

**City of Robbinsdale
CITY COUNCIL MINUTES
March 6, 2018
Meeting No. 5**

CALL TO ORDER

1. Mayor Murphy called the meeting to order at 7:01 p.m.

ROLL CALL

2. Present: Blonigan, Rogan, Selman, Backen, Mayor Murphy
Staff: Marcia Glick, City Manager; Richard McCoy, Public Works Director;
John Tingley, Assistant to City Manager.

OPPORTUNITY FOR THE PUBLIC

3. Mayor Murphy opened the floor to anyone wishing to speak on any items not on the agenda. No one chose to speak.

APPROVAL OF AGENDA

4. Glick noted the addition of Consent item L and the pulling of New Business A.
5. Member Selman **MOVED**, seconded by Member Rogan to approve the agenda with the additions as noted above. **The vote was unanimous and the motion carried.**

CONSENT AGENDA

6. Member Selman **MOVED**, seconded by Member Blonigan to approve the balance of the Consent Agenda. **The vote was unanimous and the motion carried.**
7. Items approved are as follows:
 - A. Motion to approve and order placed on file minutes of the City Council meeting on 02/20/18.
 - B. Motion to acknowledge the receipt and placing on file minutes of the following Commissions and Boards:
 - Parks, Recreation and Forestry Commission Minutes of January 23, 2018.
 - Planning Commission Minutes of January 18, 2018.
 - C. Motion to approve issuance of licenses from list dated 03/06/18.
 - D. Motion to adopt Resolution No. XXXX, "A RESOLUTION AUTHORIZING THE DISTRIBUTION OF THE DRAFT 2040 COMPREHENSIVE PLAN UPDATE TO SURROUNDING JURISDICTIONS AND OTHER AFFECTED GOVERNMENTAL AGENCIES."

- E. Motion to approve the January 1, 2018 to December 31, 2019 contract with the International Union of Operating Engineers, Local No. 49 by adopting Resolution No. XXXX, "A RESOLUTION APPROVING THE LABOR AGREEMENT LOCAL ISSUES BETWEEN THE CITY OF ROBBINSDALE AND INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL NO. 49."
- F. Motion to approve the January 1, 2018 to December 31, 2019 contract with AFSCME Local #2454 by adopting Resolution No. XXXX, "A RESOLUTION APPROVING THE LABOR AGREEMENT LOCAL ISSUES BETWEEN THE CITY OF ROBBINSDALE AND AFSCME LOCAL NO. 2454."
- G. Motion to approve the non-represented employee 3% wage adjustment and market adjustments effective January 1, 2018.
- H. Motion to approve Resolution No. XXXX, "A RESOLUTION IMPLEMENTING AT LEAST TEN PERFORMANCE MEASURES TO BE SUBMITTED TO THE STATE" as shown in Attachment 1.
- I. Motion to authorize the Mayor and City Manager to enter into a contract for the Lee Park Path Improvements Project – City Project 27518 with New Look Contracting of Rogers, MN for the amount of \$51,810.00. Further, the 2018 budget for this project be amended to include the unspent 2017 funds.
- J. Motion to acknowledge the Robbinsdale Wine & Spirits financial reports for the month of January 2018.
- K. Motion to acknowledge the Deputy Registrar's financial reports for the month of January 2018.
- L. Motion to affirm the appointment of Cherisse Coleman as the Deputy Registrar for the Robbinsdale Motor Vehicle Office effective March 10, 2018

PUBLIC HEARING A: Improvement and Assessment Hearing for the Reconstruction of Toledo Avenue between 37th and 38th Avenue, 38th Avenue between Toledo Avenue and Regent Avenue, Scott Avenue between 38th Avenue and 39th Avenue and 39th Avenue between Scott Avenue and Toledo Avenue – City Project 38917

- 8. McCoy reviewed the staff report.
- 9. Member Selman confirmed that this is the same assessment format and process we have used in past years.

