



CITY COUNCIL MEETING
May 17, 2016
4100 Lakeview Avenue North
Robbinsdale, Minnesota
7:00 p.m.

A G E N D A

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A) **PUBLIC HEARINGS:** Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.
- B) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

1. CITY COUNCIL MEETING CALLED TO ORDER
2. ROLL CALL: Backen, Blonigan, Rogan, Selman, Mayor Murphy
3. **MICROPHONE CHECK:** Blonigan, Rogan, Selman, Backen, Mayor Murphy
4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
5. APPROVAL OF THE May 17, 2016 MEETING AGENDA

CITY COUNCIL MEETING AGENDA

05/03/2016

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CONSENT AGENDA: Pursuant to Council rules, one motion, non-debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:

- | | | |
|----|--|--------------------|
| A. | Motion to approve and order placed on file minutes of the regular City Council meeting of May 3, 2016. | 1-5 |
| B. | Motion to acknowledge receipt and placing on file minutes of the following Commissions and Boards: <ul style="list-style-type: none">• Senior Commission for 03/07/2016.• Planning Commission for 02/18/2016 and 03/17/2016. | 6-11
6
7-11 |
| C. | Motion to approve issuance of licenses from list dated May 17, 2016. | 12-13 |
| D. | <u>Continued (Lot) License Use of 4364 grimes Ave N.</u>
Motion to authorize the Mayor and City Manager to execute the license of the use of 4364 Grimes shown in <u>Attachment 1</u> . | 14-15 |
| E. | <u>Diggers Garden Club Event</u>
By motion, approve the Diggers Garden Club of Robbinsdale's annual Plant Sale event on Saturday, June 4, 2016 from 9:00 a.m. to 3:00 p.m. | 16 |
| F. | <u>Labor Agreement (LELS, Sergeant)/ Insurance Contract (2016)</u>
By motion, approve the January 1, 2016 to December 31, 2016 insurance contribution increase in the contract with LELS, Local #8 Sergeants by, adopting the resolution XXXX shown in <u>Exhibit 1</u> "A RESOLUTION APPROVING THE LABOR AGREEMENT LOCAL ISSUE BETWEEN THE CITY OF ROBBINSDALE AND LELS, LOCAL 8." | 17-18
(Res. 18) |
| G. | <u>Election Equipment License Agreement</u>
By motion, authorize the Mayor and City manager to execute the agreement with Hennepin County for use of elections equipment. | 19 |
| H. | <u>Parking Addition on Abbott Ave for Manor Park</u>
By motion, support staff preparation of a conditional use permit application to add diagonal parking on Abbott Avenue to supplement parking for Manor Park. | 20 |

CITY COUNCIL MEETING AGENDA

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- I. Set Work Session for June 14 – LRT Station Site Visit 21
By motion, set a Work Session at 6:00 p.m. on Tuesday, June 14th, 2016 to be held at the proposed Robbinsdale LRT platform area for the purpose of discussing the preferred platform area location.
- J. Minneapolis Marathon Street Closure Request 22-24
By motion, approve the application for Team Ortho Foundation for closure of 40th Avenue from York Avenue to Shoreline Drive and Chowen Avenue to 42nd Avenue to York Avenue on Sunday, June 5, 2016 from 6:00 a.m. to 8:45 a.m. as part of the Minneapolis Marathon running route.
- K. Bids for City Hall Skylight Replacement Project 16416 25-28
Motion to, waive the reading and order the adoption of the attached resolution XXXX “A RESOLUTION REJECTING ALL BIDS FOR THE CITY HALL SKYLIGHT PROJECT (PROJECT 16416) AND AUTHORIZING REBIDDING IN CONJUNCTION WITH THE CITY HALL ROOF REPLACEMENT PROJECT (PROJECT 14016).” (Res. 28)
- L. Accept Quote - Triangle Park Playground Equipment Project 23116 29
By Motion, authorize the City Manager and Finance Director to issue a Purchase Order to Ultimate Playgrounds of Eden Prairie, MN for the purchase of new playground equipment for Triangle Park, including surfacing and freight for the amount of \$64,213.49. In addition, the City Manager and Finance Director be authorized to issue a Purchase Order to Midwest Playground Contractors Inc. of Chaska, MN for the installation of the playground and surfacing for the amount of \$10,981.70.

PRESENTATION

- A. There are no Presentation items scheduled.

PUBLIC HEARING

- A. There are no Public Hearing items scheduled.

OLD BUSINESS

- A. Z16-1 FIRST READING of Zoning Text Amendment to Clarify Home Occupations. 30-33
- Motion to hold the FIRST READING of the Ordinance shown in Exhibit 1 “AN ORDINANCE AMENDING THE ZONING ORDINANCE AMENDING THE ZONING ORDINANCE TO CLARIFY HOME OCCUPATION STANDARDS.” (Ord.31-33)

CITY COUNCIL MEETING AGENDA

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NEW BUSINESS

- A. FIRST READING of an Ordinance Updating the Property Maintenance Code 34-37
- Motion to hold the FIRST READING of the Ordinance shown in Exhibit 1 "AN ORDINANCE AMENDING THE PROPERTY MAINTENANCE CODE, CITY CODE SECTION 425." (Ord.35-37)
- B. Subdivision 16-2 Robbins Beach 3rd Addition Preliminary Plat 38-60
- Motion to, waive the reading and concur with the Planning Commission by adopting the resolution XXXX shown in Exhibit 4 "A RESOLUTION APPROVING THE PRELIMINARY PLAT FOR ROBBINS BEACH 3RD ADDITION." (Ord.58-60)

OTHER BUSINESS

- A. By motion, approve disbursement requests for period ending May 17, 2016. 61

ADMINISTRATIVE REPORTS

COUNCIL GENERAL COMMUNICATIONS

ADJOURNMENT

Marcia E. Glick

Marcia Glick, City Manager

ITEMS PENDING OR UNDER STUDY FOR COUNCIL CONSIDERATION

ITEM	DEPARTMENT RESPONSIBILITY	ANTICIPATED AGENDA DATE
1. Audit Presentation	Finance	6/21/16

City of Robbinsdale
CITY COUNCIL MINUTES
May 03, 2016
Meeting No. 9

CALL TO ORDER

1. Mayor Murphy called the meeting to order at 7:00 p.m.

ROLL CALL

2. Present: Selman, Backen, Rogan, Mayor Murphy.
Absent: Blonigan.
Staff: Tom Marshall, Director of Administrative & Recreation Services; Rick Pearson, Community Development Coordinator.

OPPORTUNITY FOR THE PUBLIC

3. Mayor Murphy opened the floor to anyone wishing to speak on any items not on the agenda and hearing none, he closed the floor.

APPROVAL OF AGENDA

4. Member Selman **MOVED**, seconded by Member Rogan to approve the agenda.
The vote was unanimous and the motion carried.

CONSENT AGENDA

5. Member Selman **MOVED**, seconded by Member Backen to approve the Consent Agenda items A through E. **The vote was unanimous and the motion carried.**
6. Items approved are as follows:
 - A. Motion to approve and order placed on file minutes of the regular City Council meeting of April 19, 2016.
 - B. Motion to acknowledge receipt and placing on file minutes of the following Commissions and Boards:
 - Parks, Recreation, and Forestry Commission for 3/22/16.
 - C. Motion to approve issuance of licenses from list dated May 03, 2016.
 - D. Motion to approve Vail Place to use the grass area by the south parking lot/multi sports field and the paved path at Lakeview Terrace Park for an event called Tour de Vail Roll & Stroll on Saturday, July 9th from 6:30 a.m. to 11:00 a.m.

- E. Equipment Grant Award from Hennepin Youth Sports Program
1. Motion to waive the reading and order the adoption of Resolution No. XXXX shown in Attachment 1 "A RESOLUTION ACCEPTING THE HENNEPIN YOUTH SPORTS PROGRAM SPRING 2016 EQUIPMENT GRANT IN THE AMOUNT OF \$2,450."
 2. Motion to authorize the Mayor and City Manager to sign grant Contract No: A165263.

PRESENTATION – A: Terrace Theatre Proclamation

7. Marshall reported that the City received two requests submitted by David Leohardt (Board Chair of Save the Historic Terrace Theatre). The first was made for a block party and use of the Robbinsdale Historical Library (lawn) for Saturday, May 28th the event would be held to recognize the 65th anniversary of the Theatre. City staff reviewed the request and the Police Chief stated no police presence is required. No food will be sold at the event but, the public may provide their own (grills will be available and Public Works will provide trash bins for possible coal disposal). The second request is for a Proclamation to declare May 23rd as Historic Terrace Theatre Day.
8. David Leohardt commented that the outdoor block party would begin at 7:00 p.m. and a movie would follow starting at 9:00 p.m. The movie titled "Fathers Little Dividend" was the first movie to play at the Theatre. More information on the event is listed at www.historicterracetheatre.com and on their Facebook page.
9. Member Rogan **MOVED**, seconded by Member Backen to approve the block party application for use of Robbinsdale Historical Society. **The vote was unanimous and the motion carried.**
10. Member Rogan **MOVED**, seconded by Member Backen to ratify proclamation declaring May 23, 2016 Historic Terrace Theater Day. **The vote was unanimous and the motion carried.**
11. Mayor Murphy spoke on the history of the Theatre and its importance and/ or impact on the community. Murphy read from the Proclamation; proclaiming May 23rd 2016 as Historic Terrace Theatre Day.

Public Hearing A: Vacation VAC 16-1

12. Pearson reviewed the staff report regarding an ordinance to vacate the land on the west side of the Twin Oak Lane cul-de-sac (part of a right-of-way) for redevelopment. Department recommends holding a Public Hearing (First Reading) of the ordinance to vacate the right-of-way. Notification on the redevelopment plans were sent to the adjacent property owner (including a map of adjustments to the property and contact information).

13. Mayor Murphy opened the Public Hearing to anyone wishing to speak on the item.
14. David & Patricia Ruddy of 4309 Twin Oak Lane: commented on their property lines and the plan to remove part of their deck (actually a small landscaping wall). Their plan is to remove 10ft of their deck; the remaining part will be 15ft from the property line (the City requested a setback of 5ft; with an option of a variance). They are okay with reconstruction that opens their property to the additional land.
15. Member Rogan **MOVED**, seconded by Member Backen to close the Public Hearing. **The vote was unanimous and the motion carried.**
16. Member Rogan **MOVED**, seconded by Member Backen to hold the FIRST READING of Ordinance shown in Exhibit 2, VAC 16-1 "AN ORDINANCE VACATING EXCESS RIGHT OF WAY AT TWIN OAK LANE IN ROBBINSDALE, MINNESOTA." **The vote was unanimous and the motion carried.**

OLD BUSINESS A:

17. There was no Old Business items scheduled.

NEW BUSINESS A: Z16-1 FIRST READING of Zoning Text Amendment

18. Pearson reviewed the staff report for the first reading of a zoning text amendment, an ordinance that would provide clarity on home occupations.
19. Rogan commented on the Golden Valley example that, lists two clear categories (acceptable and those not accepted) for home businesses. Suggested that Robbinsdale may have three sections including: home occupations allowed, those allowed after a conditional use permit is requested/ issued and prohibited occupations.
20. Backen agreed with the clarity of the Golden Valley example and that Robbinsdale could perhaps, apply a conditional use permit for items that do not fit into either of the two categories.
21. Pearson noted a possible legal risk for the City if, specific restriction limits were not reasonably defined and offered to review the Golden Valley example more closely to revise the current proposed ordinance.
22. Member Rogan **MOVED**, seconded by Member Selman to place item (after modification of the Ordinance) on the next Agenda (05/17/16) for the FIRST READING of the Ordinance shown in Exhibit 4, Z16-1 "AN ORDINANCE AMENDING THE ZONING ORDINANCE TO PROVIDE CLARITY REGARDING HOME OCCUPATIONS." **The vote was unanimous and the motion carried.**

OTHER BUSINESS A:

23. Member Rogan MOVED, seconded by Member Backen to approve disbursement requests for period ending 05/03/16. **The vote was unanimous and the motion carried.**

ADMINISTRATION REPORTS

24. Marshall reported on the April 30th Arbor Day event in Robbinsdale. There were approximately 60 people in attendance; planting, mulching and watering the newly planted tree.
25. Marshall noted that the elections process will soon begin and that this year's election will be for Mayor and Council Members for Ward 1 and 2. Candidates may file for office starting on Tuesday, May 17th at 8:00 a.m. through Tuesday, May 31st at 5:00 p.m. Information regarding the election process may be found on the City website.
26. Marshall also noted that election judges are needed.

COUNCIL GENERAL COMMUNICATIONS

27. Member Rogan noted that April 30th was the opening day for Little League and that many families from the community were present; along with the Mayor. The maintenance staff was very helpful in preparing for opening day after all of the rain prior to the event.
28. Member Backen commented on the outcome of the events (listed above) and how great they sounded; he was unfortunately not able to attend due to an illness.
29. Member Backen also mentioned that the Annual Robbinsdale Beautification Committee will soon be hanging flower baskets up in the downtown area along West Broadway; volunteers and donations are needed. Donations may be submitted online at <https://www.gofundme.com/BirdtownBaskets>; more information can also be gathered on this website as well.
30. Mayor Murphy encouraged the community of Robbinsdale to participate in the Step to It Challenge (for the month of May); reminding the City that it currently holds the title of "Most Active Residents" (2015).
31. Mayor Murphy noted other events within the City of Robbinsdale:
- Saturday, May 7th – Highland Games at Lee Park. Event includes Scottish weight throwing games.
 - Saturday, May 21st – Birdtown Races at Lakeview Terrace Park. Event includes: Half Marathon; 8K, 4K and Fun Run. More information on start times for each race can be found at www.birdtownclub.com.
 - Saturday, May 21st – Play ball at a Free MLB Twins All Star Baseball Clinics at Lee Park.

32. Mayor Murphy noted that Public Works needs to be informed about putting the Scanlon Baseball Field flag back up.

ADJOURNMENT

33. Member Selman, seconded by Member Rogan to adjourn the meeting at 7:54 p.m.
The vote was unanimous and the motion carried.



Alexandria Olson, Recorder

Regan L. Murphy, Mayor

Monday, March 7, 2016

Robbinsdale City Council Chambers

Chair Bjorkquist called meeting to order at 6:01 pm.

Members present: Bjorkquist, Montanez, Ruppert, Holtz

Members excused: Cleveland

Others present: Pam Schmitz, Recreation Programs Manager

Motion by Montanez, seconded by Ruppert to approve February 1, 2016 regular meeting minutes. Motion passed.

