City of Robbinsdale

CITY COUNCIL MEETING
May 5, 2020
4100 Lakeview Avenue North
Robbinsdale, Minnesota
7:00 p.m.

A G E N D A

CITIZEN PARTICIPATION

THE PUBLIC MAY PARTICIPATE IN THIS MEETING BY EMAILING JTINGLEY@CI.ROBBINSDALE.MN.US OR CALLING JOHN TINGLEY, ASSISTANT TO CITY MANAGER AHEAD OF TIME AT 763-531-1253. THE PUBLIC WILL ALSO BE ABLE TO PARTICIPATE BY CALLING +1-312-535-8110 AND ENTERING ACCESS CODE 280 589 225. IF PROMPTED, HIT #.

The City Council is meeting as a legislative body to conduct the business of the City according to the

RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

A) PUBLIC HEARINGS: Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.

B) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

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1. CITY COUNCIL MEETING CALLED TO ORDER

2. ROLL CALL: Rogan, Selman, Backen, Blonigan Mayor Murphy

3. **MICROPHONE CHECK:** Blonigan, Rogan, Selman, Backen, Mayor Murphy

4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

5. APPROVAL OF THE MAY 5TH, 2020 MEETING AGENDA

6. CONSENT AGENDA: Pursuant to Council rules, one motion, non-debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:

A. Motion to approve and order placed on file minutes of the City Council meeting on 04/21/20 and Council Work Session of 04/21/20. 1-6

B. Motion to acknowledge the receipt and placing on file minutes of the following Commissions and Boards: 7
   - Robbinsdale Parks, Recreation and Forestry Commission Meeting of February 26, 2020

C. Motion to approve issuance of licenses dated May 5th, 2020. 8-9

D. Motion to acknowledge the Deputy Registrar's financial reports for the month of March 2020. 10-11

E. Motion to acknowledge the Robbinsdale Wine & Spirits financial reports for the month of March 2020. 12-16

F. Motion to acknowledge the Investment Report for the quarter ended March 2020. 17-19

G. Motion to acknowledge the financial reports of the quarter ended March 2020. 20-25

H. Motion to waive the reading and order the adoption of Resolution No. XXXX," A RESOLUTION AUTHORIZING EMINENT DOMAIN PROCEDDINGS TO ACQUIRE CERTAIN REAL PROPERTY." (NOTE: related to future water tower – MNDOT easement area at West Broadway/TH100.) 26-30 (Res. 28-30)

I. Motion to direct the City Manager to execute the appropriate documents WAIVING the monetary limits on municipal tort liability established by Minnesota Statutes 466/04 for the City of Robbinsdale relating to the 2020-2021 insurance renewal and not involve the purchase of excess liability coverage. 31-32

J. Motion to authorize the Mayor and City Manager to enter into a contract with Northdale Construction Co. Inc. of Albertville, MN for construction work associated with elements of the Chowen Avenue – Storm Discharge System to Ryan Lake – Project No. 72720 for an estimated cost of $146, 630.95. 33-34

K. Motion to authorize a change to the Professional Service Contract with AE2S for the additional work associated with the amendments to Well #4 at an additional cost not to exceed $50,000.00. 35-36

7. PRESENTATION

A. There are no Presentation items scheduled.

8. PUBLIC HEARING

A. Permit Request – Chickens – 4211 York Avenue North 37

- Conduct the public hearing and take public comment.
- After hearing the public comments, consider approval of the permit request for five (5) hen chickens at 4211 York Avenue North subject to conditions listed in the staff report.

9. OLD BUSINESS

A. There are no Old Business items scheduled.

10. NEW BUSINESS

A. There are no New Business items scheduled.

11. OTHER BUSINESS

A. Promotion of 2020 Performance Management Survey 38

B. Voucher Request Pending Approval for Disbursement

- Motion to approve disbursement requests for period ending 05/05/20. 39

12. ADMINISTRATIVE REPORTS

13. COUNCIL GENERAL COMMUNICATIONS

14. ADJOURNMENT

Marcia E. Glick

Marcia Glick, City Manager

ITEMS PENDING OR UNDER STUDY FOR COUNCIL CONSIDERATION

ITEM	DEPARTMENT RESPONSIBILITY	ANTICIPATED AGENDA DATE
Fire Chief Presentation	**Fire**	**5/19/20**
Annual Audit Presentation	**Finance**	**6/16/2020**

City of Robbinsdale
CITY COUNCIL MINUTES
APRIL 21, 2020
Meeting No. 2

CALL TO ORDER

1. Mayor Murphy called the meeting to order at 7:00 p.m.

ROLL CALL

2. Present: Blonigan, Rogan (7:07 p.m.), Selman, Backen, Mayor Murphy
   Staff: Marcia Glick, City Manager; John Tingley, Assistant to City Manager; Marta Roser, Water Resources Specialist; Richard McCoy, Public Works Director

OPPORTUNITY FOR THE PUBLIC

3. Mayor Murphy opened the floor to anyone wishing to speak on any items not on the agenda. No one chose to speak.

APPROVAL OF AGENDA

4. Member Backen **MOVED,** seconded by Member Blonigan to approve the April 21st meeting agenda. **Ayes: 4; Nays 0. Rogan absent. The motion carried.**

CONSENT AGENDA

5. Member Blonigan removed consent item F.

6. Member Backen **MOVED,** seconded by Member Blonigan to approve the remaining Consent Agenda items. **Ayes: 4; Nays 0. Rogan absent. The motion carried.**
   Items approved are as follows:
   A. Motion to approve and order placed on file minutes of the City Council meeting:
      - Council Meeting Minutes on 04/07/20
      - Council Work Session minutes on 04/07/20

   B. Motion to acknowledge the receipt and placing on file minutes of the following Commissions and Boards:
      - Robbinsdale Planning Commission 01/16/20

   C. Motion to approve issuance of licenses from list dated 04/21/20.

   D. Motion to hold the second reading to adopt Ordinance 20-03, "AN ORDINANCE AMENDING SECTION 1205 OF ROBBINSDALE CITY CODE PERTAINING TO REQUIREMENTS FOR FENCING OR BARRIERS AROUND OUTDOOR SEATING AT ESTABLISHMENTS WITH INTOXICATING LIQUOR LICENSES."

   E. Motion to approve Resolution No. 7811 A RESOLUTION AUTHORIZING APPLICATION TO MINNESOTA BROWNFIELDS' BROWNFIELD GAP FINANCING PROGRAM."

F. **Removed by Councilmember Blonigan**

G. Motion to authorize the Mayor and City Manager to execute a one-year contract extension through December 31, 2020 for tree removal with Nick's Tree Service of Corcoran, MN.

H. Motion to authorize the Mayor and City Manager to execute any documents required for the acquisition of the lot at 3606 Lake Drive in accordance with the offer from the Robbinsdale Economic Development Authority.

I. Motion to hold the First Reading of Ordinance No. 20-04,"AN ORDINANCE REZONING 3648 LEE AVENUE NORTH FROM R-3, MEDIUM DENISTY RESIDENTIAL TO P, PUBLIC FACILITIES."

REMOVED CONSENT ITEM

7. Blonigan noted that Robbinsdale has been a Tree City for 41 consecutive years and the importance of a well-maintained urban forest.
8. Member Blonigan **MOVED**, seconded by Selman to proclaim Friday, April 24th, 2020 as Arbor Day in the City of Robbinsdale. **Ayes: 4; Nays: 0. Rogan absent. The motion carried.**

PRESENTATION A – NPDES Phase II Annual Report and Public Meeting

9. Roser presented the staff report and PowerPoint slides to Council. Rogan joined the meeting during the presentation.

10. Murphy asked about suspended solids removed by the Crystal Lake Flocculation Plant and if it's similar to phosphorus being removed.

11. Roser explained that suspended solids and phosphorus are treated in the same process and solids include things such as dead plant material and algae.

12. Blonigan asked to see in the future a breakdown on the annual cost to run the Flocculation Plant.

13. Backen asked what percentage of Crystal Lake is processed through the Flocculation Plant annually. About a third of the Lake's water is processed through the Flocculation Plant annually.

14. Rogan and Roser discussed the total days the Flocculation Plant is operational annually and when the carp removal project will take place on Crystal Lake. Normally, the Plant is operational May through October. As part of a grant through Shingle Creek Watershed District, there will be a Carp removal project and other lake treatments. Currently, the Watershed District is tracking Carp to determine the best method and time of year to remove.

15. Blonigan and Roser discussed Carp removal that had been ongoing on South Twin Lake.

16. Member Selman **MOVED**, seconded by Member Blonigan to receive and note the annual report on the adopted SWPPP compliance for the 2019 calendar year. **The vote was unanimous and the motion carried.**

17. Council noted that this meeting was open to the public for comment. No public was in attendance virtually to comment on the NPDES Phase II Annual Report.

18. Member Selman **MOVED**, seconded by Member Rogan to grant delegated authority to the Public Works Director/City Engineer and City Manager to process all comments received, create and keep a record of decision of each comment and advise the City Council of those decisions. **The vote was unanimous and the motion carried.**

19. Member Backen **MOVED**, seconded by Member Selman to authorize the City Manager to sign the standard annual report upon the conclusion of comment investigation and submit the report to the MPCA by the designated date. **The vote was unanimous and the motion carried.**

PUBLIC HEARING A – Approving Tax Increment Financing Plan for Tax Increment Financing District No. 2000-10

20. Glick presented the staff report.

21. Mayor Murphy opened the public hearing.

22. Member Selman **MOVED**, seconded by Member Rogan to close the public hearing. **The vote was unanimous and the motion carried.**

23. Member Selman **MOVED**, seconded by Member Backen to waive the reading and order the adoption of Resolution No. 7812," A RESOLUTION APPROVING A TAX INCREMENT FINANCING PLAN FOR TAX INCREMENT FINANCING DISTRICT NO. 2000-10." **The vote was unanimous and the motion carried.**

OTHER BUSINESS A – Establishment of the 2021-2022 Budget Calendar

24. Member Selman **MOVED**, seconded by Member Backen to adopt the Budget Calendar establishing the preparation and review process for the 2021-2022 Budget process. **The vote was unanimous and the motion carried.**

OTHER BUSINESS B - Voucher Request Pending Approval for Disbursement

25. Member Selman **MOVED,** seconded by Member Backen to approve disbursement requests for period ending 04/21/20. **The vote was unanimous and the motion carried.**

ADMINISTRATIVE REPORTS

26. City Hall continues to slowly reopen services available in the Deputy Registrars Office. Car tabs and title transfers can be completed via drop-off. Staff is looking ahead about additional services that can be reopened once the Stay at Home Order is lifted. City Hall continues to be closed to the public but available via phone, email and drop-off. A Council Work Session is scheduled immediately following the conclusion of this meeting.

COUNCIL GENERAL COMMUNICATIONS

27. Council did not have any communications to share.

ADJOURNMENT

28. Member Rogan **MOVED,** seconded by Member Selman to adjourn the meeting at 7:41 p.m. **The vote was unanimous and the motion carried.**

John Tingley, Recorder

Regan L. Murphy, Mayor

ROBBINSDALE CITY COUNCIL
REGULAR WORK SESSION MINUTES
TUESDAY, APRIL 21st, 2020
VIRTUAL MEETING VIA WEBEX -- FOLLOWING THE COUNCIL MEETING

1. The work session was called to order by Mayor Pro Tem Backen at 7:51 p.m.

2. Councilmembers Present: Blonigan, Rogan, Selman, Backen, Mayor Murphy.

3. Staff Present: Marcia Glick, City Manager; Chris Huber, Liquor Store Manager; John Tingley, Assistant to City Manager.

UPDATE: Liquor Manager Report on Operations – COVID 19 impacts

4. Huber gave an update on current Robbinsdale Wine & Spirits during the pandemic and curbside pickup sales.

5. Council expressed support for protecting the safety of staff at Robbinsdale Wine & Spirits by continuing Curbside pickup and looking at ways to reopen with a fixed amount of customers in the store at a time. There was also discussion on the ability to accept cash and the socio-economic impacts of not being able to accept cash.

REVIEW: 2020 Annual Survey Questions

6. Council discussed the draft questions and suggested tweaks to question regarding amount of property taxes a respondent would be willing to pay for a Community Building with the disclaimer that the project would be considered at some point down the road.

SUMMER SCHEDULE REVIEW: Park Tour, Whiz Bang Days Planning Update, Proposed Community Building Schedule, Other project timing.

7. Selman suggested holding a self-guided Park Tour instead of June 23rd as originally planned.

8. Tingley updated Council on the status of Whiz Bang Days and the consideration of a scaled down Festival. The police chief has commented that it would be unlikely enough public safety resources will be available for fireworks or a parade.

9. Council discussed upcoming project schedules. Anticipate going forward with street reconstruction projects as scheduled depending on bid results.

REVIEW: May Work Session Topics

10. Council discussed cancelling the May 5th Work Session and potentially having a Work Session on May 19th if needed.

MONTHLY UPDATE: Problem Properties

11. Glick reviewed the list of Problem Properties.

MONTHLY UPDATE: Strategic Direction and Goals

12. Glick provided a brief update on Council goals.

OTHER BUSINESS

13. Council requested to see Robbinsdale Wine & Spirits sales data weekly.

ADJOURNMENT

14. Mayor pro-tem Backen adjourned the work session at 9:02 p.m.

John Tingley, Recorder

Pat Backen, Mayor Pro-Tem

City of Robbinsdale

ROBBINSDALE PARKS, RECREATION & FORESTRY COMMISSION

MINUTES

Wednesday, February 26, 2020

The Parks, Recreation, and Forestry Commission is an advisory commission to the City Council on matters relating to the City's parks system, recreation programs, and forestry activities.

