



CITY COUNCIL MEETING
March 16, 2021
ON LINE MEETING VIA WEBEX
7:00 p.m.

A G E N D A

CITIZEN PARTICIPATION

THE PUBLIC MAY PARTICIPATE IN THIS MEETING BY EMAILING dleslie@CI.ROBBINSDALE.MN.US OR CALLING Dustin Leslie, City Clerk, AHEAD OF TIME (no later than 4pm on the date of the meeting) AT 763-531-1253. THE PUBLIC WILL BE ABLE TO LISTEN BY CALLING +1-312-535-8110 AND ENTERING ACCESS CODE 133 000 1159. IF PROMPTED, HIT #. TO WATCH THIS MEETING ONLINE, GO TO <https://ccxmedia.org/ccx-cities/robbinsdale>.

The City Council is meeting as a legislative body to conduct the business of the City according to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the following times and always within the prescribed rules of conduct for public input at meetings.

- A) PUBLIC HEARINGS: Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the RULES OF PROCEDURE AND DECORUM OF THE CITY COUNCIL.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA **If you would like to address the City Council on an item not on the agenda, please call in advance as noted above.**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration for the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Other Business at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter into any discussion without permission of the presiding officer.

Your participation, as prescribed by the Council's RULES, is welcomed and your cooperation is greatly appreciated.

-
1. CITY COUNCIL MEETING CALLED TO ORDER
 2. ROLL CALL: Webb, Selman, Backen, Kline, Mayor Blonigan
 3. **MICROPHONE CHECK:** Webb, Selman, Backen, Kline, Mayor Blonigan

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4. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS NOT ON THE AGENDA
5. APPROVAL OF THE MARCH 16, 2021, MEETING AGENDA
6. CONSENT AGENDA: Pursuant to Council rules, one motion, non-debatable, will approve the recommendation noted. Any member of the Council may ask for an item to be taken from the Consent Agenda for discussion and separate action. Such items removed from the Consent Agenda shall be considered immediately following approval of the balance of the Consent Agenda:
 - A. Motion to approve and order placed on file minutes of the City Council meeting:
 - Council Meeting Minutes on 3/2/2021
 - Special Work Session Minutes on 3/2/2021
 - Regular Work Session Minutes on 3/2/2021
 - B. Motion to receive advisory commission minutes:
 - Senior Commission Minutes on 2/1/2021
 - C. Motion to acknowledge the Deputy Registrar's financial reports for the month of January 2021.
 - D. Motion to acknowledge the Robbinsdale Wine & Spirits' financial reports for the month of January 2021.
 - E. Motion to approve issuance of licenses dated 3/16/21.
 - F. Motion to submit application for the Public Park: Public Art grant and direct staff to submit the application to the Minnesota Park and Recreation Foundation.
 - G. Motion to schedule a work session with the City Attorney on April 6, 2021 at 6:15 p.m. to discuss next steps for City parking lot adjacent to Beach South.
 - H. Approve a motion to direct the City Manager to execute the appropriate documents WAIVING the monetary limits on municipal tort liability established by Minnesota Statutes 466.04 for the City of Robbinsdale relating to the 2021-2022 insurance renewal and not involve the purchase of excess liability coverage.
 - I. Motion to authorize the City Manager and Finance Director to issue a Purchase Order to St. Croix recreation of Stillwater, MN

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for the purchase of new playground equipment for Lakeview Terrace Park, including borders, surfacing and installation for the amount of \$160,323.10.

7. PRESENTATIONS

- A. Presentation from interim Superintendent – Robbinsdale Area Schools: Stephanie Burrage.

8. PUBLIC HEARING

- A. On-Sale 3.2% Malt Beverage w/ Sunday Sales License for Mama Lupita's Taqueria Café & Grill.

- 1. Hold the public hearing and consider testimony from the public.
- 2. By motion, approve the issuance of the On-Sale 3.2% Malt Beverage w/ Sunday Sales license to Jeovani Alkiviadis Gomez, dba Mama Lupita's Taqueria Café & Grill, 4080 West Broadway, Suite 129, provided that all requirements are satisfied.

- B. Permit – Chickens – 3925 Scott Avenue North

- 1. Conduct the public hearing and take public comment.
- 2. After hearing the public comments, consider the approval of the request for 6 chickens at 3925 Scott Avenue North subject to the following conditions:
 - A. That electric and building permits be obtained, if necessary, at any time during the tenure of each annual license.
 - B. Compliance with standards of Zoning Ordinance, Section 510.11, Accessory Structures, including total coverage of all accessory structures, and no more than one accessory structure allowed without a permanent foundation.
 - C. Compliance with Hen Chickens Permits, City Code 915.37. Subd. 2.
 - D. That there is proper collection and disposal of feces/litter material.
 - E. That permit holder ensures proper storage of food and prevent pest invasion of food spillage.
 - F. That there is a proper supply of water in winter.

- C. Improvement and Assessment Hearing for the Reconstruction of Lee Avenue between 36th Avenue and Railroad Avenue, Railroad Avenue between Lee Avenue and 39 ½ Avenue and 37th Avenue between Lee Avenue and Major Avenue – City Project 38121

- 1. Conduct the public hearing for the proposed improvements and assessments.

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2. Waive the reading and order the adoption of the attached resolution ordering the improvements of Lee Avenue, Railroad Avenue and 37th Avenue – City Project 38121 (Attachment 2).
 3. Waive the reading and order the adoption of the attached resolution certifying assessments for Lee Avenue, Railroad Avenue and 37th Avenue – City Project 38121 (attachment 3) including any Council supported amendments.
9. OLD BUSINESS:
*There is no old business scheduled
10. NEW BUSINESS: Community Garden Relocation
 - A. Motion to approve the move of the Community Garden from Miekle Park to 3606 Lake Drive.

NEW BUSINESS: Request to Approve Demolition of Commercial Structure: Former Royal Pet – 3933 West Broadway

 - A. Motion to waive the reading and approve the resolution shown in Exhibit 1 APPROVING DEMOLITION OF THE BUILDING AT 3933 WEST BROADWAY.
 - B. Motion to waive the reading and approve the resolution shown in Exhibit 2 REVOKING RESOLUTION 4640.
 - C. Motion to direct staff to initiate the ordinance amendment process with the Planning Commission to repeal City Code section 400.01, Subd. 4.
11. OTHER BUSINESS
 - A. Motion to approve disbursement requests for period ending 3/16/2021.
 - B. Appointment of Council Members to Bottineau Steering Committee
12. ADMINISTRATIVE REPORTS
13. COUNCIL GENERAL COMMUNICATIONS
14. ADJOURNMENT



Marcia Glick, City Manager

ITEMS PENDING OR UNDER STUDY FOR COUNCIL CONSIDERATION

ITEM	DEPARTMENT RESPONSIBILITY	ANTICIPATED AGENDA DATE
	Public Works	

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Annual Storm Water Report

4/6/2021

Public Works

Annual Forestry Report

4/6/2021

**City of Robbinsdale
CITY COUNCIL MINUTES
March 2, 2021
Meeting No. 5**

CALL TO ORDER

1. Mayor William A. Blonigan called the meeting to order at 7:03 pm.

ROLL CALL

2. Present: Kline, Webb, Selman, Backen, Mayor Blonigan
Absent: None
Staff: Marcia Glick, City Manager; Dustin Leslie, City Clerk; Rick Pearson, Community Development; Jeff Zuba, Finance Director; Richard McCoy, Public Works Director

OPPORTUNITY FOR THE PUBLIC

3. Mayor Blonigan opened the floor to anyone wishing to speak on any items not on the agenda.
4. Holly Moberg, Ward 2 Resident: Moberg stated two nearby communities have posted messages about the upcoming Chauvin trial. Moberg further stated that the messages were helpful and included good resources for community conversations. Asked the Council to consider similar messaging ahead of the trial.
5. Glick stated that Robbinsdale has been working on messaging for the community both from City Hall and the Police Department. Glick further stated that the messaging would be finalized at the regular work session after the Council meeting.

APPROVAL OF AGENDA

6. Member Backen MOVED, seconded by Member Kline to approve the March 2, 2021 Agenda. A roll call was taken: Ayes: Kline, Webb, Selman, Backen, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.

CONSENT AGENDA

7. Member Selman MOVED, seconded by Member Backen to approve the March 2, 2021 Consent Agenda. A roll call was taken: Ayes: Kline, Webb, Selman, Backen, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.
 - A. Motion to approve and order placed on file minutes of the City Council meeting:
 - Council Meeting Minutes on 2/16/2021
 - Special Work Session Minutes on 2/9/2021
 - B. Motion to receive advisory commission minutes:
 - Planning Commission Meeting Minutes on 1/21/2021
 - Parks & Recreation Commission Minutes on 1/26/2021

- Human Rights Commission Minutes on 1/29/2021

- C. Motion to waive the reading and order of the Resolution #7884, "A RESOLUTION DECLARING THE OFFICIAL INTENT OF THE CITY OF ROBBINSDALE TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF BONDS TO BE ISSUED BY THE CITY."
- D. Hold the 2nd reading of Ordinance No 21-02 "AN ORDINANCE CORRECTING THE LEGAL DESCRIPTION FOR 3883 WEST BROADWAY IN CITY CODE SECTION 515.07(a)."
- E. Motion to authorize the City Manager and Finance Director to issue a purchase order to IdeaCom, CDW-G, and MTG for the city hall camera upgrades for the amount of \$45,642.49.
- F. Motion to extend the authorization for the City Manager to allow the temporary plans formulated for curb-side pickup spots and expanded outdoor seating in 2020 to continue through 2021 including the license agreement for Birdhouse Restaurant to utilize a portion of the City Plaza through 2021.
- G. Motion to approve the January 2021 payment for City credit card charges.
- H. Motion to approve issuance of licenses dated 3/2/21.
- I. Motion to appoint Molly Beahen to the Human Rights Commission for a term to commence March 25, 2021.

OTHER BUSINESS A: Motion to Approve Disbursement Requests for Period Ending 3/2/2021

- 8. Moved by Selman second by Backen to approve the disbursement requests for period ending 3/2/2021. A roll call was taken: Ayes: Kline, Webb, Selman, Backen, Blonigan; Nays: None. The vote was unanimous and the motion carried.

OTHER BUSINESS B: Update Calendar Special Work Session Information

- 9. Glick gave an overview of how meetings are currently being run remotely and solicited Council input into future meetings.
- 10. Mayor Blonigan stated he can go either way at the moment but wants to eventually go back to in-person meetings.

11. Member Backen concurred with Mayor Blonigan and is open to ideas of when to open meetings back up. Member Selman also expressed openness.
12. Member Kline mentioned that the Biden administration expects vaccines to be available to every adult by the end of May. Member Kline preferred to be cautious for the safety of the community.
13. Member Webb stated she would like to tread on the side of caution. She would like in-person meetings but also wants residents to be safe.
14. Glick made the suggestion to have Council Meetings remain online until the end of May with the exception of the work session meeting with Commissioner Lunde. Glick stated that the meeting is scheduled before the EDA meeting but they can be flexible with what time the meeting starts.
15. Mayor Blonigan agreed that in-person meetings can begin in June with an exception of the meeting with Commissioner Lunde.
16. **Member Selman MOVED, seconded by Member Backen to keep meetings remote until June with the exception of a meeting with the Hennepin County Commissioner which will be done in April. A roll call was taken: Ayes: Kline, Webb, Selman, Backen, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.**

Administrative Reports

17. Glick thanked Member Webb for items being brought to the work session in regards to the Chauvin trial. Glick further stated once messaging is finalized at the work session, messaging will go up on the city website. Police will also look to work with the community on peaceful assembly.
18. Glick stated that the police department is short multiple police clerks and that the doors will be locked for now. However, residents will be able to enter the vestibule to call for access to the service counter until the clerk positions are full.

Council General Communications

19. Member Webb stated that Robbinsdale may not be moving as fast as other communities but are still mindful of getting out effective messaging and resources regarding the Chauvin trial.
20. Member Backen mentioned that the parking around North Memorial is permit only and that the renewal season for these permits is coming up quickly. Member Backen also thanked Molly Beahen for her interest in joining the Human Rights Commission.
21. Mayor Blonigan went over Molly Beahen's qualifications and thanked her for joining the Human Rights Commission. Mayor Blonigan also reviewed the Just Deeds program and

explained how it works to remove racially restrictive covenants. Robbinsdale is working with Golden Valley and other neighboring cities on the initiative and more information can be found at justdeeds.org. Finally, Mayor Blonigan remarked on the special work session with the liquor store and encouraged residents to shop there as profits help the parks department with projects in the community.

Adjournment

- 22. Member Selman MOVED, seconded by Member Backen to adjourn the meeting at 7:38 p.m. A roll call was taken: Ayes: Kline, Webb, Selman, Backen, Mayor Blonigan; Nays: None. The vote was unanimous and the motion carried.**

Dustin Leslie, City Clerk

William A. Blonigan, Mayor

ROBBINSDALE CITY COUNCIL
WORK SESSION MINUTES
TUESDAY, MARCH 2, 2021
WEBEX MEETING
6:15 P.M. CITY HALL

1. The work session was called to order by Mayor Pro Tem Kline at 6:15 p.m.
2. Councilmembers Present: Kline, Webb, Selman, Backen, Mayor Blonigan
3. Staff Present: Marcia Glick, City Manager; Chris Huber, Municipal Liquor Store Manager.

MUNICIPAL LIQUOR STORE INFORMATION – OPPORTUNITY FOR QUESTIONS

4. The purpose of the meeting was an opportunity for the council members to learn about municipal liquor operations. Huber noted that profits were down \$40,000 compared to 2019 and that hiring and retention had been a challenge. He didn't have data for comparison to private liquor stores but noted that compared to Columbia Heights (his former employer), Robbinsdale was doing better and Edina sales were down a lot. He reported that customers who had switched to Cub had come back as hours expanded.
5. Mayor Blonigan asked if overall sales would be higher if we reduced our margins with lower prices. Huber responded that craft beer sales are up and we are taking advantage of our ability to purchase larger volumes to price product competitively while still having a larger margin.
6. Huber noted that when the purchases were mostly curbside and on-line there isn't the same benefit from sales.
7. Huber shared that he had been working with Recreation Services Manager Parks to bolster the in-store and website messaging on the profits going to fund parks and recreation programs. This was followed by a discussion on expanding outreach in advertising.
8. There was a discussion on decision making related to store hours and acceptance of cash earlier in the year.

ADJOURNMENT

9. Mayor pro-tem Kline adjourned the work session at 6:58 p.m.

Marcia Glick, Recorder

Tyler Kline, Mayor Pro Tem

ROBBINSDALE CITY COUNCIL
REGULAR WORK SESSION MINUTES
TUESDAY, March 2, 2021
Web-Ex Meeting

1. The work session was called to order by Mayor Pro Tem Kline at 7:40 p.m.
2. Councilmembers Present: Kline, Webb, Selman, Backen, Mayor Blonigan
3. Staff Present: Richard McCoy, Public Works Director; Ryan Parks, Recreation Services Manager; Harper Steinbach, Community Engagement Coordinator; Patrick Foley, Police Chief; Rick Pearson, Community Development Coordinator; Dustin Leslie, City Clerk; Marcia Glick, City Manager

Review/Discuss Special Assessments Hearing Process for Street Projects

4. McCoy provided an overview of the council meeting process for street reconstruction projects. He noted that the rates are based on the construction cost index multiplied by front footage. He provided an example of recommendation for adjusting the assessment for triangle lots.
5. Councilmember Selman noted that a section of Lee Avenue was experiencing three seasons of impact from construction in the area should have a lower assessment rate.

Review of Community Statement in Preparation for the Start of Chauvin Trial

6. Glick noted that a statement had been distributed for council review that would be posted March 3rd providing.
7. Councilmember Webb will be advertising a listening session for members of her ward. Glick noted that a listening session held by a council member is not noticed as a public meeting. If others are interested in setting up places and times for meetings that Community Engagement Coordinator Harper Steinbach is the staff person to contact.
8. Steinbach introduced herself and reported on some of her initial work on recreation and equity had been looking at programming for community discussion on race and equity and also writing grants for scholarships to improve access to programming. She noted that she is advocating and facilitating for people to represent themselves.
9. Glick noted that the Chief's statement confirms the work that public safety has been undertaking to get ready for expected and unexpected events related to the upcoming trial.
10. Mayor Blonigan confirmed that Senator Rest had connected with the police staff to discuss plans.

Discuss Surface Treatment Under Playground Equipment

11. Parks shared feedback from recent Park/Recreation/Forestry Commission that the city look at more accessible rubber surface.

12. McCoy noted that the upgraded surface adds \$95,000 to the project; artificial turf additional \$75,000; the engineered wood fiber is acceptable for ADA compliance. Moving forward to take advantage of the sale price and come back later to switch out the surface type is not a simple process.
13. Council members expressed interest in looking at accessible surfaces noting that it might make sense to plan an accessible playground from start to finish and potential of grant. County playground grants are typically \$25,000. Concern on the impact of delays to other playground updates if additional cost of improved surfacing is added.
14. Staff noted that playground equipment is replaced approximately every 20 years, not as part of a master plan consultation. Therefore, the replacement has been a simple search for replacement once the budget is approved annually. Suggested that Sanborn is scheduled for 2023 replacement.
15. Confirmed that staff will add information in the council memo for purchase of the equipment which is scheduled for March 16.