10. Member Rogan inquired about a future bike path being placed on 39th Avenue.
11. McCoy stated that during the project, the permanent width of the road will be narrowed to include space for a future bike path but until then, a standard sidewalk will be in place. Utilities would need to be moved on different streets in future projects to allow for the trail to be constructed.
12. Mayor Murphy asked if the construction cost index increased this year and if the amount being assessed as a percentage of the total cost of the project is different from previous years.
13. McCoy stated the cost index did go up slightly. The amount assessed depends on numerous factors including the amount of utilities being reconstructed and is not far off from past years. The shapes of lots and the number of frontages is also a factor.
14. Member Blonigan noted that percentages of assessed project costs to residents have been varied over the years due to those factors. He inquired about the 6% cap for assessments of market values and if that is 2017 or 2018 property values.
15. McCoy stated that the assessed value is considering 2017 property values.
16. Mayor Murphy opened the public hearing.
17. Barb Hawes, 3848 Scott Avenue North, Robbinsdale; was wondering if there was a start date for the project, if there will be an issue for homes without alley access during construction, and if the two pine trees in her front yard will be spared.
18. McCoy stated that the project will likely begin soon after load limits come off, likely in May. Residents will receive a construction update that will provide a timeline for the project. The portion next to the school will begin after school is out and be completed before the next school year. The contractor will work with residents about accessing their homes. Holes are filled each night. The two pine trees are close to the sidewalk and over two utility lines but are shown as not being removed at this time.
19. Member Selman inquired about the laying of sod and making sure they are watered sufficiently.
20. McCoy stated that as part of the standard project specifications, more mulch is included and pellets that hold water to prevent the sod from dying.
21. Member Blonigan asked if the project will be completed this year.

22. McCoy stated he is very confident that the project will be done this year. The Noble Avenue project was a larger project and completion was delayed until 2018 due to the early freeze in October and the fact that Noble Avenue is a state-aid street meaning there were strict rules about construction when the ground is frozen.
23. Member Backen asked if there were any penalties if the contractor did not complete the work near the school prior to school starting.
24. McCoy stated that the contract would provide for liquidated damages that would relate to loss of some sort.
25. Member Rogan **MOVED**, seconded by Member Selman to close the public hearing. **The vote was unanimous and the motion carried.**
26. Member Selman **MOVED**, seconded by Member Blonigan to waive the reading and order the adoption of Resolution No. XXXX, "A RESOLUTION ORDERING THE IMPROVEMENT OF PORTIONS OF TOLEDO AVENUE, SCOTT AVENUE, 37TH AVENUE, 38TH AVENUE, AND 39TH AVENUE, AND PREPARATION OF PLANS AND SPECIFICATIONS FOR THE SAME – CITY PROJECT NO. 38917. **The vote was unanimous and the motion carried.**
27. Member Selman **MOVED**, seconded by Member Rogan to waive the reading and order the adoption of Resolution No. XXXX, "A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR CITY PROJECT NO. 38917 – PORTIONS OF TOLEDO AVENUE, SCOTT AVENUE, 38th AVENUE, AND 39th AVENUE. **The vote was unanimous and the motion carried.**

NEW BUSINESS A: First Reading of Zoning Text Amendment for Development for Standards in the B-2 Limited, B-3 Highway Commercial and R-B Residential Business Districts in the West Broadway Corridor Between 36th and 401/2 Avenues North

NEW BUSINESS B: First Reading Council Salary Review Committee Recommendation

28. Glick reviewed the staff report.
29. Member Backen noted that the mayor and council salaries are below average to our neighbor communities.
30. Member Rogan stated that it is important to have a competitive salary to attract qualified candidates willing to serve as Mayor and on the City Council.
31. Member Selman agreed with Member Rogan and pointed out that the Mayor's salary is even further below the average of neighboring communities and that in the

future that could be addressed separately. He noted that council attends many meetings outside of council meetings and the salary does not and should not compensate fully for time spent serving on the city council or as mayor.

32. Member Blonigan stated that on average between 2011 and 2019, council and mayor salaries increased 0.8% annually on average.
33. Mayor Murphy stated he agreed but would also agree to 0%. He stated that the demands of the city council have increased substantially over the last 15 years due to social media and the increased energy and activity in Robbinsdale.
34. Member Rogan **MOVED**, seconded by Member Blonigan to hold the FIRST READING of Ordinance No. XXXX, "AN ORDINANCE AMENDING SECTION 205 OF THE CITY CODE SALARIES OF ELECTED OFFICIALS." **The vote was unanimous and the motion carried.**

OTHER BUSINESS A: Motion to approve disbursement requests for period ending 03/06/18.

35. Member Rogan **MOVED**, seconded by Member Backen to approve disbursement requests for period ending 03/06/18. **The vote was unanimous and the motion carried.**

ADMINISTRATIVE REPORTS

36. Glick noted that on March 15th at 7:00 p.m., a community workshop will be held at Robbinsdale City Hall for people to participate in envisioning the future of the area around the area of proposed light rail station and how they would bike, walk to the station and development around the area. Immediately following the current meeting will be the monthly regular city council work session. Lastly, on Saturday, March 24th will be the 2018 Chamber of Commerce Eggstravaganza at 1:00 p.m. at Robbinsdale City Hall.

