



CITY COUNCIL MEETING
March 17, 2020
4100 Lakeview Avenue North
Robbinsdale, Minnesota
7:00 p.m.

AGENDA

CITIZEN PARTICIPATION

The City Council is meeting as a legislative body to conduct the business of the City according to the

RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A) **PUBLIC HEARINGS:** Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.
- B) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

- 1. CITY COUNCIL MEETING CALLED TO ORDER
- 2. ROLL CALL: Selman, Backen, Blonigan, Rogan Mayor Murphy
- 3. **MICROPHONE CHECK:** Blonigan, Rogan, Selman, Backen, Mayor Murphy
- 4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
- 5. APPROVAL OF THE MARCH 17th, 2020 MEETING AGENDA

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6. CONSENT AGENDA: Pursuant to Council rules, one motion, non-debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:
 - A. Motion to approve and order placed on file minutes of the Council Meeting of 3/4/2020 and two work sessions of 3/4/2020. 1-12
 - B. Motion to acknowledge the receipt and placing on file minutes of the following Commissions and Boards: 13
 - Senior Commission Minutes of 2/3/20
 - C. Motion to approve issuance of licenses dated March 17, 2020. 14-17
 - D. Motion to approve the purchase of Tasers for a total amount of \$47,269 by the end of the five-year lease. 18
 - E. Motion to approve the purchase of a 2020 Ford Police Interceptor patrol vehicle for \$36,878.56. 18A
 - F. Motion to hold the second reading to adopt Ordinance 20-02," AN ORDINANCE AMENDING SECTION 425 OF CITY CODE CONCERNING ACCESS TO MULTI-UNIT HOUSING STRUCTURES BY UNITED STATES CENSUS BUREAU EMPLOYEES." 19-21
Ord. 20
 - G. Motion to approve the February 2020 payment for City credit card charges. 21A-21E
 - H. Motion to approve the Travail ground sign with interior illuminated acrylic letters for the Hubbard Ave. N. parking lot entrances. 21F-21H
7. PRESENTATION
 - A. 2020 Census Presentation 22
 - B. Police Officer Swearing In 23
8. PUBLIC HEARING
 - A. There are no Public Hearings scheduled.
9. OLD BUSINESS
 - A. There are no Old Business items scheduled.

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10. NEW BUSINESS

- A. First Reading – Section 1200 Related to Outdoor Seating Area Requirements 24-25
Ord. 25
- Motion to hold the first reading of Ordinance 20-XX, “AN ORDINANCE AMENDING SECTION 1205 OF ROBBINSDALE CITY CODE PERTAINING TO REQUIREMENTS FOR FENCING OR BARRIERS AROUND OUTDOOR SEATING AT ESTABLISHMENTS WITH INTOXICATING LIQUOR LICENSE”.
- B. Designated Short-Term Parking for Curbside Pickup Option and Use of Private Parking Areas for Temporary Outdoor Seating. 25A
- Motion to authorize the City Manager to review and approve temporary plans from local businesses to facilitate curb-side pickup and limited outdoor service.
- C. Mayor’s Official Statement for Meeting Options, Mayor’s Emergency Declaration, Resolution Extending Local Emergency Period. 25B-25G
Res. 25F
- Motion to waive the reading and order the adoption of Resolution No. XXXX, “A RESOLUTION ENACTED PURSUANT TO MINNESOTA STATUTES SECTION 12.29 EXTENDING THE PERIOD OF A MAYOR DECLARED LOCAL EMERGENCY,”

11. OTHER BUSINESS

- A. Voucher Request Pending Approval for Disbursement 26
- Motion to approve disbursement requests for period ending 03/17/20.

12. ADMINISTRATIVE REPORTS

13. COUNCIL GENERAL COMMUNICATIONS

14. ADJOURNMENT



Marcia Glick, City Manager

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ITEMS PENDING OR UNDER STUDY FOR COUNCIL CONSIDERATION

ITEM	DEPARTMENT RESPONSIBILITY	ANTICIPATED AGENDA DATE
Forestry Annual Report	Forestry	4/7
Arbor Day Proclamation	Recreation	4/7
Fire Department Report	Fire	4/7
NPDES – Stormwater Annual Meeting	Public Works	4/21
Public Hearing TIF Plan 2000-10	Finance	4/21

City of Robbinsdale
CITY COUNCIL MINUTES
MARCH 4, 2020
Meeting No. 5

CALL TO ORDER

1. Mayor Murphy called the meeting to order at 7:00 p.m.

ROLL CALL

2. Present: Rogan, Selman, Backen, Blonigan, Mayor Murphy
Staff: Marcia Glick, City Manager; Kate Croteau, City Clerk; Richard McCoy, Public Works Director; John Tingley, Assistant to City Manager.

OPPORTUNITY FOR THE PUBLIC

3. Mayor Murphy opened the floor to anyone wishing to speak on any items not on the agenda.
4. John Zieba, 3420 Meridian Drive, The Robbinsdale Lions thanked the City Council for allowing the Lions use of the Robbinsdale logo on their 80th Anniversary pin. He also thanked the support the Council gives the Lions.
5. Selman discussed the projects and work the Robbinsdale Lions are doing in the community and encouraged residents to join this organization.
6. Zieba mentioned the upcoming French Toast Bake Sale on May 17th at Sacred Heart Church and the Spaghetti Dinner in August. The Lions will also be at Whiz Bang Days and Police/Fire Open House this summer.
7. Mayor Murphy read the long list of events the Robbinsdale Lions have been involved in recent years.
8. Kevin Jordan, 4146 Welcome Avenue, expressed concern on issues regarding how construction projects are bid, issues regarding the police department and administrative citations on his property.
9. Council encouraged him to contact the City Manager or council members to learn more about his concerns so they can be addressed.

APPROVAL OF AGENDA

10. Tingley mentioned the additions of item New Business A and additional Contractor list for Consent C
11. Member Rogan **MOVED**, seconded by Member Blonigan to approve the March 4th meeting agenda.

CONSENT AGENDA

12. Member Blonigan removed consent item H.

13. Member Selman **MOVED**, seconded by Member Backen to approve the remaining Consent Agenda items. **The vote was unanimous and the motion carried.**

Items approved are as follows:

- A. Motion to approve and order placed on file minutes of the Council Meeting of 2/18/2020.
- B. Motion to acknowledge the receipt and placing on file minutes of the following Commissions and Boards:
 - Parks, Recreation & Forestry Commission Minutes of 1/28/20.
- C. Motion to approve issuance of licenses dated March 4, 2020.
- D. Motion to acknowledge the Robbinsdale Wine & Spirits financial reports for the month of January 2020.
- E. Motion to acknowledge the Deputy Registrar's financial reports for the month of January 2020.
- F. Motion to approve the street spanning banner proposed by The Birdtown, LLC which may be installed May 11-18, 2020.
- G. Motion to authorize the Mayor and City Manager to sign a utility easement agreement with Arvig Enterprises, Inc. in the location shown as Attachment A.
- H. ***REMOVED***
- I. Motion to approve the updates to the City's personnel policy related to the Clearinghouse database.
- J. Motion to waive the reading and order the adoption of Resolution No. 7802," A RESOLUTION ADOPTING A FEDERAL AWARD ADMINISTRATION POLICY FOR THE CITY OF ROBBINSDALE."

REMOVED CONSENT ITEM H

14. Blonigan thanked Rosemary Stafford for volunteering to serve on the Senior Commission.

15. Member Blonigan **MOVED**, seconded by Member Selman to appoint Rosemary Stafford to the Robbinsdale Senior Commission effective immediately.

16. Member Selman added that Stafford was very helpful during the discussion of the location of the proposed Water Treatment Plant.

17. **The vote was unanimous and the motion carried.**

PUBLIC HEARING A – On-Sale Intoxicating Liquor w/ Sunday Sales License for The Birdhouse Eat & Drink.

18. Mayor Murphy recused himself at 7:18 p.m. due to a conflict of interest.
19. Croteau presented the staff report.
20. Mayor Pro Tem Backen opened the public hearing.
21. Joshua Dykhuis, Birdhouse Eat & Drink, 4153 West Broadway, gave an introduction to the new restaurant that will be opening this spring.
22. Member Rogan asked when the opening date will be. He also asked how different the inside will look from Canton Garden, the previous occupant.
23. Dykhuis stated opening will likely take place end of April or early May. Many changes have occurred to the inside of the building including exposed ceilings and the recovery of the original hardwood floors.
24. Member Blonigan asked about subtle innovations Mr. Dykhuis mentioned in his introduction.
25. Dykhuis talked about experimentation that is ongoing with food sauces and how they will be paired with menu items.
26. Backen reiterated that the restaurant will be located in the Canton Garden site in Downtown.
27. Nell Curry Dykhuis, 4153 West Broadway, also mentioned that the restaurant will be family-friendly.
28. Member Rogan **MOVED**, seconded by Member Blonigan to close the public hearing. **Ayes: 4, Nays: 0. Abstained: Mayor Murphy. The motion carried.**
29. Member Rogan **MOVED**, seconded by Member Selman to approve the issuance of the On-Sale Intoxicating Liquor w/Sunday Sales, 4153 West Broadway, provided that all requirements are satisfied, and provided that the City Clerk's office received the \$5,000 bond; and all city and county inspections are satisfactorily completed. **Ayes: 4; Nays: 0. Abstained: Mayor Murphy. The motion carried.**
30. Mayor Murphy returned to the dais at 7:26 p.m.

PUBLIC HEARING B: Improvement and Assessment Hearing for the Reconstruction of Beard and Chown Avenues Between 43rd Avenue and 45th Avenue (County Road 9) – City Projects 43820 and 38318

31. McCoy presented the staff report for the projects and discussed the complexity and the various funding sources being used to pay for the project.

32. Rogan confirmed the total cost of the project at \$3.5 million. The assessment portion the property owners are being asked to pay is about \$400,000, directly related to the cost of replacing the road surface, with city funds paying the remaining \$3.1 million.
33. Blonigan discussed the assessment to property owners being about 11.9% of the total project cost whereas most street reconstruction projects the assessment portion is 22-24%. That number is less due to the extensive underground utility work needed on the project. The process has been made to be fair so that all citizens over the years would pay the same amount, accounting for inflation, for similar work.
34. Mayor Murphy asked staff to talk about assessment repayment options for residents.
35. McCoy stated that repayment is over a 10-year period at a rate established by the Finance Director. Residents are able to make payments interest-free during the year of construction until mid-November when the assessments are sent to the county. Beard Avenue will be constructed in 2020, and the interest free period will be until November 2020. Chowen Avenue residents will have an interest-free period until November 2021.
36. Selman asked about how churches are assessed and confirmed it is at the same rate as residential properties.
37. Blonigan asked about how the city portion of the project will be paid for.
38. McCoy stated that each of the utility funds will be contribute a share, as well as the Permanent Infrastructure Replacement Fund.
39. Mayor Murphy opened the public hearing.
40. Cathy Gross, 3620 43rd Avenue, Olivet United Methodist Church, asked how the payment of the assessment works for churches and if its attached to property taxes.
41. Tom Mealey, 4409 Beard Avenue, discussed how stormwater on Chowen has been an issue since the 1970s. He was concerned the project might not work or completed on time and asked the council to consider a year-long interest-free period for paying the assessment.
42. Cindi Claypatch, 4413 Beard Avenue, is new to Robbinsdale and would like to know who she can speak to learn more about the project. She is concerned about damage to underground infrastructure connecting to her home.
43. Adam Hall, 4342 Chowen Avenue, is also new to Robbinsdale and would like more information. He mentioned about the recent resurfacing of Beard Avenue and also inquired about having improvements done to his driveway by the contractor. He was concerned about the cost of the project for asphalt vs. concrete.
44. Hannah Larsen, 4428 Beard Avenue, is a new homeowner and is curious how utility services will be impacted during construction.

45. Margaret Fishbaugher, 4412 Chowen, has lived on Chowen since the 1980s and has seen numerous vehicles get stuck in stormwater that has ponded over the years. Stormwater has only gotten worse and water is now coming up into the basement due to high groundwater levels.
46. Claypatch asked about access to her home during construction.
47. Chris Larson, 4356 Chowen Avenue, has been living on Chowen since the 1950s and was frustrated about having to pay the assessment after years of dealing with stormwater issues.
48. Arnie Rasmusson, 4418 Chowen Avenue, was curious if the project design was done by the city or a contracted firm, and if the project includes sidewalks.
49. Eric Rasmusson, 4418 Chowen Avenue, is concerned about having to pay an assessment even though there were previous assessments.
50. Glick stated that the church will receive a property tax statement annually, if the assessment is not paid off, with the assessment amount. However, the property tax portion, not the assessment portion, would be zero.
51. Blonigan stated that it's an accommodation to be able to pay the assessment over a period of time and is not attached to the property taxes.
52. Mayor Murphy thanked residents for their passion and that staff has been working on a solution for some time.
53. McCoy answered the various questions heard from residents. The church assessment is only the Chowen Avenue frontage (no work on 43rd or Emilie Place). He discussed the lack of stormwater currently on Beard Avenue and the changing rain patterns. The stormwater pipes on Chowen are at the same level of Crystal Lake where the water would run to. The project is designed for 10-year storm events and the project has been delayed previously due to the complexity of the design needed.
54. Rogan asked about the sinking of the stormwater infrastructure currently on Chowen and how that problem will be mediated in this design.
55. McCoy stated that helical pilings of 80 feet will go into the ground to support a platform that will provide structural support for the stormwater pipe. The city designed most of the project with the design of the structural supports being done by a consultant. As part of the project, Chowen Avenue is being raised up to 3 feet to help to help drain the water off the street. He is confident the project is going to work.
56. Glick stated that they cannot change the assessment date from November 15th; that's when the assessment goes to Hennepin County. Beard Avenue should be a simple project and project assessments can be extended to the following year if serious complications arise. The first layer of asphalt should be done this year. Beard needs to be done first to help reduce stormwater flow to Chowen Avenue.