Update: Public Outreach South Twin Lake Expansion of No Wake Restrictions

16. Glick noted that in summer 2020, the City Council had indicated that there should be a city-wide public outreach process. The PRF Commissioners indicated support for expanding the no wake limitations, but did not conduct public outreach as part of this.
17. Mayor Blonigan shared that whenever a public meeting is held; there will be a big turnout.
18. Parks noted that four of the commissioners had shared that they personally use the lake for kayaking/paddle board and supported restriction of motor boat traffic.
19. There was a discussion on how decisions are made on park amenity options. Councilmember Webb noted that when decisions are made regarding public resources, from an equity perspective, it needs to include more than immediate neighbors.
20. Glick noted the issue was initially raised regarding motor boat and jet skis creating wakes which may damage shoreline; the new discussion has been focused on safety concerns with kayaks and paddleboards. She believes that the initial restrictions on the lake were related to the large swimming beach that had been there. She recapped that her understanding of the council consensus is that the city council should hold the hearing; that it is expected to be a large turnout because everyone who lives around the lake will attend as well as others. Councilmember Webb pointed out that a public hearing provides a learning opportunity to find out about the rules and why they exist; it's an opportunity to hear what's happening.
21. In conclusion, Glick will distribute the rules for Crystal Lake and Twin Lake so that everyone has the background information and whether those rules make sense or need to

change and whether the rules are inclusive for all wanting to use the resources. Perhaps there needs to be better advertising about when the lakes are available for various uses.

22. Part of the decision will include whether more people will learn about the discussion if there is an initial public hearing at the Park/Recreation & Forestry Commission followed by a hearing at the City Council or whether it would just be Council listening sessions.

Review/Discuss Survey Questions for 2021 Annual On-Line Survey

23. Leslie presented the regular list of questions plus some additional questions suggested from staff. Glick shared this is for an on-line survey and a report that would come back to the City Council in June.
24. Council members provided suggestions including adding a question regarding potential relocation of LRT to the CR81 corridor and an open ended question on suggestions for future topics.

Update: Energy Audit for Municipal Buildings

25. McCoy shared that staff had identified a joint effort for Xcel and CenterPoint to come in and prepare a report using a third party vendor to identify additional actions that can be taken to reduce energy use. City Hall, Public Safety, and Public Works would be looked at as they consume the most energy. Initially Public Works wasn't to be included, but there may be some small cost with impact steps that can be done in the interim before a new building is completed in the future.

JustDeeds.org Website

26. This information had been discussed during the regular meeting.

Monthly Problem Properties Update

27. Pearson reviewed the handout and discussed problem properties. He highlighted recent uptick in new unlicensed rentals and efforts to bring properties into compliance.
28. Mayor Blonigan indicated that he would be interested in seeing comparison of percentage of rental properties at neighboring cities as time allows or information becomes available.

Discuss Goal Session on January 23, 2021

29. Glick noted that Mr. Leslie had helped to organize the list of items listed at the goal sessions and merged them into the previous list. She noted she will check to see get notice of new residents with the homestead processes moving out of City Hall as well as confirming the change to ability to provide information packages to new residents.
30. Mayor Blonigan provided an update on the Connect BlueLine Now! coalition. Glick shared reports she had received from CAC members following their meeting. She suggested that the CAC and BAC members should be invited to attend a council work session on April 6th. Council members discussed the proposal for BRT to be added on Highway 55.

31. Mayor Blonigan asked for a CCX video on Brooklyn Park's Cadet program be forwarded to the rest of the City Council.
32. Glick noted that the Strategic Direction list is huge. There is a plan to get the City Council to tour the parks to discuss long range planning for the parks as well as touring the public safety and public works department.

Other Business

33. Councilmember Backen shared an issue raised by Birdtown Flats regarding visibility exiting the parking ramp onto West Broadway. Councilmember Selman noted concern that if parking spaces were removed on each side of driveways onto West Broadway it could eliminate a lot of the on-street parking.

ADJOURNMENT

34. Mayor Pro Tem Kline adjourned the work session at 9:30 p.m.

Marcia Glick, Recorder

Tyler Kline, Mayor Pro Tem



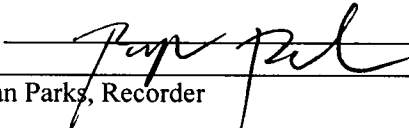
Consent Item B

ROBBINSDALE SENIOR COMMISSION MINUTES
1:30 pm, Monday, February 1, 2021

The Senior Commission is an advisory commission to the City Council on matters relating to the status and needs of seniors, age 55 and over, in the city and ways in which the needs of seniors may be met.

1. Commission Meeting Called to Order at 1:42 pm by Commission Chair Cleveland.
2. Commissioners Present: Terri Cleveland, David Bjorkquist, Rosemary Stafford, Nancy Intermill
Commissioner Absent: Duane Bengtson
Staff Liaison: Ryan Parks, Recreation Services Manager
3. Oath of Office: David Bjorkquist and Rosemary Stafford read the Oath of Office.
4. Intermill motioned approval of the minutes of the regular meeting of January 11, 2021, second by Bjorkquist.
Motion carried.
5. New Business: Bjorkquist talked to Dave Kiser with CCX Media about accessibility and pedestrian safety. CCX is interested in doing a segment on these two issues. There was discussion on getting local businesses involved in the segment. More planning will need to be done before reaching back out to CCX.
6. Old Business
 - a. Community Center Resolution: The Senior Commission reviewed the community center resolution and made a few edits. Bjorkquist motioned for approval of the resolution and for it to be sent to City Council, second by Stafford, motion carried.
 - b. Walk Audit: Intermill gave an update on age friendly communities. She is working on a walkability survey to improve pedestrian safety in Robbinsdale. The next step is to create a group of people to help with the survey/audit. Bjorkquist and Intermill will discuss ideas on how to put this together. Stafford offered to ask people in Lee Square where they typically walk in Robbinsdale.
 - c. Membership Outreach:
 - i. Social Media: Parks said he would make sure the Senior Commission openings would be posted on the City Facebook page.
 - ii. Flyer: The current Senior Commission current flyer will be updated with pictures of projects that were done by the commission and the City website link will be added. We want to direct people to the City website.
 - i. Open House: To be determined because of COVID. The idea of having the open house as part of the City Meet & Greet in the fall was discussed. The event brings in many older adults and would be an opportunity to give out pedestrian safety backpacks as a giveaway. Cleveland mentioned that the open house would be nice at Manor Park so that it is just an open house for the senior commission. Stafford mentioned that she would put any relevant information in the Lee Square newsletter.
 - d. Programming Updates: Parks gave update on virtual programming for seniors. There are also some outdoor recreation opportunities at Sochacki Park through a partnership with Three Rivers. The Recreation department continues to plan for spring/summer programs.
 - e. Volunteer Opportunities: nothing new to report.
7. Announcements: Meetings will continue via WebEx, until it is safer to meet in person.
8. Motion to adjourn at 2:39 pm by Bjorkquist, second by Intermill; motion carried.

*Next Meeting is scheduled for **Monday, March 1, 1:30 pm via WebEx.***



Ryan Parks, Recorder



City of Robbinsdale

Consent item C

MEMORANDUM

TO: City Council
FROM: Marcia Glick, City Manager
DATE: March 16, 2021
RE: Deputy Registrar's Monthly Financial Statements

Attached are the Deputy Registrar's financial reports for the month of January 2021 prepared by the finance department. The reports include monthly and year to date amounts for 2021 with comparable amounts to 2020.

Year to date revenues are \$30,092 which is \$23,153 less than the prior year. Expenditures were lower by \$3,685. There is a net income before transfers of \$340 year to date, which is \$19,468 less than last year.

Passport revenue year to date decreased \$19,238, (-91.2%) and motor vehicle fees have decreased \$4,424, (-14.1%).

Staffing levels continue to be reviewed. We will continue to monitor and report monthly results.

Recommendation

Approve a motion to acknowledge the Deputy Registrar's financial reports for the month of January 2021.



Marcia Glick, City Manager

CONCURRENCE:



Jeff Zuba, Finance Director

City of Robbinsdale
Deputy Registrar
Profit and Loss Statement From Operations
For Period Ending January 31, 2021

	Jan-2021	Jan-2020	Year to Date		% Inc (Dec) from Previous Year
			2021	2020	
Notary Fees	-	-	-	-	0.0%
Motor Vehicle Fees	26,971	31,395	26,971	31,395	(14.1%)
Boat/Snow/ATV/ORV Fees	346	501	346	501	(30.9%)
Fish & Game Fees	1	3	1	3	0.0%
Passport Fees	1,853	21,091	1,853	21,091	(91.2%)
Motor Vehicle Residual	-	-	-	-	0.0%
Interest Income	-	-	-	-	0.0%
Cash Over & Short	-	-	-	-	0.0%
Other Revenue	921	255	921	255	261.2%
Revenues	<u>30,092</u>	<u>53,245</u>	<u>30,092</u>	<u>53,245</u>	(43.5%)
Operating Expenses:					
Personal Services	21,421	24,492	21,421	24,492	(12.5%)
Supplies & Repairs	-	1,798	-	1,798	(100.0%)
Internal Serv Charges	6,810	6,379	6,810	6,379	6.8%
Other Charges & Services	1,521	768	1,521	768	98.0%
Depreciation	-	-	-	-	0.0%
Other (Income) Expense	-	-	-	-	0.0%
Total	<u>29,752</u>	<u>33,437</u>	<u>29,752</u>	<u>33,437</u>	(11.0%)
Operating Income / (Loss)	<u>340</u>	<u>19,808</u>	<u>340</u>	<u>19,808</u>	
Percent to Revenues	1%	37%	1%	37%	



City of Robbinsdale

Consent Item D

MEMORANDUM

TO: City Council
FROM: Marcia Glick, City Manager
DATE: March 16, 2021
RE: Robbinsdale Wine & Spirits' Monthly Financial Statements

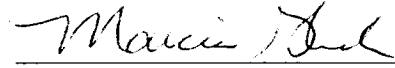
Attached are the Robbinsdale Wine & Spirits' financial reports for the month of January 2021 prepared by the finance department. The report includes monthly and year to date amounts for 2021 with comparable amounts to 2020.

Year to date sales are \$306,574, which is up \$1,434 from the prior year. Gross profit on sales is at \$72,870 compared with \$79,211 in 2020. Gross profit year to date is at 24%, which is a little lower than targeted. Net income before transfers for the year is \$123, compared to a net income of \$3,699 in 2020.

The scheduled rent payments for the Hy-Vee location are \$12,075/month.

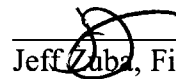
Recommendation

Approve a motion to acknowledge the Robbinsdale Wine & Spirits' financial reports for the month of January 2021.



Marcia Glick, City Manager

CONCURRENCE:



Jeff Zuba, Finance Director

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending January 31, 2021

			Year to Date		% Inc (Dec) from Previous Year
	Jan-2021	Jan-2020	2021	2020	
Sales	306,574	305,140	306,574	305,140	0.5%
Less Customer Discounts	3,222	4,892	3,222	4,892	(34.1%)
Net Sales	303,352	300,248	303,352	300,248	1.0%
Cost of Sales	230,482	221,037	230,482	221,037	4.3%
Gross Profit	72,870	79,211	72,870	79,211	(8.0%)
Percent to Net Sales	24%	26%	24%	26%	
Operating Expenses:					
Personal Services	38,598	37,499	38,598	37,499	2.9%
Supplies & Repairs	2,172	1,483	2,172	1,483	46.5%
Other Charges & Services	18,755	19,598	18,755	19,598	(4.3%)
Rent	12,182	15,415	12,182	15,415	(21.0%)
Depreciation	1,042	1,667	1,042	1,667	(37.5%)
Other (Income) Expense	(2)	(150)	(2)	(150)	0.0%
Total	72,747	75,512	72,747	75,512	(3.7%)
Operating Income / (Loss)	123	3,699	123	3,699	(96.7%)
Percent to Net Sales	0%	1%	0%	1%	

	Current Month Analysis				
	Liquor	Wine	Beer	Misc	Totals
Sales	118,208	67,416	112,707	5,021	303,352
Inventory of January 1	273,454	166,596	87,364	7,847	535,261
Purchases	90,817	41,563	85,012	3,336	220,728
Less Inventory of January 31	273,394	159,955	84,090	8,068	525,507
Cost of Sales	90,877	48,204	88,286	3,115	230,482
Gross Profit	27,331	19,212	24,421	1,906	72,870
Percent to Net Sales	23%	28%	22%	38%	24%

City of Robbinsdale
Robbinsdale Wine & Spirits
Profit and Loss Statement From Operations
For Period Ending January 31, 2021

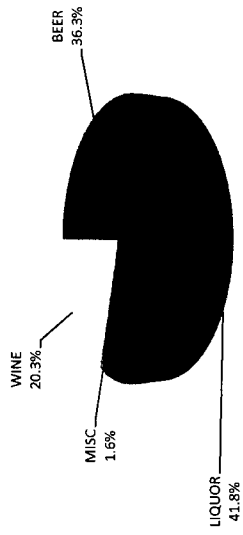
Sales / Cost of Sales Analysis

			Year to Date		% Inc (Dec) from Previous Year
	Jan-2021	Jan-2020	2021	2020	
Liquor Sales	118,208	116,681	118,208	116,681	1.3%
Liquor Cost of Sales	<u>90,877</u>	<u>83,291</u>	<u>90,877</u>	<u>83,291</u>	<u>9.1%</u>
Gross Profit	<u>27,331</u>	<u>33,390</u>	<u>27,331</u>	<u>33,390</u>	<u>(18.1%)</u>
Percent to Net Sales	23%	29%	23%	29%	
 Wine Sales	 67,416	 64,265	 67,416	 64,265	 4.9%
Wine Cost of Sales	<u>48,204</u>	<u>43,805</u>	<u>48,204</u>	<u>43,805</u>	<u>10.0%</u>
Gross Profit	<u>19,212</u>	<u>20,460</u>	<u>19,212</u>	<u>20,460</u>	<u>(6.1%)</u>
Percent to Net Sales	28%	32%	28%	32%	
 Beer Sales	 112,707	 114,416	 112,707	 114,416	 (1.5%)
Beer Cost of Sales	<u>88,286</u>	<u>88,995</u>	<u>88,286</u>	<u>88,995</u>	<u>(0.8%)</u>
Gross Profit	<u>24,421</u>	<u>25,421</u>	<u>24,421</u>	<u>25,421</u>	<u>(3.9%)</u>
Percent to Net Sales	22%	22%	22%	22%	
 Misc Sales	 5,021	 4,886	 5,021	 4,886	 2.8%
Misc Cost of Sales	<u>3,115</u>	<u>4,946</u>	<u>3,115</u>	<u>4,946</u>	<u>(37.0%)</u>
Gross Profit	<u>1,906</u>	<u>(60)</u>	<u>1,906</u>	<u>(60)</u>	<u>(3276.7%)</u>
Percent to Net Sales	38%	-1%	38%	-1%	
 Total Sales	 303,352	 300,248	 303,352	 300,248	 1.0%
Total Cost of Sales	<u>230,482</u>	<u>221,037</u>	<u>230,482</u>	<u>221,037</u>	<u>4.3%</u>
Gross Profit	<u>72,870</u>	<u>79,211</u>	<u>72,870</u>	<u>79,211</u>	<u>(8.0%)</u>
Percent to Net Sales	24%	26%	24%	26%	

Liquor Store Sales - 2020 and 2021

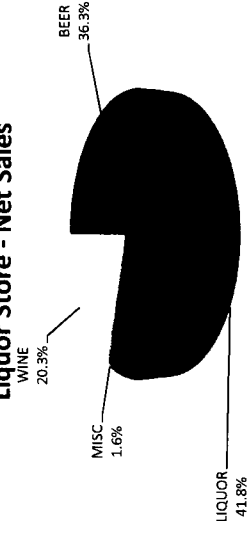
	<u>Jan 20</u>	<u>Jan 21</u>	<u>Feb 20</u>	<u>Feb 21</u>	<u>Mar 20</u>	<u>Mar 21</u>
Liquor	116,681.00	118,208.00	121,035.00	-	102,221.00	-
Wine	64,265.00	67,416.00	69,199.00	-	55,842.00	-
Beer	114,416.00	112,707.00	117,743.00	-	96,204.00	-
Misc	4,886.00	5,021.00	5,306.00	-	4,427.00	-
	<u>300,248.00</u>	<u>303,352.00</u>	<u>313,283.00</u>	<u>-</u>	<u>258,694.00</u>	<u>-</u>

January 2021 Liquor Store - Net Sales



January 2021		Net Sales per Dept	% Net Sales of Total
BEER	6401.4763	113,187	36.3%
LIQUOR	6401.4761	130,571	41.8%
MISC	6401.4764	4,945	1.6%
WINE	6401.4762	63,449	20.3%
		312,152	

Yearly 2021 Liquor Store - Net Sales



Total 2021		Net Sales per Dept	% Net Sales of Total
BEER	6401.4763	113,187	36.3%
LIQUOR	6401.4761	130,571	41.8%
MISC	6401.4764	4,945	1.6%
WINE	6401.4762	63,449	20.3%
		312,152	



City of Robbinsdale

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: March 16, 2021
RE: Approval of Licenses

Background:

As required by City Code, contractor and business licenses issued in the City of Robbinsdale must be approved by the City Council. Attached is a list of applicants requesting a license or license renewal to operate within the City. All appropriate fees have been paid and certificates of insurance and bonds, if required, have been filed with the City Clerk.

Recommendation:

By motion approve issuance of licenses dated 3/16/2021

A handwritten signature in black ink, appearing to read "Marcia Glick", written over a horizontal line.

Marcia Glick, City Manager

CONCURRENCE:

A large, stylized handwritten signature in black ink, written over a horizontal line.

