

City of Robbinsdale
CITY COUNCIL MINUTES
April 4, 2023
Meeting No. 7

CALL TO ORDER

1. Mayor William A. Blonigan called the meeting to order at 7:00 p.m.

ROLL CALL

2. Present: Wagner, Murphy, Webb, Parisian, Mayor Blonigan
Staff: Tim Sandvik, City Manager; Kayla Kirtz, Assistant to City Manager – Communications; Mike Sorensen, Water Resources Specialist; Stephan Papiz, City Forester/Natural Resources Specialist

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA

3. Mayor Blonigan opened the floor to anyone wishing to speak on any items not on the agenda. No one spoke and the forum was closed.

APPROVAL OF THE APRIL 4, 2023 MEETING AGENDA

4. Sandvik reported the following updates to the agenda:
 - Staff request that Council amend item 6J, with a memo distributed to Council at the meeting.
 - Addition of item 6N to authorize the City Manager and Finance Director to issue a Purchase Order for a Mecalac Model AS1000 Loader with Cab
 - Addition of item 6O to adopt a Resolution amending the 2022 General Fund Budget for transfer to other funds and authorize remaining 2022 transfers to the other funds
 - Complete voucher report for item 11B was distributed to Council at the meeting.
5. **Member Parisian MOVED, seconded by Member Webb to approve the April 4, 2023 Agenda. The vote was unanimous and the motion carried.**

CONSENT AGENDA

6. Member Murphy removed item K from the Consent Agenda for further consideration.
7. **Member Wagner MOVED, seconded by Member Parisian to approve the April 4, 2023 Consent Agenda with the exception of item K which was pulled for further consideration. The vote was unanimous and the motion carried.**

- A. Motion to approve and order placed on file minutes of the City Council meeting:
 - City Council Special Work Session minutes on 3/20/23
 - City Council Special Work Session meeting minutes on 3/21/23
 - City Council Meeting minutes on 3/21/23

- B. Motion to receive advisory commission minutes:
- Human Rights Commission meeting minutes on 3/23/23
 - Parks, Recreation, and Forestry Commission meeting minutes on 2/28/23
- C. Motion to approve issuance of licenses dated 3/28/23
- D. Approval of Credit Card Charges and Payment – 1/11/23 through 2/10/23 for expense for City operations
- E. Motion to acknowledge the Robbinsdale Wine & Spirits' financial reports for the month of February 2023
- F. Motion to acknowledge the Deputy Registrar's financial reports for the month of February 2023
- G. By motion, authorize staff to accept the grant for curly-leaf pondweed treatment in Lower Twin Lake, assuming the treatment of CLP occurs between now and the grant's end date
- H. By motion, authorize City Manager and Finance Director to issue a Purchase Order to Omann Brothers Paving Inc of Albertville, MN for the 2023 Bituminous Mill and Overlay Program – City Project 39823, for the estimated amount of \$85,683.00
- I. By motion, authorize City Manager and Finance Director to issue a Purchase Order to Stepp Manufacturing Co Inc. for the purchase of a Stepp Manufacturing Premix Hotbox for the net amount of \$37,897.00
- J. By motion, authorize City Manager and Finance Director to issue a purchase order to Olsen Chain & Cable Inc for three hoists at the Water Treatment Plant
- K. (Removed)
- L. Consider approval of the parking of food trailers on the Hy-Vee parking lot, 3503 Bottineau Blvd, as shown on the site plan, along with licensing and adhering to staff requirements
- M. By motion, adopt the Budget Calendar establishing the preparation and review process for the 2024 Budget process
- N. By motion, authorize the City Manager and Finance Director to issue a Purchase Order for a Mecalac Model AS1000 Loader with Cab at the cost of \$135,894.60
- O. Make a motion to adopt the Resolution amending the 2022 General Fund Budget for transfer to other funds and authorize remaining 2022 transfers to the other funds

CONSENT ITEM K – APPROVE MELISSA MARKFORT’S NOMINATION TO THE PARKS, RECREATION, AND FORESTRY COMMISSION

8. Member Murphy thanked Raymond Blackledge for his service to the Parks, Recreation, & Forestry Commission and expressed his support for Melissa’s nomination.
9. **Member Murphy MOVED, seconded by Member Webb to approve Melissa Markfort’s nomination to the Parks, Recreation, and Forestry Commission as the Ward 1 Commissioner effective immediately**

PRESENTATION A – ROBBINSDALE FORESTRY/NATURAL RESOURCES ANNUAL REPORT

10. Papiz gave the presentation.
11. Papiz and Mayor Blonigan discussed the process for notifying residents about private trees infected with emerald ash borer.
12. Member Webb thanked Papiz for his presentation. Member Webb asked about emerald ash borer treatment.
13. Member Parisian thanked Papiz for his presentation.
14. Member Murphy and Papiz discussed gravel bed bareroot trees in comparison to burlap trees.
15. Mayor Blonigan thanked Papiz for his work. Mayor Blonigan noted the letter he received from the Arbor Day Foundation for Robbinsdale’s designation as a Tree City.
16. Mayor Blonigan and Papiz discussed the potential for a fruit tree site, with support from the Parks, Recreation, & Forestry Commission.