57. Backen asked about measuring the vibration of homes from construction work.

58. McCoy stated that the contractor measures vibration and encourages residents to take pictures of the inside of their homes prior to construction. So far, there have not been any issues with vibration causing new problem with homes on other street projects. The city and contractor will work with residents on access and alerting residents when access may be affected. Potential accommodation could be made to use the former "Bunny Store" lot for parking. If residents on Beard and Chowen have medical issues that need accommodation, the city can work with the contractor. It is up to the contractor if they want extra driveway work from residents. The city is not involved. The cost of the private work would not be assessed. A temporary water system will be setup above ground during construction. The water may be shut down temporarily to switch to and from the temporary system. Residents will receive notification. Sanitary sewer use will not be affected. The road will be asphalt. Numerous trees will need to be removed but new trees will be planted after the project is complete. Trees will not be placed over utility service lines to avoid problems. Problems with water in basements and ground water is directly related to the water level in Crystal Lake. The Lake has no natural outlet. The city has a permanent pump to remove water. An additional temporary pump was used last year to help reduce the water level. As part of the project, another pump will be able to be installed to allow water to discharge into Ryan Lake. No sidewalks are currently proposed on Chowen. Beard will have the missing links of sidewalk on western side added. The Council Assessment Policy states that the city cannot assess a property for street improvement more than once every twenty years.

59. Backen talked about how residents throughout town have been paying for an equal amount of assessments for the work, accounting for inflation.

60. Selman talked about how the utility infrastructure in the city is almost 100 years old and that new infrastructure being installed is more durable and reliable. Large parts of Ward 3 and Ward 4 have already been reconstructed and the consistency of the assessment policy is what makes it work.

61. Mayor Murphy asked how raising Chowen Avenue will affect driveways.

62. McCoy says that it will likely improve the situation as many ends to driveways have dropped. Driveway connections to the street affected by the change in elevation are paid for by the city.

63. Rogan noted he is the Council member of the Ward in which this project will take place and how he has heard about these issues since he first ran for Council 16 years ago. The project has been planned diligently and encouraged residents to contact staff with questions and believes this project needs to be done. The city had previously considered buying some houses and tearing them down to potentially help with stormwater concerns but deemed it not feasible. He believes this is the best design for the stormwater issues that currently exist. Excited for opportunity to partially divert water away from Chowen Avenue as part of the Beard Avenue project. He believes the assessment policy is fair and works but feels for the residents who were surprised about the assessment.

64. Murphy asked about start dates for the projects.
65. McCoy said the Beard Avenue portion would likely begin just after Memorial Day. Depending on weather, they may be able to work on Chowen Avenue from 43rd Avenue to Emilie Place with the remainder of the work on Chowen being completed in 2021.
66. Bob Peterson, 4309 Beard Avenue, his property does not currently have sidewalks and he does not want one. His yard was dug up three years ago when CenterPoint Energy was replacing gas mains and damaged the water line to his property.
67. Rogan stated that CenterPoint's main is within the right-of-way, was not a city project, and understands his concern but the project did not require city approval and the city did not hire the contractor.
68. Peterson was curious if the contractor is going to warranty the private lines in the construction area.
69. Glick discussed the third-party service line warranties recently made available for those concerns.
70. Peterson was curious why his assessment was larger than his neighbors and reiterated his concern for sidewalks.
71. Glick discussed the history of sidewalks in the city and the city's complete streets policy. The assessment amount is no different whether you have a sidewalk or not.
72. Peterson confirmed that the contractor will re-sod on Beard Avenue once the project is complete.
73. McCoy confirmed the gas mains are in city property. The first 15 feet generally into a lot from the curb are city right-of-way. Mr. Peterson's assessment is larger because he has 8 more feet of frontage than his neighbors. He discussed the challenging factors in the option for removing 8 homes and daylighting the storm sewer and safety issues. Staff determined that it would not be worth it because of the flatness of the street and how close the area is to the water table.
74. Claypatch asked if this project will increase her home's value and taxes.
75. Glick stated that projects like this are not looked at by Hennepin County when they complete their assessment of a property for property tax purposes.
76. Hall discussed when his property will be affected by construction and concerns about losing his mature trees.
77. Murphy encouraged him to speak with staff about his concerns.

78. Member Blonigan **MOVED**, seconded by Member Blonigan to close the public hearing. **The vote was unanimous and the motion carried.**

79. Member Rogan **MOVED**, seconded by Member Backen to waive the reading and order the adoption of Resolution No. 7803," A RESOLUTION ORDERING THE IMPROVEMENTS OF PORTIONS OF BEARD AVENUE, CHOWEN AVENUE AND 43rd AVENUE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE SAME – CITY PROJECTS 43820 AND 38318."

80. Blonigan recommended residents take images of their house if they are concerned about vibrations. Vibrations have not been an issue with past projects.

81. The vote was unanimous and the motion carried.

82. Member Rogan **MOVED**, seconded by Member Backen to waive the reading and order the adoption of Resolution No. 7804," A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR CITY PROJECT No. 43820 – PORTIONS OF BEARD AVENUE AND 43rd AVENUE."

83. Council confirmed that the project will be deemed complete for assessment purposes with at least one coat of asphalt completed in 2020.

84. The vote was unanimous and the motion carried.

85. Member Rogan **MOVED**, seconded by Member Blonigan to waive the reading and order the adoption of Resolution No. 7805," A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR CITY PROJECT No. 38318 – PORTIONS OF CHOWEN AVENUE AND 43rd AVENUE." **The vote was unanimous and the motion carried.**

NEW BUSINESS A: Condemnation of Property for Proposed New Water Tower

86. Glick presented the staff report.

87. Member Rogan **MOVED**, seconded by Member Backen to approve the necessary action by the City Attorney for the condemnation and acquisition of the property identified in the report for the purpose of a new water tower.

88. Selman mentioned that Brooklyn Center has LED lights with changeable messages shining on their tower and suggested staff look into it.

89. The vote was unanimous and the motion carried.

OTHER BUSINESS A – Set Work Session with County Assessor

90. Glick presented the staff report.

91. Member Selman **MOVED**, seconded by Member Blonigan to schedule a work session with the Hennepin County Assessor at 6:30 p.m. on April 7, 2020. **The vote was unanimous and the motion carried.**

OTHER BUSINESS B – Voucher Request Pending Approval for Disbursement

92. Member Selman **MOVED**, seconded by Member Backen, to approve disbursement requests for period ending 03/04/20. **The vote was unanimous and the motion carried.**

ADMINISTRATIVE REPORTS

93. Glick reminded Council of the Annual Staff Appreciation Lunch on Thursday, March 12th. City Hall will be closed from 12:00 p.m. to 1:00 p.m.

94. Croteau and Glick presented a brief election wrap up. Turnout percentages were: Ward 2 42.09%; Ward 4 37.30%; Ward 3 34.20%; Ward 1 30.14%.

95. Selman discussed how impressed he was with the election judges and thanked them.

96. Glick thanked Croteau and staff for their work on the presidential primary election and the additional challenges that came up.

97. Glick mentioned the monthly regular work session will be immediately following the Council meeting.

COUNCIL GENERAL COMMUNICATIONS

98. Selman attended Eleanor Bjorkquist's funeral on Saturday and was moved. He was happy to see David Bjorkquist doing better.

99. Blonigan noticed that a basement was being poured at one of the properties at Robbins Beach. He also heard from a resident that having sand last year available for sand bags was very helpful for the properties dealing with high water and asked staff to look into doing it again.

100. Murphy expressed condolences to the passing of Member Blonigan's father.

101. Blonigan stated that the funeral will be at 10:00 a.m. at Sacred Heart on Saturday, March 7th.

ADJOURNMENT

102. Member Selman **MOVED**, seconded by Member Rogan to adjourn the meeting at 9:33 p.m. **The vote was unanimous and the motion carried.**

John Tingley, Recorder

Regan L. Murphy, Mayor

ROBBINSDALE CITY COUNCIL
WORK SESSION MINUTES
WEDNESDAY, MARCH 4TH, 2020
ROBBINSDALE COUNCIL CHAMBERS
6:30 P.M. CITY HALL

1. The work session was called to order by Mayor Pro Tem Backen at 6:31 p.m.
2. Councilmembers Present: Blonigan, Selman, Backen, Rogan (6:34 p.m.), Mayor Murphy (6:34 p.m.)
3. Staff Present: Marcia Glick, City Manager; John Tingley, Assistant to City Manager; Chris Huber, Municipal Liquor Store Manager.

REPORT: MUNICIPAL LIQUOR STORE UPDATE

4. Huber presented an update to Council on prices and sales strategy at Robbinsdale Wine & Spirits.
5. Huber and Council discussed liquor distribution trends, liquor store competition, and sales displays at the store.

ADJOURNMENT

6. Mayor pro-tem Backen adjourned the work session at 6:56 p.m.

John Tingley, Recorder

Pat Backen, Mayor Pro Tem

**ROBBINSDALE CITY COUNCIL
REGULAR WORK SESSION MINUTES
WEDNESDAY, MARCH 4, 2020
ROBBINSDALE CITY HALL – SIXTH CORNER MEETING ROOM
FOLLOWING THE COUNCIL MEETING**

1. The work session was called to order by Mayor Pro Tem Backen at 9:35 p.m.
2. Councilmembers Present: Blonigan, Rogan, Selman, Backen, Mayor Murphy.
3. Staff Present: Marcia Glick, City Manager; Richard McCoy, Public Works Director; John Tingley, Assistant to City Manager

INFORMATION: Proposed Picnic at Graeser Park by Restore Lilac Way

4. Karen Laukkonen with Restore Lilac Way was present to briefly described the picnics.
5. Staff will apply for the MNDOT permit to use the space.

UPDATE: Proposal for Classic Car Show along West Broadway

6. Glick provided an update on option for closing West Broadway from 41st to 42nd Avenue.
7. Council was unanimously in favor of going ahead and scheduling a few Sundays this summer.

UPDATE: City Hall remodeling relocating the wall between DMV and Council Chambers

8. Glick provided an update to Council on current designs and discussions at the staff level.

UPDATE: Water Treatment Plant

9. McCoy provided an update to Council on various elements of the Water Treatment Plant project including: the exterior of the plant; adding Soda Ash in addition to lime to help soften water; possibility of adding solar energy component; stormwater management on the site; and cost of the project.

DISCUSSION: Potential update city requirements for outdoor liquor service

10. Glick reviewed the requirements and research from other cities staff conducted.
11. Council was in favor of lowering the barrier height similar to other communities.

DISCUSSION: Information on winter parking regulation in other cities

12. Glick and Council discussed research gathered from other cities and viewed map of winter parking violations from 2018-2020.
13. Council discussed more aggressive enforcement in problem areas identified on the map and their support for discontinuing the citation-free warning for 1st snow emergency.

UPDATE: Preparation for open houses for community building at Sanborn Park

14. Glick noted that a levy funded project would be part of the December budget hearing and election year changes. Estimated cost impacts will be part of the open houses. Staff is still working on estimated operation costs.

MONTHLY UPDATE: Problem Properties

15. Glick reviewed the list of Problem Properties.

MONTHLY UPDATE: Strategic Direction and Goals

16. Council reviewed goals and additions from the February 8th Goals Session, including pursuing sales tax-exempt legislation for the centralized water treatment plant and community center.
17. McCoy discussed plan to adjust plan for the Ryan Lake Quality Improvement Project since no bids were received.

OTHER BUSINESS

18. Council asked Glick for more information on the concerns raised by Kevin Jordan which were brought up at the beginning of the Council meeting and confirmed outside of the chambers as the meeting continued.

ADJOURNMENT

19. Mayor pro-tem Backen adjourned the work session at 10:35 p.m.

John Tingley, Recorder

Pat Backen, Mayor Pro-Tem

ROBBINSDALE SENIOR COMMISSION MINUTES
1:30 pm, Monday, February 3, 2020

The Senior Commission is an advisory commission to the City Council on matters relating to the status and needs of seniors, age 55 and over, in the city and ways in which the needs of seniors may be met.