COUNCIL COMMUNICATIONS

37. Member Backen noted that Little League Spring Training is starting and will be held on Saturday March 10th, 17th and 24th at the Robbinsdale Community Gym. Go to robbinsdalelittleleague.com for more information.
38. Member Selman wished his daughter a happy birthday.
39. Mayor Murphy asked about the pavilion light and the completion light of the park path at Lakeview Terrace Park.
40. McCoy stated that the trail system will be completed this fall and the boat launch will be completed in 2019.

41. Lastly, Mayor Murphy congratulated Member Rogan for arguing in front of the United States Supreme Court last week.

ADJOURNMENT

42. Member Rogan **MOVED** seconded by Member Selman to adjourn the meeting at 7:46 p.m. **The vote was unanimous and the motion carries.**

John Tingley, Recorder

Regan L. Murphy, Mayor

ROBBINSDALE CITY COUNCIL
SPECIAL WORK SESSION MINUTES
TUESDAY, MARCH 6, 2018
CITY COUNCIL CHAMBERS
6:30 p.m. CITY HALL

1. The work session was called to order by Mayor Pro Tem Rogan at 6:30 p.m.
2. Councilmembers Present: Blonigan, Rogan, Selman, Backen, Mayor Murphy

Staff Present: Marcia Glick, City Manager; Rick Pearson, City Planner

DISCUSSION: Provide Background on Station Area Zoning and Community Connection Concepts

3. Jay Demma, Project Manager with Perkins and Will and Michael Lamb, Urban Designer with LHB presented a PowerPoint to Council outlining the process thus far for considering zoning changes in the station area and the next steps, including a community input workshop on March 15th.
4. Council discussed the possibility of expanding the zoning district of DD-2 further south on West Broadway and inquired about what the consultants are hearing from developers about the area.

ADJOURNMENT

5. Mayor Pro Tem Rogan adjourned the work session at 7:01 p.m.

John Tingley, Recorder

Dan Rogan, Mayor Pro Tem

ROBBINSDALE CITY COUNCIL
WORK SESSION MINUTES
TUESDAY, MARCH 6, 2018
COMMUNITY MEETING ROOM
CITY HALL

1. The work session was called to order by Mayor Pro Tem Rogan at 7:52 p.m.
2. Councilmembers Present: Blonigan, Rogan, Selman, Backen, Mayor Murphy
Staff Present: Marcia Glick, City Manager; Rick Pearson, City Planner; John Tingley, Assistant to City Manager

REVIEW: Goals Updates From February 10, 2018 Work Session

3. Glick reviewed the goals update for 2018.
4. Council discussed the updated goals worksheet and added legislative lobbying for issues regarding revenue sharing in metro communities.

REVIEW: Downtown Architectural Guidelines

5. Glick reviewed the current downtown standards including the use of brick and glass in the West Broadway-facing portion of the building.
6. Council discussed the application of those guidelines.

MONTHLY UPDATE: Problem Properties

7. Glick reviewed the list of problem properties.

OTHER BUSINESS

8. Glick noted that Census Tract 213 in Robbinsdale west of County Road 81 and east of Highway 100 has been identified as being eligible for inclusion in an opportunity zone. This would allow for federal tax incentives for private investment within the area.
9. LimeBike bike-sharing program pilot is coming to Golden Valley and they inquired about doing a pilot program in Robbinsdale. Glick stated staff would be gathering more information and council supported exploring the option.

ADJOURNMENT

10. Mayor Pro Tem Rogan adjourned the work session at 9:09 p.m.

John Tingley, Recorder

Dan Rogan, Mayor Pro Tem

Work Session Minutes of March 6, 2018
Adopted March 20, 2018

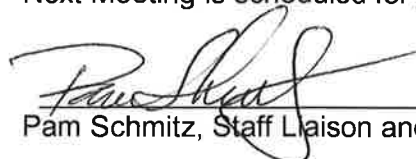


ROBBINSDALE SENIOR COMMISSION MINUTES
6:00 pm, Monday, February 5, 2018

The Senior Commission is an advisory commission to the City Council on matters relating to the status and needs of seniors, age 55 and over, in the city and ways in which the needs of seniors may be met.