1) Commission Meeting Called to Order at 7:01 pm by Commissioner Jennifer Hill
   Present: Nikki Friederich, Jennifer Hill, Derek Hyland, Mike Kennedy, Colleen Patterson, Brenda Rodgers and Miles Toth.
   Absent: None
   Others: Pam Schmitz, Recreation Services Manager

2) Approval of the minutes of the regular meeting of January 28, 2020. Toth motioned for approval, second by Patterson. Motion carried.

3) New Business
   A) Mielke Park: Discussed staff's proposal for converting garden plot area into a wet prairie/conservation meadow. Brief discussion on grant possibilities, which will be researched. Motion by Patterson, seconded by Toth that the Park, Recreation and Forestry Commission supports the proposal to convert the garden plot along with the strip of land between the native plated detention pond and the low lying area north of the garden into a wet prairie/conservation meadow. Motion carried.
   B) Parkview Playground: Commission members reviewed plans for the new playground at Parkview Park. Current playground proposed is at a reduced rate because it had been previously ordered by another organization that canceled the order, so to keep this discount, can only change colors and not overall design. Discussed accessibility of the main features. Determined that for this neighborhood park, having a few features important, but should not be a "destination" playground due to the location and size of the park. General consensus was in support of the playground plans and to make sure accessibility/inclusiveness is considered whenever playgrounds are being replaced. Schmitz reported that City is considering applying for a playground grant with the possibility of adding more inclusive features. Briefly discussed other possible grants.

4) Old Business
   A) Fire On Ice Review: Briefly discussed the event, all felt it went well. Discussed the need to use sand or other means to help prevent people from slipping and falling, especially around the fire pit. Ambassadors' help was greatly appreciated.
   B) Kelly Park Arbor Day on Saturday, April 25, 9:30 am. Will work on details at next meeting.
   C) Hollingsworth Park Update: Still no final plans.
   D) Lakeview Terrace Park Update: Nothing to report.
   E) Sanborn Park Update: Schmitz reported on the Open Houses to discuss the plans on Wednesday, March 18 and Saturday, March 21. Discussed importance of having the different features and costs related. Commission members strongly support southern location and for looking for additional funding sources.

5) City Report and Updates from Last Meeting: Schmitz reported the City Band Director position is now posted. City Newsletter was recently mailed and all residents should be receiving by end of the week. A few new programs are being offered along with the traditional sports programs.

6) Adjournment. Motion by Toth, second by Rodgers at 7:55 pm. Motion carried.

The next meeting is scheduled for 7:00 p.m. Tuesday, March 24, 2020 at **City Hall.**

Pam Schmitz, Staff Liaison and Recorder

CONSENT C

City of Robbinsdale

MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: May 5, 2020

RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Recommendation:

By motion approve issuance of licenses dated May 5, 2020.

Marcia E. Glick

Marcia Glick, City Manager

CONCURRENCE:

Kate Croteau

Kate Croteau, City Clerk

CONTRACTORS' LICENSES
FOR COUNCIL APPROVAL
05/05/2020

Applicant	Type	License Fee
BEN FRANKLIN PLUMBING	Plumbing Contractor	50.00
BURNHAM PLUMBING (PL)	Plumbing Contractor	50.00
FLYNN MIDWEST LP (CR)	Crane Operator	50.00
FLYNN MIDWEST LP (GC)	General Contractor	50.00
FREEDOM MECHANICAL, LLC (PL)	Plumbing Contractor	50.00
GOOD QUALITY PLUMBING, LLC (PL)	Plumbing Contractor	50.00
MCQUILLAN BROTHERS (ME)	Mechanical Contractor	50.00
P & D MECHANICAL CONTRACTING CO (PL)	Plumbing Contractor	50.00
PIERCE REFRIGERATION	Mechanical Contractor	50.00
SCHULER PLUMBING (PL)	Plumbing Contractor	50.00
SHAMROCK GROUP (ME)	Mechanical Contractor	50.00

Number of Contractor Licenses Requesting Council Approval: 11

City of Robbinsdale

CONSENT D

MEMORANDUM

TO: City Council

FROM: Marcia Glick, City Manager

DATE: May 5, 2020

RE: Deputy Registrar's Monthly Financial Statements

Attached are the Deputy Registrar's financial reports for the month of March 2020 prepared by the finance department. The reports include monthly and year to date amounts for 2020 with comparable amounts to 2019.

Year to date revenues through March are $137,178 which is $4,115 less than the prior year. Expenditures were greater by $7,777. There is a net income before transfers of $23,501 year to date, which is $11,892 less than last year.

Passport revenue year to date decreased $15,711, (-25.2%) and motor vehicle fees have increased $12,152, (+15.8%).

Due to the COVID-19 pandemic, Deputy Registrar was closed to the public starting Tuesday, March 17th at 11:30 am. The Minnesota Stay at Home Order closed the Deputy Registrar end of business on Friday, March 27th through April 5th. We reopened for Tab renewal and Title Transfers on April 7th via the drop box at City Hall.

Staffing levels continue to be reviewed. We will continue to monitor and report monthly results.

Recommendation

Approve a motion to acknowledge the Deputy Registrar's financial reports for the month of March 2020.

Marcia Glick

Marcia Glick, City Manager

CONCURRENCE:

Jeff Zuba, Finance Director

City of Robbinsdale
Deputy Registrar
Profit and Loss Statement From Operations
For Period Ending March 31, 2020

	Mar-2020	Mar-2019	Year to Date 2020	Year to Date 2019	% Inc (Dec) from Previous Year
Notary Fees	-	10	5	40	(87.5%)
Motor Vehicle Fees	26,544	30,282	89,276	77,124	15.8%
Boat/Snow/ATV/ORV Fees	193	336	1,051	1,303	(19.3%)
Fast Track Fees	-	-	-	-	0.0%
Fish & Game Fees	8	5	16	12	33.3%
Passport Fees	9,318	22,135	46,729	62,440	(25.2%)
Other Revenue	*(371)*	*296*	101	374	(73.0%)
Revenues	35,692	53,064	137,178	141,293	(2.9%)

Operating Expenses:

	Mar-2020	Mar-2019	Year to Date 2020	Year to Date 2019	% Inc (Dec) from Previous Year
Personal Services	32,238	29,948	89,569	85,265	5.0%
Supplies & Repairs	33	843	2,017	1,855	8.7%
Internal Serv Charges	6,379	5,069	19,137	15,207	25.8%
Other Charges & Services	1,324	2,376	2,954	3,573	(17.3%)
Other (Income) Expense	-	-	-	-	0.0%
Total	39,974	38,236	113,677	105,900	7.3%
Operating Income / (Loss)	(4,282)	14,828	23,501	35,393	
Percent to Revenues	-12%	28%	17%	25%	

City of Robbinsdale

MEMORANDUM

TO: City Council

FROM: Marcia Glick, City Manager

DATE: May 5, 2020

RE: Robbinsdale Wine & Spirits' Monthly Financial Statements

Attached are the Robbinsdale Wine & Spirits' financial reports for the month of March 2020 prepared by the finance department. The report includes monthly and year to date amounts for 2020 with comparable amounts to 2019.

Year to date sales through March are $884,231, which is down $970 from the prior year. Gross profit on sales is at $243,359 compared with $240,681 in 2019. Gross profit year to date is at 28%, which is a little higher than target. Net income before transfers for the year is $10,360, compared to $22,591 in 2019.

Due to the COVID pandemic, Robbinsdale Wine & Spirits closed to the public on March 18, 2020 at 5 pm. The reason for the closing was due to concerns and safety for the employees and customers and also to allow for cleaning, disinfecting, and to determine the best safe contactless sales method for staff and customers. Curbside delivery started on March 30th; therefore, there were no liquor sales from March 19th through March 29th.

The Manager is reviewing options to increase sales going forward, such as additional promotions or coupon strategy.

Personnel services costs are expected to fluctuate in 2020 versus 2019 as staffing changes occur at the store. We will continue to monitor and report monthly results.

The scheduled rent payments for the Hy-Vee location are $12,075/month before common area expenses. The City has not received an invoice for 2020 common area expense; however, an estimate of $1,795 has been included in the monthly rent.

<u>Recommendation</u>
Approve a motion to acknowledge the Robbinsdale Wine & Spirits financial reports for the month of March 2020.

Marcia Glick
Marcia Glick, City Manager

CONCURRENCE:

Jeff Zuba, Finance Director

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending March 31, 2020

	Mar-2020	Mar-2019	Year to Date 2020	Year to Date 2019	% Inc (Dec) from Previous Year
Sales	262,523	315,126	884,231	885,201	(0.1%)
Less Customer Discounts	3,829	3,195	12,006	8,889	35.1%
Net Sales	258,694	311,931	872,225	876,312	(0.5%)
Cost of Sales	178,316	232,308	628,866	635,631	(1.1%)
Gross Profit	80,378	79,623	243,359	240,681	1.1%
Percent to Net Sales	31%	26%	28%	27%	
Operating Expenses:					
Personal Services	41,407	39,877	121,436	115,190	5.4%
Supplies & Repairs	1,573	1,204	7,507	3,814	96.8%
Other Charges & Services	17,932	17,242	56,590	50,879	11.2%
Rent	13,977	14,011	43,369	41,965	3.3%
Depreciation	1,667	1,667	5,001	5,001	0.0%
Other (Income) Expense	(553)	539	(904)	1,241	(172.8%)
Total	76,003	74,540	232,999	218,090	6.8%
Operating Income / (Loss)	4,375	5,083	10,360	22,591	(54.1%)
Percent to Net Sales	2%	2%	1%	3%	

Current Month Analysis

	Liquor	Wine	Beer	Misc	Totals
Sales	102,221	55,842	96,204	4,427	258,694
Inventory of March 1	266,536	166,607	93,496	5,837	532,476
Purchases	64,791	31,725	80,152	3,386	180,054
Less Inventory of March 31	264,750	163,053	99,484	6,927	534,214
Cost of Sales	66,577	35,279	74,164	2,296	178,316
Gross Profit	35,644	20,563	22,040	2,131	80,378
Percent to Net Sales	35%	37%	23%	48%	31%

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending March 31, 2020

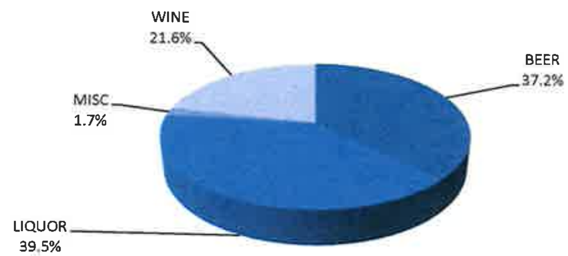
Sales / Cost of Sales Analysis

	Mar-2020	Mar-2019	Year to Date 2020	Year to Date 2019	% Inc (Dec) from Previous Year
Liquor Sales	102,221	120,082	339,937	338,888	0.3%
Liquor Cost of Sales	66,577	89,073	237,997	250,480	(5.0%)
Gross Profit	35,644	31,009	101,940	88,408	15.3%
Percent to Net Sales	35%	26%	30%	26%	
Wine Sales	55,842	64,322	189,306	189,975	(0.4%)
Wine Cost of Sales	35,279	44,350	125,103	127,027	(1.5%)
Gross Profit	20,563	19,972	64,203	62,948	2.0%
Percent to Net Sales	37%	31%	34%	33%	
Beer Sales	96,204	116,946	328,363	317,757	3.3%
Beer Cost of Sales	74,164	91,341	255,109	237,998	7.2%
Gross Profit	22,040	25,605	73,254	79,759	(8.2%)
Percent to Net Sales	23%	22%	22%	25%	
Misc Sales	4,427	10,581	14,619	29,692	(50.8%)
Misc Cost of Sales	2,296	7,544	10,657	20,126	(47.0%)
Gross Profit	2,131	3,037	3,962	9,566	(58.6%)
Percent to Net Sales	48%	29%	27%	32%	
Total Sales	258,694	311,931	872,225	876,312	(0.5%)
Total Cost of Sales	178,316	232,308	628,866	635,631	(1.1%)
Gross Profit	80,378	79,623	243,359	240,681	1.1%
Percent to Net Sales	31%	26%	28%	27%	

Liquor Store Sales - 2019 and 2020

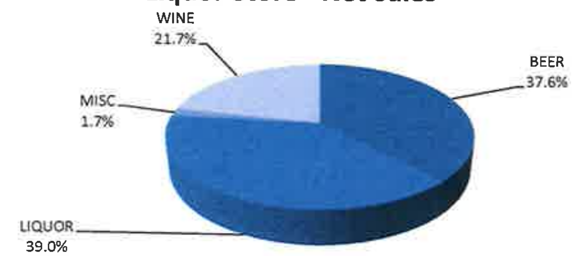
	Jan 19	Jan 20	Feb 19	Feb 20	Mar 19	Mar 20
Liquor	106,662.00	116,681.00	112,144.00	121,035.00	120,082.00	102,221.00
Wine	60,244.00	64,265.00	65,409.00	69,199.00	64,322.00	55,842.00
Beer	98,122.00	114,416.00	102,689.00	117,743.00	116,946.00	96,204.00
Misc	9,316.00	4,886.00	9,795.00	5,306.00	10,581.00	4,427.00
	274,344.00	300,248.00	290,037.00	313,283.00	311,931.00	258,694.00

March 2020 Liquor Store - Net Sales



March 2020		Net Sales per Dept	% Net Sales of Total
BEER	6401.4763	96,204	37.2%
LIQUOR	6401.4761	102,221	39.5%
MISC	6401.4764	4,427	1.7%
WINE	6401.4762	55,842	21.6%
		258,694	

Yearly 2020
Liquor Store - Net Sales



Total 2020		Net Sales per Dept	% Net Sales of Total
BEER	6401.4763	328,363	37.6%
LIQUOR	6401.4761	339,938	39.0%
MISC	6401.4764	14,619	1.7%
WINE	6401.4762	189,306	21.7%
		872,226	

City of Robbinsdale

MEMORANDUM

TO: City Council

FROM: Marcia Glick, City Manager

DATE: May 5, 2020

RE: Investment Report

Attached is the investment portfolio information for the quarter ending March 31, 2020 prepared by the Finance Department. The report includes quarterly cash position amounts for 2019 and 2020, as well as a future economic outlook.