1. Commission Meeting Called to Order at 1:30 pm by Commission member Cleveland.
2. Commissioners Present: Terri Cleveland, Duane Bengtson, Nancy Intermill, Geri Carter
Absent: David Bjorkquist (excused)
Guests: Mark Intermill, Claudia Fuglie Mike Ruppert
Staff Liaison: Pam Schmitz, Recreation Services Manager
3. Intermill motioned approval of the minutes of the regular meeting of January 6, second by Carter. Motion carried.
4. New Business
 - a. Commission member packets: reviewed and discussed what information should be given to any new Commission members. General consensus was to include copies of: City Code 320.05 establishing the Commission and its purpose, the resolution establishing rules of procedures, the latest annual commission report, minutes from recent meetings, the City's social media policy and any pertinent information relating to current activities/projects of the commission. These documents could be placed in a pedestrian safety backpack along with a medical pouch.
5. Old Business
 - a. Accessibility Work with Human Rights Commission: Ruppert provided background information on project. Commission members discussed the many issues relating to accessibility from physical features to customer service. Commission members and guests agreed that in order to be an inclusive and friendly community, efforts needed to go beyond the basic standards and guidelines of ADA. Debated different process to encourage and assist business and other organizations to reach that goal, with an emphasis on positive and helpful efforts versus a penalty or fines assessed approach. Motion by Intermill, seconded by Carter that the Senior Commission *Recommends that the City Council approves the formation of a temporary subcommittee that would include representation from the Senior Commission, the Human Rights Commission, citizens and the business community. The goal of this committee would be to identify best practices for assuring accessibility to Robbinsdale businesses for all and to determine if a process should be established for recognizing businesses that engage in the identified best practices. Ideally this would be completed by December 31, 2020.* Motion carried.
 - b. Pedestrian Safety: Discussed concerns relating to appropriate snow removal around intersections and being able to reach the pedestrian walk button. Also discussed walk audits that could be presented to the Council. Intermill provided some background tools created by AARP that could be used. General consensus was to follow through with walk audits in specific areas of the City. Intermill volunteered to work on a plan of action. Members decided to think of areas they felt important to do the audits and also to consider areas of concern brought forward to the Council.
 - c. Programming Updates: Commission members discussed the list of possible movies that could be shown and picked 10 for the next few months.
 - d. Volunteer Opportunities: Help at Your Door information was shared.
 - e. Membership: Current members will continue to outreach to fill the two vacancies.
6. Announcements: Updated members on Bjorkquist's progress..
7. Motion to adjourn at 3:00 pm by Intermill, second by Bengtson; motion carried.

Next Meeting is scheduled for Monday, March 2, 1:30 pm at City Hall.



Pam Schmitz, Recorder



City of Robbinsdale

MEMORANDUM

TO: Mayor and City Council
 FROM: Marcia Glick, City Manager
 DATE: March 17, 2020
 RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Recommendation:

By motion approve issuance of licenses dated March 17, 2020.

Marcia E. Glick

Marcia Glick, City Manager

CONCURRENCE:

Kate Croteau

Kate Croteau, City Clerk

INDIVIDUAL LICENSES FOR COUNCIL APPROVAL

03/17/2020

Current Date: 3/12/2020

<u>Type</u>	<u>Applicant</u>	<u>License Fee</u>
Transient Merchants - Solicitations	Asian Invasion/Chopstix	25.00
Transient Merchants - Solicitations	The Purple People Feeder	25.00

Number of Licenses Requesting Council Approval: 2

BUSINESS LICENSES FOR COUNCIL APPROVAL

03/17/2020

Current Date: 3/12/2020

License Type

Convenience Foods

Applicant

Dairy Queen

License Fee

50.00

Number of Licenses Requesting Council Approval:

1

CONTRACTORS' LICENSES FOR COUNCIL APPROVAL 03/17/2020

<u>Applicant</u>	<u>Type</u>	<u>License Fee</u>
3D MECHANICAL INC (PL)	Plumbing Contractor	50.00
ALL CLIMATE MECHANICAL LLC (ME)	Mechanical Contractor	50.00
DEPENDABLE HEATING & COOLING INC.	Mechanical Contractor	50.00
GUPTIL CONTRACTING, INC. (PL)	Plumbing Contractor	50.00
HOMeworks PLUMBING HEATING & AIR (PL)	Plumbing Contractor	50.00
KOTA TREE	Tree Contractor	50.00
MASTER MECHANICAL INC (CC)	General Contractor	50.00
MASTER MECHANICAL INC (ME)	Mechanical Contractor	50.00
MASTER MECHANICAL INC (PL)	Plumbing Contractor	50.00
MAXIMUM TREE SERVICE, LLC	Tree Contractor	50.00
OMNI CONTRACTING	General Contractor	50.00
TIMS QUALITY PLUMBING INC (PL)	Plumbing Contractor	50.00

Number of Contractor Licenses Requesting Council Approval: 12



City of Robbinsdale

MEMORANDUM

To: Mayor and Council Members
From: Marcia Glick, City Manager
Date: March 17, 2020
Re: Police Department Equipment - Tasers

Background

The Police Department Tasers have reached the end of their useful lives. Parts and service are no longer available on the equipment. The best option available to the City is to enter into a leasing program for Tasers. The existing equipment will receive a \$2,760.30 trade-in credit as part of the lease.

Analysis/Conclusion

The lease program calls for a five-year term. The first year payment will be \$5,880.10 and subsequent years will be \$10,347.40.

Recommendation

By Motion, authorize the Mayor and City Manager to enter into a five-year lease agreement for Tasers with Axon Enterprise.

Marcia Glick, City Manager

Concurrence:

Jeff Zuba, Finance Director



City of Robbinsdale

CONSENT E

MEMORANDUM

To: Mayor and Council Members
From: Marcia Glick, City Manager
Date: March 17, 2020
Re: Police Department – Purchase of Police Vehicle

Background

An additional police vehicle needs to be ordered to replace a 2018 Dodge Charger that was damaged when struck by another vehicle and totaled by the insurance company. This vehicle was scheduled to be replaced in 2025.

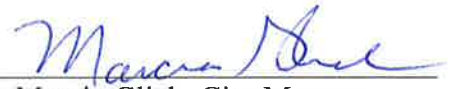
Analysis/Conclusion

The police department is requesting to purchase one new marked police squad from Ten Voorde Ford through the state contract at a total cost of \$36,879. The new vehicle will be a 2020 Ford Police Interceptor Utility Vehicle (19/24 mpg).

All vehicles are licensed and titled at the Robbinsdale Deputy Registrar Office.

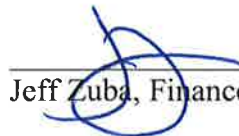
Recommendation

By Motion, authorize the City Manager and Finance Director to issue a purchase order in the amount of \$36,879 to Ten Voorde Ford for one Ford Police Interceptor Utility Vehicle (excluding applicable build-up, delivery, and licensing).



Marcia Glick, City Manager

Concurrence:



Jeff Zuba, Finance Director



City of Robbinsdale

TO: Mayor and City Council
 FROM: Marcia Glick, City Manager
 DATE: March 17, 2020
 RE: 2nd Reading Ordinance 20-02: Access to Multi-Housing Structures by United States Census Bureau Employees

Background

1st reading of the ordinance was held on February 18th. It is modeled after Plymouth's ordinance passed earlier this year.

Analysis/Conclusion

During the 1st reading, the Council amended Subdivision 3 of the drafted ordinance to require that in multi-unit housing structures, materials be left at a door for a minimum of 3 days and 5 days in a central location at a nursing home. These changes are reflected in the ordinance for 2nd reading.

In addition, the City Attorney has reviewed the ordinance and suggested some grammatical and format-related changes to better format the ordinance into City Code. The Attorney's suggested edits are shown for Attachment 1.

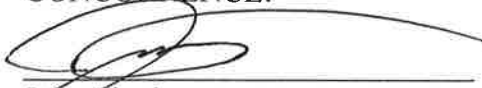
Federal law already makes it unlawful to prevent census workers from entering an apartment or condo. The law states that the owner, proprietor, manager, superintendent, or agent of any hotel, apartment house, boarding or lodging house, or tenement or other building must allow access (see 18 U.S.C. 223). Thus, census workers must be allowed into these buildings. The City's Ordinance strengthens the federal law and allows those with valid Census Bureau credentials, to conduct official census counting operations during the Census Bureau's standard operational hours of 9:00 a.m. to 9:00 p.m. (local time) during any decennial census.

Recommendation

Hold the second reading to adopt ordinance 20-02 "AN ORDINANCE AMENDING SECTION 425 OF CITY CODE CONCERNING ACCESS TO MULTI-UNIT HOUSING STRUCTURES BY UNITED STATES CENSUS BUREAU EMPLOYEES" shown as Attachment 1.


 Marcia Glick, City Manager

CONCURRENCE:


 John Tingley, Assistant to City Manager

Member Blonigan moved and Member Backen seconded a motion that the following ordinance, which was given its first reading on the 18th day of February, 2020, be given its second reading on this 17th day of March, 2020.

ORDINANCE NO. 20-02
AN ORDINANCE AMENDING SECTION 425 OF CITY CODE
CONCERNING ACCESS TO MULTI-UNIT HOUSING STRUCTURES BY
UNITED STATES CENSUS BUREAU EMPLOYEES

THE CITY OF ROBBINSDALE DOES ORDAIN:

Sec. 1: That City Code Section 425 – Property Maintenance Code is to hereby amended by adding Section 425.39 as follows:

~~425.39~~425.39. Access to Multi-Unit Housing Structuresmulti-unit housing structures by United States Census Bureau Employees:census bureau employees.

~~Subd.~~Subdivision 1. Declaration and Purpose:

- (a) ~~A.~~ The United States Constitution directs a decennial census count of all persons living in the United States.
- (b) ~~B.~~ Complete, accurate census data is of critical importance to all residents of Robbinsdale for equal political representation, fair distribution of federal and state funding, and sound planning and investment in infrastructure, real estate, business development, and public ~~policy~~policies and programming.
- (c) ~~C.~~ During the decennial census, the United States Census Bureau conducts Non-Response Follow-Up Operations (NRFU), when employees of the United States Census Bureau visit households that have not yet submitted a completed census form.
- (d) ~~D.~~ Renters and others who live in multi-unit housing structures have historically been at a higher risk of being undercounted in the decennial census, with the number of renter households in an area being the most influential ~~variance~~variable affecting the area's census self-response rate; in other words, the more renters in an area, the lower the self-response rate of that area tends to be.
- (e) ~~E.~~ The risk of an undercount is compounded in areas with high concentrations of communities that have been consistently undercounted in the past and who are more likely to be renters, including low income households, communities of color, Native American/American Indian communities, immigrants and refugees, and young people.
- (f) ~~F.~~ Multi-unit housing structures can be difficult for Census Bureau employees to enter due to security barriers.
- (g) ~~G.~~ It is critical that Census Bureau employees have access to multi-unit housing structures during the decennial census, so they can reach households that have not yet participated.
- (h) ~~H.~~1213 U.S. Code § 223 authorizes Census Bureau employees to access “any hotel, apartment house, boarding or lodging house, tenement, or other building.”

Subd. 2. Access required. It is unlawful for a person, either directly or indirectly, to deny access to an apartment building, nursing home, or other multi-unit structure which is used as a residence, or ~~any~~ area in which one or more single-family dwellings are located on private roadways, to employees of the United States Census Bureau who displays current, valid Census Bureau credentials and who are engaged in official census counting operations during the Census Bureau's standard operational hours of 9:00 a.m. to 9:00 p.m. (local time) during the decennial census.

Subd. 3. Written materials. Census Bureau employees granted access must be permitted to leave census materials in an orderly manner for residents at their doors, except that the manager of a nursing home may direct that the materials be left at a central location within the facility. The census materials shall not be removed by anyone other than the residents or their agent for: 1) if left at the door, at least three (3) days; or 2) if left at a central location in a nursing home, at least five (5) days.

Subd. 4. Permitted denial. This section does not prohibit: 1) denial of admittance into a particular apartment, room, or personal residential unit; 2) denial of permission to visit certain persons for valid health reasons, in the case of a nursing home or a ~~Registered Housing with Services Establishment~~ registered housing with services establishment providing assisted -living services meeting the requirements of Minnesota Statutes, section 1440.03, subdivision 2; 3) limiting visitors to a reasonable number of census employees; 4) requiring a prior appointment or notification to gain access to the structure; or 5) denial of admittance to or expulsion of an individual employee from a multi -unit housing structure for good cause.

Sec. 2: That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:

The purpose of ~~the~~ this ordinance is to update Section 425 – Property Maintenance Code to authorize employees of the U.S. Census Bureau to access multi-unit housing complexes, ~~common areas only,~~ and leave census materials within the building in an effort to increase Census responses in the City of Robbinsdale. The ordinance does not provide authority for Census employees to access non-public portions of such complexes without the permission of the owner or occupant.

First Reading: YEAS: Blonigan, Rogan, Selman, Backen, Mayor Murphy
NAYS: None

Second Reading: YEAS:
NAYS:

PASSED AND ADOPTED BY THE CITY COUNCIL THIS _____ DAY OF _____, 2020.

Regan L Murphy, Mayor

ATTEST:

Kate Croteau, City Clerk



City of Robbinsdale

MEMORANDUM

TO: City Council
 FROM: Marcia Glick, City Manager
 DATE: March 17, 2020
 RE: Approval of Credit Card Charges and Payment

The City has issued credit cards to certain employees as designated by the City Manager. Credit card payments are made using the ACH payment method directly to the bank, no check is issued, and payment is required by a certain date to avoid finance charges.

The attached listings are the credit card payments made in the month of February 2020 representing charges for the period January 11, 2020 through February 10, 2020, for expenses for City operations.

Recommendation

By motion approve the February 2020 payment for City credit card charges.