Old Business

Winter & Overall Pedestrian Safety updates

i. Discussed how to best distribute cards. Should include a “where to wear” list of suggestions. Osterhaus will be able to laminate and will punch the hole as well. Briefly discussed getting clips or lanyards, no decision made. Still looking for a possible sponsor.

ii. Presentation update: The presentation has been updated and is ready to go and is set to be about 15 minutes which includes time for questions. After some discussion it was decided to schedule it for a May Friendly Robins meeting. Montanez will work with Ryan Parks, Recreation Supervisor, on the exact day. After that, the Commission can discuss other groups. Discussed possibility of working with Cable TV to get it on the Channel 16 or as a youtube presentation that can then be placed on City’s website as well.

Programing ideas

i. Wicked Wort event has been advertised, but very little response. Will continue to promote. General consensus was that if younger than 55 asked about event, they could still come, just won’t promote it as such.

ii. Whiz Bang Committee was asked if there was any interest in the Senior Showcase being a “Kick-Off” event, but nothing has been confirmed.

Commission Membership

An application was received and will be on the March 15 Council meeting’s agenda for approval.

“Ride-a-Long” with Police

Bjorkquist reviewed his experience and encouraged other Commission members to participate as well.

Volunteer opportunities

i. Montanez gave an update on volunteer needs at Clare House. At this point, the opportunities are more on an individual by individual basis, but Montanez will keep us informed if there are ways in which the Commission might help promote the volunteer opportunities and encourage residents to contact Clare House directly.

ii. Other opportunities discussed were “Dinner at your Door” and North Memorial. Ruppert mentioned that he has been volunteering at North Memorial and it is a very good program.

New Business

None at this time.

Announcements

Schmitz mentioned the Robbinsdale Historical Society will again start meeting monthly for the next several months. Bjorkquist mentioned that Commission members should visit the Robbin Gallery for the “March Madness” show.

Motion to adjourn by Montanez, seconded by Ruppert, passed unanimously at 7:10 pm.

Respectfully submitted by Pam Schmitz, staff liaison.

**Planning Commission
Meeting Minutes
February 18, 2016**

1. **CALL TO ORDER:**

The meeting was called to order by Chair Harper at 7:01 p.m.

2. **ROLL CALL:**

Commissioners Present: Greenberg, Ulbrich, Chair Harper

Commissioners Absent: Stoneberg, Bontrager

Staff Present: Rick Pearson, AICP, Community Development Coordinator

#3A: CONSIDERATION OF MINUTES:

3. **MOTION** by Chair Harper, seconded by Commissioner Ulbrich to approve the meeting minutes of January 21, 2016. **The vote was unanimous and the motion carried.**

#4A: PUBLIC HEARING: Consideration of Subdivision Request SUBD16-1 to enable the Robbinsdale Economic Development Authority to acquire 137 square feet of property from 4308 Twin Oak Lane, for right-of-way purposes as requested by the property owner, Arnold Erickson:

4. **MOTION** by Commissioner Greenberg, seconded by Commissioner Ulbrich to open the public hearing. **The vote was 3-0 and the motion carried. (Bontrager, Stoneberg absent)**
5. Community Development Coordinator Pearson presented the staff report. The Commissioners understood the parcel was being made available for right-of-way and that it would facilitate redevelopment of the adjacent land. 4308 Twin Oak Lane would still be a comparatively large lot.
6. **MOTION** by Commissioner Greenberg, seconded by Commissioner Ulbrich to close the public hearing. **The vote was 3-0 and the motion carried. (Bontrager, Stoneberg absent)**
7. **MOTION** by Chair Harper, seconded by Commissioner Greenberg to recommend that the City Council approve the lot split for the Twin Oak Lane right-of-way expansion based upon the following findings of fact:
- a. That the lot split will facilitate access to undeveloped land available for single family residential development consistent with the Comprehensive Plan;
 - b. That the property at 4308 Twin Oak Lane will be substantially larger than all applicable R-1 single family residential standards after the lot split;
 - c. That the fire hydrant will be on right-of-way instead of private property;

And with the condition that the Robbinsdale Economic Development Authority will record evidence of the approval of the lot split with the Hennepin County Registrar of Titles. **The vote was 3-0 and the motion carried. (Bontrager, Stoneberg absent)**

#4B: PUBLIC HEARING: Consideration of Modification of TIF District 2000-8 to include 4023 Zane Ave N and find that the TIF district is consistent with the policies of the Comprehensive Plan as requested by the Robbinsdale Economic Development Authority:

8. **MOTION** by Chair Harper, seconded by Commissioner Ulbrich, to open the public hearing. **The vote was 3-0 and the motion carried (Bontrager, Stoneberg absent)**
9. Pearson presented the staff report, explaining the TIF district and the addition of 4023 Zane Ave. N.
10. **MOTION** by Commissioner Greenberg, seconded by Commissioner Ulbrich to close the public hearing. **The vote was 3-0 and the motion carried. (Bontrager, Stoneberg absent)**
11. **MOTION** by Commissioner Ulbrich, seconded by Commissioner Greenberg to adopt the resolution finding that Modified Redevelopment Plan 2000 and Tax Increment District 2000-8 is consistent with the Comprehensive Plan. **The vote was 3-0 and the motion carried. (Bontrager, Stoneberg absent)**

#5A: OLD BUSINESS: Form Based Codes:

12. Mr. Pearson reviewed potential redevelopment areas.
Terrace Mall:

- Development imminent

Lakeside Office Park:

- Difficult parking
- No collector street
- Limited access to area
- Good access to regional trails
- Preferred medium density residential at this site
- Higher-end clustered condos
- Developer to preserve character

The St. Petersburg/Legion site:

- Excellent site for higher/taller density residential
- Underground parking
- Pedestrian friendly
- Bus, bike trail
- Access to downtown Robbinsdale

Sawhorse Site:

- 4-5 stories
- Commercial on street level
- Traffic reconfiguration
- Skyway access across 42nd
-

Robin Center:

- Parking lot connection for Robin Center and Town Center; can support higher density residential
- Raise parapets to improve signage

Citizens Bank Area:

- 4 story building

U S Bank & Parking Lot site:

- Nothing yet

Bridgeway and Windsor Court Apartments:

- Affordable housing
- CDBG funds for rehab

6A: OTHER BUSINESS: Information Only – Project Updates:

Information only – Project Updates
No Action Required

#7: ADJOURNMENT:

MOTION by Chair Harper, seconded by Commissioner Greenberg to adjourn the meeting at 8:38 p.m. **The vote was 3-0 and the motion carried. (Bontrager, Stoneberg absent)**

Rick Pearson, AICP, Community Development Coordinator

**Planning Commission
Meeting Minutes
March 17, 2016**

1. **CALL TO ORDER:**

The meeting was called to order by Chair Harper at 7:03 p.m.

2. **ROLL CALL:**

Commissioners Present: Greenberg, Bontrager, Ulbrich, Chair Harper

Commissioners Absent: Stoneberg

Staff Present: Rick Pearson, AICP, Community Development Coordinator

#3A: CONSIDERATION OF MINUTES:

3. *Mr. Pearson noted change to Agenda Item #5A: changed high density to medium density. Also noted change to add Robin Center header.*

MOTION by Commissioner Bontrager, seconded by Chair Harper to approve the meeting minutes of February 18, 2016. **The vote was 4-0 and the motion carried. (Stoneberg absent)**

#4A: NEW BUSINESS: To discuss the definition of home occupation as requested by the City Council:

4. Mr. Pearson presented the staff report. The City Council is interested in home occupations. Came about due to code enforcement issue. Current code is limited to the house. Current ordinance is minimal, not a lot of detail, accessory use. Reviewed ordinances in Richfield and Minneapolis. Trend of people are figuring out ways to make a living out of their homes.
5. Staff receives about 6-12 complaints a month about home occupations on the average, but after the weather turns nice, people see stuff and report it.
6. Discussion ensued: Advertising home services versus 'helping out friends' with no advertising. Scale of business, impact to the neighborhood, legitimate hobbies. Home occupations are limited to the house. There might be somethings that could be acceptable in a garage with appropriate safeguards. *Example:* computer repair in the garage. Gray area exists. Residents should be allowed home occupations with standards.
7. Make ordinance very clear of what is and what is not allowed for home occupation. Make finding what is allowed as a home occupation easier to find on the city website. Residents can call and ask staff also.
8. Protect neighborhood, low impact to neighborhood, no detriment to society, little room for misinterpretation as to what a home occupation is. Rules explicitly states what is allowed. Responsible home owners will comply. Does not want to discourage

opportunity for growth. Apple was started in a garage. Not eliminate but minimize complaints and give more clarity to definition. Conditional use permit could be applied to some occupations/property with specific rules, allow public hearing so neighbors know what is going on – can revoke CUP.

9. Consensus of Commission is to allow home occupations but clearly defining what is and what is not allowed. Very important for home occupations not to create a nuisance or any impact to neighborhood. There was a lot of discussion about allowing non-resident employees as part of home occupation. A conditional use permit would be the most appropriate means of permitting non-resident employees, or use of an accessory structure/garage for the home occupation.
10. Planning Commissioners stated they will do some independent research on this topic on their own and discussed having a work session sometime before the next Planning Commission meeting. It would have to be posted as a public meeting. This item will be back on the agenda for April 21, 2016 Planning Commission meeting.

6A: OTHER BUSINESS: Information Only – Project Updates:

Information only – Project Updates
No Action Required

#7: ADJOURNMENT:

MOTION by Chair Harper, seconded by Commissioner Ulbrich to adjourn the meeting at 8:22 p.m. **The vote was 4-0 and the motion carried. (Stoneberg absent)**

Rick Pearson, AICP, Community Development Coordinator



MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: May 17, 2016

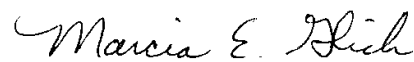
RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Recommendation:

By motion approve issuance of licenses dated May 17, 2016.



Marcia Glick, City Manager

CONCURRENCE:



Tom Marshall, City Clerk

INDIVIDUAL LICENSES FOR COUNCIL APPROVAL

05/17/2016

Current Date: 5/12/2016

<u>Type</u>	<u>Applicant</u>	<u>License Fee</u>
Transient Merchants - Solicitations	Fork in the Road Catering, LLC	25.00
Transient Merchants - Solicitations	Hibachi Daruma	25.00

Number of Licenses Requesting Council Approval: 2

BUSINESS LICENSES FOR COUNCIL APPROVAL

05/17/2016

Current Date: 5/12/2016

<u>License Type</u>	<u>Applicant</u>	<u>License Fee</u>
Fireworks	Dollar Tree Store #750	100.00
Public Entertainment - Outdoor	Travail Kitchen/Rookery	100.00
Temporary Food	Travail Kitchen/Rookery	50.00
Temporary Liquor	Travail Kitchen/Rookery	50.00
Temporary Liquor	WICKED WORT BREWING CO LLC	50.00

Number of Licenses Requesting Council Approval: 5

CONTRACTORS' LICENSES FOR COUNCIL APPROVAL

05/17/2016

<u>Applicant</u>	<u>Type</u>	<u>License Fee</u>
ASSURED COMFORT LLC	Mechanical Contractor	50.00
HAUCK PLUMBING LLC	Plumbing Contractor	50.00
HOLL-TEC INSTALLATIONS LLC (ME)	Mechanical Contractor	50.00
HOLL-TEC INSTALLATIONS LLC (PL)	Plumbing Contractor	50.00
HOLLOWAY TREE SERVICE	Tree Trimmer	50.00
METRO PLUMBING / METRO TESTING	Plumbing Contractor	50.00
OUIVERSON SEWER & WATER INC	Sewer/Water Contractor	50.00
PALADIN PLUMBING LLC	Plumbing Contractor	50.00
RANDY LANE & SON'S PLUMBING	Plumbing Contractor	50.00
TWIN CITY FIREPLACE & STONE CO	Mechanical Contractor	50.00
WOODLAND WAY INC (ME)	Mechanical Contractor	50.00

Number of Contractor Licenses Requesting Council Approval: 11



City of Robbinsdale

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: May 17, 2016
RE: Continued License Use of 4364 Grimes Ave N

Background

In 2005 the City agreed to license use of this property to the property owner of 4361 Grimes, Tuan Tran. Mr. Tran recently contacted staff to indicate that he is still interested in discussing purchasing the lot. The lot cannot be sold until the City studies storm water issues in the area and determines how the lot could be re-graded to address ponding on adjacent properties.

Analysis/Conclusion

The City Engineer's study of storm water in the area is not a high priority compared to other drainage issues. A study in this area is not listed as a priority in our 5 year plan.

The owner of 4361 Grimes has a very small rear yard and it drops off steeply. He has done a good job of maintaining the lot over the last years.

Recommendation

By motion, authorize the Mayor and City Manager to execute the license for the use of 4364 Grimes shown in Attachment 1.

A handwritten signature in black ink, appearing to read "Marcia Glick", written over a horizontal line.

Marcia Glick, City Manager

LICENSE FOR USE OF 4364 GRIMES AVENUE NORTH
Tuan Tran and Nga Tran (Licensee) and
City of Robbinsdale (Licensor)

This agreement dated this _____ day of May, 2016.

1. Rent - \$1 per year payable in advance.
2. Description of Property: Lot 15, Block 1, Shannon Glen which is owned by the City of Robbinsdale.
3. Term: one year commencing on June 1, 2016. This license may be continued on an annual basis provided that city is satisfied with the maintenance of the property. This license may be terminated by the Licensor with or without cause on 30 day notice at any time after the end of the first year. In the event that Licensee sells the adjacent residential property, the agreement will be terminated or assigned to Licensee's successor on the residential property in the sole discretion of the City.
4. Licensee is responsible for maintenance of the entire lot, including, but not limited to, mowing, raking, picking up trash, controlling weeds, and keeping the storm sewer line clear from leaves and trash.
5. Licensee has had an opportunity to review and inspect property and accepts property in its current condition. Licensee appreciates and consents to the City's use of the property for storm drainage purposes.
6. Licensee indemnifies and agrees to defend the Licensor from any claims of whatever nature arising out of Licensee's use and maintenance of the property under this license.
7. Licensee understands that the license for use of the property is being offered at a low rate in exchange for maintaining the property.
8. Licensee understands that the city may change the grading of the property in the future to accommodate storm water runoff. Landscaping plans must be reviewed and approved by City Staff prior to implementation.
9. Licensee acknowledges that Property may be used only for activities incidental to Licensee's use of the abutting residential property. Licensee understands that no permanent structures may be put on this property. Licensee may install children's play equipment, fence, or other temporary structures with the understanding that these must be moved at Licensee's cost at the end of the license and at times when they block access to the storm drainage area at the rear of the property.
10. Licensee will provide insurance as deemed necessary by Licensor.