This summarized information reflects activity by broker that has occurred to date through the quarter.

Recommendation
Approve a motion to acknowledge the Investment Report for the quarter ended March 2020.

Marcia Glick

Marcia Glick, City Manager

CONCURRENCE:

Jeff Zuba, Finance Director

City of Robbinsdale
Investment Summary
As of March 31, 2020

INVESTMENTS HELD AT:	TYPE OF INVESTMENT	INVESTMENT AMOUNT	MARKET VALUE	AVG YIELD ON MKT
CASH AND EQUIVALENTS BY BROKER				
US Bank	Money Market	3,171,293.58	3,171,293.58	
US Bank - Commerical Paper	Commercial Paper	248,841.53	249,154.00	
US Bank - Bond Proceeds	Money Market	11,041.00	11,041.00	
TOTAL CASH AND EQUIVALENTS		3,431,176.11	3,431,488.58	**0.28%**
CORPORATE ISSUES BY BROKER				
Moreton Capital Markets	Certificate of Deposit	594,280.75	597,308.60	
Raymond James	Certificate of Deposit	4,961,185.25	5,024,591.52	
Wells Fargo Advisors	Certificate of Deposit	3,920,000.00	3,938,923.80	
Wells Fargo Securities	Certificate of Deposit	2,100,000.00	2,111,534.60	
TOTAL CORPORATE ISSUES		11,575,466.00	11,672,358.52	**1.92%**
MUNICIPAL ISSUES BY BROKER				
Moreton Capital Markets	Municipal	4,858,076.55	4,929,198.25	
Raymond James	Municipal	6,555,110.05	6,604,279.25	
Wells Fargo Securities	Municipal	1,415,054.25	1,407,461.55	
TOTAL MUNICIPAL ISSUES		12,828,240.85	12,940,939.05	**2.74%**
US GOVERNMENT ISSUES BY BROKER				
Raymond James	Federal Agency	2,099,505.00	2,154,645.00	
Wells Fargo Securities	Federal Agency	649,475.00	652,762.00	
TOTAL US GOVT ISSUES		2,748,980.00	2,807,407.00	**2.47%**
GRAND TOTAL ALL INVESTMENTS		**30,583,862.96**	**30,852,193.15**	

The City's investment portfolio inventory is prepared quarterly for presentation to the City Council. The summary shows investments by vendor (broker) as of March 31, 2020 and reflects a market value of $30.9 million. The market value of investments a year ago was $30.1 million. The investment allocation in the portfolio consists of U.S Bank Commercial Paper (0.81%), First American Government money market account (10.31%), U.S. government agency fixed-income securities (9.10%), municipal issues (41.94%), and FDIC- insurance bank certificate of deposits (37.83%).

The overall portfolio yield is currently stable and yielding 1.99%. In comparison, the City's portfolio yielded 2.37% as of March 31, 2019 and resulted in 38 basis point decrease to its current mark. The market yield for the quarter was 1.26%. The average duration remaining on investments as of 3/31/20 is 1.9 years and was 1.5 years as of 3/31/19.

Cash Position (millions)

	3/31/2019	3/31/2020
U.S Bank	$.49	$.047
Money Market	$3.4	$4.2
Investment	$26.7	$27.4

In addition to the Investment portfolio, the City had $.047 million cash on deposit at U.S. Bank and $4.2 million in government money market account. Most of the cash on-hand will be used to pay for construction projects and operational expenses.

The deposits at U.S. Bank are fully collateralized as required by State statute. In the unlikely event of bank failure, the City would receive the securities pledged to us via our collateral agreement. We monitor the City's deposits against the value of the pledged collateral to ensure there is no exposure to the City.

Economic Outlook

The United States economy came to a halt in March as we battled COVID-19 pandemic. Workers across all industries were sent home and asked to stay there. Prior to the outbreak the economy was fairly strong at the start of the year. There is no part of the economy that is sheltered from this health crisis. The broader economic discussion continues to center around ongoing federal, state and local government responses to COVID-19. Currently, 42 states have statewide "Stay at Home" orders, which have greatly reduced economic activity. The federal government continues to implement various stimulus programs, trying to return to normal, all of which is encouraging and stabilizing for markets. The City of Robbinsdale is keeping a close eye on the discussion regarding the State of Minnesota budget and how it may affect our property tax collections or payments of local government aid.

City of Robbinsdale

MEMORANDUM

TO:	City Council
FROM:	Marcia Glick, City Manager
DATE:	May 5, 2020
RE:	Quarterly Financial Information for General, Water, Sanitary Sewer, Storm Sewer and Solid Waste

Attached is quarterly financial information for the General, Water, Sanitary Sewer, Storm Sewer and Solid Waste Funds for the quarter ending March 2020 prepared by the finance department. The report includes budget and quarterly amounts for 2020.

This is summarized information and reflects transactions that have occurred to date through the quarter. Many of the General Fund revenues are received in lump payments at various times during the years and many expenses are seasonal.

Recommendation
Approve a motion to acknowledge the financial reports for the quarter ended March 2020.

Marcia Glick

Marcia Glick, City Manager

CONCURRENCE:

Jeff Zuba, Finance Director

City of Robbinsdale
General Fund
For the Quarter Ended March 31, 2020

	1st Quarter 2020	Year to Date Thru 3/31/2020	Annual 2020 Budget	Under (Over) Budget	Percent Received / Expended
Revenues/Other Cash Inflows					
Taxes			$ 6,320,973	$ 6,320,973	
Business Licenses	$ 87,210	$ 87,210	91,250	4,040	95.6%
Non-Business Licenses & Permits	75,304	75,304	350,450	275,146	21.5%
Intergovernmental	10,690	10,690	2,308,457	2,297,767	0.5%
General Government Fees	160,623	160,623	427,444	266,821	37.6%
Public Safety Fees	5,160	5,160	95,400	90,240	5.4%
Recreation Fees	23,132	23,132	100,000	76,868	23.1%
Fines & Forfeitures	61,327	61,327	285,500	224,173	21.5%
Franchise Fees			382,000	382,000	
Interest and dividends			75,000	75,000	
Miscellaneous Revenue	13,115	13,115	9,000	(4,115)	145.7%
Contributions From Other Funds			315,000	315,000	
Fund Balance Reserves			242,866	242,866	
Total Revenues/Other Cash Inflows	**$ 436,561**	**$ 436,561**	**$ 11,003,340**	**$ 10,566,779**	**4.0%**

	1st Quarter 2020	Year to Date Thru 3/31/2020	Annual 2020 Budget	Under (Over) Budget	Percent Received / Expended
Expenditures/Other Cash Outflows					
City Council	$ 19,327	$ 19,327	$ 128,219	$ 108,892	15.1%
Legal Services	19,722	19,722	100,915	81,193	19.5%
Administrative Services	68,338	68,338	294,082	225,744	23.2%
Assessing	10,157	10,157	176,174	166,017	5.8%
Financial Services	46,417	46,417	265,733	219,316	17.5%
Community Development	102,337	102,337	494,612	392,275	20.7%
Police Services	1,101,627	1,101,627	5,164,679	4,063,052	21.3%
Fire Services	137,436	137,436	745,181	607,745	18.4%
Recreation & Parks	119,896	119,896	636,480	516,584	18.8%
Engineering Services	147,152	147,152	705,617	558,465	20.9%
Public Works	489,808	489,808	2,291,647	1,801,839	21.4%
Transfer to Other Funds					
Total Expenditures/Other Cash Outflow	**$ 2,262,217**	**$ 2,262,217**	**$ 11,003,339**	**$ 8,741,122**	**20.6%**

City of Robbinsdale
Water Utility Fund
For the Quarter Ended March 31, 2020

	1st Quarter 2020	Year to Date Thru 3/31/2020	Annual 2020 Budget	Under (Over) Budget	Percent Received / Expended
Water Utility Operations					
Revenues/Other Cash Inflow					
Water Charges	$ 320,536	$ 320,536	$ 2,091,110	$ 1,770,574	15.3%
Interest Income	71	71	40,000	39,929	0.2%
Bond Proceeds			19,419,660	19,419,660	
Other Revenue	9,441	9,441		(9,441)	
Total Revenues/Other Cash Inflows	**$ 330,048**	**$ 330,048**	**$ 21,550,770**	**$ 21,220,722**	**1.5%**
Expenses/Other Cash Outflow					
Personal Service	$ 67,448	$ 67,448	$ 269,609	$ 202,161	25.0%
Supplies	25,570	25,570	101,680	76,110	25.1%
Other Services & Charges	209,685	209,685	721,621	511,936	29.1%
Depreciation	50,000	50,000	200,000	150,000	25.0%
Capital Improvements	346,213	346,213	19,859,845	19,513,632	1.7%
Bond Principal	350,000	350,000	350,000	-	100.0%
Bond Interest	31,154	31,154	57,906	26,752	53.8%
Fiscal Agent Fees			450	450	
Debt Issuance Cost			20,000	20,000	
Operating Transfers Out			15,000	15,000	
Total Expenses/Other Cash Outflow	**$ 1,080,070**	**$ 1,080,070**	**$ 21,596,111**	**$ 20,516,041**	**5.0%**

	Increase (Decrease)
Year-to-date Revenue less Expenses	$ (750,022)

City of Robbinsdale
Sanitary Sewer Fund
For the Quarter Ended March 31, 2020

	1st Quarter 2020	Year to Date Thru 3/31/2020	Annual 2020 Budget	Under (Over) Budget	Percent Received / Expended
Sanitary Sewer Operations					
Revenues/Other Cash Inflows					
Sanitary Sewer Charges	$ 436,699	$ 436,699	$ 2,589,993	$ 2,153,294	16.9%
Interest Income	103	103	10,000	9,897	1.0%
Bond Proceeds			488,625	488,625	
Total Revenues/Other Cash Inflows	**$ 436,802**	**$ 436,802**	**$ 3,088,618**	**$ 2,651,816**	**14.1%**
Expenses/Other Cash Outflows					
Personal Service	$ 25,496	$ 25,496	$ 168,196	$ 142,700	15.2%
Supplies	1,819	1,819	29,800	27,981	6.1%
Other Charges & Services	346,141	346,141	1,426,378	1,080,237	24.3%
Depreciation	62,500	62,500	250,000	187,500	25.0%
Capital Improvements			774,875	774,875	
Bond Principal Pymts	460,000	460,000	460,000	-	100.0%
Bond Interest	40,339	40,339	74,643	34,304	54.0%
Fiscal Agent Fees			550	550	
Debt Issuance Cost			10,000	10,000	
Operating Transfers Out			16,000	16,000	
Total Expenses/Other Cash Outflow	**$ 936,295**	**$ 936,295**	**$ 3,210,442**	**$ 2,274,147**	**29.2%**

	Increase (Decrease)
Year-to-date Revenue less Expenses	$ (499,493)

City of Robbinsdale
Storm Sewer Fund
For the Quarter Ended March 31, 2020

		1st Quarter 2020		Year to Date Thru 3/31/2020		Annual 2020 Budget		Under (Over) Budget	Percent Received / Expended
Storm Sewer Operations									
Revenues/Other Cash Inflow									
Storm Sewer Charges	$	245,764	$	245,764	$	1,352,008	$	1,106,244	18.2%
Interest Income						4,425		4,425	
Bond Proceeds						896,600		896,600	
Total Revenues/Other Cash Inflows	**$**	**245,764**	**$**	**245,764**	**$**	**2,253,033**	**$**	**2,007,269**	**10.9%**
Expenses/Other Cash Outflow									
Personal Service	$	28,811	$	28,811	$	153,869	$	125,058	18.7%
Supplies		4,059		4,059		136,400		132,341	3.0%
Other Charges & Services		116,047		116,047		398,079		282,032	29.2%
Depreciation		100,000		100,000		400,000		300,000	25.0%
Capital Improvements		50,771		50,771		1,345,165		1,294,394	3.8%
Bond Principal Pymts		305,000		305,000		305,000			100.0%
Bond Interest		38,509		38,509		72,475		33,966	53.1%
Fiscal Agent Fees						450		450	
Debt Issuance Cost						16,500		16,500	
Operating Transfers out						25,000		25,000	
Total Expenses/Other Cash Outflow	**$**	**643,197**	**$**	**643,197**	**$**	**2,852,938**	**$**	**2,209,741**	**22.5%**
				Increase (Decrease)					
Year-to-date Revenue less Expenses			$	(397,433)					

City of Robbinsdale
Solid Waste Fund
For the Quarter Ended March 31, 2020

	1st Quarter 2020	Year to Date Thru 3/31/2020	Annual 2020 Budget	Under (Over) Budget	Percent Received / Expended
Solid Waste Operations					
Revenues/Other Cash Inflow					
Solid Waste Charges	$ 328,179	$ 328,179	$ 1,939,019	$ 1,610,840	16.9%
County Grant Revenue			40,100	$ 40,100	
Interest Income			42,935	42,935	
Other Revenue	420	420			#DIV/0!
Total Revenues	**$ 328,599**	**$ 328,599**	**$ 2,022,054**	**$ 1,693,875**	**16.3%**
Expenses/Other Cash Outflow					
Supplies	$	$	$ 50	$ 50	
Other Charges & Services	255,519	255,519	1,761,873	1,506,354	14.5%
Transfer to Other Funds			200,000	200,000	
Total Expenses/Other Cash Outflow	**$ 255,519**	**$ 255,519**	**$ 1,961,923**	**$ 1,706,404**	**13.0%**
		Increase (Decrease)			
Year-to-date Revenue less Expenses		$ 73,080			

MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: May 5, 2020

SUBJECT: Approval of Resolution Authorizing Condemnation of Property for the Proposed New Water Tower Using Eminent Domain Proceedings

Background:

City Council Members would be familiar with the actions being taken to provide a new 750,000 gallon water tower on a site located between County Road 81 and West Broadway (County Road 8), immediately to the south of TH100. The plan showing the proposed location is included as *Attachment 1* as a reminder to Council Members.