PUBLIC HEARING A – NPDES PHASE II ANNUAL REPORT AND PUBLIC MEETING

17. Sorensen gave the presentation.
18. Mayor Blonigan asked about the City’s use of deicing salt and Sorensen explained the City snow and salt management policy.
19. Member Webb thanked Sorensen for his presentation and his work for the City.

20. Member Wagner asked about the flocculation treatment plant and Sorensen explained his management of the flocculation plant, noting the public tours he will host there this summer.
21. Member Parisian thanked Sorensen for his presentation.
22. Mayor Blonigan asked about grants for environmental education and Sorensen introduced the environmental educator that works for the watershed organizations.
23. **Member Murphy MOVED, seconded by Member Parisian to close the public meeting to receive any comments and input regarding the adopted SWPPP.**
24. **Member Wagner MOVED, seconded by Member Parisian to grant delegated authority to the Public Works Director/City Engineer and City Manager to process all comments received, create and keep a record of decision of each comment, and advise the City Council of those decisions AND to authorize the City Manager to sign the standard annual report upon the conclusion of comment investigation and submit the report to the MPCA by the designated date.**

OLD BUSINESS A – CONSIDER A RESOLUTION SUPPORTING LOCAL CONTROL FOR LOCAL ELECTIONS AND RANKED CHOICE VOTING FOR STATE AND FEDERAL ELECTIONS IN MINNESOTA

25. Sandvik introduced the attachment.
26. **Member Wagner MOVED, seconded by Member Webb to waive the reading and order the adoption of Resolution #8038 “A RESOLUTION SUPPORTING LOCAL CONTROL FOR LOCAL ELECTIONS AND RANKED CHOICE VOTING FOR STATE AND FEDERAL ELECTIONS IN MINNESOTA”**
27. A roll call was taken and the motion passed 4 to 1.
28. Ayes: Wagner, Webb, Parisian, Blonigan
29. Nays: Murphy

NEW BUSINESS A: SECOND READING OF AN ORDINANCE AMENDING SECTION 915.03 OF THE ROBBINSDALE CITY CODE TO INCLUDE STRICTER PROVISIONS RELATING TO PET WASTE

30. Sorensen summarized the ordinance.
31. Member Wagner asked about water quality as a result of pet waste, Sorensen explained e. coli.

32. Member Webb MOVED, seconded by Member Wagner to hold the second reading of Ordinance #23-02 "AN ORDINANCE AMENDING SECTION 915.03 OF THE ROBBINSDALE CITY CODE TO INCLUDE STRICTER PROVISIONS RELATING TO PET WASTE." The vote was unanimous and the motion carried.

NEW BUSINESS B: SECOND READING OF AN ORDINANCE AMENDING SECTION 920.05 AND 920.09 OF THE ROBBINSDALE CITY CODE RELATING TO FALSE ALARMS

33. Sandvik summarized the ordinance.

34. Member Murphy MOVED, seconded by Member Wagner to hold the second reading of Ordinance #23-03 "AN ORDINANCE AMENDING SECTIONS 920.05 AND 920.09 OF THE ROBBINSDALE CITY CODE RELATING TO FALSE ALARMS." The vote was unanimous and the motion carried.

NEW BUSINESS C: SECOND READING OF AN ORDINANCE AMENDING AND UPDATING SECTIONS OF THE CITY CODE RELATING TO ALCOHOLIC BEVERAGES AND INTOXICATING LIQUOR LICENSES

35. Sandvik summarized the ordinance.

36. Member Parisian MOVED, seconded by Member Wagner to hold the second reading of Ordinance #23-04 "AN ORDINANCE AMENDING AND UPDATING SECTIONS OF CITY CODE RELATING TO SALE, CONSUMPTION, AND DISPLAY OF ALCOHOLIC BEVERAGES AND INTOXICATING LIQUOR LICENSES." The vote was unanimous and the motion carried.