Dustin Leslie, City Clerk

Contractor Licenses for Council Approval

03/12/2021

<u>Name</u>	<u>Licensee Type</u>
B & B PLUMBING LLC	Plumbing Contractor
B & B PLUMBING LLC	Mechanical Contractor
CULLIGAN SOFT WATER SERVICES	Plumbing Contractor
D J KRANZ CO INC	General Contractor
HOFFMAN COOLING & HEATING	Mechanical Contractor
IKE'S PLUMBING & DRAIN CLEANING INC	Plumbing Contractor
LEROY SIGNS INC	Sign Contractor
MAJESTIC CUSTOM HEATING & A/C	Mechanical Contractor
MINNESOTA PRIDE MECHANICAL INC	Plumbing Contractor
MINNESOTA RUSCO INC	Plumbing Contractor
MPLS & SUBURBAN SEWER & WATER	Sewer / Water Contractor
REGENCY PLUMBING INC	Plumbing Contractor
REGENCY PLUMBING INC	Mechanical Contractor
ROCHON CORPORATION	Commercial Contractor
ROCK SOLID PLUMBING LLC	Plumbing Contractor
SCHWANTES HEATING & AIR CONDITIONING INC	Mechanical Contractor
TERRY OVERACKER PLUMBING INC	Plumbing Contractor
TIM'S QUALITY PLUMBING	Mechanical Contractor
TIM'S QUALITY PLUMBING	Plumbing Contractor
TOTAL AIR INC	Mechanical Contractor
TWIN TOWN SIGN CO.	Sign Contractor
WOODLAND STOVES & FIREPLACES	Mechanical Contractor

Number of Licenses Requesting Council Approval:

22

BUSINESS LICENSES FOR COUNCIL APPROVAL

03/12/2021

License Type	Applicant	License Fee
Tree/Lawn Fertilizer	EVERYTHING SHRUBBERY	50.00



City of Robbinsdale

MEMORANDUM

TO: City Council
 FROM: Marcia Glick, City Manager
 DATE: March 16, 2021
 RE: Grant Application for *Public Park: Public Art* A New Enrichment Program

Background

Recently, many of the residents in Robbinsdale have called on Recreation to provide a diversity of offerings. In order to meet these calls to action, Recreation Services has applied for the New Initiative Grant Program through Minnesota Recreation & Park Foundation. This grant application is one of many proposed ideas that Recreation Services will be introducing to emphasize community outreach and engagement. The main goal is to collect feedback about recreation offerings from a diverse audience by providing free, multi-generational art programming. This grant is not only important for Robbinsdale, it is important to show our residents, perspective residents, and the state in general that we are thinking about emphasizing equity, thinking out of the box, and providing free programming for families.

Most of the stipend from this grant will go to hiring local artists to work alongside the Community Engagement Coordinators to create interactive art programs. It puts money in the budget to expand our offerings and reach a variety of people. As a part of this grant, Recreation Services will provide a matched ratio of personnel labor with hired creatives to create interactive activities. These activities must center on topics of identity and equity.

Analysis/Conclusion

The core of this application covers that Recreation Services is required to collect feedback from residents before we start planning equity-based activities. While taking surveys and holding open forums is important, offering free, all-ages programming will draw in a diverse community and provide the opportunity to gather information in a new way.

Recreation Services is recommending the approval of this grant application. We sincerely believe that funding from this grant will allow us to reach different audiences that will, in turn, impact our decision making in the future on program offerings. We are able to match personnel resources to lead these activities. If this grant is accepted by the MRPF- we will receive State- Wide recognition from this foundation and other parks foundations.

Recommendation

Approve a motion to submit the application for Public Park: Public Art grant and direct staff to submit the application to the Minnesota Park and Recreation Foundation.

 Marcia Glick, City Manager

CONCURRENCE:

 Harper Steinbach, Community Engagement Coordinator

Program Name: Public Park: Public Art

Program Personnel and Grant Contact Information:

Harper Steinbach
Grant Writer
Community Engagement Coordinator
hsteinbach@ci.robbinsdale.mn.us
(763)531-1271

Ryan Parks
Recreation Services Manager
rparks@ci.robbinsdale.mn.us
(763)531-1272

Innovative Approach to a Program or Service:

Public Park: Public Art will be Robbinsdale's approach to starting a community driven conversation around equity representation in our enrichment activities. New, equitable, and diverse programming has been a call to action not only from our citizens but those in city council and upper government. There has been an influx of requests for discussion groups, diversifying our program offerings, and events that uplift underserved populations. Robbinsdale Recreation Services faces a crossroads on how to equitably "re-brand" program offerings; a task we anticipate taking on in the coming year and work on continuously. However, to make these changes we must gather information from the community about their needs.

That's where Public Park: Public Art comes into the picture. While surveys have been the traditional form of gathering input, Robbinsdale wants to try a new approach in order to communicate with residents with more depth. Recreation Services wishes to provide art enrichment activities that center equity and identity. Having free arts activities in the parks, hiring artists, and dedicating space to community input is essential to reach a diverse audience with a small team. The process of collecting feedback becomes more human and approachable rather than traditional forms of surveys. The overarching goals for this grant are threefold:

1. Create free art activities for the community to foster relationships with the parks.
2. Increase community interaction with the parks and recreation.
3. Provide a space for feedback/discussion about equity within the community and Recreation Services.

Recreation Services will create interactive art projects itself or hire local artists and creatives to host projects centering identity and equity. Community Engagement Coordinator, Harper Steinbach, has 6 years of experience working in public arts across the country and will facilitate activities if instructors are not hired. Instructors and Recreation Services must abide by two overarching rules when coming up with activities:

- a. The project must involve some sort of public interaction so that we are able to collect community feedback.
- b. Projects must be reviewed by the Community Engagement Coordinator to ensure COVID-19 safety guidelines outlined by our city. Take home projects may be standard at first.

A sample project may look like:

1. Recreation Services invites people to Manor Park on a Saturday from 12:00pm -3:00pm. Upon entering the park residents see a board in which they are asked to write or draw a response to three questions: “What are your goals for our community? How can Recreation Services play a part? What do you love in your parks?” Participants are invited to add their thoughts on post-its and use string to connect their ideas to someone else in the community. Each person uses post-its set out by the moderator, touches only what they need, and puts their writing utensil in a specific box to be sanitized as they leave. Masks are required. As the day passes the board fills up. Recreation Services is able to take the board back to City Hall and this feedback advises them on the direction in which programming could take.
2. Recreation staff hands out pre-stamped, pre-addressed post-cards to residents in parks. People are asked to create post-cards based on their feedback for Recreation Services. Postcards are sent in to the department and used as a public art piece in City Hall, and as a compass for future enrichment activities.
3. Other ideas may include: large-scale collaborative chalk drawings, kite flying fest, or a self-portrait wall that celebrates all identities.

Potential artists/creative groups invited may include: Beatrix Jar, JXTA Arts, Creatives After Curfew, Akiko Ostlund, Armstrong Public Art Club, Carryon Homes, and 410 Project. These artists are chosen from Harper Steinbach’s extensive connections with other artists and creative individuals living in the Twin Cities metro area. These are potential artists and have not been approached yet, this list acts as a running brainstorm.

Community Need and Support:

In the wake of the George Floyd protests last summer, many recreation departments are being faced with calls to action from the community about equity presented in their program offerings. The City of Robbinsdale is no different. In recent months there have been calls on the city council and recreation staff to think more in-depth about their approach to community-wide equity. The Robbinsdale Recreation Services, totaling three people, has been handed the task to shift focus for programs in our city.

Public Park: Public Art will be the first of many conversations that will start community dialogue around specific issues (racial equity, LGBTQ+ representation, and socio-economic equity.) The community of Robbinsdale Recreation Services requires these dialogues to be accessible, free, and unbiased conversations in order to provide adequate enrichment opportunities in the future. Additionally, by hiring artists for this program, there is a commitment to re-insert arts into our city. Taking these steps signals to the city that:

1. We welcome and honor crucial conversations.
2. These conversations will be embraced from here on out.
3. We are invested in rebuilding our arts programs which were cut due to COVID-19 safety concerns.

There is a need for recreation staff to be held accountable for who they are creating activities for and if that fits the city’s needs. It’s important for the department to reach out to our residents and have an open dialogue.

Funding Request Explanation:

The primary use of these resources will come as a balance to the budget as we introduce new programming. Robbinsdale is a small town and, while the need for these discussions is crucial, we lack the necessary funding to approach these meetings in ways that will feel genuine, and honest. Funding goes into two categories: art supplies and personnel.

We currently do not have the budget to invest heavily in a variety of nice supplies for community use. Some of this stipend would allow us to buy supplies that will last a long time. Additionally, this program will uplift diverse artists to create the public engagement projects by paying them a fair wage for the work that they do. A large percentage of the proposed budget is to equitably pay artists for their ideas and time.

Program Budget:

\$1,500: Supplies. While we have very basic community art supplies this stipend would allow each artist to spend money on their project. This will allow us update our outdated general use supplies: crayons, markers, scissors, etc.

\$250 Artist curated supplies needed for specific projects (4 artists total)

\$500 For general common use supplies and flexibility if artists need to go over budget.

\$250: COVID-19 related safety products. Gloves for packing take home kits, sanitizer, wipes, and extra masks if we can have any sort of in-person event.

\$2,000: Stipend for artists. I would like to hire artists at a \$500 (four artists) stipend for creating a one day activity. This is payment for the pre-activity meetings, discussion and planning of activity, day of activity attendance, prep, and clean-up. With COVID-19, the creative community has been hit especially hard but still managing to give amazing work to communities across Minnesota. By paying artists, we are able to get new ideas into the community, and have a person dedicated to hosting one project at a time. The other hours for non-artist led activities will be supplemented by the Community Engagement Coordinator.

Feasibility of Use by Other Agencies in Minnesota:

This program is designed to be used by everyone. This project uses art as a visual tool in order to collect feedback from the public. The activity itself is a way to have the community doing a singular project together. Public Park: Public Art is honest, approachable, and intended for all audiences. There is no set guideline on what the art has to look like. Communities just need to follow the rules, exist in a public place, and be interactive. This program was created as a guide and encouragement for other cities to use in order to insert more creative programming into their departments while also receiving feedback. This approach relies heavily on the use of community feedback, which is something a recreation program should be constantly collecting.

Program Evaluation:

Public Park: Public Arts is an ideal program because it collects community feedback from the ground level and allows readjustment when necessary. Recreation Services wants to measure the amount of success in this program by monitoring the level of participation, and by the quality of feedback we get from the community. To be evaluated, the Recreation team, along with the participating artist, will meet at the end of each program and discuss how they think it went and improve future projects from that point forward.

Project Sustainability:

This grant, along with many other new projects that Recreation Services hopes to implement, aims to show the fCity Council that we are holding true to our commitment of equitable programming. However, programs like this cannot exist without increased financial support and the open-mindedness to try innovative strategies to reach different communities in our city. Sustainably, the grant will allow us to demonstrate that it is essential to invest in community connecting programs because they have the ability to give us a wealth of information from feedback. There is hesitance in small communities to try new things, but this program will bring new ideas that will drive us forward.

Matched Resources Statement:

This grant will be matched on labor force in at least a 1:1 ratio. The Community Engagement Coordinator will work closely in overseeing, monitoring, and assisting artists for preparation, day of, and evaluation processes. She will be working very closely with residents and other departmental heads in order for the program to run smoothly. Additionally, Harper Steinbach has a background in marketing and will focus on efforts of marketing, promotion, and networking in order for artists to be able to focus on their own projects. Organization and supply gathering will be done by Robbinsdale Recreation Services.



City of Robbinsdale

To: Mayor and City Manager
From: Marcia Glick, City Manager
Date: March 16, 2021
RE: Update Calendar Special Work Session Information

Background

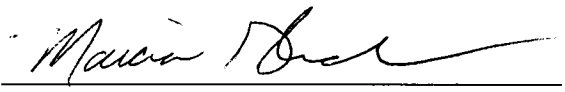
City Council work sessions have been identified. Approving on a council item helps to assure that calendars are updated.

Other potential works sessions of interest:

- City operations work sessions
 - Police/Fire Building including presentations
 - Parks and Park Buildings Tour – suggest after vaccine available to all
 - Public Works Buildings and Equipment

Recommendation

1. By motion schedule a work session with the City Attorney on April 6, 2021 at 6:15 pm to discuss next steps for City parking lot adjacent to Beach South.



Marcia Glick, City Manager



City of Robbinsdale

MEMORANDUM

TO: Mayor and Council Members
 FROM: Marcia Glick, City Manager
 DATE: March 16, 2021
 RE: Insurance Renewal - Waiving the Statutory Tort Liability Limits

Background

Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased.

Analysis/Conclusion

If the City does not waive the statutory tort limits, an individual claimant would be able to recover no more than \$500,000 from our insurance coverage on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1.5 million.

If the City waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to \$2 million for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2 million, regardless of the number of claimants. Waiving the limit results in a premium increase of 3.5%, which, for the City, is approximately \$3,000.

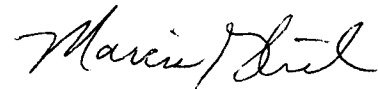
The City has the option to purchase excess coverage in factors of \$1 million. The basic policy covers up to \$2 million and covers several areas not covered by the Statutory Tort Liability Limits. Examples provided by LMCIT include: "Police Liability, Employment related discrimination claims, Land Use, certain types of Contract claims may expose your city to liability for damages sustained over and above the Cap." The City has exposure to all these areas.

If the City waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased (i.e. if \$1M extra coverage is purchased, a person could recover up to \$3M.) The total which all claimants would be able to recover for a single occurrence would also be limited to the amount of coverage purchased, regardless of the number of claimants. Purchasing additional coverage and waiving the tort liability limits increases the cost of the excess coverage by 25%. The cost of excess liability coverage per million is approximately \$17,400 if we waive, and approximately \$16,875 if we do not waive. The City has the option to set aside this premium savings as an insurance reserve for the future.

The reserve amount is reviewed as part of the internal service risk insurance fund budget charge to each department. The reserve is built to self-insure the high deductible on our insurance plan. The City Manager and Finance Director reviewed this matter and feel this is an appropriate expense for the City, given the City's exposure to activities where the statutory limits apply.

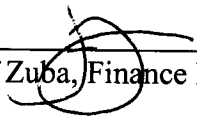
Recommendation

Approve a motion to direct the City Manager to execute the appropriate documents WAIVING the monetary limits on municipal tort liability established by Minnesota Statutes 466.04 for the City of Robbinsdale relating to the 2021-2022 insurance renewal and not involve the purchase of excess liability coverage.



Marcia Glick, City Manager

CONCURRENCE:



Jeff Zuba, Finance Director

MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: March 16, 2021

SUBJECT: Accept Quote for Park Playground Equipment – City Project 23921

Background:

The 2021 Capital Improvement Plan includes funding for the replacement of the playground at Lakeview Terrace Park. A budget amount of \$ 170,000 is identified.

Staff has received a proposal for a playground through St Croix Recreation of Stillwater MN under State Contract #119803.

The proposed playground equipment consists of four primary structures that include a play structure for the 5-12 year old age group, a play structure for the 2-5 year old age group, a 3 bay swing set and a spinning orb. Also included in the proposal is the provision of concrete borders around the perimeter of the playground area, the provision of engineered wood fiber surface (fall protection) and installation. While not every element of this playground is considered inclusive, there are a number of elements of the equipment that are considered accessible.

The proposed playground has been subject to review by the Parks, Recreation and Forestry Commission, who while generally in favor of the project, questioned why a poured rubber surface could not be provided as part of the work. This issue was raised at a recent City Council Work Session, at which time the significant cost difference between the shredded wood surfacing (\$ 6,760) versus the rubber surfacing (\$ 95,200) was discussed. It was agreed at the Work Session that for now, the wood surfacing would be sufficient. The installation of the equipment can be arranged so that any future consideration of replacing the wood with a rubber surface can be accommodated.

On top the State Contract discount, the supplier is offering some significant additional discounts for this playground totaling \$ 64,923.00 if an order is placed prior to the end of March. The total price of the identified playground equipment, in addition to the surfacing, and professional installation by certified installers (including the discount) is \$ 131,159.60.

The existing playground will be sold through auction and will remain in place until a sale is made. City staff will be preparing the site upon the removal of the old playground and will return after the installation of the new equipment to perform some final site restoration work.

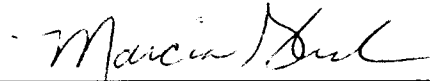
To take advantage of the significant discount, staff is seeking approval for the purchase of the playground equipment as outlined.

An artistic rendition of the proposed playground has been included as *Attachment 1* for Council Members information.

Staff recommends that City Council approve the purchase of the Lakeview Terrace Park playground equipment, surfacing and installation costs from St Croix Recreation of Stillwater, MN for the amount of \$ 160,323.10.

Recommendation:

By motion, authorize the City Manager and Finance Director to issue a Purchase Order to St Croix recreation of Stillwater, MN for the purchase of new playground equipment for Lakeview Terrace Park, including borders, surfacing and installation for the amount of \$ 160,323.10.



Marcia Glick, City Manager

CONCURRENCE:



Richard McCoy, P.E.
Public Works Director / City Engineer





Public Hearing A

PUBLIC HEARING

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: March 16, 2021
RE: On-Sale 3.2% Malt Beverage w/ Sunday Sales License for Mama Lupita's Taqueria Café & Grill

BACKGROUND:

Jeovani Alkiviadis Gomez, dba Mama Lupita's Taqueria Café & Grill, 4080 West Broadway, Suite 129, submitted an application for an On-Sale 3.2% Malt Beverage w/ Sunday Sales license. The public hearing notice was published in the Sun Post on March 4, 2021.

ANALYSIS/CONCLUSION:

Since Mr. Gomez is the current owner of El Toro Mexican Restaurant, 4080 West Broadway and just this past fall had a full background investigation for the renewal of El Toro's liquor license, the Police Chief determined that another full investigation was not necessary for this new liquor license. A revised background check was completed. The background was completed and the Police Chief approved the liquor license application.

The Planning Department reviewed the application and recommends approval of the license with the following conditions:

- 1) All exterior permanent and temporary signs and banners require permits.
- 2) No outside service permitted.
- 3) No outside events or loud speakers.