 Marcia Glick, City Manager

CONCURRENCE:


 Jeff Zuba, Finance Director

Council Check Register by GL
Council Check Register and Summary

2/25/2020 -- 2/25/2020

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2020065	2/25/2020		100292 U. S. BANCORP							
		50.00	GIFT CARD		151683		1318.6214		Operating Supplies	Adult Taxable
		19.97	Supplier 114449 BROADWAY PIZZA							
			ROVING MINDS		151684		1335.6214		Operating Supplies	Senior Programs
		125.00	Supplier 114248 CUB FOODS							
			JOB POSTING		151685		1305.6382		Advertising / Promotions	Community Center Operations
		9.48	Supplier 116564 MINNESOTA RECREATION AND PARK ASS							
			MOVIE DISCUSSION GROUP		151686		1335.6214		Operating Supplies	Senior Programs
		125.00	Supplier 114248 CUB FOODS							
			ONLINE SCHEDULING		151687		1305.6214		Operating Supplies	Community Center Operations
		75.00	ONLINE SCHEDULING		151688		1330.6214		Operating Supplies	Youth - Children Programs
		1,880.00	Supplier 120317 WHEATWORK, INC							
			RECUMBENT BIKE		151689		5010.6918	00024819	Park Improvements	Park Capital Improvements
		167.35	Supplier 120318 JOHNSON FITNESS							
			OUT & ABOUT TRIP		151690		1335.6710		Recreation Services	Senior Programs
		12.47	Supplier 118765 ST CROIX RIVER CRUISES							
			MOVIE DISCUSSION GROUP		151691		1335.6214		Operating Supplies	Senior Programs
		360.00	Supplier 114248 CUB FOODS							
			OUT & ABOUT TRIP		151692		1335.6710		Recreation Services	Senior Programs
		35.00	Supplier 114926 ARBORETUM							
			NTAO DUES		151693		1200.6514		Dues & Memberships	Police Support Services
		394.75	Supplier 114253 PAYPAL INC							
			AIRFARE FOR FDIC - GUSTAFSON		151694		1260.6510		Meeting / Travel Expense	Fire Prevention / Suppression
		394.75	AIRFARE FOR FDIC - MURTAGH		151695		1260.6510		Meeting / Travel Expense	Fire Prevention / Suppression
		394.75	AIRFARE FOR FDIC - OLSON		151696		1260.6510		Meeting / Travel Expense	Fire Prevention / Suppression
		56.61	Supplier 114769 DELTA AIR LINES							
			LOCKBOX/KEYS ENGINE #9		151697		7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		27.18	TOGGLE SWITCH/WIRE HOVERCRAFT		151698		7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
		429.00	Supplier 114295 AMAZON							
			15 GALLON COMPRESSOR		151699		6100.6234		Equipment Parts & Supplies	Sanitary Sewer Balance Sheet
		825.00	Supplier 114262 THE HOME DEPOT							
			TRAINING - GARNHARDT		151700		1200.6512		Conference & Schools	Police Support Services
		305.40	Supplier 120319 MISSION CRITICAL CONCEPTS TRAINING							
			LODGING FOR TRAINING - FOSS		151701		1205.6512		Conference & Schools	Patrol Services
		60.00	Supplier 114658 HOLIDAY INN							
			MNPCA MEMBERSHIP		151702		1205.6514		Dues & Memberships	Patrol Services
		60.00-	REFUND FOR MNPCA MEMBERSHIP -		151703		1205.6514		Dues & Memberships	Patrol Services
		70.00	Supplier 114253 PAYPAL INC							
			CARWASHES - ENGINEER/CE		151704		7010.6336		Other Contracts	CG Vehicle Maintenance
			Supplier 119032 CRYSTAL COLLISION							

City of Robbinsdale
Council Check Register by GL
Council Check Register and Summary
2/25/2020 -- 2/25/2020

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2020065	2/25/2020		100292 U. S. BANCORP						Continued...	
		46.22	THE TREE BOOK - FORESTRY		151705		1370.8512		Conference & Schools	Forestry
		63.95	CELL PHONE ACCESSORIES - HOGEN		151706		1400.8214		Operating Supplies	Engineering Services
		43.12	CELL PHONE ADAPTERS		151707		7105.8234		Equipment Parts & Supplies	CS General Office
		23.97	CELL PHONE ACCESSORIES - WAGNE		151708		1305.8214		Operating Supplies	Community Center Operations
			Supplier 114295 AMAZON							
		252.00	CARWASHES - POLICE		151709		7010.6336		Other Contracts	CG Vehicle Maintenance
		30.00	CARWASHES - FIRE		151710		7010.6336		Other Contracts	CG Vehicle Maintenance
			Supplier 119032 CRYSTAL COLLISION							
		77.00	CARWASHES - POLICE		151711		7010.6336		Other Contracts	CG Vehicle Maintenance
			Supplier 114455 HOLIDAY							
		21.89	SCREEN PROTECTORS - POLICE SQU		151712		1205.8214		Operating Supplies	Patrol Services
		55.53	CELL PHONE ADAPTERS		151713		7105.8234		Equipment Parts & Supplies	CS General Office
			Supplier 114295 AMAZON							
		395.00	OFFICER 1 CLASS - MURTAGH		151714		1260.8512		Conference & Schools	Fire Prevention / Suppression
			Supplier 117035 MINNESOTA STATE COLLEGES							
		35.00	CLOTHING		151715		6105.8216		Clothing & Personal Equipment	Sanitary Sewer Administration
		34.99	CLOTHING		151716		6005.8216		Clothing & Personal Equipment	Water Utility Administration
		18.50	CLOTHING		151717		6005.8216		Clothing & Personal Equipment	Water Utility Administration
		18.49	CLOTHING		151718		6105.8216		Clothing & Personal Equipment	Sanitary Sewer Administration
			Supplier 114295 AMAZON							
		21.96	BALL VALVE		151719		7005.8234		Equipment Parts & Supplies	CG Building Operations
			Supplier 114258 MENARDS							
		56.57	WORKSESSION - OMAR		151720		1010.8214		Operating Supplies	Public Relations
			Supplier 116529 ATHENS CAFE							
		275.00	MCFOA CONFERENCE - O'DONNELL		151721		1030.8512		Conference & Schools	Administrative Services
			Supplier 117035 MINNESOTA STATE COLLEGES							
		295.00	TRAINING - SMALL		151722		1200.8512		Conference & Schools	Police Support Services
			Supplier 120320 ALLIED MEDICAL TRAINING							
		750.00	SWAT TRAINING - KACZMAREK		151723		1200.8512		Conference & Schools	Police Support Services
		750.00	SWAT TRAINING - WEBER		151724		1200.8512		Conference & Schools	Police Support Services
			Supplier 114253 PAYPAL INC							
		2.49	KEYS		151725		1200.8514		Dues & Memberships	Police Support Services
			Supplier 114257 ACE HARDWARE							
		230.00	COUNCIL GOALS SESSION LUNCH		151726		1005.8512		Conference & Schools	Legislative
			Supplier 118146 MARNA'S CATERING							
		899.98	WALL MONITORS - CH/2 OFFICE		151727		1260.8235		Small Equip Exp <\$5,000	Fire Prevention / Suppression
			Supplier 114454 BEST BUY							
		285.00	FIRE OFFICER SCHOOL - OLSON		151728		1260.8512		Conference & Schools	Fire Prevention / Suppression
		285.00	FIRE OFFICER SCHOOL - NYGARD		151729		1260.8512		Conference & Schools	Fire Prevention / Suppression

Council Check Register by GL
Council Check Register and Summary

2/25/2020 -- 2/25/2020

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2020065	2/25/2020		100292 U. S. BANCORP						Continued...	
		83.33	Supplier 116377 MN STATE FIRE CHIEFS ASSOCIATION				7005.6342		Dump Charges	CG Building Operations
		83.34	BATTERY/MICROWAVE DISPOSAL 151730				1200.6728		Miscellaneous Other Charges	Police Support Services
		83.33	BATTERY DISPOSAL 151731				7115.6342		Dump Charges	CS Government Buildings
			Supplier 119376 SQUARE							
		168.59	DNR PERMIT WELL #6 151733				1500.6718		Licenses Taxes & Fees	Parks Administration
			Supplier 115234 MN DEPT OF NATURAL RESOURCES (DNR)							
		28.97	10"X24 SAW BLADE 151734				1567.6214		Operating Supplies	Parks Equipment Maintenance
		44.90	CEDAR 151735				1260.6234		Equipment Parts & Supplies	Fire Prevention / Suppression
			Supplier 114262 THE HOME DEPOT							
		1,199.90	REFRIGERATOR - CITY HALL 151736				7115.6234		Equipment Parts & Supplies	CS Government Buildings
			Supplier 120321 WARNERS' STELLIAN							
		390.00	DEVICE PURCHASE 151737				1260.6332		Maintenance Contracts	Fire Prevention / Suppression
			Supplier 114485 ACTIVE 911							
		89.88	TV WALL MOUNT 151738				1260.6235		Small Equip Exp <\$5,000	Fire Prevention / Suppression
		7.57	NUT DRIVER 151739				7115.6214		Operating Supplies	CS Government Buildings
		37.99	POWER SEAL DC 12 VOLT 151740				7010.6234		Equipment Parts & Supplies	CG Vehicle Maintenance
			Supplier 114295 AMAZON							
		33.76	FIRE ON ICE SUPPLIES 151741				1325.6214		Operating Supplies	General Programs
			Supplier 116577 HYVEE							
		100.00	SHADE TREE COURSE 151742				1370.6512		Conference & Schools	Forestry
		375.00	MONITORING ECOLOGICAL RESOURCE 151743				1400.6512		Conference & Schools	Engineering Services
			Supplier 116532 UNIVERSITY OF MINNESOTA							
		2.49	TIER 2 REPORT SERVICE FEE 151744				6020.6718		Licenses Taxes & Fees	Water Utility Well & Plant Mai
		2.49	TIER 2 REPORT SERVICE FEE 151745				6020.6718		Licenses Taxes & Fees	Water Utility Well & Plant Mai
		100.00	TIER 2 REPORT 151746				6020.6718		Licenses Taxes & Fees	Water Utility Well & Plant Mai
		100.00	TIER 2 REPORT 151747				6020.6718		Licenses Taxes & Fees	Water Utility Well & Plant Mai
		2.49	TIER 2 REPORT SERVICE FEE 151748				6020.6718		Licenses Taxes & Fees	Water Utility Well & Plant Mai
		100.00	TIER 2 REPORT 151749				6020.6718		Licenses Taxes & Fees	Water Utility Well & Plant Mai
			Supplier 120322 MN DEPT OF PUBLIC SAFETY - HSEM							
		29.95	CAMERA FOR REC 151750				1305.6214		Operating Supplies	Community Center Operations
			Supplier 114295 AMAZON							
		295.00	LANSWEEPER SOFTWARE RENEWAL 151751				7110.6332		Maintenance Contracts	CS Information Technology
			Supplier 115236 CLEVERBRIDGE							
		48.37	FIRE RELIEF SOFTWARE 151752				1260.6214		Operating Supplies	Fire Prevention / Suppression
			Supplier 120323 QUICKEN INC							
		3,283.38	CC PIN PADS 151753				6405.6234		Equipment Parts & Supplies	Liquor Operations
			Supplier 114339 ECR SOFTWARE							
		17,413.90								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2020065	2/25/2020		100292 U. S. BANCORP							
2/25/2020 - 2/25/2020										
Continued...										
Payment Instrument Totals										
Checks										
EFT Payments 17,413.90										
Total Payments 17,413.90										



MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: March 17, 2020
RE: Ground Sign request by Soul Brothers Partnership (Travail) in the downtown architectural design guidelines area.

BACKGROUND:

Mike Brown on behalf of the Soul Brothers Partnership has requested a ground sign for the Travail site oriented towards Hubbard Ave. N. Ground signs are discouraged by the Downtown Robbinsdale Architectural Design Guidelines, so Council approval is needed.

ANALYSIS/CONCLUSION:

A picture and design drawing of the sign is shown in **Exhibit 1**. The sign is essentially an 8.36 inch square 6 ft. high post with vertical interior illuminated letters. The post is made of metal with vertical letters cut-out in relief, spelling "TRAVAIL." There will be a layer of acrylic inside the post sealing the letters and providing illuminated color.

The sign will be located near the sidewalk along Hubbard Ave. N. showing the driveway access for the parking lot. It will be on the Travail property. The Architectural Design Guideline section that deals with signs states: "Pole or Pylon Signs are inappropriate for the area."

The Council also needs to approve the acrylic materials used in the letters of the sign..