CITY OF ROBBINSDALE

Tuan Tran

Regan L. Murphy, Mayor

Nga Tran

Marcia Glick, City Manager



City of Robbinsdale

MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: May 17, 2016
RE: Diggers Garden Club Event

Background

The Diggers Garden Club of Robbinsdale is planning to have its annual Plant Sale on Saturday, June 4, 2016, 9:00 a.m. to 3:00 p.m. on the lawn behind the Robbinsdale Historic Library building (4915 42nd Ave N). No street closures required. It is a fundraising event for the garden club. Plants are donated by resident gardeners and are sold to raise funds for educational scholarships and community garden projects. Garden decorations, like fountains and wreaths, will also be available for purchase. The event will be open to the public and no entrance fees will be charged.

There will be recorded music playing. Noise levels should not impact adjacent residences. There will be art demonstrations by one or two artists. The Robbinsdale Historical Society and Robbin Gallery will be open also.

Since this is a City-owned building, it is prudent that the Council is made aware of any functions and approves such events.

Recommendation

By motion, approve the Diggers Garden Club of Robbinsdale's annual plant sale event on Saturday, June 4, 2016 from 9:00 a.m. to 3:00 p.m.

Marcia E. Glick

Marcia Glick, City Manager

CONCURRENCE:

Tom Marshall
Tom Marshall, City Clerk

I:\City Clerk\Block Parties\2016



TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: May 17, 2016
RE: Labor Agreement, LELS, Local #8 Sergeants, Insurance

BACKGROUND:

This unit is the Sergeants and includes five full-time employees.

ANALYSIS/CONCLUSION:

Management and union representatives re-opened the current contract for employer insurance contribution. All sergeant employees received \$910 in 2015. For 2016 they are seeking to change this by allowing those Sergeants enrolling in a plan which covers more than single to receive a larger share of the total employer contribution amount. For 2016 the agreement is for a \$20 insurance increase to \$930 each month per employee taking single coverage and \$1090 each month per employee taking single plus one, single plus children or family coverage. The total insurance funding for this group is equivalent to the per person allocated for other groups.

The insurance contribution increase is due to 2016 premium increases of 11.5%. Insurance is costs toward medical, dental, life, long-term disability insurance or other similar benefits offered to the employee.

There were no other changes to the contract.

The proposed settlement is in-line with the City's budget approved for 2016.

RECOMMENDATION:

Approve the January 1, 2016 to December 31, 2016 insurance contribution increase in the contract with LELS, Local #8 Sergeants, by adopting the resolution shown in Exhibit 1.

Marcia Glick, City Manager

CONCURRENCE:

Tom Marshall, Director of Administrative Services

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 17th day of May, 2016.

RESOLUTION NO.

A RESOLUTION APPROVING THE LABOR AGREEMENT LOCAL ISSUE
BETWEEN THE CITY OF ROBBINSDALE AND LELS, LOCAL 8

WHEREAS, the City of Robbinsdale's negotiators and Law Enforcement Labor Services (LELS), Local 8 Sergeants have re-opened the current contract for insurance negotiation and agreed upon contract terms for a \$20 increase to the monthly insurance contribution for single coverage and a \$180 increase to the monthly insurance contribution for single plus one, single plus children, and family coverage in 2016;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE, MINNESOTA: that the labor agreement for insurance for 2016 between the City and LELS, Local 8 is hereby approved.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 17th DAY OF MAY, 2016.

Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk



MEMORANDUM

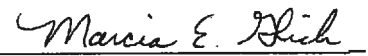
TO: City Council
FROM: Marcia Glick
DATE: May 17, 2016
RE: Accept Agreement for Equipment License between the County of Hennepin and the City of Robbinsdale.

Background

Hennepin County a subdivision of the State of Minnesota takes the lead in county wide election equipment uniformity. An agreement has been prepared wherein Hennepin County agrees to grant and provide the City of Robbinsdale an Equipment License to use 17 KNOWiNK Poll Pad Hardware/ Software units (also known as Poll Pads).

Recommendation

By motion, authorize the Mayor and City Manager to execute the agreement with Hennepin County for use of elections equipment.



Marcia Glick, City Manager

MEMORANDUM

To: Mayor and City Council Members
From: Marcia Glick, City Manager
Date: May 17, 2016
Re: Addition of Parking on Abbott Ave for Manor Park

Background

During the 2016 budget work sessions, the concept of adding diagonal parking on Abbott Avenue to supplement the parking available for Manor Park was supported. On further review it was determined that a conditional use permit is required when diagonal parking is added to a street. Therefore, a public hearing will be scheduled for the June 16 Planning Commission meeting allowing for public input prior to a June 21 anticipated consideration for council action.

Recommendation

By motion, support staff preparation of a conditional use permit application to add diagonal parking on Abbott Avenue to supplement parking for Manor Park.



Marcia Glick, City Manager



MEMORANDUM

To: Mayor and City Council Members
From: Marcia Glick, City Manager
Date: May 17, 2016
Re: Set Work Session June 14 – Station area site visit

Background

As station area planning moves forward, the position of the light rail platform has been discussed numerous times. Most recently it was suggested that a request be made to the Bottineau Project Office (BPO) to have a survey team mark the area and meet the City Council on site to improve understanding of the station alignment. It is suggested that the meeting be scheduled prior to the June 14 REDA meeting.

Recommendation

By motion, set a work session at 6 pm on June 14, 2016 to be held at the proposed Robbinsdale LRT platform area for the purpose of discussing the preferred platform area location.



Marcia Glick, City Manager



MEMORANDUM

To: Mayor and City Council
From: Marcia Glick, City Manager
Date: May 17, 2016
Subject: Minneapolis Marathon Street Closure Request

Background

Minneapolis Marathon Race Director Marlene Earll, from the Team Ortho Foundation, has submitted an application requesting street closures on Sunday, June 5 from 6:00 a.m. to 8:45 a.m. to allow Minneapolis Marathon runners to take a short route into Robbinsdale on the north east side of Crystal Lake. This request is the same route as they were approved for last year. Team Ortho Foundation is based in Minneapolis and they organize running events in Minnesota and other states to raise money for critical orthopedic research.

The race starts at the Theodore Wirth Park and routes north on Victory Memorial Drive.

Requested road closures are listed here and included as Exhibit 1:

- 40th Ave North between York Avenue and Shoreline Drive
- Shoreline Drive between 40th Avenue North and Chowen Avenue
- Chowen Avenue to 42nd Avenue North
- 42nd Avenue North to York Avenue

Analysis/Conclusion

The application states approximately 5,000 people will be moving along this route and this includes runners, race volunteers, and race related staff. It also states that no entertainment, no alcoholic or any other beverages nor food will be provided or available for sale in this part of the race route.

Staff talked with Ms. Earll and there is agreement on the following items:

- Barricades for street closures - they will be contracting with Warning Lites Inc. The barricades will be dropped off near these street intersections usually the day before, set up Sunday morning and taken down Sunday morning after runners have passed. These are usually picked up the day after the race.
- Course Marshals will handle setting up/taking down barricades and directing runners.
- Notification to residents – they are contracted with Mailing Solutions Inc. for a letter to residents along the closed streets and within the closed streets area. A copy will be posted on our website.
- There will be no water stops and no medical stops planned on this section of the race route.
- Lead and trail police work will be handled by the Minneapolis Police Department.
- They have contracted for a trash truck to trail the runners on the entire race route.
- They have asked that we include a link for the race on our city's website.
- The city will provide no parking signs that they will post along the streets.

The application has been reviewed by the Police Chief and the City Engineer with both approving it. Public Works staff will do a street sweeping a few days prior to the event and will work with Team Ortho regarding the no parking signs.

Recommendation

By motion, approve the application for Team Ortho Foundation for closure of 40th Avenue from York Avenue to Shoreline Drive and Chowen Avenue to 42nd Avenue to York Avenue on Sunday, June 5, 2016 from 6:00 a.m. to 8:45 a.m. as part of the Minneapolis Marathon running route.

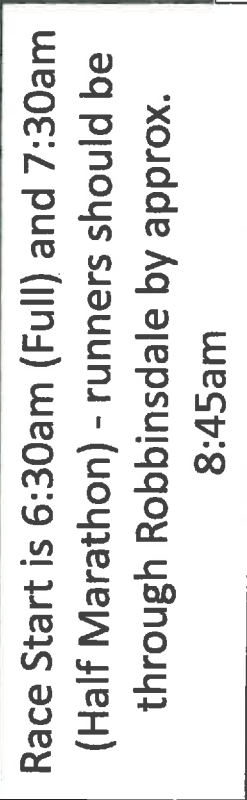


Marcia Glick, City Manager

CONCURRENCE:



Tom Marshall, Director of Recreation Services



MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: February 2, 2016

SUBJECT: Bids for City Hall Skylight Replacement Project – Project 16416

Background:

Included in the 2016 Capital Works Program is the replacement of the Skylights above the Chamber at City Hall. The existing skylights are original building construction and are reaching the age where leaking may become a problem. In addition, they have a poor insulation rating, causing additional energy usage in the building. A total of \$ 70,000 is allocated in the budget.

Following the preparation of plans and specifications for the work by the City's Consultant (INSPEC), and the advertisement for bids, on May 5, 2016, bids were received and publicly opened for the project. A total of 2 bids were received – \$ 148,300 and \$ 151,602. The anticipated cost estimate for this project as advised by INSPEC is between \$ 100,000 and \$ 120,000. The bid abstract and letter from INSPEC is included as *Attachment 1*.

It is the opinion of INSPEC that the higher than anticipated prices is a consequence of the relatively small size of the project combined with the time of year, as many Contractors have already established their work plans for the year. Based on staff review, advice from INSPEC, and the current budget, it is recommended that all bids as received be rejected. However, as suggested by INSPEC, it is recommended that the skylight project be incorporated into the proposed City Hall Reroofing Project (Project 14017) scheduled for early 2017 construction. It would be proposed to bid the combined project later in 2016 as Contractors start seeking work for early 2017 when more competitive prices could be expected.

Included as *Attachment 2* is a resolution rejecting all bids and authorizing the rebidding of the project in conjunction with the City Hall Roof Replacement Project.

Recommendation:

Waive the reading and order the adoption of the attached resolution rejecting all bids and authorizing rebidding of the project in conjunction with the City Hall Roof Replacement Project (Project 14017), scheduled for early 2017 construction.



Marcia Glick, City Manager

CONCURRENCE:



Richard McCoy, P.E.
Public Works Director / City Engineer



Smart engineering of

roofs, walls, windows,

partitions

and waterproofing

May 5, 2016

Mr. Richard McCoy
City of Robbinsdale
4100 Lakeview Avenue
Robbinsdale, MN 55422

RE: 2016 Skylight Replacement and Roof Repairs
City Hall
Robbinsdale, Minnesota
Inspec Project No: 213832

Dear Mr. McCoy:

On May 5, 2016, two (2) bids were received for the above-mentioned project. All contractor bids were received prior to the deadline in accordance with bidding requirements. The bids were opened publicly, read aloud, and tabulated. CFK Construction, Inc. submitted the Base Bid in the amount of \$148,300 and is the apparent low bidder.

Based on the above information, we are recommending that the City of Robbinsdale consider rejecting the bids and including the new skylight work as part of the roof replacement project being bid this fall for construction in 2017. The bids were high due to the bidding timeframe, and that the contractors were already booked for the construction season.

If you have any questions regarding the above information, please feel free to contact our office.

Sincerely,

INSPEC


Cynthia J. Long

CJL/bap

Enclosure: Bid Tab

5801 Duluth Street
Minneapolis, MN 55422
Ph: 763-546-3434
Fax: 763-546-8669

Chicago

Milwaukee

Minneapolis

www.inspec.com



Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 17th day of May, 2016.

RESOLUTION NO.

**A RESOLUTION REJECTING ALL BIDS FOR THE CITY HALL
SKYLIGHT PROJECT (PROJECT 16416) AND AUTHORIZING
REBIDDING IN CONJUNCTION WITH THE CITY HALL
ROOF REPLACEMENT PROJECT (PROJECT 14016)**

WHEREAS, on May 5, 2016, bids were publicly opened for the City Hall Skylight Replacement Project (Project 16416); and

WHEREAS, these bids are in significantly in excess of the allocated budget; and

WHEREAS, the City feels that the project may be included in the proposed City Hall Roof Replacement Project (Project 14016) to provide improved economies of scale and significant savings; and

WHEREAS, the City wishes to rebid the project in conjunction with the roof replacement project;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE, MINNESOTA:

1. All bids received for the City Hall Skylight project are hereby rejected.
2. The Public Works Director / City Engineer readvertize for bids for the expanded project for scheduled construction in early 2017.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 17TH DAY OF MAY, 2016.

Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk

MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: May 17, 2016

SUBJECT: Accept Quote for Triangle Park Playground Equipment – City Project 23116

Background:

The approved 2016 Capital Improvement Plan includes funding towards the initial phase of improvements at Triangle Park. In addition to this funding, the City has been awarded and accepted a grant toward the purchase of a new ICON playground. City Council previously approved the purchase of the ICON playground. It is expected that this playground will be installed in the Fall of 2016.

In conjunction with this work, staff is now seeking approval for the purchase of the complimentary playground equipment, together with the provision of the special poured in place rubber fall protection around the ICON playground.

Staff presented details of the proposed playground layout at an information session at Triangle Park on Monday April 11th, between 4:30pm and 6:30pm. The session was held in the warming house at the park and had the primary purposes of introducing adjoining neighbors to the concept of the ICON and associated new playground elements and to seek additional commentary and thoughts on the broader redevelopment of the park. This meeting was well attended with close to 20 residences represented. These residents showed a great interest and expressed enthusiasm about the new playground, and provided thoughts about how the remainder of the park could be improved.

The broader park redevelopment is an ongoing process, and this report deals with approving the purchase of the remaining playground elements to allow completion of the work this Fall.

Based on the playground structures for the different age groups shown in the plan at the information session, staff has received a quotation that also includes the provision of a poured in place rubber surface underneath the ICON playground, and wood fiber surfacing underneath the remainder of the playground elements.

The playground supplier (Ultimate Playgrounds) is a participant in the US Communities contract, which operates similarly to a State Government contract. The price provided includes a 20% US Communities discount for the equipment elements.

The overall price of the identified remaining playground equipment, in addition to the surfacing, professional installation by certified installers and freight is \$ 75,195.19. The 2016 budget includes an allocation of \$ 115,000.00. It should be noted that the ICON purchase and complimentary grant are excluded from these figures, as they have been dealt with in previous reports.

It is expected that the remaining budget allocation for this project will be used to provide the reconfigured concrete sidewalk areas as shown in the plan and some minor drainage for the poured in place rubber surface area. New LED lights will also be explored, with funding from the budget item for Alternate Street Light Implementation item or Parks Small Works.

Details of the quotation and plan for the playground area will be available at the meeting.