At its meeting on March 4th, 2020, City Council approved action to proceed with the acquisition process. The Attorney working through the condemnation process has asked that a resolution be adopted establishing more formal language to authorize the condemnation of the necessary property using the City's power of eminent domain.

A resolution has been formulated by the Attorney and is included as *Attachment 2*.

In order to keep the process moving, staff recommend the adoption of the resolution.

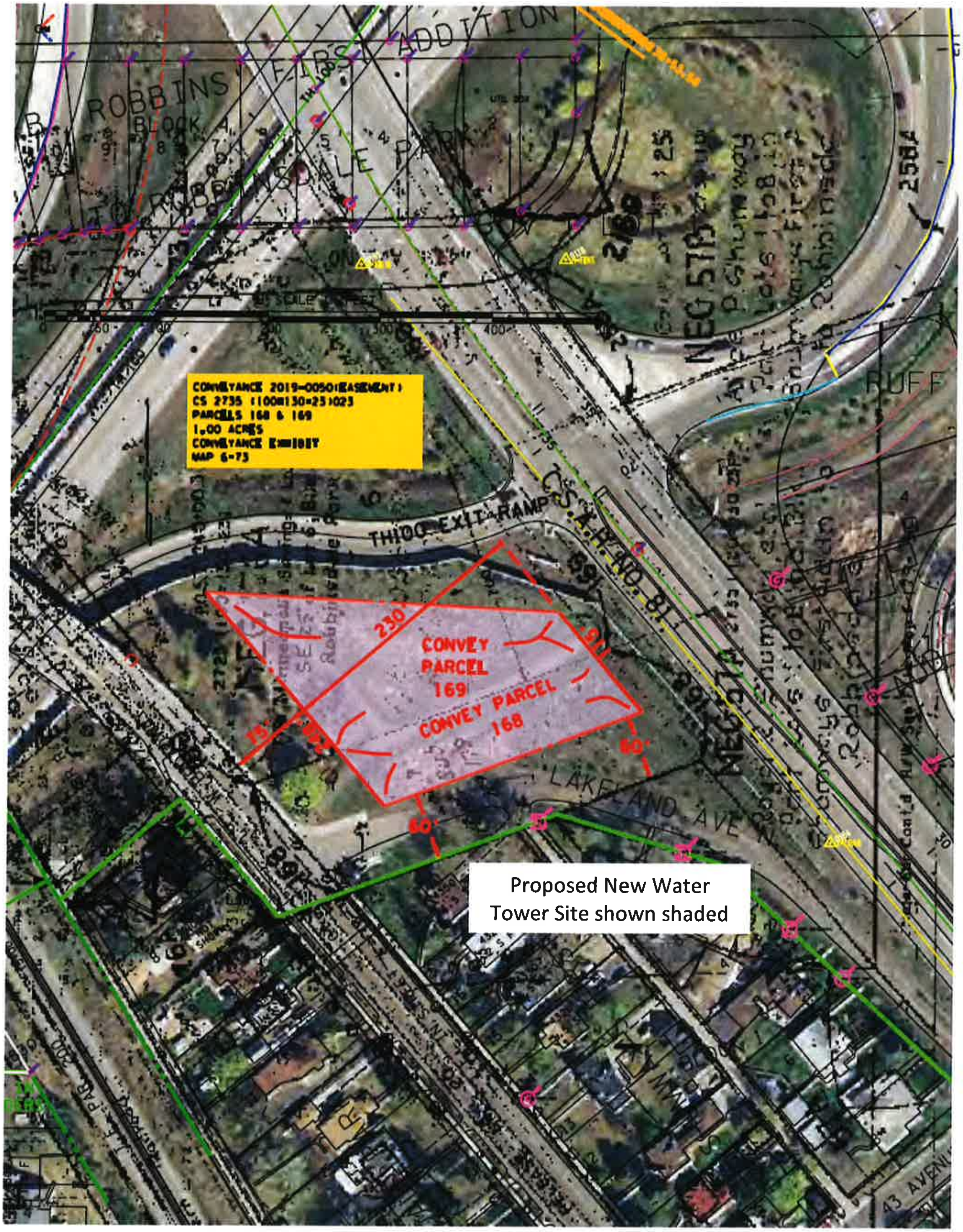
Recommendation:

Waive the reading and order the adoption of the attached resolution authorizing eminent domain proceedings to acquire the property proposed for the purpose of a new water tower.

Marcia Glick, City Manager

CONCURRENCE:

Richard McCoy, P.E.
Public Works Director / City Engineer


CONVEY PARCEL 169
CONVEY PARCEL 168
1.00 ACRES
MAP 6-73
THIDD EXIT RAMP
LAKELAND AVE
Proposed New Water Tower Site shown shaded

Member Backen moved and Member Blonigan seconded a motion that the following resolution be read and adopted this 5th day of May, 2020.

CITY OF ROBBINSDALE

RESOLUTION NO. 7813

RESOLUTION AUTHORIZING EMINENT DOMAIN PROCEEDINGS TO ACQUIRE CERTAIN REAL PROPERTY

WHEREAS, the City of Robbinsdale (the "**City**") is a municipal corporation and subdivision of the State of Minnesota organized and operating under Minnesota law, and is authorized to acquire real estate by exercising the power of eminent domain under and pursuant to Minn. Stat., Ch. 117; and

WHEREAS, the City's Water System Improvement plan has identified the need for the construction of a new 750,000-gallon water tower; and

WHEREAS, City staff members have identified an appropriate location for the new water tower on certain real estate located in the City and described on the attached **Exhibit A** (the "**Property**"); and

WHEREAS, the Property is current part of residual land from the reconstruction of TH100 and is currently an open space area and covered by a MnDOT highway easement;

WHEREAS, MnDOT has indicated its willingness to extinguish the overlying highway easement if the City first obtains the underlying Property in fee;

WHEREAS, in order to construct such facilities on the Property, it is necessary to acquire the Property in fee simple;

WHEREAS, the acquisition, construction, operation, and maintenance of the new water tower is necessary and convenient for the promotion of the public health; and

WHEREAS, after conducting reasonable due diligence, City Staff have determined that the owner(s) of the Property are deceased, and ownership did not transfer formally through probate to any known heirs, and as such the City has been unable to negotiate with an owner of the Property for the desired property rights;

NOW, THEREFORE, be it resolved by the City Council of the City of Robbinsdale:

1. The City Council hereby finds that it is necessary and in the public interest to acquire fee simple absolute title to the Property.

2. The City attorney and staff are authorized and directed to commence eminent domain proceedings to acquire fee title to the Property.

3. The Property to be acquired is described on the attached Exhibit A.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof: Rogan, Selman, Backen, Blonigan, Mayor Muprhy

and the following voted against the same: None

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 5th DAY OF MAY, 2020.

____

Regan Murphy, Mayor

ATTEST:

____

Kate Croteau, City Clerk

EXHIBIT A

Legal Description of the Property to Be Acquired

That part of Lot 1, Auditor's Subdivision No. 179, lying southwesterly of Trunk Highway No. 52 (formerly Trunk Highway No. 3) as located on January 1, 1939, and that part of Lot 1, Block 5, A.B. Robbin's First Addition to Robbinsdale Park, lying southwesterly of Trunk Highway No. 52 (formerly Trunk Highway No. 3) as located on January 1, 1939; according to the plats on file and of record in the Office of the County Recorder in and for Hennepin County, Minnesota, described as follows: Commencing at the intersect of a line run parallel with and distant 60 feet northwesterly of the southeasterly line of Lot 1, said Auditor's Subdivision No. 179 a line run parallel with and distance 75 feet northeasterly of the southwesterly line thereof; thence northwesterly along said 75 foot parallel line and its northwesterly extension for 248 feet to the point of beginning of Tract A to be described; thence southeasterly along said last described course for 248 feet; thence northeasterly along said 60 foot parallel line to its intersection with a line run parallel with and distance 305 feet northeasterly of the southwesterly line of Lot 1, said Auditor's Subdivision No. 179; thence northwesterly along said 305 foot parallel line and its northwesterly extension for 115 feet; thence westerly to the point of beginning.

Abstract Property

City of Robbinsdale

MEMORANDUM

TO:	Mayor and Council Members
FROM:	Marcia Glick, City Manager
DATE:	May 5, 2020
RE:	Insurance Renewal - Waiving the Statutory Tort Liability Limits

Background

Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased.

Analysis/Conclusion

If the City does not waive the statutory tort limits, an individual claimant would be able to recover no more than $500,000 from our insurance coverage on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to $1.5 million.

If the City waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to $2 million for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is $2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to $2 million, regardless of the number of claimants. Waiving the limit results in a premium increase of 3.5%, which, for the City, is approximately $3,000.

The City has the option to purchase excess coverage in factors of $1 million. The basic policy covers up to $2 million and covers several areas not covered by the Statutory Tort Liability Limits. Examples provided by LMCIT include: "Police Liability, Employment related discrimination claims, Land Use, certain types of Contract claims may expose your city to liability for damages sustained over and above the Cap." The City has exposure to all these areas.

If the City waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased (i.e. if $1M extra coverage is purchased, a person could recover up to $3M.) The total which all claimants would be able to recover for a single occurrence would also be limited to the amount of coverage purchased, regardless of the number of claimants. Purchasing additional coverage and waiving the tort liability limits increases the cost of the excess coverage by 25%. The cost of excess liability coverage per million is approximately $17,400 if we waive, and approximately $16,875 if we do not waive. The City has the option to set aside this premium savings as an insurance reserve for the future.

Bill Husbands typically recommends waiving the monetary limits on the tort liability and does not recommend the purchase of excess liability coverage. The City Manager and Finance Director reviewed this matter and feel this is an appropriate expense for the City, given the City's exposure to activities where the statutory limits apply.

Recommendation

Approve a motion to direct the City Manager to execute the appropriate documents WAIVING the monetary limits on municipal tort liability established by Minnesota Statutes 466.04 for the City of Robbinsdale relating to the 2020-2021 insurance renewal and not involve the purchase of excess liability coverage.

Marcia Glick, City Manager

CONCURRENCE:

Jeff Zuba, Finance Director

MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: May 5, 2020

SUBJECT: Quotes for Chowen Avenue – Storm Discharge System to Ryan Lake – Project No. 72720

Background:

This matter was last brought before City Council at the April 7th meeting. At that time, all bids received for the work to provide infrastructure (discharge line from County Road 9 to Ryan Lake for use as supplemental pumping from Crystal Lake) were rejected. At that time, City Council was advised by staff that the elements of the work would be included as part of the Beard / Chowen Avenue project and that quotes would be sought for the line along Chowen to Ryan Lake.

Amended details were prepared and issued to 3 companies for quotes (allowed because total was anticipated to be below $175,000). At the due time, 3 quotes had been received with total costs ranging between $146,630.95 and $210,255.00. The Engineer's estimate for the work is $136,346.50. The abstract of bids has been included as *Attachment 1* for Council Members' information.

The overall low bidder is Northdale Construction Co. Inc. of Albertville, MN. Northdale has performed numerous reconstruction projects for the City in a satisfactory manner.

Given that the revised prices for this element of the work is far more in line with expectations, it is recommended that City Council approve the lowest received quote and proceed with this part of the work.

Recommendation:

By motion, authorize the Mayor and City Manager to enter into a contract with Northdale Construction Co. Inc. of Albertville, MN for construction work associated with elements of the Chowen Avenue – Storm Discharge System to Ryan Lake – Project No. 72720 for an estimated cost of $146,630.95.