RECOMMENDATION:

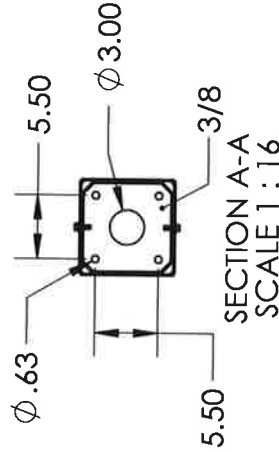
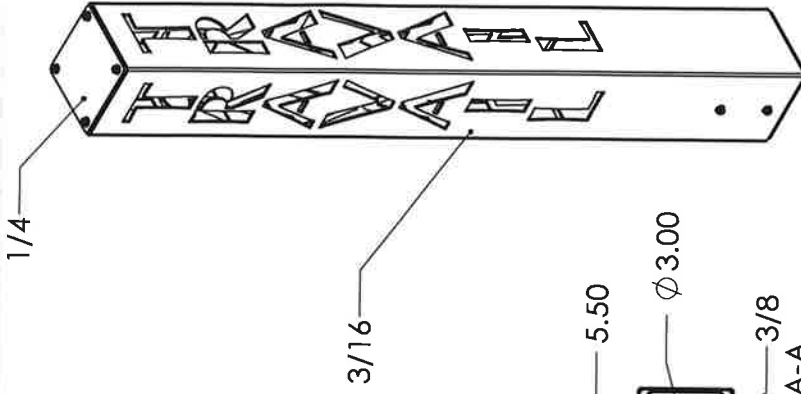
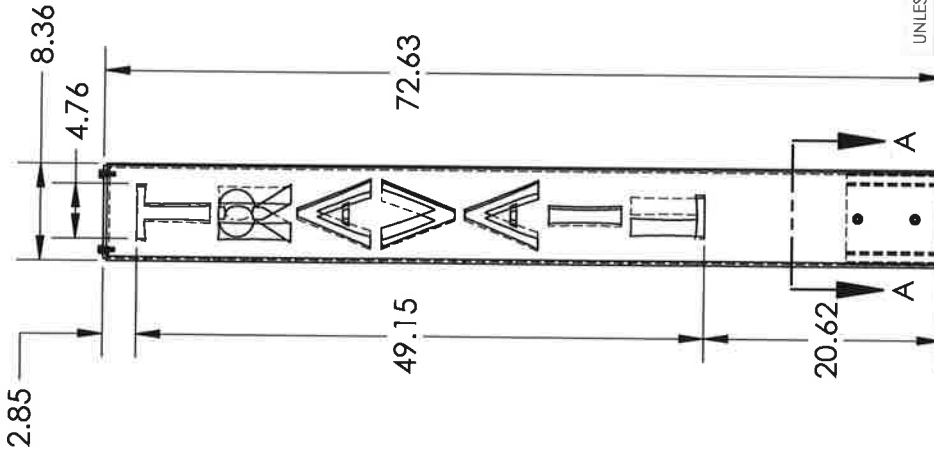
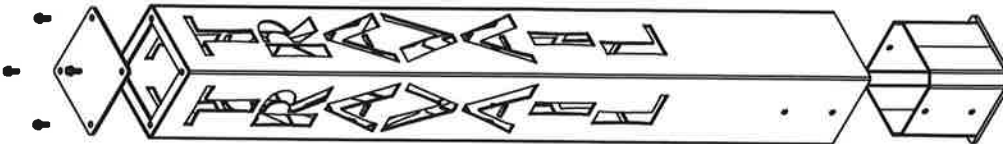
By motion, approve the Travail ground sign with interior illuminated acrylic letters for the Hubbard Ave. N. parking lot entrances.


 Marcia Glick, City Manager

CONCURRENCE:


 Rick Pearson, Community Development Coordinator





SECTION A-A
SCALE 1:16

UNLESS OTHERWISE SPECIFIED:

DIMENSIONS ARE IN INCHES
FRACTIONAL: 1/8
ANGULAR: MACH ±
TWO PLACE DECIMAL ±
THREE PLACE DECIMAL ±

INTERPRET GEOMETRIC
TOLERANCING PER:

MATERIAL

FINISH

DO NOT SCALE DRAWING

NAME DATE

TITLE:

DRAWN
CHECKED
ENG APPR.
MFG APPR.

Q.A.
COMMENTS:

PROPRIETARY AND CONFIDENTIAL
THE INFORMATION CONTAINED IN THIS
DRAWING IS THE SOLE PROPERTY OF
Scary Guy Metalworks LLC. ANY
REPRODUCTION IN PART OR AS A WHOLE
WITHOUT THE WRITTEN PERMISSION OF
Scary Guy Metalworks LLC IS
PROHIBITED.

Scary Guy Metalworks LLC
Tel: 763-234-6614
Email: Samlinhoff@gmail.com

SIZE DWG. NO. REV
A TRAVAIL SIGN TUBE ASSEMBLY
SCALE: 1:24 WEIGHT: SHEET 1 OF 1

**Presentation
on the 2020
Census by
Robbinsdale
City Clerk Kate
Croteau**

Presentation and Swearing In of Police Officers Anna Futterer and Nicholas Small



City of Robbinsdale

To: Mayor and City Council
 From: Marcia Glick, City Manager
 Date: March 17, 2020
 RE: 1st Reading: Amendment to Liquor Licensing Requirements for Outdoor Seating.

Background

In January 2015, as part of the creation of licensing for breweries and taprooms, liquor regulations were also adopted regarding outdoor seating. Outdoor sales and service is reviewed and approved by Conditional Use Permits and the liquor code update was designed to provide uniform requirements. At the time, a recent ordinance adopted by the City of Waconia was used as a template.

Discussion

City Council noted that other cities do not have the same fencing requirements and asked staff to provide information on this topic. Staff noted that there are currently four downtown businesses with conditional use permits for outdoor seating:

Site	Requirements
Wicked Wort (2016)	6 foot high wrought-iron fence, locked gate on west side
El Toro (2010)	4 foot high brick wall with planter hangers adjacent to driving lane. Gate at east side notes "not an entrance."
Nonna Rosa (approved for 13 Moons in 1999)	6 foot high wrought-iron fence. Locked gate at east end – unlocked for dog entrance.
Broadway Pizza (1997)	Elevated seating with 4 foot high lattice fence to cover metal railing with planter boxes. Locked gate north side. Entrance south side.

After review of current options in other cities, City Council asked staff to proceed with an ordinance amendment considering changing the barrier requirement to "an approved fence of at least 36 inches in height or some other approved structure or barrier." If adopted, there would also be a conditional use permit requirement for outdoor sales and service that would include site plan review; for exterior sales with liquor service, this would include a minimum 36" barrier as part of the plan.

Recommendation

By motion, hold the first reading of Ordinance No. 20-__ "AN ORDINANCE AMENDING SECTION 1205 OF ROBBINSDALE CITY CODE PERTAINING TO REQUIREMENTS FOR FENCING OR BARRIERS AROUND OUTDOOR SEATING AT ESTABLISHMENTS WITH INTOXICATING LIQUOR LICENSES"

Marcia Glick, City Manager

Member _____ moved and Member _____ seconded a motion that the following Ordinance, which was given its first reading on March 17, 2020, be given its second reading this _____ day of _____, 2020, and that it be adopted.

ORDINANCE NO. 20-__

AN ORDINANCE AMENDING SECTION 1205 OF ROBBINSDALE CITY CODE
PERTAINING TO REQUIREMENTS FOR FENCING OR BARRIERS
AROUND OUTDOOR SEATING AT ESTABLISHMENTS
WITH INTOXICATING LIQUOR LICENSES

THE CITY OF ROBBINSDALE DOES ORDAIN:

Section 1. That Robbinsdale City Code section 1205.23, subd 4 (c) (relating to liquor license requirements for outdoor areas adjacent to a structure) is hereby amended as follows:

Subd. 4. Requirements applicable to outdoor areas adjacent to a structure. If the licensed premises includes an outdoor area adjacent to the structure, containing the licensed premises, the licensee of such premises shall be subject to the following conditions:

- (c) Any portion of an outdoor area at grade or less than six (6) feet above grade shall be enclosed by a permanent fence at least six (6) feet high an approved fence of at least 36 inches in height or some other approved structure or barrier (with an emergency exit and conforming to area landscaping or design guidelines) so as to require all persons using the outdoor area to enter and exit such area through the building or structure comprising the remainder of the licensed premises;

Section 2. That the following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication: "The purpose of this ordinance is described within the title of the ordinance."

First Reading: YEAS:

NAYS:

Second Reading: YEAS:

NAYS:

Passed by the City Council this _____ day of _____, 2020.

Regan L. Murphy, Mayor

ATTEST:

Kate Croteau, City Clerk



City of Robbinsdale

To: Mayor and City Manager

From: Marcia Glick, City Manager

Date: March 17, 2020

RE: Designated Short Term Parking for Curbside Pickup
Option to use private parking areas for temporary outside seating

Background

Mike Brown, Pig Ate My Pizza, has requested the ability to have the curb area in front of the restaurant designated as a pick up site for to-go phone in orders. They have also requested the opportunity to utilize their parking lot as outside seating if there is a period of time where restaurants would be able to have limited seating with social distancing. The limited staff will be using parking areas away from other businesses.

While the request is specifically from Pig Ate My Pizza, the recommendation is that the options would be available to other venues.

Recommendation

By motion, authorize the City Manager to review and approve temporary plans from local businesses to facilitate curb-side pickup and limited outdoor service.

A handwritten signature in blue ink that reads "Marcia Glick". The signature is written in a cursive, flowing style.

Marcia Glick, City Manager



City of Robbinsdale

To: Mayor and City Manager

From: Marcia Glick, City Manager

Date: March 17, 2020

RE: Mayor's Official Statement For Meeting Options, Mayor's Declaration of
Emergency, Resolution Extending Local Emergency Period

Background

On March 11, 2020, the World Health Organization determination that COVID-19 outbreak constitutes a pandemic. On March 13, 2020, President Trump declared a national state of emergency as a result of the pandemic. On March 13, 2020, Governor Walz issued Emergency Executive Order 20-01 declaring a state of peacetime emergency to address the COVID-19 pandemic in Minnesota. Tonight at the start of the meeting Mayor Murphy signed a Mayoral Declaration of a Local Emergency (Exhibit 1). These actions trigger activation of the City's emergency management plan and enables the City to exercise its emergency powers. The Mayor's Declaration is for a 3-day period and further action is required by the City Council for a longer period.

Additionally, tonight Mayor Murphy signed a Statement regarding holding meetings via telephone or other electronic means which provides the option for members to call in. (Exhibit 2). President Blonigan of the Robbinsdale Economic Development signed a similar declaration for that body. CCX Media is assisting local cities to set up electronic meetings, the first being tested at Golden Valley tonight. More information on the capacity of this tool will be shared in the city weekly news "GreenSheet."

Recommendation

By motion, waive the reading and order the adoption of Resolution No. ____ "A
RESOLUTION ENACTED PURSUANT TO MINNESOTA STATUTES SECTION 12.29
EXTENDING THE PERIOD OF A MAYOR-DECLARED LOCAL EMERGENCY."
(Exhibit 3)



Marcia Glick, City Manager

**CITY OF ROBBINSDALE, MINNESOTA
MAYORAL DECLARATION NO. 2020-1**

WHEREAS, the Mayor of the City of Robbinsdale, Minnesota ("Mayor") finds that the following local emergency ("Emergency") exists in the City of Robbinsdale, Minnesota ("City"):

1. On March 11, 2020, the World Health Organization determined that the COVID-19 outbreak constitutes a pandemic. On March 13, 2020, President Trump declared a national state of emergency as a result of the pandemic.
2. On March 13, 2020, Governor Tim Walz issued Emergency Executive Order 20-01 declaring a state of peacetime emergency to address the COVID-19 pandemic in Minnesota. The Governor's Executive Order along with this Declaration triggers activation of the City's emergency management plan and enables the City to exercise its emergency powers.
3. The spread of COVID-19 in the United States and Minnesota has raised serious public health concerns and resulted in a great deal of uncertainty. Much remains unknown about the virus and how it spreads.

WHEREAS, Minnesota Statutes, Section 12.29 authorizes the Mayor to declare the existence of the Emergency, to invoke necessary portions of the Emergency Operations Plans and the Pandemic Response Plan, and to authorize aid and services in accordance with interjurisdictional agreements; and

WHEREAS, Minnesota Statutes, Section 12.37 authorizes the City, acting through its governing body, to: (1) enter into contracts and incur obligations necessary to combat the disaster by protecting the health and safety of persons and property and by providing emergency assistance to the victims of the disaster; and (2) exercise the powers vested by that section in the light of the exigencies of the disaster without compliance with time-consuming procedures and formalities otherwise prescribed by law; and

WHEREAS, the Mayor finds that the Emergency is sudden and could not have been anticipated; and

WHEREAS, the Mayor finds that this situation threatens the health, safety, and welfare of the residents of the community and threatens the provision and delivery of city services as a result of the Emergency; and

WHEREAS, the Mayor finds that the Emergency poses the risk of and may cause catastrophic loss of public health, safety, and welfare if not immediately addressed.

NOW, THEREFORE, as the Mayor of the City of Robbinsdale, Minnesota, I declare that a Local Emergency exists effective at 7:00 p.m. on March 17, 2020 in the City of Robbinsdale, Minnesota.

This declaration of a local emergency will invoke the City's Emergency Operations Plans and the Pandemic Response Plan. The portions that are necessary for response to and recovery from the Emergency are authorized, including but not limited to all appropriate community containment and mitigation strategies. To the extent normal state laws and city policies and procedures impede an efficient response or compliance with federal and state directives and recommendations, the City Manager, Emergency Manager, and their designees are authorized to suspend compliance with those laws, policies, and procedures and to take those actions necessary to protect the public health, safety, and welfare.

Dated: March 17, 2020

Regan L. Murphy, Mayor
City of Robbinsdale, Minnesota

**Mayor Regan Murphy's Statement and Determination
Regarding Conducting Meetings by Telephone or Other Electronic Means**

As the Mayor of the City of Robbinsdale, Minnesota I find as follows:

- a. The spread of COVID-19 in the United States and Minnesota has raised serious public health concerns and resulted in a great deal of uncertainty. Much remains unknown about the virus, how it spreads and the likely extent of infection.
- b. On March 11, 2020, the World Health Organization determined that the COVID-19 outbreak constitutes a pandemic. On March 13, 2020, President Trump declared a national state of emergency as a result of the pandemic.
- c. On March 13, 2020, Governor Tim Walz issued Emergency Executive Order 20-01 declaring a state of peacetime emergency to address the COVID-19 pandemic in Minnesota.
- d. The Minnesota Department of Health has provided specific guidance encouraging postponement or cancelation of events that do not allow social distancing of at least six feet per person, which is generally not practical to achieve in the City Council chambers or in the other rooms where the City's boards and commissions may meet.
- e. Minnesota Statutes, section 13D.021 authorizes cities to meet by telephone or other electronic means if the presiding officer, chief legal counsel, or chief administrative officer determines that meeting in person or by interactive television is not practical or prudent because of the existence of a declared health pandemic or emergency. I have consulted with the city manager who consulted with the city attorney in making this determination.