Staff recommends that City Council approve the purchase of the Triangle Park playground equipment, surfacing and freight costs from Ultimate Playgrounds of Eden Prairie for the amount of \$ 64,213.49. In addition, staff recommends approval of installation by Midwest Playground Contractors Inc. of Chaska for the amount of \$ 10,981.70

Recommendation:

By motion, authorize the City Manager and Finance Director to issue a Purchase Order to Ultimate Playgrounds of Eden Prairie, MN for the purchase of new playground equipment for Triangle Park, including surfacing and freight for the amount of \$ 64,213.49. In addition, the City Manager and Finance Director be authorized to issue a Purchase Order to Midwest Playground Contractors Inc. of Chaska, MN for the installation of the playground and surfacing for the amount of \$ 10,981.70.



Marcia Glick, City Manager

CONCURRENCE:



Richard McCoy, P.E.
Public Works Director / City Engineer



MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: May 17, 2016
RE: Z16-1 FIRST READING of a Zoning Text Amendment to clarify home occupations

BACKGROUND:

The Council tabled action on the first reading of a zoning text amendment intended to provide clarity for home occupations on May 3, 2016.

ANALYSIS/CONCLUSION:

The Council directed staff to further refine the amendment with clarification about retail activity related to the home occupation. The Golden Valley Ordinance provided a good example for reference in both language and organization. In response to Council direction:

- A further distinction regarding attached and detached garages was added.
- Permitted retail activity related to the home occupation was given an example such as hair products in connection with a hair cutting business.
- Old language referring to “stock and trade” has been dropped.
- Businesses primarily working with the internet and computer repair has been included as permissible home occupations.
- Permissible home occupations are listed under (2) and prohibited home occupations are (9), (10) and (12).

Changes to the draft Ordinance amendment made since May 3 are highlighted.

RECOMMENDATION:

Hold the FIRST READING of the Ordinance shown in **Exhibit 1** amending the zoning ordinance to provide clarity regarding home occupations.

Marcia E. Glick

Marcia Glick, City Manager

CONCURRENCE:

Rick Pearson

Rick Pearson, Community Development Coordinator

Member _____ moved and Member _____ seconded a motion that the following Ordinance which was given its first reading on May 17, 2016 be given its second reading on this _____ day of _____ 2016, and that it be adopted.

ORDINANCE NO.

AN ORDINANCE AMENDING THE ZONING ORDINANCE TO CLARIFY HOME OCCUPATION STANDARDS

THE CITY COUNCIL OF THE CITY OF ROBBINSDALE DOES ORDAIN:

1. That Section 505.09, Subd. 67 of the Robbinsdale City Code shall be amended with language to be removed lined out and language added shown in bold and underlined as follows:

Section 505.09. Definitions.

Subd. 67. “Home occupation” means any gainful occupation engaged in by the occupants of a dwelling at or from the dwelling when carried on within the dwelling unit. ~~and not in an accessory building or garage attached to principal structure.~~
~~Permissible home occupations shall not include the conducting of retail business other than by mail, manufacturing business, or a repair shop of any kind on the premises, and no stock in trade shall be kept or sold. No other than persons residing on the premises shall be employed that is not customarily found in the home. Such home occupations shall not require internal or external alterations or involve construction features not customarily found in dwellings. The entrance to the space devoted to such occupations shall be within the dwelling. There shall be no exterior display, no exterior signs except as allowed in the sign regulations for the zoning district in which such home occupation is located; there shall be no exterior storage of equipment of used in the home occupation.~~
~~Permissible home occupations include, but are not limited to the following: Art studio; dressmaking; special offices of a clergymen, lawyer, physician, dentist, architect, engineer, or accountant, when located in a dwelling unit occupied by the same; and teaching, with musical, dancing, and other instruction limited to one pupil at a time.~~

2. That Section 515.01, Subd. 3 of the Robbinsdale City Code be amended with additional language shown in bold and underlined and subsequent sections renumbered accordingly:

Section 515.01. R-1 single family residential district.

Subd. 3. Permitted accessory uses. Permitted accessory uses in an R-1 district are:

- (c) home occupations provided that:

- (1) all activity related to the home occupation is contained within the principal structure and not in an accessory building or garage whether it be attached or detached from the principal structure;

(2) examples of permissible home occupations include, but are not limited to the following: art studio; business by mail; clothing alterations or repair; computer repair; dressmaking; internet business; professional offices of a clergymen, lawyer, physician, dentist, architect, engineer, or accountant, when located in a dwelling unit occupied by the same; and teaching with instruction limited to one pupil at a time;

(3) only persons residing on the premises shall be employed in the home occupation;

(4) no internal or external alterations or construction features of the structure not customarily found in dwellings;

(5) No physical products or inventory shall be displayed or sold on the premises except such that are incidental to the permitted home occupation, such as hair products sold as part of a haircutting business;

(6) there shall be no separate entrance to the space devoted to such occupations on the exterior of the dwelling;

(7) there shall be no exterior display, no exterior signs except as allowed in the sign regulations for the zoning district in which such home occupation is located;

(8) there shall be no exterior storage of equipment or rubbish or waste generated by or used in the home occupation;

(9) all parking associated with the home occupation shall be in conformance with the off-street parking standards of the zoning ordinance, and no more than one commercial vehicle associated with the home occupation is allowed on the site;

(10) prohibited home occupations include: repair shops, for or without consideration, of motor vehicles that are not registered to a resident of the dwelling on the property where the repair is made, or registered to a son or daughter, sibling or parent, grandparent, or grandchild of a resident of the property or other repair of equipment such as small engine or any activity that requires welding, painting, metal fabrication or any activity producing hazardous materials or waste;

(11) home occupations shall not include distribution, manufacturing, processing or primarily retail or wholesale businesses, warehousing or storage;

(12) any activity that may cause glare, smoke, dust and other particulate matter, odors, noise, waste management needs exceeding accepted common residential quantities or other nuisances that may be detrimental to the health, safety or enjoyment of the public are prohibited.

3. That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:

The Ordinance Amendment is intended to clarify the standards and prohibitions for home occupations by removing them from the definition and listing them in the R-1 District accessory uses.

First Reading: YEAS:
 NAYS:

Second Reading: YEAS:
 NAYS:

**PASSED AND ADOPTED BY THE CITY COUNCIL THIS _____ DAY OF _____,
2016.**

ATTEST:

Regan L. Murphy, Mayor

Tom Marshall, City Clerk
(Seal)



MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: May 17, 2016
RE: FIRST READING of an Ordinance updating the Property Maintenance Code

BACKGROUND:

Staff is proposing several updates to the property maintenance code (PMC) with the objective of providing specifics in situations that have been vague and removing thresholds that have limited the housing inspector's ability to require exterior repairs.

ANALYSIS/CONCLUSION:

Most rental properties are well maintained and the inspector's biannual inspections result in few compliance orders. However, there are occasions where there is a difference of opinion between the inspector's and the property owner's perception of the immediacy of need for repainting or refinishing a building exterior. The PMC lists percentages of wall surfaces, chimneys, etc. that require repairs or refinishing. A number of situations require attention that are below the indicated thresholds, but need attention such as a rotting window sill or a chimney with loose bricks. Other recommended changes include:

- Rooms converted to sleeping use has also been an issue. Illegal occupancy of a room without proper egress (for example) is being included in the list nuisances to enhance enforcement efforts.
- Tenants subleasing to third parties needs to be prohibited. This is brought up at the Crime-free housing seminar.
- An additional reference to decks is added to the structural minimum standards for needed emphasis.
- An allowance for clothes dryer flexible venting is being removed and standards provided for venting requirements.

RECOMMENDATION:

Hold the FIRST READING of the Ordinance shown in **Exhibit 1** AMENDING THE PROPERTY MAINTENANCE CODE, CITY CODE SECTION 425.

Marcia Glick, City Manager

CONCURRENCE:

A handwritten signature in black ink, appearing to read "Rick Pearson", written over a horizontal line.

Rick Pearson, Community Development Coordinator

Member _____ moved and Member _____ seconded a motion that the following Ordinance which was given its first reading on May 17, 2016, be given its second reading this _____ day of _____ 2016.

ORDINANCE NO.

**AN ORDINANCE AMENDING THE PROPERTY MAINTENANCE CODE,
CITY CODE SECTION 425**

THE CITY COUNCIL OF THE CITY OF ROBBINSDALE DOES ORDAIN:

1. Section 425.11, Subd. 28. Nuisance is hereby amended with additional language shown in bold and underlined and subsequent sections renumbered accordingly:

(j) An illegal occupancy by a person of any residential, or non-residential structure, building, or premises, or portion thereof, that is not in compliance with all applicable Federal, State, and local laws and ordinances.

2. Section 425.13 Responsibilities of owners and occupants is hereby amended with additional language shown in bold and underlined:

Subd. 2. Responsibilities of occupants and owners.

(f) Leasing, subleasing or subletting a residential, or non-residential structure, building, or premises or portion thereof, by an occupant to another occupant or third party is prohibited.

3. Section 425.15. Minimum standards. is hereby amended with additional language shown in bold and underlined and language to be removed indicated by strikeout and subsequent sections renumbered accordingly:

Subdivision. 1. Exterior standards The foundation, exterior walls, and exterior roof shall be water tight, rodent-proof, and kept in sound condition and repair. Every window, exterior door, and hatchway shall be substantially tight and kept in sound condition and repair. The foundation must adequately support the building at all points. Exterior walls shall be maintained and kept free from decay, dilapidation by cracks, tears or breaks and from deteriorated plaster, stucco, brick, wood or other material that is extensive and gives evidence of long neglect. The protective surface on exterior walls of a building above ground level must be maintained in good repair so as to provide a sufficient covering and protection of the structural surface underneath against its deterioration. Without limiting the generality of this section, a protective surface of a building shall be deemed to be out of repair if:

- (a) The protective surface is paint which is blistered, **cracked, flaked, scaled or chalked away** to an extent of more than 25% of the area of any plane or wall or other area including window trim, cornice members, porch railings and other such areas.
- (b) ~~More than 10% of t~~ The pointing of any chimney or 25% of the pointing of any brick or stone wall is loose or has fallen out.
- (c) ~~More than 25% of t~~ The finish coat of a stucco wall is worn through or chipped away or broken or damaged stucco revealing metal lath must be repaired; or
- (d) Any boarding of openings does not comply with the requirements of 425.33, subdivision 6(e).

An exterior surface or plane required to be repaired under the provisions of this section must be repaired in its entirety, **or such repair shall be consistent and uniform with surrounding surfaces.** If a weather resistant surface such as brick, plaster or metal is covered with paint that is ~~more than 25% blistered,~~ **cracked, flaked, scaled or chalked away**, it must be repainted unless the defective paint covering is removed in its entirety.

Subd. 3. Fence maintenance. Fences must be maintained in good condition structurally, and be kept free of significant decay. Wood material, other than decay resistant varieties, shall be protected against decay by use of paint or preservatives. If ~~25% more of the~~ painted surface of a fence is determined by the enforcement officer to be paint blistered, **cracked, flaked, scaled or chalked away**, the surface must be properly scraped and repainted.

- 4. Section 425.19 Minimum structural standards. Shall be amended with additional language shown in bold and underlined:

Subd. 2 Stairways, porches, decks, stoops and balconies. Stairways, inside or outside of a dwelling and porches, **decks** and balconies must be must be kept in safe condition and sound repair.

- 5. Section 425.21. Shall be amended with additional language shown in bold and underlined and language to be removed shown with strikeout:

Subd. 7. Appliance installation. The owner is responsible for the proper installation of gas fired and electrical appliances such as cook stoves, and clothes dryers. The owner is responsible for proper venting of gas fired appliances and clothes dryers. ~~Flexible dryer exhaust venting materials may be installed up to a maximum of eight lineal feet with no penetration through walls or floors and may not be covered by finish materials.~~ **Clothes dryer exhaust ducts shall have a smooth interior finish and shall be constructed of metal a minimum 0.016 inch (0.4 mm) thick. The exhaust duct size shall be a minimum of 4 inches (102 mm) in diameter. Transition ducts used to connect the dryer to the exhaust duct system shall be a single length that is listed and labeled in**

accordance with UL 2158A. Transition ducts shall be a minimum of 8 feet (2438 mm) in length, and shall not be concealed within construction.

6. That the following summary clearly informs the public of the intent and effect of the Ordinance and is approved for publication:

The amendment to the property maintenance code includes:

- Illegal occupancy of a residential structure or portion is a nuisance.
- Subleasing by a tenant to a third party is prohibited.
- Minimum standards for exterior finish will no longer have percentages of wall surface that trigger refinishing or replacement.
- Decks have additional emphasis in exterior structural standards.
- Clothes dryer flexible venting is no longer permitted.

First Reading: YEAS:
NAYS:

Second Reading: YEAS:
NAYS:

**PASSED AND ADOPTED BY THE CITY COUNCIL THIS ____ DAY OF
____ 2016.**

Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk
(SEAL)



MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: May 17, 2016
RE: Subd. 16-2 Robbins Beach 3rd Addition Preliminary Plat

BACKGROUND:

Amy Hanson and Nick Reimler of My Home Source have requested preliminary plat approval for 4 single family lots on the vacant land at the end of Twin Oak Lane. On April 21, the Planning Commission conducted a public hearing for the preliminary plat. The meeting minutes are included as **Exhibit 1**.

ANALYSIS/CONCLUSION:

The report prepared for the Planning Commission is included as **Exhibit 2**. The report provided detail concerning the four lots:

- The PUD process was originally discussed, but a variance can be eliminated with the dedication of a 20 ft. wide right-of-way (ROW) extension from the end of Twin Oak Lane to give all lots access to ROW.
- All of the lots significantly exceed R-1, Single family detached lot area and width standards. Even after 20 ft. of land is removed from Lot 2 to dedicate for ROW.
- Lot 2 may need a minor setback variance adjacent to the Three Rivers Park District to allow maximum flexibility for configuring a house. However, the applicant has shifted the house footprint to eliminate the setback problem by allowing the driveway to be along the western property line.
- The Engineering review comments are extensive including rebuilding the cul-de-sac, curb & gutter, paving the extended ROW for Lots 3 & 4 as a concrete alley; relocating the fire hydrant; storm sewer easement between Lots 3 & 4; rain gardens and a 40 ft. deep buffer strip along the shoreline. The applicant has subsequently provided updated site development plans showing compliance with most if not all of the recommendations of the City Engineer (**Exhibit 3**).

At the public hearing, one neighboring resident asked about the need for the buffer in the rear yards of Lots 3 & 4, assuming the buffers would present an appearance of untidy weeds. She also asked about the value of the homes to be built and the timing, if they would be "spec homes." The Planning Commissioners acknowledged her concerns, but supported the buffer requirement needed to protect water quality. Subsequently, the Planning Commission unanimously adopted a motion recommending approval of the preliminary plat.

RECOMMENDATION:

Motion to waive the reading and concur with the Planning Commission by adopting the resolution shown in **Exhibit 4** APPROVING THE PRELIMINARY PLAT FOR ROBBINS BEACH 3RD ADDITION.