- 1) Commission Meeting Called to Order at 6:00 pm by Chairperson Bjorkquist
- 2) Commissioners Present: David Bjorkquist, Terri Cleveland, Duane Bengtson and Gene Montanez.
 Commissioners Excused Absent: Carmen Berrios
 Staff Liaison: Pam Schmitz, Recreation Programs Manager
 Staff Guest: Casey Landherr, Police Community Action Coordinator
- 3) Bengtson motioned approval of the minutes of the regular meeting of January 8, second by Cleveland, passed.
- 4) Police Presentation
 Landherr discussed what the position of Police Community Action Coordinator involves. Based on his family's experience, one of his goals is to be able to offer a program to older adults on the various internet, phone and in person scams. He requested input from the Commission members. Discussion followed on what information would be beneficial and how best to present the material. General consensus was to provide a brief introduction/power point and then have small group discussions on individual topics, interactive section i.e. role playing, and question/answer period. Handouts on helpful hints to avoid scams, or what to do once you realize you may have been scammed were also suggested. Commission members also agreed to help preview/review the presentation before it is finalized.
- 5) Old Business
 - a. Pedestrian Safety updates:
 - i) Additional backpacks were given to members to distribute as they see a need.
 - ii) Landherr requested backpacks for National Night Out neighborhood captains and members agreed that would be a great way to get the word out.
 - iii) Safety presentation updates: none are currently scheduled.
 - iv) Briefly discussed the new pedestrian crossing at intersection of 36th & Bottineau.
 - b. Programming updates: Schmitz shared information on new programs for this spring and summer.
 - c. Volunteer Opportunities: no new opportunities to discuss.
 - d. Heart Safe Community: Article will be in the newsletter. Consensus that inventory of the AEDs can wait until better weather conditions.
 - e. Membership: continue to recruit for one vacant spot. Change in ordinance relating to Senior Club member will be presented to the Council this spring.
- 6) New Business: none
- 7) Announcements: none
- 8) Motion to adjourn at 7:05 pm by Bengtson, second by Montanez, passed.

Next Meeting is scheduled for **Monday, March 5, 6 pm at City Hall.**


 Pam Schmitz, Staff Liaison and Recorder

ROBBINSDALE HUMAN RIGHTS COMMISSION

MEETING MINUTES

January 25, 2018

Chair Sussman called the meeting to order at 7:07 p.m.

Members Present: Elabbady, Fox, Lynch, Ralston-Aoki, Sookraj, Sussman, Webb
Members Excused: Falk, Fuglie, Giese,
Staff Present: Sherry O'Donnell
Others Present: Shelonda Marie-Alves, Dena Washington

APPROVAL OF MINUTES

MOVED by Sookraj, second by Lynch, to approve the meeting minutes of December 7, 2017.

MOTION CARRIED.

CHAIR REPORT

Currently there is one vacancy on the commission. Two interested applicants are in attendance. The group did a round table introducing themselves.

ELECTION OF CHAIR AND VICE CHAIR FOR 2018

Commissioner Sherief Elabbady expressed interest in the position of Vice Chair.

MOVED by Sussman, second by Fox, to appoint Sherief Elabbady to serve as the Vice Chair of the Robbinsdale Human Rights Commission for 2018. **MOTION CARRIED.**

The current Chair, Renae Sussman, offered to serve as Chair again, unless there are others interested. No others expressed interest.

MOVED by Fox, second by Sookraj, to appoint Renae Sussman to serve as the Chair of the Robbinsdale Human Rights Commission for 2018. **MOTION CARRIED.**

OLD BUSINESS

A. Community Engagement

In 2017 the City Council had asked the HRC to brainstorm about ways to communicate to residents of Robbinsdale. Commissioner Ralston Aoki asked if the City Council is still looking for ideas. The commission is wondering if a discussion with the Council would be helpful and possibly attending a work session.

NEW BUSINESS

A. Commission Trainings

The sub-committee reported that they discussed two priorities – setting ground rules for respectful meetings, and training materials regarding equity and diversity. The sub-committee feels that setting 8-9 ground rules could be agreed up and reviewed before each meeting – or, at least some of them before each meeting as a reminder.

Commissioner Ralston Aoki suggested that the commission could brainstorm some ideas for establishing ground rules then the sub-committee will condense and make final recommendation. The commissioners in attendance made suggestions for ground rules.

Commissioner Webb departed at 7:45 p.m.

Commission Trainings, cont'd.

Commissioner Ralston Aoki suggested that training ideas be shared then further researched. Commissioner Lynch added that suggestions could be sent to the sub-committee who will review the ideas/topics then make recommendations to the entire commission.

Dena Washington in attendance made a suggestion about a training that she had attended that might be good to offer to the community and that the MN Dept. of Human Services has some options.