Based on the above findings, I determine as follows:

1. Until further notice, all meetings of City bodies governed by Minnesota Statutes, Chapter 13D, including but not limited to City Council meetings, and meetings of all boards, committees, and commissions of the City, shall be conducted by telephone or other electronic means because it is not practical or prudent to hold those meetings in person or by interactive television. All such meetings must comply with the requirements in Minnesota Statutes, Section 13D.021.
2. Attendance by members of the public and the presence of at least one council member, the city administrator or city attorney at the City Council chambers for such meetings is not feasible due to the health pandemic and the emergency declaration.

Dated: March 17, 2020.

Regan L. Murphy, Mayor
City of Robbinsdale, Minnesota

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 17th day of March, 2017.

RESOLUTION NO. _____

**A RESOLUTION ENACTED PURSUANT TO MINNESOTA STATUTES
SECTION 12.29 EXTENDING THE PERIOD OF A
MAYOR-DECLARED LOCAL EMERGENCY**

WHEREAS, the Mayor of the City of Robbinsdale, Minnesota by Mayoral Declaration No. 2020-1 has declared that a local emergency is in effect in the City as of at 7:00 p.m. on March 17, 2020; and

WHEREAS, the City Council of the City of Robbinsdale agrees with the mayor's determination and further finds that the local emergency will last for more than three days and that immediate action to respond to the local emergency is needed in order to protect the health, safety and welfare of the City and the community; and

WHEREAS, the Council finds that this emergency, which involves an outbreak of an infectious disease (COVID-19), is a highly fluid and evolving situation, and in the interest of the public health, a response or action may be needed that requires deviation from standard procedures for procuring goods and services; and

WHEREAS, Minnesota Statutes Sections 12.29 and 12.37 authorize the actions taken in this resolution and provide that emergency contracts and agreements are not subject to the normal purchasing and competitive bidding requirements because of the local emergency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE ROBBINSDALE OF ROBBINSDALE as follows:

1. The Mayor's Declaration of a local emergency is continued in effect until further action of the City Council.
2. City staff is authorized to enter into agreements and contracts necessary for the procurement of materials, equipment, and services required to respond to the local emergency.
3. The Mayor and City Manager are authorized to execute any agreements, contracts, and related documents regarding the local emergency necessary to implement corrective action relative to the local emergency to protect the health, safety and welfare of the City and the community.

4. City staff is authorized to take any appropriate action and to prepare any appropriate documents to facilitate the directives of the Council as set forth in this resolution.
5. The Mayor, City Manager, City staff, City attorney, and City consultants are authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this resolution.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED
THIS 17TH DAY OF MARCH, 2020.

Regan L. Murphy, Mayor

ATTEST:

Kate Croteau, City Clerk



City of Robbinsdale

MEMORANDUM

TO: City Council
FROM: Marcia Glick, City Manager
DATE: March 17, 2020
RE: Voucher Requests Pending Approval for Disbursement

The check register dated March 17, 2020 reflects the voucher requests pending approval for disbursement.

The check register dated March 5, 2020 through March 17, 2020 is a list of vouchers requiring payment for City funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Recommendation

By motion approve disbursement requests for period ending March 17, 2020.

Marcia Glick, City Manager

CONCURRENCE:

Jeff Zuba, Finance Director

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

3/12/2020 - 3/17/2020

Company	Amount
01000 General Fund	57,644.12
03050 DMI Forfeiture Special Revenue	250.00
05005 Cable Grant	776.50
05010 Park Capital Improvements	4,325.53
05410 Street Reconstruction Projects	1,441.60
06000 Water	288,267.33
06100 Sanitary Sewer	79,337.94
06200 Storm Sewer	47,990.41
06300 Solid Waste	98,548.50
06400 Liquor Operations	129,312.12
06700 License Center	615.24
07000 Central Garage	10,379.33
07100 Central Services	38,116.60
07200 Equipment Replacement	713.30
07300 Insurance Risk	12,440.77
07400 Benefit Accrual	94,621.29
Report Totals	864,780.58

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection

Council Check Summary

3/12/2020 - 3/17/2020

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept D
201668	3/12/2020	600.00	106162 WASHINGTON COUNTY JAIL											
		600.00	WT#120901023		151650	20200309		1000	2640		Other Deposits	General Fund	01000	120
201669	3/12/2020		114348 WIMAC TEL INC											
		66.00	537-9794 N ENTRY		151657	190771		7105	6372		Telephone Lines	CS General Office	07100	110
		66.00												
201670	3/12/2020		100206 XCEL ENERGY											
		2,861.88	CENTRAL SVC		151633	674055578		7115	6405		Electric Service	CS Government Buildings	07100	145
		149.60	LIBRARY		151634	674055578		1390	6405		Electric Service	Library Building Operatio	01000	140
		12.09	EM MGMT		151635	674055578		1235	6405		Electric Service	Emergency Management	01000	130
		2,519.63	TRAFFIC SIGNAL		151636	674055578		1625	6405		Electric Service	Traffic Signal Maintenan	01000	150
		7,275.90	STREET LIGHTING		151637	674055578		1635	6405		Electric Service	Street Lighting	01000	150
		1,176.04	CENTRAL GARAGE		151638	674055578		7005	6405		Electric Service	CG Building Operations	07000	150
		2,207.95	LIQUOR		151639	674055578		6405	6405		Electric Service	Liquor Operations	06400	120
		6,042.00	WATER W & P MAINT		151640	674055578		6020	6405		Electric Service	Water Utility Well & Plan	06000	150
		497.17	LIFT ST MAINT		151641	674055578		6110	6405		Electric Service	San Sewer Lift Station Ma	06100	150
		360.48	STRM SWR MAINT		151642	674055578		6210	6405		Electric Service	Storm Sewer Maintenance	06200	150
		954.69	PARK FACILITIES		151643	674055578		1565	6405		Electric Service	Parks Facility Maintenan	01000	150
		437.98	SOLAR ENERGY OFFSET -LKVW		151644	674055578		7115	6417		Solar Energy Offset	CS Government Buildings	07100	145
		464.27	SOLAR ENERGY OFFSET -HUBB		151645	674055578		7115	6417		Solar Energy Offset	CS Government Buildings	07100	145
		23,155.18												
201671	3/17/2020		119006 56 BREWING LLC											
		538.00	BEER INVENTORY		152145	5609398		6400	1420		Beer Inventory	Liquor Operation Balance	06400	120
		538.00												
201672	3/17/2020		100726 ACTION FLEET INC.											
		221.15	L6 MDC PARTS/LABOR		151868	13081		7205	6235		Small Equip Exp <\$5,000	Equipment Replacement Oper	07200	120
		157.40	R11 PARTS/LABOR		151869	13086		7205	6235		Small Equip Exp <\$5,000	Equipment Replacement Oper	07200	120
		104.95	U12 PARTS/LABOR		151870	13091		7205	6235		Small Equip Exp <\$5,000	Equipment Replacement Oper	07200	120
		104.95	3872 MDC PARTS/LABOR		151871	13095		7205	6235		Small Equip Exp <\$5,000	Equipment Replacement Oper	07200	120
		124.85	3871 PARTS/LABOR		151872	13105		7205	6235		Small Equip Exp <\$5,000	Equipment Replacement Oper	07200	120
		713.30												
201673	3/17/2020		119780 ADVANCED ENGINEERING & ENVIRONMENTAL SER											
		257,868.06	TREATMENT PLANT DESIGN		151786	67412		6000	1780	00053217	Work in progress	Water Balance Sheet	06000	120
		5,109.70	REPLACEMENT WELL WORK		151787	67410		6000	1780	00054019	Work in progress	Water Balance Sheet	06000	120
		8,150.25	NEW WATER TOWER WORK		151788	67411		6000	1780	00051020	Work in progress	Water Balance Sheet	06000	120
		271,128.01												
201674	3/17/2020		117221 ALL INTEGRATED SOLUTIONS											
		102.36	C BATTERIES		151874	4396943		1260	6214		Operating Supplies	Fire Prevention / Suppres	01000	135
		102.36	C BATTERIES		152038	4397298		1260	6214		Operating Supplies	Fire Prevention / Suppres	01000	135

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

Council Check Summary

3/12/2020 - 3/17/2020

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept D
201675	3/17/2020	204.72	108943 AMERICAN PRESSURE INC.											
		59.95	HOSES		151877	113145	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150
201676	3/17/2020	59.95	100541 AMERICAN PUBLIC WORKS ASSN											
		437.50	MEMBERSHIP DUES RICHARD& ROBIN		151846	5751	1400	6514			Dues & Memberships	Engineering Services	01000	145
		218.75	MEMBERSHIP DUES JOEL		151847	5751	6005	6514			Dues & Memberships	Water Utility Administrat	06000	150
		218.75	MEMBERSHIP DUES JOSH		151848	5751	1600	6514			Dues & Memberships	Streets Administration	01000	150
		875.00												
201677	3/17/2020		100047 AMERIPRIDE LINEN AND APPAREL INC											
		149.24	BATHROOM SUPPLIES		151811	1004735930	6405	6214			Operating Supplies	Liquor Operations	06400	120
		79.34	BATHROOM SUPPLIES REMOVED		151812	1004735930	6405	6214			Operating Supplies	Liquor Operations	06400	120
		69.90												
201678	3/17/2020		100728 ANCOM COMMUNICATIONS INC											
		592.25	RADIO AND EAR JACK		151875	93776	1205	6234			Equipment Parts & Supplies	Patrol Services	01000	130
		592.25												
201679	3/17/2020		103305 ASPEN EQUIPMENT COMPANY											
		35.64	TEEDAPTER		151878	10215615	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150
		244.98	MOTOR,HYDRAULIC		151879	10215622	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150
		280.62												
201680	3/17/2020		100054 ASTERISK MANAGERS INC.											
		1,500.00	MARCH 2020 SERVICES		151873	20200302	7305	6310			Professional Services	Risk Insurance Operations	07300	120
		1,500.00												
201681	3/17/2020		109987 ASTLEFORD INTERNATIONAL INC											
		49.70	SHIELD SET OF 2 #213		151876	1477472	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150
		49.70												
201682	3/17/2020		120260 AT & T MOBILITY											
		36.23	FIRE DEPT AIR CAR #1 612-512-5		151977	X03032020	1260	6376			Cellular Phone / Paging	Fire Prevention / Suppres	01000	135
		36.23	FIRE DEPT AIR CAR#2 612-512-60		151978	X03032020	1260	6376			Cellular Phone / Paging	Fire Prevention / Suppres	01000	135
		36.23	FIRE DEPT AIR CAR#3 612-512-74		151979	X03032020	1260	6376			Cellular Phone / Paging	Fire Prevention / Suppres	01000	135
		36.23	FIRE DEPT AIR CAR#4 612-512-74		151980	X03032020	1260	6376			Cellular Phone / Paging	Fire Prevention / Suppres	01000	135
		36.23	FIRE DEPT AIR CAR#5 612-512-75		151981	X03032020	1260	6376			Cellular Phone / Paging	Fire Prevention / Suppres	01000	135
		36.23	FIRE DEPT AIR CAR#6 612-512-78		151982	X03032020	1260	6376			Cellular Phone / Paging	Fire Prevention / Suppres	01000	135
		36.23	FIRE DEPT AIR CAR#7 612-513-07		151983	X03032020	1260	6376			Cellular Phone / Paging	Fire Prevention / Suppres	01000	135
		36.23	FIRE DEPT AIR CAR#8 612-513-07		151984	X03032020	1260	6376			Cellular Phone / Paging	Fire Prevention / Suppres	01000	135
		305.84												
201683	3/17/2020		120311 BATTERIES & BULBS											
		39.90	LITHIUM BATTERIES		151883	P24776106	1630	6214			Operating Supplies	Street Sign Maintenance	01000	150