CONCURRENCE:

Rick Pearson, Community Development Coordinator

Marcia Glick, City Manager

Excerpt from Planning Commission Meeting Minutes of April 21, 2016

#4A: PUBLIC HEARING: Consideration of Subdivision Request Subd16-2 Preliminary Plat to create 4 single family lots located at the end of Twin Oak Lane, as requested by MyHomeSource:

4. **MOTION** by Commissioner Stoneberg, seconded by Chair Harper to open the public hearing. **The vote was 4-0 and the motion carried. (Greenberg absent)**
5. Mr. Pearson presented the staff report.
6. **Nick Remler, My Home Source:** Will agree to eliminate variance with dedicated right-of-way, concrete driveway, retaining wall eroding at 4308 Twin Oak Lane. Rebuilding the cul-de-sac and moving the fire hydrant was a surprise.
7. **Michelle Mahmood, 4268 Twin Oak Lane:** Who plows the alley? Why is a buffer needed? The Twin Lake Association has spent a lot of money cleaning up the lake.
8. Commissioner Stoneberg observed the lake used to be unkempt, lilly pads, probably going to be maintained even more.
9. Commissioner Bontrager explained the buffer is needed for lake quality, balance of issues.
10. **MOTION** by Commissioner Stoneberg, seconded by Commissioner Bontrager to close the public hearing. **The vote was 4-0 and the motion carried. (Greenberg absent)**
11. **Discussion:** size of lots, care of lake, engineering-related questions.
12. **Mr. Remler** addressed price points of homes, planning a catch basin.
13. **MOTION** by Commissioner Stoneberg, seconded by Commissioner Bontrager recommends the City Council approve the preliminary plat for ROBBINS BEACH 3RD ADDITION based upon the following findings of fact:
 - a. That the single family use is consistent with the Comprehensive Plan.
 - b. That the proposed lots exceed all applicable dimensional standards of the R-1, Single family residential district.
 - c. That the proposed lots provide for a move-up housing niche that is in short supply in Robbinsdale.And with the following conditions:
 1. That a final plat be prepared for Council approval consistent with the preliminary plat as approved.

2. That above referenced recommendations of the City Engineer be incorporated into the preliminary and final plats.
3. That the preliminary plat is approved by other agencies as needed such as the Shingle Creek Watershed Management Commission.
4. That the applicant at their sole expense record the plat at Hennepin County Department of Records.

The vote was 4-0 and the motion carried. (Greenberg absent)

14. Mr. Pearson stated that this item may go before the City Council on May 3, or May 17 2016.

ADMINISTRATIVE STAFF REPORT

APPLICANT: Amy Hanson of My Home Source
CASE NO: Subdivision Request Subd16-2
ADDRESS: 43XX Twin Oak Lane
PC DATE: April 21, 2016
APPLICATION DATE: April 5, 2016
PROCESSING DEADLINE: August 2, 2016

ACTION/REQUEST:

Amy Hanson of My Home Source is requesting subdivision approval for four single family lots on approximately one acre of undeveloped land between the Twin Oak Lane cul-de-sac and the Three Rivers Park District boat launch access to Twin Lake. The development is called Robbins Beach 3rd Addition. The property is zoned R-1, Single family residential. The location is shown in **Attachments A & B**.

BACKGROUND/ANALYSIS:

Robbins Beach 3rd Addition is shown in the preliminary plat and grading plan shown in **Attachment C**. Twin Oak Lane terminates in a cul-de-sac with the turn-around off-set to the west. The grading plan shows the outer curved edge of the pavement expanded approximately 6 feet with a perimeter mountable concrete curb.

Lots 1 and 2 front on the western half of the cul-de-sac, and extend back to the Three Rivers Park land increasing in width. As drawn, Lots 3 and 4 have frontage on Twin Lake and are located between the existing lot at 4308 Twin Oak Lane, and the Three Rivers Park land. Access to lots 3 and 4 would be shared via an access easement along the eastern edge of lot 2 which also includes the water main.

Lot 3 as proposed does not have any street frontage, and lot 4 has about 7.5 feet of frontage at the Twin Oak Lane right-of-way behind the fire hydrant. The lack of frontage requires a variance. However, a 20 ft. wide strip of land can be removed from Lot 2 for public street right-of-way and eliminate the need for a variance. Lot 2 would still be 65 ft. wide.

Lot data

Lot	Lot width	Lot Area	Comments
R-1 standards	50 feet	6,000 sq. ft.	Minimums
Lot 1	72 feet	10,768 sq. ft.	
Lot 2	85 feet (65 ft. wide)	10,620 sq. ft. (8,680 sq. ft.)	Includes 20 ft. wide easement for utilities and driveways (1,940 sq. ft.)
Lot 3	53 feet	10,590 sq. ft.	To ordinary high water elevation
Lot 4	53 feet	10,661 sq. ft.	To ordinary high water elevation

All lots are subject to the R-1 single family residential district minimum setbacks:

Front yard: 30 feet

Side yard: 5 feet
Rear yard: 20% of lot depth or in the case of lots 3 and 4, the 100 year flood elevation 856 (whichever is more restrictive).

The grading plan showing a house footprint on Lot 2 could have a setback problem on the northernmost corner of the house. The rear-yard setback of the house is approximately 21 feet if the 20 ft. strip of land is dedicated for right-of-way. The setback problem can be eliminated if the house is rotated clockwise, or the footprint is reversed.

Engineering staff are recommending that access to Lot 3, utilities (including the existing watermain) and possible storm sewer extension be located within a dedicated right-of-way instead of an easement. That dedication would be a 20 ft. wide extension of the Twin Oak Lane right-of-way. A full street does not have to be constructed. As an alternative, a 12 ft. wide concrete alley would protect the utilities and eliminate the need for a variance. It also gives the developer the option of treating it like a private driveway shared by lots 3 and 4 reducing the number of driveways connecting at the cul-de-sac.

Engineering Comments for Robbins Beach 3rd Addition by Richard McCoy, P.E.
Public Works Director / City Engineer

Comments relating to the proposed subdivision of the land into 4 lots are as follows –

Engineering

- Full Engineering plans including drainage analysis for the stormwater flow toward the cul-de-sac shall be submitted for review and approval by the Engineering Department. Plan elements shall include –
 - Concrete curb and gutter (B618)
 - Concrete driveway aprons
 - Removal of existing fire hydrant and installation of furnished hydrant in a new location
 - Cul-de-sac shall be a minimum 35' radius with 10' radius returns and be built to include the section adjacent to 4308 Twin Oak Lane.
 - Pavement in the entire cul-de-sac and extending into the disturbed area of Twin Oak Lane pavement shall be completely removed, regraded and constructed to current City standards
 - ROW area shall be built as a concrete alley section, 12' wide.
- The developer providing a bond for the proposed Engineering work in accordance with City Code Section 500.23.

Survey

- An area of Right-of-Way 20' wide shall be dedicated to the City from the end of the cul-de-sac to Outlot A Robbins Beach 2nd Addition.
- An agreement shall be developed that requires the property owners to maintain the ROW area.

- The City being provided with verification of the location of all existing fencing and construction associated with work on Outlot A Robbins Beach 2nd Addition.
- All encroachments onto the proposed lots shall be removed.

Utilities

- All utilities to the proposed lots shall be underground.
- The developer shall consult with Xcel Energy about the need for a surface mounted transformer to serve the new development. Appropriate easement area shall be provided to allow installation of a surface mounted transformer and pad with adequate clearances.
- Private sanitary lift lines shall be located to avoid interference with stormsewer or water mains.

Drainage

- The developer shall provide a conservation easement consisting of a buffer strip of natural unmaintained vegetated ground cover extending an average of 40' in width from the Ordinary High Water across proposed lots 3 and 4. An unpaved recreational access with an average width of 12' that meanders across the buffer strip in a location approved by the City Engineer shall be permitted. A monument shall be placed at each parcel line where it crosses the buffer strip. The monument shall consist of a sign warning about disturbing or developing the buffer strip.
- The developer shall design and provide a suitable drainage system to collect stormsewer flowing into the cul-de-sac and convey that stormwater to South Twin Lake. The design shall incorporate features to prevent trash and sediment from entering the lake.
- The developer shall provide a fail-safe overland flow path from the cul-de-sac to the Lake. No obstruction shall be permitted within the overland flow path.
- The developer and City shall develop an agreement to ensure the perpetual maintenance of the proposed raingardens.
- The developer will be required to apply for and obtain a General Permit through the MPCA where the area disturbed (including roadwork as part of the development) is equal to or greater than 1 acre.
- The developer shall submit details of the proposed SWPPP for construction activity to the City prior to any work being performed on site.

Staff is in support of the proposed subdivision. It is an efficient use of the land for residential development, creates desirable lots that exceed city standards and fills a niche for move-up housing which has limited availability on Robbinsdale. Recommendations to dedicate 20 feet of right-of-way for access to Lots 3 and 4 and rotating the house footprint on Lot 2 will eliminate possible variances.

RECOMMENDATION:

1. Hold the public hearing.
2. Recommend that the City Council approve the preliminary plat for ROBBINS BEACH 3RD ADDITION based upon the following findings of fact:
 - a. That the single family use is consistent with the Comprehensive Plan.
 - b. That the proposed lots exceed all applicable dimensional standards of the R-1, Single family residential district.
 - c. That the proposed lots provide for a move-up housing niche that is in short supply in Robbinsdale.

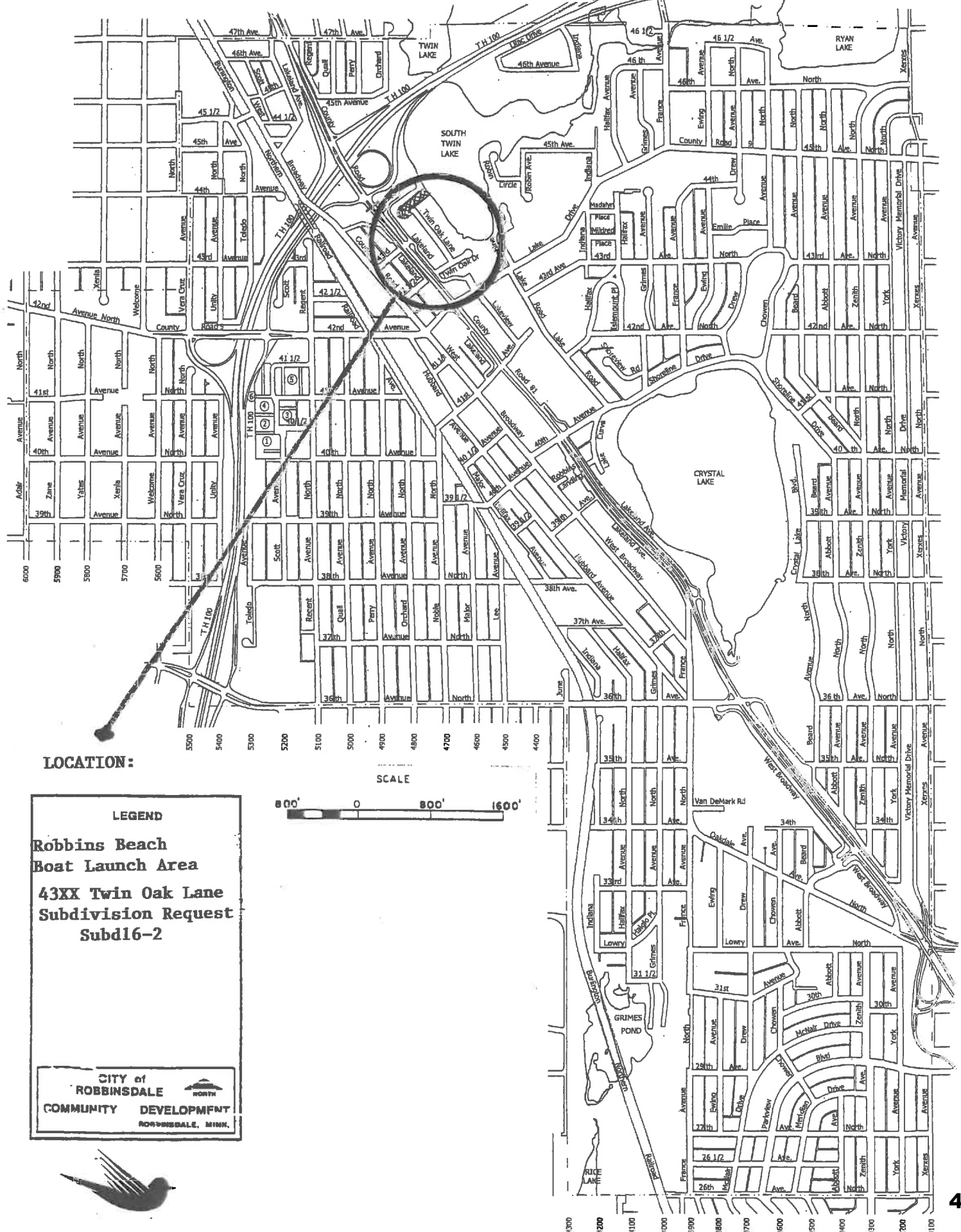
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2. That above referenced recommendations of the City Engineer be incorporated into the preliminary and final plats.
3. That the preliminary plat is approved by other agencies as needed such as the Shingle Creek Watershed Management Commission.
4. That the applicant at their sole expense record the plat at Hennepin County Department of Records.