Commissioner Ralston Aoki suggested that trainings for the commission should first be considered. Commissioner Elabbady has a resource that he will forward. Commissioner Fox inquired if the Police Dept. has any trainings that they could possibly attend that might be appropriate for the commission. Staff will inquire.

B. Goals

The commission requested last year that the goals be reviewed annually and to have them on the January agenda each year. The commission should decide if the goals need to be revised, and/or, to choose something from the current goals to focus on. Commissioner Ralston Aoki suggested increasing capacity and continue working toward goals. Commissioner Lynch suggested reaching out to the community with a survey.

Commissioner Fox suggested adding fair housing (rental) and how it relates to crime-free housing.

MOVED by Sussman, second by Lynch, to amend the HRC's goals/list of topics as follows: To add the following as a core goal: Increase the commission's capacity to promote awareness and understanding of human rights issues, to be implemented through the following tactics: Conduct surveys to get community input on human rights priorities; participate in trainings to build commissioner's skills; use sub-committees to drive and deliver goals; and inventory the commission's resources; and, to add to the list of topics of concern the following: Fair housing and renters, and how subsidies, crime-free housing ordinance and related issues impact the same. **MOTION CARRIED.**

A sub-committee was formed to decide which goals should be worked on during 2018. Volunteers for the committee – Elabbady, Sookraj, Fox, Ralston Aoki. Commissioner Fox suggested that she would like to see fair housing be the first consideration. Commissioner Ralston Aoki suggested the topic of immigration be considered also.

A sub-committee was formed to review the possibility of a community survey regarding human rights. Volunteers for the committee – Sookraj, Lynch, Sussman.

Commissioner Ralston Aoki suggested that the HRC continually strive to reach out to Council and staff to stay connected.

COMMISSIONER REPORTS/UPDATES

Commissioner Sookraj noted that International Human Rights Day is December 10th of every year and that maybe the HRC could do something to recognize that day. As requested, staff will put on the May 24, 2018 HRC agenda to further discuss.

ADJOURNMENT

The meeting adjourned at 8:48 p.m.


Recorded by, Sherry O'Donnell



MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: March 20, 2018

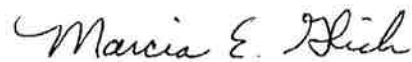
RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Recommendation:

By motion approve issuance of licenses dated March 20, 2018.



Marcia Glick, City Manager

CONCURRENCE:



Tom Marshall, City Clerk

CONTRACTORS' LICENSES FOR COUNCIL APPROVAL 03/20/2018

<u>Applicant</u>	<u>Type</u>	<u>License Fee</u>
BEN FRANKLIN PLUMBING (WS)	Sewer/Water Contractor	50.00
BLUE WATER PLUMBING & HEATING INC	Plumbing Contractor	50.00
KRG PLUMBING INC	Plumbing Contractor	50.00
MINNESOTA TREE EXPERTS INC	Tree Contractor	50.00
RIGHTMARK LLC	Plumbing Contractor	50.00
VANWINKLE PLUMBING	Plumbing Contractor	50.00

Number of Contractor Licenses Requesting Council Approval: 6

INDIVIDUAL LICENSES FOR COUNCIL APPROVAL

03/20/2018

Current Date: 3/15/2018

<u>Type</u>	<u>Applicant</u>	<u>License Fee</u>
Temporary Food - Individual	Robbinsdale Lions	50.00
Transient Merchants - Solicitations	Hibachi Daruma	25.00
Transient Merchants - Solicitations	TOT BOSS	25.00

Number of Licenses Requesting Council Approval: 3



City of Robbinsdale

MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: March 20, 2018
RE: Second Reading of ordinance amending sections of City code removing mention of fees being set by resolution

Background

Through research, staff found that the League of Minnesota Cities recommends that cities set fees by ordinance and not resolution unless allowed specifically by State Statute. Historically, it has been the city's practice to update fees that are not currently mentioned in State Statute by resolution. On February 7th, 2018 City Council held the second reading of Ordinance 18-01 which codified the City's fee schedule Appendix B. 18-01 is set to become effective March 17th. Areas in city code that note the change of fee done by city council resolution needs to be removed to stay consistent. Those changes are included in this ordinance as well as adding Appendix B to code language.

The City Attorney has reviewed the ordinance and made very minor grammatical edits.

Analysis/Conclusion

This ordinance change will update language in the code to conform to Ordinance 18-01 and remove any language conflict regarding fees.

Recommendation

By motion, hold the Second Reading of Ordinance 18-02,"AN ORDINANCE AMENDING VARIOUS SECTIONS OF CITY CODE REMOVING REFERENCES TO FEES BEING SET BY RESOLUTION" as shown in Attachment 1.