The current certificate of insurance is on file. A bond is not required for this type of liquor license.

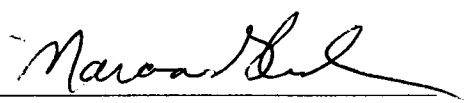
City staff will submit the appropriate liquor license paperwork to the Minnesota Department of Public Safety Alcohol Enforcement Division after Council approval.

RECOMMENDATION:

1. Hold the public hearing and consider testimony from the public.
2. By motion, approve the issuance of the On-Sale 3.2% Malt Beverage w/ Sunday Sales license to Jeovani Alkiviadis Gomez, dba Mama Lupita's Taqueria Café & Grill, 4080 West Broadway, Suite 129, provided that all requirements are satisfied.

CONCURRENCE:


Dustin Leslie, City Clerk


Marcia Glick, City Manager

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: March 16, 2021
RE: Permit – Chickens – 3925 Scott Avenue North

Background

Nathaniel Miller, 3925 Scott Avenue North, submitted a domestic animal application requesting approval of six hen chickens. City Code requires that a person keeping or maintaining more than two chickens must obtain a permit and that owners of all properties within 200 feet of the subject premises are notified of a public hearing regarding the issuance of a permit. The neighboring property owners have been notified and the public hearing notice has been published.

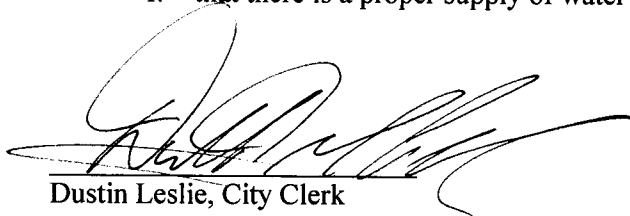
The purpose for the keeping of chickens is eggs for personal consumption, pets, and educational opportunity for the household's children, and connection with neighbors (inquiries). The resident has had two chickens for 4 years. Two or less chickens do not need a permit.

Analysis/Conclusion

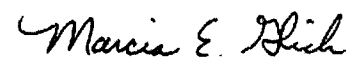
The Police Chief, Community Development Coordinator and Building Official approve the application. The Code Enforcement Official made an in person inspection and did not observe any issues or concerns.

Recommendation

1. Conduct the public hearing and take public comment.
2. After hearing the public comments, consider approval of the request for 6 chickens at 3925 Scott Avenue North subject to the following conditions:
 - a. that electric and building permits be obtained, if necessary, at any time during the tenure of each annual license;
 - b. compliance with standards of Zoning Ordinance, Section 510.11, Accessory Structures, including total coverage of all accessory structures, and no more than one accessory structure allowed without a permanent foundation;
 - c. compliance with Hen Chickens Permits, City Code 915.37. Subd. 2;
 - d. that there is proper collection and disposal of feces/litter material;
 - e. that permit holder ensures proper storage of food and prevent pest invasion of food spillage;
 - f. that there is a proper supply of water in winter.



Dustin Leslie, City Clerk

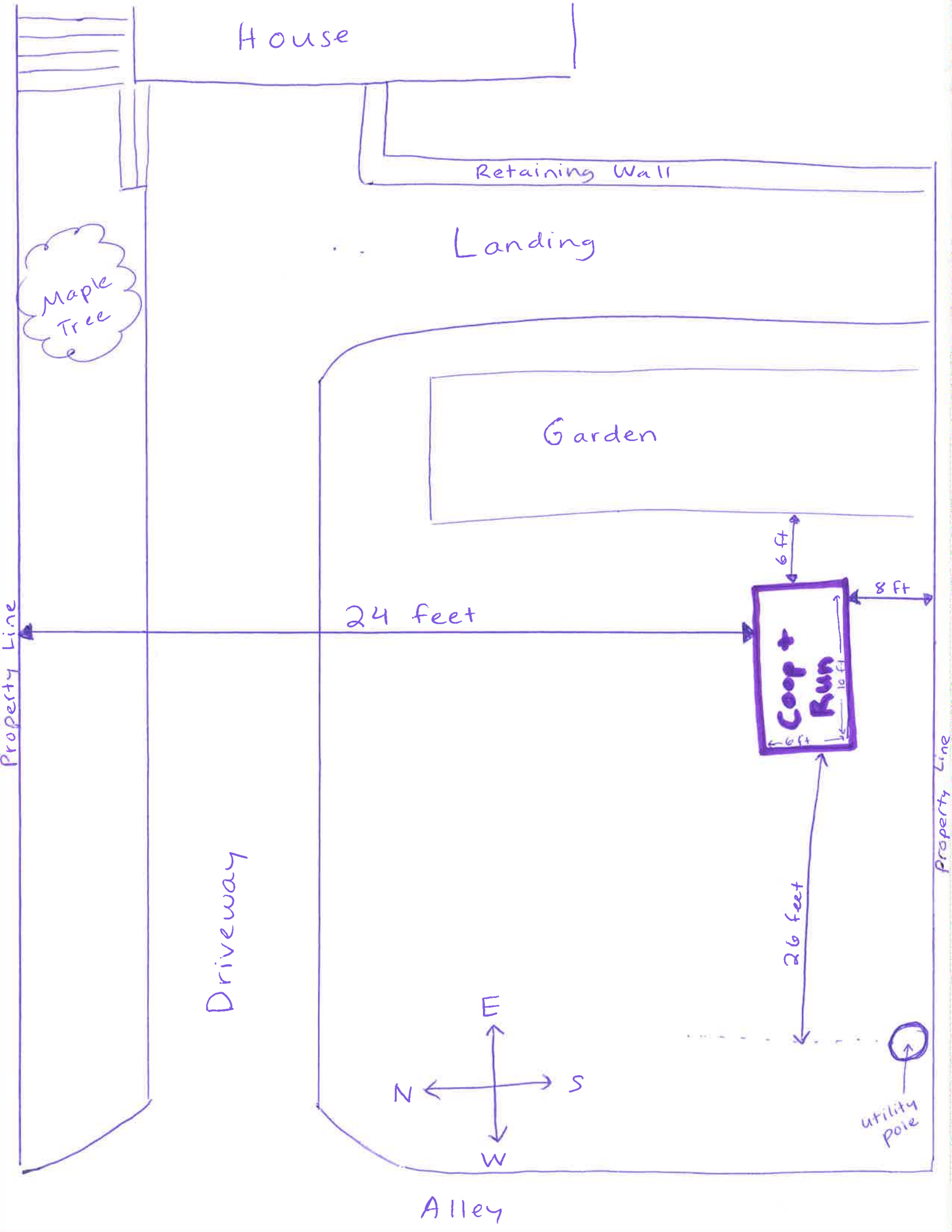


Marcia E. Glick
Marcia Glick, City Manager

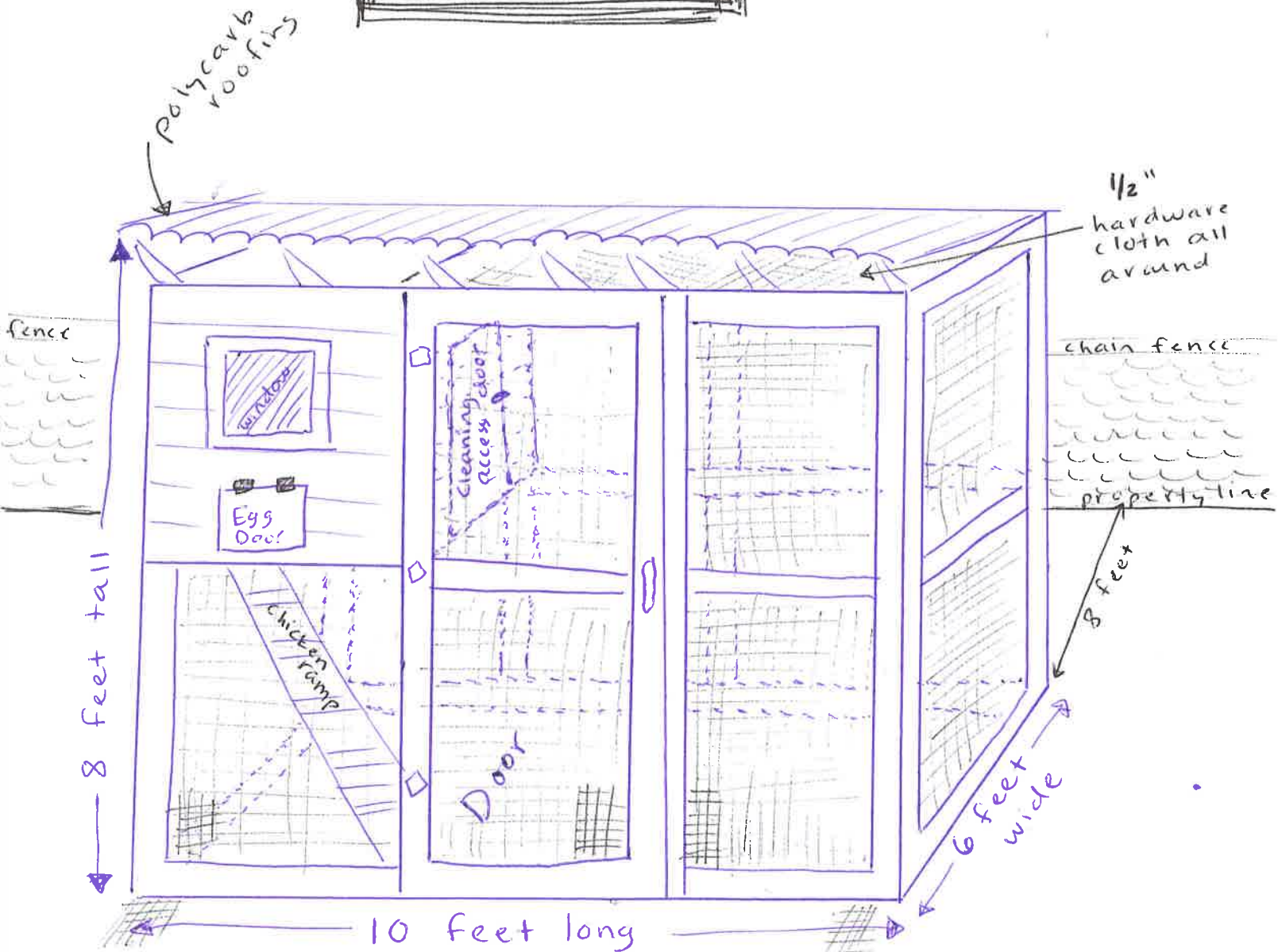
I'd like to submit this note as a record of support for the domestic chicken permit application at 3925 Scott Avenue North. The Millers have done a fantastic job with their current chickens and I have every confidence they will continue to do the same with a couple more.

Best regards,

Jessica Berglin
3905 Scott Avenue North



Coop Plan



Features

- 1/2" hardware cloth all around
- full-size door for easy human access/cleaning
- buried hardware cloth to prevent predator access around perimeter (skirting)
- coop windows for light
- air vents on sides of coop (above inside door + opposite side)
- polycarb roofing
- straw + pine bedding for odor control (changed weekly)
- more than adequate room for happy birds + all their behaviors - roosting, nesting, dust-bathing
- linoleum floor in coop for cleanliness (can be washed easily)

Books we have read to prepare ourselves . . .

- ① Reinventing the Chicken Coop - Kevin McElroy
- ② How to Build Chicken Coops - Samantha Johnson
- ③ Choosing and Raising Chickens - J.C. Jeremy Hobson
- ④ Chick Days - Jenna Woginrich
- ⑤ The Backyard Chicken Bible - Eric Lofgren
- ⑥ My Pet Chicken Handbook - Lissa Lucas

MEMORANDUM

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: March 16, 2021

SUBJECT: Improvement and Assessment Hearing for the Reconstruction of Lee Avenue between 36th Avenue and Railroad Avenue, Railroad Avenue between Lee Avenue and 39 ½ Avenue and 37th Avenue between Lee Avenue and Major Avenue – City Project 38121

Background:

The City Council has set a public hearing to consider the improvement of the road segments associated with the proposed reconstruction of sections of Lee Avenue, Railroad Avenue and 37th Avenue, and adjacent street segments.

The specific road segments included for reconstruction are –

Project 38121 – Lee Avenue between 36th Avenue and Railroad Avenue, Railroad Avenue between Lee Avenue and 39 ½ Avenue and 37th Avenue between Lee Avenue and Major Avenue.

The reconstruction of these streets is included as part of the City's Capital Improvement Program and they have been selected because of the combination of aged infrastructure and need to ensure connectivity to the new centralized water treatment plant currently under construction.

This hearing will also consider the special assessments for the project.

Improvements:

The proposed improvements will include the reconstruction of City owned water and sanitary mains, storm sewer, the reconstruction of curb & gutter, sidewalks and road pavement.

Lee Avenue

The proposed work in Lee Avenue includes the usual infrastructure replacement items but will also include the additional water infrastructure to integrate the new centralized water treatment plant into the watermain system.

Of note is a new parallel parking bay from 36th Avenue to 38th Avenue, being proposed for the east side (park side) of the street which will help to keep the driving lanes clear for through traffic.

Railroad Avenue

The proposed work in Railroad Avenue is fairly standard although the Right-of-Way is very narrow. A new 10" sanitary sewer is being provided as an backup method of discharge for the backwash tanks in the treatment plant.

37th Avenue

The proposed work in the short block of 37th Avenue will include the standard replacement of above and below ground infrastructure. One change proposed is that the water main is being removed from this block of street.

The comparison of existing and proposed street widths are listed below –

<u>Street</u>	<u>Existing Street Width</u>	<u>Proposed Street Width</u>
Lee Avenue (36 th – 38 th)	32'	30' + 8' parking bay at park
Lee Avenue (nth of 38 th)	32'	32'
Railroad Avenue	24'	24'
37 th Avenue	32'	32'

The project is anticipated to require one construction season and will require some co-ordination with the treatment plant work to ensure continued accessibility.

The total construction cost for all elements of the project including contingency is currently estimated to be approximately \$ 2,432,550.00.

A feasibility report for the streets included in the project was presented and accepted by the City Council on January 19th, 2021. This report concluded that the improvements are necessary, feasible and cost effective. The acceptance of the feasibility report included directing staff to schedule a public hearing date to consider the project.

Consultation Process:

Notifications of the Webex public hearing and proposed assessments have been sent to property owners and formal notices placed in the Sun Post newspaper.

An information session was arranged for residents at the building in Lee Park. Given the pandemic conditions, and the desire to minimize numbers and contact time, residents were permitted to sign up for a 15 minute session between the hours of 2:00pm and 6:00pm on Monday February 8th, 2021.

In addition, information and plans of the project were provided on the City website for residents. A physical set of the plans and project information was also provided to the property management of Lee Square for display in the common areas of the property, along with offer to meet with Lee Square residents.

The information session in the park had a relatively small attendance with 9 residents representing 6 of the 35 (non-Lee Square) properties in the project area.

Issues Raised:

Not many issues of significance were raised with staff during the information session. Most residents that staff spoke to were generally supportive of the proposed layout and indicated favorable response to the proposed parallel parking bay along the park side.

The residents of 3800 Lee Avenue were not in favor of the proposed parking area in the 38th Avenue Right-of-Way which was shown as additional parking for the possible park area on the old District 281 Store / Garage site. Based on the concern raised, City Council should consider whether to proceed with this parking area as part of the street reconstruction project or defer for consideration until the plans for future usage of the vacant land are better known.

At the time of writing this report, no written correspondence has been received from residents regarding the project. Residents who have not made their concerns known up to now may be present in this evening's Webex meeting to articulate their concerns.

Funding and Assessments:

It is proposed that the City's portion of the project be funded from a combination of utility enterprise funds, the Permanent Infrastructure Replacement (PIR) Fund and special assessments.

The adopted Special Assessment Policy allows a number of methods to determine the most appropriate method of assessing properties for street improvement projects. The usual method of assessing by front footage was considered appropriate in this circumstance, given the relative standard layout of the lots in the project area. Corner properties were calculated using ½ the footage of each frontage in accordance with the policy and past practice.

Calculated assessment amounts were also correlated for consistency and equity against any previous assessments paid (such as the 38th Avenue and the Noble Avenue projects) and a maximum limit of 8% of the property market value.

Three properties were identified for additional review of consistency and equity. The three properties are triangular in shape and analysis of these properties indicates that the standard method of front footage calculation causes a significant and adverse skew in the assessment amount calculated.

Staff have reviewed these lots and performed an alternate calculation of assessment based on an area ratio which seems to bring the calculated assessment better into consistency relative to a 'standard Lot'.

The details and proposed amended amounts are shown in the following table –

Property	Area (ft ²)	Calculated Assessment	Ratio of Area / Std	Ratio of Calc / Std	Proposed Amended Assessment (based on area ratio)
3812 Lee	5,662.8	\$13,501.60	1.08	3.06	\$4,787.03
3839 Lee	6,969.6	\$14,809.60	1.33	3.35	\$5,891.73
3860 Major	9,147.6	\$11,330.28	1.75	2.56	\$7,732.90
Standard 40'	5,227.2	\$4,418.80	1.0	1.0	

Given that the City's method of determining special assessments is by a set amount that is not dependent on the final cost of the project, it is considered appropriate that the assessment process be undertaken at this time.

Shown as *Attachment 1* is the (un-modified) Assessment Roll for Project 38121.

Assessments (non-zero) for properties in the project area range from \$ 2,681.04 to \$ 19,995.07. The average assessment (excluding zero amounts) is \$ 6,724.52. The total amount to be assessed is \$ 255,531.76. Lee Square assessment was calculated based on its 'common area' fronting Lee Square rather than trying to distribute the assessment amount amongst all the individual properties.