ROBBINSDALE

ATTACHMENT A



LOCATION:

SCALE

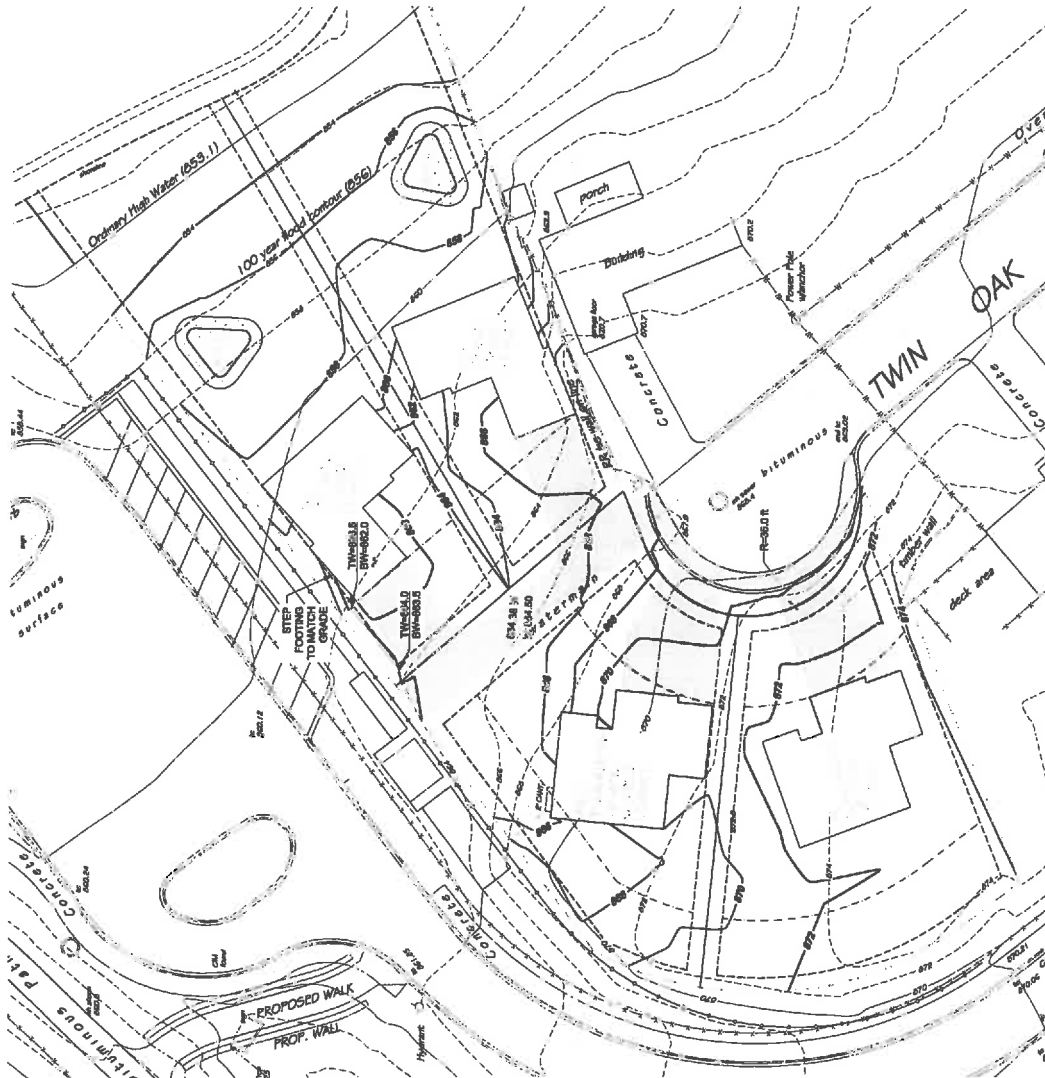
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LEGEND

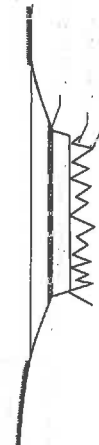
Robbins Beach
Boat Launch Area
43XX Twin Oak Lane
Subdivision Request
Subd16-2

CITY of
ROBBINSDALE
COMMUNITY DEVELOPMENT
ROBBINSDALE, MINN.

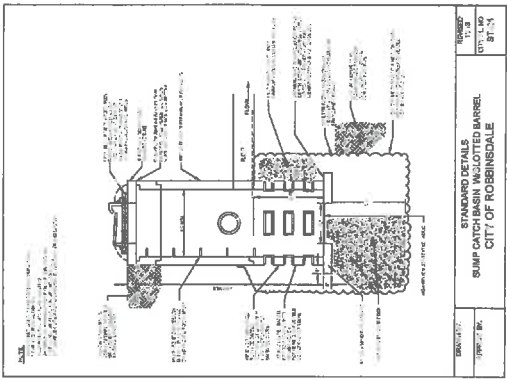
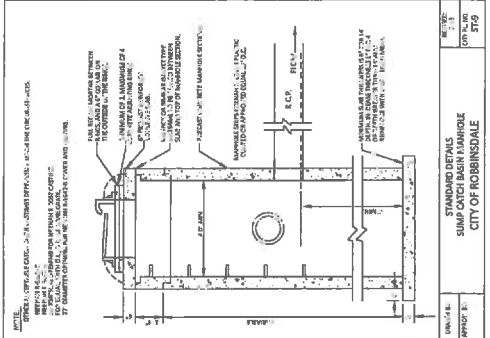
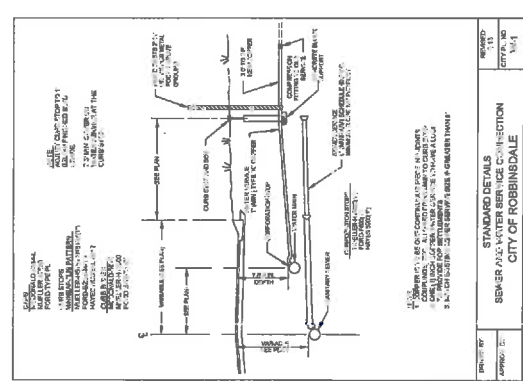
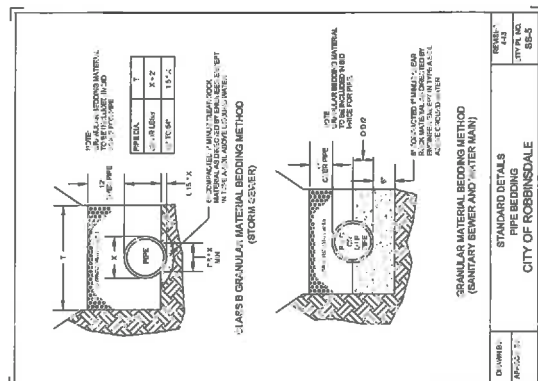
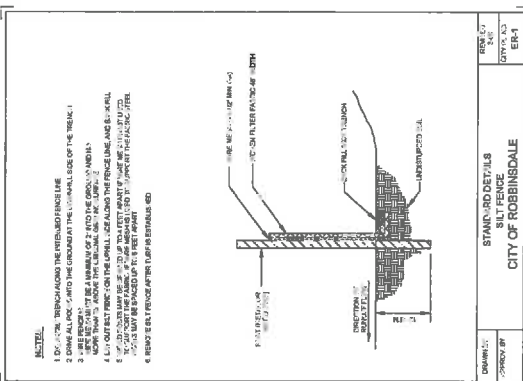
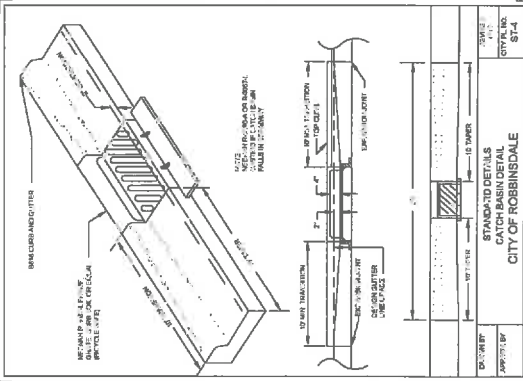
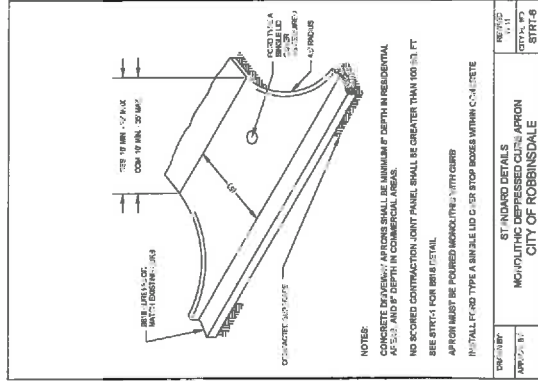
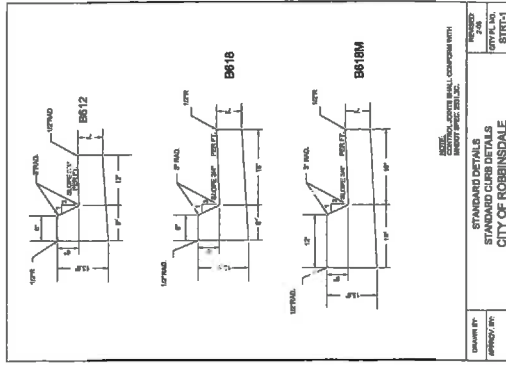


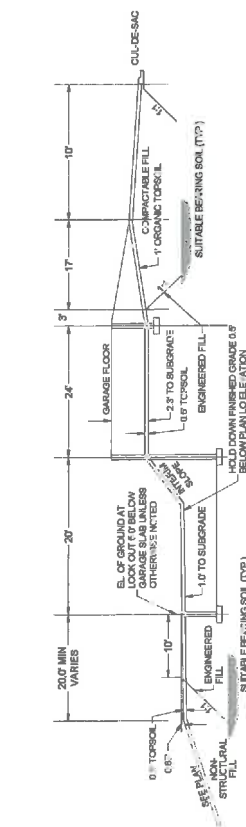


- GRADING NOTES:**
1. The Grading Engineer is responsible for this project. Current Standard Specifications for the City of Robbinsdale, the Minnesota Department of Transportation Specifications for Highway Construction, and the Minnesota Department of Transportation Specifications for Highway Construction shall apply. The Grading Engineer shall verify "Grading State One Call" 48 hours prior to any excavation. (1-800-525-1165)
 2. The Grading Contractor shall field verify all locations and elevations of underground utilities with utility companies prior to any excavation, and immediately notify the Engineer of any conflicts.
 3. The Grading Contractor shall provide positive drainage on the site at all times.
 4. Grading shall be subject to provide 4" lap seal concrete over all disturbed areas to be resurfaced.
 5. No finished slope shall exceed 4:1. Vertical curves shall be noted.
- TRANSVERSE NOTES:**
1. All finished slopes shall be 1.5:1 final slope.
 2. All sub-grade shall be graded at 4:1 below the NWL.
 3. The water quality requirements must be excavated at the end of grading operations. Use caution to prevent soils within the main drainage area from being compacted. Keep heavy equipment off the drainage area.
 4. Grading shall be done in order of subgrade, then concrete.
 5. Grading shall be done in order of subgrade, then concrete.
 6. Grading shall be done in order of subgrade, then concrete.
- LEGEND:**
- Proposed Retaining Wall
 - Proposed Bicutumino



1 SHEET 1 PROJ. NO. 84841											
GRADING PLAN											
ROBBINS BEACH 3RD ADDITION MY HOME SOURCE ROBBINSDALE, MINNESOTA											
THE GREGORY GROUP, INC. Civil Engineers and Land Surveyors 7801 7th Ave S., Brooklyn Park, MN 55429 (612) 438-1000 FAX (612) 438-1001 www.thegregorygroup.com											
REVISIONS <table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>BY</th> <th>CHKD</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>08/20/11</td> <td>KEVIN A. FRAGLEY, P.E.</td> <td>08/20/11</td> <td>ISSUED FOR PERMIT</td> </tr> </tbody> </table>		NO.	DATE	BY	CHKD	DESCRIPTION	1	08/20/11	KEVIN A. FRAGLEY, P.E.	08/20/11	ISSUED FOR PERMIT
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1	08/20/11	KEVIN A. FRAGLEY, P.E.	08/20/11	ISSUED FOR PERMIT							
DESIGNED BY: JAP CHECKED BY: JAP DATE: 08/20/11 PROJECT NO.: 84841											





1 SINGLE FAMILY WALK-OUT (WO)
4 NOT TO SCALE

2 SINGLE FAMILY FULL BASEMENT LOOK-OUT (FBLO)
4 NOT TO SCALE

GENERAL CONSTRUCTION AND SOILS NOTES:

1. ALL UNSTABLE MATERIAL SUCH AS TOPSOIL, SILTS, ORGANIC MATERIALS, MUCK, ETC. ENCOUNTERED DURING EXCAVATION SHALL BE REMOVED.
2. STRIP AND REUSE ALL IN-SITU TOPSOIL IN AREAS TO BE DISTURBED BY STREET AND LOT GRADING SHALL BE CONSTRUCTED WITH SUITABLE GRADING MATERIAL. THE FILL SHALL BE PLACED IN 10" TO 12" LOOSE LIFTS AND COMPACTED TO 100% OF THE MAXIMUM STANDARD PROCTOR DENSITY.
3. ALL EXISTING AND NEW CONCRETE FOUNDATIONS FOR THIS PROJECT SHALL CONSIST OF ALL SOILS ENCOUNTERED WITH THE EXCEPTION OF TOPSOIL, SILT, DEBRIS, ORGANIC MATERIAL AND ALL OTHER UNSTABLE MATERIAL. THE MATERIAL SHALL HAVE A UCS BETWEEN 1,500 AND 2,500 PSF.
4. BRITNUMOUS AND CONCRETE ITEMS DISTURBED BY CONSTRUCTION SHALL BECOME THE PROPERTY OF THE CONTRACTOR AND SHALL BE DERIVED OF A RECONSTRUCTION WITH MEET SPEC 210.4.2. THE BRITNUMOUS TACK COAT MATERIAL SHALL BE APPLIED AT A UNIFORM RATE OF 0.05 GAL/SY TO 0.07 GAL/SY BETWEEN BRITNUMOUS (AS SUPPLIED FROM THE REFINERY) AND ALL EXISTING STRUCTURES. THE ASPHALT EMULSION MAY BE FURTHER DULDED IN THE FIELD ACCORDANCE WITH SPEC. 2597.
5. ALL EXISTING AND NEW CONCRETE CONSTRUCTION WITH UTILITY REINFORCED OR CONSTRUCTION.
6. NO FINISHED SLOPE SHALL EXCEED 1:4H UNLESS OTHERWISE NOTED.