Marcia Glick, City Manager

CONCURRENCE:


John Tingley, Assistant to City Manager

Member _____ moved and Member _____ seconded a motion that the following ordinance, which was given its first reading on the 20th day of February 2018, be given its second reading on this 20th day of March, 2018 and that it be adopted.

ORDINANCE NO. 18-02

AN ORDINANCE AMENDING VARIOUS SECTIONS OF CITY CODE
REMOVING REFERENCES TO FEES BEING SET BY RESOLUTION

THE CITY COUNCIL OF THE CITY OF ROBBINSDALE DOES ORDAIN:

Section 1) Purpose: The purpose of this ordinance is to uniformly point to Appendix B as the location for finding City fees and to remove outdated requirements.

Section 2) That City Code Section 117 Administrative Penalties is hereby amended to read as follows:

117.01 Administrative Penalties. Subdivision. 4. Administrative offenses, schedule of fines and fees.

(c) ~~The City Council must adopt by resolution a~~ schedule of ~~recommended~~ fines and fees for offenses subject to an administrative citation in set forth in Appendix B.

117.01 Administrative Penalties. Subdivision. 6. Requests for a hearing/appeal.

(c) A hearing request filing fee shall be paid simultaneously with the filing of the notice of appeal. The hearing request fee ~~will be in the amount adopted by resolution by the City Council is~~ set forth in Appendix B. The fee is refundable as provided in the hearing officer's decision. In cases where a violation was found to have occurred, the hearing office may apply the refund towards the citation payment as provided in the hearing officer's decision.

Section 3) That City Code Section 400 Building Code is hereby amended to read as follows:

400.05. Permit Fees. Subdivision 1. ~~Resolution Fee Schedule~~. The fees for building, plumbing, mechanical, and other permits by this chapter are set by Appendix B. The issuance of permits and the collection of fees shall be as authorized by Minnesota Rules Chapter 1300. In addition, a surcharge fee shall be collected on all permits issued for work governed by this code in accordance with Minnesota Statutes Section 326B.148.

~~400.05. Permit Fees. Subdivision 2. Copy filed. Three copies of the fee resolution are filed in the office of the city clerk for ready reference by the city officials and the public.~~

Section 4) That City Code Section 405 Licensed Construction Activities is hereby amended to read as follows:

405.01. Plumbing. No person may engage in the business of installing, altering, extending, repairing or maintaining plumbing work or house drainage or connecting plumbing installations without a license from the city. Licenses will be issued only to individuals or contractors as provided by the applicable statutes of the state. A person not so licensed may do plumbing work which complies with the provisions of the minimum standards prescribed by this chapter on premises or that part of premises owned and actually occupied by the person as a homestead if the

person files with the building official an affidavit showing that the person performed the actual work in the homestead. Application for the license is made to the city council and such license will be granted upon proof of the applicant's qualifications and upon the filing of a certificate of insurance to the city with public liability insurance of not less than \$1,500,000 combined single limit issued by an insurance company authorized to do business in the state of Minnesota. In lieu of the insurance requirements above, insurance with the state of Minnesota will be accepted in accordance with Minnesota Statutes, section 326.40. The annual fee for a license to engage in the business of plumbing is ~~fixed by council resolution~~ set forth in in Appendix B. Plumbing licenses expire annually on December 31. Applications for licenses are considered by the city council, and, if approved by the city council, a license will be issued by the city clerk. Licenses are not transferable. The license fee is paid to the city clerk at the time of filing on the application. The license fee may not be prorated.

Section 5) That City Code Section 415 Parking Ramps is hereby amended to read as follows:

415.05. Certificates. Subdivision 1. Issuance. A person desiring a certificate must make application therefor to the clerk on a form provided for that purpose. The application must be reviewed by the director and will be approved by the director if the application complies with the provisions of this section. Upon receipt of an approved application and the fee ~~fixed by council resolution~~ set forth in Appendix B, the clerk must transmit the application to the council. If the council grants the certificate the clerk will issue to the applicant a certificate.

Section 6) That City Code Section 425 Property Maintenance Code is hereby amended to read as follows:

425.35. Appeals. Subdivision 1. Right of appeal. Any person aggrieved by a compliance order may appeal the compliance order to the City Council. Such appeals must be in writing, must specify the grounds for the appeal, must be accompanied by a filing fee in cash or cashier's check, and must be filed with the City Clerk within ten business days after service of the compliance order. The filing fee is set ~~by Council resolution~~ forth in Appendix B. The filing of an appeal shall stay all proceedings in furtherance of the action appealed from, unless such a stay would cause imminent peril to life, health, property or public safety.