It is proposed that the assessments outlined in this roll be subject to repayment over a 10 year period at an interest rate of 4.0%. This interest rate has been established by the Finance Director and approximates the current street bond rate + 2%.

It is proposed that property owners be given until Monday November 15th, 2021 to pay assessments in full without interest.

Summary:

The selected street segments included in this project have a demonstrated need for replacement in one or more areas of asset element in addition to being required to integrate new infrastructure into the existing system. The proposal for the work has been mailed to the adjoining property owners, and opportunity has been provided for review of the proposal and consultation with City staff.

The replacement as proposed follows prudent asset management practices. Staff is recommending that the City Council order the improvements.

Shown as *Attachment 2* is a resolution ordering the improvement of Lee Avenue, Railroad Avenue and 37th Avenue – City Project 38121.

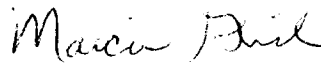
Further, staff is recommending that the City Council hold the assessment hearing and certify the assessments for the project. A motion on the resolution should include consideration of amendments for the triangular lots identified in the report and any changes supported through the hearing process.

Shown as *Attachment 3* is a resolution certifying assessments for the project based on the standard (un-modified) formula amounts.

Recommendation:

Staff recommends that the City Council take the following actions:

1. Conduct the public hearing for the proposed improvements and assessments.
2. Waive the reading and order the adoption of the attached resolution ordering the improvements of Lee Avenue, Railroad Avenue and 37th Avenue – City Project 38121 (*Attachment 2*).
3. Waive the reading and order the adoption of the attached resolution certifying assessments for Lee Avenue, Railroad Avenue and 37th Avenue – City Project 38121 (*Attachment 3*) including any Council supported amendments.



Marcia Glick, City Manager

CONCURRENCE:



Richard McCoy, P.E.
Public Works Director / City Engineer

Attachment 1

**Project 3821 - Lee Avenue / Railroad Avenue and
37th Avenue**

Assessment Roll

PID	Street No.	Street Name	Owner Name	Owner Address	City	State	Zip	Proposed Assessment
06-029-24-43-0018	3601	Lee Avenue North	Candi Tucker	3601 Lee Avenue North	ROBBINSDALE	MN	55422	\$3,093.16
06-029-24-43-0017	3605	Lee Avenue North	Westwood Diversified Inc	16805 22nd Avenue North	PLYMOUTH	MN	55447	\$5,965.38
06-029-24-43-0016	3611	Lee Avenue North	Jacob & Kara Brown	3611 Lee Avenue North	ROBBINSDALE	MN	55422	\$5,965.38
06-029-24-43-0015	3617	Lee Avenue North	Dean Johnson	3617 Lee Avenue North	ROBBINSDALE	MN	55422	\$5,965.38
06-029-24-43-0014	3623	Lee Avenue North	Craig & Tiffany Richards	3623 Lee Avenue North	ROBBINSDALE	MN	55422	\$5,965.38
06-029-24-43-0013	3629	Lee Avenue North	G & B Beckland	3629 Lee Avenue North	ROBBINSDALE	MN	55422	\$5,965.38
06-029-24-43-0012	3635	Lee Avenue North	Lynn Greenberg	3635 Lee Avenue North	ROBBINSDALE	MN	55422	\$5,965.38
06-029-24-43-0011	3641	Lee Avenue North	James & James Property LLC	4640 Sunset Ridge	GOLDEN VALLEY	MN	55416	\$5,965.38
06-029-24-43-0010	3647	Lee Avenue North	James Hansen	3647 Lee Avenue North	ROBBINSDALE	MN	55422	\$5,965.38
06-029-24-43-0009	3653	Lee Avenue North	Jeffrey & Kay Davis	3653 Lee Avenue North	ROBBINSDALE	MN	55422	\$5,965.38
06-029-24-43-0008	3659	Lee Avenue North	Sharon Helps	3659 Lee Avenue North	ROBBINSDALE	MN	55422	\$10,132.13
06-029-24-43-0065	3701	Lee Avenue North	Michael & Adrienne Lindgren	3701 Lee Avenue North	ROBBINSDALE	MN	55422	\$9,248.37
06-029-24-43-0064	3707	Lee Avenue North	Katrina Windsperger	3707 Lee Avenue North	ROBBINSDALE	MN	55422	\$4,418.80
06-029-24-43-0063	3711	Lee Avenue North	Carol Larson	3711 Lee Avenue North	ROBBINSDALE	MN	55422	\$4,418.80
06-029-24-43-0062	3715	Lee Avenue North	D Prickril & M Nessman	3715 Lee Avenue North	ROBBINSDALE	MN	55422	\$4,418.80
06-029-24-43-0061	3719	Lee Avenue North	Andrew Champ	3719 Lee Avenue North	ROBBINSDALE	MN	55422	\$4,418.80
06-029-24-43-0060	3723	Lee Avenue North	Elizabeth Remmers	3723 Lee Avenue North	ROBBINSDALE	MN	55422	\$4,418.80
06-029-24-43-0059	3727	Lee Avenue North	Phyllis Numelin	3727 Lee Avenue North	ROBBINSDALE	MN	55422	\$4,418.80
06-029-24-43-0058	3731	Lee Avenue North	Jean-Paul & Melissa Larou	3731 Lee Avenue North	ROBBINSDALE	MN	55422	\$4,418.80
06-029-24-43-0057	3735	Lee Avenue North	Adam & Kendra Kropp	3735 Lee Avenue North	ROBBINSDALE	MN	55422	\$4,418.80
06-029-24-43-0056	3739	Lee Avenue North	F Van Alstine & V Hackett	3739 Lee Avenue North	ROBBINSDALE	MN	55422	\$4,418.80
06-029-24-43-0055	3741	Lee Avenue North	N & G Financial LLC	3450 Lexington Avenue North Suite 100	SHOREVIEW	MN	55126	\$6,628.20
06-029-24-43-0054	3745	Lee Avenue North	David & Catherine Schlenk	3745 Lee Avenue North	ROBBINSDALE	MN	55422	\$8,837.60
06-029-24-43-0053	3759	Lee Avenue North	Kurt Olsen	3759 Lee Avenue North	ROBBINSDALE	MN	55422	\$3,314.10

Attachment 1

06-029-24-42-0119	3800	Lee Avenue North	Angela Gutknecht & Benjamin Martinez	3800 Lee Avenue North	ROBBINSDALE	MN	55422	\$2,681.04
06-029-24-42-0125	3803	Lee Avenue North	Gera Pobuda	3803 Lee Avenue North	ROBBINSDALE	MN	55422	\$2,681.04
06-029-24-42-0118	3806	Lee Avenue North	Judith Mentzos	3806 Lee Avenue North	ROBBINSDALE	MN	55422	\$5,585.50
06-029-24-42-0124	3807	Lee Avenue North	Anabel Marquez	3807 Lee Avenue North	ROBBINSDALE	MN	55422	\$6,702.60
06-029-24-42-0117	3812	Lee Avenue North	LeeAnn Hartman	3812 Lee Avenue North	ROBBINSDALE	MN	55422	\$13,501.60
06-029-24-42-0123	3813	Lee Avenue North	Mohammed Islam	3813 Lee Avenue North	ROBBINSDALE	MN	55422	\$11,171.00
06-029-24-42-0122	3827	Lee Avenue North	Anthony & Rachel Reichstadt	3827 Lee Avenue North	ROBBINSDALE	MN	55422	\$8,936.80
06-029-24-42-0121	3831	Lee Avenue North	Michael & Mary Frye	3831 Lee Avenue North	ROBBINSDALE	MN	55422	\$6,819.15
06-029-24-42-0120	3839	Lee Avenue North	Adam & Katrina Houle	3839 Lee Avenue North	ROBBINSDALE	MN	55422	\$14,809.60
06-029-24-43-0029	3658	Major Avenue North	Holly Baker	3658 Major Avenue North	ROBBINSDALE	MN	55422	\$7,149.44
06-029-24-43-0066	3702	Major Avenue North	Salvador & Kjersti Zaragoza	3702 Major Avenue North	ROBBINSDALE	MN	55422	\$7,149.44
06-029-24-42-0137	3852	Major Avenue North	Dustin & Elizabeth Heim	3852 Major Avenue North	ROBBINSDALE	MN	55422	\$2,308.02
06-029-24-42-0138	3860	Major Avenue North	Melanie Rennie	3860 Major Avenue North	ROBBINSDALE	MN	55422	\$11,330.28
06-029-24-43-0111	4400	36th Avenue North	Lee Square Cooperative	4400 36th Avenue North	ROBBINSDALE	MN	55422	\$19,995.07
06-029-24-43-0109	3648	Lee Avenue North	City of Robbinsdale	4100 Lakeview Avenue North	ROBBINSDALE	MN	55422	\$0.00
06-029-24-43-0110	3738	Lee Avenue North	City of Robbinsdale	4100 Lakeview Avenue North	ROBBINSDALE	MN	55422	\$0.00
06-029-24-43-0106	3760	Lee Avenue North	City of Robbinsdale	4100 Lakeview Avenue North	ROBBINSDALE	MN	55422	\$0.00
TOTAL								\$255,531.76

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 16th day of March 2021

RESOLUTION NO.

A RESOLUTION ORDERING THE IMPROVEMENT OF PORTIONS OF
LEE AVENUE, RAILROAD AVENUE AND 37TH AVENUE INCLUDING
PREPARATION OF PLANS AND SPECIFICATIONS FOR THE SAME –
CITY PROJECT NO. 38121

WHEREAS, a resolution of the City Council adopted the 19th day of January 2021, directed staff to schedule a Council hearing on the proposed improvements in portions of Lee Avenue, Railroad Avenue and 37th Avenue; and

WHEREAS, ten days mailed notice and two weeks published notice of the hearing was given, and the hearing was held on the 16th day of March 2021, at which all persons desiring to be heard were given an opportunity to be heard thereon;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROBBINSDALE, MINNESOTA THAT:

1. Such improvements are necessary, cost effective, and feasible as detailed in the feasibility reports.
2. Such improvements are hereby ordered as proposed in the Council resolutions adopted on the 19th day of January, 2021.
3. The City Engineer is hereby designated as the Engineer for these improvements. He shall prepare plans and specifications for the making of such improvements.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 16TH DAY OF MARCH 2021.

William A. Blonigan, Mayor

ATTEST:

Dustin Leslie, City Clerk

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 16th day of March 2021

RESOLUTION NO.

A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR CITY PROJECT
NO. 38121 – PORTIONS OF LEE AVENUE, RAILROAD AVENUE AND 37TH AVENUE

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met, heard and passed upon all objections to the proposed assessment for the improvement of portions of Lee Avenue, Railroad Avenue and 37th Avenue – City Project 38121;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Robbinsdale, Minnesota, as follows:

1. That such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the delivered services in the amount of the assessment levied against it.
2. That such assessment shall be payable in annual equal installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday of January, 2022, and shall bear interest at the rate of 4.0 percent per annum from the November 15, 2021. To the first installment shall be added interest on the entire assessment from November 15, 2021 until December 31, 2021. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. That the owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor after November 15, 2021, pay the whole or part of the assessment on such property with no interest accrual.
4. That the City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid in the same manner as other municipal taxes.

The question was on the adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted this 16th day of March 2021.

William A. Blonigan, Mayor

ATTEST:

Dustin Leslie, City Clerk

Res No

CERTIFICATION ROLL

PID No.	Total Principal
06-029-24-43-0018	\$3,093.16
06-029-24-43-0017	\$5,965.38
06-029-24-43-0016	\$5,965.38
06-029-24-43-0015	\$5,965.38
06-029-24-43-0014	\$5,965.38
06-029-24-43-0013	\$5,965.38
06-029-24-43-0012	\$5,965.38
06-029-24-43-0011	\$5,965.38
06-029-24-43-0010	\$5,965.38
06-029-24-43-0009	\$5,965.38
06-029-24-43-0008	\$10,132.13
06-029-24-43-0065	\$9,248.37
06-029-24-43-0064	\$4,418.80
06-029-24-43-0063	\$4,418.80
06-029-24-43-0062	\$4,418.80
06-029-24-43-0061	\$4,418.80
06-029-24-43-0060	\$4,418.80
06-029-24-43-0059	\$4,418.80
06-029-24-43-0058	\$4,418.80
06-029-24-43-0057	\$4,418.80
06-029-24-43-0056	\$4,418.80

06-029-24-43-0055	\$6,628.20
06-029-24-43-0054	\$8,837.60
06-029-24-43-0053	\$3,314.10
06-029-24-42-0119	\$2,681.04
06-029-24-42-0125	\$2,681.04
06-029-24-42-0118	\$5,585.50
06-029-24-42-0124	\$6,702.60
06-029-24-42-0117	\$13,501.60
06-029-24-42-0123	\$11,171.00
06-029-24-42-0122	\$8,936.80
06-029-24-42-0121	\$6,819.15
06-029-24-42-0120	\$14,809.60
06-029-24-43-0029	\$7,149.44
06-029-24-43-0066	\$7,149.44
06-029-24-42-0137	\$2,308.02
06-029-24-42-0138	\$11,330.28
06-029-24-43-0111	\$19,995.07
06-029-24-43-0109	\$0.00
06-029-24-43-0110	\$0.00
06-029-24-43-0106	\$0.00

TOTAL	\$255,531.76
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City Project 38121

Access – Now that we are aware of your access needs, we will do our best to make sure you have access as much as possible to your driveway. There may be some times when access may not be possible for a few days here and there (because of a large excavation or because concrete needs time to cure) and during these times we will ensure that parking on the street is available as close to your property as possible. We are happy to work with you to minimize access disruption during the course of the project.

Need for Work – Much of the infrastructure in the City (especially the underground infrastructure) is very old, and a systematic replacement program has been in place for about 20 years in order to minimize the risk of catastrophic failure of critical items. The City has a 10 year Capital Works Program that outlines the expected timetable for these works. For this project, our staff compiled a Feasibility Report that reviewed the details associated with the proposed project and this was presented to the City Council on January 19th, 2021. To read a copy of the report and review other associated project details, the following link to the project page on the City's website is provided below.

www.robbinsdalemn.com/LeeAveProject

Assessment – The City has a policy for assessing properties within street reconstruction areas. Assessments only contribute a part of the overall construction cost and are calculated based on the front footage of your property multiplied by a rate for the proposed width of the street. The rate is adjusted each year based on the Construction Cost Index. Having said this, in a few cases, the formula needs to be reviewed and adjustments recommended to City Council. Your property at 3839 Lee Avenue is a triangular lot and your assessment amount has been recommended for review because of the lot shape. I have recommended changes to 3 triangular properties in this project area. My report to City Council tomorrow night recommends that your calculated assessment of \$14,809.60 be reduced to \$5,891.73. For reference, a standard 40' lot has a proposed assessment of \$4,418.80. The report to be considered tomorrow night can be found on the City website below.

<https://www.robbinsdalemn.com/city-government/agendas-and-minutes>

Interest Rate – The interest rate is established by the Finance Director and is based on the bond rate plus 2%. The proposed rate of 4% is the lowest rate we have proposed in many years. The City Council does have the ability to establish the interest rate differently to what has been recommended by staff, however this is not a common practice.

Meeting – The City Council meeting tomorrow night will be via Webex rather than in person. Details on how to attend the meeting remotely was provided as part of the notice sent to you in the mail.



City of Robbinsdale

TO: Mayor and City Council

FROM: Marcia Glick, City Manager

DATE: March 10th, 2021

RE: Approve the Relocation of the Community Gardens to 3606 Lake Drive for the planting season of 2022 onward

Background:

A Community Garden in a city is not only a practice in equitability but tells the community that we are able to commit time, space, and energy into providing resources for them. The former Community Garden at Mickle Park had issues of over flooding. Because of this, the Community Gardens have since been turned into a pollinator garden. Parks and Recreation would like to move the existing garden to 3606 Lake Drive (Bunny Store Lot). This lot is empty currently, provides ample parking, and has good drainage for a community garden. We would like to move the garden starting in spring of 2022. It is unavailable this current year because it is being used as a construction storage site.

Analysis/Conclusion:

Research on interest in the community has shown that many of our residents would utilize a new garden, specifically those that are first generation immigrant families. Speaking to one resident from Ward 2, many families are also interested in teaching sustainable farming to their children as they may not have the space to do so where they live. 3606 Lake Drive has ample parking away from residences, space, and is sitting as an open green space currently. Concerns about abandonment of lots is small- as many families want many lots to grow vegetables during this time of food insecurity. Utilizing this space would allow us to provide a self-sustaining, multigenerational program it also allows us to connect further with many different families around the city.

Recommendation:

Approve the move of the Community Garden to 3606 Lake Drive so that we are able to make this space available prior to the start of the 2022 growing season.

Marcia Glick, City Manager

CONCURRENCE:

Harper Steinbach, Community Engagement Coordinator



MEMORANDUM

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: March 16, 2021
RE: Request to Approve Demolition of Commercial Structure:
Former Royal Pet – 3933 West Broadway

BACKGROUND:

The Royal Pet property at 3933 West Broadway has been acquired by the Robbinsdale Economic Development Authority. The REDA is expected to demolish the structure so that the cleared 40 ft. wide lot can be combined with the vacant land adjacent to the northwest for redevelopment.

Demolition of non-residential buildings or structures must be approved by the City Council per City Code section 400.01, Subd. 4

ANALYSIS/CONCLUSION:

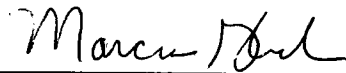
The property was granted a conditional use permit in March 1992 (Resolution 4640) which approved the combination of residential and commercial uses on the property. The Royal Pet business was located on the main floor and a walk-up apartment on the second floor. Since the property will be redeveloped, it makes sense to revoke the 1992 resolution approving the mixed use as it will no longer relate to the property.

Demolition must be carried out in accordance with specifications prepared by the city. All demolition contractors will be required to be licensed. In addition, all hazardous waste must be removed in accordance with MPCA requirements.