Marcia Glick, City Manager

CONCURRENCE:

Richard McCoy, P.E.
Public Works Director / City Engineer

4/30/2020

City of Robbinsdale
Project Bid Abstract

Project Name:	**Chowen Ave. Crystal Lake Storm Outlet Revised**	**Contract No.:**	
Client:	**City of Robbinsdale**	**Project No.:**	**72720**
Bid Opening:		**Owner:**	**City of Robbinsdale Public Works**

Line No.	Item	Project: 72720 - Chowen Ave., Crystal Lake Storm Outlet Revised	Units	Quantity	Engineers Estimate Unit Price	Engineers Estimate Total Price	Northdale Construction Co., Inc. Unit Price	Northdale Construction Co., Inc. Total Price	Veit & Company, Inc. Unit Price	Veit & Company, Inc. Total Price	Geisinger & Sons, Inc Unit Price	Geisinger & Sons, Inc Total Price
1	1000	Mobilization	Lump Sum	1	$10,000.00	$10,000.00	$25,500.00	$25,500.00	$36,457.00	$36,457.00	$21,000.00	$21,000.00
2	1001	Traffic Control	Lump Sum	1	$2,000.00	$2,000.00	$525.00	$525.00	$4,070.00	$4,070.00	$4,500.00	$4,500.00
3	1002	Sweeping	Hour	10	$160.00	$1,600.00	$133.35	$1,333.50	$138.00	$1,380.00	$250.00	$2,500.00
4	1007.1	Sediment Control Log, Rock	L F	100	$9.00	$900.00	$26.25	$2,625.00	$11.00	$1,100.00	$8.00	$800.00
5	2001.1	Clear & Grub	Lump Sum	1	$1,000.00	$1,000.00	$0.01	$0.01	$4,160.00	$4,160.00	$3,000.00	$3,000.00
6	2003	Remove Bituminous Pavement	Sq Yd	142	$4.50	$639.00	$5.00	$710.00	$7.00	$994.00	$5.00	$710.00
7	2005	Remove Concrete Driveway Pavement	Sq Yd	65	$8.00	$520.00	$10.00	$650.00	$11.00	$715.00	$8.00	$520.00
8	2006	Remove Concrete Sidewalk	Sq Yd	24	$8.00	$192.00	$10.00	$240.00	$15.00	$360.00	$5.00	$120.00
9	2012	Remove Curb & Gutter	Lin Ft	105	$6.00	$630.00	$10.00	$1,050.00	$6.00	$630.00	$6.00	$630.00
10	2043	Sawing Concrete Pavement	Lin Ft	85	$6.00	$510.00	$7.00	$595.00	$6.00	$510.00	$6.00	$510.00
11	2044	Sawing Bituminous Pavement (Full Depth)	Lin Ft	90	$4.00	$360.00	$5.00	$450.00	$4.00	$360.00	$5.00	$450.00
12	3017	8" PVC Pipe Sewer, C900	Lin Ft	1005	$57.00	$57,285.00	$43.92	$44,139.60	$61.00	$61,305.00	$100.00	$100,500.00
13	3021	8" PVC 22 1/2 Bend, C900	Each	4	$370.00	$1,480.00	$405.76	$1,623.04	$450.00	$1,800.00	$800.00	$3,200.00
14	5026.2	Construct Drainage Structure, Des. ST-27 (27")	Each	1	$1,600.00	$1,600.00	$2,386.06	$2,386.06	$1,540.00	$1,540.00	$1,500.00	$1,600.00
15	5072	Casting Assembly, Type R-2561	Each	1	$750.00	$750.00	$1,204.13	$1,204.13	$1,050.00	$1,050.00	$700.00	$700.00
16	5101.1	8" PVC Cleanout, C900 (Includes Bend, Cap and Pipe)	Each	4	$1,600.00	$6,400.00	$1,360.35	$5,441.40	$850.00	$3,400.00	$1,400.00	$5,600.00
17	8014	Aggregate Base Class V (4" Depth, compacted)	Sq Yd	89	$10.50	$934.50	$7.23	$643.47	$10.00	$890.00	$22.00	$1,958.00
18	8015	Aggregate Base Class V, 6" Depth, Compacted	Sq Yd	142	$15.00	$2,130.00	$10.30	$1,462.60	$14.00	$1,988.00	$31.00	$4,402.00
19	8019	Concrete Curb & Gutter, Design B618	Lin Ft	105	$42.00	$4,410.00	$33.60	$3,528.00	$43.00	$4,515.00	$45.00	$4,725.00
20	8022	6" Concrete Pavement, High Early	Sq Yd	65	$90.00	$5,850.00	$102.48	$6,661.20	$78.00	$5,070.00	$110.00	$7,150.00
21	8024	4" Concrete Sidewalk	Sq Yd	24	$80.00	$1,920.00	$82.95	$1,990.80	$65.00	$1,560.00	$97.00	$2,328.00
22	8033	Type SP 12.5 Non Wearing Course Mixture 2B 3" Thick	Sq. Yd.	142	$38.00	$5,396.00	$30.94	$4,393.48	$37.00	$5,254.00	$36.00	$5,112.00
23	8039	Type SP 9.5 Wearing Course Mixture 2 C 3" Thick	Sq. Yd.	142	$40.00	$5,680.00	$32.88	$4,668.96	$41.00	$5,822.00	$40.00	$5,680.00
24	9000.3	Loam Topsoil Borrow LV	Cu Yd	350	$33.00	$11,550.00	$56.75	$19,862.50	$12.00	$4,200.00	$45.00	$15,750.00
25	9001	Sodding, Type Lawn	Sq Yd	1560	$8.00	$12,480.00	$8.93	$13,930.80	$8.00	$12,480.00	$10.00	$15,600.00
26	9002.3	Seeding, Type 25-131	Acre	0.1	$1,300.00	$130.00	$10,164.00	$1,016.40	$7,920.00	$792.00	$12,100.00	$1,210.00
	Totals for Project 72720					$136,346.50		$146,530.95		$162,402.00		$210,255.00
	% of Estimate for Project 72720							7.54%		19.11%		54.21%

I hereby certify that this is an exact reproduction of bids received.

Certified By: ______________________________ **License No.** ________
Date: ____________

MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: May 5, 2020

SUBJECT: Amendment to Water Infrastructure Professional Services Contract

Background:

At its July 2nd 2019 meeting, City Council approved a Professional Service Contract with AE$_2$S for the Water System Improvements Projects being undertaken over the next few years at a cost not to exceed $1,623,436.

On January 7th 2020, the City Council approved an amendment to the contract associated with the proposed lime slaking equipment (additional $110,000).

Another request for amendment has been received relating to work at existing Well #4. The original plan was that the Wellhouse would be left in place while the connected Filter Plant 3 was demolished after decommissioning. However as detailed design and review has continued, the connectivity of elements between the two buildings, especially the electrical feed to the well will cause difficulties in being able to achieve the initial plan.

The proposed action is to now convert the existing Well #4 to a submersible type of pump and eliminate the ongoing need for the Wellhouse structure. This action is something that staff had thought would be taken at some stage (maybe further in the future), but given the complications of working around the intertwined structures and utilities, it makes logical sense to include the work as part of the current project.

The Consultant has indicated that the additional fees that would be associated with this amendment will be $30,000 for the design / bidding phase and $20,000 for the construction phase for a total anticipated change of $50,000.

Staff has reviewed this proposed amendment and agrees that the additional fees are warranted for the additional work required. Approval of this change is recommended.

City Council should also be aware that there will also be an amendment sought for the inclusion of Soda Ash in the treatment process, for the inclusion of solar power elements and for additional stormsewer and site requirements. This amendment will be reported once the initially submitted request has been reviewed by the Consultant as staff had multiple questions about elements being sought.

Recommendation:

Motion to authorize a change to the Professional Service Contract with AE_2S for the additional work associated with the amendments to Well #4 at an additional cost not to exceed $ 50,000.00.

Marcia Glick, City Manager

CONCURRENCE:

Richard McCoy, P.E.
Public Works Director / City Engineer

PUBLIC HEARING

TO:	Mayor and City Council
FROM:	Marcia Glick, City Manager
DATE:	May 5, 2020
RE:	Permit – Chickens – 4211 York Avenue North

Background

Chris Connaker, 4211 York Avenue North, submitted a domestic animals application requesting approval of a permit for five (5) hen chickens. The City Code requires that a person keeping or maintaining more than two chickens must obtain a permit and that owners of all properties within 200 feet of the subject premises are notified of a public hearing regarding the issuance of a permit. The neighboring property owners have been notified and the public hearing notice has been published.

The purpose for the keeping of chickens is for educating his daughter to learn about raising and taking care of chickens, and egg production to feed the family. The family has taken educational courses to learn about the keeping of chickens. The chickens will have a coop and a privacy fence is being installed around the backyard. Animal feces are prohibited from Robbinsdale yard compost sites as well as yard waste collected by Waste Management. Litter material can be disposed of in the garbage containers.

Analysis/Conclusion

The Police Chief and City Planner approve the permit. The Building Official notes that the coop is under 200 square feet, so no building permit is required. The Code Enforcement Official approves with conditions that the screening withstand predators and snow pushing against it, ensure proper collection and disposal of feces/litter material, ensure proper storage of food and prevent pest invasion of food spillage, allow adequate roosting space for the chickens, ensure a proper supply of water in winter, and ensure a maintenance plan exists to keep the coop in good condition to prevent neighbor complaints of neglect.

There have been some inquiries, but no one has submitted a formal comment.

Recommendation

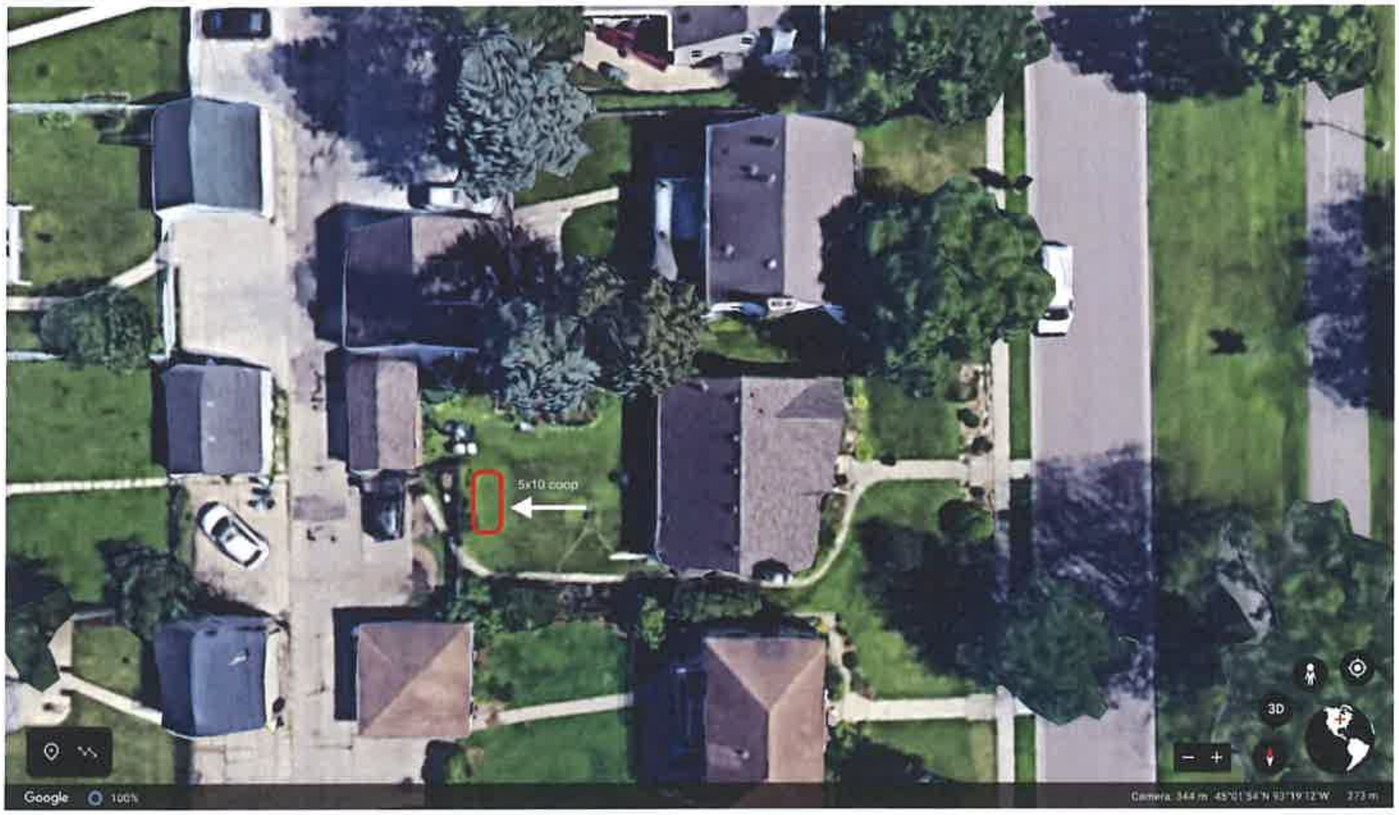
1. Conduct the public hearing and take public comment.
2. After hearing the public comments, consider approval of the permit request for five (5) chickens at 4211 York Avenue North subject to the following conditions:
   a. that electric and building permits be obtained, if necessary, at any time during the tenure of each annual license;
   b. compliance with standards of Zoning Ordinance, Section 510.11, Accessory Structures, including total coverage of all accessory structures, and no more than one accessory structure allowed without a permanent foundation;
   c. that the screening withstand predators and snow pushing against it;
   d. that there is proper collection and disposal of feces/litter material;
   e. that permit holder ensures proper storage of food and prevent pest invasion of food spillage;
   f. that there is adequate roosting space for the chickens;
   g. that there is a proper supply of water in winter;
   h. that a maintenance plan exists to keep the coop in good condition to prevent neighbor complaints of neglect.