Section 7) That City Code Section 435 Point of Sale Housing Disclosure is hereby amended to read as follows:

435.06. Housing evaluation fees. The fee for the filing of point of sale disclosure reports shall be ~~as determined by the City Council from time to time in a schedule titled "Appendix B."~~ set forth in Appendix B.

Section 8) That City Code Section 800 Street Excavations is hereby amended to read as follows:

800.09. Engineer: rules. Work done pursuant to an excavation permit must be performed under the direction of the director. The engineer is directed to prepare regulations with respect to excavations and modify them with respect to particular work to protect the public from injury, to prevent damage to public or private property, and to minimize interference with the public use of streets. A copy of the regulations will be given to a permittee upon issuance of the excavation permit. Permit and street repair fees are ~~established by the council resolution~~ set forth in Appendix B. Special provisions will be made for simplifying procedures and supervision in respect to excavations by franchised utilities.

Section 9) That City Code Section 825 Tree Pruning and Chemical Treatments is hereby amended to read as follows:

825.01. Tree pruning, chemical treatments, licenses. It is unlawful to engage in the business of tree pruning, chemical treating, or removal unless a license to do such work is first obtained from the city. Application for the license is made to the clerk. The license will be granted by the clerk after approval by the city Forester and upon proof of the applicant's qualifications. The annual fee for a license is set ~~by council resolution from time to time~~ forth in Appendix B. The license expires annually on December 31. Licenses are not transferable. The license fee must be paid to the clerk at the time of filing on the application. The license fee will not be prorated.

Section 10) That City Code section 830 Vacation of Streets is hereby amended to read as follows:

830.01. Petition. The council must, upon petition of a majority of the owners of the land abutting on a street or alley, or any part thereof to be vacated, consider the same and if it appears to be in the interest of the public to vacate the street or alley or any portion thereof, the council will adopt a resolution designating a time and place for a public hearing for the consideration of the petition. The council may initiate such action without a petition. ~~The council may, from time to time by resolution, establish appropriate fees~~ set forth in Appendix B, are established to cover some or all of the city's costs of processing the petition.

Section 11) That City Code Section 845 Permits for Temporary Placement of Containers is hereby amended to read as follows:

845.15. Permit Fee. The permit fee ~~shall be in such amount as the City Council may from time to time establish by resolution and list~~ is set forth in Appendix B.

845.23. Violation of this section. The city may remove any container placed in a public right-of-way in violation of this section. The owner of the container or the person placing it in the public right-of-way shall pay to the city all costs, fees, penalties, or other expenses incurred by the city in removing the container, and storing and disposing of the container and its contents. In addition, the city shall charge daily storage fees ~~in such amount as the City Council may from time to time establish by resolution and list~~ set forth in Appendix B. If the container is not claimed within 30 days by its owner or the person responsible for placing it in the public right-of-way, it may be disposed of as abandoned property, but such disposal shall not diminish the responsibility of the owner or the person responsible for placing it in the public right-of-way to pay all amounts due under this subsection. A container shall not be released from storage by the city until all amounts due under this subsection have been paid. The provisions of this subsection are in addition to any other penalty provided for in this code.

Section 12) That City Code Section 850 Right of Way Management is hereby amended to read as follows:

850.01. Right-of-way management. Subdivision 8. Permit requirement. (c) Delay penalty. In accordance with Minnesota Rules, part 7819.1000, subpart 3 and notwithstanding subdivision 2 of this section, the city shall establish and impose a delay penalty for unreasonable delays in right-of-way excavation, obstruction, patching, or restoration. ~~The delay penalty shall be established from time to time by City Council resolution~~ is set forth in Appendix B. A delay penalty will not be imposed for delays due to force majeure, including inclement weather, civil strife, acts of God, or other circumstances beyond the control of the applicant.

Section 13) That City Code Section 915 Animals is hereby amended to read as follows:

915.03. Dogs and Cats. Subdivision 4. Duplicate Tags. If a dog or cat tag is lost, a duplicate may be issued by the city clerk upon presentation of a receipt showing the payment of the license fee for the current year. The charge for a duplicate tag ~~is established by council resolution from time to time~~ and license fee are set forth in Appendix B.