NEW BUSINESS D: SECOND READING OF AN ORDINANCE AMENDING SECTION 703.23 OF THE ROBBINSDALE CITY CODE TO INCLUDE STRICTER PROVISIONS RELATING TO SALT STORAGE

37. Sorensen summarized the ordinance.

38. Member Murphy MOVED, seconded by Member Wagner to hold the second reading of Ordinance #23-05 "AN ORDINANCE AMENDING SECTION OF 703.23 OF ROBBINSDALE CITY CODE TO INCLUDE STRICTER PROVISIONS RELATING TO SALT STORAGE." The vote was unanimous and the motion carried.

NEW BUSINESS E: SECOND READING OF AN ORDINANCE UPDATING FRANCHISE FEES WITH CENTERPOINT ENERGY RESOURCES CORP., AND SECOND READING OF AN ORDINANCE UPDATING FRANCHISE FEES WITH NORTHERN STATES POWER COMPANY

39. Sandvik summarized the ordinances.

40. **Member Webb MOVED, seconded by Member Wagner to hold the second reading of Ordinance #23-06 "AN ORDINANCE IMPLEMENTING A GAS ENERGY FRANCHISE FEE ON CENTERPOINT ENERGY RESOURCES CORP., d.b.a. *CENTERPOINT ENERGY* MINNESOTA GAS ("CENTERPOINT ENERGY"), f.k.a. CENTERPOINT ENERGY MINNEGASCO, A DIVISION OF CENTERPOINT ENERGY RESOURCES CORP., f.k.a. RELIANT ENERGY MINNEGASCO, A DIVISION OF RELIANT ENERGY RESOURCES CORP., A DELAWARE CORPORATION, FOR PROVIDING GAS ENERGY SERVICE WITHIN THE CITY OF ROBBINSDALE."** The vote was unanimous and the motion carried.

41. **Member Webb MOVED, seconded by Member Wagner to hold the second reading of Ordinance #23-07 "AN ORDINANCE IMPLEMENTING AN ELECTRIC SERVICE FRANCHISE FEE ON NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, ITS SUCCESSORS AND ASSIGNS, FOR PROVIDING ELECTRIC ENERGY SERVICE WITHIN THE CITY OF ROBBINSDALE."** The vote was unanimous and the motion carried.

42. A roll call was taken and the motion passed 5 to 0.

43. Ayes: Wagner, Murphy, Webb, Parisian, Blonigan

44. Nays: None

OTHER BUSINESS A: SCHEDULE SPECIAL WORK SESSION FOR 6PM ON APRIL 18, 2023 TO VISIT/TOUR THE ROBBINSDALE FIRE DEPARTMENT

45. Sandvik explained the attachment with intent for the Council to tour the Robbinsdale Fire Department.

46. A general consensus was reached by the Council that the proposed date for a Special Work Session would work.

OTHER BUSINESS B: DISBURSEMENT REQUESTS FOR PERIOD ENDING 4/4/2023

47. **Member Murphy MOVED, seconded by Member Webb to approve disbursement requests for period ending 4/4/2023. The vote was unanimous and the motion carried.**

ADMINISTRATIVE REPORTS

48. Sandvik thanked Sorensen and Papiz for their presentations.

49. Sandvik thanked Council for their work and discussion on passing multiple ordinances.
50. Sandvik thanked guests for attending the EGGstravaganza event over the weekend.
51. Sandvik noted that community garden plot applications will close on April 15 and a second site will be added this year.
52. Sandvik noted Sanborn Super Summer camps this summer at Sanborn and Manor Parks.
53. Sandvik noted the Earth Day Trash Pick Up event on April 22 at Robbinsdale Middle School at 10:00 AM and the Arbor Day Celebration on April 29 at Lee Park at 9:30 AM.

COUNCIL GENERAL COMMUNICATIONS

54. Member Wagner thanked attendees that came to Table Talk at The Birdhouse last week.
55. Member Murphy asked for clarification on the Special Work Session scheduled for April 18.
56. Member Webb thanked the Public Works Department for their snow removal during the recent snowfall.
57. Member Webb acknowledged the community for attending the Table Talk at The Birdhouse last week.
58. Member Webb thanked The Birdhouse for providing their space to the Council for the event and reminded residents that Table Talk occurs every 4th Tuesday from 6-7 pm at The Birdhouse.
59. Member Parisian gave a recap of her attendance at the Senate Transportation Committee meeting to testify in support of state grant funding for Blue Line extension projects.
60. Mayor Blonigan thanked Member Webb for organizing the Table Talk events.
61. Mayor Blonigan thanked the Chamber of Commerce and City staff for hosting the EGGstravaganza.

Adjournment:

62. **Member Wagner MOVED, seconded by Member Murphy to adjourn the meeting at 9:08 p.m. The vote was unanimous and the motion carried.**


Chase Peterson-Etem, City Clerk


William A. Blonigan, Mayor