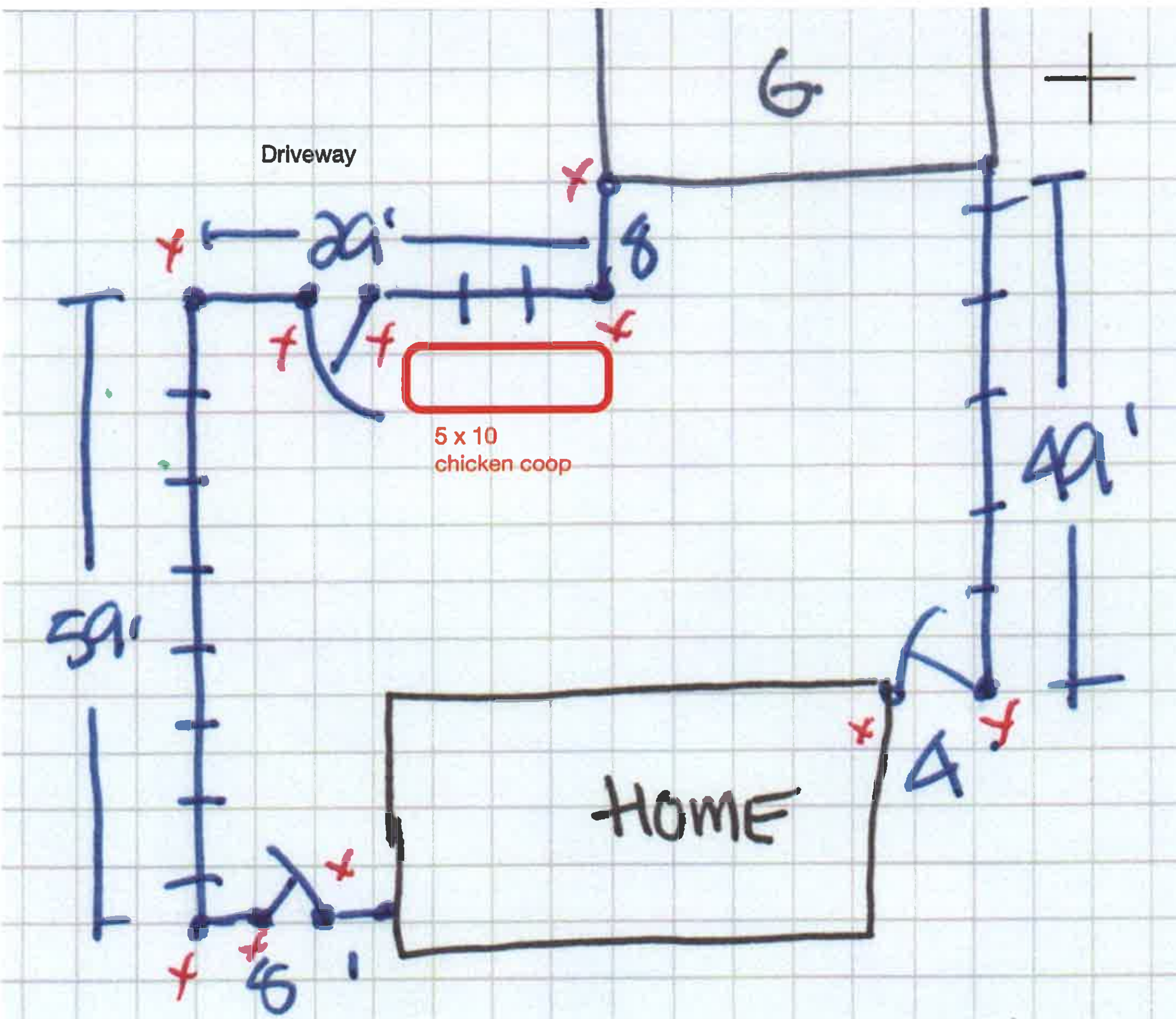
Marcia Glick

Marcia Glick, City Manager

Kate Croteau

Kate Croteau, City Clerk


5x10 coop
3D
Google
100%
Camera: 344 m 45°01'54"N 93°19'12"W 273 m


G
Driveway
29'
8
5 x 10
chicken coop
59'
49'
4
HOME
6
1

City of Robbinsdale

TO:	Mayor and City Council
FROM:	Marcia Glick, City Manager
DATE:	May 5, 2020
RE:	Promotion of 2020 Performance Management Survey

Background:

The City of Robbinsdale has launched the 2020 Performance Management Survey for Robbinsdale residents to complete online. The Performance Management portion includes 11 questions. This year's Survey will include 6 additional questions pertaining to a proposed Community Building Concept in Sanborn Park, for a total of 17 questions. The feedback generated will help guide future Council discussions about city services and discussions related to Sanborn Park.

Robbinsdale residents will be able to complete the survey up until June 8th, 2020. The results of the survey will be presented to the City Council at the June 16th City Council meeting for submittal to the Minnesota State Auditor's Office and reimbursement through the Performance Measurement Program. If you would like to learn more about the proposed Community Building at Sanborn Park, you can go to www.robbinsdalemn.com/sanborn.

Recommendation:

Residents are encouraged to participate in the Survey by going to www.robbinsdalemn.com/survey. The Survey link was also published in the May 1, 2020 Weekly Newsletter and will be included in the upcoming Utility Billing Newsletter and on City Social Media accounts.

Marcia Glick

Marcia Glick, City Manager

CONCURRENCE:

John Tingley, Assistant to City Manager

City of Robbinsdale

MEMORANDUM

TO: City Council

FROM: Marcia Glick, City Manager

DATE: May 5, 2020

RE: Voucher Requests Pending Approval for Disbursement

The check register dated May 5, 2020 reflects the voucher requests pending approval for disbursement.

The check register dated April 22, 2020 through May 5, 2020 is a list of vouchers requiring payment for City funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Recommendation

By motion approve disbursement requests for period ending May 5, 2020.

Marcia E. Glick

Marcia Glick, City Manager

CONCURRENCE:

Jeff Zuba, Finance Director

Company		Amount
01000	General Fund	299,737.73
03050	DWI Forfeiture Special Revenue	250.00
05010	Park Capital Improvements	9.99
05410	Street Reconstruction Projects	5,330.00
06000	Water	4,186.83
06100	Sanitary Sewer	46.49
06200	Storm Sewer	5,608.84
06300	Solid Waste	30.00
06400	Liquor Operations	42,290.62
06700	License Center	67.96
07000	Central Garage	6,673.13
07100	Central Services	28,564.34
07300	Insurance Risk	985.84
07400	Benefit Accrual	162,188.14
	Report Totals	555,969.91

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
202002	**4/24/2020**		**119006 56 BREWING LLC**												
		240.00	BEER INVENTORY		152867	5608373	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120	
		240.00													
202003	**4/24/2020**		**120345 AKRADI, FARTASH**												
		408.32	RFUND 4134 XENIA OVERPAY FINAL		152874	20200424	6000	2050			Utility Refunds	Water Balance Sheet	06000	120	
		408.32													
202004	**4/24/2020**		**120355 BARBEAU, KURTIS**												
		11.20	RFUND 3600 QUAIL OVERPAY FINAL		152884	20200424	6000	2050			Utility Refunds	Water Balance Sheet	06000	120	
		11.20													
202005	**4/24/2020**		**108449 CENTRAL PENSION FUND**												
		1,120.00			152478	0408208210014	7400	2162			Defined Pension Payable	Benefit Accrual Balance S	07400	120	
		1,120.00			152833	04222010350212	7400	2162			Defined Pension Payable	Benefit Accrual Balance S	07400	120	
		2,240.00													
202006	**4/24/2020**		**120352 CHRIST, KEVIN**												
		139.79	RFUND 4461 38TH OVERPAY FINAL		152881	20200424	6000	2050			Utility Refunds	Water Balance Sheet	06000	120	
		139.79													
202007	**4/24/2020**		**120353 DERNELL, JEREMY**												
		10.20	RFUND 3050 GRIMES OVERPAY FINA		152882	20200424	6000	2050			Utility Refunds	Water Balance Sheet	06000	120	
		10.20													
202008	**4/24/2020**		**117978 DYNAMIC PUBLISHING LLC**												
		747.50	2021 TOWN PLANNER LIQ STORE		152864	210058	6405	6382			Advertising / Promotions	Liquor Operations	06400	120	
		747.50													
202009	**4/24/2020**		**120344 FAHERTY, AMBER**												
		135.04	RFUND 4231 DREW OVERPAY FINAL		152873	20200424	6000	2050			Utility Refunds	Water Balance Sheet	06000	120	
		135.04													
202010	**4/24/2020**		**101147 GENERAL OFFICE PRODUCTS COMPANY**												
		21,587.05	SQUAD ROOM REMODEL		152866	460369	7115	6915		00019919	Building & Structures (inclu	CS Government Buildings	07100	145	
		21,587.05													
202011	**4/24/2020**		**120347 GULLICKSON, CHRISTOPHER**												
		6.96	RFUND 2947 FRANCE OVERPAY FINA		152876	20200424	6000	2050			Utility Refunds	Water Balance Sheet	06000	120	
		6.96													
202012	**4/24/2020**		**120349 HABBEN, LAURA**												
		89.37	RFUND 4223 40TH OVERPAY FINAL		152878	20200424	6000	2050			Utility Refunds	Water Balance Sheet	06000	120	
		89.37													
202013	**4/24/2020**		**120350 HALL, NICHOLAS**												
		45.90	RFUND 4207 GRIMES OVERPAY FINA		152879	20200424	6000	2050			Utility Refunds	Water Balance Sheet	06000	120	
		45.90													

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
202014	**4/24/2020**		**120354 HILL, AMANDA**												
		169.93	RFUND 4568 ZENITH OVERPAY FINA		152883	20200424	6000	2050			Utility Refunds	Water Balance Sheet	06000	120	
		169.93													
202015	**4/24/2020**		**117662 HY-VEE INC**												
		12,075.00	RENT MAY 2020		152865	LEASE 05-20	6405	6338			Rentals/Leases	Liquor Operations	06400	120	
		12,075.00													
202016	**4/24/2020**		**120351 INVESTMENT LLC TRUST**												
		75.86	RFUND 4606 CHOWEN OVERPAY FINA		152880	20200424	6000	2050			Utility Refunds	Water Balance Sheet	06000	120	
		75.86													
202017	**4/24/2020**		**120348 KYLE PROPERTIES LLC**												
		71.34	RFUND 2766 ZENITH OVERPAY FINA		152877	20200424	6000	2050			Utility Refunds	Water Balance Sheet	06000	120	
		71.34													
202018	**4/24/2020**		**120342 MICHELLE BUHL**												
		30.00	RFUND GARB STICKERS 7365-7368		152851	20200422	6301	4746			Garbage Sticker Sales	Solid Waste Revenue	06300	120	
		30.00													
202019	**4/24/2020**		**100275 MINNESOTA CHILD SUPPORT**												
		483.61			152844	0422201035024	7400	2402			Due to other governments - g	Benefit Accrual Balance S	07400	120	
		234.88			152845	0422201035025	7400	2402			Due to other governments - g	Benefit Accrual Balance S	07400	120	
		718.49													
202020	**4/24/2020**		**100342 MN NCPERS LIFE INSURANCE**												
		128.00			152846	0422201035026	7400	2125			Supplemental LifePayable	Benefit Accrual Balance S	07400	120	
		128.00													
202021	**4/24/2020**		**111218 O'REILLY AUTO PARTS**												
		10.00-	CORE RETURN		152852	1918-119376	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		5.12	TPMS SERVICE KIT		152853	1918-119376	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		39.60	BATTERY #111		152854	1918-118505	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		.79-	2% NET 10		152855	1918-118505	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		28.64	BATTERY		152856	1918-118406	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		.57-	2% NET 10		152857	1918-118406	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		29.60	BATTERY		152858	1918-118400	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		.59-	2% NET 10		152859	1918-118400	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		4.48	VALVE STEMS		152860	1918-118627	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		.09-	2% NET 10		152861	1918-118627	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		9.96	SPARK PLUG		152862	1918-118635	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		.20-	2% NET 10		152863	1918-118635	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		105.16													
202022	**4/24/2020**		**120206 ROBBINSDALE POLICE ASSOCIATION**												
		54.00			152490	0408208210025	7400	2152			Union Dues	Benefit Accrual Balance S	07400	120	

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		52.00			152842	04222010350220	7400	2152			Union Dues	Benefit Accrual Balance S	07400	120	
		106.00													
202023	**4/24/2020**		**120346 SISCO, JULIUS**												
		9.40	RFUND 4115 SCOTT OVERPAY FINAL		152875	20200424	6000	2050			Utility Refunds	Water Balance Sheet	06000	120	
		9.40													
202024	**4/24/2020**		**113200 SOUTHERN WINE & SPIRITS OF MN, LLC**												
		10,354.49	LIQUOR INVENTORY		152868	5056412	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
		84.48	FREIGHT CHARGES - FUEL		152869	5056412	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		135.00	MISCELLANEOUS INVENTORY		152870	5056413	6400	1425			Miscellaneous Inventory	Liquor Operation Balance	06400	120	
		7.68	FREIGHT CHARGES - FUEL		152871	5056413	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		10,581.65													
202025	**4/24/2020**		**120343 SWANSON, BARBARA**												
		32.71	RFUND 4222 CHOWEN OVERPAY FINA		152872	20200424	6000	2050			Utility Refunds	Water Balance Sheet	06000	120	
		32.71													
202026	**4/24/2020**		**118016 THE HARTFORD**												
		336.90			152487	0408208210022	7400	2119			LTD Payable	Benefit Accrual Balance S	07400	120	
		336.90			152838	04222010350217	7400	2119			LTD Payable	Benefit Accrual Balance S	07400	120	
		673.80													
202027	**4/24/2020**		**119532 US DEPARTMENT OF EDUCATION AWG**												
		257.59			152839	04222010350218	7400	2160			Garnishments Payable	Benefit Accrual Balance S	07400	120	
		257.59													
202028	**4/29/2020**		**113216 COMCAST**												
		441.50	Business Internet		152907	STATEMENT	7115	6336			Other Contracts	CS Government Buildings	07100	145	
		441.50													
202029	**4/29/2020**		**100612 GRAINGER**												
		421.90	trash grabber steel 36"		152903	9496970139	1605	6214			Operating Supplies	Streetscape	01000	150	200
		421.90													
202030	**4/29/2020**		**117076 IRON MOUNTAIN, INC**												
		1,713.15	Storage Rental		152900	CMWZ120	1050	6338			Rentals/Leases	Financial Services	01000	120	
		1,171.57	Destruction of boxes		152901	CMWZ120	1050	6338			Rentals/Leases	Financial Services	01000	120	
		2,884.72													
202031	**4/29/2020**		**111153 LOFFLER**												
		106.88	Liquor Copier		152906	411919020	6405	6338			Rentals/Leases	Liquor Operations	06400	120	
		106.88													
202032	**4/29/2020**		**100475 MAC QUEEN EQUIPMENT INC**												
		812.16	scrapers/deflectors/brooms		152902	P26479	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		812.16													