The Council may consider the continued need for the requirement for authorization of non-residential building demolitions. The authorization may be redundant with State and Federal environmental standards which apply to the handling and disposal of hazardous wastes. In addition, the city has adopted standards addressing erosion control and stormwater run-off issues related to site work which would include demolitions.

RECOMMENDATION:

1. Waive the reading and approve the resolution shown in **Exhibit 1** APPROVING DEMOLITION OF THE BUILDING AT 3933 WEST BROADWAY
And
2. Waive the reading and approve the resolution shown in **Exhibit 2** REVOKING RESOLUTION 4640
And
3. Motion to direct staff to initiate the ordinance amendment process with the Planning Commission to repeal City Code section 400.01, Subd. 4



Marcia Glick, City Manager

CONCURRENCE:



Rick Pearson, Community Development Coordinator

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 16th day of March 2021.

RESOLUTION NO.

**A RESOLUTION APPROVING DEMOLITION OF THE BUILDING
AT 3933 WEST BROADWAY
(REDA)**

WHEREAS, Section 400.01, Subd. 4 of the Robbinsdale City Code requires that demolition of any non-residential building be approved by the City Council; and

WHEREAS, the Robbinsdale Economic Development Authority (the "REDA") has acquired the property at 3933 West Broadway, formerly a pet grooming business known as Royal Pet with a walk-up apartment on the second floor (the "Property") and is requesting that the City approve demolition of the structure thereupon and issue a demolition permit; and

WHEREAS, the REDA has indicated that the cleared property will be combined with adjacent vacant land for consideration of redevelopment; and

WHEREAS, the City Council has reviewed the request and has determined that demolition is appropriate;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ROBBINSDALE, MINNESOTA, AS FOLLOWS:

1. That the City Council hereby approves demolition of the structure located on the Property subject to the specifications contained in paragraph 2;
2. That the owner of the Property, or its designee, must submit to City staff an application for demolition permit which will contain the following details:
 - a. Plan for removal of debris;
 - b. Erosion control Plan;
 - c. Plan for hazardous materials abatement pursuant to applicable law (e. g. asbestos); and
 - d. Plans to control dust during demolition;
3. That upon submission of an application which contains the above specifications, City staff may issue a permit for the demolition in accordance with the terms herein; and
4. That City staff is authorized to take any additional action which is necessary or convenient with respect to carrying out the provisions of this Resolution.

The question was on adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

**WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND
ADOPTED THIS 16TH DAY OF MARCH 2021.**

William A. Blonigan, Mayor

ATTEST:

Dustin Leslie, City Clerk
(SEAL)

Member _____ moved and Member _____ seconded a motion that the following resolution be read and adopted this 16th day of March 2021.

RESOLUTION NO.

**A RESOLUTION REVOKING RESOLUTION 4640 WHICH HAD GRANTED A
CONDITIONAL USE PERMIT TO ALLOW A BUILDING COMBINING
RESIDENTIAL AND NON-RESIDENTIAL USE AT 3933 WEST BROADWAY
(ROYAL PET-MENTZOS)**

WHEREAS, the property located at 3933 West Broadway in Robbinsdale has been the location of Royal Pet for many years prior to its redevelopment; and

WHEREAS, a conditional use permit for combining residential use (a walk-up apartment on the second floor) with Non-residential use (Royal Pet grooming business) was granted during the tenure of the Royal Pet use; and

WHEREAS, the property will be redeveloped and it is appropriate that the conditional use permit be revoked as it will ~~be~~ no longer be necessary for the new as yet to be determined use;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Robbinsdale that Resolution 4640 is hereby revoked pursuant to Section 535 of the Robbinsdale City Code based upon the finding that with the redevelopment of the site does not require the conditional use permit for combining residential and non-residential uses.

The question was on adoption of the resolution and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

**WHEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND
ADOPTED THIS 16TH DAY OF MARCH, 2021.**

William A. Blonigan, Mayor

ATTEST:

Dustin Leslie, City Clerk
(SEAL)



City of Robbinsdale

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: 3/16/2021
RE: Voucher Requests Pending Approval for Disbursement

The check register dated 3/16/2021 reflects the voucher requests pending approval for disbursement.

The check register dated 3/3/2021 through 3/16/2021 is a list of vouchers requiring payment for city funds, Deputy Registrar, liquor, and miscellaneous purchases. The payments are required prior to the next Council meeting.

Recommendation:

By motion, approve disbursement requests for period ending 3/16/2021

A handwritten signature in black ink, appearing to read "Marcia Glick", written over a horizontal line.

Marcia Glick, City Manager

CONCURRENCE:

A handwritten signature in black ink, appearing to read "Dustin Leslie", written over a horizontal line.

Dustin Leslie, City Clerk

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PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 1000	GENERAL FUND	63,227.54
Fund 5410	TRAFFIC/TRAN	1,118.00
Fund 5470	NUISANCE ABA	1,445.00
Fund 6000	WATER	591,878.11
Fund 6100	SANITARY SEW	2,141.58
Fund 6200	STORM SEWER	7,344.94
Fund 6300	SOLID WASTE	123,324.31
Fund 6400	LIQUOR OPERA	101,244.54
Fund 6800	BROADWAY COU	4,165.00
Fund 7000	CENTRAL GARA	24,701.98
Fund 7100	CENTRAL SERV	19,865.20
Fund 7200	EQUIPMENT RE	73,000.00
Fund 7300	RISK INSURAN	16,561.12
Fund 7400	BENEFIT ACCR	1,220.80
Fund 8900	INVESTMENT C	165.75

Total For All Funds:	1,031,403.87
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 205230					
6400-6405-6378.00000	POSTAGE & SHIPPING	ALLSTREAM	BUSINESS PHONE	16.25	205230
7100-7105-6372.00000	TELEPHONE LINES	ALLSTREAM	BUSINESS PHONE	967.00	205230
Total For Check 205230				983.25	
Check 205231					
1000-1260-6216.00000	CLOTHING & PERSONAL EQUIPMENT	ASPEN MILLS INC	UNIFORM SWEATSHIRT	45.50	205231
Total For Check 205231				45.50	
Check 205232					
1000-1610-6264.00000	TAR & ASPHALT	BARTON SAND & GRAVEL CO	CLASS 5 RECYCLE WASHED, TANDEM DISPOSA	50.52	205232
6000-6010-6266.00000	SAND, GRAVEL AND WOOD CHIPS	BARTON SAND & GRAVEL CO	CLASS 5 RECYCLE WASHED, TANDEM DISPOSA	663.16	205232
6000-6010-6266.00000	SAND, GRAVEL AND WOOD CHIPS	BARTON SAND & GRAVEL CO	CLASS 5 RECYCLE WASHED, TANDEM DISPOSA	496.02	205232
6200-6210-6266.00000	SAND, GRAVEL AND WOOD CHIPS	BARTON SAND & GRAVEL CO	CLASS 5 RECYCLE WASHED, TANDEM DISPOSA	328.97	205232
Total For Check 205232				1,538.67	
Check 205233					
6400-0000-1410.00000	LIQUOR INVENTORY	BELLBOY CORP	INVENTORY	1,976.87	205233
6400-0000-1410.00000	LIQUOR INVENTORY	BELLBOY CORP	INVENTORY	(37.17)	205233
6400-0000-1410.00000	LIQUOR INVENTORY	BELLBOY CORP	INVENTORY	(88.80)	205233
6400-0000-1410.00000	LIQUOR INVENTORY	BELLBOY CORP	INVENTORY	814.14	205233
6400-0000-1415.00000	WINE INVENTORY	BELLBOY CORP	INVENTORY	384.00	205233
6400-0000-1420.00000	BEER INVENTORY	BELLBOY CORP	INVENTORY	23.75	205233
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	BELLBOY CORP	INVENTORY	(2.85)	205233
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	BELLBOY CORP	INVENTORY	148.75	205233
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	BELLBOY CORP	INVENTORY	94.75	205233
6400-6405-6214.00000	OPERATING SUPPLIES	BELLBOY CORP	MISC NON INVENTORY - BAGS	(94.50)	205233
6400-6405-6214.00000	OPERATING SUPPLIES	BELLBOY CORP	MISC NON INVENTORY - BAGS	(71.60)	205233
6400-6405-6214.00000	OPERATING SUPPLIES	BELLBOY CORP	MISC NON INVENTORY - BAGS	175.00	205233
6400-6405-6378.00000	POSTAGE & SHIPPING	BELLBOY CORP	INVENTORY	18.90	205233
6400-6405-6378.00000	POSTAGE & SHIPPING	BELLBOY CORP	MISC NON INVENTORY - BAGS	4.82	205233
6400-6405-6378.00000	POSTAGE & SHIPPING	BELLBOY CORP	INVENTORY	(1.55)	205233
6400-6405-6378.00000	POSTAGE & SHIPPING	BELLBOY CORP	INVENTORY	4.70	205233
6400-6405-6378.00000	POSTAGE & SHIPPING	BELLBOY CORP	INVENTORY	19.24	205233
Total For Check 205233				3,368.45	
Check 205234					
6400-0000-1410.00000	LIQUOR INVENTORY	BREAKTHRU BEVERAGE MINNE	INVENTORY	3,969.62	205234
6400-0000-1415.00000	WINE INVENTORY	BREAKTHRU BEVERAGE MINNE	INVENTORY	76.00	205234
6400-0000-1415.00000	WINE INVENTORY	BREAKTHRU BEVERAGE MINNE	ATTACHED ARE THE FOLLOWING:	1,151.96	205234
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	BREAKTHRU BEVERAGE MINNE	INVENTORY	60.00	205234
Total For Check 205234				5,257.58	
Check 205235					
7200-7205-6960.00000	FURNITURE & OFFICE EQUIPMENT	BS&A SOFTWARE	TRAINING	72,500.00	205235
7200-7205-6960.00000	FURNITURE & OFFICE EQUIPMENT	BS&A SOFTWARE	TRAINING FA	500.00	205235
Total For Check 205235				73,000.00	
Check 205236					
6400-0000-1410.00000	LIQUOR INVENTORY	CAPITOL BEVERAGE SALES L	INVENTORY	58.50	205236
6400-0000-1415.00000	WINE INVENTORY	CAPITOL BEVERAGE SALES L	INVENTORY	328.00	205236
6400-0000-1420.00000	BEER INVENTORY	CAPITOL BEVERAGE SALES L	INVENTORY	4,501.30	205236
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	CAPITOL BEVERAGE SALES L	INVENTORY	59.00	205236
Total For Check 205236				4,946.80	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 205237 7000-7005-6344.00000	CLEANING SERVICES	CINTAS CORP	AHOP TOWELS/ LOCKER STAND/ HANGER RAC	39.26	205237
		Total For Check 205237		39.26	
Check 205238 1000-1260-6332.00000	MAINTENANCE CONTRACTS	CLAREY'S SAFETY EQUIPMEN	4GAS MONTHLY MONITOR CALIBRATION	150.00	205238
		Total For Check 205238		150.00	
Check 205239 7000-7005-6344.00000	CLEANING SERVICES - PW	COMPTON'S COMMERCIAL CLE	MARCH CLEANING SERVICES	693.33	205239
7100-7115-6344.00000	CLEANING SERVICES - PUBLIC SAFE	COMPTON'S COMMERCIAL CLE	MARCH CLEANING SERVICES	1,863.33	205239
7100-7115-6344.00000	CLEANING SERVICES - CITY HALL	COMPTON'S COMMERCIAL CLE	MARCH CLEANING SERVICES	1,300.00	205239
		Total For Check 205239		3,856.66	
Check 205240 1000-1005-6712.00000	LEGAL NOTICES	ECM PUBLISHERS INC	ORDINANCE NO 21-01	47.60	205240
1000-1005-6712.00000	LEGAL NOTICES	ECM PUBLISHERS INC	FIRST READING ORDIANNCE NO.21	41.65	205240
		Total For Check 205240		89.25	
Check 205241 6000-6010-6340.00000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS #251	REPAIR CLAMPS	1,100.82	205241
		Total For Check 205241		1,100.82	
Check 205242 7100-7110-6234.00000	EQUIPMENT PARTS & SUPPLIES	HENNEPIN COUNTY TREASURE	CITY OF ROBBINSDALE PROP TAX FILE FE	200.00	205242
		Total For Check 205242		200.00	
Check 205244 6400-0000-1410.00000	LIQUOR INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	3,868.67	205244
6400-0000-1410.00000	LIQUOR INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	(115.00)	205244
6400-0000-1415.00000	WINE INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	481.50	205244
6400-0000-1415.00000	WINE INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	1,068.95	205244
6400-0000-1415.00000	WINE INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	2,391.77	205244
6400-0000-1415.00000	WINE INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	364.25	205244
6400-0000-1420.00000	BEER INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	503.30	205244
		Total For Check 205244		8,563.44	
Check 205245 7000-7010-6236.00000	MOTOR FUELS	KATH FUEL OIL SERVICE CO	OIL	172.00	205245
		Total For Check 205245		172.00	
Check 205246 1000-1260-6340.00000	REPAIR & MAINTENANCE	KIRVIDA FIRE INC.	E9 OFFICER SIDE CAMERA REPAIR	120.00	205246
		Total For Check 205246		120.00	
Check 205247 1000-1200-6214.00000	OPERATING SUPPLIES	LYNN PEAVEY COMPANY	BAG SK KRAFT/ BAG SK SNG	320.00	205247
1000-1200-6214.00000	OPERATING SUPPLIES	LYNN PEAVEY COMPANY	EVIDENCE BAGS/POUCHES	286.50	205247
		Total For Check 205247		606.50	
Check 205248 1000-1005-6315.00000	AUDIT SERVICES	MMKR & CO. PA	AUDIT SERVICES THROUGH 1/31/21	4,575.00	205248
		Total For Check 205248		4,575.00	
Check 205249 6400-0000-1420.00000	BEER INVENTORY	MODIST BREWING CO LLC	INVENTORY	338.00	205249

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Check 205249					
Total For Check 205249				338.00	
Check 205250					
6000-6030-6310.00000-00053	PROFESSIONAL SERVICES	NORTHERN TECHNOLOGIES IN	ROBBINSDALE WATER SYSTEM IMPROVEMENTS	6,460.00	205250
Total For Check 205250				6,460.00	
Check 205251					
1000-1500-6514.00000	DUES & MEMBERSHIPS	OPERATING ENGINEERS LOCA	FEB 2021 TRAINING FUND 49ERS	90.48	205251
1000-1600-6514.00000	DUES & MEMBERSHIPS	OPERATING ENGINEERS LOCA	FEB 2021 TRAINING FUND 49ERS	90.48	205251
6000-6005-6514.00000	DUES & MEMBERSHIPS	OPERATING ENGINEERS LOCA	FEB 2021 TRAINING FUND 49ERS	45.24	205251
6100-6105-6514.00000	DUES & MEMBERSHIPS	OPERATING ENGINEERS LOCA	FEB 2021 TRAINING FUND 49ERS	45.24	205251
7000-7005-6514.00000	DUES & MEMBERSHIPS	OPERATING ENGINEERS LOCA	FEB 2021 TRAINING FUND 49ERS	40.56	205251
Total For Check 205251				312.00	
Check 205252					
1000-1500-6214.00000	OPERATING SUPPLIES	ROBBINSDALE ACE HARDWARE	SUPPLIES BRUSH,TRAY	32.96	205252
7100-7115-6214.00000	OPERATING SUPPLIES	ROBBINSDALE ACE HARDWARE	DMV TV MOUNT FASTNERS	3.58	205252
7100-7115-6214.00000	OPERATING SUPPLIES	ROBBINSDALE ACE HARDWARE	DYNAFLEX	5.99	205252
Total For Check 205252				42.53	
Check 205253					
6400-0000-1410.00000	LIQUOR INVENTORY	SOUTHERN WINE & SPIRITS	INVENTORY	1,906.75	205253
6400-0000-1415.00000	WINE INVENTORY	SOUTHERN WINE & SPIRITS	INVENTORY	1,258.55	205253
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	SOUTHERN WINE & SPIRITS	INVENTORY	115.00	205253
Total For Check 205253				3,280.30	
Check 205254					
1000-1200-6380.00000	COMMUNICATION SYSTEMS RENTAL &	SPRINT	DATA HOT SPOT	162.25	205254
1000-1205-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	658.51	205254
1000-1220-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	186.84	205254
1000-1230-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	44.18	205254
1000-1260-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	206.88	205254
1000-1300-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	116.07	205254
1000-1305-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	38.60	205254
1000-1370-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	47.65	205254
1000-1400-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	194.71	205254
1000-1430-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	60.64	205254
1000-1440-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	22.65	205254
1000-1450-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	84.70	205254
1000-1500-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	295.79	205254
1000-1600-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	258.55	205254
6000-6005-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	146.65	205254
6100-6105-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	118.42	205254
6200-6205-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	47.65	205254
6400-6405-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	109.60	205254
7000-7005-6376.00000	CELLULAR PHONE / PAGING	SPRINT	CITY CELL PHONE	69.36	205254
Total For Check 205254				2,869.70	
Check 205255					
7300-7305-6398.00000	INSURANCE DEDUCTIBLES	THOMAS AUTO BODY AND COL	#876 POLICE ACCIDENT	3,608.01	205255
Total For Check 205255				3,608.01	
Check 205256					
6400-0000-1415.00000	WINE INVENTORY	TRADITION WINE & SPIRIT	INVENTORY	1,696.00	205256