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection

Council Check Summary

3/12/2020 - 3/17/2020

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	D
201684	3/17/2020	39.90	100061 BELLBOY CORP												
		5.25	FREIGHTCHARGES		152013	101016500	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		268.50	OPERATING SUPPLIES		152014	101016500	6405	6214			Operating Supplies	Liquor Operations	06400	120	
		107.17	MISC INVENTORY		152102	100982500	6400	1425			Miscellaneous Inventory	Liquor Operation Balance	06400	120	
		4.51	FREIGHT FUEL		152103	100982500	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		56.00	MISC INVENTORY		152104	100951400	6400	1425			Miscellaneous Inventory	Liquor Operation Balance	06400	120	
		296.50	MISC INVENTORY		152105	100951400	6405	6214			Operating Supplies	Liquor Operations	06400	120	
		5.60	FREIGHT FUEL		152106	100951400	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		1,330.00	LIO INVENTORY		152107	83077300	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
		18.23	FREIGHT FUEL		152108	83077300	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		1,522.90	LIO INVENTORY		152143	83177400	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
		16.20	FREIGHT FUEL		152144	83177400	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		3,630.86													
201685	3/17/2020		109355 BENTLEY SYSTEMS INC.												
		2,069.75	3 MONTHS OF BENTLEY SOFTWARE S		151880	48075902	7110	6332			Maintenance Contracts	CS Information Technology	07100	120	
		2,069.75													
201686	3/17/2020		112948 BERRY COFFEE COMPANY												
		69.00	COFFEE		151827	734081	7005	6214			Operating Supplies	CG Building Operations	07000	150	
		102.00	RENTAL WATER MACHINE		151881	735347	1200	6214			Operating Supplies	Police Support Services	01000	130	
		187.82	COFFE SUPPLIES		152041	737862	1200	6214			Operating Supplies	Police Support Services	01000	130	
		358.82													
201687	3/17/2020		119778 BLACKSTONE CONTRACTORS LLC												
		1,441.60	LOCAL STREET		151850	332020	5410	6916		00043618	Street Improvements	Traffic/Transport Improve	05410	145	
		282.50	LOCAL STORM		151851	332020	6220	6924		00043618	Storm Sewer Collection Syste	Storm Sewer Cap Improve	06200	150	
		1,724.10													
201688	3/17/2020		116322 BREAKTHRU BEVERAGE MINNESOTA BEER												
		71.38	WINE INVENTORY		151799	1081107587	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		8,956.42	LIQ INVENTORY		151800	1081107587	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
		30.00	MISCELLANEOUS INVENTORY		151801	1081107587	6400	1425			Miscellaneous Inventory	Liquor Operation Balance	06400	120	
		92.31	FREIGHT CHARGES		151802	1081107587	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		1,348.13	WINE INVENTORY		151803	1081107588	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		23.20	FREIGHT CHARGES		151804	1081107588	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
		6,072.30	CREDIT DUPLICATE PAYMENT		151816	1091087443	6400	1262			Accounts Receivable - Genera	Liquor Operation Balance	06400	120	
		1,740.20	BEER INVENTORY		152100	1091122488	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120	
		81.05	CREDIT-BEER INVENTORY		152101	1091122488	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120	
		8,663.80	BEER INVENTORY		152135	1091125399	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120	
		9.60	CREDIT-BEER INVENTORY		152136	1091125399	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120	
		213.32	WINE INVENTORY		152137	1081113748	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
		7.25	FREIGHT FUEL		152138	1081113748	6405	6378			Postage & Shipping	Liquor Operations	06400	120	

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201717	3/17/2020		100310 HENNEPIN COUNTY INFORMATION TECHNOLOGY											
		1,793.19	HENNEPIN COUNTY IT		151921	1000147996	1200	6380			Communication systems rental	Police Support Services	01000	130
		1,139.37	RADIO ADMIN FEE		152039	1000147943	1260	6380			Communication systems rental	Fire Prevention / Suppres	01000	135
		2,932.56												
201718	3/17/2020		100428 HENNEPIN COUNTY TREASURER											
		200.00	GIS DATA DOWNLOAD		151866	STATEMENT	7110	6234			Equipment Parts & Supplies	CS Information Technology	07100	120
		200.00												
201719	3/17/2020		106850 HOHENSTEINS, INC.											
		1,564.45	BEER INVENTORY		151817	193519	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120
		116.00	BEER INVENTORY		152020	196370	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120
		1,475.60	BEER INVENTORY		152021	196198	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120
		22.50	MISC INVENTORY		152022	196198	6400	1425			Miscellaneous Inventory	Liquor Operation Balance	06400	120
		891.20	BEER INVENTORY		152096	195011	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120
		33.75	MISC INVENTORY		152097	195011	6400	1425			Miscellaneous Inventory	Liquor Operation Balance	06400	120
		4,103.50												
201720	3/17/2020		100283 HYDRAULIC SPECIALTY INC											
		4.20	8 MUX MP STR		151918	90007976057	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150
		238.42	MOTOR 4 BOLT FLANGE		151919	90007976053	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150
		244.36	MOTOR FLANGE BOLT/PARTS		151922	90007976155	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150
		486.98												
201721	3/17/2020		114327 INDEED BREWING COMPANY											
		395.95	BEER INVENTORY		152095	88182	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120
		395.95												
201722	3/17/2020		100143 INSTRUMENTAL RESEARCH INC											
		135.00	BACTERIA TESTING		151927	2440	6010	6310			Professional Services	Water Utility Distributio	06000	150
		135.00												
201723	3/17/2020		117076 IRON MOUNTAIN, INC											
		1,908.72	RENTAL (FIN/PAYROLL/LIQ)		151926	CLGG173	1050	6338			Rentals/Leases	Financial Services	01000	120
		1,908.72												
201724	3/17/2020		109351 J.J. TAYLOR DISTRIBUTING MINNESOTA, INC.											
		5,888.16	BEER INVENTORY		152019	3069086	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120
		3,035.58	BEER INVENTORY		152062	3069059	6400	1425			Miscellaneous Inventory	Liquor Operation Balance	06400	120
		8,923.74												
201727	3/17/2020		100071 JOHNSON BROTHERS LIQUO COMPANY											
		910.00	WINE INVENTORY		151789	1515467	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120
		15.73	FREIGHT CHARGES		151790	1515467	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		4,200.00	LIQ INVENTORY		151791	1515466	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120

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66.55		FREIGHT CHARGES			151792	1515466	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
3,592.25		LIQ INVENTORY			151998	1523300	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
42.35		FREIGHT CHARGES			151999	1523300	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
14.10		LIQ INVENTORY			152000	1523301	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
31		FREIGHT CHARGES			152001	1523301	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
816.00		WINE INVENTORY			152002	1523302	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
16.94		FREIGHT CHARGES			152003	1523302	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
853.00		LIQ INVENTORY			152004	1524382	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
10.89		FREIGHT CHARGES			152005	1524382	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
126.00		WINE INVENTORY			152006	1525460	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
3.63		FREIGHT CHARGES			152007	1525460	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
2,518.80		WINE INVENTORY			152010	1520542	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
38.72		FREIGHT CHARGES			152011	1520542	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
2,433.80		BEER INVENTORY			152048	3409683	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120	
795.25		BEER INVENTORY			152049	3410325	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120	
1.31		FREIGHT			152050	1513546	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
1,990.04		LIQ INVENTORY			152051	1520536	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
29.04		FREIGHT			152052	1520536	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
186.00		LIQ INVENTORY			152053	1520539	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
2.42		FREIGHT			152054	1520539	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
578.90		WINE INVENTORY			152055	1520541	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
9.68		FREIGHT			152056	1520541	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
642.00		BEER INVENTORY			152088	3408861	6400	1420			Beer Inventory	Liquor Operation Balance	06400	120	
626.30		WINE INVENTORY			152089	1519254	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
13.31		FREIGHT FUEL			152090	1519254	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
4,610.95		LIQ INVENTORY			152091	1519253	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
40.43		FREIGHT FUEL			152092	1519253	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
347.80		WINE INVENTORY			152093	1516804	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
3.63		FREIGHT FUEL			152094	1516804	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
1,000.55		WINE INVENTORY			152111	1524383	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
20.57		FREIGHT FUEL			152112	1524383	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
49.50		MISC INVENTORY			152113	1524381	6400	1425			Miscellaneous Inventory	Liquor Operation Balance	06400	120	
1.21		FREIGHT			152114	1524381	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
953.25		WINE INVENTORY			152115	1524380	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
22.99		FREIGHT FUEL			152116	1524380	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
2,969.00		LIQ INVENTORY			152117	1524379	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120	
21.88		FREIGHT FUEL			152118	1524379	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
813.05		WINE INVENTORY			152119	1524378	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
8.47		FREIGHT FUEL			152120	1524378	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
10		FREIGHT FUEL			152121	1524377	6405	6378			Postage & Shipping	Liquor Operations	06400	120	
144.00		WINE INVENTORY			152122	1524376	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120	
3.03		FREIGHT FUEL			152123	1524376	6405	6378			Postage & Shipping	Liquor Operations	06400	120	

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201728	3/17/2020	505.85	WINE INVENTORY		152124	1522002	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120
		9.68	FREIGHT FUEL		152125	1522002	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		426.00	LIQ INVENTORY		152126	1522001	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120
		6.05	FREIGHT FUEL		152127	1522001	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		40.00	MISC INVENTORY		152128	1519257	6400	1425			Miscellaneous Inventory	Liquor Operation Balance	06400	120
		1.21	FREIGHT FUEL		152129	1519257	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		943.15	WINE INVENTORY		152130	1519256	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120
		24.77	FREIGHT FUEL		152131	1519256	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		946.50	LIQ INVENTORY		152132	1519255	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120
		12.10	FREIGHT FUEL		152133	1519255	6405	6378			Postage & Shipping	Liquor Operations	06400	120
34,459.04														
201728	3/17/2020	100217 KATH FUEL OIL SERVICE COMPANY												
		680.75	OIL		151864	678934	7010	6236			Motor Fuels	CG Vehicle Maintenance	07000	150
680.75														
201729	3/17/2020	100164 KILLMER ELECTRIC COMPANY INC												
		1,370.32	LABOR:42ND/WB LIGHTS		151928	W12926	1635	6340			Repair & Maintenance	Street Lighting	01000	150
		249.00	LABOR: 36/NOBLE LIGHTS		151930	W12986	1625	6340			Repair & Maintenance	Traffic Signal Maintananc	01000	150
		52.50	LABOR: CTY RD 9 HWY 100		151931	W12988	1635	6340			Repair & Maintenance	Street Lighting	01000	150
		105.00	LABOR: WB & HWY 100		151932	W12987	1635	6340			Repair & Maintenance	Street Lighting	01000	150
201730	3/17/2020	52.50	LABOR: CTY RD 9 & LKVIEW		151933	W12989	1635	6340			Repair & Maintenance	Street Lighting	01000	150
		1,829.32												
201730	3/17/2020	110700 KIRVIDA FIRE INC.												
		2,448.37	L6 AIR STEP REPAIR		151929	8576	1260	6340			Repair & Maintenance	Fire Prevention / Suppres	01000	135
2,448.37														
201731	3/17/2020	100885 LANO EQUIPMENT												
		1,140.00	TIRES,WOLF PAW #219		151939	02-735596	7000	1765			Mobile equipment	Central Garage Balance Sh	07000	120
1,140.00														
201732	3/17/2020	119039 LENARZ,JEFF												
		90.85	FEB 2020 MILEAGE		151818	20200316	6705	6510			Meeting / Travel Expense	License Center Operations	06700	120
		86.50	BLACK COUNTER DIVIDERS		151859	20200316	6705	6214			Operating Supplies	License Center Operations	06700	120
		6.45	CLEANING SUPPLIES DOLLAR TREE		151860	20200316	6705	6214			Operating Supplies	License Center Operations	06700	120
		183.80												
201733	3/17/2020	111153 LOFFLER												
		106.88	LIQ STORE		151986	409484409	6405	6338			Rentals/Leases	Liquor Operations	06400	120
106.88														
201734	3/17/2020	100324 LOGIS												
		25,368.00	LOGIS BILLING		151934	48412	7110	6326			Application Support	CS Information Technology	07100	120
		1,337.00	INTERNET		151935	48412	7110	6322			Network Services	CS Information Technology	07100	120
		2,067.00	IP TELEPHONY		151936	48412	7110	6326			Application Support	CS Information Technology	07100	120

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201746	3/17/2020	30.10	SUPPLIES/ENGINEERING		151943	450707452001	1400	6214		Operating Supplies	Operating Supplies	Engineering Services	01000	145
		56.24	SUPPLIES/MAIN		151944	450707452001	7105	6214		Operating Supplies	Operating Supplies	CS General Office	07100	110
		44.45	SUPPLIES/ELECTIONS		151945	449707295001	1035	6214		Operating Supplies	Operating Supplies	Elections	01000	110
		98.97	SUPPLIES/MAIN		151946	449707295001	7105	6214		Operating Supplies	Operating Supplies	CS General Office	07100	110
		61.86	SUPPLIES/MAIN		152023	453033254001	7105	6214		Operating Supplies	Operating Supplies	CS General Office	07100	110
201747	3/17/2020	291.62												
			109256 OFFICE OF MINNESOTA IT SERVICES											
201748	3/17/2020	51.43	TRANSLATION SERVICES		152042	W19120642	1200	6310		Professional Services	Professional Services	Police Support Services	01000	130
		51.43												
201749	3/17/2020	207.00	117690 OMNI BREWING COMPANY		152034	E-6764	6400	1420		Beer Inventory	Beer Inventory	Liquor Operation Balance	06400	120
		207.00												
			111218 O'REILLY AUTO PARTS											
201750	3/17/2020	4.38	OIL FILTER		151853	1918-113361	7010	6234		Equipment Parts & Supplies	Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150
		09- 2% NET 10			151854	1918-113361	7010	6234		Equipment Parts & Supplies	Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150
		4.29												
201752	3/17/2020	168.66	113614 PARTSMASTER		151949	23516825	7010	6214		Operating Supplies	Operating Supplies	CG Vehicle Maintenance	07000	150
		168.66												
			STEEL BUSTERS-TOOL											
201752	3/17/2020	1,121.60	100075 PAUSTIS AND SONS WINE CO INC		152030	83318	6400	1415		Wine Inventory	Wine Inventory	Liquor Operation Balance	06400	120
		13.75	FREIGHT CHARGES		152031	83318	6405	6378		Postage & Shipping	Postage & Shipping	Liquor Operations	06400	120
		714.00	WINE INVENTORY		152032	82968	6400	1415		Wine Inventory	Wine Inventory	Liquor Operation Balance	06400	120
		10.50	FREIGHT		152033	82968	6405	6378		Postage & Shipping	Postage & Shipping	Liquor Operations	06400	120
		1,859.85												
201752	3/17/2020	18.00	100077 PHILLIPS WINE & SPIRITS		151807	6006361	6400	1425		Miscellaneous Inventory	Miscellaneous Inventory	Liquor Operation Balance	06400	120
		1.21	FREIGHT CHARGES		151808	6006361	6405	6378		Postage & Shipping	Postage & Shipping	Liquor Operations	06400	120
		1,250.50	LIQ INVENTORY		151809	6006360	6400	1410		Liquor Inventory	Liquor Inventory	Liquor Operation Balance	06400	120
		12.10	FREIGHT CHARGES		151810	6006360	6405	6378		Postage & Shipping	Postage & Shipping	Liquor Operations	06400	120
		1,071.45	LIQ INVENTORY		152008	6013889	6400	1410		Liquor Inventory	Liquor Inventory	Liquor Operation Balance	06400	120
		8.27	FREIGHT CHARGES		152009	6013889	6405	6378		Postage & Shipping	Postage & Shipping	Liquor Operations	06400	120
		1,367.00	LIQ INVENTORY		152026	6014705	6400	1410		Liquor Inventory	Liquor Inventory	Liquor Operation Balance	06400	120
		13.31	FREIGHT CHARGES		152027	6014705	6405	6378		Postage & Shipping	Postage & Shipping	Liquor Operations	06400	120
		771.00	LIQ INVENTORY		152028	6010210	6400	1410		Liquor Inventory	Liquor Inventory	Liquor Operation Balance	06400	120
		48.00	WINE INVENTORY		152029	6010210	6400	1415		Wine Inventory	Wine Inventory	Liquor Operation Balance	06400	120
		79.62	LIQ INVENTORY		152057	6014706	6400	1410		Liquor Inventory	Liquor Inventory	Liquor Operation Balance	06400	120
		1,834.63	WINE INVENTORY		152058	6014706	6400	1415		Wine Inventory	Wine Inventory	Liquor Operation Balance	06400	120
		37.51	FREIGHT		152059	6014706	6405	6378		Postage & Shipping	Postage & Shipping	Liquor Operations	06400	120