3 SINGLE FAMILY FULL BASEMENT (FB)

REVISIONS						DESIGNED BY:				DRAWN BY:				CHECKED BY:				PROJECT NO.			
						JAP	JAP	JAP	JAP	JAP	JAP	JAP	JAP	JAP	JAP	JAP	JAP				

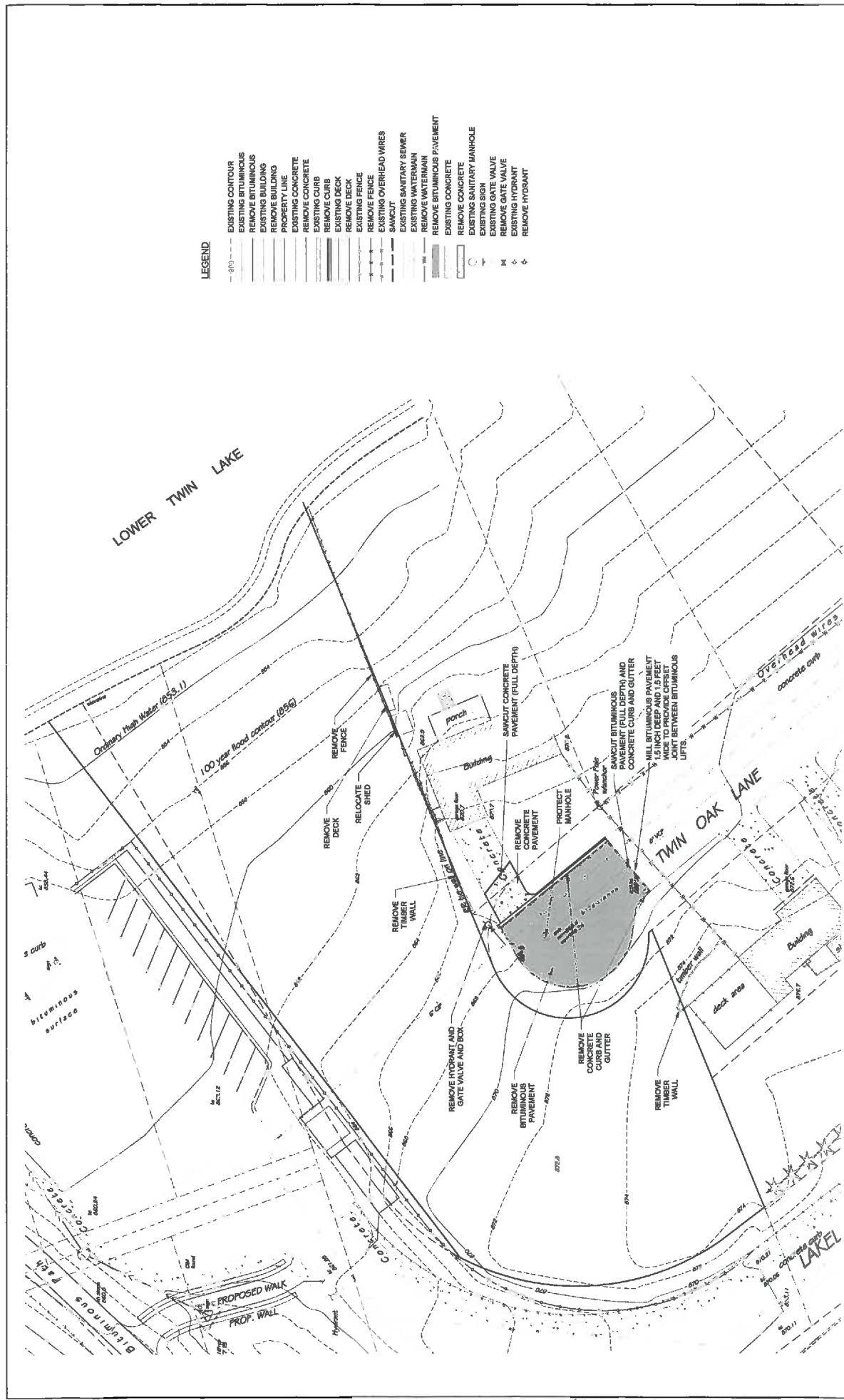
I hereby certify that drawings, specification, or reports were prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer resident in the State of Minnesota.

[Signature]
THE GREGORY GROUP, INC.
 Lead Designer and Civil Engineers
 CHL Engineers and Land Surveyors
 7801 75th Avenue N., Burnsville, MN 55339
 (763) 550-3208 FAX: (763) 550-3292
(Not for bearing, accompany set)

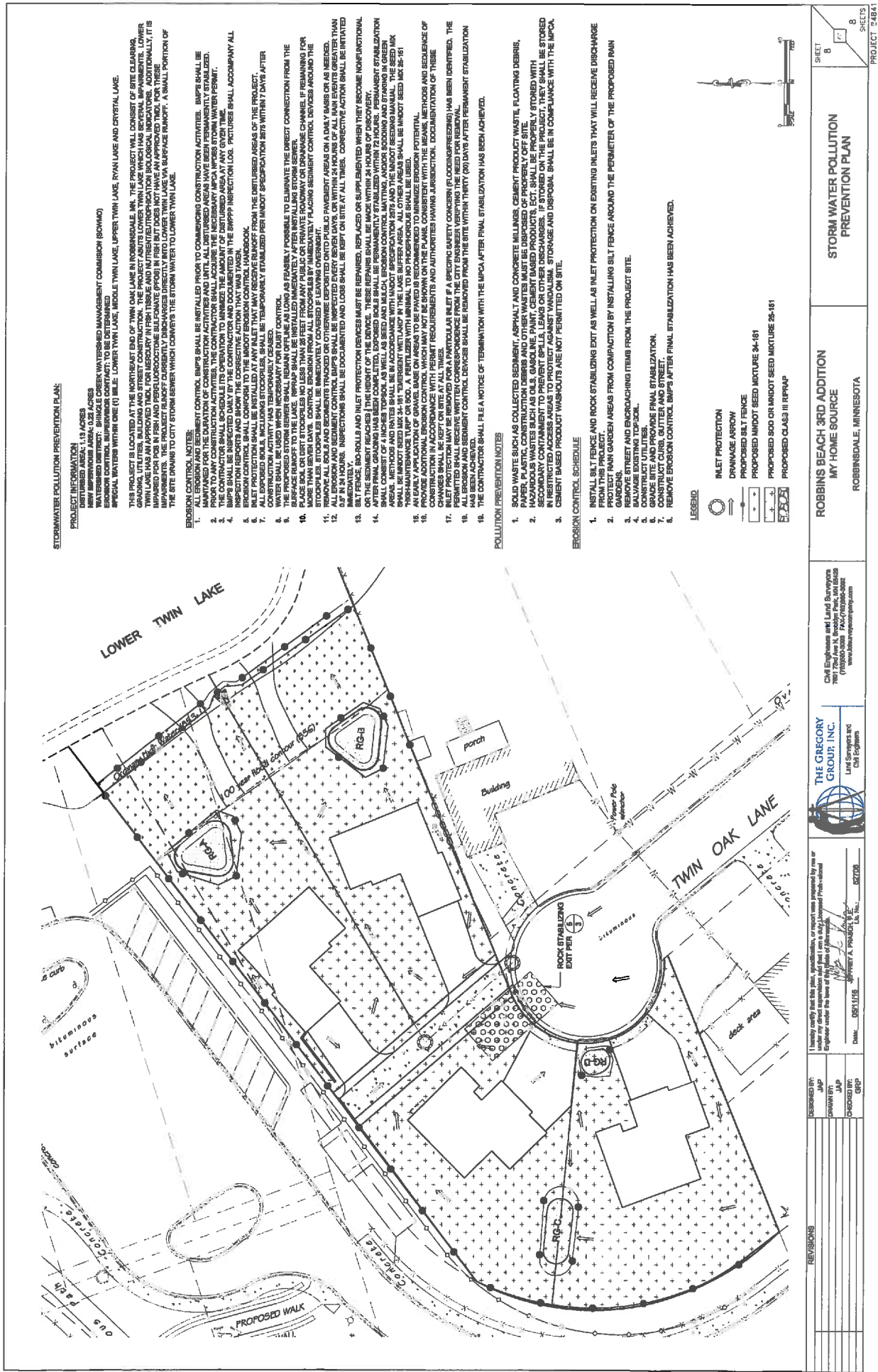
ROBBINS BEACH 3RD ADDITION MY HOME SOURCE

ROBBINSDALE, MINNESOTA

SHEET 4
 OF 8
 SHEETS
 PROJECT # 1343



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THE GREGORY GROUP, INC. Land Surveyors and Engineers 10000 Highway 100, Suite 100 Minneapolis, MN 55425 (612) 921-1111 FAX (612) 921-1112 www.thegregorygroup.com		ROBBINS BEACH 3RD ADDITION MY HOME SOURCE ROBBINSDALE, MINNESOTA		SHEET 8 OF 8 PROJECT #2841
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. Date: 05/11/10 PROJECT A. PHASE 1 LA. No.: 02703	REVISIONS 1. JWP 2. JWP 3. JWP 4. JWP 5. JWP 6. JWP 7. JWP 8. JWP 9. JWP 10. JWP 11. JWP 12. JWP 13. JWP 14. JWP 15. JWP 16. JWP 17. JWP 18. JWP 19. JWP 20. JWP 21. JWP 22. JWP 23. JWP 24. JWP 25. JWP 26. JWP 27. JWP 28. JWP 29. JWP 30. JWP 31. JWP 32. JWP 33. JWP 34. JWP 35. JWP 36. JWP 37. JWP 38. JWP 39. JWP 40. JWP 41. JWP 42. JWP 43. JWP 44. JWP 45. JWP 46. JWP 47. JWP 48. JWP 49. JWP 50. JWP 51. JWP 52. JWP 53. JWP 54. JWP 55. JWP 56. JWP 57. JWP 58. JWP 59. JWP 60. JWP 61. JWP 62. JWP 63. JWP 64. JWP 65. JWP 66. JWP 67. JWP 68. JWP 69. JWP 70. JWP 71. JWP 72. JWP 73. JWP 74. JWP 75. JWP 76. JWP 77. JWP 78. JWP 79. JWP 80. JWP 81. JWP 82. JWP 83. JWP 84. JWP 85. JWP 86. JWP 87. JWP 88. JWP 89. JWP 90. JWP 91. JWP 92. JWP 93. JWP 94. JWP 95. JWP 96. JWP 97. JWP 98. JWP 99. JWP 100. JWP	STORM WATER POLLUTION PREVENTION PLAN		

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 17th day of May 2016.

RESOLUTION NO.

**A RESOLUTION APPROVING THE PRELIMINARY PLAT FOR
ROBBINS BEACH 3RD ADDITION
(My Home Source)**

WHEREAS, Amy Hanson and Nick Reimler of My Home Source have requested preliminary plat approval for four single family lots on the vacant land at the terminus of Twin Oak Lane; and

WHEREAS, the Planning Commission conducted a public hearing as required on April 21, 2016; and

WHEREAS, the Planning Commission adopted a motion recommending approval of the conditional use based upon the following findings of fact:

- a. That the single family use is consistent with the Comprehensive Plan;
- b. That the proposed lots exceed all applicable dimensional standards of the R-1, Single family residential district;
- c. That the proposed lots provide for a move-up housing niche that is in short supply in Robbinsdale; and

WHEREAS, the Council accepts these findings;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Robbinsdale that Subd 16-2 the preliminary plat for Robbins Beach 3rd Addition shown in “**Attachment A**” is hereby approved pursuant to Section 510.17 of the Robbinsdale City Code with the following condition(s):

1. That a final plat be prepared for Council approval consistent with the preliminary plat as approved;
2. That the recommendations of the City Engineer outlined in the staff report to the Planning Commission dated April 21, 2016 be incorporated into the approved preliminary and final plats and that a development agreement be executed to secure the public infrastructure to serve the plat including cul-de-sac and utility improvements;
3. That the preliminary plat is approved by other agencies as needed such as the Shingle Creek Watershed Management Commission;
4. That the applicant at their sole expense record the plat at Hennepin County Department of Records.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

**WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND
ADOPTED THIS 17TH DAY OF MAY 2016.**

Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk
(Seal)



MEMORANDUM

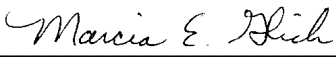
TO: City Council
FROM: Marcia Glick, City Manager
DATE: May 17, 2016
RE: Voucher Requests Pending Approval for Disbursement

The check register dated May 17, 2016 reflects the voucher requests pending approval for disbursement.

The check register dated May 03, 2016 through May 17, 2016 is a list of vouchers requiring payment for City funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Recommendation

By motion approve disbursement requests for period ending May 17, 2016.



Marcia Glick, City Manager

CONCURRENCE:



Larry Jacobson, Finance Director

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

Council Check Summary

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5/5/2016 - 5/17/2016

Company	Amount
01000 General Fund	29,286.17
05410 Street Reconstruction Projects	1,096.71
06000 Water	6,000.77
06100 Sanitary Sewer	95,073.74
06200 Storm Sewer	23,861.06
06300 Solid Waste	88,157.83
06400 Liquor Operations	44,988.72
06700 License Center	173.96
07000 Central Garage	87,028.76
07100 Central Services	3,955.85
07300 Insurance Risk	4,131.00
07400 Benefit Accrual	4,270.71
Report Totals	385,025.28

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
187991	5/5/2016		100855 AIRGAS SAFETY INC							
		90.82	LOCKS		111449	9050679092	6110.6234		Equipment Parts & Supplies	San Sewer Lift Station Ma
		.91-	1% NET 10		111450	9050679092	6110.6234		Equipment Parts & Supplies	San Sewer Lift Station Ma
		89.91								
187992	5/5/2016		109032 LUTHER BROOKDALE CHRYSLER-JEEP-DODGE							
		129.96	TIE ROD/HEX NUT		111452	281754CHW	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		129.96								
187993	5/5/2016		100979 RIGID HITCH INC							
		13.47	STEEL CASTER JACK		111447	1927744979	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		.13-	1% BY 10TH OF MONTH FOLLOWING		111448	1927744979	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		13.34								
187994	5/5/2016		100234 ZIEGLER INC							
		47.77	FILTER PAPER/PARTS		111451	PC001771423	7010.6340		Repair & Maintenance	CG Vehicle Maintenance
		47.77								
188005	5/12/2016		108769 AFSCME MINNESOTA COUNCIL 5							
		820.22			111495	0511169074415	7400.2152		Union Dues	Benefit Accrual Balance Sheet
		820.22								
188006	5/12/2016		100556 BARTON SAND & GRAVEL CO							
		425.00	ASPHALT DISPOSAL		111635	160430	1610.6264		Tar & Asphalt	Street & Boulevard Maintenance
		464.10	ASPHALT DISPOSAL		111636	160430	1610.6266		Sand, Gravel and Wood Chips	Street & Boulevard Maintenance
		23.21-	DISCOUNT BY 05/13/16		111637	160430	1610.6264		Tar & Asphalt	Street & Boulevard Maintenance
		865.89								
188007	5/12/2016		100837 BROADWAY AWARDS INC							
		380.00	FF YR UPDATE		111630	38587	1260.6216		Clothing & Personal Equipment	Fire Prevention / Suppression
		7.50	FF OF THE YR UPDATE		111631	38660	1260.6216		Clothing & Personal Equipment	Fire Prevention / Suppression
		387.50								
188008	5/12/2016		113413 CENTURYLINK							
		55.11	763-533-1719 POLICE		111625	STATEMENT	7105.6372		Telephone Lines	CS General Office
		55.11								
188009	5/12/2016		100847 COMMERCIAL ASPHALT CO.							
		2,505.35	DURA DRIVE		111628	160430	1610.6264		Tar & Asphalt	Street & Boulevard Maintenance
		129.29-	DISCOUNT BY 05/13/16		111629	160430	1610.6264		Tar & Asphalt	Street & Boulevard Maintenance
		2,376.06								