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Check 205256		Total For Check 205256		1,696.00	
Check 205257					
7000-7005-6214.00000	OPERATING SUPPLIES	TRIMARK	CAN LINER, PAPER TOWELS, FREIGHT	141.72	205257
		Total For Check 205257		141.72	
Check 205258					
6400-6405-6214.00000-00091	OPERATING SUPPLIES	ULINE	DISPOSABLE FACE MASKS - LIQUOR STORE	156.35	205258
6400-6405-6378.00000	POSTAGE & SHIPPING	ULINE	DISPOSABLE FACE MASKS - LIQUOR STORE	20.14	205258
		Total For Check 205258		176.49	
Check 205259					
1000-1610-6264.00000	TAR & ASPHALT	UNIQUE PAVING MATERIALS	TAR UPM COLD MIX WINTER BULKS	151.20	205259
		Total For Check 205259		151.20	
Check 205260					
6000-6010-6340.00000	REPAIR & MAINTENANCE	WATER CONSERVATION SERVI	LEAK LOCATE	947.56	205260
		Total For Check 205260		947.56	
Check 205261					
6800-6802-6334.00000-00005	CONSTRUCTION CONTRACTS	WENCK ASSOCIATES INC	SERVICES THROUGH JANUARY	4,165.00	205261
		Total For Check 205261		4,165.00	
Check 205262					
6000-6030-6920.00000-00053	WATER DISTRIBUTION SYSTEM	GRIDOR CONSTRUCTION INC	PAY APP NO. 7	565,114.00	205262
		Total For Check 205262		565,114.00	
Check 205272					
7100-7115-6340.00000	REPAIR & MAINTENANCE	ARCHER PLUMBING LLC	WATER HEATER SALES MATERIALS	3,630.00	205272
		Total For Check 205272		3,630.00	
Check 205273					
7100-7110-6332.00000	MAINTENANCE CONTRACTS	BENTLEY SYSTEMS INC.	GIS/STORM AUTOCAD	2,216.00	205273
		Total For Check 205273		2,216.00	
Check 205274					
6400-0000-1420.00000	BEER INVENTORY	BLACKSTACK BREWING	INVENTORY	144.00	205274
		Total For Check 205274		144.00	
Check 205275					
6400-0000-1420.00000	BEER INVENTORY	BLUE WOLF BREWING COMPAN	INVENTORY	148.50	205275
		Total For Check 205275		148.50	
Check 205276					
6400-0000-1410.00000	LIQUOR INVENTORY	BREAKTHRU BEVERAGE MINNE	INVENTORY	8,535.07	205276
6400-0000-1415.00000	WINE INVENTORY	BREAKTHRU BEVERAGE MINNE	INVENTORY	2,834.96	205276
6400-0000-1420.00000	BEER INVENTORY	BREAKTHRU BEVERAGE MINNE	INVENTORY	4,057.90	205276
		Total For Check 205276		15,427.93	
Check 205277					
1000-1260-6216.00000	CLOTHING & PERSONAL EQUIPMENT	BROADWAY AWARDS INC	TAGS FOR LOCKER, MAILBOX, HELMET	34.00	205277
		Total For Check 205277		34.00	
Check 205278					
6400-0000-1420.00000	BEER INVENTORY	CAPITOL BEVERAGE SALES L	INVENTORY	1,260.50	205278

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Check 205278					
		Total For Check 205278		1,260.50	
Check 205279					
7100-7105-6372.00000	TELEPHONE LINES	CENTURYLINK	INTERNET SERVICE - POLICE	58.97	205279
		Total For Check 205279		58.97	
Check 205280					
7100-7115-6344.00000	CLEANING SERVICES	CINTAS CORP	TRAFFIXC MATS,ERLNESS MA,SOAP, SANITI	41.74	205280
7100-7115-6344.00000-00019	CLEANING SERVICES	CINTAS CORP	TRAFFIXC MATS,ERLNESS MA,SOAP, SANITI	3.75	205280
7100-7115-6344.00000-00091	CLEANING SERVICES	CINTAS CORP	SOAP,SANITIZER, HAND SANITIZER	10.58	205280
		Total For Check 205280		56.07	
Check 205281					
6400-0000-1420.00000	BEER INVENTORY	CLEAR RIVER BEVERAGE CO.	INVENTORY	279.50	205281
		Total For Check 205281		279.50	
Check 205282					
1000-1205-6512.00000	CONFERENCE & SCHOOLS	CRYSTAL, CITY OF	SWAT FEB TRAINING RANGE COST	136.00	205282
		Total For Check 205282		136.00	
Check 205283					
1000-1020-6214.00000	OPERATING SUPPLIES	ECKBERG LAMMERS	PROFESSIONAL SERVICES/DISBURSEMENTS/B	4.97	205283
1000-1020-6312.00000	LEGAL FEES - PROSECUTION	ECKBERG LAMMERS	PROFESSIONAL SERVICES/DISBURSEMENTS/B	8,191.00	205283
		Total For Check 205283		8,195.97	
Check 205284					
1000-1200-6702.00000	BOARD OF PRISONERS	HENNEPIN COUNTY ACCOUNTS	BOOKING FEES	547.27	205284
		Total For Check 205284		547.27	
Check 205285					
6400-0000-1420.00000	BEER INVENTORY	HOHENSTEINS, INC.	INVENTORY	754.50	205285
		Total For Check 205285		754.50	
Check 205286					
6400-0000-1420.00000	BEER INVENTORY	INDEED BREWING COMPANY	INVENTORY	750.05	205286
		Total For Check 205286		750.05	
Check 205287					
6400-0000-1420.00000	BEER INVENTORY	J.J. TAYLOR DISTRIBUTING	INVENTORY	6,337.25	205287
		Total For Check 205287		6,337.25	
Check 205288					
6400-0000-1410.00000	LIQUOR INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	(96.00)	205288
6400-0000-1410.00000	LIQUOR INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	(14.33)	205288
6400-0000-1410.00000	LIQUOR INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	1,455.10	205288
6400-0000-1410.00000	LIQUOR INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	1,267.40	205288
6400-0000-1410.00000	LIQUOR INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	6,080.00	205288
6400-0000-1410.00000	LIQUOR INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	1,438.60	205288
6400-0000-1415.00000	WINE INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	2,311.56	205288
6400-0000-1415.00000	WINE INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	105.00	205288
6400-0000-1415.00000	WINE INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	1,175.65	205288
6400-0000-1420.00000	BEER INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	1,836.30	205288
		Total For Check 205288		15,559.28	
Check 205289					

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Check 205289 6000-0000-2050.00000	OVERPAYMENT	JOSHUA WOODS	UB refund for account: 12718	342.60	205289
		Total For Check 205289		342.60	
Check 205290 1000-1635-6340.00000	REPAIR & MAINTENANCE	KILLMER ELECTRIC COMPANY	LAOBR: REPAIR 14 STREET LIGHTS	1,577.68	205290
		Total For Check 205290		1,577.68	
Check 205291 1000-1260-6340.00000	REPAIR & MAINTENANCE	KIRVIDA FIRE INC.	L6 REPLACE FRONT AND REAR PUMP PACKIN	1,361.40	205291
		Total For Check 205291		1,361.40	
Check 205292 6400-0000-1420.00000	BEER INVENTORY	LUPULIN BREWING	INVENTORY	203.35	205292
		Total For Check 205292		203.35	
Check 205293 1000-1600-6718.00000	LICENSES TAXES & FEES	MINNESOTA POLLUTION CONT	WASTEWATER CERTIFICATE RENEWEL JOSH.O	23.00	205293
		Total For Check 205293		23.00	
Check 205294 7000-7010-6234.00000 7000-7010-6234.00000 7000-7010-6234.00000 7100-7115-6234.00000	EQUIPMENT PARTS & SUPPLIES EQUIPMENT PARTS & SUPPLIES EQUIPMENT PARTS & SUPPLIES EQUIPMENT PARTS & SUPPLIES	O'REILLY AUTO PARTS O'REILLY AUTO PARTS O'REILLY AUTO PARTS O'REILLY AUTO PARTS	# 872 AFR SENSOR #89 BATTERY/CORE CHARGE #205,#140,#141,#213,#214 FLASHLIGHTS TOGGLE COVER	66.15 120.64 122.45 12.73	205294 205294 205294 205294
		Total For Check 205294		321.97	
Check 205295 1000-1200-6214.00000 7100-7105-6214.00000 7100-7105-6214.00000	OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES	OFFICE DEPOT OFFICE DEPOT OFFICE DEPOT	BATTERIES KLEENEX, FOLDER LTR, MARKERS, BATTERY CALENDAR	171.38 50.25 23.99	205295 205295 205295
		Total For Check 205295		245.62	
Check 205296 6400-0000-1415.00000 6400-6405-6378.00000	WINE INVENTORY POSTAGE & SHIPPING	PAUSTIS AND SONS WINE CO PAUSTIS AND SONS WINE CO	INVENTORY INVENTORY	1,728.00 21.25	205296 205296
		Total For Check 205296		1,749.25	
Check 205297 6400-0000-1410.00000 6400-0000-1410.00000 6400-0000-1415.00000 6400-0000-1425.00000	LIQUOR INVENTORY LIQUOR INVENTORY WINE INVENTORY MISCELLANEOUS INVENTORY	PHILLIPS WINE & SPIRITS PHILLIPS WINE & SPIRITS PHILLIPS WINE & SPIRITS PHILLIPS WINE & SPIRITS	INVENTORY INVENTORY INVENTORY INVENTORY	771.00 1,319.90 2,078.60 231.50	205297 205297 205297 205297
		Total For Check 205297		4,401.00	
Check 205298 6100-6110-6340.00000	REPAIR & MAINTENANCE	QUALITY FLOW SYSTEMS, IN	FIELD LABOR GENERAL REPIAR	400.00	205298
		Total For Check 205298		400.00	
Check 205299 7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES	RDO EQUIPMENT CO	#227 STOCK	8,810.75	205299
		Total For Check 205299		8,810.75	
Check 205300 7100-7115-6214.00000 7100-7115-6214.00000	OPERATING SUPPLIES OPERATING SUPPLIES	ROBBINSDALE ACE HARDWARE ROBBINSDALE ACE HARDWARE	WIRE SPEAKER 16 AWG FASTENERS	31.99 1.10	205300 205300

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Check 205300					
		Total For Check 205300		33.09	
Check 205301					
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	SHAMROCK GROUP INC	INVENTORY	106.90	205301
6400-6405-6378.00000	POSTAGE & SHIPPING	SHAMROCK GROUP INC	INVENTORY	2.00	205301
		Total For Check 205301		108.90	
Check 205302					
6400-0000-1410.00000	LIQUOR INVENTORY	SOUTHERN WINE & SPIRITS	INVENTORY	3,926.37	205302
6400-0000-1410.00000	LIQUOR INVENTORY	SOUTHERN WINE & SPIRITS	INVENTORY	53.60	205302
6400-0000-1415.00000	WINE INVENTORY	SOUTHERN WINE & SPIRITS	INVENTORY	2,400.40	205302
		Total For Check 205302		6,380.37	
Check 205303					
1000-1205-6234.00000	EQUIPMENT PARTS & SUPPLIES	SPRINT	CITY OF ROBBINSDALE EQUIPMENT	239.99	205303
		Total For Check 205303		239.99	
Check 205304					
7000-7005-6340.00000-00012	REPAIR & MAINTENANCE	TOWN & COUNTRY FENCE	FURNISH AND INSTALL NEW FREE EXIT SEN	990.00	205304
		Total For Check 205304		990.00	
Check 205305					
6400-6405-6214.00000	OPERATING SUPPLIES	ULINE	ASSORTED DRY ERASE MARKERS - LIQUOR S	8.02	205305
6400-6405-6214.00000	OPERATING SUPPLIES	ULINE	DRY ERASE BOARD - LIQUOR STORE	36.36	205305
6400-6405-6214.00000	OPERATING SUPPLIES	ULINE	PINE-SOL CLEANER - LIQUOR STORE	36.35	205305
6400-6405-6214.00000	OPERATING SUPPLIES	ULINE	DISENTECTING WIPES - LIQUOR STORE	59.03	205305
6400-6405-6378.00000	POSTAGE & SHIPPING	ULINE	ASSORTED DRY ERASE MARKERS - LIQUOR S	6.50	205305
6400-6405-6378.00000	POSTAGE & SHIPPING	ULINE	DRY ERASE BOARD - LIQUOR STORE	11.64	205305
6400-6405-6378.00000	POSTAGE & SHIPPING	ULINE	PINE-SOL CLEANER - LIQUOR STORE	15.86	205305
6400-6405-6378.00000	POSTAGE & SHIPPING	ULINE	DISENTECTING WIPES - LIQUOR STORE	12.90	205305
		Total For Check 205305		186.66	
Check 205306					
6000-6020-6340.00000	REPAIR & MAINTENANCE	VALLEY-RICH CO, INC	CHOWEN /PARK JOB	8,056.75	205306
		Total For Check 205306		8,056.75	
Check 205307					
5410-5410-6310.00000-00038	PROFESSIONAL SERVICES	WSB & ASSOCIATES, INC.	STRUCTURAL SUPPORT DESIGN	1,118.00	205307
		Total For Check 205307		1,118.00	
Check 205308					
7000-7005-6214.00000	OPERATING SUPPLIES	ZEP MANUFACTURING COMPAN	ZEP ACCLAIM AB HS 6	66.99	205308
		Total For Check 205308		66.99	
Check 205309					
1000-1565-6340.00000	REPAIR & MAINTENANCE	AID ELECTRIC CORPORATION	LABOR: MANOR PARK ADD 2 OUTSIDE LIG	813.65	205309
		Total For Check 205309		813.65	
Check 205310					
6000-0000-2050.00000	OVERPAYMENT	ANDREW GEIER	UB refund for account: 16904	109.00	205310
		Total For Check 205310		109.00	
Check 205311					
6000-0000-2050.00000	OVERPAYMENT	ANTONIETTE DIGIOVANNI	UB refund for account: 02930	113.85	205311

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Check 205311					
		Total For Check 205311		113.85	
Check 205312					
7100-7115-6340.00000	REPAIR & MAINTENANCE	ARCHER PLUMBING LLC	INSTALL RECIRCULATION LINE FOR POTABL	2,137.85	205312
		Total For Check 205312		2,137.85	
Check 205313					
1000-1205-6376.00000	CELLULAR PHONE / PAGING	AT & T MOBILITY	POLICE AIR CARDS	420.53	205313
1000-1260-6376.00000	CELLULAR PHONE / PAGING	AT & T MOBILITY	FIRE DEPT AIR CARDS	305.84	205313
		Total For Check 205313		726.37	
Check 205314					
6400-0000-1410.00000	LIQUOR INVENTORY	BELLBOY CORP	INVENTORY	2,585.48	205314
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	BELLBOY CORP	INVENTORY & MISC NON INVENTORY BAGS	105.00	205314
6400-6405-6214.00000	OPERATING SUPPLIES	BELLBOY CORP	INVENTORY & MISC NON INVENTORY BAGS	43.00	205314
6400-6405-6378.00000	POSTAGE & SHIPPING	BELLBOY CORP	INVENTORY	18.90	205314
6400-6405-6378.00000	POSTAGE & SHIPPING	BELLBOY CORP	INVENTORY & MISC NON INVENTORY BAGS	4.69	205314
		Total For Check 205314		2,757.07	
Check 205315					
1000-1005-6214.00000	OPERATING SUPPLIES	BERRY COFFEE COMPANY	SUGAR/CREAM , COFFEE	95.90	205315
7000-7005-6214.00000	OPERATING SUPPLIES	BERRY COFFEE COMPANY	COFFEE, CREAMER	127.11	205315
		Total For Check 205315		223.01	
Check 205316					
1000-1565-6338.00000	RENTALS/LEASES	BIFFS INC.	SANBORN RENTAL	164.00	205316
1000-1565-6338.00000	RENTALS/LEASES	BIFFS INC.	RENTAL	237.66	205316
		Total For Check 205316		401.66	
Check 205317					
6400-0000-1420.00000	BEER INVENTORY	BLACKSTACK BREWING	INVENTORY	190.00	205317
		Total For Check 205317		190.00	
Check 205318					
6400-0000-1420.00000	BEER INVENTORY	BREAKTHRU BEVERAGE MINNE	INVENTORY	4,313.15	205318
6400-0000-1420.00000	BEER INVENTORY - REFUSED ITEM	BREAKTHRU BEVERAGE MINNE	INVENTORY	(26.40)	205318
		Total For Check 205318		4,286.75	
Check 205319					
1000-1390-6410.00000	GAS SERVICE	CENTERPOINT ENERGY MINNE	GAS SERVICE	329.24	205319
1000-1565-6410.00000-00001	GAS SERVICE	CENTERPOINT ENERGY MINNE	GAS SERVICE	244.41	205319
1000-1565-6410.00000-00001	GAS SERVICE	CENTERPOINT ENERGY MINNE	GAS SERVICE	200.70	205319
1000-1565-6410.00000-00001	GAS SERVICE	CENTERPOINT ENERGY MINNE	GAS SERVICE	11.34	205319
6000-6020-6410.00000	GAS SERVICE	CENTERPOINT ENERGY MINNE	GAS	1,000.31	205319
7000-7005-6410.00000	GAS SERVICE	CENTERPOINT ENERGY MINNE	GAS SERVICE	1,556.54	205319
7100-7115-6410.00000	GAS SERVICE	CENTERPOINT ENERGY MINNE	GAS SERVICE	2,632.92	205319
		Total For Check 205319		5,975.46	
Check 205320					
6400-6405-6214.00000	OPERATING SUPPLIES	CINTAS CORP	TRAFFIC MAT AND AUTO SOAP	41.74	205320
6400-6405-6214.00000-00091	OPERATING SUPPLIES	CINTAS CORP	TRAFFIC MAT AND AUTO SOAP	3.75	205320
7100-7115-6344.00000	CLEANING SERVICES	CINTAS CORP	AUTOSOAP DISPENSER,SANITIZER, GRAY MA	29.74	205320
7100-7115-6344.00000	CLEANING SERVICES	CINTAS CORP	GRAY AMTS	60.24	205320
7100-7115-6344.00000	CLEANING SERVICES	CINTAS CORP	FLOOR MATS	57.37	205320
7100-7115-6344.00000	CLEANING SERVICES	CINTAS CORP	FLOOR MATS	57.37	205320