915.37. Domestic Animals. Subdivision 2. Permits. A person desiring a permit required by subdivision 1 may make application to the city council. The application must contain (i) the name and address of the applicant; (ii) the address of the premises upon which the animal or animals are to be kept; (iii) the number, species and sex of such animal or animals; and (iv) a statement regarding any property damage or physical injuries caused by such animal or animals in the past. The council may also require submission of such additional information or material as it deems necessary or convenient. The applicant must pay to the city clerk such initial permit fee and renewal permit fee as ~~shall be established from time to time by council resolution~~ set forth in Appendix B. Upon submission of the initial application, the city clerk must set a date for a hearing on the application before the city council and must notify the owners of all properties located within 200 feet of the subject premises of the date and time of the hearing.

Section 14) That City Code Section 920 Alarm Systems is hereby amended to read as follows:

920.09. False Alarms. Subdivision 3. Penalties. A penalty must be paid by the alarm user to the city for each false alarm in excess of three per calendar year. The penalty is ~~established from time to time by resolution of the city council~~ set forth in Appendix B. Payment of the penalty may be enforced by civil action.

Section 15) That City Code Section 1000 License Permits General Provisions is hereby amended to read as follows:

1000.01. Policy and purpose of chapter. By the enactment of this chapter, the city council intends to establish to the maximum degree possible a uniform system for the issuance, revocation, suspension and renewal of licenses and permits for activities for which licenses and permits are required by this code. The fees for licenses and permits are ~~set from time to time by city council resolution~~ set forth in Appendix B. ~~The fee resolution is set forth in Appendix B.~~

Section 16) That City Code Section 1120 Transient Sales; Transient Merchant is hereby amended to read as follows:

1120.01. Transient Sales. Subdivision 5. License Fees. Fees for licenses shall be ~~established by Council resolution and are set forth in Appendix B.~~ Fees shall include an application fee, which includes the cost of initial investigation. The City Council may waive fees at its discretion.

Section 17) That City Code Section 1145 Lawn Fertilizer Application Control is hereby amended to read as follows:

1145.01. Lawn fertilizer application control. Subdivision 3(b4). License Fee. The license fee ~~shall be established from time to time by resolution of the city council~~ is set forth in Appendix B. The license shall expire on the 31st day of December. The license fee shall not be prorated.

Section 18) That City Code Section 1205 Intoxicating Liquor Licenses is hereby amended to read as follows:

1205.07. Fee. Subdivision 1. Imposition. The investigation fee for an on-sale intoxicating liquor license is set ~~by the council from time to time by resolution. The amount of the fee is set forth~~ in Appendix B.

1205.07. Fee. Subdivision 2. Additional Fee. If an additional investigation is required the licensee must pay an additional investigating fee ~~established by the council by resolution. The fee is set in~~ set forth in Appendix B.

1205.15. Transferability. (a-b)

(a) Where a new application is filed as a result of incorporation by an existing licensee and the ownership and control of, and the interest in the license are unchanged, no additional license fee will be required, but at the time of any such incorporation the form requesting information required of a corporation in an initial application for a license must be properly completed, executed and verified and must be submitted to the city clerk. The contents of the application must be investigated as the city manager deems necessary. The investigation fee is set ~~by the council from time to time by resolution~~ forth in Appendix B.

(b) Where a new application is filed for a transfer of license from place to place and it is for premises where the building was not ready for occupancy at the time of the original application and the new application is filed within 90 days after approval of the original license by the council but before a certificate of occupancy for the original location has been issued, no additional license fee is required. The investigation fee is set ~~by the council from time to time by resolution~~ forth in Appendix B.

Section 19) That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:

The purpose of this ordinance is to uniformly point to Appendix B as the location for finding City fees and to remove outdated requirements.

First Reading: YEAS: Backen, Blonigan, Selman, Mayor Murphy
NAYS: None. Rogan absent.

Second Reading: YEAS:
NAYS:

PASSED AND ADOPTED BY THE CITY COUNCIL THIS 20TH DAY OF MARCH, 2018.

Regan L. Murphy, Mayor

ATTEST:

Tom Marshall, City Clerk



City of Robbinsdale

MEMORANDUM

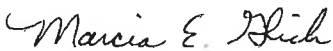
TO: City Council
FROM: Marcia Glick, City Manager
DATE: March 20, 2018
RE: Voucher Requests Pending Approval for Disbursement

The check register dated March 20, 2018 reflects the voucher requests pending approval for disbursement.

The check register dated March 7, 2018 through March 20, 2018 is a list of vouchers requiring payment for City funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Recommendation

By motion approve disbursement requests for period ending March 20, 2018.



Marcia Glick, City Manager

CONCURRENCE:



Larry Jacobson, Finance Director