the Park at Hollingsworth Park on July 9th
 - Woodbat Softball Tournament on Friday, July 9 from 4 pm to 10 pm and Saturday, July 10, from approx. 7:00 a.m. to 5:00 p.m. at Spanjers Field
 - Car Show on Saturday July 10th from 10am-3pm at the US Bank lot
 - Carp Fishing Contest on South Twin Lake on July 10th from 8 am-1 pm.
 - City Band Concert July 10th at Hollingsworth Park 6:30 pm
 - A Reverse Parade , July 11th from 1:00pm- 5:30pm from 40th Ave N/Lake Road then along Shoreline Drive and taking a left on Chowen Ave N towards Lake Drive.
 - Ambassador Coronation on July 11th at 7:00pm at Hollingsworth Park
 - Fireworks over Crystal lake on July 11th at 10:00pm

A roll call was taken: Ayes: Backen, Kline, Webb, Selman, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.

40. President Roberg thanked the Whiz Bang Days committee for all of their help in planning for the 2021 Whiz Bang Days celebration.

NEW BUSINESS B: VAC 21-1 VACATION OF AN EASEMENT FOR DRAINAGE, STORMWATER TREATMENT AND FLOOD STORAGE AT 4600 LAKE ROAD.

41. Pearson reviewed the staff report noting it's the 1st step to remove the old flood plain easement. Second reading will be a public hearing and will be scheduled once the site plans are updated and legal description of the new easement is confirmed and signed.
42. **Member Selman MOVED, seconded by Member Webb to hold the FIRST READING of the Ordinance No. 21-06 "VACATING AN EASEMENT FOR DRAINAGE, STORMWATER TREATMENT AND FLOOD STORAGE AT 4600 LAKE ROAD IN ROBBINSDALE, MINNESOTA."**
43. Mayor Blonigan noted that the redevelopment will include better treatment of stormwater run off.
44. **A roll call was taken: Ayes: Backen, Kline, Webb, Selman, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.**

OTHER BUSINESS A: APPROVAL OF DISBURSEMENT REQUESTS

45. **Member Backen MOVED, seconded by Member Selman to approve disbursement requests for period ending 6/15/21. A roll call was taken: Ayes: Backen, Kline, Webb, Selman, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.**

OTHER BUSINESS B: GENERAL FUND BUDGET MEETINGS – ARPA DISCUSSION – WORK SESSION DATES.

Member Selman MOVED, seconded by Member Webb to schedule the following meetings: a special Work Session at the end of the regular City Council meeting on 8/2/21 for a general overview of the budget process including the 2021-22 adopted budget expectations for next year. A regular Work Session to follow the REDA meeting on 8/10/21 to include an ARPA funding introduction and continuation of budget process discussion. A budget Work Session on 8/24/21 at 7pm. roll call was taken: Ayes: Backen, Kline, Webb, Selman, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.

OTHER BUSINESS C: MAYOR'S OFFICIAL STATEMENT FOR RETURNING TO IN-PERSON MEETINGS; RESOLUTION ENDING LOCAL EMERGENCY PERIOD.

46. Member Selman MOVED, seconded by Member Backen to waive the reading and order the adoption of Resolution No. 7904 "A RESOLUTION ENDING THE LOCAL EMERGENCY." A roll call was taken: Ayes: Backen, Kline, Webb, Selman, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.

ADMINISTRATIVE REPORTS

47. Glick noted that the City Hall lobby would be fully open to the public starting July 1, 2021.

GENERAL COUNCIL COMMUNICATIONS

48. Member Kline shared that he had attended the School District #281 Partnership Meeting to say goodbye to the outgoing Superintendent and others. He thanked the City Manager for presenting the update for Robbinsdale at this and many other meetings.
49. Member Webb encouraged the City Council to prioritize supporting mental health funding by the legislature. She noted that kids are having a hard time and need support.
50. Member Webb reminded everyone of the Juneteenth celebration at Sanborn Park June 20th from 2-5 pm.
51. Member Webb shared that Seven Dreams Foundation is still looking for volunteers and board members.
52. Member Webb shared that she would be holding an LRT Driveway Talk at Sanborn Park (shelter area) on July 22nd from 6-8 pm. She is working with community members around Ward 2 to host informational events for their neighbors – It is important to be well informed on the LRT issue.
53. Member Selman thanked Diane Jorde, newly appointed to the Senior commission, and noted that she had attended three commission meetings before joining.
54. Member Selman thanked Mayor Blonigan for his comments at the June 10th Corridor Management Committee pointing out that Robbinsdale is a long way from approving the CR81 alignment – there is still a lot to do to show that the addition would not create a barrier across the community. He noted that he had talked to several business owners who were very concerned about the impact of the project.
55. Mayor Blonigan shared that he had heard both from those supporting the LRT alignment on CR81 and those against as well as those looking for more information. He encouraged

everyone to contact City and BlueLine representatives to learn about the project and share their thoughts.

56. Mayor Blonigan encouraged everyone to attend Whiz Bang Days to support the businesses and volunteer efforts.

57. Mayor Blonigan requested copies of the city's EEOC reports.

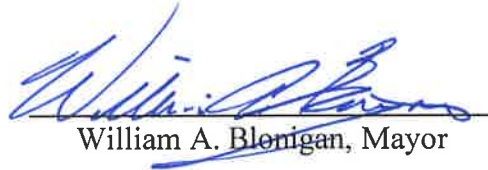
58. Glick will locate the reports and share them with City Council Members. She reminded the City Council that as explained in work sessions with only a very small percentage of applicants for employment filling out the demographic forms, the statistics from a small sample size is not relevant.

Adjournment:

59. **Member Selman MOVED, seconded by Member Kline to adjourn the meeting at 8:54 pm. A roll call was taken: Ayes: Backen, Kline, Webb, Selman, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.**



Marcia Glick, Recording



William A. Blonigan, Mayor