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
202033	**4/29/2020**		**111740 MARSHALL CONCRETE PRODUCTS INC.**												
		813.40	concrete		152912	361812	6210	6340			Repair & Maintenance	Storm Sewer Maintenance	06200	150	210
		813.40													
202034	**4/29/2020**		**111218 O'REILLY AUTO PARTS**												
		47.99	guage		152889	1918-120022	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		.96-	2% net 10 discount		152890	1918-120022	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		46.59	filter, oil filter		152891	1918-119858	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		.93-	2% net 10 discount		152892	1918-119858	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		46.33	oil filter		152893	1918-120131	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		.93-	2% net 10 discount		152894	1918-120131	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		345.79	brakes/rotors/pulley		152895	1918-120046	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		6.92-	2% net 10 discount		152896	1918-120046	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		127.66-	credit rotors		152897	1918-120069	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		43.97	towing kit/pins & clips		152898	1918-120925	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		.88-	2% net 10 discount		152899	1918-120925	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		392.39													
202035	**4/29/2020**		**100177 SPS COMPANIES INC**												
		59.98	1/2-3/4 reducer		152910	S3967921.001	1567	6214			Operating Supplies	Parks Equipment Maintenan	01000	150	200
		1.20-	discount by 5/10/20		152911	S3967921.001	1567	6214			Operating Supplies	Parks Equipment Maintenan	01000	150	200
		58.78													
202036	**4/29/2020**		**100009 TDS METROCOM LLC**												
		432.68	Phone lines		152908	STATEMENT	7105	6372			Telephone Lines	CS General Office	07100	110	
		333.70	Water		152909	STATEMENT	6005	6372			Telephone Lines	Water Utility Administrat	06000	150	210
		766.38													
202037	**4/29/2020**		**118058 TRIMARK**												
		417.28	toweling/bowl cleaner		152904	99ZZJQ	7005	6214			Operating Supplies	CG Building Operations	07000	150	
		225.16	toweling - roll towels		152905	99ZZJQ	6020	6234			Equipment Parts & Supplies	Water Utility Well & Plan	06000	150	210
		642.44													
202038	**4/30/2020**		**100145 DELTA DENTAL OF MN**												
		4,095.40	May Dental Insurance		152924	CNS0000452814	7400	2118			Dental Insurance Payable	Benefit Accrual Balance S	07400	120	
		255.30-	Arneson Dental Adj		152925	CNS0000452814	7400	2118			Dental Insurance Payable	Benefit Accrual Balance S	07400	120	
		1,252.35	COBRA Dental		152926	CNS0000452814	7400	2118			Dental Insurance Payable	Benefit Accrual Balance S	07400	120	
		5,092.45													
202039	**5/5/2020**		**100726 ACTION FLEET INC.**												
		62.45	CABLE PRINTER #879 LABOR		153000	I3201	7010	6340			Repair & Maintenance	CG Vehicle Maintenance	07000	150	
		62.45													
202040	**5/5/2020**		**117449 ALLSTREAM**												
		652.88	PHONE LINES		152996	16787406	7105	6372			Telephone Lines	CS General Office	07100	110	
		652.88													

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202041	**5/5/2020**		**114945 BIO-TEC EMERGENCY SERVICES**												
		1,400.00	APPARATUS STERILIZATION COVID-		153020	133299	1260	6340		00091120	Repair & Maintenance	Fire Prevention / Suppres	01000	135	
		1,400.00													
202042	**5/5/2020**		**116322 BREAKTHRU BEVERAGE MINNESOTA BEER**												
		654.85	BEER INVENTORY		152933	1091131014	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120	
		3,773.29	LIQUOR INVENTORY		152934	1081121581	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
		21.75	FREIGHT CHARGES		152935	1081121581	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		920.00	WINE INVENTORY		152945	1081122215	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		21.75	FREIGHT CHARGES		152946	1081122215	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		2,576.95	LIQUOR INVENTORY		152947	1081122214	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
		23.44	FREIGHT CHARGES		152948	1081122214	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		7,992.03													
202043	**5/5/2020**		**120356 BUSINESS WATCH INTERNATIONAL**												
		250.00	PAWN AMERICA RAPID REPORTING S		152968	33658	1200	6514			Dues & Memberships	Police Support Services	01000	130	
		250.00													
202044	**5/5/2020**		**103363 CANON FINANCIAL SERVICES, INC.**												
		119.58	POLICE COPIER		153027	21342406	1200	6338			Rentals/Leases	Police Support Services	01000	130	
		481.63	CENTRAL SERVICES COPIERS		153028	21342406	7105	6338			Rentals/Leases	CS General Office	07100	110	
		42.68	FIRE COPIER		153029	21342406	1260	6338			Rentals/Leases	Fire Prevention / Suppres	01000	135	
		71.56	PUBLIC WORKS COPIER		153030	21342406	7005	6338			Rentals/Leases	CG Building Operations	07000	150	
		60.81	MOTOR VEH COPIER		153031	21342406	6705	6338			Rentals/Leases	License Center Operations	06700	120	
		21.56	SENIOR COPIER		153032	21342406	1335	6338			Rentals/Leases	Senior Programs	01000	140	
		797.82													
202045	**5/5/2020**		**109638 CAPITOL BEVERAGE SALES LP**												
		558.65	BEER INVENTORY		152983	2407923	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120	
		558.65													
202046	**5/5/2020**		**114808 CDW GOVERNMENT**												
		534.87	MODEM FOR WATER TOWER PROJ		152957	XPK2956	7110	6234			Equipment Parts & Supplies	CS Information Technology	07100	120	
		40.78	40 FT HDMI FOR MV		153021	XLX1702	7110	6214			Operating Supplies	CS Information Technology	07100	120	
		575.65													
202047	**5/5/2020**		**118120 CINTAS CORP**												
		31.57	UNIFORMS		153009	4047534426	7005	6344			Cleaning Services	CG Building Operations	07000	150	
		31.57													
202048	**5/5/2020**		**106949 COMPTON'S COMMERCIAL CLEANING, INC.**												
		1,300.00	MONTHLY CONTRACT - CITY HALL		153136	6436	7115	6344			Cleaning Services	CS Government Buildings	07100	145	
		1,863.33	MONTHLY CONTRACT - PUBLIC SAFE		153137	6436	7115	6344			Cleaning Services	CS Government Buildings	07100	145	
		693.33	MONTHLY CONTRACT - PUBLIC WORK		153138	6436	7005	6344			Cleaning Services	CG Building Operations	07000	150	
		372.67	EXTRA CLEAN COVID19 PUB SAF		153139	6436	7115	6344		00091120	Cleaning Services	CS Government Buildings	07100	145	

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		4,229.33													
202049	**5/5/2020**		**116485 COON RAPIDS AUTOMOTIVE SVC CTR**												
		1,385.24	TIRES		153018	042801	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		1,385.24													
202050	**5/5/2020**		**120370 DIETRICH, TOM**												
		50.00	3003 DREW PMT FEE REFUND		153133	B2020105	1001	4320			Building Permits	General Fund Revenues	01000	120	
		50.00													
202051	**5/5/2020**		**108097 EHLERS & ASSOCIATES**												
		562.50	RATE STUDY - WATER		153026	83196	6005	6310			Professional Services	Water Utility Administrat	06000	150	210
		562.50													
202052	**5/5/2020**		**110316 FASTENAL COMPANY**												
		76.54	SHARPCUT REGRIND BITS		152997	MNTCY157301	7010	6214			Operating Supplies	CG Vehicle Maintenance	07000	150	
		76.54													
202053	**5/5/2020**		**117290 GALLS, LLC DBA UNIFORMS UNLIMITED**												
		71.50	NEW HIRE DOWD SIVIGNY		152949	015448620	1205	6216			Clothing & Personal Equipmen	Patrol Services	01000	130	
		183.69	NEW HIRE DOWD SIVIGNY		152950	015477265	1205	6216			Clothing & Personal Equipmen	Patrol Services	01000	130	
		62.30	FOSS PATCH		152951	015421585	1205	6216			Clothing & Personal Equipmen	Patrol Services	01000	130	
		28.24	ALLEN EMBROIDERY		152952	015448591	1205	6216			Clothing & Personal Equipmen	Patrol Services	01000	130	
		39.67	ALLEN EMBROIDERY		152953	015421596	1205	6216			Clothing & Personal Equipmen	Patrol Services	01000	130	
		19.55	GATES PATCH REMOVAL		152954	015440081	1205	6216			Clothing & Personal Equipmen	Patrol Services	01000	130	
		71.04	SABA EMBROIDERY		152955	015467998	1205	6216			Clothing & Personal Equipmen	Patrol Services	01000	130	
		120.95	TUSHAR SHIRT		152956	015477222	1205	6216			Clothing & Personal Equipmen	Patrol Services	01000	130	
		596.94													
202054	**5/5/2020**		**100612 GRAINGER**												
		17.36	WALL MOUNT HOSE HANGER		153007	9499426394	1565	6214			Operating Supplies	Parks Facility Maintenanc	01000	150	200
		17.36													
202055	**5/5/2020**		**100064 GREAT LAKES COCA COLA DISTRIBUTION**												
		847.00	MISCELLANEOUS INVENTORY		152984	3600208470	6400	1425			Miscellaneous Inventory	Liquor Operation Balance	06400	120	
		847.00													
202056	**5/5/2020**		**113497 HENNEPIN COUNTY COMMUNITY CORRECTIONS**												
		1,402.50	BOOKINGS ALLEN, QAWNTILUYS, WA		152965	1000149342	1200	6702			Board of Prisoners	Police Support Services	01000	130	
		2,498.30	LABOR - STS		153011	1000149406	1605	6336			Other Contracts	Streetscape	01000	150	200
		2,498.30	LABOR - STS		153012	1000149406	1610	6336			Other Contracts	Street & Boulevard Mainte	01000	150	200
		2,498.30	LABOR - STS		153013	1000149406	1370	6310			Professional Services	Forestry	01000	145	
		2,498.30	LABOR - STS		153014	1000149406	6210	6336			Other Contracts	Storm Sewer Maintenance	06200	150	210
		2,498.29	LABOR - STS		153015	1000149406	1565	6336			Other Contracts	Parks Facility Maintenanc	01000	150	200
		13,893.99													
202057	**5/5/2020**		**106850 HOHENSTEINS, INC.**												

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		1,119.45	BEER INVENTORY		152982	199456	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120	
		1,119.45													
202058	**5/5/2020**		**118881 HOME DEPOT-USA**												
		55.00	4410 TOLEDO PMT FEE REFUND		153135	B2020016	1001	4320			Building Permits	General Fund Revenues	01000	120	
		55.00													
202059	**5/5/2020**		**100283 HYDRAULIC SPECIALTY INC**												
		92.94	HOSE ASSEMBLY/JIC FEMALE		153008	090004976649	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		92.94													
202060	**5/5/2020**		**114327 INDEED BREWING COMPANY**												
		734.05	BEER INVENTORY		152969	89140	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120	
		63.00-	BEER INVENTORY - CREDIT		152970	89140	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120	
		671.05													
202061	**5/5/2020**		**109351 J.J. TAYLOR DISTRIBUTING MINNESOTA ,INC.**												
		757.50	BEER INVENTORY		152985	3069195	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120	
		757.50													
202062	**5/5/2020**		**100071 JOHNSON BROTHERS LIQUO COMPANY**												
		651.05	WINE INVENTORY		152936	1539735	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		10.89	FREIGHT CHARGES		152937	1539735	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		215.60	WINE INVENTORY		152938	1539734	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		4.84	FREIGHT CHARGES		152939	1539734	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		556.00	LIQUOR INVENTORY		152940	1539733	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
		274.25	WINE INVENTORY		152941	1539733	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		7.26	FREIGHT CHARGES		152942	1539733	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		96.78	WINE INVENTORY		152943	1539732	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		3.63	FREIGHT CHARGES		152944	1539732	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		1,820.30													
202063	**5/5/2020**		**111813 JT SERVICES OF MINNESOTA**												
		9,190.00	STREET LIGHTS/LEVELING FITTER		152932	JT20-096-05	1635	6340		00039620	Repair & Maintenance	Street Lighting	01000	150	200
		9,190.00													
202064	**5/5/2020**		**120293 KIMLEY HORN & ASSOCIATES INC**												
		5,330.00	RESEARCH STREETSCAPE		153142	16413731	5410	6310		00043720	Professional Services	Traffic/Transport Improve	05410	145	215
		5,330.00													
202065	**5/5/2020**		**100262 LEAGUE OF MN CITIES INS TRUST**												
		414.40	PAYMENT CLAIM 9/1/16 COBURN		152958	5806	7305	6398			Insurance Deductibles	Risk Insurance Operations	07300	120	
		414.40													
202066	**5/5/2020**		**114989 LOFFLER**												
		45.00	DICTATION UPGRADE WINDOWS 10		153019	CW102294	1200	6380			Communication systems rental	Police Support Services	01000	130	
		45.00													