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201759	3/17/2020	12.52	FASTENERS		151957	34992	7115	6214			Operating Supplies	CS Government Buildings	07100	145
		25.99	BIT HAMMER		151958	34998	7115	6214			Operating Supplies	CS Government Buildings	07100	145
		13.99	BATTERIES		152037	34951	1260	6214			Operating Supplies	Fire Prevention / Suppres	01000	135
		182.67												
201759	3/17/2020		113509 ROYAL TIRE											
		432.70	LABOR- 90 LOADER O-RINGS		151961	303-180688	7010	6340			Repair & Maintenance	CG Vehicle Maintenance	07000	150
201760	3/17/2020		100704 SEH											
		2,917.87	PAYMENT WATER METER REPLACEMEN		151849	383128	6025	6920		00053119	Water Distribution System	Water Utility Capital Imp	06000	150
201761	3/17/2020	2,917.87												
			112156 SETS DESIGN INCORPORATED											
201762	3/17/2020	72.00	HATS FOR CSO		151966	19158	1205	6214			Operating Supplies	Patrol Services	01000	130
		72.00												
201763	3/17/2020		118444 SHAMROCK GROUP INC											
		105.87	MSC INVENTORY		152076	2475442	6400	1425			Miscellaneous Inventory	Liquor Operation Balance	06400	120
		2.00	FREIGHT FUEL		152077	2475442	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		107.87												
201763	3/17/2020		100473 SHERWIN WILLIAMS											
		83.53	PAINT		151963	5983-9	7115	6234			Equipment Parts & Supplies	CS Government Buildings	07100	145
		11.54	PAINT		151964	5966-4	7115	6234			Equipment Parts & Supplies	CS Government Buildings	07100	145
		95.07												
201764	3/17/2020		116822 SHORT ELLIOTT HENDRICKSON INC											
		776.50	PROFESSIONAL SERVICES		151782	382342	5005	6310		00100420	Professional Services	Cable Grant	05005	110
		137.03	REDESIGN OF DEPS		151783	382342	6705	6310		00100420	Professional Services	License Center Operations	06700	120
		913.53												
201765	3/17/2020		113200 SOUTHERN WINE & SPIRITS OF MN, LLC											
		2,193.75	LIQ INVENTORY		151805	1921107	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120
		34.56	FREIGHT CHARGES		151806	1921107	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		2,448.01	LIQ INVENTORY		152024	1932500	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120
		43.73	FREIGHT CHARGES		152025	1932500	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		1,878.00	WINE INVENTORY		152069	1933752	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120
		43.52	FREIGHT		152070	1933752	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		7,840.63	LIQ INVENTORY		152073	1929896	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120
		99.00-	CREDIT LIQ INVENTORY		152074	1929896	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120
		85.33	FREIGHT FUEL		152075	1929896	6405	6378			Postage & Shipping	Liquor Operations	06400	120
201766	3/17/2020	14,468.53												
			100177 SPS COMPANIES INC											
201766	3/17/2020	486.23	TOILET/SEAT/GASKET/WASHERS		151857	S3948917.001	5010	6918		00028420	Park Improvements	Park Capital Improvements	05010	140

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201776	3/17/2020		112475 THOMAS AUTO BODY AND COLLISION											
		4,739.62	LABOR#876		151968	1878	7305	6398			Insurance Deductibles	Risk Insurance Operations	07300	120
		4,919.95	LABOR#879		151969	1922	7305	6398			Insurance Deductibles	Risk Insurance Operations	07300	120
		9,659.57												
201777	3/17/2020		114982 THOMSON REUTERS - WEST											
		156.28	CLEAR		151831	841942669	1220	6336			Other Contracts	Investigations / Special	01000	130
		156.28												
201778	3/17/2020		100846 TRANSPORT GRAPHICS											
		32.90	3" TALL UNIT NUMBERS		151862	EM-132354	7010	6234			Equipment Parts & Supplies	CG Vehicle Maintenance	07000	150
		32.90												
201779	3/17/2020		120316 TREEBIZ LLC											
		2,138.58	INVOICE#1 FOR TREE GRANT		151841	793	1370	6336		00007133	Other Contracts	Forestry	01000	145
		2,138.58												
201780	3/17/2020		118058 TRIMARK											
		210.27	SUPPLIES CITY HALL 55232		151829	99ZQDJ	7115	6214			Operating Supplies	CS Government Buildings	07100	145
		331.99	TOWELS/ TOILET PAPER		151970	99ZNPF	7005	6214			Operating Supplies	CG Building Operations	07000	150
		155.05	BAGS/TOILET PAPER		151971	99ZNPF	1565	6214			Operating Supplies	Parks Facility Maintenan	01000	150
		697.31												
201781	3/17/2020		111982 UNIQUE PAVING MATERIALS											
		197.10	COLD MIX		151974	50598	1610	6264			Tar & Asphalt	Street & Boulevard Mainte	01000	150
		197.10												
201782	3/17/2020		100091 UNITED PARCEL SERVICE											
		19.25	DEPS UPS		151819	563099040	6705	6378			Postage & Shipping	License Center Operations	06700	120
		7.70	DEPS UPS		151820	563099050	6705	6378			Postage & Shipping	License Center Operations	06700	120
		11.55	DEPS UPS		151821	563099060	6705	6378			Postage & Shipping	License Center Operations	06700	120
		12.01	DEPS UPS		151822	563099070	6705	6378			Postage & Shipping	License Center Operations	06700	120
		24.02	DEPS UPS		151823	563099080	6705	6378			Postage & Shipping	License Center Operations	06700	120
		12.01	DEPS UPS		151824	563099090	6705	6378			Postage & Shipping	License Center Operations	06700	120
		20.00	DEPS UPS		151825	563099100	6705	6378			Postage & Shipping	License Center Operations	06700	120
		106.54												
201783	3/17/2020		113417 VINOCOPIA											
		179.00	LIQ INVENTORY		152066	253381	6400	1410			Liquor Inventory	Liquor Operation Balance	06400	120
		112.00	WINE INVENTORY		152067	253381	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120
		10.00	FREIGHT		152068	253381	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		301.00												
201784	3/17/2020		100180 WASTE MANAGEMENT OF MN											
		57,878.28	GARBAGE SERVICE		151775	8493352-0500-5	6305	6350			General Garbage Services	Solid Waste Operations	06300	110

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201785	3/17/2020	15,735.60	SINGLE FAMILY		151776	8493352-0500-5	6305	6354			Recycling Services	Solid Waste Operations	06300	110
		15,989.40	YARD WASTE		151777	8493352-0500-5	6305	6352			Compost Services	Solid Waste Operations	06300	110
		5,209.04	HENN COUNTY		151778	8493352-0500-5	6305	6718			Licenses Taxes & Fees	Solid Waste Operations	06300	110
		814.18	SCRAP METAL		151779	8493352-0500-5	6305	6354			Recycling Services	Solid Waste Operations	06300	110
		2,922.00	ORGANIC		151780	8493352-0500-5	6305	6361			Organics Recycling Services	Solid Waste Operations	06300	110
201785	3/17/2020	98,548.50												
			110915 WENCK ASSOCIATES INC											
201786	3/17/2020	651.30	RYAN CREEK STUDY		151784	12000923	6220	6310		00072920	Professional Services	Storm Sewer Cap Improveme	06200	150
		651.30												
			100083 WINE MERCHANTS INC											
		60.00	WINE INVENTORY		151795	7276033	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120
		2.42	FREIGHT CHARGES		151796	7276033	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		1,345.60	WINE INVENTORY		151797	7276034	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120
		18.96	FREIGHT CHARGES		151798	7276034	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		528.71	WINE INVENTORY		152146	7277981	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120
		5.45	FREIGHT FUEL		152147	7277981	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		30	FREIGHT FUEL		152148	7277980	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		839.70	WINE INVENTORY		152149	7277021	6400	1415			Wine Inventory	Liquor Operation Balance	06400	120
		4.23	FREIGHT FUEL		152150	7277021	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		3.63	FREIGHT FUEL		152151	7277020	6405	6378			Postage & Shipping	Liquor Operations	06400	120
		2,809.00												
201787	3/17/2020		100206 XCEL ENERGY											
		95.16	STREET LIGHTING		151772	675557995	1635	6405			Electric Service	Street Lighting	01000	150
		35.65	LIFT ST MAINT 3801 TOLEDO		151773	675578036	6110	6405			Electric Service	San Sewer Lift Station Ma	06100	150
		56.65	STREET LIGHTING		151774	675577178	1635	6405			Electric Service	Street Lighting	01000	150
201788	3/17/2020	187.46												
			116313 YTS COMPANIES											
2020057	3/12/2020	7,631.25	WINTER PRUNING #6 FOR 2020		151840	21284	1370	6336			Other Contracts	Forestry	01000	145
		7,631.25												
			114467 AFLAC											
2020058	3/12/2020	633.46			151004	02122016183917	7400	2125			Supplemental Lifer-ayable	Benefit Accrual Balance S	07400	120
		633.46			151248	02262013555714	7400	2125			Supplemental Lifer-ayable	Benefit Accrual Balance S	07400	120
		1,266.92												
2020059	3/12/2020	3,819.00	106765 MSRS		151611	03112016123712	7400	2150			Deferred Compensation Plans	Benefit Accrual Balance S	07400	120
		1,418.45			151612	03112016123713	7400	2155			Medical Savings Plan	Benefit Accrual Balance S	07400	120
		5,237.45												
2020059	3/12/2020		100270 ICMA											
		5,907.16			151626	0311201612373	7400	2150			Deferred Compensation Plans	Benefit Accrual Balance S	07400	120

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2020060	3/12/2020	5,907.16												
		7,316.82	116314 OPTUM		151620	03112016123720	7400	2157			HSA Payable	Benefit Accrual Balance S	07400	120
		7,316.82												
2020061	3/12/2020	208.35	120183 FURTHER		151624	03112016123724	7400	2156			HRA / VEBA Payable	Benefit Accrual Balance S	07400	120
		208.35												
2020062	3/17/2020	1,296.00	103062 INTERNAL REVENUE SERVICE		151594	0309201551144	7400	2110			FICA Payable	Benefit Accrual Balance S	07400	120
		372.66			151595	0309201551145	7400	2112			Medicare Payable	Benefit Accrual Balance S	07400	120
		689.56			151596	0309201551146	7400	2130			Federal Tax Withholding - Em	Benefit Accrual Balance S	07400	120
		7,454.28			151609	03112016123710	7400	2112			Medicare Payable	Benefit Accrual Balance S	07400	120
		26,596.90			151610	03112016123711	7400	2130			Federal Tax Withholding - Em	Benefit Accrual Balance S	07400	120
		21,106.60			151632	0311201612379	7400	2110			FICA Payable	Benefit Accrual Balance S	07400	120
		57,516.00												
2020063	3/17/2020		100192 MN DEPT OF REVENUE											
		215.08			151591	0309201551141	7400	2135			State Tax Withholding - Emplo	Benefit Accrual Balance S	07400	120
		11,518.29			151608	0311201612371	7400	2135			State Tax Withholding - Emplo	Benefit Accrual Balance S	07400	120
		11,733.37												
2020066	3/16/2020		113302 ALLSTATE											
		243.36	Allstate Premiums		151754		7305	6396			Other Insurance	Risk Insurance Operations	07300	120
		243.36												
2020067	3/16/2020		113302 ALLSTATE											
		161.84	Allstate Premiums		151755		7305	6396			Other Insurance	Risk Insurance Operations	07300	120
		161.84												
			Report Totals				864,780.58							