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Check 205320					
7100-7115-6344.00000-00019	CLEANING SERVICES	CINTAS CORP	AUTOSOAP DISPENSER,SANITIZER, GRAY MA	10.83	205320
		Total For Check 205320		261.04	
Check 205321					
7100-7115-6336.00000	OTHER CONTRACTS	COMCAST	CABLE - POLICE DEPT	73.50	205321
7100-7115-6336.00000	OTHER CONTRACTS	COMCAST	CABLE SERVICES - CITY HALL	6.30	205321
		Total For Check 205321		79.80	
Check 205322					
1000-1567-6340.00000	REPAIR & MAINTENANCE	COMPLETE MOTOR AND CONTR	SENSOR MOTOR, INSTALL NEW BEARINGS	250.00	205322
		Total For Check 205322		250.00	
Check 205323					
7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES	COON RAPIDS AUTOMOTIVE	#CREDIT RETURN OF TIRES	(774.00)	205323
7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES	COON RAPIDS AUTOMOTIVE	#STOCK SL EAG ENFORCER WINTER	918.00	205323
		Total For Check 205323		144.00	
Check 205324					
6400-6405-6214.00000	OPERATING SUPPLIES	CULLIGAN BOTTLED WATER	GALLON PREMIUM WATER BOOTLE WATER EQU	50.71	205324
		Total For Check 205324		50.71	
Check 205325					
1000-1200-6218.00000	PRINTING	GLEASON PRINTING INC	2000 BUSINESS CARD	79.31	205325
		Total For Check 205325		79.31	
Check 205326					
1000-1635-6340.00000	REPAIR & MAINTENANCE	GRAYBAR	PARTS	8,749.46	205326
1000-1635-6340.00000-00039	REPAIR & MAINTENANCE	GRAYBAR	PARTS	10,149.99	205326
		Total For Check 205326		18,899.45	
Check 205327					
1000-1040-6310.00000	PROFESSIONAL SERVICES	HENNEPIN COUNTY ACCOUNTS	TECHNICAL SUPPORT 03/01/2021-03/31/20	58.00	205327
1000-1200-6310.00000	PROFESSIONAL SERVICES	HENNEPIN COUNTY ACCOUNTS	TECHNICAL SUPPORT 03/01/2021-03/31/20	58.00	205327
		Total For Check 205327		116.00	
Check 205328					
6400-0000-1420.00000	BEER INVENTORY	HOHENSTEINS, INC.	INVENTORY	717.90	205328
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	HOHENSTEINS, INC.	INVENTORY	56.25	205328
		Total For Check 205328		774.15	
Check 205329					
7100-7115-6310.00000-00100	PROFESSIONAL SERVICES	INSPEC, INC.	2020 ROOF REPLACEMENT	1,744.44	205329
		Total For Check 205329		1,744.44	
Check 205330					
1000-1050-6338.00000	RENTALS/LEASES	IRON MOUNTAIN, INC	STORAGE	1,076.48	205330
		Total For Check 205330		1,076.48	
Check 205331					
6400-0000-1415.00000	WINE INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	2,062.00	205331
6400-0000-1415.00000	WINE INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	3,165.00	205331
6400-0000-1415.00000	WINE INVENTORY - ITEM NOT ON TR	JOHNSON BROTHERS LIQUOR	INVENTORY	(36.00)	205331
6400-0000-1425.00000	MISCELLANEOUS INVENTORY	JOHNSON BROTHERS LIQUOR	INVENTORY	28.00	205331
		Total For Check 205331		5,219.00	

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Check 205332 6000-0000-2050.00000	OVERPAYMENT	KENNETH SPENCER	UB refund for account: 09787	72.36	205332
		Total For Check 205332		72.36	
Check 205333 6100-6115-6718.00000	LICENSES TAXES & FEES	METROPOLITAN COUNCIL	3507 OAKDALE STREGNTH CHARGE	672.59	205333
6200-6212-6718.00000	LICENSES TAXES & FEES	METROPOLITAN COUNCIL	WASTEWATER FOR 01 JAN- 31 DEC	771.25	205333
6200-6212-6718.00000	LICENSES TAXES & FEES	METROPOLITAN COUNCIL	3769 CRYSTAL LK -SPECIAL STRGNTH VOL	4,959.99	205333
		Total For Check 205333		6,403.83	
Check 205334 6000-0000-2050.00000	OVERPAYMENT	MICHAELA FOGELMAN	UB refund for account: 07825	185.55	205334
		Total For Check 205334		185.55	
Check 205335 5470-5470-6336.00000	OTHER CONTRACTS	MOW-PRO	SNOW REMOVAL	1,445.00	205335
		Total For Check 205335		1,445.00	
Check 205336 7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES	MTI DISTRIBUTING INC	BLADE	97.15	205336
		Total For Check 205336		97.15	
Check 205337 7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES	O'REILLY AUTO PARTS	#146 OIL FILTER	10.05	205337
7000-7010-6234.00000	EQUIPMENT PARTS & SUPPLIES	O'REILLY AUTO PARTS	#3811 DC OR HUB PICK UP	5.25	205337
		Total For Check 205337		15.30	
Check 205338 6400-0000-1410.00000	LIQUOR INVENTORY	PAUSTIS AND SONS WINE CO	INVENTORY	87.00	205338
6400-0000-1415.00000	WINE INVENTORY	PAUSTIS AND SONS WINE CO	INVENTORY	1,069.00	205338
6400-6405-6378.00000	POSTAGE & SHIPPING	PAUSTIS AND SONS WINE CO	INVENTORY	17.50	205338
		Total For Check 205338		1,173.50	
Check 205339 7000-7010-6718.00000	LICENSES TAXES & FEES	PEABODY, CHRIS	REIMBURSE CLASS A CDL	51.00	205339
		Total For Check 205339		51.00	
Check 205340 6000-0000-2050.00000	OVERPAYMENT	PEE THAO	UB refund for account: 06474	263.01	205340
		Total For Check 205340		263.01	
Check 205341 7000-7005-6332.00000	MAINTENANCE CONTRACTS	PLUNKETT'S PEST CONTROL	PEST CONTROL	279.99	205341
		Total For Check 205341		279.99	
Check 205342 6000-0000-2050.00000	OVERPAYMENT	POLLY SOMERS	UB refund for account: 08603	153.39	205342
		Total For Check 205342		153.39	
Check 205343 7100-7115-6416.00000	SOLAR ENERGY SERVICE 4100 LAKEV	POTENTIA MN SOLAR FUND 1	SOLAR ENERGY	401.81	205343
7100-7115-6416.00000	SOLAR ENERGY SERVICE 4101 HUBBA	POTENTIA MN SOLAR FUND 1	SOLAR ENERGY	457.76	205343
		Total For Check 205343		859.57	
Check 205344 6200-6220-6718.00000	LICENSES TAXES & FEES	RAILROAD MANAGEMENT COMP	LISC FEE	692.11	205344

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Check 205344					
		Total For Check 205344		692.11	
Check 205345					
6000-0000-2050.00000	OVERPAYMENT	REBECCA HOLMLUND	UB refund for account: 02464	228.96	205345
		Total For Check 205345		228.96	
Check 205346					
6400-0000-1415.00000	WINE INVENTORY	SOUTHERN WINE & SPIRITS	INVENTORY	152.00	205346
		Total For Check 205346		152.00	
Check 205347					
7400-0000-2120.00000	LIFE INSURANCE PAYABLE	SUN LIFE FINANCIAL	LIFE INSURANCE 3/11/21 PR	41.75	205347
7400-0000-2125.00000	SUPPLEMENTAL LIFE PAYABLE	SUN LIFE FINANCIAL	LIFE INSURANCE 3/11/21 PR	1,179.05	205347
		Total For Check 205347		1,220.80	
Check 205348					
1000-1001-4335.00000	RENTAL HOUSING LICENSES	SZYMANSKI, TRACY	RENTAL REFUND FOR 2021/2022 LISC	75.00	205348
		Total For Check 205348		75.00	
Check 205349					
6000-0000-2050.00000	OVERPAYMENT	THE AKPAN GROUP CONSULTA	UB refund for account: 09741	127.50	205349
		Total For Check 205349		127.50	
Check 205350					
7300-7305-6398.00000	INSURANCE DEDUCTIBLES	THOMAS AUTO BODY AND COL	#879 ACCIDENT	8,031.75	205350
7300-7305-6398.00000	INSURANCE DEDUCTIBLES	THOMAS AUTO BODY AND COL	#800 POLICE ACCIDENT	4,921.36	205350
		Total For Check 205350		12,953.11	
Check 205351					
1000-1610-6264.00000	TAR & ASPHALT	UNIQUE PAVING MATERIALS	UPM COLD MIX WINTER BULK TONS	880.20	205351
		Total For Check 205351		880.20	
Check 205352					
6400-6405-6382.00000	ADVERTISING / PROMOTIONS	VALPAK OF MINNEAPOLIS/ST	MARCH 2021 VALPAK SOLUTION	325.00	205352
		Total For Check 205352		325.00	
Check 205353					
1000-1010-6218.00000	PRINTING	VISIONS, INC	RECREATION/CITY NEWS LETTER	845.00	205353
1000-1300-6218.00000	PRINTING	VISIONS, INC	RECREATION/CITY NEWS LETTER	845.00	205353
		Total For Check 205353		1,690.00	
Check 205354					
6300-6305-6350.00000	GENERAL GARBAGE SERVICES	WASTE MANAGEMENT OF MN	GARBAGE COLLECTION CARTS/WASTE	56,776.51	205354
6300-6305-6352.00000	COMPOST SERVICES	WASTE MANAGEMENT OF MN	GARBAGE COLLECTION CARTS/WASTE	32,587.92	205354
6300-6305-6354.00000	RECYCLING SERVICES	WASTE MANAGEMENT OF MN	GARBAGE COLLECTION CARTS/WASTE	23,603.40	205354
6300-6305-6354.00000	RECYCLING SERVICES	WASTE MANAGEMENT OF MN	GARBAGE COLLECTION CARTS/WASTE	1,227.99	205354
6300-6305-6718.00000	LICENSES TAXES & FEES	WASTE MANAGEMENT OF MN	GARBAGE COLLECTION CARTS/WASTE	8,800.36	205354
		Total For Check 205354		122,996.18	
Check 205355					
6400-0000-1415.00000	WINE INVENTORY	WINE MERCHANTS INC	INVENTORY	(5.25)	205355
6400-0000-1415.00000	WINE INVENTORY	WINE MERCHANTS INC	INVENTORY	2,868.00	205355
		Total For Check 205355		2,862.75	
Check 205356					

03/16/2021 02:33 PM
User: jyang
DB: Robbinsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF ROBBINSDALE
EXP CHECK RUN DATES 03/03/2021 - 03/16/2021
JOURNALIZED
PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 205356					
1000-1235-6405.00000	ELECTRIC SERVICE	XCEL ENERGY	ELECTRICTY SERVICES	11.41	205356
1000-1390-6405.00000	ELECTRIC SERVICE	XCEL ENERGY	ELECTRICTY SERVICES	212.81	205356
1000-1565-6405.00000	ELECTRIC SERVICE	XCEL ENERGY	ELECTRICTY SERVICES	1,036.85	205356
1000-1625-6405.00000	ELECTRIC SERVICE	XCEL ENERGY	ELECTRICTY SERVICES	2,506.82	205356
1000-1635-6405.00000	ELECTRIC SERVICE	XCEL ENERGY	ELECTRICTY SERVICES	7,213.56	205356
1000-1635-6405.00000	STREET LIGHT CREDIT	XCEL ENERGY	ELECTRICTY SERVICES	(2.72)	205356
6000-6020-6405.00000	ELECTRIC SERVICE	XCEL ENERGY	ELECTRICTY SERVICES	5,897.01	205356
6100-6110-6405.00000	ELECTRIC SERVICE	XCEL ENERGY	ELECTRICTY SERVICES	485.33	205356
6200-6210-6405.00000	ELECTRIC SERVICE	XCEL ENERGY	ELECTRICTY SERVICES	334.97	205356
6400-6405-6405.00000	ELECTRIC SERVICE	XCEL ENERGY	ELECTRICTY SERVICES	1,964.17	205356
7000-7005-6405.00000	ELECTRIC SERVICE	XCEL ENERGY	ELECTRICTY SERVICES	714.46	205356
7100-7115-6405.00000	ELECTRIC SERVICE	XCEL ENERGY	ELECTRICTY SERVICES	2,689.05	205356
7100-7115-6417.00000	SOLAR ENERGY OFFSET	XCEL ENERGY	ELECTRICTY SERVICES	(427.72)	205356
7100-7115-6417.00000	SOLAR ENERGY OFFSET	XCEL ENERGY	ELECTRICTY SERVICES	(487.26)	205356
Total For Check 205356				22,148.74	
Check 205357					
1000-1370-6336.00000	OTHER CONTRACTS	YTS COMPANIES	WINTER PRUNING #3	5,692.50	205357
Total For Check 205357				5,692.50	
Check 81					
7000-7010-6236.00000	MOTOR FUELS	WEX BANK	FUEL FEB 2020	10,550.03	81
7000-7010-6236.00000	% DISCOUNT	WEX BANK	FUEL FEB 2020	(166.81)	81
Total For Check 81				10,383.22	
Check 85					
6000-6005-6720.00000	SERVICE CHARGES	INVOICE CLOUD	FEBRUARY TRANS FEES IC	354.37	85
6100-6105-6720.00000	SERVICE CHARGES	INVOICE CLOUD	FEBRUARY TRANS FEES IC	420.00	85
6200-6205-6720.00000	SERVICE CHARGES	INVOICE CLOUD	FEBRUARY TRANS FEES IC	210.00	85
6300-6305-6720.00000	SERVICE CHARGES	INVOICE CLOUD	FEBRUARY TRANS FEES IC	328.13	85
8900-8900-6720.00000	SERVICE CHARGES	INVOICE CLOUD	FEBRUARY TRANS FEES IC	140.75	85
Total For Check 85				1,453.25	
Check 86					
8900-8900-6720.00000	SERVICE CHARGES	INVOICE CLOUD	FEBRUARY TRANS FEE	25.00	86
Total For Check 86				25.00	

Check Register Report For City Of Robbinsdale
For Check Dates 03/03/2021 to 03/16/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
03/16/2021	PRCK	EFT113	MN DEPT OF REVENUE	11,558.04	11,558.04	0.00	Open
03/16/2021	PRCK	EFT114	INTERNAL REVENUE SERVICE	57,416.19	57,416.19	0.00	Open
03/11/2021	GENCK	205267	OPERATING ENGINEERS LOCAL 49	455.00	455.00	0.00	Cleared
03/11/2021	GENCK	205268	LAW ENFORCEMENT LABOR SERVICES INC	1,333.50	1,333.50	0.00	Open
03/11/2021	GENCK	205269	MINNESOTA CHILD SUPPORT	746.97	746.97	0.00	Open
03/11/2021	GENCK	205270	ROBBINSDALE FIRE RELIEF ASSOCIATION	750.00	750.00	0.00	Open
03/11/2021	GENCK	205271	AFSCME MINNESOTA COUNCIL 5	773.93	773.93	0.00	Open
03/11/2021	GENCK	EFT109	MSRS	4,057.11	4,057.11	0.00	Open
03/11/2021	PRCK	EFT110	ICMA	6,634.16	6,634.16	0.00	Open
03/11/2021	PRCK	EFT111	OPTUM	7,565.75	7,565.75	0.00	Open
03/11/2021	PRCK	EFT112	FURTHER	208.36	208.36	0.00	Open
03/05/2021	PRCK	EFT106	PUBLIC EMPLOYEES RETIREMENT ASSOCIA	50,613.66	50,613.66	0.00	Open
Totals:			Number of Checks: 012	142,112.67	142,112.67	0.00	
Total Physical Checks:			5				
Total Check Stubs:			7				



City of Robbinsdale

TO: Mayor and City Council
FROM: Marcia Glick, City Manager
DATE: March 16, 2021
RE: Appointment of Council Members to Bottineau Steering Committee

BACKGROUND

The Metro Transit/Hennepin Corridor Management Committee has as its members Mayor and an alternate along the line. This group is meeting monthly and discusses updates regarding potential alignment and everything “on the line” which means in the corridor in which the light rail would be constructed.

A parallel Hennepin County group looking at adjacent areas “outside the rails” is being restarted with County Commissioners Jeff Lunde and Irene Fernando serving as Co Chairs. The preliminary work plan for the group includes infrastructure updates that the city would explore related to redevelopment expected to take place along the line, updates to zoning, redevelopment visioning. Initial invitations were or will be sent to the previous members which for Robbinsdale had included Bill Blonigan, Dan Rogan and Pat Backen was alternate.

Previously the City Council members appointed to the CMC were different from the City Council members on the Steering Committee. That way between members and alternates, every member of the council received some information regarding the LRT project planning.

DISCUSSION

Initially it is anticipated that the Steering Committee meetings will be quarterly. The first meeting has been scheduled for Tuesday April 6, 2021- 1:00 p.m. to 2:30 p.m. Initially the meetings will be on-line. It is anticipated that the group will discuss meeting dates/times going forward. It is expected that the meetings will be in the afternoons. Location for these meetings had previously been Hennepin County Libraries either at Crystal or Brooklyn Park.

Since the first meeting of the group is April 6th, City Council needs to identify who will be serving as the two appointees (and alternate if desired) for 2021.

RECOMMENDATION

Motion to appoint _____ and _____ to the Bottineau Steering Committee.

Marcia Glick, City Manager