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202067	**5/5/2020**		**120371 METRO CHIEF FIRE OFFICERS ASSOCIATION**												
		100.00	MEMBERSHIP DUES FY20		153134	20200410	1260	6514			Dues & Memberships	Fire Prevention / Suppres	01000	135	
		100.00													
202068	**5/5/2020**		**100186 METROPOLITAN COUNCIL**												
		2,250.00	CRY LK FLOC PL TEMP CAPACITY C		153016	0001109002	6212	6718			Licenses Taxes & Fees	Storm Sewer Flocculation	06200	150	210
		2,250.00													
202069	**5/5/2020**		**100148 MINNESOTA DEPT OF HEALTH**												
		23.00	WATER LICENSE - KONKOL		153004	20200413	6005	6512			Conference & Schools	Water Utility Administrat	06000	150	210
		23.00	LICENSE - OPHEIM (WATER)		153140	20200429	1600	6718			Licenses Taxes & Fees	Streets Administration	01000	150	200
		46.00													
202070	**5/5/2020**		**100684 MINNESOTA DEPT OF HEALTH**												
		23.00	WATER LICENSE POWELL		153025	20200417	6005	6718			Licenses Taxes & Fees	Water Utility Administrat	06000	150	210
		23.00													
202071	**5/5/2020**		**108792 MMKR & CO. PA**												
		19,220.00	AUDIT 12/31/19 - 3		153010	47877	1005	6315			Audit Services	Legislative	01000	100	
		19,220.00													
202072	**5/5/2020**		**111643 MN DEPT OF LABOR ATTN: FINANCIAL SERVICE**												
		2,104.40	QTRLY SURCHARGE REPORT		153002	20-MAR	1000	2415			Due to State - Permit Surcha	General Fund	01000	120	
		2,104.40													
202073	**5/5/2020**		**113136 MNFIAM BOOK SALES**												
		158.00	BUILDING CONSTRUCTION		153024	2755	1260	6512			Conference & Schools	Fire Prevention / Suppres	01000	135	
		158.00													
202074	**5/5/2020**		**100474 NORTH SUBURBAN TOWING, INC**												
		250.00	CASE 20001326 EAZ321 TOW		152967	222872	3050	6346			Towing Charges	DWI Forfeiture Special Re	03050	130	
		250.00													
202075	**5/5/2020**		**107373 OFFICE DEPOT**												
		235.01	OFFICE SUPPLIES		153022	472483957001	1200	6214			Operating Supplies	Police Support Services	01000	130	
		235.01													
202076	**5/5/2020**		**111218 O'REILLY AUTO PARTS**												
		133.46	AIR FILTERS		152928	1918-120942	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		2.67-	2% NET 10 DISCOUNT		152929	1918-120942	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		120.11	BATTERY		152930	1918-121038	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		2.40-	2% NET 10 DISCOUNT		152931	1918-121038	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		142.29	CONTROL ARM ASSEMBLY		152986	1918-121107	7305	6398			Insurance Deductibles	Risk Insurance Operations	07300	120	
		2.85-	2% NET 10 DISCOUNT		152987	1918-121107	7305	6398			Insurance Deductibles	Risk Insurance Operations	07300	120	
		387.94													
202077	**5/5/2020**		**120369 PARKER STATION FLATS**												

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		104,914.62	DEED GRANT PARKER ST FLATS		153131	20200504	1100	6359			Development Grants	Planning & Zoning	01000	125	
		132,750.43	MET COUNCIL GRANT PARKER ST FL		153132	20200504	1100	6359			Development Grants	Planning & Zoning	01000	125	
		237,665.05													
202078	**5/5/2020**		**100075 PAUSTIS AND SONS WINE CO INC**												
		1,137.60	WINE INVENTORY		152971	85910	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		13.75	FREIGHT		152972	85910	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		1,151.35													
202079	**5/5/2020**		**100077 PHILLIPS WINE & SPIRITS**												
		36.00	WINE INVENTORY		152988	6022211	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		2.42	FREIGHT CHARGES		152989	6022211	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		305.85	LIQUOR INVENTORY		152990	6022212	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
		.43	FREIGHT CHARGES		152991	6022212	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		144.00	WINE INVENTORY		152992	6022213	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		1.21	FREIGHT CHARGES		152993	6022213	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		192.00	LIQUOR INVENTORY		152994	6023186	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120	
		3.63	FREIGHT CHARGES		152995	6023186	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		685.54													
202080	**5/5/2020**		**107101 PRAIRIE RESTORATIONS,INC.**												
		575.00	SOCHACKI MOW		152960	21917	1370	6336			Other Contracts	Forestry	01000	145	
		5,153.75	SPRING BURNS		153141	22116	1370	6336			Other Contracts	Forestry	01000	145	
		5,728.75													
202081	**5/5/2020**		**120337 QUADIENT FINANCE USA INC**												
		856.95	POSTAGE METER RENTAL		153023	N8258869	7105	6338			Rentals/Leases	CS General Office	07100	110	
		856.95													
202082	**5/5/2020**		**100013 ROBBINSDALE ACE HARDWARE**												
		18.99	SAWZALL BLADES		152962	035286/3	1605	6234			Equipment Parts & Supplies	Streetscape	01000	150	200
		22.99	SAWZALL FOR FORESTRY		152963	035286/3	1370	6214			Operating Supplies	Forestry	01000	145	
		9.99	GREENHOUSE WATER WAND		152964	035380/3	5010	6336		00039120	Other Contracts	Park Capital Improvements	05010	140	215
		13.99	VELCRO		152966	035324/3	1200	6214			Operating Supplies	Police Support Services	01000	130	
		6.99	TAPPER BIT		152998	035260/3	1565	6214			Operating Supplies	Parks Facility Maintenanc	01000	150	200
		18.49	SCREWS		152999	035258/3	1605	6214			Operating Supplies	Streetscape	01000	150	200
		91.44													
202083	**5/5/2020**		**116822 SHORT ELLIOTT HENDRICKSON INC**												
		1,586.00	WATER METER PROJECT PMT #6		153001	384611	6025	6920			Water Distribution System	Water Utility Capital Imp	06000	150	210
		1,586.00													
202084	**5/5/2020**		**113200 SOUTHERN WINE & SPIRITS OF MN, LLC**												
		1,037.51	LIQUOR INVENTORY		152975	1943159	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
		11.52	FREIGHT CHARGES - FUEL		152976	1943159	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		756.00	WINE INVENTORY		152977	1943160	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	

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		23.04	FREIGHT CHARGES - FUEL		152978	1943160	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		1,828.07													
202085	**5/5/2020**		**114185 SPRINT**												
		49.98	POLICE ADMIN		153033	837760922-184	1200	6376			Cellular Phone / Paging	Police Support Services	01000	130	
		511.39	POLICE PATROL		153034	837760922-184	1205	6376			Cellular Phone / Paging	Patrol Services	01000	130	
		185.96	INVESTIGATIONS		153035	837760922-184	1220	6376			Cellular Phone / Paging	Investigations / Special	01000	130	
		208.57	FIRE		153036	837760922-184	1260	6376			Cellular Phone / Paging	Fire Prevention / Suppres	01000	135	
		153.54	RECREATION		153037	837760922-184	1300	6376			Cellular Phone / Paging	Recreation Administration	01000	140	
		46.49	COMMUNITY GYMS		153038	837760922-184	1305	6376			Cellular Phone / Paging	Community Center Operatio	01000	140	
		47.14	FORESTRY		153039	837760922-184	1370	6376			Cellular Phone / Paging	Forestry	01000	145	
		185.96	ENGINEERING		153040	837760922-184	1400	6376			Cellular Phone / Paging	Engineering Services	01000	145	
		22.14	BUILDING INSPECTIONS		153041	837760922-184	1430	6376			Cellular Phone / Paging	Building Inspections	01000	145	
		22.14	CODE ENFORCEMENT		153042	837760922-184	1440	6376			Cellular Phone / Paging	Code Enforcement	01000	145	
		46.49	HOUSING INSPECTIONS		153043	837760922-184	1450	6376			Cellular Phone / Paging	Rental Licensing	01000	145	
		294.69	PUBLIC WORKS-PARKS		153044	837760922-184	1500	6376			Cellular Phone / Paging	Parks Administration	01000	150	200
		257.45	PUBLIC WORKS-STREETS		153045	837760922-184	1600	6376			Cellular Phone / Paging	Streets Administration	01000	150	200
		227.45	PUBLIC WORKS-WATER		153046	837760922-184	6005	6376			Cellular Phone / Paging	Water Utility Administrat	06000	150	210
		46.49	PUBLIC WORKS-SEWER		153047	837760922-184	6105	6376			Cellular Phone / Paging	Sanitary Sewer Administra	06100	150	210
		47.14	PUBLIC WORKS-STORM		153048	837760922-184	6205	6376			Cellular Phone / Paging	Storm Sewer Administratio	06200	150	210
		84.52	LIQUOR		153049	837760922-184	6405	6376			Cellular Phone / Paging	Liquor Operations	06400	120	
		118.11	CENTRAL GARAGE		153050	837760922-184	7005	6376			Cellular Phone / Paging	CG Building Operations	07000	150	
		22.99	AIR CARD - POLICE DTF		153051	837760922-184	1200	6380			Communication systems rental	Police Support Services	01000	130	
		2,578.64													
202086	**5/5/2020**		**100595 SUPERIOR FORD INC**												
		31.67	SPORD PLATE		153005	160258	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150	
		2,005.06	LABOR: GASKETS/MANIFOLD ASY		153006	604632	7010	6340			Repair & Maintenance	CG Vehicle Maintenance	07000	150	
		2,036.73													
202087	**5/5/2020**		**116404 TGK AUTOMOTIVE OF CRYSTAL INC**												
		40.00	TIRE DISPOSAL		153003	21310	7010	6342			Dump Charges	CG Vehicle Maintenance	07000	150	
		40.00													
202088	**5/5/2020**		**120316 TREEBIZ LLC**												
		5,217.93	INVENTORY UPDATE #2		152959	812	1370	6336		00007133	Other Contracts	Forestry	01000	145	
		5,217.93													
202089	**5/5/2020**		**113417 VINOCOPIA**												
		600.00	WINE INVENTORY		152979	0254878	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		120.00	MISCELLANEOUS INVENTORY		152980	0254878	6400	1425			Miscellaneous Inventory	Liquor Operation Balance	06400	120	
		16.50	FREIGHT		152981	0254878	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		736.50													
202090	**5/5/2020**		**100083 WINE MERCHANTS INC**												

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		456.00	WINE INVENTORY		152973	7280788	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		6.05	FREIGHT CHARGES		152974	7280788	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		1.21-	FREIGHT CHARGES CREDIT		153126	728566	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		72.00-	WINE INVENTORY CREDIT		153127	728566	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		1.21-	FREIGHT CHARGES CREDIT		153128	728565	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		64.00-	WINE INVENTORY CREDIT		153129	728565	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		36.00-	WINE INVENTORY CREDIT		153130	730751	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		287.63													
202091	**5/5/2020**		**116313 YTS COMPANIES**												
		600.00	PUBLIC WORKS BRUSH PICK UP		152961	21333	1370	6336			Other Contracts	Forestry	01000	145	
		600.00													
202092	**5/5/2020**		**101084 ZEP MANUFACTURING COMPANY INC**												
		89.17	ZEP ACCLAIM		153017	9005066559	7010	6214			Operating Supplies	CG Vehicle Maintenance	07000	150	
		89.17													
2020093	**4/24/2020**		**100842 A.J. GALLAGHER RISK MANAGEMENT SERVICES**												
		432.00	Police Accident Policy		152850		7305	6396			Other Insurance	Risk Insurance Operations	07300	120	
		432.00													
2020094	**4/28/2020**		**103062 INTERNAL REVENUE SERVICE**												
		20,009.37			152847	0422201035027	7400	2110			FICA Payable	Benefit Accrual Balance S	07400	120	
		7,865.86			152848	0422201035028	7400	2112			Medicare Payable	Benefit Accrual Balance S	07400	120	
		30,578.21			152849	0422201035029	7400	2130			Federal Tax Withholding - Em	Benefit Accrual Balance S	07400	120	
		58,453.44													
2020095	**4/28/2020**		**100192 MN DEPT OF REVENUE**												
		12,671.81			152830	0422201035021	7400	2135			State Tax Witholding - Emplo	Benefit Accrual Balance S	07400	120	
		12,671.81													
2020096	**4/23/2020**		**106765 MSRS**												
		3,819.00			152831	04222010350210	7400	2150			Deferred Compensation Plans	Benefit Accrual Balance S	07400	120	
		9,782.94			152832	04222010350211	7400	2155			Medical Savings Plan	Benefit Accrual Balance S	07400	120	
		13,601.94													
2020097	**4/23/2020**		**100270 ICMA**												
		5,982.16			152843	0422201035023	7400	2150			Deferred Compensation Plans	Benefit Accrual Balance S	07400	120	
		5,982.16													
2020098	**4/23/2020**		**116314 OPTUM**												
		7,316.82			152836	04222010350215	7400	2157			HSA Payable	Benefit Accrual Balance S	07400	120	
		7,316.82													
2020099	**4/23/2020**		**120183 FURTHER**												
		208.35			152840	04222010350219	7400	2156			HRA / VEBA Payable	Benefit Accrual Balance S	07400	120	
		208.35													

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
2020100	**5/1/2020**		**100261 PUBLIC EMPLOYEES RETIREMENT ASSOCIATION**												
		53,295.09			152841	0422201035022	7400	2114			PERA Payable	Benefit Accrual Balance S	07400	120	
		53,295.09													
2020102	**4/29/2020**		**113302 ALLSTATE**												
		87.64			152480	0408208210016	7400	2125			Supplemental LifePayable	Benefit Accrual Balance S	07400	120	
		87.64			152834	04222010350213	7400	2125			Supplemental LifePayable	Benefit Accrual Balance S	07400	120	
		175.28													
2020103	**4/29/2020**		**114467 AFLAC**												
		633.46			152481	0408208210017	7400	2125			Supplemental LifePayable	Benefit Accrual Balance S	07400	120	
		633.46			152835	04222010350214	7400	2125			Supplemental LifePayable	Benefit Accrual Balance S	07400	120	
		1,266.92													
2020105	**4/30/2020**		**120337 QUADIENT FINANCE USA INC**												
		7.15	Postage - DEPS		152927	STATEMENT	6705	6378			Postage & Shipping	License Center Operations	06700	120	
		7.15													

Report Totals 555,969.91