Council Check Register by GL

Council Check Register and Summary

5/5/2016 -- 5/17/2016

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
188018	5/12/2016		111218 O'REILLY AUTO PARTS						Continued...	
		.37-	2% NET 10 DISOCUNT		111616	1918-244941	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		17.13	THERMOSTAT		111618	1918-246268	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		.34-	2% NET 10 DISOCUNT		111619	1918-246268	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		19.98	CONNECTORS		111620	1918-246369	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		.40-	2% NET 10 DISOCUNT		111621	1918-246369	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		66.81								
188019	5/12/2016		113975 RJM PRINTING							
		113.23	CARDS/RENTAL/CODE ENFORCEMENT		111624	90495	1450.6218		Printing	Rental Licensing
		113.23								
188020	5/12/2016		100279 ROBBINSDALE FIRE RELIEF ASSOCIATION							
		600.00			111470	0510161011513	7400.2152		Union Dues	Benefit Accrual Balance Sheet
		125.00			111510	051116907448	7400.2152		Union Dues	Benefit Accrual Balance Sheet
		725.00								
188021	5/12/2016		100571 STAR TRIBUNE							
		169.00	NEWSPAPER SUBSCRIPTION		111634	20160501	7005.6516		Subscriptions & Books	CG Building Operations
		169.00								
188022	5/12/2016		115159 SUN LIFE FINANCIAL							
		38.50			111502	0511169074421	7400.2120		Life Insurance Payable	Benefit Accrual Balance Sheet
		2.50			111502	0511169074421	7400.2120		Life Insurance Payable	Benefit Accrual Balance Sheet
		1,096.30			111503	0511169074422	7400.2125		Supplemental LifePayable	Benefit Accrual Balance Sheet
		15.90			111503	0511169074422	7400.2125		Supplemental LifePayable	Benefit Accrual Balance Sheet
		1,153.20								
188023	5/12/2016		115650 US DEPARTMENT OF EDUCATION							
		100.20	Wage Garnishment		111512	20160511	7400.2160		Garnishments Payable	Benefit Accrual Balance Sheet
		100.20								
188024	5/12/2016		114348 WIMAC TEL INC							
		60.00	537-9794 N ENTRY		111633	150672	7105.6372		Telephone Lines	CS General Office
		60.00								
188025	5/17/2016		114897 24 RESTORE							
		4,131.00	3740 QUAIL-WATER BACK UP		111674	16-0658-MIT	7305.6398		Insurance Deductibles	Risk Insurance Operations
		4,131.00								
188026	5/17/2016		100726 ACTION FLEET INC.							

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
188033	5/17/2016	251.20	110943 BROOKDALE LUTHER CHEVROLET						Continued...	
188034	5/17/2016	10.26	108990 BURNEY, KIM							
		10.26	MILEAGE REIMBURSEMENT		111678	20160513	6705.6510		Meeting / Travel Expense	License Center Operations
188035	5/17/2016	4,094.50	108638 CAPITOL BEVERAGE SALES LP							
		37.80-	BEER INVENTORY		111652	884645	6400.1420		Beer Inventory	Liquor Operation Balance Sheet
		4,056.70	BEER INVENTORY-CREDIT		111653	884546	6400.1420		Beer Inventory	Liquor Operation Balance Sheet
188036	5/17/2016	202.88	106286 CENTERPOINT ENERGY MINNEGASCO							
		17.04	RC LIQUOR		111682	STATEMENT	6405.6410		Gas Service	Liquor Operations
		17.05	RC LIQUOR		111683	STATEMENT	6405.6410		Gas Service	Liquor Operations
		236.97	WATER PUMP HOSES		111687	STATEMENT	6020.6410		Gas Service	Water Utility Well & Plant Mai
188037	5/17/2016	553.48	100643 CLAREY'S SAFETY EQUIPMENT INC							
		553.48	SCBA FACE PICES X2		111786	165965	1260.6234		Equipment Parts & Supplies	Fire Prevention / Suppression
188038	5/17/2016	29.70	114528 COLEMAN, CHERISSE							
		29.70	MILEAGE REIMBURSEMENT		111688	20160513	6705.6510		Meeting / Travel Expense	License Center Operations
188039	5/17/2016	41.95	100372 COMMERS CONDITIONED WATER							
		2.00	SOFTENER RENTAL		111689	20160430	7115.6338		Rentals/Leases	CS Government Buildings
		55.90	PAPER STATEMENT SURCHARGE		111690	20160430	7115.6338		Rentals/Leases	CS Government Buildings
		99.85	SOLAR SALT		111694	86255	7115.6214		Operating Supplies	CS Government Buildings
188040	5/17/2016	522.00	116486 COON RAPIDS AUTOMOTIVE SVC CTR							
		522.00	TIRES		111693	17035	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
188041	5/17/2016	6,915.97	116583 CORNERSTONE ADVOCACY SERVICE							
		6,915.97	QTRLY BILLING 1ST QTR 2016		111775	2016-1	1200.6336		Other Contracts	Police Support Services
188042	5/17/2016		100236 CRYSTAL, CITY OF							

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Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
188050	5/17/2016		113825 FLEETPRIDE						Continued...	
		12.54	DUAL FOOT CHUCK LOCKING		111704	76812096	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		12.54								
188051	5/17/2016		100011 G & K SERVICES							
		16.00	UNIFORMS		111708	1006678942	7005.6344		Cleaning Services	CG Building Operations
		16.00	UNIFORMS		111790	1006690376	7005.6344		Cleaning Services	CG Building Operations
		32.00								
188052	5/17/2016		108582 GENERAL REPAIR SERVICE							
		1,829.74	BOOSTER PUMP PLANT#1		111709	60099	6020.6340		Repair & Maintenance	Water Utility Well & Plant Mai
		1,829.74								
188053	5/17/2016		100371 GOPHER STATE ONE INC							
		132.87	LOCATES		111706	6040671	6105.6718		Licenses Taxes & Fees	Sanitary Sewer Administration
		132.88	LOCATES		111707	6040671	6005.6718		Licenses Taxes & Fees	Water Utility Administration
		265.35								
188054	5/17/2016		100612 GRAINGER							
		102.90	asphalt pour pot		111791	9101869876	1610.6234		Equipment Parts & Supplies	Street & Boulevard Maintenance
		102.90								
188055	5/17/2016		105064 GROVE NURSERY INC							
		91.00	ARBOR DAY TREE (CATHEDRAL ELM)		111733	26335400	1370.6214		Operating Supplies	Forestry
		91.00								
188056	5/17/2016		116580 GRUSSING-NEITZEL, NAIDA							
		33.00	RFUND CLAY CREATIONS		111776	20160516	1000.2055		Recreation Credit Balance	General Fund
		33.00								
188057	5/17/2016		114805 GULLEKSON, JO							
		29.70	MILEAGE REIMBURSEMENT		111705	20150513	6705.6510		Meeting / Travel Expense	License Center Operations
		29.70								
188058	5/17/2016		100454 HAWKINS WATER TREATMENT INC							
		21,021.00	AQUA HAWK		111713	3874952	6210.6214		Operating Supplies	Storm Sewer Maintenance
		21,021.00								
188059	5/17/2016		100887 HENNEPIN COUNTY ACCOUNTS RECEIVABLE							
		972.22	BOOKING FEES-APRIL		111710	1000076169	1200.6702		Board of Prisoners	Police Support Services
		972.22								

Council Check Register by GL

Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
188066	5/17/2016	12,353.21	100071 JOHNSON BROTHERS LIQUO COMPANY						Continued...	
188067	5/17/2016	1,095.00	111813 JT SERVICES OF MINNESOTA							
		1,095.00	STREET LIGHTS		111716	JT16-117-02	5410.6340	00039416	Repair & Maintenance	Traffic/Transport Improvements
188068	5/17/2016	655.00	100217 KATH FUEL OIL SERVICE COMPANY							
		655.00	OIL		111814	443992	7010.6236		Motor Fuels	CG Vehicle Maintenance
188069	5/17/2016	1,170.00	100006 KENNEDY & GRAVEN, CHARTERED							
		1,171.42	GENERAL LEDGER EXPENSE 03/31/1		111720	131247	1020.6311		Legal Fees - General Counsel	Legal Services
			DISBURSEMENT		111721	131247	1020.6214		Operating Supplies	Legal Services
188070	5/17/2016	509.21	100164 KILLMER ELECTRIC COMPANY INC							
		509.21	LABOR:POLE HIT CTY81/LVT		111719	82592	1635.6340		Repair & Maintenance	Street Lighting
188071	5/17/2016	55,309.12	100885 LANO EQUIPMENT							
		55,309.12	BOB CAT W/ AUGER #.158		111722	02-362727	7000.1750	00810716	Machinery and equipment	Central Garage Balance Sheet
188072	5/17/2016	11.05	100475 MAC QUEEN EQUIPMENT INC							
		11.05	UNION 5/32 FITTING		111813	2163349	7010.6340		Repair & Maintenance	CG Vehicle Maintenance
188073	5/17/2016	98.96	116581 MCGRAW,LARRY							
		98.96	RFUND RENTAL LIS FROM 06/2016		111723	20160516	1001.4335		Rental Housing Licenses	General Fund Revenues
188074	5/17/2016	74,367.17	100186 METROPOLITAN COUNCIL							
		74,367.17	SEWAGE DISPOSAL FOR 06/2016 SE		111725	1055034	6115.5348		Sewage Disposal	San Sewer Maintenance
188075	5/17/2016	110.00	111620 MFSCB							
		110.00	OFFICER 2 CET EXAM ROBERTUS		111729	4089	1260.6512		Conference & Schools	Fire Prevention / Suppression
188076	5/17/2016		111257 MID AMERICA METER,INC.							

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
188085	5/17/2016		107373 OFFICE DEPOT						Continued...	
		5.08	SUPPLIES/MAIN		111736	836868482001	7105.6214		Operating Supplies	CS General Office
		4.63	SUPPLIES/RENTAL		111737	837379629001	1450.6214		Operating Supplies	Rental Licensing
		75.25	SUPPLIES/MAIN		111738	837379629001	7105.6214		Operating Supplies	CS General Office
		572.93								
188086	5/17/2016		111218 O'REILLY AUTO PARTS							
		17.89	DUAL HD ST		111799	1918-238385	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		17.88	CREDIT DUAL HD ST		111800	1918-247523	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		8.99	ROUND POLE		111801	1918-247649	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		.18	2% NET 10 DISCOUNT		111802	1918-247649	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		4.10	CAPSULE		111803	1918-247413	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		.08	2% NET 10 DISCOUNT		111804	1918-247413	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		18.74	REFLECTOR		111805	1918-247452	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		.37	2% NET 10 DISCOUNT		111806	1918-247452	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		36.72	OIL FILTERS		111807	1918-247125	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		.73	2% NET 10 DISCOUNT		111808	1918-247125	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		6.57	OIL FILTERS		111809	1918-247303	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		.13	2% NET 10 DISCOUNT		111810	1918-247303	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		73.63								
188087	5/17/2016		100014 OSTERHUS PUBLISHING CO							
		44.00	2 PART CORRECTION NOTICES		111732	25313	1430.6214		Operating Supplies	Building Inspections
		44.00								
188088	5/17/2016		114529 PARKS, MELANIE							
		41.47	MILEAGE REIMBURSEMENT		111739	20160516	6705.6510		Meeting / Travel Expense	License Center Operations
		41.47								
188089	5/17/2016		113570 PRECISE MOBILE RESOURCE MANAGEMENT							
		8.11	DATA FEE		111740	IN200-1008499	1640.6336		Other Contracts	Snow and Ice Control
		8.11	DATA FEE		111741	IN200-1008499	6215.6336		Other Contracts	Storm Sewer Street Sweep
		8.10	DATA FEE		111742	IN200-1008499	1615.6336		Other Contracts	Alley Maintenance
		8.10	DATA FEE		111743	IN200-1008499	6010.6336		Other Contracts	Water Utility Distribution Sys
		32.42								
188090	5/17/2016		100771 QUALITY FLOW SYSTEMS, INC.							
		3,586.00	LABOR:CIRCUIT BREAKER PUMP LIF		111744	31869	6110.6340		Repair & Maintenance	San Sewer Lift Station Ma
		16,876.00	DUPLEX PANEL,CONTROLLER		111745	31874	6100.1720		Distribution and collection sy	Sanitary Sewer Balance Sheet
		20,462.00								

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
188096	5/17/2016		100580 ST PAUL, CITY OF						Continued...	
188097	5/17/2016	609.00	115238 STONEBERG, NANCY							
		609.00	BODY&BALANCE WK OUT JAN-APR 2		111755	20160511	1335.6710		Recreation Services	Senior Programs
188098	5/17/2016	10.00	100216 STREICHER'S INC							
		591.84	FLASHLIGHT REPAIR		111756	I1204525	1200.6340		Repair & Maintenance	Police Support Services
		789.12	.223 PRATICE AMMO		111757	I1206422	1200.6214		Operating Supplies	Police Support Services
		1,390.96	9MM PRACTICE VEHICLE		111758	I1206435	1200.6214		Operating Supplies	Police Support Services
188099	5/17/2016	521.00	112651 TABLE TENNIS MINNESOTA							
		521.00	2016 TABLE TENNIS SER JAN-APR		111762	20160503	1305.6710		Recreation Services	Community Center Operations
188100	5/17/2016	10.50	116404 T&K AUTOMOTIVE OF CRYSTAL INC							
		10.50	TIRE DISPOSAL		111793	1459	7010.6342		Dump Charges	CG Vehicle Maintenance
188101	5/17/2016	135.00	114982 THOMSON REUTERS - WEST							
		135.00	CLEAR-APRIL		111759	833945618	1200.6336		Other Contracts	Police Support Services
188102	5/17/2016	26.50	107586 TRANS UNION							
		26.50	CREDIT SUMMARIES		111760	4611112	1200.6310		Professional Services	Police Support Services
188103	5/17/2016	65.50	100846 TRANSPORT GRAPHICS							
		65.50	TRUCK NUMBERS # 158		111812	EM-120034	7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
188104	5/17/2016	435.00	101723 TR-LK SERVICES							
		435.00	BLACK DIRT		111761	52807	1569.6266		Sand, Gravel and Wood Chips	Parks Turf Maintenance
188105	5/17/2016	18.21	100091 UNITED PARCEL SERVICE							
		18.64	FREIGHT CHGS-DEPS		111763	563099186	6705.6378		Postage & Shipping	License Center Operations
		36.85	FREIGHT CHGS-DEPS		111764	563099186	6705.6378		Postage & Shipping	License Center Operations

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
188112	5/17/2016	478.36	100234 ZIEGLER INC							
		1,358.85	GENERATOR CITY HALL		111795	SW050255394	7010.6340		Repair & Maintenance	CG Vehicle Maintenance
		<u>388,025.28</u>	Grand Total:							
				Payment Instrument Totals						
				Checks						
				<u>388,025.28</u>						
				Total Payments						
				<u>388,025.28</u>						

Continued...